NOTES

TO: Honorable Mayor and City Council Members

FROM: Ann E. Wal, City Manager

DATE: May 10, 2023

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

- 1. A memo from Kevin Mulligan, Director of Public Works, regarding Spring clean-up 2023
- 2. A memo from Don Octigan, Director of Recreation and Parks, regarding Summer camp update
- 3. A memo from Don Octigan, Director of Recreation and Parks, regarding Town Common chess table install update
- 4. A memo from Don Octigan, Director of Recreation and Parks, regarding 2023 Greenville Outdoor Aquatic Center update

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Attachments --



Memorandum

To: Ann E. Wall, City Manager

From: Kevin Mulligan, PE, Director of Public Works

Date: May 5, 2023

Subject: Spring Clean-up 2023

Public Works expresses sincere thanks to all departments for taking the time and pledge to positively improve the appearance of our growing city. All City Departments and many of the Adopt A Street organizations completed litter removal from their assigned areas during this week. This is especially significant for our City's cleanliness as it will be viewed by numerous visitors. They will be attending graduations, intrastate university baseball games, sporting venues, comedy shows, and families celebrating Mother's Day during the next few weeks.

City departments cleaned up their assigned locations and removes approximately 1,000 pounds of litter from street right-of-ways.

The Public Works Sanitation Division collected 9.78 tons of residential discarded bulky solid waste on Saturday, April 29, 2023. Sanitation also collected 31 tires during Spring Clean-up. This is important as it removes long-term mosquito breeding sites from our City. Tires and ideal weather conditions may breed mosquitoes year-round.

The Human Resources Department for the second consecutive year has repeated as Champions of Spring Clean Up. Congratulations to Human Resources for their commitment to making a difference in our City.

Thanks again to everyone for making this year's Spring Clean-Up a huge success.

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2023 Spring Clean for Litter Removal

Departmental Challenge locations

Road/Street	From:	То:	Assigned
W 3 rd St.	White St.	Memorial Dr.	City Attorney
W 3 rd St.	Pitt St.	White St.	City Manager
Dickinson Ave.	Atlantic Ave.	14 th St.	City Clerk/Council
Dickinson Ave.	14 th St.	Memorial Dr.	HR
Mumford Rd.	N Greene St.	GUC	PD
Mumford Rd.	GUC	Old Pactolus Hwy.	F/R
Evans St.	Reade Circle.	14 th St.	Planning
Bayswater Rd.	Fire Tower	Fire Tower	Rec & Parks
W 5 th St.	Pitt St.	White St.	IT
W 5 th St.	White St.	Memorial Dr.	Finance
Howell St.	Evans St.	Hooker Rd.	PW
Hooker Rd.	Dickinson Ave.	Arlington Blvd.	Engineering

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To: Ann Wall, City Manager
From: Don Octigan, Director of Recreation and Parks D
Date: May 10, 2023
Re: Summer Camp Update

In the past several months, Recreation and Parks staff have been preparing for another successful summer. Staff are finalizing summer camp hires as well as training plans, which will begin May 16, 2023, at River Park North.

These trainings will cover various topics relevant to camp to prepare staff for working in a day camp setting. Topics covered include customer service, behavior management, inclusion, conflict resolution, child development, and safety procedures.

Summer day camps will be held at the following facilities, beginning as early as May 30:

- Drew Steele Center Summer camp for individuals with Special Needs
- Eppes Recreation Center Ages 5-12
- Greenfield Terrace Ages 5-12
- H. Boyd Lee Park Ages 5-10
- Jaycee Park Center for Arts & Crafts Ages 3-16
- River Park North Ages 4-15
- South Greenville Recreation Center Ages 5-12

Recreation and Parks staff continue to accept registration for camps through the City of Greenville's website and at various recreation facilities. Registration will take place until each program meets its capacity.

Please let me know if there are any questions.

cc: Michael Cowin, Deputy City Manager Heather White, Recreation and Parks Superintendent

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To:	Ann Wall, City Manager	
From:	Don Octigan, Director of Recreation and Parks 200	
Date:	May 10, 2023	
Re:	Town Common Chess Table Install Update	

Recreation and Parks staff continue to work with a City of Greenville resident to bring two permanent chess tables to the Town Common. These chess tables will be the first of its kind in Eastern North Carolina and in the heart of our City. The resident led all fundraising aspects for this special addition at the Town Common and received the funds through private donations.

After a brief delay, Parks Maintenance employees will begin installing the tables next week. The location of the tables can be shown in Attachment A. The Park will remain open during the installation.

These chess tables will be a great addition to the Town Common as well as the City of Greenville by expanding the outdoor leisure opportunities available to residents and bringing the community together.

Please let me know if you have any questions or concerns.

cc: Michael Cowin, Deputy City Manager

Attachment A:





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To:Ann Wall, City ManagerFrom:Don Octigan, Director of Recreation and ParksDate:May 10, 2023Re:2023 Greenville Outdoor Aquatic Center

The Greenville Aquatics and Fitness Center staff are gearing up for a busy summer at the Greenville Outdoor Aquatic Center by recruiting lifeguards and planning aquatic programs. This memo is to provide an update on operational plans for this summer.

Staff held multiple pool registration events at Thomas Foreman Park (2), South Greenville Park (1) and Jaycee Park (1) to collect pool liability waivers and to sell summer memberships. Staff also held a lifeguard recruiting night at Eppes Recreation Center to promote summer employment opportunities to facility users.

Due to the additional eight lifeguards from the Lifeguard in Training (LIT) Program, we are able to expand operational hours from last summer. This summer the pool will be open Memorial Day weekend through Labor Day weekend compared to last summer operating the pool June 4 – August 13. Below is the schedule staff have developed:

- Weekends Only (Saturday & Sunday)
 - May 27-29. Includes Memorial Day.
 - o June 3-4
 - o June 10-11
- Normal Operation
 - o June 11-August 13
 - Weekends Only (Saturday & Sunday)
 - o August 19-20
 - o August 26-27
 - o September 2-4

Public Swim Hours:

- Monday: Closed
- Tuesday- Friday: 1:30pm-6:00pm
- Saturday: 12:00pm-5pm
- Sunday: 1pm-6:00pm

In addition to offering public swim hours, the pool will host Departmental and community camps between June 11 - August 13, Monday-Friday from 10:00 AM - 1:00 PM. Staff have also been working to develop quality swimming lesson programs that fits the needs of the community. Swim lessons will be offered for children beginning at the age of 6 months old up to adults of any age. There will be 14 group swim lessons held at Greenville Outdoor Aquatics Center this summer.

In addition, the departments swim team, Yellow Fins, will swim against other teams who participate in the Greenville Area Swim League (GASL). The Greenville Outdoor Aquatic Center will host three swim meets this summer, which is an additional meet compared to last summer.

Additional information regarding the Greenville Outdoor Aquatic Center can be found online at Greenvillenc.gov or by calling 252.329.4567.

Please let me know if there are any questions.

cc: Michael Cowin, Deputy City Manager Dennis Vestal, Recreation & Parks Superintendent