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To: All Interested Bidders and plan holders
From: Christopher Cox, Construction Project Manager I
RE: 2024 Stormwater Repairs Project
ENG-2024-002
Addendum #1
Date: May 8th, 2024

The following items clarify, add to, delete from and/or otherwise change and supersede information previously issued to you in the Bid Documents for the above-referenced project. As such, said items shall be considered part of the contract and receipt of this addendum shall be acknowledged appropriately in the bid package. Please review the following items carefully and adjust your proposal accordingly.

Pre-bid Minutes/Clarifications/Follow-up:

1. See Attachment 1, pre-bid meeting minutes, which as part of this addendum shall be considered part of the contract. Bidders are encouraged to review this addendum carefully prior to submitting a bid.

Requests for additional information:

1. None

Any questions regarding this Addendum should be directed to Mr. Christopher Cox, at telephone 252-329-4886 or email at ccox@greenvillenc.gov.

Attachment

ec: Lisa Kirby, PE, Engineering Department Director
Lynn Raynor, PE, CE III

Attachment 1

To: Pre-Bid Conference Attendees and Plan holders

From: Christopher Cox, Construction Project Manager I
City of Greenville Engineering Department

Subject: **2024 Stormwater Repairs Project, Pre-bid Minutes**

Date: May 8th, 2024

On Tuesday, April 30th, 2024 at 10:00 a.m., a Pre-bid conference for the referenced project was held at the City of Greenville Engineering Department. Those in attendance were as follows:

Lynn Raynor – COG
Kevin Leigh – COG
Chris Cox – COG
Tish Williams – COG
Wanda House – COG
Phil Crumb – Crumb Construction
Charles Parrott – Trader Construction Company
John Switzer – Trader Construction Company

The following items were discussed during the meeting.

2024 Stormwater Repairs Project Pre-Bid Meeting April 30, 2024

MEETING ITEMS

1) Welcome

- Attendance Sheet
- Introductions

2) Legal Requirements

- A Bid Bond for 5% of the total base bid will be required and submitted with the bid package.
- Payment/Performance Bonds of **\$800,000.00** will be required for the winning bidder.
- Certificate of Insurance will be required before the contract can be executed.
- MWBE Requirements/submit with Bids
- Non-collusion Affidavit/submit with Bids

3) Project Data

- Description – All work under this contract will be issued to the Contractor as task orders and will identify a specific scope of work for each individual site location. The contract work may include, but is not limited to, cured in place lining, repair and/or replacement of the following: storm drain lines, manholes, catch basins, storm water outfalls and any other related storm

water structures. The contract will also include CCTV pre & post inspection of pipe networks on streets. The Contractor will install improvements on City of Greenville ROW and follow City of Greenville standard procedures provided herein. Work may involve minor improvements to storm pipe. The Contractor shall be compensated based on line items and the unit prices included in the Contract Documents. The City does not guarantee either a minimum volume of work or a specific volume of work under this Contract. The contract will include a base bid along with 10 bid alternates. Alternates may or may not be awarded.

- Contract Award - Lowest responsive responsible bidder. Lowest bidder will be required to provide references and financial records, which the City will check prior to moving forward with award. The lowest responsible bid will be based on the base bid total.
- Bid Form – per Instructions to Bidders, paragraph 4.c, all Line Items with the same description in either the Base Bid or any Alternates must use the same unit price in all instances.
- Contract Completion Time is 270 Calendar Days from Notice to Proceed date. Final Date will be on or about June, 2025.*
- Potential Additional Contract Completion Time (if Awarded)

Alternate 1 – 25 Calendar Days

Alternate 2 – 6 Calendar Days

Alternate 3 – 10 Calendar Days

Alternate 4 – 5 Calendar Days

Alternate 5 – 5 Calendar Days

Alternate 6 – 4 Calendar Days

Alternate 7 – 5 Calendar Days

Alternate 8 – 8 Calendar Days

Alternate 9 – 3 Calendar Days

Alternate 10 – 45 Calendar Days

- Liquidated Damages beyond contract completion date - \$1000/day.* (Determined per task order)
- Contractor is responsible for any necessary surveying.
- Working Hours: All work must be accomplished between the hours of 8am-5pm. Bidders should bid the project for all work to be completed during these times due to the proximity to residences.
 - a.) Must get Engineers approval for any time outside of normal working hours & days.
 - b.) Engineer will have the ability to change working hours.
 - c.) Traffic Control - reasonable access to residences, businesses, and sidewalks must be maintained. Contractor will be required to provide a traffic control plan/pedestrian detour plan (if required)/construction phasing for each Task Order.
 - d.) Parking- If a street closure affects on-street parking, No Parking signs must be installed 48 hours prior to street closure. Time stamped photos of the signs will be required by Parking Enforcement.
 - e.) TranSystems will be utilized for inspection/CEI services.
- The Contractor must perform in excess of 50% of the contract price with their own forces
- If during the contract there is an item that is not on the original bid form, the Contractor will provide a written estimate for that item or items necessary to complete a Task Order and a change order will be negotiated.

- An addendum will be sent out with pre-bid minutes and any requests for information received. Last date to submit questions to ensure an answer is noon Wednesday, May 8th. Questions after this date are not guaranteed an answer.
- Task Orders will be issued up to 4 at a time for execution. This will ensure procurement of materials and help relieve any potential for delays. The intent of the contract is that the contractor will work continuously throughout the contract time.
- Bid Date – Tuesday, May 14th, 2023 at 10:00 AM, 1500 Beatty Street, Greenville, NC 27834

4) Contact :

- Chris Cox, Project Manager I, 252-329-4886, ccox@greenvillenc.gov
- Wanda House, Financial Services Manager, 252-329-4862, whouse@greenvillenc.gov

5) Questions:

1. What are the MWBE requirements?
 - a. The City requires 10% Minority and 6% Women owned businesses. If these services cannot be provided, the contractor must provide due diligence/Good Faith Efforts showing they made the attempt to meet these requirements. GFE must be reviewed and approved by the Purchasing Office.**
2. Who is responsible for coordinating with utilities in regard to identifying conflicts and relocation?
 - a. The Contractor is responsible for coordinating with utilities in regard to identifying conflicts and relocation.**
3. How many task orders are in the base contract?
 - a. 7 task orders are included in the base contract.**
4. Who is responsible for remobilization costs dues to utility conflicts?
 - a. The Contractor is responsible for remobilization costs due to utility conflicts.**
5. Are subcontractors required to be NCDOT approved?
 - a. Subcontractors are not required to be NCDOT approved.**
6. Are subcontractor SAF's required?
 - a. Subcontractors approval forms are required to be submitted and approved.**
7. What are the MWBE qualifications for subcontractors?
 - a. MWBE subcontractors must be HUB certified.**
8. Who is responsible for materials testing?

- a. Transystems will provide testing services. The contractor is responsible for fees for retesting of materials.**

