



**NEIGHBORHOOD ADVISORY BOARD
SUMMARY MINUTES
THURSDAY, APRIL 19, 2012 @ 6:30 PM
CITY HALL, GALLERY AREA
200 WEST FIFTH STREET**

BOARD MEMBERS PRESENT:

Members present are denoted by an "*" and members absent are denoted by an "x".

| NAME | DISTRICT | NAME | DISTRICT |
|----------------------|----------|--------------------|----------|
| Carolyn Glast * | 1 | Kim Carney * | 1 |
| Betty Hines * | 2 | David Douglas * | 2 |
| Ann Maxwell, Chair * | 3 | Vince Bellis x | 3 |
| Scott Hucks * | 4 | Caroline Doherty * | 4 |
| VACANT | 5 | Brenda Diggs * | 5 |

LIAISONS PRESENT: Richard Crisp (Elmhurst-Englewood); Freddie Outterbridge (Red Oak)

CITY STAFF PRESENT:

Michael Dail, Planner II (CDD); Laura Searfoss, Neighborhood Liaison/Ombudsman (CDD); and Gwen Turnage, Administrative Assistant (CDD)

MEETING AGENDA, DISCUSSION, AND ACTIONS:

- **ROLL CALL:** A quorum was established.
- **APPROVAL OF MINUTES:** March 2012
Motion: Scott Hucks
Second: Lillian Outterbridge

MOTION PASSED unanimously.

- **NAB PLANNING SESSION**
The board agreed to hold its annual planning session as a special call meeting. At this meeting, Ms. Searfoss would present the NAB with an overview of its procedures and structure and 2011–12 accomplishments, and the board would determine its goals for its 2012–13 workplan.
- **CHAIR AND VICE-CHAIR ELECTIONS**
Ms. Searfoss opened the floor to nominations for NAB chair.

MOTION: ELECT ANN MAXWELL TO SERVE AS NAB CHAIR FOR A SECOND TERM.

Motion: Caroline Doherty
Second: Brenda Diggs

Ms. Searfoss asked for other nominations; none were made. Ms. Searfoss closed the floor for nominations for NAB chair and asked board members to vote for the motion “Elect Ann Maxwell to serve as NAB chair for a second term” by a show of hands.

MOTION PASSED unanimously.

Ms. Searfoss opened the floor to nominations for NAB vice-chair.

MOTION: ELECT SCOTT HUCKS AS VICE-CHAIR.

Motion: Brenda Diggs

This motion did not receive a second, as members discussed the importance of having a diverse chair and vice-chair.

MOTION: ELECT KIM CARNEY AS VICE-CHAIR.

Motion: Caroline Glast

Second: Scott Hucks

Ms. Searfoss asked for other nominations; none were made. Ms. Searfoss closed the floor for nominations for NAB vice-chair and asked board members to vote for the motion “Elect Scott Hucks as vice-chair;” Scott Hucks received 2 votes. Ms. Searfoss asked board members to vote for the motion “Elect Kim Carney as vice-chair;” Kim Carney received 5 votes. David Douglas abstained from voting.

Discussion:

Kim Carney was uncertain about serving as vice-chair. Ms. Maxwell asked Kim for her to think about it and decide by NAB’s May 2012 meeting.

• **UPDATE ON FAMILY-CARE HOME/3-UNRELATED STANDARDS & DISCUSSION**

Ms. Searfoss provided a presentation that covered:

1. Common planning terminology;
2. Greenville’s definition of family, which restricts occupancy to no more than 3-unrelated persons; and CDD staff’s process for developing code amendment alternatives, per City Council’s request in its 2012–13 Strategic Goals; and
3. Greenville’s Planning and Zoning Commission’s decision to recommend City Council deny a change to the separation standards for family-care homes.

The NAB discussed providing a written statement to City Council in support of Planning and Zoning’s decision and the current separation standards.

MOTION: THE NEIGHBORHOOD ADVISORY BOARD SUPPORTS THE PLANNING AND ZONING COMMISSION’S DENIAL OF A CHANGE BECAUSE IT BELIEVES THE ¼ MILE STANDARD PRESERVES NEIGHBORHOOD INTEGRITY WHILE ADEQUATELY ALLOWING FAMILY-CARE HOMES TO LOCATE THROUGHOUT GREENVILLE.

Motion: Caroline Doherty

Second: Scott Hucks

Discussion

Caroline Doherty asked why the Planning and Zoning Commission recommended denial (i.e., Was it a technicality that the applicant could correct?).

Betty Hines asked if more than 1 family-care home can be located on a block, because she thought at one time, more than 1 family-care home was located in her neighborhood.

- **NAB/Public Comment**

Forest Hills: Caroline Doherty is working on an urban forest preservation project with Forest Hills Neighborhood Association; the Girls Scout; and Elmhurst Elementary School. They hope to use the forest as an outdoor classroom and for recreation.

Greenfield Terrace: Carolyn Glast had concerns about rental property, noting that her neighborhood over time became occupied by more renters as neighbors passed away and their heirs rented out these properties.

Greenbrier: Betty Hines shared that her neighborhood organized a clean-up event in conjunction with the city's Spring Clean-Up on Saturday, April 28, 2012. Organizers hope this event involves and benefits all residents, especially youth and seniors.

TRUNA: Ann Maxwell shared that her neighborhood is concerned about the three-unrelated rule.

Elmhurst-Englewood: Richard Crisp said that he wrote about the three-unrelated issue in Elmhurst-Englewood's latest newsletter to keep his neighborhoods informed. Lisa Wilbourne and Caroline Doherty requested Laura forward this part of the newsletter to the board. Adele Grier felt that landlords should be held to same standards as homeowners.

Eastwood: Diane Hucks agreed with the 3-unrelated rule.

Red Oak: David Douglas said he is looking forward to getting more involved as a board member and educating his neighbors.

MOTION TO ADJOURN

Motion: Caroline Doherty

Second: Carolyn Glast

Having no further business, the meeting adjourned at 8:25 PM.

Respectfully submitted,

Laura Searfoss,
Neighborhood Liaison/Ombudsman
Community Development Department