

**THE AFFORDABLE HOUSING LOAN COMMITTEE MEETING**

**Minutes**

**Wednesday, September 10, 2008**

**Greenville, North Carolina**

**Present:**

- Brian Becker     Faye Brewington     Leslie Cox     Lovella Perkins     Dallas Taylor  
 R. J. Hemby     Melissa Grimes     Howard Conner (Alternate)     Rose Glover (City Council Liaison)

**Absent:**

- Brian Becker     Faye Brewington     Leslie Cox     Lovella Perkins     Dallas Taylor  
 R. J. Hemby     Melissa Grimes     Howard Conner (Alternate)     Rose Glover (City Council Liaison)

**Staff:**

- Sandra Anderson     Gloria Kesler     Karen Gilkey     Pauline High     Betty Moseley     Merrill Flood

**A. Roll Call 3:00 PM**

**B. Old Business**

• **Review of Meeting Minutes from August 13, 2008**

Motion was made by Mr. Leslie Cox and seconded by Mr. Howard Conner to approve the minutes from the August 13, 2008 meeting as presented. Motion carried unanimously.

• **Update Downpayment Assistance (Gloria Kesler)**

Ms. Gloria Kesler informed the committee that Metropolitan CDC is almost finished with the house at 602 Contentnea Street. The construction should be complete by the end of September with a closing by mid October.

Bid packages are available for the homes which are currently for sale. The packages are due back by September 22 at 10:00 AM. The bid opening will be September 22<sup>nd</sup> at 10:30 AM. We are working with lenders to get potential buyers approved.

**C. New Business**

**Set Just Compensation for the Following Properties:**

Ms. Karen Gilkey presented four properties that are being acquired from the same owner at tax value. Donald & Mary Lancaster have signed waivers for appraisal.

<b><u>Property Owner</u></b>	<b><u>Property Address</u></b>	<b><u>Parcel #</u></b>	<b><u>Offer Price</u></b>
• Don & Mary Lancaster	1507 A&B Fleming Street	21927	\$25,315.00
	1511 A&B Fleming Street	21930	\$24,968.00
	1513 A&B Fleming Street	16138	\$30,406.00
	711 A&B Vanderbilt Lane	16135	\$30,447.00

Motion to accept purchase of the four properties at tax value made by Mr. Conner and seconded by Ms. Alice Brewington. Motion carried unanimously.

**D. Other**

• **Update Continuum of Care (Pauline High)**

Ms. Pauline High announced the September 25<sup>th</sup> Pre-Application Workshop for Additional Subrecipient Funding for Housing Counseling at 6:00 – 8:00 PM in the Municipal Building in conference room 329. On October 16<sup>th</sup> in the City Hall Gallery Room, Housing will have the regular Subrecipient Funding for 2008 – 2009 at 1:00 – 3:00 PM and at 6:00 – 8:00 PM.

Ms. High continued with the Habitat for Humanity update. Habitat for Humanity still has funding for the 2007 – 2008 funding year that must be spent by December 2008. They will present a new proposal to the committee in October explaining how the balance will be expended. In addition, they will present an amendment to the proposal for 2008 – 2009 funding. Habitat for Humanity currently has property in the 45-Block area that they have not found a homeowner for yet.

- **Housing Administrators Report (Sandra Anderson)**

Ms. Sandra Anderson informed the committee that Ms. High will no longer cover the Continuum of Care report. Housing has had some staff reorganization. Issues dealing with the homeless populations will be handled by Ms. Anderson. The HOME Program will now be handled by Ms. Kesler, and Ms. Gilkey will be handling the capital projects, labor standards, and environmental reviews.

Ms. Gilkey will develop a database for the lead-based paint abatement program. A lead hazard paint program application requesting 1.9 million with the Department of Healthy Homes is currently pending review. The application indicated a start date of November 2008; therefore a response should be received soon.

Beginning in October Ms. High will be the staff liaison for the AHLC.

The 10-year Plan to End Chronic Homelessness is available for review. It will be presented to City Council on Thursday, September 11<sup>th</sup> for approval. Then it will be presented to the Board of Commissioners on September 22<sup>nd</sup>. The group has requested that \$30,000 per year be contributed by the City of Greenville and by Pitt County, a total of \$60,000, for funding of the plan.

The CAPER is currently available for review. This will be presented to the City Council on Thursday, September 11<sup>th</sup> as well.

The Police Substation Grand Opening is scheduled for September 16<sup>th</sup> from 4:00 – 7:00 PM. The ribbon cutting will be at 4:30 PM.

Ms. Anderson continued that the Annual Plan detailing Housing's accomplishments for 2007 – 2008 was complete.

Our fifth Homeownership Education Workshop is September 17<sup>th</sup>

Ms. Anderson stated that she will be attending the Municipal City / County Training at UNC starting September 11<sup>th</sup> thru the 13<sup>th</sup>.

## **E. Adjournment**

Motion was made by Mr. Brian Becker and seconded by Mr. Conner to adjourn the meeting. Motion carried unanimously.

Signature on file  
Dallas Taylor, Chair

Signature on file  
Sandra Anderson, Staff Liaison