

Addendum No. 1

Project Name: Fire/Rescue Stations 1-7 Facility Landscape Maintenance	Project No.: ITB # 23-24-28
Prepared By: Michael Turner	Date: January 4 th , 2024

Clarifications & Requirements:

1. Acknowledgement of all addenda received must be noted on the attached revised bid submittal form. All addenda shall become part of the specifications and the bid package for this project.
2. Attached is the updated "Request for Bids" sheet for ITB #23-24-28 Fire/Rescue Stations 1-7 Facility Landscape Maintenance. Request for alternate pricing for mulch for all stations once per year. Use the revised bid sheet to submit bid.
3. Contractor is not responsible for pruning the Green Giant Arborvitaes at Fire/Rescue Stations 5 and 6, however, fallen debris and broken branches are the contractor's responsibility to remove and properly dispose of offsite.

Questions and RFI submitted for discussion by email:

1. What do we do if training is being conducted at a location on a service date?
Answer: Contractor will still maintain the property with respect to safety, vehicles and staff. Contractor will also work in coordination with Fire/Rescue staff, Building Facilities Coordinator and/or Public Works Designee to ensure weekly maintenance is conducted.
2. Do we need to have someone sign off at each location after we mow?
Answer: No. Contractor will list service dates for each service on submitted invoices.
3. Can we park across the street at Fire/Rescue Station #7 or any other properties?
Answer: No. Contractor is to park within the property lines of each location and also must not park on any medians and/or affect normal traffic flow along designated streets or to interfere with fire/rescue station operations.
4. What is the specified mulch depth?
Answer: Two (2) inches. Double shredded hardwood mulch shall be installed.
5. Who is responsible for fire ant control?
Answer: City Staff upon notification by the Contractor. Contractor is to notify Building Facilities Coordinator and/or Public Works Designee if fire ants are present.
6. Does a General Contractors (GC) license count as a landscape contractor's license?
Answer: No.
7. Was inquiring about the current monthly payments that were being made per month for each of the fire stations that are currently being bidded out. I'm not sure if the current company was also mowing the new station 7. If so, I would like that as well.
Answer: The previous scope of work for Fire/Rescue stations 2-7 was basic mowing services. This is a different scope with enhanced services beyond basic mowing. Fire/Rescue Stations 2-6 are \$795 per month and Fire/Rescue Station 7 is \$550 per month under the current scope of work. Fire/Rescue Station 1 is currently being serviced by COG Staff.
8. Is it possible to send me the bid tabulations for the most recent bid for this project?
Answer: Previous bid tab is not available since this is a newly created scope of work.
9. We are not NC Landscape Contractors. My question is can we get around that with previous experience?
Answer: No.

Sealed bids will be received by the City of Greenville until Thursday, January 9, 2024 at 2:00 pm at the Public Works Department Administrative offices located at 1500 Beatty Street, Greenville, NC 27834-7207 with the Company Name, Attention: Michael Turner, Building Facilities Coordinator, and the words City of Greenville Public Works Department Fire/Rescue Stations 1-7 Facility Landscape Maintenance written on the outside of the sealed envelope. All bids will be marked with the date and time they are received by reception staff. Bids will not be opened and read aloud at this time but will be reviewed and the contract will be awarded at a later date. A bid tabulation sheet will be available upon request once the contract is awarded to the successful bidder.

Attachments:

- Revised bid sheet

End of Addendum No. 1



REQUEST FOR BIDS

In compliance with the request for bids by the City of Greenville and subject to all conditions and specifications thereof, the undersigned offers and agrees to furnish all equipment and labor as provided in the above mentioned specifications. Bids will be awarded based on the total bid per month for all fire/rescue stations. Bidder must bid on all fire/rescue stations in order to have a responsive bid.

Fire Stations 1-7 Facility Grounds Maintenance Bid

<u>Description</u>	<u>Bid</u>
Total Monthly Bid for Fire/Rescue Station #1 (Per specifications)	_____
Total Monthly Bid for Fire/Rescue Station #2 (Per specifications)	_____
Total Monthly Bid for Fire/Rescue Station #3 (Per specifications)	_____
Total Monthly Bid for Fire/Rescue Station #4 (Per specifications)	_____
Total Monthly Bid for Fire/Rescue Station #5 (Per specifications)	_____
Total Monthly Bid for Fire/Rescue Station #6, Emergency Operations Center, (Per specifications) Butler Building and Fire Training Tower	_____
Total Monthly Bid for Fire/Rescue Station #7 (Per specifications)	_____
Total Monthly Bid for all Fire/Rescue Stations (Stations 1+2+3+4+5+6+7=total monthly bid for all fire stations)	_____
Add Alternate:	
Cost to mulch all landscape beds at a depth of two (2) inches (One time per year)	_____

Note 1: Contract will be awarded based on the total monthly bid for all fire/rescue stations

Addendum Acknowledgement:

Please record each Addendum Number Received: ____ / ____ / ____ / ____ / ____

Company Name: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

****Include completed form with submitted bid package***