

PROPOSED AGENDA
ENVIRONMENTAL ADVISORY COMMISSION
APRIL 5, 2012
5:30 P.M.
PUBLIC WORKS DEPARTMENT
CONFERENCE ROOM
1500 BEATTY STREET

1. Call to Order
2. Roll Call
3. Additions/Deletions to the Agenda
4. Approval of March 1, 2012 Minutes - Attachment A
5. Public Comment Period
6. New Business
 - A. Announcements (5 MINS) J. Holley
 - B. Tree Preservation (10 MINS) K. Heifferon
 - C. Presentation of Certificate to Wayne Caldwell (5 MINS) J. Holley
7. Old Business
 - A. EAC Grant Program – Distribute Applications – Attachment B (15 MINS) J. Holley
 - B. Brochure for Plastic Waste –Finalizing Ideas (20 MINS) L. Williamson
 - C. Environmental “Goal” of City Council (10 MINS) M. Blackburn
 - D. GCPP – Discussion of Future (15 MINS) J. Holley
 - E. GCPP Update (5 MINS) H. Cox
 - F. EECBG Update (5 MINS) S. Godefroy
 - G. Lighting Stakeholders Group Update (5 MINS) L. Williamson
8. Other – FYI
 - A. Recycling Report – Attachment C
 - B. UST Report – Attachment D
9. Proposed Agenda Items (May 3, 2012 Meeting) J. Holley
 - A. EAC Grant Program – Select Recipients
 - B. EAC Proposed Calendar
 - C. EAC’s Mission Statement Review
 - D. GCPP Update
 - E. EECBG Update
 - F. Lighting Stakeholders Group Update
10. Adjournment

ATTACHMENT A

(March 1, 2012 Minutes)

Action: For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE
ENVIRONMENTAL ADVISORY COMMISSION
March 1, 2012**

1. CALL TO ORDER

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the Conference Room of the Public Works Facility. Mr. Jay Holley, Chairperson, called the meeting to order and welcomed members and guests. The following attended the meeting:

2. ROLL CALL

MEMBERS:

Mr. Jay Holley	Mr. Owen Burney
Ms. Laura Williamson	Mr. Wayne Caldwell
Mr. Scott Anderson	

OTHERS PRESENT:

Mr. Kinsey Holton, City of Greenville
Ms. Amanda Braddy, City of Greenville
Mr. Harry Stubbs, FROGGS
Mr. Michael Abramowitz, Daily Reflector

3. ADDITIONS/DELETIONS TO THE AGENDA

A discussion regarding the environment as a goal for City Council was added to the agenda. An update on the Light Standards Stakeholders Group was also added. A motion was made by Laura Williamson to amend the agenda. A second was made by Wayne Caldwell. The motion passed unanimously.

4. APPROVAL OF FEBRUARY 2, 2012 MINUTES

A motion was made by Scott Anderson to approve the February 2, 2012 minutes as presented. A second was made by Laura Williamson and the motion passed unanimously.

5. PUBLIC COMMENT PERIOD

There were no public comments.

6. NEW BUSINESS

A. Announcements

- Mr. Holley announced that Wayne Caldwell's term would be expiring as of April 2012. Mr. Holton informed the group that the City Clerk's office stated the Chairperson of the Commission could determine if Mr. Caldwell would leave his position with the March or April meeting. Mr. Holley, with agreement from the members present, agreed it would be beneficial to have Mr. Caldwell attend the April EAC meeting.

Ms. Williamson asked what the process was for filling vacant positions on the commission. Mr. Holton responded the City Clerk's office would advertise in the Daily Reflector for the positions and applicants would fill out a talent bank

application. At that time, recommendations would be made to City Council and approval of appointments made.

Ms. Williamson then asked if a quorum would be constituted by active members or by the total of members that serve on the commission. Mr. Holton will research the matter and report the findings by email to EAC members.

