

# City of Greenville Operating Budget

Fiscal Year 2023–2024



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## OUR MISSION

The City of Greenville's mission is to provide everyone with high-quality services in an open, inclusive, professional manner, ensuring a community of excellence now and in the future.

## OUR VISION

The City of Greenville will be vibrant, healthy caring, innovative and inclusive communities and neighborhoods with first-class arts, cultural, recreational and transportation opportunities, a thriving urban core, an entrepreneurial business climate, and top quality medical and educational institutions.

Greenville is a place where people want to be.

## OUR VALUES

### TEAMWORK

We will work together in a shared responsibility of service.

### INTEGRITY

We will be truthful and dependable in all actions.

### RESPECT

We will value all people for their thoughts, opinions, and diversity.

### PROFESSIONALISM

We will be professional, innovative, and efficient in our work..

### FAIRNESS AND EQUITY

We will practice fairness and equity in all decisions.

### ACCOUNTABILITY

We will be accountable for our actions and decisions to all we serve.

### COMMITMENT TO SERVICE AND EXCELLENCE

We will strive for excellence and be committed to providing high-quality services to our citizens and customers.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Greenville  
North Carolina**

For the Fiscal Year Beginning

**July 01, 2022**



**Executive Director**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Greenville, North Carolina for its annual budget for fiscal year July 1, 2022- June 30, 2023.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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**SHEPPARD MEMORIAL LIBRARY**

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# Introduction

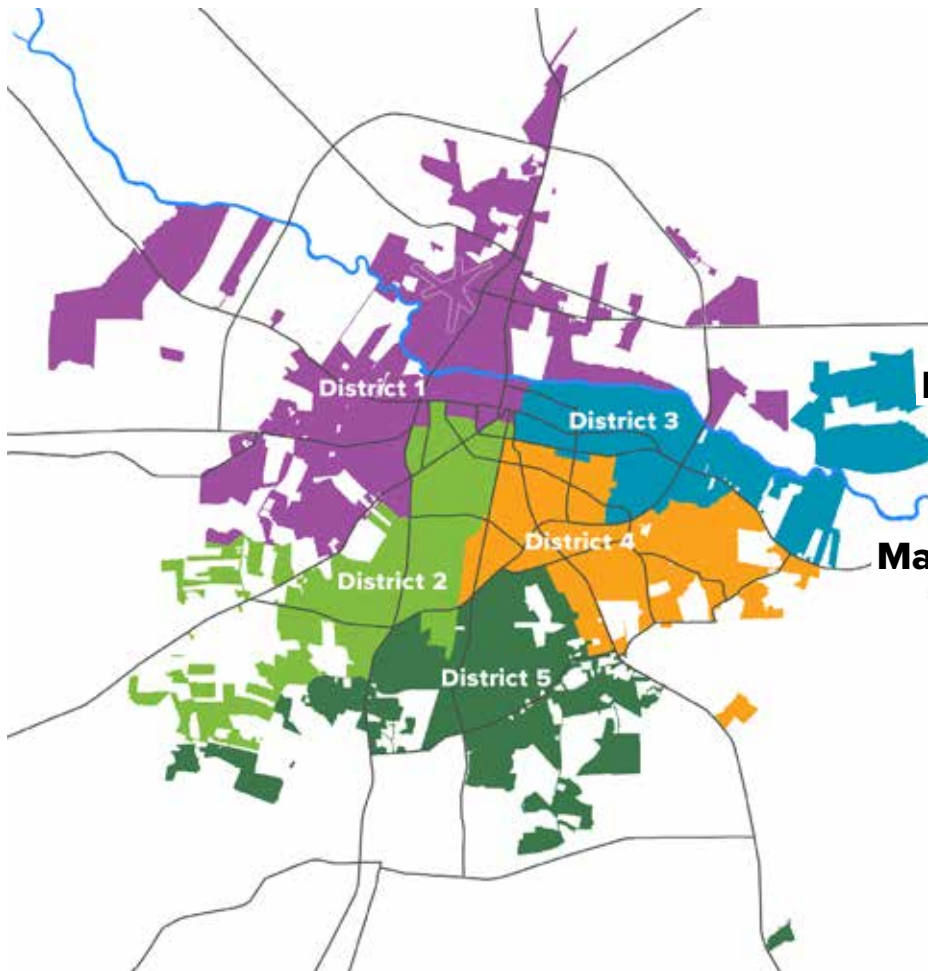
City of Greenville Operating Budget  
Fiscal Year 2023–2024



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# CITY COUNCIL & DISTRICTS



**P.J. Connelly**  
Mayor



**Rose Glover**  
Mayor Pro-Tem  
District 2



**Monica Daniels**  
District 1



**Marion Blackburn**  
District 3



**Rick Smiley**  
District 4



**Les Robinson**  
District 5



**Will Bell**  
at-Large



## BOARDS AND COMMISSIONS

The City of Greenville has 21 active, standing boards and commissions which are listed below along with brief descriptions of their purpose.

### Affordable Housing Loan Committee

Approve loans for first-time homebuyer down payment assistance, home mortgages, and elderly homeowner rehabilitation loans; make recommendations to City Council regarding the purchase of land to be used for affordable housing developments, creation and set-up of loan pool mortgage agreements with other financial institutions and making changes in funding allocations by funding category.

### Board of Adjustment

Hear and decide appeals concerning zoning issues, applications for special use permits, and requests for variances under the terms of the Zoning Ordinance.

### Community Appearance Commission

Promote, encourage, inform, suggest, and solicit improved community appearance on public and private property.

### Environmental Advisory Commission

Recommend matters of environmental concern and serve as technical advisor to the City Council.

### Firefighters Relief Fund Committee

Administer state supplemental retirement funds for retired firemen.

### Greenville Bicycle and Pedestrian Commission

Advance Greenville as a bicycle and pedestrian friendly community and to encourage bicycling and walking among its citizens and visitors; provide advice and recommendations to the City Council on questions related to bicycle and pedestrian issues.

### Greenville Utilities Commission

Supervise and control the management, operation, maintenance, improvement, and extension of public utilities.

### Historic Preservation Commission

Recommend to City Council properties or districts for designation as historic properties or districts.

### Housing Authority

Promote safe and sanitary public housing in the city.

### Human Relations Council

Organize and implement programs dealing with problems of human relations and promote understanding, respect, good will, and equality of opportunity for all citizens.

### Investment Advisory Committee

Assist in developing and evaluating investment strategies and options by the staff Investment Committee in compliance with the investment guidelines in the City of Greenville's policy.

### Neighborhood Advisory Board

Act as a bridge between neighborhood associations and local government to discuss common concerns and advocate for collective solutions.

### Pitt-Greenville Airport Authority

Operate and maintain the jointly owned City and County Airport; establish rules and regulations for the operation of the Airport, landing field and related facilities.

### Pitt-Greenville Convention and Visitors Authority

Oversee the spending of the occupancy tax revenue; advise and assist in the promotion of activities and programs aiding and encouraging travel, tourism, and conventions.

### Planning and Zoning Commission

Act in an advisory capacity to conduct planning studies within the City and its extraterritorial areas and prepare and adopt plans for achieving objectives for future development; administer and enforce planning and zoning regulations.

### Police Community Relations Committee

Serve as liaison between community and police over concerns; serve as advocate for programs, ideas, and methods to improve relationships between the community and Police Department.

### Public Transportation and Parking Commission

Investigate, review, and study the transit needs of the citizens of Greenville, on-street public parking policies throughout the city, and the parking needs of the Uptown Area.

### Recreation and Parks Commission

Promote recreation and develop parks for the citizens of the City.

### Redevelopment Commission

Promote redevelopment of the blighted areas within the territorial limits of the City of Greenville in the interest of the public health, safety, morals or welfare of the residents of the City of Greenville.

### Sheppard Memorial Library Board

Establish policies for the Library; provide and maintain adequate library buildings, grounds, and equipment.

### Youth Council

Make recommendations to City Council regarding issues affecting the City of Greenville, emphasizing those issues of particular interest to youth; provide leadership and guidance in matters relating to the youth of the City of Greenville, to individuals, to public and private organizations and agencies; and comment on requests made to the City Council related to the areas of particular interest to young people.

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## RELATED ORGANIZATIONS

### Greenville Housing Authority

In 1937, the United States Congress passed the United States Housing Act to provide decent homes for low-income families. The Greenville Redevelopment Commission and City Council established the Housing Authority of the City of Greenville (GHA) in May of 1961. Its principal programs and its funding are through the United States Department of Housing and Urban Development (HUD). While the Mayor appoints the seven members of the GHA's Board of Commissioners, the GHA is a quasi-government agency and a State-chartered corporation.

The GHA is committed to providing quality lease and for-sale housing opportunities by educating, training and assisting families to become self-sufficient. Additionally, the Housing Authority strives to empower individuals and families, promote independence through recognition of personal responsibility, while reducing social problems and strengthen the quality of life of residents of GHA.

The Mayor appoints the seven-member board of the Greenville Housing Authority. The City's accountability does not extend beyond making these appointments.

## JOINT VENTURES

### Convention Center

The City participated in a joint effort with the County of Pitt to purchase and develop property to be used as a convention center. Upon dissolution, the assets would be shared in proportion to each sponsor's original contribution. The City's initial contribution totaled \$1,200,000, which represents three-fifths of the total contribution. In April 2002, the City issued \$6.8 million of Special Obligation Revenue Bonds for the construction of the Convention Center. This debt is being repaid through the collection of hotel and motel occupancy tax. The Convention Center opened in May 2002 and is operated by an independent management firm.

### Pitt-Greenville Airport Authority

The City is a participant with the County of Pitt in a joint venture to operate the Pitt-Greenville Airport Authority for the joint benefit of all co-sponsors. Upon dissolution of the Authority, the assets would be shared in proportion to each sponsor's original contribution. The Authority is governed by an eight-member board: four from the City and four from the County. All co-sponsors are obligated to contribute funds on an annual basis, as needed, to enable the Authority to operate the airport. The City made no contributions to the Authority during the fiscal year, as the airport budget was self sustaining. The participating governments do not have any equity interest in the joint venture.

## JOINTLY GOVERNED ORGANIZATIONS

### Pitt-Greenville Convention and Visitors Authority

The City Council appoints five of the eleven-member board of the Pitt-Greenville Convention and Visitors Authority. The City's accountability is to approve the annual budget along with the County of Pitt. The City does not contribute funds to the Authority. The Authority's operating funds are derived from a hotel and motel occupancy tax levied by Pitt County. The City has no other fiscal responsibility for the Authority.

### North Carolina Eastern Municipal Power Agency

The City, in conjunction with 32 other local governments, is a member of the North Carolina Eastern Municipal Power Agency ("Agency"). The Agency was formed to enable municipalities that own electric distribution systems to finance, construct, own, operate and maintain generation and transmission facilities. Each participating government appoints one commissioner to the Agency's governing board. The 32 members, who receive power from the Agency, have signed power sales agreements to purchase a specified share of the power generated by the Agency. Except for the power sales purchase requirements, no local government participant has any obligation, entitlement or residual interest.



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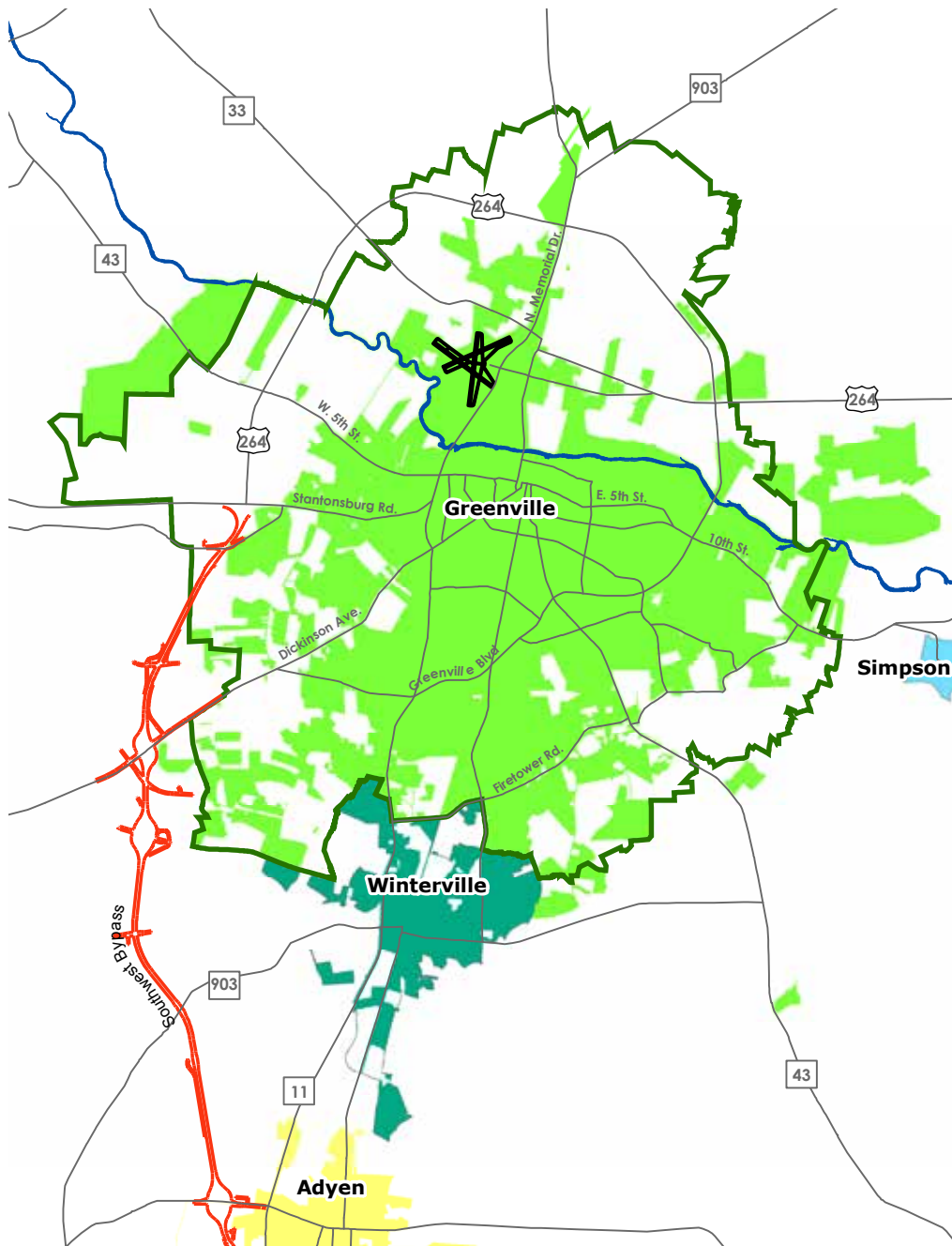


# City Overview

City of Greenville Operating Budget  
Fiscal Year 2023–2024

# GREENVILLE, NC

Some places have what it takes to help write the story of your life, to help you create and live your life to the fullest: opportunities, people and experiences that open minds and doors; activities that enrich and entertain. Places so welcoming that you feel you're in the presence of family and friends, and that everywhere you turn, you find yourself in good company. Located just inland off the North Carolina coast, east of I-95, Greenville is such a place.





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## HISTORY

For over a century, Greenville was recognized only for being an important tobacco market and the home of a small State-supported college. By the mid 1960's, a new image began to evolve. The small college, East Carolina Teachers College, had become the third largest State-supported college, and enrollment approached 8,000 students—twice the 1960 enrollment figure. In 1967, it became East Carolina University. The ECU Medical School admitted its first four-year class in 1977. At the turn of the century, enrollment at ECU topped the 18,000 mark, and current enrollment is over 29,000 students.

Greenville's current economic development began in 1968 when Burroughs Wellcome, a major pharmaceutical research and manufacturing firm, chose Greenville as its home. The site is now home to Patheon Pharmaceuticals and DSMDyneema, which together employ approximately 1,250 people. The city and Pitt County have also become home to many other major industries and businesses including Hyster-Yale, Attindas Hygiene Partners, Grady-White Boats, and Catalent. These industries have added to Greenville's population and economic growth. Today, Greenville is a major industrial and economic center for Eastern North Carolina—a center for education, industry, medicine, and culture. The city covers approximately 35 square miles and has a population of 88,545.



Current Municipal Building - Former City Hall

## THE SEAL



H.H. Duncan, City Clerk, conceived the idea in 1952 that the City of Greenville should have a City Seal.

After studying the seals of several cities in the United States and the great Seal of the state of North Carolina, he interviewed Mr. K. A. Conway, Designer, for the purpose of having him design a seal for the City of Greenville and explaining the representations he thought to be good to incorporate.

The Seal of the City of Greenville, North Carolina, was then designed to depict the influence of the Bright-Leaf Tobacco Industry on our city and Pitt County, which is represented on the seal by the hank of “Golden Leaf”.

The City of Greenville’s educational advantages—our good school system and East Carolina University, in which we take such great pride—are represented with a “Diploma Scroll” and a figure dressed in an “Academic Cap” and “Gown”. Since Greenville was established in 1774, this is the date used on the seal.

After Mr. Conway designed the seal, Mrs. R.B. Starling contributed to the completion of it. H. H. Duncan, City Clerk, had this seal made in 1957 for the approval of the Greenville City Council. The design was approved by the City Council on April 11, 1957.

## PITT COUNTY



Pitt County got its name from William Pitt, Earl of Chatham. William Pitt was an English statesman and orator, born in London, England, UK. He studied at Oxford University and in 1731, Pitt joined the army. Pitt led the young “Patriot” Whigs and in 1756 became secretary of state, where he was a pro-freedom speaker in British Colonial government.

Pitt County was founded in 1760 under British Colonial government. Prior to 1760, there was one large county, Beaufort, which was split into five smaller counties, Pitt County being one of those smaller counties.

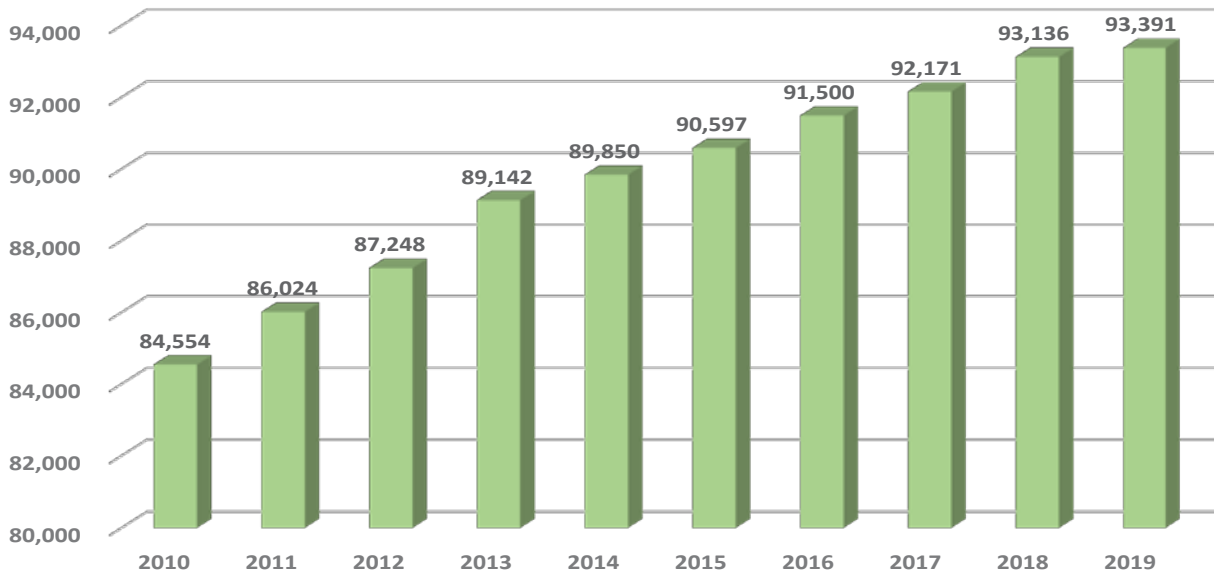
Since 1970, Pitt County has operated under the Commissioner-Manager form of government with nine members of the Board of Commissioners being elected from districts on a partisan basis for staggered, four-year terms.



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# DEMOGRAPHICS

## POPULATION



ACS 1-year estimates &amp; Census 2010 total population

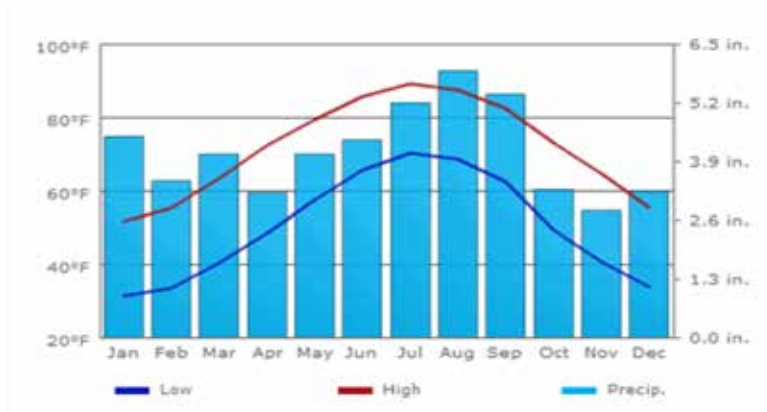
### CLIMATE

Pitt County has a relatively mild climate and experiences all four seasons each year. Greenville’s climate is warm during summer and cold during winter. The warmest month of the year is July, while the coldest month of the year is January. Temperature variations between night and day tend to be fairly limited during summer and moderate during winter. Rainfall is fairly evenly distributed throughout the year, with the wettest month of the year being August.

	Jan	Feb	Mar	Apr	May	June
Average high in °F	52	55	63	72	79	86
Average low in °F	31	33	40	48	57	65
Average precipitation - inch	4.45	3.46	4.06	3.19	4.06	4.37

	Jul	Aug	Sep	Oct	Nov	Dec
Average high in °F	89	87	82	73	65	55
Average low in °F	70	69	62	49	41	34
Average precipitation - inch	5.20	5.91	5.39	3.27	2.80	3.23



Annual average high temperature **71.6 °F**  
 Annual average low temperature **50.1 °F**  
 Average temperature **60.9 °F**  
 Average annual precipitation **49.4 in.**

## STATISTICAL INFORMATION

### Government

Date of incorporation	1774
Form of government	Council-Manager
# of employees (excluding police/fire)	366.75

### Population - by Fiscal Year

2010 (US Census)	84,554
2011	86,024
2012	87,248
2013	89,142
2014	89,850
2015	90,597
2016	91,500
2017 Estimate	92,156

### Population - by Age (2010 Census)

< 18	15,832
18 - 19	7,246
20 - 24	17,143
25 - 34	13,726
35 - 49	12,848
50 - 64	10,722
65 & over	7,037

### Population - by Sex (2010 Census)

Male	38,762
Female	45,792

### Area Statistics

Streets (miles)	269.1
Streetlights	7,105
Traffic signals	32

### Ethnicity (2010 Census)

Hispanic or Lantino	3,183
Non Hispanic or Latino	81,371

### Race (2010 Census)

White	47,579
African American	31,272
Asian	2,025
American Indian and Alaska Native	303
Native Hawaiian and Pacific Islander	34
Other	1,489
Identified by two or more	1,852

### City of Greenville Facilities and Services

Recreation Centers	7
Parks	26
Park acreage	1,454
Golf courses	1
Swimming pools	2
Tennis courts	21
Greenway—miles	3.1

### Miscellaneous Statistics

#### Fire Protection

# of stations	6
# of fire personnel and officers	167
# of calls answered - Fire	2,946
# of calls answered - EMS	14,757

#### Sewer System

Miles of sanitary sewers	480
# of treatment plants	1
# of service connections	30,034
Daily average treatment (million gal)	9.54
Max daily capacity of plants (million gal)	17.5

#### Police Protection

# of stations	4
# of personnel and officers	237
# of patrol units	277
Physical arrests	3,650
Traffic violations	7,433

#### Water System

Miles of water mains	631
# of service connections	36,338
# of fire hydrants	3,670
Daily average consumption (million gal)	13.1
Max daily capacity of plant (million gal)	22.5

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## LOCAL ECONOMY

Pitt County, also known as the Greenville, MSA is located halfway between Raleigh and the Outer Banks of North Carolina. With assets such as East Carolina University, Pitt Community College, the NC Pharmaceutical Services Network, and expanding industries such as Grady-White Boats, DSM Dyneema, Thermo Fisher Scientific, and Mayne Pharma, Pitt County boasts a well-diversified, growing and thriving economy. Pitt County has communities large and small that contribute to its distinction as the retail, educational, healthcare, recreational, and cultural hub of eastern NC.

### Major Employers

#### Non-Manufacturing Employers

Employer	# of Employees
Vidant Medical Center	6,760
East Carolina University	5,672
Pitt County Schools	3,699
City of Greenville	1,132
Pitt Community College	1,100
County of Pitt	1,000
Physicians East	615

#### Manufacturing Employers

Employer	# of Employees
Thermo Fisher Scientific	1,790
Hyster-Yale	1,226
ASMO	722
DSM Dyneema, LLC	566
TRC, Inc. (The Roberts Company)	485
Mayne Pharma, Inc.	476
Grady-White Boats	425



**Thermo Fisher Scientific**

# EDUCATION

## PITT COUNTY SCHOOLS

The Pitt County School System is accredited by AdvanceED as a Quality School System. This achievement recognizes the quality of education afforded the students in Pitt County Schools through the leadership of the superintendent and governing authority, the dedication and service of the professional staff, and the support of community stakeholders.

Pitt County Schools currently serves more than 24,000 students in 38 schools (including Early College) and is continuing to see annual growth in its student population.

<p><u>Elementary Schools (K-5)</u>                  Ayden Elementary                  Belvoir Elementary                  Creekside Elementary                  Eastern Elementary                  Elmhurst Elementary                  Falkland Elementary                  H. B. Sugg Elementary                  Lakeforest Elementary                  Northwest Elementary                  Ridgewood Elementary                  Sam D. Bundy Elementary</p>	<p>South Greenville Elementary                  W. H. Robinson Elementary                  Wahl-Coates Elementary                  Wintergreen Intermediate                  Wintergreen Primary</p> <p><u>K-8 Schools</u>                  Bethel School                  Chicod School                  G. R. Whitfield School                  Grifton School                  Pactolus School                  Stokes School</p>	<p><u>Middle Schools (6-8)</u>                  A. G. Cox Middle                  Ayden Middle                  C. M. Eppes Middle                  E. B. Aycock Middle                  Farmville Middle                  Hope Middle                  Wellcome Middle</p> <p><u>High Schools (9-12)</u>                  Ayden-Grifton High                  D. H. Conley High                  Farmville Central High</p>	<p>J. H. Rose High                  North Pitt High                  South Central High                  Early College High</p>
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Class of 2018

The graduating class of 2018 was offered \$33,088,153.94 in scholarships. This scholarship total was the highest ever for the district. Some of the scholarships included NC Scholars, University of North Carolina Morehead-Cain Scholarship, East Carolina University Honors College Scholarships, a North Carolina State University Park Scholarship, a North Carolina State University Goodnight Scholarship, University of South Carolina Scholars Award, a Wingate University Trustee Scholarship, a University of North Carolina Carolina Scholar Scholarship, a University of Alabama Foundation in Excellence Scholarship, Randolph Macon Presidential Scholarship, Va. Tech University Provost Scholarship, Salem College Academic Merit Scholarship, Mary Baldwin Academic Scholarship, Mississippi State University Scholarship, Clemson Gateway Scholarship, University of Tennessee Scholarship, Army ROTC Scholarship, University of Michigan Provost Award, US Air Force Academy Scholarship, West Virginia University Honors College Scholarship, Campbell University Presidential Scholarship, Meredith College Legacy Scholarships, several SECU People Helping People Scholarship, several athletic scholarships and scholarships for the United States Military Academy, United States Marine Corps, and the United States Naval Academy among many others.

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## EAST CAROLINA UNIVERSITY

Whether it's meeting the demand for more teachers and healthcare professionals or improving economic conditions and quality of life in the region, East Carolina University (ECU) has answered the call to serve for more than a century. Today, East Carolina's bold direction continues to define its region and legacy.

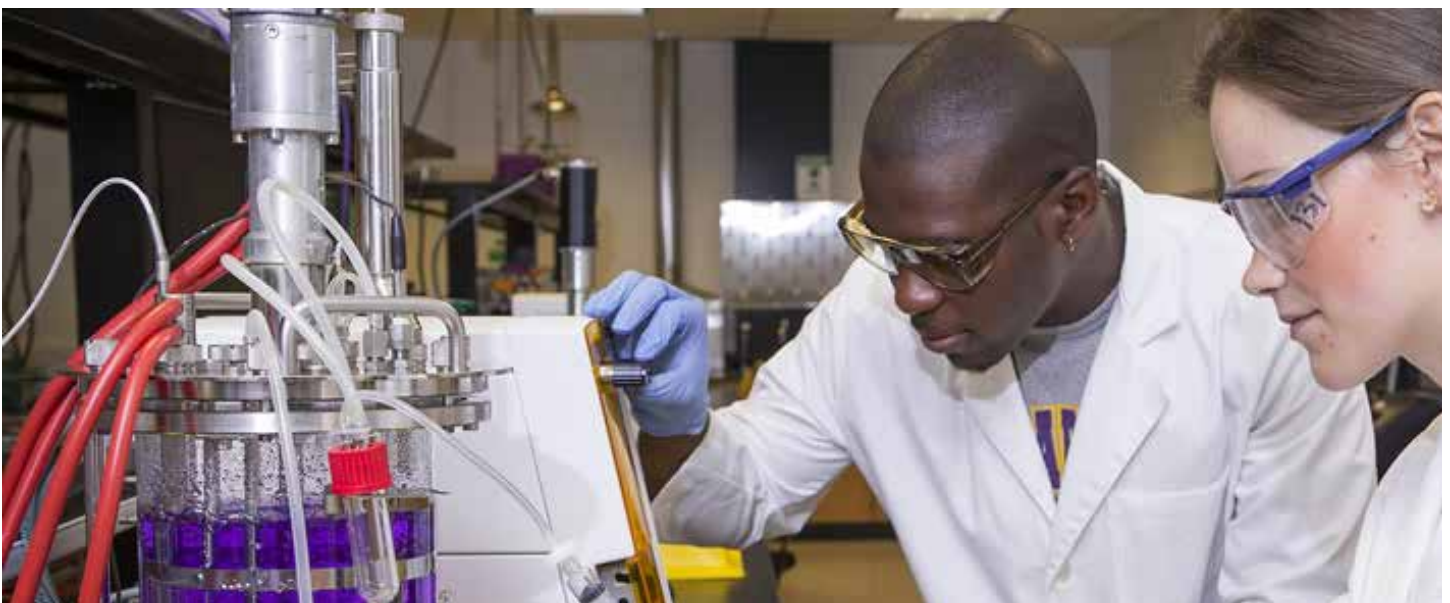
ECU's service mission and continual commitment to excellence have made the university one of the fastest-growing institutions in the nation. The university boasts a student population of nearly 29,000 with more than 5,500 faculty and staff and offers 88 bachelor's, 72 master's, two intermediate, five professional doctoral, and 12 research/scholarship doctoral degrees, along with 79 departmental certificates. In fall 2016, 43% of all degree-seeking students were enrolled in a STEM (Science, Technology, Engineering and Math) or health-care program.

In 2015, East Carolina University was granted millennial campus status which means ECU can collaborate with private companies to commercialize research discoveries and offer advanced training to benefit the region's high-tech industries. There are only two Universities in North Carolina that hold this status.

The students' potential, combined with the promise of expanding services such as the East Carolina Heart Institute and the School of Dental Medicine, help ECU make an extraordinary difference in the region and beyond. Through dedication to research, teaching, service, and leadership, the university will continue to create a bright, bold future.

## ECU COLLEGE OF ENGINEERING AND TECHNOLOGY

The mission of ECU's Department of Engineering is to provide a theory-based, application-oriented general engineering education that serves as a basis for career success and lifelong learning. The foundation of student success is collaborative learning. Currently, there are six possible areas of concentration for a Bachelor of Science in Engineering including Biomedical, Bioprocess, Electrical, Environmental, Industrial and Systems, and Mechanical. ECU also offers a Master of Science in Biomedical Engineering as well as a 10-week summer research program funded by the National Science Foundation (NSF) in Biomedical Engineering in Simulations, Imaging and Modeling (BME-SIM).



## PITT COMMUNITY COLLEGE



In March 1961, Pitt Community College (PCC) was chartered and designated by the State Board of Education as an industrial education center. The College began its operation as Pitt Industrial Education Center during the same year. In 1964 the programs developed and expanded, and the school was designated a technical institute by the State Board of Education. The name was changed to Pitt Technical Institute in July of that year. The Vernon E. White building was opened in September, with nine curricula and 96 students. By the summer of 1979, multiple additions had been added to the campus, which prompted the North Carolina General Assembly to enact a bill to change Pitt Technical Institute to Pitt Community College. This change brought about the addition of the two-year University Transfer programs.

Since that time, PCC has been awarded accreditation by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees. During the first five decades of the College's existence, enrollment and facilities have continued to grow to meet the local workforce development. The main campus, located in Winterville, North Carolina, now consists of 294 acres and 22 buildings with a total of 547,000 square feet. PCC currently offers over 60 curriculum programs, 44 Associate degree programs, 22 diploma programs and 18 University Transfer programs.

## HEALTHCARE

### ECU HEALTH

Located in Greenville, ECU Health is the heart of the ECU Health system. We have more than 900 licensed beds and proudly offers extensive inpatient and outpatient services to more than 1.4 million people across 29 counties. ECU Health is the third largest Level I Trauma Center in the nation and serves as the flagship teaching hospital for the Brody School of Medicine at East Carolina University. ECU Health is a tertiary care referral center and designated Magnet hospital. Thousands of dedicated health care professionals include specialists from all over the country and around the world.

### BRODY SCHOOL OF MEDICINE

Brody School of Medicine (BSOM) is the medical school at East Carolina University, located in Greenville, North Carolina. It is the fourth oldest medical school in North Carolina. Brody School of Medicine was first appropriated funds from the General Assembly in 1974. Under the leadership of former Chancellor Dr. Leo W. Jenkins, the first class of 28 students enrolled in 1977. The school's primary mission is "to increase the supply of primary care physicians to serve the state, to enhance the access of minority and disadvantaged students in obtaining a medical education, and to improve health status of citizens in eastern North Carolina".

Today, Brody School of Medicine grants the M.D. and Doctor of Philosophy (Ph.D) degrees, as well as a Master of Public Health (MPH) degree. The school has a student body of about 470 students and around 450 faculty members and researchers. BSOM organizes research through over a dozen research centers and institutes, receiving around \$30 million in externally funded grants and contracts yearly. BSOM is ranked as a "top medical school" by U.S. News & World Report in primary care, rural medicine and family medicine.



## EAST CAROLINA HEART INSTITUTE

The East Carolina Heart Institute is the first in North Carolina devoted exclusively to education, research, treatment, and prevention of cardiovascular diseases. The institute is associated with ECU Health and East Carolina University. The primary facilities that make up the Heart Institute are located on the campuses of ECU Health and ECU's Brody School of Medicine. Private practice physicians in Greenville and throughout the region are an integral part of the Heart Institute. Together, skilled physicians and professional staff provide an array of high-quality cardiovascular services to adults and children, using the most advanced equipment and techniques to manage both familiar and rare cardiovascular problems. Services range from prevention and management of risk factors to complex and innovative surgeries followed by rehabilitation and patient education.



## SCHOOL OF DENTAL MEDICINE

The ECU School of Dental Medicine enrolled its first class of pre-doctoral students in 2011. The faculty, staff, student and patient populations are growing rapidly as the school lives out its vision to educate the next generation of primary care dentists with a focus on serving rural and underserved areas of North Carolina. The 188,000 square-foot facility is named for its benefactor and retired Greenville orthodontist Dr. Ledyard E. Ross, ECU class of '51. Programs of study include the pre-doctoral program, leading to a doctor of dental medicine degree (DMD), and post graduate programs in advanced education in general dentistry (AEGD), general practice residency, and pediatric dentistry.



## ECU HEALTH CANCER CARE

The new ECU Health Cancer Care at the Eddie and Jo Allison Smith Tower, here in Greenville, is just one example of the important strides taking place in the field of healthcare. The new cancer center officially opened its doors in March 2018. The six-story 418,000-square-foot facility features 96 inpatient rooms, 60 infusion areas with a view of outdoor healing gardens and 58 different clinics centered on patient care. The new center also includes a comprehensive imaging clinic with 3D mammography, and a radiation oncology unit that includes some of the most advanced technology available in the state.



## TRANSPORTATION

### GREENVILLE AREA TRANSIT

Greenville Area Transit (GREAT) is owned and operated by the City of Greenville as the Transit Division of the Public Works Department. GREAT invites you to ride our buses often. It's easy, convenient, and a bargain. Greenville Area Transit is committed to providing the best service to all types of riders. GREAT complies with both ADA regulations and State of North Carolina accessibility requirements. All GREAT buses have features to aid persons with disabilities. Persons with a disability that prevents them from using the GREAT buses may qualify for a paratransit service provided by GREAT through the Pitt Area Transit System (PATS). This is a special van curb-to-curb service that is available only to qualified disabled applicants. This service is provided during the same hours that the GREAT bus service is provided.

### PITT-GREENVILLE AIRPORT

The Pitt County—City of Greenville Airport is located at 400 Airport Rd, Greenville, NC 27834. Their pride is in being a quiet and friendly local airport located just two miles from East Carolina University, three miles from Vidant Medical Center, and easily accessible from Interstates 40 and 95. The Pitt-Greenville Airport consists of two runways and covers just under 1,000 acres and is serviced commercially by American Airlines, with a thriving general aviation sector, serving all our private customers.

### RAIL FREIGHT SERVICE

Pitt County is served by two of the nation's largest and most financially sound railroad systems—CSX Transportation Inc. and Norfolk Southern Railway Company, as well as a local short line railroad, Carolina Coastal Railway (CLNA), which serves agricultural and industrial facilities in eastern North Carolina. The rail systems operate trains seven days a week and provide daily switching. Special switching arrangements can be made. CSXT bisects Pitt County, running north-south through Bethel, Greenville, Winterville, Ayden, and Grifton. CLNA runs east-west, serving Grimesland, Greenville, and Farmville. The two systems interconnect at Greenville.

## G.K. BUTTERFIELD TRANSPORTATION CENTER (GTAC)

This project started as a City Council goal to create a facility which would encourage multiple modes of transportation within the City, provide a central access point where people could transfer from one mode to another, and create a hub not only for transportation within the City, but also a catalyst for revitalization and economic development.

The Butterfield Transportation Center is a centrally located transfer facility where all local and regional transportation services can connect. The Greenville Area Transit system (GREAT bus system), Pitt Area Transit (PATS), ECU Transit, and Greyhound each utilize the facility for connections along with taxis and the Amtrak Connector. Airport, medical, and hotel shuttles could also locate there with future rail service also a possibility.

The Center provides a covered transfer facility with seating, restrooms and more, giving people a choice of transportation options to fit their needs and meet the needs of our growing population for the next 20-30 years.



## CULTURE AND RECREATION

### MUSEUM OF ART

Cultural activities abound. One need not look far to experience the numerous art galleries, museums, community and university theatres, as well as the countless music venues to choose from throughout the area. Greenville Museum of Art (GMA) features exhibits from its permanent collection of 19th and 20th Century American arts, as well as traveling regional and national exhibits. GMA also owns one of the largest public collections of NC Jugtown Pottery. Uptown Greenville has emerged as an arts and entertainment district offering an eclectic array of activities from live displays of local and regional artists in galleries to live music in unique dining and bar establishments.



### PIRATEFEST

PirateFest began in 2007 and is a large outdoor celebration offering food, fun, and entertainment for pirates of all ages! The event kicks off with live music at the Buccaneer Bash on Friday evening. Events on Saturday include the International Festival, Uptown Arts Festival, Blackbeard's Marketplace, Buccaneer Bash Main Stage & Grog Garden, Little Pirates Pavilion, and the Pirate Encampment. Finish the night off with the headline band performance at the Buccaneer Bash Main Stage. PirateFest offers three live music stages, and historical bus tours.

Learn how to become a pirate at the school of piracy, and be on the lookout for the roving pirate entertainers complete with sword fighting, black powder demonstrations, and more!

Organized by Uptown Greenville, Pitt County Arts Council at Emerge, The City of Greenville, Greenville Convention and Visitor's Bureau, and East Carolina University's Volunteer Service-Learning Center, PirateFest will showcase the best of region, from artists, to restaurants, to unique recreational activities.

## PITT COUNTY ARTS COUNCIL AT EMERGE

The Pitt County Arts Council at Emerge is a non-profit arts organization dedicated to enhancing the quality of life in Pitt County by promoting artists and arts organizations, educating through the arts, and making the arts accessible to the entire community. The Pitt County Arts Council at Emerge offers a variety of workshops and classes for youth and adults in pottery, metal design/jewelry, painting, drawing, and much more.



## TRILLIUM PLAYGROUND PROJECT AT TOWN COMMON

The City officially opened the Town Common Inclusive Playground, the city's largest playground that is designed to accommodate children and adults of all ages and ability levels.

The playground was made possible by a \$750,000 Play Together Construction Grant from Trillium Health Resources, a local government agency that manages mental health and provides developmental disability services. Additionally, the City received a \$45,000 donation from Greenville Utilities Commission for the park's water features, \$23,000 from Vidant Health, and nearly \$8,000 from local companies and individuals to help support the cost of just more than \$1 million.

The Town Common playground is the second all-inclusive playground in Greenville and includes natural features and playground structures such as ziplines, wheelchair-accessible swings, fitness equipment, musical elements, and more in the southeast sector of Town Common.



## RECREATION AND PARKS

Greenville Recreation and Parks' mission is to advance parks, recreation, and environmental conservation efforts that promote mental and physical health, serve as a deterrent to illegal or inappropriate behaviors, and enhance Greenville's quality of life.

The Recreation and Parks Department provides a variety of athletic, recreational, and arts and crafts activities for all ages and special populations. The department maintains over 37 parks and recreational facilities, including numerous gymnasiums, recreation and community centers, swimming pools, tennis courts, a soccer complex, softball and baseball fields, playgrounds, a greenway, as well as the Town Common and Greenville Toyota Amphitheater, River Park North, the Aquatics and Fitness Center, the Extreme Park, the Sports Connection, and River Birch Tennis Center.



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## SHOPPING

Located in the center of Eastern North Carolina, Greenville and Pitt County have emerged as a natural commercial hub for the region. Numerous retail options offer shoppers variety in price, selection, and style, and range from boutiques to consignment shops, malls to commercial strips, and galleries to showrooms. Greenville is also home to world-famous Hatteras Hammocks and Pawley's Island Hammocks as well as Overton's, the world's largest water sports dealer.

## QUALITY RESTAURANTS



Greenville and Pitt County also have a diverse mixture of quality restaurants, with more than 350 eating establishments available for the choosing. This has created an eclectic selection to choose from for diners living in or visiting the area. Traditional American, regional Southern, and ethnic and cultural cuisines that include Italian, Greek, Mexican, Indian, and various Asian influences all attract diners—not to overlook regionally famous Eastern North Carolina barbecue. Just about all tastes can be tempted at local restaurants.



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# **Manager's Message**

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City of Greenville Operating Budget  
Fiscal Year 2023–2024

CITY OF GREENVILLE

Office of the City Manager

April 19, 2023

Honorable Mayor, Members of City Council, and Citizens of Greenville:

Presented herein is the Fiscal Year (FY) 2024 proposed budget. This balanced budget constitutes the City’s revenue and expense authorization for FY 2024 as required by North Carolina law. The proposed budget continues the trend of investing in our buildings, infrastructure, and our employees, focusing on driving community revitalization and improving the quality of life for the residents in our community. Such investments will continue to support and enhance economic development, centered on growing a sustainable tax base and providing new employment opportunities.

The FY 2024 proposed budget includes all City operating funds: General, Debt Service, Transit, Fleet, Housing, Sanitation, Stormwater, Health Insurance, Vehicle Replacement, Facilities Improvement, and Capital Reserve. The budget also includes separate budgets for the following independent commissions and authorities: Greenville Utilities Commission, Pitt-Greenville Convention and Visitors Authority, and Sheppard Memorial Library.

The FY 2024 City of Greenville total operating budget is \$160,504,831, which represents an increase of 7.26% across all funds as compared to the FY 2023 adopted budget. The FY 2024 proposed budget for all City funds, inclusive of independent commissions and authorities, is \$459,742,114 which represents an increase of 4.05% compared to FY 2023.

**BUDGET COMPARISON FOR CITY MANAGED FUNDS & INDEPENDENT AGENCIES FOR FISCAL YEAR 2024 BUDGET**

FUND	2020 ORIGINAL	2021 ORIGINAL	2022 ORIGINAL	2023 ORIGINAL	INC/ (DEC)	2024 PROPOSED	INC/ (DEC)
GENERAL	\$ 85,687,681	\$ 81,014,084	\$ 89,677,021	\$ 95,165,572	6.12%	\$ 101,539,765	6.70%
DEBT SERVICE	5,559,881	5,984,383	6,971,244	6,322,622	-9.30%	6,863,408	8.55%
PUBLIC TRANSPORTATION (TRANSIT)	3,288,032	3,230,676	3,264,114	3,485,714	6.79%	3,703,887	6.26%
FLEET MAINTENANCE	4,561,394	4,923,234	5,295,550	5,203,116	-1.75%	6,279,940	20.70%
SANITATION	7,895,860	7,863,853	8,040,606	8,387,480	4.31%	9,248,904	10.27%
STORMWATER	7,368,459	7,559,820	8,760,601	8,535,490	-2.57%	11,833,273	38.64%
HOUSING	1,733,500	1,852,166	1,884,784	1,931,466	2.48%	1,975,598	2.28%
HEALTH INSURANCE	14,003,384	13,757,908	14,258,648	14,258,648	0.00%	14,258,648	0.00%
VEHICLE REPLACEMENT	4,700,179	2,051,643	4,837,486	5,153,938	6.54%	3,601,408	-30.12%
FACILITIES IMPROVEMENT	1,280,000	232,456	1,000,000	1,200,000	20.00%	1,200,000	0.00%
CAPITAL RESERVE	390,000	-	-	-	0.00%	-	0.00%
<b>TOTAL CITY MANAGED FUNDS</b>	<b>\$ 136,468,370</b>	<b>\$ 128,470,223</b>	<b>\$ 143,990,054</b>	<b>\$ 149,644,046</b>	<b>3.93%</b>	<b>\$ 160,504,831</b>	<b>7.26%</b>
GREENVILLE UTILITIES COMMISSION	\$ 252,540,844	\$ 270,491,838	\$ 265,529,278	\$ 287,798,503	8.39%	\$ 294,532,670	2.34%
CONVENTION & VISITORS AUTHORITY	1,599,082	1,330,371	1,375,450	1,674,358	21.73%	1,894,317	13.14%
SHEPPARD MEMORIAL LIBRARY	2,554,619	2,772,931	2,543,572	2,731,653	7.39%	2,810,296	2.88%
<b>TOTAL INDEPENDENT AGENCIES</b>	<b>\$ 256,694,545</b>	<b>\$ 274,595,140</b>	<b>\$ 269,448,300</b>	<b>\$ 292,204,514</b>	<b>8.45%</b>	<b>\$ 299,237,283</b>	<b>2.41%</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 393,162,915</b>	<b>\$ 403,065,363</b>	<b>\$ 413,438,354</b>	<b>\$ 441,848,560</b>	<b>6.87%</b>	<b>\$ 459,742,114</b>	<b>4.05%</b>

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**2023-24 CITY COUNCIL GOALS, PRIORITIES, & BUDGET OBJECTIVES**

The Council’s strategic goals and priorities provide the roadmap for the allocation of resources and delivery of services to the residents of Greenville. The budget objectives establish an annual framework for the goals and priorities and represent a strong reflection of the city’s mission of providing high quality services in an open, inclusive, professional manner, ensuring a community of excellence now and in the future.

**2023–2024 City Council Goals**

 <p><b>High Performing Diverse Organization</b></p>	 <p><b>Community Engagement, Safety, and Wellness</b></p>	 <p><b>Proactive Economic Development</b></p>	 <p><b>Thriving Attractive Community</b></p>	 <p><b>Public Infrastructure Improvements</b></p>
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**General Fund Budget Overview**

The following is a summary of the proposed FY 2024 General Fund budget highlights in relation to City Council’s budget objectives:

**High Performing, Diverse Organization**

- Maintains the tax rate at 48.95¢
- Provides for a 2.0% average wage increase for employees
- Includes an additional increase in employer funded retirement rate
  - Rate of 14.10% for Law Enforcement
  - Rate of 12.85% for Non-Law Enforcement Position

**Community Engagement, Safety & Wellness**

- Provides \$250 thousand in funding for pedestrian safety projects

- Provides \$75 thousand for the replacement of Public Safety Tasers
- Provides \$284 thousand in funding for MPO

### **Proactive Economic Development**

- Creation of a new Neighborhood & Business Services Department to provide focused support and assistance to neighborhoods and small businesses in Greenville
- Includes \$500 thousand in funding as a sustaining member of the Greenville ENC Alliance
- Provides \$10 thousand in funding for the Greenville/Pitt County Chamber of Commerce
- Provides \$20 thousand to Pitt Community College for workforce development initiatives

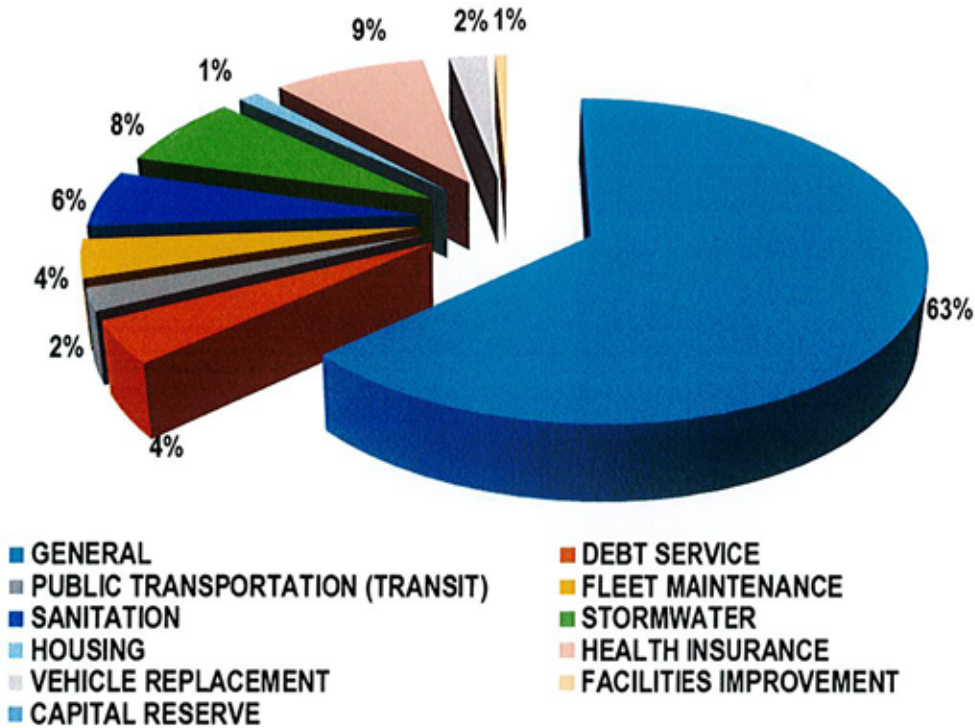
### **Thriving & Attractive Community**

- Includes Funding for Arts and Entertainment through partnerships with Community groups
  - \$50 thousand in funding for Uptown Greenville
  - \$91 thousand in funding for the Pitt County Arts Council at Emerge
    - \$25 thousand for Arts Administration
    - \$21 thousand for Public Art Program including art on the Greenway
    - \$5 thousand for the Art in Residence Program
    - \$40 thousand as SmART City grant match for Emerald Loop
- Provides funding for various special events, including Greenville Grooves and Juneteenth celebrations, Pirate Fest, 4<sup>th</sup> of July, and New Year's Eve celebrations
- Provides for a 2% increase in funding for Sheppard Memorial Library

### **Public Infrastructure Improvements**

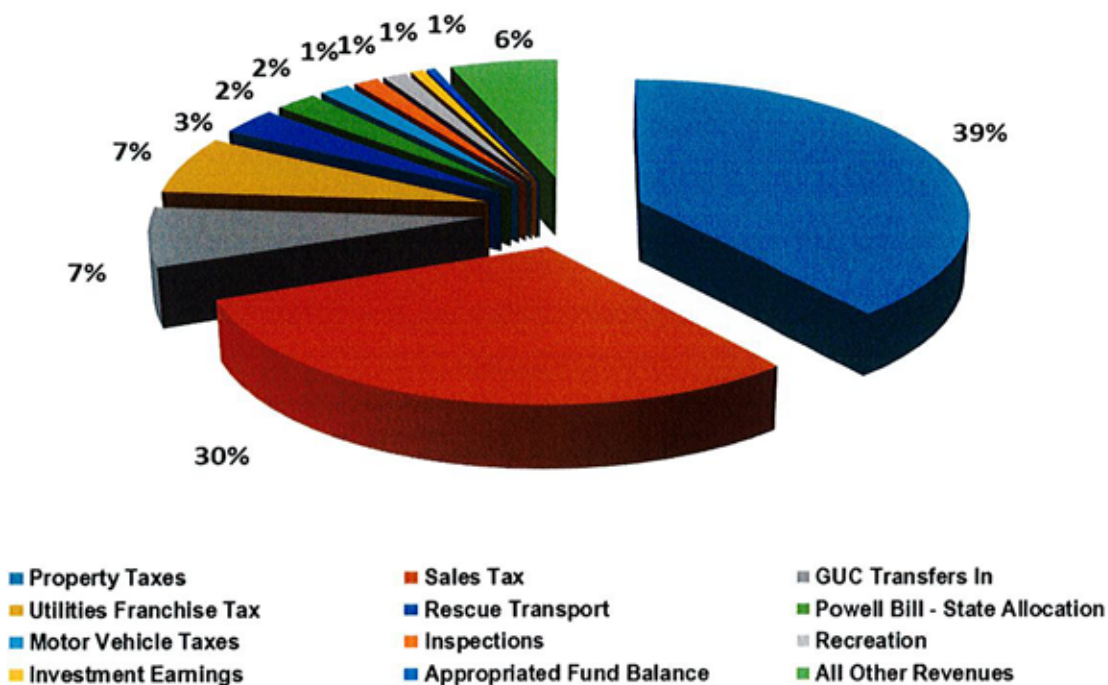
- Continues to provide \$2.8
- 2.9 million for Streets Improvement funding
- Provides for the Stormwater Utility Plan approved by Council in April, 2019
  - Plan funds approximately \$70 46.5 million in Stormwater Capital Projects and \$46 35.8 million in Stormwater Operations and Preventative maintenance over the next 10 years
  - Plan is funded by an annual increase in the Stormwater Utility Rate of \$1.00 per ERU each year for the next three fiscal years with the current year being the second of four year plan
- Provides \$4.35 million in pay-as-you-go funding for various capital project initiatives:
  - \$1.2 million in funding for Facility Improvement Projects
  - \$3.04 million in funding for the City's fleet replacement
- Includes \$600 thousand in contracted mowing, landscaping, and litter pickup for City facilities and street right-of-ways

The General Fund is the City's primary government fund that accounts for approximately 63% of the City's total operating funds depicted as follows:



**GENERAL FUND REVENUES**

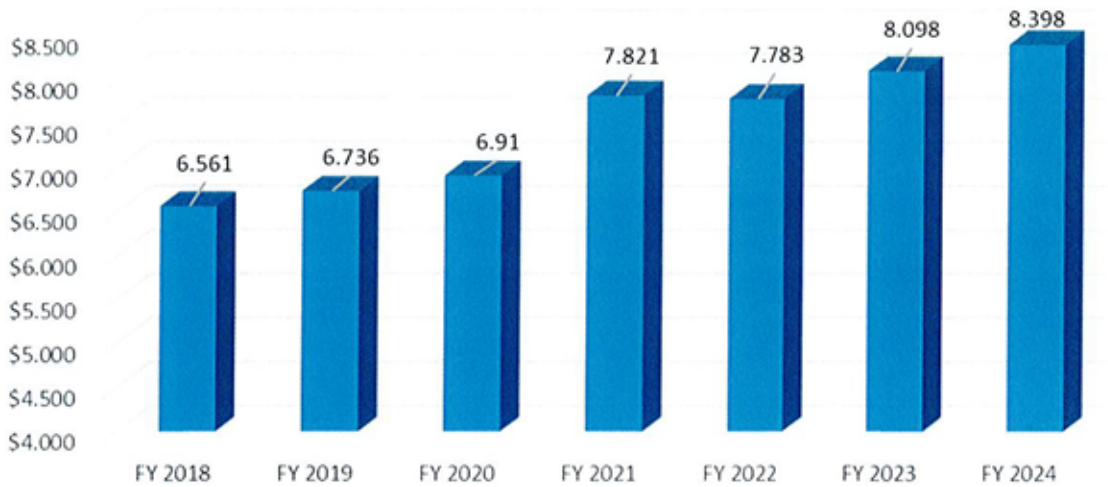
The General Fund’s primary sources of revenue consist of Property Tax, Sales Tax, Utility Franchise Tax, GUC Transfer In, and Other Revenues. Property Tax and Sales Tax revenues comprise approximately 69% of total General Fund revenues. The following chart summarizes the major revenue components included in the proposed FY 2024 General Fund revenue budget:



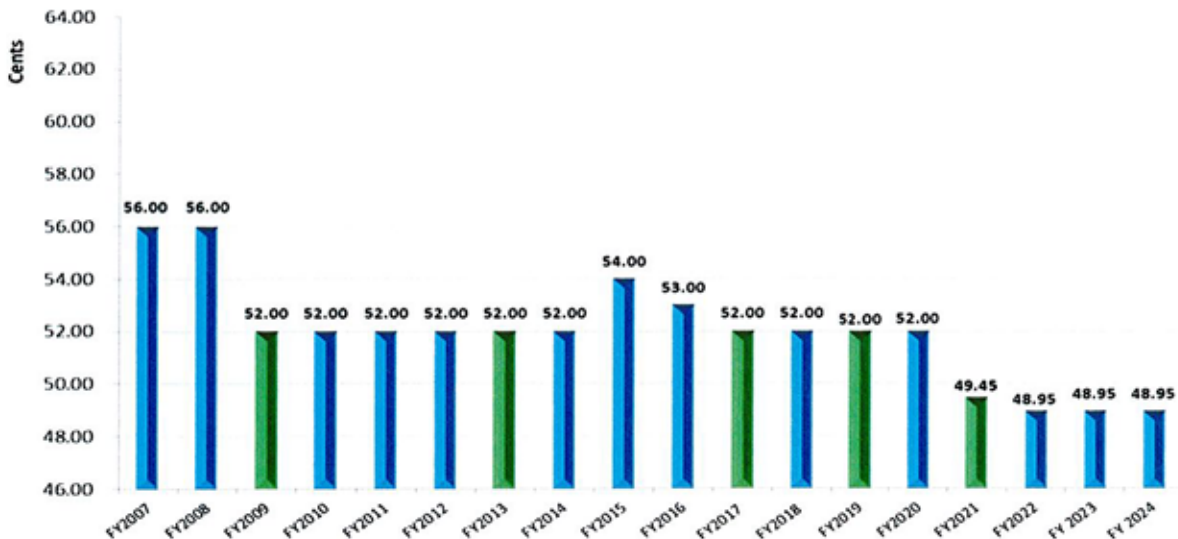
**Property Tax Revenue**

The City’s property tax base consists of real property values, personal property values, motor vehicles, and public service companies. For FY 2022-23, the City of Greenville’s assessed value was \$8,098,964,673. For FY 2023-24, the assessed value for the City of Greenville is estimated at approximately \$8,398,631,559. This represents an increase in value of \$299,666,886 which is a 3.7% over current year. The chart below depicts a \$1.67 billion increase over 5 years.

