

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE GREENVILLE
HISTORIC PRESERVATION COMMISSION**

April 24, 2012

The Greenville Historic Preservation Commission held a meeting on the above date at 7:00 p.m. in the City Council Chambers of City Hall located at 200 West Fifth Street.

COMMISSION MEMBERS PRESENT:

JEREMY JORDAN, CHAIR
RYAN WEBB
RICHARD WEIR
SARA LARKIN

KERRY CARLIN
MAURY YORK
ANN SCHWARZMANN

STAFF MEMBERS PRESENT: SETH LAUGHLIN, PLANNER II; ELIZABETH BLOUNT, STAFF SUPPORT SPECIALIST.

OTHERS PRESENT: BILL LITTLE, ASSISTANT CITY ATTORNEY; JONATHAN EDWARDS, COMMUNICATIONS TECHNICIAN.

ADDITIONS/DELETIONS TO AGENDA

Mr. Carlin made a motion to approve the agenda as written, Mr. Weir seconded the motion and it passed unanimously.

APPROVAL OF MINUTES

Mr. Webb made a motion to approve the minutes as presented, Mr. Weir seconded the motion and it passed unanimously.

OLD BUSINESS

2012 Preservation Awards Nominations- CLOSED SESSION

Attorney Bill Little made a motion to enter into closed session in accordance with G.S. §143-318.11(a)(2) in order to prevent the premature disclosure of an honorary degree, scholarship, prize or similar award. Ms. Larkin seconded the motion, which passed by unanimous vote.

Attorney Little declared the Historical Perseveration Commission in closed session at 7:02 pm.

Upon conclusion of closed session discussion, motion was made by Mr. Weir and seconded by Ms Larkin to return to open session. Chairman Jordan returned the Historic Preservation Meeting to open session at 7:22 pm.

Informational Brochure Update

Mr. Laughlin presented a draft layout of the Informational Brochure.

Ms Larkin asked if the brochure will be a tri-fold.

Mr. Laughlin stated the brochure will be a 40 page booklet like the Center City Design Guidelines and the design presented was a sample cover of the booklet and layout.

Ms Larkin asked who would receive the booklet.

Mr. Laughlin stated that anybody in the City but primarily those in the Historic Preservation District, College View District, Current and Prospective Local Landmark Owners, realtors, etc.

Chairman Jordan asked if the presented layout was just a example and not the official layout.

Mr. Laughlin stated that it would.

Chairman Jordan asked if the Design Review Committee will meet soon to discuss the content and bring suggestions back to the Historic Preservation Committee.

Mr. Laughlin stated that was correct.

New Business

Minor Works COA's

Staff reported that there were no Certificates of Appropriateness issued.

No one spoke during public comment period.

Committee Reports

Design Review Committee has not met.

Publicity Committee did meet and discussed the nominations for the Historic Preservation Awards.

Selection Committee has not met. Chairman Jordan stated that the Selection Committee does need to meet soon to discuss Local Landmarks status and budget.

Mr. Webb asked did the Historic Preservation Commission need to make arrangements about the Local Landmark status and the budget since it was suppose to be voted on in May.

Mr. Laughlin stated that any funds affiliated with Local Landmarks will carry over into the next budget year.

Mr. Webb stated that the process takes six months so the commission needs to start soon.

Chairman Jordan asked if the priority list was still active.

Mr. Laughlin stated that he will email it.

With there being no further discussion, Mr. Webb made the motion to adjourn, Mr. Weir seconded it and it passed unanimously. The meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Seth Laughlin, Planner II