B. FROGGS Update

Mr. Harry Stubbs was present to update EAC on FROGGS activities. Mr. Stubbs reported on the following items:

1. A Citizens' Forum was held on Saturday, October 11, 2011 at 11:00am at the Town Commons in Greenville. This forum was attended by all Mayoral candidates and At-Large City Council candidates.
2. Funds were collected and passed through the City of Greenville's Recreation and Parks Department for five (5) benches to be placed along the greenway. The benches will be brass plated with memorial or in honor of recognition for those donating funds if applicable.
3. A "friend-raiser" was held at Bradford Creek Clubhouse on January 28, 2012. Seventy-five (75) renewing members and guests were in attendance.
4. South Tar River Greenway Phase III work is under way and FROGGS is pleased with the progress.
5. A new FROGGS logo has been developed and has been transferred to mugs, stickers, and t-shirts.

7. OLD BUSINESS

A. EAC Grant Program – Deadline and Applications

Ms. Williamson made the changes to the grant application package and fact sheet as determined by the previous meeting. Ms. Williamson also contacted all the eligible schools and informed them of the change to include all school associated groups. The 4-H group from Wahl-Coates indicated their interest; however, no response has been received. Ms. Williamson volunteered to make contact with Wahl-Coates and the Eppes-Elmhurst group to solicit applications.

B. Brochure for Plastic Waste – Brainstorming Ideas

Ms. Williamson prepared a beginning document for brainstorming ideas for the plastic brochure. Ms. Williamson stated the main goal should be to determine what goals we are attempting to achieve in our area and what hot points would get people to pay attention to the need. Mr. Caldwell and Mr. Holley also suggested expanding the aspect of money to include statistics that would personalize the results of recycling. Ms. Williamson commented that along with statistics, visuals would be a stimulus for the brochure.

Mr. Holley then focused on the "things to help reduce the impact of plastics." Discussion revolved around the choices available as alternatives to plastics. The ban of plastics was determined as a non-option; however, the utility and role of plastics should be emphasized. Mr. Holley also stated a key point should be the recycling of plastics within

the City. Mr. Caldwell also commented a key point should be to stress the use #1 & #2 plastics as these are recyclable. Mr. Holley inquired as to what the final layout of the brochure should reflect. Ms. Williamson suggested a tri-fold brochure with key points, charts, visuals, and facts.

Ms. Williamson volunteered to put together an outline of topics and will forward the points by email to the group for additional input. The points will be brought back to the April EAC meeting for further discussion.

C. GTV – PSA April, May, June

Mr. Holton passed out a calendar with previous PSA topics and suggestions for current topics. He also asked for more topics. Topics offered for suggestion were batteries, CFL recycling, hotels/motels, xeriscape, and lighting standards.

Mr. Holton also informed the group of the decision by the Steve Hawley that the Rebuilding Together public service announcement suggested for the 5-minute presentation could not be used as it was not a service directly offered by the City and may be interpreted as unfair advertising.

D. Compact Fluorescent Recycling Update

Mr. Holton contacted Lowe's and they accepted our suggestion to solicit them for recycling of compact fluorescent lighting. Mr. Holton also suggested adding links to the City of Greenville's recycling page to NCDENR's website which lists options for recycling and other links as deemed appropriate.

E. GCPP Update

Mr. Holton attended the GCPP meeting and stated the group was attempting to determine the alliance task work. The lack of attendance and lapsed membership was also addressed. Ms. Williamson commented GCPP was initially organized to further discussion about climate and energy issues and felt the group had met their intended purpose. Ms. Williamson asked if the group should be dissolved and current members of GCPP encouraged to apply for vacant positions on EAC. Mr. Holley asked to table the dialogue to the April EAC meeting so that Mr. Cox, as chairperson for GCPP, could be present for further discussion.

F. EECBG Update

Mr. Holton reported that energy monitoring was continuing and is anticipated through June 2012.

8. OTHER– FYI

A. Recycling Report

B. UST Report

C. Lighting Standards Stakeholders Group

Ms. Williamson reported two groups met on Tuesday, February 28, 2012 with EAC having a representative in both groups. The first group to meet was the Street Lighting group. This group was established to look at intensity of lighting on City streets and possibly setting a standard for lighting policies within the City.

