



Informal Bid Request

#23-24-15

Project:

Pool Repairs & Resurfacing
Greenville Aquatics & Fitness Center
Greenville, NC

Scope of Work:

In the base bid, provide material, equipment, and labor to prep the existing pool surface and apply new plaster surfacing, the replacement of needed valves, gauges, filter media, and drain covers at the Greenville Aquatics & Fitness Center indoor pool. Alternate #1 will include repairing of the existing UV system.

Special Conditions:

Work must comply with all OSHA safety guidelines.

Contractor responsible for all needed paper work to obtain required permits. All permits must be posted prior to the commencement of work.

A Mandatory Pre-bid Meeting will be held at the site on Thursday, August 31, 2023 at 10:00 A.M.

Site Location:

Greenville Aquatics & Fitness Center (GAFC)
921 Staton Road
Greenville, NC

Bid Submittal Deadline:

Thursday, September 14, 2023 @ 2:00 PM

Via email to: mwatson@greenvillenc.gov

INVITATION FOR INFORMAL BID ON
POOL REPAIR & RESURFACING – GAFC

INSTRUCTIONS FOR BIDDERS

The person, firm or corporation making a proposal shall submit a bid to *Mike Watson, Parks Coordinator*, on or before the hour and day stated on the attached bid request form. The preferred method of delivery of the bid is by email to mwatson@greenvillenc.gov. The bid may also be mailed or hand delivered to the Jaycee Park Administrative office located at 2000 Cedar Lane, Greenville, N.C., 27835 and must be received prior to the submittal deadline time and date stated and shall have the words *Bid Enclosed, GAFC – Pool Repairs Attn:Mike Watson* along with the company name on the outside of the envelope.

All mailed or hand delivered bids received in the office will be marked with the date and time they are received by reception staff. Bids will not be opened and read aloud. The bids will be opened and evaluated and a tabulation sheet will be available upon request once the contract is awarded to the successful bidder.

The bidder shall include the required responses and supply all the information as indicated on the Bid Form, Attachment A. The prices inserted shall be net and shall be the full cost including all factors whatsoever. Any bids not submitted on such forms provided will be considered unresponsive.

No bid may be changed or withdrawn after the time of the opening. Any modifications or withdrawals requested before this time shall be acceptable only when such request in writing is made to *Mike Watson, Parks Coordinator*.

The City of Greenville reserves the right to reject any and all bids, to waive any formalities, and to accept the bid or any portion thereof that is deemed most advantageous to the City. Any bid submitted will be binding for 60 days after the opening.

The scope of work attached represents the minimum specification or description of work to be purchased or contracted. These requirements are not intended to prevent fair responses or to eliminate competition, but they are intended for the protection of each and every proposer to insure, if possible, that all bids submitted shall be upon a fair and comparable basis.

It is expressly understood by the bidders that written notice of award and/or receipt of purchase order will constitute agreement by the City to consummate the transaction and will serve together with the proposal, scope of work, and these instructions as the entire form of contract between the parties except in cases where formal contracts are warranted.

All work shall be FOB, Greenville, N. C.

Each bidder shall affirm that no official or employee of the City of Greenville is directly or indirectly interested in this proposal for any reason of personal gain.

Sales taxes may be listed on the proposal, but as a separate item. No charge will be allowed for Federal Excise and Transportation tax from which the City is exempt.

New vendors must register with the City of Greenville's online portal at the following link: [Vendor Self Service \(greenvillenc.gov\)](http://greenvillenc.gov)

Minority and/or Women Business Enterprise (MWBE) Program:

It is the policy of the City of Greenville to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to, construction projects, supplies and materials purchases, and professional and personal service contracts. In accordance with this policy, the City has adopted a Minority and Women Business Enterprise (M/WBE) Plan and subsequent program, outlining verifiable goals.

The City has established a 10% Minority Business Enterprise (MBE) and 6% Women Business Enterprise (WBE) goal for the participation of MWBE firms in supplying goods and services for the completion of this project. All firms submitting bids agree to utilize minority and women-owned firms whenever possible.

Questions regarding the City's MWBE Program should be directed to Tish Williams, MWBE Coordinator, at (252) 329-4462.

Equal Employment Opportunity Clause:

The City of Greenville, NC is an equal opportunity employer and strictly prohibits discrimination against any employee or applicant for employment because of the individual's race, color, religion, age, gender, disability, national origin, genetic information, sexual orientation, gender identity/reassignment or expression, military or veteran status, marital status, or any characteristic protected by applicable law.