**Taxable Property Value (Billions)**



The proposed FY 2024 tax rate is maintained at 48.95¢. The amount of projected tax collections based on the FY 2024 tax rate of 48.95¢ is anticipated to produce total property tax revenues of \$39,689,205, or 39% of the total General Fund. The following chart summarizes the City’s property tax rate over the last seventeen years with revaluation years highlighted in green:



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### **Sales Tax Revenue**

Local sales tax collections have continued to increase, despite the economic uncertainty of the current pandemic. In FY 2019, the last full pre-pandemic year, sales tax revenue totaled \$19.9 million. Sales tax revenue collections in FY 2021 were estimated to be \$23 million. Sales tax increases in recent years have been driven by an increase in private development within the city, and it is anticipated that the revenue growth will begin to reduce as development slows. For FY 2024, it is estimated that the City will collect approximately \$30.6 million. However, staff will continue to monitor as the year progresses.

### **Utilities Franchise Tax Revenue**

The Utilities Franchise Tax is a sales tax on electricity, piped natural gas, and telecommunications. The general sales tax rate is applied to the sale of both electricity and natural gas, and a percentage of the proceeds are returned to the cities and towns. Utilities Franchise Tax revenues are budgeted at \$6.89 million for FY 2024, which is a modest increase of 1 % over FY 2023.

### **GUC Transfers In**

The transfer of funds from Greenville Utilities Commission (GUC) to the City is based on a specific formula that is outlined in the GUC charter. In April 2017, the City Council approved a new methodology to administer the transfer formula. The new methodology was designed to provide a more stable and predictable annual transfer amount that would reduce the peaks and valleys associated with the amounts transferred, and mitigate any significant, negative impact on the City's budget.

For FY 2024, the GUC Transfer in is estimated at \$7.14 million compared to a budgeted amount of \$7.07 million for FY 2023.

### **Powell Bill**

Powell Bill funds represent the distribution of certain vehicle registration fees and the state gasoline tax to local governments using a formula based on population and road miles. These state-shared revenues are restricted to street and sidewalk construction and maintenance, engineering, and traffic signal operations. Fluctuations in state population and the size and number of streets directly influence the actual Powell Bill revenues that are allocated to the City. For FY 2024, Powell Bill revenues are expected to maintain at \$2.39 million up 12.6% compared to the current FY 2023.

### **Fund Balance Appropriated**

The FY 2024 proposed budget includes \$500,000 for appropriated fund balance. This amount is always subject to change depending on the capital projects in any given year, unfinished projects, and open purchase orders that are carried forward into the following year.

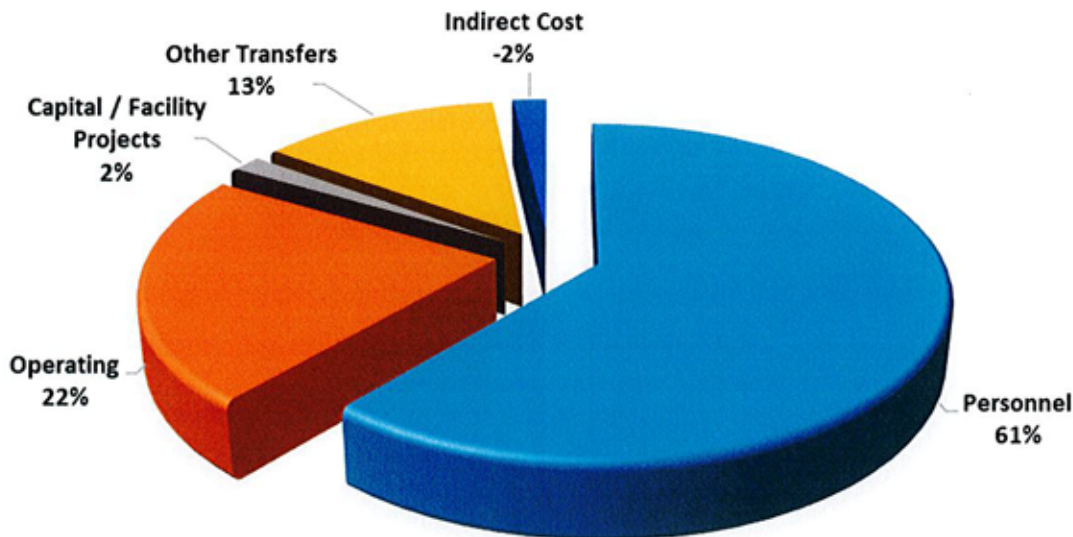
### GENERAL FUND EXPENDITURES

According to the North Carolina Local Government Budget and Fiscal Control Act, each local government must project an annual balanced budget. The FY 2024 proposed budget includes revenues and expenditures each totaling \$101,539,765, which is a 6.67% increase above the FY 2023 budget. The following chart is a breakdown by category:

EXPENSE CATEGORY	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	PROPOSED
PERSONNEL	\$ 52,573,586	\$ 53,341,421	\$ 57,219,828	\$ 59,642,198	\$ 64,580,718
OPERATING	19,426,514	17,650,313	20,176,526	22,107,146	23,484,432
CAPITAL	1,432,474	2,248,530	1,479,181	1,675,508	1,605,505
TRANSFERS	13,167,335	17,065,754	14,062,474	13,691,607	13,819,997
INDIRECT COST REIMBURSEMENT	(1,369,019)	(1,350,453)	(1,350,453)	(1,950,887)	(1,950,887)
<b>EXPENSE TOTAL</b>	<b>\$ 85,230,889</b>	<b>\$ 88,955,565</b>	<b>\$ 91,587,557</b>	<b>\$ 95,165,572</b>	<b>\$ 101,539,765</b>

#### Personnel Expense

Personnel costs, inclusive of both salaries and fringe benefits, make up approximately 61% of the total General Fund budget. The FY 2024 proposed budget includes an average 2.0% wage increase for employees and an increase in the employer portion of the state retirement contribution rate.



#### Operating & Capital

General Fund operating expenses include both discretionary and fixed costs. Both discretionary and fixed costs are allocated down to the departmental level and are used to fund the day-to-day operations of the City. Departments have more control and influence over the level in which discretionary dollars, such as supplies or travel/training expenses, are allocated and utilized to fund the operations of the department. To the contrary, departments have minimal discretion and influence over the utilization of the fixed costs,



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such as utilities, computer software, or liability insurance expenses. Total operating expense for the City is \$23.4 million for FY 2024.

For FY 2024, Capital Improvements stand at \$1.6 million, consisting mainly of vehicle replacements for the current fiscal year.

### **Transfers**

Transfers account for approximately 13% of the General Fund budget. A portion of the General Fund expenditures is transferred to other funds such as Debt Service, Sheppard Memorial Library, Transit and, Housing Fund. For FY 2024, budgeted transfers total \$13.8 million as opposed to the \$13.7 million in FY 2023.

## **OTHER FUNDS**

### **Stormwater Utility Fund**

The Stormwater Utility Fund is an enterprise fund established to implement the City's Stormwater Management Program. Revenues are generated through a stormwater fee to support the program efforts. FY 2024 will see the continued implementation of increased preventative maintenance on stormwater infrastructure, and further planning for increased capital project and infrastructure spending, with rate increases planned in future years for recurring capital and infrastructure spending.

While continuing the implementation of the Watershed Master Plan, the Stormwater Utility is also entering the fourth year of a preventive maintenance program. The following is a summary of the service level goals that have been established as part of the program:

- 50% inspection rate for new stormwater infrastructure.
- Annual cleaning for Public Channels
- Catch basins cleaned and inspected every 2.5 years.
- All pipes cleaned and inspected every seven years.
- Utility audits performed annually.
- Full condition assessments performed every twenty years.

The City began recruitment for 16 additional positions during FY 2020, with the hiring of administrative support staff and an asset manager, to meet the additional preventative maintenance requirements. During FY 2021, the plan was delayed for one year due to the unforeseen impact of COVID-19. The remaining positions continue to be recruited with the plan to have the preventative maintenance program being fully operational for FY 2024. Annual funding for preventative maintenance is projected to total \$1.5 million, which will be funded through increases in stormwater fees that began with the FY 2024 budget. The chart below is a summary of the rates since FY 2017.



**Public Transportation Fund-Transit**

The majority of revenues for this fund are generated by federal grant income. For FY 2024, projected grant revenues are \$2.58 million. The City continues to transfer \$771 thousand in General Fund funding to maintain transit operations. The total budgeted amount for the fund is \$3.7 million.

**Sanitation Fund**

The City provides sanitation service including garbage, recycling, and yard waste collection weekly. The Sanitation Fund is an enterprise fund and collects for the services provided. The rates charged remain at \$16.00 per month for curbside and multi-family service provided to each household as summarized below:



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The budget for FY 2024 is \$9.2 million which is approximately 9% higher than FY 2023.

### **Housing Fund**

The City receives funding from the US Department of Housing and Urban Development in the form of Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) grants to support the effort of providing decent, affordable housing within the community. The current budget for the fund is \$1.97 million, including \$1.6 million in reimbursable grant funding. The City's CDBG and HOME allocations have increased roughly 13.3%, compared to the previous year allocations.

### **Health Fund**

The Health Fund is an Internal Service Fund used to account for revenues and expenses associated with the provision of health and dental insurance for employees and retirees of the City and other entities that participate in the City's health and dental self-insured program (i.e. Convention and Visitors Authority, Sheppard Memorial Library, Pitt-Greenville Airport Authority, and Greenville Housing Authority). The FY 2024 budget for this fund is \$14.3 million.

### **Vehicle Replacement Fund**

The Vehicle Replacement Fund is an Internal Service Fund used to account for revenues and expenditures associated with vehicles and other capital equipment purchased by the City's General Fund, Sanitation Fund, Stormwater Utility Fund, Fleet Fund, and Transit Fund. The FY 2024 budget for this fund totals \$3.6 million.

## **Key Challenges and Opportunities in the Coming Year**

### **Stormwater Plan Continuation**

In 2019, a Stormwater Financing Plan was approved, providing an opportunity to fund more than \$100 million in necessary stormwater infrastructure improvements for the next 20 years, as identified in the Watershed Master Plan. Due to the pandemic, the plan was delayed until FY 2023 and began with \$11.25 million in stormwater infrastructure enhancements. The plan provided for a \$1.00 stormwater fee (ERU) increase per year, for four years and this is the third. In addition to increased capital infrastructure, the plan also provided for increased infrastructure inspections, preventative maintenance, and utility bill audits. Fiscal Year 2024 will see an additional \$3.29 million in stormwater infrastructure spending.

### **BUILD Grant**

Plans for the City's Better Utilizing Investment to Leverage Development (BUILD) Project are underway, with construction slated to begin in the fall. The combination of street reconstruction, greenway, sidewalk, and streetscape projects will transform the safety, accessibility, and connectivity of Greenville's urban core, updating and enhancing connections between the Medical District, West Greenville, Uptown, and East Carolina University. Key vehicular and non-vehicular investments making up the network of multi-modal infrastructure include:

- Roadway reconstruction, realignment and intersection upgrades of West 5th Street to provide safe and direct multi-modal access through the West Greenville neighborhood between the Medical

District to the west, Greenville's Uptown in the center, and ECU's Main Campus to the east. Realignment and intersection upgrades include the construction of two roundabouts along West 5th Street at misaligned intersections.

- New off-street multi-use path construction to extend an existing greenway west and south to provide a parallel non-vehicular facility to the north of West 5th Street, creating two new termini at the Veterans Administration Clinic and ECU's main campus.
- Sidewalk upgrade to a multi-use path through the Medical District to recently constructed on-street bicycle and pedestrian facilities on 10th Street, which is a key commuter route connecting the Medical District to Uptown and East Carolina University.
- Conversion of abandoned rail spurs to multi-use paths to create the only non-vehicular connections between Uptown and ECU's new Millennial Campus. This path will also provide a much needed safe crossing across the heavily trafficked 10th Street.

The project will be a massive step forward in supporting the City's efforts to improve safety, economic opportunity and quality of life for residents and workers in and around the heart of Greenville. When complete, the project will increase access to jobs, health care, and education for thousands, and aid in recruitment and retention of Eastern North Carolina's best and brightest.

### **Summary**

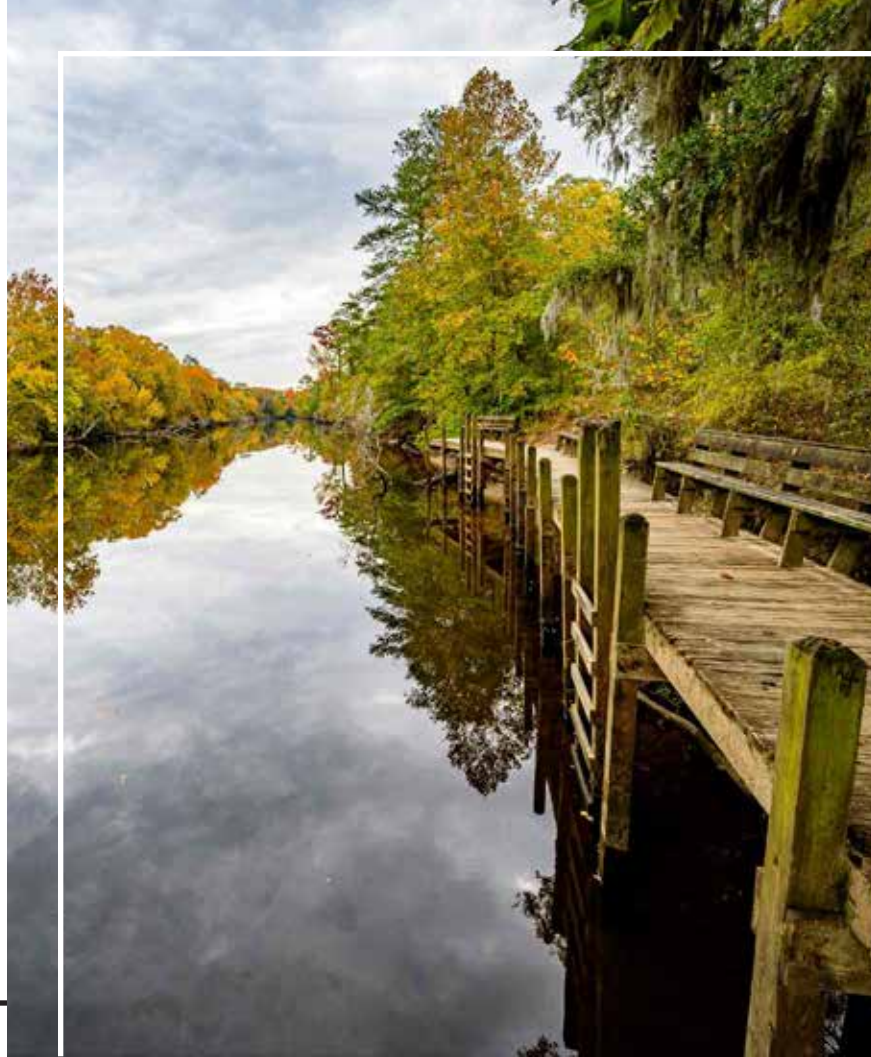
At the direction of the City Council, staff prepared a budget that brings revenue and expenditure projections together. Staff continues to monitor certain legislation changes proposed in the North Carolina General Assembly, as well as the Federal Government, which could have a significant impact on the projected municipal revenues and expenses.

I would like to thank the City department heads and staff for their dedication and commitment in the preparation of this budget. I would specifically like to recognize the contributions of Deputy City Manager Michael Cowin, Assistant City Manager Ken Graves, and the Financial Services Budget and Evaluation Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ann E. Wall', written in a cursive style.

Ann E. Wall  
City Manager



# Budget Ordinance

City of Greenville Operating Budget  
Fiscal Year 2023–2024

ORDINANCE NO. 23-046  
CITY OF GREENVILLE, NORTH CAROLINA  
2023-2024 BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I: Estimated Revenue. It is estimated that the following revenues will be available for the City of Greenville during the fiscal year beginning July 1, 2023 and ending June 30, 2024:

GENERAL FUND		
Unrestricted Intergovernmental Revenues:		
Ad Valorem Taxes		
Current Year Taxes - Operations	\$ 40,104,941	
Prior Year's Taxes and Penalties	(415,736)	
Subtotal		39,689,205
Sales Tax	\$ 30,616,976	
Rental Vehicle Gross Receipts	176,125	
Video Programming & Telecommunication Services Tax	738,769	
Utilities Franchise Tax	6,896,611	
Motor Vehicle Tax	1,705,845	
Other Unrestricted Intergovernmental Revenues	871,145	
Subtotal		41,005,471
Restricted Intergovernmental Revenues:		
Restricted Intergovernmental Revenues	\$ 598,603	
Powell Bill - State allocation payment	2,390,610	
Subtotal		2,989,213
Licenses, Permits, & Fees:		
Other Licenses, Permits & Fees	\$ 4,728,426	
Subtotal		4,728,426
Sales and Services:		
Rescue Service Transport	\$ 3,200,000	
Parking Violation Penalties	275,000	
Leased Parking & Meters	25,000	
Subtotal		3,500,000
Other Revenues:		
Sale of Property	\$ -	
Other Revenues Sources	1,236,918	
Subtotal		1,236,918
Investment Earnings:		
Interest on Investments	\$ 750,000	
Subtotal		750,000
Other Financing Sources:		
Transfer from FEMA Fund	\$ -	
Transfer from Greenville Utilities Commission	7,140,532	
Subtotal		7,140,532
Fund Balance Appropriated:		
Appropriated Fund Balance - General	\$ 500,000	
Appropriated Fund Balance - Powell Bill	-	
Subtotal		500,000
TOTAL GENERAL FUND REVENUES		<u><u>101,539,765</u></u>

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DEBT SERVICE FUND		
Occupancy Tax	\$	659,651
Transfer from General Fund		<u>6,203,758</u>
<b>TOTAL DEBT SERVICE FUND</b>		<u><u>\$ 6,863,409</u></u>
PUBLIC TRANSPORTATION FUND		
Grant Income	\$	2,584,993
Bus Fare / Ticket Sales		289,500
Other Revenues		57,500
Transfer from General Fund		<u>771,894</u>
<b>TOTAL TRANSPORTATION FUND</b>		<u><u>\$ 3,703,887</u></u>
FLEET MAINTENANCE FUND		
Fuel Markup	\$	2,097,350
Labor Fees		1,716,890
Parts Markup		1,622,650
Commercial Labor Markup		799,670
Other Revenue Sources		<u>43,380</u>
<b>TOTAL FLEET MAINTENANCE FUND</b>		<u><u>\$ 6,279,940</u></u>
SANITATION FUND		
Refuse Fees	\$	8,448,000
Cart and Dumpster		229,200
Other Revenues		100,700
Appropriated Fund Balance		<u>471,004</u>
<b>TOTAL SANITATION FUND</b>		<u><u>\$ 9,248,904</u></u>
STORMWATER MANAGEMENT UTILITY FUND		
Utility Fee	\$	9,652,814
Appropriated Fund Balance		<u>2,180,459</u>
<b>TOTAL STORMWATER MANAGEMENT UTILITY FUND</b>		<u><u>\$ 11,833,273</u></u>
COMMUNITY DEVELOPMENT HOUSING FUND		
CDBG Grant Income	\$	1,037,668
HOME Grant Income		565,103
Transfer from General Fund		<u>372,827</u>
<b>TOTAL COMMUNITY DEVELOPMENT HOUSING FUND</b>		<u><u>\$ 1,975,598</u></u>
HEALTH FUND		
Employer Contributions - City of Greenville	\$	9,397,836
Employee Contributions - City of Greenville		1,646,123
Retiree Contributions - City of Greenville		1,327,544
Other Agencies		1,103,731
Other Revenues		4,246
Insurance Company Refund/Reimbursement		240,000
Appropriated Fund Balance		<u>539,168</u>
<b>TOTAL HEALTH FUND</b>		<u><u>\$ 14,258,648</u></u>

FACILITIES IMPROVEMENT FUND		
Transfer from General Fund	\$ 1,200,000	
		<u>\$ 1,200,000</u>
TOTAL FACILITIES IMPROVEMENT FUND		<u>\$ 1,200,000</u>
VEHICLE REPLACEMENT FUND		
Sale of Property	\$ -	
Transfer from City Departments	3,601,408	
Appropriated Fund Balance	-	
		<u>\$ 3,601,408</u>
TOTAL VEHICLE REPLACEMENT FUND		<u>\$ 3,601,408</u>
CAPITAL RESERVE FUND		
Transfer from General Fund	\$ -	
		<u>\$ -</u>
TOTAL CAPITAL RESERVE FUND		<u>\$ -</u>
TOTAL ESTIMATED CITY OF GREENVILLE REVENUES		<u>\$ 160,504,832</u>
SHEPPARD MEMORIAL LIBRARY FUND		
City of Greenville	\$ 1,408,535	
Pitt County	659,545	
Pitt County-Bethel/Winterville	12,000	
Town of Bethel	21,108	
Town of Winterville	171,768	
State Aid	202,972	
Desk/Copier Receipts	53,800	
Interest Income	12,000	
Other Revenues	11,000	
Greenville Housing Authority	13,261	
Grant - LSTA Planning Grant	26,667	
Capital Projects	53,333	
SML Fund Balance & Capital	136,136	
		<u>\$ 2,782,125</u>
TOTAL SHEPPARD MEMORIAL LIBRARY FUND		<u>\$ 2,782,125</u>
PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND		
Occupancy Tax (2%)	\$ 902,488	
Occupancy Tax (1%)	451,244	
Capital Reserve	300,000	
Investment Earnings	584	
Appropriated Fund Balance	-	
County ARPA Funds	240,000	
		<u>\$ 1,894,317</u>
TOTAL PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND		<u>\$ 1,894,317</u>



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Section II: Appropriations. The following amounts are hereby appropriated for the operation of the City of Greenville and its activities for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

GENERAL FUND	
Mayor & City Council	\$ 606,254
City Manager	3,268,730
City Clerk	385,555
City Attorney	730,320
Human Resources	3,491,983
Information Technology	4,207,039
Engineering	5,615,199
Fire/Rescue	18,059,779
Financial Services	3,132,994
Police	29,561,371
Recreation & Parks	8,925,004
Public Works	7,033,927
Planning and Development	2,701,160
Neighborhood & Business Services	1,211,340
Other Post Employment Benefits	700,000
Contingency	40,000
Transfer to Other Funds	13,819,997
Indirect Cost Reimbursement	(1,950,887)
<b>TOTAL GENERAL FUND</b>	<b><u>\$ 101,539,765</u></b>

DEBT SERVICE FUND	
Debt Service	\$ 6,863,409

PUBLIC TRANSPORTATION FUND	
Public Transportation	\$ 3,703,887

FLEET MAINTENANCE FUND	
Fleet Maintenance	\$ 6,279,940

SANITATION FUND	
Sanitation Service	\$ 9,248,904

STORMWATER MANAGEMENT UTILITY FUND

Stormwater Management \$ 11,833,273

COMMUNITY DEVELOPMENT HOUSING FUND

Community Development Housing / CDBG \$ 1,975,598

HEALTH FUND

Health Fund \$ 14,258,648

FACILITIES IMPROVEMENT FUND

Facilities Improvement Fund \$ 1,200,000

VEHICLE REPLACEMENT FUND

Vehicle Replacement Fund \$ 3,601,408

CAPITAL RESERVE FUND

Transfer from General Fund	\$ -	
TOTAL CAPITAL RESERVE FUND		<u>\$ -</u>

TOTAL CITY OF GREENVILLE APPROPRIATIONS \$ 160,504,832

SHEPPARD MEMORIAL LIBRARY FUND

Sheppard Memorial Library \$ 2,782,125

PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND

Pitt-Greenville Convention and Visitors Authority \$ 1,894,317

Section III: Encumbrances. Appropriations herein authorized and made shall have the amount of outstanding purchase orders of June 30, 2023, added to each appropriation as it appears in order to account for the expenditures in the fiscal year in which it was paid.

Section IV: Taxes Levied. There is hereby levied a tax rate of 48.95 cents per one hundred dollars (\$100) valuation of taxable properties, as listed for taxes as of January 1, 2024 as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Section V: Salaries.

(a) Salaries of Elected Officials. The annual salaries of the Mayor, Mayor Pro-Tem, and other members of the City Council shall be as follows:

Mayor	\$	13,900
Mayor Pro-Tem	\$	9,600
Council Members	\$	8,700

(b) Salary Cap of Greenville Utilities Commission Members. Pursuant to Section 4 of the Charter of the Greenville Utilities Commission of the City of Greenville, the monthly salaries of the members of the Greenville Utilities Commission shall not exceed the following caps:

Chair	\$	350
Member	\$	200

Section VI: Amendments

(a) Pursuant to the General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

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(b) Notwithstanding Subsection (a) above, the City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the City Manager may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the City Council as soon as possible, and the appropriate budget amendments are submitted at the next regular meeting.

Section VII: The Manual of Fees, dated July 1, 2023, is adopted herein by reference.

Section VIII: Motor Vehicle Tax.

(a) Pursuant to provisions of General Statute 20-97 (b1) and Section 10-3-1 of the Code of Ordinances, City of Greenville, an annual motor vehicle tax in the amount of thirty dollars (\$30) is hereby levied upon any vehicle resident in the city.

Section IX: Community Development. The City Council does hereby authorize grant project funds for the operation of FY 2023-2024 CDBG Entitlement and Community Development Home Consortium programs under the Community Development Block Grant and Home Investment Partnership Program for the primary purpose of housing rehabilitation and other stated expenditures.

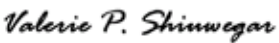
Section X: Greenville Utilities Commission. The City Council adopts a separate ordinance for the budget of the Greenville Utilities Commission.

Section XI: Distribution. Copies of this ordinance shall be furnished to the City Manager and Director of Financial Services of the City of Greenville to be kept on file by them for their direction in disbursement of funds.

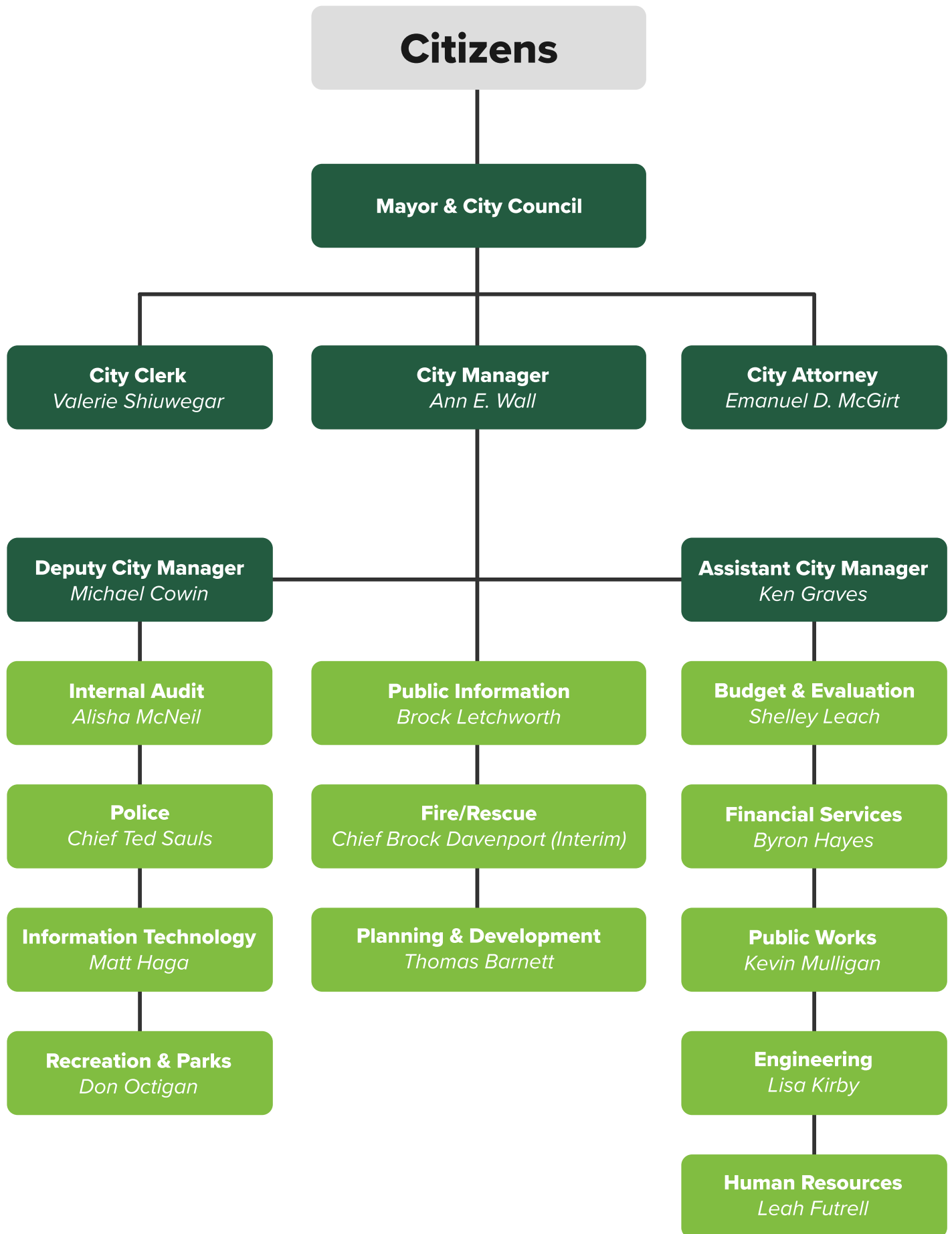
ADPOTED this the 8th day of June, 2023.

DocuSigned by:  
  
EBD239F6CE7D4B1...  
P. J. Connelly, Mayor

ATTEST:

DocuSigned by:  
  
8BB4E9901B50452...  
Valerie Shiuwegar, City Clerk







# Budget Overview

City of Greenville Operating Budget  
Fiscal Year 2023–2024

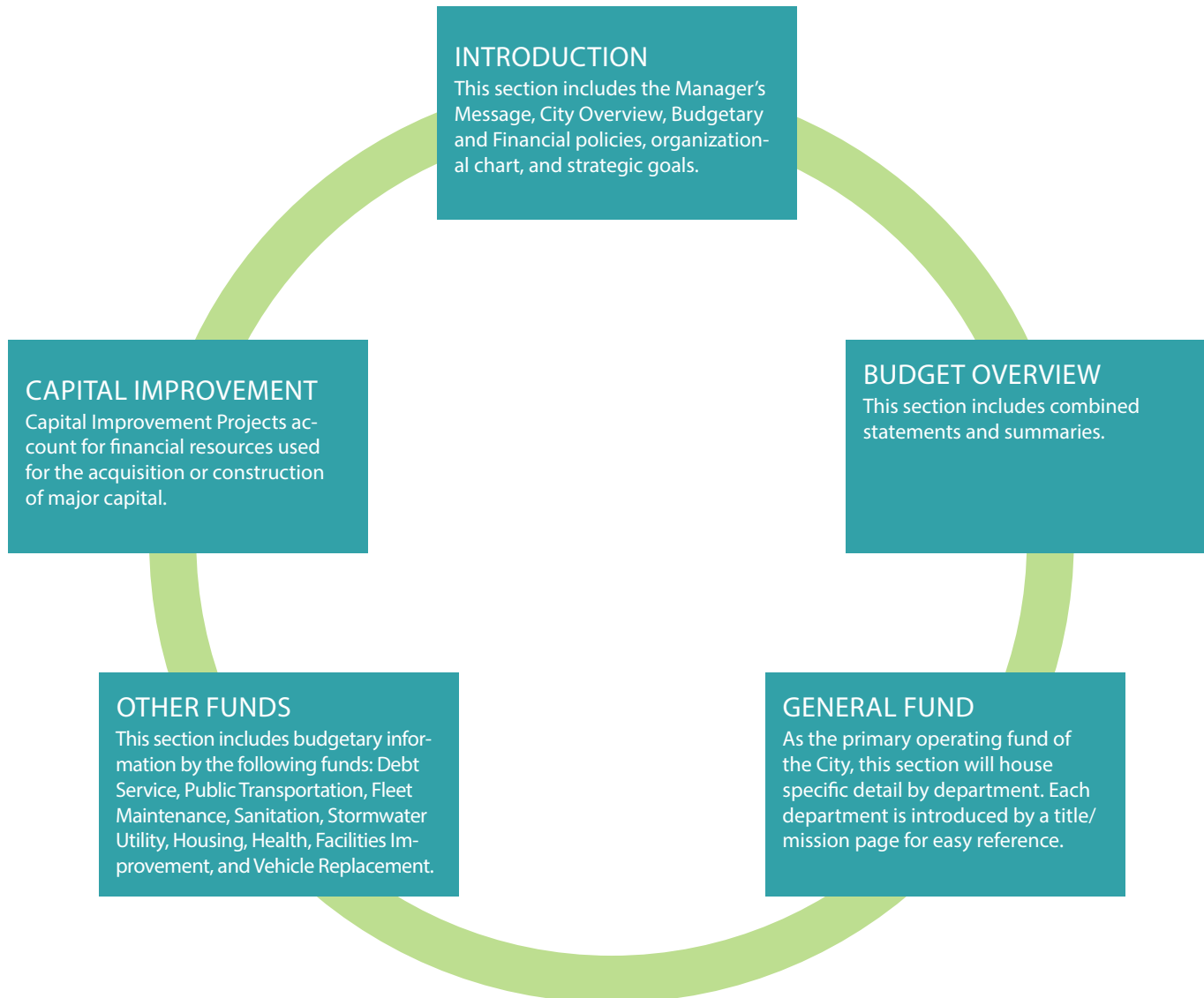
## BUDGET GUIDE

This document is the annual operating budget for Fiscal Years 2023-2024. The City of Greenville’s fiscal year begins on July 1 and ends on June 30. This annual document contains a wide variety of information about the financial aspects and the services of the City of Greenville. Its purpose is to explain how to review the budget and how it is organized to help the reader find the information that may be useful.

How is this document organized?

This document is organized and divided by tabs, which represent the different sections. The sections are as follows: Introduction, Budget Overview, General Fund, Other Funds, Capital Improvements, Pitt-Greenville Convention & Visitors Authority, Sheppard Memorial Library, Greenville Utilities Commission, and Supplemental Information (includes Glossary). The five main sections are summarized below.

The Convention & Visitors Authority, Sheppard Memorial Library, and Greenville Utilities Commission are entities that have additional and separate board authorities; therefore, they have separate budget authorizations.



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## BUDGET IN BRIEF

### Reporting Entity

The City of Greenville, North Carolina, is located in the coastal plains area of the state. As authorized by its charter, the City operates its own Police and Fire/Rescue departments, provides sanitation and street maintenance services, manages a transit system, and maintains public parks and recreation facilities among other services for the citizens. In addition, the City provides electric, water, sewer, and gas utilities for the incorporated area through the Greenville Utilities Commission, which is not a separate legal entity, and operates as an enterprise fund for the City of Greenville.

The City of Greenville is a municipal corporation that is governed by an elected mayor and a six-member council. As required by accounting principles generally accepted in the United States of America, the City's financial statements include the operations of all funds, agencies, boards, commissions and authorities for which the City is financially accountable. The City has no component units.

### Budget Process

The City of Greenville prepares and adopts an annual budget consisting of the Operating Budget and the Financial Plan. This document displays the services that the City will provide to the community and the funding that is necessary to perform these services.

The annual budget is an annual budget and a plan authorization which presents the services to be provided to the community and the funds necessary to perform these services. According to State law, the fiscal year for all North Carolina municipalities begins on July 1 and ends on June 30. The City has received the Distinguished Budget award from GFOA since 2009, and plans to submit for recognition again this year.

Budgeting is approached by conservatively estimating revenues, subtracting "the above line" costs such as personnel and insurance, and allocating the balance to departments based on the percentage of budget the department received in the previous budget cycle. Departments wishing to increase their target allotment must submit an increment form justifying the increase. Departments submitting increment forms are required to submit decrement forms specifying what costs could be cut to support the requested increase.

### Reporting

Monthly financial reports will be prepared by the Financial Services Department to enable other departments to manage their budgets and to enable management to ensure that all budget controls are being met. Periodic budgetary reports are presented to the City Council.

### Budget Calendar

The annual operating budget and the first-year appropriations are adopted by ordinance according to State law (N.C.G.S. 159—Local Government Budget and Fiscal Control Act). This law requires that the City Council adopt a balanced budget in which estimated revenues and appropriated fund balances equal appropriations. The City Council must adopt the budget no later than July 1 of each year. The City Manager submits a balanced budget proposal to the City Council no later than June 1. A formal public hearing is required as part of the process. The budgetary level of control is at the departmental level. The schedule of the process is illustrated below:

## OPERATIONS BUDGET AND CIP/FIP CALENDAR

Month	Operating Budget	CIP Budget
September	Budget Kickoff / City Manager's Vision Budget documents available	CIP & FIP forms available
October	Personnel budget preparation worksheets verified and returned to HR New position and reclassification requests due to HR IT requests due to IT	
November	Recommended new positions/reclassifications due to Budget Office Recommended technology requests due to Budget Office from IT Revenue projections and manual of fee changes due to Budget Office Budget targets distributed to departments	CIP & FIP request Forms due to Budget Office
December	Dept mission statement and goals due to Budget Office Dept budget requests and increment/decrement forms due to Budget Office Dept head meetings with Assistant City Manager Dept head meetings with City Manager, Asst City Manager and Finance Director	CIP & FIP schedule presented to City Council
January	HR approved dept personnel budget preparation worksheets submitted to Budget Office Revenue and expense forecast finalized by FS/Budget Office City Council Strategic planning retreat Proposed 5-year CIP presented to City Council	City Council Planning retreat and draft CIP presentation
February	Optional Dept head follow-up meetings with City Manager and Asst City Manager	
March		CIP Proposal to City Council
April	City Council Preview GUC, SML, and CVA budgets due to Budget Office	
May	City Council budget presentation Public display of balanced budgets prior to Public Hearing	
June	Public Hearing Adoption of Budget	
July	Fiscal Year Begins	

### Budget Amendments

Each year, the budget takes full effect on July 1. Throughout the course of the year, adjustments may become necessary in order to satisfy necessary changes in budget. In accordance with North Carolina General Statute 159-15, the budget may be amended by submission of proposed changes to the City Council. The City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its next regular meeting and shall be entered in the minutes. Any revisions to transfer budgeted amounts over \$10,000 or that alter the total expenditures of any fund must be approved by the City Council before being recorded.



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## BASIS OF BUDGETARY ACCOUNTING

Budgetary accounting is used for management control of all funds of the City. Annual budget ordinances are adopted on the modified accrual basis of accounting at the fund level and amended as required for the operations of the General, Debt Service, certain Special Revenue, and Proprietary Funds.

Fund Accounting Summary			
Fund Type	Fund Category	Basis of Accounting	Budgetary Accounting
General Fund	Governmental Fund	Modified Accrual	Modified Accrual
Special Revenue	Governmental Fund	Modified Accrual	Modified Accrual
Debt Service	Governmental Fund	Modified Accrual	Modified Accrual
Capital Projects	Governmental Fund	Modified Accrual	Modified Accrual
Enterprise	Proprietary Fund	Accrual	Modified Accrual
Internal Service	Proprietary Fund	Accrual	Modified Accrual
Fiduciary	Fiduciary Fund	Modified Accrual	Modified Accrual

In summary, the basis of accounting and the basis of budgetary accounting are only different for the City’s Proprietary Funds, which use the accrual basis of accounting and the modified accrual basis for budgetary accounting.

### Encumbrances

As required by North Carolina General Statutes, the City maintains encumbrance accounts under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in the governmental funds in order to reserve that portion of applicable appropriation. Encumbrances outstanding at year-end represent the estimated amounts for the expenditures ultimately to result if unperformed contracts in process at year-end are completed. Open encumbrances at the end of the year are reported as restrictions on fund balances. Encumbrances do not constitute expenditures or liabilities.

### Budget by Fund

This section of the budget document contains the “official” statement of revenues and expenditures to be recognized and appropriated for every major fund group for the City of Greenville. The funds in this section are explained in more detail by department and organizational area under the “General Fund” and “Other Funds” sections for this document.

1. For each fund, five years of data are presented for information; the actual results for fiscal years 2020, 2021, and 2022, the original budget for fiscal year 2023, and the adopted Original Budget for fiscal year 2024.
2. Capital expenditures funded with fiscal year 2023 dollars are summarized by Department in the “Capital Improvements” section. In addition, a list of all on-going projects that do not require an annual budget to be adopted, and may be excluded from the local budget ordinances according to the North Carolina General Statutes in the Local Government Budget and Fiscal Control Act, are also included in this section.

## FUNDS

Local government activities are budgeted and accounted for in a number of separate fiscal entities known as “funds.” The funds established by the City of Greenville fall into three categories of funds: governmental, proprietary, and fiduciary. Governmental funds are generally used to account for activities supported by taxes. Proprietary funds are generally used to account for an organization whose fees and charges support activities. Fiduciary funds cannot be used to support general government activities because assets are held in trust. In the City of Greenville’s budget, funds have been set up to segregate activities or objectives in accordance with special regulations, restrictions, or limitations. This document includes the biennial budget, or budget summary for all funds that are presented within the audited financial statements, except for the Other Post-Employment Benefits (OPEB) Fund. This fiduciary fund is managed and housed within the State of North Carolina’s Trust Fund for OPEB. The annual funding for this fund is appropriated within the General Fund and is not described below as there is no budget associated with the fund. The capital project funds and some Special Revenue funds that are considered “ongoing” are presented at a summary level, within the Capital Improvements Section, as they are not required to have their appropriations adopted annually.

## MAJOR GOVERNMENTAL FUNDS

Fund	Definition
General Fund	The General Fund is the general operating fund of the City. It is used to account for expenses and all financial resources for services to the public. The primary revenue sources are property taxes, sales taxes, intergovernmental revenues, and charges for services, except for those that are designated by state law or local ordinance to be recorded in another fund group. The primary expenditures are for police, fire, public works, parks and recreation, and general government services.
Special Revenue Funds	Special Revenue funds provide full budgetary accountability for restricted or limited resources (other than assessments and operating or capital grants to enterprise funds). Restrictions on resources may be federal, state, or local; a special revenue fund is established when required by legal mandate or sound financial management practices. These funds are as follows:  <ul style="list-style-type: none"> <li>- Housing Fund (Community Development Block Grant and Home Consortium)</li> <li>- Sheppard Memorial Library</li> </ul>
Debt Service Funds	The Debt Service fund accounts for the accumulation of resources for the payment of interest and current maturities of general obligations and other long-term obligations.
Capital Project Funds	The Capital Project funds provide budgetary accountability for financial resources used for the acquisition or construction of major capital improvements. Typically, projects are funded by General Obligation Bonds, Federal and State Capital funds, General Fund balance appropriations, and Capital Reserves. A listing of significant projects is located behind the Capital Improvements tab.

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## MAJOR PROPRIETARY FUNDS

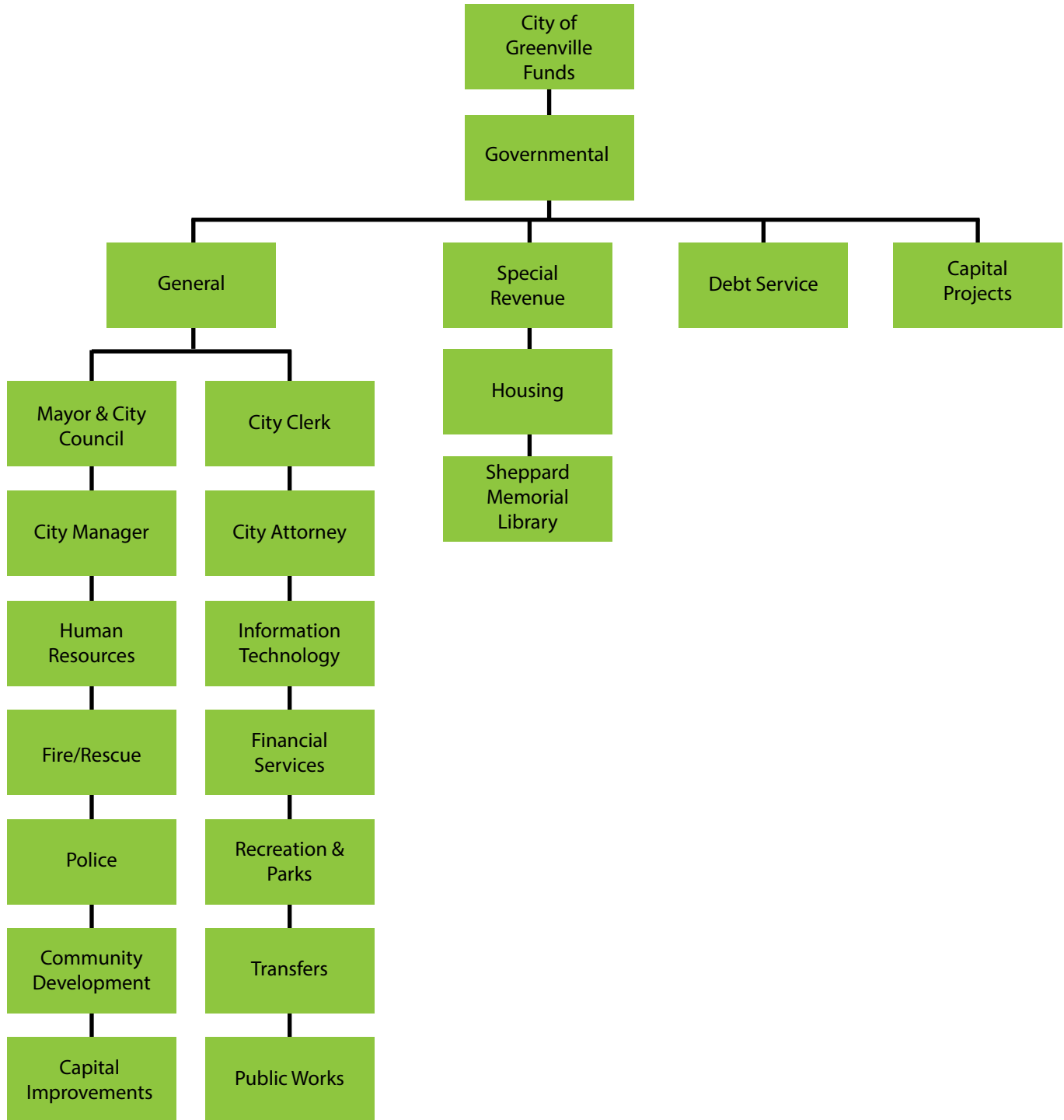
<u>Fund</u>	<u>Definition</u>
Enterprise Funds	These funds provide budgetary accountability for financial resources used for the acquisition or construction of major capital improvements for enterprise operations. The activity's costs of providing services, including capital costs are recovered with fees and charges, rather than with taxes or similar revenues. These funds are as follows: Electric, Water, Sewer, Gas, Public Transportation, Sanitation, and Stormwater Utility.
Internal Service Funds	Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. The City of Greenville includes, as part of the budget process, three internal service funds: the Health Fund, which is used to account for the financing of the City's health and dental insurance program, the Fleet Maintenance Fund, which is used to account for the maintenance and repair of all City vehicles, and the Vehicle Replacement Fund, which is used to fund the purchase of all City replacement vehicles.

