



City of Greenville  
**Recreation and Parks Commission**  
Meeting Minutes  
Wednesday, June 12, 2013 @ 5:30 PM  
City Hall - City Council Chambers  
200 West 5<sup>th</sup> Street

**BOARD MEMBERS PRESENT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Darin White, Chair | <input type="checkbox"/> Debra Jo Garfi, Chair-Elect                   |
| <input checked="" type="checkbox"/> Audrey G. Nealy    | <input checked="" type="checkbox"/> Freddie Outterbridge               |
| <input type="checkbox"/> Terry Boardman                | <input checked="" type="checkbox"/> Kandie Smith, City Council Liaison |
| <input checked="" type="checkbox"/> Robert Jones       |  |
| <input checked="" type="checkbox"/> Donald Williams    |  |

**STAFF**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Mark Gillespie     | <input checked="" type="checkbox"/> Shana Kriewall |
| <input type="checkbox"/> Christopher Horrigan   | <input checked="" type="checkbox"/> Laura J. Davenport | <input type="checkbox"/> Todd Riddick              |
| <input type="checkbox"/> Lamarco Morrison       | <input type="checkbox"/> Dennis Vestal                 | <input checked="" type="checkbox"/> Mike Cato      |

**OTHER**

**MEETING AGENDA, DISCUSSION AND ACTIONS:**

The meeting opened at 5:30 PM and the following items were addressed:

*Agenda items are in bold print and the highlights of the discussion and actions are below the agenda item.*

**I. CALL TO ORDER**

**II. INTRODUCTIONS**

**III. APPROVAL OF AGENDA**

A motion was made to add a closed session to the agenda for the purpose of preventing the premature disclosure of an honorary degree, scholarship, prize, or similar award and remove Barbara Avery's presentation from the agenda. The June 12, 2013 agenda was approved as amended.

Motion: Donald Williams  
Second: Audrey G. Nealy  
Motion carried.

**IV. APPROVAL OF MINUTES**

Motion made to approve the May 8, 2013 minutes as amended.

Motion: Donald Williams  
Second: Audrey Nealy  
Motion carried.

**V. PUBLIC COMMENT PERIOD**

**VI. DIRECTOR'S MONTHLY REPORT**

- A. Thanked Commissioners Outterbridge and Nealy for attending the meeting so we could have a quorum.
- B. Two members of board, Commissioner Jones and Commissioner Williams were reappointed and will possibly have 2 new Commissioners appointed tomorrow night at the City Council meeting. On the way to a full Board. Facility tour tentative for 7/17 at 5:30PM.

- C. Progress Energy at River Park North - Progress energy has completed work; a few communications issues, however cooperation with staff has been good, and minimized negative impacts of this clearing. In the fall work will be massive, as they do more pruning along the roads to have adequate room for their equipment. Then the installation of the new power line towers, which again will call for more closures of part of the park.
- D. City Council is setting aside money to fund a study of the Tar River in regard to economic, environmental and recreational opportunities. Lamarco Morrison will lead this project for GRPD, with the involvement and support of Community Development and the Public Works Department. Mr. Morrison will also be working on the development of the South Greenville Recreation Center plan and working on updating the Comprehensive Master Plan. Mr. Morrison is busy wrapping up the Dream Park Project and the renovations at Eppes Recreation Center. Ribbon Cutting for the Dream Park is 6/24 at 10:00AM at 1710 Chestnut Street. Shared a flyer on the overhead projector.
- E. Eppes Renovations is the other major project and it's coming together. A significant amount of the project will be completed in time for the Eppes Alumni Reunion the weekend of 7/5. Once all aspects are completed, there will be some sort of celebration of the completion of this project.
- F. Improvements made to the Field of Dreams through the Cal Ripken Senior Foundation and a match by community donations. The final component of the renovation is new accessible bleachers that will be installed shortly. A video screen on the scoreboard that shows players picture and name as they come to bat has also been added.
- G. The Briley's have agreed to extend the parking lease at Bradford Creek Soccer Complex for the fee of \$3,000/year.
- H. New RecTrac reservation program is close to going live on 7/1. It is far superior to the current system, and will present a great increase in customer service and staff efficiency, and will allow on-line registration with no additional fee. It is more complex and requires intensive staff training; and some transitional problems are anticipated; we hope customers will be patient as we work out any glitches.
- I. The Review Committee for the Perkins Building Lease met several times and has recommended a tenant for the building. We'll address this later in the agenda and will ask the Commission to approve the recommendation and authorize staff to negotiate the final lease with the proposed tenant.

