

Agenda



Basic Motions

Motion
Calls for Action
 Debatable
 Simple Majority

Motion to Amend
Changes Original
 Debatable
 Simple Majority

Other Motions

Table
Postpone Vote
 No Discussion
 Simple Majority

Close Debate
End Debate & Vote
 No Discussion
 2/3 Majority

Reconsider
Change Prior Decision
 Voted in Majority
 Within One Meeting
 Debatable
 2/3 Majority

Recess
Take a Short Break
 No Discussion
 Simple Majority

Consensus Process
If 1-Vote Majority
 Debatable
 3 Votes to Pass

Adjourn
End the Meeting
 No Discussion
 Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4th would be out of order). Most recent motion is considered first.

- ☐ Convene meeting + Reminder: Turn off Cell Phone
 - I. Roll Call/Quorum _____ Board Members (quorum = 4)
 - II. Additions/Deletions/Approval of Agenda
 - III. Approval of December 5, 2013 Minutes (Attachment A)
 - IV. Announcements
 - V. Public Comment Period
 - VI. New Business
 - a. Elections (10 mins)
 - b. 2014 Goals (20 mins)
 - c. 2014 EAC Grant (15 mins)
 - VII. Old Business
 - a. Council Presentation – Review & Finalize (15 mins)
 - b. GCPP Discussion (10 mins)
 - VIII. Other – FYI
 - a. Recycling Report (Attachment B)
 - b. UST Report (Attachment C)
 - IX. Proposed Agenda Items – February 6, 2014
 - a. FROGGS Update
 - b. 2014 Goals Implementation
 - c. 2013-2014 EAC Grant Update
 - d. Quarterly UST/AST Report
 - X. Adjourn - Next Meeting: February 6, 2014

Items for Future Consideration

_____	_____
_____	_____
_____	_____
_____	_____

Board Members

Chair

1. Robert (Bob) Chin

Commission Members

2. Scott Anderson (Vice)
3. Michael Behm
4. Owen Burney, Jr.
5. Hugh Cox
6. David Kimmel
7. Caroline Loop

Ex-officio

Kevin Mulligan (Public Works)

Staff Liaison

Kinsey Holton (Public Works)

City Council Liaison

Marion Blackburn

Environmental Advisory Commission Mission:

The Environmental Advisory Commission is hereby created for the primary purpose of recommending matters of environmental concern and serve as technical advisory to the City Council.

Environmental Advisory Commission Purpose:

- Inventory and review, on a continuing basis, the condition of threats to, the environmental resources of the City; and as technical advisors, to report all needs for improvement and corrective actions to the City Council.
- To be advisory to the City Council. The commission will recommend to the City Council matters of city-wide environmental concern and shall serve as technical advisors to the City Council on environmental matters. In addition, it will review Environmental Impact Statements required by the City on major development projects.

ATTACHMENT A

(December 5 2013 Minutes)

Action: For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE
ENVIRONMENTAL ADVISORY COMMISSION
December 5, 2013**

CALL TO ORDER

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the Conference Room of the Public Works Facility. Mr. Robert Chin, Chairperson, called the meeting to order and welcomed members and guests. The following attended the meeting:

1. ROLL CALL

MEMBERS:

Mr. Scott Anderson
Dr. Robert Chin
Dr. David Kimmel

Mr. Owen Burney
Mr. Hugh Cox

OTHERS PRESENT:

Council Member Marion Blackburn
Council Member Rick Smiley
Eban Bean, ECU
Lisa Kirby, City of Greenville
Amanda Braddy, City of Greenville

2. ADDITIONS/DELETIONS TO THE AGENDA

Ms. Kirby requested New Business Agenda Item A (FROGGS Update) be removed from the agenda as the representative for that group was not present. A motion was made by Mr. Cox to approve the agenda as amended. Mr. Burney seconded the motion. The motion passed unanimously.

3. APPROVAL OF OCTOBER 3, 2013 MINUTES

Mr. Anderson made a motion to accept the October 3, 2013 minutes as presented. The motion was seconded by Dr. Kimmel and passed unanimously.

4. ANNOUNCEMENTS

- Dr. Bean gave an update on the 2013 Grant Award. Dr. Bean informed the group that J.H. Rose High School had three classes in their Science program that had been studying and reviewing Stormwater Best Management Practices (BMPs) and erosion concerns related to stormwater runoff. Two classes are scheduled to tour local BMPs on Monday, December 9, 2013. A weather station has been ordered and will be sited, installed, and monitored when received.
- Council Member Blackburn inquired on the status of the vacant EAC position. Ms. Kirby will make contact with the City's Public Information Office and regarding the potential of having the vacancy advertised on GTV9. Council Member Blackburn will also scout for potential candidates.
- Mr. Anderson asked if there was an update on Greenways status. Ms. Kirby reported that easements and property acquisitions were being obtained at this time for Greens Mill Run and South Tar River Greenway was in the design phase.

