

## **COMMUNITY APPEARANCE COMMISSION MINUTES**

September 5, 2012  
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

### **Community Appearance Commission Members Present:**

Mark Abboud,	J. Scott Johnson	Bill Whisnant, Chair
Myron Caspar	Perry Kachroo	
Brenda Diggs, Vice Chair	Diane Kulik	

### **Community Appearance Commission Members Absent:**

Jeffrey O'Neill	Joanne Robertson	Fred Wright
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**Staff Present:** Sandy Gale Edmundson, Secretary; Wayne Harrison, Planner II; and Niki Jones, Economic Development Project Coordinator

### **PLEDGE OF ALLEGIANCE**

Commission members pledged allegiance to the flag of the United States of America.

### **APPROVAL OF AGENDA: SEPTEMBER 5, 2012**

Motion was made by Mr. Jeffrey Scott Johnson and seconded by Mr. Perry Kachroo to approve the September 5, 2012 agenda. Motion carried unanimously.

### **APPROVAL OF MINUTES: JUNE 6, 2012**

Motion was made by Mr. Bill Whisnant and seconded by Mr. Mark Abboud to approve the June 6, 2012 minutes. Motion carried unanimously.

### **ANNOUNCEMENTS**

There were no announcements.

### **PUBLIC COMMENT PERIOD**

There was no public comment.

## **NEW BUSINESS**

### **Nomination/Election of Chair and Vice Chair**

Mr. Jeffrey Scott Johnson nominated Mr. Bill Whisnant as Chair.

Motion was made by Mr. Jeffrey Scott Johnson and seconded by Mr. Mark Abboud to have Mr. Bill Whisnant serve as the Chair of the Commission. Motion carried unanimously.

Mr. Mark Abboud nominated Ms. Brenda Diggs as Vice Chair.

Motion was made by Mr. Mark Abboud and seconded by Mr. Jeffrey Scott Johnson to have Ms. Brenda Diggs serve as the Vice Chair of the Commission. Motion carried unanimously.

Mr. Caspar suggested that the Commission vote for the Chair and Vice Chair at the June meeting, so the Chair can be ready to serve at the September meeting.

Motion was made by Mr. Myron Caspar and seconded by Ms. Diane Kulik to vote for the Chair and Vice Chair at the June meeting, so the Chair can be ready to serve at the September meeting. Motion carried unanimously.

### **September Community Appearance Commission Awards and New Nominations**

The Commission voted for Olive Garden to receive the community appearance award.

The Commission nominated the Burger King on Tenth Street and the Pitt County Courthouse.

Ms. Kulik asked for the Community Appearance Commission's Handbook. Is the Extraterritorial Jurisdiction (ETJ) included to receive appearance awards?

### **Adopt-a-Street**

Mr. Jones: Different chapters in the same fraternity want to adopt different streets.

Upsilon Zeta Chapter of Omega Psi Phi Fraternity, Inc. would like to adopt Willow Street from Jarvis Street to Warren Street.

Nu Alpha Chapter of Omega Psi Phi Fraternity, Inc. would like to adopt McDowell Street.

Mr. Caspar: Are they located on the street?

Mr. Jones: No.

Mr. Kachroo: They should clean the street more than twice a year.

Mr. Caspar: The Commission could keep an eye on whether or not the street is being cleaned. May I have a list of the adopt-a-streets?

Motion was made by Mr. Jeffrey Scott Johnson and seconded by Mr. Mark Abboud to approve the adopt-a-street applications for Willow Street and for McDowell Street. Motion carried unanimously.

### **Preliminary Work Plan Discussions**

Mr. Caspar: The Commission should be active in the Community Tree Day.

Mr. Jones: The Commission could partner up with Public Works.

Mr. Whisnant: The Commission could involve Kevin Heifferon.

The Commission would like to have the community appearance award recipients be recognized in the newspaper. The properties could also have a graphic sign placed on their property announcing that they have received an appearance award.

The Neighborhood Improvement Grant Process needs to be discussed by the Commission.

The grass mowing of public right-of-way areas not being maintained needs to be looked at as opportunities to improve those situations.

Mr. Kachroo: Who makes the calls to the Department of Transportation (DOT)?

Ms. Kulik: I will call.

Mr. Johnson: Temporary signs should be addressed on Work Plan.

Ms. Kulik: Who is responsible?

Mr. Jones: Code Enforcement is responsible.

Ms. Kulik: The Commission needs to know what is allowed.

Mr. Whisnant: Homeowners Associations needs to be on the work plan.

Ms. Diggs: There is an eyesore at 2203 Evans Street.

The Commission needs to decide on a meeting date and location to discuss the work plan.

**Resolution for Tree Preservation**

Mr. Jones: The resolution will be sent out via e-mail for Commission review. Once Commission reviews and accepts the resolution will be sent to Kevin Heifferon at Public Works.

**Updates by Subcommittees**

There were no updates.

**Updates by Staff**

There were no updates.

The Commission thanked Mr. Niki Jones for a job well done.

**ADJOURNMENT**

Motion was made by Mr. Jeffrey Scott Johnson and seconded by Mr. Myron Caspar to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Wayne Harrison  
Planner