## FIDUCIARY FUNDS

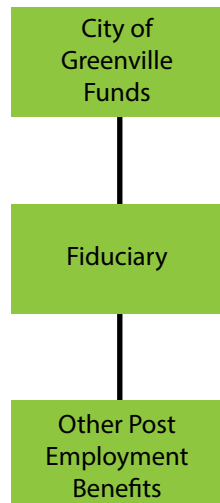
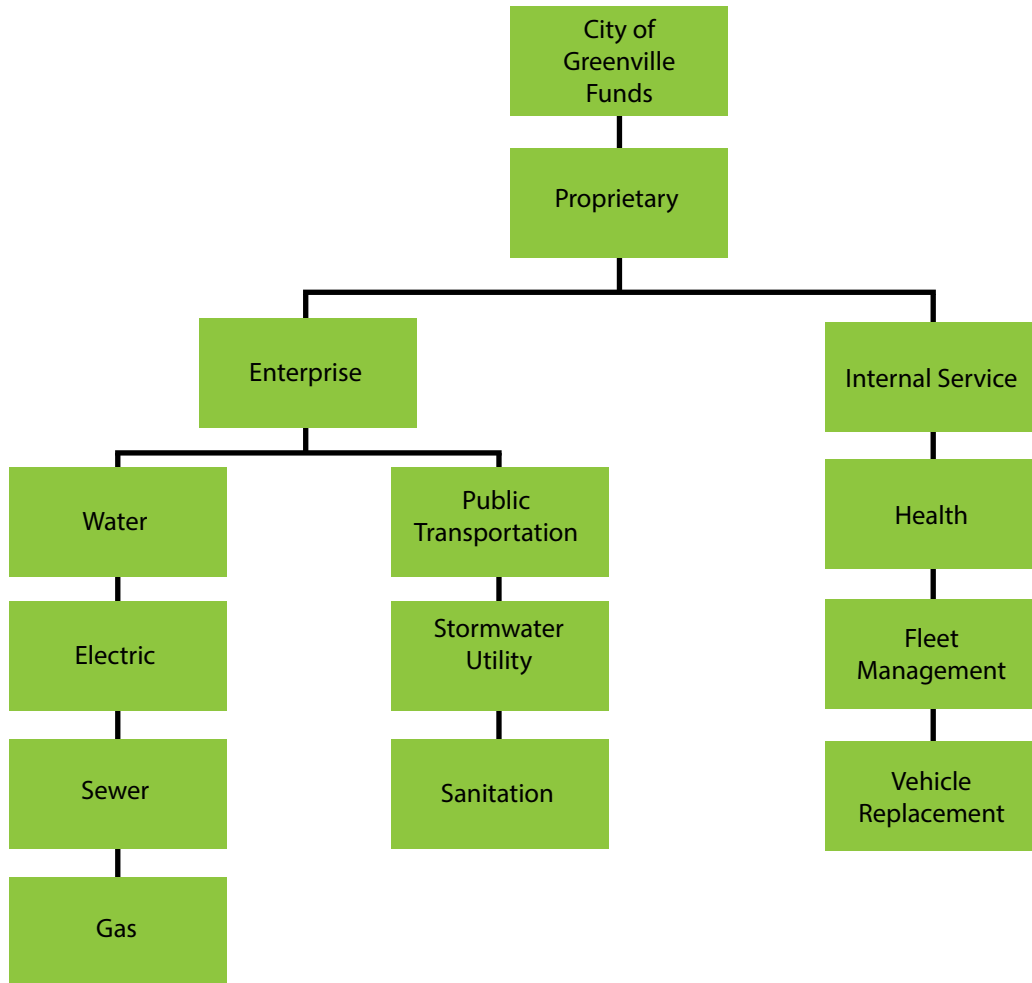
<u>Fund</u>	<u>Definition</u>
Fiduciary Funds	Fiduciary funds are used to account for assets held in trust by the government for the benefit of individuals or other entities. The Other Post-Employment Benefits fund (OPEB), created by the State of North Carolina to provide retirement benefits for its employees, is an example of a fiduciary fund. Financial statements may further distinguish fiduciary funds as either trust or agency funds; a trust fund generally exists for a longer period of time than an agency fund.

The following charts illustrate all of the City of Greenville Funds and the hierarchy of how they are reported:

### FUNCTIONAL UNIT & MAJOR FUND



## FUNCTIONAL UNIT & MAJOR FUND





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## POLICY GUIDELINES

The overall objective of the City’s financial plan is to establish and maintain effective management of the City’s financial resources. The following section will highlight budgeted items as identified within the overall strategic goals for the city and policies used to guide the preparation and management of the City’s budget.

### CITY COUNCIL GOALS & PRIORITIES

During the annual planning session on August 26, 2022, the Greenville City Council established goals and priorities for the next two years. The Council established five goals and highlighting multiple objectives.

#### City Council Goals

- 1) Enhance community engagement, safety, and wellness
- 2) Deliver public infrastructure improvement and execute existing opportunities related to transportation networks, recreation and parks, and stormwater projects
- 3) Expand the economic hub of eastern North Carolina through proactive economic development and job creation
- 4) Build a thriving and attractive community by creating vibrant neighborhoods, and expanding artistic, cultural, and recreational opportunities
- 5) Build a high-performing, diverse organization, govern with transparency and fiscal responsibility, and tell our story to the community and region

#### City Council Priorities and Objectives

Goal 1: Enhance community engagement, safety, and wellness	
#	Objective
1	Create new police neighborhood liaisons, partnerships, and outreach activities in areas not currently served
2	Conduct community policing outreach events to educate the public and foster relationships
3	Increase youth outreach engagement through expansion of “GAME Play” and PAL
4	Complete four-year LED street lighting conversion and install lighting in residential and business districts to achieve a more uniform / modern lighting standard
5	Complete efforts of the Traffic Safety Task Force to improve roadway safety for motorists, pedestrians, and bicycles
6	Sustain and enhance the City’s Public Safety Camera Infrastructure
7	Complete Fire/Rescue station analysis
8	Complete station design and begins construction on Fire Station 7 and Fire Station extension
9	Expand swim lessons at the outdoor pool to promote water safety
10	Enhance and expand fitness activities managed by GAFC staff, along with related marketing
11	Work with local partners to expand the use of greenways and other wellness opportunities
12	Work to increase safety and security at parks, on greenways, and within recreation facilities
13	Enhance and promote recreation and fitness opportunities at South Greenville Recreation Center and other recreation facilities

Goal 2: Deliver public infrastructure improvement and execute existing opportunities related to transportation networks, recreation and parks, and stormwater projects	
#	Objective
1	Complete final design of BUILD projects
2	Complete Town Creek Culvert Drainage Improvement Project - The \$33 million Town Creek Culvert Drainage Improvement Project was completed in October of 2020. The culvert addresses drainage issues from about 300 acres, beginning near Ninth Street and Washington Street and continuing to the Tar River. The project also resulted in new paving and streetscaping in the Uptown District. In September of 2021, the project was named North Carolina's Top Stormwater Project by the American Public Works Association North Carolina Chapter.
3	Finalize design and begin construction on priority stormwater capital projects as identified in the four-year rate plan
4	Continue mast arm replacement project
5	Continue annual road resurfacing efforts to maintain state of good repair
6	Continue annual stormwater preventative maintenance projects
7	Increase accessibility for people with disabilities within City-owned rights-of-way
8	Work to assure connectivity as greenways and trails are expanded and enhanced
9	Work collaboratively with ECU and other partners to provide robust public transportation systems
10	Work collaboratively with ECU on infrastructure improvements and the Millennial Campus
11	Expand existing transit service to include trolleys
12	Initiate addition of recreational amenities and services at new adventure park, as budgets, donations, partnerships, community support and grants allow
13	Identify site and initiate design for replacement of the Greenville Community Pool - The Greenville Outdoor Aquatics Facility officially opened on June 3, 2022 at Thomas Foreman Park. The facility includes a 165,000-gallon pool, six competition-style lap lanes, and a slide. Additionally, there is a 4,000-square foot bath house at the \$4 million facility.
14	Create main entrance, front desk, and teen lounge; enhance weight room and complete other facility improvements at the Eppes Recreation Center - Renovations to the Eppes Recreation Center were completed in May of 2022 and officially opened to the public on June 3, 2022. Improvements include a 1,750-square foot addition, enhanced visibility and access at the front entrance, updates to the Police Athletic League afterschool rooms, the addition of a teen lounge, and upgrades to the C.M. Eppes Cultural and Heritage Center.
15	Complete the update of the City's Comprehensive Master Plan for Parks
16	Complete F.I.P. projects at existing facilities such as tennis courts, greenway and parking lot resurfacing, gym floor replacements, irrigation improvements, and HVAC installation
17	Improve IT infrastructure and system security through consistent budgetary management and use of industry standards
18	Create and issue an RFP for a restaurant/events place to be developed and operated in the 1.46 acres at the Town Common without development restrictions
19	Investigate feasibility of utilizing old 2nd Street landfill for development of recreational amenities
20	Enhance public BMX and skateboarding opportunities through improvements to existing BMX/Skateboard facility or development of new facility



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Goal 3: Expand the economic hub of eastern North Carolina through proactive economic development and job creation	
#	Objective
1	Evaluate opportunities to convert City-owned property to private use to enhance economic development and/or to build stronger neighborhoods
2	Work with NCDOT and FHWA on securing Interstate 587 designation - Interstate 587 became official during a ceremony held on June 22. The new interstate runs between I-95/I-795 in Wilson County to the NC 11/US 264 interchange in Greenville, totaling 37 miles across Wilson, Greene, and Pitt Counties.
3	Support the startup of the Greenville-ENC Alliance
4	Partner with the Greenville-ENC Alliance to develop industrial sites in Pitt County
5	Work with the Greenville-ENC Alliance to create programs to support entrepreneurial business development
6	Public property use for economic development
7	Work with the Greenville-Pitt County Sports Commission to build sports tourism

Goal 4: Build a thriving and attractive community by creating vibrant neighborhoods, and expanding artistic, cultural, and recreational opportunities	
#	Objective
1	Enhance gateway entrances with signage and beautification
2	Explore recycling initiatives to increase recycling and decrease contamination
3	Continue to expand Adopt-A-Street program, etc. - The Adopt-A-Street program was paused during the COVID pandemic, but it has recently been revived with outreach to organizations to gauge their interest in continuing and solicitation of new organizations for participation. The program currently has 32 streets that have been adopted since its restart, and City officials are working to increase that number through various forms of promotion and a shift to online registration.
4	Promote environmental stewardship through public education and community engagement
5	Plan and provide programming opportunities at new beach volleyball courts and adventure park
6	Complete an economic development assessment of the downtown and contributing areas to identify specific project opportunity for growth, redevelopment, and investment
7	Work with the Pitt County Arts Council to initiate the Emerald Loop Project
8	Connect neighborhoods using multimodal transportation, greenways, bike lanes, walkways, signage, and events programming
9	Explore and create programs to promote owner-occupied home ownership
10	Concentrate federal housing grants to revitalize West Greenville
11	Promote activities on and near the river, as recommended in the Tar River Legacy Plan
12	Further activate Town Common with events and activities
13	Continue to expand greenway art program
14	Complete and dedicate sculpture zoo along greenway
15	Continue to use Code Enforcement to address dilapidated properties in neighborhoods

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Goal 5: Build a high-performing, diverse organization, govern with transparency and fiscal responsibility, and tell our story to the community and region

#	Objective
1	Implement classification and comprehension study recommendations
2	Continue to assess the market and apply market pay increases
3	Expand employee training programs to include project management, financial basics and budget management, and leadership development of front-line, mid-level, and senior leaders
4	Optimate employee access to training through worksite delivery of training programs
5	Expand employee health clinic offerings
6	Expand safety training to enhance work environment to include expanded safety training for new employees
7	Partner with local agencies to create talent pipeline for city employment opportunities
8	Include diversity and unconscious bias training in all New Employee Orientation on boarding, BRIDGE sessions, and STAR supervisory training
9	Maintain current credit ratings of Aa2 and AA, awarded by the municipal bond rating agencies
10	Develop and maintain tools to monitor and report operational performance of the Council-identified strategic goals
11	Publish, maintain, and develop reporting model for the five-year Capital Improvement Plan, Comprehensive Annual Financial Report (CAFR), Popular Annual Financial Report (PAFR), and biennial budget document
12	Complete integration of Energov into Engineering and allow for online submittals and enhance customer service
13	Expand and implement IT training for security awareness and technology proficiency
14	Implement solid waste programming updates - update routes, expand service
15	Tell our story through collaboration with City departments and the community and the implementation of the City PIO Communications Plan

## NC BENCHMARKING PROJECT

In fiscal year 2009, the City of Greenville joined the North Carolina Benchmarking Project. The goals for this project are:

1. To develop and expand the use of performance measurement in local government
2. To produce reliable performance and cost data for comparison
3. To facilitate the use of performance and cost data for service improvement

The City of Greenville collects cost and performance data on the following activities: residential refuse collection, household recycling, yard waste/leaf collection, police services, emergency communications, asphalt maintenance and repair, fire services, building inspections, fleet maintenance, and human resources.

The performance measures collected include resource, workload, efficiency, and effectiveness measures. The City believes that participation in this project will provide valuable feedback that will enable the City to provide quality services at reasonable cost.

Upon receipt of the Benchmarking document from the School of Government, Greenville's Benchmarking team reviews the City's results, examines underlying causes, and determines actions to improve areas under our control.

The City's participation in this project will assist the City as it moves forward with the strategic planning process by helping to identify strengths and weaknesses in some of the most important City services.

## FINANCIAL TRANSPARENCY

The City of Greenville is committed to honest budgeting, responsible spending, and financial transparency. With this in mind, the City has partnered with OpenGov to provide its citizens and stakeholders with the Financial Transparency Tool.

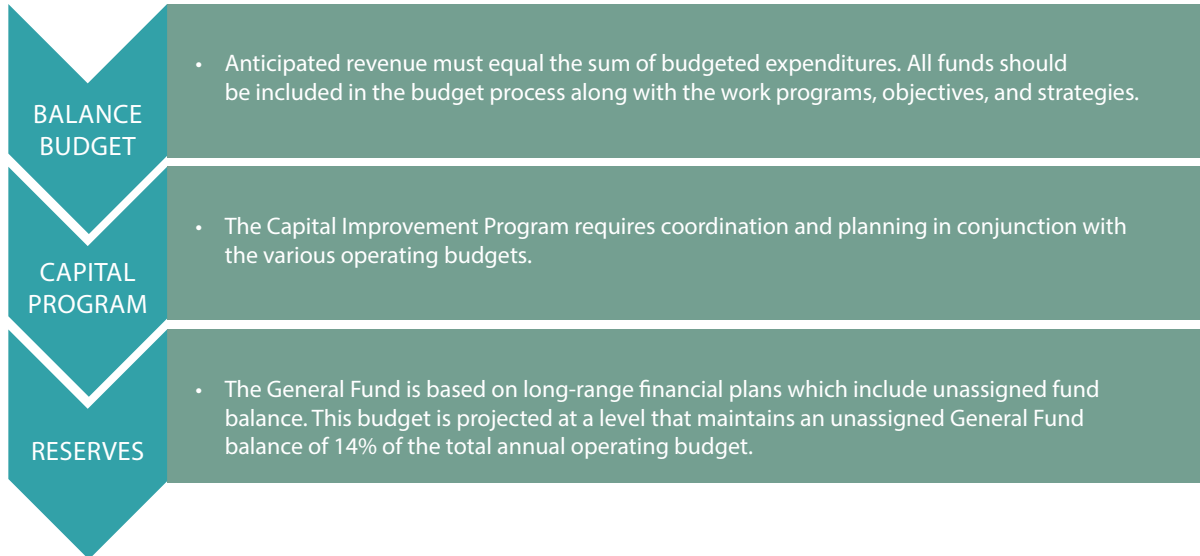
The tool is designed to bring visibility, openness, and accountability to our operations. The site provides you the opportunity to view, filter, and analyze revenue, expense, and balance sheet financial data for the City of Greenville. The City is providing actual historical budget data for public review. As a result, we hope to strengthen the connection between our local government and our community.

The link can be found on the City's website under Financial Transparency.

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## BUDGET POLICY AND PROCEDURES

After the strategic goals are set for the year (January, annually), the development and preparation of the City's budget are guided by the following policies. A fiscal policy that is adopted, adhered to, and regularly reviewed is the cornerstone of sound financial management.



The City's ultimate goal is to adopt a structurally balanced budget in which budgeted appropriations are supported by available revenues without reliance upon increases in appropriated fund balance and increases in appropriations only occur as corresponding increases in revenue are available or identified.

The financial policy guidelines outlined below have been reviewed and were adopted on June 6, 2016 by City Council.

## LONG-RANGE FINANCIAL PLANS/POLICIES

The accounting policies of the City of Greenville conform to accounting principles generally accepted in the United States of America as applicable to governmental units. Some of the key components of accounting policies are as follows:

1. The City will establish and maintain the accounting systems in accordance with the requirements of the North Carolina Local Budget and Fiscal Control Act.
2. An annual audit will be performed by an independent public accounting firm which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
3. Full disclosure will be provided in the financial statements and bond representations.
4. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis.
5. The City's annual financial report will be prepared according to the standards necessary to obtain the Certificate of Achievement for Excellence in Financial Reporting from GFOA and submitted each year for that recognition.
6. The City Financial Policy will be maintained as a central reference point and handbook for all activities which have a financial impact to the City and will serve as the City's authoritative source for fiscal procedure.

## INVESTMENT POLICY

1. The City's investment policy will conform to the requirements of certification by the Association of Public Treasurers.
2. Public funds shall be invested to the greatest extent possible to reduce the need for property tax revenues.
3. Funds shall be invested with primary investment objectives of safety, liquidity, and yield.
4. All deposits and investments of City funds shall be in accordance with GASB Statement No. 31 - Accounting and Financial Reporting for Certain Investments and External Investment Pools, implemented July 1, 1997, and GASB Statement No. 40 - Deposit and Investment Risk Disclosure, effective July 1, 2004.
5. To the greatest extent possible, the City of Greenville shall attempt to match the maturity of investments with anticipated cash flow requirements. Investments shall be limited to maturities not exceeding five years from the settlement date. However, with specific approval of the Investment Committee, for a specific reserve, project, etc. the maturity may extend beyond five years.
6. All securities purchased by the City of Greenville shall be held in third-party safekeeping by the bank designated as the primary agent. A detailed receipt shall be issued by the primary agent (bank) for each security transaction, as well as a monthly report detailing all securities held by the Trust Department of this bank.
7. All trades where applicable will be executed by delivery versus payment to ensure that securities are deposited in an eligible financial institution prior to the release of funds. A third-party custodian as evidenced by safekeeping receipts will hold securities.
8. In accordance with the Government Finance Officers Association Recommended Practices on the Collateralization of Public Deposits, and as required by State law, full collateralization will be required on checking accounts and non-negotiable certificates of deposit.
9. The investments shall be diversified by:
  - With the exception of United States Treasury securities and the North Carolina Capital Management Trust, no more than 40% of the City's total investment portfolio will be invested in a single security type or with a single financial institution.
  - The total investment in certificates of deposit (CD) shall not exceed 25% of the City's total investment portfolio, and the investments in CD's with a single financial institution shall not exceed \$6,000,000.
  - Limiting investment in the securities that have higher credit risks while investing in securities with varying maturities.
  - Continuously investing a portion of the portfolio in readily available funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.
  - The Financial Services Director is responsible for monitoring compliance with the above restrictions. If a violation occurs, in a timely manner, the Director shall report such violation to the Investment Committee along with a plan to address the violation.

## CAPITAL IMPROVEMENT POLICY

1. The City will prioritize all capital improvements in accordance with an adopted capital improvement program (CIP).
2. The City will update and re-adopt a five-year capital improvement program biennially, which details each capital project, the estimated cost, description, and funding source.
3. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
4. The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
5. Additional information on the CIP Program will be highlighted within the Capital Improvements section of this document.

## VEHICLE REPLACEMENT POLICY

1. Biennially, a team consisting of the Director of Public Works, Operations Manager, and Fleet Superintendent will review all vehicles and place them into categories as described in the vehicle replacement guidelines. This list will be used to guide the purchase of vehicles/equipment as a part of the City's Vehicle Replacement Program ensuring that appropriate equipment is purchased in an efficient and timely manner.
2. Equipment is evaluated using four criteria: age, mileage, general overall condition, and maintenance cost. Each vehicle is scored on a point system to determine which units are eligible for replacement consideration. Any vehicle that scores a 10 or greater will be eligible for replacement.
3. Replacement recommendations will be based on a replacement schedule (vehicles by type) created by the Public Works Department. Any changes to the recommended list must be submitted in writing to the City Manager.
4. City departments will pay quarterly replacement rates to fund the Vehicle Replacement Fund in preparation for future scheduled replacements.
5. The quarterly rates are calculated based on the cost plus inflation rate of the vehicles on hand within the respective departments. The costs divided by the expected useful life will determine what is paid on a quarterly basis to the Vehicle Replacement Fund in order to pay for future replacements. Because the City is forward-funding replacement costs for purchases of future vehicles, an inflation factor of 3–5% per year is included in estimates. The calculation of the quarterly charged rates will be based on actual vehicle costs, not a budget or estimate.
6. Due to the economic climate of this year's budget, several vehicles' replacement cycles have been extended a year so that the timing of the replacements has been prolonged for additional savings.

## DEBT SERVICE POLICY

1. When the City finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be calculated at least every two years and included in the review of financial trends.
2. Prior to the issuance of new General Obligation (GO) debt, consideration shall be given to forecasted tax rate requirements, ratio of net GO debt to assessed taxable value, net GO debt per capita, and debt service payments to General Fund operating budget.
3. Direct net debt as a percentage of total assessed value of taxable property should not exceed 2.5%. Direct net debt is defined as any and all debt that is tax-supported.
4. The ratio of direct debt service expenditures as a percent of total governmental fund expenditures will be targeted to remain at or below 10.0% but in any case should not exceed 12.0% with an aggregate direct debt ten-year principal payout ratio target of 60.0% or better.
5. The City will use fixed-rate debt in most cases to finance its capital needs; however, the City may issue variable-rate debt up to 10-15% of its total debt portfolio, when necessary.
6. The City will strive to achieve and maintain the highest credit rating awarded by the municipal bond rating agencies.
7. The Financial Services Director shall maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirements for the federal tax code.
8. Debt Service cost will be paid by tax increases and/or new revenue sources.

9. The City may undertake refinancing of outstanding debt:

- a) When such refinancing allows the City to realize significant debt service savings (net present value savings equal to at least 2.0 percent of the refunded par amount) without lengthening the term of refinanced debt and without increasing debt service in any subsequent year; or
- b) When the public policy benefits outweigh the costs associated with the issuance of new debt and any increase in annual debt service; or
- c) When a restrictive covenant is removed to benefit the City.

## FUND BALANCE AND RESERVE POLICY

Fund Balance is defined as the difference between a governmental fund's assets and liabilities. The policies listed below are the City's current fund balance and reserve policies. The following policies establish guidelines for preserving an adequate fund balance/reserve balance in order to sustain financial stability.

1. The City will establish and maintain an Insurance Loss Reserve to pay for needs caused by unforeseen emergencies. This reserve will be maintained at no less than \$2.0 million. This limit will be designated as "Committed Fund Balance" at the end of each fiscal year.
2. In preparation of the final budget ordinance amendment of any given fiscal year, the City will review budgeted insurance loss, deductibles and premium accounts. If insurance losses, deductibles, and premiums are less than budgeted for any fiscal year, these unspent monies may be transferred to the Insurance Loss Reserve Fund for future unexpected claims, when the City is not operating at minimum desired reserves.
3. Unassigned Fund Balance, as defined by GASB Statement 54, will be the portion of fund balance remaining after all other categories have been determined. These other categories are non-spendable amounts, commitments and restrictions for future expenditures, and required reserves as defined by State statutes.
4. The City will strive to maintain an unassigned General Fund balance at the close of each fiscal year of at least 14.0% of the total current annual operating budget.
5. The City Council may, from time to time, appropriate fund balances that will reduce unassigned fund balances below the 14.0% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of Greenville. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.
6. The excess unassigned fund balance may be used to fund one-time capital expenditures or other one-time costs, if it has not been transferred to the Capital Reserve Fund. In the event that expenditures exceed revenues within the General Fund during the previous fiscal year, transfers to Capital Reserve will be waived for the current fiscal year.



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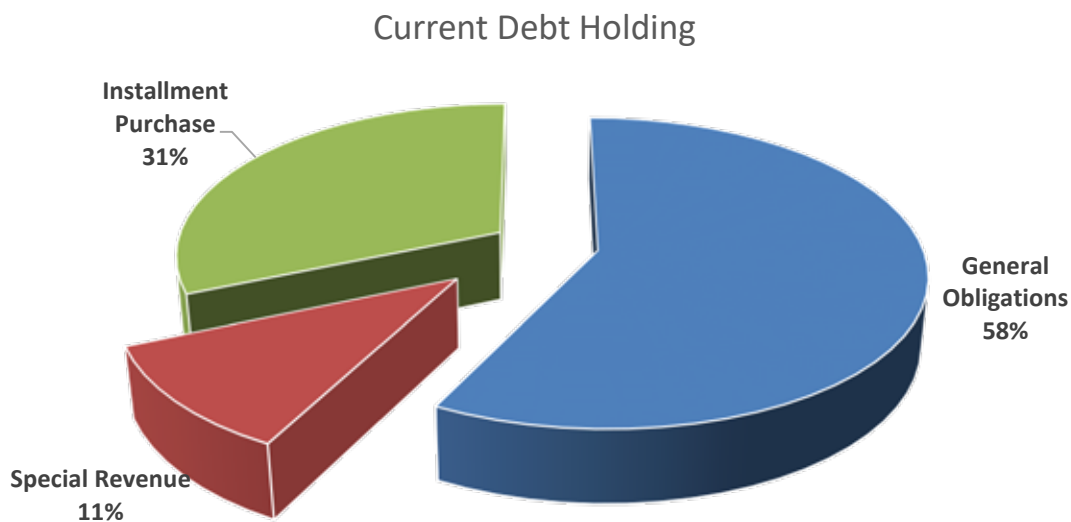
## LONG-TERM DEBT

See below for a history of Long-Term Debt, Fund Balance and Capital Reserve Transfers from the Governmental Funds.

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds are direct obligations and pledge the full faith and credit of the government. These bonds generally are issued as 20-year serial bonds with equal amounts of principal maturing each year. The City has also issued revenue bonds and pledges the income derived from the acquired or constructed assets to pay debt service.

The City is subject to the Municipal Finance Law of North Carolina, which limits the amount of net bonded debt the City may have outstanding to eight percent (8%) of the appraised value of property subject to taxation. Based on Pitt County Tax Assessor records, the City of Greenville has an estimated assessed value of \$8,398,631,559 for fiscal year 2024. Based on this, the City’s legal debt capacity is \$671 million. This capacity covers the debt that would be subject to property taxation.

Approximately \$39.2 million is outstanding for the City, excluding the Greenville Utilities Commission (GUC). The breakout of debt instruments for the City of Greenville (excluding GUC) is below:



## LONG-TERM DEBT (CONTINUED)

By law, the Local Government Commission has to approve all debt issuance of all cities, counties, and any other governmental entities in the State of North Carolina.

The City has approximately \$8.4 million in principal and interest repayments, excluding GUC. This represents less than 5% of the City's budget.

Below is an illustration of the principal and interest payments for the City's managed debt (excluding GUC) that are due over the next two years, and the remainder of the term of the instrument by fund.

	2022-2023		2023-2024		2024-2025		2025-2026		2026-2027		Years Thereafter	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
<u>GO Bonds</u>												
2016 Refunding	550,694	49,482	538,388	39,074	523,005	28,898	510,699	19,014	495,317	9,360	-	-
2016 Streets & Pedestrian	400,000	247,000	400,000	227,000	400,000	207,000	400,000	187,000	400,000	167,000	4,000,000	773,000
2020 Streets & Pedestrian	400,000	256,813	400,000	236,813	400,000	216,813	400,000	196,813	400,000	176,813	5,050,000	898,185
2021 Refunding	175,000	22,050	175,000	19,425	170,000	16,800	165,000	14,250	165,000	11,775	620,000	23,025
<u>Special Revenue</u>												
Convention Ctr Phase III	583,732	70,079	602,704	56,945	622,292	43,385	642,516	29,383	663,398	14,926	-	-
<u>Installment Purchases</u>												
2012 (04) COPS/09 Install	1,025,000	29,654	1,000,000	13,435	95,000	755	-	-	-	-	-	-
2013 Parking Deck	332,145	56,499	332,949	48,190	333,781	39,861	334,643	31,511	335,535	23,140	673,876	21,073
GESC Equipment	187,419	31,959	196,578	27,341	206,053	22,499	215,853	17,424	225,987	12,109	358,107	7,652
2016 Public Safety	150,000	8,839	150,000	5,869	150,000	2,899	33,923	336	-	-	-	-
2018 Superior	200,131	10,772	207,776	3,127	-	-	-	-	-	-	-	-
2016 South Green Rec Ctr	145,000	28,819	140,000	25,042	140,000	21,333	140,000	17,623	140,000	17,623	420,000	15,766
2021 LOBs	725,000	588,400	725,000	552,150	725,000	515,900	720,000	479,650	725,000	443,650	10,925,000	2,899,950
<b>Total Governmental</b>	<b>4,874,121</b>	<b>1,400,366</b>	<b>4,868,395</b>	<b>1,254,411</b>	<b>3,765,131</b>	<b>1,116,143</b>	<b>3,562,634</b>	<b>993,004</b>	<b>3,550,237</b>	<b>876,396</b>	<b>22,046,983</b>	<b>4,638,651</b>
<u>GO Bonds</u>												
2016 Refunding (SW)	344,307	30,996	336,613	24,428	326,995	11,888	319,301	11,888	309,684	5,852	-	-
<u>Installment Purchases</u>												
Sanitation 2016 Carts*	60,714	835	-	-	-	-	-	-	-	-	-	-
<u>Note Payable</u>												
2020 TCC Loan	1,501,984	229,804	1,501,984	217,037	1,501,984	204,270	1,501,984	191,503	1,501,984	178,736	19,525,795	1,161,784
<b>Total Enterprise</b>	<b>1,907,005</b>	<b>261,635</b>	<b>1,838,597</b>	<b>241,465</b>	<b>1,828,979</b>	<b>216,158</b>	<b>1,821,285</b>	<b>203,391</b>	<b>1,811,668</b>	<b>184,588</b>	<b>19,525,795</b>	<b>1,161,784</b>
<b>Grand Total</b>	<b>6,781,126</b>	<b>1,662,001</b>	<b>6,706,992</b>	<b>1,495,876</b>	<b>5,594,110</b>	<b>1,332,301</b>	<b>5,383,919</b>	<b>1,196,395</b>	<b>5,361,905</b>	<b>1,060,984</b>	<b>41,572,778</b>	<b>5,800,435</b>

## CREDIT RATINGS

Currently, the City's bond rating is AA by Standard and Poor's and Aa2 by Moody's with the exception of the Certificates of Participation issuance which has maintained a rating of A1. This achievement is a primary factor in keeping interest costs low on the City's outstanding debt.

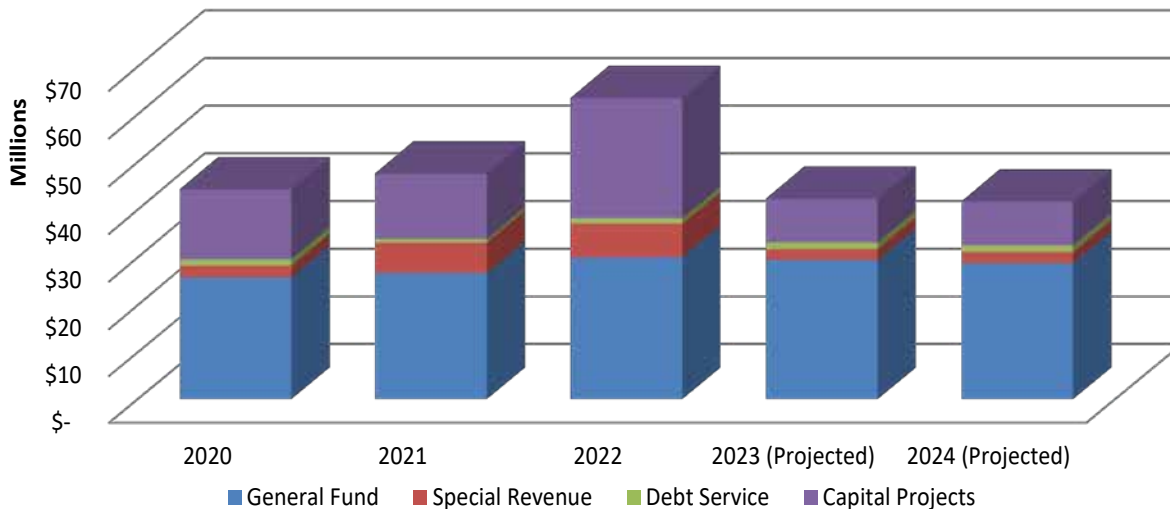
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## FUND BALANCE

	<u>2020</u>	<u>2021</u>	Change	<u>2022</u>	Change	<u>2023</u> <u>(Projected)</u>	Change	<u>2024</u> <u>(Projected)</u>	Change
General Fund	\$ 25,764,762	\$ 26,674,407	4%	\$ 30,005,873	12%	\$ 29,387,873	-2%	\$ 28,787,873	-2%
Special Revenue	2,459,513	6,393,952	160%	7,018,720	10%	2,332,312	-67%	\$ 2,332,312	0%
Debt Service	1,391,761	757,674	-46%	1,182,644	56%	1,391,761	18%	\$ 1,391,761	0%
Capital Projects	<u>14,641,336</u>	<u>13,781,342</u>	-6%	<u>25,206,429</u>	83%	<u>9,206,429</u>	-63%	<u>9,206,429</u>	0%
<b>Total</b>	<b><u>\$ 44,257,372</u></b>	<b><u>\$ 47,607,375</u></b>	8%	<b><u>\$ 63,413,666</u></b>	33%	<b><u>\$ 42,318,375</u></b>	-33%	<b><u>\$ 41,718,375</u></b>	-1%

Fluctuations are noted within the Capital Projects category, in particular in fiscal year 2017, due to the issuance of bonds for street improvements as well as the Public Safety Annex for the Fire/Rescue and Police Departments. The sharp decrease in the debt service fund balance is due to the continued payoff of debt over the projects' life term. The changes in Special Revenue are projections based on historical patterns and the unknown of grant award status. There are no special events or considerations driving those changes.

### Fund Balance



## FISCAL YEAR POLICY

The total amount of the City of Greenville’s budget is \$441,848,560 for fiscal year 2024. All annually appropriated funds are as follows:

	2024 Adopted Budget
General Fund	\$ 101,539,765
Debt Service	6,863,408
Capital Reserve	-
Housing	1,975,598
Health	14,258,648
Vehicle Replacement	3,601,408
Fleet Maintenance	6,279,940
Facilities Improvement	1,200,000
Transit	3,703,887
Sanitation	9,248,904
Stormwater Utility	11,833,273
Greenville Utilities Commission	294,532,670
Convention & Visitors Authority	1,894,317
Sheppard Memorial Library	2,810,296
<b>TOTAL</b>	<b>\$ 459,742,114</b>

## BUDGETARY CONSIDERATIONS AND ASSUMPTIONS

The adopted budget for fiscal year 2024 is based on the tax rate of 48.95 cents per \$100 dollars of assessed valuation. Historically, the City has maintained a very stable property tax rate. As the General Fund has grown, the property tax rate has remained relatively flat. Growth in the budget has been funded primarily through the expansion of the tax base, as referenced in the increase in valuation, as well as growth in other General Fund revenues, such as sales tax. Where applicable, the discussion of influential factors, their perceived impact, and the off-setting course of action are discussed in the Budget Message or in the revenues and expenditures sections that follow.

## LONG-RANGE FINANCIAL PLANNING

### SUMMARY OF ESTIMATED GENERAL FUND FINANCIAL SOURCES & USES

(in millions)

	2019-20 Adopted	2020-21 Adopted	2021-22 Forecast	2022-23 Forecast	2023-24 Forecast	2024-25 Forecast	2025-26 Forecast
<b>Revenues:</b>							
Property Taxes	\$ 34.31	\$ 35.59	\$ 36.66	\$ 37.76	\$ 38.89	\$ 40.06	\$ 41.26
Sales Taxes	20.40	16.37	16.86	17.36	17.88	18.42	18.97
GUC Transfers In	6.64	6.43	6.62	6.82	7.02	7.23	7.45
Utilities Franchise Tax	7.10	7.00	7.21	7.43	7.65	7.88	8.11
Rescue Transport	3.21	2.87	2.96	3.04	3.14	3.23	3.33
Powell Bill - State Allocation	2.18	2.18	2.25	2.31	2.38	2.46	2.53
Motor Vehicle Taxes	1.57	1.56	1.61	1.66	1.70	1.76	1.81
Inspections	1.26	1.05	1.08	1.11	1.14	1.18	1.21
Recreation	1.24	1.00	1.03	1.06	1.09	1.13	1.16
Investment Earnings	0.85	0.45	0.46	0.47	0.49	0.50	0.52
All Other Revenues	5.96	5.40	5.56	5.73	5.90	6.08	6.26
Appropriated Fund Balance	0.97	1.11	1.14	1.18	1.21	1.25	1.29
<b>Totals</b>	<b>\$ 85.68</b>	<b>\$ 81.00</b>	<b>\$ 83.43</b>	<b>\$ 85.94</b>	<b>\$ 88.51</b>	<b>\$ 91.17</b>	<b>\$ 93.90</b>
<b>Expenditures:</b>							
Personnel	\$ 55.26	\$ 54.84	\$ 56.48	\$ 58.18	\$ 59.92	\$ 61.72	\$ 63.57
Operating	18.80	17.39	17.91	18.45	19.00	19.57	20.16
Capital Outlay / Capital Improvements	1.79	0.57	0.59	0.60	0.62	0.64	0.66
Transfers	11.78	10.15	10.46	10.77	11.10	11.43	11.77
Indirect Cost Reimbursement	(1.95)	(1.95)	(2.01)	(2.07)	(2.13)	(2.19)	(2.26)
<b>Totals</b>	<b>\$ 85.68</b>	<b>\$ 81.00</b>	<b>\$ 83.43</b>	<b>\$ 85.94</b>	<b>\$ 88.51</b>	<b>\$ 91.17</b>	<b>\$ 93.90</b>

Financial planning assumptions are based on a 3% growth for the four years forecasted above. Historical trends are showing modest recovery in the economy; therefore, the City is remaining conservative in calculating future growth.

## REVENUES

### MEASUREMENT FOCUS AND BASIS OF REVENUE

The City considers all material revenues available if they are collected within 60 days after year-end. At June 30, taxes receivable are materially past due and are not considered to be an available resource to finance the operations of the current year. However, an estimate based on the first month (July) of receipts received in the subsequent year is used as a base to accrue two months' worth of receipts back into the previous year. Also, as of January 1, 1993, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, Pitt County is responsible for billing and collecting the property taxes on all registered motor vehicles on behalf of all municipalities and special tax districts in the County, including the City of Greenville. For those motor vehicles registered under the staggered system and for vehicles newly registered under the annual system, property taxes are due the first day of the fourth month after the vehicles are registered. The billed taxes are applicable to the fiscal year in which they become due.

### SALES TAX

This revenue source is projected to generate 23% of total General Fund revenues in FY 19. Sales Tax is historically difficult to project because it is a State-collected and distributed revenue. Changes in the distribution formula and variations in the timing of refunds and reallocations prevent prior years from being reliable indicators of future year distributions. Additionally, the 2013 Tax Reform Act broadens the tax base for applicable sales tax. Improvements in the economy will impact the sales tax revenue as well. For these reasons, approximately 3% growth for both the FY 19 budget and the FY 20 financial plan are proposed.

The General Assembly passed a number of exchanges or swaps involving sales tax revenues during the 2013 legislative session. The State advises that these changes should not have a negative fiscal impact on municipalities, but without collection history, there remains some degree of uncertainty regarding their impact. Changes for sales tax beginning in late FY 14 and fully impacting FY 15 and beyond include sales taxes on service contracts for maintenance and repair of automobiles and goods, expansion of the sales tax to cover admissions to movies, live entertainment and museums, the elimination of the exemption from sales tax for nutritional supplements sold by chiropractors, food sold in public and private college dining rooms, and most newspaper sales. Legislation also eliminates the annual sales tax holiday, the Energy Star sales tax holiday, the exemption for bakery items sold in bakery thrift shops, and the exemption for certain items sold to farmers with gross receipts under \$10,000. The new legislation also swaps the currently received Franchise Taxes for sales tax on electricity and natural gas.

## REVENUE SOURCES

### GOVERNMENTAL FUNDS

General—The major sources of revenues are Property Tax, Sales Tax, Utilities Franchise Tax, Licenses, Permits and Fees, GUC Transfer-In, Rescue Fees, Investment Earnings, and Powell Bill—State Allocation.

Debt Service Fund—funded through transfers from the General Fund and any other fund whose debt resides in the Debt Service Fund.

Capital Project Funds—primarily funded by debt borrowings in the form of General Obligation Bonds, Certificates of Participation, and other debt instruments.

Capital Reserve Fund—funded through an annual transfer from the General Fund. The eligible amount is based on the General Fund's fiscal year-end results. If the unassigned fund balance for the General Fund is larger than 14% of the current year's budget, then that excess amount is eligible for transfer to the Capital Reserve to fund future capital projects.

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## SPECIAL REVENUE FUNDS

Sheppard Memorial Library—primarily funded through transfers from other governments, State Aid, and desk receipts.

Housing Funds—primary revenue sources are Community Development Block Grants and other grant funding to assist with economic development.

## PROPRIETARY FUNDS

Greenville Utilities Commission—funded through utility rates, service fees and charges, and interest on temporary investments.

Public Transportation Fund—primary revenues are intergovernmental grant reimbursements and sales and service fees.

Fleet Maintenance Fund—funded by the fees charged to departments for maintenance needs.

Sanitation Fund—funded through sales and service fees.

Health Fund—funded by the fees charged to departments for premiums paid and employee premium amounts in order to pay claims through a self-insured program.

Stormwater Fund—funded through service fees. The Stormwater Utility is an enterprise fund established to implement the City's Stormwater Management Program. In 2013, staff worked to develop a plan to address stormwater needs citywide. This approach included basin modeling which is currently underway, a significant investment in the Town Creek Culvert, and increasing the stormwater fees over multiple years to fund the numerous needs.

## FIDUCIARY FUNDS

Other Post-Employment Benefits Fund—funded through appropriations from the General Fund.

## EXPENDITURES

### MEASUREMENT FOCUS AND BASIS OF EXPENDITURES

Expenses are recognized in the accounting period in which a fund liability is incurred, if measurable, except for interest on general long-term debt and non-concurrent portion of accrued vacation payable, which is recognized when due. Inventory decreases, capital expenditures, and payments of principal on long-term debt are considered to be expenditures.

### CAPITAL OUTLAY

Capital Outlay expenditures are those valued between \$5,000 and \$35,000, which include real property (land, buildings including appurtenances, fixtures and fixed equipment, structures, etc.), including additions, replacements, major repairs, and renovations to real property which materially extend its useful life or materially improve or change its functional use. These types of expenditures are often the easiest to postpone. As a result, when departments were requested to cut their budgets, as mentioned above capital outlay items experienced some of those reductions. See the Capital Outlay/Capital Improvement Tab for a listing of equipment scheduled for fiscal years 2019 and 2020.

### CAPITAL IMPROVEMENT

Capital Improvements are defined as equipment valued over \$35,000 with an expected useful life equal to or more than five years and projects valued over \$35,000 with an expected useful life of more than ten years. This type of expenditure is budgeted using the Capital Improvement planning process which seeks to identify and prioritize capital improvement needs over a five-year period. Addressing capital improvement needs in this manner helps to stabilize the impact of capital improvements on the City's operating budget. It should be noted that funding for projects in the Facilities Improvement Fund are not included in this category. See the Capital Improvements Tab for project listing. The City also publishes a separate Capital Improvements document, which illustrates and defines all projects underway.



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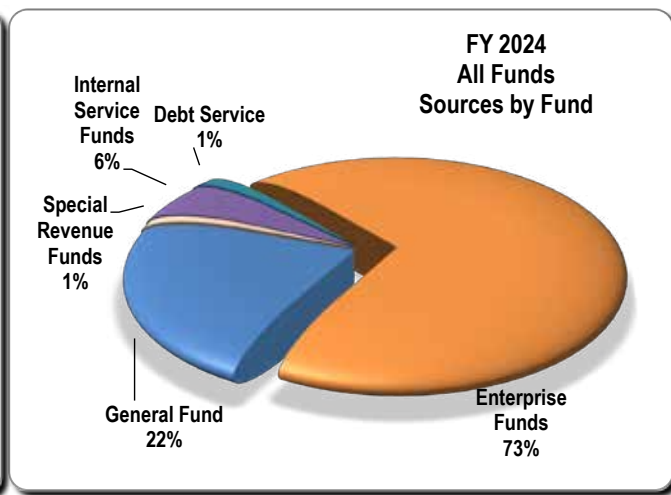
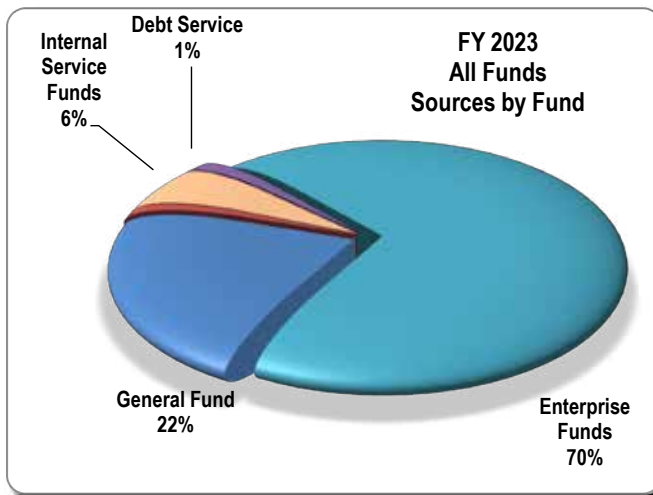


# Budget Summary

City of Greenville Operating Budget  
Fiscal Year 2023–2024

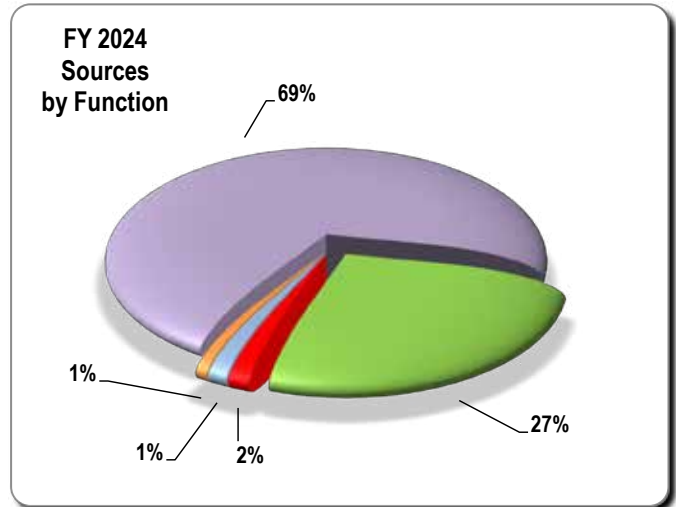
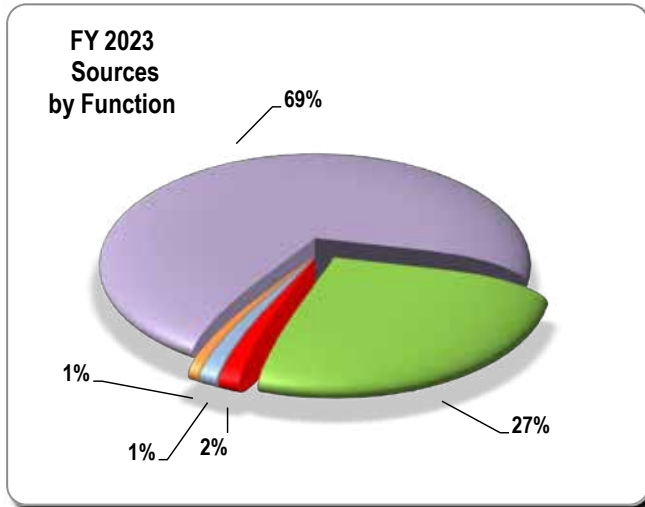
### CITY OF GREENVILLE BUDGET COMPARISON FOR ALL FUNDS SOURCES BY FUND TYPE

Fund	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2024 Adopted	Amount of Change	% Change
<b>General Fund</b>	\$ 86,844,147	\$ 89,821,847	\$ 94,839,538	\$ 95,165,572	\$ 101,539,765	\$ 6,374,193	7.34%
<b>Capital Reserve Fund</b>	807,249	2,205,642	1,919	-	-	-	0.00%
<b>Special Revenue Funds:</b>							
Housing	2,114,669	2,189,249	2,054,247	1,931,466	1,975,598	44,132	2.09%
Sheppard Memorial Library	2,519,528	2,562,052	2,543,572	2,731,653	2,810,296	78,643	3.12%
<b>Internal Service Fund:</b>							
Health	10,547,891	14,040,605	14,009,056	14,258,648	14,258,648	-	0.00%
Vehicle Replacement	4,410,185	4,627,412	3,921,541	5,153,938	3,601,408	(1,552,530)	-35.20%
Fleet Maintenance	4,433,072	4,845,086	5,126,742	5,203,116	6,279,940	1,076,824	24.29%
Facilities Improvement	1,320,487	1,350,000	1,380,000	1,200,000	1,200,000	-	0.00%
<b>Debt Service:</b>	5,681,958	5,984,384	6,932,741	6,322,622	6,863,408	540,786	9.52%
<b>Enterprise:</b>							
Transit	2,632,031	2,350,438	2,441,741	3,485,714	3,703,887	218,173	8.29%
Sanitation	7,844,989	8,338,196	8,677,846	8,387,480	9,248,904	861,424	10.98%
Stormwater Utility	7,359,945	6,851,131	7,876,253	8,535,490	11,833,273	3,297,783	44.81%
Greenville Utilities Commission (Water, Sewer, Gas, Electric)	252,540,844	264,164,133	272,469,925	287,798,503	294,532,670	8,305,792	3.29%
<b>Gross Totals</b>	\$ 389,056,994	\$ 409,330,174	\$ 422,275,121	\$ 440,174,202	\$ 457,847,797	\$ 19,245,220	3.00%
<b>Less Interfund Transfers</b>	\$ (13,167,335)	\$ (17,065,754)	\$ (14,062,474)	\$ (13,691,607)	\$ (13,819,997)	\$ 3,003,280	-22.81%
<b>Net Totals</b>	\$ 375,889,659	\$ 392,264,420	\$ 408,212,647	\$ 426,482,595	\$ 444,027,800	\$ 22,248,500	3.00%



\*\* information above excludes the joint-venture Convention and Visitors Authority

### CITY OF GREENVILLE BUDGET COMPARISON FOR ALL FUNDS SOURCES BY FUNCTION

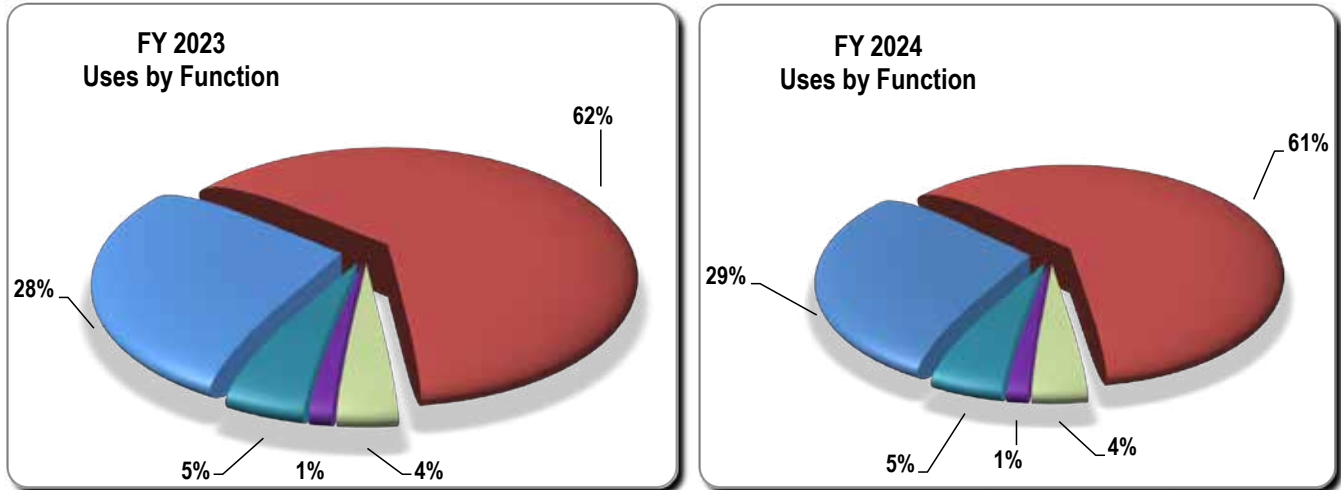


Function	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	% Change	FY 2023 Original Budget	% Change	FY 2024 Adopted Budget
CULTURAL & RECREATIONAL	3,407,748	3,302,429	3,844,426	15%	3,792,453	9%	4,118,569
ENVIRONMENTAL PROTECTION*	267,920,969	279,523,557	289,244,134	9%	304,882,973	4%	315,776,347
GENERAL GOVERNMENT	105,269,111	115,093,964	116,110,277	3%	118,922,891	5%	124,523,624
PUBLIC SAFETY	7,328,972	6,656,284	8,075,625	1%	6,743,374	3%	6,978,885
TRANSPORTATION	5,130,194	4,753,941	5,000,659	23%	5,832,511	11%	6,450,372
<b>TOTAL</b>	<b>389,056,994</b>	<b>409,330,174</b>	<b>422,275,121</b>		<b>440,174,202</b>		<b>457,847,797</b>

\* Includes Electric, Gas, Water and Sewer

\*\* Information above excludes the joint-venture Convention and Visitors Authority

### CITY OF GREENVILLE BUDGET COMPARISON FOR ALL FUNDS USES BY FUNCTION



Function	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	% Change	FY 2023 Original Budget	% Change	FY 2024 Adopted Budget
PERSONNEL	104,271,769	107,026,277	113,848,966	13%	120,946,306	8%	130,945,844
OPERATING	239,021,478	247,216,002	256,171,377	11%	273,876,922	1%	276,995,259
TRANSFERS	17,488,405	22,910,845	15,911,124	-27%	16,623,663	11%	18,403,868
DEBT SERVICE	5,424,996	6,618,470	5,331,090	-4%	6,322,622	9%	6,863,408
CAPITAL IMPROVEMENTS	20,558,017	22,711,098	20,551,876	-1%	22,404,689	10%	24,639,418
	<b>386,764,666</b>	<b>406,482,692</b>	<b>411,814,432</b>		<b>440,174,202</b>		<b>457,847,797</b>

\* Information above excludes the joint-venture Convention and Visitors Authority

## CITY OF GREENVILLE

### SUMMARY OF FULL-TIME POSITIONS

DEPARTMENT	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
Mayor & City Council	7.00	7.00	7.00	7.00	7.00
City Manager	17.00	12.00	12.00	12.00	12.00
City Clerk	3.00	3.00	3.00	3.00	3.00
City Attorney	3.00	3.00	4.00	4.00	4.00
Human Resources	11.00	11.00	12.00	12.00	12.00
Information Technology	19.00	19.00	19.00	20.00	20.00
Engineering	35.00	35.00	36.00	37.75	37.75
Fire / Rescue	167.00	167.00	167.00	170.00	170.00
Financial Services	21.00	21.00	21.00	21.00	20.00
Neighborhood & Business Services	-	-	-	-	23.00
Planning & Development	34.00	34.00	34.00	34.00	15.00
Housing	8.00	8.00	8.00	8.00	8.00
Police	251.00	251.00	256.00	256.00	256.00
Recreation & Parks	63.00	63.00	65.25	66.25	67.75
Public Works	33.00	33.00	33.00	35.00	34.00
Transit	16.75	16.75	16.75	16.75	16.75
Fleet Management	18.00	18.00	18.00	20.00	20.00
Sanitation	48.00	48.00	48.00	48.00	48.00
Stormwater (Streets)	43.00	43.00	43.00	43.00	43.00
<b>TOTAL FTE POSITIONS</b>	<b>797.75</b>	<b>792.75</b>	<b>803.00</b>	<b>813.75</b>	<b>817.25</b>

Financial Services - Eliminated Collections Cle

Recreation & Parks - Park Ranger/DPT moved to full time position, added Parks Facilities Supervisor II

Planning & Development - Moved 23 positions to new Neighborhood & Business Services Department



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# General Fund

City of Greenville Operating Budget  
Fiscal Year 2023–2024

The General Fund is established to account for the revenues and expenditures in operating the general government functions of a nonproprietary nature. This fund receives ad valorem tax revenues, State-shared revenues, licenses, permits and fees. The major operating activities include general government, police, fire, public works, recreation and parks, and other governmental service functions. The expenditures that will follow are in order by department:

- Mayor & City Council
- City Manager
- City Clerk
- City Attorney
- Human Resources
- Information Technology
- Engineering
- Fire / Rescue
- Financial Services
- Police
- Recreation & Parks
- Public Works
- Planning & Development
- Neighborhood & Business Services

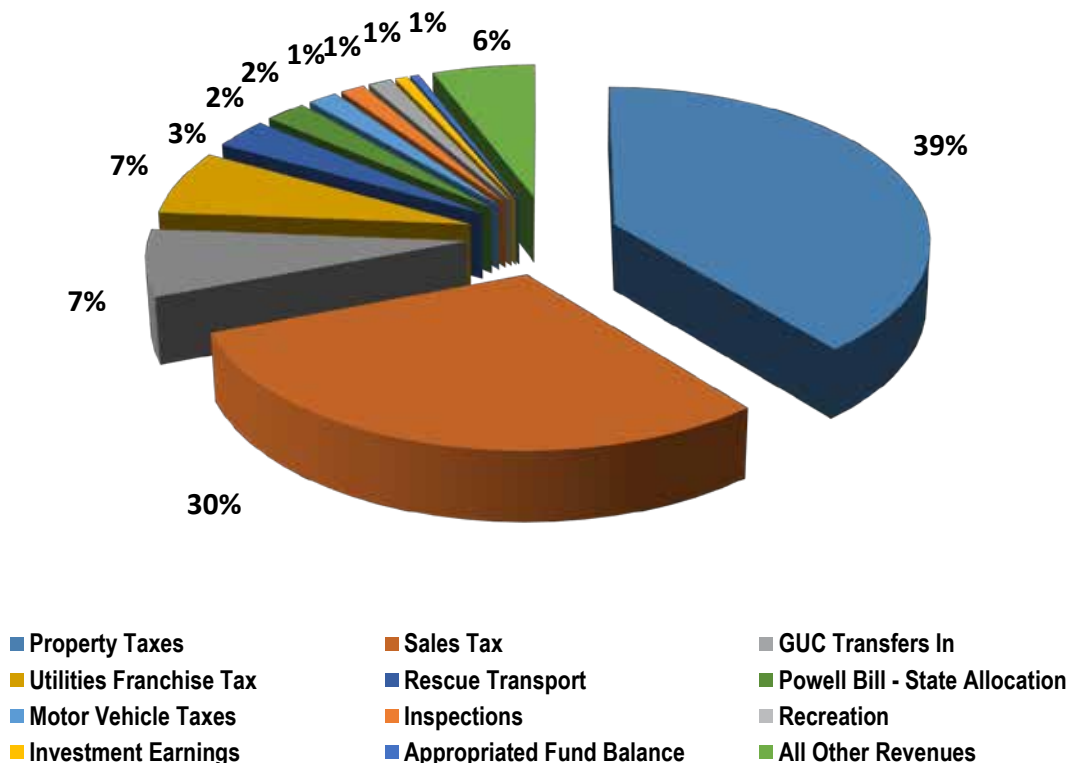
The following expenses include all administrative, operations, maintenance and capital outlay detail. Capital Improvement information is behind the Capital Improvements section.



