

Agenda

Greenville Historic Preservation Commission

Special Call Meeting

April 29, 2024 5:30 PM City Hall Conference Room 337, 200 West 5th Street

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. New Business
 - 1. FIG Application #2024-01: 315 West 2nd Street
 - 2. FIG Application #2024-02: 120 West 5th Street
 - 3. FIG Application #2024-03: 800 & 804 West 5th Street
- V. Adjournment

FAÇADE IMPROVEMENT GRANT APPLICATIONS FOR SPRING 2024

Application #	Applicant	Address	Project Description	Lowest Estimate	Potential Grant Amount	DRC Recomendation	DRC Total Score
24-01	Mary Mattox	315 W 2nd St	Repoint and tuck brick and mortar	\$12,970	\$6,485	Approval	48
24-02	Emerald Prop. Mgmt	120 W 5th St	Replace glass in exterior windows and doors	\$10,799	\$5,400	Approval	61
24-03	Arthur Wallace	800 and 804 E 5th St	Pressure wash and paint exterior	\$4,300	\$2,150	Approval	70
				\$28,069	\$14,035		



City of Greenville, North Carolina

Meeting Date: 04/29/2024

Title of Item:	FIG Application #2024-01: 315 West 2nd Street
Explanation:	This application is for re-pointing and repairing of the brick and mortar for the entire structure at an estimated cost of \$12,970
	Grant Amount: \$6,485
Recommendation:	Make recommendation to City Manager
ATTACHMENTS	

315 2nd St.pdf



Find yourself in good company

Façade Improvement Grant (FIG) Application 24-01: 315 W. 2nd Street

Applicant:	Mattox 315, LLC	
Parcel Number:	14416	
Historic Status:	Not applicable	
Attachments:	 Site Photo Supplemental Materials Location map of property 	

Overview: This application is for the re-pointing and repairing of the brick and mortar for the entire structure.

Estimate: \$12,970

Grant Amount: \$6,485

Year Built: 1928

Frontage: West 2nd Street and South Pitt Street

Economic Viability:

Has applicant submitted the required financial?

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Tax returns

Yes

No

Proof of funds

Yes

No

Property taxes current?

Yes

No
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Design Review

Committee (DRC): The DRC met on April 1, 2024 to review this application, and recommended approval.

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DESIGN REVIEW COMMITTEE MEETING

Date: April 1, 2024

Application: Façade Improvement Grant #2024-01 - 315 W. 2nd Street



Explanation of Work:

Repointing of brick for the entire structure at an estimated cost of \$12, 970

Grant amount: \$6, 485



Notes:

FAÇADE INIFRUVENIENT GRANT APPLICATION

Revised February 21, 2024

Building address: 3/5

Please complete the following information and attach pictures, design plans or sketches, two quotes on project cost,

Application # <u>24-01</u>	Date Received03/08/2024
DRC Meeting Date <u>April 1, 2024</u>	Recommendation: ApprovaDor Denial
HPC Meeting Date <u>April 23, 2024</u>	Recommendation Approval or Denial
City Manager's Decision Approval or Denial	Date:
City Manager's Signature	

and receipt showing ad valorem tax status and return to City of Greenville, Planning and Development Services Department, P.O. Box 7207, Greenville, NC 27835.

Compliance. All rehabilitation design proposals must:

- a) Meet code requirements of the City of Greenville;
- b) Meet construction and material guidelines established by the Greenville Historic District and Local Landmark Design Guidelines; and
- c) Adhere to the U.S. Secretary of the Interior's Standards for Rehabilitation.

Technical advice is available from the State Historic Preservation Office, Eastern Office of the North Carolina Division of Archives and History located at 117 W. 5th St., Greenville, North Carolina. Please call (252) 830-6580 in advance for an appointment.

The purpose of the FIG Program is to provide an economic incentive to:

- Assist in the completion of substantial renovations to building façades within the core of the City's central business district;
- Encourage good design projects that capitalize on rehabilitation of the original fabric or design of existing properties; and
- c) Preserve the unique and historic character of the Eligibility Area.

The staff of the Planning and Development Services Department will review applications for the selection of grant recipients. If the application is approved, an agreement between the applicant and the City must be signed **BEFORE** any work begins.

Grant will be disbursed after completion of work, submittal of cost documentation and inspection of the facade.

General Information

1. Applicant's Name

Applicant's Mailing Address

	Motton 315, LLC.	
;	Motton 315. LLC. PO BUN 686	
	Greenville, NC 27835	

Are you the property owner or tenant?

If applicant is a tenant, the property owner is required to sign the application and contract, if grant is awarded.

3.	Property Owner Name	Mottoro 315, LLC
	Property Owner Mailing Address	PO B00 686
		Fremville, NC 27835
	Property Owner Phone #	,
4.	Business Owner Name	
	Business Owner Address	
	Business Owner Phone #	
5.	Business Name	
	Business Mailing Address	
7.	Length of time at this location	
	Length of lease term remaining (if applical	ble)
Vendor Inform		
1.	Vendor Name <u>RE Ham</u>	5 Mosmnz
2.	Vendor Number Matta 315	5 Mosmny. 246. # 122.99
Building Chara		
8.	Exterior wall construction:	
	Masonry Frame Other (If so, explain.)
9.	Number of stories $\underline{\mathcal{A}}_{-}$. What are the fur	nctions of the stories above street level?
	office use	
10.	Occupancy of street level floor:	Occupied Partially Occupied Vacant
11.	Present use of street level floor:Retai	Only Storage OnlyMixedOffice
	Other (if so, explain)	
12.	What type of exterior improvements are prospected by the sheets or additional drawings if necessary)	
	• 0 0	

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Please make a check mark next to the proposed improvements and give us the estimated cost of each one. Attach copies of two professional cost estimates. List the lowest estimated cost for each category.

