



Agenda

Greenville City Council

June 9, 2014
6:00 PM
City Council Chambers
200 West Fifth Street

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I. Call Meeting To Order

II. Invocation - Council Member Croskery

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Agenda

- **Public Comment Period**

The Public Comment Period is a period reserved for comments by the public. Items that were or are scheduled to be the subject of public hearings conducted at the same meeting or another meeting during the same week shall not be discussed. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes. Individuals who registered with the City Clerk to speak will speak in the order registered until the allocated 30 minutes expires. If time remains after all persons who registered have spoken, individuals who did not register will have an opportunity to speak until the allocated 30 minutes expires.

VI. Consent Agenda

1. Minutes from the January 13 and April 10, 2014 City Council meetings
2. Ordinance enacting and adopting Supplement Number 2014-S5 to the City of Greenville Code of Ordinances
3. Resolution authorizing disposal of outdated records by the City of Greenville in accordance with the North Carolina Division of Archives and Records' Municipal Records Retention and Disposition Schedule dated September 10, 2012, and the subsequent amendment dated August 29, 2013, and authorizing the Mayor and City Manager to enter into a contract with the North

Carolina Department of Cultural Resources

4. Resolution amending the Assignment of Classes to Pay Grades and Ranges (Pay Plan)
5. Authorization to submit a Lead-Based Paint Hazard Control Grant application to the U.S. Department of Housing and Urban Development
6. Resolution declaring as surplus and authorizing the disposition by electronic auction of one 2002 Volvo Xpeditor Front Loading Refuse Truck
7. Agreement with the Greenville Museum of Art
8. Contract for police services between the City of Greenville and the Greenville Housing Authority
9. Resolution accepting dedication of rights-of-way and easements for University Medical Park North Revision of Lots 2-10 and 13
10. Abandonment of a landscape easement as requested by Magdy "Mac" and Enji Taha for property located at 1715 Dickinson Avenue
11. Resolution approving the grant of a temporary easement in connection with a bridge replacement project on Industrial Boulevard
12. Consideration of the purchase of real properties and utility easements for Greenville Utilities Commission
13. Grant of easements to Piedmont Natural Gas
14. Resolution approving a Licensing Agreement with AT&T Mobility Corporation, Manager of New Cingular Wireless PCS, LLC
15. Ordinance amending Greenville Utilities Commission's FY 2013-2014 Budget for Operations and Capital Projects
16. Budget ordinance amendment #8 to the 2013-2014 City of Greenville budget (Ordinance #13-026), amendment to the Employee Parking Lot Expansion/Improvement Fund (Ordinance #07-92), amendment to the CD Small Business Loan Fund (Ordinance #98-75), amendment to the Lead-Based Paint Hazard Control Grant Fund (Ordinance #09-24), amendment to the Special Revenue Grant Fund (Ordinance #11-003), amendment to the South Tar River Greenway Phase III Capital Project Fund (Ordinance #12-007.2), amendment to the Convention Center Expansion Capital Project Fund (Ordinance #07-139), amendment to the Storm Drainage Maintenance Improvement Capital Project Fund (Ordinance #09-67), amendment to the Byrne-JAG Grant Recovery Fund (Ordinance #09-79), amendment to the COPS Hiring Recovery Program Grant Fund (Ordinance #09-95), and amendment to the Insurance Loss Reserve Fund (Ordinance #94-140)
17. Report on Contracts Awarded

18. Various tax refunds greater than \$100

VII. New Business

Public Hearings

19. Public hearing on proposed fiscal year 2014-2015 budgets including public hearing to be held concurrently on proposed stormwater management utility rate increase
 - a. City of Greenville including Sheppard Memorial Library and Pitt-Greenville Convention & Visitors Authority
 - b. Greenville Utilities Commission

Other Items of Business

20. Presentations by Boards and Commissions
 - a. Neighborhood Advisory Board
 - b. Police Community Relations Committee
21. "Focused Deterrence" presentation by the University of North Carolina at Greensboro Research and Economic Development staff
22. Contract for Services with the Greenville-Pitt County Chamber of Commerce
23. Resolution of support for tobacco-free parks in Pitt County
24. 2014-2015 Economic Development Initiatives
25. 2014-2015 Redevelopment Commission Work Plan and Budget
26. Ordinance to amend the Greenville City Code and the Manual of Fees relating to Privilege License Taxes to comply with the provisions of Session Law 2014-3

VIII. Review of June 12, 2014, City Council Agenda

IX. Comments from Mayor and City Council

X. City Manager's Report

XI. Adjournment



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

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- Title of Item:** Minutes from the January 13 and April 10, 2014 City Council meetings
- Explanation:** Proposed minutes from the January 13 and April 10, 2014 City Council meetings are presented for review and approval.
- Fiscal Note:** There is no direct cost to the City.
- Recommendation:** Review and approve minutes from City Council meetings held on January 13 and April 10, 2014.
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Attachments / click to download

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 - [Proposed_Minutes_April_10_2014_City_Council_Meeting_978493](#)
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PROPOSED MINUTES
MEETING OF THE CITY COUNCIL
CITY OF GREENVILLE, NORTH CAROLINA
MONDAY, JANUARY 13, 2014



The Greenville City Council met in a regular meeting on the above date at 6:00 p.m. in the Council Chambers, third floor of City Hall, with Mayor Allen M. Thomas presiding. The meeting was called to order, followed by the invocation by Mayor Thomas and the Pledge of Allegiance to the flag.

Those Present:

Mayor Allen M. Thomas; Mayor Pro-Tem Calvin R. Mercer; Council Member Kandie D. Smith; Council Member Rose H. Glover; Council Member Marion Blackburn; Council Member Rick Smiley; and Council Member Richard Croskery

Those Absent: None

Also Present:

Barbara Lipscomb, City Manager; David A. Holec, City Attorney; Carol L. Barwick, City Clerk; and Polly Jones, Deputy City Clerk

APPROVAL OF THE AGENDA

Motion was made by Council Member Blackburn and seconded by Mayor Pro-Tem Mercer to approve the agenda. Motion carried unanimously.

PUBLIC COMMENT PERIOD

Katy Kavanagh – 1564 Rosemont Drive

As a member of the Greenville Bicycle and Pedestrian Commission (GBAPC), Ms. Kavanagh invited the Mayor and Council Members to participate in a bike ride scheduled for May 18, 2014. She stated that May is National Bicycle Month and GBAPC would like to honor the City's greenways and all those who ride on them. GBAPC will provide bicycles for those elected officials who do not have one, and more information about the bike ride will be provided in the near future.

CONSENT AGENDA

City Manager Barbara Lipscomb introduced the following items on the Consent Agenda:

- Minutes from the February 25, June 10, August 5, and December 9, 2013 City Council meetings
- Extension of Agreement with Greenville Public Access Television Corporation
- Ordinance establishing a Greenville Utilities Commission Electric Capital Projects Budget for the 10th Street Connector Electric Infrastructure Relocation (Ordinance No. 14-001)
- Application for National Endowment for the Arts Our Town Grant
- Approval to submit an Urgent Repair Grant Application to the North Carolina Housing Finance Agency
- Budget ordinance amendment #5 to the 2013-2014 City of Greenville budget (Ordinance #13-026) and a budget ordinance to establish the ERP (Enterprise Resource Planning) Capital Project Fund (Ordinance Nos. 14-002 and 14-003)
- Various tax refunds greater than \$100

Motion was made by Council Member Blackburn and seconded by Mayor Pro-Tem Mercer to approve all items on the Consent Agenda. Motion carried unanimously.

NEW BUSINESS

PRESENTATIONS BY BOARDS AND COMMISSIONS

Environmental Advisory Commission

Chairperson Bob Chin provided information regarding the Environmental Advisory Commission's by-laws and 2020 Vision. He stated that there is a link at the City of Greenville's website for information regarding the responsibilities and membership of the Environmental Advisory Commission (EAC). The following are the 2013 EAC Priorities:

- Measure results of the Committee's actions
- Engage citizens in environmental responsibility
- More intentional engagement with Council and other commissions
- Reduce volume of waste (publish plastics brochure)
- Preserve "liquid gold" (water)
- Promote and expand the EAC grant program (advertising and seeking new funding sources)
- ECU (East Carolina University) service learning partnership

Chairperson Chin summarized the members' accomplishments for 2013, stating the members identified and deployed a number of ways in which to engage citizens in environmental sustainability. EAC was involved in the downtown Parking Deck Advisory Committee and Stormwater Stakeholders Group. Two of EAC's members, Owen Burney and Hugh Cox, were interviewed by Communications Manager Steve Hawley of the City of Greenville on underground storage tanks. Another member, Dave Kimmel, is doing an environmental sustainability survey and Hugh Cox has been maintaining a Wikispace on behalf of EAC for approximately two years.

Another accomplishment of the members is to increase deliberate and intentional engagement with the City Council and other City commissions. Additionally, EAC has been involved with a generative stormwater conveyance demonstration project and the Greenville Transportation and Activity Center.

Three ways to reduce volume of waste are to reduce consumption, reuse waste and recycle, and the City of Greenville has done a fantastic job of recycling. EAC has identified 24 funding sources for future grants and now it is a matter of taking advantage of that and getting some money to do some of the work that the members would like to do. An honor student from ECU and resident of Greenville, Scott Barber, is working with City staff on the City's environmental sustainability accomplishments and how to present them to the residents.

City Manager Lipscomb signed an agreement with the ECU Volunteer and Service Learning Center in May 2013, and EAC is now a partner with that Center. EAC's work on the plastics brochure began at the Freeboot Friday on October 18, 2013. In May 2013, Wahl-Coates 4-H Group presented the work done by their students' participation in the EAC grant program, and this year J. H. Rose High School is the 2013-2014 grant recipient for its students' project.

Chairperson Chin quoted a Scottish-American naturalist and preservationist, John Muir, stating "When one tugs at a single thing in nature, he finds it attached to the rest of the world". Chairperson Chin stated that when talking about the people of Greenville, you must talk about the prosperity of Greenville and vice-versa because you cannot have one without the other.

Pitt-Greenville Airport Authority

Chairperson Donald Taylor stated that the Pitt-Greenville Airport Authority (PGAA) has been busy and progressive in reshaping its vision and setting new goals for the future of the Pitt-Greenville Airport (PGV) development. Under air service enhancement, the PGAA did partner with local government and other organizations to pursue a community air service development grant through the United States Department of Transportation, but unfortunately, PGV was not awarded that grant. However, the PGAA has another plan and will continue its efforts and discussions with a target airline. Under capital improvement projects, the Airport finally broke ground on the Runway 2-20 Extension and Safety Improvements area.

Chairperson Taylor emphasized that the PGAA and staff are having continued success and outreach with PGV's neighbors keeping them informed on current and projected projects. He stated the PGAA is still working on the PGV Master Plan, which helps to give direction to the Airport for the next 20 plus years, and stakeholders and public input will be solicited prior to finalization. Last year, PGV broke ground on a 10 Unit T-Hangar and in February 2014, PGV will have another one for airplanes to come in. T-Hangars are magnets and increase the City and County tax bases and, obviously, help PGV with fuel, rent and services. PGV has been very aggressive in land development having 70 acres on the West side of the Airport that have never been touched, and PGV is working to develop that. The six acres on Memorial Drive are on the market and, if approval is received from the Federal Aviation Administration (FAA), the 80-90 acres on the North side of PGV will be used for a solar farm.