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## GENERAL FUND REVENUE SUMMARY

REVENUE SOURCE	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PROPERTY TAXES	\$ 34,250,807	\$ 36,325,825	\$ 37,445,803	\$ 38,030,400	\$ 39,689,205
SALES TAXES	20,465,509	24,555,870	27,248,610	26,935,346	30,587,976
GUC TRANSFERS IN	6,683,670	6,582,187	6,746,792	7,074,328	7,140,532
UTILITIES FRANCHISE TAX	6,832,754	6,612,710	6,625,128	6,828,328	6,896,611
RESCUE TRANSPORT	3,182,772	2,447,717	3,990,787	3,200,000	3,200,000
POWELL BILL - STATE ALLOCATION	2,174,190	2,124,843	2,390,611	2,123,924	2,390,610
MOTOR VEHICLE TAXES	1,577,823	1,713,410	1,675,940	1,746,059	1,705,845
INSPECTIONS	1,629,682	1,867,697	1,696,712	1,262,437	1,399,868
RECREATION	888,220	769,136	1,300,854	1,060,800	1,335,773
INVESTMENT EARNINGS	1,755,767	114,490	(1,006,916)	742,690	750,000
ALL OTHER REVENUES	7,402,954	6,707,962	6,725,217	6,011,260	5,914,345
<b>SUBTOTAL</b>	<b>\$ 86,844,147</b>	<b>\$ 89,821,846</b>	<b>\$ 94,839,538</b>	<b>\$ 95,015,572</b>	<b>\$ 101,010,765</b>
APPROPRIATED FUND BALANCE					
GENERAL FUND	-	-	-	150,000	500,000
POWELL BILL	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 86,844,147</b>	<b>\$ 89,821,846</b>	<b>\$ 94,839,538</b>	<b>\$ 95,165,572</b>	<b>\$ 101,510,765</b>



**GENERAL FUND  
REVENUE DETAIL**

REVENUE SOURCE	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
<b>UNRESTRICTED INTERGOVERNMENTAL</b>					
<b>PROPERTY TAXES</b>					
CURRENT YEAR TAXES	\$ 31,627,826	\$ 32,932,254	\$ 33,794,616	\$ 34,397,766	\$ 35,640,721
MOTOR VEHICLE TAXES	3,335,397	3,881,438	4,057,732	3,790,218	4,464,220
PRIOR YEAR TAXES	151,138	84,306	114,895	250,000	-
TAX INTEREST & PENALTIES	129,412	105,404	134,251	137,873	140,630
TAX DISCOUNTS	(538,943)	(598,546)	(499,299)	(453,403)	(462,471)
TAX REFUNDS	(454,023)	(79,032)	(156,320)	(92,054)	(93,895)
<b>SUBTOTAL</b>	<b>\$ 34,250,807</b>	<b>\$ 36,325,825</b>	<b>\$ 37,445,875</b>	<b>\$ 38,030,400</b>	<b>\$ 39,689,205</b>
<b>OTHER UNRESTRICTED GOVERNMENTAL</b>					
SALES TAXES	\$ 20,465,509	\$ 24,555,870	\$ 27,248,610	\$ 26,935,346	\$ 30,587,976
RENTAL VEHICLE - GROSS RECEIPTS	162,110	207,687	228,982	176,125	176,125
VIDEO PROGRAM & SUPPLEMENTAL PEG	772,501	763,093	730,647	793,717	738,769
MOTOR VEHICLE FEE	1,577,823	1,713,410	1,675,940	1,746,059	1,705,845
PAYMENT IN LIEU OF TAXES	55,196	68,758	72,115	64,512	64,512
STATE FIRE PROTECTION	401,174	391,893	390,076	413,952	413,952
UTILITIES FRANCHISE TAX	6,832,754	6,612,710	6,625,128	6,828,328	6,896,611
BEER & WINE	392,527	392,625	354,087	392,681	392,681
<b>SUBTOTAL</b>	<b>\$ 30,659,595</b>	<b>\$ 34,706,046</b>	<b>\$ 37,325,584</b>	<b>\$ 37,350,720</b>	<b>\$ 40,976,471</b>
<b>RESTRICTED INTERGOVERNMENTAL</b>					
TRAFFIC CONTROL LIGHTS MAINTENANCE	\$ -	\$ 803,430	\$ 187,151	\$ 217,693	\$ 217,693
STREET SWEEPER AGREEMENT	25,035	25,035	25,035	25,035	25,035
POWELL BILL STATE ALLOCATION	2,174,190	2,124,843	2,390,611	2,123,924	2,390,610
SECTION 104 F PLANNING GRANT MPO	323,974	278,660	168,307	222,873	355,875
<b>SUBTOTAL</b>	<b>\$ 2,523,198</b>	<b>\$ 3,231,968</b>	<b>\$ 2,771,104</b>	<b>\$ 2,589,525</b>	<b>\$ 2,989,213</b>
<b>LICENSES, PERMITS &amp; FEES</b>					
INSPECTION DIVISION PERMITS	1,629,682	1,867,697	1,696,712	1,262,437	1,399,868
PLANNING FEES	109,806	159,200	181,325	138,900	138,900
RECREATION DEPARTMENT ACTIVITY FEES	888,220	769,136	1,300,854	1,060,800	1,335,773
POLICE FEES	1,895,905	1,715,625	1,938,328	1,631,850	1,606,150
ENGINEERING FEES	65,385	915	38,785	22,600	22,600
FIRE/RESCUE FEES	219,440	236,579	262,286	225,135	225,135
<b>SUBTOTAL</b>	<b>\$ 4,808,437</b>	<b>\$ 4,749,152</b>	<b>\$ 5,418,289</b>	<b>\$ 4,341,722</b>	<b>\$ 4,728,426</b>
<b>SALES &amp; SERVICES</b>					
RESCUE SERVICE TRANSPORT	\$ 3,182,772	\$ 2,869,000	\$ 3,990,787	\$ 3,200,000	\$ 3,200,000
LEASED PARKING & METERS	358,842	350,697	339,694	378,697	25,000
PARKING VIOLATIONS	137,859	208,987	193,831	275,000	275,000
<b>SUBTOTAL</b>	<b>\$ 3,679,473</b>	<b>\$ 3,428,684</b>	<b>\$ 4,524,312</b>	<b>\$ 3,853,697</b>	<b>\$ 3,500,000</b>
<b>OTHER REVENUES</b>					
SALE OF PROPERTY	\$ 6,775	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES	1,279,265	683,493	1,614,498	1,032,490	1,236,918
<b>SUBTOTAL</b>	<b>\$ 1,286,040</b>	<b>\$ 683,493</b>	<b>\$ 1,614,498</b>	<b>\$ 1,032,490</b>	<b>\$ 1,236,918</b>

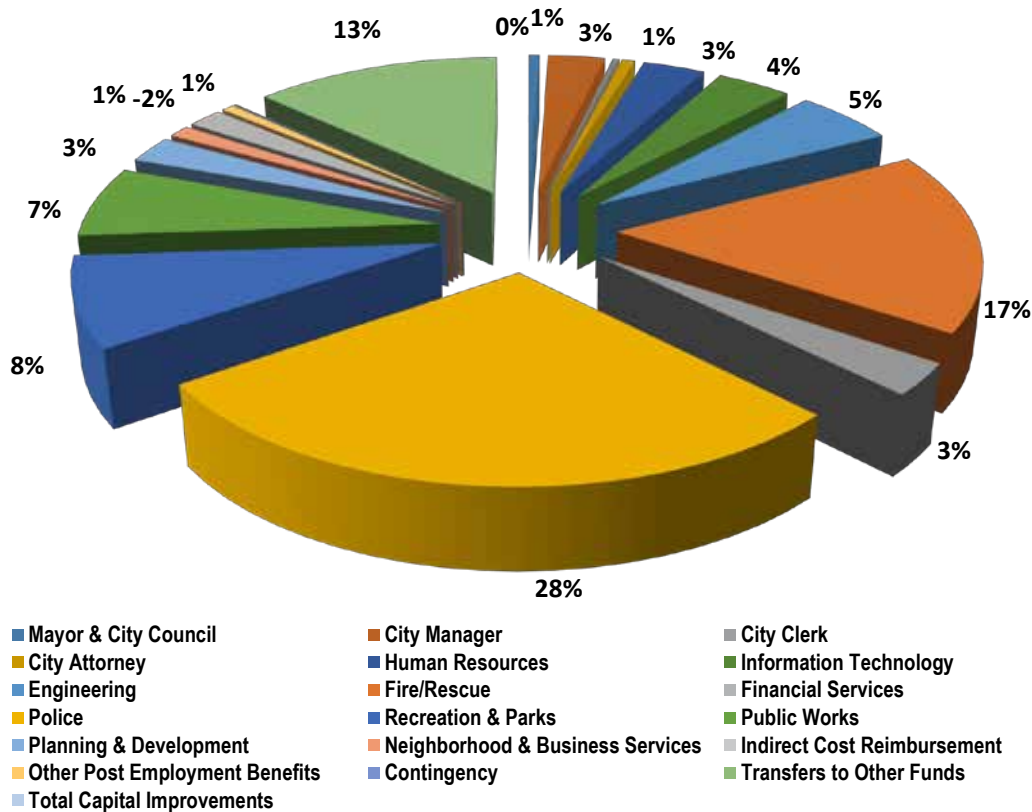
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**GENERAL FUND  
REVENUE DETAIL**

REVENUE SOURCE	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
<b>INVESTMENT EARNINGS</b>					
INVESTMENT EARNINGS	\$ 1,755,767	\$ 114,490	\$ (1,006,916)	\$ 742,690	\$ 750,000
<b>OTHER FINANCING SOURCES</b>					
TRANSFER IN GUC	\$ 6,683,670	\$ 6,582,187	\$ 6,746,792	\$ 7,074,328	\$ 7,140,532
TRANSFER FROM HOUSING	-	-	-	-	-
TRANSFER FROM SANITATION	-	-	-	-	-
TRANSFER FROM STORMWATER	-	-	-	-	-
OTHER TRANSFERS	1,197,160	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ 7,880,830</b>	<b>\$ 6,582,187</b>	<b>\$ 6,746,792</b>	<b>\$ 7,074,328</b>	<b>\$ 7,140,532</b>
<b>FUND BALANCE APPROPRIATED</b>					
APPROPRIATED FUND BALANCE - GENERAL	-	-	-	150,000	500,000
APPROPRIATED FUND BALANCE - POWELL BILL	-	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 500,000</b>
<b>GENERAL FUND REVENUE TOTAL</b>	<b>\$ 86,844,147</b>	<b>\$ 89,821,846</b>	<b>\$ 94,839,538</b>	<b>\$ 95,165,572</b>	<b>\$ 101,510,765</b>

**GENERAL FUND  
EXPENSE BY DEPARTMENT**

DEPARTMENT	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
MAYOR & CITY COUNCIL	\$ 587,162	\$ 400,938	\$ 521,459	\$ 503,926	\$ 606,254
CITY MANAGER	2,560,885	2,669,460	2,694,008	2,950,567	3,189,730
CITY CLERK	248,828	211,863	305,418	362,930	385,555
CITY ATTORNEY	490,874	566,882	643,118	686,116	730,320
HUMAN RESOURCES	3,171,448	3,028,197	3,134,129	4,383,855	3,491,983
INFORMATION TECHNOLOGY	3,191,909	2,824,369	3,055,009	3,533,373	4,207,039
ENGINEERING	4,222,826	4,698,588	4,686,423	5,021,147	5,615,199
FIRE/RESCUE	13,722,127	15,041,336	17,195,047	17,360,824	18,059,779
FINANCIAL SERVICES	2,486,777	2,688,484	2,768,888	2,844,749	3,132,994
POLICE	25,997,198	24,713,878	26,895,762	27,665,488	29,561,371
RECREATION & PARKS	7,184,198	6,541,020	7,227,702	7,905,239	8,915,004
PUBLIC WORKS	5,991,418	6,233,674	5,923,696	5,547,691	7,033,927
PLANNING & DEVELOPMENT	2,848,841	2,821,575	3,224,875	3,384,929	2,701,160
NEIGHBORHOOD & BUSINESS SERVICES	-	-	-	-	1,211,340
<b>TOTAL BY DEPARTMENT</b>	<b>\$ 72,704,491</b>	<b>\$ 72,440,264</b>	<b>\$ 78,275,536</b>	<b>\$ 82,150,834</b>	<b>\$ 88,841,655</b>
INDIRECT COST REIMBURSEMENT	\$ (1,369,019)	\$ (1,350,453)	\$ (1,350,453)	\$ (1,950,887)	\$ (1,950,887)
OTHER POST EMPLOYMENT BENEFITS	700,000	800,000	600,000	700,000	700,000
CONTINGENCY	-	-	-	100,000	100,000
<b>TOTAL EXPENSES BY DEPARTMENT</b>	<b>\$ 72,035,472</b>	<b>\$ 71,889,811</b>	<b>\$ 77,525,083</b>	<b>\$ 80,999,947</b>	<b>\$ 87,690,768</b>
TRANSFERS TO OTHER FUNDS	\$ 13,167,334	\$ 17,065,754	\$ 14,062,474	\$ 13,691,607	\$ 13,819,997
TOTAL CAPITAL IMPROVEMENTS	28,083	-	-	474,018	-
<b>TOTAL GENERAL FUND</b>	<b>\$ 85,230,889</b>	<b>\$ 88,955,565</b>	<b>\$ 91,587,557</b>	<b>\$ 95,165,572</b>	<b>\$ 101,510,765</b>



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**GENERAL FUND  
EXPENSE DETAIL**

EXPENSE TYPE	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
<b>PERSONNEL</b>					
REGULAR-SALARIES	\$ 34,822,674	\$ 33,523,445	\$ 35,557,484	\$ 38,762,485	\$ 42,463,285
OVERTIME-SALARIES	1,646,893	1,279,991	1,948,782	1,530,000	1,791,970
OFF-DUTY	410,766	383,366	381,036	295,000	295,000
ALLOWANCES	560,579	576,273	716,133	631,480	635,101
FICA	2,739,481	2,710,672	2,858,665	2,484,772	2,775,219
RETIREMENT	3,286,613	3,679,242	4,373,568	4,425,549	4,940,288
HEALTH INSURANCE	7,011,118	9,103,577	9,131,736	9,225,041	9,591,450
GROUP LIFE INSURANCE	66,059	57,110	57,639	58,291	60,071
WORKERS COMPENSATION	424,594	453,843	529,025	893,500	699,000
EDUCATION/TRAINING PROGRAM	46,945	47,445	26,754	33,026	33,026
401K RETIREMENT	1,016,855	1,012,047	1,017,765	1,000,635	993,801
OTHER PERSONNEL EXPENSES	541,008	514,410	621,240	302,419	302,507
<b>PERSONNEL TOTAL</b>	<b>\$ 52,573,586</b>	<b>\$ 53,341,421</b>	<b>\$ 57,219,828</b>	<b>\$ 59,642,198</b>	<b>\$ 64,580,718</b>
<b>OPERATING</b>					
ADVERTISING	\$ 87,026	\$ 110,211	\$ 95,597	\$ 107,166	\$ 108,166
BUILDING MAINTENANCE	263,147	276,184	274,690	310,040	312,540
COMPUTER HARDWARE	188,064	159,191	338,941	353,325	437,691
COMPUTER SOFTWARE	486,894	1,236,007	1,498,119	2,030,715	2,458,530
CONTINGENCY	-	-	-	100,000	100,000
CONTRACTED SERVICES	5,917,228	4,306,332	4,312,109	4,210,667	3,752,099
COPIER MAINTENANCE	51,765	48,300	45,205	77,835	80,308
DUES & SUBSCRIPTIONS	218,129	150,459	191,660	212,928	225,197
ELECTIONS	74,046	-	40,012	-	89,909
EQUIPMENT MAINTENANCE	61,742	83,714	66,920	116,458	116,458
FLEET LABOR	1,113,328	580,894	675,697	1,204,840	1,438,892
FLEET SERVICE COST-FIXED	1,063,254	1,038,265	1,538,993	1,586,630	1,586,630
FUEL	602,782	550,803	944,831	1,330,263	960,053
GENERAL INSURANCE LIABILITY	1,136,398	1,364,186	1,272,530	913,000	1,035,000
LAUNDRY & CLEANING	36,705	4,726	6,648	10,000	10,000
OPEB	700,000	800,000	600,000	700,000	700,000
OTHER EXPENSE	754,683	1,135,867	1,483,283	545,275	1,675,894
POSTAGE	54,641	32,827	21,116	45,000	40,000
PRINTING	49,711	24,851	27,345	49,657	47,707
PROFESSIONAL SERVICES	26,063	59,397	54,281	17,891	37,891
PROPERTY & CASUALTY LOSS	46,921	104,302	114,184	700,000	712,000
RADIO MAINTENANCE	177,250	63,868	117,745	250,000	-
STREET LIGHTS	1,714,084	1,860,006	2,009,171	1,850,000	1,850,000
SUPPLIES & MATERIALS	1,902,584	1,628,356	2,133,221	2,376,399	2,528,545
TELEPHONE	328,212	309,848	244,238	321,960	312,590
TRAVEL/TRAINING	275,815	72,260	287,202	411,966	375,061
UNIFORMS	302,911	226,275	252,637	298,503	319,463
UTILITIES	1,187,733	900,406	931,954	1,384,878	1,284,878
VEHICLE MAINTENANCE	605,399	522,779	598,197	591,750	869,930
<b>OPERATING TOTAL</b>	<b>\$ 19,426,514</b>	<b>\$ 17,650,313</b>	<b>\$ 20,176,526</b>	<b>\$ 22,107,146</b>	<b>\$ 23,465,432</b>

**GENERAL FUND  
EXPENSE DETAIL**

EXPENSE TYPE	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
<b>CAPITAL</b>					
CAPITAL OUTLAY/CAPITAL IMPROVEMENTS	\$ 1,432,474	\$ 2,248,530	\$ 1,479,181	\$ 1,675,508	\$ 1,595,505
<b>CAPITAL TOTAL</b>	<b>\$ 1,432,474</b>	<b>\$ 2,248,530</b>	<b>\$ 1,479,181</b>	<b>\$ 1,675,508</b>	<b>\$ 1,595,505</b>
<b>TRANSFERS</b>					
FACILITIES IMPROVEMENT PROGRAM	\$ 1,180,000	\$ 1,050,000	\$ 1,280,000	\$ 1,200,000	\$ 1,200,000
STREET IMPROVEMENT PROGRAM	2,750,000	2,625,000	3,025,000	3,050,000	2,900,000
DEBT SERVICE FUND	4,819,754	5,199,820	5,103,413	6,322,622	6,863,408
SHEPPARD MEMORIAL LIBRARY	1,308,057	1,407,300	1,367,510	1,408,535	1,461,868
HOUSING	319,125	328,695	328,695	338,556	372,827
TRANSIT	790,551	-	4,319	771,894	771,894
CAPITAL RESERVE	806,882	2,205,587	-	-	-
OTHER TRANSFERS	1,192,965	4,249,352	2,953,537	600,000	250,000
<b>TRANSFERS TOTAL</b>	<b>\$ 13,167,335</b>	<b>\$ 17,065,754</b>	<b>\$ 14,062,474</b>	<b>\$ 13,691,607</b>	<b>\$ 13,819,997</b>
INDIRECT COST REIMBURSEMENT	\$ (1,369,019)	\$ (1,350,453)	\$ (1,350,453)	\$ (1,950,887)	\$ (1,950,887)
<b>EXPENSE TOTAL</b>	<b>\$ 85,230,889</b>	<b>\$ 88,955,565</b>	<b>\$ 91,587,557</b>	<b>\$ 95,165,572</b>	<b>\$ 101,510,765</b>

## MAYOR & CITY COUNCIL

### MISSION STATEMENT

*The City of Greenville's mission is to provide all citizens with high-quality services in an open, inclusive, professional manner, ensuring a community of excellence now and in the future.*

### VISION STATEMENT

*The City of Greenville will be vibrant, healthy caring, innovative and inclusive communities and neighborhoods with first-class arts, cultural, recreational and transportation opportunities, a thriving urban core, an entrepreneurial business climate, and top quality medical and educational institutions.*

*Greenville is a place where people want to be.*

### STRATEGIC PLANNING METHODOLOGY

#### **Tactics**

The detailed action steps that will be taken to achieve each of the goals set forth in our plan.

#### **The Vision**

Articulates a long-term view of the ideal future for the City; our mission statement describes why the City exists and what it will do to help achieve its vision.

#### **Goals**

Our goals for each of the strategic issues are positive and end-state oriented (i.e. is a goal rather than a strategy).

#### **Key Performance Indicators**

Our measures provide an indication of how well the goals are being met.

The Greenville City Council held its annual planning retreat on January 22, 2021 virtually due to COVID-19 to review and update the 2020-2022 City Council Goals. Those same goals were reaffirmed at a follow-up meeting held on August 26, 2022 and are listed below.

- **Teamwork**  
We will work together in a shared responsibility of service.
- **Integrity**  
We will be truthful, dependable, and fair in all actions.
- **Respect**  
We will value each person for their thoughts, opinions, and diversity.
- **Professionalism**  
We will be professional, innovative, and efficient in our work.
- **Fairness & Equity**  
We will practice fairness and equity in all decisions.
- **Accountability**  
We will be accountable for our actions and decisions to all we serve.

## MAYOR & CITY COUNCIL

- **Commitment to Service & Excellence**

We will strive for excellence and be committed to providing high-quality services to our citizens and customers.

### STRATEGIC PLANNING GOALS

- GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS
- GOAL 2: DELIVER PUBLIC INFRASTRUCTURE IMPROVEMENT AND EXECUTE EXISTING OPPORTUNITIES RELATED TO TRANSPORTATION NETWORKS, RECREATION AND PARKS, AND STORMWATER PROJECTS
- GOAL 3: EXPAND THE ECONOMIC HUB OF EASTERN NORTH CAROLINA THROUGH PROACTIVE ECONOMIC DEVELOPMENT AND JOB CREATION
- GOAL 4: BUILD A THRIVING AND ATTRACTIVE COMMUNITY BY CREATING VIBRANT NEIGHBORHOODS, AND EXPANDING ARTISTIC, CULTURAL, AND RECREATIONAL OPPORTUNITIES
- GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION

To see the complete, detailed City Council strategic goals, objectives and action items, please refer to [www.greenvillenc.gov](http://www.greenvillenc.gov).



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**MAYOR & CITY COUNCIL  
BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PERSONNEL	\$ 151,981	\$ 177,439	\$ 184,868	\$ 184,782	\$ 184,201
OPERATING	435,181	223,499	336,592	319,144	422,053
<b>EXPENSES TOTAL</b>	<b>\$ 587,162</b>	<b>\$ 400,938</b>	<b>\$ 521,459</b>	<b>\$ 503,926</b>	<b>\$ 606,254</b>

POSITION TITLES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
MAYOR	1.00	1.00	1.00	1.00	1.00
MAYOR PRO-TEM	1.00	1.00	1.00	1.00	1.00
COUNCIL MEMBER	5.00	5.00	5.00	5.00	5.00
<b>POSITION TOTAL</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

**MAYOR & CITY COUNCIL BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
FEES PAID TO ELECTED OFFICIALS	\$ 75,400	\$ 75,400	\$ 77,050	\$ 67,700	\$ 67,700
CAR ALLOWANCE-MAYOR	-	-	-	1,200	1,200
CAR ALLOWANCE-AT LARGE	-	-	-	1,200	1,200
CAR ALLOWANCE-COUNCIL MEMBER	-	-	-	1,200	1,200
CAR ALLOWANCE-COUNCIL MEMBER	-	-	-	1,200	1,200
CAR ALLOWANCE-COUNCIL MEMBER	-	-	-	1,200	1,200
CAR ALLOWANCE-COUNCIL MEMBER	-	-	-	1,200	1,200
CAR ALLOWANCE-COUNCIL MEMBER	-	-	-	1,200	1,200
FICA	4,228	4,274	4,333	3,574	3,295
GROUP LIFE INSURANCE	93	68	70	69	66
HEALTH INSURANCE	72,066	97,148	102,756	104,379	104,440
GAFC EMPLOYER IN-KIND	195	549	659	660	300
<b>PERSONNEL TOTAL</b>	<b>\$ 151,981</b>	<b>\$ 177,439</b>	<b>\$ 184,868</b>	<b>\$ 184,782</b>	<b>\$ 184,201</b>
CONTRACTED SERVICES	\$ 146,337	\$ 139,899	\$ 151,693	\$ 160,000	\$ 160,000
TELEPHONE WIRELESS	1,140	1,368	1,140	3,060	3,060
PRINTING	142	4	24	-	-
GENERAL INSURANCE LIAB PREMIUM	31,625	10,125	5,900	9,000	12,000
GENERAL INSURANCE LIAB LOSS	17,796	-	16,744	10,000	20,000
SUPP & MAT-GENERAL OFFICE	651	24	354	1,000	1,000
SUPP & MAT-COMPUTER HARDWARE	-	-	-	-	-
DUES & SUBSCRIPTIONS	141,986	67,752	106,772	105,000	105,000
TRAVEL / TRAINING	-	(75)	10	-	3,000
TRAVEL / TRAINING-MAYOR	974	-	-	3,000	-
TRAVEL / TRAINING-AT LARGE	10	-	-	3,000	3,000
TRAVEL / TRAINING-COUNCIL MEMBER	1,772	146	648	3,000	3,000
TRAVEL / TRAINING-COUNCIL MEMBER	7,084	488	-	3,000	3,000
TRAVEL / TRAINING-COUNCIL MEMBER	-	-	-	3,000	3,000
TRAVEL / TRAINING-COUNCIL MEMBER	961	-	180	3,000	3,000
TRAVEL / TRAINING-COUNCIL MEMBER	10	-	-	3,000	3,000
ELECTIONS	74,046	-	40,012	-	89,909
MEETINGS & EVENTS	10,647	3,767	13,114	10,084	10,084
SPECIAL SERVICES	-	-	-	-	-
<b>OPERATING TOTAL</b>	<b>\$ 435,181</b>	<b>\$ 223,499</b>	<b>\$ 336,592</b>	<b>\$ 319,144</b>	<b>\$ 422,053</b>
<b>MAYOR &amp; CITY COUNCIL TOTAL</b>	<b>\$ 587,162</b>	<b>\$ 400,938</b>	<b>\$ 521,459</b>	<b>\$ 503,926</b>	<b>\$ 606,254</b>

## CITY MANAGER

### DEPARTMENT MISSION

*The mission of the City Manager’s Office is to effectively coordinate and lead City departments in the administration of City affairs in an open, ethical, and fiscally responsible manner according to the City Code, Charter, ordinances, and City Council policies; to provide effective leadership by communicating to employees; and to leverage City resources by promoting and maintaining strong partnerships with public and appropriate private entities.*

### DIVISIONS

**ADMINISTRATION**

**COMMUNICATIONS/PUBLIC INFORMATION**

### STRATEGIC PLANNING GOALS

- GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS**
- GOAL 2: DELIVER PUBLIC INFRASTRUCTURE IMPROVEMENT AND EXECUTE EXISTING OPPORTUNITIES RELATED TO TRANSPORTATION NETWORKS, RECREATION AND PARKS, AND STORMWATER PROJECTS**
- GOAL 3: EXPAND THE ECONOMIC HUB OF EASTERN NORTH CAROLINA THROUGH PROACTIVE ECONOMIC DEVELOPMENT AND JOB CREATION**
- GOAL 4: BUILD A THRIVING AND ATTRACTIVE COMMUNITY BY CREATING VIBRANT NEIGHBORHOODS, AND EXPANDING ARTISTIC, CULTURAL, AND RECREATIONAL OPPORTUNITIES**
- GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

### DEPARTMENT GOALS AND OBJECTIVES

**GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS**

**Objectives:**

- Create new police neighborhood liaisons, partnerships, and outreach activities in areas not currently served
- Conduct community policing outreach events to educate the public and foster relationships
- Increase youth outreach engagement through expansion of “GAME Play” and PAL
- Complete four-year LED street lighting conversion and install lighting in residential and business districts to achieve a more uniform/modern lighting standard
- Complete efforts of the Traffic Safety Task Force to improve roadway safety for motorists, pedestrians, and bicycles
- Sustain and enhance the City’s Public Safety Camera infrastructure
- Complete Fire/Rescue station analysis
- Complete station design and begin construction on Fire Station 7 and Fire Station 1 extension
- Expand swim lessons at the outdoor pool to promote water safety

## CITY MANAGER

- Enhance and expand fitness activities managed by GAFC staff, along with related marketing
- Work with local partners to expand the use of greenways and other wellness opportunities
- Work to increase safety and security at parks, on greenways, and within recreation facilities
- Enhance and promote recreation and fitness opportunities at South Greenville Recreation Center and other recreation facilities

### **GOAL 2: DELIVER PUBLIC INFRASTRUCTURE IMPROVEMENT AND EXECUTE EXISTING OPPORTUNITIES RELATED TO TRANSPORTATION NETWORKS, RECREATION AND PARKS, AND STORMWATER PROJECTS**

#### **Objectives:**

- Complete final design of BUILD projects
- Complete Town Creek Culvert Drainage Improvement Project
- Finalize design and begin construction on priority stormwater capital projects as identified in the four-year rate plan
- Continue mast arm replacement project
- Continue annual road resurfacing efforts to maintain state of good repair
- Continue annual stormwater preventative maintenance projects
- Increase accessibility for people with disabilities within City-owned rights-of-way
- Work to assure connectivity as greenways and trails are expanded and enhanced
- Work collaboratively with ECU and other partners to provide robust public transportation systems
- Work collaboratively with ECU on infrastructure improvements and the Millennial Campus
- Expand existing transit service to include trolleys
- Initiate addition of recreational amenities and services at new adventure park, as budgets, donations, partnerships, community support and grants allow
- Identify site and initiate design for replacement of the Greenville Community Pool
- Create a main entrance, front desk, and teen lounge; enhance weight room and complete other facility improvements at the Eppes Recreation Center
- Complete the update of the City's Comprehensive Master Plan for Parks
- Complete FIP projects at existing facilities such as tennis court, greenway and parking lot resurfacing, gym floor replacements, irrigation improvements, and HVAC installation
- Improve IT infrastructure and system security through consistent budgetary management and use of industry standards
- Create and issue an RFP for a restaurant/events place to be developed and operated in the 1.46 acres at the Town Common without development restrictions
- Investigate feasibility of utilizing old 2<sup>nd</sup> Street landfill for development of recreational amenities
- Enhance public BMX and skateboard facility or development of new facility

## CITY MANAGER

### **GOAL 3: EXPAND THE ECONOMIC HUB OF EASTERN NORTH CAROLINA THROUGH PROACTIVE ECONOMIC DEVELOPMENT AND JOB CREATION**

#### **Objectives:**

- Evaluate opportunities to convert City-owned property to private use to enhance economic development and/or to build stronger neighborhoods
- Work with NCDOT and FHWA on securing Interstate 587 designation
- Support the startup of the Greenville-ENC Alliance
- Partner with the Greenville-ENC Alliance to develop industrial sites in Pitt County
- Work with the Greenville-ENC Alliance to create programs to support entrepreneurial business development
- Public property use for economic development
- Work with the Greenville-Pitt County Sports Commission to build sports tourism

### **GOAL 4: BUILD A THRIVING AND ATTRACTIVE COMMUNITY BY CREATING VIBRANT NEIGHBORHOODS, AND EXPANDING ARTISTIC, CULTURAL, AND RECREATIONAL OPPORTUNITIES**

#### **Objectives:**

- Enhance gateway entrances with signage and beautification
- Explore recycling initiatives to increase recycling and decrease contamination
- Continue to expand Adopt-A-Street program, etc.
- Promote environmental stewardship through public education and community engagement
- Plan and provide programming opportunities at new beach volleyball courts and adventure park
- Complete an economic and development assessment of the downtown and contributing areas to identify specific project opportunity for growth, redevelopment, and investment
- Work with the Pitt County Arts Council to initiate the Emerald Loop project
- Connect neighborhoods using multimodal transportation, greenways, bike lanes, walkways, signage, and events programming
- Explore and create programs to promote owner-occupied home ownership
- Concentrate federal housing grants to revitalize West Greenville
- Promote activities on and near the river, as recommended in the Tar River Legacy Plan
- Further activate Town Common with events and activities
- Continue to expand greenway art program
- Complete and dedicate sculpture zoo along greenway
- Continue to use Code Enforcement to address dilapidated properties in neighborhoods

**CITY MANAGER****GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION****Objectives:**

- Implement classification and compensation study recommendations
- Continue to assess the market and apply market pay increases
- Expand employee training programs to include project management, financial basics and budget management, and leadership development of front-line, mid-level, and senior leaders
- Optimize employee access to training through worksite delivery of training programs
- Expand employee health clinic offerings
- Expand safety training to enhance work environment to include expanded safety training for new employees
- Partner with local agencies to create talent pipeline for city employment opportunities
- Include diversity and unconscious bias training in all New Employee Orientation onboarding, BRIDGE sessions, and STAR supervisory training
- Maintain current credit ratings of Aa2 and AA, awarded by the municipal bond rating agencies
- Develop and maintain tools to monitor and report operational performance of the Council-identified strategic goals
- Publish, maintain, and develop reporting model for the five-year Capital Improvement Plan, Comprehensive Annual Financial Report (CAFR), Popular Annual Financial Report (PAFR), and biennial budget document.
- Complete integration of Energov into Engineering and allow for online submittals and enhance customer service
- Expand and implement IT training for security awareness and technology proficiency
- Implement solid waste programming updates – update routes, expand service
- Tell our story through collaboration with City departments and the community and the implementation of the City PIO Communications Plan

**CITY MANAGER  
DEPARTMENT BUDGET SUMMARY**

	2020	2021	2022	2023	2024
SUMMARY OF EXPENSES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
PERSONNEL	\$ 1,338,452	\$ 1,435,666	\$ 1,524,314	\$ 1,564,226	\$ 1,692,405
OPERATING	1,222,433	1,233,794	1,169,694	1,386,467	1,576,325
<b>EXPENSES TOTAL</b>	<b>\$ 2,560,885</b>	<b>\$ 2,669,460</b>	<b>\$ 2,694,008</b>	<b>\$ 2,950,693</b>	<b>\$ 3,268,730</b>

	2020	2021	2022	2023	2024
POSITION TITLES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
ASSISTANT CITY MANAGER	2.00	2.00	2.00	2.00	2.00
CITY MANAGER	1.00	1.00	1.00	1.00	1.00
COMMUNICATIONS MANAGER / PIO	1.00	1.00	1.00	1.00	1.00
COMMUNICATIONS SPECIALIST	3.00	3.00	3.00	3.00	3.00
COMMUNICATIONS & MARKETING	0.00	1.00	1.00	1.00	1.00
ECONOMIC DEVELOPER	2.00	0.00	0.00	0.00	0.00
ECONOMIC DEVELOP & REVITALIZATION	1.00	0.00	0.00	0.00	0.00
EXECUTIVE ASST TO CITY MANAGER	1.00	1.00	1.00	1.00	1.00
FINANCIAL ANALYST	1.00	0.00	0.00	0.00	0.00
GRANTS ACCOUNTANT	1.00	1.00	1.00	1.00	1.00
INTERNAL AUDITOR	1.00	1.00	1.00	1.00	1.00
SENIOR ADMINISTRATIVE ASST	1.00	1.00	1.00	1.00	1.00
SENIOR ECONOMIC DEVELOPER	1.00	0.00	0.00	0.00	0.00
STAFF SUPPORT SPECIALIST I	1.00	0.00	0.00	0.00	0.00
<b>POSITION TOTAL</b>	<b>17.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

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**CITY MANAGER BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	\$ 986,465	\$ 1,028,998	\$ 1,060,808	\$ 1,093,697	\$ 1,204,953
DECLARED EMERGENCY PAY	588	596	451	-	-
LONGEVITY	-	-	-	-	-
PART-TIME-SALARIES	43,819	37,265	79,383	82,500	45,270
OVERTIME-SALARIES	1,708	830	1,557	-	-
CAR ALLOWANCE	12,663	12,634	10,160	9,001	12,601
RETIREMENT	89,777	104,812	121,586	136,232	155,323
401K GENERAL	12,422	12,554	12,234	12,480	12,480
ICMA	20,623	20,931	22,498	22,396	23,752
FICA	72,737	74,823	80,174	74,227	84,232
EDUCATION TRAINING ASST PROG	1,635	(1,170)	1,155	-	-
GROUP LIFE INSURANCE	1,524	1,364	1,400	1,356	1,487
HEALTH INSURANCE	93,864	141,275	131,442	120,536	147,006
WORKERS COMP PREMIUM	200	250	1,000	1,500	4,000
WORKERS COMP LOSS	-	-	-	10,000	1,000
GAFC EMPLOYER IN-KIND	426	505	465	301	301
<b>PERSONNEL TOTAL</b>	<b>\$ 1,338,452</b>	<b>\$ 1,435,666</b>	<b>\$ 1,524,314</b>	<b>\$ 1,564,226</b>	<b>\$ 1,692,405</b>
MAINT & REP / VEHICLE	\$ 347	\$ -	\$ 229	\$ 260	\$ 460
MAINT & REP / FLEET LABOR	622	-	377	290	315
MAINT & REP / COMMERCIAL LABOR	35	-	232	-	83
CONTRACTED SERVICES	90,138	363,755	358,226	461,200	600,900
CONT SVCS / ECONOMIC DEV FUNDS	865,095	625,000	560,000	599,000	599,000
CONT SVCS / COPIER MAINT	4,514	1,913	1,314	2,290	2,290
TELEPHONE WIRELESS	2,181	3,046	2,168	3,065	3,152
ADVERTISING	53,281	39,778	40,352	49,450	49,450
PRINTING	11,287	4,923	6,625	11,000	12,800
GTV9 / SUPPLEMENTAL PEG	24,046	34,536	37,731	67,612	67,612
GTV9 / DUES & SUBSCRIPTIONS	219	-	-	-	-
GENERAL INSURANCE LIAB PREMIUM	29,007	30,000	26,951	30,000	35,000
GENERAL INSURANCE LIAB LOSS	-	-	-	-	-
SUPP & MAT-GENERAL OFFICE	3,515	2,794	1,670	6,850	26,850
SUPP & MAT-COMPUTER HARDWARE	6,825	-	13,337	-	16,458
SUPP & MAT-COMPUTER SOFTWARE	32,465	43,397	39,039	52,540	58,685
FUEL	168	159	188	366	237
RENT / POOL CAR RENTALS	-	-	-	-	-
FLEET SERVICE COST-FIXED	2,359	2,359	2,264	2,334	2,334
DUES & SUBSCRIPTIONS	11,573	10,981	5,231	12,345	12,834
TRAVEL / TRAINING	14,359	5,769	12,767	21,865	21,865
BRANDING IMPLEMENTATION	3,805	-	-	-	-
CITIZENS ACADEMY	-	-	-	-	-
PAY STATION	-	-	-	-	-
P-CARD	-	-	-	-	-
CAP IMPROV / ECONOM DEV GRANT	66,593	65,386	60,993	66,000	66,000
<b>OPERATING TOTAL</b>	<b>\$ 1,222,433</b>	<b>\$ 1,233,794</b>	<b>\$ 1,169,694</b>	<b>\$ 1,386,467</b>	<b>\$ 1,576,325</b>
<b>CITY MANAGER TOTAL</b>	<b>\$ 2,560,885</b>	<b>\$ 2,669,460</b>	<b>\$ 2,694,008</b>	<b>\$ 2,950,693</b>	<b>\$ 3,268,730</b>



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## CITY CLERK

### DEPARTMENT MISSION

The City Clerk's Office is committed to maintaining and providing timely and accurate information to elected officials, staff, and citizens, and providing administrative support to the elected officials.

### STRATEGIC PLANNING GOALS

- GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS**  
**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

### DEPARTMENT GOALS AND OBJECTIVES

**GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS**

**Objectives:**

- Enhance understanding and increase broader citizen participation in City Government
- Enhance diversity and promote inclusiveness

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

**Objectives:**

- Keep City regulations up-to-date
- To record all official proceedings of the Greenville City Council
- To process and maintain documents of the City of Greenville
- To respond to citizen requests for information in a timely and efficient manner

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
Records	<i>Provide accurate notification of public meetings, prepare and maintain all Statutes and Ordinances, and compile and disseminate City Council Minutes in a timely manner</i>	% of draft regular meeting minutes ready for adoption by next meeting	100%	100%	100%	100%	100%

**CITY CLERK  
BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
PERSONNEL	\$ 187,614	\$ 157,860	\$ 238,287	\$ 247,500	\$ 269,769
OPERATING	61,214	54,003	67,132	135,430	115,786
<b>EXPENSES TOTAL</b>	<b>\$ 248,828</b>	<b>\$ 211,863</b>	<b>\$ 305,418</b>	<b>\$ 382,930</b>	<b>\$ 385,555</b>

POSITION TITLES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
DEPUTY CITY CLERK	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00
CITY CLERK	1.00	1.00	1.00	1.00	1.00
<b>POSITION TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**CITY CLERK BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	\$ 146,043	\$ 112,550	\$ 165,537	\$ 172,582	\$ 185,454
DECLARED EMERGENCY PAY	-	-	-	-	-
OVERTIME-SALARIES	133	-	-	-	-
RETIREMENT	13,153	11,451	18,878	20,915	23,907
401K GENERAL	2,466	2,118	3,128	3,120	3,120
FICA	10,906	8,355	12,269	12,302	13,670
EDUCATION TRAINING ASST PROG	-	8	-	1,314	1,314
GROUP LIFE INSURANCE	280	190	288	294	318
HEALTH INSURANCE	14,481	23,065	37,687	36,473	39,986
WORKERS COMP PREMIUM	100	125	500	500	1,500
WORKERS COMP LOSS	-	-	-	-	500
GAFC EMPLOYER IN-KIND	51	-	-	-	-
<b>PERSONNEL TOTAL</b>	<b>\$ 187,614</b>	<b>\$ 157,860</b>	<b>\$ 238,287</b>	<b>\$ 247,500</b>	<b>\$ 269,769</b>
CONTRACTED SERVICES	\$ 18,271	\$ 4,662	\$ 6,325	\$ 30,000	\$ 30,000
CONT SVCS / COPIER MAINT	762	653	657	790	790
TELEPHONE WIRELESS	400	457	414	615	615
PRINTING	1,034	3	165	1,500	1,500
GENERAL INSURANCE LIAB PREMIUM	10,401	9,634	6,400	10,000	10,000
GENERAL INSURANCE LIAB LOSS	-	-	-	10,000	5,000
SUPP & MAT-GENERAL OFFICE	6,241	1,880	1,588	5,395	5,395
SUPP & MAT-COMPUTER HARDWARE	-	75	12,342	12,250	6,000
SUPP & MAT-COMPUTER SOFTWARE	21,499	27,785	30,306	52,680	44,286
DUES & SUBSCRIPTIONS	1,107	4,348	565	700	700
TRAVEL / TRAINING	809	3,217	6,800	9,000	9,000
RECORDING FEES	689	1,289	1,570	2,500	2,500
<b>OPERATING TOTAL</b>	<b>\$ 61,214</b>	<b>\$ 54,003</b>	<b>\$ 67,132</b>	<b>\$ 135,430</b>	<b>\$ 115,786</b>
<b>CITY CLERK TOTAL</b>	<b>\$ 248,828</b>	<b>\$ 211,863</b>	<b>\$ 305,418</b>	<b>\$ 382,930</b>	<b>\$ 385,555</b>

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## CITY ATTORNEY

### DEPARTMENT MISSION

*The City Attorney is committed to providing the City and its public officials and employees with legal services of the highest quality so that the City's business is conducted efficiently, effectively, and economically.*

### STRATEGIC PLANNING GOALS

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

### DEPARTMENT GOALS AND OBJECTIVES

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

**Objectives:**

- Advise City Council and its boards and commissions in order to ensure decisions are made in accordance with required procedures and with knowledge of applicable legal considerations
- Support the activities of City departments in order to facilitate the delivery of services to the citizens

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
Contracts	<i>Efficiently review, amend, and execute contracts in order to ensure that the City's interest are properly addressed and that the goods and services are procured in a timely manner.</i>	<i>Avg. days turnaround time to review written contracts</i>	2	2	2	2	2

**CITY ATTORNEY  
BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PERSONNEL	\$ 427,756	\$ 455,422	\$ 546,980	\$ 600,252	\$ 651,118
OPERATING	63,118	111,460	96,138	85,864	79,202
<b>EXPENSES TOTAL</b>	<b>\$ 490,874</b>	<b>\$ 566,882</b>	<b>\$ 643,118</b>	<b>\$ 686,116</b>	<b>\$ 730,320</b>

POSITION TITLES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
SENIOR ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00
ASSISTANT CITY ATTORNEY	1.00	1.00	1.00	1.00	1.00
CITY ATTORNEY - DEPT HEAD	1.00	1.00	1.00	1.00	1.00
CITY ATTORNEY	0.00	0.00	1.00	1.00	1.00
<b>POSITION TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**CITY ATTORNEY BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
REGULAR-SALARIES	\$ 336,418	\$ 346,317	\$ 422,732	\$ 459,210	\$ 494,879
DECLARED EMERGENCY PAY	-	-	-	-	-
LONGEVITY	-	-	-	-	-
CAR ALLOWANCE	2,412	2,407	2,407	2,401	2,401
RETIREMENT	30,171	35,194	47,979	57,174	63,792
401K GENERAL	3,176	3,168	3,563	4,160	4,160
FICA	23,135	24,082	29,481	31,800	34,665
GROUP LIFE INSURANCE	536	460	530	609	618
HEALTH INSURANCE	31,809	43,419	39,487	43,597	47,802
WORKERS COMP PREMIUM	100	125	500	1,000	2,000
WORKERS COMP LOSS	-	-	-	-	500
GAFC EMPLOYER IN-KIND	-	252	301	301	301
<b>PERSONNEL TOTAL</b>	<b>\$ 427,756</b>	<b>\$ 455,422</b>	<b>\$ 546,980</b>	<b>\$ 600,252</b>	<b>\$ 651,118</b>
PROFESSIONAL SERVICES	\$ 10,678	\$ 41,576	\$ 28,149	\$ 15,891	\$ 15,891
CONTRACTED SERVICES	-	-	9,493	-	-
CONT SVCS / COPIER MAINT	831	653	657	800	790
TELEPHONE WIRELESS	1,272	1,510	1,197	1,840	1,840
PRINTING	955	203	1,539	400	650
GENERAL INSURANCE LIAB PREMIUM	10,016	9,634	2,700	10,000	10,000
GENERAL INSURANCE LIAB LOSS	11,896	18,395	19,833	10,000	5,000
SUPP & MAT-GENERAL OFFICE	1,391	1,264	3,671	1,500	2,500
SUPP & MAT-COMPUTER HARDWARE	3,765	-	2,004	-	-
SUPP & MAT-COMPUTER SOFTWARE	202	2,334	2,522	5,155	3,253
RENT / POOL CAR RENTALS	-	-	-	-	-
DUES & SUBSCRIPTIONS	16,899	24,643	19,190	27,000	27,000
TRAVEL / TRAINING	5,213	2,498	5,183	13,278	12,278
REDISTRICTING	-	8,750	-	-	-
<b>OPERATING TOTAL</b>	<b>\$ 63,118</b>	<b>\$ 111,460</b>	<b>\$ 96,138</b>	<b>\$ 85,864</b>	<b>\$ 79,202</b>
<b>CITY ATTORNEY TOTAL</b>	<b>\$ 490,874</b>	<b>\$ 566,882</b>	<b>\$ 643,118</b>	<b>\$ 686,116</b>	<b>\$ 730,320</b>

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# HUMAN RESOURCES

## DEPARTMENT MISSION

*Through strategic partnerships and collaboration, the Human Resources Department recruits, develops, supports, and retains a high performing and inclusive workforce and fosters a healthy, safe, and productive work environment in order to maximize individual and organizational effectiveness and position the City of Greenville as an employer of choice.*

## STRATEGIC PLANNING GOALS

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

## DEPARTMENT GOALS AND OBJECTIVES

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

**Objectives:**

- Maintain an effective, efficient, diverse, and motivated workforce committed to serving the citizens of Greenville
- Provide a competitive compensation system which enables the City to attract qualified candidates and retain current employees needed to meet the City’s service demands
- Enhance organizational excellence
- Enhance communications
- Streamline Human Resources transactional processes
- Enhance strategic partnerships with City departments

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
Recruitment/Retention	<i>Provide a competitive compensation system which enables the City to attract qualified candidates and retain current employees needed to meet the City’s service demands</i>	Average # of days from open to fill for full-time job vacancies	15	15	15	15	15

**HUMAN RESOURCES  
BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PERSONNEL	\$ 2,730,859	\$ 2,720,492	\$ 2,789,404	\$ 3,995,661	\$ 3,048,781
OPERATING	440,590	307,705	344,725	388,267	443,202
<b>EXPENSES TOTAL</b>	<b>\$ 3,171,448</b>	<b>\$ 3,028,197</b>	<b>\$ 3,134,129</b>	<b>\$ 4,383,928</b>	<b>\$ 3,491,983</b>

POSITION TITLES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00	1.00	1.00
HUMAN RESOURCES SPECIALIST I	0.00	1.00	1.00	1.00	1.00
HUMAN RESOURCES SPECIALIST II	1.00	1.00	1.00	1.00	1.00
HUMAN RESOURCES SPECIALIST III	1.00	1.00	1.00	1.00	1.00
HUMAN RESOURCES GENERALIST	2.00	0.00	0.00	0.00	0.00
HUMAN RESOURCES MANAGER	1.00	2.00	2.00	2.00	2.00
SAFETY SPECIALIST	1.00	1.00	1.00	1.00	1.00
SAFETY / RISK MANAGER	1.00	1.00	1.00	1.00	1.00
STAFF SUPPORT SPECIALIST II	0.00	0.00	1.00	1.00	1.00
STAFF SUPPORT SPECIALIST III	2.00	2.00	2.00	2.00	2.00
TRAINING & DEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00	1.00
<b>POSITION TOTAL</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