5. PUBLIC COMMENT PERIOD

There were no public comments.

6. NEW BUSINESS

A. FROGGS Update

This item was removed from the agenda.

B. ECU Regenerative Stormwater Conveyance Project

Dr. Eban Bean was present to give an update on the stabilization strategy of the tributary to Green Mill Run near St. Andrews Drive that would focus on installation of a Regenerative Stormwater Conveyance (RSC) system. This type of system would recreate or simulate natural bog ecosystems that were drained for agriculture and urban development. Dr. Bean stated that a RSC is well suited for narrow sites with limited access, since much of the vehicle traffic can occur within the existing channel.

Dr. Bean's presentation stated the existing site location would be an attractive location for a RSC system based several facts which include the fact that the tributary is an impaired stream that makes watershed restoration projects eligible for funding through North Carolina Department of Environment Natural Resources' (NCDENR) 319 program, close proximity limits travel time for ECU researchers, and the bank failure is causing property loss and existing conditions pose a risk to nearby residents.

Dr. Bean requested EAC to consider providing a letter of support for installing a RSC system at the St. Andrews site of the Greens Mill Run tributary. This letter of support would assist in future endeavors to receive grant funding for the installation of the system. Dr. Chin asked if a resolution of support should be provided in addition to or in lieu of the letter of support. It was determined EAC would provide a resolution of support. Council Member Blackburn suggested Dr. Bean present the information to City Council as well to obtain a letter of support for future grant endeavors.

Dr. Kimmel made a motion to supply Dr. Bean with a resolution of support for installation of an RSC system at the St. Andrews site of the Greens Mill Run tributary. The motion was seconded by Mr. Cox and passed unanimously. Dr. Kimmel will draft the resolution and forward to EAC members via email for comments. Council Member Blackburn asked Ms. Kirby to ascertain if the presentation could be added to the City Council agenda for December 12, 2013. Ms. Kirby will work with the Public Works Director and City Manager's office to make the presentation available.

C. Goals & Objectives Presentation

Dr. Chin informed the group that he would be working on the presentation to Council and would forward the presentation to members via email for review and comments. The draft presentation will be presented to EAC at the January 2, 2014 meeting for finalization.

7. OLD BUSINESS

A. Parking Deck Update

Ms. Kirby directed attention to Attachment B of the agenda package. The attachment was a letter prepared by Mr. Scott Godefroy, City Engineer and Uptown Parking Deck Project Manager. The letter addressed EAC's resolution concerning the Parking Deck and requests for sustainable technologies to be used in the project.

Council Member Blackburn expressed concern that solar panels were not addressed. Ms. Kirby stated the infrastructure will be able to support solar panels if those panels are provided at a later date.

B. Stormwater Stakeholders Group Update

Dr. Kimmel stated the concern of the Stakeholders group is the long term maintenance of BMPs. Dr. Kimmel also reported the stakeholders group toured the Vidant-Wellness Drive BMP site and discussed common misconceptions regarding maintenance of BMPs. Ms. Kirby stated the primary goal of this second phase of the Stakeholders group is to address long term maintenance concerns. Ms. Kirby further stated the program was initially set up to default to the homeowners in residential situations; however, this is not a viable option due to costs of high-level maintenance of the BMPs. Ms. Kirby stated the stakeholders group is looking into the programs of other municipalities and cities for viable options to address the long term maintenance costs of BMPs.

8. OTHER– FYI

A. Quarterly UST/AST

Mr. Anderson asked about the River Park North AST situation. Mr. Anderson noted the date of this occurrence was March 2005 and asked for a status report. Ms. Kirby stated the incident is still ongoing and will request Mr. Holton provide an update when available. Mr. Anderson also asked about Starlight Alley occurrence. Ms. Kirby stated a limited site assessment was being completed by the City.

Dr. Chin requested a glossary of the acronyms used on the report be added. Dr. Chin also questioned the blank comments section on some of the occurrences. Ms. Kirby will have Mr. Holton revise the report to address these issues.