- 1. Painting exterior
- 2. Cleaning exterior
- 3. Redesign or restructure of exterior
- 4. Signage
- Window repair/replacement
- 6. Remove and/or install awning
- 7. Other (explain below)
- rior \$_____\$_____ \$_____\$_____ \$_____\$____ \$_____\$____ \$_____\$____

13. Total estimated cost (based on the lowest estimates) of your improvements \$ 12.970.0/

14. Total value of improvements \$ 12,970.01

- 15. Anticipated timeframe: Start date: <u>May 29</u>; Completion date: <u>July</u>
- 16. Did you or your authorized agent attend a Pre-Grant Workshop?

Yes No (Please circle one.) If yes, please list the date of the workshop attended: <u>2/22/24</u> Also List the name of the authorized agent who attended if different from the applicant listed above: <u>Taylor Berle</u>, <u>The Arrise Group</u>, UC.

Economic Viability.

Applicants shall provide financial information to show that the applicant has the necessary capital to complete the proposed work. If the proposed work will be financed, the applicant shall provide a bank statement, a proof of bank loan letter, and/or a proof of funds letter.

If the applicant is a business, the following information will required to be submitted with the application:

- Business tax returns from the last three (3) years;
- Profit & loss statements and balance sheets for last three (3) years;
- Most recent business bank account statement(s); and
- Copy of building lease, if not property owner.

If business tax returns and/or profit and loss statements for the last three (3) years are unavailable, personal tax returns from the last three (3) years is acceptable.

If the applicant is a private individual(s), the following information is required to be submitted with the application:

Personal income tax returns from the last three (3) years.

<u>Signatures</u>

I acknowledge that the City of Greenville is obligated only to administer the grant procedures and is not liable to the applicant, owner or third parties for any obligations or claims of any nature growing out, or arising out of, the project or application undertaken by the applicant and/or owner. There is no principal/agent or employer/employee relationship between the City of Greenville and the applicant and/or owner.

acknowledge that this application must be accepted and all prerequisite rules and regulations must be complied with before any rights insure to the applicant/owner.

I have attached project plans and specifications or other appropriate design documentation.

I understand that the incentive grant must be used only for the project described in this application.

There are no current assessments and/or enforcements actions on this property.

Owner (if different from above)

Date

Application Checklist

1.6.3 Application-Required Submission Items:

- Completed FIG Program application packet.
- o Two (2) professional estimates of proposed project costs.
- Photographs: A minimum of two (2) color photographs of the façade under consideration. At least one (1) photograph must show the entire façade. Photographs should show details of all proposed renovations and project work.
- Diagram(s) or rendering(s) of the proposed work.
- o A detailed written description of the proposed work.
- Documentation showing current ad valorem tax status. For assistance, please contact Pitt County Tax Collector at 252-902-3425.
- o City Vendor Number Request Form. For assistance, please contact the Purchasing Division at 252-329-

4664.

- o IRS W9.
- o Completed COA or Minor Works COA ("MWCOA") application, if necessary.
- o A proposed timeline of project including anticipated start, project value and expected completion date.
- o Certificate of Insurance, including general liability and property insurance.

Estimates must be itemized for each repair and on the service provider's letterhead.











		E	STIMATES		
determine the ar	s intended to assist applicants with mount of the grant. The maximum professional supplied an estimate. mated costs.	n determining the o	estimated cost of p ant is \$20,000. If a	grant is approved, applican	ts may hire any professional
	professional estimates for proposed cope so that the estimated costs are			scription of the work. Pleas	e make sure that the estimates
	First Estimate			Second Estima	te
Professional	Scope of Work	Cost	Professional	Scope of Work	Cost
REHoms	repoind of masoning	12,970.01	The Due, ten Goop	repaints of masoning	\$15,579.41
			-		

Q

R.E. Harris Mason Contractor Inc.

2890 NC Hwy 33 West Greenville, NC 27834

	Name / Address		
1	and a state of the		

Estimate

Date	Estimate #
1/17/2024	6138

	Description	•	Qty	Rate	Total
Galileo Medical ATTN: James St Scope of Work:		eet, Greenville, NC 27834			
	(REVISED 1/25/24	TO ADD #4)			
	nd Street side of Bui nd mortar on chimne imney.				
Materials & Labo	or		1	2,475.00	2,475.00T
			I	2,475.00	2,475.00T
3) Brick wall abo * Repair brick an * Water proof en Materials & Labo	d mortar. tire wall,	of and front entrance roof.	1	4,168.00	4,168.00T
 ** I spoke to Jam a) Step flashir b) Crickets be 		quote. ncerns: n chimneys and roof.			
Phone #	Fax #	E-mail	Te	otal	
252-752-7052	252-752-7107	nancy.reharris@yahoo.com			

R.E. Harris Mason Contractor Inc.

2890 NC Hwy 33 West Greenville, NC 27834

 $\hat{\mathbf{x}}$

Name / Address	

Estimate

Date	Estimate #
1/17/2024	6138

	Description		Qty	Rate	Total
** During repair 2nd street and or	tory gutters (failing) s, we will need acce he lane on Greene St eer walls & water p	ess to a parking space on treet.	Qty	Rate 3,003.50 7.00%	Total 3,003.50T 848.51
Phone #	Fax #	E-mail		Total	\$12,970.01



The Overton Group, LLC. 401 W 1st St Greenville, NC 27834 (252)355-7006 support@overtongroup.net www.overtongroup.net

Estimate

ADDRESS Mattox - 315 Second St

ESTIMATE # 1022 DATE 03/07/2024

ACTIVITY	OTY	RATE	AMOUNT
Construction Labor Repair brick and mortar on two chimneys; one on 2nd street side of building and the other near rear parking lot	1	5,940.00	5,940.00T
Construction Labor Repair and repoint brick wall above rear entrance door and above main entrance porch roof	1	5,016.00	5,016.00T
Construction Labor waterproofing front and rear walls of building	1	3,604.20	3,604.20T
	SUBTOTAL TAX TOTAL	382000 000000 000 0	14,560.20 1,019.21 515,579.41
			,

Accepted By

Accepted Date

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SCORING RUBRIC

Property:	315	\bigvee	2nd
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Reviewer: Marchead