**HUMAN RESOURCES BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
REGULAR-SALARIES	\$ 740,243	\$ 749,897	\$ 729,082	\$ 1,789,605	\$ 856,099
DECLARED EMERGENCY PAY	77	-	-	-	-
LONGEVITY	-	-	-	-	-
PART-TIME-SALARIES	23,406	31,223	17,110	20,308	20,308
OVERTIME-SALARIES	7,118	2,498	6,977	-	-
RETIREMENT	67,367	76,604	83,494	89,047	88,387
401K GENERAL	11,401	11,279	10,713	10,400	9,360
FICA	56,534	57,772	56,136	52,417	51,521
EDUCATION TRAINING ASST PROG	679	-	(4,089)	643	643
GROUP LIFE INSURANCE	1,461	1,239	1,154	1,153	987
GROUP LIFE RETIREES	310	269	251	-	-
HEALTH INSURANCE	83,428	114,030	95,881	98,061	84,949
RETIREE SUPPLEMENT BC/BS	521,555	555,340	547,546	666,821	666,821
HEALTH INSURANCE RETIREES	1,122,181	1,039,629	1,135,105	1,039,646	1,039,646
WORKERS COMP PREMIUM	100	400	1,000	1,500	4,000
WORKERS COMP LOSS	-	19,980	6,846	5,000	5,000
EMPLOYEE MED SVCS	83,657	50,445	100,733	131,870	131,870
UNEMPLOYMENT	10,196	8,565	-	87,927	87,927
GAFC EMPLOYER IN-KIND	1,145	1,322	1,464	1,263	1,263
<b>PERSONNEL TOTAL</b>	<b>\$ 2,730,859</b>	<b>\$ 2,720,492</b>	<b>\$ 2,789,404</b>	<b>\$ 3,995,661</b>	<b>\$ 3,048,781</b>

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MAINT & REP / EQUIPMENT	\$ 49	\$ 47	\$ 52	\$ -	-
MAINT & REP / VEHICLE	88	283	126	150	130
MAINT & REP / FLEET LABOR	247	546	572	220	245
PROFESSIONAL SERVICES	14,878	17,329	13,481	-	-
PROFESSIONAL SERVICES-LIBRARY	368	376	330	-	-
PROFESSIONAL SERVICES-CVA	139	116	84	-	-
CONTRACTED SERVICES	173,826	121,330	139,120	169,963	169,832
CONT SVCS / COPIER MAINT	1,664	1,434	1,408	1,720	1,775
CONT SVCS / COBRA	8,293	3,582	5,619	-	-
TELEPHONE WIRELESS	727	1,412	1,232	1,445	1,445
POSTAGE	54,641	32,827	21,116	45,000	40,000
ADVERTISING	24,123	35,776	45,928	39,000	39,000
PRINTING	1,539	1,027	1,795	1,300	1,300
GENERAL INSURANCE LIAB PREMIUM	2,628	986	3,183	10,000	17,000
GENERAL INSURANCE LIAB LOSS	2,375	-	-	10,000	4,000
SUPP & MAT-GENERAL OFFICE	8,347	14,267	17,009	11,950	12,000
SUPP & MAT-COMPUTER HARDWARE	10,712	865	8,727	-	2,625
SUPP & MAT-COMPUTER SOFTWARE	22,359	38,123	24,461	21,820	23,146
FUEL	-	-	-	213	137
RENT / POOL CAR RENTALS	-	-	-	-	-
FLEET SERVICE COST-FIXED	3,372	3,372	3,813	3,931	3,931
DUES & SUBSCRIPTIONS	1,786	3,107	1,786	4,255	4,255
TRAVEL / TRAINING	5,643	556	679	10,000	11,000
OPERATING / TRAINING	38,409	7,279	17,338	34,500	36,000
PAY STUDY IMPLEMENTATION	-	-	-	20,000	-
RISK MANAGEMENT SAFETY	1,103	105	604	1,300	1,300
SPECIAL PROGRAMS	60,052	22,013	32,027	-	72,581
WELLNESS PROGRAMS	238	-	-	-	-
UNITED WAY	2,987	950	4,235	1,500	1,500
<b>OPERATING TOTAL</b>	<b>\$ 440,590</b>	<b>\$ 307,705</b>	<b>\$ 344,725</b>	<b>\$ 388,267</b>	<b>\$ 443,202</b>
<b>HUMAN RESOURCES TOTAL</b>	<b>\$ 3,171,448</b>	<b>\$ 3,028,197</b>	<b>\$ 3,134,129</b>	<b>\$ 4,383,928</b>	<b>\$ 3,491,983</b>

**INFORMATION TECHNOLOGY**

**DEPARTMENT MISSION**

*To work with City Departments to provide technological capabilities that enhance their day-to-day productivity as well as providing, supporting, and maintaining a highly reliable and secure environment.*

**STRATEGIC PLANNING GOALS**

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

**DEPARTMENT GOALS AND OBJECTIVES**

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

**Objectives:**

- Refresh and enhance existing technology infrastructure
- Enhance and analyze technology processes in departments
- Continually secure infrastructure to reduce cyber risk and ensure business continuity

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Contracts</b>	<i>Efficiently review, amend, and execute contracts in order to ensure that the City's interest are properly addressed and that the goods and services are procured in a timely manner</i>	<i>Avg. days turnaround time to review written contracts</i>	2	2	2	2	2



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**INFORMATION TECHNOLOGY  
BUDGET SUMMARY**

	2020	2021	2022	2023	2024
SUMMARY OF EXPENSES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
PERSONNEL	\$ 2,125,201	\$ 2,085,911	\$ 2,176,875	\$ 2,395,121	\$ 2,651,586
OPERATING	1,065,525	738,458	878,134	1,138,439	1,555,453
CAPITAL	1,183	-	-	-	-
<b>EXPENSES TOTAL</b>	<b>\$ 3,191,909</b>	<b>\$ 2,824,369</b>	<b>\$ 3,055,009</b>	<b>\$ 3,533,560</b>	<b>\$ 4,207,039</b>

	2020	2021	2022	2023	2024
POSITION TITLES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
APPLICATIONS MANAGER	1.00	1.00	1.00	1.00	1.00
DATABASE ADMINISTRATOR	1.00	1.00	1.00	1.00	1.00
DIRECTOR OF INFORMATION TECH	1.00	1.00	1.00	1.00	1.00
IT INFRASTRUCTURE MANAGER	1.00	1.00	1.00	1.00	1.00
IT SUPPORT SPECIALIST II	2.00	2.00	2.00	2.00	2.00
NETWORK ANALYST II	1.00	1.00	1.00	2.00	2.00
NETWORK ANALYST III	1.00	1.00	1.00	1.00	1.00
SENIOR ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00
SERVER / SECURITY ANALYST	1.00	1.00	1.00	1.00	1.00
SUPPORT SERVICES MANAGER	1.00	1.00	1.00	1.00	1.00
SYSTEMS ANALYST I	1.00	1.00	1.00	1.00	1.00
SYSTEMS ANALYST II	1.00	1.00	1.00	1.00	1.00
SYSTEMS ANALYST III	1.00	1.00	1.00	1.00	1.00
SYSTEMS ANALYST IV	4.00	4.00	4.00	4.00	4.00
TELECOMMUNICATIONS ANALYST	1.00	1.00	1.00	1.00	1.00
<b>POSITION TOTAL</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>20.00</b>	<b>20.00</b>

**INFORMATION TECHNOLOGY BUDGET DETAIL**

	2020	2021	2022	2023	2024
ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	\$ 1,641,943	\$ 1,571,625	\$ 1,612,936	\$ 1,733,553	\$ 1,936,048
DECLARED EMERGENCY PAY	1,553	-	-	-	-
LONGEVITY	-	-	-	-	-
PART-TIME-SALARIES	13,757	1,824	16,649	81,363	81,363
OVERTIME-SALARIES	-	-	-	-	-
RETIREMENT	148,072	160,124	182,668	206,939	233,034
401K GENERAL	18,714	18,418	18,402	19,760	18,720
FICA	121,518	116,428	120,643	117,986	134,738
EDUCATION TRAINING ASST PROGRAM	6,098	1,298	2,485	3,015	3,015
GROUP LIFE INSURANCE	2,992	2,534	2,582	2,640	2,716
HEALTH INSURANCE	168,395	211,540	217,586	221,941	229,028
WORKERS COMP PREMIUM	300	400	1,000	2,000	6,000
WORKERS COMP LOSS	-	-	-	4,000	5,000
GAFC EMPLOYER IN-KIND	1,859	1,719	1,923	1,924	1,924
<b>PERSONNEL TOTAL</b>	<b>\$ 2,125,201</b>	<b>\$ 2,085,911</b>	<b>\$ 2,176,875</b>	<b>\$ 2,395,121</b>	<b>\$ 2,651,586</b>

**INFORMATION TECHNOLOGY BUDGET DETAIL**

	2020	2021	2022	2023	2024
MAINT & REP / EQUIPMENT	\$ 100	\$ 141	\$ 1,116	\$ 10,200	\$ 10,200
MAINT & REP / VEHICLE	99	15	1	500	45
MAINT & REP / FLEET LABOR	137	197	73	400	400
MAINT & REP / COMMERCIAL LABOR	46	46	278	50	104
CONTRACTED SERVICES	699,718	119,682	97,779	110,523	121,110
CONT SVS / COPIER MAINTENANCE	2,256	1,949	445	1,785	1,785
CONT SVS / CAMERA MAINTENANCE	44,440	19,293	32,982	10,000	12,000
TELEPHONE	40,907	52,360	45,447	31,500	33,100
TELEPHONE EQUIPMENT	7,577	2,524	9,841	8,600	9,000
TELEPHONE WIRELESS	6,923	8,889	12,063	6,770	6,970
LONG DISTANCE	12,078	16,575	9,920	19,000	18,000
GENERAL INSURANCE LIAB PREMIUM	62,433	92,611	160,213	110,000	110,000
GENERAL INSURANCE LIAB LOSS	79,414	-	-	10,000	10,000
SUPP & MAT-GENERAL OFFICE	7,794	4,593	7,613	6,400	6,400
SUPP & MAT-COMPUTER HARDWARE	54,170	12,477	16,609	5,375	24,436
SUPP & MAT-COMPUTER SOFTWARE	35,181	393,192	474,775	767,385	1,151,970
FUEL	172	128	384	542	524
FLEET SERVICE COST-FIXED	3,430	3,430	3,293	4,000	4,000
DUES & SUBSCRIPTIONS	294	299	499	840	840
TRAVEL / TRAINING	8,356	10,058	4,804	34,569	34,569
<b>OPERATING TOTAL</b>	<b>\$ 1,065,525</b>	<b>\$ 738,458</b>	<b>\$ 878,134</b>	<b>\$ 1,138,439</b>	<b>\$ 1,555,453</b>
CAPITAL/CAP IMPROVEMENT	1,183	-	-	-	-
<b>OPERATING TOTAL</b>	<b>\$ 1,183</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>INFORMATION TECHNOLOGY TOTAL</b>	<b>\$ 3,191,909</b>	<b>\$ 2,824,369</b>	<b>\$ 3,055,009</b>	<b>\$ 3,533,560</b>	<b>\$ 4,207,039</b>

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## FIRE / RESCUE

### DEPARTMENT MISSION

*At Greenville Fire/Rescue, we are a team of compassionate professionals committed to serving the diverse needs of our community through high-quality and timely response to a full range of emergency services, outreach and prevention programs.*

### STRATEGIC PLANNING GOALS

- GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS**  
**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

### DEPARTMENT GOALS AND OBJECTIVES

**GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS**

**Objectives:**

- Provide effective emergency services in a timely manner
- Provide Community Risk Reduction Services

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

**Objectives:**

- Direct the development of the employment pool to increase workforce diversity and professional development

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Fire Inspections</b>	<i>Provide and maintain a fire inspection and code enforcement program that meets all local, state, and federal requirements to reduce the potential for future fires</i>	<i>% of fire code violations cleared within 90 days</i>	N/A	83%	N/A	90%	90%
		<i>Inspections completed</i>	3,061	4,012	3,190	4,000	4,000

**FIRE / RESCUE**

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Fire Investigations</b>	<i>Provide educational programs to the community that stress total life safety to aid the prevention of accidents and injuries.</i>	<i>% of fires with cause being determined</i>	88%	78%	88%	90%	95%
		<i>% of residential fires where the dwelling has no working smoke alarms</i>	91%	91%	89%	90%	90%
<b>EMS</b>		<i>Average Response time to priority One Calls in minute</i>	6.30	7.22	6.32	6.10	6.26
		<i>% of Lost Pulse Cases Recovered Pulse at Transfer of Care</i>	43%	40%	42%	40%	40%

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**FIRE / RESCUE  
DEPARTMENT BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
PERSONNEL	\$ 12,116,865	\$ 12,812,642	\$ 14,275,115	\$ 14,359,443	\$ 14,958,856
OPERATING	1,502,285	1,581,856	2,078,520	2,141,556	2,223,895
CAPITAL	102,977	646,838	841,413	877,028	877,028
<b>EXPENSES TOTAL</b>	<b>\$ 13,722,127</b>	<b>\$ 15,041,336</b>	<b>\$ 17,195,047</b>	<b>\$ 17,378,027</b>	<b>\$ 18,059,779</b>

POSITION TITLES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00
ASSISTANT F/R CHIEF	0.00	0.00	0.00	0.00	1.00
BATTALION CHIEF	4.00	5.00	5.00	5.00	5.00
DATA ANALYST	1.00	1.00	1.00	1.00	1.00
DEPUTY F/R CHIEF	1.00	1.00	1.00	1.00	0.00
EMS MANAGER	1.00	0.00	0.00	0.00	0.00
EMS SPECIALIST	39.00	39.00	39.00	39.00	39.00
EMS SQUAD LEADER	6.00	6.00	6.00	6.00	0.00
F/R ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00
F/R CAPTAIN	9.00	9.00	9.00	12.00	12.00
F/R CHIEF	1.00	1.00	1.00	1.00	1.00
F/R LIEUTENANT	19.00	19.00	19.00	16.00	22.00
F/R OFFICER I	55.00	55.00	55.00	58.00	58.00
F/R OFFICER II	24.00	24.00	24.00	24.00	24.00
FIRE INSPECTOR	1.00	1.00	1.00	1.00	1.00
FIRE MARSHAL/BATTALION CHIEF	1.00	1.00	1.00	1.00	1.00
LIFE SAFETY EDUCATOR	1.00	1.00	1.00	1.00	1.00
LT / DEPUTY FIRE MARSHAL	1.00	1.00	1.00	1.00	1.00
PLANNING & COMPLIANCE DIVISION MGR	1.00	1.00	1.00	1.00	1.00
<b>POSITION TOTAL</b>	<b>167.00</b>	<b>167.00</b>	<b>167.00</b>	<b>170.00</b>	<b>170.00</b>

**FIRE / RESCUE BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	\$ 8,168,689	\$ 8,325,072	\$ 8,847,420	\$ 9,100,364	\$ 9,585,468
DECLARED EMERGENCY PAY	14,687	1,358	10,367	-	-
LONGEVITY	-	-	-	-	-
PART-TIME-SALARIES	76,121	79,092	79,526	129,348	61,152
OVERTIME-SALARIES	581,447	464,571	736,139	600,000	711,970
RETIREMENT	794,712	896,945	1,251,270	1,085,966	1,193,512
401K GENERAL	165,790	167,581	175,847	178,880	169,520
FICA	642,245	646,022	709,328	624,508	680,964
EDUCATION TRAINING ASST PRO	14,424	15,470	13,805	9,000	9,000
GROUP LIFE INSURANCE	16,141	14,234	15,032	15,289	15,234
HEALTH INSURANCE	1,411,946	2,031,014	2,208,996	2,244,397	2,277,044
WORKERS COMP PREMIUM	36,000	22,000	24,000	28,000	36,000
WORKERS COMP LOSS	180,000	132,389	184,078	325,000	200,000
GAFC EMPLOYER IN-KIND	14,663	16,893	19,307	18,691	18,992
<b>PERSONNEL TOTAL</b>	<b>\$ 12,116,865</b>	<b>\$ 12,812,642</b>	<b>\$ 14,275,115</b>	<b>\$ 14,359,443</b>	<b>\$ 14,958,856</b>

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MAINT & REP / EQUIPMENT	\$	39,312	\$	66,274	\$	48,587	\$	101,258	\$	101,258
MAINT & REP / VEHICLE		126,777		157,466		152,321		152,950		206,020
MAINT & REP / BUILDINGS		12,024		96,214		18,152		19,540		19,540
MAINT & REP / FLEET LABOR		163,613		160,213		176,598		232,940		250,880
MAINT & REP / COMMERCIAL LABOR		121,091		73,184		323,468		104,730		168,273
CONTRACTED SERVICES		149,685		120,119		187,789		44,608		70,208
SALARIES TEMP AGENCIES		9,937		13,500		-		-		-
CONT SVCS / COPIER MAINTENANCE		3,218		3,218		2,950		5,900		5,763
CONT SVCS / RADIO MAINTENANCE		29,361		-		737		250,000		-
CONT SVCS / CONTRACTS & LEASES		-		-		-		-		-
TELEPHONE WIRELESS		19,740		29,230		25,094		29,690		29,690
ADVERTISING		4,230		6,930		6,417		7,716		7,716
PRINTING		357		171		1,478		2,057		2,057
UTILITIES		91,033		87,034		80,445		90,000		105,000
GENERAL INSURANCE LIAB PREMIUM		139,083		129,937		101,692		130,000		180,000
PROPERTY & CASUALTY LOSS		46,921		104,302		114,184		90,000		140,000
SUPP & MAT-GENERAL OFFICE		42,248		49,755		58,254		62,434		65,434
SUPP & MAT-COMPUTER HARDWARE		32,247		23,528		20,271		25,600		132,618
SUPP & MAT-COMPUTER SOFTWARE		27,649		70,192		86,034		84,975		90,072
SUPP & MAT-SMALL TOOLS		14,717		9,931		3,494		21,331		21,331
UNIFORMS		60,163		41,937		66,541		50,363		50,363
FUEL		139,916		124,560		248,675		316,503		258,711
FLEET SERVICE COST-FIXED		70,993		70,993		102,034		105,187		105,187
DUES & SUBSCRIPTIONS		10,915		9,375		24,206		20,278		20,278
TRAVEL-FIRE/RESCUE		25,346		1,323		22,857		24,382		24,382
SUPP & MAT/DISASTER		-		186		-		1,714		1,714
SUPP & MAT/EMS		64,454		46,864		46,355		61,264		61,264
SUPP & MAT/FIRE FIGHTING GEAR		53,693		84,527		157,103		105,965		105,965
SUPP & MAT/SMOKE DETECTOR		1,002		692		1,212		86		86
SUPP & MAT/SPECIAL DONATIONS		2,562		202		1,572		85		85
<b>OPERATING TOTAL</b>	<b>\$</b>	<b>1,502,285</b>	<b>\$</b>	<b>1,581,856</b>	<b>\$</b>	<b>2,078,520</b>	<b>\$</b>	<b>2,141,556</b>	<b>\$</b>	<b>2,223,895</b>
CAPITAL OUT/EQUIPMENT	\$	42,378	\$	30,651	\$	33,681	\$	30,853	\$	30,853
CAPITAL /CAPITAL IMP		-		-		-		-		-
CAPITAL/VRF RENTALS		60,599		616,187		807,732		846,175		846,175
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$</b>	<b>102,977</b>	<b>\$</b>	<b>646,838</b>	<b>\$</b>	<b>841,413</b>	<b>\$</b>	<b>877,028</b>	<b>\$</b>	<b>877,028</b>
<b>FIRE / RESCUE TOTAL</b>	<b>\$</b>	<b>13,722,127</b>	<b>\$</b>	<b>15,041,336</b>	<b>\$</b>	<b>17,195,047</b>	<b>\$</b>	<b>17,378,027</b>	<b>\$</b>	<b>18,059,779</b>

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## FINANCIAL SERVICES

### DEPARTMENT MISSION

The Financial Services Department is committed to providing superior financial services in good company.

### STRATEGIC PLANNING GOALS

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

### DEPARTMENT GOALS AND OBJECTIVES

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

**Objectives:**

- Obtain an unmodified audit opinion on the Comprehensive Annual Financial Report with limited findings.
- Enhance the level of accountability and customer service for the Financial Services Department
- Enhance fiscal operations through the expanded use of ERP system

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Auditing</b>	<i>Obtain an unmodified audit opinion on the Comprehensive Annual Financial Report with limited findings</i>	% of draft regular meeting minutes ready for adoption by next meeting	100%	100%	100%	100%	100%
<b>Customer Service</b>	<i>Provide timely information to department for decision making</i>	% of Financial Services Requests completed with 3 business days	100%	100%	100%	100%	100%

## FINANCIAL SERVICES

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Budgeting &amp; Performance Management</b>		Unassigned General Fund Balance as a percentage of expenditures	22%	21%	24%	25%	18%
		Debt as a percentage of assessed value	3.15%	3.03%	2.93%	4.00%	3.00%



### FINANCIAL SERVICES BUDGET SUMMARY

SUMMARY OF EXPENSES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
PERSONNEL	\$ 1,490,947	\$ 1,539,767	\$ 1,625,676	\$ 1,668,058	\$ 1,939,213
OPERATING	995,830	1,148,717	1,143,212	1,166,879	1,193,781
<b>EXPENSES TOTAL</b>	<b>\$ 2,486,777</b>	<b>\$ 2,688,484</b>	<b>\$ 2,768,888</b>	<b>\$ 2,834,937</b>	<b>\$ 3,132,994</b>

POSITION TITLES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
ACCOUNTING GENERALIST	4.00	1.00	1.00	1.00	1.00
ACCOUNTING SPECIALIST	0.00	3.00	3.00	3.00	3.00
ACCOUNTING SUPERVISOR	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00
BUYER I	1.00	1.00	1.00	1.00	1.00
BUYER II	0.00	0.00	1.00	1.00	1.00
COLLECTIONS CLERK	1.00	1.00	1.00	1.00	0.00
COLLECTIONS OFFICER	1.00	1.00	1.00	1.00	1.00
COLLECTIONS SUPERVISOR	1.00	1.00	1.00	1.00	1.00
COLLECTIONS TECHNICIAN II - EMS	3.00	3.00	3.00	3.00	3.00
DATA ANALYST	1.00	1.00	1.00	1.00	1.00
DIRECTOR OF FINANCIAL SERVICES	1.00	1.00	1.00	1.00	1.00
FINANCIAL ANALYST	1.00	1.00	1.00	1.00	1.00
FINANCIAL SERVICES MANAGER	3.00	3.00	3.00	3.00	3.00
MWBE COORDINATOR	1.00	1.00	1.00	1.00	1.00
STAFF SUPPORT SPECIALIST III	1.00	1.00	0.00	0.00	0.00
<b>POSITION TOTAL</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>20.00</b>

\*Eliminated Collections Clerk position

### FINANCIAL SERVICES BUDGET DETAIL

ACCOUNT DESCRIPTION	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	\$ 1,095,364	\$ 1,088,663	\$ 1,099,408	\$ 1,190,577	\$ 1,366,005
DECLARED EMERGENCY PAY	830	-	-	-	-
PART-TIME-SALARIES	12,735	-	52,484	20,910	20,910
OVERTIME-SALARIES	10,065	6,778	10,423	-	-
CAR ALLOWANCE	-	-	-	-	-
RETIREMENT	99,556	111,492	125,822	131,927	165,803
401K GENERAL	19,546	18,488	18,649	17,680	19,760
FICA	80,945	79,403	83,385	75,994	94,574
EDUCATION TRAINING ASST PROGRAM	7,174	4,965	2,915	4,561	4,561
GROUP LIFE INSURANCE	2,235	1,828	1,878	1,797	2,100
HEALTH INSURANCE	161,238	226,690	228,382	219,349	257,936
WORKERS COMP PREMIUM	100	391	1,000	2,000	4,000
WORKERS COMP LOSS	-	-	-	2,000	2,000
GAFC EMPLOYER IN-KIND	1,159	1,070	1,332	1,263	1,564
<b>PERSONNEL TOTAL</b>	<b>\$ 1,490,947</b>	<b>\$ 1,539,767</b>	<b>\$ 1,625,676</b>	<b>\$ 1,668,058</b>	<b>\$ 1,939,213</b>
MAINT & REP / VEHICLE	26	216	282	80	160
MAINT & REP / FLEET LABOR	(11,693)	404	2,703	230	245
MAINT & REP / COMMERCIAL LABOR	-	-	46	-	-
CONTRACTED SERVICES	216,429	286,005	239,933	205,307	205,307
SALARIES TEMP AGENCIES	-	-	-	-	-

ACCOUNT DESCRIPTION	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	\$ 1,095,364	\$ 1,088,663	\$ 1,099,408	\$ 1,190,577	\$ 1,366,005
CONT SVS / COMMISSIONS PITT CO	601,543	643,768	648,330	650,000	650,000
CONT SVS / COPIER MAINTENANCE	2,276	3,329	2,659	2,600	2,600
TELEPHONE WIRELESS	636	657	658	1,125	1,125
PRINTING	2,126	2,275	723	3,800	3,800
GENERAL INSURANCE LIAB PREMIUM	8,152	7,197	10,268	14,000	18,000
GENERAL INSURANCE LIAB LOSS	-	-	-	5,000	4,000
SUPP & MAT-GENERAL OFFICE	20,013	11,988	13,322	10,500	10,500
SUPP & MAT-COMPUTER HARDWARE	4,575	25	25,139	-	5,151
SUPP & MAT-COMPUTER SOFTWARE	108,467	120,388	126,606	139,885	158,734
SUPP & MAT-MWBE PROGRAM	8,645	13,075	52,498	110,037	110,037
FUEL	184	48	192	548	355
RENT / POOL CAR RENTALS	-	-	-	-	-
FLEET SERVICE COST-FIXED	3,920	3,933	3,080	3,175	3,175
DUES & SUBSCRIPTIONS	4,213	2,414	3,031	5,370	5,370
SVC CHARGE/COLLECTION FEE	3,858	-	-	-	-
TRAVEL / TRAINING	20,743	2,364	12,265	11,922	11,922
LOANS MADE	-	50,206	-	-	-
RECORDING FEES	1,718	428	1,476	3,300	3,300
<b>OPERATING TOTAL</b>	<b>\$ 995,830</b>	<b>\$ 1,148,717</b>	<b>\$ 1,143,212</b>	<b>\$ 1,166,879</b>	<b>\$ 1,193,781</b>
<b>FINANCIAL SERVICES TOTAL</b>	<b>\$ 2,486,777</b>	<b>\$ 2,688,484</b>	<b>\$ 2,768,888</b>	<b>\$ 2,834,937</b>	<b>\$ 3,132,994</b>

**CONTINGENCY  
BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
CONTINGENCIES	\$ -	\$ -	\$ -	\$ 100,000	\$ 40,000
<b>EXPENSES TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 40,000</b>

**OTHER POST-EMPLOYMENT BENEFITS (OPEB)  
BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
OPEB CONTRIBUTIONS	\$ 700,000	\$ 800,000	\$ 600,000	\$ 700,000	\$ 700,000
<b>EXPENSES TOTAL</b>	<b>\$ 700,000</b>	<b>\$ 800,000</b>	<b>\$ 600,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>

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## **POLICE**

### **DEPARTMENT MISSION**

*The Greenville Police Department exists to enhance public safety and quality of life, in partnership with ALL people in OUR community, by preventing crime with honor and integrity.*

### **DIVISIONS**

**ADMINISTRATION**

**FIELD OPERATIONS**

**INVESTIGATIONS**

**PARKING**

**SUPPORT SERVICES**

### **STRATEGIC PLANNING GOALS**

**GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS**

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

### **DEPARTMENT GOALS AND OBJECTIVES**

**GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS**

**Objectives:**

- Enhance public safety infrastructure
- Enhance Crime Prevention and Officer Safety
- Enhance Traffic / Pedestrian Safety Task Force

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

**Objectives:**

- Enhance Public Safety Engagement

**POLICE**

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Evidenced-based community policing services COPS</b>	<i>The Greenville Police Department exists to enhance public safety and quality of life, in partnership with ALL people in OUR community, by preventing crime with honor and integrity.</i>	<i>Avg. response time (min) for high priority calls</i>	7.1	8.3	7.3	< 5	5
		<i>% of Part I cleared of those reported</i>	26.2%	28.4%	22.1%	50%	40%

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**POLICE DEPARTMENT  
DEPARTMENT BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PERSONNEL	\$ 20,490,991	\$ 20,167,399	\$ 21,932,751	\$ 22,059,632	\$ 23,669,097
OPERATING	4,825,086	3,792,929	4,654,516	5,517,241	5,511,247
CAPITAL	681,121	753,550	308,495	332,027	381,027
<b>EXPENSES TOTAL</b>	<b>\$ 25,997,198</b>	<b>\$ 24,713,878</b>	<b>\$ 26,895,761</b>	<b>\$ 27,908,900</b>	<b>\$ 29,561,371</b>

POSITION TITLES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
ACCOUNTING GENERALIST	-	-	1.00	1.00	1.00
ADMINISTRATIVE SUPPORT SUPER	-	1.00	1.00	1.00	1.00
ANIMAL PROTECTIVE SERV OFFICER	4.00	4.00	3.00	3.00	3.00
ANIMAL PROTECTIVE SERV SUPERVIS	1.00	1.00	1.00	1.00	1.00
CHIEF OF POLICE	1.00	1.00	1.00	1.00	1.00
CHILD TRAUMA RESPONSE VICTIMS	-	-	1.00	1.00	1.00
COMMUNITY PROJECTS COORDINATOR	1.00	1.00	1.00	1.00	1.00
COMMUNITY SERVICES CLERK	3.00	3.00	6.00	8.00	8.00
CRIME ANALYST II	1.00	1.00	1.00	1.00	1.00
DEPUTY POLICE CHIEF	1.00	1.00	1.00	1.00	1.00
FALSE ALARM COORDINATOR	1.00	1.00	1.00	1.00	1.00
FAMILY SERVICES VICTIMS ADVOCATE	1.00	1.00	1.00	1.00	1.00
FORENSICS SUPERVISOR	1.00	1.00	1.00	-	-
FORENSICS TECHNICIAN	1.00	1.00	1.00	2.00	2.00
LEAD TELECOMMUNICATOR	4.00	4.00	5.00	5.00	5.00
MASTER POLICE OFFICER	11.00	-	-	50.00	55.00
PAL SUPERVISOR / DPT	1.00	1.00	1.00	1.00	1.00
PARKING CONTROL OFFICER	2.00	2.00	2.00	2.00	2.00
POLICE ACCREDITATION COORDINATOR	1.00	1.00	1.00	1.00	1.00
POLICE CAPTAIN	4.00	4.00	4.00	4.00	4.00
POLICE CORPORAL	23.00	-	-	-	-
POLICE LIEUTENANT	4.00	4.00	4.00	4.00	4.00
POLICE MAJOR	3.00	3.00	3.00	3.00	3.00
POLICE OFFICER	140.00	151.00	155.00	108.00	103.00
POLICE PUBLIC INFORMATION OFFICER	1.00	1.00	1.00	1.00	1.00
POLICE RESEARCH SPECIALIST	1.00	1.00	1.00	1.00	1.00
POLICE SERGEANT	13.00	36.00	36.00	31.00	31.00
POLICE TECH SPECIALIST	1.00	1.00	1.00	1.00	1.00
PROPERTY & EVIDENCE CUSTODIAN	1.00	1.00	1.00	1.00	1.00
PROPERTY & EVIDENCE TECHNICIAN	2.00	2.00	2.00	2.00	2.00
PUBLIC SAFETY SYSTEMS ADMIN	1.00	1.00	1.00	1.00	1.00
SENIOR ADMINISTRATIVE ASSISTANT	1.00	-	-	-	-
SENIOR PARKING CONTROL OFFICER	1.00	1.00	1.00	1.00	1.00
STAFF SUPPORT SPECIALIST I	2.00	2.00	-	-	-
STAFF SUPPORT SPECIALIST II	1.00	1.00	1.00	1.00	1.00
STAFF SUPPORT SPECIALIST III	4.00	4.00	3.00	3.00	3.00
TELECOMMUNICATIONS SUPERVISOR	1.00	1.00	1.00	1.00	1.00
TELECOMMUNICATOR	12.00	12.00	11.00	11.00	11.00
<b>POSITION TOTAL</b>	<b>251.00</b>	<b>251.00</b>	<b>256.00</b>	<b>256.00</b>	<b>256.00</b>

**POLICE DEPARTMENT BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	\$ 12,900,868	\$ 11,770,124	\$ 12,903,714	\$ 13,605,927	\$ 14,893,032
DECLARED EMERGENCY PAY	(874)	339	369	-	-
PART-TIME-SALARIES	43,920	8,854	21,511	169,658	83,658
OVERTIME-SALARIES	888,975	699,909	1,027,304	820,000	970,000
OFF-DUTY	410,766	383,366	381,036	295,000	295,000
PAL PROGRAM	76,837	39,807	172,522	-	126,000
POLICE TRAINING	144,148	215,644	109,259	-	-
SPECIAL SEPARATION ALLOWANCE	530,759	543,833	686,225	592,178	592,199
POLICE RESERVE OFFICER	157,845	124,206	154,183	125,770	125,770
UNIFORM ALLOWANCE	14,745	17,400	17,100	19,500	19,500
RETIREMENT	1,316,180	1,472,000	1,650,544	1,749,768	1,832,644
401K GENERAL	53,515	50,815	48,098	47,840	48,880
401K POLICE	569,994	572,763	577,447	554,507	544,042
FICA	1,094,234	1,088,732	1,136,667	934,659	992,902
EDUCATION TRAINING ASST PROGRAM	8,655	15,986	5,407	11,008	11,008
GROUP LIFE INSURANCE	25,300	21,938	21,619	22,012	22,107
HEALTH INSURANCE	2,115,998	2,938,140	2,792,282	2,801,550	2,850,686
WORKERS COMP PREMIUM	23,800	24,000	36,000	37,000	39,500
WORKERS COMP LOSS	100,000	162,261	171,290	253,000	203,000
GAFC EMPLOYER IN-KIND	15,324	17,284	20,175	20,255	19,169
<b>PERSONNEL TOTAL</b>	<b>\$ 20,490,991</b>	<b>\$ 20,167,399</b>	<b>\$ 21,932,751</b>	<b>\$ 22,059,632</b>	<b>\$ 23,669,097</b>
MAINT & REP / EQUIPMENT	\$ 12,187	\$ 13,429	\$ 10,819	\$ -	\$ -
MAINT & REP / VEHICLE	317,263	247,373	286,327	283,000	402,100
MAINT & REP / FLEET LABOR	330,927	259,469	269,271	413,700	445,480
MAINT & REP / COMMERCIAL LABOR	136,859	125,300	96,020	130,180	125,933
PROFESSIONAL SERVICES	-	-	-	2,000	2,000
CONTRACTED SERVICES	1,121,545	340,451	386,160	538,661	537,661
CONT SVCS / COPIER MAINTENANCE	10,861	11,009	10,679	17,100	17,500
CONT SVCS / RADIO MAINTENANCE	120,515	34,297	100,394	-	-
TELEPHONE WIRELESS	183,939	135,427	89,000	150,200	150,200
ADVERTISING	-	-	-	-	-
PRINTING	19,354	8,187	4,635	10,000	10,000
GENERAL INSURANCE LIABILITY PREM	168,516	179,852	173,598	185,000	243,000
GENERAL INSURANCE LIABILITY LOSS	261,663	441,365	275,378	255,000	274,000
SUPP & MAT-GENERAL OFFICE	376,405	204,357	266,732	405,000	405,000
SUPP & MAT-COMPUTER HARDWARE	33,261	120,979	130,035	204,870	170,196
SUPP & MAT-COMPUTER SOFTWARE	131,729	309,979	442,581	509,420	559,806
FUEL	330,272	316,344	500,038	727,412	482,673
RENT/POOL CAR RENTALS	-	-	-	-	-
FLEET SERVICE COST-FIXED	604,859	579,857	1,021,651	1,052,698	1,052,698
DUES & SUBSCRIPTIONS	11,575	9,206	15,022	10,000	10,000
TRAVEL / TRAINING	106,142	24,691	161,995	175,000	175,000
SPECIAL INVESTIGATIONS	134,501	134,000	132,695	135,000	135,000
SUPP & MAT / UNIFORMS	212,336	120,419	137,459	175,000	175,000
SUPP & MAT / SPECIAL DONATIONS	13,042	8,237	-	-	-
PAL PROGRAM	29,805	27,906	46,061	58,000	58,000
PAY STATION	82,531	65,793	22,966	5,000	5,000
DRUG TASK FORCE	75,000	75,000	75,000	75,000	75,000
<b>OPERATING TOTAL</b>	<b>\$ 4,825,086</b>	<b>\$ 3,792,929</b>	<b>\$ 4,654,516</b>	<b>\$ 5,517,241</b>	<b>\$ 5,511,247</b>
CAPITAL OUT/EQUIPMENT	\$ 26,853	\$ 24,349	\$ -	\$ 14,000	\$ 14,000
CAPITAL OUT/FEDERAL FORFEITURE	75,069	-	-	-	-
CAPITAL/VRF RENTALS	579,199	729,201	308,495	318,027	318,027
CAPITAL/CAP IMPROVEMENT	-	-	-	-	49,000
<b>CAPITAL TOTAL</b>	<b>\$ 681,121</b>	<b>\$ 753,550</b>	<b>\$ 308,495</b>	<b>\$ 332,027</b>	<b>\$ 381,027</b>
<b>POLICE DEPARTMENT TOTAL</b>	<b>\$ 25,997,198</b>	<b>\$ 24,713,878</b>	<b>\$ 26,895,761</b>	<b>\$ 27,908,900</b>	<b>\$ 29,561,371</b>

## RECREATION AND PARKS

### DEPARTMENT MISSION

*To foster health, quality of life, city image, economic vitality, and wholesome behaviors among youth, through providing parks, recreation services, and conservation initiatives.*

### DIVISIONS

ADMINISTRATION

RECREATION

PARKS

GREENVILLE AQUATICS & FITNESS CENTER (GAFC)

### STRATEGIC PLANNING GOALS

- GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS
- GOAL 2: DELIVER PUBLIC INFRASTRUCTURE IMPROVEMENT AND EXECUTE EXISTING OPPORTUNITIES RELATED TO TRANSPORTATION NETWORKS, RECREATION AND PARKS, AND STORMWATER PROJECTS
- GOAL 3: EXPAND THE ECONOMIC HUB OF EASTERN NORTH CAROLINA THROUGH PROACTIVE ECONOMIC DEVELOPMENT AND JOB CREATION
- GOAL 4: BUILD A THRIVING AND ATTRACTIVE COMMUNITY BY CREATING VIBRANT NEIGHBORHOODS, AND EXPANDING ARTISTIC, CULTURAL, AND RECREATIONAL OPPORTUNITIES
- GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION

### DEPARTMENT GOALS AND OBJECTIVES

- GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS

#### **Objectives:**

- Enhance community engagement by offering and assisting in off-site programs in neighborhoods lacking recreational opportunities
- Continue working to increase safety and security at parks, on greenways, and within recreation facilities
- Promote and expand various health and wellness opportunities available at the Aquatics & Fitness Center
- Increase outdoor exercise and wellness opportunities throughout the City's park system
- Expand programming at the Outdoor Aquatic Center to include diverse and affordable swim lessons for the community
- Expansion and enhancement of various athletic programs at diverse locations within the City

## **RECREATION AND PARKS**

### **GOAL 2: DELIVER PUBLIC INFRASTRUCTURE IMPROVEMENT AND EXECUTE EXISTING OPPORTUNITIES RELATED TO TRANSPORTATION NETWORKS, RECREATION AND PARKS, AND STORMWATER PROJECTS**

#### **Objectives:**

- Continue construction of multiple amenities currently funded for Wildwood Park (Bicycle Skills Course and Pump Track, the Chris Smith Mountain Bike Trails, the Welcome Center, the Playground, trail connection projects, and the PARTF project which includes a new driveway, parking lot, restroom, and play equipment)
- Improve and enhance Greenfield Terrace Park to increase safety and provide more recreational opportunities
- Renovate the old fire station building located within the Dream Park into a multi-use community building

### **GOAL 3: EXPAND THE ECONOMIC HUB OF EASTERN NORTH CAROLINA THROUGH PROACTIVE ECONOMIC DEVELOPMENT AND JOB CREATION**

#### **Objectives:**

- Continue private public partnerships to provide recreational opportunities and increase recreational based tourism
- Continue to plan and build park projects that set Greenville apart from other communities and develop features and amenities in our parks that attract visitors, improve the quality of life for our current residents, and help local businesses attract employees to move here

### **GOAL 4: BUILD A THRIVING AND ATTRACTIVE COMMUNITY BY CREATING VIBRANT NEIGHBORHOODS, AND EXPANDING ARTISTIC, CULTURAL, AND RECREATIONAL OPPORTUNITIES**

#### **Objectives:**

- Advocate for adoption and then implement development ordinance amendments that will be recommended in the new Comprehensive Recreation and Parks Master Plan which will help create recreational opportunities as new neighborhoods get developed
- Enhance teen programming at Eppes Recreation Center, South Greenville Recreation Center, and Drew Steele Center by offering wellness and leadership activities
- Increase programming opportunities at Wildwood Park, River Park North, and Greenways to include traditional school groups, homeschool groups, and other community groups
- Coordinate with the Civic Arts Committee for additional public art locations
- Enhance the Tar River University Neighborhood by improving the off-leash dog area

### **GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

#### **Objectives:**

- Assist in telling the city's story to our community and region through increased public marketing, community engagement, and working with the City's Public Information Office to capture photos and videos during programs and special events
- Offering and supporting staff in attending professional development trainings and opportunities in order to grow personally and professionally within the field



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## RECREATION AND PARKS

- Implement a departmental strategic plan which will be developed as part of the new Comprehensive Recreation and Parks Master Plan
- Complete the Departmental Annual Report and publish on the City's website

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Parks</b>	<i>Preserve, protect, maintain, improve and enhance natural resources, parkland and recreational opportunities</i>	<i>Land acres of parks/10,000 population</i>	161.70	182.8	185.3	185	185
<b>Recreation</b>		Acres of Parks maintained per maintenance FTE	931	1116	1138	1138	1138

**RECREATION & PARKS  
DEPARTMENT BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
PERSONNEL	\$ 4,662,172	\$ 4,569,079	\$ 4,869,375	\$ 5,292,045	\$ 6,099,104
OPERATING	2,489,437	1,889,352	2,312,435	2,586,755	2,757,858
CAPITAL	32,589	82,589	45,892	58,042	68,042
<b>EXPENSES TOTAL</b>	<b>\$ 7,184,198</b>	<b>\$ 6,541,020</b>	<b>\$ 7,227,702</b>	<b>\$ 7,936,842</b>	<b>\$ 8,925,004</b>

POSITION TITLES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00
AQUATICS COORDINATOR (GAFC) / DPT	0.00	0.00	0.00	0.00	0.00
ASSISTANT DIRECTOR	0.00	0.00	0.00	0.00	0.00
ASSISTANT REC & PKS SUPER	1.00	1.00	1.00	1.00	1.00
BUILDING FACILITIES TECH I	2.00	2.00	2.00	2.00	2.00
CUSTODIAL CREW LEADER	2.00	2.00	2.00	2.00	2.00
CUSTODIAN	1.00	1.00	1.00	2.00	2.00
CUSTODIAN / DPT	0.50	0.50	0.50	0.50	0.50
CUSTOMER SVC REP (GAFC)	0.75	0.75	0.75	0.75	0.75
DIRECTOR OF RECREATION & PARKS	1.00	1.00	1.00	1.00	1.00
LABORER	5.00	5.00	5.00	5.00	5.00
LABORER / DPT	0.50	0.50	0.00	0.00	0.00
FACILITY ATTENDANT (EPPES) / DPT	0.00	0.00	0.00	0.00	0.00
GYM ATTENDANT / DPT	0.00	0.00	0.00	0.00	0.00
MARKETING & EVENTS COORDINATOR	1.00	1.00	1.00	1.00	1.00
AQUATICS COORDINATOR/DTP	0.50	0.50	0.00	0.00	0.00
MEMBERSHIP SVS COORDINATOR / DPT	0.75	0.75	0.00	0.00	0.00
PARK RANGER	1.00	1.00	1.00	1.00	2.00
PARK RANGER / DPT	1.50	1.50	1.50	1.50	1.00
PARKS COORDINATOR	1.00	1.00	1.00	1.00	1.00
PARKS CREW LEADER	5.00	5.00	5.00	4.00	4.00
PARKS FACILITIES MANAGER	1.00	1.00	1.00	1.00	1.00
PARKS FACILITIES SUPERVISOR I	1.00	1.00	1.00	2.00	2.00
PARKS FACILITIES SUPERVISOR II	2.00	2.00	2.00	2.00	3.00
PARKS MAINTENANCE TECH II	3.00	3.00	3.00	3.00	3.00
PARKS PLANNER	1.00	1.00	1.00	1.00	1.00
PARKS PROGRAM ASSISTANT	2.00	2.00	3.00	3.00	3.00
PARKS SUPERINTENDENT	0.00	0.00	0.00	0.00	0.00
REC ASST (ARTS & CRAFTS)/DPT	0.00	0.00	0.00	0.50	0.50
RECREATION ASSISTANT	7.00	7.00	8.00	8.00	8.00
RECREATION MANAGER	4.00	4.00	4.00	4.00	4.00
REC & PARKS SUPERINTENDENT	2.00	2.00	2.00	2.00	2.00
RECREATION SUPERVISOR	12.00	12.00	13.00	13.00	13.00
SPECIALIZED REC ASST / DPT	0.50	0.50	0.50	0.00	0.00
STAFF SUPPORT SPECIALIST I	1.00	1.00	1.00	1.00	1.00
STAFF SUPPORT SPECIALIST III	1.00	1.00	2.00	2.00	2.00
<b>POSITION TOTAL</b>	<b>63.00</b>	<b>63.00</b>	<b>65.25</b>	<b>66.25</b>	<b>67.75</b>

\*Park Ranger/DPT moved to Full time, added Parks Facilities Supervisor II

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**RECREATION & PARKS BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	\$ 3,034,157	\$ 3,035,628	\$ 3,022,179	\$ 2,987,389	\$ 3,680,733
DECLARED EMERGENCY PAY	3,783	3,572	3,387	-	-
LONGEVITY	-	-	-	-	-
PART-TIME-SALARIES	509,942	249,415	487,334	900,000	925,000
OVERTIME-SALARIES	13,774	7,273	22,162	30,000	30,000
CAR ALLOWANCE	-	-	-	-	-
RETIREMENT	271,128	306,594	343,205	364,915	435,659
401K GENERAL	64,933	63,403	62,760	61,360	60,320
FICA	262,674	243,080	264,425	214,203	254,339
EDUCATIONAL TRAINING ASST PROG	-	4,008	5,388	1,362	1,362
GROUP LIFE INSURANCE	5,673	4,928	5,017	5,205	5,350
HEALTH INSURANCE	460,920	632,734	626,791	667,582	666,973
WORKERS COMP PREMIUM	11,500	9,000	10,000	13,000	18,000
WORKERS COMP LOSS	18,544	1,837	8,906	40,000	15,000
GAFC EMPLOYER IN-KIND	5,143	7,607	7,821	7,029	6,368
<b>PERSONNEL TOTAL</b>	<b>\$ 4,662,172</b>	<b>\$ 4,569,079</b>	<b>\$ 4,869,375</b>	<b>\$ 5,292,045</b>	<b>\$ 6,099,104</b>
MAINT & REP / EQUIPMENT	\$ 8,928	\$ 3,036	\$ 6,346	\$ -	\$ -
MAINT & REP / VEHICLE	37,472	35,913	44,997	36,240	53,700
MAINT & REP / BUILDINGS	197,709	99,502	195,124	217,500	220,000
MAINT & REP / FLEET LABOR	64,049	44,653	64,575	76,900	82,880
MAINT & REP / COMMERCIAL LABOR	38,160	9,222	24,162	9,850	15,406
MAINT & REP / DAMAGES REIM-INS	5,462	-	-	-	-
MAINT & REP / GREENMILL RUN	-	-	-	-	-
MAINT & REP / SMALL TOOLS	142	-	-	-	-
MISC-TEEN / YOUNG ADULT BASKET	-	-	-	-	-
CONTRACTED SERVICES	622,163	555,703	419,662	305,000	433,000
CONT SVCS / COPIER MAINTENANCE	10,072	10,951	9,631	13,815	13,990
CONT SVCS / LAUNDRY	3,573	4,726	3,517	2,500	7,500
CONT SVCS / CONTRACTS & LEASES	100,333	50,000	-	-	-
CONT SVS / RADIO MAINTENANCE	-	-	-	-	-
CONT SVCS / SUNDAY IN THE PARK	1,505	8,666	10,585	10,000	22,000
TELEPHONE WIRELESS	18,595	21,065	16,766	21,945	24,170
ADVERTISING	32	-	936	-	-
GTV9 / CONTRACT OPER (MTG)	-	-	-	-	-
PRINTING	2,634	550	1,876	-	-
MARKETING	19,531	892	582	12,000	25,000
UTILITIES	574,749	417,371	432,071	445,000	445,000
GENERAL INSURANCE LIAB PREMIUM	114,287	125,232	132,507	230,000	200,000
GENERAL INSURANCE LIAB LOSS	1,896	11,583	39,350	150,000	150,000
SUPP & MAT-GENERAL OFFICE	162,771	97,031	261,428	427,927	443,073
CONCESSIONS	7,560	3,159	7,104	4,500	4,500
CONCESSIONS-PRO SHOP	-	-	-	-	-
CONCESSIONS-SALES TAX	-	-	-	-	-
SUPP & MAT/SHORT/OVR RECEIPTS	-	-	-	-	-
SUPP & MAT-GENERAL MAINTAINENCE	175,977	107,346	231,151	170,000	200,000
SUPP & MAT-COMPUTER HARDWARE	15,016	449	49,318	63,550	16,685
SUPP & MAT-COMPUTER SOFTWARE	12,188	55,071	61,146	68,510	74,839
FUEL	38,537	27,705	54,041	91,963	67,360

FLEET SERVICE COST-FIXED	133,213	133,213	160,593	165,555	165,555
PARKS STORMWATER UTILITY FEE	45,301	40,851	50,924	45,000	45,000
TRAVEL / TRAINING	18,949	4,263	10,072	8,000	10,000
SUPP & MAT / GIFT SHOP	1,270	909	859	-	-
SUPP & MAT/PRO SHOP	-	-	-	-	-
SUPP & MAT / SPECIAL DONATIONS	33,330	9,866	5,918	-	-
SUPP & MAT / UNIFORMS	17,153	4,577	12,219	3,500	24,700
DUES & SUBSCRIPTIONS	6,881	5,847	4,972	7,500	13,500
INTERNATIONAL FESTIVAL	-	-	-	-	-
<b>OPERATING TOTAL</b>	<b>\$ 2,489,437</b>	<b>\$ 1,889,352</b>	<b>\$ 2,312,435</b>	<b>\$ 2,586,755</b>	<b>\$ 2,757,858</b>
CAP OUTLAY / EQUIPMENT	-	-	-	-	10,000
CAPITAL IMP/TOWN COMMON	-	-	-	-	-
CAPITAL IMP/TAR RIVER	-	-	-	-	-
CAPITAL/CAP IMPROVE	-	-	-	-	-
CAPITAL/VRF RENTALS	32,589	82,589	45,892	58,042	58,042
<b>CAPITAL TOTAL</b>	<b>\$ 32,589</b>	<b>\$ 82,589</b>	<b>\$ 45,892</b>	<b>\$ 58,042</b>	<b>\$ 68,042</b>
<b>RECREATION &amp; PARKS TOTAL</b>	<b>\$ 7,184,198</b>	<b>\$ 6,541,020</b>	<b>\$ 7,227,702</b>	<b>\$ 7,936,842</b>	<b>\$ 8,925,004</b>

## **PUBLIC WORKS**

### **DEPARTMENT MISSION**

*The Public Works Department provides building and grounds maintenance, fleet management services, sanitation, street maintenance services and public transit. The Department's focus is to maintain, repair, and improve Greenville's public infrastructure to foster a safe and high-quality environment for citizens and visitors. The Department performs its mission through the use of current best management practices to efficiently and effectively perform its tasks as a steward of citizens' taxes.*

### **DIVISIONS**

**ADMINISTRATION**

**BUILDINGS & GROUNDS**

**FLEET MAINTENANCE**

**SANITATION**

**STREET MAINTENANCE**

**TRANSIT**

### **STRATEGIC PLANNING GOALS**

**GOAL 4: BUILD A THRIVING AND ATTRACTIVE COMMUNITY BY CREATING VIBRANT NEIGHBORHOODS, AND EXPANDING ARTISTIC, CULTURAL, AND RECREATIONAL OPPORTUNITIES**

### **DEPARTMENT GOALS AND OBJECTIVES**

**GOAL 4: BUILD A THRIVING AND ATTRACTIVE COMMUNITY BY CREATING VIBRANT NEIGHBORHOODS, AND EXPANDING ARTISTIC, CULTURAL, AND RECREATIONAL OPPORTUNITIES**

**Objectives:**

- Cleanliness and beautification
- Proactive economic development including the seven recommendations from staff and a disparity study
- Infrastructure (strategic with roads and sidewalks)

**PUBLIC WORKS**

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Yard Waste Collection</b>	<i>Provide yard waste collection to City residents to keep neighborhoods clean and attractive</i>	<i>Collection complaints per 10,000 collection points</i>	N/A	40	37	5	10
		<i>Tons collected per collection FTE</i>	N/A	2,611	2,530	2,530	2,500
<b>Residential Garbage / Bulky / Recycling Collection</b>	<i>Provide residential garbage, bulky, and recycling collection to City residents to maintain safe and healthy living environment for present and future generations to live, grow, and work</i>	<i>Complaints per 1,000 collection points</i>	N/A	5.6	4.0	4.0	4.0
		<i>Tons collected 1,000 collection points</i>	N/A	1	1.02	1.0	1.0
		<i>Community set-out rate %</i>	N/A	65%	70%	75%	75%
		<i>Tons recycled as % of tons refuse and recyclables collected</i>	N/A	11.4%	12.9%	15%	15%