9. PROPOSED AGENDA ITEMS – The following items are proposed for the January 2, 2014 meeting:

- A. Elections**
- B. Council Presentation – Review & Finalize**
- C. 2014 Goals**
- D. 2014 EAC Grant**
- E. GCPP Discussion**

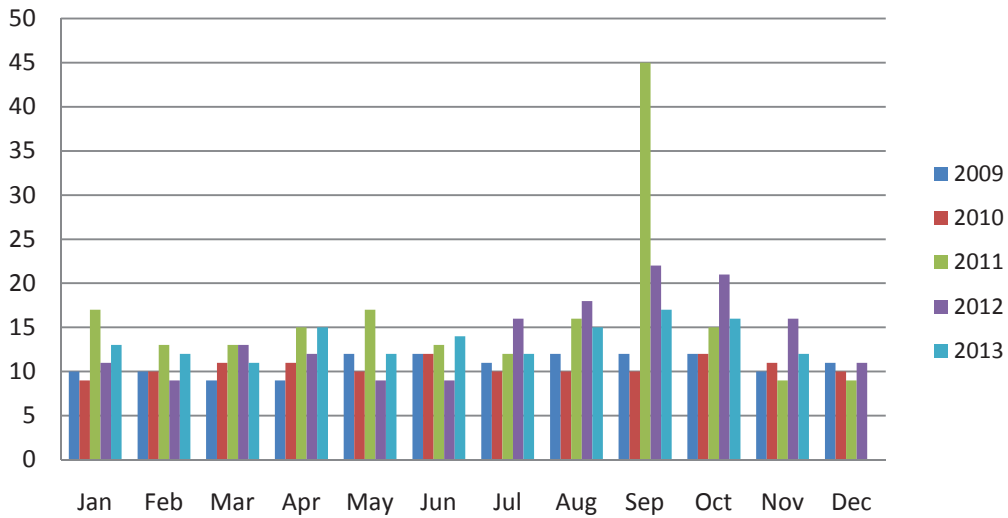
10. Adjournment –There being no further business to discuss, Mr. Anderson made a motion to adjourn. The motion was seconded by Mr. Burney and passed unanimously. The meeting adjourned at 7:00pm.

ATTACHMENT B

(Recycling Report)

Action: For your information.

Recycling Diversion Rate 2009-2013 (Tonnage)



ATTACHMENT C

(UST/AST Report)

Action: For your information.

**SUMMARY TABLE OF UST INCIDENTS
WITHIN THE CITY OF GREENVILLE**

Notice Date	Property Owner	Address	Close Out Date	Type of Incident	Comments
10/28/2013	Mr. Doug Caldwell	Caldwell Residence 307 Nichols Drive		SL & GW	Notice of no further action for risk-based assessment and corrective action for petroleum underground storage tanks. Based on a limited site assessment report submitted to NCDENR the levels of contamination are under the regulatory limits.
10/28/2013	Mr. Ralph Hall	Hall Property 111 Hardee Street		SL & GW	Notice of no further action for risk-based assessment and corrective action for petroleum underground storage tanks. Based on a limited site assessment report submitted to NCDENR the levels of contamination are under the regulatory limits.
10/28/2013	Mr. Carl Polvinale	Polvinale Property 1906 East Fifth Street		SL & GW	Notice of no further action for risk-based assessment and corrective action for petroleum underground storage tanks. Based on a limited site assessment report submitted to NCDENR the levels of contamination are under the regulatory limits.
10/29/2013	Mr. Jase Baro	Jose Baro Property 1505 Ragsdale Road		SL & GW	Notice of no further action for risk-based assessment and corrective action for petroleum underground storage tanks. Based on a limited site assessment report submitted to NCDENR the levels of contamination are under the regulatory limits.
11/20/2013	Mr. Brent Puzak	Former Dodge's Store (Pantry #3213) 3209 S. Memorial Drive		SL & GW	Notice of regulatory requirements for correction action for initial response and abatement action and required assessment requirements for a release or discharge from a petroleum underground storage tank.
11/26/2013	Ms. Eva Ann J. Van Wagenen & Mr. John Van Wagenen	Van Wagenen Residence 2606 Jackson Drive		SL & GW	Notice of no further action for risk-based assessment and corrective action for petroleum underground storage tanks. Based on a limited site assessment report submitted to NCDENR the levels of contamination are under the regulatory limits.
11/26/2013	Mr. Paul Topper	Topper Residence 303 South Elm Street		SL & GW	Notice of regulatory requirements for correction action for initial response and abatement action and required assessment requirements for a release or discharge from a petroleum underground storage tank.
11/27/2013	Mr. Bobby Brannon	Brannon Residence 105 Prince Place		SL & GW	Notice of regulatory requirements for correction action for initial response and abatement action and required assessment requirements for a release or discharge from a petroleum underground storage tank.
12/12/2013	Mr. Paul Topper	Topper Residence 303 South Elm Street		SL & GW	Notice of regulatory requirements for Notice of Residual Petroleum to be filed with the Register of Deeds in Pitt County. This notice is required either prior to conveyance of a contaminated property or prior to receiving a Notice of No Further Action.