This criteria can assist with determining if a project should be recommended for funding. After the individual DRC Members scored the applications, a vote shall be taken to determine which application are recommended for approval. This information will be forward to the Commission. SCORING CRITERIA POSSIBLE SCORE SECTION IN POINTS GUIDELINES Factor 1: Age of Structure Is structure greater than 50 years old as of the date of the application? 0-5 5 1.3.2 Factor 2: Visibility Fronts primary streets of 5th Street, Evans Street, or Dickinson Avenue in the eligible area Fronts any other street not mentioned above 0-5 nla 1.3.3 Factor 3: Historic Significance Designated as a Local Historic Landmark Identified as a contributing structure in a National Register Historic District nla Identified as a non-contributing structure in a National Register Historic District 0-51.3.4 Listed on the SHPO study list No historic designation Factor 4: Impactfuliness The project will be impactful on all the facades of the building. 0-5 2 1.3.5 Factor 5: Compliance The project is in compliance with the Greenville City Code, Greenville Historic District and Local Landmark Design Guidelines and the U.S. Secretary of the Interior's Standards for Rehabilitation 5 0-5 1.3.6 Factor 6: Eligible Items The proposed work is eligible. 5 0-5 1.3.7 and 1.3.8 Factor 7: Funding The applicant has provided sufficient documentation to show that the applicant can fund the completion of the proposed work. 0-55 1.5 TOTAL 23

SCORING RUBRIC

	35	$\lambda \Lambda /$	1
perty:		441	1

Property: 315 W.2nd Reviewer: JEVEMY JOVDAN

This criteria can assist with determining if a project should be recommended for funding. After the individual DRC Members scored the applications, a vote shall be taken to determine which application are recommended for approval. This information will be forward to the Commission. SECTION IN POSSIBLE SCORING CRITERIA SCORE GUIDELINES POINTS Factor 1: Age of Structure Is structure greater than 50 years old as of the date of the application? 5 0-5 1.3.2 Factor 2: Visibility Fronts primary streets of 5th Street, Evans Street, or Dickinson Avenue in the eligible area nla 1.3.3 0-5 Fronts any other street not mentioned above Factor 3: Historic Significance Designated as a Local Historic Landmark Identified as a contributing structure in a National Register Historic District hla Identified as a non-contributing structure in a National Register Historic District 0-5 1.3.4 Listed on the SHPO study list No historic designation Factor 4: Impactfuliness The project will be impactful on all the facades of the building. 5 0-5 1.3.5 Factor 5: Compliance The project is in compliance with the Greenville City Code, Greenville Historic District and Local Landmark Design Guidelines and the U.S. Secretary of the Interior's Standards for Rehabilitation 5 0-5 1.3.6 Factor 6: Eligible Items The proposed work is eligible. 5 0-5 1.3.7 and 1.3.8 Factor 7: Funding The applicant has provided sufficient documentation to show that the applicant can fund the 0-5 5 1.5 completion of the proposed work 15 TOTAL



City of Greenville, North Carolina

Meeting Date: 04/29/2024

<u>Title of Item:</u>	FIG Application #2024-02: 120 West 5th Street
Explanation:	This application is for replacing glass in exterior windows and doors at an estimated cost of \$10,799
	Grant Amount: \$5,399
<u>Recommendation:</u>	Make recommendation to City Manager

ATTACHMENTS

FIG #2024-02 120 W. 5th St. Packet.pdf



Find yourself in good company

Façade Improvement Grant (FIG) Application 24-02: 120 W. 5th Street

Applicant:	Emerald Property Management, LLC
Parcel Number:	78558
Historic Status:	Greenville Commercial Historic District
Attachments:	 Site Photo Supplemental Materials Location map of property

Overview: This application is for the replacement of glass in exterior windows and doors.

Estimate: \$10,799

Year Built: 1910

Frontage: West 5th Street and South Washington Street

120 W 5th Street J. E. Winslow Stables Contributing

This one-story, brick, L-shaped former stable fronts both W. 5th and Washington Streets. The W. 5th Street façade consists of a recessed entry bay flanked by display windows. Documentary photographs reveal that originally a large arched opening occupied the central bay. A stepped parapet gives the building its distinctive early-twentieth century appearance. The image of a galloping horse has been painted above the entry and is a replica of the original signage. The Washington Street elevation is also a three-bay façade with a parapet roofline. However, the central and southern arched openings remain. Early surviving interior features include wood flooring and a pressed metal ceiling. The building was built for J. E. Winslow's livery stable. The 1936 city directory lists Baker and Davis Hardware as the occupant. In 1951, Globe Hardware was listed as operating at the address.

Economic Viability:

Has applicant submitted the required financial?

Tax returns Ves No Proof of funds Ves No Property taxes current? Ves No No

Design Review

Committee (DRC): The DRC met on April 1, 2024 to review this application, and recommended approval.

DESIGN REVIEW COMMITTEE MEETING

Date: April 1, 2024

Application: Façade Improvement Grant #2024-02 - 120 W. 5th Street



Explanation of Work:

Replacing glass in windows and doors at an estimated cost of \$10,799

Grant Amount: \$5,399

Recommendation: Approved

_____ Denied

_____ Refer to SHPO

Notes:

FAVADE INITROVENIENT GRANT APPLICATION

Revised February 21, 2024

Building address: $120 \ W \ 5^{+5} \ S^{+}$
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Please complete the following information and attach pictures, design plans or sketches, two quotes on project cost,

Application # <u>24 - 02</u>	Date Received _03/15/2024
DRC Meeting Date APVIL 1,2024	Recommendation Approvalor Denial
HPC Meeting Date April 13, 2024	Recommendation Approval or Denial
City Manager's Decision Approval or Denial	Date:
City Manager's Signature	

and receipt showing ad valorem tax status and return to City of Greenville, Planning and Development Services Department, P.O. Box 7207, Greenville, NC 27835.

