



Agenda

Greenville City Council

June 12, 2025

6:00 PM

City Hall Council Chambers, 200 West 5th Street

Assistive listening devices are available upon request for meetings held in the Council Chambers. If an interpreter is needed for deaf or hearing impaired citizens, please call 252-329-4422 (voice) or 252-329-4060 (TDD) no later than two business days prior to the meeting.

I. Call Meeting To Order

II. Invocation - Mayor Pro Tem Monica Daniels

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Agenda

VI. Special Recognitions

1. Daryl Norris - Engineering Department Employee Who Assisted Accident Victims
2. Host City Planning Committee for 2025 N.C. League of Municipalities CityVision Conference

VII. Public Comment Period

The Public Comment Period is a period reserved for comments by the public. Items that were or are scheduled to be the subject of public hearings conducted at the same meeting or another meeting during the same week shall not be discussed. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes. Individuals who registered with the City Clerk to speak will speak in the order registered until the allocated 30 minutes expires. If time remains after all persons who registered have spoken, individuals who did not register will have an opportunity to speak until the allocated 30 minutes expires.

VIII. Appointments

3. Appointments to Boards and Commissions

IX. New Business

Public Hearings

4. Ordinance to annex Savannah Place, Section 5, property involving 6.523 acres located at the current termini of Camille Drive
5. Ordinance to Repeal Ordinance #24-005, Demolition and Removal of the Dwelling Located at 1112 Dickinson Avenue, Tax Parcel #10858

Other Items of Business

6. Ordinances Adopting the Fiscal Year 2025-26 City of Greenville Budgets Including Sheppard Memorial Library, the Pitt-Greenville Convention & Visitors Authority and Greenville Utilities Commission and the Fiscal Year 2025-26 Manual of Fees and a Resolution Amending the City of Greenville Personnel Policies.
7. Resolution Authorizing the Relocation of Randolph Cemetery

X. City Manager's Report

XI. Comments from Mayor and City Council

XII. Adjournment



City of Greenville, North Carolina

Meeting Date: 06/12/2025

Title of Item: Appointments to Boards and Commissions

Explanation: City Council appointments need to be made to the Board of Adjustment, Environmental Advisory Commission, Greenville Utilities Commission, Historic Preservation Commission, Housing Authority, Multimodal Transportation Commission, Pitt-Greenville Convention and Visitors Authority, Planning and Zoning Commission, Recreation and Parks Commission, and the Youth Council.

The City Council updated the Boards and Commission Policy on October 9, 2017 to include a provision for extended vacancies: Nominations for Extended Vacancies "In the event there is a vacancy on a City board or commission which has been on the City Council agenda for appointment by City Council for more than three (3) calendar months in which a regular City Council meeting has been held, then any Council Member may make a nomination to fill the vacancy without regard to any other provision relating to who has the authority to make the nomination. If there is more than one nomination, the appointment shall be conducted in accordance with the procedure for nomination and elections in Robert's Rules of Order." Under this provision, the following seats are open to nominations from the City Council:

- 2 seats on the Youth Council

Fiscal Note: No direct fiscal impact.

Recommendation: Make appointments to the Board of Adjustment, Environmental Advisory Commission, Greenville Utilities Commission, Historic Preservation Commission, Housing Authority, Multimodal Transportation Commission, Pitt-Greenville Convention and Visitors Authority, Planning and Zoning Commission, Recreation and Parks Commission, and the Youth Council.

ATTACHMENTS

☐ [June 2025 Boards and Commissions List.pdf](#)

Appointments to Boards and Commissions

June 2025

Board of Adjustment

Council Liaison: Mayor Pro-Tem Monica Daniels

Name	District #	Current Term	Reappointment Status	Expiration Date
Jeremy T Jordan <i>Council Member Marion Blackburn</i>		Unexpired Term	Eligible	June 2025
David Southwood <i>Council Member Tonya Foreman</i>		Unexpired Term	Eligible	June 2025

Environmental Advisory Commission

Council Liaison: Council Member Marion Blackburn

Name	District #	Current Term	Reappointment Status	Expiration Date
Karin Zipf		First Term	Resigned	April 2026

Greenville Utilities Commission

Council Liaison: Council Member Les Robinson

Name	District #	Current Term	Reappointment Status	Expiration Date
Peter Geiger <i>Council Member Tonya Foreman</i>		Second Term	Ineligible	June 2025
Lindsey Griffin <i>Council Member Marion Blackburn</i>		Second Term	Ineligible	June 2025
Wanda Carr <i>Automatic Reappointment to a 2nd Term</i>		First Term	Eligible	June 2025

Historic Preservation Commission

Council Liaison: Council Member Marion Blackburn

Name	District #	Current Term	Reappointment Status	Expiration Date
David Thompson		First Term	Ineligible	January 2027

Housing Authority

Council Liaison: Council Member Tonya Foreman

Name	District #	Current Term	Reappointment Status	Expiration Date
Ebony Harris <i>Resident Commissioner</i>		Unexpired Term	Eligible	May 2025

Multimodal Transportation Commission

Council Liaison: Council Member Matt Scully

Name	District #	Current Term	Reappointment Status	Expiration Date
Gary Fenton		First Term	Resigned	January 2026

Pitt-Greenville Convention and Visitors Authority

Council Liaison: Council Member Matt Scully

Name	District #	Current Term	Reappointment Status	Expiration Date
Brett Morgan		First Term	Eligible	July 2025
Diane Taylor		First Term	Eligible	July 2025

Planning and Zoning Commission

Council Liaison: Council Member Tonya Foreman

Name	District #	Current Term	Reappointment Status	Expiration Date
Billy Parker <i>Council Member Marion Blackburn</i>		Second Term	Ineligible	June 2025
Andrew Denton <i>Council Member Matt Scully</i>		First Term	Eligible	June 2025
Alan Brock <i>Council Member Les Robinson</i>		Second Term	Ineligible	June 2025

Recreation and Parks Commission

Council Liaison: Mayor Pro-Tem Monica Daniels

Name	District #	Current Term	Reappointment Status	Expiration Date
Derrick Clark <i>(Mayor P.J. Connelly)</i>		First Term	Ineligible	May 2025

Youth Council

Council Liaison: Council Member Portia Willis

Name	Current Term	Reappointment Status	Expiration Date
Alanah S Eason	First Term	Resigned	September 2025
Rihanna Knight	First Term	Resigned	September 2025

(2 open seats)

Seats that are open to nominations from the City Council are highlighted.

Boards and Commission Applications

Name	Board Applied To	Email Address
Anuradha Mukherji	Board of Adjustment	amukh03@hotmail.com
Kyle T Parker	Board of Adjustment	ktparker17@gmail.com
David Newman	Board of Adjustment	newmaniac52@gmail.com
Ivery L Johnson	Board of Adjustment	iveryljohnson@gmail.com
Craig M. Becker	Environmental Advisory Commission	beckerc@ecu.edu
David Newman	Environmental Advisory Commission	newmaniac52@gmail.com
Rajendra Jagad	Environmental Advisory Commission	rjagad@gmail.com
Tim Ferruzzi	Environmental Advisory Commission	theferruzzi@gmail.com
Chris Davis	Environmental Advisory Commission	cndavis320@yahoo.com
Vonzell M Wilkerson	Greenville Utilities Commission	tiffanylovesyou46@yahoo.com
David Newman	Greenville Utilities Commission	newmaniac52@gmail.com
Kim C Osborne	Greenville Utilities Commission	kcounc1@gmail.com
James Cox	Greenville Utilities Commission	jcoxbbox13@gmail.com
John Minges	Greenville Utilities Commission	john@minges.com
Kyle T Parker	Historic Preservation Commission	ktparker17@gmail.com
David Newman	Historic Preservation Commission	newmaniac52@gmail.com
Matthew J Justice	Historic Preservation Commission	justrighthomesenc@gmail.com
Mardesia Jones	Housing Authority	marshonjon@yahoo.com
David Newman	Housing Authority	newmaniac52@gmail.com
Phyllis J Smith	Housing Authority	smithpj1940@gmail.com
Kennis E Wilkins	Housing Authority	faithworkshsd@yahoo.com
Phyllis Barrett	Housing Authority	pbarrett544@gmail.com
James Cox	Housing Authority	jcoxbbox13@gmail.com
Jason Pudlo	Multimodal Transportation Commission	jpudlo@outlook.com
Rajendra Jagad	Multimodal Transportation Commission	rjagad@gmail.com
Amelia R Sargent	Pitt-Greenville Convention and Visitors Authority	sagedsophos@proton.me
Kyle T Parker	Pitt-Greenville Convention and Visitors Authority	ktparker17@gmail.com
David Newman	Pitt-Greenville Convention and Visitors Authority	newmaniac52@gmail.com
Marsha Hansen	Planning and Zoning Commission	dharmamarsha@gmail.com
Jason Pudlo	Planning and Zoning Commission	jpudlo@outlook.com
Stephen A Blackburn	Planning and Zoning Commission	sablackburn20@gmail.com
Kyle T Parker	Planning and Zoning Commission	ktparker17@gmail.com
David Newman	Planning and Zoning Commission	newmaniac52@gmail.com
Matthew J Justice	Planning and Zoning Commission	justrighthomesenc@gmail.com
Michael L Bridgers	Planning and Zoning Commission	mtenbridgers@gmail.com
Samuel C McCormack	Planning and Zoning Commission	mccormacks22@students.ecu.edu
Sebastian Krassley	Planning and Zoning Commission	skrassley98@yahoo.com
Maxwell E Willis	Recreation and Parks Commission	maxwellefwillis@outlook.com
Anuradha Mukherji	Recreation and Parks Commission	amukh03@hotmail.com
Rufus Huggins	Recreation and Parks Commission	rufushuggins@aol.com
Jason Pudlo	Recreation and Parks Commission	jpudlo@outlook.com
Amelia R Sargent	Recreation and Parks Commission	sagedsophos@proton.me
Stephen A Blackburn	Recreation and Parks Commission	sablackburn20@gmail.com
Matthew J Justice	Recreation and Parks Commission	justrighthomesenc@gmail.com
Rajendra Jagad	Recreation and Parks Commission	rjagad@gmail.com
Zoey K Ormond	Youth Council	zkormond@gmail.com
Raelyn V Phillips	Youth Council	phillira1@students.pittschools.org



City of Greenville, North Carolina

Meeting Date: 06/12/2025

Title of Item: Ordinance to annex Savannah Place, Section 5, property involving 6.523 acres located at the current termini of Camille Drive

Explanation: A. SCHEDULE

1. Advertising date: May 31, 2025
2. City Council public hearing date: June 12, 2025
3. Effective date: June 12, 2025

B. CHARACTERISTICS

1. Relation to primary city limits: Contiguous
2. Relation to recognized industrial area: Outside
3. Acres: 6.253
4. Voting District: 5
5. Township: Winterville
6. Zoning: R9S (Residential-Single-Family)
7. Existing land use: Vacant
8. Anticipated land use: 17 single-family lots
9. Population estimate:

	Formula	Number of people
Total current:	0	0
Estimated at full development	17 X 2.18	37
Current minority	0	0
Estimated minority at full development	37 X 43.4%	16
Current white	0	0
Estimated white at full development	37 - 16	21

* Source: Census.gov

10. Rural fire tax district: Red Oak
11. Greenville fire district: Station 5
12. Present tax value: \$165,250
13. Estimated tax value: \$6,375,000

Fiscal Note: Estimated tax value at full development is \$6,375,000.

Recommendation: City staff recommends approval of the attached ordinance to annex Savannah Place, Section 5.

ATTACHMENTS

- ☐ **Ordinance Savannah Place_ Section 5 Annexation.DOC**
- ☐ **Savannah Place Section 5 Annexation Map.pdf**

ORDINANCE NO. 25-
AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF
THE CITY OF GREENVILLE, NORTH CAROLINA

WHEREAS, the City Council of the City of Greenville has been petitioned under G.S. 160A-31, as amended, to annex the area described herein; and

WHEREAS, the City Council has directed the City Clerk to investigate the sufficiency of said petition; and

WHEREAS, the City Clerk has certified the sufficiency of said petition and a public hearing on the question of this annexation was held at 6:00 p.m. on the 12th day of June, 2025, after due notice by publication in The Daily Reflector on the 31st day of May, 2025; and

WHEREAS, the City Council does hereby find as a fact that said petition meets the requirements of G.S. 160A-31, as amended.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section 1. That by virtue of the authority vested in the City Council of the City of Greenville, North Carolina, under G. S. 160A-31, as amended, the following described contiguous territory is annexed:

TO WIT: Being all of that certain property as shown on the annexation map entitled "Savannah Place, Section 5", involving 6.523 acres.

LOCATION: Situate in Winterville Township, Pitt County, North Carolina, located at the current termini of Camille Drive.

GENERAL DESCRIPTION:

Commencing at a PK Nail located at the centerline intersection of Camille Drive and Charity Lane; thence from said PK Nail N 54°50'30" E, 231.73' to an existing iron pipe, said iron pipe being located at the northeast property corner of Lot 178, Charleston Village, Section 3, as recorded in Map Book 66 Pages 131-133, said iron pipe also being the Point of Beginning for this description. Thence from said Point of Beginning and following along the northern property line of Lot 178, Charleston Village, Section 3, S 89°33'46" W, 335.02' to an iron pipe, said iron pipe being located at the northwest property corner of Lot 177, Charleston Village, Section 3; thence continuing S 89°33'46" W, 19.98' to a point, a corner; thence from said point N 00°26'14" W, 350.57' to an iron pipe, said iron pipe being a common corner with Lots 154 & 155, Charleston Village, Section 6 as recorded in Map Book 73, Page 121; thence from said iron pipe and continuing N 00°26'14" W, 450.27' to a point, said point being located at the northeast property corner of a detention pond lot of Charleston Village, Section 3 as recorded in Map Book 66, Pages 131-133, said point also being located along the southern property line of the Joseph E.

Bland, Et Al property as recorded in Deed Book 4393, Page 792 and Map Book 60, Page 101; thence from said point and following along the southern property line of the Joseph E. Bland, Et Al property N 89°41'52" E, 340.26' to an iron pipe; thence N 89°39'12" E, 14.76' to a point, a corner, said point being located at the northwest property corner of Lot 107, Savannah Place, Section 4, Phase 1 as recorded in Map Book 84, Page 140; thence from said point S 00°26'14" E, 289.62' to an iron pipe, said iron pipe being a common corner with Lots 88 & 89, Savannah Place, Section 4, Phase 1; thence from said iron pipe and continuing S 00°26'14" E, 510.39' to an iron pipe, the Point of Beginning, containing 6.523 acres more or less.

Section 2. Territory annexed to the City of Greenville by this ordinance shall, pursuant to the terms of G.S. 160A-23, be annexed into Greenville municipal election district five. The City Clerk, City Engineer, representatives of the Board of Elections, and any other person having responsibility or charge of official maps or documents shall amend those maps or documents to reflect the annexation of this territory into municipal election district five.

Section 3. The territory annexed and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the City of Greenville and shall be entitled to the same privileges and benefits as other territory now within the City of Greenville. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 4. The Mayor of the City of Greenville, North Carolina, shall cause a copy of the map of the territory annexed by this ordinance and a certified copy of this ordinance to be recorded in the office of the Register of Deeds of Pitt County and in the Office of the Secretary of State in Raleigh, North Carolina. Such a map shall also be delivered to the Pitt County Board of Elections as required by G.S. 163-288.1.

Section 5. This annexation shall take effect from and after the 12th day of June, 2025.

ADOPTED this 12th day of June, 2025.

