

**MINUTES**  
**PUBLIC TRANSPORTATION & PARKING COMMISSION**  
**June 20, 2012**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room at the Public Works Department.

Members Present: Ms. Marsha Wyly, Mr. Ronald Dunbar, Ms. Lisa Simmons, Mr. Bob Thompson, and Mr. Neil Edwards.

Staff Present: Mr. Thom Moton, Interim City Manager; Mr. Chris Padget, Chief Planner/Interim Assistant City Manager; Mr. Scott Godefroy, Interim Public Works Director; Mr. Kenneth Jackson, Operations Manager; Mr. Stephen Mancuso, Transit Manager; and Ms. Geraldine Teel, Secretary.

**WELCOME:** Ms. Geraldine Teel, Secretary established there was a quorum. Ms. Marsha Wyly, Chairperson, welcomed everyone and called the meeting to order.

**AGENDA:** The agenda for the June 20, 2012 meeting was approved with one addition: Intermodal Transportation Stakeholders Committee Meeting.

**MINUTES:** Mr. Bob Thompson made a motion to approve the minutes of the April 18, 2012 meeting. This was seconded by Ms. Lisa Simmons. The motion carried unanimously.

**INTERMODAL TRANSPORTATION CENTER UPDATE:** Mr. Thom Moton gave an update on the ITC project steering committees. Mr. Moton distributed a list of steering committee members and noted the current stakeholders group reflects a broader cross section of the City than previously. He noted there are representatives from the City Council; Chief Planner/Interim Assistant City Manager; Community Development Director; Public Works Director/Interim; GREAT Transit Manager; Greenville Police Department; Greenville Fire Rescue Department; Greenville Bicycle and Pedestrian Commission; Public Transportation and Parking Commission (2); Greenville Redevelopment Commission; Historic Preservation Commission; Pitt Area Transit System (PATS); Pitt County Council on Aging; East Carolina University-Executive Administration; East Carolina University-Urban Planning; Downtown Business Owner; Uptown Greenville; Uptown Greenville Business representative; Americans with Disabilities Act (ADA); North of the River Focus Group and Vidant Health (2).

Mr. Moton further stated that the second approach is to have a Technical Steering Committee as well. This committee will consist of the Chief Planner/Interim Assistant City Manager; Public Works Director/Interim; Public Works Traffic Engineer; GREAT Transit Manager; GREAT Transit Driver; CDD Economic Development and Revitalization Division; Pitt Area Transit System Director; Pitt County Development Commission (1); Public Transportation and Parking Commission (2); Greenville Bicycle and Pedestrian Commission (1); Greenville Redevelopment Commission; ECUSTA; ECU Administration; Americans with Disabilities Act; GUAMPO; NCDOT; and Trailways/Greyhound. Mr. Moton stated the two groups will work together. He said there will be three or four meetings with each group. Mr. Moton noted by the end of September or October of 2012, the site selection process should be in the final stage.

Mr. Moton informed the Commission that at its June 14<sup>th</sup> meeting, the City Council passed a resolution in support of a request to AMTRAK to bring passenger rail to Greenville. He extended an invitation to AMTRAK to appoint a representative for one of the committees. In addition, Mr. Moton stated the website [www.greatnc.com](http://www.greatnc.com) has not been updated recently; however, he advised that he plans to have the website updated within 30 days and make it more user friendly. A discussion was held and suggestions were made on how to improve the website.

**PUBLIC COMMENTS:** There were no public comments at this time.

**INTERMODAL TRANSPORTATION STAKEHOLDERS COMMITTEE MEMBERS:**

Ms. Marsha Wyly stated that she had received a letter requesting that two (2) members from the Public Transportation and Parking Commission be assigned as representatives to serve on the ITC Steering Committees. A discussion was held and recommendations made. Ms. Lisa Simmons made a motion to select Ms. Marsha Wyly and Mr. Ronald Dunbar to serve on the technical and stakeholder steering committees. This was seconded by Mr. Bob Thompson. The motion carried.

**PARKING UPDATE:** Mr. Scott Godefroy, Interim Public Works Director reported that Mr. Carl Rees, Economic Development Officer, made a presentation to City Council on the Uptown Parking Improvement Strategies and the Uptown Parking Goals and Objectives. Mr. Chris Padget, Chief Planner/Interim Assistant City Manager, also commented on the parking presentation. Mr. Godefroy suggested that Commission members review the Uptown Goals and Objectives that were distributed.

**GREAT DATA & RGP SERVICE REPORT:** Mr. Stephen Mancuso, Transit Manager, gave an update on GREAT along with changes made to the monthly report. Mr. Mancuso also stated he was recently contacted by AMTRAK officials. He advised AMTRAK is interested in establishing a thruway shuttle service to connect passenger rail by motor coach to Wilson. Mr. Mancuso said staff will be meeting with AMTRAK representatives on June 26, 2012 to find a suitable location for a thruway stop in Greenville. He said a point of interest is the existing transfer point on Reade Street. Mr. Mancuso noted he will keep the Commission up to date on the matter as it develops. Mr. Mancuso stated he will be issuing a Request for Proposal (RFP) for a consultant to develop a short range transportation plan. He will be requesting that two (2) Commissioners serve on the Steering Committee and work with the consultant. Mr. Mancuso explained that there is a need to examine the entire fixed route system, the routes, the schedules, days of service and times of service. He also stated he would like to receive public input on changes/improvements they may want to see and comments on areas where they may feel service is not needed. He is hoping to come up with a series of recommendations for the future and a financial plan for each recommendation. A discussion was held.

**ADJOURNMENT:** There being no further business, the meeting was adjourned. The next meeting is scheduled for August 15, 2012 at 9:15 a.m. in Public Works Conference Room.

Respectfully submitted,

Geraldine Teel, Secretary  
Public Transportation & Parking Commission