The PGAA is excited about having the East Carolina University football team and the majority of the visiting football teams flying in and out of Greenville. East Carolina University had not been using PGV's services for the past 10 years and decided to come back. The Airport hosts black hawk quantum helicopters, a new corporate jet has been based at the Airport, and the Airport is working with another individual who has three jets. If they are successful, more corporate T-Hangars will be built. Also, during 2013, PGV hosted two college interns that are pursuing aviation degrees. The PGAA is pressing forward and working on all facets of commercial and general aviation and will continue striving to achieve their goal for PGV to be a first class regional airport and a community airport of choice.

Executive Director Jerry Vickers stated that PGV is comprised of approximately 1,000 acres with two active runways and it is capable of handling large jets. Based upon the PGV Economic Impact Summary, which was done by the State of North Carolina approximately a year and half ago, PGV generates about a \$98 million economic impact per year to the community. Given that PGV is self-supporting and does not take taxpayer's dollars, that is a pretty good bargain. PGV has 14 full-time and 9 part-time employees and operates 365 days annually.

A recap of the commercial air service includes US Airways Express providing five flights a day to and from the hub in Charlotte, North Carolina. Out of those flights, the current daily operations reflect the use of two jets and three turboprops. Of course, PGV is always working with US Airways to increase that jet ratio. In 2009, PGV hit the mark of serving 120,000 passengers and is staying above that. One of their prime goals in commercial air service is to expand and enhance the level of air service by increasing the flight frequency and to increase the jets ratio to the turboprops. The most significant thing that can be done at PGV is to bring in a second airline. An American/US Airways merger would be good because there is a lot of American brand loyalty in the community. As that brand comes together, it would give those passengers, who occasionally wander to Raleigh-Durham Airport, an opportunity to leave from PGV and save them that hard drive to Raleigh, North Carolina.

The PGAA does have a priority on maintaining, upgrading and modernizing PGV's infrastructure, and always wants to have a first class facility. PGV's capital improvement project funding primarily depends upon federal grants, however, the Authority has chosen over the last couple of years to fund projects that are FAA grant eligible. The Airport's largest project is the Runway 2-20 Extension/Safety Area Improvements. The prime purpose of this extension is not to accrue additional capability or capacity. It is about meeting a new FAA standard of having 1,000 feet of "spill-over" at the end of the runway. Currently, at the end of Runway 2-20, there is 600 feet due to wetland and Memorial Drive so the runway would have to be extended on the opposite end.

PGV is in the midst of working with 16 homeowners that are in the noise impact area. At the end of where the runway will be extended, they have closed on six of those homes and have three others that are in various states of the acquisition process and some homeowners have elected not to move at all. There are some properties where there are tree height problems and PGV is trying to acquire aviation easements to take down the trees. The current project underway associated with the Runway Extension/Safety Area Improvements is relocating all of the utilities that were in the old Highway 33 roadbed moving them out 1,000 feet off the end of where the Runway 2-20 Extension will be. This will be a \$10.2 million project when completed. Regarding the Airport Master Plan, there is ongoing mapping out of development of the Airport for the next 20 years. The funded capital improvement projects include a second set of T-Hangars that are under construction. The land development projects involving the five acres in front of the Airport, 70 acres on the backside and the solar panel farm were previously mentioned by Chairperson Taylor.

Upon being asked how soon will PGV be looking at the tree problems in the West Greenville area, Mr. Vickers stated that the Airport is about one and half years away from that. First, the trees will be done for the Runway 2-20 Extension and then other trees requiring removal in the West-Greenville area will be addressed. There are no home purchases on that end, just easements.

Upon being asked about how the removal of trees in the area where the homes are located on the river affect the erosion problem in that area, Mr. Vickers responded that after surveys are done and actually having people with the instruments sizing the height of the trees, they will specifically see which trees need removal and whether there will be enough removal to create an erosion problem. If there is a need for removal of the trees, PGV would be obligated to plant some type of vegetation to stabilize the soil.

Upon being asked if the buyout has commenced in the Greenfield Terrace and Oak Grove Estates Subdivisions, Mr. Vickers responded yes. Presently, they are juggling about 42 properties and progress is needed there before they swing 180 degrees and look in the other direction. PGV would like to start an outreach effort with Council Members Smith and Glover well before that project is started.

Council Member Glover stated that she is unsatisfied with how the State handled the acquisition of the properties on Farmville Boulevard, Paris Avenue, etc. The residents living in those areas purchased new homes for more than what was offered to them by the State for their previous homes that were already paid for. The elderly residents are already on a fixed income, and if the Airport acquires their homes, where will they go and will they have enough income to purchase another home. During the process, it was explained that the buyout would be better for them as a whole. That did not happen, and she has a tremendous concern about PGV's past and future buyouts.

Mr. Vickers stated that in the first phase, PGV's goal, particularly for the properties that were in the northern zone, was to make sure that people who moved were paid fair market value, relocation, and closing costs, and that they were placed in a home today better than where they were living. Out of the closings and properties that he has seen thus far, he feels that PGV was able to do that.

SPECIAL RECOGNITION

Mayor Thomas read the proclamation honoring the anniversary of 100 years of service by a distinguished organization, Phi Beta Sigma Fraternity, Inc. Members of the fraternity were present in the audience including former Council Member Dennis Mitchell.

ESTABLISHMENT OF FAIR MARKET VALUE FOR PROPERTIES ASSOCIATED WITH THE LINCOLN PARK NEIGHBORHOOD REDEVELOPMENT

Planner Niki Jones explained that this request is to establish fair market value on 16 developable parcels within the West Greenville Redevelopment Area where staff is working on an area-wide implementation strategy for housing. Planner Jones delineated the area on a map, and he stated that the first step in the Request for Proposal process is the establishment of the fair market value of those 16 single-family residential lots, and staff anticipates a Request for Proposal will be advertised at the end of January for the redevelopment of Lincoln Park. Developers will bid on each lot and after the bids are awarded, the developers will build affordable single-family homes to the City's specifications. The size of the houses will be 1,200 square feet minimum, and the elevation is craftsman style and historic to the neighborhood even down to the fixtures in the houses. The new strategy is to promote homeownership as well as rental and lease to purchase. Some of these units are being built to get someone in the houses, get them prepared to own the homes and then they can actually buy them.

The average of the appraised value of the following 16 lots is \$9,400:

Appraised Value

<u>Vanderbilt/Hudson</u>			
19	6,200 SF	Interior	\$8,000.00
20	6,488SF	Interior	\$8,000.00

21	6,189 SF	Interior	\$8,000.00
22	7,349 SF	Corner	\$9,000.00
23	6,268 SF	Corner	\$8,500.00
24	6,014 SF	Interior	\$8,000.00

Bancroft Avenue Lots

1	8,960 SF	Corner	\$9,800.00
2	12,584 SF	Interior	\$11,000.00
3	10,271 SF	Interior	\$10,300.00
4	10,934 SF	Interior	\$10,300.00
5	10,145 SF	Interior	\$10,300.00

Fleming Street Lots

1	12,850 SF	Corner	\$11,500.00
2	8,551 SF	Interior	\$9,300.00
3	8,747 SF	Interior	\$9,300.00
4	8,947 SF	Interior	\$9,300.00
5	9,387 SF	Interior	\$9,300.00

Council Member Blackburn stated that one of the concerns in the past with this work has been that old dilapidated and abandoned properties have been taken down, but once the houses were demolished, nothing was built in their place or replacement was happening slowly. It looks like this will address that need to get new housing where old housing is no longer there, and it seems that it is almost a push to really go in and continue to revitalize. One of the things that the City is trying to do is to make an inspiring and visionary change that literally changes the landscape of the entire area. To see all of those lots, it seems that this is going to be that visionary change.

Planner Jones stated that the City is fortunate to gain site control within this very compact area.

Upon being asked about having the single-family homes for lease to purchase and rental in the West Greenville Redevelopment Area, Planner Jones responded that will be left up to the developer. Staff has seen in the past that sometimes a home built only for homeownership may take from six months to a year for someone eligible to purchase that home. However, if a home is built for rental, it would be a lot easier to get someone to live there because not everyone needs to be a homeowner, but that does not mean that they cannot live in a nice house. Even if a house is built for lease to purchase, an individual(s) can receive training and eventually become a homeowner.

Upon being asked since having rentals in that area was a big problem, how is the City going to work with the developers and then those who rent and might not maintain the properties, Planner Jones responded that the City could place deed restrictions on the lots. If somebody owns a lot, the landlord's property would have to meet certain standards.

Council Member Glover stated that a lot of people do not want to purchase property in areas where the majority is rental or where homes of their interest are near leased or rental properties especially those that are owned by irresponsible landlords. The City needs to look at rent control and what landlords are responsible for and guidelines are needed.

Planner Jones stated that as far as rent control the City will tie in affordability to the properties, and the rental charges would have to stay within a certain range. There can be viable neighborhoods with both renters and homeowners and there are neighborhoods like that across the country. Currently, the City has developers who want to sell and rent their properties, and they are upstanding citizens and will not have people tearing up their homes.

Council Member Glover stated that the City is trying to create homeownership and a waiting period of six months to one year to sell a new home in an area is not bad at all. She is familiar with what staff is referring to about neighborhoods all over the United States having both renters and homeowners including those that she has visited and seen that happening. In Chicago, Illinois, people were able to build and buy homes, but that city continues to own the lots.

Planner Jones stated that if a way could be found to do that and keep the properties on the tax roll that would be a consideration. One of the biggest concerns is that all these vacant properties are not and the City is trying to get them back on the tax roll. Staff can look at other municipalities and look at some of their best practices and speak with the City Attorney about whether the City can establish some more stringent guidelines.

Council Member Glover stated that she agrees that some houses are eyesores and have so many problems that they should be considered for demolition. However, another practice that is being used throughout the United States, which is a good way to create homeownership, is to sell the houses for \$1 and buyers would rehabilitate them to standards within a timeframe and live in them.

City Manager Lipscomb stated that she has spoken with Community Development Director Merrill Flood about a homestead program, which is similar to what Council Member Glover is describing. It may or may not be feasible.

Council Member Smith stated that she lives near renters, her neighborhood still looks good and everybody is taking care of their places. In order to reduce some of the problems associated with rental properties in specific areas, the City could offer a certain program for renters to learn how to maintain the houses. For example, if the City will allow a property to be a rental one, renters would be required to attend a class or two to ensure that they are aware of both their and the landlord's responsibilities for the upkeep and appearance of the property. That will help with the wear and tear that lingers so long bringing down the neighborhood and making other people feel uncomfortable about the presence of renters in their neighborhoods. Sometimes it is about people learning how to

take care of what they have and some people have never had that opportunity. Also, sometimes it is different with renting a single-family home rather than an apartment where a superintendent is available to address maintenance problems. It took a long time to get rid of those dilapidated houses as a city, and she likes the approach of an entire block being redeveloped instead of a house on this or that corner, which has not worked so well.

Mayor Thomas stated that cluster development is the key for this new housing strategy to work. Greenville is planning some strategies that are working in other cities and that is good to hear about.

Motion was made by Council Member Smith and seconded by Council Member Glover to establish fair market value for the City-owned properties located within the Lincoln Park Neighborhood Redevelopment area based on the appraisals. Motion carried unanimously.