P. J. Connelly, Mayor

ATTEST:

Valerie Shiuwegar, City Clerk

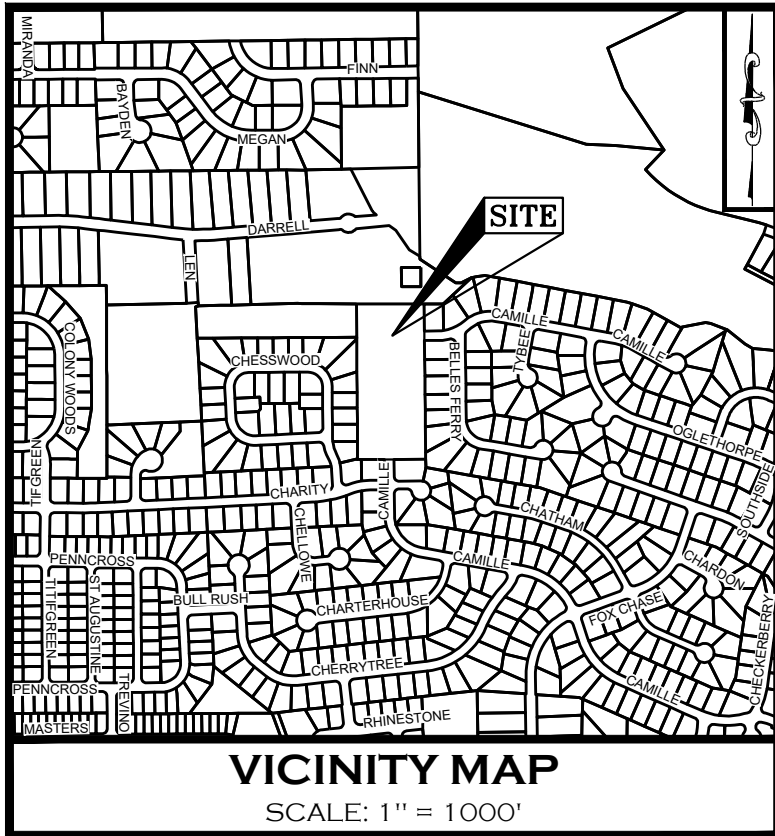
NORTH CAROLINA
PITT COUNTY

I, _____, a Notary Public for said County and State, certify that Valerie Shiuwegar personally came before me this day and acknowledged that she is the City Clerk of the City of Greenville, a municipality, and that by authority duly given and as the act of the municipality, the foregoing instrument was signed in its name by its Mayor, sealed with the corporate seal, and attested by herself as its City Clerk.

WITNESS my hand and official seal this ____th day of _____, 2025.

Notary Public

My Commission Expires: _____
1205037



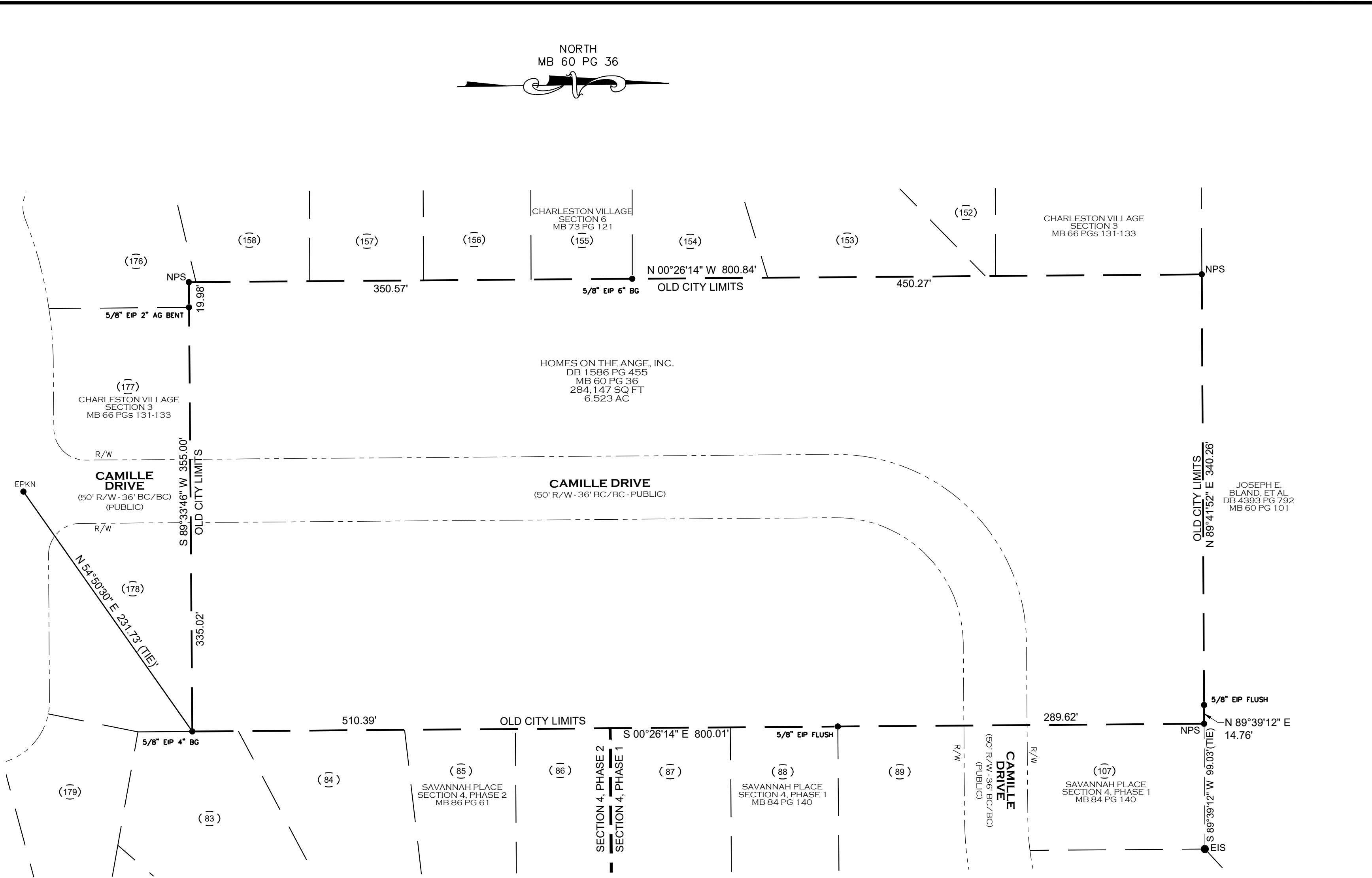
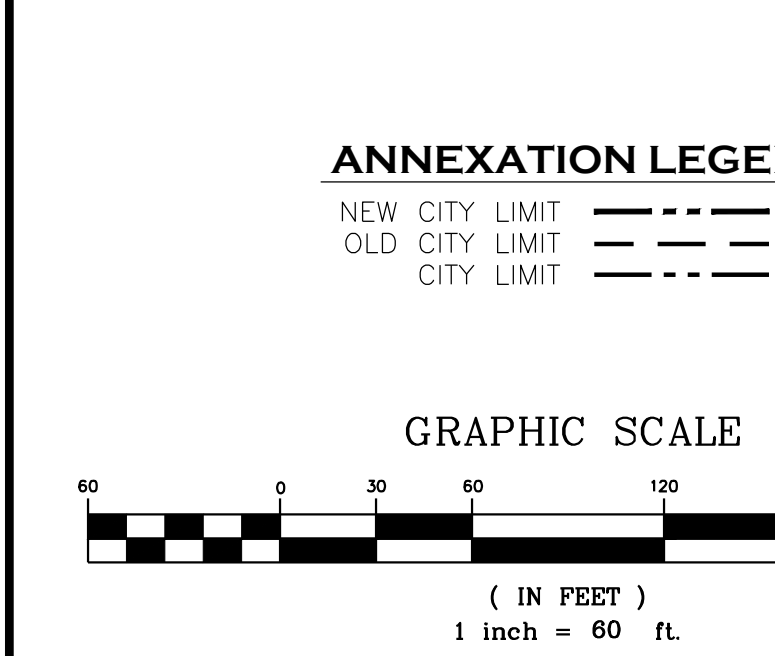
VICINITY MAP
SCALE: 1" = 1000'

LEGEND

Boundary Line	---
Adjoiner Line	---
Iron Property Corner	○
Existing Iron Pipe	EIP
Existing Iron Stake	EIS
No Point Set	NPS
Existing PK Nail	EPKN
Below Grade	BC
Above Grade	AG
Deed Book	DB
Map Book	MB
Page Number	PG
Right of Way	R/W

SURVEYOR NOTES:

1. NO GEODETIC MONUMENT WAS FOUND WITHIN 2000' OF THE SUBJECT PROPERTY.
2. ALL DISTANCES SHOWN HEREON ARE HORIZONTAL GROUND MEASUREMENTS IN US SURVEY FEET, UNLESS OTHERWISE NOTED. AREAS ARE BY COORDINATE COMPUTATION.
3. REFERENCES ON THE FACE OF THE MAP WERE ACQUIRED FROM THE PITT COUNTY REGISTER OF DEEDS.
4. THE SUBJECT PARCEL SHOWN HEREON LIES IN FLOOD ZONE X (MINIMAL FLOOD RISK) PER FEMA FIRM PANEL 3720466600J EFFECTIVE DATE 07/07/2014.
5. THIS MAP WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO ANY MATTERS THAT A FULL TITLE SEARCH DISCLOSES.



SAVANNAH PLACE SECTION 5

REFERENCE: BEING THE PROPERTY DESCRIBED IN DEED BOOK 1586, PAGE 455 OF THE PITT COUNTY REGISTRY.

SURVEYED: JLS/DH	APPROVED: CRG
DRAWN: JGG	DATE: 04/16/2025
CHECKED: CRG	SCALE: 1" = 60'

ALLOWAY PLLC
GEOSPATIAL
INFORMATICS & SURVEYING
463 Second Street - Ayden - NC - 28513
252-565-2657 - NC FIRM # P-2153

MAP NO.	PLATS RECORDED	BOOK	PAGE

MAP SHOWING AREA ANNEXED BY THE CITY OF GREENVILLE, N.C.

DATE: _____ ORDINANCE NO.: _____ AREA: 6.523 ACRES

WINTERVILLE TOWNSHIP, PITT COUNTY, NC

SURVEYOR CERTIFICATION

I, CALE R. GALLOWAY, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY PERFORMED UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 1586, PAGE 455, OR FROM BOOKS REFERENCED HEREON); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK PAGE _____, OR AS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

I FURTHER CERTIFY PURSUANT TO G.S. 47-30 (f)(11)(c1), THIS SURVEY IS OF AN EXISTING PARCEL OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.

WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS THE ____ DAY OF _____, 2025.

SIGNED: _____ REGISTRATION NO. L-5352

REVIEW OFFICER'S CERTIFICATE

I, _____, A REVIEW OFFICER OF PITT COUNTY, N.C. CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____



City of Greenville, North Carolina

Meeting Date: 06/12/2025

<u>Title of Item:</u>	Ordinance to Repeal Ordinance #24-005, Demolition and Removal of the Dwelling Located at 1112 Dickinson Avenue, Tax Parcel #10858
<u>Explanation:</u>	<p>On January 11, 2024, City Council adopted Ordinance #24-005 directing the demolition and removal of the dwelling located at 1112 Dickinson Avenue, due to its dilapidated condition.</p> <p>The property is designated as a local landmark and requires a Certificate of Appropriateness (COA) from the Historic Preservation Commission (HPC). Staff was directed to apply for the COA as a result of the property owner not submitting an application. On March 26, 2024, the HPC approved the COA as well as a 365-day delay on the demolition of the property.</p> <p>More recently, on March 25, 2025, HPC adopted a resolution requesting City Council delay the Ordinance for Demolition for an additional 12 months, and on April 2, 2025, Preservation North Carolina informed City staff that the Higgs House was under contract. In light of this development, during the May 5, 2025 City Council Workshop, City Council evaluated available information and requested that staff proceed with the process to repeal the Ordinance Requiring Demolition and Removal of the Dwelling Located at 1112 Dickinson Avenue, Tax Parcel Number #10858, Code Case #CEMH -2023-00033.</p> <p>The sale of the local landmark was finalized on May 8, 2025.</p>
<u>Fiscal Note:</u>	There is no fiscal impact to the City.
<u>Recommendation:</u>	Staff recommends City Council conduct a public hearing and approve the repeal of the Ordinance Requiring Demolition and Removal of the Dwelling Located at 1112 Dickinson Avenue, Tax Parcel Number #10858, Code Case #CEMH - 2023-00033.

ATTACHMENTS

☐ [COG-#1194871-v3-Demo_Ordinance - 5.27.25.docx](#)

ORDINANCE NO. 25-____

ORDINANCE REPEALING ORDINANCE NO. 24-005 REQUIRING DEMOLITION AND
REMOVAL OF THE DWELLING LOCATED AT:
1112 DICKINSON AVENUE, TAX PARCEL NUMBER #10858
(CODE CASE #CEMH-2023-00033)

WHEREAS, on January 11, 2024, the City Council of the City of Greenville, North Carolina adopted an ordinance directing the demolition of the Jacob W. Higgs House located at 1112 Dickinson Avenue due to its dilapidated condition;

WHEREAS, due to the local landmark designation, a Certificate of Appropriateness (COA) from the Historic Preservation Commission (HPC) was required for which city staff was directed to apply for as a result of the property owner not submitting an application;

WHEREAS, on June 24, 2024, the HPC approved the COA and delayed the demolition for up to 365 days, as allowed under North Carolina General Statute § 160D-949, in an effort to find a means of preserving the local landmark; and

WHEREAS, on March 26, 2025, the HPC adopted a resolution requesting that City Council delay the Ordinance for Demolition for an additional 12 months and on April 12, 2025, Preservation North Carolina notified staff that the local landmark was under contract for purchase; and

WHEREAS, on May 5, 2025, the City Council of the City of Greenville evaluated available information regarding the local landmark, including the potential to repeal the order of demolition based on identification of a viable buyer with the ability to preserve the local landmark, and requested for staff to proceed with the process to repeal the Ordinance Requiring Demolition and Removal of the Dwelling Located at 1112 Dickinson Avenue, Tax Parcel Number #10858, Code Case #CEMH -2023-00033; and

WHEREAS, staff published proper notice for a public hearing.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Greenville that:

Section 1. The dwelling located at 1112 Dickinson Avenue, Tax Parcel #10858 in the City of Greenville, North Carolina, was sold to Dickinson Higgs Holdings, LLC on May 8, 2025, as evidenced by the North Carolina General Warranty Deed recorded with the Office of the Register of Deeds of Pitt County.

Section 2. The City Council of the City of Greenville hereby repeals Ordinance No. 24-005, Ordinance Requiring Demolition and Removal of the Dwelling Located at 1112 Dickinson Avenue, Tax Parcel Number #10858, Code Case #CEMH -2023-00033.

Section 3. This ordinance shall be recorded in the Office of the Register of Deeds of Pitt County and shall be indexed in the name of the property owner in the grantor index.

Section 4. This ordinance shall become effective upon its adoption.

This the 12th day of June, 2025.

PJ Connelly, Mayor

ATTEST:

Valerie Shiuwegar, City Clerk

NORTH CAROLINA
PITT COUNTY

I, _____, a Notary Public in and for said state and county, do hereby certify that Valerie Shiuwegar personally appeared before me this day and acknowledged that she is the City Clerk of the City of Greenville, a municipality, and that by authority duly given and as the act of the municipality, the foregoing instrument was signed in its name by the Mayor, sealed with the corporate seal, and attested by herself as its City Clerk.

Witness my hand and notarial seal this 12th day of June, 2025.

Notary Public

My Commission Expires:



City of Greenville, North Carolina

Meeting Date: 06/12/2025

Title of Item: Ordinances Adopting the Fiscal Year 2025-26 City of Greenville Budgets Including Sheppard Memorial Library, the Pitt-Greenville Convention & Visitors Authority and Greenville Utilities Commission and the Fiscal Year 2025-26 Manual of Fees and a Resolution Amending the City of Greenville Personnel Policies.

