

# Agenda



**Basic Motions**

Motion  
*Calls for Action*  
Debatable  
Simple Majority

Motion to Amend  
*Changes Original*  
Debatable  
Simple Majority

**Other Motions**

Table  
*Postpone Vote*  
No Discussion  
Simple Majority

Close Debate  
*End Debate & Vote*  
No Discussion  
2/3 Majority

Reconsider  
*Change Prior Decision*  
Voted in Majority  
Within One Meeting  
Debatable  
2/3 Majority

Recess  
*Take a Short Break*  
No Discussion  
Simple Majority

Consensus Process  
*If 1-Vote Majority*  
Debatable  
3 Votes to Pass

Adjourn  
*End the Meeting*  
No Discussion  
Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4<sup>th</sup> would be out of order). Most recent motion is considered first.

- ☐ Convene meeting + Reminder: Turn off Cell Phone
  - I. Roll Call/Quorum \_\_\_\_\_ Board Members (quorum = 4)
  - II. Additions/Deletions/Approval of Agenda
  - III. Approval of April 4, 2013 Minutes (Attachment A)
  - IV. Announcements
  - V. Public Comment Period
  - VI. New Business
    - a. Summary Report – Parking Deck
    - b. Summary Report – Brownfield Grant
    - c. Sanitation Division Update
    - d. Stormwater Annual Report
    - e. EAC Proposed Calendar (Attachment B)
    - f. Council Chambers Meeting Discussion
  - VII. Old Business
    - a. EAC Grant Application Review
    - b. GTV – PSA’s – July, August, September
    - c. GCPP Update
  - VIII. Other – FYI
    - a. Recycling Report ( Attachment C)
    - b. UST Report (Attachment D)
  - IX. Proposed Agenda Items (June 6, 2013)
    - a. EAC Grant Ceremony – City Council Chambers
  - X. Adjourn  
Next Meeting: June 6, 2013 – EAC Grant Award Ceremony  
City Council Chambers

**Items for Future Consideration**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Board Members

**Chair**

1. Robert (Bob) Chin

**Commission Members**

2. Scott Anderson (Vice)
3. Michael Behm
4. Owen Burney, Jr.
5. Hugh Cox

**Ex-officio**

Kevin Mulligan (Public Works)

**Staff Liaison**

Kinsey Holton (Public Works)

**City Council Liaison**

Marion Blackburn

**Environmental Advisory Commission Mission:**

*The Environmental Advisory Commission is hereby created for the primary purpose of recommending matters of environmental concern and serve as technical advisory to the City Council.*

**Environmental Advisory Commission Purpose:**

- Inventory and review, on a continuing basis, the condition of threats to, the environmental resources of the City; and as technical advisors, to report all needs for improvement and corrective actions to the City Council.
- To be advisory to the City Council. The commission will recommend to the City Council matters of city-wide environmental concern and shall serve as technical advisors to the City Council on environmental matters. In addition, it will review Environmental Impact Statements required by the City on major development projects.

# **ATTACHMENT A**

**(April 4, 2013 Minutes)**

*Action:* For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE  
ENVIRONMENTAL ADVISORY COMMISSION**

**April 4, 2013**

**CALL TO ORDER**

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the Conference Room of the Public Works Facility. Mr. Scott Anderson, Vice-Chairperson, called the meeting to order and welcomed members and guests. The following attended the meeting:

**1. ROLL CALL**

**MEMBERS:**

Mr. Scott Anderson  
Mr. Owen Burney  
Mr. Jay Holley

Dr. Michael Behm  
Mr. Hugh Cox  
Ms. Laura Williamson

**OTHERS PRESENT:**

Kevin Mulligan, City of Greenville  
Kinsey Holton, City of Greenville  
Amanda Braddy, City of Greenville  
Harry Stubbs, FROGGS Representative

**2. ADDITIONS/DELETIONS TO THE AGENDA**

Mr. Holton requested the Stormwater Annual report to be removed from the agenda and be presented at the May 2, 2013 meeting. Mr. Holton also request the discussion of the summary of the parking deck be moved to the May 2, 2013 meeting as Community Development will also be presenting information on their Brownfield Grant Program at that time. A motion was made by Mr. Cox to approve the deletions as presented. A second was made by Dr. Behm and the motion passed unanimously.