TITLE VI NONDISCRIMINATION NOTIFICATION:

The City of Greenville, NC in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 US.C. §§ 2000d to 2000d-4) and the Regulations, hereby 1178814- v4 7 notifies all respondents that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this advertisement and

will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

INSURANCE: The Contractor agrees to purchase at its own expense insurance coverages to satisfy the following minimum requirements. Work under this contract shall not commence until all insurance required as listed has been obtained. Insurance required shall remain in effect through the life of this contract.

1. **Workers' Compensation Insurance:** No contractor or subcontractor may exclude executive officers. Workers Compensation must include all employees

Limits: Workers Compensation: Statutory for the State of North Carolina.

Employers Liability: Bodily Injury by Accident \$1,000,000 each accident.

Bodily Injury by Disease \$1,000,000 policy limit.

Bodily Injury by Disease \$1,000,000 each employee.

2. **Commercial General Liability:**

Limits: Each Occurrence: \$1,000,000

Personal and Advertising Injury \$1,000,000

General Aggregate Limit \$2,000,000

Products and Completed Operations Aggregate \$2,000,000

The aggregate limit must apply per project. The form of coverage must be the ISO CG 00 01 policy as approved by the State of North Carolina Department of Insurance. If a form of coverage other than the CG 00 01 is used it must be approved **Contractor**. Any endorsed exclusions or limitations from the standard policy must be clearly stated in writing and attached to the Certificate of Insurance. Completed Operations coverage must be maintained for the period of the applicable statute of limitations. Additionally, the **Contractor** must be added as an Additional Insured to the Commercial General Liability policy.

3. **Commercial Automobile Liability:**

Limits: \$1,000,000 combined single limit.

4. **Cancellation:**

Each certificate of insurance shall bear the provision that the policy cannot be altered or canceled in less than ten (10) days after mailing written notice to the assured of such alteration or cancellation, sent registered mail.

5. **Proof of Carriages:**

- A. The **Contractor** shall provide the City with insurance industry standard ACCORD form Certificate(s) of Insurance on all policies of insurance and renewals thereof in a form(s) acceptable to the City prior to the commencement of services. Said policies shall provide that the City be an additional named insured.
- B. The City shall be notified in writing of any reduction, cancellation, or substantial change of policy or policies at least thirty (30) days prior to the effective date of said action.
- C. All insurance policies shall be issued by responsible companies who are acceptable to the City and licensed and authorized to do business under the laws of North Carolina

E-VERIFY COMPLIANCE: The Contractor shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Further, if the Contractor utilizes a Subcontractor, the Contractor shall require the Subcontractor to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. By submitting a proposal, The Proposer represents that their firm and its Subcontractors are in compliance with the requirements of Article 2 Chapter 64 of the North Carolina General Statutes.

IRAN DIVESTMENT ACT: Vendor certifies that: (i) it is not on the Iran Final Divestment List created by the NC State treasurer pursuant to N.C.G.S. 147-86.58; (ii) it will not take any actions causing it to appear on said list during the term of any contract with the City, and (iii) it will not utilize any subcontractor to provide goods and services hereunder that is identified on said list.

LIQUIDATED DAMAGES: If the Contractor fails to complete the work within the time specified in the bid package, the Contractor shall pay liquidated damages to the City of Greenville in the amount of \$100.00 for each calendar day of delay until the work is completed or accepted.

The City of Greenville has adopted a Local Preference Policy, Resolution No. 056-13, and a Professional and other Services Policy, Resolution No. 057-13 that may pertain to this project. For more information please see the City of Greenville's webpage at www.greenvillenc.gov/government/financial-services/purchasing.

Questions regarding any part of this proposal shall be directed via email to Mike Watson, Parks Coordinator, at mwatson@greenvillenc.gov

All bids shall be submitted on the attached bid submittal form, Attachment A.

Pool Repairs & Resurfacing Greenville Aquatics & Fitness Center

Scope of Work

1.0 SCOPE:

The scope of work must include, but is not limited to:

1.1 The work shall start the week of October 23, 2023 and shall be completed by the end of the day on Friday, December 1, 2023. Liquidated damages will apply if not completed on time.

