



City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, March 13, 2013 @ 5:30 PM
City Hall - City Council Chambers
200 West 5th Street

BOARD MEMBERS PRESENT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> H. Robert Jones, Jr., Chair | <input checked="" type="checkbox"/> Darin White, Chair-Elect |
| <input type="checkbox"/> Brian Jacobs | <input type="checkbox"/> Matt Smith |
| <input checked="" type="checkbox"/> Terry Boardman | <input checked="" type="checkbox"/> Audrey G. Nealy |
| <input checked="" type="checkbox"/> Debra Jo Garfi | <input checked="" type="checkbox"/> Kandie Smith, City Council Liaison |
| <input checked="" type="checkbox"/> Donald Williams | <input type="checkbox"/> Freddie Outterbridge |

STAFF

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Shana Kriewall |
| <input type="checkbox"/> Christopher Horrigan | <input checked="" type="checkbox"/> Laura J. Davenport | <input checked="" type="checkbox"/> Todd Riddick |
| <input type="checkbox"/> Lamarco Morrison | <input checked="" type="checkbox"/> Dennis Vestal | <input checked="" type="checkbox"/> Don Octigan |

OTHER

Councilmember Marion Blackburn, Dr. Jim Decker of ECU, Wesley Brown of The Daily Reflector

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 PM and the following items were addressed:

Agenda items are in bold print and the highlights of the discussion and actions below the agenda item.

I. CALL TO ORDER

II. INTRODUCTIONS

III. APPROVAL OF AGENDA

Motion made to approve the March 13, 2013 agenda as presented.

Motion: Terry Boardman

Second: Debra Jo Garfi

Motion carried.

IV. APPROVAL OF MINUTES

Minutes of the February 13, 2013 Commission meeting were tabled until the next meeting.

V. PUBLIC COMMENT PERIOD

Dr. Jim Decker of ECU is a broad supporter of GRPD, and a member of the Bradford Creek Public Golf Course Advisory Committee. Dr. Decker provided his own analysis of the Bradford Creek Operational Analysis. His major issue with the report is it was only a financial report and doesn't discuss how BCGC helps fulfill the mission of GRPD. It also does not discuss the positive economic impact of events at BCGC.

VI. DIRECTOR'S MONTHLY REPORT

- A. Commissioner Outterbridge out of town tonight and Brian Jacobs reluctantly resigned from the Commission due to conflicts in attending meetings. Several Commissioner terms will conclude after our meeting in May, Commissioner Outterbridge will compete his second (and final) term.

- B. Efforts for the leasing of the Perkins Building continue. RFP advertised in City Page this past Monday. Deadline is Friday, 3/22 at 5pm for submitting "Statement of Interests." Next viewing of building is Monday, 3/16 at 3:15pm. Once the list is finalized, will verify they are non-profits, Councilmember Smith, two staff members, and one or two Commissioners. Still have 30 interested agencies.
- C. Bradford Creek Golf Course (BCGC) - Been working with the City Manager's Office to review the recommendations of the consultant. March 25, 2013 Council meeting is the Budget Kick-off and the review of the BCGC Operational Plan and the staff recommendations regarding next steps. Golf revenues have been low the past few months, optimistic if we can reach the targets for March, April, May and June.
- D. Dream Park – Improvements are well underway; they include the City's first sprayground. Anticipate opening the Sprayground at 11:30am on June 15, 2013 and will open the park with a ribbon cutting.
- E. BANA – An Enterprise Resource Planning project, will integrate organizational management throughout the City.
- F. Will soon secure an upgrade of our registration software at GRPD. This project's been underway for 4 years and is now finally coming to light thanks to Nancy Gossett in I.T., Bill Little from the City Attorney's Office, and Recreation Superintendent Shana Kriewall. Staff must learn new processes, but it will be more efficient and customer friendly. Ultimately, it will be possible for customers to check availability and book facility rentals on line, something they can't do today.
- G. There was a recent Bless Your Heart in The Daily Reflector which complemented the staff of River Park North (RPN) regarding the new programming efforts there. Over 55 RPN programs are included in the Spring/Summer Brochure.
- H. In 2008 we introduced the Recreation and Parks Comprehensive Master Plan from Site Solutions, adopted by Council in November of 2008. A Comprehensive Master Plan is a big factor in getting a PARTF grant, but it must be less than 5 years old, so we must update it and Lamarco Morrison will be the lead in this project.
- I. Last PARTF grant was for the Drew Steele Center and it was closed out with no complaints regarding project management. Considering our next PARTF application, and what project might stand the best chance of being funded. Field of Dreams – grant we received for the Cal Ripken Sr. Foundation (CRSF) and area businesses of \$160,000 for improvements is underway, with brick dugouts, fencing and a brick knee wall. Exceptional Community Baseball League starts 4/6 at the Field of Dreams. Program is receiving another CRSF grant, this year in the amount of \$2,500.
- J. AMBUCS (American Business Clubs) Bike Day – One organizational goal is to help create mobility and independence with those with disabilities. Amtrykes creates adapted bicycles, various physical therapists and PT students from ECU worked with 20 families at Jaycee Park this past Saturday, fitting them for bikes. The AMBUCS president was here to train staff, and the club will work to raise funds to present each family with a free bike. Hoping to have a presentation in the spring on the Greenway.
- K. Last month we provided the Commission with a history of capital improvements that had been included in the Capital Improvements Program. However, projects funded that we're not in the original CIP, include: Eppes Recreation Center A/C and renovations, Drew Steele Center, Dream Park, trail at Greenfield Terrace, Town Common Master Plan, and skatepark repairs.