**3. APPROVAL OF MARCH 7, 2013 MINUTES**

Mr. Holley made a motion to accept the March 7, 2013 minutes as presented. The motion was seconded by Mr. Cox and the motion passed unanimously.

**4. ANNOUCEMENTS**

- Mr. Anderson announced the City Council will vote to fill vacancies on EAC at their April 11, 2013 meeting. As reported by the City Clerk's office, there is one applicant in the talent bank at this time for one of the two EAC positions that will become vacant as of the May 2013 meeting. Those present were encouraged to solicit individuals to submit applications to the City.
- Mr. Holton announced Wahl-Coates 4H Group would be conducting water sampling at Green Springs Park on April 11, 2013 beginning at 2:30pm and encouraged all to attend. Mr. Holton stated the City of Greenville's Public Information office and The Daily Reflector have been invited to attend as well. However, City of Greenville's City Council would be meeting on April 11, 2013 and it was undetermined if GTV-9 staff would be available to attend the Wahl-Coates project.
- Mr. Holton informed the group that Mr. Hawley, with City of Greenville's Public Information office, had suggested EAC meet in City Council Chambers. This topic will be discussed further at the May 2, 2013 meeting of EAC.

- Mr. Anderson presented Mr. Holley and Ms. Williamson with a Certificate of Recognition for their service on EAC. Mr. Anderson commended both on their individual service as Chairperson as well as their efforts on the Grant program and Town Creek efforts.
- Mr. Holley reported Dr. Mitra's class along with City staff and himself had visited the Tobacco Warehouse, Town Creek and the oil spill site. Mr. Holley stated the class completed some water sampling and air quality monitoring would be detailed at a later date.
- Mr. Holley also announced there is a regional groundwater capacity use area the state operates which encompassed Pitt County along with 14 other counties that will restrict the amount of water that can be pumped out of aquifers. A report will be issued by the state in August that will decide if further reduction of groundwater will be put into effect. Greene County doesn't have a surface water supply and currently purchases water from Greenville Utilities Commission. Therefore, Greene County is petitioning the state to have their status excluded as the cost to upgrade their piping from GUC would cost millions of dollars. Mr. Holley stated he felt EAC should be aware of the consequences the restrictions could create for surrounding counties and potential effects this would also create for Pitt County and the City of Greenville.
- Mr. Holton announced Greenfest would be held on April 13, 2013 downtown and encouraged everyone to attend.

**5. PUBLIC COMMENT PERIOD**

There were no public comments.

**6. NEW BUSINESS**

**A. FROGGS Update**

Mr. Harry Stubbs was present to update EAC on FROGGS. Mr. Stubbs reported the 3<sup>rd</sup> annual Friend Raiser had been held on February 2, 2013 at the Bradford Creek Golf Course. Mr. Harry Stubbs will be become the new FROGGS Chairperson and new members will be added as well.

Mr. Stubbs also reported a meeting was held at C.M. Eppes was held for the Phase 3 of the Greenway. Forty-eight people were in attendance.

Mr. Stubbs announced the Greenville Bicycle and Pedestrian Commission has been approached by Brook Valley representation and they would like to have a bike path from Port Terminal into Greenville.

Mr. Stubbs also announced ECU will be having a public comment period for their Comprehensive Bicycle Plan on Wednesday, April 10, 2013 from 5pm to 7pm at Mendenhall.

**B. Summary Report – Parking Deck**

This item was tabled to the May 2, 2013 meeting.

**C. Stormwater Annual Report**

This item was tabled to the May 2, 2013 meeting.

**7. OLD BUSINESS**

**A. EAC Grant Program – Current Grant Update**

Dr. Behm reported there were two interested applicants for the upcoming grant cycle. Applications are due on Monday, April 22, 2013. Applications will be reviewed at the May 2, 2013 meeting and

the grant will be awarded at the June 6, 2013 meeting. Ms. Williamson asked about the possibility of supporting both applicants if funding was available. Ms. Williamson further stated the grant was written as such that monies could be split between more than one applicant if EAC deemed appropriate. Mr. Holton stated the funds could be split and the Commission could also seek funding from outside entities to enhance the grant as well.