Explanation: Attached are the Fiscal Year 2025-26 budget ordinances for the City of Greenville (including Sheppard Memorial Library and Pitt-Greenville Convention & Visitors Authority) and Greenville Utilities Commission. The ordinances establish the Fiscal Year 2025-26 budgets and the City of Greenville Manual of Fees. Also attached are reimbursement resolutions associated with Greenville Utilities Commission's 2025-26 budget as well as a resolution amending the City of Greenville Personnel Policies.

In compliance with Section 159-12B of the North Carolina General Statutes, the City Council held a public hearing on Monday, June 9, 2025 and consider adopting the annual budget ordinance on Thursday, June 12, 2025. In summary, the Proposed City Operating Budget for Fiscal Year 2025-26 stands at approximately \$504.6 million with the General Fund comprising approximately 23.5% of the total.

Fiscal Note: The City of Greenville Fiscal Year 2025-26 budget ordinance for the City's operating funds provide revenues and appropriations for the following:

General	\$118,864,369
Debt Service	7,368,819
Public Transportation (Transit)	4,869,989
Fleet Maintenance	6,577,898
Sanitation	11,900,000
Stormwater Utility	11,390,000
Housing	1,975,598
Inspections	1,900,000
Health	14,900,000
Vehicle Replacement	3,601,408
Facilities Improvement	1,200,000
Occupancy Tax	750,000

The City of Greenville's Fiscal Year 2025-26 budget ordinance also includes

revenues and appropriation for Sheppard Memorial Library and Pitt-Greenville Convention and Visitors Authority as follows:

Sheppard Memorial Library Fund	\$2,994,650
Pitt-Greenville Convention & Visitors Authority	2,223,146

The Greenville Utilities Commission's Fiscal Year 2025-26 budget ordinance provides revenues and appropriations for the following:

Operating	\$314,107,956
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Recommendation: Approval of budget ordinances for the Fiscal Year 2025-26 inclusive of reimbursement resolutions associated with budget amendments and approval of the resolution amending the City of Greenville Personnel Policies.

ATTACHMENTS

- ☐ [COG 2026 Budget Ordinance.XLSX](#)
- ☐ [GUC Budget Package for City Mtg- Ordinance, REs, Budget Exp by Dept.pdf](#)
- ☐ [GUC Reimbursement Resolution for Operations Equipment and Vehicle Purchases FY 2025-26.docx](#)
- ☐ [GUC Reimbursement Resolution for Capital Projects in FY 2025-26 Budget.docx](#)
- ☐ [FY 2026 Manual of Fees - Public Hearing and Adoption.pdf](#)
- ☐ [1204849 - Resolution amending the personnel policies effective June 12, 2025 - 1 - COG.DOCX](#)

ORDINANCE NO. 25-xxx
CITY OF GREENVILLE, NORTH CAROLINA
2025-2026 BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I: Estimated Revenue. It is estimated that the following revenues will be available for the City of Greenville during the fiscal year beginning July 1, 2025 and ending June 30, 2026:

GENERAL FUND

Unrestricted Intergovernmental Revenues:

Ad Valorem Taxes

Current Year Taxes - Operations	\$ 47,080,522	
Prior Year's Taxes and Penalties	(415,000)	
Subtotal		\$ 46,665,522.00

Sales Tax	\$ 30,512,904	
Rental Vehicle Gross Receipts	177,000	
Video Programming & Telecommunication Services Tax	704,948	
Utilities Franchise Tax	7,492,757	
Motor Vehicle Fee	1,803,631	
Other Unrestricted Intergovernmental Revenues	905,000	
Subtotal		\$ 41,596,240

Restricted Intergovernmental Revenues:

Restricted Intergovernmental Revenues	\$ 1,019,000	
Powell Bill - State allocation payment	2,960,000	
Subtotal		\$ 3,979,000

Licenses, Permits, & Fees:

Other Licenses, Permits & Fees	\$ 4,255,199	
Subtotal		\$ 4,255,199

Sales and Services:

Rescue Service Transport	\$ 4,758,234	
Parking Violation Penalties	333,287	
Leased Parking & Meters	291,713	
Subtotal		\$ 5,383,234

Other Revenues:

Sale of Property	\$ -	
Other Revenues Sources	1,957,919	
Subtotal		\$ 1,957,919

Investment Earnings:

Interest on Investments	\$ 4,723,564	
Subtotal		\$ 4,723,564

Other Financing Sources:

Transfer from FEMA Fund	\$ -	
Transfer from Greenville Utilities Commission	9,053,691	
Subtotal		\$ 9,053,691

Fund Balance Appropriated:

Appropriated Fund Balance - General	\$ 1,250,000	
Appropriated Fund Balance - Powell Bill	-	
Subtotal		\$ 1,250,000

TOTAL GENERAL FUND REVENUES		\$ 118,864,369
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DEBT SERVICE FUND		
Occupancy Tax	\$ 665,677	
Transfer from General Fund	6,703,142	
TOTAL DEBT SERVICE FUND		\$ 7,368,819
PUBLIC TRANSPORTATION FUND		
Grant Income	\$ 3,822,289	
Bus Fare / Ticket Sales	209,500	
Other Revenues	63,200	
Transfer from General Fund	775,000	
TOTAL TRANSPORTATION FUND		\$ 4,869,989
FLEET MAINTENANCE FUND		
Fuel Markup	\$ 1,793,750	
Labor Fees	2,117,810	
Parts Markup	1,896,473	
Commercial Labor Markup	753,165	
Other Revenue Sources	16,700	
TOTAL FLEET MAINTENANCE FUND		\$ 6,577,898
SANITATION FUND		
Refuse Fees	\$ 11,593,000	
Cart and Dumpster	145,000	
Other Revenues	162,000	
Appropriated Fund Balance	-	
TOTAL SANITATION FUND		\$ 11,900,000
STORMWATER MANAGEMENT UTILITY FUND		
Utility Fee	\$ 11,390,000	
Appropriated Fund Balance	-	
TOTAL STORMWATER MANAGEMENT UTILITY FUND		\$ 11,390,000
INSPECTIONS FUND		
Licenses, Permits, and Fees	\$ 1,900,000	
Transfer from General Fund	-	
Appropriated Fund Balance	-	
TOTAL INSPECTIONS FUND		\$ 1,900,000
OCCUPANCY TAX FUND		
Occupancy Tax	\$ 750,000	
Transfer from Other Funds	-	
Appropriated Fund Balance	-	
TOTAL OCCUPANCY TAX FUND		\$ 750,000
COMMUNITY DEVELOPMENT HOUSING FUND		
CDBG Grant Income	\$ 1,274,957	
HOME Grant Income	161,047	
Other Income	164,594	
Transfer from General Fund	375,000	
TOTAL COMMUNITY DEVELOPMENT HOUSING FUND		\$ 1,975,598

HEALTH FUND		
Employer Contributions - City of Greenville	\$	11,045,693
Employee Contributions - City of Greenville		1,646,123
Retiree Contributions - City of Greenville		218,156
Other Agencies		1,103,731
Other Revenues		4,246
Insurance Company Refund/Reimbursement		240,000
Appropriated Fund Balance		<u>642,051</u>
TOTAL HEALTH FUND	\$	<u>14,900,000</u>
FACILITIES IMPROVEMENT FUND		
Transfer from General Fund	\$	<u>1,200,000</u>
TOTAL FACILITIES IMPROVEMENT FUND	\$	<u>1,200,000</u>
VEHICLE REPLACEMENT FUND		
Sale of Property	\$	-
Transfer from City Departments		3,601,408
Transfer from General Fund		-
Other Revenues		-
Appropriated Fund Balance		<u>-</u>
TOTAL VEHICLE REPLACEMENT FUND	\$	<u>3,601,408</u>
CAPITAL RESERVE FUND		
Transfer from General Fund	\$	<u>-</u>
TOTAL CAPITAL RESERVE FUND	\$	<u>-</u>
TOTAL ESTIMATED CITY OF GREENVILLE REVENUES	\$	<u>185,298,081</u>
SHEPPARD MEMORIAL LIBRARY FUND		
City of Greenville	\$	1,513,850
Pitt County		705,046
Pitt County-Bethel/Winterville		20,000
Town of Bethel		22,108
Town of Winterville		176,921
State Aid		236,969
Desk/Copier Receipts		30,000
Interest Income		36,688
Other Revenues		30,000
Greenville Housing Authority		13,261
Grant - LSTA Planning Grant		-
Capital Projects		165,500
SML Fund Balance & Capital		<u>44,307</u>
TOTAL SHEPPARD MEMORIAL LIBRARY FUND	\$	<u>2,994,650</u>

PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND

Occupancy Tax (2%)	\$ 1,108,097	
Occupancy Tax (1%)	554,049	
Capital Reserve	300,000	
Investment Earnings	-	
Appropriated Fund Balance	110,000	
Other Revenues	1,000	
County ARPA Funds	150,000	
TOTAL PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND	\$ 2,223,146	

Section II: Appropriations. The following amounts are hereby appropriated for the operation of the City of Greenville and its activities for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

GENERAL FUND

Mayor & City Council	\$ 594,774	
City Manager	3,739,853	
City Clerk	409,795	
City Attorney	778,519	
Human Resources	4,288,734	
Information Technology	4,963,701	
Engineering	6,511,815	
Fire/Rescue	23,151,151	
Financial Services	4,163,083	
Police	34,263,570	
Recreation & Parks	10,778,129	
Public Works	7,972,043	
Planning and Development	1,712,043	
Neighborhood & Business Services	1,771,048	
Project Management	164,673	
Other Post Employment Benefits	700,000	
Contingency	40,000	
Capital Improvement	-	
Transfer to Other Funds	14,812,325	
Indirect Cost Reimbursement	(1,950,887)	
TOTAL GENERAL FUND	\$ 118,864,369	

DEBT SERVICE FUND

Debt Service	\$ 7,368,819	
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PUBLIC TRANSPORTATION FUND

Public Transportation	\$ 4,869,989	
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FLEET MAINTENANCE FUND	
Fleet Maintenance	<u>\$ 6,577,898</u>
SANITATION FUND	
Sanitation Service	<u>\$ 11,900,000</u>
STORMWATER MANAGEMENT UTILITY FUND	
Stormwater Management	<u>\$ 11,390,000</u>
INSPECTIONS FUND	
Inspections	<u>\$ 1,900,000</u>
OCCUPANCY TAX FUND	
Occupancy Tax	<u>\$ 750,000</u>
COMMUNITY DEVELOPMENT HOUSING FUND	
Community Development Housing / CDBG	<u>\$ 1,975,598</u>
HEALTH FUND	
Health Fund	<u>\$ 14,900,000</u>
FACILITIES IMPROVEMENT FUND	
Facilities Improvement Fund	<u>\$ 1,200,000</u>
VEHICLE REPLACEMENT FUND	
Vehicle Replacement Fund	<u>\$ 3,601,408</u>
CAPITAL RESERVE FUND	
Capital Reserve Fund	<u>\$ -</u>
TOTAL CITY OF GREENVILLE APPROPRIATIONS	<u>\$ 185,298,081</u>
SHEPPARD MEMORIAL LIBRARY FUND	
Sheppard Memorial Library	<u>\$ 2,994,650</u>
PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND	
Pitt-Greenville Convention and Visitors Authority	<u>\$ 2,223,146</u>

Section III: Encumbrances. Appropriations herein authorized and made shall have the amount of outstanding purchase orders of June 30, 2025, added to each appropriation as it appears in order to account for the expenditures in the fiscal year in which it was paid.

Section IV: Taxes Levied. There is hereby levied a tax rate of 39.54 cents per one hundred dollars (\$100) valuation of taxable properties, as listed for taxes as of January 1, 2026 as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Section V: Salaries.

(a) Salaries of Elected Officials. The annual salaries of the Mayor, Mayor Pro-Tem, and other members of the City Council shall be as follows:

Mayor	\$	13,900
Mayor Pro-Tem	\$	9,600
Council Members	\$	8,700

(b) Salary Cap of Greenville Utilities Commission Members. Pursuant to Section 4 of the Charter of the Greenville Utilities Commission of the City of Greenville, the monthly salaries of the members of the Greenville Utilities Commission shall not exceed the following caps:

Chair	\$	350
Member	\$	200

Section VI: Amendments

(a) Pursuant to the General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the City Manager may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the City Council as soon as possible, and the appropriate budget amendments are submitted at the next regular meeting.

Section VII: The Manual of Fees, dated July 1, 2025, is adopted herein by reference.

Section VIII: Motor Vehicle Fee.

(a) Pursuant to provisions of General Statute 20-97 (b1) and Section 10-3-1 of the Code of Ordinances, City of Greenville, an annual motor vehicle tax in the amount of thirty dollars (\$30) is hereby levied upon any vehicle resident in the city.

Section IX: Community Development. The City Council does hereby authorize grant project funds for the operation of FY 2025-2026 CDBG Entitlement and Community Development Home Consortium programs under the Community Development Block Grant Program and Home Consortium Program for the primary purpose of housing rehabilitation and other stated expenditures.

Section X: Greenville Utilities Commission. The City Council adopts a separate ordinance for the budget of the Greenville Utilities Commission.

Section XI: Distribution. Copies of this ordinance shall be furnished to the City Manager and Director of Financial Services of the City of Greenville to be kept on file by them for their direction in disbursement of funds.

ADPOTED this the 12th day of June, 2025.

P. J. Connelly, Mayor

ATTEST:

Valerie Shiuwegar, City Clerk

ORDINANCE NO. 25-_____

CITY OF GREENVILLE, NORTH CAROLINA

2025-26 GREENVILLE UTILITIES COMMISSION BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and fund balances will be available during the fiscal year beginning July 1, 2025, and ending June 30, 2026, to meet the subsequent expenditures, according to the following schedules:

	<u>Revenues</u>	<u>Budget</u>
A.	<u>Electric Fund</u>	
	Rates & Charges	\$201,519,191
	Fees & Charges	2,172,607
	Miscellaneous	4,928,920
	Interest on Investments	<u>1,559,467</u>
	Total Electric Fund Revenue	\$210,180,185
B.	<u>Water Fund</u>	
	Rates & Charges	\$26,569,587
	Fees & Charges	983,577
	Miscellaneous	100,923
	Interest on Investments	<u>331,027</u>
	Total Water Fund Revenue	\$27,985,114
C.	<u>Sewer Fund</u>	
	Rates & Charges	\$27,372,721
	Fees & Charges	723,412
	Miscellaneous	117,670
	Interest on Investments	331,134
	Transfer from Designated Reserve	<u>625,000</u>
	Total Sewer Fund Revenue	\$29,169,937
D.	<u>Gas Fund</u>	
	Rates & Charges	\$46,036,400
	Fees & Charges	128,049
	Miscellaneous	65,624
	Interest on Investments	<u>542,647</u>
	Total Gas Fund Revenue	<u>\$46,772,720</u>
	Total Revenues	<u><u>\$314,107,956</u></u>

Section II. Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for managing, operating, improving, maintaining, and extending electric, water, sewer and gas utilities during the fiscal year beginning July 1, 2025, and ending on June 30, 2026, according to the following schedules:

<u>Expenditures</u>	<u>Budget</u>
Electric Fund	\$210,180,185
Water Fund	27,985,114
Sewer Fund	29,169,937
Gas Fund	<u>46,772,720</u>
Total Expenditures	<u><u>\$314,107,956</u></u>

Section III. Capital Improvements. The following Capital Improvements anticipated revenues and project appropriations as listed below in this section are hereby adopted in the fiscal year beginning July 1, 2025.

(a) It is estimated that the following non-tax revenues and long-term debt proceeds will be available to fund capital project expenditures that will begin in the fiscal year beginning July 1, 2025.

Capital Projects Revenues

Budget

Electric Fund - Capital Projects Fund Balance	\$32,920,000
Electric Fund - Long-Term Debt Proceeds	18,000,000
Water Fund - Capital Projects Fund Balance	3,880,000
Water Fund - Long-Term Debt Proceeds	5,625,000
Sewer Fund - Capital Projects Fund Balance	300,000
Sewer Fund - Long-Term Debt Proceeds	100,000
Gas Fund - Capital Projects Fund Balance	2,850,000
Gas Fund - Long-Term Debt Proceeds	-

Total Revenues	<u>\$63,675,000</u>
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(b) The following amounts are hereby appropriated for capital projects that will begin during the fiscal year beginning July 1, 2025.