ORDINANCE AMENDING THE MANUAL OF FEES RELATING TO FEES FOR PARADE PERMITS AND FACILITY USE (Ordinance No. 14-004)

City Attorney Dave Holec stated the following during his presentation:

At its December 12, 2013 meeting, the City Council requested that a proposal be prepared for consideration relating to there being no fees to nonprofit veteran organizations for parade and event permits for patriotic events. Since those fees are established within the Manual of Fees, an ordinance amendment is required in order to amend those fees. The definition of a parade is included within the City Code, and the City Code also requires that a parade permit be secured and whatever fee that is set forth in the Manual of Fees be paid. What is normally considered a parade is, of course, included in the City's definition of a parade and those would be the Veterans Day, Christmas, St Patrick's Day and the ECU Homecoming Parades. Also, included in the City's definition of a parade would be the march which is conducted on Martin Luther King, Jr. Day and the road races, which occur through neighborhoods and are traditionally for the benefit of charities and often sponsored by nonprofit organizations. Within the Manual of Fees, these fees would normally relate to a parade. There is a parade permit fee of \$50, parade staffing fee of \$110 per hour and street blocking application (\$25) and outdoor amplifier sound permit (\$50) fees. To give the City Council an idea of the number of parades that the City had in 2013, there were 58 parade permits issued, and a substantial portion of those were road races. The examples of what have been charged are set forth in the City Council's material. For example, the Martin Luther King, Jr. Day March was charged \$50 for the parade permit fee, and the Veterans Day Parade was charged \$50 for the parade permit fee and some ceremonies were associated with that parade, which have different charges.

When there is a staffing fee associated with a parade, that increases the fee, and one that has been charged is for the St. Patrick's Day Parade. In that parade, there was an officer staffing fee totaling \$950. The City has a standard course of road races going through neighborhoods, and those fees are for regular type races for the total amount of \$280 (the parade permit (\$50), vehicle staffing fee (\$50) and an officer staffing fee (\$180)). The total

fees associated with a more involved road race, i.e. the 2013 Reindeer Dash for Cash, was \$2,590. That particular road race goes through many intersections and areas of the City and additional officers are needed in order to man the intersections and have everybody safe.

The City's ordinance sets forth those certain fees that are to be charged, but in practice, some of the fees have not been charged for some of the parades. If those fees are not to be charged, the City wants to ensure that there is an exemption within the Manual of Fees. Staffing fees have not been charged for the Veterans Day, Christmas, and ECU Homecoming Parades and the Martin Luther King, Jr. Day March. The theory is these are really community events, which are co-sponsored by the City, and it is appropriate that those fees should not to be charged, but the parade permit and the street blocking fees should be charged for these parades and the march. The officer staffing fee has been charged to the St. Patrick's Day parade since this was not considered as a parade co-sponsored by the City, and it is a fairly new parade.

The rationale for fees charged pursuant to the Manual of Fees is to help the City recoup some of the expense incurred by the City relating to each parade. The big expense for the City is the police officers involvement. The Police Department's budget for officers only for all the parades during 2013 was \$21,000, but there were additional costs and expenses associated with that. During 2013, the amount received for parades was \$16,970. There was a shortfall there, but again there was an attempt to recoup the City's expense.

For events occurring using recreational facilities, the Manual of Fees establishes in the Recreation and Parks Fees section, that nonprofits with federal tax exempt status are charged a lesser fee than other organizations. The Veterans Day and Memorial Day ceremonies held on the Town Common are not charged the fees since these are considered as ceremonies that are co-sponsored by the City. However, for those events, a \$25 fee for a street closing application and an outdoor amplified sound permit fee of \$50 were charged. The fireworks display conducted at the Town Common is not charged a fee. Similarly, the PirateFest is not charged a fee for the use of the Town Common because those are events which are co-sponsored with the City. During 2012, the Recreation and Parks Department received approximately \$8,500 from nonprofit associations for rental of recreational facilities fees. The City is devoting its facilities for a specific use so there is normally a fee which will be for that and the City is trying to recoup its expense associated with the use of facilities.

The following is the suggested amendment in the Manual of Fees related to parades and events and in order to no longer charge fees related to patriotic events:

- 1) Specify that no fees will be charged for a parade permit, parade staffing, off duty officers, street blocking application, and outdoor amplified sound permit for the following:

Veterans Day parade

Memorial Day parade (in the event a Memorial Day parade occurs)

Permits will still be required to be obtained from the City but with no fee.

- 2) Continue existing practice and specify that no fees will be charged for parade staffing and off duty officers for the following:

Christmas parade
ECU Homecoming parade
Martin Luther King Jr. Day march

Fees will continue to be charged for a parade permit, street blocking application, and outdoor amplified sound permit.

- 3) Continue existing practice and charge the fees set forth in the Police Fees section of the Manual of Fees for other processions which are parades. This would include the St. Patrick's Day parade and road races conducted by nonprofits.
- 4) Specify that there is no fee charged for use of a recreation facility and for off duty officers, street blocking application, and outdoor amplified sound permit for the following:

Veterans Day ceremonies at the Town Common
Memorial Day ceremonies at the Town Common
Fireworks display on 4th of July at the Town Common
PirateFest

- 5) Continue existing practice and charge the fees set forth in the Recreation and Parks section of the Manual of Fees for other events which use recreation facilities. This would include those conducted by nonprofits.
- 6) Clarify the parade staffing charge in the Police Fees section so that it conforms to current practice of \$30 per hour per officer and \$25 per vehicle per event with a minimum charge for 3 hours of officer time.

Upon being asked if the City is eliminating \$125 worth of fees to be charged for the Memorial Day and Veterans Day Parades, which are the fees for the amplified sound (\$50), street blocking application (\$25) and the parade permit (\$50), City Attorney Holec responded that to be correct.

Upon being asked about the difference during 2013 in the \$21,000 for the Police Department's budget and the \$16,900 that was actually received for parades, City Attorney Holec responded that \$21,000 was actually what was expended by the Police Department and \$16,970 is actually what was recouped because some of the organizations were not charged for police staffing.

Upon being asked whether the City was recouping some of its cost and staff's proposed fee elimination will have a minimal effect, the City will still recoup some costs and will not recoup some cost, and moreover, the proposed fee elimination does a service and acknowledges the members of the community who served in the armed forces, City Attorney Holec responded that he agrees with that summary.

Upon being asked will the proposed fee elimination affect the Chief of Police's privilege to waive a fee, City Attorney Holec responded that, previously, there was no provision for the Chief of Police to waive fees.

Upon being asked about the parades and events that would require obtaining a parade permit, City Attorney Holec responded that everybody will still have to get a parade permit and that is necessary for logistic purposes. However, the veteran organizations will not be charged any fees. For those considered as community events and parades, staff has removed and ensured that there will be no staffing fee charged, which was the larger fee for the Christmas and ECU Homecoming Parades and the Martin Luther King, Jr. Day March. The balance of those parades and events will continue to be charged for the parade permit fee, which is \$50, the street blocking application, if any, which is \$25 and the outdoor amplified sound permit fee of \$50. Previously, the Martin Luther King, Jr. Day March did not have the street blocking. The City is specifically eliminating the staffing fee because that was not addressed in the Manual of Fees to be charged, although in practice it has been charged.

Upon being asked if prior to staff's proposed fees elimination, everybody was supposed to be charged for everything, unless it was a City sponsored event, City Attorney Holec responded that is correct, and actually there was no specific exception for City sponsored events.

Upon being asked about the escorts for fallen warriors, City Attorney Holec responded that there is an exception within the definition of parade for funeral processions and that may be how they are applying that.

Mr. Al Rice, Commander of the Disabled American Veteran (DAV), Chapter 37, thanked City Council Members for their consideration of the requests by the veterans. Mr. Rice stated that the veterans need bus service to the new Veterans Administration Clinic and any help by the City will be appreciated.

Mayor Thomas thanked the veterans for their attendance at the meeting and for what they do continuously with pride and dignity for everyone in the community.

Motion was made by Council Member Smith and seconded by Council Member Croskery to adopt the ordinance which amends the Manual of Fees. Motion carried unanimously.

2014 CITY COUNCIL STRATEGIC PLANNING SESSION

City Manager Lipscomb stated that all of the Council Members have been contacted for their input by either Warren Miller or Julie Brenman of FountainWorks, who are the City Council's facilitators for the upcoming 2014 City Council Planning Session. Mr. Miller and Ms. Brenman will provide the agenda for January 24-25, 2014, and explain how the Planning Session will be handled.

Mr. Miller stated the Strategic Planning Process includes four basic phases: 1) Staff and Citizen Input, 2) Strategic Planning Retreat, 3) Plan Development and Review, and 4) Implementation, and he provided the following timeline:

Timeline

- **Citizen Survey** – preliminary results this week
- **Management Team retreat** – December 20, 2013
- **Telephone interviews** with Council – early January 2014
- **Introduction to Process** for strategic planning – January 13, 2014
- **City Council retreat** - January 24-25, 2014
- **Draft strategic plan** – February 2014
 - Staff identify resources required to implement the first year tactics associated with the goals
- **City Council review** draft plan, offer feedback and prioritize
- **City Council approval** in March 2014

Mr. Miller explained the elements of the Strategic Plan, stating that the vision will be a 10-15 year vision of the ideal future for the City. The mission will help to articulate what the City Council's fundamental purpose is. Goals will be what the City Council will want to achieve in the next five years. Performance measures will indicate how the City Council knows that their targets are being met. There will be specific actions, items and priorities over the next year or two that the City Council Members will prioritize after deciding what their goals will be, and the core values are what the City Council believe in and how the members operate as a City Council. The City Council and its staff will be creating the Strategic Plan together. The vision and mission are primarily set by the City Council and staff will be supporting the City Council with developing more of the performance measures and action agenda. Several visuals and information will be used to help organize the City Council Members' ideas.

Ms. Brenman summarized some of the changes that FountainWorks might work with the City Council on and what was worked on initially with the City staff. The City Council has a strategic plan in place and adopted goals last year, i.e. economic development, public safety, infrastructure, etc. FountainWorks does not want to suggest that what the City Council has done in the past should be discarded, but instead they want to build on it. Economic development was chosen as an example to show some changes that the City Council might want to make. FountainWorks will work with the City Council to make their goals to be

positive and end state oriented. Greenville's current economic development goal, "Promote economic development by decreasing unemployment rate, increasing median income, and attracting and retaining new and existing businesses", has a mix of the measures (unemployment and median income) and strategy (attracting and retaining new and existing businesses) for that goal. FountainWorks will work with the City Council to separate out the goals to make them more long term rather than focusing on this year, and to work with the City staff to primarily have performance measures. These particular measures, the unemployment rate and median income, are not things that you as the City of Greenville have complete control over in Greenville and there are a lot of factors that go into them. But these are certainly things that the City Council would want to monitor to see whether or not the economy is moving in the right direction or not in Greenville. There might be some other performance measures that the City Council would want to include that are specific to what the City can control. The City Council will probably have a mix of these big picture kinds of measures as well as the measures that look at what you can control.

FountainWorks did the same work with staff in a brief session and would want the City Council to have final say. Staff put together a different positive end state oriented goal for economic development as a starting place for the City Council to consider. That is to "develop an economic climate that supports tax base growth and living wage jobs to foster fiscal sustainability for the delivery of city services". Whether or not the revision is exactly what the City Council likes, the City Council will have time at its Planning Session to discuss this. This is only an example of some of the ways that the facilitators will be working with the City Council to look more long term and split out the separate components of the Plan. This was a brief introduction into strategic planning and what the facilitators will be doing with the City Council on January 24-25, 2014.

Upon being asked about what the community survey was supposed to accomplish, when it is needed, and who would receive the completed surveys, Assistant City Manager Padgett responded that the survey document is designed to be a completely random sample survey. A group was used that does these types of surveys for similar communities nationwide. The reason this group was selected is because they provide some benchmarking data to show the responses of the City's citizens compared to responses to the same questions from other communities, specifically, college communities across the country. The goal was to receive 800 responses and staff is expecting to receive the first round of preliminary summary data later this week. The results of that survey will be presented to the City Council at the Planning Session. The survey focuses on the services that the City provides, customer satisfaction and with those services the importance of the services to citizens. There is a range of issues that the survey continues to address, and elected officials should have not received a survey to complete.

