

COMMUNITY APPEARANCE COMMISSION MINUTES

November 7, 2012
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

Community Appearance Commission Members Present:

Mark Abboud,	J. Scott Johnson
Myron Caspar	Diane Kulik
Brenda Diggs, Vice Chair	Bill Whisnant, Chair

Community Appearance Commission Members Absent:

Perry Kachroo	Joanne Robertson	Fred Wright
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Staff Present: Richard Allsbrook, Code Enforcement; Sandy Gale Edmundson, Secretary; Wayne Harrison, Planner II; Kevin Heifferon, Public Works; Seth Laughlin, Planner II; and Chris Viverette, Code Enforcement

PLEDGE OF ALLEGIANCE

Commission members pledged allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: NOVEMBER 7, 2012

Motion was made by Mr. Scott Johnson and seconded by Mr. Myron Caspar to approve the November 7, 2012 agenda. Motion carried unanimously.

APPROVAL OF MINUTES: OCTOBER 3, 2012

Motion was made by Mr. Scott Johnson and seconded by Mr. Mark Abboud to approve the October 3, 2012 minutes. Motion carried unanimously.

ANNOUNCEMENTS

No announcements were made.

PUBLIC COMMENT PERIOD

There was no public comment.

CITY STAFF INTRODUCTIONS

Richard Allsbrook, Code Enforcement
Chris Viverette, Code Enforcement

Kevin Heifferon, Public Works

Wayne Harrison, Planner II
Seth Laughlin, Planner II

OTHER BUSINESS

Staff Reports

Adopt-A-Street

Mr. Harrison: Evangelistic Life Ministries would like to adopt Mumford Road from Greene Street to Pactolus Highway.

Motion was made by Mr. Myron Caspar and seconded by Mr. Scott Johnson to approve the adopt-a-street application submitted by Evangelistic Life Ministries. Motion carried unanimously.

Mr. Heifferon: Staff is working on updating the adopt-a-street list and is hoping to make it a better program.

Ms. Caspar: Does this help with cleaning up the City?

Mr. Heifferon: Yes, picking up litter is beneficiary, because first impressions are important whether a citizen or a visitor.

Ms. Kulik: Are sororities and fraternities involved?

Mr. Heifferon: They are actively involved.

Mr. Johnson: Appreciation letters could be sent to the participants to keep in their files to remind new presidents/persons of cleanup responsibilities.

Community Tree Day

Mr. Heifferon: Greenville Community Tree Day is sponsored by Releaf and the City of Greenville. Volunteers are needed on Saturday, February 9, 2013 from 9:00 a.m. to 12:00 p.m. at River Park North, Walter L. Stasavich Science and Nature Center at 1000 Mumford Road. There will be 120 trees planted in that area. One volunteer is needed per tree. It takes a lot of volunteers. Please contact me.

Mr. Caspar: Trees do grow, and the trees do look good that we planted on the 2012 Community Tree Day.

2012 Neighborhood Improvement Grant Application (The Gates Neighborhood)

Mr. Laughlin: The second phase of the proposed three-phase revitalization of the entrance island, including sign and sprinkler repair and electric wiring for lighting. The applicant is Joy Nethercutt of the Oaks Neighborhood and the amount requested is \$750.00. The project scope is to put in electrical wiring and lighting installation within the existing planted island at the Gates neighborhood sign. The two quotes received were for \$1,950.00 and \$2,278.00. This application represents 2nd Phase of a proposed 3-phase project. Anticipated 3rd phase to include final landscaping with the Homeowners' Association likely fully self-fund to facilitate a spring 2012 installation. Staff recommends that the neighborhood entrance lighting is within the goals and objectives of the Neighborhood Improvement Grant.

Mr. Johnson: The requested funds and proposal are within the guidelines.

Motion was made by Mr. Scott Johnson and seconded by Mr. Myron Caspar to approve the Gates Neighborhood Improvement Grant Application. Motion carried unanimously.

Neighborhood Improvements Grants Program Reports

Mr. Laughlin: I would like to give this report at the December meeting. More time is needed to prepare this report for the Commission.

Street Intersection Cleanup Following Vehicle Accidents

Mr. Allsbrook: There is a system in place for calling wrecker services. The wrecker service at the scene is supposed to clean up the accidents.

Mr. Viverette: The wrecker service has brooms and shovels to clean up. It is incumbent upon the police officer to make sure that the driver of the wrecker cleans up the area. Concerns should be forwarded to the Police Department, so the wrecker service and the officer can be held accountable. In January of each year, a review of the services of the wreckers occurs. The dispatcher can be called to find out who is responsible.

Mr. Whisnant: Do the wreckers and officers know this?

Mr. Viverette: Command officers will remind officers, and the wrecker services will be reminded.

Mr. Allsbrook: Sometimes there may be dirt spread at the scene of the accident, but the dirt is necessary to absorb fluids.

Ms. Diggs: Who do we call about cleanup after vehicle accidents?

Mr. Viverette: Call the Police Department at the nonemergency number: 329-4302. Call me at 329-4455. Please be sure to give the intersection.

Mr. Kulik: Can landscaping companies blow debris into the street?

Mr. Harrison: No, stormwater regulations do not allow it.

Mr. Allsbrook: Landscapers should be given copy of the regulations.

Mr. Whisnant: The City Code should be actively enforced. The appearance standards should be understood.

Mr. Abboud: City workers out and about could let landscaping firms know that they can't blow stuff into street.

Ms. Kulik: Members should document that when they see this being done.

Mr. Abboud: The City of Greenville does well to keep this City clean and picked up. Great job...

Community Appearance Commission Annual Report to the City Council

Once the City Clerk's Office sets up a schedule for the Commissions, Staff will inform the Chairs of those Commissions with the date and time assigned.

General Discussion

Community Appearance Awards

Mr. Harrison: US Lawns was excited about receiving award. They posted receiving the award on their Facebook page.

Ms. Kulik: Guidelines are too tight to take properties off after three months, and then they have to wait a year to be placed back on the list.

Mr. Johnson: The work being done to Domino's at 3192 East Tenth Street is an improvement to what it was before work was completed.

Ms. Kulik: There use to be three appearance awards granted.

Mr. Harrison: It is now one appearance award granted.

Mr. Harrison: Signage to be placed on property that matches the award given to the winner. The sign would be on the property there for one month.

November CAC awards and new nominations

The Commission voted for The Daily Reflector to receive the community appearance award.

ADJOURNMENT

Motion was made by Mr. Scott Johnson and seconded by Mr. Mark Abboud to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Wayne Harrison
Planner