The second group was a Parking Lot Lighting group. This group will look at the possibility of setting standards of lighting in private parking lots within the City. A major concern of the group was the private ownership of the parking lots and the aspect of using a grandfathering or retroactive policy for existing lighting.

D. Environment as a goal for City Council

Mr. Holley informed the group that Councilmember Blackburn asked EAC to lobby to increase the environment from a value to a goal for City Council consideration. Mr. Caldwell asked how this objective could best be achieved and it was determined that Mr. Holley would contact Councilmember Blackburn to ascertain what further actions should be taken by EAC.

9. **PROPOSED AGENDA ITEMS** – The following items are proposed for the April 5, 2012 meeting:
 - A. **EAC Grant Program – Distribute applications**
 - B. **GCPP – Discussion of Future**
 - C. **Plastic Brochure – Design**
 - D. **Environment as a Goal for City Council**
 - E. **GCPP Update**
 - F. **EECBG Update**
 - G. **Light Standards Stakeholders Groups Update**

10. **Adjournment** –There being no further business to discuss, the meeting adjourned at 7:45pm.

ATTACHMENT B

(EAC Grant Program Applications)

Action: For your review.

APPLICATION PACKET

- Form must be typed using Time Roman 12 point font. Hand-written applications **will not be accepted**

Name of Parent Teacher Organization Submitting Application	Wahl-Coates Explorers 4-H Science Club
Contact Information <ul style="list-style-type: none"> • Contact person • Address • Phone number • Email 	Allison Moran-Wasklewicz Wahl-Coates Elementary School Science Club 2200 E 5th St., Greenville, NC 27858 (252)227-4505 awasklewicz@gmail.com
Contact Information of Grant Administrator (if different from above) <ul style="list-style-type: none"> • Contact person • Address • Phone number • Email 	Allison Moran-Wasklewicz is the Administrator for the grant. However, Wahl-Coates Elementary School Office Personnel will be the administrators of the grant funds. Chena Cayton, Principal Wahl-Coates Elementary School 2200 E 5th St., Greenville, NC 27858 (252)752-2514 caytonch.wahl@pitt.k12.nc.us
Project Name	Wahl-Coates Water Monitoring

Project Description (max. 500 words) *See next page. Formatting of PDF caused duplicates.*

~~The Wahl-Coates Water Monitoring project would be implemented by the Wahl-Coates Explorers 4-H science club students. Explorers would monitor Green Mill Run Creek that flows behind Wahl-Coates Elementary School. The project would focus upon three areas of activity: 1) monthly baseline monitoring, 2) targeted monitoring and surveys, and 3) water quality education. Explorers would primarily monitor "vital signs" of the stream monthly. Specifically, they would monitor pH, dissolved oxygen, biochemical oxygen demand, air and water temperatures, and turbidity. Using basic, but accurate water quality test kits, they would analyze water samples, observe qualitative factors such as weather conditions and other visual indicators, and record their results. They would also gather water samples for viewing of tiny living organisms (protozoans, algae, etc) and to test for specific pollutants such as bacteria and nutrients. All data collected would be forwarded to the Pamlico-Tar Foundation for inclusion in their data set of tributaries of the Pamlico-Tar River. Heather Jacobs Deck, Pamlico-Tar Riverkeeper®, would be a mentor for this project. She would meet with the science club in September to help kick off the project. She would explain the many items the students will be monitoring and how they affect the overall quality of not only Green~~

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Rationale for Project (max 250 words)

- Outline why this project should be funded, i.e. what will this project contribute to improving storm water management in Greenville?

