

**COMMUNITY APPEARANCE COMMISSION MINUTES**

October 3, 2012  
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

**Community Appearance Commission Members Present:**

Mark Abboud,	J. Scott Johnson
Myron Caspar	Joanne Robertson
Brenda Diggs, Vice Chair	Bill Whisnant, Chair

**Community Appearance Commission Members Absent:**

Perry Kachroo                      Diane Kulik                      Jeffrey O'Neill                      Fred Wright

**Staff Present:** Richard Allsbrook, Code Enforcement; Sandy Gale Edmundson, Secretary; Wayne Harrison, Planner II; and Kevin Heifferon, Public Works

**Others Present:** City Council Liaison Calvin Mercer

**PLEDGE OF ALLEGIANCE**

Commission members pledged allegiance to the flag of the United States of America.

**APPROVAL OF AGENDA: OCTOBER 3, 2012**

Motion was made by Mr. Scott Johnson and seconded by Mr. Myron Caspar to approve the October 3, 2012 agenda. Motion carried unanimously.

**APPROVAL OF MINUTES: SEPTEMBER 5, 2012**

Motion was made by Mr. Scott Johnson and seconded by Mr. Myron Caspar to approve the September 5, 2012 minutes. Motion carried unanimously.

**ANNOUNCEMENTS**

Mr. Whisnant presented a job well done certificate to Myron Caspar for serving as Chair.

**PUBLIC COMMENT PERIOD**

There was no public comment.

## **NEW BUSINESS**

### **Staff Comments**

Mr. Harrison: Staff has contacted the real estate office responsible for the Evans Street property and improvements will be made.

Lt. Allsbrook: I have been with the Police Department for 27 years, and I want to be on the problem solving team.

Councilmember Calvin Mercer thanked the Commission for their work.

### **October Community Appearance Commission Awards and New Nominations**

Mr. Harrison: The Burger King was under violation with the bufferyard requirements, but is now under complete compliance for nomination. Burger King was great to work with and got the job done. Ms. Kulik asked that the nomination of the Pitt County Courthouse wait until the November meeting.

The Commission voted for US Lawns to receive the community appearance award.

The Commission nominated Dick's Sporting Goods Store and the Drew Steele Center.

The Commission commended Wayne for taking the pictures of area businesses.

### **Adopt-a-Street**

Mr. Harrison: There are two adopt-a-street requests.

East Side Ryders Motorcycle Club would like to adopt Millbrook Street from Hooker Road to Memorial Drive. Kappa Alpha Fraternity would like to adopt Beasley Drive from Emergency Road to Arlington Blvd.

Mr. Johnson: How often are the streets supposed to be cleaned?

Mr. Heifferon: The streets are to be cleaned twice a year.

Mr. Johnson: Does the applicant let the City know when they are going to clean the streets?

Mr. Heifferon: Yes, the applicants are supposed to let the City know.

Mr. Johnson: The applicant has their name on a sign, so the applicant should do a good job. Some of the names (John's Flowers and Gifts and Rose's Key Club) on the

list are no longer in existence or may not be cleaning the street, so the list may need to be updated appropriately.

Mr. Heifferon: I will check by contacting the applicants. I will come back with a report.

Motion was made by Mr. Scott Johnson and seconded by Mr. Myron Caspar to approve the adopt-a-street applications submitted by East Side Ryders Motorcycle Club and Pi Kappa Alpha Fraternity. Motion carried unanimously.

### **Annual Work Session**

The Commission decided to have a Work Plan Session before the November Commission meeting.

Mr. Whisnant: There are no residential fence regulations.

Mr. Caspar: The Historic District has fence regulations that may be a model to review.

Mr. Harrison: There is money to have CAC awards signage.

Lt. Allsbrook: There are City exemptions for City signs.

Ms. Diggs: Firetower Road has tall grass.

Mr. Heifferon: State budgets allow 3 to 4 times a season to cut grass. Everything requires maintenance. Keep level of service as the City grows.

Mr. Allsbrook: The State has been responsive when in line of sight. Safety gets quicker response from State.

Ms. Diggs: The grass was cut on Evans Street, but it was sloppy.

Mr. Heifferon: Mowed front slope but not back slope. I can find out if they will cut back slope.

Ms. Diggs: What about the debris remaining on the streets after accidents?

Lt. Allsbrook: The wrecker service is supposed to get the debris up from the accidents.

**ADJOURNMENT**

Motion was made by Mr. Scott Johnson and seconded by Mr. Myron Caspar to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Wayne Harrison  
Planner