

**MINUTES**  
**PUBLIC TRANSPORTATION & PARKING COMMISSION**  
**April 18, 2012**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room at the Public Works Department.

**Members Present:** Ms. Marsha Wyly, Mr. Bob Thompson, Ms. Lisa Simmons, Mr. Ronald Dunbar, and Mr. Eric Foushee.

**Staff Present:** Mr. Thom Moton, Interim City Manager; Mr. Kenneth Jackson, Operations Manager; Mr. Stephen Mancuso, Transit Manager; Ms. Stacey Pigford, Engineer I; and Ms. Geraldine Teel, Secretary.

**WELCOME:** Ms. Geraldine Teel, Secretary established there was a quorum. Ms. Marsha Wyly, Chairperson, welcomed everyone and called the meeting to order.

**AGENDA:** The agenda for the April 18, 2012 meeting was approved.

**MINUTES:** Mr. Ronald Dunbar made a motion to approve the minutes of the March 21, 2012 meeting. This was seconded by Mr. Bob Thompson. The motion carried unanimously.

**INTERMODAL TRANSPORTATION CENTER UPDATE:** Mr. Thom Moton gave an update on the ITC project. He stated the City Council approved the award of the contract for the second site selection at the April 9, 2012 meeting. Mr. Moton thanked Ms. Marsha Wyly for representing the Public Transportation and Parking Commission. He stated that her presentation helped council members to understand the full scope and the issues involved. He stated Mr. Ken Mayer of Moser Mayer Phoenix made a short presentation to city council as well. Mr. Moton noted staff is working with the consulting firm, Moser Mayer Phoenix to finalize the execution of the contract. Staff is also working with other professional firms. The team is comprised with some of the best entities in the region he stated. Mr. Moton said there will be five (5) public input meetings. He noted there are ten (10) major steps in the scope of work. Mr. Moton recommends having two (2) steering committees. One being a technical steering committee comprised primarily of Transit management professionals to provide guidance in the process. The second being a stakeholders group comprised of individuals from the public. To insure more balance going forward, staff has prepared a proposed membership for suggestion to council. A discussion was held. Commission members made comments. Mr. Bob Thompson stated he would like to add a representative from Vidant Health and a representative from the retirement community as well. Mr. Moton suggested that once the committees have been approved and finalized, the city should invest in the time and resources to take the committees on an inner city tour to view a couple of contemporary facilities so that everyone can be on the same frame of reference. Ms. Wyly suggested inviting city council to tour also. Mr. Thompson suggested that all the members of the Public Transportation and Parking Committee attend the public meeting, asked questions and get involved. Mr. Moton suggested the commission members going on a tour as well. Ms. Wyly had concerns about there being no place to take a break such as a porta-potty and wash station at the GREAT transfer point. She is very concerned about the passengers' health and well being. Mr. Moton stated a study needs to be done on what

options to take for providing restroom facilities for the transit passengers. Mr. Bob Thompson made a motion to have a study done on the options to take for providing restroom facilities for the transit passengers. This was seconded by Mr. Ronald Dunbar. Mr. Bob Thompson had concerns about the sidewalks at the railroad on Arlington Blvd. and on Greenville Blvd. He stated it is very hazardous for people in wheelchairs. Mr. Moton said he will check into the situation.

**PUBLIC COMMENTS:** There were no public comments at this time.

**NEW TRANSIT MANAGER:** Mr. Stephen Mancuso greeted everyone and thanked them for welcoming him to Greenville. He stated that he enjoys working with public transportation and all different aspects of providing service to the public. He worked 14 years with the City of Durham. He stated he is excited to be here and looking forward to working with everyone.

**PARKING UPDATE:** Ms. Stacey Pigford stated that they are still compiling information on the uptown parking changes. Therefore, it was tabled until the May meeting.

**GREAT DATA & RGP SERVICE REPORT:** Mr. Stephen Mancuso gave a brief report on GREAT. He stated that the total ridership continues to increase. Mr. Mancuso stated that this is due, in part, to the additional route. He noted that paratransit ridership has increased as well. Mr. Bob Thompson commented on the increase in paratransit ridership and opportunities for transitioning to the fixed route system through more training. Mr. Bob Thompson stated that the Independent Living Center had petitioned the City staff on becoming an affirming agent for persons with disabilities. He stated that this will help on the transitioning to the fixed route system as well. Mr. Mancuso stated that he will look into the matter. Mr. Mancuso stated expenses have increased also. He noted that revenues are up as well. Mr. Mancuso stated some changes are being made on consolidating information for reporting requirements. He noted that in the future you may see a different format but the same information as usual. He asked if there is anything different the commission would like to see in the report? Ms. Wyly stated she would like to see information in the form of a graph. A graph will show a trend she said. Mr. Mancuso said he will include a graph in the GREAT Data Report.

**ADJOURNMENT:** There being no further business, the meeting was adjourned. The next meeting is scheduled for May 16, 2012 at 9:15 a.m. in Public Works Conference Room.

Respectfully submitted,

Geraldine Teel, Secretary  
Public Transportation & Parking Commission