

Addendum No. 2

Project Name: Office Renovations Jaycee Park	Project No.: PC-0153
Prepared By: Mike Watson	Date: November 30, 2023

Clarifications & Requirements:

1. Acknowledgement of all addenda received must be noted on the bid submittal form. Any and all addenda shall become part of the specifications and the bid package for this project.
2. Delete the previous Bid Form and replace with the one attached. In lieu of providing individual prices for each line item, only one total price will be needed. Include both pages when submitting your bid.

Bids are due Thursday, December 7, 2023 via email to mwatson@greenvillenc.gov or mailed to the Jaycee Park Administration Building, 2000 Cedar Lane, Greenville, NC. Bids will be accepted up to 2:00 PM. There will not be a public bid opening. Bids will be opened by staff and a bid tabulation sheet will be available upon request once the contract is awarded to the successful bidder.

Attachments:

- Revised Bid Forms

BID FORMS – OFFICE RENOVATION – JAYCEE PARK

ATTACHMENT A

Revised 11/30/2023

Area	Line	Description
Conference Room	1	Remove three bulletin boards and one interoffice mailbox. Repair all holes in wall for painting. Save the mailbox for it to be relocated by others.
	2	Remove the ceiling fan and extension rod. Cap off the electrical lines above the ceiling.
	3	Remove the existing closet door and fill in all holes and repair as needed and sand the door. Refinish and seal the door and rehang using the existing hardware.
	4	Remove two window blinds. Repair and fill in holes. Touch up area with stain to match.
	5	<i>Remove all existing light fixtures and replace with new LED 2' x 4' flat panel lights with a minimum of 4000 lumens controlled by a two-gang light switch.</i>
	6	Replace all ceiling tiles with Armstrong Sahara 24 x 24 drop in tiles or equal.
	7	Repair, prep and paint all walls. Room is 17'6" x 16'6". Ceiling height is 11'3". Use latex interior eggshell paint by Sherwin Williams or equal. Color shall be standard manufactured colors.
	8	Clean all wood trim and reseal. Approximately 68' of "crown" molding and 58' of base board. Include the casing and jambs of the closet door and window.
	9	Remove and dispose of the existing double dutch doors, <i>the wood jambs and casing</i> . Save three hinges (to be reinstalled on new door) and the deadbolt and cylinder for use in the future.
	10	Install a new wood door frame and sidelight with ¼" tempered glass. New frame and sidelight shall fill in the existing opening. See sketch for more info.
	11	Provide a new 3068 plain sliced solid core red oak wood door with a 6 x 38 wood narrow lite kit. Right hand door swing and prepped for 4 ½" hinges and cylindrical lock prep. Door shall be stained to match. Provide ¼" tempered glass for the lite kit.

Area	Line	Description
Conference Room	12	Reuse three hinges from the existing door to hang the new door. Provide and install a door lock equal to 9K 3 7 AB 15D STK 626 less core by Best. Include three stick on door silencers.
	13	Install a recessed electrical outlet with cable access on the north wall. Outlet to be equal to Legrand 2 gang plastic wall electrical box (Lowes). Electrical wiring shall be inside the wall accessed from the ceiling. Run cable for TV and hook into the existing TV cable. Install a HDMI cable and port in the wall 18" above floor and behind the TV.
New Office	14	Remove the existing cabinet and store onsite for future use. Remove the carpet and cove base.
	15	Build new walls using wood studs and 5/8" sheetrock. See the Attachment B for layout. Walls shall be 8' high and attach and anchor walls as needed. Install insulation in the walls. <i>Cap the new walls with sheetrock.</i> Install two 3068 paintable pre-hung solid core flush wood doors. Both doors to be right hand. Finish the sheetrock for painting. Provide and install two locks equal to Best 7KC 2 7 AB 15D STK 626 less core and two wall stops.
New Office	16	Prep and paint the new and existing walls. Remove the outlet and fill in the area where the TV was located. Use latex interior eggshell paint by Sherwin Williams or equal. Color shall be standard manufactured colors. Existing room size is 17'6" x 16'3" x 11'0"
	17	Install new blinds in the windows. Quantity of three window sizes of 47 1/4" x 87" and three 47 1/4" x 37". Blinds shall be one inch cordless white vinyl slats cut down as needed to fit.
	18	Install new recessed Ethernet outlet boxes in the existing wall in areas as shown in sketch. Cat6 cable and connections will be installed by others.

Contractor: _____
 Email: _____ Phone: _____
 Date: _____ Addenda: _____
 Signature: _____

TOTAL BID \$ _____