Council Member Blackburn stated that she is concerned that the survey is complicated and extensive and she received a survey last week. The response for a simple survey is not that good, and she is concerned about the response rate and how it will skew the results and the survey's complexity and that it was not distributed earlier.

City Manager Lipscomb stated that she has spoken to others who received the survey much earlier than Council Member Blackburn. Staff will receive some preliminary feedback from the survey group and will see the results this week.

Upon being asked if the company created the survey, City Manager Lipscomb responded that the survey is similar to surveys done by the International City/County Management Association and various companies that do these demographic profiles for communities throughout the country. That is why they are able to compare and sort data by college towns versus other kind of communities, etc. Some custom questions may be included in the survey, but the surveys are basically the same.

Assistant City Manager Padgett stated that the survey group reaches out to a certain number of random citizens and sends the survey out and follows up with telephone calls. If the group does not receive the requisite number of responses within a given timeframe, then the group will go to an additional sampling to obtain the number of responses. Council Member Blackburn's receipt of the survey may have been in a second or even third batch of random sampling that was done as part of this process.

Council Member Mercer stated that he is hearing that all of the Council Members received the survey in the mail with the exception of one who is unsure, and that is a technical point for staff to check on.

POLICE DEPARTMENT RESPONSE TO RECENT CRIME

City Manager Lipscomb stated that the City had a number of situations related to criminal activities that escalated around New Year's Eve and continued a couple of weeks into the New Year. Chief of Police Hassan Aden has been evaluating demographics relating to crime, and she asked him to present his findings to the City Council this evening. Staff knows that there is actual crime and perception of crime, and it is important to take a look at where Greenville stands. The Greenville Police Department (GPD) has done a masterful job with addressing crime in the community and has made arrests over the last couple of weeks. Many of the victims were not random; a number of the victims were involved with the perpetrators, and some of the situations were related to drug and gang activities.

Mayor Thomas stated that he requested that this item be placed on the agenda because of what City Manager Lipscomb eloquently mentioned. Every community wants to have a good pulse of how their staff and City officials are addressing concerns and issues, and clearly Greenville is not alone in this challenge. It is a shared challenge and many times there is a crossed challenge between communities. He has been impressed by Chief of Police Aden's ability to reach across communities and to address these issues.

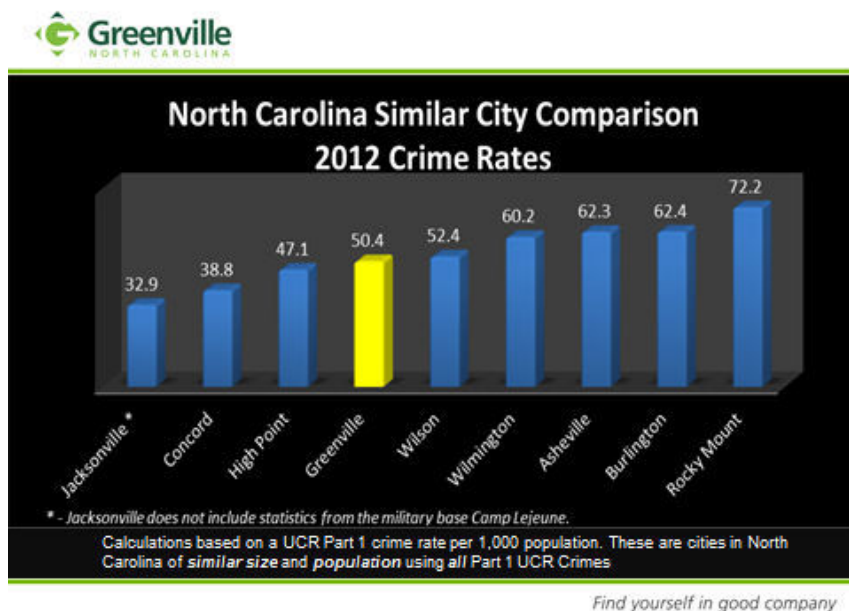
Chief of Police Aden stated the following during his presentation:

Crime is a heavily debated concept that often results in confusion and inaccurate perceptions, and Greenville is no different than any other community in that way. He fully

feels the crime rate can and will be reduced in Greenville, but it is also important to give the citizens a snapshot of how Greenville stands with both comparable cities in the State and in the East.

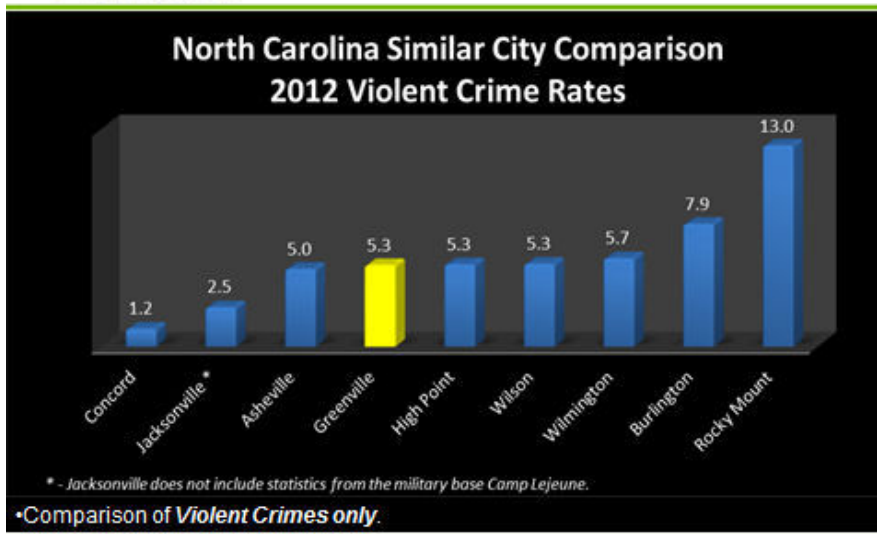
The data from the Uniform Crime Report, which is a statistical crime report published by the Federal Bureau of Investigation (FBI), is a comparison of about 18,000 jurisdictions in the United States, and it is basically a report card for crime nationwide. Chief of Police Aden provided bar charts indicating the specific Part 1 crime rate per 1,000 residents, and he stated that particular ratio is a fair calculation across America that indicates the likelihood of a resident being a victim of crime.

Jacksonville, Concord, High Point, Greenville, Wilson, Wilmington, Asheville, Burlington, and Rocky Mount are cities that are between the size of 50,000 residents and 125,000 residents. They are comparable in size and demographics. The following slide incorporates all Part 1 crime (homicide, rape, aggravated assault, robbery, burglary, larceny, and auto theft). From left to right, with left being the lowest, Greenville is the fourth lowest in the statewide comparison.



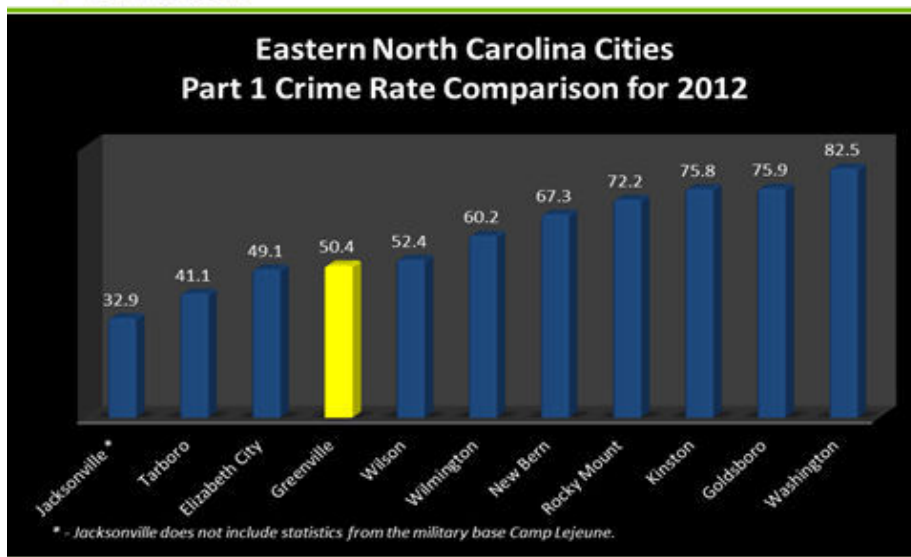
Find yourself in good company

The exact same comparison was done with comparative cities for violent crime where homicide, rape, robbery and aggravated assault are rated. Greenville is the fourth lowest in Eastern North Carolina compared to the cities listed on the chart being tied with High Point at 5.3 per 1,000 residents.



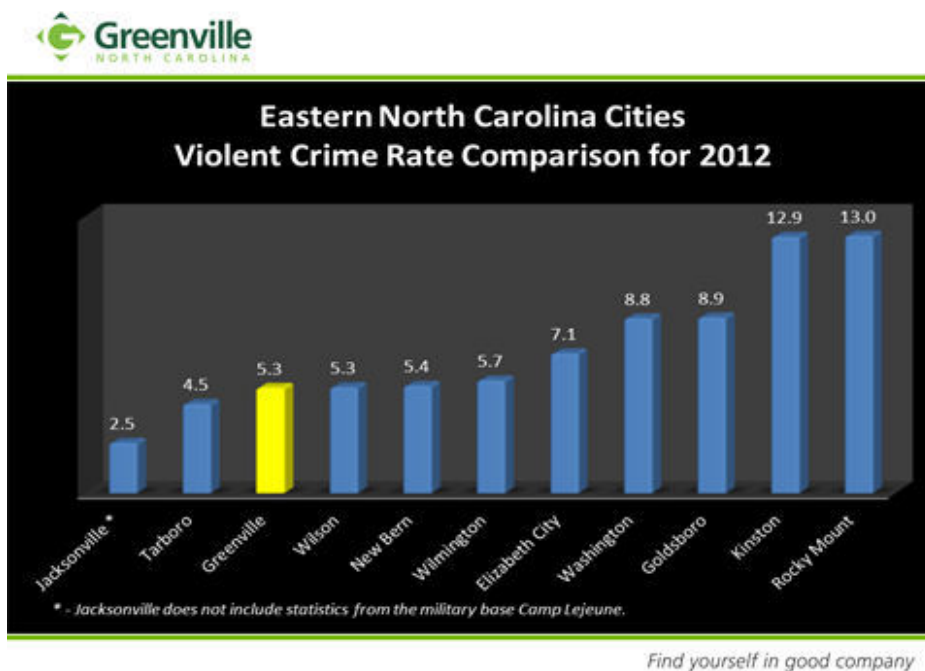
Find yourself in good company

The Part 1 Rate Comparison for 2012 bar chart takes no consideration of the number of residents. The smallest, Washington, has 9,700 residents, but again when comparing crime per 1,000 residents, it does not matter what the city size is it actually puts it in context of what the likelihood of being victimized might be. Greenville did fairly well and is fourth in the category as well. The slide speaks for itself. Compared to its neighboring cities, Greenville is quite a safe place to shop, live, work and play.



Find yourself in good company

In terms of violent crime, Greenville dropped down as third lowest in the East.



Jacksonville is very low and it does not include any statistics from its military bases so its actual crime rate is unknown. That is what Jacksonville reported outside of military installations. In taking perception under consideration, he feels that this really adds context to it and it is data driven context.

Hopefully, the State data serves to clarify the condition in Greenville as it pertains to crime. Once the 2013 numbers are finalized, which should be June or July 2014, staff will do a similar comparison that will be reported to the City Council next year, so that we can continue to put in perspective where Greenville actually is in the East and the State.

