

COMMUNITY APPEARANCE COMMISSION MINUTES

October 6, 2010
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

Community Appearance Commission Members Present:

Myron Caspar, Vice-Chair	Troy Jensen
Dana Coles, Chair	Perry Kachroo
Brenda Diggs	Albi McLawhorn
Valerie Guess	

Community Appearance Commission Members Absent:

Mark Abboud	Redeem Robinson
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Staff Present: Sandy Gale Edmundson, Secretary; Cori Hines, Neighborhood Liaison/Ombudsman; and Niki Jones, Planner

Others Present: Kandie Smith, City Council Liaison

PLEDGE OF ALLEGIANCE

Commission members pledged allegiance to the flag of the United States of America.

AMENDMENT TO THE AGENDA

Ms. Coles added the election of Chair and Vice-Chair as well as the Master Gardener Program to the agenda.

APPROVAL OF AGENDA: OCTOBER 6, 2010

Motion was made by Mr. Myron Caspar and seconded by Mr. Albi McLawhorn to approve the amended October 6, 2010 agenda. Motion carried unanimously.

APPROVAL OF MINUTES: SEPTEMBER 1, 2010

Motion was made by Mr. Troy Jensen and seconded by Mr. Albi McLawhorn to approve the September 1, 2010 minutes. Motion carried unanimously.

NEW BUSINESS

Election of Chair and Vice-Chair

The Commission elected Dana Coles as Chair and Mark Abboud as Vice-Chair.

October Community Appearance Awards Voting and Nominations

The Commission voted for the Greene Street Trees.

The Commission nominated Winslow's outdoor dining area and the University Book Exchange entrance.

Mr. Jones suggested that the Awards Committee discuss nominating single family homes.

Adopt-a-Street

Sigma Tau Gamma Sorority

Mr. Jones: Sigma Tau Gamma Sorority would like to adopt-a-street from Greenville Memorial Drive to Greenville Boulevard.

Motion was made by Mr. Albi McLawhorn and seconded by Ms. Valerie Guess to approve the adopt-a-street for Sigma Tau Gamma Sorority. Motion carried unanimously.

Vontex

Mr. Jones: Vontex would like to adopt-a-street with a portion of Perkins to Norris to Skinner. It is okay to adopt segments.

Motion was made by Mr. Troy Jensen and seconded by Mr. Myron Caspar to approve the adopt-a-street for Vontex. Motion carried unanimously.

Ms. Coles: The Commission's adopt-a-street application should be a go for the November 3, 2010 meeting.

Mr. Jones: I will check with Public Works.

Resolution for the Releaf Organization

Ms. Coles: The resolution for the Releaf Organization has been provided to Commission members for their review. Are there any amendments?

Motion was made by Mr. Albi McLawhorn and seconded by Mr. Troy Jensen to approve

the resolution for the Releaf Organization. Motion carried unanimously.

Ms. Diggs: Where will the resolution be presented?

Mr. Jones: The resolution will be presented at the November City Council meeting.

Neighborhood Improvement Grants

Mr. Hines: The Neighborhood Improvement Grant Subcommittee met yesterday. The turnaround time was too short to make strong recommendations to the Commission. The subcommittee would like to ask the Commission to table the item until the November meeting to give the subcommittee members more time to look over the information. The subcommittee would like to move application deadline 15 days back to give time for review for all future cycles.

Motion was made Mr. Troy Jensen and seconded by Mr. Albi McLawhorn to move the application deadline to properly process the application information and to table action on the grants until the November meeting.

Ms. Coles said she would like to see the amount allocated for neighborhoods to be \$1,000.00 instead of \$750.00. Signs cost more than \$750.00, so applicants have to wait until the next application cycle to get more money to install a sign.

Biennial Awards Update

Ms. Coles: Fill out ballot and submit finalists. There are two for each with four in all. The Awards Committee needs to find out how much is in the budget for the awards and how to present the awards.

Ms. Diggs: Is the ceremony televised?

Ms. Coles: No.

Mr. Jones: I will see if there is money for an event.

Ms. Coles: The Awards Committee will get back with Niki and I as to how to proceed.

Uptown Greenville and Master Gardeners

Mr. McLawhorn: Plants are being selected and volunteers are being recruited to plant under the supervision of Public Works before East Carolina University's homecoming. If this project works out well, more projects will be done. Planters will be put in from here to courthouse. WOOW radio has expressed interest to talk with volunteers.

Ms. Coles asked Mr. McLawhorn to send an e-mail out to Commission members with

more information.

Mr. McLawhorn agreed.

UPDATES BY STAFF

Mr. Hines: On October 23, 2010, we will be planting wildflowers, rose bushes, day lilies and a couple of trees from 8:00 until 12:30 p.m. Please plan to volunteer. I will send an informative e-mail closer to the date. Thirty volunteers are needed.

Mr. Hines: On October 30, 2010, the City will host a neighborhood symposium from 8:00 a.m. until 2:00 p.m.

Councilmember Smith: On October 16, 2010, there will be a cleanup at 11:00 a.m. in the Hop Tyson neighborhood. The City is encouraging property owners to take ownership in their property by teaching them how to take care of property.

Ms. Smith thanked the Commission for their hard work.

The Commission thanked Councilmember Smith for coming.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Motion was made by Mr. Troy Jensen and seconded by Ms. Valerie Guess to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Niki Jones
Planner