The life style of a majority of our youth at Wahl-Coates often does not include involvement in outdoor activities or contact with nature. Therefore, they may feel that environmental issues are not a part of their world when actually; urban environmental issues involving water are all around them. The best way to get them outside and interested in these issues is to have them engaged in a water quality monitoring program where they are collecting and analyzing water from a source literally in their backyard. Water quality monitoring is the repetitive measurement or observation of a waterbody over time. Carefully obtained, objective monitoring is valuable to developing information about the baseline conditions of the waterbody. Water quality monitoring would enable the students to observe water conditions firsthand, and be informed about the interactions of water measures and changes that occur due to natural events and pollution. Knowledge that students gain through water quality monitoring will help them become informed citizens, and effectively act as advocates for a clean and healthy environment. Students will be engaged in real-world learning experiences. This hands-on opportunity would empower a new generation of citizens with the tools and knowledge to protect vital waters.

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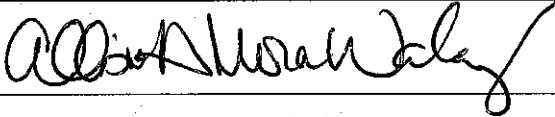
Partners or Groups Involved (max. 250 words)

- Describe the group(s) and how they will be involved in the project

Wahl-Coates Explorers is an afterschool 4-H science club for 3rd- 5th graders at Wahl-Coates Elementary School in Greenville. The group currently has 15 members and is under the leadership of Allison Moran-Wasklewicz, 4-H Club Leader and Lindsey Moore, Wahl-Coates 3rd Grade Teacher. Mrs. Moran-Wasklewicz has a BS in Geography/Environmental Science and a MS in Education. She was also a monitor for the Texas Stream Team, formerly known as Texas Watch, in the mid-'90s. She would coordinate the project and provide guidance and support to the students monitoring Green Mill Run. The project would have two mentors to provide outside expertise on the subject. Both have verbally committed to the project pending funding. Heather Jacobs Deck, Pamlico-Tar Riverkeeper®, would provide her expertise on two separate occasions. Her first visit would be in the fall to kick the project off by providing an overview of the many items the students will be monitoring and how they predict the overall quality of not only Green Mill Run, but the Pamlico-Tar River system. Then, Thad Wasklewicz (Associate Professor in Geography) would give a presentation on river functions and structures to the group to build upon what the Riverkeeper® has discussed. Professor Wasklewicz would come back to assist with monthly monitoring at least 3 times over the year and answer any questions the students might have. The final visit for the Riverkeeper® would be in the spring when macroinvertebrate populations are at their peak to collect and discuss their role in the stream ecosystem.

<p>Risks and Responses</p> <ul style="list-style-type: none"> List any possible risks that may hinder the successful implementation of the project and note how these risks may be overcome <p>For example: --Risk: resistance from parent body to take on new project. --Response: hold two informational meetings to present project, generate one page overview for students to take home to parents.</p>	<p>There are two potential risks that would hinder the successful implementation of this project. The first risk would stem from an inability to acquire adequate funding. If the project is not funded through this grant, only parts of it will happen. Heather Jacobs Deck, the Pamlico-Tar Riverkeeper®, would still present on waterways and on aquatic invertebrates. However, the group would lack funding in buying the supplies necessary to monitor Green Mill Run. An alternative source of funding would need to be acquired to move forward with project. The second potential risk would be if an unforeseen illness or accident inhibits the project lead, Mrs. Moran-Wasklewicz, from fulfilling her duties to coordinate the project and support the students monitoring Green Mill Run. As a contingency to this risk, Professor Wasklewicz would take over as project coordinator.</p>
<p>Implementation Timeline</p> <ul style="list-style-type: none"> List key dates 	<p>Early September - Give Explorers Knowledge test (pre) and send home Parent survey (pre) Late September - Riverkeeper visits to explain monitoring and Explorers start monitoring. Explorers start researching storm water management. October - Explorers set up booth at school event to educate and submit first article for school newspaper November - Start on Science Fair projects February - Presentation at Science Assembly and Submit project to Science Fair Mid-Spring - Riverkeeper visits to discuss aquatic invertebrates and their role in the stream May - Give Explorers Knowledge test (post) and send home Parent survey (post) to determine changes in knowledge, attitude and behavior. Submit last article for school newspaper.</p>

