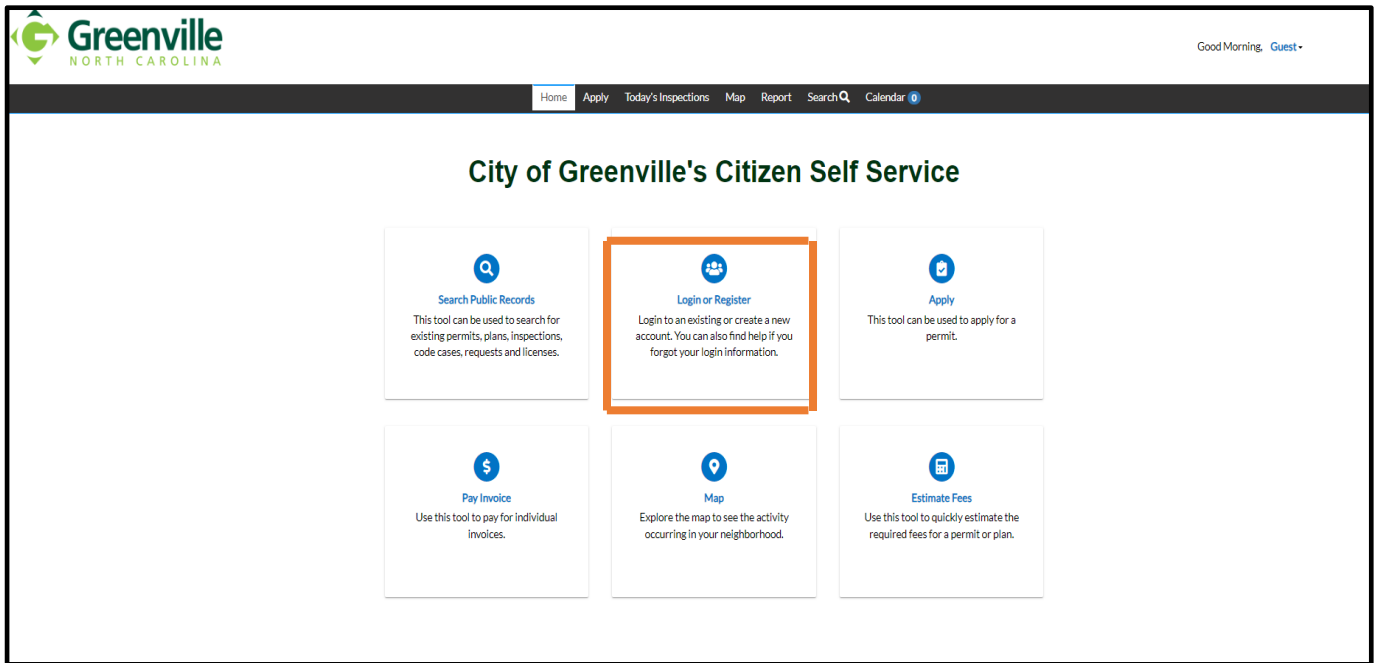
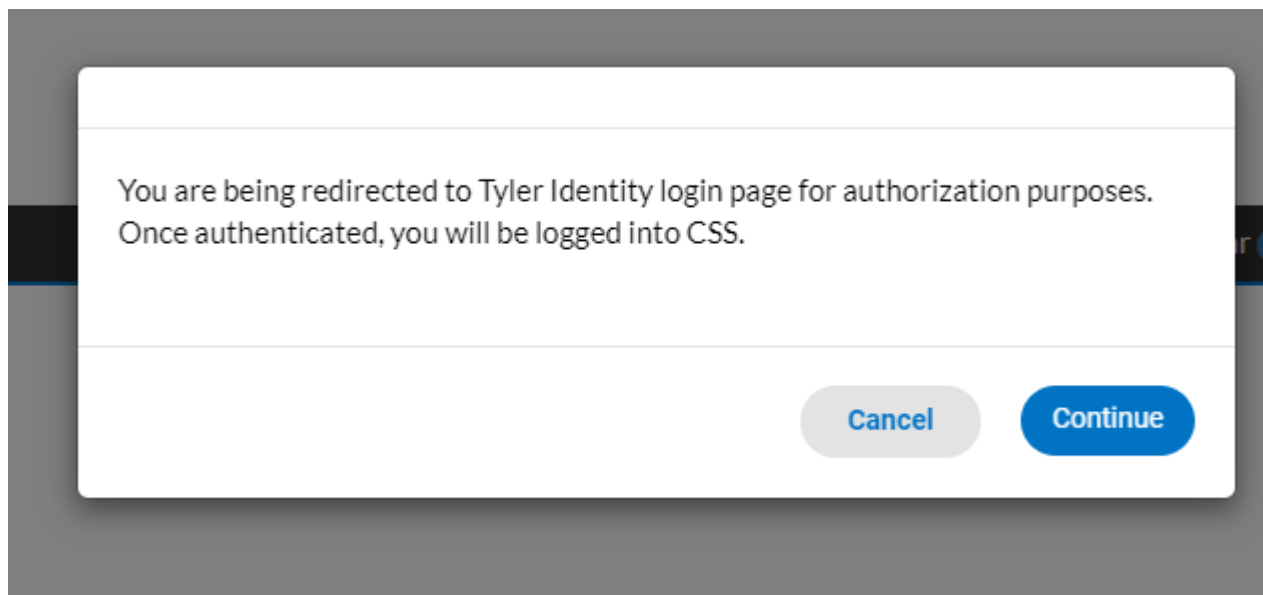