Chief of Police Aden publicly thanked the GPD staff and all of the other City departments that help GPD to do what it does. He stated that there has been a lot of hard work, and GPD has faced some difficult situations in December, but GPD is a very resilient, well-trained, and excellent crew.

Upon being asked who compiled the data presented this evening, Chief of Police Aden responded that all jurisdictions that participate in the NCR submit their numbers to the State Bureau of Investigation (SBI), which sends the data to the FBI, which publishes the NCR. Participation in the NCR is voluntary, but most jurisdictions participate if they have a police department and a certain number of residents.

Upon being asked about more information about the strategies and focus deterrence that are being implemented with the retooling of GPD, Chief of Police Aden responded that focused deterrence definitely is well on the way and GPD is about 60 percent in the

implementation. The GPD staff is working with the architects at UNC-Greensboro who created the High Point, North Carolina model. Staff went straight to the source and GPD is version two. Focus deterrence is going to work and be successful in Greenville.

Mayor Thomas stated that he has done research about the focused deterrence approach and the real significant impact is the by-product, which is violent crime. Two cities in North Carolina that have gone through four-year or five-year focus deterrence are High Point, which dropped their violent crime numbers by 47 percent, and Greensboro, which dropped its numbers by 56 percent.

Chief of Police Aden stated that although Greenville's numbers are where they are, Greenville can do a lot better and GPD will continue to strive to do that.

Mayor Thomas emphasized that crime is not a law enforcement problem. Crime is the entire community's problem, and everyone has a role. From the District Attorney's Office to the Magistrate's Office, we all do not answer to each other and he feels that is one of the biggest difficulties when dealing with crime and consequence. Also, children are involved in that we must make sure that we are not raising individuals of the next generation that do not have a chance and become involved with criminal activities. Greenville can do some things that can set a trend that other cities will come and look at as a model, and Greenville will be a leader in this area.

Chief of Police Aden agreed that is the goal.

Upon being asked about available data for the earlier months of 2013 or if there are any incremental figures or is it all delivered as an annual report, Chief of Police Aden responded that GPD does have that information, but it is still raw data until it gets to the State.

Upon being asked if data could be compiled for January through July 2013, Chief of Police Aden responded no, because those are NCR numbers, but GPD receives preliminary data and looks at that incrementally through the year. He did a similar comparison of the 2012 and 2013 numbers in March and kept on going until the numbers for 2013 were actually finalized. GPD works through the SBI and FBI's crime analysis and they give GPD their numbers, but those numbers are embedded so they cannot be public presently.

Council Member Blackburn thanked GPD for all of their hard work and she stated that it is abundantly clear that GPD is not only wanting to make things better but GPD is making arrests and taking bad individuals off the streets. But at the same time, she is questioning what is going on right now because it seems like everyone at this point within the last six weeks to two months has experienced a crime. Maybe it was a minor property crime, but that is an addition to the shots fired and to the more serious potentially violent incidences that have happened. She feels that there is a great concern in the public about what is going on.

Upon being asked for staff to describe if there is a difference in what has happened recently than what happened during any previous holiday season or winter, Chief of Police Aden responded that what Greenville experienced in December 2013 and is spilling over to early January 2014 were some gang feuds and some arrests were made. Very targeted individual gang members were involved in some of the shootings and the home invasions as well. In the case last night, GPD's analysis of where crimes are predicted to occur is quite good. There was a home invasion last night that was drug related and actually one of the persons shot was one of the suspects who was shot by someone inside of the house during the robbery. The suspects were in custody within minutes because GPD presence was in the parking lot, which was evidently unknown to the suspects, before and when the home invasion occurred. As far as property crimes, people are desperate and he urges the public to lock their cars and secure their valuables, and if they do not, they are likely to be a victim of theft because of the times that we are living in now. Even in those cases, GPD is making arrests and using all sorts of ways to gather evidence and is moving into a round to likely be the first to use touch DNA in property crimes routinely. That is significant because in the past if someone broke into a locked car or opened an unlocked car door and it was raining, GPD would not considered taking fingerprints. But water actually increases the oils that are left behind at a scene and now with the capacity to collect touched DNA, GPD will be able to process that evidence collected at a scene. That tool will be used especially when GPD feels that the crime is related to a series of break-ins, and that tool will yield accurate profiles. GPD has been working hard with the State lab to take in GPD's evidence and submit it through CODIS (Combined DNA Index System), which is a national DNA database. There are innovations that have not been seen before.

Upon being asked if the citizens' participation has increased as far as assisting GPD with solving crimes, Chief Aden responded that their participation has definitely increased even between the first six and last six months. GPD is making huge strides in neighborhoods and has firmed up a lot of relationships that were either nonexistent or it was groups that have no access to GPD. GPD has made those connections, which are paying off. While GPD takes some aggressive law enforcement approaches on certain trends and patterns, GPD's officers understand that 99.9 percent of the people that they run across are law abiding citizens that deserve their respect and to be treated with exemplary customer service. At some point, he will probably do that presentation and talk about accountability, but complaints have remained steady and are being addressed, and people are pleased with the manner in which GPD deals with their grievances.

Council Member Smith stated that she feels that it is important for citizens to understand that GPD does as much deterrence as possible with crime, but citizens are everywhere and sometimes where the police officers cannot be. There is a lot that can be done as citizens to deter crime, i.e. having proper lighting in areas and to report situations to GPD when they are seen because it is better to be proactive than having to be reactive. It is imperative as a community that citizens step up and continue to assist GPD to do its job better by providing information that is seen. People do not report anything to GPD until it happens to them, and we do not want anybody to be an unfortunate victim.

Upon being asked what is needed from the City Council for the Chief of Police to do his job more effectively and to support GPD, Chief of Police Aden responded that staff and the City Council will be talking about that during the upcoming Planning Session. GPD enjoys a great relationship with the Mayor and City Council and as long as they are open and have good communication that is the best that he can ask for. When it comes to resources and tools that are needed by GPD, GPD is well equipped and well-funded. He continues to work with City Manager Lipscomb on things that creep up and how they realign their existing resources to make that happen. GPD understands that Greenville is not out of the economic crunch so GPD is being fiscally responsible and doing the best possible, but if there is something that staff must get, they will ask.

Upon being asked if a more forceful approach is needed with dealing with certain commercial areas that are not taking the coaching in terms of improving their delivery routing and safety of their employees and customers and guests, Chief of Police Aden responded that GPD is presently doing a lot of that work. Their goal is by the end of this month to have reached every single food delivery entity and training their managers and drivers on safe practices. GPD has a short presentation that is actually done onsite. Additionally, staff is looking at maybe proposing some ordinance changes on the number of employees needed to work beyond certain hours and to be open about discussing the entities' own policies with them. Last night, two employees were disposing of trash outside of a business and were caught off guard and those are exactly the things that GPD is trying to educate people on. There may be some ordinance amendments or proposals that will be coming before the City Council soon that will mandate changes, if GPD does not see some compliance.

Council Member Glover commended Chief of Police Aden for rearranging and bringing new things to the department, stating that GPD is not status quo and is moving differently. It is visible because of the number of arrests made and the police presence in the community. Chief of Police Aden's communications with the Department of Justice, which has a lot of information to disseminate for police departments, helps Greenville tremendously. She has accompanied and witnessed him at events sitting and mingling with people being a plain person and not wanting to sit in a special seat or to be considered as a special guest. She has heard good comments about him from the community and advised him to keep up the good work. We pray constantly for our fire and police officers whose lives are in danger at all times and hopefully, we will keep them safe. She is looking forward to Chief of Police Aden's presentation at the upcoming Planning Session.

Chief Aden stated that he appreciates all of the comments, but the department's accomplishments would be impossible if he did not have the staff that he has. It is an awesome and wonderful GPD staff and he will pass on the gratitude and accolades because they are deserving of them.

REVIEW OF JANUARY 16, 2014 CITY COUNCIL AGENDA

The Mayor and Council reviewed the agenda for the January 16, 2014 City Council meeting.

COMMENTS BY MAYOR AND CITY COUNCIL

The Mayor and City Council made comments about past and future events.

Council Member Blackburn made comments about the City Council Liaison assignments to the City boards and commissions, stating that these assignments are made at the pleasure of the Mayor who assigns a Council Member to work with each of the City boards and commissions. Some of the Council Members submitted five requests including her, and it was a surprise to be assigned to serve as Council Liaison to only one of the five boards/commissions that she requested. While each board/commission has vital responsibilities, some clearly have more influence, a greater visibility and a larger effect on City policy. These have been referred to as the power boards. As representative of District #3, she represents a significant number of City residents whose voices and concerns matter a great deal. Yet their voices have been reduced because her Liaison assignments include none of these power boards. Her request was to serve as Council Liaison for the Recreation and Parks Commission, Redevelopment Commission, Pitt-Greenville Convention and Visitors Authority, Historic Preservation Commission and the Environmental Advisory Commission. She only received one, the Environmental Advisory Commission, of those requested Liaison assignments. Given the diversity, background and knowledge, and interests on this City Council, it makes sense for the Council Liaison appointments to be shared among all members of this City Council especially those of the power boards. The people of District #3 deserve an equal voice on this City Council as well as equal participation in the Liaison assignments and unfortunately, that has not happened.

Council Member Blackburn encouraged everyone in the City to take an active role in participating in the boards and commissions by completing a Talent Bank application and becoming engaged. She stated that ideally in any democracy, it is the people who set the policy and determine the City's ordinances and laws and really how we run our City. It is up to the people to participate in local government, and the City Council Members are elected to translate and to be a vehicle for the citizens' wishes.

Council Member Glover stated that she has been a City Council Member for 14 years and in the past, she has been lucky if she would only get assigned to one of the boards that she requested. Power has been given to the Mayor to make decisions as to what boards/commissions each City Council Member will serve as a Liaison. As long as she has served as a public official, other Council Members have been appointed to the power boards. Council Member Glover stated that also, as long as she has been serving on the

Greenville City Council, an African-American Council Member has never served as a Liaison to the Greenville Utilities Commission. Last year, that was one of her requests, but since one of the new Council Members requested it, she yielded and let him have that experience. For the past couple of years, she may have received the ones that she asked for, but it has happened to her a lot of times for 14 years to not receive her choices. She understands Council Members being unhappy with not being selected to serve as Liaison to the boards/commissions of their choice. However, she does not view them as power boards because every City board or commission is important. Every Council Member should have the opportunity to serve as Liaison to each of the City official boards/commissions at one time or another during their tenure as a City Council Member. There is no room for hard feelings because she usually accepts whatever is assigned to her and makes the best of it.

CITY MANAGER'S REPORT

City Manager Lipscomb announced that today was the first day of the City's automated refuse collection service and it was successful. Uptown Greenville has extended an invitation for the Mayor and City Council to attend the North Carolina Main Street Conference scheduled for Thursday, January 30, 2014, 7:30 a.m. – 6:00 p.m., in New Bern, North Carolina. Transportation will be provided and participants will be departing City Hall at 7:15 a.m. If anyone is interested, please advise City Clerk Carol Barwick.

City Manager Lipscomb stated that one of the assignments that the City Council gave her last year was to pursue funding for the Highway 264 South Bypass Project. That road has already been designed and all of the environmental assessments have been conducted. Presently, the project is in a position where the State is changing its funding, and this project may not receive the necessary funding any more from the State. As part of their due diligence, staff met with the Local Government Commission (LGC) last week to explore some funding options. City Manager Lipscomb distributed copies of the *Highway 264 Southwest Bypass Alternative Funding Opportunity White Paper* and the PowerPoint slides that were prepared by staff. She indicated that the LGC and both of the City's partners, Pitt County and the Town of Ayden, North Carolina, were provided with these documents. At this point, LGC will review this information and will decide if there are some recommendations that they can give the City related to future funding and an approach for this project. This is not a funding proposal, but these are concepts that staff discussed with the LGC and staff is waiting for their response.

