

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE GREENVILLE
HISTORIC PRESERVATION COMMISSION**

May 22, 2012

The Greenville Historic Preservation Commission held a meeting on the above date at 7:00 p.m. in the City Council Chambers of City Hall located at 200 West Fifth Street.

COMMISSION MEMBERS PRESENT:

JEREMY JORDAN, CHAIR
RYAN WEBB
ROGER KAMMERER

KERRY CARLIN
JORDAN KEARNEY
ANN SCHWARZMANN

STAFF MEMBERS PRESENT: SETH LAUGHLIN, PLANNER II; ELIZABETH BLOUNT, STAFF SUPPORT SPECIALIST.

OTHERS PRESENT: BILL LITTLE, ASSISTANT CITY ATTORNEY; JONATHAN EDWARDS, COMMUNICATIONS TECHNICIAN.

ADDITIONS/DELETIONS TO AGENDA

Mr. Kammerer made a motion to approve the agenda as written, Mr. Webb seconded the motion and it passed unanimously.

APPROVAL OF MINUTES

Mr. Carlin made a motion to approve the minutes as presented and publish the closed session minutes, Mr. Kearney seconded the motion and it passed unanimously.

OLD BUSINESS

2012 Preservation Awards Recipient Announcements

Chairman Jordan read the explanation of the Historic Preservation Awards and its recipients. The recipients of the awards are as follows: The Sally Southall Cotten Award – Elizabeth Sparrow; Robert Lee Humber Award Preservation Leadership- Reid Thomas; Architectural Award for Restoration Excellence– Jason Crain & Stanton Blakeslee; Stewardship Award for Preservation Commitment– Sheppard Memorial Library Board of Trustees. He also stated that the awards will be presented at the June meeting.

Local Landmark Update

Mr. Laughlin presented a local landmark funding presentation and the priority list. Staff and the State Historic Preservation Office have discussed that the cost of a local designation report will be approximately \$2,000. The Community Development Department has funding to facilitate two (2) Local Designation Reports and two (2) bronze landmark plaques within the next two years.

Mr. Carlin stated that the Cobb House address should be corrected to 300 South Pitt.

Mr. Webb asked had the priority list been updated.

Mr. Laughlin said no.

Mr. Webb said in 2010 the Commission added the Cobb House.

Mr. Laughlin stated the Selection Committee had two members to leave the Commission and had not convened since.

Both Chairman Jordan and Mr. Webb stated that the list needs to be updated.

Chairman Jordan asked for the timeframe before the money runs out.

Mr. Laughlin said the funds have been encumbered and have to be spent by June 2013.

Chairman Jordan asked for the names of the existing Selection Committee and asked for any additional members.

Ms Blount stated the names.

Mr. Kammerer stated that he would like to be on the Selection Committee.

Chairman Jordan asked Staff to email the list to the Selection Committee so they could work on updating the priority list.

Mr. Webb asked could the Commission complete a local landmark designation this fiscal year.

Mr. Laughlin said it is unlikely.

Chairman Jordan asked will the money be lost.

Mr. Laughlin said it has been shifted to next fiscal year and will be available mid-summer.

Ms Schwarzmans asked what the asterisks and the blanks under "interested" column meant on the priority list.

Mr. Laughlin stated the asterisks were on a former spreadsheet and he was not sure what they or the blanks meant.

Chairman Jordan said typically if the owners of the top priority properties were not interested, they would remain on the list but move to the bottom.

Mr. Webb asked that building owner be added to the Local Landmark Priority List.

Mr. Laughlin stated that the survey in 2009 by State Historic Preservation Office suggested some properties to be added to the list.

Chairman Jordan asked details concerning the owner petitioning of the Cobb House.

Mr. Laughlin said he talked to the owners and they are interested in moving forward.

New Business

Minor Works COA's

Staff reported three Certificates of Appropriateness issued: (1) 505 E. 5th St – repairing wooden fascia board; (2) 707 E 4th St. – repairing roof and porch; (3) 408 Student St. – replacing outdoor HVAC unit.

No one spoke during public comment period.

Committee Reports

Design Review Committee has not met.

Publicity Committee did meet and choose the awards.

Selection Committee has not met.

Mr. Webb asked would the Design Review Committee meet again to look at the brochure.

Mr. Laughlin stated that he met with the consultant and the booklet appears to be 53 pages. He said he would forward copies to the Design Review Committee.

Mr. Webb asked for the deadline.

Mr. Laughlin stated early June. He also announced the new Commission appointee – Mr. David Hursh who was in attendance.

With there being no further discussion, Mr. Webb made the motion to adjourn, Mr. Carlin seconded it and it passed unanimously. The meeting adjourned at 7:19 p.m.

Respectfully Submitted,



Seth Laughlin, Planner II