



**NEIGHBORHOOD ADVISORY BOARD  
SUMMARY MINUTES  
THURSDAY, MARCH 15, 2012 @ 6:30 PM  
CITY HALL, THIRD FLOOR GALLERY  
200 WEST FIFTH STREET**

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**BOARD MEMBERS PRESENT:**

Members present are denoted by an "\*" and members absent are denoted by an "x".

NAME	DISTRICT
VACANT	1
Lillian Outterbridge, Vice *	2
Ann Maxwell, Chair *	3
Rick Smiley *	4
Melissa Tilley x	4
VACANT	5

NAME	DISTRICT
VACANT	1
VACANT	2
Vince Bellis *	3
Caroline Doherty x	4
Brenda Diggs *	5

**NAB LIAISONS PRESENT:**

Kimberly Carney (Countryside Estates); Richard Crisp (Englewood-Elmhurst); Scott Hucks (Eastwood); Joyce Stroud (Oakmont/Drexelbrook)

**CITY STAFF PRESENT:**

Laura Searfoss, Neighborhood Liaison/Ombudsman (CDD); Gwen Turnage, Administrative Assistant (CDD); and Christopher Padgett, Chief Planner (CDD)/Interim Assistant City Manager (CMO)

**MEETING AGENDA, DISCUSSION, AND ACTIONS:**

- I. **ROLL CALL**—Quorum was established.
- II. **APPROVAL OF MINUTES**  
Motion: Rick Smiley  
Second: Brenda Diggs
- III. **OVERVIEW OF ELECTION PROCEDURES AT IMAGINE! UNITED NEIGHBORHOODS EVENT**

Laura Searfoss, Neighborhood Liaison, explained that over lunch at IMAGINE! United Neighborhoods event. The NAB is seeking to fill 7 vacancies; depending their City Council district, liaisons will be asked to vote for 1 or 2 board members to serve a 2-year term on the NAB. All current NAB members and liaisons are eligible for election.

Elections will take place at 11:30 AM. At April's regular NAB meeting, the board members will hold an election for NAB chair and vice-chair to serve a 1-year term. All board members are eligible for election.

Ms. Searfoss also announced that her and Brenda Diggs would be making an announcement about IMAGINE! United Neighborhoods on WITN @ 6:45am on Monday, March 19th. Ann Maxwell, chair, added to check out her guest column in Sunday's (March 18th) *Daily Reflector*.

#### **IV. ITEMS FOR FUTURE CONSIDERATION**

Ms. Maxwell explained that she requested an update on two land use issues: changes to the standards for family-care homes and the city's definition of family, which currently defines 3 unrelated people as a "family" in its zoning code.

##### ***Family-care homes***

Christopher Padgett, Chief Planner/Interim Assistant City Manager, told the NAB that an applicant interested in a property on Old Pactolus Road inquired about the ¼ mile separation requirement for family-care homes.

Mr. Padgett distributed a map of existing family-care homes that demonstrate the ¼ mile radius separation. He also clarified that Oxford houses, which also appear on the map and provide services similar to family-care homes, are federally regulated uses, and therefore not subject to Greenville's local standard (¼ mile radius). He also clarified the state—not the city—regulates the operations of family care homes; the city is only regulates their physical location.

If a new application proposing a different separation requirement is filed, the Planning Division will alert the NAB by sending the Planning and Zoning Commission's agenda to them.

Several board members requested that Rick Smiley draft a statement from the board defining their position if/when a new application is filed. Lillian Outterbridge, vice-chair, suggested that members and liaisons consult with their neighborhoods as well and forward any input to Ms. Searfoss for inclusion in the statement.

Separately, to comply with the *Federal Fair Housing Act*, which requires reasonable accommodation in policies to afford a protected person equal opportunity to housing, the City Attorney recommended creating a special use permit to provide a "reasonable accommodation" for any applicant interested in locating a family care home within ¼ mile of existing family care homes. City Council voted not to approve a special use permit as a "reasonable accommodation" at its March 5, 2012 meeting.

##### ***Three-unrelated standard***

Finally, Mr. Padgett shared the City Council's 2012–13 Strategic Goals with the NAB, drawing their attention to the "Neighborhood Preservation" goal. Under this goal, City Council requested a staff report to draft text amendments alternatives to permit more than 3 unrelated persons to live together in residential districts.

While staff has not started their report, Mr. Padgett said he plans to solicit input from a variety of stakeholder groups, including the NAB, as he develops his report to City Council.

**V. MOTION TO ADJOURN**

Motion: Rick Smiley

Second: Lillian Outterbridge

Having no further business, the meeting adjourned at 7:35 PM.

Respectfully submitted,

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Laura Searfoss,  
Neighborhood Liaison/Ombudsman  
*Community Development Department*