Council Member Glover asked staff about the distribution of recycling containers and where is the City with installing better lighting in the high crime areas.

Public Works Director Mulligan responded that 3,000 containers were distributed in December 2013 and another distribution of 3,000 containers began today and will be completed within three days. Over the next few weeks, the Public Works Department will continue its education and communication process to have citizens place the carts three

feet from mail boxes or any obstructions and to have the handles facing their homes and the medal bars facing the streets. Staff has met with the Greenville Police Department and Greenville Utilities Commission and lighting for some of the high crime areas has been addressed. The lighting in those areas was increased from 150-watt high pressure sodium lighting to 250 watts. Staff is still working with Greenville Utilities Commission with the best way to implement the light-emitting diode lighting, which is preferred because it shines a much cleaner light and not a yellow haze. Another initiative is better lighting will be installed where there have been property break-ins and that will be done in the next couple of weeks.

Council Member Glover provided staff with some of the other concerns of the residents who live in the West Greenville area, stating that people are walking in the streets because there are no sidewalks. Those people are deciding to cross the streets when drivers least expect them to and during the summer months, children are playing in the streets later in the evenings than usual. When the first lighting was done in West Greenville, the lighting was of low voltage and placed too far apart making it easy for someone to be unseen while committing a crime. Also, citizens are complaining that the City had purchased some bus shelters and placed them uptown and elsewhere in the City. None of the bus shelters were placed North of the River and those citizens are still standing in the rain while waiting for GREAT buses to take them to their destinations.

Public Works Director Mulligan stated that staff is first looking at the bus stops that have the most users, and there are other restrictions as to where the bus shelters should be placed such as whether the bus stops are located on a State road or in front of someone's home. Staff must reevaluate the restrictions to determine the best locations for bus shelters.

ADJOURNMENT

Motion was made by Council Member Mercer and seconded by Council Member Croskery to adjourn the meeting. Motion carried unanimously. Mayor Thomas declared the meeting adjourned at 8:23 p.m.

Respectfully Submitted



Polly Jones
Deputy City Clerk

PROPOSED MINUTES
MEETING OF THE CITY COUNCIL
CITY OF GREENVILLE, NORTH CAROLINA
THURSDAY, APRIL 10, 2014



A regular meeting of the Greenville City Council was held on Thursday, April 10, 2014, in the Council Chambers, located on the third floor at City Hall, with Mayor Allen M. Thomas presiding. Mayor Thomas called the meeting to order at 7:00 p.m. Council Member Kandie Smith gave the invocation, followed by the Pledge of Allegiance.

Those Present:

Mayor Allen M. Thomas, Mayor Pro-Tem Calvin R. Mercer, Council Member Kandie Smith, Council Member Rose H. Glover, Council Member Marion Blackburn, Council Member Rick Smiley, Jr. and Council Member Richard Croskery

Those Absent:

None

Also Present:

City Manager Barbara Lipscomb, City Attorney David A. Holec, City Clerk Carol L. Barwick and Deputy City Clerk Polly W. Jones

APPROVAL OF THE AGENDA

City Manager Barbara Lipscomb recommended that the Public Comment Period be moved to follow Special Recognitions. She also requested the addition of discussion on an ordinance related to non-discrimination protections for lesbian, gay, bi-sexual and transgendered (LGBT) workers to the agenda.

Upon motion by Council Member Blackburn and second by Council Member Croskery, the agenda was approved with the requested changes by unanimous vote.

SPECIAL RECOGNITION

Mayor Thomas congratulated the Statewide Athletic Committee (SWAC) All-Star Basketball Team for winning the 2014 Age 10 and Under State Championship. He commended the coaches and players on their outstanding accomplishment and presented them with certificates of recognition. The team was also presented with a banner. Mayor Thomas recognized the following individuals:



- Jaylin Daniels
- D'Andre Ervin
- Montez Green
- Brian Hardee
- Dante Hutchinson
- Hayden Humphreys
- Aidan Hvastkovs
- Andrew Park
- Kevin Woodrow
- Sam Glass
- Coach Jason Weaver
- Coach Markus Green
- Coach Rob Hall

PUBLIC COMMENT PERIOD

PUBLIC COMMENT PERIOD

Kathleen Daniels – 401 Aycock Hall

Ms. Daniels spoke on behalf of the update to the non-discrimination policy. She stated that the American Civil Liberties Union (ACLU) filed a second lawsuit yesterday against North Carolina's Amendment 1 ban on same-sex marriages. She said that the Federal Court could decide later this year that the ban is unconstitutional, but added that even if same-sex couples are able to marry, Greenville will still lag behind because its non-discrimination policy does not protect these individuals in the workplace. Ms. Daniels said that within four hours yesterday, over 150 signatures were collected from individuals in favor of changing the policy, and also mentioned that 17 other cities and counties have already adopted the policy changes. She urged City Council to change the City's non-discrimination policy to include sexual orientation and gender identity, so that Greenville can shine as a beacon of hope and equality for Eastern North Carolina.

Alicia & Dusty Speedy – 4769-A NC Hwy 33 East

Mr. Speedy and his wife asked the City Council to support the updates to the City's non-discrimination policy. Mr. Speedy pointed out that, as the hub of the East, Greenville boasts many beacons of progress, such as Vidant Medical Center, East Carolina University (ECU) and Pitt Community College (PCC). Mrs. Speedy said that despite its position as a progressive city, Greenville still lags behind in the area of discrimination. She pointed out that the current non-discrimination policy states that you cannot be fired or denied housing based on race, gender or religious affiliation, but says nothing about the lesbian,



gay, bisexual and transgender (LGBT) community. Ms. Speedy said that the City Council has the choice to be remembered as remaining in the past, or as moving the City forward by ending discrimination.

Ebony West – 426B College Hill Suites

Ms. West stated that she was speaking on behalf of herself and Demonte Alford, President of the ECU Chapter of the NAACP, who was unable to attend the City Council meeting due to academic obligations. Ms. West said that it is the City's policy to provide, within every department of the City, equal employment opportunity without regard to age, race, religion, sex or national origin. Further, the City will offer positions to qualified persons having physical or mental disabilities. Ms. West pointed out that despite this policy, there are still groups being discriminated against in the City of Greenville. She reminded the City Council that less than 50 years ago, women and minorities were discriminated against based on their sex and the color of their skin. Today, people are denied employment based on their sexual orientation, gender identity and gender expression. Ms. West said that Greenville must continue to build on policies currently in place to create a diverse and inclusive workforce. She said that despite personal views on this matter, everyone can all agree that discrimination against groups of people will do the Community more harm than good.

Paul McRae – 4769-A NC Hwy 33 East

Mr. McRae said that he was confused when his granddaughter initially told him about work she was doing with the City Council because he believed protections were already in place for LGBT community. He said that although he is a staunch conservative and disagrees with many liberal topics, he believes that no one should be fired on the basis of their sexual orientation. Mr. McRae urged City Council Members to stand firm for the basic American right to work hard and serve others.

Madison Lee – 119 Garrett Hall

Ms. Lee stated that she was speaking on behalf of Delia Liuzza, the owner of the Topsy Teapot, who could not attend the City Council meeting. Ms. Lee read a letter from Ms. Liuzza stated in her letter that she has always hired individuals who seem best fit for the job, and does not discriminate on the basis of race, age, religion, sexual orientation or anything else. Since opening the Topsy Teapot, Ms. Liuzza said that she has employed a diverse group of employees, not deliberately, but simply because those individuals were best suited for the positions they were hired for. She stated further that as long as her employees' differences do not interfere with their work product, what they do behind closed doors is up to them. Employing a diverse staff has resulted in an equally diverse customer base. People from all walks of life feel comfortable supporting a business that they know supports them. Ms. Liuzza expressed her disbelief that intelligent human beings must be told that it is unacceptable to be discriminated against in the workplace. She pointed out that people complain about others who do not work and simply collect welfare



checks every month, but then also will not hire or retain someone because of their sexual identification. Ms. Liuzza closed her letter by urging the City Council to make the City of Greenville's hiring process more fair to everyone who is willing to work hard.

Thomas Passwater – 472 Aycock Hall

Mr. Passwater stated that he is in support of updating the City's non-discrimination policy. He pointed out that the City's website describes Greenville as a place where citizens can write the stories of their lives, as well as pursue opportunities and experiences that open doors to the future. He said that the City Council now has the opportunity to live up to those words. Mr. Passwater said that according to the 2010 Census, there were over 85,000 people living in Greenville. He also cited national statistics, which stated that the LGBT community represents from 3 to 10% of the population. Therefore, approximately 2,500 and 8,500 citizens of Greenville are not currently protected under the City's current non-discrimination policy. Mr. Passwater said that he has lived in Greenville for eight years and, as a gay student, he does not intend to stay in a city that will not guarantee his freedom to work on a level playing field. He pointed out that Greenville is a community of leaders, and urged the City Council to act upon that leadership by updating the non-discrimination policy to include the LGBT community. Mr. Passwater said that by doing so, it would show the growing number of businesses that have the same policy that Greenville is a safe place for their employees. In addition, he said that it will send a strong message to the rest of the state that Greenville is inclusive, and everyone here will find themselves in good company.

Trey Hendricks – 2200 Bellamy Drive

Mr. Hendricks stated that, although his political views are conservative, he supports change for the LGBT community. He said further that, as an African-American, it would be hypocritical of him to be unsupportive of equal rights for LGBT students. He pointed out that polls consistently show that young people are supportive of gay rights, and said that the American token is to accept people for who they are regardless of their skin color or sexual orientation. Mr. Hendrix encouraged the City Council to update the City's non-discrimination policy to include the LGBT community so that Greenville can continue to progress into the 21st Century. He said that failure to do so will confuse future generations about the definition of the America that they live in.

APPOINTMENTS

APPOINTMENTS TO BOARDS AND COMMISSIONS

Affordable Housing Loan Committee

Council Member Blackburn made a motion to:



- Elevate Kevin Fuell from the Alternate position to a regular member for an unexpired term that will expire February 2015
- Appoint Matt Smith to the Alternate position for a unexpired term that will expire February 2015, in place of Jackie Parker, who had resigned
- Appoint Melinda Dixon to a first three-year term that will expire February 2017, in place of R.J. Hemby, who was no longer eligible to serve
- Appoint Thomas Hines to a first three-year term that will expire February 2017, in place of Alice Brewington, who was no longer eligible to serve
- Appoint Sarah Smith to a first three-year term that will expire February 2017, in place of Lovella Perkins, who was no longer eligible to serve.

Council Member Smith seconded the motion and it carried unanimously.

Community Appearance Commission

Council Member Smiley continued the appointments of Lucy Fox and Tyler Richardson's seats, both of whom were eligible to serve.

Environmental Advisory Commission

Council Member Blackburn made a motion to:

- Appoint David Kimmel to the Educator of the Natural or Physical Sciences or Physician seat for a first three-year term that will expire April 2016
- Appoint James Woodley to the Lawyer or Other Person with Knowledge of Environmental Regulations and Environmental Safety Practices seat for a first three-year term that will expire in January 2017, in place of Hugh Cox, who was ineligible to serve an additional term
- Appoint Emilie Cane to the Member of a Local Environmental Group seat for a first three-year term that will expire January 2017, in place of Robert Chin, who did not wish to seek a second term

Council Member Croskery seconded the motion and it carried unanimously.

