



**NEIGHBORHOOD ADVISORY BOARD
SUMMARY MINUTES
THURSDAY, APRIL 21, 2011 @ 5:30 PM
CITY HALL - ROOM 327
200 WEST FIFTH STREET**

BOARD MEMBERS PRESENT:

Ann Maxwell, Chair - *	Jane Munson - x	Rick Smiley - x
Vivian Kennon - x	Lillian Outterbridge, VC - *	Brenda Diggs (A) - *
Vince Bellis - *	Melissa Tilley - *	Caroline Doherty (A) - *

The members present are denoted by an “*” & the members absent are denoted by an “x”.

NOTE: Alternates sat in for Jane Munson District #5 and Caroline Doherty District #4, noted by (A) for alternate.

CITY STAFF PRESENT:

Chantae Gooby, Planner II, and Gwen Turnage, Administrative Secretary.

- I. **ROLL CALL** – quorum was established
- II. **APPROVAL OF MINUTES** – March 17, 2011

Motion: Jane Farley
Second: Vince Bellis

Motion carried unanimously with additions.

Discussion

Motion to close nominations was changed to reflect as motioned by: Rick Smiley and Second by: Vince Bellis. Change noted and placed in minute’s binder.

III. NEW BUSINESS

A. PUBLIC COMMENT PERIOD

- There was discussion to rename “Public Comments” to “Feedback from all Neighborhoods”. No motion was taken.

B. ELECTION OF MEMBERS AND ALTERNATES FOR DISTRICTS 2 & 5

- This item will be carried over to May’s meeting. Jane Munson’s term is about to expire and Brenda Diggs will replace her position.

C. FORMULATE AND ADOPT 2011 WORKPLAN

- The board reviewed their 2010 workplan and discussed what goals and objectives were met during 2010. There was discussion of what items should continue to be included on 2011 workplan and how to continue to meet those goals and objectives. The following items were specifically discussed by the board:
 - have a Neighborhood Symposium again
 - prepare a case study on Colonial Heights neighborhood and Faces Club
 - work to implement a waiting period on land use plan map / rezoning requests
 - ask City Council members to facilitate neighborhood town hall meetings in their respective districts
 - disseminate information to neighborhoods via different outlets (PSA's, newsletters)
 - express the need for consistent code enforcement
 - encourage establishment/re-establishment of neighborhood associations
 - hold another training session for new neighborhood associations at neighborhood symposium
 - include Red Cross preparedness as part of neighborhood symposium
 - step up efforts to encourage neighborhood watch programs

IV. MOTION TO ADJOURN

Motion: Lillian Outterbridge

Second: Nelda Hedges (Lakewood Pines)

Having no further business, the meeting adjourned at 8:35 PM.

Respectfully submitted,

Chantae Gooby, Planner II
Community Development Department