

COMMUNITY APPEARANCE COMMISSION MINUTES

September 1, 2010
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

Community Appearance Commission Members Present:

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| Mark Abboud | Perry Kachroo |
| Myron Caspar, Vice-Chair | Albi McLawhorn |
| Dana Coles, Chair | Redeem Robinson |
| Brenda Diggs | |

Community Appearance Commission Members Absent:

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| Valerie Guess | Troy Jensen | Kathryn Swope |
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Staff Present: Sandy Gale Edmundson, Secretary; Merrill Flood, Director of Community Development; Cori Hines, Neighborhood Liaison/Ombudsman; Niki Jones, Planner; Carl Rees, Senior Planner; and Corporal Chris Viverette, Code Enforcement Division

PLEDGE OF ALLEGIANCE

Commission members pledged allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: SEPTEMBER 1, 2010

Motion was made by Mr. Mark Abboud and seconded by Mr. Myron Caspar to approve the September 1, 2010 agenda. Motion carried unanimously.

APPROVAL OF MINUTES: JUNE 2, 2010

Motion was made by Mr. Albi McLawhorn and seconded by Mr. Mark Abboud to approve the June 2, 2010 minutes. Motion carried unanimously.

NEW BUSINESS

September Community Appearance Awards Voting

The Commission voted for the Duncan Donuts on East Tenth Street.

Code Enforcement Update

Corporal Chris Viverette gave a Code Enforcement Update to the Commission. Code Enforcement is dedicated to addressing neighborhood concerns from both an advocacy and enforcement point of view. Staff members work on a variety of neighborhood concerns such as: minimum housing violations, abandoned structures, weeded lots, abandoned and junk vehicles and other public nuisances within the City.

From a zoning perspective, we are also responsible for investigating portable signage violations and three or more unrelated violations. Our goal is to obtain Voluntary Compliance in order to abate the violation. Code Enforcement is involved with neighborhood improvement events and is in partnership with Rebuild Together. The City of Greenville's Spring Clean Up is under the guidance of Code Enforcement.

Ms. Diggs pointed out the tires located at the corner of Evans Street and Firetower Road.

Mr. Caspar: What is an unimproved surface?

Mr. Viverette: No vehicles are allowed to park on an unimproved surface.

The Commission thanked Mr. Viverette for the update.

Wildflower Project Update

Mr. Hines: The seeds for day lilies and roses have been ordered for the wildflower sites. There will be meetings held with volunteers about planting the seeds. The City will supply the tools.

Ms. Coles: When will we actually be on the grounds?

Mr. Hines: Recreation and Parks will meet with us for a concrete date. Residents of the neighborhood and the Neighborhood Advisory Committee will be met with as well.

Neighborhood Improvement Grant Update

Mr. Hines: The deadlines need to be changed to review the applications before bringing information and recommendations back to the entire Commission. A meeting needs to take place.

Ms. Coles: Ms. Diggs and I will meet with you.

Biennial Awards

Ms. Coles: The Awards Committee should meet to discuss what type of awards should be given to winners of the Biennial Awards.

Ms. Diggs: Is there a ceremony?

Ms. Coles: I hope the Commission can give the awards at a City Council meeting.

Ms. Diggs: When?

Ms. Coles: Early spring...

Nominations of Appearance Awards

The Commission nominated the play area at Jaycee Park, the play area between Arlington Boulevard and 14th Street on Evans Street, the housing complex across from Rose High School, the Chancellors House, and landscaping around football stadium addition.

Ms. Coles: An award could be given for citizens to vote for to get citizens more involved. Public service announcements would be used to get the word out.

Mr. Jones: The Commission may want to include this idea into the Work Plan.

Ms. Coles: I will come up with some concrete information.

SUBCOMMITTEE REPORTS

Ms. Coles: The subcommittees should meet in the fall and spring.

Policy and Procedure Committee meets twice a year.

Albi McLawhorn Perry Kachroo

Awards/Design Review Committee meets quarterly.

Myron Caspar Troy Jensen Albi McLawhorn

Neighborhood Grants Committee meets twice a year.

Brenda Diggs Needs additional member

Community Services Committee meets twice a year.

Mark Abboud Brenda Diggs Kathryn Swope

UPDATES BY STAFF

There were no updates by Staff.

PUBLIC COMMENT

Mr. Caspar: Releaf has planted 1,500 trees in the last twenty years. Releaf is celebrating 20 years of service. Should Releaf receive an award?

Mr. McLawhorn: How should the Commission acknowledge Releaf?

Mr. Rees: Releaf could be honored for their service through a resolution.

Ms. Coles: A public service announcement could be done from the Commission congratulating Releaf after the resolution.

Mr. Jones: I will put this item on the October agenda.

ADJOURNMENT

Motion was made by Mr. Myron Caspar and seconded by Ms. Brenda Diggs to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Niki Jones
Planner