Greenville Bicycle & Pedestrian Commission

Council Member Smiley continued the appointment of Liz Brown-Pickren's seat, who had resigned, and Titus Yancey's seat, who had not met attendance requirements.



Historic Preservation Commission

Council Member Smith continued the appointment Allan Kearney's seat, who was eligible to serve, and she continued the appointment of Maury York's seat, who had resigned.

Planning & Zoning Commission

Council Member Smith continued the appointment of Kevin Burton's seat who had resigned.

Public Transportation and Parking Commission

Council Member Croskery continued the appointment of Rick Smiley's seat, who had resigned.

Youth Council

Mayor Pro-Tem Mercer continued the appointments due to lack of applicants.

OLD BUSINESS

RESOLUTIONS ESTABLISHING 2014 STATE LEGISLATIVE INITIATIVES – (Resolution No. 020-14), (Resolution No. 021-14), (Resolution No. 022-14), (Resolution No. 023-14), (Resolution No. 024-14), (Resolution No. 025-14), (Resolution No. 026-14), (Resolution No. 027-14)

City Attorney Dave Holec said that at its Monday, April 7th, 2014 meeting, the City Council reviewed eight potential legislative initiatives and gave direction for their resolutions. He also mentioned that the initiative relating to East Carolina University (ECU) was not extensively discussed at the City Council meeting. Mr. Holec said that he contacted ECU's legislative liaison for information on ECU's initiatives, which are related to insuring sustainable funding for the Brody School of Medicine. He pointed out that a resolution is included to reflect ECU's initiatives.

Council Member Blackburn asked if ECU's legislative liaison mentioned a need for support for the Dental School, the College of Nursing, or the College of Allied Health Sciences. Mr. Holec responded that the need for support was only mentioned for the School of Medicine.

Council Member Smith made a motion to approve the eight resolutions establishing 2014 legislative initiatives. Council Member Blackburn seconded the motion, which passed by unanimous vote.



NEW BUSINESS

PUBLIC HEARINGS

ORDINANCE REQUESTED BY DAUTRIDGE OIL COMPANY OF GREENVILLE TO REZONE 4.2289 ACRES LOCATED BETWEEN STATON HOUSE ROAD AND BELVOIR HIGHWAY AND 400+ FEET WEST OF NORTH MEMORIAL DRIVE FROM IU (UNOFFENSIVE INDUSTRY) TO CH (HEAVY COMMERCIAL)- (Ordinance No. 14-017)

City Planner Chantae Gooby stated that the proposed rezoning is located in the northwest quadrant of the City in Vision Area A. She said that the property is currently vacant, and is actually comprised of two parcels of land. Additionally, it is bounded by residential use to the north and commercial uses to the east and south. Ms. Gooby stated that the requested rezoning could generate a net increase of about 1,296 trips per day. She said that under the current zoning, the site could accommodate a building of approximately 40,526 square feet of mini-storage, warehouse, or restaurant space. The proposed zoning (CH) could accommodate the same building square footage and uses, but in addition, it could accommodate retail use. Ms. Gooby pointed out that the Future Land Use Plan does recommend Commercial for this area, and stated that staff is of the opinion that the request is in compliance with Horizons: Greenville's Community Plan and the Future Land Use Plan Map.

Mayor Thomas declared the public hearing open at 7:33 p.m. and invited anyone wishing to speak in favor of the requested rezoning ordinance to come forward.

Ken Malpass- No Address Given

Mr. Malpass spoke on behalf of Daughtridge Oil. He said that the subject property has been for sale as industrial use for about 20 years. Mr. Malpass said that it has been difficult to market as industrial use because it lies between retail use to the north and south. He pointed out that rezoning the land to commercial use would make it more marketable to potential buyers.

Hearing no one else who wished to speak in favor of the requested rezoning ordinance, Mayor Thomas invited comment in opposition. Hearing no one, Mayor Thomas closed the public hearing at 7:34 p.m.

Council Member Smith made a motion to approve the rezoning ordinance. Council Member Smiley seconded the motion, which passed by unanimous vote.



ORDINANCE REQUESTED BY GREG LASSITER DBA CHAMPIONS HEALTH AND FITNESS TO REZONE 2.505 ACRES LOCATED 250+ FEET NORTH OF EAST 10TH STREET AND 430+ FEET EAST OF HOMESTEAD MEMORIAL CEMETARY FROM OR (OFFICE-RESIDENTIAL [HIGH DENSITY MULTI-FAMILY]) AND O (OFFICE) TO CG (GENERAL COMMERCIAL)- (Ordinance No. 14-018)

City Planner Chantae Gooby stated that the subject property lies in the eastern portion of the City just north of East 10th Street in Vision Area C. She pointed out that the property is not directly located on 10th Street, and will be served by Parkside Drive. This property is currently vacant. The City-owned property dedicated for Eastside Park lies adjacent to the subject property, and the new Wal-Mart shopping center is located across the street. Ms. Gooby said that the request could generate a net increase of 557 trips. She pointed out that the subject property is not impacted by the floodway or the floodplain. She stated further that under the current zoning (OR), staff would anticipate the site to yield 35 multi-family units. Under the proposed zoning (CG), the site could accommodate approximately 24,000 square feet of retail and restaurant space. Ms. Gooby said that the Future Land Use Plan Map recommends commercial (C) transitioning to medium density residential (MDR), low density residential (LDR) and further decreasing to very low density residential (VLDR) toward the Tar River. Conservation/open space (COS) is recommended along the Tar River and the adjacent area to the west, which is the future site of Eastside Park. Ms. Gooby stated that in staff's opinion, the request is in compliance with Horizons: Greenville's Community Plan and the Future Land Use Plan Map.

Mayor Thomas declared the public hearing open at 7:36 p.m. and invited anyone wishing to speak in favor of the requested rezoning ordinance to come forward.

Greg Lassiter – No Address Given

Mr. Lassiter, who stated that he is the owner of Champions Health and Fitness, said that this is the gym's 30th year doing business in Pitt County. In addition, he said that the subject property would be home to the gym's second location. Mr. Lassiter expressed his excitement about serving more communities, and thanked the City Council for its consideration.

Jim Hopf – No Address Given

Mr. Hopf spoke on behalf of property owner. He reiterated that the requested rezoning is in compliance with Horizons: Greenville's Community Plan and the Future Land Use Plan Map. In addition, he said that he has been in contact with the nearby synagogue, and its congregation expressed no concerns related to the proposal.

Hearing no one else who wished to speak on behalf of the requested rezoning ordinance, Mayor Thomas invited comment in opposition. Hearing no one, Mayor Thomas closed the public hearing at 7:38 p.m.



Mayor Pro-Tem Mercer made a motion to approve the requested rezoning ordinance. Council Member Blackburn seconded the motion.

Council Member Blackburn mentioned that she opposed this change to the Land Use Plan due to the intensity and the scale of the commercial development that was being proposed. Although she still has concerns, she said that the proposed use is suitable for a commercial designation, and could potentially be a positive change.

There being no further discussion, the motion passed by unanimous vote.

ORDINANCE REQUESTED BY OXFORD STREET, LLC TO REZONE 3.935 ACRES LOCATED BETWEEN OLD FIRE TOWER ROAD AND ROSEMONT DRIVE AND 450+ FEET EAST OF COUNTY HOME ROAD FROM RA20 (RESIDENTIAL-AGRICULTURAL) TO OR (OFFICE-RESIDENTIAL [HIGH DENSITY MULTI-FAMILY])- (Ordinance No. 14-019)

City Planner Chantae Gooby stated that the subject property is located in the southeast section of the City, specifically between Old Fire Tower Road and Rosemont Drive in Vision Area D. The property lies east of County Home Road, and currently contains a single-family home. Rosemont Apartments and other scattered residential uses lie to the south of the property on Old Fire Tower Road. Ms. Gooby pointed out a regional focus area at the corner of Arlington Boulevard and Fire Tower Road, which is where commercial (C) is encouraged and anticipated. She said that this request could result in a net increase of 222 trips per day. Under the current zoning (RA20), the site could accommodate approximately 15 single-family lots. Under the requested zoning (OR), staff would anticipate the site to yield 55 multi-family units. Ms. Gooby stated that the Future Land Use Plan Map recommends C for the designated regional focus area at the intersection of Arlington Boulevard and Fire Tower Road transitioning to office/institutional/multi-family (OIMF) as a buffer to the residential-only areas extending from this intersection. Ms. Gooby stated that staff is of the opinion that the request is in compliance with Horizons: Greenville's Community Plan and the Future Land Use Plan Map.

Mayor Thomas declared the public hearing open at 7:42 p.m. and invited anyone wishing to speak in favor of the requested rezoning ordinance to come forward.

Mike Baldwin- No Address Given

Mr. Baldwin stated that he represents Oxford Street, LLC. He concurred with Ms. Gooby's statement that the rezoning does comply with the comprehensive plan. He also pointed out that, according to the traffic report, traffic increase would be minimal as a result of the rezoning.



Hearing no one else who wished to speak in favor of the requested rezoning, Mayor Thomas invited comment in opposition. Hearing no one, Mayor Thomas closed the public hearing at 7:43 p.m.

Council Member Croskery made a motion to approve the requested rezoning ordinance. Council Member Glover seconded the motion.

Mayor Pro-Tem Mercer said that he would vote in favor of this motion because the ordinance is in compliance with the Land Use Plan. However, he pointed out that the proposed rezoning ordinance does not promote walkability and healthy City growth because the property is located half a mile away from retail with no sidewalks or access to the bus system.

There being no further discussion, the motion passed by unanimous vote.

ORDINANCE INITIATED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE TO AMEND THE ZONING ORDINANCE BY REMOVING THE ZONING TEXT PROVISIONS RELATING TO INCREASED OCCUPANCY IN THE UNIVERSITY NEIGHBORHOOD REVITALIZATION INITIATIVE (UNRI) OVERLAY DISTRICT- (Ordinance No. 14-020)

City Attorney Dave Holec stated that staff has prepared a combined report of two options that were initiated by the City Council relating to the University Neighborhood Revitalization Initiative (UNRI) Overlay District area. He said that staff's suggestion for addressing the proposed ordinance is to follow the process that staff adhered to during the Planning and Zoning Commission meeting. Mr. Holec stated that following staff's presentation of the combined report, it is recommended that the City Council hold a public hearing for Option 1. After the closure of the public hearing for Option 1, Ms. Gooby will reorient some matters relating to Option 2, which will be followed by a public hearing for that item. Upon conclusion of the public hearings for Options 1 and 2, the City Council will have a discussion and take a vote.

Following a debate about the most appropriate method for discussing the report, the City Council decided to first hear staff's report on Option 1, followed by a public hearing and vote by City Council. Next, staff will present Option 2, after which the City Council will also hold a public hearing and vote.

Council Member Glover asked if Options 1 and 2 require a supermajority vote. Mr. Holec said that State Statute does not require a supermajority vote unless it pertains to an amendment to the zoning map. He mentioned that there is a protest petition for Option 2 only, which addresses the zoning map amendment. With regard to Option 1, Mr. Holec said that it is a text amendment and does not require a supermajority vote.



Ms. Gooby explained that staff has considered each amendment on its own merit, and has reviewed both the Horizons Plan and the Tar River- University Neighborhood plan. She began the presentation by reviewing the options below:

- Option 1- Removes the zoning text provisions relating to increased occupancy in the UNRI Overlay District. This option will change the policy back to allowing only three unrelated persons to live together.
- Option 2- Removes the zoning text amendment provisions relating to the UNRI Overlay District and to amend the zoning map to delete the UNRI Overlay. This option would delete the four-unrelated amendment and rear yard parking standards established under the UNRI Overlay.