Capital Projects Expenditures

Budget

FCP10265 Operations Renovations	\$2,000,000
MCP10267 Advanced Metering Infrastructure	49,000,000
ECP10282 Distribution Substation Transformer Replacements	6,000,000
WCP10053 NCDOT Evans Street	125,000
WCP10054 NCDOT Dickinson Avenue Water Improvements	250,000
WCP10055 WTP Filter Improvements	5,500,000
SCP10255 NCDOT Evans Street	100,000
GCP10128 Integrity Management Replacement Project Phase III	700,000

Total Capital Projects Expenditures	<u>\$63,675,000</u>
-------------------------------------	---------------------

Section IV: Amendments.

(a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the General Manager/CEO of Greenville Utilities Commission is authorized to transfer funds from one appropriation to another in an amount not to exceed \$100,000. Any such transfers shall be reported to the Greenville Utilities Commission and the City Council at their next regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the General Manager/CEO may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the Greenville Utilities Commission as soon as possible, and appropriate budget amendments are submitted to the City Council, if necessary, at its next regular meeting.

(d) Capital Projects listed in section III may be amended on an individual project basis.

Section V: Appropriation. The capital project revenue and expenditure authorizations shall extend from year to year until each project is completed.

Section VI: Distribution. Copies of this ordinance shall be furnished to the General Manager/CEO and the Chief Financial Officer of the Greenville Utilities Commission, and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 12th day of June, 2025.

Attest:

P. J. Connelly, Mayor

Valerie Shiuwegar, City Clerk

RESOLUTION NO. 25-__
RESOLUTION DECLARING THE INTENTION OF THE
CITY COUNCIL OF THE CITY OF GREENVILLE TO REIMBURSE THE
GREENVILLE UTILITIES COMMISSION, OF THE CITY OF GREENVILLE, NORTH
CAROLINA, A BODY POLITIC DULY CHARTERED BY THE STATE OF NORTH
CAROLINA, FROM THE PROCEEDS OF ONE OR MORE FINANCING(S) FOR
CERTAIN EXPENDITURES MADE AND TO BE MADE IN CONNECTION WITH THE
ACQUISITION AND CONSTRUCTION OF CERTAIN IMPROVEMENTS

WHEREAS, in accordance with Chapter 861 of the 1991 Session Laws of North Carolina, the Greenville Utilities Commission (the "Commission") has been created for the proper management of the public utilities of the City of Greenville, North Carolina (the "City"), comprising an electric system, a natural gas system, a sanitary sewer system and a water system within and without the corporate limits of the City, (collectively the "Combined Enterprise System") with responsibility for the entire supervision and control of the management, operation, maintenance, improvement and extension of the Combined Enterprise System; and

WHEREAS, Section 1.150-2 of the Treasury Regulations (the "Regulations") prescribes specific procedures which will be applicable to certain bonds, notes or other indebtedness ("Debt") issued by or on behalf of the Commission and the City including, without limitation, a requirement that the City declare official intent to reimburse certain expenditures with proceeds of Debt to be incurred prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed;

WHEREAS, the Commission has determined to pay certain expenditures (the "Expenditures") incurred no more than 60 days prior to the date hereof and thereafter relating to the acquisition and construction of certain improvements (collectively, the "Additional Improvements") more fully described below;

WHEREAS, the Additional Improvements consist of light and heavy vehicles (including certain bucket and utility trucks and trailers) and other related equipment; and

WHEREAS, the City Council of the City has determined that those moneys previously advanced by the Commission no more than 60 days prior to the date hereof to pay such Expenditures are available only on a temporary period and that it is necessary to reimburse the Commission for the Expenditures from the proceeds of one or more issues of Debt;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City hereby declares concurrence with the Commission's intent to reimburse the Commission from the proceeds of the Debt for the Expenditures made with respect to the Additional Improvements no more than 60 days prior to the date hereof and thereafter.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is not customarily payable from current revenues of the Combined Enterprise System, or (d) a grant to a party that is not related to or an agent of the Commission or City so long as such grant does not

impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission or City.

Section 3. The principal amount of the Debt estimated to be issued to reimburse the Commission for Expenditures for the Additional Improvements is estimated to be not more than \$4,103,900.

Section 4. The Commission and the City will make a reimbursement allocation, which is a written allocation by the Commission and the City that evidences the Commission's use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations.

Section 6. The resolution shall take effect immediately upon its passage.

Adopted this the 12th day of June, 2025.

P. J. Connelly, Mayor

ATTEST:

Valerie Shiuwegar

City Clerk

Upon motion of Council member _____, seconded by Council member _____, the foregoing resolution was adopted by the following vote:

Ayes: _____
_____.

Noes: _____.

* * * * *

I, Valerie Shiuwegar, City Clerk of the City of Greenville, North Carolina DO HEREBY CERTIFY that the foregoing is a true copy of such much of the proceedings of the City Council of said City at a regular meeting held on June 12, 2025 as it relates in any way to the passage of the foregoing resolution and that said proceedings are recorded in the minutes of said Council.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law.

WITNESS my hand and the official seal of said City, this 12th day of June, 2025.

City Clerk

[SEAL]

RESOLUTION NO. 25-__
RESOLUTION DECLARING THE INTENTION OF THE
CITY COUNCIL OF THE CITY OF GREENVILLE TO REIMBURSE THE
GREENVILLE UTILITIES COMMISSION, OF THE CITY OF GREENVILLE, NORTH
CAROLINA, A BODY POLITIC DULY CHARTERED BY THE STATE OF NORTH
CAROLINA, FROM THE PROCEEDS OF ONE OR MORE FINANCING(S) FOR
CERTAIN EXPENDITURES MADE AND TO BE MADE IN CONNECTION WITH THE
ACQUISITION AND CONSTRUCTION OF CERTAIN IMPROVEMENTS

WHEREAS, in accordance with Chapter 861 of the 1991 Session Laws of North Carolina, the Greenville Utilities Commission (the “Commission”) has been created for the proper management of the public utilities of the City of Greenville, North Carolina (the “City”), comprising an electric system, a natural gas system, a sanitary sewer system and a water system within and without the corporate limits of the City, (collectively the “Combined Enterprise System”) with responsibility for the entire supervision and control of the management, operation, maintenance, improvement and extension of the Combined Enterprise System; and

WHEREAS, Section 1.150-2 of the Treasury Regulations (the “Regulations”) prescribes specific procedures which will be applicable to certain bonds, notes or other indebtedness (“Debt”) issued by or on behalf of the Commission and the City including, without limitation, a requirement that the City declare official intent to reimburse certain expenditures with proceeds of Debt to be incurred prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed;

WHEREAS, the Commission has determined to pay certain expenditures (the “Expenditures”) incurred no more than 60 days prior to the date hereof and thereafter relating to the acquisition and construction of certain improvements (collectively, the “Additional Improvements”) more fully described below;

WHEREAS, the Additional Improvements consist of facility renovations, advanced metering infrastructure, transformer replacements, water treatment plant filter improvements, NCDOT projects, and gas pipe replacements; and

WHEREAS, the City Council of the City has determined that those moneys previously advanced by the Commission no more than 60 days prior to the date hereof to pay such Expenditures are available only on a temporary period and that it is necessary to reimburse the Commission for the Expenditures from the proceeds of one or more issues of Debt;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City hereby declares concurrence with the Commission’s intent to reimburse the Commission from the proceeds of the Debt for the Expenditures made with respect to the Additional Improvements no more than 60 days prior to the date hereof and thereafter.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is not customarily payable from current revenues of the Combined Enterprise System, or (d) a grant to a

party that is not related to or an agent of the Commission or City so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission or City.

Section 3. The principal amount of the Debt estimated to be issued to reimburse the Commission for Expenditures for the Additional Improvements is estimated to be not more than \$63,675,000.

Section 4. The Commission and the City will make a reimbursement allocation, which is a written allocation by the Commission and the City that evidences the Commission's use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations.

Section 6. The resolution shall take effect immediately upon its passage.

Adopted this the 12th day of June, 2025.

P. J. Connelly, Mayor

ATTEST:

Valerie Shiuwegar

City Clerk

Upon motion of Council member _____, seconded by Council member _____, the foregoing resolution was adopted by the following vote:

Ayes: _____

_____.

Noes: _____.

* * * * *

I, Valerie Shiuwegar, City Clerk of the City of Greenville, North Carolina DO HEREBY CERTIFY that the foregoing is a true copy of such much of the proceedings of the City Council of said City at a regular meeting held on June 12, 2025 as it relates in any way to the passage of the foregoing resolution and that said proceedings are recorded in the minutes of said Council.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law.

WITNESS my hand and the official seal of said City, this 12th day of June, 2025.

City Clerk

[SEAL]



Find yourself in good company®

CITY OF GREENVILLE MANUAL OF FEES

July 1, 2025

Document Number 1203973 v1

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INTRODUCTION

The Manual of Fees represents the compilation into one document of the fees and charges established by the City Council. Annually, the Manual of Fees is reviewed in its entirety and edited with any changes that may be made by City Council during the budget process.

Revisions may be made in this Manual as fees and charges are subsequently amended, established, or altered by City Council. Once City Council approves an amendment, it is the department head's responsibility to notify the Financial Services Director of the change.

The Manual of Fees was first printed on March 12, 1981. The Manual of Fees was repealed by the City Council and a new Manual of Fees was adopted on June 9, 1983 by Ordinance 1280.

ADMINISTRATIVE FEES

Service	Fee
Beer & Wine Privilege License (valid May 1-April 30)	
Beer On Premises	\$15.00 annually
Beer Off Premises	\$10.00 annually
Unfortified Wine On Premises	\$15.00 annually
Unfortified Wine Off Premises	\$10.00 annually
Fortified Wine On Premises	\$15.00 annually
Fortified Wine Off Premises	\$10.00 annually
Mixed Beverages	No Charge
Failure to Pay Required Beer & Wine Privilege License Tax (Operating without current Beer & Wine License/s)	10% penalty
Late Fee for Renewing Annual License After April 30	5% of applicable license fees if renewed during the Month of May
	10% of applicable license fees if renewed during the Month of June
	15% of applicable license fees if renewed during the Month of July
	20% of applicable license fees if renewed during the Month of August
	25% of applicable license fees if renewed on September 1 or later
ABC Permit Holder - Business Name Change Only*	\$10.00
*New ABC permit application and beer & wine license application are required when any other changes are requested	
Citizen Self Service - Credit Card Convenience Fee	\$1.50 per transaction
Copies	
Any Information Not Specifically Listed	\$0.25/page for each page over 7 pages
Requiring Research of Council, Board, or Commission Minutes 20 Years and Older	\$2.00/page for each page over 7 pages
Video Copy Fee	\$15.00
Video Mailing Fee (to Cover Postage & Envelope)	\$3.00
Motor Vehicle Fee	
	\$30.00
Notary Service	
1 Signature	\$10.00
2 Signatures	\$20.00
3 Signatures	\$30.00
Acknowledgments, jurats, verifications, or proofs	\$10 per principal signature
Oaths or affirmations without a signature (except for the identity of a principal or subscribing witness)	\$10 per person
Electronic Notarization under G.S. 10B-188	\$15 (e-Notarizations)

ADMINISTRATIVE FEES

Service	Fee
Remote Online Notary fee	\$25 per principal signature
Public Record Requests	\$5.00 per CD or DVD
	\$50.00 per 64GB Flash Drive
	\$25.00 per 32GB Flash Drive
	\$15.00 per 16GB Flash Drive
	\$3.00 Mailing Fee
Release of Custodial Law Enforcement Agency Recordings [N.C.G.S. § 132-1.4A(I)]	Same Fees as Public Records Requests
Rental of Council Chambers (3-hour minimum)	Actual Staff Cost (\$150.00 Minimum)
Technology Surcharge on All Permits for Planning, Fire/Rescue, Inspections and Engineering (Unless Otherwise Specified)	\$10.00 where indicated
Technology fees are nonrefundable unless payment is made incorrectly or the request/application is withdrawn prior to any review.	
Returned Check Fee	\$25.00

ANIMAL PROTECTIVE SERVICES FEES

Service	Fee
Animal Protective Services Civil Penalties	
Animal Noise	\$100.00/1st Offense
	\$250.00/2nd Offense
	\$500.00/3rd Offense
Public Nuisance	\$100.00/1st Offense
	\$250.00/2nd Offense
	\$500.00/3rd Offense
Cruelty to Animals	\$100.00/1st Offense
	\$250.00/2nd Offense
	\$500.00/3rd Offense
Failure to Acquire Rabies Vaccination	\$100.00/1st Offense
	\$250.00/2nd Offense
	\$500.00/3rd Offense
Lack of Restraint by Chain or Leash (Leash Law Violation)	\$100.00/1st Offense
	\$250.00/2nd Offense
	\$500.00/3rd Offense
Un-kept Kennels or Pens	\$100.00/1st Offense
	\$250.00/2nd Offense
	\$500.00/3rd Offense
All Other Sections	\$100.00/1st Offense
	\$250.00/2nd Offense
	\$500.00/3rd Offense
Administrative Fee	\$5.00 per Rabies Vaccination
Exotic Animal Fees	
Circus, Exhibitions, Shows	\$250.00
Pet Store Permit	\$150.00
Individual Permit	\$75.00

CEMETERY FEES

Service	Fee
Grave/Crypt Opening & Closing - Weekday	\$1,000.00
Grave/Crypt Opening & Closing - Weekend	\$1,250.00
Grave/Crypt Opening & Closing - Holiday	\$1,500.00
Cremation Niche Opening & Closing - Weekday	\$470.00
Cremation Niche Opening & Closing - Weekend	\$600.00
Cremation Niche Opening & Closing - Holiday	\$750.00
Wait Time Per Hour	\$165.00
Crypt/Mausoleum Installation Permit	\$200.00
Monument Permit **	\$165.00
Certification of Cemetery Lot	\$50.00
Trading or Resale of Cemetery Lot	\$100.00
Copy of Lot Ownership When Original Deed Is Lost	\$50.00
Disinterment of Vault (Only performed M-F 8 am-3 pm)	\$1,750.00
Disinterment of Urn (Only performed M-F 8 am-3 pm)	\$900.00

**A permit for a government-issued Veteran's marker is required with a completed Form 40-1330 to be provided to the Public Works Department. Fees for Veterans' markers and uprights will be waived.

***Operational hours are from 8am - 4pm. Opening/Closing after 4pm, add \$165.00 per additional hour. Wait time will be billed at the rate of \$165.00 per additional hour when the funeral director does not comply with the arrival time on the Cemetery Service Request Form.

**Burial and/or interment services shall not be held on the following City holidays – New Year's Day, Easter Sunday, Thanksgiving Day, Christmas Eve and Christmas Day. Per the City Holiday Schedule.

Sale of Cemetery Spaces	City Resident	Non Resident
Single Grave Lot	\$1,000.00	\$1,325.00
Inside Mausoleum Space	\$5,500.00	\$5,750.00
Outside Mausoleum Space	\$2,750.00	\$2,975.00
Outside Cremation Niche Space	\$1,925.00	\$2,150.00
Hillside West Mausoleum Space	\$2,000.00	\$2,200.00

Grave lots are no longer available in Brown Hill/Cooper's Field, Cherry Hill and Greenwood Cemeteries.

