



**NEIGHBORHOOD ADVISORY BOARD
SUMMARY MINUTES
TUESDAY, JULY 12, 2011 @ 6:00 PM
Fellowship Hall
Koinonia Christian Center
1205 Greenville Boulevard Southwest**

BOARD MEMBERS PRESENT:

Members present are denoted by an “*” and members absent are denoted by an “x”.

NAME	DISTRICT	NAME	DISTRICT
Melissa Tilley *	1	Vivian Kennon x	1
Lillian Outterbridge, Vice *	2	Rodney Bailey *	2
Ann Maxwell, Chair *	3	Vince Bellis x	3
Rick Smiley *	4	Caroline Doherty x	4
Jane Munson *	5	Brenda Diggs *	5

CITY STAFF PRESENT:

Merrill Flood, Director of Community Development; Laura Searfoss, Neighborhood Liaison/Ombudsman; Carl Rees, Senior Planner; Gwen Turnage, Administrative Secretary; and Chantae Gooby, Planner II

CITY COUNCIL PRESENT:

Councilperson Rose Glover (District 2)

MEETING AGENDA, DISCUSSION, AND ACTIONS:

I. ROLL CALL – Quorum was established.

II. OLD BUSINESS

1. National Night Out magnets

- The board offered several suggestions to improve the magnets, including making the fonts larger and darker and adding a phone number for people who do not have Internet.

Motion to approve and purchase the magnets per proposed revisions

Motion: Rick Smiley

Second: Lillian Outterbridge

2. National Night Out volunteers

- Ms. Searfoss passed out a sign-up sheet for volunteers for National Night Out.

3. Collect priorities from 2011 work plan.

- Ms. Searfoss collected priorities from members who brought them. Ms. Maxwell asked members who have not prioritized work plan objectives to do so online before the NAB's August meeting.

III. NEW BUSINESS

1. Announce Dr. Hur's presentation in August.
 - Dr. Hur of ECU briefly introduced her research and asked the NAB members what information to include in her August presentation to the board.
2. Prepare for 7–8 forum with Red Oak Neighborhood Association.
 - a. Ms. Searfoss explained the forum's format to the board: a small-group discussion, where NAB members serve as facilitators and recorders for each group.
 - b. The NAB members chose the following three questions to ask participants: 1) What challenges does your neighborhood face?; 2) What actions would strengthen your neighborhood?; and 3) What would get more people involved in your neighborhood?
3. Review contact information.
 - Ms. Maxwell passed around a contact list for members to update.
4. NAB Comment Period
 - a. Due to time constraints, Ms. Maxwell asked any members or liaisons to write their comments on index cards.
5. Public comment/forum (approximately 55 individuals attended)
 - Mr. Freddie Outterbridge, President of the Red Oak Neighborhood Association, welcomed the public and introduced Ms. Maxwell. Ms. Maxwell, along with Ms. Searfoss, explained the forum's format and commenced the forum.
 - After the forum, some participants asked Councilperson Glover questions about street cleaning and stormwater fees. She offered her home phone number to the citizens with additional concerns.

6. MOTION TO ADJOURN

Motion: Rick Smiley
 Second: Rodney Bailey

Having no further business, the meeting adjourned at 8:24PM.

Respectfully submitted,

Laura Searfoss
 Neighborhood Liaison/Ombudsman
Community Development Department