**B. Plastics Brochure – Distribution Project**

Mr. Holton reported he had spoken with Nick Rowlett regarding some minor edits to the brochure. The consensus of the group was to have the right panel edited to remove the “squirt bottle” and have the text changed to bold print to match the left panel of the brochure. One quote for printing and folding had been obtained and the cost for 500 copies, the cost would be \$245.00. Staff will pursue additional quotes as well.

Mr. Holley stated he spotted a pamphlet display at GUC and asked if that would be an appropriate location. Ms. Williamson asked if ECVC had a mailing system for possible distribution of the brochure. Other locations for distribution and display of the brochure offered were Greenfest, City Hall, Convention Center, new resident mailings, City of Greenville website, Facebook, and Twitter.

**C. GCPP Update**

Mr. Cox sent members an update of the March 12, 2013 meeting via email.

**8. OTHER– FYI**

**A. Recycling Report**

Mr. Holton presented a report on Keep Greenville Beautiful Recycling Update.

**B. UST/AST Report**

Mr. Holton stated he had followed up with Mark Gillespie on the River Park North site listed under the AST table summary report and no monitoring had been reported; however, he would continue to follow the progress of this site and report findings when they are received.

**9. PROPOSED AGENDA ITEMS – The following items are proposed for the May 2, 2013 meeting:**

**A. Parking Deck Summary**

**B. Brownfield Grant Update**

**C. Review/discuss Grant applications**

**D. Stormwater Annual Report**

**E. EAC Proposed Calendar**

**F. GTV – PSA’s July, August, September**

**G. Sanitation Department Report**

**H. Discussion to review meeting in Council Chambers**

**I. GCPP Update**

**10. Adjournment –There being no further business to discuss, the meeting adjourned at 7:00pm.**

# ***ATTACHMENT B***

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***(EAC Schedule)***

Action: For your review and approval.

PROPOSED EAC SCHEDULE  
2013-2014  
August 1, 2013

August-13						
S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1	<b><u>FROGGS:</u></b> Update/Report
2	<b><u>EAC CALENDAR:</u></b> Finalize
3	<b><u>EAC GRANT:</u></b> Funding Sources (Goal #7)
4	<b><u>QUANTIFYING EAC's EFFORT:</u></b> (Goal #9)
5	<b><u>GCPP:</u></b> Update
6	<b><u>QUARTERLY UST/AST REPORT</u></b>

PROPOSED EAC SCHEDULE  
2013-2014  
September 5, 2013

September-13						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

1	<b><u>RESOURCE CONSERVATION PROMOTION:</u></b> (Goal #4)
2	<b><u>EAC CITIZEN ENGAGEMENT:</u></b> (Goal #1)
3	<b><u>GTV - PSA:</u></b> October, November, December
4	<b><u>GCPP:</u></b> Update
5	
6	

PROPOSED EAC SCHEDULE  
2013-2014  
October 3, 2013

October-13						
S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1	<b><u>KEEP GREENVILLE BEAUTIFUL:</u></b> Update/report
2	<b><u>EAC 2013-2014 GRANT:</u></b> Update
3	<b><u>EAC GRANT FUNDING SOURCES:</u></b> 2014-2015 Focus (Goal #7)
4	<b><u>EAC ENGAGEMENT:</u></b> City Council & Commissions (Goal # 2)
5	<b><u>REDUCTION IN VOLUME OF WASTE:</u></b> (Goal #3)
6	<b><u>GCPP:</u></b> Update

PROPOSED EAC SCHEDULE  
2013-2014  
November 7, 2013

November-13						
S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1	<b><u>FROGGS:</u></b> Update/Report
2	<b><u>GOALS &amp; OBJECTIVES:</u></b> Review/consider suggestions for City Council
3	<b><u>GCPP:</u></b> Update
4	<b><u>QUARTERLY UST/AST REPORT</u></b>
5	
6	



