

**Description: Debris Management and Removal Services
Addendum #1**

Project Name: Debris Management and Removal Services	Project No.: ITB#23-24-10
Prepared By: Michael Turner	Date: September 8, 2023

Questions and Answers:

1. Can the City confirm that we are to leave the line items for tipping fees blank, since it is a pass through expense?

Answer: Confirmed

2. Payment and performance bonds are a hard cost to the contractor for a contract that may not be activated. Can the City confirm payment and performance bonds will be due upon notice to proceed?

Answer: Confirmed. Payment and performance bonds will be due upon notice to proceed.

3. There is no unit for the line item for removal of Freon. Can the City confirm this is to be priced per Unit?

Answer: Confirmed

4. Can the City confirm what they are asking for exactly on line item 20? This typically falls on the debris monitoring contractor and would be a conflict of interest if the debris removal contractor is confirming weight/yardage for its own trucks.

Answer: Item #20 is to be removed from the RFQ since it does not apply to debris removal services.

5. Will the City consider changing the scope to allow for the debris from removing hazardous leaning trees and hanging limbs to be placed in the ROW to be collected and paid for as regular vegetative debris?

Answer: Item #8 (hazard trees) and #10 (hangers) will be cut down and place in the ROW for future pick up.

6. Does the City intend to award only one contract for this RFQ?

Answer: Yes upon review of qualifications, one award will be made. Debris removal is one contract. Debris Monitoring is a separate RFQ and separate contract.

7. If the City intends to award more than one contract for this RFQ, will the contracts be categorized (e.g. Primary, Secondary, Tertiary) or will their just be a pool of qualified vendors?

Answer: One award will be made. Debris removal is one contract. Debris Monitoring is a separate RFQ and separate contract.

8. On page 27, is notes that "The City, at its discretion, may hold a pre-submittal meeting at a site and date, location and time to be determined." If a pre-submittal meeting is scheduled, how will that information be communicated?

Answer: No pre-submittal meeting will be held.

9. Are electronic submittals accepted and if so, how do proposers submit electronic proposals?
Answer: Via the City's DropBox account at <https://www.dropbox.com/request/QkSDhKKhhP4Hq8U5oJmM>
10. Are there going to be any pre bid meeting?
Answer: No.
11. Is this the first time this contract has been put out?
Answer: No.
12. If it has been done previously, would it be possible to get the previous bid tab?
Answer: No. Award was made based off of qualifications. No bid tab was produced.
13. What is the current plan and why are there bids out for a new company?
Answer: Current contract is expiring.
14. How much money is being dedicated to pay for this program? (taxpayers dollars)
Answer: To be determined by the severity of the event.
15. How long have they needed to change the program and did a specific storm or disaster push the need to the forefront?
Answer: The City updates this contract every 5 years.
16. The RFQ shows there is a 4% MBE goal, a 4% WBE goal, and a 9.375% DBE goal.
a. Please confirm if we are to meet these goals post award.
b. Are we to show compliance with these goals with our submittal?
Answer: (a)Confirmed and (b)No
17. Would it be possible to get the previous bid tab?
Answer: No. Award was made based off of qualifications. No bid tab was produced.
18. Are there any pre-identified TDSRS locations? If so can you please provide the locations?
Answer: The City will utilize Pitt County's inert landfill located on Highway 33 (3031 NC-33 Greenville NC 27834) owned by E.R. Lewis Construction Co., Inc. or Pitt County Transfer Station (3025 Landfill Rd Greenville NC 27834) unless otherwise directed.
19. Can you please provide the bid tabulations from the previous bidding cycle?
Answer: No. Award was made based off of qualifications. No bid tab was produced.
20. Will the payment for hazardous trees and limbs be for the cut only and placement of debris safely onto the ROW for collection?
Answer: Yes.
21. When was the last time the City had a contract activation for Debris Removal? How many CYs were removed?
Answer: Hurricane Irene in 2011. 113,511.93 CY of vegetative debris.
22. Has the city determined which landfill(s) can be used? If so, please provide locations.
Answer: The City will utilize Pitt County's inert landfill located on Highway 33 (3031 NC-33

Greenville NC 27834) owned by E.R. Lewis Construction Co., Inc. or Pitt County Transfer Station (3025 Landfill Rd Greenville NC 27834) unless otherwise directed.