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**PUBLIC WORKS**

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Roadway Maintenance &amp; Construction</b>	<i>Provide maintenance and small construction enhancements on all street with the City of Greenville to benefit citizens and the traveling public in order to facilitate the movement of people ,goods, and services at a safe, acceptable, and cost effective level of service</i>	<i>Cost of asphalt maintenance per lane mile</i>	N/A	\$2,691	\$2,691	\$2,691	\$2,691
		<i>% of reported pot holes repaired within 24-hours</i>	N/A	85%	85%	85%	85%
		<i>% of lane miles rate 85% or better</i>	N/A	27%	27%	27%	27%
		<i>% of lane miles rated below 45%</i>	N/A	5%	5%	5%	5%

**PUBLIC WORKS**

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Fleet Maintenance</b>	<i>Provide high quality and timely vehicle maintenance for City departments to achieve maximum fleet availability and high customer satisfaction</i>	<i>Hours billed as % of total standard/ expected hours</i>	106%	105%	106%	< 110%	<110%
		<i># of work order completed</i>	10,490	9,677	10,961	12,000	12,000
		<i>#/% of work orders requiring repeat repairs within 30 days</i>	52/ 0.5%	24/ 0.3%	38/ 0.4%	20/ 0.2%	20/ 0.2%
		<i>#/% of work order completed within 72 hours</i>	51%	44%	41%	50%	50%
		<i>Avg. % of rolling stock available per day</i>	96%	97%	95%	96%	95%



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**PUBLIC WORKS  
DEPARTMENT BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
PERSONNEL	\$ 2,819,976	\$ 2,949,217	\$ 2,669,213	\$ 2,663,123	\$ 3,944,156
OPERATING	2,651,514	2,614,529	3,070,142	2,739,222	2,899,733
CAPITAL	519,928	669,928	184,342	190,038	190,038
<b>EXPENSES TOTAL</b>	<b>\$ 5,991,418</b>	<b>\$ 6,233,674</b>	<b>\$ 5,923,696</b>	<b>\$ 5,592,383</b>	<b>\$ 7,033,927</b>

POSITION TITLES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
ADMINISTRATIVE SVCS SPECIALIST	1.00	1.00	1.00	1.00	1.00
ASSISTANT DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00	1.00	1.00
ASSISTANT STREET SUPERINTENDENT	2.00	2.00	2.00	2.00	2.00
BLDG & GROUNDS SUPERINTENDENT	1.00	1.00	1.00	1.00	1.00
BLDG & GROUNDS SUPERVISOR	1.00	1.00	1.00	1.00	1.00
BUILDING FACILITIES COORDINATOR	1.00	1.00	1.00	1.00	1.00
BUILDING FACILITIES TECH II	2.00	2.00	2.00	2.00	2.00
CEMETERY SUPERVISOR	1.00	1.00	1.00	1.00	1.00
CONSTRUCTION WORKER	10.00	10.00	10.00	10.00	10.00
CUSTODIAN	4.00	4.00	4.00	4.00	4.00
DIRECTOR OF PUBLIC WORKS	0.65	0.65	0.65	0.65	0.65
EQUIPMENT OPERATOR	6.00	6.00	6.00	6.00	6.00
FACILITIES MAINTENANCE SUPERVISOR	1.00	1.00	1.00	1.00	1.00
GROUNDS MAINTENANCE TECH I	2.00	2.00	2.00	2.00	2.00
GROUNDS MAINTENANCE TECH II	2.00	2.00	2.00	2.00	2.00
GROUNDS MAINTENANCE TECH III	2.00	2.00	2.00	2.00	2.00
GROUNDS MAINTENANCE WORKER	1.00	1.00	1.00	1.00	1.00
HEAVY EQUIPMENT OPERATOR	10.00	10.00	10.00	10.00	10.00
LABORER	9.00	9.00	9.00	9.00	9.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS COORDINATOR	1.00	1.00	1.00	1.00	1.00
QUALITY CONTROL TECHNICIAN	1.00	1.00	1.00	1.00	1.00
ROW MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00	1.00
SENIOR CONSTRUCTION WORKER	5.00	5.00	5.00	5.00	5.00
STAFF SUPPORT SPECIALIST I	1.00	1.00	1.00	1.00	1.00
STAFF SUPPORT SPECIALIST II	1.50	1.50	1.50	1.50	1.50
STREETS SUPERINTENDENT	1.00	1.00	1.00	1.00	1.00
STREETS SUPERVISOR	5.00	5.00	5.00	5.00	5.00
<b>POSITION TOTAL</b>	<b>75.15</b>	<b>75.15</b>	<b>75.15</b>	<b>75.15</b>	<b>75.15</b>

\*Engineering split out into its own department in 2020 with a portion of Streets personnel

**PUBLIC WORKS BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	1,918,690	1,892,186	1,661,468	1,771,430	2,731,973
DECLARED EMERGENCY PAY	40,729	16,408	33,389	-	-
PART-TIME-SALARIES	7,787	24,502	23,676	26,560	24,960
OVERTIME-SALARIES	102,048	76,533	111,669	70,000	70,000
CAR ALLOWANCE	-	-	242	-	-
RETIREMENT	185,257	200,842	204,187	193,652	295,872
401K GENERAL	44,050	42,392	36,778	36,420	47,236
FICA	150,002	146,463	135,370	113,798	171,005
EDUCATIONAL TRAINING ASST PROG	5,974	1,781	(539)	-	-
GROUP LIFE INSURANCE	4,189	3,186	2,764	2,667	3,478
HEALTH INSURANCE	311,412	481,668	410,088	389,246	538,012
WORKERS COMP PREMIUM	14,604	20,000	7,153	12,000	14,000
WORKERS COMP LOSS	31,964	40,000	40,000	45,000	45,000
GAFC EMPLOYER IN-KIND	3,270	3,256	2,966	2,350	2,620
<b>PERSONNEL TOTAL</b>	<b>\$ 2,819,976</b>	<b>\$ 2,949,217</b>	<b>\$ 2,669,213</b>	<b>\$ 2,663,123</b>	<b>\$ 3,944,156</b>
MAINT & REP / EQUIPMENT	\$ 1,166	\$ 788	\$ -	\$ 5,000	\$ 5,000
MAINT & REP / VEHICLE	103,159	64,134	91,457	92,850	176,995
MAINT & REP / BUILDINGS	53,414	80,467	61,414	73,000	73,000
MAINT & REP / CITY (PUB) PK LOT	5,968	-	304	-	-
MAINT & REP / FLEET LABOR	149,011	89,510	137,328	143,180	243,250
MAINT & REP / COMMERCIAL LABOR	75,392	63,948	73,576	45,980	55,369
MAINT & REP / LANDFILL FEES	15,165	19,820	19,242	22,000	22,000
MAINT & REP / CEMETERY	18,264	25,145	20,429	25,000	25,000
CONTRACTED SERVICES	604,386	411,531	656,798	342,420	342,420
CONT SVCS / LAUNDRY	27,026	-	2,061	5,000	5,000
CONT SVCS / RADIO MAINTENANCE	19,208	22,025	12,119	-	-
TELEPHONE WIRELESS	14,926	11,928	10,129	10,560	14,388
CONT SVCS / COPIER MAINTENANCE	1,867	2,731	2,731	3,100	3,990
PRINTING	2,097	926	1,366	1,000	1,000
UTILITIES	361,224	369,752	385,191	355,000	355,000
UTILITIES / ELECTRIC & WATER	7,266	4,878	11,449	14,500	14,500
GENERAL INSURANC LIAB PREM	36,935	74,076	93,768	100,000	100,000
GENERAL INSURANC LIAB LOSS	49,984	62,119	120,338	75,000	30,000
SUPP & MAT-GENERAL OFFICE	241,275	242,526	159,852	134,000	134,000
CONCESSIONS	6,417	3,050	2,703	5,500	5,500
CONCESSIONS-SALES TAX	409	441	-	700	700
CONCESSIONS-UTILITY TAX	149,664	161,294	169,557	159,378	159,378
SUPP & MAT-COMPUTER HARDWARE	4,230	225	16,431	12,580	7,574
SUPP & MAT-COMPUTER SOFTWARE	6,466	49,272	60,080	122,590	62,177
SUPP & MAT-SMALL TOOLS	31,300	18,591	16,068	26,000	26,000
SUPP & MAT/UNIFORMS	10,849	41,623	22,653	49,640	49,400
FUEL	68,578	57,525	98,515	130,052	102,900
FLEET SERVICE COST-FIXED	153,307	153,307	128,909	132,892	132,892
DUES & SUBSCRIPTIONS	1,487	1,345	1,820	3,300	3,300
TRAVEL / TRAINING	4,650	2,867	9,079	14,000	14,000
SUPP & MAT/HOLIDAY DECORATIONS	2,038	10,000	13,443	10,000	10,000
SUPP & MAT/MOWING SERVICES	422,986	568,687	579,430	500,000	600,000
OTHER	1,401	-	91,899	125,000	125,000
<b>OPERATING TOTAL</b>	<b>\$ 2,651,514</b>	<b>\$ 2,614,529</b>	<b>\$ 3,070,142</b>	<b>\$ 2,739,222</b>	<b>\$ 2,899,733</b>
CAPITAL/VRF RENTALS	519,928	669,928	184,342	190,038	190,038
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$ 519,928</b>	<b>\$ 669,928</b>	<b>\$ 184,342</b>	<b>\$ 190,038</b>	<b>\$ 190,038</b>
<b>PUBLIC WORKS TOTAL</b>	<b>\$ 5,991,418</b>	<b>\$ 6,233,674</b>	<b>\$ 5,923,696</b>	<b>\$ 5,592,383</b>	<b>\$ 7,033,927</b>

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## **ENGINEERING**

### **DEPARTMENT MISSION**

*The Engineering Department is a team of professionals dedicated to enhancing the quality of life for our diverse community by providing professional, cost effective, responsive services with consistency and integrity. This is achieved through identifying needs, planning, designing and constructing high-quality infrastructure for the City of Greenville. Work varies from transportation management to maintenance of our signals, signs and pavement markings; from asset management to improvement plans for our streets and stormwater infrastructure; and from maintenance of development design standards to inspection and enforcement. In addition, the Engineering Department is responsible for managing, billing and auditing the Stormwater Utility.*

### **DIVISIONS**

**ADMINISTRATION**

**TRAFFIC**

**TRANSPORTATION MANAGEMENT (MPO)**

**STORMWATER**

### **STRATEGIC PLANNING GOALS**

**GOAL 2: DELIVER PUBLIC INFRASTRUCTURE IMPROVEMENT AND EXECUTE EXISTING OPPORTUNITIES RELATED TO TRANSPORTATION NETWORKS, RECREATION AND PARKS, AND STORMWATER PROJECTS**

### **DEPARTMENT GOALS AND OBJECTIVES**

**GOAL 2: DELIVER PUBLIC INFRASTRUCTURE IMPROVEMENT AND EXECUTE EXISTING OPPORTUNITIES RELATED TO TRANSPORTATION NETWORKS, RECREATION AND PARKS, AND STORMWATER PROJECTS**

**Objectives:**

- Develop and implement a comprehensive approach to stormwater management

**ENGINEERING  
DEPARTMENT BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
PERSONNEL	\$ 1,650,283	\$ 1,843,650	\$ 1,792,667	\$ 1,843,534	\$ 2,269,606
OPERATING	2,572,543	2,825,299	2,855,709	3,133,382	3,193,220
<b>EXPENSES TOTAL</b>	<b>\$ 4,222,826</b>	<b>\$ 4,668,949</b>	<b>\$ 4,648,376</b>	<b>\$ 4,976,916</b>	<b>\$ 5,462,826</b>

POSITION TITLES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
ASSET MANAGEMENT TECH	1.00	1.00	1.00	0.00	0.00
ASSET MANAGER	1.00	1.00	1.00	1.00	1.00
BILLING SPECIALIST	1.00	1.00	1.00	1.00	1.00
CIVIL ENGINEER I	4.00	4.00	4.00	4.00	3.00
CIVIL ENGINEER II	2.00	2.00	2.00	2.00	1.00
CIVIL ENGINEER III	3.00	3.00	3.00	3.00	3.00
CONSTRUCTION PROJECT MANAGER I	0.00	0.00	0.00	0.00	1.00
CONSTRUCTION PROJECT MANAGER II	0.00	0.00	0.00	0.00	1.00
DIRECTOR OF ENGINEERING	1.00	1.00	1.00	1.00	1.00
ENGINEERING ASSISTANT I	2.00	2.00	2.00	3.00	3.00
ENGINEERING ASSISTANT II	2.00	2.00	2.00	2.00	2.00
ENGINEERING ASSISTANT III	1.00	1.00	1.00	2.00	2.00
ENGINEERING FIELD TECHNICIAN	0.00	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	2.00	1.00	1.00	1.00	1.00
GIS TECHNICIAN II	1.00	1.00	1.00	1.00	1.00
PLANNER I - TRANSPORTATION (DPT)	0.00	0.00	0.00	0.75	0.75
SENIOR ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00
SENIOR CONSTRUCTION WORKER	1.00	1.00	1.00	0.00	0.00
STAFF SUPPORT SPECIALIST I	1.00	1.00	1.00	1.00	1.00
SURVEYOR/FLOODPLAIN COORDINATOR	1.00	1.00	1.00	1.00	1.00
TRAFFIC CONTROL CREW LEADER	1.00	1.00	1.00	1.00	1.00
TRAFFIC CONTROL SUPERVISOR	0.00	0.00	0.00	1.00	1.00
TRAFFIC CONTROL WORKER	3.00	3.00	3.00	3.00	3.00
TRAFFIC ENGINEER	1.00	1.00	1.00	1.00	1.00
TRAFFIC SERVICES SUPERINTENDENT	0.00	0.00	0.00	1.00	1.00
TRAFFIC SIGNAL SUPERVISOR	0.00	0.00	1.00	1.00	1.00
TRAFFIC SERVICES MANAGER	1.00	1.00	1.00	0.00	0.00
TRAFFIC SIGNAL TECHNICIAN I	2.00	2.00	2.00	2.00	2.00
TRAFFIC SIGNAL TECHNICIAN II	1.00	1.00	1.00	1.00	1.00
TRANSPORTATION PLANNER	1.00	1.00	1.00	1.00	1.00
<b>POSITION TOTAL</b>	<b>35.00</b>	<b>35.00</b>	<b>36.00</b>	<b>37.75</b>	<b>37.75</b>

**ENGINEERING BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	\$ 1,202,402	\$ 1,283,544	\$ 1,250,654	\$ 1,300,099	\$ 1,639,613
DECLARED EMERGENCY PAY	5,531	3,901	69	-	-
PART-TIME-SALARIES	2,090	-	-	4,859	4,859
OVERTIME-SALARIES	26,319	19,182	26,722	-	-
RETIREMENT	110,885	132,943	144,131	155,375	192,591
401K GENERAL	19,209	20,570	19,783	20,748	22,256
FICA	88,550	94,651	94,263	90,757	110,094
EDUCATIONAL TRAINING ASST PROG	2,304	5,101	(1,105)	-	-
GROUP LIFE INSURANCE	2,394	2,145	2,085	2,149	2,269
HEALTH INSURANCE	186,250	264,963	245,269	248,663	276,471
WORKERS COMP PREMIUM	2,000	5,000	8,000	8,000	10,000
WORKERS COMP LOSS	-	9,434	11	10,000	8,000
GAFC EMPLOYER IN-KIND	2,347	2,217	2,785	2,884	3,453
<b>PERSONNEL TOTAL</b>	<b>\$ 1,650,283</b>	<b>\$ 1,843,650</b>	<b>\$ 1,792,667</b>	<b>\$ 1,843,534</b>	<b>\$ 2,269,606</b>

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MAINT & REP / VEHICLE	\$ 14,291	\$ 9,725	\$ 12,685	\$ 18,000	\$ 18,695
MAINT & REP / FLEET LABOR	17,129	16,579	7,091	24,720	22,400
MAINT & REP / COMMERCIAL LABOR	12,774	6,070	26,475	5,110	7,214
MAINT & REP / BRIDGE INSPECTION	-	-	4,484	5,000	5,000
MAINT & REP / RAILROAD CROSSING	24,741	24,698	21,038	5,000	5,000
PROFESSIONAL SERVICES	-	-	12,238	-	-
CONTRACTED SERVICES	101,156	213,087	194,921	281,996	301,701
CONT SVCS / COPIER MAINTENANCE	5,846	2,251	3,032	9,315	9,315
CONT SVCS / LAUNDRY	6,105	-	-	-	-
CONT SVCS / RADIO MAINTENANCE	7,171	6,680	4,495	-	-
CONT SVCS / SPECIAL STUDY REIMB	223,655	199,825	80,000	144,893	162,699
TELEPHONE WIRELESS	2,532	8,111	8,304	17,235	18,525
ADVERTISING	1,130	1,572	964	10,000	10,000
PRINTING	3,724	1,865	-	3,900	1,900
UTILITIES / STREET LIGHTING	1,714,084	1,860,006	2,009,171	1,850,000	1,850,000
UTILITIES / TRAFFIC SIGNAL LGT	19,596	21,372	22,799	21,000	21,000
GENERAL INSURANC LIAB PREM	25,000	39,497	37,700	45,000	60,000
GENERAL INSURANC LIAB LOSS	-	94,047	(2,139)	25,000	20,000
SUPP & MAT-GENERAL OFFICE	7,482	5,590	10,488	27,500	27,500
SUPP & MAT-COMPUTER HARDWARE	19,441	449	17,057	24,400	38,316
SUPP & MAT-COMPUTER SOFTWARE	34,726	38,383	55,257	72,785	79,980
SUPP & MAT-SMALL TOOLS	665	854	5,513	14,300	10,800
SUPP & MAT-SMALL EQUIPMENT	88,416	26,998	113	15,500	15,500
SUPP & MAT/UNIFORMS	1,579	14,449	10,416	16,500	16,500
FUEL	13,453	13,977	24,873	38,242	31,244
FLEET SERVICE COST-FIXED	48,044	48,044	45,190	46,586	46,586
DUES & SUBSCRIPTIONS	3,261	7,845	5,724	10,625	9,625
TRAVEL / TRAINING	5,300	2,748	12,385	22,150	15,445
SUPP & MAT/SIGNAL LAB	2,943	372	-	5,500	5,000
SUPP & MAT/SIGNS	36,232	27,103	51,863	61,450	61,400
SUPP & MAT/TRAFFIC SIGNAL MAINT	40,683	30,885	45,167	65,000	65,000
SUPP & MAT/SURVEYING	347	-	75	375	375
COG PROP STORMWATER UTIL FEES	88,565	95,336	116,450	130,000	140,000
SUPP & MAT/BARRICADES	-	-	-	25,000	19,000
SUPP & MAT/PAVEMENT MARKINGS	2,471	6,882	11,882	91,300	97,500
<b>OPERATING TOTAL</b>	<b>\$ 2,572,543</b>	<b>\$ 2,825,299</b>	<b>\$ 2,855,709</b>	<b>\$ 3,133,382</b>	<b>\$ 3,193,220</b>
CAP OUT / EQUIPMENT	-	29,639	-	18,150	18,150
RENO/TRAFFIC SERV BLDG IMP	-	-	-	95,000	95,000
CAPITAL/VRF RENTALS	-	-	38,047	39,223	39,223
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$ -</b>	<b>\$ 29,639</b>	<b>\$ 38,047</b>	<b>\$ 152,373</b>	<b>\$ 152,373</b>
<b>ENGINEERING TOTAL</b>	<b>\$ 4,222,826</b>	<b>\$ 4,698,588</b>	<b>\$ 4,686,423</b>	<b>\$ 5,129,289</b>	<b>\$ 5,615,199</b>



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## PLANNING & DEVELOPMENT SERVICES

### DEPARTMENT MISSION

*The mission of the Planning and Development Services is to administer and implement policies, programs, and services authorized by the Greenville City Council that shape the physical environment of the City, and provide services to the citizens of Greenville in a professional manner.*

### DIVISIONS

ADMINISTRATION

CODE ENFORCEMENT

HOUSING

INSPECTIONS

PLANNING

### STRATEGIC PLANNING GOALS

**GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS**

**GOAL 3: EXPAND THE ECONOMIC HUB OF EASTERN NORTH CAROLINA THROUGH PROACTIVE ECONOMIC DEVELOPMENT AND JOB CREATION**

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

### DEPARTMENT GOALS AND PRIORITIES

**GOAL 1: ENHANCE COMMUNITY ENGAGEMENT, SAFETY, AND WELLNESS**

#### **Objectives:**

- To enhance communities through Public Service activities, continuous enforcement of public nuisances and dilapidated properties and provide thorough inspections to ensure the safety of our citizens

**GOAL 3: EXPAND THE ECONOMIC HUB OF EASTERN NORTH CAROLINA THROUGH PROACTIVE ECONOMIC DEVELOPMENT AND JOB CREATION**

#### **Objectives:**

- To expand the Economic hub and continue to be “business friendly” through small business support programs and timely issuances of necessary permits

**GOAL 5: BUILD A HIGH-PERFORMING, DIVERSE ORGANIZATION, GOVERN WITH TRANSPARENCY AND FISCAL RESPONSIBILITY, AND TELL OUR STORY TO THE COMMUNITY AND REGION**

#### **Objectives:**

- To have high-performing, diverse department through active recruitment, trainings, staff development and more efficient program software

## PLANNING & DEVELOPMENT SERVICES

Service Area	Performance Goal	Performance Measure	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Goal	Benchmark
<b>Code Enforcement</b>	<i>Provide citizens comprehensive and consistent enforcement of zoning and City code regulations to improve neighborhood appearance, quality of life, and reduce the fear of crime.</i>	<i>Avg. number of cases per Code Enforcement Officer/year</i>	875	1,253	838	800	750
<b>Inspections</b>	<i>Efficiently review, amend, and execute contracts in order to ensure that the City's interest are properly addressed and that the goods and services are procured in a timely manner.</i>	<i>Avg. reviews year/reviewer FTE</i>	N/A	1149	1465	1307	683
		<i>% of inspection responses w/in one working day of request</i>	N/A	95%	99%	100%	93.6%



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**PLANNING & DEVELOPMENT  
DEPARTMENT BUDGET SUMMARY**

SUMMARY OF EXPENSES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
PERSONNEL	\$ 1,824,615	\$ 1,880,630	\$ 2,134,983	\$ 2,216,305	\$ 2,189,810
OPERATING	401,840	327,897	550,357	487,268	511,350
<b>EXPENSES TOTAL</b>	<b>\$ 2,226,455</b>	<b>\$ 2,208,527</b>	<b>\$ 2,685,340</b>	<b>\$ 2,703,573</b>	<b>\$ 2,701,160</b>

POSITION TITLES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00
ASSISTANT CHIEF BUILDING INSPECTOR	1.00	0.00	0.00	0.00	0.00
ASSISTANT DIRECTOR OF PLANNING & DEV	1.00	1.00	1.00	1.00	1.00
BUILDING INSPECTOR TRAINEE	6.00	6.00	6.00	6.00	6.00
BUILDING INSPECTOR / PLAN REVIEWER	1.00	1.00	1.00	1.00	1.00
CHIEF BUILDING INSPECTOR	1.00	1.00	1.00	1.00	1.00
CHIEF PLANNER	1.00	1.00	1.00	1.00	1.00
CODE ENFORCEMENT OFFICER	6.00	6.00	6.00	6.00	0.00
CODE ENFORCEMENT SUPERVISOR	1.00	1.00	1.00	1.00	0.00
COMMUNITY DEVELOPMENT FISCAL SPEC	0.00	0.00	0.00	1.00	0.00
COMMUNITY RELATIONS OFFICER	1.00	1.00	1.00	1.00	0.00
DEVELOPMENT LIAISON	1.00	1.00	1.00	1.00	0.00
DEVELOPMENT SVCS REVIEW COORD	0.00	0.00	0.00	0.00	1.00
DIRECTOR OF PLANNING & DEVELOPMENT	1.00	1.00	1.00	1.00	1.00
GIS TECHNICIAN II	1.00	1.00	1.00	1.00	1.00
HOUSING REHAB SPECIALIST	2.00	2.00	2.00	2.00	0.00
LEAD CODE ENFORCEMENT OFFICER	1.00	1.00	1.00	1.00	0.00
LEAD BUILDING INSPECTOR	0.00	1.00	1.00	1.00	1.00
LEAD PLANNER	1.00	1.00	1.00	1.00	1.00
LOAN ADMINISTRATOR	1.00	1.00	1.00	0.00	0.00
NEIGHBORHOOD LIAISON/COMM OM	1.00	1.00	1.00	1.00	0.00
PERMIT OFFICER	1.00	1.00	1.00	1.00	1.00
PLANNER I	2.00	2.00	1.00	1.00	2.00
PLANNER II	4.00	4.00	5.00	5.00	1.00
SENIOR PLANNER	1.00	1.00	1.00	1.00	0.00
STAFF SUPPORT SPECIALIST I	1.00	1.00	1.00	1.00	1.00
STAFF SUPPORT SPECIALIST II	4.00	4.00	4.00	4.00	2.00
<b>POSITION TOTAL</b>	<b>42.00</b>	<b>42.00</b>	<b>42.00</b>	<b>42.00</b>	<b>23.00</b>

\*New department - Neighborhood & Business Services created

**PLANNING & DEVELOPMENT BUDGET DETAIL**

ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
REGULAR-SALARIES	\$ 1,356,409	\$ 1,349,282	\$ 1,527,230	\$ 1,524,524	\$ 1,571,983
DECLARED EMERGENCY PAY	363	-	-	-	-
PART-TIME-SALARIES	11,090	34,272	7,000	-	-
OVERTIME-SALARIES	5,321	116	5,829	5,000	5,000
RETIREMENT	122,704	131,549	167,595	189,810	171,999
401K GENERAL	22,208	20,088	23,384	24,960	18,720
FICA	100,685	98,221	110,668	112,547	98,239
EDUCATIONAL TRAINING ASST PROGRAM	-	-	-	2,123	2,123
GROUP LIFE INSURANCE	2,202	2,087	2,438	2,410	2,143
HEALTH INSURANCE	197,117	237,446	260,969	259,647	242,921
WORKERS COMP PREMIUM	500	6,000	5,000	8,000	10,000
WORKERS COMP LOSS	4,782	252	22,740	85,000	65,000
GAFC EMPLOYER IN-KIND	1,234	1,317	2,131	2,284	1,682
<b>PERSONNEL TOTAL</b>	<b>\$ 1,824,615</b>	<b>\$ 1,880,630</b>	<b>\$ 2,134,983</b>	<b>\$ 2,216,305</b>	<b>\$ 2,189,810</b>
MAINT & REP / EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -
MAINT & REP / VEHICLE	3,600	3,114	4,935	3,770	5,875
MAINT & REP / FLEET LABOR	8,057	5,166	11,133	7,190	7,630
MAINT & REP / COMMERCIAL LABOR	-	-	-	-	2,389
MAINT & REP / COMM LABOR-UNINSUR	-	40	500	-	-
CONTRACTED SERVICES	113,996	69,635	214,330	63,261	63,261
CONT SVCS / COPIER MAINT	7,598	8,210	9,041	18,620	19,720
CONT SVCS / GRANTS	4,780	(3,160)	750	6,000	6,000
CONT SVCS / LAUNDRY	-	-	1,070	2,500	2,500
CONT SVCS / RADIO MAINTENANCE	994	866	-	-	-
TELEPHONE WIRELESS	14,639	15,290	10,865	15,310	15,310
ADVERTISING	-	24,000	-	-	-
PRINTING	3,324	1,976	6,505	11,700	11,700
GENERAL INSURANCE LIAB PREMIUM	6,369	23,895	25,187	30,000	40,000
GENERAL INSURANCE LIAB LOSS	66,922	4,000	22,959	50,000	50,000
SUPP & MAT-GENERAL OFFICE	22,686	15,411	14,563	14,950	14,950
SUPP & MAT-COMPUTER HARDWARE	3,823	120	27,671	4,700	17,632
SUPP & MAT-COMPUTER SOFTWARE	53,965	87,893	95,311	118,470	132,794
SUPP & MAT / UNIFORMS	831	3,269	3,350	3,500	3,500
HISTORIC PRESERVATION	-	-	1,989	-	-
FUEL	5,663	5,061	10,956	12,310	8,022
FLEET SERVICE COST-FIXED	39,757	39,757	68,166	70,272	70,272
DUES & SUBSCRIPTIONS	5,467	3,007	2,563	6,415	11,495
TRAVEL / TRAINING	7,666	3,354	7,246	9,600	9,600
SPECIAL EVENTS	19,305	16,993	9,931	18,700	18,700
FAÇADE GRANT AWARDS	12,400	-	1,335	20,000	-
<b>OPERATING TOTAL</b>	<b>\$ 401,840</b>	<b>\$ 327,897</b>	<b>\$ 550,357</b>	<b>\$ 487,268</b>	<b>\$ 511,350</b>
<b>PLANNING &amp; DEVELOPMENT TOTAL</b>	<b>\$ 2,226,455</b>	<b>\$ 2,208,527</b>	<b>\$ 2,685,340</b>	<b>\$ 2,703,573</b>	<b>\$ 2,701,160</b>

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### NEIGHBORHOOD & BUSINESS SERVICES DEPARTMENT BUDGET SUMMARY

SUMMARY OF EXPENSES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
PERSONNEL	\$ 555,875	\$ 546,246	\$ 459,321	\$ 552,516	\$ 1,013,016
OPERATING	66,511	66,201	80,215	137,232	198,324
CAPITAL	-	600	-	-	-
<b>EXPENSES TOTAL</b>	<b>\$ 622,386</b>	<b>\$ 613,047</b>	<b>\$ 539,535</b>	<b>\$ 689,748</b>	<b>\$ 1,211,340</b>

POSITION TITLES	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
ADMINISTRATIVE ASSISTANT	0.00	0.00	0.00	0.00	1.00
BUSINESS LIAISON	0.00	0.00	0.00	0.00	1.00
CODE ENFORCEMENT OFFICER	0.00	0.00	0.00	0.00	6.00
CODE ENFORCEMENT SUPERVISOR	0.00	0.00	0.00	0.00	1.00
COMMUNITY DEVELOPMENT FISCAL SPEC	0.00	0.00	0.00	0.00	1.00
COMMUNITY RELATIONS OFFICER	0.00	0.00	0.00	0.00	1.00
CONSTRUCTION COORDINATOR	0.00	0.00	0.00	0.00	2.00
DIRECTOR OF NEIGHBORHOOD & BUS SER	0.00	0.00	0.00	0.00	1.00
LEAD CODE ENFORCEMENT OFFICER	0.00	0.00	0.00	0.00	1.00
NEIGHBORHOOD LIAISON/COMM OMBUDS	0.00	0.00	0.00	0.00	1.00
PROGRAM COORDINATOR	0.00	0.00	0.00	0.00	2.00
PROGRAM MANAGER	0.00	0.00	0.00	0.00	1.00
PROGRAM SPECIALIST	0.00	0.00	0.00	0.00	1.00
PROJECT MANAGER	0.00	0.00	0.00	0.00	1.00
STAFF SUPPORT SPECIALIST II	0.00	0.00	0.00	0.00	2.00
<b>POSITION TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23.00</b>

\*New department formed for FY 2024

### NEIGHBORHOOD & BUSINESS SERVICES

ACCOUNT DESCRIPTION	2020	2021	2022	2023	2024
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL	ADOPTED
REGULAR-SALARIES	\$ 407,651	\$ 393,676	\$ 322,276	\$ 404,552	\$ 730,095
PART-TIME-SALARIES	-	1,092	5,089	-	-
OVERTIME-SALARIES	9,984	2,300	-	5,000	5,000
RETIREMENT	37,651	40,426	36,943	43,829	87,765
401K GENERAL	9,430	8,830	7,913	8,320	15,227
FICA	31,086	29,642	24,634	26,000	50,981
EDUCATIONAL TRAINING ASST PROGRAM	-	-	1,332	-	-
GROUP LIFE INSURANCE	728	665	594	641	1,198
HEALTH INSURANCE	58,458	68,700	59,642	63,153	121,729
GAFC EMPLOYER IN-KIND	886	914	898	1,021	1,021
<b>PERSONNEL TOTAL</b>	<b>\$ 555,875</b>	<b>\$ 546,246</b>	<b>\$ 459,321</b>	<b>\$ 552,516</b>	<b>\$ 1,013,016</b>
MAINT & REP / VEHICLE	\$ 2,277	\$ 4,541	\$ 4,836	\$ 3,950	\$ 5,750
MAINT & REP / FLEET LABOR	3,412	4,159	5,975	5,820	6,300
MAINT & REP / COMMERCIAL LABOR	3,459	3,480	5,291	3,350	4,096
MAINT & REP / GRASS MOW/DEMO	40,235	36,610	50,890	85,000	112,500
MISC-SPRING CLEAN UP	-	-	-	1,300	7,000
PROFESSIONAL SERVICES	-	-	-	-	20,000
ADVERTISING	425	2,154	1,000	1,000	2,000
PRINTING	1,138	2,741	614	3,000	1,000
SUPP & MAT-GENERAL OFFICE	5,619	6,213	1,468	4,000	7,000
SUPP & MAT-COMPUTER SOFTWARE	-	-	-	14,500	18,788
FUEL	5,839	5,298	6,968	12,112	7,890
DUES & SUBSCRIPTIONS	687	290	277	500	1,000
TRAVEL / TRAINING	3,420	715	2,895	2,700	5,000
<b>OPERATING TOTAL</b>	<b>\$ 66,511</b>	<b>\$ 66,201</b>	<b>\$ 80,215</b>	<b>\$ 137,232</b>	<b>\$ 198,324</b>
CAPITAL OUTLAY TOTAL	-	600	-	-	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NEIGHBORHOOD &amp; BUS SER TOTAL</b>	<b>\$ 622,386</b>	<b>\$ 613,047</b>	<b>\$ 539,535</b>	<b>\$ 689,748</b>	<b>\$ 1,211,340</b>

**TRANSFERS  
BUDGET DETAIL**

Funds transferred to Debt Service, Public Transportation, Library Services, Housing, Facilities Improvement (FIP), and Capital Projects for payment of debt or support of services.

ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
TRANSFER TO REC & PARKS PROJECT	420,000	1,267,466	898,000	-	-
TRANSFER TO FACILITIES IMPROVEMENT	1,180,000	1,050,000	1,280,000	1,200,000	1,200,000
TRANSFER TO DEBT SERVICE FUND	4,819,754	5,199,820	5,103,413	6,322,622	6,863,408
TRANSFER TO CAPITAL RESERVE FUND	806,882	2,205,587	-	-	-
TRANSFER TO ENGINEERING CAPITAL PROJECT	-	600,000	915,110	600,000	-
TRANSFER TO SHEPPARD LIBRARY	1,308,057	1,407,300	1,367,510	1,408,535	1,461,868
TRANSFER TO CD CAPITAL PROJECTS FUND	-	-	150,000	-	-
TRANSFER TO HOME DIVISION	319,125	328,695	328,695	338,556	372,827
TRANSFER TO OTHER FUNDS	135,271	2,080,493	420,000	-	-
TRANSFER TO SPECIAL REVENUE GRANTS FUND	32,107	32,107	145,427	-	-
TRANSFER TO TRANSIT FUND	790,551	-	4,319	771,894	771,894
TRANSFER TO VEHICLE REPLACEMENT FUND	605,587	-	-	-	-
TRANSFER TO STREET IMPROVEMENT PROGRAM	2,500,000	2,500,000	2,800,000	2,800,000	2,900,000
TRANSFER TO PUBLIC WORKS CAPITAL PROJECTS	250,000	125,000	225,000	250,000	250,000
TRANSFER TO PUBLIC WORKS	-	269,286	425,000	-	-
<b>TRANSFERS TOTAL</b>	<b>\$ 13,167,334</b>	<b>\$ 17,065,754</b>	<b>\$ 14,062,474</b>	<b>\$ 13,691,607</b>	<b>\$ 13,819,997</b>

**INDIRECT COSTS  
BUDGET DETAIL**

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
REIMBURSEMENT INDIRECT COSTS	\$ (1,369,019)	\$ (1,350,453)	\$ (1,350,453)	\$ (1,950,887)	\$ (1,950,887)
<b>EXPENSES TOTAL</b>	<b>\$ (1,369,019)</b>	<b>\$ (1,350,453)</b>	<b>\$ (1,350,453)</b>	<b>\$ (1,950,887)</b>	<b>\$ (1,950,887)</b>



## **Other Funds**

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City of Greenville Operating Budget  
Fiscal Year 2023–2024

This section will include the expenditures/expenses from the following funds:

- Debt Service
- Public Transportation - Transit
- Fleet Maintenance
- Sanitation
- Stormwater Utility
- Housing
- Capital Reserve
- Health
- Facilities Improvement
- Vehicle Replacement

The following expenses include all administrative, operations, maintenance, and capital detail.

**DEBT SERVICE FUND  
FOR FISCAL YEAR 2024 BUDGET**

The Debt Service Fund accounts for the payment of the City's debt. When payments are due, the General Fund transfers the needed funds into this fund for payment.

SUMMARY OF REVENUES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
OCCUPANCY TAX	\$ 813,723	\$ 783,890	\$ 646,455	\$ 684,958	\$ 659,651
TRANSFER FROM POWELL BILL	-	-	-	-	-
TRANSFER FROM GENERAL FUND	4,819,754	5,199,820	6,286,286	5,637,664	6,203,758
INVESTMENT EARNINGS	48,481	673	-	-	-
<b>TOTAL</b>	<b>\$ 5,681,958</b>	<b>\$ 5,984,383</b>	<b>\$ 6,932,741</b>	<b>\$ 6,322,622</b>	<b>\$ 6,863,409</b>

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PRINCIPAL PAYMENTS	\$ 4,444,501	\$ 4,341,468	\$ 4,157,530	\$ 4,169,339	\$ 5,237,917
INTEREST PAYMENTS	968,576	903,434	2,813,714	2,153,283	1,625,492
CLOSING COSTS	11,919	11,758	-	-	-
TRANSFERS OUT	-	1,203,510	-	-	-
<b>TOTAL</b>	<b>\$ 5,424,996</b>	<b>\$ 6,460,170</b>	<b>\$ 6,971,244</b>	<b>\$ 6,322,622</b>	<b>\$ 6,863,409</b>

**PUBLIC TRANSPORTATION (TRANSIT) FUND  
FOR FISCAL YEAR 2024 BUDGET**

Planning activities remain approximately the same and are reimbursed at 80% from Federal funds. Federal operating funding remains at 50% of the total. Capital items and ADA service and preventative maintenance items requested are reimbursable at 80% Federal share.

SUMMARY OF REVENUES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
GRANT INCOME	\$ 1,563,374	\$ 2,288,331	\$ 2,383,899	\$ 2,391,820	\$ 2,584,993
BUS FARE/TICKET SALES	240,409	62,106	(4,542)	272,000	289,500
OTHER REVENUES	37,697	-	58,065	50,000	57,500
TRANSFER FROM GENERAL FUND	790,551	-	4,319	771,894	771,894
APPROPRIATED FUND BALANCE	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,632,031</b>	<b>\$ 2,350,437</b>	<b>\$ 2,441,741</b>	<b>\$ 3,485,714</b>	<b>\$ 3,703,887</b>

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PERSONNEL	\$ 1,430,014	\$ 1,352,815	\$ 1,331,238	\$ 1,161,249	\$ 1,165,077
OPERATING	1,208,233	1,252,623	1,142,136	1,839,465	1,880,332
CAPITAL IMPROVEMENTS	365,001	318,509	470,548	485,000	658,478
OTHER	59,566	-	-	-	-
<b>TOTAL</b>	<b>\$ 3,062,814</b>	<b>\$ 2,923,947</b>	<b>\$ 2,943,922</b>	<b>\$ 3,485,714</b>	<b>\$ 3,703,887</b>



## FLEET MAINTENANCE FUND FOR FISCAL YEAR 2024 BUDGET

The Fleet Maintenance Fund has been established as an internal service fund to account for charge-backs to the respective departments of the City for labor, fuel, and parts for items needed to maintain City vehicles. The creation of this fund will assist the City in more accurately reflecting the true costs of the vehicle maintenance by department.

SUMMARY OF REVENUES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
FUEL MARKUP	\$ 1,055,772	\$ 940,190	\$ 1,708,839	\$ 1,604,780	\$ 2,097,350
LABOR FEES	1,291,610	1,097,884	1,286,251	1,606,279	1,716,890
PARTS MARKUP	1,148,655	1,083,347	1,201,402	1,284,335	1,622,650
COMMERCIAL LABOR MARKUP	800,095	446,571	890,126	665,572	799,670
OTHER REVENUES	9,933	21,601	40,124	42,150	43,380
TRANSFER FROM GENERAL FUND	-	1,255,493	-	-	-
<b>TOTAL</b>	<b>\$ 4,306,064</b>	<b>\$ 4,845,086</b>	<b>\$ 5,126,742</b>	<b>\$ 5,203,116</b>	<b>\$ 6,279,940</b>

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PERSONNEL	\$ 1,607,747	\$ 1,546,838	\$ 1,596,358	\$ 1,652,142	\$ 1,888,156
OPERATING	2,915,803	2,771,487	3,781,423	3,515,974	4,327,584
CAPITAL OUTLAY	11,523	25,497	32,022	35,000	64,200
TRANSFER TO GENERAL FUND	-	-	-	-	-
OTHER	88,623	-	(89,704)	-	-
<b>TOTAL</b>	<b>\$ 4,623,696</b>	<b>\$ 4,343,822</b>	<b>\$ 5,320,099</b>	<b>\$ 5,203,116</b>	<b>\$ 6,279,940</b>

**SANITATION FUND  
FOR FISCAL YEAR 2024 BUDGET**

The Sanitation Fund is established to account for the user charges, fees, and all operating costs associated with the operation of the Sanitation Division operated through the Public Works Department of the City. The Sanitation Division offers comprehensive solid waste services such as garbage, recyclable, bulky trash, leaf collection, as well as mosquito and rodent control.

SUMMARY OF REVENUES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
REFUSE FEES	\$ 7,651,028	\$ 8,061,396	\$ 8,450,219	\$ 8,133,180	\$ 8,448,000
CART & DUMPSTER SALES	81,531	156,266	109,267	158,000	229,200
OTHER REVENUES	112,429	120,535	118,360	96,300	100,700
APPROPRIATED FUND BALANCE	-	-	-	-	471,004
<b>TOTAL</b>	<b>\$ 7,844,989</b>	<b>\$ 8,338,196</b>	<b>\$ 8,677,846</b>	<b>\$ 8,387,480</b>	<b>\$ 9,248,904</b>

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PERSONNEL	\$ 3,052,722	\$ 2,928,273	\$ 2,949,655	\$ 3,203,461	\$ 3,810,482
OPERATING	4,259,851	4,265,003	4,167,931	5,122,470	5,376,873
CAPITAL	-	-	-	-	-
DEBT SERVICE	-	165,066	-	61,549	61,549
TRANSFER TO VRF	250,000	-	-	-	-
OTHER	23,789	-	(279,304)	-	-
<b>TOTAL</b>	<b>\$ 7,586,362</b>	<b>\$ 7,358,342</b>	<b>\$ 6,838,282</b>	<b>\$ 8,387,480</b>	<b>\$ 9,248,904</b>

**STORMWATER UTILITY FUND  
FOR FISCAL YEAR 2024 BUDGET**

The Stormwater Utility Fund is an enterprise fund established to implement the City's Stormwater Management Program. Revenue for this program is generated through a Stormwater fee paid by citizens owning improved property with buildings, parking lots, driveways, etc. The Stormwater Management Program is implemented through the Public Works Department's Engineering and Street Maintenance Divisions. It is directed at compliance with Federal and State environmental regulations through the implementation of local development regulations, capital improvements, and storm drain maintenance.

SUMMARY OF REVENUES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
STORMWATER UTILITY FEE	\$ 6,102,419	\$ 6,131,625	\$ 7,383,251	\$ 8,535,490	\$ 9,652,814
OTHER REVENUE	211	-	493,002	-	-
TRANSFER FROM OTHER FUNDS	1,257,315	719,506	-	-	-
APPROPRIATED FUND BALANCE	-	-	-	-	2,180,459
<b>TOTAL</b>	<b>\$ 7,359,945</b>	<b>\$ 6,851,131</b>	<b>\$ 7,876,253</b>	<b>\$ 8,535,490</b>	<b>\$ 11,833,273</b>

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PERSONNEL	\$ 1,241,712	\$ 1,598,613	\$ 2,085,745	\$ 2,415,207	\$ 2,828,260
OPERATING	1,210,398	957,281	4,284,957	4,127,995	3,991,142
CAPITAL	1,083,835	1,064,579	897,289	260,232	1,630,000
OTHER	510,241	2,015,709	(2,058,590)	-	-
TRANSFER OUT	1,378,116	435,791	2,032,063	1,732,056	3,383,871
<b>TOTAL</b>	<b>\$ 5,424,301</b>	<b>\$ 6,071,973</b>	<b>\$ 7,241,465</b>	<b>\$ 8,535,490</b>	<b>\$ 11,833,273</b>

**HOUSING FUND  
FOR FISCAL YEAR 2024 BUDGET**

The Housing Division administers US Department of Housing and Urban Development Community Development Block Grant Funds and Local Bond Funds. The funds are used to develop programs to serve low and moderate-income households. To this end, this fund is responsible for monitoring programs for compliance with local, state, and federal program standards. This fund also provides housing rehabilitation assistance to owner occupants, assistance to nonprofit agencies, down-payment assistance to homebuyers, acquisition and demolition of substandard structures, and program administrative funding.

SUMMARY OF REVENUES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
CDBG GRANT INCOME	\$ 1,298,947	\$ 1,041,671	\$ 1,531,537	\$ 1,037,668	\$ 1,037,668
HOME GRANT INCOME	496,597	818,883	194,014	565,103	565,103
TRANSFER FROM GENERAL FUND	319,125	328,695	328,695	328,695	372,827
<b>TOTAL</b>	<b>\$ 2,114,669</b>	<b>\$ 2,189,249</b>	<b>\$ 2,054,247</b>	<b>\$ 1,931,466</b>	<b>\$ 1,975,598</b>

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
PERSONNEL	\$ 452,814	\$ 383,526	\$ 439,970	\$ 552,128	\$ 552,128
OPERATING	1,620,933	1,334,359	1,619,548	1,379,338	1,423,470
CAPITAL	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,073,748</b>	<b>\$ 1,717,885</b>	<b>\$ 2,059,518</b>	<b>\$ 1,931,466</b>	<b>\$ 1,975,598</b>

## HEALTH FUND FOR FISCAL YEAR 2024 BUDGET

The Health Fund is used to account for the administration of the City's health insurance program.

SUMMARY OF REVENUES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
CITY CONTRIBUTION	\$ 7,038,404	\$ 11,844,463	\$ 11,630,700	\$ 11,043,959	\$ 11,043,959
OTHER AGENCIES	874,384	784,033	872,970	1,103,731	1,103,731
RETIREE CONTRIBUTIONS	1,507,013	1,406,606	1,502,000	1,327,544	1,327,544
OTHER REVENUES	1,000	3,392	146	4,246	4,246
INSURANCE COMPANY REFUND/REIMB	1,127,090	2,113	3,240	240,000	240,000
APPROPRIATED FUND BALANCE	-	-	-	539,168	539,168
<b>TOTAL</b>	<b>\$ 10,547,891</b>	<b>\$ 14,040,605</b>	<b>\$ 14,009,056</b>	<b>\$ 14,258,648</b>	<b>\$ 14,258,648</b>

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
CITY CLAIMS	\$ 10,143,149	\$ 10,129,446	\$ 11,245,290	\$ 12,128,284	\$ 12,128,284
LIBRARY CLAIMS	169,789	161,018	166,687	230,602	230,602
CVA CLAIMS	81,775	80,527	74,426	58,218	58,218
HOUSING AUTHORITY CLAIMS	516,846	478,909	487,409	896,878	896,878
AIRPORT CLAIMS	187,705	212,819	226,833	195,338	195,338
RETIREE CLAIMS	1,319,014	1,213,317	1,327,649	653,383	653,383
OTHER EXPENSES	317,971	88,511	73,828	95,945	95,945
<b>TOTAL</b>	<b>\$ 12,736,248</b>	<b>\$ 12,364,548</b>	<b>\$ 13,602,122</b>	<b>\$ 14,258,648</b>	<b>\$ 14,258,648</b>

**VEHICLE REPLACEMENT FUND (VRF)  
FOR FISCAL YEAR 2024 BUDGET**

The Vehicle Replacement Fund accounts for monies to fund the City's capital budget, for the replacement of vehicles. All vehicles/equipment maintained by the Fleet Maintenance Division of the Public Works Department are considered under this fund. This fund minimizes fluctuations in the annual budget for vehicle expenditures and establishes a manageable replacement cycle.

SUMMARY OF REVENUES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
SALE OF PROPERTY	\$ 89,486	\$ 182,580	\$ 38,426	\$ -	\$ -
OTHER REVENUES	-	-	-	-	-
TRANSFER FROM CITY DEPARTMENTS	3,465,112	4,444,832	3,883,115	5,153,938	3,601,408
TRANSFER FROM GENERAL FUND	605,587	-	-	-	-
TRANSFER FROM SANITATION FUND	250,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 4,410,185</b>	<b>\$ 4,627,412</b>	<b>\$ 3,921,541</b>	<b>\$ 5,153,938</b>	<b>\$ 3,601,408</b>

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
OPERATING	\$ (3,513,119)	\$ (1,335,898)	\$ 1,293,644	\$ -	\$ -
CAPITAL EQUIPMENT	3,513,120	4,235,275	1,869,625	5,153,938	3,601,408
DEPRECIATION	3,142,154	-	-	-	-
<b>TOTAL</b>	<b>\$ 3,142,155</b>	<b>\$ 2,899,377</b>	<b>\$ 3,163,269</b>	<b>\$ 5,153,938</b>	<b>\$ 3,601,408</b>

**FACILITIES IMPROVEMENT FUND (FIP)  
FOR FISCAL YEAR 2024 BUDGET**

The Facilities Improvement Fund accounts for monies to fund deferred maintenance projects as outlined in the City's 10 Year Facilities Improvement Plan. The projects funded include facility operations projects that are overseen by the Public Works department as well as Parks and Recreation improvement projects that are overseen by the Parks and Recreation department. The fund was created back in fiscal year 2014-2015 through a \$0.01 increase in the ad valorem property tax rate. The fund receives funding through transfers from the General Fund in an amount needed to fund the annual budgeted projects.

SUMMARY OF REVENUES	2020 ACTUAL	2021 ACTUAL	2022 ORIGINAL	2023 ORIGINAL	2024 ADOPTED
TRANSFER FROM GENERAL FUND	\$ 1,180,000	\$ 1,350,000	\$ 1,000,000	\$ 1,200,000	\$ 1,200,000
TRANSFER FROM CAPITAL RESERVE	140,487	-	-	-	-
MISCELLANEOUS REVENUE	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,320,487</b>	<b>\$ 1,350,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ORIGINAL	2023 ORIGINAL	2024 ADOPTED
CAPITAL IMPROVEMENT	\$ 1,874,983	\$ 1,791,667	\$ 1,000,000	\$ 1,200,000	\$ 1,200,000
OTHER EXPENSES	71,898	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,946,881</b>	<b>\$ 1,791,667</b>	<b>\$ 1,000,000</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>

**CAPITAL RESERVE FUND  
FOR FISCAL YEAR 2024 BUDGET**

Capital Reserve Fund is a fund established to set aside and appropriate current funding to future capital projects. Routinely, the Council has transferred unassigned fund balance from the General Fund above the 14% Fund Balance policy into the Capital Reserve Fund to fund specifically identified projects as approved by Council.

SUMMARY OF REVENUES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
INVESTMENT EARNINGS	\$ 367	\$ 55	\$ 1,919	\$ -	\$ -
TRANSFER FROM GENERAL FUND	806,882	2,205,587	-	-	-
APPROPRIATED FUND BALANCE	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 807,249</b>	<b>\$ 2,205,642</b>	<b>\$ 1,919</b>	<b>\$ -</b>	<b>\$ -</b>

SUMMARY OF EXPENSES	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ORIGINAL	2024 ADOPTED
TRANSFER TO GENERAL FUND	\$ -	\$ 605,587	\$ -	\$ -	\$ -
TRANSFER TO CAPITAL PROJECT FUND	-	-	-	-	-
TRANSFER TO FACILITIES IMPROVEMENT	250,000	140,487	-	-	-
TRANSFER TO DICKINSON PARKING	-	-	-	-	-
INCREASE IN RESERVE	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 746,074</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>





# Capital Improvements

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City of Greenville Operating Budget  
Fiscal Year 2023–2024



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## City of Greenville

### Capital Improvement Program (CIP)

### Fiscal Years 2022-23 through 2026-27

#### I. INTRODUCTION

The City of Greenville’s Five-Year Capital Improvement Program (CIP) is a strategic plan covering fiscal years 2023 through 2027. The CIP plan serves as a planning tool in the evaluation of available resources and how those resources can be utilized to meet the strategic priorities of the Council and provides a summary of proposed capital spending over the five-year period.

The CIP plan will be updated annually with all relative adjustments included in the annual budget.

The plan includes both projects for which funding has been identified and for which funding has not been identified. The completion of projects for which funding has **not** been identified will depend on the following factors:

- Future Council Priorities
- Availability of Future Funding
- Changes in Future Legislation at State and Federal Level
- Potential Redirection of City Resources

The plan provides a description of each project for which funding has been proposed over the five-year period. The report also includes schedules that summarize requested funding by the following:

- Proposed Fiscal Year of Funding
- Operating Department
- Proposed Funding Source
- Amount of Funding Currently Identified
- Amount of Funding Not Currently Identified

#### II. CAPITAL DEFINITION

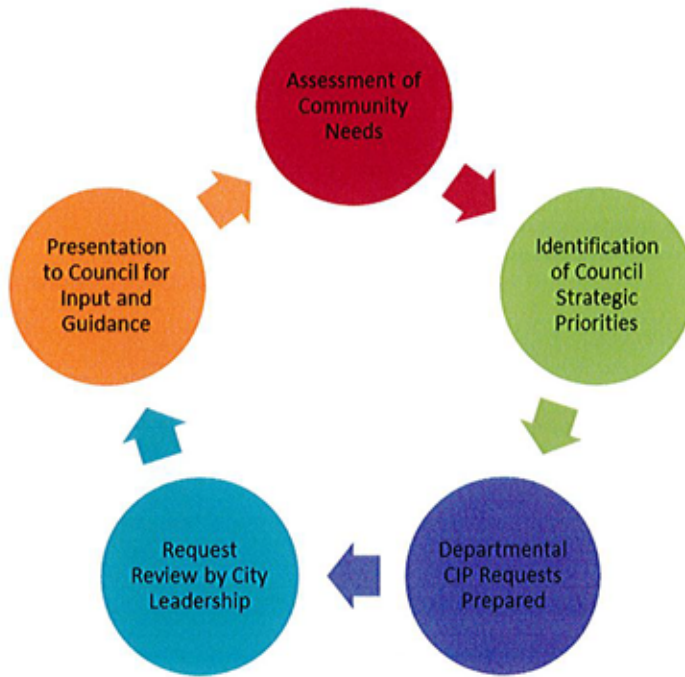
The CIP plan includes projects and purchases that are considered “capital”. A project is considered capital if the cost is at least \$10,000 and has a useful life of at least 10 years.

