



Informal Bid Request
24-25-02

Project:

Exterior Building Repair and Painting
Greenville Aquatics & Fitness Center
Greenville, NC

Scope of Work:

Provide material, equipment, and labor to repair, prep and paint portions of the exterior building located at the Greenville Aquatics & Fitness Center.

Special Conditions:

Work must comply with all OSHA safety guidelines.

Contractor responsible for all needed paperwork to obtain required permits. All permits must be posted prior to the commencement of work.

There will be a mandatory pre-bid meeting on July 30, 2024, at 10:00 AM at the site.

Site Location:

Greenville Aquatics & Fitness Center (GAFC)
921 Staton Rd
Greenville, NC

Bid Submittal Deadline:

Tuesday, August 13, 2024 @ 2:00 PM

Via email to: mwatson@greenvillenc.gov

INVITATION FOR INFORMAL BID ON

EXTERIOR BUILDING REPAIR AND PAINTING – GAFC

INSTRUCTIONS FOR BIDDERS

The person, firm or corporation making a proposal shall submit a bid to *Mike Watson, Project Coordinator*, on or before the hour and day stated on the attached bid request form. The preferred method of delivery of the bid is by email to mwatson@greenvillenc.gov. The bid may also be mailed or hand delivered to the Jaycee Park Administrative office located at 2000 Cedar Lane, Greenville, N.C., 27835 and must be received prior to the submittal deadline time and date stated and shall have the words *Bid Enclosed, GAFC Ext. Repair & Paint Attn: Mike Watson* along with the company name on the outside of the envelope.

All mailed or hand delivered bids received in the office will be marked with the date and time they are received by reception staff. Bids will not be opened and read aloud. The bids will be opened and evaluated, and a tabulation sheet will be available upon request once the contract is awarded to the successful bidder.

The bidder shall include the required responses and supply all the information as indicated on the Bid Form, Attachment A. The prices inserted shall be net and shall be the full cost including all factors whatsoever. Any bids not submitted on such forms provided will be considered nonresponsive.

No bid may be changed or withdrawn after the time of the opening. Any modifications or withdrawals requested before this time shall be acceptable only when such request in writing is made to *Mike Watson, Project Coordinator*.

The City of Greenville reserves the right to reject any and all bids, to waive any formalities, and to accept the bid or any portion thereof that is deemed most advantageous to the City. Any bid submitted will be binding for 60 days after the opening.

The scope of work attached represents the minimum specification or description of work to be purchased or contracted. These requirements are not intended to prevent fair responses or to eliminate competition, but they are intended for the protection of each and every proposer to insure, if possible, that all bids submitted shall be upon a fair and comparable basis.

It is expressly understood by the bidders that written notice of award and/or receipt of purchase order will constitute agreement by the City to consummate the transaction and will serve together with the proposal, scope of work, and these instructions as the entire form of contract between the parties except in cases where formal contracts are warranted.

All work shall be FOB, Greenville, N.C.

Each bidder shall affirm that no official or employee of the City of Greenville is directly or indirectly interested in this proposal for any reason of personal gain.

Sales taxes may be listed on the proposal, but as a separate item. No charge will be allowed for Federal Excise and Transportation tax from which the City is exempt.

New vendors must register with the City of Greenville's online portal at the following web address: <https://selfservice.greenvillenc.gov/vss/Vendors/default.aspx>.

Minority and/or Women Business Enterprise (MWBE) Program:

It is the policy of the City of Greenville to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to, construction projects, supplies and materials purchases, and professional and personal service contracts. In accordance with this policy, the City has adopted a Minority and Women Business Enterprise (M/WBE) Plan and subsequent program, outlining verifiable goals.

The City has established a 10% Minority Business Enterprise (MBE) and 6% Women Business Enterprise (WBE) goal for the participation of MWBE firms in supplying goods and services for the completion of this project. All firms submitting bids agree to utilize minority and women-owned firms whenever possible.

Questions regarding the City's MWBE Program should be directed to Wanda House, Financial Services Manager, at (252) 329-4862.

Equal Employment Opportunity Clause:

The City of Greenville, NC is an equal opportunity employer and strictly prohibits discrimination against any employee or applicant for employment because of the individual's race, color, religion, age, gender, disability, national origin, genetic information, sexual orientation, gender identity/reassignment or expression, military or veteran status, marital status, or any characteristic protected by applicable law.