PROPOSED EAC SCHEDULE  
2013-2014  
December 5, 2013

December-13						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1	<b><u>GOALS AND OBJECTIVES:</u></b> Finalize
2	<b><u>COUNCIL PRESENTATION:</u></b> Brainstorm
3	<b><u>STORMWATER:</u></b> Annual report to State
4	<b><u>GTV - PSA:</u></b> January, February, March
5	<b><u>GCPP:</u></b> Update
6	

PROPOSED EAC SCHEDULE  
2013-2014  
February 6, 2014

February-14						
S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

1	<b><u>FROGGS:</u></b> Update/report
2	<b><u>2014 GOALS:</u></b> Implementation
3	<b><u>2013-2014 EAC GRANT:</u></b> Update
4	<b><u>GCPP:</u></b> Update
5	<b><u>QUARTERLY UST/AST REPORT</u></b>
6	

PROPOSED EAC SCHEDULE  
2013-2014  
January 2, 2014

January-14						
S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1	<b><u>COUNCIL PRESENTATION:</u></b> Review and finalize
2	<b><u>ELECTIONS</u></b>
3	<b><u>2014 GOALS:</u></b> Implementation
4	<b><u>2014 EAC GRANT</u></b>
5	
6	

PROPOSED EAC SCHEDULE  
2013-2014  
March 6, 2014

March-14						
S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1	<b><u>2014 GOALS:</u></b> Implementation
2	<b><u>2014 EAC GRANT</u></b>
3	<b><u>GTV-PSA:</u></b> April, May, June
4	<b><u>GCPP:</u></b> Update
5	
6	

PROPOSED EAC SCHEDULE  
2013-2014  
April 3, 2014

April-14						
S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1	<b><u>2014 GOALS:</u></b> Implementation
2	<b><u>2014 EAC GRANT</u></b>
3	<b><u>GCPP:</u></b> Update
4	
5	
6	

PROPOSED EAC SCHEDULE  
2013-2014  
May 1, 2014

May-14						
S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1	<b><u>FROGGS: Update/Report</u></b>
2	<b><u>EAC CALENDAR:</u></b> Proposed Calendar
3	<b><u>2014 EAC GRANT</u></b>
4	<b><u>GTV-PSA:</u></b> July, August, September
5	<b><u>GCPP:</u></b> Update
6	<b><u>QUARTERLY UST/AST REPORT</u></b>