<p>Proposed Budget</p> <ul style="list-style-type: none"> Indicate how the 25% "in-kind" or financial contribution will be provided 	<p><i>Complete attached form</i></p>
<p>Benchmarks (max. 500 words)</p> <ul style="list-style-type: none"> Describe how the effect/impact of the project will be measured 	
<p>The effectiveness/impact of the project will be measured by examining social indicators – changes in knowledge, attitudes and behavior of people. Explorers will be given a test prior to starting the project and then at the end of the project. The test will be the same test to allow for gain in understanding to be calculated. A general audience survey will be administered to those parents/staff/students that visit the Explorers’ booth at the various school events over the course of the year. Explorers will be displaying their research and answering questions at this booth. This general audience survey will capture attitude, behaviors and general knowledge on stormwater related topics and also if the information presented at the booth had a change in the attitude or behavior, or gain in the their knowledge on the subject . Explorers will examine the results and analyze the data to determine attitude, behavior, and knowledge, and if their information had an impact. In addition to the general audience survey, a parent survey will be created and sent to the parents of Explorers at the beginning of the year to determine a baseline of their attitude, behavior, and knowledge as it relates to stormwater. Then an additional parent survey will be sent home at the end of the year to determine if there was any change in the attitude, behavior, and knowledge. Explores will utilize their web site (wahlcoatesexplorers.weebly.com) to distribute their research on the topic but also the data they collect while water monitoring. A hit counter will be placed on the page within their site that is dedicated to the project to collect the number of unique visitors. A place for visitors to leave comments will also be included. To add to the number of touch points, the number of individuals that interact with the booth or attend a presentation (ie at Science Assembly or if a teacher requests a classroom presentation) will be kept. And lastly, one or more submissions into the Science Fair for competition using the research and data from the project would not only be a major success for the project but it would get the information out to a wider audience.</p>	

<p>Post-project</p> <ul style="list-style-type: none"> • Detail any anticipated work that will need to be done once the grant is completed e.g. if a wetland is put in place, what will be needed to keep this functioning over the next 5 years. 	<p>Post-project, outside funding would need to be found to continue to pay for the supplies to monitor Green Mill Run.</p>
<p>Additional documentation</p>	<p><i>Provide paperwork that indicates that the proposing organization/person is within the City Limits of Greenville and any letters of support.</i></p>
<p>Signature of PTO President 4H Club Leader</p>	
<p>Date</p>	<p>3/14/2012</p>

Final Checklist

- Application form is completed
- Application form is signed and dated
- Budget sheet is complete and attached
- Letter of support (optional)

Send complete application packet to:

Ms. Amanda Braddy
 Public Works Department - Engineering Division
 1500 Beatty Street
 Greenville, NC 27834

DEADLINE: MARCH 15, 2012

Project Name: Wahl-Coates Water Monitoring
Organization: Wahl-Coates Explorers 4-H Science Club

~If the line item is not relevant to your proposal simply leave the line blank.
 ~Indicate in the PTO Match column those areas where the PTO will contribute the required 25% in either donations or money

Budget Items		City of Greenville	PTO Match	Totals
Design				
	Budgeted Amount			
	In-kind contribution.			
Survey				
	Budgeted Amount			
	In-kind contribution.			
Education				
	Budgeted Amount			
	In-kind contribution.			
Construction				
	Budgeted Amount			
	In-kind contribution.			
Plantings				
	Budgeted Amount			
	In-kind contribution.			
Printing				
	Budgeted Amount	160		160
	In-kind contribution.			
Monitoring				
	Budgeted Amount	1800		1800
	In-kind contribution.		890	890
Land				
	Budgeted Amount			
	In-kind contribution.			
Other (please itemize)				
	Budgeted Amount			
	In-kind contribution.			
Administration				
	Budgeted Amount			
	In-kind contribution.		75	75
	Cash Sub-total	1960		1960
	In-kind Sub-total		965	965
Total		1960	965	2925

Wahl-Coates Elementary School
2200 East Fifth Street
Greenville, NC 27858

Chena Cayton, Principal
Lesley Tyson, Assistant Principal

Telephone: (252) 752-2514
Fax: (252)758-6205

Dear Environmental Advisory Committee:

I am writing this letter to inform the committee of Wahl-Coates' support for the project that has been submitted by Allison Moran-Wasklewicz . If awarded the grant, Wahl- Coates would provide Financial Administration of the grant funds. If you have any additional, questions or concerns please contact me at 752-2514. Thank you for considering our application.

