



**NEIGHBORHOOD ADVISORY BOARD  
SUMMARY MINUTES  
THURSDAY, JANUARY 20, 2011 @ 5:30 PM  
CITY HALL - ROOM 327  
200 WEST FIFTH STREET**

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**BOARD MEMBERS PRESENT:**

Rick Smiley, Chair- \*      Lillian Outterbridge - \*      Vince Bellis - \*  
Vivian Kennon - x      Jane Munson - x      Ann Maxwell - \*  
Melissa Tilley -\*

The members present are denoted by an "\*" and the members absent are denoted by an "x".

**CITY STAFF PRESENT:**

Chantae Gooby, Planner II, and Gwen Turnage, Administrative Secretary.

**MEETING AGENDA, DISCUSSION AND ACTIONS:**

The meeting was opened and the following items were discussed.

*Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.*

- I. ROLL CALL** – quorum was established
- II. PLEDGE OF ALLEGIANCE** - Not Given
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES** – November 16, 2010

Motion: William Gibbs  
Second: Mellissa Tilley

Motion carried unanimously

- V. PUBLIC COMMENT PERIOD** – None
- VI. EXPLORE TOPICS TO BE CONSIDERED DURING A PLANNING RETREAT**

- Plan of work for the coming year which would involve an active solicitation of various neighborhood representatives to get specifics items the neighborhood would like to see the board work on. What issues are currently impacting the neighborhoods?
- The board spoke of Hwy 33 and the Land Use issues. The board wanted to be more proactive as issues occurs.
- Assist the neighborhoods to form campaigns. The boards' goal is the serve the neighborhoods as issues arrive within the neighborhood. Find ways to get the older neighborhoods involved.

- The board suggested meeting in the community on a monthly basis as opposed to having the meeting in the conference room with hopes of getting more people within the communities involved and the opportunity for the board members to have a relationship with their prospective communities/neighborhoods.
- The success of the board is dependent on the energy the board displays to the public and its drive to get more people involved with monthly meetings.
- The Neighborhood Advisory Board will be responsible for contacting the people in their districts to find out concerns in their neighborhoods before the next board meeting.

**MOTION TO ALLOW PEG GEMPERLINE TO UTILIZE THE NAB LIST TO CONTACT NEIGHBORHOOD LEADERS AND PROSPECTIVE NEW NEIGHBORS MOVING INTO THE NEIGHBORHOOD:**

Motion: Vince Bellis  
 Second: Melissa Tilley

Motion carried unanimously

Discussion:

The board decided to mail a proactive letter to the NAB liaisons requesting their input and assistance in identifying issues, concerns and comments about their respective neighborhoods. Board members are to meet with liaison prior the February NAB meeting and return with input from liaisons to formulate ideas for the 2011 Work Plan.

The board wants to provide a dialog to the neighborhoods to educate them on various issues, such as the bee keeping ordinance.

**VII. UPDATES FROM STAFF – Chantae Gooby**

Currently, applications are being reviewed and interviews will follow shortly for the Neighborhood Liaison/Ombudsman position. During the interim, Chantae Gooby will serve as staff to the board.

**VIII. MOTION TO ADJOURN**

Motion: Ann Maxwell  
 Second: Melissa Tilley

Having no further business, the meeting adjourned at 6:25 PM.

Respectfully submitted,

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Chantae Gooby, Planner II  
*Community Development Department*