VII. STAFF REPORT

A. Shana Kriewall, Recreation Superintendent

1. Recreation Update

- a. *Couch to 5k* – completely filled with a large waiting list, program ends at the Greenville Rec Run on 5/11; *Youth Ready, Set, Run!* is full with waiting list; adult soccer has begun, youth soccer begins 3/16 at BCSC, tennis programs

begin next week, kickball starts this Sunday (a first time program; 10 teams), prom on 3/23 for specialized recreation. GAFC had a demo of pickleball this past Thursday for Seniors, Lewis Holloman is taking seniors to the Museum of Natural Sciences and Titanic exhibit on Friday; on 3/18 camp registration begins, GAFC has 4 interns and has 60 participants in a fitness study. Drew Steele Center - young teens from Emerge gallery are doing a mural in the multipurpose room, Greenville Little Leagues opening ceremonies on 4/12, Eppes Recreation Center will be closed for construction and which effect recreation, 3/1-5/3.

- b. 6/15 grand opening for Dream Park and sprayground. Provided and reviewed initial rules/regulations of the park. Need to consider how to deal with those who have to wait due to max capacity of spray ground (60).

B. Mark Gillespie, Parks Superintendent

1. Parks/Golf Course Update

- a. Port a jons will be returned in time for the weekend, removed to save money for the winter since they are not used as much. Water is also coming back on.
- b. Only capital investment at BCGC was to update club house for League of Municipalities and fixed a bridge. Less than \$50,000. Average 24,000 rounds of golf per year. Mike Cato is tracking weather affected days at golf course.

2. Capital Projects Update

- a. Eppes Recreation Ctr – Pre-bid mtg on construction is 3/28, bids will be received 4/11.
- b. Dream Park – on schedule and on budget.
- c. GAFC roof has been bid out, mandatory pre-bid mtg this past Monday.

VIII. NEW BUSINESS

A. Capital Priorities Presentation (Gary Fenton)

Mr. Fenton reviewed a PPT presentation defining capital priorities with costs for GRPD; totals a little less than \$10 million. South Greenville is the priority. Commission asked to put these projects in priority order for the next meeting.

- B. Use of South Greenville Recreation Center by Pitt County Schools (Terry Boardman)
Article in paper regarding Pitt County Schools (PCS) and projects. Not impressed with representation of PCS. Mr. Fenton provided information regarding the use of facilities between GRPD and PCS. Commissioner Boardman feels that if the building (South Greenville Recreation Center) is renovated for 3.1 million dollars without PCS participation, then there should be a fee for use of the facility by PCS.

C. Use of Bradford Creek Soccer Complex (Terry Boardman)

Addressing parking needs and City Council's decision not to buy parking area resulting in expanded soccer playing time and the Lacrosse group being "bumped." A Lacrosse league representative asked if they could get in the loop for use of BCSC for games. He was not upset, but concerned because of the number of Lacrosse players and the now need to rent ECU fields. We should try and accommodate them. Mr. Fenton has spoken with Mr. Steve Sullivan of the Lacrosse Association. Though the Briley's are no longer interested in leasing the land to the City, Mr. Fenton will talk with Mr. Briley again.

Mr. Boardman also stated that there was an agreement with Pitt Greenville Soccer Association (PGSA) that said PGSA was responsible for providing a jersey, shorts and socks for each participant. PGSA has apparently developed financial problems and

PGSA's contribution has shrunk to a t-shirt, and that this was not what the agreement stated. PGSA wanted non-city children to pay the same price as Greenville children. Mr. Vestal addressed the Commission, stating that there is no specific mention of uniforms or their cost. Will bring back to the Commission at the next meeting, everyone plays a flat rate of \$40, with fees going to Greenville Recreation and Parks Department, and sponsor payments to PGSA. Mrs. Nealy stated we need to have more written agreements with our partner associations, not hand shake agreements.

IX. UNFINISHED BUSINESS

- A. Use of Stallings Stadium at Elm Street Park (Terry Boardman)
Commissioner Boardman had asked Mr. Fenton whether groups other than Little League, (such as Jackie Robinson League) could use the stadium for their championship game, and whether GRPD has a policy regarding such use. Mr. Fenton said that organizations would come to GRPD for the request and we would see what we could be provided. It was noted, however, that policies need to be in place. Jackie Robinson has used Guy Smith little league fields per Dennis Vestal. Commissioner Boardman asked for a copy of the First Christian Church agreement in the commission packet for next month. Councilmember Smith reminded staff that we are trying to be inclusive in the City, and not to exclude any particular group or individual.

X. OTHER BUSINESS

- A. Councilmember Smith asked if cameras will be added to Eppes and at the front entrance near the staircase. In the next budget year there are 3 additional cameras scheduled for Eppes Recreation Center.

XI. COMMENTS FROM COMMISSIONERS

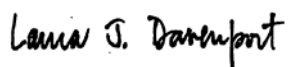
- A. Donald Williams – None.
B. Audrey Nealy – Highlighted the upcoming 22nd season of Jackie Robinson Baseball League.
C. Deb Garfi – Thanked park staff for hard work and thanked board members for an effective meeting tonight, thinks the Commission is making good headway.
D. Terry Boardman – none.
E. Councilmember Kandie Smith – none
F. Darin White – “Encouraged.”

XII. MOTION TO ADJOURN

Motion: Debra Jo Garfi
Second: Audrey Nealy
Motion carried.

The meeting was adjourned at 7:49PM.

Respectfully submitted,



Laura J. Davenport, Administrative Asst.