#### II. CIP PROCESS

The CIP plan is reflective of a continual process that begins with an assessment of city and community needs. This assessment of needs is made with consideration given to the Council’s strategic goals and priorities. Based on these needs assessments, each department prepares capital project requests and submits them to the Budget Office/Financial Services. The Budget

Office in conjunction with the City Manager’s Office reviews the capital project requests as part of the annual budget process. Once reviewed, meetings are held to analyze all requests and how each fits into the strategic priorities of the Council. The requests are then formulated into the CIP plan to be presented to Council for input and guidance.

The following diagram outlines the steps to the CIP process:



The CIP process is overseen by the Financial Services Department and is included as an integral part of the City’s budget calendar. The following is the CIP schedule for fiscal year 2022-23:

September 27, 2021	CIP Worksheets Distributed to Departments
November 10, 2021	CIP Requests Due to Budget Office/Financial Services
December 15-17, 2021	Leadership Reviews CIP with Departments
March 14, 2022	Proposed CIP Presented to Council
March 14 – April 24, 2022	CIP Adjusted Based on Council Input & Funding Availability
April 25, 2022	Proposed Budget Presented to Council
May 12, 2022	Public Hearing on Fiscal Year 2023 Budget
<b>May 23, 2022</b>	<b>Adoption of CIP Plan in Conjunction with the Fiscal Year 2023 Operating Budget</b>

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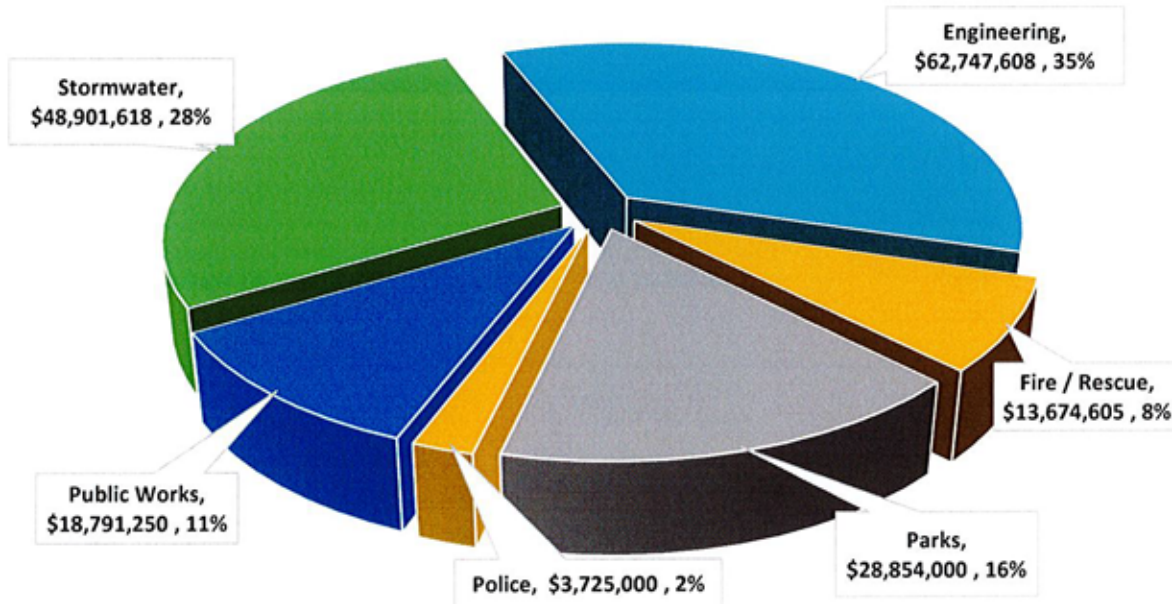
#### IV. PLAN SUMMARY

The Fiscal Year 2023-2027 CIP plan includes proposed funding of approximately \$176.7 million in projects broken down by fiscal year as follows:

Fiscal Year	Funding	% of Total
2023	\$ 33,445,408	19%
2024	\$ 51,737,923	29%
2025	\$ 33,643,580	19%
2026	\$ 51,655,069	29%
2027	\$ 6,212,100	4%
<b>Total:</b>	<b>\$ 176,694,080</b>	<b>100%</b>

The proposed CIP funding of \$176.7 million spans across several of the City’s operational departments. The following is a breakdown of the proposed CIP funding by department:

**Total Proposed Projects by Department**



#### Funding Sources

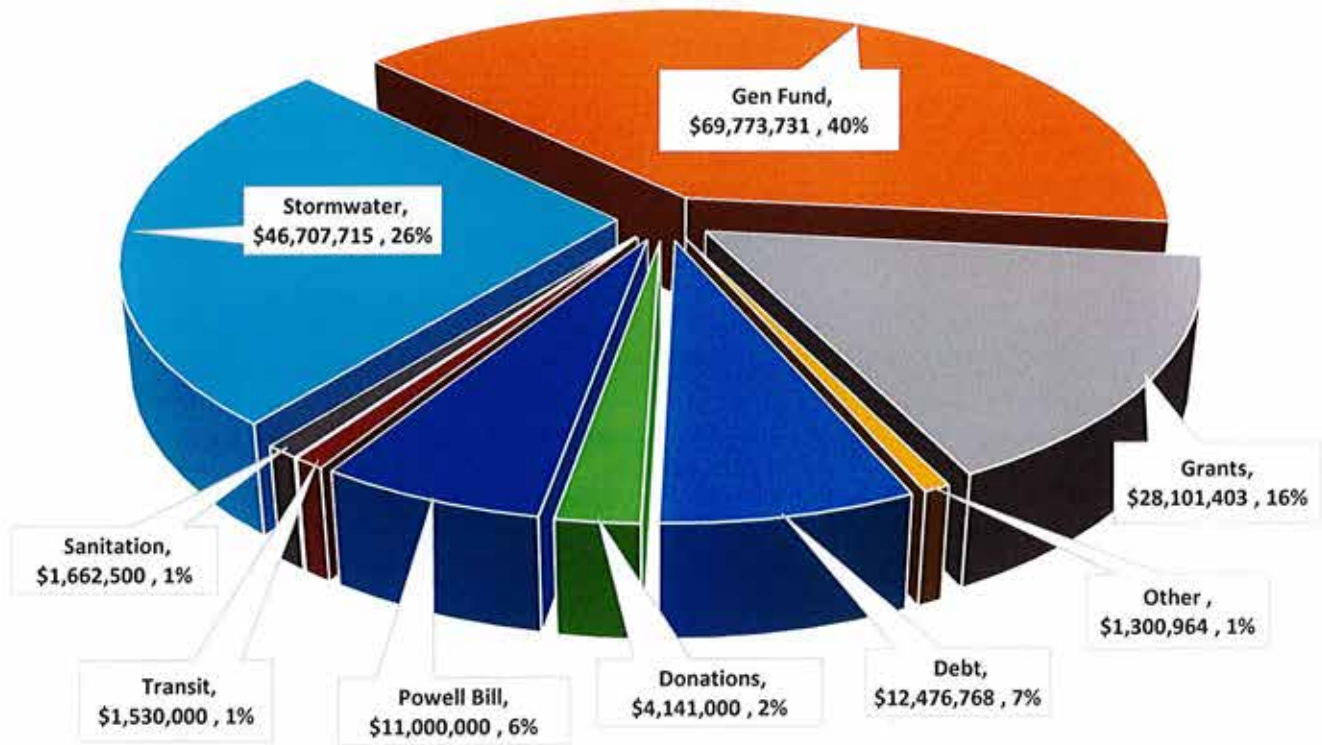
The proposed CIP is comprised of various potential funding sources. The following is a description of these funding sources for the projects included in the CIP plan:

- **General Fund:** The General Fund is established to account for the revenues and expenditures associated with the operations of general government. The fund includes the receipt of property tax revenues, state shared revenues, licenses, permits, and fees.
- **Stormwater Fund:** Enterprise fund of the City used to manage the stormwater program. Projects are funded through user fees.
- **Grants:** Dollars appropriated through various state and federal agencies to fund projects within the City.
- **Bond / Debt:** Funding obtained through General Obligation Bond financing, Certificates of Participation (COPS or LOBS), and installment financing. Such funds are used for larger, more costly projects.
- **Powell Bill:** Powell Bill includes state shared revenues allocated specifically for the purpose of maintaining streets and thoroughfares. This fund is financed through the state gasoline tax.
- **Donations:** Funds donated by various individuals or other entities to fund specific projects.
- **Sanitation:** Enterprise fund of the City used to manage the sanitation operations. Projects are funded through user fees.
- **Transit:** Enterprise fund of the City used to manage transit operations. Projects are funded through user fees.

**Total Proposed Projects by Fiscal Year and Funding Source**

Funding Source	2023	2024	2025	2026	2027	Total
Gen Fund	\$920,000	\$23,933,361	\$12,708,315	\$30,785,054	\$1,427,000	<b>\$69,773,730</b>
Stormwater	\$14,692,238	\$4,679,039	\$6,881,324	\$18,070,015	\$2,385,100	<b>\$46,707,716</b>
Grant	\$9,022,408	\$14,248,055	\$4,830,940	\$0	\$0	<b>\$28,101,403</b>
Debt	\$3,691,874	\$4,229,873	\$4,555,021	\$0	\$0	<b>\$12,476,768</b>
Powell Bill	\$2,200,000	\$2,200,000	\$2,200,000	\$2,200,000	\$2,200,000	<b>\$11,000,000</b>
Donations	\$2,020,500	\$2,020,500	\$100,000	\$0	\$0	<b>\$4,141,000</b>
Sanitation	\$0	\$145,000	\$917,500	\$500,000	\$100,000	<b>\$1,662,500</b>
Transit	\$0	\$215,000	\$1,115,000	\$100,000	\$100,000	<b>\$1,530,000</b>
Other(f)	\$898,388	\$67,096	\$335,480	\$0	\$0	<b>\$1,300,964</b>
<b>Total</b>	<b>\$33,445,408</b>	<b>\$51,737,924</b>	<b>\$33,643,580</b>	<b>\$51,655,069</b>	<b>\$6,212,100</b>	<b>\$176,694,081</b>

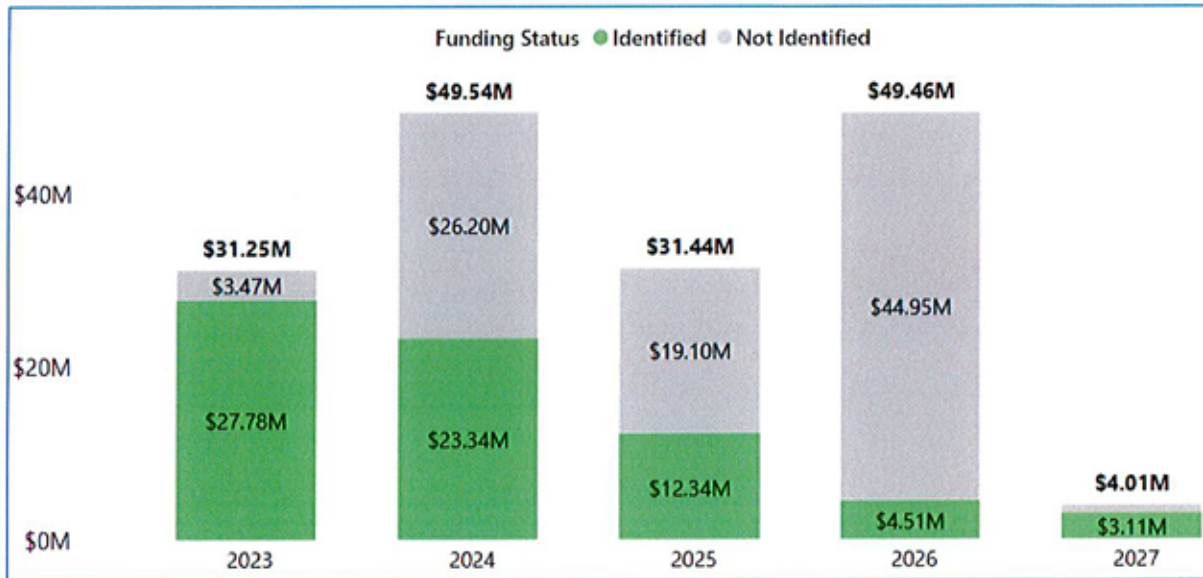
**Total Proposed Projects by Funding Source**



**V. FUNDING STATUS SUMMARY**

Of the proposed \$176.7 million in CIP projects, the City has identified and secured funding for approximately \$82.1 million of the total. The funding status for the remaining \$94.6 million is yet to be determined.

**Funding Status by Fiscal Year**



**Funding Prioritization**

In preparing the annual CIP plan to present to Council, proposed projects are evaluated and placed in a project tier based on a priority matrix. This matrix is simply used as a planning tool to assist Council in prioritizing which projects to fund. It should be noted that a project may be moved to a different tier based on changes affecting any of the evaluation criteria. The following is a summary of the priority matrix:

- Each project is assessed using the following criteria and then placed into the appropriate box in the matrix below:
  - Type of Project
    - **Health / Safety / Welfare** – The project is necessary to protect the health, safety, and/or welfare of citizens and/or employees.
    - **Maintain / Repair / Replace** - The project provides for the maintenance, repair, replacement, or renovation of an existing capital asset.
    - **New / Expansion** – The project produces a new asset or service.



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○ Priority

- **High** – 1) The project is needed due to a legal, regulatory, or technical requirement or, 2) is directly related to a Council Goal or Priority or, 3) significantly increases revenue or decreases expenses
- **Medium** – The project is required to maintain existing or adequate service levels or increase efficiency
- **Low** – The project would improve service levels or enhance quality of life

Project Type	Priority		
	High	Medium	Low
Health / Safety / Welfare	<b>Tier 1</b>		
Maint / Repair / Replace / Renovation		<b>Tier 2</b>	
New / Expansion			<b>Tier 3</b>

**Tier 1** – Highest consideration for funding. Delay may cause significant problems.

**Tier 2** – Moderate consideration for funding. Project is necessary but not critical.

**Tier 3** – Lowest consideration for funding. Project is desired but not urgently needed.

The potential funding of proposed projects will be determined through the annual budget process based on input from Council as well as the availability of funds. Any adjustments to the funding status of projects will be included in the CIP plan that is officially adopted by Council in conjunction with the adoption of the annual budget.

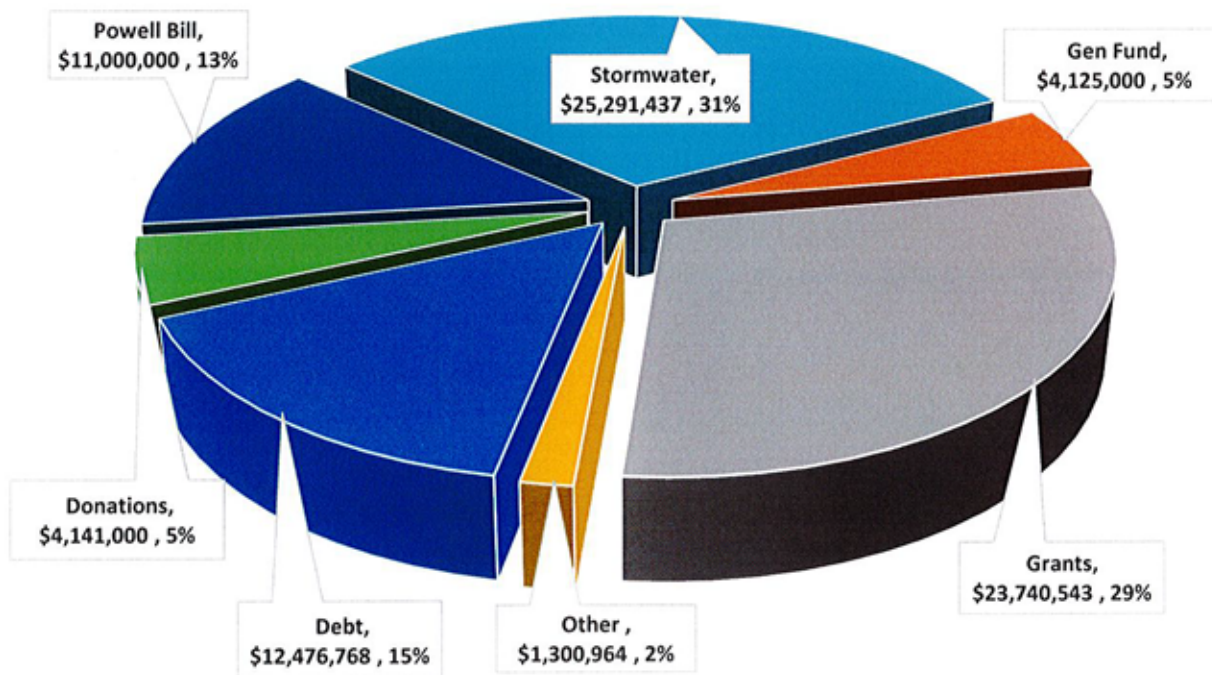
**VI. Projects with Identified Funding**

The CIP plan includes approximately \$82.1 million in projects for which funding has been identified. The following is a breakdown of those projects by funding source and department:

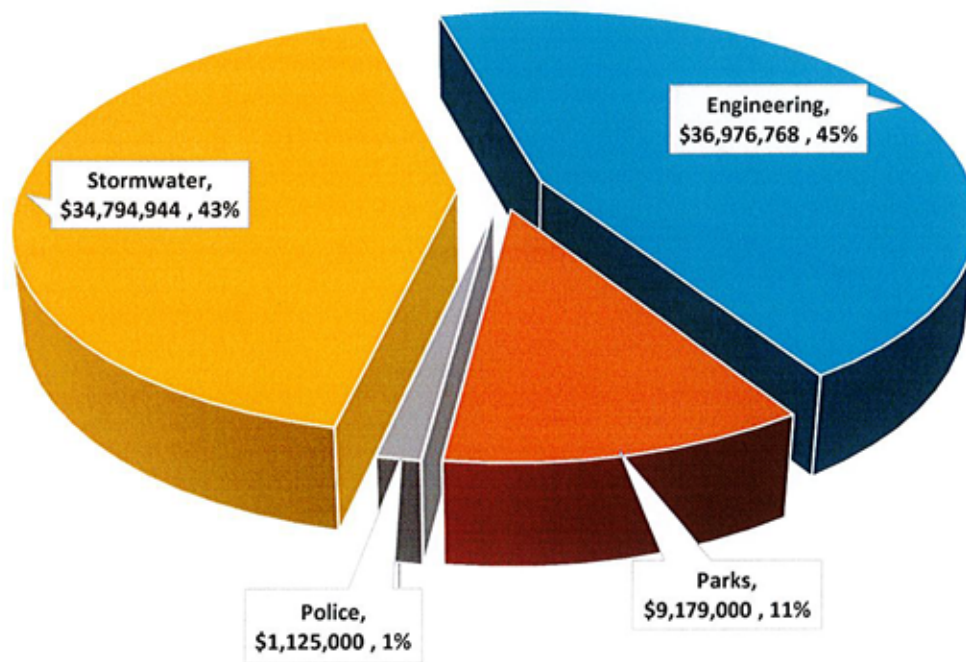
Funding Source	Identified
Stormwater	\$ 25,291,437
Grants	\$ 23,740,543
Debt	\$ 12,476,768
Powell Bill	\$ 11,000,000
Donations	\$ 4,141,000
Gen Fund	\$ 4,125,000
Other	\$ 1,300,964
<b>Total:</b>	<b>\$ 82,075,712</b>

Department	Identified
Engineering	\$ 36,976,768
Stormwater	\$ 34,794,944
Parks	\$ 9,179,000
Police	\$ 1,125,000
<b>Grand Total</b>	<b>\$ 82,075,712</b>

**Projects with Funding Identified by Funding Source**



### Project with Funding Identified by Department



**General Fund:** Approximately \$4.1 million in General Funds have been identified to fund capital projects. The funding is summarized in the following table:

Project Name	2023	2024	2025	2026	2027	Total
Pavement Management Program	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$3,000,000
Traffic Safety Improvements	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$1,125,000
<b>Total</b>	<b>\$825,000</b>	<b>\$825,000</b>	<b>\$825,000</b>	<b>\$825,000</b>	<b>\$825,000</b>	<b>\$4,125,000</b>

**Stormwater Utility:** Approximately \$25.3 million of Stormwater funds have been identified to fund capital projects. The funding is summarized in the following table:

Project Name	2023	2024	2025	2026	2027	Total
Cedar Ln Stormwater Improvements	\$1,655,138	\$0	\$0	\$0	\$0	\$1,655,138
Cedar Stream Bank Stabilization	\$1,961,785	\$0	\$0	\$0	\$0	\$1,961,785
Elm Street Drainage Improvements	\$4,789,044	\$0	\$0	\$0	\$0	\$4,789,044
GMR Culvert and Benching	\$226,540	\$909,255	\$0	\$0	\$0	\$1,135,795
Greenbriar Culvert Restoration	\$426,796	\$0	\$0	\$0	\$0	\$426,796
St. Andrews Stream Stabilization	\$346,685	\$1,281,587	\$0	\$0	\$0	\$1,628,272
Stormwater Improvement Program	\$1,811,250	\$1,901,813	\$1,996,903	\$2,081,051	\$2,185,100	\$9,976,117
Stream Bank Stabilization	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Vance St Stormwater Improvements	\$0	\$286,415	\$1,432,076	\$0	\$0	\$1,718,491
Watershed Master Plan Update	\$0	\$0	\$0	\$1,500,000	\$0	\$1,500,000
<b>Total</b>	<b>\$11,317,238</b>	<b>\$4,479,070</b>	<b>\$3,528,979</b>	<b>\$3,681,051</b>	<b>\$2,285,100</b>	<b>\$25,291,438</b>

**Grants:** Approximately \$23.7 million in projects will be funded with various grants. The largest allocation comes from the BUILD grant but also included is BRIC grant funding for the Stormwater projects, and a PARTF grant for the Wildwood project. The funding is summarized in the following table:

Project Name	2023	2024	2025	2026	2027	Total
BUILD Grant	\$6,000,000	\$6,000,000	\$3,000,000	\$0	\$0	\$15,000,000
GMR Culvert and Benching	\$679,620	\$2,727,765	\$0	\$0	\$0	\$3,407,385
Greenbriar Culvert Restoration	\$995,857	\$0	\$0	\$0	\$0	\$995,857
St. Andrews Stream Stabilization	\$808,931	\$2,990,370	\$0	\$0	\$0	\$3,799,301
Wildwood Park	\$538,000	\$0	\$0	\$0	\$0	\$538,000
<b>Total</b>	<b>\$9,022,408</b>	<b>\$11,718,135</b>	<b>\$3,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,740,543</b>

**Debt:** Approximately \$12.5 million in debt proceeds has been identified to fund capital projects. The funding is summarized in the following table:

Project Name	2023	2024	2025	2026	2027	Total
BUILD Grant	\$2,990,707	\$2,990,707	\$1,495,354	\$0	\$0	\$7,476,768
Wildwood Park	\$701,167	\$1,239,166	\$3,059,667	\$0	\$0	\$5,000,000
<b>Total</b>	<b>\$3,691,874</b>	<b>\$4,229,873</b>	<b>\$4,555,021</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,476,768</b>

**Powell Bill:** Approximately \$11.0 million in Powell Bill funding has been identified to fund street resurfacing. The funding is summarized in the following table:

Project Name	2023	2024	2025	2026	2027	Total
Pavement Management Program	\$2,200,000	\$2,200,000	\$2,200,000	\$2,200,000	\$2,200,000	\$11,000,000
<b>Total</b>	<b>\$2,200,000</b>	<b>\$2,200,000</b>	<b>\$2,200,000</b>	<b>\$2,200,000</b>	<b>\$2,200,000</b>	<b>\$11,000,000</b>

**Donations:** Approximately \$4.1 million in donations has been identified to fund capital projects. The funding is summarized in the following table:

Project Name	2023	2024	2025	2026	2027	Total
Wildwood Park	\$1,820,500	\$1,820,500	\$0	\$0	\$0	\$3,641,000
BUILD Grant	\$200,000	\$200,000	\$100,000	\$0	\$0	\$500,000
<b>Total</b>	<b>\$2,020,500</b>	<b>\$2,020,500</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,141,000</b>

**Other:** Approximately \$1.3 million in funding from other sources has been identified to fund capital projects, including funding from Greenville Utilities Commission for the Elm Street Drainage project and a transfer from another capital project fund for the Vance Street Stormwater Improvements project:

Project Name	2023	2024	2025	2026	2027	Total
Elm Street Drainage Improvements	\$898,388	\$0	\$0	\$0	\$0	\$898,388
Vance St Stormwater Improvements	\$0	\$67,096	\$335,480	\$0	\$0	\$402,576
<b>Total</b>	<b>\$898,388</b>	<b>\$67,096</b>	<b>\$335,480</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,300,964</b>

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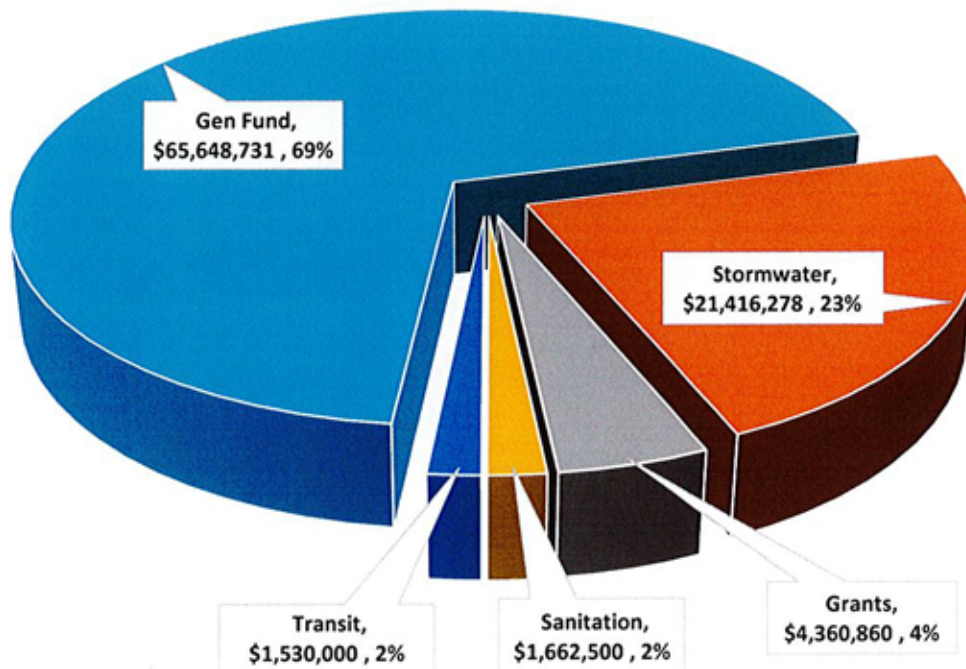
## VII. Projects with Funding Not Identified

The CIP plan includes approximately \$94.6 million in projects for which funding has yet to be identified or secured. The following is a breakdown of those projects by funding source and department.

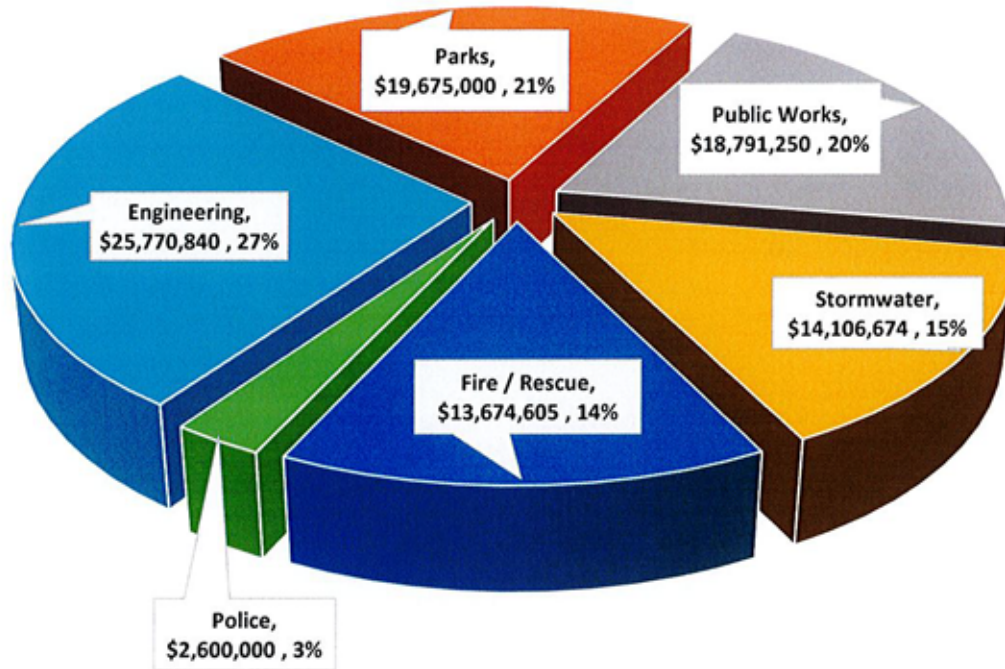
Funding Source	Unidentified
Gen Fund	\$ 65,648,731
Stormwater	\$ 21,416,278
Grants	\$ 4,360,860
Sanitation	\$ 1,662,500
Transit	\$ 1,530,000
<b>Total:</b>	<b>\$ 94,618,368</b>

Department	Unidentified
Engineering	\$ 25,770,840
Parks	\$ 19,675,000
Public Works	\$ 18,791,250
Stormwater	\$ 14,106,674
Fire / Rescue	\$ 13,674,605
Police	\$ 2,600,000
<b>Total:</b>	<b>\$ 94,618,368</b>

### Projects with Funding Not Identified by Funding Source



### Project with Funding Not Identified by Department



**General Fund:** Approximately \$65.6 million in projects have requested General Funds for which the ability to fund has yet to be determined.

Project Name	2023	2024	2025	2026	2027	Total
Admin Facility Improvements	\$0	\$180,000	\$0	\$0	\$0	\$180,000
Battle Dr Improvements	\$0	\$0	\$0	\$791,783	\$0	\$791,783
Bismark St Reconstruction	\$0	\$101,600	\$584,200	\$0	\$0	\$685,800
Cemetery Operations Facility	\$0	\$625,000	\$0	\$0	\$0	\$625,000
Clark St Improvements	\$0	\$0	\$0	\$541,244	\$0	\$541,244
E Baywood Ln Improvements	\$0	\$0	\$0	\$1,205,676	\$0	\$1,205,676
E. 4th St Reconstruction	\$0	\$384,980	\$1,509,375	\$0	\$0	\$1,894,355
Engineering Bldg / PW Upgrades	\$0	\$850,000	\$3,620,000	\$1,750,000	\$0	\$6,220,000
Evans St Improvements	\$0	\$0	\$0	\$1,486,874	\$0	\$1,486,874
Ficklen St Improvements	\$0	\$0	\$0	\$921,330	\$0	\$921,330
Fire Living Quarters Renovation	\$0	\$1,180,000	\$1,180,000	\$1,180,000	\$0	\$3,540,000
Fire Station #8	\$0	\$400,000	\$600,000	\$8,215,000	\$0	\$9,215,000
Fleet Fuel Tank Replacement	\$0	\$25,000	\$275,000	\$0	\$0	\$300,000
Fleet Shop Expansion	\$0	\$6,250	\$42,500	\$0	\$0	\$48,750
Greenfield Terrace Improvements	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
Hooker Rd Improvements	\$0	\$0	\$0	\$1,457,250	\$0	\$1,457,250
Jaycee Park Improvements	\$0	\$775,000	\$0	\$0	\$0	\$775,000
Law Enforcement Training Center	\$0	\$50,000	\$50,000	\$0	\$0	\$100,000
Line Ave Improvements	\$0	\$0	\$0	\$957,948	\$0	\$957,948
Live Fire Training Facility	\$0	\$0	\$0	\$739,605	\$0	\$739,605

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Mast Arm Replacements	\$50,000	\$0	\$340,000	\$0	\$357,000	\$747,000
Moseley Dr Improvements	\$0	\$0	\$0	\$1,041,760	\$0	\$1,041,760
Old Courthouse Dr Reconstruction	\$0	\$273,051	\$0	\$0	\$0	\$273,051
Oxford Road Bridge Replacement	\$0	\$52,920	\$229,000	\$0	\$0	\$281,920
Paramore Park Sprayground	\$0	\$100,000	\$600,000	\$0	\$0	\$700,000
Pitt-Greene Connector Improvements	\$0	\$0	\$0	\$1,018,017	\$0	\$1,018,017
Police Fleet Expansion	\$0	\$250,000	\$250,000	\$0	\$0	\$500,000
Public Works Yard Resurfacing	\$0	\$200,000	\$500,000	\$200,000	\$200,000	\$1,100,000
Reade Circle Improvements	\$0	\$0	\$0	\$1,566,388	\$0	\$1,566,388
Reade St. Reconstruction	\$0	\$0	\$228,280	\$1,312,710	\$0	\$1,540,990
River Birch Lights Replacement	\$0	\$500,000	\$0	\$0	\$0	\$500,000
Rock Spring Rd Culvert Replacement	\$0	\$79,560	\$609,960	\$0	\$0	\$689,520
Rondo Dr Improvements	\$0	\$0	\$0	\$1,210,292	\$0	\$1,210,292
RPN Trail Connection	\$0	\$3,000,000	\$0	\$0	\$0	\$3,000,000
S Greene St Improvements	\$0	\$0	\$0	\$1,089,910	\$0	\$1,089,910
S Pitt St Improvements	\$0	\$0	\$0	\$290,291	\$0	\$290,291
Signal Progression Study	\$45,000	\$75,000	\$65,000	\$55,000	\$45,000	\$285,000
Thomas Foreman Improvements	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
Town Common Bulkhead	\$0	\$8,000,000	\$0	\$0	\$0	\$8,000,000
Town Common Improvements	\$0	\$3,000,000	\$0	\$0	\$0	\$3,000,000
W. 3rd St Improvements	\$0	\$0	\$0	\$1,347,882	\$0	\$1,347,882
West End Fire Station Renovation	\$0	\$500,000	\$0	\$0	\$0	\$500,000
Westpointe Park Phase II	\$0	\$0	\$1,200,000	\$0	\$0	\$1,200,000
Woodwind Dr Improvements	\$0	\$0	\$0	\$1,581,094	\$0	\$1,581,094
<b>Total</b>	<b>\$95,000</b>	<b>\$23,108,361</b>	<b>\$11,883,315</b>	<b>\$29,960,054</b>	<b>\$602,000</b>	<b>\$65,648,730</b>

**Stormwater Utility:** Approximately \$21.4 million in projects have requested Stormwater funds for which the ability to fund has yet to be determined. The projects are summarized in the following table:

Project Name	2023	2024	2025	2026	2027	Total
E. 4th St Reconstruction	\$0	\$37,520	\$215,625	\$0	\$0	\$253,145
Engineering Bldg / PW Upgrades	\$0	\$0	\$2,780,000	\$0	\$0	\$2,780,000
Fleet Fuel Tank Replacement	\$0	\$25,000	\$75,000	\$0	\$0	\$100,000
Green Mill Run North Fork	\$0	\$0	\$0	\$7,728,264	\$0	\$7,728,264
Old Courthouse Dr Reconstruction	\$0	\$37,449	\$0	\$0	\$0	\$37,449
Parkers Creek Lateral 2	\$0	\$0	\$0	\$3,469,869	\$0	\$3,469,869
Public Works Yard Resurfacing	\$0	\$100,000	\$250,000	\$100,000	\$100,000	\$550,000
PW Drainage Pipe Replacement	\$3,375,000	\$0	\$0	\$0	\$0	\$3,375,000
Reade St. Reconstruction	\$0	\$0	\$31,720	\$182,290	\$0	\$214,010
Swift Creek UT1 Alt 1	\$0	\$0	\$0	\$2,908,541	\$0	\$2,908,541
<b>Total</b>	<b>\$3,375,000</b>	<b>\$199,969</b>	<b>\$3,352,345</b>	<b>\$14,388,964</b>	<b>\$100,000</b>	<b>\$21,416,278</b>

**Grants:** Approximately \$4.4 million in projects have applied for grant funding for which a funding decision has yet to be made. The projects are summarized in the following table:

Project Name	2023	2024	2025	2026	2027	Total
Oxford Road Bridge Replacement	\$0	\$211,680	\$916,000	\$0	\$0	\$1,127,680
Public Safety Radio System	\$0	\$2,000,000	\$0	\$0	\$0	\$2,000,000
Rock Spring Rd Culvert Replacement	\$0	\$318,240	\$914,940	\$0	\$0	\$1,233,180
<b>Total</b>	<b>\$0</b>	<b>\$2,529,920</b>	<b>\$1,830,940</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,360,860</b>

**Sanitation:** Approximately \$1.7 million in projects have requested Sanitation funds for which the funding decision has yet to be made. The projects are summarized in the following table:

Project Name	2023	2024	2025	2026	2027	Total
Engineering Bldg / PW Upgrades	\$0	\$0	\$400,000	\$400,000	\$0	\$800,000
Fleet Fuel Tank Replacement	\$0	\$25,000	\$75,000	\$0	\$0	\$100,000
Fleet Shop Expansion	\$0	\$20,000	\$192,500	\$0	\$0	\$212,500
Public Works Yard Resurfacing	\$0	\$100,000	\$250,000	\$100,000	\$100,000	\$550,000
<b>Total</b>	<b>\$0</b>	<b>\$145,000</b>	<b>\$917,500</b>	<b>\$500,000</b>	<b>\$100,000</b>	<b>\$1,662,500</b>

**Transit:** Approximately \$1.5 million in projects have requested Transit funds for which the funding decision has yet to be made. The projects are summarized in the following table:

Project Name	2023	2024	2025	2026	2027	Total
Fleet Fuel Tank Replacement	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Fleet Shop Expansion	\$0	\$115,000	\$765,000	\$0	\$0	\$880,000
Public Works Yard Resurfacing	\$0	\$100,000	\$250,000	\$100,000	\$100,000	\$550,000
<b>Total</b>	<b>\$0</b>	<b>\$215,000</b>	<b>\$1,115,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$1,530,000</b>

**Projects Funded in Current Fiscal Year**

Projects proposed for the FY 2023 – 2027 Capital Improvement Plan may be funded in the current fiscal year (FY 2022) contingent upon available funding and direction from Council.



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**VIII. All Projects by Tier - Funding Not Identified**

	2023	2024	2025	2026	2027	Total
<b>Tier 1</b>	<b>\$ 3,470,000</b>	<b>\$ 4,269,050</b>	<b>\$ 5,234,900</b>	<b>\$ 9,450,000</b>	<b>\$ 402,000</b>	<b>\$ 22,825,950</b>
Fire Living Quarters Renovation	-	1,180,000.00	1,180,000.00	1,180,000.00	-	3,540,000.00
Fire Station #8	-	400,000.00	600,000.00	8,215,000.00	-	9,215,000.00
Fleet Fuel Tank Replacement	-	75,000.00	525,000.00	-	-	600,000.00
Fleet Shop Expansion	-	141,250.00	1,000,000.00	-	-	1,141,250.00
Mast Arm Replacements	50,000.00	-	340,000.00	-	357,000.00	747,000.00
Public Safety Radio System	-	2,000,000.00	-	-	-	2,000,000.00
PW Drainage Pipe Replacement	3,375,000.00	-	-	-	-	3,375,000.00
Rock Spring Rd Culvert Replacement	-	397,800.00	1,524,900.00	-	-	1,922,700.00
Signal Progression Study	45,000.00	75,000.00	65,000.00	55,000.00	45,000.00	285,000.00
<b>Tier 2</b>	<b>\$ -</b>	<b>\$13,174,200</b>	<b>\$ 13,564,200</b>	<b>\$ 35,499,018</b>	<b>\$ 500,000</b>	<b>\$ 62,737,418</b>
Battle Dr Improvements	-	-	-	791,782.65	-	791,782.65
Bismark St Reconstruction	-	101,600.00	584,200.00	-	-	685,800.00
Cemetery Operations Facility	-	625,000.00	-	-	-	625,000.00
Clark St Improvements	-	-	-	541,244.40	-	541,244.40
E Baywood Ln Improvements	-	-	-	1,205,676.45	-	1,205,676.45
E. 4th St Reconstruction	-	422,500.00	1,725,000.00	-	-	2,147,500.00
Engineering Bldg / PW Upgrades	-	850,000.00	6,800,000.00	2,150,000.00	-	9,800,000.00
Evans St Improvements	-	-	-	1,486,873.50	-	1,486,873.50
Ficklen St Improvements	-	-	-	921,330.00	-	921,330.00
Green Mill Run North Fork	-	-	-	7,728,263.55	-	7,728,263.55
Greenfield Terrace Improvements	-	1,000,000.00	-	-	-	1,000,000.00
Hooker Rd Improvements	-	-	-	1,457,250.00	-	1,457,250.00
Line Ave Improvements	-	-	-	957,948.30	-	957,948.30
Live Fire Training Facility	-	-	-	739,605.00	-	739,605.00
Moseley Dr Improvements	-	-	-	1,041,759.76	-	1,041,759.76
Old Courthouse Dr Reconstruction	-	310,500.00	-	-	-	310,500.00
Oxford Road Bridge Replacement	-	264,600.00	1,145,000.00	-	-	1,409,600.00
Paramore Park Sprayground	-	100,000.00	600,000.00	-	-	700,000.00
Parkers Creek Lateral 2	-	-	-	3,469,869.12	-	3,469,869.12
Pitt-Greene Connector Improvements	-	-	-	1,018,016.58	-	1,018,016.58
Public Works Yard Resurfacing	-	500,000.00	1,250,000.00	500,000.00	500,000.00	2,750,000.00
Reade Circle Improvements	-	-	-	1,566,388.22	-	1,566,388.22
Reade St. Reconstruction	-	-	260,000.00	1,495,000.00	-	1,755,000.00
River Birch Lights Replacement	-	500,000.00	-	-	-	500,000.00
Rondo Dr Improvements	-	-	-	1,210,291.80	-	1,210,291.80
S Greene St Improvements	-	-	-	1,089,909.90	-	1,089,909.90
S Pitt St Improvements	-	-	-	290,291.21	-	290,291.21
Swift Creek UT1 Alt 1	-	-	-	2,908,540.95	-	2,908,540.95
Town Common Bulkhead	-	8,000,000.00	-	-	-	8,000,000.00
W. 3rd St Improvements	-	-	-	1,347,882.30	-	1,347,882.30
Westpointe Park Phase II	-	-	1,200,000.00	-	-	1,200,000.00
Woodwind Dr Improvements	-	-	-	1,581,094.45	-	1,581,094.45
West End Fire Station Renovation	-	500,000.00	-	-	-	500,000.00
Employee Lot (Dickinson Ave)	-	-	-	-	-	-
<b>Tier 3</b>	<b>\$ -</b>	<b>\$ 8,755,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,055,000</b>
Admin Facility Improvements	-	180,000.00	-	-	-	180,000.00
Jaycee Park Improvements	-	775,000.00	-	-	-	775,000.00
Law Enforcement Training Center	-	50,000.00	50,000.00	-	-	100,000.00
Police Fleet Expansion	-	250,000.00	250,000.00	-	-	500,000.00
RPN Trail Connection	-	3,000,000.00	-	-	-	3,000,000.00
Thomas Foreman Improvements	-	1,500,000.00	-	-	-	1,500,000.00
Town Common Improvements	-	3,000,000.00	-	-	-	3,000,000.00
<b>Totals:</b>	<b>\$ 3,470,000</b>	<b>\$26,198,250</b>	<b>\$ 19,099,100</b>	<b>\$ 44,949,018</b>	<b>\$ 902,000</b>	<b>\$ 94,618,368</b>

**Engineering**

	2023	2024	2025	2026	2027	Total
<b>Tier 1</b>	<b>\$ 95,000</b>	<b>\$ 154,560</b>	<b>\$ 1,014,960</b>	<b>\$ 55,000</b>	<b>\$ 402,000</b>	<b>\$ 2,954,700</b>
Mast Arm Replacements	50,000	-	340,000	-	357,000	747,000
Rock Spring Rd Culvert Replacement	-	397,800	1,524,900	-	-	1,922,700
Signal Progression Study	45,000	75,000	65,000	55,000	45,000	285,000
<b>Tier 2</b>	<b>\$ -</b>	<b>\$ 812,551</b>	<b>\$ 2,550,855</b>	<b>\$ 17,820,450</b>	<b>\$ -</b>	<b>\$ 22,816,140</b>
Battle Dr Improvements	-	-	-	791,782.65	-	791,782.65
Bismark St Reconstruction	-	101,600.00	584,200.00	-	-	685,800.00
Clark St Improvements	-	-	-	541,244.40	-	541,244.40
E Baywood Ln Improvements	-	-	-	1,205,676.45	-	1,205,676.45
E. 4th St Reconstruction	-	422,500.00	1,725,000.00	-	-	2,147,500.00
Evans St Improvements	-	-	-	1,486,873.50	-	1,486,873.50
Ficklen St Improvements	-	-	-	921,330.00	-	921,330.00
Hooker Rd Improvements	-	-	-	1,457,250.00	-	1,457,250.00
Line Ave Improvements	-	-	-	957,948.30	-	957,948.30
Moseley Dr Improvements	-	-	-	1,041,759.76	-	1,041,759.76
Old Courthouse Dr Reconstruction	-	310,500.00	-	-	-	310,500.00
Oxford Road Bridge Replacement	-	264,600.00	1,145,000.00	-	-	1,409,600.00
Pitt-Greene Connector Improvements	-	-	-	1,018,016.58	-	1,018,016.58
Reade Circle Improvements	-	-	-	1,566,388.22	-	1,566,388.22
Reade St. Reconstruction	-	-	260,000.00	1,495,000.00	-	1,755,000.00
Rondo Dr Improvements	-	-	-	1,210,291.80	-	1,210,291.80
S Greene St Improvements	-	-	-	1,089,909.90	-	1,089,909.90
S Pitt St Improvements	-	-	-	290,291.21	-	290,291.21
W. 3rd St Improvements	-	-	-	1,347,882.30	-	1,347,882.30
Woodwind Dr Improvements	-	-	-	1,581,094.45	-	1,581,094.45
<b>Totals:</b>	<b>\$ 95,000</b>	<b>\$ 967,111</b>	<b>\$ 3,565,815</b>	<b>\$ 17,875,450</b>	<b>\$ 402,000</b>	<b>\$ 25,770,840</b>

**Fire Rescue**

	2023	2024	2025	2026	2027	Total
<b>Tier 1</b>	<b>\$ -</b>	<b>\$ 2,900,000</b>	<b>\$ 1,340,000</b>	<b>\$ 8,515,000</b>	<b>\$ -</b>	<b>\$ 12,755,000</b>
Fire Living Quarters Renovation	-	2,500,000	740,000	300,000	-	3,540,000
Fire Station #8	-	400,000	600,000	8,215,000	-	9,215,000
<b>Tier 2</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 739,605</b>	<b>\$ -</b>	<b>\$ 739,605</b>
Live Fire Training Facility	-	-	-	739,605.00	-	739,605.00
<b>Tier 3</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>
Admin Facility Improvements	-	180,000.00	-	-	-	180,000.00
<b>Totals:</b>	<b>\$ -</b>	<b>\$ 3,080,000</b>	<b>\$ 1,340,000</b>	<b>\$ 9,254,605</b>	<b>\$ -</b>	<b>\$ 13,674,605</b>

### Recreation and Parks

	2023	2024	2025	2026	2027	Total
<b>Tier 1</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-
<b>Tier 2</b>	\$ -	\$ 9,600,000	\$ 1,800,000	\$ -	\$ -	\$ 11,400,000
Comprehensive Master Plan Update	-	-	-	-	-	-
Greenfield Terrace Improvements	-	1,000,000.00	-	-	-	1,000,000.00
Paramore Park Sprayground	-	100,000.00	600,000.00	-	-	700,000.00
River Birch Lights Replacement	-	500,000.00	-	-	-	500,000.00
Town Common Bulkhead	-	8,000,000.00	-	-	-	8,000,000.00
Westpointe Park Phase II	-	-	1,200,000.00	-	-	1,200,000.00
<b>Tier 3</b>	\$ -	\$ 8,525,000	\$ -	\$ -	\$ -	\$ 8,275,000
Jaycee Park Improvements	-	775,000.00	-	-	-	775,000.00
RPN Trail Connection	-	3,000,000.00	-	-	-	3,000,000.00
Thomas Foreman Improvements	-	1,500,000.00	-	-	-	1,500,000.00
Town Common Improvements	-	3,000,000.00	-	-	-	3,000,000.00
<b>Totals:</b>	\$ -	\$ 18,125,000	\$ 1,800,000	\$ -	\$ -	\$ 19,675,000

### Police

	2023	2024	2025	2026	2027	Total
<b>Tier 1</b>	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 2,000,000
Public Safety Radio System	-	2,000,000.00	-	-	-	2,000,000.00
<b>Tier 2</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-
<b>Tier 3</b>	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 600,000
Law Enforcement Training Center	-	50,000.00	50,000.00	-	-	100,000.00
Police Fleet Expansion	-	250,000.00	250,000.00	-	-	500,000.00
<b>Totals:</b>	\$ -	\$ 700,000	\$ 300,000	\$ -	\$ -	\$ 2,600,000

### Public Works

	2023	2024	2025	2026	2027	Total
<b>Tier 1</b>	\$ 3,375,000	\$ 216,250	\$ 1,525,000	\$ -	\$ -	\$ 5,116,250
Fleet Fuel Tank Replacement	-	75,000.00	525,000.00	-	-	600,000.00
Fleet Shop Expansion	-	141,250.00	1,000,000.00	-	-	1,141,250.00
PW Drainage Pipe Replacement	3,375,000.00	-	-	-	-	3,375,000.00
<b>Tier 2</b>	\$ -	\$ 2,475,000	\$ 8,050,000	\$ 2,650,000	\$ 500,000	\$ 13,675,000
Cemetery Operations Facility	-	625,000.00	-	-	-	625,000.00
Engineering Bldg / PW Upgrades	-	850,000.00	6,800,000.00	2,150,000.00	-	9,800,000.00
Public Works Yard Resurfacing	-	500,000.00	1,250,000.00	500,000.00	500,000.00	2,750,000.00
West End Fire Station Renovation	-	500,000.00	-	-	-	500,000.00
<b>Tier 3</b>						
<b>Totals:</b>	\$ -	\$ 2,206,250	\$ 4,437,500	\$ 1,950,000	\$ 200,000	\$ 18,791,250

### Stormwater

	2023	2024	2025	2026	2027	Total
<b>Tier 1</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-
<b>Tier 2</b>	\$ -	\$ -	\$ -	\$ 14,106,674	\$ -	\$ 14,106,674
Green Mill Run North Fork	-	-	-	7,728,263.55	-	7,728,263.55
Parkers Creek Lateral 2	-	-	-	3,469,869.12	-	3,469,869.12
Swift Creek UT1 Alt 1	-	-	-	2,908,540.95	-	2,908,540.95
<b>Totals:</b>	\$ -	\$ -	\$ -	\$ 14,106,674	\$ -	\$ 14,106,674



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# Convention & Visitors Bureau

City of Greenville Operating Budget  
Fiscal Year 2023–2024

# BOARD MEMBERS

Diane Taylor, Chair\*  
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[diane@taylormadenc.com](mailto:diane@taylormadenc.com)

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City of Greenville, NC City Council  
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GREENVILLE-PITT COUNTY  
CONVENTION & VISITORS BUREAU

March 28, 2023

Dear Greenville City Council:

The Convention & Visitors Authority, in conjunction with its hospitality partners, is continuing to push towards the goal of making Greenville a sought after destination for meeting, event, tournament, and leisure planners. During the 2023-2024 fiscal year, the Convention & Visitors Bureau will continue to work hard to compete against the larger cities across North Carolina to bring additional tourism dollars to our community.

The cornerstone of the 2023-2024 CVA budget is centered on achieving our established goals and objectives as set forth by the CVA Board of Directors and CVB staff. Since revenues have rebounded to pre-pandemic levels, our main focus will be to increase the amount of marketing opportunities to promote Greenville. The CVB will concentrate on all of its traditional markets with a special emphasis on outdoor adventure. 2023 is the Year of the Trail in North Carolina, and we feel that we are well positioned with our outdoor assets to take advantage of this designation. In addition, we plan to add new content and stops to the Greenville-Pitt County African American Cultural Trail and offer a new type of tourism grant designed to help our hospitality businesses compete and bring additional business to our city.

The Convention and Visitors Bureau's 2023-2024 budget is based on projected revenue from the hotel-motel occupancy tax collections which also include Airbnb's. Currently, we are projecting an 11% increase in collections for the fiscal year. We have also been awarded ARPA funds which we will use to increase our marketing reach.

For the first time in four years, our budget does not include the use of fund balance. The Greenville-Pitt County Sports Commission will receive its annual payment from the capital reserve account as we continue to strive to make Greenville an excellent sports tourism destination and support the Little League Softball World Series.

This proposed budget has been approved by our CVA Executive Committee, our full CVA Board of Directors, and is ready for consideration by the Greenville City Council. The CVA appreciates your support and looks forward to working with each City Council member to make Greenville a preferred destination for conventions, meetings, reunions, events, and leisure travel.

Sincerely,



Andrew D. Schmidt, CDME, CHME, MPA  
Executive Director

## 2023-2024 Budget Highlights

The proposed 2023-2024 fiscal year budget is based on an 11% increase in occupancy tax revenue from the past year. As a result of the continued recovery from the pandemic and an influx of ARPA funds, the 2023-2024 fiscal year budget is 5% higher than our last pre-pandemic budget. (2018-2019) This increase in funding will allow us to capitalize on additional marketing opportunities within the leisure, meetings, and sports tourism markets. We will also be starting a tourism grant program.