Current Account Re-Registration (Existing Users)

1. Go to your City of Greenville's Citizen Self Service portal via Greenvillenc.gov
2. Click Login or Register.



3. Click on Continue.



4. Enter your email address for your account.
5. Click on Create Account. (Please note: if you sign in with google you will be able to skip some of the steps below)



Sign in to community access services.

Email address

xxxxxxx@gmail.com

☐ Keep me signed in

Next

OR

Sign in with...



[Unlock account?](#) [Help](#) 

Create an account

6. Create an account.

- a. Type **Email Address**
- b. Type **First Name**
- c. Type **Last Name**
- d. Enter **phone number** (optional)
- e. Create password
- f. Click **Sign Up**



Create an account

Email *

 Password *

First name *

Last name *

* indicates required field

Sign up

[Back to sign in](#)

7. Open the email and use the code given to enter code on this page
8. Click on verify



xxxxxxx@gmail.com

Verify with your email

We sent an email to **x***x@gmail.com**. Enter the verification code in the text box.

Enter Code

Verify

[Return to authenticator list](#)

[Back to sign in](#)

9. You can set up your security method here and then click on Continue. If you decide to skip this step...click on Continue.



Set up security methods

Security methods help protect your Tyler Portico Citizen account by ensuring only you have access.

Set up optional

Google Authenticator

Enter a temporary code generated from the Google Authenticator app.

Used for access

Set up →



Okta Verify

Okta Verify is an authenticator app, installed on your phone or computer, used to prove your identity

Used for access

Set up →

Phone

Verify with a code sent to your phone

Used for access

Set up →

Continue

Back to sign in

10. Click on continue.

The screenshot shows the Greenville North Carolina website's registration process. At the top is the Greenville North Carolina logo and a "Cancel Registration" link. Below is a dark navigation bar with links: Home, Apply, Today's Inspections, Map, Report, Search, and Calendar. The main content area is titled "Registration" and shows "Step 1 of 3: Acknowledgement". A message states: "We have recently enhanced our security. Click on continue to validate your user information or create your profile with us." Below this message is a blue "Continue" button.

11. Fill out the requested information. Then hit next.

The screenshot shows the "Step 2 of 3: Personal Info" registration page. It includes the Greenville North Carolina logo, "Cancel Registration" link, and the same navigation bar. The "Registration" section shows "Step 2 of 3: Personal Info". Fields include: First Name (with a red asterisk and "REQUIRED" label), Middle Name, Last Name, Company, Contact Preference (a dropdown menu), Email Address (with a red asterisk), Business Phone, Home Phone, and Mobile Phone. A blue "Additional Contact Information" link is positioned to the left of the phone number fields. At the bottom are "Back" and "Next" buttons.

12. Finish filling out requested information. Click Submit.

The screenshot shows the "Step 3 of 3: Address" registration page. It includes the Greenville North Carolina logo, "Cancel Registration" link, and the same navigation bar. The "Registration" section shows "Step 3 of 3: Address". Fields include: Address (with a red asterisk and "REQUIRED" label), City, State (a dropdown menu), and Postal Code. At the bottom are "Back" and "Submit" buttons.

13. You will now be placed into your account



My Permits

Attention 0	Pending 0	Active 0	Recent 0	Draft 0
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View My Permits

My Plans

Attention 0	Pending 0	Active 0	Recent 0	Draft 0
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View My Plans