

GREENVILLE HISTORIC PRESERVATION COMMISSION MINUTES

November 25, 2008
Greenville, NC

The Greenville Historic Preservation Commission held a meeting on the above date at 7:00 p.m. in the City Council Chambers of City Hall located at 200 West Fifth Street.

COMMISSION MEMBERS PRESENT:

Minnie Anderson	Jeremy Jordan	Ryan Webb
Dennis Chestnut	Franceine Rees	
Greg Jarrell, Vice-Chair	N. Yaprak Savut	

COMMISSION MEMBERS ABSENT:

Candace Pearce, Chair Dale Sauter Rick Smiley

STAFF MEMBERS PRESENT: Sandy Gale Edmundson, Secretary; Jonathan Edwards, Cameraman; Merrill Flood, Director of Community Development; Bill Little, Assistant City Attorney; Carl Rees, Senior Planner; Dru York, Consultant; and Tom Wisemiller, Planner

OTHERS PRESENT: Richard Barlowe, Alexandra Freed, Luke Griffith, Stephanie Ham, Robert Karam, George Saad, Procopio Sabarro, Michael Steward, Joshua White, Patrick Gogoel, Fred Mattox and William Wooten

ADDITIONS/DELETIONS TO THE AGENDA

Staff asked that Item A. Reconsideration of FIGs 06-08, 06-09, 06-10 and 06-11 under Old Business be removed from the agenda to discuss at a later time.

Motion was made by Dr. Dennis Chestnut and seconded by Mr. Jeremy Jordan to approve the amended agenda. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 28, 2008

Motion was made by Mr. Jeremy Jordan and seconded by Mr. Ryan Webb to approve the October 28, 2008 minutes. Motion carried unanimously.

PUBLIC COMMENT PERIOD

Mr. Wisemiller shared the Public Comment Period guidelines with the Commission.

1. The Public Comment Period shall not exceed a total of thirty minutes, unless the Commission, by majority vote, extends this limit.

2. Each individual will be allowed no more than three minutes for comments, unless the Commission, by a majority vote, extends this time.
3. An individual wishing to address the Commission during the Public Comment Period shall register with the Secretary of the Commission prior to the opening of the meeting by signing his or her name, address and short description of his or her topic on a sign up sheet provided by the Secretary to the Commission.
4. Any item which is the subject of a public hearing conducted at the same meeting shall not be discussed during the Public Comment Period.
5. If the thirty minutes allocated to the Public Comment Period has not expired after the individuals who have registered have spoken, individuals who have failed to register before the meeting may speak during this comment period and will speak following those who have registered in advance. If time remains, the Chair will ask if any other individuals desire to address the Commission during this comment period. An individual wishing to speak shall raise his or her hand to ask to be recognized by the Chair. After being recognized by the Chair, the individual shall state his or her name, address and the topic to be addressed. If permitted to speak, the individual shall limit his or her comments to the same three minutes limit.
6. The Chair shall act as official timekeeper. When an individual has thirty seconds left in their time to speak, the Chair will state "Thirty Seconds." The individual will need to bring their comments to a close. When time expires, the Chair will announce "Time Up." At that point, the individual must stop talking and return to their seat or leave the meeting room. No additional comments will be permitted or accepted once time has expired.
7. No action will be taken on matters raised during the Public Comment Period. If matters discussed require action by the Commission, the Chair will request staff to review and provide a recommendation at the next meeting.

There was no public comment.

NEW BUSINESS

Jefferson Blount-Harvey Building Local Designation Report

Mrs. Dru York read the Jefferson Blount-Harvey Building local designation report to the Commission. This report is recommending that the building be nominated for local designation as a Historic Landmark.

Mr. Jarrell asked if anyone would like to speak at the public hearing. There were no comments. The public hearing was closed.

Motion was made by Ms. Franceine Rees and seconded by Mr. Jeremy Jordan to recommend approval of the Jefferson Blount-Harvey Building as a locally designated Historic Landmark to City Council. Motion carried unanimously.

Façade Improvement Grant (FIG) Applications (Fall 2008 Cycle)

The applicants were as follows:

Façade Improvement Grant Applications 08-14 and 08-15 by Smith, Adams and Johnson, LLC for 324 Evans Street on the front and back facades.

Façade Improvement Grant Applications 08-16, 08-17, 08-18 and 08-19 by Center City, LLC for 631 Dickinson Avenue on all four facades.

Façade Improvement Grant Applications 08-20, 08-21, 08-22 and 08-23 by Saad Rentals, LLC for 903 Dickinson Avenue on all four facades.

All of the applications met the criteria of the Commission.

Dr. Chestnut asked for the recommendations of the Design Review Committee.

Ms. Savut said that the Design Review Committee recommended that Saad Rentals, LLC at 903 Dickinson Avenue with all four sides be given top consideration because of the historical integrity of the building and the building is in the Dickinson Avenue Historic District.

Motion was made by Ms. N. Yaprak Savut and seconded by Dr. Dennis Chestnut to approve FIG applications 08-20 for \$5,000.00, 08-21 for \$5,000.00, 08-22 for \$5,000.00 and 08-23 for \$5,000.00. Motion carried unanimously.

The Commission asked that Mr. George Saad maintain the historical character of the original building as much as possible.

Historic Preservation Commission Work Plan

Mr. Rees: The Commission received in the agenda packet of information the 2009 Greenville Historic Preservation Work Plan. The Commission is being asked tonight to approve that work plan for the upcoming year.

Motion was made by Mr. Ryan Webb and seconded by Mr. Carl Rees to approve the 2009 work plan. Motion carried unanimously.

Staff Report: Update on Non-compliant Historic Properties

At 2909 Memorial Drive (Oakmont), enforcement is in progress until violation is remedied with case involved in litigation.

At 400 South Summit Street, owner appealed the Historic Preservation Commission's denial of the Certificate of Appropriateness (COA) to install artificial muntins to the Board of Adjustment.

At 405 Eastern Street, owner has submitted a COA which will be heard at the Historic Preservation Commission's meeting on January 23, 2009.

At 808 East Third Street, fence was removed.

At 411 East Fourth Street, owner given until December 12 ,2008 to submit a COA/Minor Works COA as needed.

At 803 East Third Street, front parking area has been returned to its previous condition.

At 905 East Fifth Street, stop work order issued to ensure that no other work was in progress. The owner is requesting that a Minor Works COA be heard as soon as possible.

COMMITTEE REPORTS

Design Review Committee

The Design Review Committee did meet.

Selection Committee

The Selection Committee did not meet.

Publicity Committee

The Publicity Committee did not meet.

ANNOUNCEMENTS/OTHER

Future Façade Improvement Grant Cycle Deadlines

The Commission decided that future Façade Improvement Grant cycle deadlines be scheduled for June and November as the months for each year.

Updating the *Design Guidelines*

The Commission agreed that an electronic version of the *Design Guidelines* needs to be available for the public. Some of the sketches need to be redone and a cleaned up version needs to be completed, so that an electronic version of the *Design Guidelines* can be made available electronically for the public on the City of Greenville's website.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully submitted,

Thomas G. Wisemiller
Planner II