

THE AFFORDABLE HOUSING LOAN COMMITTEE MEETING

Minutes

**Wednesday, July 11, 2012
Greenville, North Carolina**

Present:

- | | | |
|--|---|---------------------------------------|
| <input checked="" type="checkbox"/> Alice Brewington | <input checked="" type="checkbox"/> Lovella Perkins | <input type="checkbox"/> Walt Kitchin |
| <input checked="" type="checkbox"/> Howard Conner | <input checked="" type="checkbox"/> Melissa Grimes | <input type="checkbox"/> |
| <input type="checkbox"/> Jackie Parker | <input checked="" type="checkbox"/> R. J. Hemby | |

Absent:

- | | | |
|---|--|--|
| <input type="checkbox"/> Alice Brewington | <input type="checkbox"/> Lovella Perkins | <input checked="" type="checkbox"/> Walt Kitchin |
| <input type="checkbox"/> Howard Conner | <input type="checkbox"/> Melissa Grimes | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Jackie Parker | <input type="checkbox"/> R. J. Hemby | |

Staff:

- | | |
|---|--|
| <input type="checkbox"/> Thom Moton | <input checked="" type="checkbox"/> Betty Moseley |
| <input checked="" type="checkbox"/> Merrill Flood | <input checked="" type="checkbox"/> Gloria Kesler |
| <input type="checkbox"/> Sandra Anderson | <input type="checkbox"/> Kandie Smith (City Council Liaison) |
| <input checked="" type="checkbox"/> Sylvia Brown | |
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A. Roll Call

Mr. Parker will not be able to attend this meeting.

B. Approval of Agenda

Mr. Conner requested clarification for the agenda item being presented to the committee if the City Council would not meet in July to approve the item.

Mr. Flood replied that the item on the agenda does not require approval by City Council and there is urgency for the item to be heard by the committee.

Motion was made by Ms. Grimes and seconded by Mr. Conner to approve the agenda as presented. Motion carried unanimously.

C. Approval of meeting minutes from June 13, 2012

Motion was made by Mr. Conner and seconded by Ms. Brewington to approve the meeting minutes from June 13, 2012 as presented. Motion carried unanimously.

D. Old Business

None

E. New Business

1. Downpayment Assistance Request 601 Contentnea Street

Ms. Kesler stated that a downpayment assistance request had been received for 601 Contentnea Street. The request is for the 20% HOME Grant program. The sale price of the home is \$65,000.00. The amount of downpayment assistance requested is \$13,000.00. The applicant has completed a homeownership education workshop and will receive \$500.00.

Ms. Grimes asked if the applicant met the program criteria.

Ms. Kesler replied yes.

Motion was made by Ms. Perkins and seconded by Mr. Conner to approve the downpayment assistance request for 601 Contentnea Street. Motion carried unanimously.

The applicant stated her thanks to the committee and that she loves her home.

F. Staff Report

Ms. Brown stated that there was no new information to report concerning the Building Hope Community Life Center's budget request from June 2012.

The contractors are making progress on the new homes being constructed on Fifth Street and Douglas Avenue.

The homes at 600 Ford Street and 414 Cadillac Street are currently occupied.

605 Hudson Street is the last home still available for sale by the City.

The home at 901 Douglas Street and 417 Nash Street are still under construction. Metropolitan Housing and Community Development Corporation is qualifying tenants for these two homes.

Housing staff participated in the Eppes Reunion Event July 6 & 7, 2012 by being available to answer questions and hand out information.

Ms. Brown asked the committee members to send referrals for first time homebuyers to Streets to Homes and Metropolitan Housing & CDC.

The next Homeownership Education Workshop will be on August 25, 2012 at the United Way, Cupola Building on 8th Street.

Ms. Brewington asked what time the workshop will start.

Ms. Brown replied that the workshop will start at 8:30 AM until 4:30 PM. Registration begins at 8:00 AM.

Mr. Hemby asked when the home on 417 Nash Street would be completed.

Ms. Brown replied that the project was almost complete. The contractor is waiting for the certificate of occupancy.

Mr. Hemby requested that staff resume the training workshops for the committee members and new members.

Mr. Conner asked if the neighborhoods surrounding the Winslow Pointe project had complained concerning the new construction.

Mr. Flood replied that no complaints had been received by the Community Development Department. There was a good turnout at the neighborhood meeting concerning the project. Once completed, Winslow Pointe will have 84 units, funded in conjunction with HOME funds. The entire process will take about 4-6 months to complete.

G. Other

H. Adjournment

Motion was made by Ms. Grimes and seconded by Mr. Conner to adjourn the AHLC meeting. Motion carried unanimously.

Signature on file

R.J. Hemby, Chairman

Signature on file

Sylvia D. Brown, Staff Liaison