1.2 Contractor is responsible for all measurements.

1.3 Pool Resurfacing (Base Bid):

- The City will drain the pool and remove the pool lane dividers.
- Contractor shall properly remove and reinstall accessibility equipment such as, but not limited to, chair lifts, ladders and rails that are fixed to the pool deck.
- Installation of all material and workmanship shall be per the manufacturer's specifications.
- Remove all pipe/drain covers that are currently in pool prior to refinishing.
- Cover all drains and inlets to prevent any and all debris from entering pool piping during the duration of the work.
- Contractor is responsible for removal of all construction debris and dispose of properly offsite.
- Prior to demolition of the existing pool surface, provide protection as needed for the walls, decking, etc. Contractor shall include cleaning of all surfaces needed once all work has been completed.
- To prep for the new pool surface, remove the existing surface either by sand or water blasting.
- Saw and chip around all fittings, lights, etc. and allow for smooth transition of new 1/2" plaster up to the stainless steel gutter.

- V-cut all cracks back by saw cutting to structural soundness and repair with epoxy or other approved sealer.
- Repair any hollow or damaged areas within the pool shell.
- Apply Bond Kote or equal adhesive to insure chemical and mechanical bond.
- Install new White Quartz plaster at a minimum of ½” thickness as acceptable to industry standards and to maintain warranty. The finish plaster shall have a smooth and uniform finish. Install plaster per manufacturer’s specifications
- Replace all of the existing gutter grates and install new polymer grates to match the existing color and layout.
- Install new 2” x 2” black nonskid tile for all race lane markers, end wall targets and edges of steps. All lines shall be installed to match the existing lines.
- Install all new inlet pipe/drain covers including the stainless steel main drain covers manufactured by Paddock or equal. It shall be the responsibility of the Contractor to have all required inspections completed by the Health Department including any required permitting. Contractor shall provide a copy of the completed inspections at the end of the project.
- The new pool surface shall be fully cured to manufacturer’s specifications prior to refilling the pool. The contractor will notify the City when the pool can be refilled.
- Refilling of the pool and chemically balancing of the pool will be by the City. Contractor may be called on to assist if any problems shall arise.

1.4 Vac Sand Valve, stem, media and piping replacement (Base Bid):

- Replace the following items as directed:
 - Valves
 - Stems
 - handles
 - pressure gauges
 - connections
 - conduit
 - stainless steel bolts and hardware
- Replace water level controller and connection to water source
 - Assumption is water source is within 10’

- Contractor shall remove the existing post and install new treated wood posts and rails to install an enclosed cabinet, model EN4SD363612G4 by Hammond Manufacturing or equal. Mount all outlets, power switches, influent and effluent gauges, electrical hookups, etc. inside cabinet.
- Contractor is responsible for all electrical hookups.
- Replacement piping within vac sand filter
- Removal and replacement of filter media (gravel/sand)

1.5 UV System (Alternate #1):

- Remove and replace the existing bulbs, sleeves and wiping assembly of the Hanovia UV system.

1.6 General Requirements:

- Contractor shall be responsible for providing a safe work site at all times.
- All daily operations, activities, traffic flow, ingress and egress of all doors must not be hindered. Contractor shall allow staff to access the laundry room as needed during the work.
- The building will be open 5:30 am to 8:00 pm Monday-Thursday, 5:30 am to 7:00 pm on Friday, 8:00 am to 3:00 pm on Saturdays, and 1:00 pm to 6:00 pm on Sundays. Other times of work can be arranged by coordinating with staff.
- All areas of work shall be cleaned up and any material will need to be out of the way after work is completed for the day.
- Contractor shall take caution to protect all areas associated with the work. Any damaged area shall be repaired to meet existing conditions before final payment is issued.
- Staging areas for equipment and materials can be arranged on site during the pre-construction meeting.
- Contractor shall comply with all OSHA requirements and safety guidelines associated with the work within the scope of work.
- Provide a 5-year written warranty covering against any plaster delamination and painting. Warranty shall cover both material and labor. Contractor will be on premises to address warranty claims within 24 hours of notification and schedule the repairs to suit the City's schedule.

Bid Form

Pool Repairs - GAFC:

Contractor Name and Address: _____ _____ _____	
Phone Number: _____	Date: _____
Base Bid Amount:	\$ _____
Alternate #1 Bid Amount:	\$ _____
Addenda: _____	
Submitted by: _____	
Signature: _____	

BIDS ARE DUE BY 2:00 PM THURSDAY, SEPTEMBER 14, 2023