Compliance. All rehabilitation design proposals must:

- a) Meet code requirements of the City of Greenville;
- b) Meet construction and material guidelines established by the Greenville Historic District and Local Landmark Design Guidelines; and
- c) Adhere to the U.S. Secretary of the Interior's Standards for Rehabilitation.

Technical advice is available from the State Historic Preservation Office, Eastern Office of the North Carolina Division of Archives and History located at 117 W. 5th St., Greenville, North Carolina. Please call (252) 830-6580 in advance for an appointment.

The purpose of the FIG Program is to provide an economic incentive to:

- a) Assist in the completion of substantial renovations to building façades within the core of the City's central business district;
- b) Encourage good design projects that capitalize on rehabilitation of the original fabric or design of existing properties; and
- c) Preserve the unique and historic character of the Eligibility Area.

The staff of the Planning and Development Services Department will review applications for the selection of grant recipients. If the application is approved, an agreement between the applicant and the City must be signed **BEFORE** any work begins.

Grant will be disbursed after completion of work, submittal of cost documentation and inspection of the facade.

General Information

1. Applicant's Name

Applicant's Mailing Address

Emeral d Property Management 2245 Stantonsburg Rd Suite A Greenville, NC 27834

2. Are you the property owner or tenant? X property owner _____ tenant

If applicant is a tenant, the property owner is required to sign the application and contract, if grant is awarded.

	80 00
3.	Property Owner Name Emerald Property Management
	Property Owner Mailing Address 2245 Stanton burg Rd SuiteA
	Greenville NC 27834
	Property Owner Phone # $727 313 2245$
4.	Business Owner Name Billy Smith
	Business Owner Address 2245 Stanton, burg Rd Su. t. A
	Business Owner Phone # <u>252 481 4777</u>
5.	Business Name Emerald Property Management
	Business Mailing Address 2245 Stantonyburg Rod Suite A
7.	Length of time at this location 2.25 years
	Length of lease term remaining (if applicable)A
Vendor Informa	ation
1.	Vendor Name Emerald Property Management
2.	Vendor Number
Building Charac	cteristics
8.	Exterior wall construction:
	Masonry Frame Other (If so, explain.)
9.	Number of stories 2 . What are the functions of the stories above street level? Restaurant Secting
10.	Occupancy of street level floor: 📉 Fully Occupied 🔤 Partially Occupied Vacant
11.	Present use of street level floor:Retail OnlyStorage OnlyMixedOffice
	X Other (if so, explain) Restaurant / Kitchen
:	/ What type of exterior improvements are proposed? Please describe in detail. (Attach additional sheets or additional drawings if necessary).
	Window Replacement - Door Repair - Refining
	Window Replacement - Door Repair - Refining Brick Pointing - Wood Trim Painting

1011285 v 3

2

- Fix Door locks - Trim & Hardware

Please make a check mark next to the proposed improvements and give us the estimated cost of each one. Attach copies of two professional cost estimates. List the lowest estimated cost for each category.



- 13. Total estimated cost (based on the lowest estimates) of your improvements $\frac{25,449,93}{25,449,93}$
- 14. Total value of improvements $\frac{25449}{9}$
- 15. Anticipated timeframe: Start date: <u>06/15/2024</u>; Completion date: <u>09/19/2024</u>
- 16. Did you or your authorized agent attend a Pre-Grant Workshop?

Yes	No	(Please circle one.)	,	
If yes, pleas Also List the above:	e name or me	e of the workshop attended: _ authorized agent who attend Rife oun g	Feb led if diff	$\frac{22}{2024}$

Economic Viability.

Applicants shall provide financial information to show that the applicant has the necessary capital to complete the proposed work. If the proposed work will be financed, the applicant shall provide a bank statement, a proof of bank loan letter, and/or a proof of funds letter.

If the applicant is a business, the following information will required to be submitted with the application:

- Business tax returns from the last three (3) years;
- Profit & loss statements and balance sheets for last three (3) years;
- Most recent business bank account statement(s); and
- Copy of building lease, if not property owner.

If business tax returns and/or profit and loss statements for the last three (3) years are unavailable, personal tax returns from the last three (3) years is acceptable.

If the applicant is a private individual(s), the following information is required to be submitted with the application:

Personal income tax returns from the last three (3) years.

<u>Signatures</u>

2

I acknowledge that the City of Greenville is obligated only to administer the grant procedures and is not liable to the applicant, owner or third parties for any obligations or claims of any nature growing out, or arising out of, the project or application undertaken by the applicant and/or owner. There is no principal/agent or employer/employee relationship between the City of Greenville and the applicant and/or owner.

I acknowledge that this application must be accepted and all prerequisite rules and regulations must be complied with before any rights insure to the applicant/owner.

I have attached project plans and specifications or other appropriate design documentation.

I understand that the incentive grant must be used only for the project described in this application.

There are no current assessments and/or enforcements actions on this property.

For Emerald Property Manyust 03/15/2024 Date Bill, R. Smith 03/15/2024

Owner (if different from above)

Application Checklist

1.6.3 Application—Required Submission Items:

- Completed FIG Program application packet.
- o Two (2) professional estimates of proposed project costs.
- o Photographs: A minimum of two (2) color photographs of the facade under consideration. At least one (1) photograph must show the entire façade. Photographs should show details of all proposed renovations and project work.
- Diagram(s) or rendering(s) of the proposed work. 0
- A detailed written description of the proposed work.
- o Documentation showing current ad valorem tax status. For assistance, please contact Pitt County Tax Collector at 252-902-3425.
- o City Vendor Number Request Form. For assistance, please contact the Purchasing Division at 252-329-

4664.

o IRS W9.

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- Completed COA or Minor Works COA ("MWCOA") application, if necessary.
- A proposed timeline of project including anticipated start, project value and expected completion date.

1

o Certificate of Insurance, including general liability and property insurance.

Estimates must be itemized for each repair and on the service provider's letterhead.







This is just one of the windows in the market area that needs replacement.



Window and Door Repairs / Replacement The replacement glass used broken seals and the glass is all fogged, making the building look rundown.