Respectfully,



Chena Cayton, Principal

Via Electronic Mail

March 12, 2012

Allison Moran-Wasklewicz
4-H Club
Wahl-Coates Elementary
2200 East Fifth Street
Greenville, NC 27858

Dear Ms. Moran-Wasklewicz,

The Pamlico-Tar River Foundation (PTRF) fully supports the proposed water quality monitoring and stormwater education project for the Wahl-Coates Elementary Explorers club. As a measure of our support, PTRF will donate its staff time and travel to assist in the overall educational component of the project as well as macroinvertebrate collection and identification.

PTRF's mission is to monitor, protect and enhance the Pamlico-Tar River and watershed while promoting environmental justice. We accomplish that mission through three core programs: advocacy, education and research. In service to local communities, PTRF provides educational programming intended to allow for hands on activities that promote awareness of healthy rivers and what individuals can do to lessen their environmental footprint.

We welcome the opportunity to work with the Wahl-Coates Elementary 4-H club. The water quality monitoring and educational program will provide the students a unique hands-on experience to learn about their urban waterways.

Sincerely,

A handwritten signature in cursive script that reads "Heather Jacobs Deck".

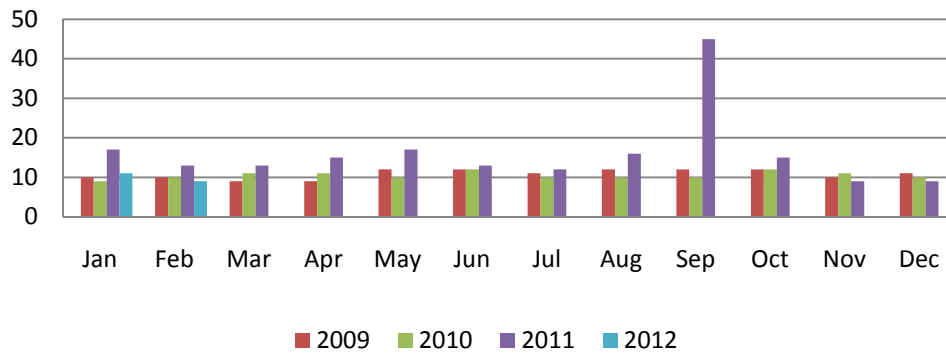
Heather Jacobs Deck
Pamlico-Tar Riverkeeper
Pamlico-Tar River Foundation

ATTACHMENT C

(Recycling Report)

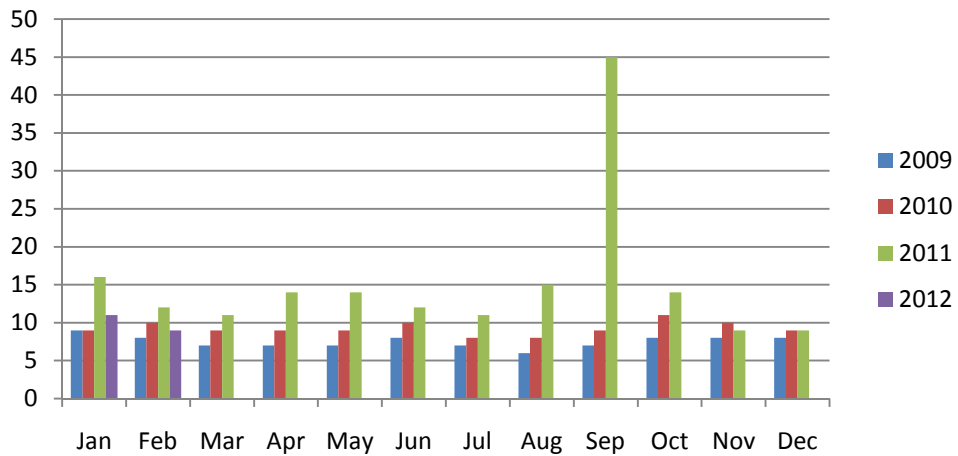
Action: For your information.