PROPOSED EAC SCHEDULE  
2013-2014  
June 5, 2014

June-14						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

1	<b><u>EAC GRANT PROGRAM:</u></b> Presentation.
2	
3	
4	
5	
6	

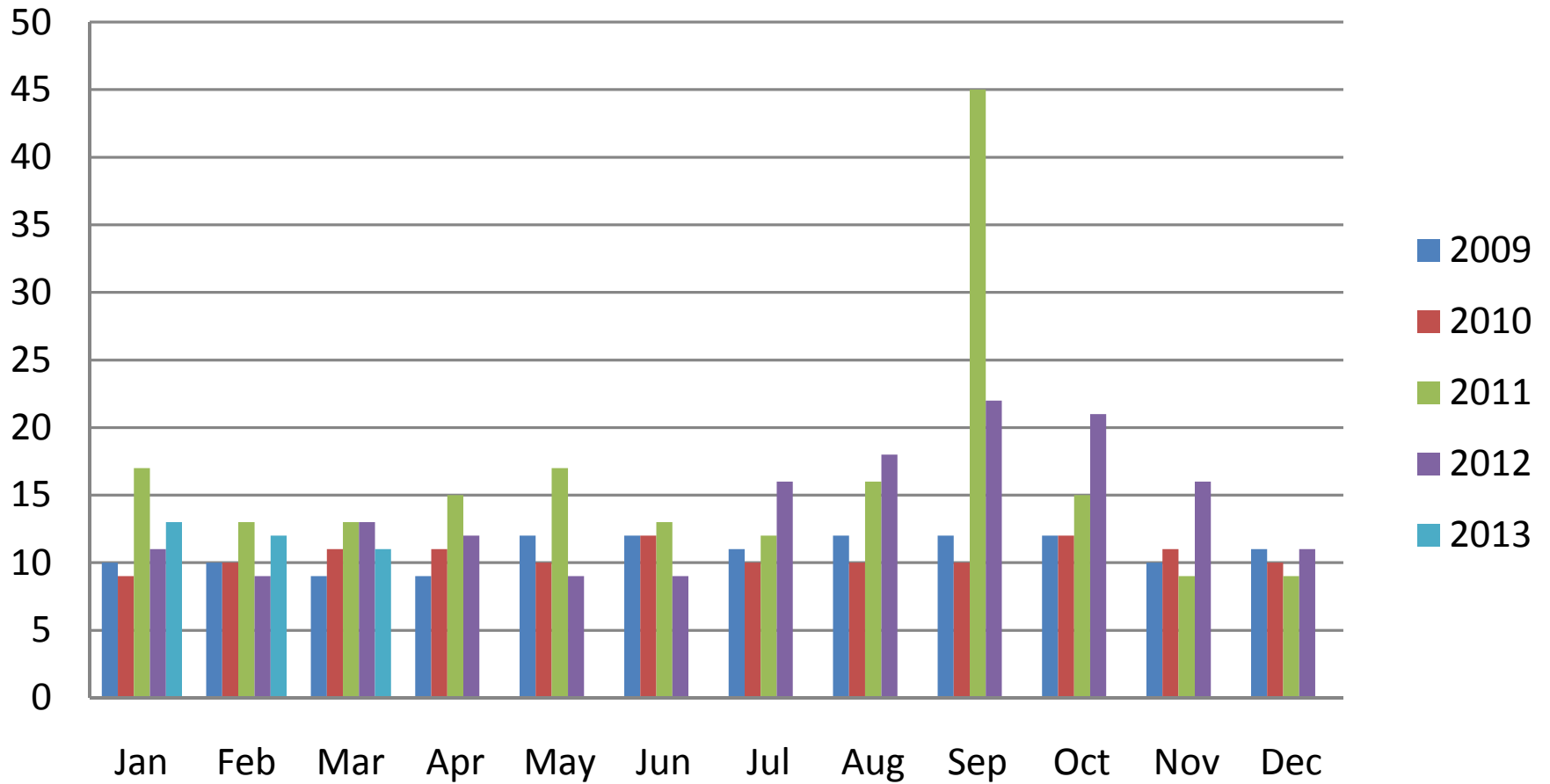
# ***ATTACHMENT C***

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***(Recycling Report)***

Action: For your review.

# Recycling Diversion Rate 2009-2013 (Tonnage)



# ***ATTACHMENT D***

***(UST Report)***

Action: For your review.

**SUMMARY TABLE OF UST INCIDENTS  
WITHIN THE CITY OF GREENVILLE**

<b>Notice Date</b>	<b>Property Owner</b>	<b>Address</b>	<b>Close Out Date</b>	<b>Type of Incident</b>	<b>Comments</b>
3/13/2013	Mr. Brent Puzak	Former "Dodge's Store (Pantry #3213) 3209 S. Memorial Drive		GW	Notice of regulatory requirements with risk-based assessment and corrective action for petroleum underground storage tanks. This notice requires assessment and remediation activities for the site.
3/14/2013	St. Paul's Episcopal Church	St. Paul's Episcopal Church 411/413 East 4th Street	3/14/2013	SL & GW	Notice of no further action for risk-based assessment and corrective action for petroleum underground storage tanks. This notice states the UST Section determines that no further action is warranted for this incident as the review indicated that soil conamination exceeds the residential maximum soil contaminant concentrations and groundwater contamination is less than the applicable groundwater quality standrads. Determination shall apply unless UST Section later finds that the discahrge or relaeas poses an unacceptable risk or a potentialoly unacceptable risk to human health or environment.
3/19/2013	Ms. Rhonda Bailey	Bailey Rental - Alexander Circle 111 Alexander Circle	3/19/2013	SL & GW	Notice of no further action for risk-based assessment and corrective action for petroleum underground storage tanks. This notice states the UST Section determines that no further action is warranted for this incident as the review indicated that soil conamination is less than the residential maximum soil contaminant concentrations and groundwater contamination is less than the applicable groundwater quality standrads.