ESTIMATES

This worksheet is intended to assist applicants with determining the estimated cost of proposed improvements. The lowest estimate will determine the amount of the grant. The maximum amount of the grant is \$20,000. If a grant is approved, applicants may hire any professional regardless if the professional supplied an estimate. However, the amount of the grant will not be increased if the actual cost of the improvements exceeds the estimated costs.

Provide two (2) professional estimates for proposed work. Estimates need to inlcude a description of the work. Please make sure that the estimates are identical in scope so that the estimated costs are comparing the same work.

First Estimate Professional Scope of Work Cost			Second Estimate			
Scope of Work	Cost	Professional		Cost		
Glass Only	6599.83			6599,93		
Strip Stain Refinish Poor	NA			6,000,00		
Exterior Painting	NA		Extensis Parating	2,300,00		
Brick Work,	NA	Sauceda	Brich Werk Martin	860.00		
Glass Install No Repair	4200,00		alass Tastall Reaging	9,690.00		
	/					
	107999	3				
			·····			
	Glass Only Strip Stain Refinish Poor Exterior Painting	Scope of Work Cost Glass Only 6599,93 Strip Stain Refinish Poor NA Exterior Paintins NA Brick Work, NA Glass Install/No Repair 4200,00	Scope of Work Cost Professional Glass Only 6599.55 Sauced Merce Strip Stain Refinish Poor ALA Saucedos Exterior Paintins NA Saucedos Brick Work, NA Saucedos	Scope of WorkCostProfessionalScope of WorkGlass Only6599.55Saucedol Merar Glass OnlyStrip Stain Refinish PoorNASaucedosStrip Stain RefinishExterior PaintingNASaucedosExterior PaintingBrick WorkNASaucedosExterior PaintingGlass Install/No Repair4200.00SnucedosGlass Install/Repair		

updated

Quote: 43899 Date: 02/13/2023

Customer

EMERALD PROPERTY MANAGEMENT 2 2245 STANTONSBURG RD SUITE A GREENVILLE NC 27834

W (252)481-8180

Csr: SW	Tech:	РО	Terms: C.O.D	
30 8	25-3/4" X 14-7/8" IG716	CLRTMP - INSULATEI	O UNITS CLEAR 7/16 tempered IG O UNITS CLEAR 7/16 tempered IG O UNITS CLEAR 7/16 tempered IG	
Notes:	Bar Area tempered IG Customer pickup Contact Adam 252-48			
	GREENVILLE NC		RANT	9
Your flat	invoice message here.			

Signature _____

<u>Total</u> 4,599.93	Payments 0.00	Balance 4,599.93
		1

vers:9.2.10 Page: 1

updated

Quote: 44000 Date: 02/22/2023

Customer

EMERALD PROPERTY MANAGEMENT 2 2245 STANTONSBURG RD SUITE A GREENVILLE NC 27834

W (252)481-8180

Csr: SW	Tech:	PO	Terms: C.O.D	
8			UNITS CLEAR 7/16 tempered IG	
	Market Area tempered		ITS CLEAR 7/16 tempered IG	
	Customer pickup Contact Adam 252-48	1-8180		
Job Si	ite: 120 W 5TH ST			
		ARDWARE RESTAUR	ANT	

GREENVILLE NC 27858

Old Winslow's Bldg

Your flat invoice message here.

Signature _____

Total	Payments	Balance
2,000.00	0.00	2,000.00
		· · · · · · · · · · · · · · · · · · ·

vers:9.2.10 Page: 1

updated

Quote: 44003 Date: 02/22/2023

Customer

EMERALD PROPERTY MANAGEMENT 2 2245 STANTONSBURG RD SUITE A GREENVILLE NC 27834

W (252)481-8180

Csr: SW	Tech:	РО	Te	erms: C.O.D		
30 8 8 8 1.00	Part / Description 31-3/4" X 13-5/8" IG71 25-3/4" X 14-7/8" IG71 25-3/4" X 14-7/8" IG71 SILICONE - MISC FL BRADS - 3/4" - 1" brac INSTALL - INSTALL	6CLRTMP - INSULAT 6CLRTMP - INSULAT AT Is	ED UNITS CLEAR	7/16 tempered IG		
Notes:	step ladder needed Brad Nailer (See Dav Disclaimer: Mercer G	31-8180 s in wood frame windo is for correct length) ilass is not resposible f		ood stops if they break	t durig the remo	oval
	GREENVILLE No Old Winslow's Blo invoice message here.	IARDWARE RESTA C 27858	URANT			
		Tota			Payments	Balance

 Total
 Payments
 Balance

 7,558.00
 0.00
 7,558.00

vers:9.2.10 Page: I

Quote: 44003 Date: 02/22/2023

Customer

EMERALD PROPERTY MANAGEMENT 2 2245 STANTONSBURG RD SUITE A GREENVILLE NC 27834

W (252)481-8180

Csr	SW Tech:	PO	Terms: C.O.D	

updated.

Quote: 44002 Date: 02/22/2023

Customer

EMERALD PROPERTY MANAGEMENT 2 2245 STANTONSBURG RD SUITE A GREENVILLE NC 27834

W (252)481-8180

Csr: SW	Tech:	PO	1	Ferms: C.O.D		
8 12 4	Part / Description 25-3/4" X 14-7/8" IG716CLRT 16" X 16-1/2" IG716CLRTMF SILICONE - MISC FLAT BRADS - 3/4" - 1" Brads	MP - INSULATE	ED UNITS CLEAI INITS CLEAR 7	R 7/16 tempered IG //16 tempered IG		
	INSTALL - INSTALL Labor	to install				
Notes:	Market Area tempered IGs Customer pickup Contact Adam 252-481-818	0	<u> </u>			
	Replace tempered IGs in wo step ladder needs Brad nailer (See Davis for c Disclaimer: Mercer Glass is	orrect length) not responsible :		wood stops if they brea	k during the rer	noval
Job Si	and/or installation of the gla te: 120 W 5TH ST FIFTH STREET HARD GREENVILLE NC 2785	VARE RESTAU	JRANT)
	Old Winslow's Bldg					
Your flat	invoice message here.					
	Signature _					
	<u> </u>	<u>Tota</u> 3,242.00	-		Payments 0.00	Balance 3,242.00