All Recycling Diversion Rate 2009-2012

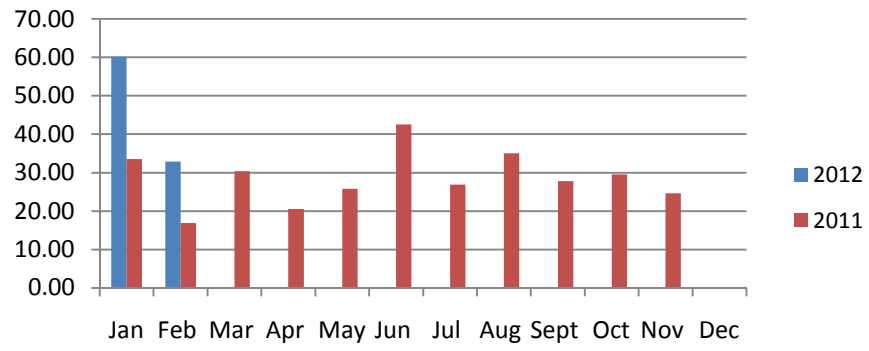


* Increase in Diversion Rate due to Vegetation from Hurricane Irene

Household Diversion Rate



Multi-Family Recycling



ATTACHMENT D

(UST Report)

Action: For your information.

**SUMMARY TABLE OF
UST REPORTS**

DATE	PROPERTY OWNER	ADDRESS	COMPANY/ AGENCY	COMMENTS
02/02/12	Blanche Forbes	Forbes Residence 803 Greenville Boulevard Greenville, NC	NCDENR	Groundwater Contamination Notice of No Further Action Risk-based Assessment and Corrective Action for Petroleum UST
02/16/12	Richard Evans, Jr.	Evans Residence 200 Crown Point Road Greenville, NC	NCDENR	Soil Contamination Notice of Regulatory Requirements Risk-based Assessment and Corrective Action for Petroleum UST
02/22/12	Pitt County Schools	Agnes Fullilove School 1615 Halifax Street Greenville, NC	NCDENR	Soil & Groundwater Contamination Notice of No Further Action Risk-based Assessment and Corrective Action for Petroleum UST
02/22/12	Beacon Investments, LLC	Beacon Investments Property II 2603 Crockett Drive Greenville, NC	NCDENR	Soil & Groundwater Contamination Notice of No Further Action Risk-based Assessment and Corrective Action for Petroleum UST
02/22/12	Bill Grant	Grant Residence 241 Windsor Road Greenville, NC	NCDENR	Soil Contamination Notice of No Further Action Risk-based Assessment and Corrective Action for Petroleum UST
02/22/12	Malcolm South	South Property 1612 Oaklawn Avenue Greenville, NC	NCDENR	Soil & Groundwater Contamination Notice of No Further Action Risk-based Assessment and Corrective Action for Petroleum UST
02/22/12	J. Tim Jones	Jones Property 104 John Avenue Greenville, NC	NCDENR	Soil & Groundwater Contamination Notice of No Further Action Risk-based Assessment and Corrective Action for Petroleum UST
03/06/12	Ron Graziani	Graziani Residence 301 Orton Drive Greenville, NC	NCDENR	Soil Contamination Notice of Regulatory Requirements Risk-based Assessment and Corrective Action for Petroleum UST
03/14/12	Richard Evans	Evans Residence 200 Crown Point Road Greenville, NC	NCDENR	Soil Contamination Notice of Regulatory Requirements Risk-based Assessment and Corrective Action for Petroleum UST