



**NEIGHBORHOOD ADVISORY BOARD
SUMMARY MINUTES
THURSDAY, JUNE 16, 2011 @ 6:30 PM
CITY HALL - ROOM 327
200 WEST FIFTH STREET**

BOARD MEMBERS PRESENT:

Members present are denoted by an “*” and the members absent are denoted by an “x”.

NAME	DISTRICT	NAME	DISTRICT
Melissa Tilley x	1	Vivian Kennon x	1
Lillian Outterbridge, Vice *	2	Rodney Bailey (A) *	2
Ann Maxwell, Chair x	3	Vince Bellis *	3
Rick Smiley x	4	Caroline Doherty *	4
Jane Munson *	5	Brenda Diggs (A) *	5

CITY STAFF PRESENT:

Merrill Flood, Director of Community Development Department; Laura Searfoss, Neighborhood Liaison / Ombudsman; Gwen Turnage, Administrative Secretary; and Chantae Gooby, Planner II

MEETING AGENDA, DISCUSSION AND ACTIONS:

- I. **ROLL CALL** – Quorum was established
- II. **APPROVAL OF MINUTES** – May 16, 2011

Motion: Vince Bellis
Second: Caroline Doherty

Motion passed unanimously with the following changes.

- 1. Remove Freddie Outterbridge from minutes as an alternate
- 2. Remove Peg Gemperline from minutes as an alternate
- 3. Remove from minutes “cutting of shrubbery and all other comments pertaining to shrubbery”

III. NEW BUSINESS

- 1. Public Comment Period – None
- 2. NAB Comment Period – None
- 3. Introduction of new Neighborhood Liaison/Ombudsman – Laura Searfoss
- 4. Update on proposed Code Enforcement Forum – Lillian Outterbridge, Vice Chair.

Rick Smiley and Lillian Outterbridge met June 8, 2011 with Dave Holec, city attorney; Lt. Earl Phipps, Code enforcement; Merrill Flood, Director of CDD and Chantae Gooby, Planner II.

Below is a synopsis of what was discussed at the meeting:

- City Council adopted a goal for Code Enforcement and the Police Department to review and strengthen methods to secure compliance with code violations and report on existing procedures and how effective they are.
- This report is expected to be presented to the City Council this coming August.
- This report can be forwarded to the NAB after City Council consideration.
- Code Enforcement wants to educate the public on what is and is not collected by Sanitation. The bulk of their work is due to debris that can't be collected by Sanitation is left in yards or on the curb. If the material is not removed in a certain time period, Code Enforcement has to take action.
- Since Police Community Relations already meets at different locations in the community, there is not a need to duplicate their efforts. Also, this minimizing the time Code Enforcement staff is attending meetings instead of the regular work duty.

5. Priorities from adopted 2011 Work Plan

Board members were asked by the chair to bring three priorities to the meeting. However, the chair was not present to address this item, and it will be moved to the July meeting.

6. NAB participation in National Night Out – This event will be held at the Town Common on August 2nd @ 6:00 – 8:30pm. Ms. Searfoss volunteered to setup a table and asked members to volunteer to pass out information and answer questions. In addition members were asked to bring newsletters or any neighborhood other information to pass out.

IV. MOTION TO ADJOURN

Motion: Caroline Doherty
Second: Vince Bellis

Having no further business, the meeting adjourned at 7:15PM.

Respectfully submitted,

Laura Searfoss,
Neighborhood Liaison Ombudsman
Community Development Department