



**PROPOSED AGENDA
GREENVILLE HISTORIC PRESERVATION COMMISSION
Tuesday, July 24, 2012
7:00 PM
City Council Chambers
200 West Fifth Street**

- I. Call to Order
- II. Roll Call
- III. Additions/Deletions to Agenda
- IV. Approval of Minutes: June 26, 2012
- V. New Business
 1. HPC Pilot Loan Program Application
 - a. 206 S. Library Street
 2. Staff report: Minor Works COA's
- VI. Public Comment Period
- VII. Committee Reports
 3. Design Review Committee
 4. Publicity Committee
 5. Selection Committee
- VIII. Announcements/Other
 6. Discussion of Proposed Amendment of the Existing 3-Unrelated Occupancy Standard
- IX. Adjournment

Public Comment Period guidelines:

1. The Public Comment Period shall not exceed a total of thirty minutes, unless the Commission, by majority vote, extends this limit.
2. Each individual will be allowed no more than three minutes for comments, unless the Commission, by a majority vote, extends this time.
3. An individual wishing to address the Commission during the Public Comment Period shall register with the Secretary of the Commission prior to the opening of the meeting by signing his or her name, address and short description of his or her topic on a sign up sheet provided by the Secretary to the Commission.
4. Any item which is the subject of a public hearing conducted at the same meeting shall not be discussed during the Public Comment Period.
5. If the thirty minutes allocated to the Public Comment Period has not expired after the individuals who have registered have spoken, individuals who have failed to register before the meeting may speak during this comment period and will speak following those who have registered in advance. If time remains the Chair will ask if any other individuals desire to address the Commission during this comment period. An individual wishing to speak shall raise his or her hand to ask to be recognized by the Chair. After being recognized by the Chair, the individual shall state his or her name, address and the topic to be addressed. If permitted to speak, the individual shall limit his or her comments to the same three minutes limit.
6. The Chair shall act as official timekeeper. When an individual has thirty seconds left in their time to speak, the Chair will state "Thirty Seconds." The individual will need to bring their comments to a close. When time expires, the Chair will announce "Time Up." At that point, the individual must stop talking and return to their seat or leave the meeting room. No additional comments will be permitted or accepted once time has expired.
7. No action will be taken on matters raised during the Public Comment Period. If matters discussed require action by the Commission, the Chair will request staff to review and provide a recommendation at the next meeting.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE GREENVILLE
HISTORIC PRESERVATION COMMISSION**

June 26, 2012

The Greenville Historic Preservation Commission held a meeting on the above date at 7:00 p.m. in the City Council Chambers of City Hall located at 200 West Fifth Street.

COMMISSION MEMBERS PRESENT:

JEREMY JORDAN, CHAIR
RYAN WEBB
ROGER KAMMERER
SARA LARKIN
DAVID HURSH

KERRY CARLIN
MAURY YORK
ANN SCHWARZMANN
RICHARD WEIR

STAFF MEMBERS PRESENT: SETH LAUGHLIN, PLANNER II; ELIZABETH BLOUNT, STAFF SUPPORT SPECIALIST.

OTHERS PRESENT: BILL LITTLE, ASSISTANT CITY ATTORNEY; COUNCIL MEMBER MARION BLACKBURN, CITY COUNCIL; JONATHAN EDWARDS, COMMUNICATIONS TECHNICIAN.

ADDITIONS/DELETIONS TO AGENDA

Mr. Kammerer made a motion to approve the agenda as written, Mr. Weir seconded the motion and it passed unanimously.

APPROVAL OF MINUTES

Mr. Carlin made a motion to approve the minutes as presented and publish the closed session minutes, Mr. Weir seconded the motion and it passed unanimously.

OLD BUSINESS

2012 Preservation Awards Presentation

Chairman Jordan read the description of the Historic Preservation Awards and Council Member Marion Blackburn presented the awards to the following recipients: Elizabeth Sparrow - The Sally Southall Cotten Award; Reid Thomas - Robert Lee Humber Award Preservation Leadership; Sheppard Memorial Library Board of Trustees (Mel Scott, Chair) - Stewardship Award for Preservation Commitment; Architectural Award for Restoration Excellence— Jason Crain & Stanton Blakeslee;. He also stated that the awards will be presented at the June meeting.

NEW BUSINESS

Minor Works COA's

Staff reported one Certificates of Appropriateness issued: 706 W. 4th St. (local landmark) – roof repair to rear porch area.

No one spoke during public comment period.

Mr. Laughlin presented each member with an updated landmark designation property list.

COMMITTEE REPORTS

Design Review Committee has not met.

Publicity Committee has not met.

Selection Committee has not met.

ANNOUNCEMENTS

Council Member Marion Blackburn thanked the members for their time, hard work and dedication to the Historic Preservation Commission.

Mr. Laughlin stated that a letter concerning the ITC Stakeholders Committee Meeting from Interim City Manager Thom Moton was included in the meeting package. The committee will meet with the contractor to discuss the Intermodal Transportation Center's vision, potential site, review sites determined to meet operational standards, and provide a recommendation to the City. Mr. Moton would like a HPC member to serve on the steering committee. Mr. Ryan Webb volunteered to serve.

Mr. Laughlin stated that the Historic Preservation Commission brochure will be published this month. He also received a signed copy of the State Historic Preservation Office contract for request for proposals from consultants for the design guidelines.

With there being no further discussion, Mr. Weir made the motion to adjourn, Mr. Kammerer seconded it and it passed unanimously. The meeting adjourned at 7:16 p.m.

Respectfully Submitted,



Seth Laughlin, Planner II