***Late arrival 30 minutes past the arrival time listed on the Cemetery Service Request Form will be charged \$165.00.

PLEASE NOTE: Only steel and/or concrete grave liners/vaults approved by City staff are to be used for burial. (See Cemetery Service Request Form)

Undersized grave is 3 feet or less (See Cemetery Service Request Form)

CODE ENFORCEMENT FEES

Specific Offenses	Fee
Closing or Securing Vacated and Closed Buildings or Structures and Dwellings	
1st Offense	\$100.00
2nd Offense in Calendar Year	\$250.00
3rd Offense in Calendar Year	\$500.00
Each Subsequent Offense After the Third Offense	\$500.00
Minimum Housing Code	
1st Offense	\$100.00
2nd Offense in Calendar Year	\$250.00
3rd Offense in Calendar Year	\$500.00
Each Subsequent Offense After the Third Offense	\$500.00
Weeds, Vegetation and Other Public Health Nuisances	
1st Offense	\$100.00 + Administrative Fee
2nd Offense in Calendar Year	\$250.00 + Administrative Fee
3rd Offense in Calendar Year	\$500.00 + Administrative Fee
Each Subsequent Offense after the Third Offense	\$500.00 + Administrative Fee
Administrative Fee	\$50.00
Administrative Filing Fee for Grass Liens	\$10.00
Parking on Unimproved Surfaces	\$25.00 per day

ENGINEERING FEES

Service	Fee
Land Disturbance Permit	No Fee
Street Closings (Right-of-Way Abandonments)	\$600.00 per street plus \$100/each additional street or portion thereof
Right-of-Way Encroachment Agreements	\$500.00*
*No fee when the City of Greenville provides funding for either wholesale or partial improvements that require an encroachment agreement through the Neighborhood Grant Program.	
Driveway (Single-Family and Duplex)	\$30.00
Driveway (Multi-Family and Commercial)	\$45.00 for 1st + \$20.00 each additional
CCTV Re-mobilization Fee	\$200.00
Re-Inspection	\$75.00 for 1st + \$125.00 each additional
After Hours Inspection Fee	\$100.00 per hr with 2 hr minimum
Erosion Control Plan Review Fee	\$100 per acre (or any portion there of)
CDL Skills Test Fee for Non-Employees	\$150 Third Party Tester
Payment in Lieu of Attenuation	\$2,500 per CFS* Increase
*CFS increase is determined as the difference in peak runoff rate of post-development from pre-development rates for the highest storm event	
Color CAD/GIS Maps	
City Map (1" = 1000')	\$30.00
City Map (1" = 1500')	\$25.00
City Map (1" = 2000')	\$20.00
GIS (8 1/2" x 11")	\$5.00
GIS (11" x 17")	\$17.00
GIS (30" x 42")	\$30.00
Special Map Requests	\$20.00
Blueprint/Photocopy	
Planimetric (1" = 100')	\$10.00
Topos (1" = 100')	\$10.00
Topos (1" = 200')	\$15.00
City Map (1' - 1000')	\$10.00
City Map (1' - 2000')	\$5.00

ENGINEERING FEES

Service	Fee
Printing/Miscellaneous Photocopies	
Bond (20" x 24") Small	\$3.00
Vellum (20" x 24") Small	\$4.00
Film Mylar (20" x 24") Small	\$8.00
Bond (24" x 36") Medium	\$4.00
Vellum (24" x 36") Medium	\$5.00
Film Mylar (24" x 36") Medium	\$10.00
Bond (30" x 42") Large	\$5.00
Vellum (30" x 42") Large	\$8.00
Film mylar (30" x 42") Large	\$15.00
Small Photocopies (8 ½" x 11", 8 ½" x 14")	\$0.25/page over 7 pages; \$2.00 minimum
Photocopies (11" x 17")	\$1.00
Shipping	\$3.00
Traffic Engineering	
Handicapped Signs	\$18.00
Maximum Penalty Signs	\$8.00
Maximum Penalty Stickers	\$3.00
Van Accessible Signs	\$8.00
Barricade Delineator (Left or Right)	\$13.00
Street Name Sign – 9" Black (Double Sided)	\$50.00
No Parking-Fire Lane Sign	\$18.00
Community Watch Sign	\$20.00
11' Channel Posts	\$23.00
12' Channel Posts	\$26.00
14' Channel Posts	\$38.00
10' Aluminum Pole	\$36.00
Hardware (1 set)	\$15.00
Sign Installation	\$25.00
Additional Sign Installation in same subdivision	\$15.00
Technology Fee	See administrative fees – pages 2-3

EQUIPMENT RENTAL RATES – Equipment rates have been established by the Department of Homeland Security Federal Emergency Management Agency (FEMA). Each rate covers all costs eligible under the Robert T. Stafford Disaster Relief and Emergency Assistance Act and are applicable to major disasters and emergencies declared by the president.

FIRE/RESCUE FEES

Service	Fee
Tank Extraction Permit	\$125.00/tank
Tank Installation Permit	\$150.00/tank
Re-piping Permit	\$75.00
Tank Abandonment	\$75.00/tank
Follow-up Tank Inspection	\$75.00
Burn Permit: Open Burning except that there shall be no fee for flag retirement ceremony when conducted by a nonprofit veterans organization	\$75.00
Permits: Fair/Carnival, Tents, Explosives, Pyrotechnics, Fumigate/Fogging, Exhibits, Trade Shows	\$75.00
Permits: Mall Displays, Private Fire Hydrant	\$75.00
EMS Basic Transport Fee:	
BLS (Basic Life Support Non Emergency) (A0428)	\$350.77
BLSE (Basic Life Support Emergency) (A0429)	\$561.22
ALS (Advanced Life Support) (A0426)	\$420.91
ALSE (Advanced Life Support Emergency) (A0427)	\$666.46
ALS 2 (A0433)	\$964.60
Oxygen Delivery	\$30.00
No Transport/Treatment Fee	\$200.00
Ground Mileage, Per Statute Mile (A0425)	\$11.90
EMS Dedicated Standby	
Unit & Crew	\$150.00/hr.
Crew Only	\$40.00/hr. FF/EMT \$45.00/hr. Supervisor/PIC (+\$5.00 Admin. Fee/hr. per provider)
ETJ Business Inspections (Except for Those Under Fire Protection Contracts (Initial Inspection):	
Minimum	\$100.00
Hourly	\$40.00
State-Required Inspection for Licenses:	
In City Limits	\$100.00/per building
In ETJ	\$150.00/per building
Expedited Inspection	\$1,000 per hr. + permit
Other Inspections: Operational permits, Pyrotechnics, Trade Shows, Carnivals, etc.	\$60.00 per hr. (Minimum 3 hours)

FIRE/RESCUE FEES

Service	Fee
Special Requested Business Inspection	
In City Limits	\$100.00
In ETJ	\$150.00
Special Requested Business Inspection with plan reviews	
In City Limits	\$100.00/per system
In ETJ	\$150.00/per system
Fire Alarm Business Inspection with plan reviews	
In City Limits	*\$0.016/per sq ft.
In ETJ	*\$0.016/per sq ft.
	*\$100 minimum
Sprinkler Review and Field Test	
In City Limits	*\$0.016/per sq ft.
In ETJ	*\$0.016/per sq ft.
	*\$100 minimum
Sprinkler Review and Field Test Follow up (Re-inspection)	
In City Limits	\$50.00
In ETJ	\$65.00
City Code Violation	
	\$50.00
Life Safety Violation	
1st Offense	\$100.00
2nd Offense	\$250.00
3rd Offense	\$500.00
Fire Inspection Follow-Up (Re-Inspections)	
ABC Application Required Inspection	\$50.00
ABC Application Re-inspection Fee	\$50.00 each visit
Technology Fee	See administrative fees – pages 2-3
<p><i><u>Fire Protection Service:</u> The following formula is hereby established for determining the extraterritorial fire protection fee each fiscal year: Total property value divided by 100 multiplied by 10% equals the billed amount. In no event shall the annual cost of service under this agreement exceed the sum of \$50,000.</i></p>	

FLEET FEES

Service	Fee
Emerald Express Trolley Rental (Per Hour)	\$225.00 per hour
Cut Away Rental (Per Hour)	\$225.00 per hour

INFORMATION TECHNOLOGY FEES

Service	Fee
Digital GIS - Commercial User	
GIS Data Request (Digital Delivery)	\$0.00
Service Charge for Research Labor	
<i>(No charge if less than one hour of research)</i>	
<u>Printed Maps from the IT Department</u>	
Small (up to 11" x 17")	\$20.00
Medium (up to 22" x 34")	\$25.00
Large (up to 34" x 44")	\$35.00
Custom Map & Analytics	\$75.00 per hour

INSPECTIONS FEES

Service	Fee
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Square Footage Costs of Construction	
Type Construction	Rate: \$/Sq. Ft.
<u>Commercial</u>	
General	\$125.00
Multi-Family (Apartments, Townhouses, Condos)	\$125.00
Shell (Exterior Walls, Roof, Floor Slab or Some Combination Thereof)	\$75.00
Addition	\$125.00
Commercial Alterations	\$100.00
<u>Residential</u>	
Single-Family and/or Duplex	\$125.00
Addition	\$100.00
Storage Building	\$75.00
Example: (Actual Square Footage) x (Square Footage Cost) = Computed Construction Cost; 1,970 square feet x \$125.00 per square foot = \$246,250	
Building Permit Fees	

Service: Single-family, multi-family, multi-family additions, multi-family alterations, commercial, commercial additions, commercial alterations, industry, industry additions, industry alterations, church, hotel/motel and roofing.

Service: New duplex, duplex additions, duplex alterations, residential additions, residential alterations, new storage additions, storage alterations, new garage/carports, garage/carport additions, garage/carport alterations, swimming pools, and signs.

Computed Costs of Construction	
\$100 to \$50,000	\$175.00
\$50,001 to \$75,000	\$245.00
\$75,001 to \$100,000	\$325.00
\$100,001 & over	\$325.00 + \$3.25/\$1,000 over \$100,000
Example: Computed Cost = \$120,000; Permit Fee = \$300 plus \$3.25 x 20 = \$390.00	

INSPECTIONS FEES

Service	Fee
Other Permit Fees	
Change of Occupancy Review	\$75.00/unit
Day Care Inspection	\$100.00/unit
Demolition	\$100.00
Driveway (single family and duplex)	\$30.00
Driveway (multi-family and commercial)	\$45.00
	For 1 st , plus \$20.00 each additional
Group Home Inspection	\$100.00/unit
House Moving	\$125.00
Insulation (insulation work only)	\$75.00
Lawn Irrigation existing property	\$100.00
Lawn Irrigation w/ new construction	\$6.00 per fixture w/ minimum of \$100.00
Mechanical (per unit) up to 5 tons	\$125.00
Mechanical (per unit) over 5 tons	\$250.00
Mobile Home	\$125.00
Occupant Load Card	\$75.00 to calculate
Off Six Months - Electrical or Gas	\$80.00
Plumbing (per fixture)	\$15.00 each w/ minimum of \$75.00
Refrigeration, Installation & Repair	\$50.00 each w/ minimum of \$100.00
Sewer, septic tank, gas, and water	\$75.00
Sprinkler Systems (1 & 2 Family Structures)	\$100.00
Tent	\$40.00
Temporary CO	\$75.00
Commercial Stocking CO	\$120.00
Residential Above-ground Swimming Pool	\$150.00
Residential In-ground Swimming Pool	\$300.00
Electrical Permits	
Commercial	
General	
Hospitals, Hotel/Motel, Business Occupancies, Industrial, & Manufacturing (Service Equipment Included)	\$.10/sq. ft. for 1st 6,000 sq. ft. plus \$.08/sq. ft. over 6,000 sq. ft. each floor
Commercial Storage and Warehouse, Farm Buildings (Up to 75 outlets) (Service Equipment Included)	\$.55 per amp or \$175 minimum
Swimming Pool Other Electric Permits	\$150.00

INSPECTIONS FEES

Service	Fee
Residential	
General	
Single-Family, Duplex, Multi-Family (Apts., Townhomes, and Condominiums) (Service Equipment Included)	\$.12/sq. ft. each floor
Example: (Actual Square Footage) x (Square Footage Cost) = Permit Fee; 1970 Square Feet x \$.12 Square Feet = \$236.40 Actual Permit Cost	
Mobile Homes/Office Trailer Services	\$125.00
Additional/Change of Electrical Service	\$.55 per amp or \$75 minimum
Temporary Construction Service	\$75.00
Signs (electrical)	\$75.00
Pole Service	\$75.00
Electrical Swimming Pool	\$100.00
Mobile Home Park Pedestal	\$125.00
Minimum: Up to 20 Outlets (Storage Buildings, Additions, Additional Circuits, Dryers, HVAC, etc.)	\$75.00
NOTE: Over 20 outlets use appropriate square footage rate.	
NOTE: Service Fees below apply to all Inspections Division Fee areas:	
Application Fee	\$10.00
After Hours Inspection Fee	\$100.00 per hr. w/ 2 hr. minimum
Penalty Fee (Minimum)	\$250.00
Penalty Fee (second offence within 12 months)	\$500.00
Plan Review Fee (small) 100 to 3,000 sq. ft.	\$125.00
Plan Review Fee (medium) 3,001 to 25,000 sq. ft.	\$250.00
Plan Review Fee (large) over 25,000 sq. ft.	\$500.00
Re-inspection	\$75.00 for 1st time, \$125.00 each time after
Temporary Utility Permit	\$75.00
Miscellaneous Fee	\$75.00
ABC Application Required Inspection	\$50.00
ABC Application Required Re-inspection Fee	\$50.00 each visit
Technology Surcharge (qualifying permit only)	See administrative fees – page 2-3

Technology fee does not apply to the following:

Demolition Permit
Driveway Sub Permit
Electrical Sub Permit for Mechanical Change Out
Electrical Sub Permit for Water Heater Change Out
Gas Sub Permit for Mechanical Change Out
Gas Sub Permit for Water Heater Change Out
House Moving Permit
Temporary Pole Permit
Temporary Utilities Electric Permit
Temporary Utilities Gas Permit
Utility Reconnect Electric Permit
Utility Reconnect Gas Permit

PARKING FEES

Service	Fee
Leased Parking	
Monthly Rates:	
Single Space in Paved Lot	According to Lease Agreement
Single Space in Unpaved Lot	According to Lease Agreement
Contractor (Maximum 4 Spaces/Month)	According to Lease Agreement
Downtown Employee/Employer Unreserved Permit	\$24.00 Monthly
Courthouse Lot (Space increases by \$2.00 per year)	\$74.00 per month/per space
Permit Barcode Replacement	\$14.00 (Increase by \$2.00 per year)
Parking Fees	
Parking Deck	Two Hours Free; \$0.80 per hour after second No maximum; 24 Hour Enforcement (Paid by Credit Card Only)
Downtown Employee / Employer Permit	\$24.00 Per Month (Increase by \$2.00 per year)
Downtown Residential Reserved	\$74.00 Per Month (Increase by \$2.00 per year)
Downtown Residential Unreserved	\$54.00 Per Month (Increase by \$2.00 per year)
Downtown On-Street Parking	Two Hours Free; After two hours, the vehicle must be moved (to another surface lot if remaining downtown).
Surface Lots	Two Hours Free; After two hours, the vehicle must be moved (to another surface lot if remaining downtown)
Hooker Lot	Operated by Evans Street Properties, LLC
Greene Street Lot, Bonner Lane, Clark & Atlantic Street Lot	City of Greenville Employee-Only parking
4th Street Badges - Replacement (Employee, Employer, and Resident)	\$25.00
Lot Operated by University Edge/Dickenson Loft	According to the Lease Agreement and can increase by 200% annually
Parking Deck - All Day *Increase by \$0.05 cent per year	\$18.00
Lost Ticket Fee	\$20.00
Controlled Residential Parking Permit	\$14.00 per decal/per fiscal year (Increase by \$2.00 per year)
Online application convenience fee	\$2.50
Duplicate Residential Parking Permit Decals	\$14.00 (Increase by \$2.00 per year)
Towing & Wrecker Fees	
Towing Administrative Fee	\$30.00
Tow Operator Annual Facility Inspection	\$25.00
Wrecker/Vehicle Annual Inspection	\$20.00

