

# NOTES

TO: Honorable Mayor and City Council Members

FROM: Ann E. Wall, City Manager

DATE: June 21, 2023

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Don Octigan, Director of Recreation and Parks, regarding the off leash dog area maintenance days

mc

Attachments



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**To:** Ann Wall, City Manager  
**From:** Don Octigan, Director of Recreation and Parks *DO*  
**Date:** June 21, 2023  
**Re:** NTC – Off Leash Dog Area Maintenance Days

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Recreation and Parks staff recently made significant improvements to the Off Leash Dog Area located on Ash Street adjacent to the South Tar Greenway. These improvements included re-grading the grounds and installing sod, fence repairs and replacements, the addition of four shade canopies with picnic tables, and two dog wash stations. A second entrance to the large dog area has been added near the Greenway to help minimize the wear of the turf within the park.

In an effort to maintain the Off Leash Dog Area, the Park will be closed the fourth Wednesday of each month for maintenance from 6:30am-3pm beginning Wednesday, June 28, weather permitting. Maintenance will include but not limited to turf management, weed control, tree trimming, fence and gate repairs and grounds upkeep.

In addition to the monthly maintenance, weekly inspections of the facility will also be performed while the facility is open. This will help staff plan what maintenance items need to be addressed each month.

Updates regarding the facility's schedule will be communicated via social media and flyers will also be posted at the park. Park users can contact 252.329.4567 for additional information.

Please let me know if there are any questions.

cc: Michael Cowin, Deputy City Manager  
Dennis Vestal, Recreation and Parks Superintendent