

**PUBLIC TRANSPORTATION & PARKING COMMISSION**  
**MINUTES**  
**September 19, 2012**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room at the Public Works Department.

Members Present: Ms. Marsha Wyly, Mr. Ronald Dunbar, Mr. Bob Thompson, Mr. Neil Edwards and Mr. Warren Daniels.

Members Absent: Mr. Eric Foushee

Staff Present: Mr. Scott Godefroy, Interim Public Works Director; Mr. Kenneth Jackson, Operations Manager; Mr. Stephen Mancuso, Transit Manager; Mr. Rik DiCesare, Traffic Engineer; and Ms. Stacey Pigford, Assistant Traffic Engineer.

**WELCOME:** A quorum was established. Ms. Marsha Wyly welcomed everyone and called the meeting to order.

**AGENDA:** The agenda for the September 19, 2012 meeting was approved.

**MINUTES:** Mr. Bob Thompson made a motion to approve the minutes of the August 15, 2012 meeting. This was seconded by Mr. Warren Daniels. The motion carried unanimously.

**INTERMODAL TRANSPORTATION CENTER UPDATE:** Mr. Stephen Mancuso gave a brief update on the ITC project as Mr. Thom Moton could not attend due to another engagement. He stated the second round of meetings has been completed. The next meeting is scheduled to be held on October 2, 2012. He noted the site selection has been narrowed down to three potential sites. Mr. Mancuso stated the consultants will soon begin a public outreach effort to receive public input on the ITC project. He said a survey is being distributed via the web, an on-board passenger survey, community group meetings, etc. Mr. Mancuso participated in the first community outreach meeting held on September 14, 2012 at the Bernstein Center on Hwy 33 west. They met with a number of residents from the Latino community. He noted they were very interested in the ITC project and offered suggestions on design, lighting and safety related issues. Mr. Mancuso stated the next meeting is scheduled for October 2, 2012. Ms. Wyly added the meeting scheduled for October 2, 2012 will be an open house meeting from 3pm to 7pm. She noted that representatives will have stations set up showing different options, the three potential sites and answer questions about the Center. Mr. Bob Thompson stated the meeting will be held at Sheppard Memorial Library.

**PUBLIC COMMENTS:** There were no public comments at this time.

**SIDEWALK PROJECT:** Mr. Bob Thompson had concerns about the motion for a resolution that had passed at the August 2012 meeting identifying the rail crossings that require pedestrian access. He wanted to know if anything had been done about the issue. Mr. Thompson stated he is on the Agenda for the next MPO meeting as recommended at the last meeting. Mr. Scott Godefroy said he had talked with Mr. Dwayne Alligood of NCDOT, the project manager, who acknowledged that they have put things on hold because they are waiting for more funds to come

available. A discussion was held on the issue. Mr. Godefroy advised he would discuss with Mr. Daryl Vreeland, Transportation Planner for the City regarding who to contact on this issue. Mr. Godefroy said he would bring recommendations back to the board.

**GREAT FREE RIDE DAY ON ELECTION DAY:** Mr. Stephen Mancuso stated two suggestions were presented to the City Attorney's office on this issue. The first suggestion was to provide free transportation to everyone on Election Day as a way to encourage voter turnout and the second suggestion was to provide free transportation to anyone wearing a sticker saying "I voted." Mr. Mancuso stated the City Attorney's office advised against either one of these suggestions due to the appearance of a federally funded project interjecting itself with a general election. A discussion was held and it was recommended not to support a free ride day on Election Day.

**RELOCATION OF THE RAIL SWITCHING STATION:** Mr. Scott Godefroy stated relocation of the switching station is underway. Completion is anticipated by the end of December; however, it has been delayed due to a later completion date for the rail yard office, which has to be completed first to utilize the rail yard for the switching station. The project should be completed by March 2013.

**PARKING UPDATE:** Ms. Stacey Pigford gave an update on parking. She distributed a hand out showing parking on Reade Street between Fifth and Fourth Streets. She stated that staff is proposing a change to create a pedestrian walkway. She noted this is part of the downtown traffic calming plan. The change is for the safety of pedestrians by taking them out of the travel lane. She stated the angled parking will be converted to parallel parking; however, by doing this three spaces will be eliminated. She noted that a temporary sidewalk will be installed behind the curb for now; however, when the permanent sidewalk is in place the angled parking will return. Mr. Rik DeCesare stated that an ADA compliance drop curb will be created at the end of the sidewalk. A motion was made by Mr. Bob Thompson to accept the proposed change to create a pedestrian walkway on Reade Street between Fifth and Fourth Streets. This was seconded by Mr. Warren Daniels. The motion carried.

**GREAT DATA & RGP SERVICE REPORT:** Mr. Stephen Mancuso gave a brief report on GREAT. He stated the ridership increased for the month of August with a significant number of trips to and from Pitt Community College. He noted that expenses were under budget and revenues were over budget reflecting the significantly higher ridership. A discussion was held on older buses and surplus equipment.

**ADJOURNMENT:** There being no further business, the meeting was adjourned. The next meeting is scheduled for October 17, 2012 at 9:15 a.m. in Public Works Conference Room.

Respectfully submitted,

Geraldine Teel, Secretary  
Public Transportation & Parking Commission