PARKING PENALTIES

Service	Fee
Overtime Parking Uptown	
If Paid Within 10 Calendar Days - Second Offense	\$10.00
If Paid Within 10 Calendar Days - Third Offense (and thereafter)	\$20.00
If Paid Between the 11th Calendar Day After Issuance and the 30th Day	\$25.00
If Paid After 30 Days	\$40.00
Overtime Parking Residential & All Areas Not Otherwise Designated	
If Paid Within 10 Calendar Days	\$50.00
If Paid Between the 11th Calendar Day After Issuance and the 30th Day	\$65.00
If Paid After 30 Days	\$80.00
Illegal Parking Uptown	
If Paid Within 10 Calendar Days	\$15.00
If Paid Between the 11th Calendar Day After Issuance and the 30th Day	\$20.00
If Paid After 30 Days	\$25.00
Illegal Parking Residential & All Areas Not Otherwise Designated	
If Paid Within 10 Calendar Days	\$50.00
If Paid Between the 11th Calendar Day After Issuance and the 30th Day	\$65.00
If Paid After 30 Days	\$80.00
Parking in a Fire Lane	
If Paid Within 10 Calendar Days	\$50.00
If Paid Between the 11th Calendar Day After Issuance and the 30th Day	\$65.00
If Paid After 30 Days	\$80.00

PARKING PENALTIES

Service	Fee
Designated Handicap Spaces	
If Paid Within 10 Calendar Days	\$100.00
If Paid Between the 11th Calendar Day After Issuance and the 30th Day	\$150.00
If Paid After 30 Days	\$200.00
If Paid After 60 Days	\$250.00
Parking on Unimproved Surface (residential)	
	\$25.00 per occurrence
Penalties for Violation of Traffic Regulations	
All Violations of Articles D through K of Title 10, Chapter 2 of Ordinance #00-111, Unless Otherwise Specified	\$50.00
4th Street Parking Deck	
Tailgating (entry/exit behind another vehicle without paying)	\$200
Damage to Gate Arms	\$350
Replacement of Gate Arm(s)	Replacement Costs

PLANNING FEES

Service	Fee
ABC Application Zoning Compliance Review	\$50.00
Preliminary Plat	\$550 base fee \$50 per acre or additional major fraction thereof Min \$600
Final Plat (Including Minor Subdivisions)	\$440 base fee plus \$50 per acre or additional major fraction thereof Min \$490
Rezoning	\$650 base fee plus \$50 per acre or additional major fraction thereof Min \$700
Board of Adjustment Case	\$385 flat fee for residential related special use permits included under Sec 9-4-78 (f)(2) & (3); \$50 flat fee for an appeal of an administrative decision to issue a citation for parking on an unimproved surface as a violation of a parking area surface material requirement as set forth in Section 9-4-248 (a): All other cases \$500 flat fee ; refund of Appeals of Administrative Decisions or Interpretation case fee where the Board of Adjustment finds in favor of the applicant
Board of Adjustment Renewal Case	\$275.00
Special Use Permit Renewals for Public or Private Clubs and Billiard Parlors or Pool Halls in any Zoning District	
Site Plan	\$545 base fee plus \$50 per acre or additional major fraction thereof Min \$595
Landscape Plan	1st Inspection: \$110 base fee plus \$25 per acre or additional major fraction thereof (\$130 minimum) not to exceed \$500; Each additional inspection, \$75 flat fee
NOTE: Planning fees are based on the minimum charge	

PLANNING FEES

Service	Fee
Preliminary Plat - Minor Alterations	\$363.00 Flat Fee
Final Plat - Minor Alterations	\$363.00 Flat Fee
Site Plan - Minor Alterations	\$363.00 Flat Fee
Landscape Plan - Minor Alterations	\$182.00 Flat Fee
Street Name Change	\$484.00 Base Fee + \$10.00/certified notice
Amendments (Zoning/Subdivision Text, Comprehensive Plan)	\$600.00 Flat Fee
Annexation; Petition (voluntary)	\$600.00 Flat Fee
Special Use Permit For Master Planned Community or Land Use Intensity	\$968.00 Flat Fee
Zoning Compliance Letter	\$50.00 Flat Fee
Certificate of Appropriateness (COA) Major Works	\$20.00 Flat Fee
Certificate of Appropriateness (COA) Major Works - After the Fact	\$75.00
Commercial Plot Plan Review	\$150.00
Zoning Certificate Letter	\$25.00
Temporary Activity Permit	\$25.00
<u>Maps from the Planning Department:</u>	
Small	\$20.00
Medium	\$25.00
Large	\$35.00
Special Request (May Require Multiple Data Layers) If the time exceeds 30 minutes in designing a special request map, then a programming fee of \$25.00 per hour will be applied.	
Technology surcharge	See administrative fees – page 2-3

POLICE FEES

Service	Fee
Accident Report	
First Copy Only for Driver/Individual Involved	No Charge
Additional Accident Copies and all Incident Copies	No Charge
Mail Order Requests (Fee to Cover Postage, Envelope, Stationery and Storage)	No Charge
Alarm Permit	
First Year	\$15.00
Subsequent Years	\$5.00 per year
Outdoor Amplified Sound (Noise) Permit*	\$50.00
Parade Permit*	\$100.00
Parade Staffing*	See Off-Duty Fees
<p>*There shall be no fee charged for a parade permit, parade staffing, off-duty officers, temporary street closing application, and outdoor amplified sound permit for the following:</p> <ul style="list-style-type: none"> -Veterans Day Parade -Memorial Day Parade (in the event a Memorial Day parade occurs) <p>Permits will still be required to be obtained from the City but with no fee.</p>	
<p>*There shall be no fee charged for parade staffing and off-duty officers for the following:</p> <ul style="list-style-type: none"> -Christmas Parade -ECU Homecoming Parade -Martin Luther King Jr. Day march -C. M. Eppes Alumni Parade -PirateFest <p>Fees will continue to be charged for a parade permit, temporary street closing application, and outdoor amplified sound permit.</p>	
<p>*All fees shall be charged for other processions which are parades. This includes:</p> <ul style="list-style-type: none"> -St. Patrick's Day Parade -Road Races 	

POLICE FEES

Service	Fee
*There is no fee charged for use of a recreation facility and for off-duty officers, temporary street closing application, and outdoor amplified sound permit for the following: <ul style="list-style-type: none"> -Veterans Day ceremonies at the Town Common -Memorial Day ceremonies at the Town Common -Fireworks display on the 4th of July at the Town Common -PirateFest 	
Solicitation Permit	\$30.00
Taxicab Franchise Application for Certificate of Public Convenience and Necessity	\$30.00
Renewal of Taxicab Franchise Certificate (every 3 years)	\$19.00
Taxicab Vehicle Annual Inspection	\$20.00
Taxi Driver Initial Application	\$30.00 + \$14.00
Taxi Driver Renewal Application	\$19.00
Peddler's License Application Fee	\$60.00 + \$14.00
Itinerant Merchant License	\$374.00
Itinerant Merchant License Renewal	\$219.00
Off-Duty Fee	Officer Supervisor Premium Premium Supervisor
Rate Paid to Employee by City	\$40.00 \$45.00 \$50.00 \$55.00
Administrative Fee	\$3.00 \$3.00 \$3.00 \$3.00
Extra Duty Solution (EDS)	\$3.38 \$3.77 \$4.17 \$4.59
Total	\$46.38 \$51.77 \$57.17 \$62.59
Police Athletic League (PAL) After-School Program	
One Semester	\$40.00 per child
School Year/Two Semesters	\$80.00 per child
Summer Camp	\$50.00 per child
Spring Break	\$25.00 per child
Late Pickup Fee	\$5-\$10 per child per occurrence

POLICE FEES

Service	Fee
Precious Metal Dealer	
Dealer Fee	\$180.00
Background Fee	\$38.00 + \$14.00
Precious Metal Dealer - Employee Registration Form	
	\$38.00
Background Fee	\$10.00 + \$14.00
Each Subsequent Year	\$38.00 + \$3.00

PUBLIC TRANSPORTATION FEES

Service	Fee
GREAT Bus & Transit Vehicle Fares and Passes	
Single Fare One-Way Ride	
Standard (Adults & Children over 12 years old)	\$1.25
Discounted (Adults 65+ Veterans, Active Military, Medicaid Card Holders & People with Disabilities)	\$0.60
Day Pass Unlimited Rides	
Standard (Adults & Children over 12 years old)	\$2.50
Discounted (Adults 65+ Veterans, Active Military, Medicaid Card Holders & People with Disabilities)	\$1.25
Transfers	Free
Children (0 –12 years old) with a supervising adult	Free
Paratransit Per Trip	
	\$2.50
Paratransit riders must be unable to access the GREAT bus due to a disability. Riders must complete an eligibility application, subject to approval, for paratransit service.	

PUBLICATIONS FEES

Service	Fee
Many publications listed below can be accessed at www.greenvillenc.gov	Free
Audit	\$25.00
Budget	\$25.00
Capital Improvement Program	\$15.00
City Code	\$125.00
City Code Supplement	\$30.00
Comprehensive Plan (on disk)	\$40.00
Driveway Ordinance	\$3.00
Economic Base Report	\$15.00
Erosion Control Ordinance	\$3.00
Flood Damage Prevention Ordinance	\$3.00
Land Development Ordinance (on disk)	\$10.00
Landscape Ordinance	\$5.00
Manual of Fees	\$10.00
Manual of Standard Designs and Details (MSDD)	\$15.00
MSDD Shipping Fee	\$3.00
Minority/Women Business Enterprise (MWBE) Directory	\$25.00
Noise Ordinance	\$5.00
Parking Ordinance	\$5.00
Pay Plan	\$5.00
Personnel Policies Manual	\$10.00
Purchasing Procedures Manual	\$10.00
Reports, manuals, and other official documents not listed	\$10.00
Schedule of Traffic Regulations	\$30.00
Special District Report	\$5.00
Storm Drainage Ordinance	\$1.50
Street List	\$3.00
Subdivision List	\$3.00
Subdivision Ordinance	\$10.00
Zoning Ordinance	\$40.00
Zoning Ordinance Supplements	\$10.00

RECREATION & PARKS FEES

Service	Fee
River Park North	
Pedal Boat Rental Individual	\$5 R/ \$7 NR - 30 minutes
Group Pedal Boat Rental (Six Boats)	\$60 R/ \$90 NR - per hour
Science & Nature Center Admission	\$1 R/ \$1.50 NR (Under 12) \$2 R/ \$3 NR (12 & Over)
Boat Launch Fees	\$2 R/ \$4 NR
Camping Fee	\$4 R/ \$8 NR - per person fee for groups over 12 \$10 R/ \$15 NR - per campsite
Jon Boat Rental	\$9 R/ \$12 NR - 3 hours
Fishing Permit	
Annual	\$12 R/ \$24 NR
Daily	\$1.50 R/ \$3 NR
Lifetime Senior Fishing Pass (Born after 7/1/1956)	\$15
Permanently Disabled Public/Veteran Lifetime License	\$10 - lifetime
Large Shelter Reservation	See Shelter Reservations (page 32)
Small Shelter Reservation	See Shelter Reservations (page 32)
Cleanup Fee	See Shelter Reservations (page 32)
Kayak Rental	\$9 R/ \$12 NR - 3 Hours
Group Kayak Rental (Seven Kayaks)	\$35 R/ \$50 NR - per hour
RPN Enclosed Camping Platform	\$20 R/ \$30 NR - per night
RPN Platform Gear Transport Fee	\$10
Adult Recreation and Fitness	
Karate/Self Defense	\$0 - \$200 R/ \$0 - \$300 NR
Weightlifting	
Ladies Exercise	
Adult Dance	
Pickleball	
Pickleball Courts	Class I - \$15 R / \$20 NR - per hour Class II - \$9 R / \$12 NR - per hour Class III - \$5 R / \$8 NR - per hour
Riverbirch Tennis Center	
Adult Tennis Lessons	\$0 - \$200 R / \$0 - \$300 NR
Youth Tennis Lessons	\$0 - \$50 R / \$0 - \$75 NR
Ball Machine	\$10 per hour
Tennis Courts	Class I - \$15 R / \$20 NR - per hour Class II - \$9 R / \$12 NR - per hour Class III - \$5 R / \$8 NR - per hour

RECREATION & PARKS FEES

Service	Fee
Sports Connection	
Entrance (Walk-Ins)	\$1 - \$150 R/ \$1 - \$225 NR
Gym Rental Fee (deposit \$50)	See Gymnasiums on Page 31
Court Rental Fee	\$25 R/ \$38 NR - hour for half court
Hitting Tunnel Rental Fee	\$10 - \$100 per hour each
Sports Clinics	\$1 - \$150 R/ \$1 - \$225 NR
Youth & Adult Programs	\$1 - \$150 R/ \$1 - \$225 NR
Art Classes	
	\$20 - \$250 R/ \$30 - \$375 NR
Ceramics Classes	
Dance	
Decorative Arts	
Drawing & Painting	
Fiber Arts	
Potters Club	
Workshops	
Youth Arts & Crafts	
Public Outdoor Pool (Community Pool)	
Admission	\$2-\$6 Daily R/ \$10-\$100 Season Pass R
	\$3-\$9 Daily NR/ \$15-\$150 Season Pass NR
Aquatic Programs	\$0 - \$200 R/ \$0 - \$300 NR
Camps	
Swimming Lessons	
Swim Team	
Life Guard Training	
Specialized Recreation	
	\$20 - \$100 R/ \$30 - \$150 NR
Creative Oasis	
Seasonal dances	
Rec-N-Roll Mobile Unit Fees (class III only)	\$50 Refundable Equipment Damage Deposit \$40 R/\$60 NR

RECREATION & PARKS FEES

Service	Fee
Youth Sports	\$0 - \$90 R/ \$0 - \$130 NR
Baseball - Small Fry, Mini Fry, Big Fry	
Basketball	
Flag Football	
Future Stars Soccer	
Running/Track and Field Programs	
Tennis Programs	
Various Sports Clinics	
Fencing	
Adult Sports	\$75 - \$750 Team Fee \$0 - \$50 R/ \$15 - \$75 NR Individual Participation Fee
Adult Dodgeball	
Adult Softball Leagues	
Adult Summer Basketball	
Adult Tennis Programs	
Basketball Leagues	
Basketball Program	
Flag Football Leagues	
Kickball Leagues	
Running Programs	
Wiffleball Leagues	
Pickleball Leagues & Clinics	
Parking	\$5 - \$35 R/ \$150 - \$225 NR - Season pass per vehicle
Vendor Fees	\$0 - \$500/month
Special Events	See pages 36-37 for Special Events
Concession Services in Parks	
Summer Camps/Programs	\$0 - \$175 R/ \$0 - \$263 NR - per week
Art Camps	
Day Camps	
Outdoor Living Skills / Nature	
Sports Camps	

RECREATION & PARKS FEES

Service	Fee
Senior Recreational Programs	\$0 - \$4,000 R/ \$0 - \$6,000 NR
Bridge Classes	
Exercise Classes	
Instructional Classes	
Senior Olympics	
Senior Clubs	
Trips	
CLASS DEFINITIONS FOR RENTAL RATES BELOW	
Class I - Any event for which admission is charged or any other type of compensation is realized including donations. This class does not include non-profit organizations. All Class I rentals must receive administrative approval.	
Class II - Any event where no admission is charged nor any other type of compensation is realized.	
Class III - Any event hosted by an organization which can provide proof of non-profit/federal tax-exempt status.	
Event staffing fees may apply for all rentals if necessary	Up to \$40 per hour staff fee
Town Common Amenities	Class I - \$400 - \$1,000 / day R
Call 329-4567	Class I - \$600 - \$1,500 / day NR
Includes facilities such as:	Class II - \$100 - \$600 / day R
Amphitheater,	Class II - \$200 - \$900 / day NR
Sycamore Hill Gateway Plaza	Class III - \$75 - \$200 / day R
	Class III - \$150 - \$350 / day NR
Barnes-Ebron -Taft Building at Greenfield Terrace	Class I - \$75 R/ \$113 NR - per hour
Dream Park Community Building	Class II - \$45 R/ \$68 NR - per hour
(Deposit \$50)	Class III - \$25 R/ \$38 NR - per hour