23. Has the city determined where possible DMS will be? If so, please provide locations.
Answer: The City will utilize Pitt County's inert landfill located on Highway 33 (3031 NC-33 Greenville NC 27834) owned by E.R. Lewis Construction Co., Inc. or Pitt County Transfer Station (3025 Landfill Rd Greenville NC 27834) unless otherwise directed.
24. Will annual contract price increases based on Consumer Price Index (CPI) be allowed?
Answer: No.
25. Can the City provide which contractor held the previous or holds the current contract for the services requested in this solicitation with pricing?
Answer: DRC Emergency Services holds the current contract. 2018 pricing is attached to this addendum.
26. Will there be a public bid opening? And if so, can you please provide call in #, zoom/Webex link or similar for the responding bidders to be present?
Answer: No.
27. Please provide the names and titles of the evaluation committee members.
Answer: To be determined at a later date. Evaluation committee will consist of various Public Works Department staff members.
28. Please provide the date, time, and location when the evaluation committee meeting will be held to evaluate proposals.
Answer: To be determined at a later date.
29. Where will the evaluation committee meeting notice be posted?
Answer: To be determined at a later date.
30. When will intent to award be made and how will it be communicated to proposers?
Answer: Anticipated award will be in November of 2023 via the City website.
31. Can the City provide a copy of the current contractor(s) pricing?
Answer: 2018 pricing is attached to this addendum.
32. Does the City intend to award only one contract?
Answer: Yes
33. If the City intends to award more than one contract, will the contracts be categorized by order of intended activation (e.g. Primary, Secondary, Tertiary) or will there just be a pool of qualified vendors? If there is a pool of qualified vendors, what will be the method used by the City to determine which contractor or contractors to activate first?
Answer: One contract will be awarded to the best qualified debris removal company.
34. Which Contractor held the previous or holds the current contract for the services requested in this solicitation?

Answer: DRC Emergency Services.

35. Does the City currently have a disaster debris monitoring firm under contract, and if so, with which company(ies)?

Answer: Thompson Consulting Services.

36. Please confirm if the scope of work for white good removal includes the removal and disposal of any putrescent food from refrigerators or freezers.

Answer: Yes

37. Does the City have Memorandums of Understanding (MOU) or Mutual Aid agreements in place with other incorporated municipalities that would allow the use of this contract to be utilized by those entities to perform disaster debris management services, and if so, which ones?

Answer: No

38. Does the City intend to allow other incorporated municipalities within the area to utilize this contract, and if so, which ones?

Answer: No.

39. Will this contract be used to perform services on any state roads within the City in lieu of the NCDOT performing those services?

Answer: Yes

40. If the answer to the previous question is yes, does the City have a pre-existing Memorandum of Understanding (MOU) or Mutual Aid agreement with the NCDOT that authorizes the City to perform debris removal services on state roads?

Answer: Yes and will be enacted on a storm-by-storm basis.

41. Can the City explain the exact methodology evaluators are required to use to determine which price proposal will receive the highest evaluation as it is not clearly specified in the RFP specifications?

Answer: Qualifications will be evaluated to best serve the City of Greenville.

42. Regarding the evaluation of the Pricing, does the City intend on adding up all unit price line items to get a total figure to compare against other proposer's or will there be estimated quantities assigned to calculate a total extended price?

Answer: No.

43. If quantities are going to be assigned, what will they be?

Answer: Submittals will be based on qualifications and FEMA reasonable pricing.

44. Regarding the evaluation of the hourly pricing, how does the City intend on weighing the hourly line items?

Answer: Submittals will be based on qualifications and FEMA reasonable pricing.

45. Are the renewals to the contract automatic?

Answer: No. The City and the Contractor will mutually agree in writing prior to the contract renewal date.

46. Are the contractual terms of the RFP subject to modification?

Answer: Yes.

47. Will this Agreement be open for use with other North Carolina entities?

Answer: No.

48. Line item 16 - Freon Recovery has no unit of measurement specified. Are we to assume that the line item should be priced per unit?

Answer: Yes.

49. For line items 8, 9, and 10, regarding hazardous trees, stumps, and limbs, should the unit price be for the cut/removal and placement on the right of way for collection as and hauling under line item 1?

Answer: The fees for 8, 9, and 10 must be in accordance with accepted practices for reimbursement from FEMA after a disaster.

Clarifications and Edits

50. The Fee Schedule in the RFQ is watermarked.

a. Please confirm if prices are not required as this is a Request for Qualifications.

b. If prices are required, please confirm this is the document we should use to submit prices on.

Answer: (a) Fee schedule is required to be filled out and submitted with the RFQ. (b) Confirmed.

End of Addendum #1

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