TITLE VI NONDISCRIMINATION NOTIFICATION:

The City of Greenville, NC in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby 1178814- v4 7 notifies all respondents that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this advertisement and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

INSURANCE: The Contractor agrees to purchase at its own expense insurance coverages to satisfy the following minimum requirements. Work under this contract shall not commence until all insurance required as listed has been obtained. Insurance required shall remain in effect through the life of this contract.

1. **Workers' Compensation Insurance:** No contractor or subcontractor may exclude executive officers. Workers Compensation must include all employees.

Limits: Workers Compensation: Statutory for the State of North Carolina.

Employers Liability: Bodily Injury by Accident \$1,000,000 each accident.

Bodily Injury by Disease \$1,000,000 policy limit.

Bodily Injury by Disease \$1,000,000 each employee.

2. **Commercial General Liability:**

Limits: Each Occurrence: \$1,000,000

Personal and Advertising Injury \$1,000,000

General Aggregate Limit \$2,000,000

Products and Completed Operations Aggregate \$2,000,000

The aggregate limit must apply per project. The form of coverage must be the ISO CG 00 01 policy as approved by the State of North Carolina Department of Insurance. If a form of coverage other than the CG 00 01 is used it must be approved **Contractor**. Any endorsed exclusions or limitations from the standard policy must be clearly stated in writing and attached to the Certificate of Insurance. Completed Operations coverage must be maintained for the period of the applicable statute of limitations. Additionally, the **Contractor** must be added as an Additional Insured to the Commercial General Liability policy.

3. **Commercial Automobile Liability:**

Limits: \$1,000,000 combined single limit.

4. **Cancellation:**

Each certificate of insurance shall bear the provision that the policy cannot be altered or canceled in less than ten (10) days after mailing written notice to the assured of such alteration or cancellation, sent registered mail.

5. **Proof of Carriages:**

- A. The **Contractor** shall provide the City with insurance industry standard ACCORD form Certificate(s) of Insurance on all policies of insurance and renewals thereof in a form(s) acceptable to the City prior to the commencement of services. Said policies shall provide that the City be an additional named insured.
- B. The City shall be notified in writing of any reduction, cancellation, or substantial change of policy or policies at least thirty (30) days prior to the effective date of said action.
- C. All insurance policies shall be issued by responsible companies who are acceptable to the City and licensed and authorized to do business under the laws of North Carolina.

E-VERIFY COMPLIANCE: The Contractor shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Further, if the Contractor utilizes a Subcontractor, the Contractor shall require the Subcontractor to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. By submitting a proposal, The Proposer represents that their firm and its Subcontractors are in compliance with the requirements of Article 2 Chapter 64 of the North Carolina General Statutes.

IRAN DIVESTMENT ACT: Vendor certifies that: (i) it is not on the Iran Final Divestment List created by the NC State treasurer pursuant to N.C.G.S. 147-86.58; (ii) it will not take any actions causing it to appear on said list during the term of any contract with the City, and (iii) it will not utilize any subcontractor to provide goods and services hereunder that is identified on said list.

LIQUIDATED DAMAGES: If the Contractor fails to complete the work within the time specified in the bid package, the Contractor shall pay liquidated damages to the City of Greenville in the amount of \$100.00 for each calendar day of delay until the work is completed or accepted.

The City of Greenville has adopted a Local Preference Policy, Resolution No. 056-13, and a Professional and other Services Policy, Resolution No. 057-13 that may pertain to this project. For more information, please see the City of Greenville's webpage at <https://www.greenvillenc.gov/government/financial-services/purchasing>.

Questions regarding any part of this proposal shall be directed via email to Mike Watson, Project Coordinator, at mwatson@greenvillenc.gov

All bids shall be submitted on the attached bid submittal form, Attachment A. Include all required MWBE documents. Failure to submit the required forms will cause the bid to be nonresponsive.

Exterior Building Repair and Painting GAFC

Scope of Work

Scope

Contractor shall supply all labor, equipment and material to make repairs on the exterior insulation and finish system (EIFS) and brick veneer; prep and paint the exterior doors, metal downspouts, gas pipes and other areas as directed. Other areas of work will include removing and replacing insulation on some mechanical lines and replacing some aluminum grates in the soffit. All work shall be to industry standards. All OSHA requirements and other safety guidelines associated with the work shall be followed.

Debris

All debris associated with this project shall be removed and properly disposed of offsite. Contractor is responsible for removing all paint chips from the site.