RECREATION & PARKS FEES

Service	Fee
Meeting Rooms (Damage Deposit \$50)	Class I - \$75 R/ \$113 NR - per hour
Multipurpose Rooms	Class II - \$45 R/ \$68 NR - per hour
Jaycee Park Auditorium	Class III - \$25 R/ \$38 NR - per hour
Elm Street Center	
Bradford Creek Public Golf Course Clubhouse	
Call 329-GOLF	\$100 - \$200/hr; \$100 Deposit
Boyd Lee Park Beach Volleyball Courts (price per court)	
	Class I - \$35 R/ \$53 NR - per hour
Call 329-4550	Class II - \$18 R/ \$27 NR - per hour
	Class III - \$7 R/ \$11 NR - per hour
Greenville Outdoor Aquatic Center	
	Class I - \$200 R/ \$300 NR- per 2 hour
Call 329-4041	Class II - \$100 R/ \$150 NR - per 2 hour
*Available during non-operating hours	Class III - \$50 R/ \$75 NR - per 2 hour
Elm Street Lawn Games Area	
	\$40 / hr; Staff may be required
Call 329-4550	
Greenville Aquatics & Fitness Center	
	Varies
(Gym, Gym & Pool, Pool, Entire Facility)	
Call 329-4041 for details	
Guy Smith Stadium & Prep Field	
	Class I - \$400 - \$1,000 R/ \$600 - \$1,500 NR per day
Call 329-4550	Class II - \$100 - \$600 R/ \$200 - \$900 NR - per day
	Class III - \$75 - \$200 R/ \$150 - \$350 NR - per day
	All Classes - \$35/per hour light fee
	All Classes - \$100/marketing fee per occurrence
Sarah Vaughn Field of Dreams	
	Class I - \$60 R/ \$90 NR - per hour
(\$50 Refundable Deposit Required - All Classes)	Class II - \$30 R/ \$45 NR - per hour
	Class III - \$15 R/ \$23 NR - per hour
Town Common Pedestrian Bridge	
	Class I - \$380-600 R/ \$570-900 NR
Contact 329-4567 for details	Class II - \$130-200 R/ \$195-300 NR
	Class III - \$40-80R / \$60-120 NR
	Plus \$40/hour Staffing Fee
Bridge Lighting (Class III only)	\$40/per request

RECREATION & PARKS FEES

Service	Fee
Softball / Baseball / Cricket Field	Class I - \$30 R/ \$45 NR – per hour
Call 329-4550	Class II - \$20 R/ \$30 NR – per hour
	Class III - \$10 R/ \$15 NR – per hour
	\$100 field marking fee – per field
Soccer / Lacrosse / Football Multipurpose Fields	Class I - \$30 R/ \$45 NR – per hour
	Class II - \$20 R/ \$30 NR – per hour
	Class III - \$10 R/ \$15 NR – per hour
	\$35 lights – per hour
	\$100 field marking fee – per field
Special Services	All Classes - \$35/ per hour light fee All Classes - \$100/ marking fee
Gymnasiums (Deposit \$50)	Class I - \$100 R/ \$150 NR – per hour
Drew Steele, Eppes Recreation Center	Class II - \$50 R/ \$75 NR – per hour
H. Boyd Lee Park, Sports Connection	Class III - \$25 R/ \$38 NR – per hour
South Greenville	
Skate Park / Roller Hockey Rink at Jaycee Park	Class I - \$100 R/ \$150 NR – per hour
	Class II - \$50 R/ \$75 NR – per hour
	Class III - \$25 R/ \$38 NR – per hour
Athletic Tournaments	Tournament Rates
Call 329-4550	
Science & Nature Center Facility (Deposit \$50)	
Deck & Surrounding	\$25 R/ \$37 NR – per hour
Classroom	\$50 R/ \$75 NR – per hour
Theatre	\$75 R/ \$112 NR – per hour
Entire Facility (6) Tables, (50) Chairs	\$375 R/ \$563 NR – 8 hours
	\$290 R/ \$435 NR – 3 hours
	Plus \$40/hour Staffing fee per event

RECREATION & PARKS FEES

Service	Fee
Class Definitions do not apply for Shelter Reservations	
Shelter Reservations	
Rates are determined by half day and full day rentals	
<ul style="list-style-type: none"> In-Season (March – October) <ul style="list-style-type: none"> Half day rentals are 8 am-2:30 pm or 3:00 pm-dark Full day rentals are 8 am-dark Off-season (November – February) <ul style="list-style-type: none"> Full day rentals are 8 am-dark, at in-season half day rates 	
Event staffing fees may apply for all rentals if necessary	Up to \$40 per hour staff fee
Large Picnic Shelters	Half Day Rentals: \$50 R / \$75 NR
	Full Day Rentals: \$90 R / \$135 NR
Small Picnic Shelters	Half Day Rentals: \$40 R / \$60 NR
	Full Day Rentals: \$60 R / \$90 NR
Pavilion at Town Common	*Hourly Rental Rate: \$60 R / \$90 NR
(Times may vary)	*Two Hour Minimum
Pavilion at Wildwood Park	*Hourly Rental Rate: \$100 R / \$150 NR
(Times may vary)	*Two Hour Minimum
Shelter Clean-up fees	Groups of 75 or more: \$125
	Groups of 200 or more: \$225
Extras:	
Key Fobs for Recreation Centers	First Replacement is free, \$1 for 2 nd
All Recreation Centers	
Press Box; Scoreboard / Panel Box	\$50 (up to 4 hrs); \$15 per hour staff fee
Call 329-4550	
Staging	\$35 for 4' x 8' section
For more information, call 329-4543	Plus \$35/hour Staffing fee if required

RECREATION & PARKS FEES

Service	Fee
Application for service and sale of malt beverages and unfortified wine pursuant to the Policy and Procedures for the Conditional Service, Sale and Consumption of Alcoholic Beverages within Greenville Recreation and Parks Facilities	\$50.00
<p>NOTE: As a result of the diversity of opportunities provided, programs may be added or dropped at any time and, therefore, the fees are subject to change as approved by the Recreation & Parks Commission. Additionally, the Recreation & Parks Commission may waive, in whole or in part, fees which are related to programs conducted in cooperation with another organization or individual which is assuming all or a portion of the expense of the program.</p> <p>R means City Resident, NR means Non-City Resident.</p> <p>Non Resident Fees equal 150% of Resident Fees unless otherwise indicated. Recreation & Parks programs listed are examples and are not inclusive of all offerings at all times.</p>	

GREENVILLE AQUATICS & FITNESS CENTER (GAFC)

Service	Fee
Family Membership (City Employee)	\$6 - \$12/per pay period
Family Membership (GUC Employee)	\$6 - \$12/per pay period
GAFC Recreational Programming	\$0 - \$200/Members
	\$0 - \$300/ Non-members
	\$0 - \$400 / Non-member/ Resident (Effective 9/1/12)
Membership Application Fees	\$0 - \$100
Walk-in Fees	\$0 - \$12
Amenities/Concessions:	\$0 - \$50 per use
Includes: Towels, Locks, Snacks, Fruit, etc.	

Membership Type for Residents	Yearly Fees	Quarterly Fees	Monthly Draft Fee
Family Individual Young Adult Senior Corporate	\$220 - \$615	\$60 - 238	\$19 - \$185
Membership Type for Non-Residents	Yearly Fees	Quarterly Fees	Monthly Draft Fee
Family Individual Young Adult Senior Corporate	\$275 - \$770	\$75 - \$273	\$23.75 - \$219

Temporary Passes	
One Week	\$20 - \$30/Individual/\$35 - \$55 Family (6 members included) \$10 Fee per additional dependent
One Month	\$25-\$70 R/\$31.25-\$90 NR

SANITATION FEES

Service	Fee
Refuse Fee-Curbside Pickup (Basic)	\$19.25/per month
Each Additional Curbside Container	\$12.00 per month
Multi-Family Containers	\$19.25/per month
Single Family/Intergovernmental Dumpster	\$180.00/per month
Dumpster Purchase (6 or 8 Yards)	\$250.00 Delivery Fee
Roll Out Carts Purchase	\$90.00 each
Yard Waste Collection over 4 Cubic Yards	\$25.00 per collection
Sanitation Nuisance Abatement Fee	\$150.00 for the first hour and \$125.00 for each additional hour
Curbside Roll Back Fee	\$25.00 per cart

SPECIAL EVENTS FEES

*Go to www.greenvillenc.gov to view Special Events Policy & Procedures – fees below are directly related to activities identified as “special events”.

Event Type	Application Fee	Permit Fee	Refundable Deposit	Late Fee
Parade	\$100.00	\$100.00	\$200.00	\$250.00
Race 5k or Less	\$100.00	\$100.00	\$100.00	\$250.00
More than 5k Race	\$100.00	\$250.00	\$100.00	\$250.00
Neighborhood Block Party	\$50.00	\$0.00	\$200.00	\$75.00
General Event	\$100.00	\$250.00	\$100.00	\$250.00
Festivals	\$100.00	\$100.00	\$500.00	\$250.00
Concerts	\$100.00	\$250.00	\$500.00	\$250.00
Outdoor Amplified Sound (Noise)	\$50.00	\$50.00	N/A	N/A
Temporary Street Closing	\$50.00	\$50.00	N/A	N/A

Police Off-Duty Fees			
	Officer	Supervisor	Premium
Rate per Hour	\$40.00	\$50.00	\$50.00
Parade Staffing	\$40.00 per Hour per Officer (Minimum 3 Hours per Parade) + \$25.00 per Vehicle per Event		

Fire / Rescue Stand-By Fire Fees	
Base Charge per EMS Unit	\$100.00 (# of Units Required Based on Attendance)
Fire / EMS Staff per Unit	\$40.00 per Hour per Staff Member
	Minimum of 2.00 Staff Members Per Truck

Attendance Range	Fire / Rescue Units Required	
	NON ABC Event	ABC Event
0 - 5,000	1	1 - 2
5,001 - 10,000	1 - 3	1 - 4
Over 10,000	# Determined by F/R Chief	# Determined by F/R Chief

Crowd Managers	
Number of Attendees	Number of Required Crowd Managers
250	1

SPECIAL EVENTS FEES

Public Works Roll-Out Carts / Trash Cans / Barricades			
Barricade(s)	Traffic Cones	1 - 25	\$50.00
		26 - 49	\$100.00
		> 50	\$150.00
	Bike Racks		\$20.00 Each
	Type I, II, and/or III Traffic Barricades		\$30.00 Each
	Water Barricades		\$50.00 Each
	Traffic Plan / Road Closure Review		\$40.00 per Hr
Sanitation	Recycling Carts / Cans		\$20.00 per Set
	Trash Cans		
	Street Sweeper (Truck + Labor)		\$175.00 per hour
Electrical	Usage Fee		\$100.00
	Technician / Contract Assistance		\$100.00

STORMWATER FEES

Service	Fee
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Stormwater Utility Fees*	\$9.35 per unit per month
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*For each equivalent rate unit, as defined by Section 8-3-2 of the Greenville City Code, there shall be a service charge per month for the purposes of supporting stormwater management programs and structural and natural stormwater and drainage systems, said charge to be effective on and after July 1, 2003. One unit equals 2,000 square feet.

STREETS FEES

Service		Fee
Administrative Fee per Utility Cut Permit Request		\$100.00
Labor, Material and Equipment cost associated with Utility Cut Repairs		Current market-based pricing
Utility cut permit fee		\$250.00
Street Sweeper (Truck + Labor)		\$175.00 per hour

TAXICAB FARES

Taxicabs operating within the jurisdictional city limits may elect to charge fares and fees by the installation and use of a taximeter or by use of the approved zone map and the fares and fees provided herein. The election decision is made by the franchise holder and will apply to all taxicabs operating under the particular franchise.

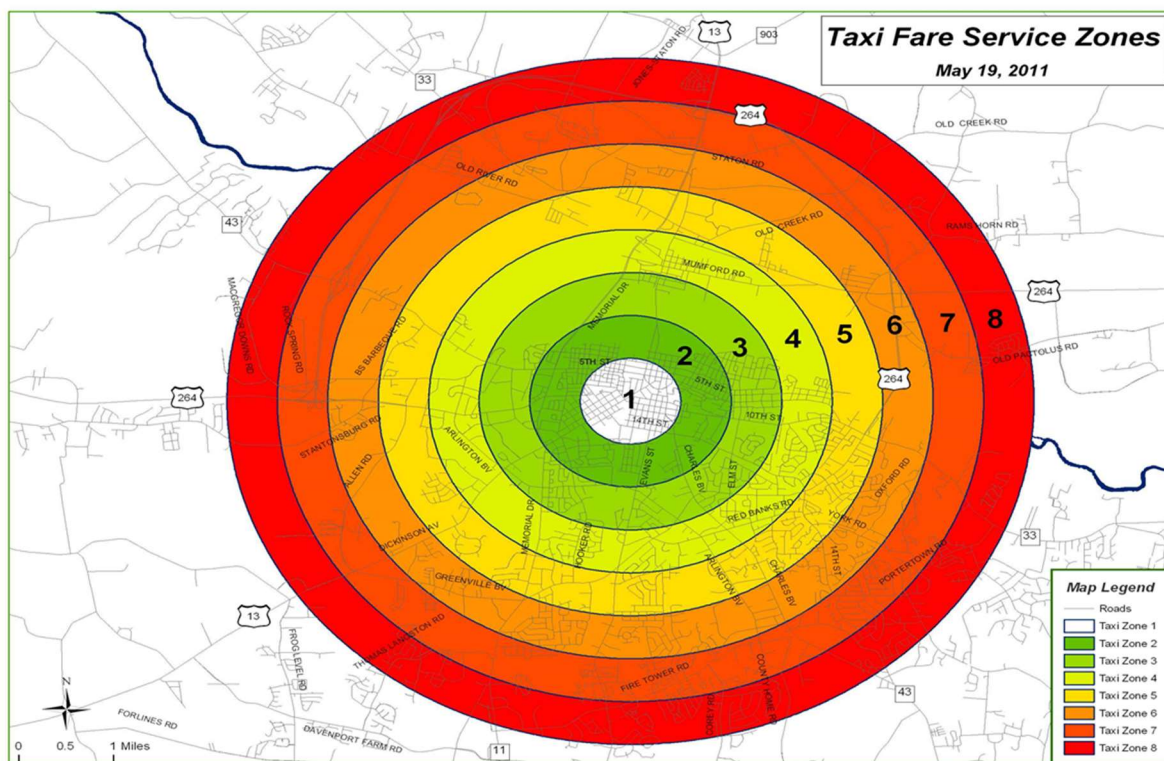
Taximeter Rates and Fees:	
Drop Fee	\$2.75
Per 1/6th of Mile	\$0.25
Surcharge Night Time from 11 PM to 6 AM per Person	\$0.50
Per Minute Wait Time at Fare's Request	\$0.30
Per Luggage Bag Over Two	\$1.25
Per Person Over First Two	\$2.00
Per Trunk or Large Suitcase	\$0.10
Pedi-cab Rates and Fees:	
Per Person per 1/2 mile or Fraction Thereof	\$1.50
Per Minute Wait Time at Fare's Request	\$0.30
Per Luggage Bag Over Two	\$1.25
Per Person Over First Two	\$2.00
Per Trunk or Large Suitcase	\$2.00
Per Grocery Bag Over 3	\$0.10

TAXICAB ZONE FARES

The following rates shall be applicable for each standard zone fare:

ZONES	1	2	3	4	5	6	7	8
1	6.00	6.35	6.70	7.05	7.40	7.75	8.10	8.50
2	6.35	6.35	6.70	7.05	7.40	7.75	8.10	8.50
3	6.70	6.70	6.70	7.05	7.40	7.75	8.10	8.50
4	7.05	7.05	7.05	7.05	7.40	7.75	8.10	8.50
5	7.40	7.40	7.40	7.40	7.40	7.75	8.10	8.50
6	7.75	7.75	7.75	7.75	7.75	7.75	8.10	8.50
7	8.10	8.10	8.10	8.10	8.10	8.10	8.10	8.50
8	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50

The fare charged shall be the amount of the highest zone which is traveled through. Only one fare shall be charged for one or two persons traveling from the same point of origin to the same point of destination.