vers:9.2.10 Page: 1

Quote: 44002 Date: 02/22/2023

Customer

EMERALD PROPERTY MANAGEMENT 2 2245 STANTONSBURG RD SUITE A GREENVILLE NC 27834

W (252)481-8180

Csr: SW Tech: PO Terms: C.O.D		٦
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SAUCEDO'S PAINTING 477 LINDA DR. WASHINCTON, NC 27889 252-402-7378 DATE 3-13- 24 OUSTOMER'S ORDERNO Ri Fealborg NONE Dav glas 120 w 5 th St Greenville C.0.0 Che April Shipes Party Pair Dut 0 9 B 25XIN Windows K Ko = \$ Instal 12 16×16 worldows 1×120 -1414 Puintpart windows 1 2300 extenior. -5 Restain doors 600 110 Brick Morter Extensor 2 860 1.7 150 180

Glass Quote From 6599,93 mercer Glass

Saucedo's Painting Quote Explaination Install Glass \$ 9,690 Strip, Stain, Refinish Doors 6,000 Exterior Painting 2,300 Brick Mortar Work 860 Glass Only (From Mercen) 6,599.93 \$ 25,449,93 Petailed description of works Proposed Improvements - Repaint Trim work - wood only - Front of Building at entry & Side facing washington St - Replace Glass on main patio doors & side lights - Replace glass on side patio doors & windows - 6 panels only that face washington 54 - Repairt - Limited exterior brick work to shore up - No paint removal - Strip Stain & Refinit 5 wooden doors - Replacing glass as outlined above -

SCORING RUBRIC

Property: 120 W. 5th St. Reviewer: Jevemy Jordan

Factor 1: Age of Structure Is structure greater than 50 years old as of the date of the application? 0-5 5 1.3.2 Factor 2: Visibility Fronts primary streets of 5° Street, Evans Street, or Dickinson Avenue in the eligible area 0-5 2,5 1.3.3 Fronts any other street not mentioned above 0-5 2,5 1.3.3 Factor 3: Historic Significance 0-5 2,5 1.3.3 Designated as a Local Historic Landmark 0-5 4 1.3.4 Identified as a non-contributing structure in a National Register Historic District 0-5 4 1.3.4 Listed on the SHPO study list 0-5 2,5 1.3.5 The project will be impactful on all the facades of the building. 0-5 2,5 1.3.6 Factor 6: Compliance with the Greenville City Code, Greenville Historic District and Local Landmark Design Guidelines and the U.S. Secretary of the Interior's Standards for Rehabilitation 0-5 5 1.3.6 Factor 6: Eligible Items 0-5 5 1.3.7 and 1.3.8 Factor 7: Funding 0-5 5 1.3.7 and 1.3.8	SCORING CRITERIA	POSSIBLE POINTS	SCORE	SECTION IN GUIDELINES
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		TOTAL		

SCORING RUBRIC

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Property: 120 W. 5th St. Reviewer: Andrew Morchead

SCORING CRITERIA	POSSIBLE	SCORE	SECTION IN GUIDELINES	
actor 1: Age of Structure	18-71-1-31		100 DEERIED	
s structure greater than 50 years old as of the date of the application?	0-5	5	1.3.2	
actor 2: Visibility				
ronts primary streets of 5 th Street, Evans Street, or Dickinson Avenue in the eligible area				
ronts any other street not mentioned above	0-5	4	1.3.3	
actor 3: Historic Significance			The second second	
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dentified as a non-contributing structure in a National Register Historic District	0-5		1.3.4	
isted on the SHPO study list				
lo historic designation				
actor 4: Impactfuliness				
he project will be impactful on all the facades of the building.	0-5	L L	1.3.5	
actor 5: Compliance		- <u> </u>	1.0.0	
he project is in compliance with the Greenville City Code, <u>Greenville Historic District and Locat</u> andmark Design Guidelines and the U.S. Secretary of the Interior's Standards for Rehabilitatio	<u>m</u> 0-5	5	1.3.6	
actor 6: Eligible Items				
he proposed work is eligible	0-5	5	1.3.7 and 1.3.8	
actor 7: Funding				
he applicant has provided sufficient documentation to show that the applicant can fund the ompletion of the proposed work.	0-5	5	1.5	
	TOTAL		5,35.4	



City of Greenville, North Carolina

Meeting Date: 04/29/2024

Title of Item:	FIG Application #2024-03: 800 & 804 West 5th Street
Explanation:	This application is for pressure washing and painting structure at an estimated cost of \$4,300
	Grant Amount: \$2,150
Recommendation:	Make recommendation to City Manager
P	

ATTACHMENTS

800 and 804.pdf



Find yourself in good company

Façade Improvement Grant (FIG) Application 24-03: 800 and 804 W. 5th Street

Applicant:	Arthur Wallace
Parcel Number:	00934 and 22377
Historic Status:	Skinnerville-Greenville Heights Historic District
Attachments:	1. Site Photo
	2. Supplemental Materials
	3. Location map of property

Overview: This application is to clean and paint the exterior of the building.

Estimate: \$4,300

Grant Amount: \$2,150

Year Built: 1910

Frontage: West 5th Street and South Washington Street

800 W. 5th Street – William and Annie Bilbro House Contributing Structure

One-store cottage, weatherboard siding, low hip roof with asphalt shingles, 2/2 sash and oval window, transom at front door, interior brick chimneys, inset wraparound porch with square posts. This house is pictured on the 1916 Sanborn Map. It is a twin to 804 W. 5th Street. The earliest known occupants are William and Annie Bilbro. Mr. Bilbro was a salesman with Greenville Supply Company. The Hatem family owned and occupied the house from the 1920s into at least the early 1950s.