Revenues have rebounded for a variety of reasons. Despite double digit levels of inflation, leisure travel along with sports tourism travel has remained very strong. Convention and meeting business has also increased along with corporate travel. High demand has allowed our hotels to increase occupancy and average daily rates resulting in higher occupancy tax collections. According to the United States Travel Association, these trends are expected to continue with an even higher rise in the amount of corporate travel during the 2023 calendar year.

1. The CVA and Sports Commission's budgets will continue to be combined for the 2023-2024 fiscal year. Budget expenditures will still be separated and reported utilizing the city's Power BI software. All expenditures spent with APRA funds will be placed in separate line items to insure proper tracking.
2. The 2023-2024 budget reflects the investment of \$300,000 from the CVA's Capital Reserve Account to support the Greenville-Pitt County Sports Commission's efforts to increase sports related travel to the area and support the Little League Softball World Series.
3. The 2023-2024 budget includes \$240,000 of American Rescue Plan Act funds provided from the county. The CVB is receiving \$150,000 each fiscal year, starting with the 2022-2023 fiscal year. As the initial payment will be received in March of 2023, there will be not time to expend all funds on approved projects, thus \$90,000 will be carried over to the 2023-2024 fiscal year.



4. The CVA does not plan to utilize any of its fund balance during the 2023-2024 fiscal year.
  
5. Salary line item. The salary line item is \$40,000 higher than the current fiscal year. The adjustment leaves an option to potentially expand the CVB staff during the middle of the fiscal year (entry level) and a COLA for current employees. Benefit calculations have been adjusted to account for the change in salary levels and the possibility of an additional staff member if the need arises. This line item also supports two title changes. Rachel Whitten to be promoted to VP of Sales and Services and Ce’Nedra Dillard to be promoted to Sports Sales Manager.

**2022-2023 proposed CVA budget-\$1,894,316.64**

**2022-2023 proposed convention center marketing fund-\$451,244.26**

**2022-2023 CVA Net budget-\$1,443,072.28**

6. There will be an additional hotel operating during the 2023-2024 fiscal year. The Homewood Suites is scheduled to open in April of 2023, adding 122 rooms to Greenville-Pitt County’s hotel inventory. The Hilton Garden Inn (101 rooms) located on S. Evans Street in the downtown district is scheduled to be open during the last quarter of the 2023-2024 fiscal year. Other hotel projects in the planning process include the Springhill Suites and the Ficklen Hotel. The Springhill Suites has just broken ground. There is not a date confirmed in which the Ficklen is expected to do so. There are currently 379 Air Bnb’s listed in Pitt County. Air Bnb’s are required to pay occupancy tax.

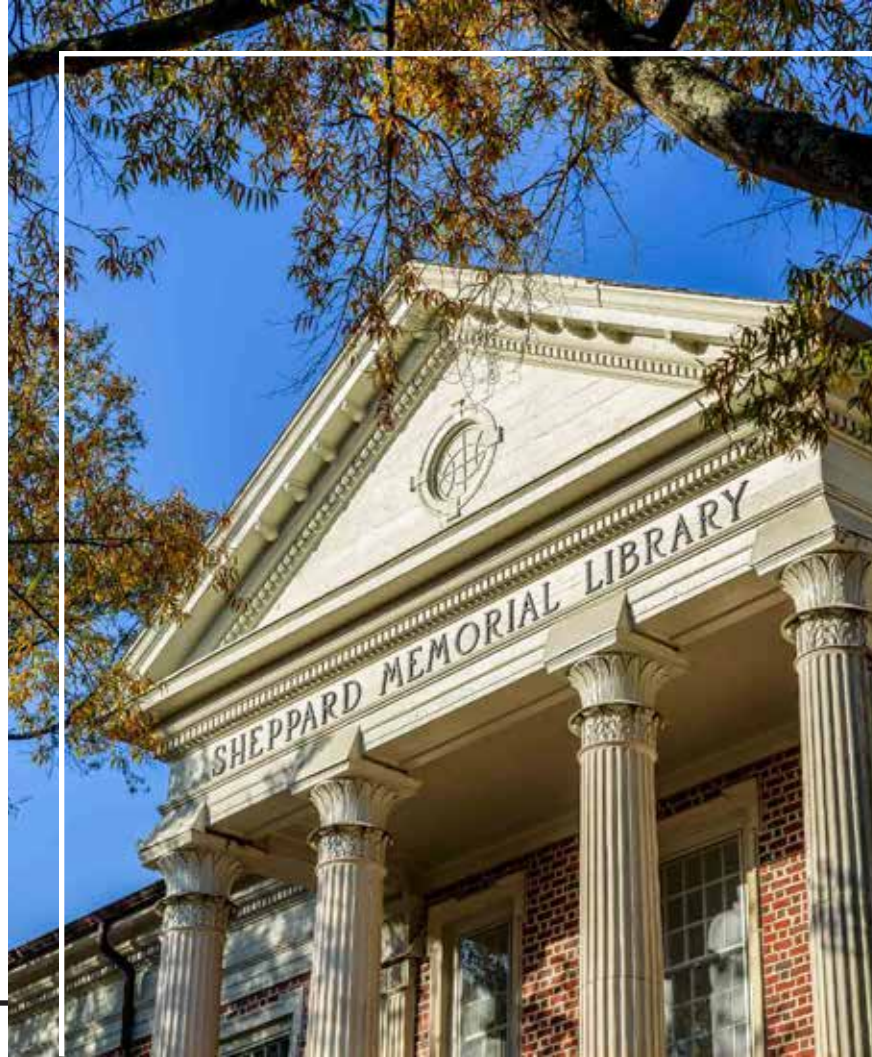
**OUTSIDE AGENCY**

**CONVENTION & VISITORS AUTHORITY (CVA)  
FOR FISCAL YEAR 2024 BUDGET**

The Pitt-Greenville Convention and Visitors Authority is a quasi-governmental, non-for-profit umbrella organization that represents Greenville and Pitt County in the solicitation and service of all types of travelers to the area. The Authority is the single entity that brings together the interests of city government, county government, trade and civic associations, and individual "travel industry suppliers" - hotels, motels, restaurants, travel agencies, attractions, and local transportation--in generating convention and visitor business to the Greenville-Pitt County area. The Authority is the City and County's liaison between potential visitors to the area and businesses that will host them during their stay. The Authority serves as an information clearinghouse, a convention management consultant, and an economic development promotion agency for the area.

REVENUES	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 ORIGINAL	2024 ADOPTED
Occupancy Tax	\$ 816,014	\$ 623,259	\$ 516,667	\$ 800,238	\$ 902,488
1% Occupancy Tax	408,007	311,630	258,333	400,119	451,244
Capital Reserve	275,000	275,000	300,000	325,000	300,000
Investment Earnings	482	482	450	584	584
Appropriated Fund Balance	99,579	120,000	75,000	98,417	-
Budget Amendment (PPP)	-	-	100,000	50,000	-
Capital Reserve	-	-	125,000	-	-
County ARPA Funds	-	-	-	-	240,000
<b>TOTAL</b>	<b>\$ 1,599,082</b>	<b>\$ 1,330,371</b>	<b>\$ 1,375,450</b>	<b>\$ 1,674,358</b>	<b>\$ 1,894,317</b>

REVENUES	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 ORIGINAL	2024 ADOPTED
Personnel	\$ 591,533	\$ 568,471	\$ 533,891	\$ 686,970	\$ 755,149
Operating	1,007,548	761,900	841,559	987,388	1,139,168
Capital	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,599,082</b>	<b>\$ 1,330,371</b>	<b>\$ 1,375,450</b>	<b>\$ 1,674,358</b>	<b>\$ 1,894,317</b>



# Sheppard Memorial Library

City of Greenville Operating Budget  
Fiscal Year 2023–2024

# SHEPPARD MEMORIAL LIBRARY

## FY 2023-2024 Budget



### BOARD OF TRUSTEES

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Greg Needham, Library Director / Executive Secretary to the Board of Trustees



To:  Ann Wall, City Manager  
 Michael Cowin, Assistant City Manager  
 Byron Hayes, Director of Financial Services  
 Shelley Z. Leach, Financial Analyst

From: Greg Needham, Director of Libraries



RE: 2023-2024 Budget

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Attached is the 2023-2024 Sheppard Memorial Library budget request to the City of Greenville. Sheppard Memorial Library requests \$1,436,706 for the FY 2023-2024 general operating budget, and \$53,333 in capital funds needed to complete phase three of the main library HVAC upgrades.

The total amount of funding requested from Pitt County is \$659,545 and we are asking the County to provide \$26,667 in capital funds to share the cost to complete phase three of the main library HVAC upgrades. State Aid is projected at \$202,972 from the State Library of North Carolina.

I appreciate the opportunity to submit this budget request to the City of Greenville, and I will be glad to answer any related questions you may have.

Thank you for your consideration.

## **THE SHEPPARD MEMORIAL LIBRARY SYSTEM**

The Sheppard Memorial Library system consists of the main library, the Pitt County Bookmobile, and four branch facilities. The main library and two of the branches are located in the City of Greenville, one branch is located in the Town of Winterville, and another branch is located in the Town of Bethel. Operating funds for the libraries in Greenville and the Pitt County Bookmobile are funded by the City of Greenville and Pitt County. Operating costs for libraries in Winterville and Bethel are paid for by those towns, as well as support from Pitt County, and by revenues generated from the operation of these facilities. The Sheppard Memorial Library system receives the Pitt County appropriation of State public library funding because it is recognized as the county library system.

### **MISSION STATEMENT FOR 2021 – 2026**

#### **VISION**

Sheppard Memorial Library is a reliable gateway to materials, services, and resources that serve the informational, recreational, intellectual, and creative pursuits of the individual and the community. It provides a welcoming community space (both virtual and real) for the free flow of ideas and for the preservation of the community's heritage. It is recognized throughout eastern North Carolina as significantly enhancing the economic vitality and the quality of life in the area.

#### **MISSION STATEMENT**

Sheppard Memorial Library promotes the joys of reading, life-long learning, creativity, and economic growth. It collects and maintains diverse, comprehensive knowledge resources which nourish enlightenment, critical thinking, literacy, and understanding throughout the region.

In an era of consistent change, Sheppard Memorial Library offers stability and reliability to its community.

The library's primary mission is to provide high-interest material in a variety of formats and locations thereby allowing access and use of its collections and resources by as many individuals as possible.

The library supports both formal and informal educational endeavors of persons in the community. It particularly supports reading and learning for children and assisting students in meeting objectives established during formal courses of study.

The library aggressively seeks to add to the knowledge infrastructure of Pitt County in order to support the vitality of our knowledge-based economy. In this way it contributes to the economic development and sustainability of the community.

The library's staff is composed of highly effective information specialists who assist library users in locating authoritative, timely, non-biased information among the myriad of possible sources. They aid persons in finding answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.

## **\*NOTE ON LIBRARY OPERATIONS DURING COVID19**

The library's operations have been significantly impacted by the pandemic, which caused temporary closure to the public in March of 2020, followed by reopening and expanding service as safety protocols were developed and service adaptations were implemented. Preparations and adaptations are in place to enable the library to continue to expand (or if necessary to contract) service going forward depending upon the progress of the fight against the virus. Unavoidably, elements of the five-year plan have been impacted by our adaptations during COVID19. Silver linings of the pandemic exist, and service enhancements have been implemented, as for example the addition of virtual children's programming and curbside service. This five-year plan, as ever, constantly evolves!

## **GOALS**

The library system will provide welcoming physical public spaces that foster a sense of community, encourage the free flow of ideas, increase the availability of resources, and add to the information infrastructure of Greenville and Pitt County.

The library system will provide welcoming virtual public spaces that foster a sense of community and enrich the information base of the service area.

The library system will offer its service community a rich array of programs that foster intellectual activity, promote the joys of reading, and encourage life-long learning and creativity.

The library offers comprehensive knowledge resources which nourish enlightenment, critical thinking, literacy, and understanding throughout the region. The library's collections provide a variety of high interest material in a variety of formats and locations thereby allowing access and use of its collections and resources by as many individuals as possible.

The library's staff is composed of well-trained, service-oriented, employees who effectively assist library users in locating authoritative, timely, non-biased information among a myriad of possible sources. They aid persons in finding answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.

Quality library service is not free; the Library will actively seek sources of revenue to fulfill its mission. These sources of revenue will include public and private sources.

Sheppard Memorial Library will reach out to the other public and institutional libraries in the community to enhance the service for all library users in Greenville and Pitt County.

Recognizing the vital role of technology in today's library world, Sheppard Memorial Library will provide current state-of-the art means of information delivery.

Recognizing the vital role of communications in alerting the public to services and resources, the Library will reach out through the media and other means to inform the public about its offerings.

## Sheppard Memorial Library General Fund 2023-2024 Budget

REVENUES	FY 22-23 March 2023 Approved Budget	FY 23-24 March 2023 Approved Budget
City of Greenville	\$1,408,535	\$1,436,706
County of Pitt	\$640,335	\$659,545
County of Pitt BW	\$12,000	\$12,000
Town of Bethel	\$21,108	\$21,108
Town of Winterville	\$168,400	\$171,768
State Aid	\$202,972	\$202,972
State Aid One Time Funds	\$114,356	\$0
Desk Receipts	\$53,800	\$53,800
Interest Income	\$11,500	\$12,000
Miscellaneous Income	\$11,000	\$11,000
G'ville Housing Authority	\$12,618	\$13,261
Capital \$-HVAC-County	\$26,667	\$26,667
Capital \$ - HVAC-City	\$53,333	\$53,333
Reserved Capital-HVAC	\$86,750	\$72,772
Reserved Capital-Van	\$0	\$53,375
SML Fund Balance	\$0	\$9,989
<b>TOTAL REVENUES</b>	<b>\$2,823,374</b>	<b>\$2,810,296</b>
<b>PERSONNEL EXPENDITURES</b>	<b>\$1,672,223</b>	<b>\$1,670,456</b>
<b>OPERATING EXPENDITURES</b>	<b>\$928,073</b>	<b>\$920,432</b>
<b>OTHER EXPENDITURES</b>		
G'ville Housing Authority	\$12,618	\$13,261
Capital-HVAC + Controls	\$166,750	\$152,772
Capital - Van	\$0	\$53,375
Capital - IT Equipment	\$43,710	\$0
<b>TOTAL ALL EXP'S</b>	<b>\$2,823,374</b>	<b>\$2,810,296</b>





# Greenville Utilities

City of Greenville Operating Budget  
Fiscal Year 2023–2024



Greenville Utilities Commission Board of Commissioners  
Greenville City Council  
Customers of Greenville Utilities

Ladies and Gentlemen:

Greenville Utilities Commission (GUC) is pleased to present the FY 2023-24 Budget that was developed using the values and objectives identified in our “Blueprint – GUC’s Strategic Plan.” Our mission is to enhance the quality of life for those we serve by safely providing reliable utility solutions at the lowest reasonable cost, with exceptional customer service in an environmentally responsible manner. Our mission has been put to the test in recent years in response to the global pandemic. Sustaining our resiliency through infrastructure maintenance and growth, rate stability, and the services and products we provide have been a top priority for the Commission to remain a catalyst for economic growth in our region.

GUC provides retail electric, water, sewer, and natural gas services, and also provides wholesale water and sewer services to some surrounding communities. Providing these utility services differentiates GUC from many other utilities around the country.

### **Executive Summary**

The Commission’s budget maintains several key financial metrics including debt-service coverage ratios, fund balance (as defined by the NC Local Government Commission), and days cash on hand. These metrics are reviewed for each fund and at the enterprise level. Maintaining these metrics at the fund level ensures the long-term sustainability of GUC to continue meeting its mission and future financial objectives.

Guiding all budgetary decisions is GUC’s Strategic Plan, which emphasizes our commitment to provide exceptional service while maintaining a viable financial position. The Commission utilizes Key Performance Indicators at the corporate level on a consistent basis to monitor our effectiveness in implementing the objectives identified in the Strategic Plan. Therefore, GUC’s budget goals are designed to achieve the following:

- Safely provide reliable utility solutions at the lowest reasonable cost
- Provide exceptional customer service in an environmentally responsible manner
- Position GUC to achieve greater efficiencies
- Continue to meet regulatory requirements
- Minimize rate increases
- Avoid future rate shock
- Maintain Key Performance Indicators for each fund
- Be operationally and financially prepared for emergency situations
- Be prepared for growth and expansion opportunities

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- Preserve and/or improve bond ratings
- Support economic development in our community

The balancing process for the budget addressed several areas, including the review and analysis of the following:

- All four funds ability to be self-supporting on a sustained basis
- Continued investment in infrastructure
- Appropriate timing of expenditures for capital projects
- Revenues
- Personnel and staffing
- Cost-saving opportunities
- The updated financial models, with a focus on keeping rates as affordable as possible, while maintaining financial stability

Highlights of the FY 2023-24 proposed budget are listed below:

- Expenditures budgeted for FY 2023-24 have increased by 2.3%, or \$6.6M, when compared to the FY 2022-23 budget. Key points are:
  - \$4.8M increase in operations
  - \$2.8M increase in purchased power
  - \$2.3M increase in capital outlay
  - \$2.9M decrease in purchased gas
  - \$2.2M increase in debt service
  - \$2.8M decrease in transfers to capital projects
- No rate adjustment for the Electric Fund, the same as last year's forecast
- 4.0% rate increase for the Water Fund, a 0.1% reduction from last year's forecast
- No rate adjustment for the Sewer Fund, a 1.1% reduction from last year's forecast
- 5.5% rate increase for the Gas Fund, a 1.8% increase from last year's forecast
- Funding for a 2.0% employee merit/market adjustment
- Continuation of a self-insured health insurance plan which includes a high deductible Health Savings Account option
- Continuation of self-insured dental insurance plan
- Funding to hire replacements prior to the retirement of key personnel to facilitate succession planning, leverage the knowledge and experience of long-term employees for training on critical issues and ensure smooth transitions
- Continuation of investment in the Greenville ENC Alliance to promote economic development in our region
- Transfer to Other Post-Employment Benefits (OPEB) of \$500K
- Transfer of \$150K to City's housing energy conservation program
- Investment of \$16.9M for capital outlay to maintain system reliability and comply with regulatory requirements

- Annual turnover or transfer of \$7.1M to the City of Greenville in accordance with the Charter issued by the North Carolina General Assembly

Highlights of the FY 2023-24 capital budget are listed below:

- GUC continues to make investments in capital projects to maintain reliability, meet ongoing regulatory requirements, and remain strategically positioned to facilitate growth. To that end, in FY 2023-24, GUC will be establishing capital projects totaling \$6.5M.

### **Key Factors Affecting the FY 2023-24 Budget**

As the Commission begins its 118<sup>th</sup> year of providing utility services, many challenges and opportunities present themselves regarding the development of the budget.

#### ***Commodity Costs***

The largest expenditures in the 2023-24 budget are for the purchased commodities of electricity and natural gas. Ensuring a constant, steady, and reasonably priced supply of power and natural gas is one of the most important challenges.

The supply of electricity is influenced by many factors including the cost of fuel for generation, the availability of that supply, and other economic and international events. Power supply can often be impacted by outages at nuclear plants, unplanned maintenance and repairs for reactors and generators, and price fluctuations in fossil fuels. The delivery of electricity to the Commission through long transmission lines can be impacted by damages caused by weather or other factors.

The supply of natural gas for the Commission, which is primarily dependent on sources located in the Gulf of Mexico, offers challenges as well. Weather is always a factor in the delivery of utility services. Events, such as hurricanes and winter storms, can impact the flow of natural gas to our area and can result in higher purchase prices and delivery costs for the commodity. Interruptions or price spikes impact costs, and can also impact revenues as consumers often use less gas as prices rise.

To address these issues, the Commission has entered into contracts to receive and provide a constant and steady supply of electricity. Additionally, at several customer sites, there are peak-shaving generators the utility uses to offset periods of heavy load. Mutual aid contracts are in place with other utilities to offer assistance when major weather events cause disruptions.

The Gas Fund operates a liquefied natural gas plant to inject natural gas into the system during periods of high usage. This fuel is shipped to the plant by truck and may provide an alternative for a portion of customer demand, as needed.

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### ***Change in Rates***

To support GUC's effort to continue to provide exceptional customer service while maintaining key financial performance metrics, several rate increases are necessary for FY 2023-24 implementation. The water rate plan approved in FY 2018 to support funding of the water treatment plant upgrade and distribution system improvements projects will be resumed with the implementation of the fourth of four rate increases included in the plan. Monthly bills for residential customers using 6 kGal will increase 4.0%. The typical residential gas customer bill will increase 5.5%. No rate increases are proposed for electric or sewer customers.

### ***Capital Investment***

The Commission serves more than 168,000 customer connections across all four operating funds. With local economic development on the rise in our service areas, the utility is preparing for increased customer growth within the operating systems. Continuous customer growth places new demands on the capacities of the systems and requires infrastructure extensions and capacity expansions, and increased investments in capital spending. Capital spending, and the associated debt required to finance the strategic investment in infrastructure, is a major driver of the budgeting process and impacts rates for all funds.

The Commission's capital improvements planning and project prioritization program supports department level project planning and enables the assessment of each project's alignment with the Commission's long-term vision and strategic plan. Strategic alignment considerations include the enhancement of safety and customer service, promoting the lowest reasonable cost of service, and supporting growth as a regional utility. Functional considerations include asset criticality, reliability, and capacity, and financial evaluations are utilized to determine project impact on revenues, operations and maintenance costs. As part of the annual budget process, five-year financial, capital spending, and capital funding plans are prepared to identify spending needs, planned sources and scheduling of funding.

Efforts continue in the Electric department to replace wood poles structures and peak shaving generators. Existing 115 kilovolt (kV) wood pole structures reaching end of design life are being replaced with steel pole structures to harden the transmission system and increase system reliability. Existing diesel peak shaving generators are being replaced due to age in an effort to maintain fleet readiness. Proctor and Gamble, Mayne Pharma, and ECU School of Medicine are included in the replacement project which is expected to be completed in 2025.

The Commission now has three 230 kV point of delivery (POD) substations that supply power to all of the distribution substations on the system. If a transmission line is damaged and the flow of power to one of the distribution substations is lost, power can be re-routed from the other POD substations through the transmission loop. This enables our customers to continue to receive power until the problem is resolved. Construction continues on the 115 kV transmission line for POD #3 to Simpson substation which will complete the transmission loop, making each substation along the loop more reliable. This transmission line will also feed the new

Hudson's Crossroads Substation that will support future growth anticipated from the southeast sewer system expansion and will also provide redundancy and load support to the existing Simpson and Hollywood Substations.

The WTP Upgrade is on schedule to be completed in July of this year. The project is expanding the water treatment plant from its current capacity of 22.5 million gallons per day (mgd) to 32 mgd to provide sufficient capacity for future economic expansion in the Greenville region. Significant amounts of erosion continue to occur along the river bank at the WTP raw water intake and is in need of immediate repair. Repair and stabilization of the river bank is important to prevent any further erosion from impacting the raw water intake screens.

The Southeast Service Area Sewer Improvements Project establishes a backbone collection system for approximately 1,500 acres and includes a sewer pumping station and 8,000 feet of gravity collection piping. GUC is partnering with five developers to fund the project. This development activity will spur future partnerships to develop additional land tracts. Construction began in December 2022 and is currently scheduled for completion by the end of 2023.

Expansion has begun on the Liquefied Natural Gas (LNG) Plant. This project will be completed in three phases. This first phase will include two 70,000-gallon cryogenic storage tanks and spill containment. The expansion will allow the Commission to reduce its reliance on trucked LNG during peak period demands.

### ***COVID Impact***

In response to the 2020 global pandemic, GUC completed renovations to both customer facing facilities to accommodate four new drive-thru windows at each location. A new payment vendor was contracted and an overhaul of the online account management website was completed in an effort to make online and over-the-phone payments faster, easier, and with lower or eliminated convenience fees. The Commission also worked closely with State and local officials to ensure that COVID-relief funding was properly distributed and applied to customers' bills.

With the continuous supply chain issues and supply prices on the rise, the Commission has been planning even further ahead than usual to ensure enough supplies are on hand to continue to provide exceptional customer service at the lowest reasonable cost. Consistent price negotiations and the addition of two mobile warehouse units set up at substations have assisted in being able to keep extra stock accessible.

### ***Personnel Funding***

The Commission recognizes that employees are the most valuable asset available to the utility. As employees complete their working careers and retire, it is imperative that a new generation is available to continue the high standards of service that define the utility. The Commission began an initiative to identify and train personnel replacements to promote an orderly transition into the future. In addition, the utility

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has adopted an iLead program to identify and educate employees that are likely to be ready to move into supervisory and management positions within the next 10 years.

In an effort to develop a pipeline of diverse, talented, and prepared employees eligible to earn a North Carolina Certification as a water treatment plant or wastewater treatment plant operator, GUC created the iGrow program, which provides on-the-job training and North Carolina Rural Water Association (NCRWA) Certification classes for current employees.

### ***Operational Excellence***

Federal, State and local regulations continue to impact all of the Commission's operating funds. Regulations concerning the siting and construction of new generation plants, reliability standards, homeland security, employee safety, renewable resource mandates, and quality standards are all contributing to costs and will continue to impact rate strategies.

To address emerging cybersecurity threats, the Commission's Information Technology department performs continuous review and tuning of training, processes, and technology. All employees are required to participate in robust and comprehensive cybersecurity training. Advanced technologies have been implemented to detect, defend, and mitigate the effects of cybersecurity threats. Quarterly exercises are also performed to evaluate and test the Commission's ability to defend against and react to both physical and cybersecurity threats.

### **Awards**

The Commission received recognition from Electricities of North Carolina for the outstanding job that is performed day in and day out to support the mission of delivering better service and more value to the Greenville region despite the challenges in recent years. The five awards of excellence include Grid Modernization, Value of Public Power, Wholesale Power Cost, Workforce Planning and Development, and Continuous Improvement. This is the 17<sup>th</sup> year in a row that GUC has won Awards of Excellence.

In 2021, GUC's Electric Department once again received the American Public Power Association's (APPA) highest award, the Reliable Public Power Provider (RP3) Diamond Designation, for providing customers with the highest degree of safe and reliable electric service. Public power utilities must demonstrate proficiency in reliability, safety, workforce development, and system improvement. The Commission's overall system reliability is at 99.5%, which is a testament to the quality work our employees do every day. The designation is good for three years.

The Commission once again earned the Smart Energy Provider (SEP) designation from the APPA in 2022 for demonstrating commitment to and proficiency in energy efficiency, distributed generation, and environmental initiatives that support a goal of providing low-cost, quality, safe, and reliable electric service. The SEP designation, which lasts for two years, recognizes public power utilities for demonstrating leading

practices in four key disciplines: smart energy program structure, energy efficiency and distributed energy programs, environmental and sustainability initiatives, and the customer experience. In total, 90 public power utilities nationwide hold the SEP designation.

For the 7<sup>th</sup> year in a row, our WTP has received the prestigious North Carolina Area Wide Optimization Award (AWOP). The NC Division of Water Resources has included the Commission among the 66 out of 149 water treatment plants in the State honored for surpassing federal and state drinking water standards in 2021. The award recognition is a state effort to enhance the performance of existing surface water treatment facilities.

The Wastewater Treatment Plant (WWTP) “Smooth Operators” team competed at the 21<sup>st</sup> annual Operations Challenge and came in first overall along with first, second, and third place finishes in all five of the events. These events are designed to test the diverse skills required for the operation and maintenance of wastewater facilities, collection systems, and laboratories.

GUC’s Public Information Office received two Excellence in Public Power Communications awards from the APPA for work done in 2021. The awards were in the Video and Social Media categories. This was the 6<sup>th</sup> time the Commission has won an award for website and/or social media efforts, and the 4<sup>th</sup> award for video. GUC was one of 49 utilities that took home an award from this year’s APPA Customer Connections Conference. Awards were given to those who showed ingenuity and creativity in telling their stories through outstanding copy, design, graphics, social media engagement, and video.

The Commission places a high value on employee safety, prioritizing working safely and keeping their customers safe. For the 8<sup>th</sup> time in its 118-year history, Greenville Utilities achieved an important milestone in 2022: one million consecutive man hours without a lost workday due to injury. Considering the challenges of delivering electric, water, sewer, and natural gas services in recent years, it is a remarkable feat to work a million hours without a major injury. Each year, staff from various departments attend the NC Department of Labor (NCDOL) and Greenville-Pitt County Chamber of Commerce’s annual Safety Banquet to recognize the Commission’s safety record, along with other local businesses. For some departments, this was the 15<sup>th</sup> consecutive year earning awards. In all, the Commission was honored with 10 safety awards in 2022. Gold Level Awards were presented to companies with days away from work, job transfers, or restricted time rates at least 50% below industry average. Awards at this level went to Human Resources and the WWTP (15<sup>th</sup> year for both), Red Banks (8<sup>th</sup> year), Express Office (2<sup>nd</sup> year), Finance (1<sup>st</sup> year), Information Technology (1<sup>st</sup> year), Meter (1<sup>st</sup> year), Administration (1<sup>st</sup> year), and Administration Building (1<sup>st</sup> year). It was the 5<sup>th</sup> year that the Commission, company-wide, received the Gold Level. NCDOL’s Safety Awards Program was established in 1946 and recognizes private and public firms throughout the state that maintain good safety records.



The Commission's Gas Department was one of 31 gas systems from across the country awarded the American Public Gas Association (APGA) Safety Award for an outstanding safety record in 2021. This marks the 12<sup>th</sup> year (and 5<sup>th</sup> consecutive year) that the Gas Department staff has exemplified worker safety at the national level.

The Government Finance Officers Association of the United States and Canada (GFOA) presented the Distinguished Budget Presentation Award to GUC for its annual budget for the fiscal year beginning July 1, 2022. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. GUC has received this award for the past seven years. The Commission also earned the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 13<sup>th</sup> consecutive year. The purpose of the Annual Comprehensive Financial Report is to prepare financial reports of the highest quality for the benefit of its citizens and other parties with a vital interest in the Commission's finances.

For the 12<sup>th</sup> year in a row, the Commission's Purchasing division received the Sustained Professional Purchasing Award (SPPA), presented by the Carolinas Association of Governmental Purchasing (CAGP). GUC is one of 15 member agencies throughout North Carolina and South Carolina to receive this designation for fiscal year 2022.

### **Economic Development & Community Involvement**

GUC maintains its commitment to supporting growth and economic development initiatives throughout the City of Greenville and Pitt County. The Commission continues to be a sustaining member of the public-private partnership Greenville ENC Alliance to promote economic development in our community.

The Commission continues to be a leader in the community by participating in community sponsored events such as PirateFest, Freeboot Friday, and job fairs at our local Pitt County high schools. The Electric Department participates in the local Tradesformers program, which is a youth apprenticeship program designed to connect high school students with growing industry trades in our area. GUC also participates in the STEM Outreach Program which focuses on educating schools and colleges about the diverse set of science, technology, engineering, and math (STEM) careers that the Commission offers. For the fourth year in a row, the Commission donated 100 blankets to the Pitt County Council on Aging in an effort to provide relief during the winter months for local residents. During the summer, GUC's fan donation program provided 100 fans to the Pitt County Department of Social Services and Council on Aging to be distributed to customers in need. Last Fall, the GUC American Heart Association (AHA) Heart Walk teams raised over \$2,000 for the AHA. Through the participation of GUC teams and other community teams, the Greenville AHA Heart Walk raised over \$52,000. The Commission is also a member

of the Greenville-Pitt County Chamber of Commerce and actively participates in chamber-related events.

**SUMMARY**

The FY 2023-24 balanced budget was developed with the staff's best effort to control costs, while continuing to provide a high level of service to GUC's customers. Not only is the budget balanced for the near term, it also includes key components to position GUC for long-term sustainability. This budget supports GUC's vision to provide safe, innovative, and sustainable utility solutions that serve as the foundation of growth for the Greenville region.

On behalf of the entire staff at GUC, I am pleased to present this budget for FY 2023-24.



Anthony C. Cannon  
General Manager/CEO

*Find yourself in good company®*

ORDINANCE NO. 23-\_\_\_\_\_

CITY OF GREENVILLE, NORTH CAROLINA

2023-24 GREENVILLE UTILITIES COMMISSION BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and fund balances will be available during the fiscal year beginning July 1, 2023 and ending June 30, 2024 to meet the subsequent expenditures, according to the following schedules:

	<u>Revenues</u>	<u>Budget</u>
A.	<u>Electric Fund</u>	
	Rates & Charges	\$182,903,800
	Fees & Charges	1,730,000
	Miscellaneous	2,007,564
	Interest on Investments	530,000
	Transfer from Rate Stabilization	7,800,000
	Total Electric Fund Revenue	\$194,971,364
B.	<u>Water Fund</u>	
	Rates & Charges	\$26,171,128
	Fees & Charges	450,000
	Miscellaneous	239,000
	Interest on Investments	100,000
	Total Water Fund Revenue	\$26,960,128
C.	<u>Sewer Fund</u>	
	Rates & Charges	\$24,729,081
	Fees & Charges	420,250
	Miscellaneous	92,250
	Interest on Investments	85,000
	Total Sewer Fund Revenue	\$25,326,581
D.	<u>Gas Fund</u>	
	Rates & Charges	\$44,517,551
	Fees & Charges	182,000
	Miscellaneous	75,046
	Interest on Investments	100,000
	Transfer from Rate Stabilization	2,400,000
	Total Gas Fund Revenue	\$47,274,597
	Total Revenues	\$294,532,670

Section II. Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for managing, operating, improving, maintaining, and extending electric, water, sewer and gas utilities during the fiscal year beginning July 1, 2023 and ending on June 30, 2024, according to the following schedules:

<u>Expenditures</u>	<u>Budget</u>
Electric Fund	\$194,971,364
Water Fund	26,960,128
Sewer Fund	25,326,581
Gas Fund	47,274,597
Total Expenditures	\$294,532,670

Section III. Capital Improvements. The following Capital Improvements anticipated revenues and project appropriations as listed below in this section are hereby adopted in the fiscal year beginning July 1, 2023.

(a) It is estimated that the following non-tax revenues and long term debt proceeds will be available to fund capital project expenditures that will begin in the fiscal year beginning July 1, 2023.

<u>Capital Projects Revenues</u>	<u>Budget</u>
Electric Fund - Long Term Debt Proceeds	\$4,000,000
Water Fund - Long Term Debt Proceeds	1,000,000
Gas Fund - Capital Projects Fund Balance	1,500,000
 Total Revenues	 <u><u>\$6,500,000</u></u>

(b) The following amounts are hereby appropriated for capital projects that will begin during the fiscal year beginning July 1, 2023.

<u>Capital Projects Expenditures</u>	<u>Budget</u>
ECP10244 Hudson's Crossroads Substation	\$4,000,000
WCP10040 WTP Lab Upgrades	1,000,000
GCP10124 Gas System Improvements for Industry and Commercial	<u>1,500,000</u>
 Total Capital Projects Expenditures	 <u><u>\$6,500,000</u></u>

Section IV: Amendments.

(a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the General Manager/CEO of Greenville Utilities Commission is authorized to transfer funds from one appropriation to another in an amount not to exceed \$100,000. Any such transfers shall be reported to the Greenville Utilities Commission and the City Council at their next regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the General Manager/CEO may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the Greenville Utilities Commission as soon as possible, and appropriate budget amendments are submitted to the City Council, if necessary, at its next regular meeting.

(d) Capital Projects listed in section III may be amended on an individual project basis.

Section V: Appropriation. The capital project revenue and expenditure authorizations shall extend from year to year until each project is completed.

Section VI: Distribution. Copies of this ordinance shall be furnished to the General Manager/CEO and the Chief Financial Officer of the Greenville Utilities Commission, and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 8th day of June, 2023.

Attest:

\_\_\_\_\_  
Valerie Shiuwegar, City Clerk

\_\_\_\_\_  
P. J. Connelly, Mayor

**ALL FUNDS**

	<b>2021-2022</b>		<b>2022-2023</b>		<b>2022-2023</b>		<b>2023-2024</b>
	<b>Actual</b>		<b>Budget</b>		<b>Projected</b>		<b>Budget</b>
<b>REVENUE:</b>							
<b>Rates &amp; Charges</b>	\$ 264,062,409	\$	274,761,943	\$	271,755,503	\$	278,321,560
<b>Fees &amp; Charges</b>	2,487,592		2,518,247		2,300,225		2,342,250
<b>U. G. &amp; Temp. Ser. Chgs.</b>	447,050		434,348		415,000		440,000
<b>Miscellaneous</b>	4,434,856		2,880,665		2,638,766		2,413,860
<b>Interest on Investments</b>	632,210		408,000		1,090,000		815,000
<b>FEMA/Insurance Reimbursement</b>	130,808		-		-		-
<b>Contributed Capital</b>	-		-		-		-
<b>Bond Proceeds</b>	-		274,800		-		-
<b>Installment Purchases</b>	-		-		-		-
<b>Transfer from Capital Projects</b>	-		-		-		-
<b>Transfer from Rate Stabilization</b>	275,000		6,520,500		4,000,000		10,200,000
<b>Transfer from Capital Reserves</b>	-		-		-		-
	<b>\$ 272,469,925</b>		<b>\$ 287,798,503</b>		<b>\$ 282,199,494</b>		<b>\$ 294,532,670</b>

**EXPENDITURES:**

<b>Operations</b>	\$ 74,855,588	\$	82,568,039	\$	83,205,877	\$	87,406,176
<b>Purchased Power</b>	127,950,613		134,080,724		128,423,369		136,930,058
<b>Purchased Gas</b>	24,824,773		30,925,416		28,789,334		28,070,700
<b>Capital Outlay</b>	14,409,567		14,598,261		15,446,765		16,873,680
<b>Debt Service</b>	13,000,138		12,674,956		12,162,413		14,853,005
<b>Retirement of Bethel Debt</b>	-		-		-		-
<b>Repayment of Capacity Fees</b>	-		-		-		-
<b>City Turnover - General</b>	5,690,643		6,059,364		6,059,364		6,180,555
<b>Street Light Reimbursement</b>	1,038,708		979,944		979,944		959,977
<b>Transfer to OPEB Trust</b>	500,000		500,000		500,000		500,000
<b>Transfer to Rate Stabilization</b>	-		-		750,000		-
<b>Transfer to Capital Projects</b>	8,400,000		5,000,000		5,400,000		2,200,000
<b>Transfer to Designated Reserve</b>	-		-		-		-
<b>Operating Contingencies</b>	-		411,799		482,428		558,519
	<b>\$ 270,670,030</b>		<b>\$ 287,798,503</b>		<b>\$ 282,199,494</b>		<b>\$ 294,532,670</b>

**ELECTRIC FUND**

	<b>2021-2022 Actual</b>	<b>2022-2023 Budget</b>	<b>2022-2023 Projected</b>	<b>2023-2024 Budget</b>
<b>REVENUE:</b>				
Rates & Charges	\$ 175,816,560	\$ 179,718,246	\$ 174,920,151	\$ 182,903,800
Fees & Charges	1,402,118	1,346,990	1,270,500	1,310,000
U. G. & Temp. Ser. Chgs.	427,850	414,348	395,000	420,000
Miscellaneous	3,607,391	2,293,039	2,031,019	2,007,564
Interest on Investments	362,551	240,000	680,000	530,000
FEMA/Insurance Reimbursement	70,637	-	-	-
Bond Proceeds	-	217,683	-	-
Transfer from Capital Projects	-	-	-	-
Transfer from Rate Stabilization	-	5,000,000	4,000,000	7,800,000
Appropriated Fund Balance	-	-	-	-
	<b>\$ 181,687,107</b>	<b>\$ 189,230,306</b>	<b>\$ 183,296,670</b>	<b>\$ 194,971,364</b>

**EXPENDITURES:**

Operations	\$ 31,702,142	\$ 34,884,562	\$ 34,185,750	\$ 36,393,624
Purchased Power	127,950,613	134,080,724	128,423,369	136,930,058
Capital Outlay	9,963,801	9,722,316	10,064,399	10,926,900
Debt Service	4,348,201	4,669,709	4,311,049	4,782,256
City Turnover - General	4,020,920	4,356,852	4,356,852	4,443,989
Street Light Reimbursement	1,038,708	979,944	979,944	959,977
Transfer to OPEB Trust	275,000	275,000	275,000	275,000
Transfer to Rate Stabilization	-	-	-	-
Transfer to Capital Projects	1,150,000	-	500,000	-
Transfer to Designated Reserve	-	-	-	-
Operating Contingencies	-	261,199	200,307	259,560
	<b>\$ 180,449,385</b>	<b>\$ 189,230,306</b>	<b>\$ 183,296,670</b>	<b>\$ 194,971,364</b>

**WATER FUND**

	<b>2021-2022 Actual</b>	<b>2022-2023 Budget</b>	<b>2022-2023 Projected</b>	<b>2023-2024 Budget</b>
<b>REVENUE:</b>				
<b>Rates &amp; Charges</b>	\$ 23,775,785	\$ 24,399,360	\$ 24,802,087	\$ 26,171,128
<b>Fees &amp; Charges</b>	499,344	500,538	402,500	430,000
<b>U. G. &amp; Temp. Ser. Chgs.</b>	19,200	20,000	20,000	20,000
<b>Miscellaneous</b>	368,007	265,823	256,237	239,000
<b>Interest on Investments</b>	86,237	53,000	125,000	100,000
<b>FEMA/Insurance Reimbursement</b>	20,929	-	-	-
<b>Bond Proceeds</b>	-	19,039	-	-
<b>Appropriated Fund Balance</b>	-	-	-	-
	<b>\$ 24,769,502</b>	<b>\$ 25,257,760</b>	<b>\$ 25,605,824</b>	<b>\$ 26,960,128</b>

**EXPENDITURES:**

<b>Operations</b>	\$ 15,766,561	\$ 16,919,891	\$ 18,165,648	\$ 18,779,372
<b>Purchased Power</b>	-	-	-	-
<b>Purchased Gas</b>	-	-	-	-
<b>Capital Outlay</b>	1,350,296	1,502,110	2,056,599	1,966,250
<b>Debt Service</b>	2,385,598	2,183,442	2,191,564	4,405,043
<b>Retirement of Bethel Debt</b>	-	-	-	-
<b>Repayment of Capacity Fees</b>	-	-	-	-
<b>City Turnover - General</b>	-	-	-	-
<b>Street Light Reimbursement</b>	-	-	-	-
<b>Transfer to OPEB Trust</b>	75,000	75,000	75,000	75,000
<b>Transfer to Rate Stabilization</b>	-	-	-	-
<b>Transfer to Capital Projects</b>	4,900,000	4,500,000	3,000,000	1,600,000
<b>Transfer to Designated Reserve</b>	-	-	-	-
<b>Operating Contingencies</b>	-	77,317	117,013	134,463
	<b>\$ 24,477,455</b>	<b>\$ 25,257,760</b>	<b>\$ 25,605,824</b>	<b>\$ 26,960,128</b>

**SEWER FUND**

	<b>2021-2022 Actual</b>	<b>2022-2023 Budget</b>	<b>2022-2023 Projected</b>	<b>2023-2024 Budget</b>
<b>REVENUE:</b>				
<b>Rates &amp; Charges</b>	\$ 24,202,207	\$ 24,135,503	\$ 24,678,017	\$ 24,729,081
<b>Fees &amp; Charges</b>	409,118	485,732	450,225	420,250
<b>U. G. &amp; Temp. Ser. Chgs.</b>	-	-	-	-
<b>Miscellaneous</b>	181,063	148,207	125,998	92,250
<b>Interest on Investments</b>	68,527	45,000	110,000	85,000
<b>FEMA/Insurance Reimbursement</b>	20,929	-	-	-
<b>Contributed Capital</b>	-	-	-	-
<b>Bond Proceeds</b>	-	38,078	-	-
<b>Installment Purchases</b>	-	-	-	-
<b>Transfer from Cap Projects</b>	-	-	-	-
<b>Transfer from Rate Stabilization</b>	-	-	-	-
<b>Transfer from Capital Reserves</b>	-	-	-	-
<b>Appropriated Fund Balance</b>	-	-	-	-
	<b>\$ 24,881,844</b>	<b>\$ 24,852,520</b>	<b>\$ 25,364,240</b>	<b>\$ 25,326,581</b>

**EXPENDITURES:**

<b>Operations</b>	\$ 15,943,677	\$ 17,780,941	\$ 17,708,111	\$ 18,645,956
<b>Purchased Power</b>	-	-	-	-
<b>Purchased Gas</b>	-	-	-	-
<b>Capital Outlay</b>	1,557,975	1,767,235	1,816,519	1,434,130
<b>Debt Service</b>	4,733,763	4,657,173	4,488,052	4,492,110
<b>Retirement of Bethel Debt</b>	-	-	-	-
<b>Repayment of Capacity Fees</b>	-	-	-	-
<b>City Turnover - General</b>	-	-	-	-
<b>Street Light Reimbursement</b>	-	-	-	-
<b>Transfer to OPEB Trust</b>	75,000	75,000	75,000	75,000
<b>Transfer to Rate Stabilization</b>	-	-	-	-
<b>Transfer to Capital Projects</b>	2,350,000	500,000	1,150,000	600,000
<b>Transfer to Designated Reserve</b>	-	-	-	-
<b>Operating Contingencies</b>	-	72,171	126,558	79,385
	<b>\$ 24,660,415</b>	<b>\$ 24,852,520</b>	<b>\$ 25,364,240</b>	<b>\$ 25,326,581</b>



**GAS FUND**

	<b>2021-2022 Actual</b>	<b>2022-2023 Budget</b>	<b>2022-2023 Projected</b>	<b>2023-2024 Budget</b>
<b>REVENUE:</b>				
Rates & Charges	\$ 40,267,857	\$ 46,508,834	\$ 47,355,248	\$ 44,517,551
Fees & Charges	177,012	184,987	177,000	182,000
U. G. & Temp. Ser. Chgs.	-	-	-	-
Miscellaneous	278,395	173,596	225,512	75,046
Interest on Investments	114,895	70,000	175,000	100,000
FEMA/Insurance Reimbursement	18,313	-	-	-
Contributed Capital	-	-	-	-
Bond Proceeds	-	-	-	-
Installment Purchases	-	-	-	-
Transfer from Capital Projects	-	-	-	-
Transfer from Rate Stabilization	275,000	1,520,500	-	2,400,000
Transfer from Capital Reserves	-	-	-	-
	<b>\$ 41,131,472</b>	<b>\$ 48,457,917</b>	<b>\$ 47,932,760</b>	<b>\$ 47,274,597</b>
<b>EXPENDITURES:</b>				
Operations	\$ 11,443,208	\$ 12,982,645	\$ 13,146,368	\$ 13,587,224
Purchased Power				
Purchased Gas	24,824,773	30,925,416	28,789,334	28,070,700
Capital Outlay	1,537,495	1,606,600	1,509,248	2,546,400
Debt Service	1,532,576	1,164,632	1,171,748	1,173,596
Retirement of Bethel Debt				
City Turnover - General	1,669,723	1,702,512	1,702,512	1,736,566
Street Light Reimbursement	-	-	-	-
Transfer to OPEB Trust	75,000	75,000	75,000	75,000
Transfer to Rate Stabilization	-	-	750,000	-
Transfer to Capital Projects	-	-	750,000	-
Transfer to Designated Reserve	-	-	-	-
Operating Contingencies	-	1,112	38,550	85,111
	<b>\$ 41,082,775</b>	<b>\$ 48,457,917</b>	<b>\$ 47,932,760</b>	<b>\$ 47,274,597</b>

**GREENVILLE UTILITIES COMMISSION  
BUDGET BY DEPARTMENT  
2023-2024**

<b>Department</b>	<b>Electric</b>	<b>Water</b>	<b>Sewer</b>	<b>Gas</b>	<b>Total</b>
Governing Body and Administration	1,382,760	862,760	862,760	862,760	3,971,040
Finance	9,386,013	2,591,960	2,501,324	2,825,044	17,304,341
Human Resources	1,831,958	983,002	938,320	714,910	4,468,190
Information Technology	4,109,550	1,237,547	1,237,547	1,409,910	7,994,554
Customer Relations	4,070,614	295,663	300,663	501,327	5,168,267
Developmental Activities	791,465	-	-	-	791,465
Electric Department	23,143,828	-	-	-	23,143,828
Shared Resources	184,750	80,250	72,000	83,000	420,000
Meter	1,989,793	542,671	542,671	542,671	3,617,806
Water Department	-	13,721,131	-	-	13,721,131
Sewer Department	-	-	13,193,033	-	13,193,033
Gas Department	-	-	-	8,763,028	8,763,028
Utility Locating Service	433,023	433,023	433,023	433,023	1,732,092
Ancillary	147,647,610	6,212,121	5,245,240	31,138,924	190,243,895
<b>Grand Total</b>	<b>194,971,364</b>	<b>26,960,128</b>	<b>25,326,581</b>	<b>47,274,597</b>	<b>294,532,670</b>



# Glossary

City of Greenville Operating Budget  
Fiscal Year 2023–2024

Accrual	Adjusting journal entries designed to ensure that assets and liabilities that are created or discharged because of operating activities of the current period are recognized as revenues and expenses in that period.
Activity	An activity is a set of or grouping of similar processes or tasks that converts inputs to outputs. An activity is a service provided under a program budget.
Ad Valorem Tax	Property taxes on the assessed value of a property. Ad valorem is Latin for “according to value.”
Amendment	Any change to the revenue/expenditure of a previously adopted budget. Amendments may be recommended by the Mayor or City Council.
Appropriation	Money set apart for a special use authorized by City Council to expend funds for certain purposes within a specific time frame.
Balanced Budget	Current operating revenues will be sufficient to support current operating expenditures.
Biennial Budget	A budget applicable for two years.
Budget	A plan of financial operation with an estimate of proposed expenditures and the means of financing them for a given period of time. An estimate of (statement of probable) revenues and expenditures by the government in the ensuing year, with financial proposals in connection therewith, such as measures for meeting a deficiency or measures for disposing of a surplus.
Budget Allocation	Budgetary allocations are integral components to an annual budget or financial plan. They indicate the level of resources an organization is committing to a department or program.
Budget Message	A general discussion of the proposed budget presented in writing by the City Manager as a part of the proposed budget document. The budget message explains principal budget issues against the background of financial experience of recent years and presents recommendations made by the Mayor and City Council.

Capital Equipment	Capital purchases of major equipment items, which are not permanently attached to a public facility. Useful life is greater than or equal to 5 years and cost is greater or equal to \$35,000.
Capital Outlay	Expenditures which result in the acquisition of, or addition to, short-lived general fixed assets; includes all equipment greater than or equal to \$5,000.
Community Development Block Grant (CDBG)	A fund which accounts for federal entitlement funds received under Title I of the Housing and Community Development Act of 1974. These funds support public improvements and redevelopment and conservation activities within targeted neighborhoods.
Debt Service	The City's obligation to pay principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.
Department	The basic organizational unit of government, which is functionally unique in its delivery of service. Its components are hierarchically arranged.
Encumbrances	Funds set aside or committed for future expenditures through purchase orders, contracts or requisitions.
Enterprise Funds	A separate fund used to account for operations that are financed and operated in a manner similar to private business enterprises and where it is the intent that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
Expenditures	Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered. Decreases in net financial resources.
Expenses	Decreases in net total assets. Expenses represent charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest, and other charges.
Facilities Improvement Plan (FIP)	A fund used to fund a major maintenance, renovation and repair needs for City of Greenville maintained buildings, facilities, and structures.

Fixed Assets	Assets of a long-term character, which are intended to continue to be held or used; land, buildings, improvements other than buildings, and machinery and equipment.
Fund	An independent fiscal and accounting entity with a self-basing set of accounts recording its assets, liabilities, fund balances, retained earnings, revenues, and expenditures.
General Fund	The primary operating fund, which accounts for all revenues and expenditures that are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the City.
General Obligation (GO) Bonds	Bonds sold by the City to private investors to provide long-term financing for Capital Project needs. The City pledges its full faith and credit to the repayment of these bonds.
Goal	A broad statement determined at the highest level of government of what the City would like to accomplish over an extended length of time.
Government Finance Officers Association (GFOA)	A professional association of state/provincial and local finance officers in the United States and Canada, which has served the public finance profession since 1906.
Greenville Utilities Commission (GUC)	A City-owned utility system that provides electric, water, sewer, and gas.
Income	A term used in proprietary fund type accounting to represent (1) revenues or (2) the excess of revenues over expenses.
Internal Service Fund	A proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. The City includes three internal service funds as part of the budget process: the Fleet Maintenance Fund to account for the maintenance of all City vehicles, the Vehicle Replacement Fund to fund the purchase of all City vehicles, and the Facilities Improvement Fund to fund the major maintenance, renovation, and repair needs of City-maintained buildings, facilities, and structures.

Investments	Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments.
Non-operating Expenses	Fund expenses that are not directly related to the fund's primary service activities.
Objective	A simply stated, readily measureable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.
Obligations	Amounts that a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.
Operating Expenses	Fund expenses that are directly related to the fund's primary service activities.
Operating and Financial Plan	A budgetary plan developed as a tool for planning, management, and control. As a planning tool, it is used to establish programmatic and financial goals and objectives. As a management tool, the plan is to direct organizational units toward established objectives for service delivery. Finally, as a control tool -- the traditional use of budgeting -- the plan is used for financial accountability.
Ordinance	A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.
Organization	An organized body of people with a particular purpose.
Proposed Budget	The budget formally submitted by the City Manager to the Mayor and City Council for its consideration. Recommended budget documents are also available to the public.
Proprietary Funds	Funds that are established to be self-funded through charges for services. The City of Greenville proprietary funds include the four operating funds of

	Greenville Utilities (electric, water, sewer, gas), Sanitation, Public Transportation (Transit), and Stormwater Utility.
Reserve for Contingencies	A budgetary account set aside for use by the City Council in dealing with emergencies or unforeseen expenditures.
Revenues	(1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under GASB pronouncements, general long-term proceeds and operating transfers-in are classified as “other financing sources” rather than revenues. (2) Increases in proprietary fund type net total assets from other expense refunds, capital contributions, and residual equity transfers. Under GASB pronouncements, operating transfers-in are classified separately from revenues.
Structurally Balanced Budget	A budget in which budgeted appropriations are supported by available revenues without reliance upon increases in appropriated fund balance; increases in appropriations only occur as corresponding increases in revenue are available or identified.
Vehicle Replacement Fund (VRF)	Monies to fund the City’s capital budget, for the replacement of vehicles, and certain capital equipment greater than or equal to \$5,000.





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