## **VII. STAFF REPORT**

- A. Shana Kriewall, Recreation Superintendent
  - 1. Recreation Update
    - a. RecTrac - thanked Laura Davenport and Recreation Managers for taking the lead in the project. Asking others to have patience with staff. New format can be viewed on the internet at [www.webtrac.greenvillenc.gov](http://www.webtrac.greenvillenc.gov).
    - b. Staff are busy - Community Pool is open, Late Night Hoops has started with over 30 participants, next Tuesday is regional Hershey Track Meet at JH Rose, a lot of tennis and baseball programs, GAFC continues with high membership numbers, GAFC dehumidifier is in and should be functional next week, Sports Connection is switching to summer hours, some summer camps have started this week and others will start next week, and sprayground opens 6/24.
    - c. Councilmember Kandie Smith - what's the plan for Late Night Hoops if attendance exceeds 50 participants? There are no backup plans, but if numbers are consistent for over attendance, may be the possibility of opening another gym. Councilmember Smith would like meet with Mrs. Kriewall to discuss providing other opportunities/information while participants are at the gym.
    - d. Chairman Darin White - plans to seek donations for the senior art programs.

- B. Mark Gillespie, Parks Superintendent
1. Parks Update  
Encouraged to look at monthly report due to peak season - recognized Steve Warner for efforts with special events, ball field prep, and park cleanup.
  2. Bradford Creek Public Golf Course Update, Mike Cato, Golf Pro  
Mike Cato provided a PowerPoint presentation on the programs and revenue of Bradford Creek Public Golf Course. There are some problems with irrigation related to aging equipment.

Dave Holec arrived at 6:11PM.

3. Capital Projects Update
  - a. Dream Park – Mr. Gillespie shared pictures of the Dream Park showing the natural playground area and the sprayground.
  - b. GAFC – Dehumidifier will be installed soon and one roof section has just been repaired and will be finished this week. This is a \$329,000 project being paid through the energy efficiency program.

#### **VIII. NEW BUSINESS**

- A. Recommended Tenant - Perkins Building  
The Perkins Lease Committee recommends the Magnolia Arts Center for the lessee for the Perkins Building. Many aspects of the anticipated lease were outlined in the RFP; it is time to negotiate with the proposed tenant. That lease will be brought back to Commission in November for Commission approval and recommendation to City Council to approve the lease with the Magnolia Arts Center. A motion was made to approve the Perkins tenant recommendation and direct staff to negotiate the proposed lease with the Magnolia Arts Center.  
Motion: Donald Williams  
Second: Robert Jones  
Motion carried.

#### **IX. UNFINISHED BUSINESS**

None

#### **X. OTHER BUSINESS**

None

#### **XI. COMMENTS FROM COMMISSIONERS**

- A. Donald Williams – attended the RecRun and was a good crowd and proud of the Couch to 5k program.
- B. Audrey Nealy – attended the Jackie Robinson Opening Baseball game and was glad to be there.
- C. Freddie Outterbridge – Thanked Mr. Fenton for inviting him back for this meeting.
- D. Kandie Smith – no comments.
- E. Robert Jones – no comments.

#### **XII. CLOSED SESSION**

A motion was made to enter into a Closed Session for the purpose of preventing the premature disclosure of an honorary degree, scholarship, prize or similar award.

Motion: Donald Williams  
Second: Audrey Nealy

Motion carried.

**XIII. RECONVENE OPEN SESSION**

A motion was made to reconvene to into an Open Session.

Motion: Audrey Nealy

Second: H. Robert Jones, Jr.

Motion carried.

**XIV. AMENDMENT TO NAMING POLICY**

GRPD Naming Policy Guidelines do not specifically address naming rooms or components of an indoor recreation facility. Due to a need of clarification of the policy, it recommended there be an amendment to the Policy and Guidelines to add a section 6 to read as follows:

Section 6 - COMPONENTS OF BUILDINGS

The provisions of the this Policy and Guidelines do not apply to naming of components of a recreation building such as classrooms, meeting rooms, game rooms, gymnasiums, courts, studios, theaters, galleries and auditoriums. City Council, in its discretion, may name components of recreation buildings or grant the Recreation and Parks Commission authority to name certain types of components of recreation buildings without further Council involvement.

A motion was made to recommend to City Council to approve the amendment to the Naming Policy as presented.

Motion: Audrey Nealy

Second: Robert Jones, Jr.

Motion carried.

**XV. MOTION TO ADJOURN**

Motion: Donald Williams

Second: H. Robert Jones, Jr.

Motion carried.

The meeting was adjourned at 7:15 PM.

Respectfully submitted,



Laura J. Davenport, Administrative Asst.