804 W. 5th Street – Lloyd and Vergie Hamilton House Contributing Structure

One-store cottage, weatherboard siding, low hip roof with asphalt shingles, 2/2 sash and oval window, transom at front door, interior brick chimneys, inset wraparound porch with square posts. This house is pictured on the 1916 Sanborn Map. It is a twin to 800 W. 5th Street. The earliest known occupants are Lloyd and Vergie Hamilton. Mr. Hamilton was a foreman. The Corbin family, however, occupied it for most of the first half of the twentieth century.

Economic Viability:

Has applicant submitted the required financial?

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Tax returns

Yes

No

Proof of funds

Yes

No

Property taxes current?

Yes

No
```

Design Review Committee (DRC): The DRC met on April 1, 2024 to review this application, and recommended approval.

DESIGN REVIEW COMMITTEE MEETING

Date: April 1, 2024

Application: Façade Improvement Grant #2024-03 - 800 & 804 W. 5th Street



Explanation of Work:

Pressure wash and paint structure at an estimated cost of \$4,300

Grant amount: \$2,150



Notes:

FAÇADE IMPROVEMENT GRANT APPLICATION

Revised February 21, 2024

Application # <u>74-03</u>	Date Received
DRC Meeting Date APril 1, 2024	Recommendation: Approvalor Denial
HPC Meeting Date <u>April 23, 2024</u>	Recommendation Approval or Denial
City Manager's Decision Approval or Denial	Date:
City Manager's Signature	

Please complete the following information and attach pictures, design plans or sketches, two quotes on project cost, and receipt showing ad valorem tax status and return to City of Greenville, Planning and Development Services Department, P.O. Box 7207, Greenville, NC 27835.

Compliance. All rehabilitation design proposals must:

- a) Meet code requirements of the City of Greenville;
- b) Meet construction and material guidelines established by the Greenville Historic District and Local Landmark Design Guidelines; and
- c) Adhere to the U.S. Secretary of the Interior's Standards for Rehabilitation.

Technical advice is available from the State Historic Preservation Office, Eastern Office of the North Carolina Division of Archives and History located at 117 W. 5th St., Greenville, North Carolina. Please call (252) 830-6580 in advance for an appointment.

The purpose of the FIG Program is to provide an economic incentive to:

- a) Assist in the completion of substantial renovations to building façades within the core of the City's central business district;
- b) Encourage good design projects that capitalize on rehabilitation of the original fabric or design of existing properties; and
- c) Preserve the unique and historic character of the Eligibility Area.

The staff of the Planning and Development Services Department will review applications for the selection of grant recipients. If the application is approved, an agreement between the applicant and the City must be signed **BEFORE** any work begins.

Grant will be disbursed after completion of work, submittal of cost documentation and inspection of the facade.

General Information

1.	Applicant's Name	ARTHUR L. MALLACE
	Applicant's Mailing Address	LIG4 NC 33 15
		Grimesland, IVC 27837
2.	Are you the property owner or	tenant? property owner tenant

1011285 v 3

If applicant is a tenant, the property owner is required to sign the application and contract, if grant is awarded.

З.	Property Owner Name	PRETHER L. MAURIE
	Property Owner Mailing Address	6164 NIC 33 E
		GRIMESLAND, NIC 27837
	Property Owner Phone #	252-758-3222 ARTHUR L' MACHAGE
4.	Business Owner Name	ARTHUR L' MACHE
	Business Owner Address	\$164 NC 3315
	Business Owner Phone #	252-758-2719
5.	Business Name	Gold Post CARE
	Business Mailing Address	804 10/ 5th 5t. Greenville MC
7.	Length of time at this location	20 yrs.
	Length of lease term remaining (if a	applicable)
Vendor Infor	mation	
1.	Vendor Name	THUR LI MAMALTE
2.	Vendor Number 723	7
Building Cha	aracteristics	
8.	Exterior wall construction:	
	Masonry Frame	Other (If so, explain.)
9.	Number of stories What are	the functions of the stories above street level? \mathcal{N}/\mathcal{A}
		/'
10		
10.	Occupancy of street level floor:	
11.	Present use of street level floor:	Retail Only Storage Only Mixed Office
	Other (if so, explain)	

12. What type of exterior improvements are proposed? Please describe in detail. (Attach additional sheets or additional drawings if necessary).

St. Processe WASHed Lo a AIN

Please make a check mark next to the proposed improvements and give us the estimated cost of each one. Attach copies of two professional cost estimates. List the lowest estimated cost for each category.

	1. Painting exterior 2. Cleaning exterior 3. Redesign or restructure of exterior 4. Signage 5. Window repair/replacement 6. Remove and/or install awning 7. Other (explain below)
13.	Total estimated cost (based on the lowest estimates) of your improvements \$4,300
14.	Total value of improvements \$4,300
15.	Anticipated timeframe: Start date:ASAP; Completion date:
16.	Did you or your authorized agent attend a Pre-Grant Workshop?
	Ves No (Please circle one.) 7 did individual on 3/22
	If yes, please list the date of the workshop attended: Also List the name of the authorized agent who attended if different from the applicant listed above:

Economic Viability.

Applicants shall provide financial information to show that the applicant has the necessary capital to complete the proposed work. If the proposed work will be financed, the applicant shall provide a bank statement, a proof of bank loan letter, and/or a proof of funds letter.

If the applicant is a business, the following information will required to be submitted with the application:

- Business tax returns from the last three (3) years;
- Profit & loss statements and balance sheets for last three (3) years;
- Most recent business bank account statement(s); and

1011285 v 3

• Copy of building lease, if not property owner.

If business tax returns and/or profit and loss statements for the last three (3) years are unavailable, personal tax returns from the last three (3) years is acceptable.

If the applicant is a private individual(s), the following information is required to be submitted with the application:

• Personal income tax returns from the last three (3) years.

Signatures

