

January 26, 2010

The Greenville Historic Preservation Commission held a meeting on the above date at 7:00 p.m. in the City Council Chambers of City Hall located at 200 West Fifth Street.

COMMISSION MEMBERS PRESENT:

Ryan Webb Brad Ingalls Henry Doskey
Bryan Patonay Ann Schwarzmann
Charlotte Cohen

COMMISSION MEMBERS ABSENT:

Dennis Chestnut Roger Kammerer Minnie Anderson

STAFF MEMBERS PRESENT: Seth Laughlin, Planner; Sarah Radcliff, Secretary; Jonathan Edwards, Communications Technician; Bill Little, Assistant City Attorney

APPROVAL OF MINUTES: December 15th and 22nd, 2009

Motion was made by Mr. Patonay, seconded by Mr. Ingalls to approve the December 15th and 22nd, 2009 minutes. Motion carried unanimously.

PUBLIC COMMENT PERIOD

Mr. Raj Jagad of 1105 West 4th Street, Greenville, NC 27834 addressed the board. He said he was looking at buying a house in the historic district and had some questions. He said he had received a business card from Mr. Laughlin and would contact him for further information.

NEW BUSINESS

Presentation by Taylor & Taylor Associates: Greenville Phase 1 Strategic Preservation Plan

David Taylor of Taylor & Taylor Associates, Inc. thanked the City for choosing his firm to complete this project. He said he had been involved with historic preservation for about 30 years and had his own business for about 20 years. Mr. Taylor gave a background of the types of work he had done and what he would be doing in Greenville. He said the project involves intensive level surveying of the proposed East Fifth Street Historic District including photographing every building in the area and then doing local history research and assembling a NC Historic Inventory form for each property. Mr. Taylor said he would also be looking at a series of areas throughout the community to see if there is potential for historic designation based on the character of the neighborhood. He said the project runs through August and they would be submitting reports and inventory forms throughout the project and would hold at least one community historic preservation workshop in Greenville.

Chairman Webb asked how they could make a more definable district in terms of property outline.

Mr. Taylor said typically when you set district boundaries you follow the resources, thus having some jagged, irregular edges. He said you want to draw your boundaries so that you have the fewest possible noncontributing resources.

Discussion of Changes to the Rules Of Procedure

Mr. Little said the board would not be voting on this item tonight. He said they could discuss the

item and would vote on it at the next meeting. There were two proposed changes to the Rules of Procedure:

Design Review Committee

Current: Rule IV.J.1.

Design Review Committee. The Design Review Committee shall consist of at least 2 but not more than 4 members of the Commission, and shall include the Chairman as one of its members. The Design Review Committee may gather facts for the Commission and may make recommendations to the Commission on matters related to the design, maintenance, or physical appearance of historic properties.

Proposed:

Design Review Committee. The Design Review Committee shall consist of at least 2 but not more than 4 members of the Commission, and shall include the Chairman as one of its members. The Chairman shall appoint an alternate member who will meet, participate and vote on matters before the Design Review Committee when one or more regular members are absent and the presence and participation of the alternate member is necessary to have a quorum present. The Design Review Committee may gather facts for the Commission and may make recommendations to the Commission on matters related to the design, maintenance, or physical appearance of historic properties.

Meetings

Current: Rule V.A.

Regular Meetings. Regular meetings of the Commission shall be held on the fourth Tuesday of each month at 7:00 p.m. in the first floor of the Conference Room, Municipal Building. Meetings may be held at some other convenient time and place in Greenville if directed by the Chairman in advance of the meeting. Public notice of hearings must be provided in accordance with the North Carolina Open Meetings Law but not less than ten (10) calendar days prior to the hearing not counting the day of the hearing.

Proposed:

Regular Meetings. Regular meetings of the Commission shall be held on the fourth Tuesday of each month at 7:00 p.m. in the first floor of the Council Chambers, City Hall, unless not available or a more convenient location is available. The regular meeting for the month of December shall be canceled and regular monthly meetings will resume during the January meeting. Meetings may be held at some other convenient time and place in Greenville if directed by the Chairman in advance of the meeting. Public notice of hearings must be provided in accordance with the North Carolina Open Meetings Law but not less than ten (10) calendar days prior to the hearing not counting the day of the hearing.

Staff Report: Minor Works COA's

Mr. Laughlin said there were two approved MWCOA's since the last meeting. One was for 200 S. Library Street for the installation of an interior furnace and the other was for the replacement of an existing heat pump at 302 S. Eastern Street.

Staff Report: Update on non-compliant historic properties

Mr. Laughlin said there were no ongoing cases at this time.

COMMITTEE REPORTS

Design Review Committee

The DRC did not meet.

Publicity Committee

Mr. Ingalls said the Publicity Committee met and is working on putting together a press release to introduce the 2010 board members. He said they are also working on putting some announcements together regarding the results of the FIG application process at each cycle and also talked about being involved at the Historical Preservation Show at the Emerge Art Gallery from February 5th-20th.

Chairman Webb said there would be a reception on February 5th from 6-9p.m. and all are invited to attend.

Mr. Patonay said it would be a good idea to incorporate the current East Fifth Street project into the Historic Preservation Show.

Chairman Webb said they would try to do that.

Selection Committee

The Selection Committee did not meet.

There being no further business, the meeting adjourned at 7:35p.m.

Respectfully submitted,

Seth M. Laughlin
Planner II