TAXICAB ZONE FARES

The following rates are for fares across town:

ZONES	1	2	3	4	5	6	7	8
1	6.00	6.60	7.20	7.80	8.40	9.00	10.60	10.20
2	6.60	7.20	7.80	8.40	9.00	9.60	11.20	10.80
3	7.20	7.80	8.40	9.00	9.60	10.20	11.80	11.40
4	7.80	8.40	9.00	9.60	10.20	10.80	11.40	12.00
5	8.40	9.00	9.60	10.20	10.80	11.40	12.00	12.60
6	9.00	9.60	10.20	10.80	11.40	12.00	12.60	13.20
7	9.60	10.20	10.80	12.40	12.00	12.60	13.20	13.80
8	10.20	10.80	11.40	12.00	12.60	12.20	13.80	14.50

Ironwood/Bradford Creek	Standard Fare	\$9.50
	Across Town	\$14.50
Over two persons (per person extra)		
Waiting time (per hour)		\$18.00
Trunks or footlockers (each)		\$2.00
Baggage (each)		\$1.50
Grocery bags (each bag over 3)		\$0.10
Rates outside zones unless previously specified (per mile)		\$2.75
Pedi-cab rates:	\$1.50 per person per 1/2 mile or fraction	
Waiting time (per hour)		\$18.00
Trunks or footlockers (each)		\$2.50
Baggage (each)		\$1.50
Grocery bags (each bag over 3)		\$0.10

RESOLUTION NO. _____
A RESOLUTION AMENDING THE CITY OF GREENVILLE PERSONNEL POLICIES

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, RESOLVES:

Section 1. The City of Greenville Personnel Policies is hereby amended by adding Section 32.0 to Article VII [Employee Benefits] to read as follows:

SECTION 32.0 Public Safety Retention Program

The City of Greenville has established a Public Safety Retention Program to aid in retention efforts necessary to carry out mission-critical public safety services. The Public Safety Retention Program recognizes eligible public safety employees for their attainment of specified criteria and for their loyal and meritorious service to the City.

For purposes of the Public Safety Retention Program, an eligible public safety employee is defined as:

1. A sworn law enforcement officer (excluding Deputy Police Chief and Chief of Police ranks) who:
 - has completed 15 years of continuous, full-time, sworn service with the City of Greenville and whose overall job performance is at least “meets expectations” as evidenced by the most recent performance evaluation; and
 - has attained the rank of Master Police Officer or higher rank, up to and including the rank of Police Major; and
 - has been awarded the Advanced Law Enforcement Certificate from the North Carolina Criminal Justice Education and Training Standards Commission; and
 - is in “good standing” with the City of Greenville (i.e., the employee is meeting minimum job requirements and not on a performance improvement plan, the employee is not on disciplinary probation, and the employee is not subject to current/pending disciplinary action); or
2. A credentialed and certified employee of the Fire/Rescue Department (excluding Deputy Fire/Rescue Chief and Fire/Rescue Chief ranks) who:
 - has completed 15 years of continuous, full-time, certified firefighter/EMS service with the City of Greenville and whose overall job performance is at least “meets expectations” as evidenced by the most recent performance evaluation; and
 - holds a valid paramedic credential through the North Carolina Office of EMS and is licensed to practice in Pitt County; and
 - is in “good standing” with the City of Greenville (i.e., the employee is meeting minimum job requirements and not on a performance improvement plan, the employee is not on

disciplinary probation, and the employee is not subject to current/pending disciplinary action).

Employees meeting all of the eligibility requirements set forth above are eligible for a two (2) percent increase in their base pay, provided their current pay rate is within and not at the maximum of the pay range to which the class has been assigned. In no event shall the two (2) percent pay increase exceed the maximum of the pay range. Eligible employees at the maximum of their pay range will receive the applicable pay increase, but the increase will be in the form of a lump sum payment and will not be added to the base pay.

The salary increase will be effective the pay period that the 15 years of continuous, full-time eligible service is reached, unless the 15 years of continuous, full-time eligible service was reached prior to July 1, 2025. If the 15 years of continuous, full-time eligible service was reached prior to July 1, 2025, qualifying current employees as of July 1, 2025 will receive the two (2) percent increase as set forth herein, no later than August 1, 2025.

ADOPTED this the 12th day of June, 2025.

P.J. Connelly, Mayor

ATTEST:

Valerie P. Shiuwegar, City Clerk

Doc. #1204849



City of Greenville, North Carolina

Meeting Date: 06/12/2025

Title of Item: Resolution Authorizing the Relocation of Randolph Cemetery

Explanation: Renaissance Lifestyle, LLC is the owner of property located at 0 NC 43 North (Pitt County tax parcel 91820). The property is located across NC 43 from Ironwood Country Club. On the property is an abandoned cemetery with 77 graves that Renaissance is requesting to relocate.

The Town of Fountain has agreed to allow for the relocation of the cemetery to the town's Queene Anne Cemetery, located at 7069 NC 222, Fountain, NC 27829. A letter from the Town of Fountain's Clerk agreeing to the relocation is attached with this agenda item.

North Carolina General Statute §65-106 allows for the relocation of abandoned graves by landowners after securing the permission of the governing body in which such an abandoned cemetery is located. Per State Statute, the City was contacted by Renaissance Lifestyle, LLC, requesting permission to relocate the abandoned cemetery.

Renaissance Lifestyle, LLC has retained Smith Funeral Service & Crematory to assist with the relocation of the 77 graves. Smith Funeral Service & Crematory has issued a Notice of Intention to Disinter in the Daily Reflector for publishing on May 14th, May 21st, May 28th, and June 4th as required by North Carolina General Statute § 65-106.

Fiscal Note: There is no fiscal impact.

Recommendation: Consider Resolution Authorizing the Relocation of Randolph Cemetery to the Town of Fountain's Queene Anne Cemetery located at 7069 NC 222, Fountain, NC 27829 as requested.

ATTACHMENTS

- ☐ [Resolution Authorizing the Relocation of Randolph Cemetery to the Town of Fountain, NC Queene Anne Cemetery.pdf](#)
- ☐ [Smith Funeral Services May 2025.pdf](#)
- ☐ [Randolph Cemetery - Legal Notice & Draft Proposed Upright Monument.pdf](#)

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE RELOCATION OF RANDOLPH CEMETERY
TO THE TOWN OF FOUNTAIN, NC QUEENE ANNE CEMETARY**

WHEREAS, there is an abandoned cemetery consisting of 77 graves located on property owned by Renaissance Lifestyle, LLC, located on the South side of NC 43 North, about 0.1 mile west of Ironwood Country Club, approximately 300 yards from the road, in the edge of the woods, and on parcel 91820 in Pitt County, NC; and

WHEREAS, North Carolina General Statute § 65-106 allows for the disinterment and reinterment of abandoned graves by landowners after securing permission of the governing body in which such abandoned cemetery is located; and

WHEREAS, Renaissance Lifestyle, LLC has selected the Town of Fountain's Queene Anne Cemetery located at 7069 NC 222, Fountain, NC 27829 as a suitable cemetery, and the Town of Fountain has agreed to allow the reinternment of the 77 graves, as exhibited by the attached letter from the Town of Fountain Clerk, dated May 12, 2025; and

WHEREAS, Renaissance Lifestyle, LLC has retained Smith Funeral Service & Crematory to assist with the disinterment and reinternment of the 77 graves, and Smith Funeral Service & Crematory has issued a Notice of Intention to Disinter in the Daily Reflector for publishing on May 14th, May 21st, May 28th, and June 4th as required by North Carolina General Statute § 65-106.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Greenville, North Carolina does hereby give permission to Renaissance Lifestyle, LLC to relocate the Randolph Cemetery to the Town of Fountain's Queene Anne Cemetery located at 7069 NC 222, Fountain, NC 27829 as requested pursuant to and in accordance with the procedures set out in N.C.G.S. § 65-106.

Adopted this the _____ day of _____, 2025.

P.J. Connelly, Mayor

ATTEST:

Valerie Shiuwegar, City Clerk

SEAL

Town of Fountain
P.O. Box 134
Fountain, NC 27829
(252)749-2881 Fax (252)749-1305

Doris J. Edwards
Mayor Pro Tem

Letha Hines
Town Clerk

May 12, 2025

Re: Grave Site for Burial

Mr. Devin Thompson,

The Town of Fountain has agreed to allow Smith Funeral Service & Crematory burial site for 77 graves in the Queene Anne Cemetery, located at 7069 NC 222, Fountain, NC 27829.

Sincerely,
Letha Hines
Town Clerk
Town of Fountain
252-749-2881



Media of East Carolina

Key West Citizen - Florida Free Press - Paradise

The Daily Reflector - The Daily Advance - The Rocky Mount Telegram

Bertie Ledger - Chowan Herald - Duplin Times - Farmville Enterprise - Perquimans Weekly

Standard Laconic - Tarboro Weekly - Times Leader - Williamston Enterprise

PO Box 1967 Greenville NC 27835 - (252) 329-9500

Date: May 09, 2025

- CLASSIFIED AD PROOF -

Thank you for advertising with us! This is the proof of your ad scheduled to run on the dates indicated below. If changes are needed, please contact Kim Bandy by phone at (252) 329-9522 or email at kbandy@apgenc.com.

CUSTOMER INFORMATION

Account #: 104039
Name: SMITH FUNERAL & CREMATION SVCS
Address: 605 COUNTRY CLUB DR
GREENVILLE NC 27834
Telephone: (252) 752-2121
Email: justin@smithfcs.com

AD INFORMATION

Ad ID: 484070
Run Dates: 05/14/25 to 06/04/25

Total Cost: \$511.54
of Inserts: 8
of Lines: 54

Account Rep: Kim Bandy
Phone #: (252) 329-9505
Email: customercare@apgenc.com

Ad Class: 41

Publications	Start Date	End Date	# of Insertions
Daily Reflector	05/14/25	06/04/25	4
Reflector.com	05/14/25	06/04/25	4

Your ad

Ad shown is not actual print size

NOTICE OF INTENTION TO DISINTER, REMOVE AND REINTER GRAVES

Notice is hereby given to the known and unknown relatives of those persons buried in the Randolph Cemetery, located on the South side of NC 43 North, about 0.1 mile west of Ironwood Country Club, approximately 300 yards from the road, in the edge of the woods. The cemetery is located on Parcel 91820 in Pitt County, NC.

KNOWN:

John Randolph - DOB July 23, 1813, DOD Oct. 26, 1890; Lucilla "Lucy" B. Eborn Randolph - DOB Jan. 8, 1844, DOD June 21, 1905; Mary Elizabeth Randolph - DOB Dec. 30, 1871, DOD Jan. 31, 1947; Lucie Eborn Randolph - DOB July 2, 1875, DOD June 23, 1937; Maud M. Randolph - DOB Apr. 25, 1882, DOD June 25, 1882

UNKNOWN:

There are unknown (unmarked) graves in the cemetery.

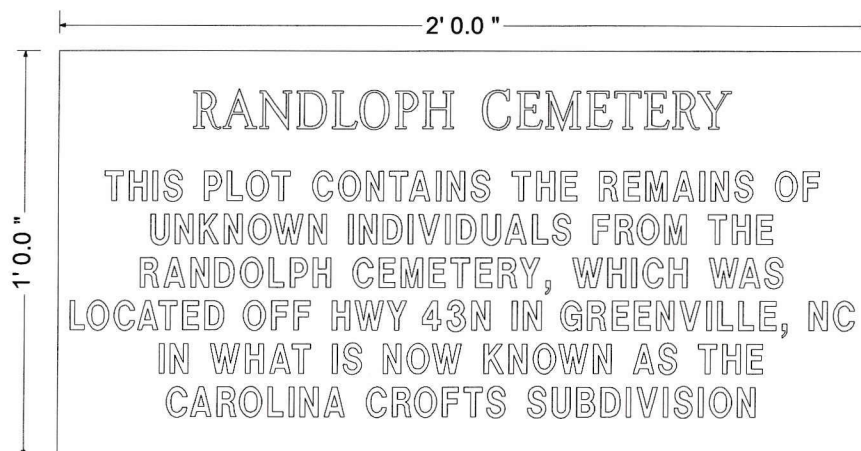
All of the graves, known and unknown, will be relocated and reinterred in Queen Anne Cemetery, Fountain, NC. Then a complete record of where these deceased persons will be reinterred will be on file with the Pitt County Register of Deeds, Greenville, NC. You are further notified that the graves are being relocated under the provisions of NC General Statute #65-106 and that the removals will not begin until this notice has been published four successive times in The Daily Reflector, Greenville, NC and until approval to do so has been given by the local governing body.

This the 14th day of May, 2025.

Removal and relocation will be overseen by:

Justin Smith
Smith Funeral Service & Crematory
605 Country Club Dr.
Greenville, NC 27834
(252) 752-2121
05/14, 05/21, 05/28, 06/04/2025

OPTION A



PYRAMID

BY: WR 1-A

DATE: 4-1-25 DWG: SMITH FS 72625

GRANITE: PYRAMID BLUE RUBBING: YES ☐ NO ☐ EXACT: YES ☐ NO ☐

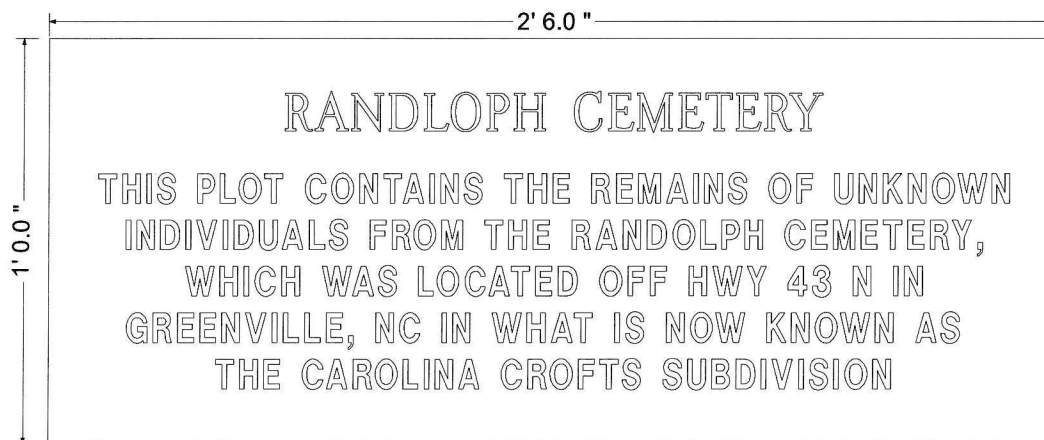
SIZE: GRASS MARKER 2-0 X 1-0

CARVING: SHAPE ☐ FLAT ☐ LITHO COLOR: BLACK ☐ OTHER ☐

I ACCEPT THIS DRAWING AS CORRECT IN EVERY DETAIL

SIGNED: _____ DATE: _____

OPTION B



PYRAMID

DATE: 4-1-25 DWG: SMITH FS 72625

BY: WR 1-B

GRANITE: PYRAMID BLUE RUBBING: YES ☐ NO ☐ EXACT: YES ☐ NO ☐

SIZE: GRASS MARKER 2-6 X 1-0

CARVING: SHAPE ☐ FLAT ☐ LITHO COLOR: BLACK ☐ OTHER ☐

I ACCEPT THIS DRAWING AS CORRECT IN EVERY DETAIL

SIGNED: _____ DATE: _____