I acknowledge that the City of Greenville is obligated only to administer the grant procedures and is not liable to the applicant, owner or third parties for any obligations or claims of any nature growing out, or arising out of, the project or application undertaken by the applicant and/or owner. There is no principal/agent or employer/employee relationship between the City of Greenville and the applicant and/or owner.

I acknowledge that this application must be accepted and all prerequisite rules and regulations must be complied with before any rights insure to the applicant/owner.

I have attached project plans and specifications or other appropriate design documentation.

I understand that the incentive grant must be used only for the project described in this application.

There are no current assessments and/or enforcements actions on this property.

111h L. Walter

Date

Owner (if different from above)

Date



÷ .



Pains Samples

skg.







This on







35. 800-804 West 5th Street

37. 412 Lathani Street

34. Houses

South side 600-700 blocks West 5th Street

This residential block contains houses dating mainly from the early twentieth century. Number 703 is the oldest house, dating from the 1880s. This two-story, L-plan house is Italianate in feeling, and although it has been much altered, the Victorian brackets still survive in the gables and under the eaves. Numbers 609 (built and first occupied by Marvin Key Blount) and 707 probably date from 1920 and are good examples of two of the most popular house plans for this period. Both houses are two stories tall and are of frame construction, but their plans are quite different.

35. HOUSES 800-804 West 5th Street

These two identical frame bungalows may have been constructed as a speculative housing venture about 1916. The houses are each one story tall and have hipped roofs with engaged porches. Number 804 has been re-sided, but otherw bungalows are little altered. Their most dist feature is the large elliptical stained-glass w located to the right of the entrance on the elevation.

36. Housi: 902 West 5th Street

Built about 1930, this Dutch Colonia bungalow is a good example of one of the popular house plans in Greenville. The g roof accomodates a large dormer, and the protecting the entrance and stoop gives the a picturesque feeling. It was occupied by W Scott and family at one time.

37. House 412 Latham Street

This house follows the same plan a #39 and was probably built about 191 peaked stained-glass window in the centra gable and the transom over the door disti this house from its more modest neighbors.

00 PALES NL R. (KINNERV 252-237-9388

PR	OPOSAL	Page # of pag
	PSG .	
PROFESSIONAL S	ERVICES OF GREEN	VILLE
Proposal Submitted To.	Job Name	Job #
Address PROFESSIONAL SERVICES OF GREENVILLE P.O. BOX 271 Phone # GREENVILLE, NC 27835 Fax #	Job Location Date 3/30/24 Architect	Date of Plans
We hereby submit specifications and estimates for PAins OFFISE Bldg. M Docors to extension to Pressure Was Paini Price is	Line BestAnv Gillinclude a Will Prime H Entire Bla LABUU + MATAN	1
We propose hereby to furnish material and labor—complete in accordances 4306.00	e with the above specifications for the sum of:	Dollars
with payments to be made as follows:	Respectfully submitted:	accepted within days.
ACCEPTANC	E OF PROPOSAL	
Che above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments vill be made as outlined above.	Signature	
Date of Acceptance:	C'harren an	



252.268.7215 WITH OVER 30 YEARS EXPERIENCE

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SCORING RUBRIC

Property: 800 # 804 W.5th St. Reviewer: Andrew Movehead

SCORING CRITERIA	POSSIBLE POINTS	SCORE	SECTION IN GUIDELINES
Factor 1: Age of Structure			
Is structure greater than 50 years old as of the date of the application?	0-5	5	1.3.2
Factor 2: Visibility		LINE BUTCH	
Fronts primary streets of 5 th Street, Evans Street, or Dickinson Avenue in the eligible area			
Fronts any other street not mentioned above	- 0-5	5	1.3,3
Factor 3: Historic Significance			
Designated as a Local Historic Landmark			
Identified as a contributing structure in a National Register Historic District	-	-	
Identified as a non-contributing structure in a National Register Historic District	0-5	5	1.3.4
Listed on the SHPO study list	-		
No historic designation	-		
Factor 4: Impactfuliness			
The project will be impactful on all the facades of the building.	0-5	5	1.3.5
Factor 5: Compliance	Care and and		
The project is in compliance with the Greenville City Code, <u>Greenville Historic District and Local</u> andmark Design <u>Guidelines</u> and the U.S. Secretary of the Interior's Standards for Rehabilitation	0-5	5	1,3,6
Factor 6: Eligible Items		1	
The proposed work is eligible.	0-5	5	1.3.7 and 1.3.8
Factor 7: Funding		, ,	
The applicant has provided sufficient documentation to show that the applicant can fund the completion of the proposed work.	0-5	5	1.5
	TOTAL	35	

SCORING RUBRIC

Property:	800	Ę	804	W	5th St.
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Reviewer: HWIMY Jardan

This criteria can assist with determining if a project should be recommended for funding. After the individual DRC Members scored the applications, a vote shall be taken to determine which application are recommended for approval. This information will be forward to the Commission. SCORING CRITERIA POSSIBLE SCORE SECTION IN POINTS GUIDELINES Factor 1: Age of Structure Is structure greater than 50 years old as of the date of the application? 0-5 5 1.3.2 Factor 2: Visibility Fronts primary streets of 5th Street, Evans Street, or Dickinson Avenue in the eligible area 5 0-5 1.3.3 Fronts any other street not mentioned above Factor 3: Historic Significance Designated as a Local Historic Landmark Identified as a contributing structure in a National Register Historic District 5 Identified as a non-contributing structure in a National Register Historic District 0-51.3.4 Listed on the SHPO study list No historic designation Factor 4: Impactfuliness The project will be impactful on all the facades of the building. 5 0-51.3.5 Factor 5: Compliance The project is in compliance with the Greenville City Code, Greenville Historic District and Local Landmark Design Guidelines and the U.S. Secretary of the Interior's Standards for Rehabilitation 0-5 1.3.6 5 Factor 6: Eligible Items The proposed work is eligible. 5 0-5 1.3.7 and 1.3.8 Factor 7: Funding The applicant has provided sufficient documentation to show that the applicant can fund the 5 0-5 completion of the proposed work. 1.5 35 TOTAL