

# MULTIMODAL TRANSPORTATION COMMISSION

## Minutes

May 15, 2024

The Multimodal Transportation Commission met on the above date at 5:30 p.m. in the conference room at the GK Butterfield Transit Station.

Current Members: Ms. Arcina Dixon\*      Ms. Katherine Dale\*      Mr. Gary Fenton\*  
Mr. Bob Edwards\*      Ms. Dee Dinsdale A      Ms. Kaylyn Levine\*

Staff Members: Mr. Kevin Mulligan      Mr. Eliud De Jesus      Mrs. Donna Kabakjian  
Ms. Elizabeth Stalls      Mrs. Alisha Chapman      Mr. John Johnson  
Mr. Eli Torres

Council Liaison: Mr. Matthew Scully

**I. Call to order**      Arcina Dixon

Order was called and mission statement was read

**II. Roll Call/Establish Quorum**      Donna Kabakjian

Rollcall was completed with a quorum of 4 met

**III. Approval of March 20, 2024, Minutes**      Arcina Dixon

Bob Edwards made a motion to approve  
2<sup>nd</sup> by Kaylyn Levine  
No discussion – Minutes were approved

**IV. Public Comments**      Arcina Dixon

**(3 minutes per person)**

Stephen Hardy Braz – spoke about the Ride of Silence that was starting at 6 pm  
He also passed out fliers about the Week without Driving Event. This event is  
scheduled for Monday, September 30 – Sunday, October 6, 2024.

Rajendra Jagad – stated that he rides the GREAT bus regularly. He spoke about  
Class 2 E Scooters. He was requesting information about why this type of scooter is  
not allowed on the GREAT bus.

**V. New Business**

• **Quick Introduction of People Present**      Arcina Dixon

Present at this meeting were 3 interns from the City Manager's Office, the City  
Clerk, Valerie Shiuwagar, Emanuel McGirt, City Attorney and Scott Dixon,  
Assistant City Attorney for the City of Greenville.

- **MTP Update**

Eliud DeJesus

An update was given on the 2050 Metropolitan Transportation Plan. He explained what MTP is and why it's important to have this transportation plan. There is a current survey that is available for residents to take to help shape this plan. Survey ends at the end of May. Recommendations are online for residents to review.

See Attachments

- **Committee Do's and Don'ts**

Emanuel McGirt (City Attorney)

Valerie Shiuwagar (City Clerk)

Scott Dixon (Asst. City Attorney)

Valerie Shiuwagar presented a PowerPoint presentation on Advisory Boards and Commissions for the City of Greenville. This presentation covered many areas regarding how a commission for the city is to operate. Areas included: What constitutes a "Public Body", Meeting Requirements, Providing Notice of Meetings, Open and Closed Sessions, establishing a Quorum, and keeping minutes of the board.

Other topics that were discussed:

- the format of moving business through the meeting: motion, second and majority vote
- Public forum time – 3 minutes for each person to speak – this is a one-way speaking time – not a back and forth – after this time period guests are allowed to stay but not take part in the remaining meeting.
- How to come up with an agenda – agenda set from suggestions made by commission members – can be added to or deleted prior to the meeting. New topics can be added at the meeting by vote.
- Quorum – exact number for our commission – 4 members present to meet quorum
- Open meeting - open to all public – our commission should not be closed – public may attend but only take part during the public comment time.
- How to handle business outside of the appointed meeting time –written business – should not be done through private email. All correspondence should go through the commission secretary. Members should not meet outside of the scheduled meeting time to discuss commission matters.

Commission members were given the opportunity to ask questions of each of the guest speakers. The purpose of this business was to learn the correct way for this advisory commission to function and to better serve the residents of the City of Greenville.

## **VI. Transit Update**

John Johnson

John Johnson provided a graph of the current number of rides. He stated that rides are up. See attachment.

Questions were also asked about the Micro-transit program. A short update was given but at this time there is no start date available to when this program will start.

**VII. Committee Announcements/ Comments:** Arcina Dixon

- Katherine Dale – updated information about the bikes racks that were planned for the Downtown area. There have been 13 installed in the Downtown and Town Commons areas.
- Comment – commission would like more information about Class 2 scooters and transporting them on the GREAT bus.
- By-law review – all review suggestions need to be submitted to Donna by June17, 2024

**VIII. Proposed Agenda Items for July 17, 2024**

- By-law review
- Priorities for the commission to focus on for Matthew Scully
- Micro-transit update

**IX. Adjourn Meeting**

Gary Fenton made a motion to end the meeting  
2<sup>nd</sup> by Kaylyn Levine  
Approved by all

**MTC Meetings in 2024**

July 17

September 18

November 20