General Requirements

Base Bid:

1. Contractor is responsible for all measurements.
2. Only the exterior portions of the building associated with the GAFC will be part of this project. See Attachment C for photo showing this area.
3. Pressure wash the entire exterior of the building prior to painting. Contractor can use water from the facility.
4. Preparation of all surfaces shall be done to industry standards and to manufacturer's instructions. Use safe work practices to remove any old paint.
5. Prep and paint the following exterior surfaces:
 - Metal doors and frames (protect hardware and glazing)
 - Unpainted gas line on the left side of the building
 - All downspouts and brackets
 - Electrical conduit (as directed)
 - All steel lintels
 - Small concrete pad (right side of building)
6. Paint shall be by Sherwin Williams or approved equal. See Attachment B for schedule of primer and paint.
7. Use a polyurethane sealant to fill in the holes in the EIFS and cracks in the brick veneer. Sealant shall match the color of the brick as close as possible. For the sealant for the EIFS, match color as close as possible. Clear can be used if no matching colors are available but the EIFS area should be touched up with matching paint.
8. Replace two aluminum grates in the soffit as directed.

9. Cover the exposed plywood in the soffit at the far-right side of the gym with metal and paint to match the existing soffit as close as possible.
10. Remove the deteriorated pipe insulation on the exterior mechanical lines and replace with new closed-cell foam insulation with a minimum one-inch-thick wall and sized to fit the diameter and length of pipe.
11. Clean exterior side of all windows after the work has been completed.
12. Contractor shall take care not to damage any concrete, landscaping, fencing, etc. Any damage caused by the contractor shall be repaired prior to the completion of the project. Contractor shall also be responsible for all damages that may arise from installing the new paint such as but limited to overspray, dropped paint on non-painted surfaces, etc.
13. Contractor shall comply with all OSHA requirements and safety guidelines associated with the work within the scope of work.
14. *Work shall start the week of September 2, 2024, and must be completed by the end of the day of October 4, 2024. Liquidated damages will apply if not completed on time.*

Alternate #1:

1. Provide labor, equipment, and materials to prep and paint the existing formed plastic lettering per manufacturer's instructions. Clean each letter well and scuff with appropriate material prior to painting and use correct type of paint for lettering. All exposed sides shall be painted.

Alternate #2:

1. Provide labor, equipment, and materials remove and replace the ADA parking signs on existing poles. Replacement signs shall match the size and wording of the existing and be installed with new stainless-steel hardware. There are a total of four poles. Note: ADA signs in the parking lot close to the main entrance is not the property of the City of Greenville.

Warranty

Provide a standard manufacturer's warranty on all material and a 1-year warranty from the contractor on all labor.

Notes

Contractor will be able to use the facility's electrical, water, and restrooms to complete the work.

The facility will remain open to the public so the Contractor shall make allowances for this and be responsible for providing a safe work site at all times.

The laydown area, parking, time of work, access to the building, etc. will be discussed at a pre-construction meeting with the awarded contractor.

Bid Form

Exterior Building Repair & Painting - GAFC

Contractor Name and Address:

Phone Number: _____ **Date:** _____

Base Bid Amount: \$ _____

Alternate #1 Bid Amount: \$ _____

Alternate #2 Bid Amount: \$ _____

Addenda: _____

Submitted by: _____

Signature: _____

BIDS ARE DUE BY 2:00 PM TUESDAY, AUGUST 13, 2024.



Specification

Project Information

Presented By:
Michael Weimar
Sales Representative

(252) 378-5461
michael.p.weimar@sherwin.com

SHERWIN-WILLIAMS
303 E ARLINGTON BLVD
GREENVILLE, NC 27858 5017
(252) 756-6108

July 17, 2024



Exterior Finishes

Concrete

Primer: A24W00300 – Loxon® Concrete and Masonry Int/Ext Primer

1st Coat: A82W00151 – A-100® Exterior Latex Satin

2nd Coat: A82W00151 – A-100® Exterior Latex Satin

Steel/Ferrous Metal

Primer: B66W01310 – ProIndustrial ProCryl Primer

1st Coat: B53W02151 – ProIndustrial Waterbased Urethane Alkyd Semi-gloss

2nd Coat: B53W02151 – ProIndustrial Waterbased Urethane Alkyd Semi-gloss

Data Pages & Safety Data Sheets are available upon request.

Area of Work



Yellow Line – Work is confined in this area.

Blue Line – Area of the four ADA signs (see Alternate #2)

Orange Circle – Unpainted gas lines.

Red Square – Replace mechanical line insulation this area.