

PROPOSED AGENDA
PUBLIC TRANSPORTATION & PARKING COMMISSION
August 21, 2013
(9:15 a.m.)

Public Works Department
Conference Room

- | | | |
|-------|---|-----------------|
| I. | Call to Order/Welcome | Marsha Wyly |
| II. | Roll Call/Establish Quorum | Marsha Wyly |
| III. | Additions/Deletions to the Agenda | Marsha Wyly |
| IV. | Approval of June Minutes (Attachment A) | Marsha Wyly |
| V. | GTAC Presentation | Chris Padgett |
| VI. | Public Comments | Marsha Wyly |
| VII. | New Business | Marsha Wyly |
| | 1. Uptown Parking Deck Project | Stacey Pigford |
| VIII. | Old Business | Marsha Wyly |
| | 1. Parking Update | Stacey Pigford |
| | 2. Great Monthly Report (Attachment B) | Stephen Mancuso |
| IX. | Adjourn Meeting | |

ATTACHMENT A

Minutes – June 19, 2013

PUBLIC TRANSPORTATION & PARKING COMMISSION
MINUTES
June 19, 2013

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room at the Public Works Department.

Members Present: Ms. Marsha Wyly, Mr. Bob Thompson, Mr. Warren Daniels, Mr. Charles Moore, and Mr. Dave Schwartz.

Members Absent: Mr. Adam Lawler, and Mr. Rick Smiley.

Staff Present: Mr. Chris Padgett, Assistant City Manager; Mr. Kevin Mulligan, Public Works Director; Ms. Stacey Pigford, Assistant Traffic Engineer; Mr. Kenneth Jackson, Operations Manager; and Ms. Geraldine Teel, Secretary.

WELCOME: Ms. Marsha Wyly called the meeting to order at 9:19 a.m. and established that a quorum was present.

AGENDA: Ms. Marsha Wyly asked if there were any additions or deletions to the agenda. There was one by Ms. Wyly under Old Business: City Manager's Letter. Mr. Bob Thompson made a motion to approve the Agenda. The motion was seconded by Mr. Dave Schwartz.

MINUTES: Ms. Marsha Wyly asked if there were any additions, deletions, or corrections to the April Minutes. There were none. Mr. Charles Moore moved approval as written. The motion was seconded by Mr. Bob Thompson and unanimously approved.

GREENVILLE TRANSPORTATION ACTIVITY CENTER: Mr. Chris Padgett gave a brief update on GTAC. He stated that phase one of the environmental process for the proposed site has been completed. He noted that the consultants will be submitting information to the State agency for review and other regulatory agencies also. He stated that everything seems to be going well at this point. The next step is submitting information to the Federal agency for review he noted. Mr. Padgett said that the Public Works Department has been working very diligently on the routing issues near the site as well as the offsite improvements that will be required to get the buses in and out safely. He noted staff has submitted some preliminary cost estimates for improvements to a series of streets near the project site. He said the total cost estimate was under a million dollars which was anticipated. Mr. Padgett stated staff will continue to work with the consultants on the data for three (3) facility size options and the cost estimate for facility site improvements. Staff will then calculate internally the capital and operational cost also. Mr. Padgett plans to bring information back to the steering committees in July or early August and the Commission as well. He further noted that a presentation might possibly be made to City Council in September. A discussion was held on transportation centers in others cities. Concerns were expressed about the structure of some.

Ms. Marsha Wyly had concerns about the City's web page. Mr. Kevin Mulligan stated that it is being updated and will be completed soon. Ms. Wyly made suggestions to make it more users friendly.

PUBLIC COMMENTS: Ms. Marsha Wyly asked if there were any public comments. There were none at this time.

NEW BUSINESS: Ms. Marsha Wyly asked if there was any new business. Mr. Bob Thompson had concerns about the First Street Parking Project. He stated he had received a call about the accessibility of on street parking and parallel parking on First Street. He had concerns about safety issues for vans that open from the rear. He recommended that staff check to see what can be done about accessibility on First Street. Maybe making improvements to the parking lot near the boat ramp on the Town Commons near First Street he noted. Ms. Wyly made comments as well.

OLD BUSINESS:

UNRI: Ms. Stacey Pigford gave a brief update on UNRI (University Neighborhood Revitalization Initiative). She stated that the UNRI proposal was adopted by City Council on Thursday and at this time staff is in the process of developing an implementation plan. Mr. Kevin Mulligan noted that the goal is to get as much done as possible before the students return by mid to late August. Ms. Pigford said all the current signs will have to be modified due to the fact they are now displaying 8:00 to 5:00 but will change to 7:00 to 5:00.

CITY MANAGER'S LETTER: Ms. Marsha Wyly shared the letter she received from Ms. Barbara Lipscomb, City Manager. The letter was in reference to the letter Ms. Lipscomb received from the Public Transportation and Parking Commission requesting to review parking issues prior to going before the City Council. She noted the two examples stated in the letter. She feels the issue of the downtown parking deck should have gone before the Commission for review before going to Council but time was an issue and Council had directed them to move forward. Ms. Lipscomb stated that she has advised staff to ensure that their planning process for future projects of this nature should include participation from the Commission. The second example, the UNRI report to City Council, was a situation where City Council appointed an ad hoc committee to address a special issue and they had to report back to Council. Ms. Lipscomb stated that she recognized the important role that the Commission, an advisory body to City Council, plays in investigating, reviewing, and studying the transit needs of the citizens of Greenville, on-street public parking policies throughout the city and the parking needs of the Uptown area. Ms. Lipscomb stated that she would like to thank the members of the Commission for their service to the community and to convey her commitment to ensuring that the Commission is afforded the opportunity to serve City Council in an advisory capacity as provided by the City Code.

GREAT DATA & RGP SERVICE REPORT: Mr. Ken Jackson gave a brief report on GREAT. He stated that GREAT passenger trips for the month of May are lower than the previous month; however he noted May 2013 had 2,200 passenger trips more than May 2012. He noted that expenses are less than what was anticipated in the budget and net cost as well. Mr. Jackson said revenue is above what was anticipated in the budget. A bus stop was added near Lake Drive near a retirement facility as a result from a suggestion he noted. There were three (3) complaints for the month, customer service related he said.

ADJOURNMENT: There being no further business Mr. Bob Thompson made a motion to adjourn. This was seconded by Mr. Warren Daniels. The meeting was adjourned at approximately 10:10 a.m. The next meeting is scheduled for August 21, 2013 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Geraldine Teel, Secretary
Public Transportation & Parking Commission