Ms. Gooby stated that in October 2012, the City Council adopted the initial UNRI standards and amended the zoning map. This allowed up to four unrelated persons to reside in one housekeeping unit. The stipulations for the initial UNRI standards are as follows:

- Dwelling must have four or more bedrooms,
- Dwelling must be 1,500 or more square feet of heated floor space
- Dwelling must have 3 on-site parking spaces
- The City must issue a Zoning Compliance Letter
- The lease must contain a Crime Free Lease Addendum

Ms. Gooby stated further that, in June 2013, the City Council expanded the controlled residential parking area north of 1st Street and, in September 2013, the City Council adopted rear-yard parking standards. She stressed that the expansion of controlled residential parking would not be affected by either option, but pointed out that the rear-yard parking standards could be affected by Option 2. The rear-yard parking standards state the following:

- Parking and storage of vehicles, boats, trailers and the like are limited to no more than 4 on single-family and duplex lots
- Parking in the rear yard requires screening (6-foot fence or vegetation) if visible from adjoining properties or streets

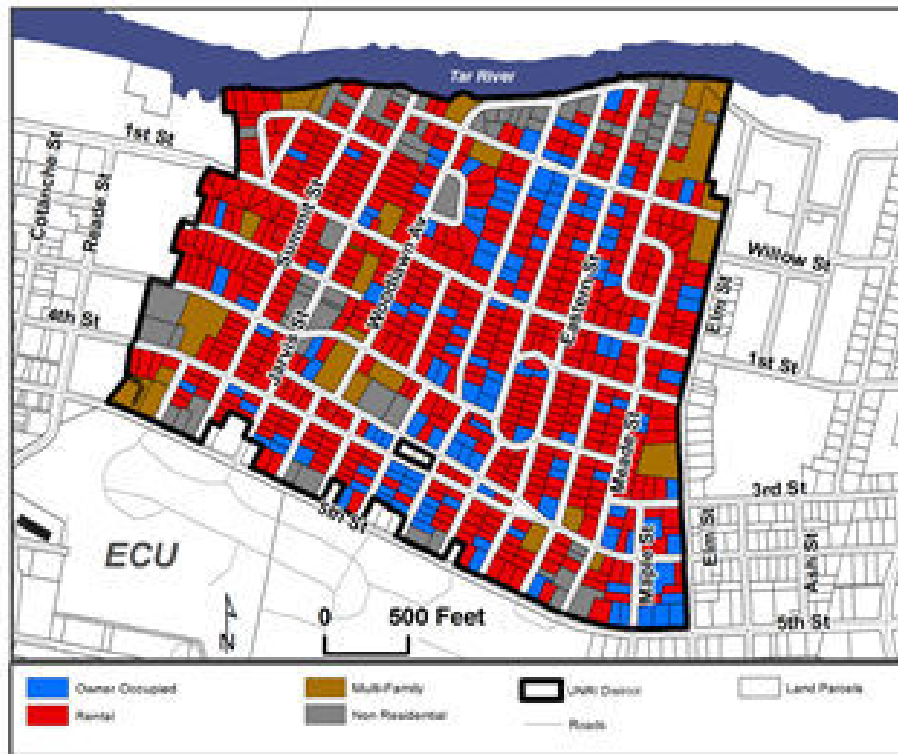
Ms. Gooby pointed out that the current land use has not changed since the UNRI standards were adopted in 2012. She also stated that the base zoning of the neighborhood, which includes residential and some commercial uses, will not be affected by Options 1 and 2. Ms. Gooby did mention, however, that the Rental-Owner map has been updated. She said that staff compared the physical and tax addresses of all the properties in the neighborhood in order to determine if they were owner-occupied or rental units.



According to the data collected by staff, the neighborhood currently has 16% owner-occupied properties and 84% rental properties. In addition, 12 properties switched from owner-occupied to rental units, which altered the rental-owner statistics by one percentage point. Ms. Gooby presented the rental-owner property map below:



Rent vs. Owner

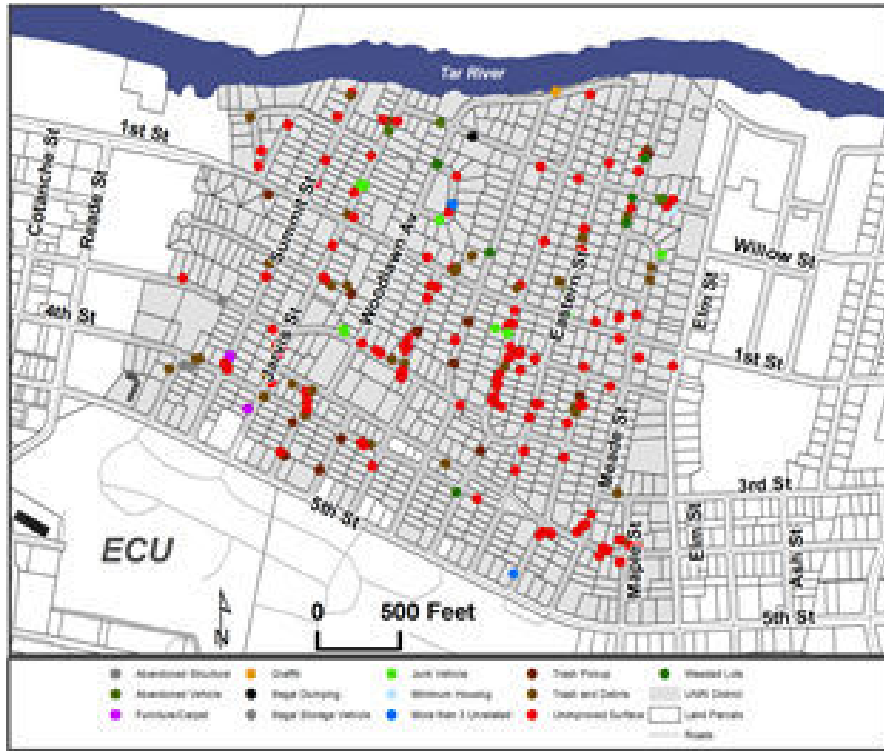


Find yourself in good company

Next, Ms. Gooby presented the Code Enforcement data from 2013. She stated that according to the data, there were over 1,200 code enforcement violations, a majority of which were parking related. Of the remaining 235 violations, Ms. Gooby said that parking on unimproved surfaces represented 65% of the code enforcement violations. Additionally, staff has issued 54 zoning compliance letters as of today, which allows up to four unrelated individuals to live together. Ms. Gooby said that staff currently has 10 applications awaiting approval for the four-unrelated provision. She showed the City Council the Code Enforcement Map below, which depicts the violations from 2013:



Code Enforcement



Find yourself in good company

Next, Ms. Gooby presented the two options that the City Council initiated in February 2014, which include the following:

- Option 1: Remove the zoning text provisions relating to increased occupancy in the UNRI Overlay District.
- Option 2: Remove the zoning text provisions relating to the UNRI Overlay District and to amend the zoning map to delete the UNRI Overlay. This option removes the four-unrelated amendment and rear yard parking standards. As a result of removing the UNRI Overlay zoning, the area would revert back to its base zoning.

Ms. Gooby said that staff reviewed Horizons: Greenville's Comprehensive Plan and the Tar River/University Area Neighborhood Report and Plan to determine compliance of the



adopted plans. Staff identified objectives within the Horizons plan that would fit/be supported. She said that the current UNRI standards include:

- H5. To improve and revitalize existing neighborhoods.
- H16. To encourage homeownership.
- CF5. To ensure safe, livable neighborhoods.
- EQ13. To encourage litter control and community-wide clean-up.
- UF6. To preserve neighborhood livability.

Ms. Gooby said that staff's opinion is that the proposed text amendment and map amendment are in general compliance with Horizons: Greenville's Comprehensive Plan and the Tar River / University Area Neighborhood Report and Plan by encouraging homeownership, reducing adverse impacts associated with increased occupancy and maintaining aesthetic standards to preserve neighborhood livability.

Ms. Gooby said that the objectives of Option 1 include the following:

- H5. To improve and revitalize existing neighborhoods.
- H16. To encourage homeownership.
- CF5. To ensure safe, livable neighborhoods.
- EQ13. To encourage litter control and community-wide clean-up.
- UF6. To preserve neighborhood livability.

She said that in staff's opinion, the proposed text amendment is in general compliance by encouraging homeownership, reducing adverse impacts associated with increased occupancy and maintaining aesthetic standards to preserve neighborhood livability.

Mayor Thomas declared the public hearing open at 8:13 p.m. and invited anyone wishing to speak in favor of Option 1, which would repeal the four-unrelated amendment, to come forward.

Andrew Morehead – 409 S. Harding Street

Mr. Morehead stated that he is the president of Tar River University Neighborhood Association (TRUNA). He said that applying a differential occupancy to a small area of the City provides a perverse incentive that will lead to increased rental property and a decrease in homeownership. As the rental properties become more valuable, the number of home purchases for the sole purpose of retaining them as rental property will increase. Mr. Morehead said that this incentive was originally put in place to continue a five-year reduction in crime in the area by increasing investment. He pointed out that the reality is a stark contrast to what was intended, because the result of more rental activity and transient population was an increase in crime rates and increased costs for code enforcement and police patrols to the taxpayers. Additionally, Mr. Morehead said that the



UNRI Overlay was intended to increase “investment” in rental property to result in increased homeownership and property values. In actuality, although the rental homes are more valuable than other rental properties in the City, the increased percentage of rental properties in the University neighborhood will actually cause the property values to decrease. Also, the homes in the University neighborhood will be more likely to be resold and retained as rental properties. Mr. Morehead stressed that homeowners in the TRUNA neighborhood do not dislike living near the students, but are concerned with the increase in crime and the safety of all residents. Mr. Morehead pointed out that the TRUNA neighborhood has been in decline for many years and expressed his concern that the neighborhood will continue that trend as the number of rental properties increases. Mr. Morehead pointed out that cities throughout North Carolina have different occupancy standards. The occupancy standards are set for what is appropriate for a city’s goals. He mentioned the Northside Conservation District in Chapel Hill, which is a traditionally African-American neighborhood adjacent to the UNC-Chapel Hill campus. He pointed out that Chapel Hill has utilized several strategies to help prevent displacement of the homeowners by rental property. These strategies, which are implemented via overlay, include:

- Zoning restrictions on parking
- Temporary moratorium on construction permits
- Homes with more than 2-unrelated and a 1:1 ratio of bedrooms to bathrooms classified as Boarding Houses, which is a more restrictive definition, and is designed to protect the safety of renters
- Upper limit is still 4-unrelated

Mr. Morehead stated that, according to the U.S. Supreme Court case *Belle Terre v. Boraas*, Chapel Hill could limit occupancy of single-family homes to no more than two unrelated individuals without violating the U.S. Constitution. He concluded that the UNRI does the following:

- Incentivizes conversion to and retention of single family homes as rental in direct conflict with adopted City Goals and good planning practices
- Claimed benefits and political posturing are a smokescreen for adoption of policy favoring developers and landlords
- Reversal of the current 4-Unrelated policy will allow a fresh start and renewed movement on improving the University Neighborhood

Mr. Morehead said that the claimed benefits and political posturing of the UNRI Overlay are a smokescreen for adoption of policy favoring developers and landlords. He concluded that the reversal of the current four-unrelated policy will allow a fresh start and renewed movement on improving the University neighborhood.



Ann Maxwell- 1506 E. 5th Street

Ms. Maxwell stated that she has lived in TRUNA for 32 years. She pointed out that a common myth has been perpetuated that the TRUNA homeowners do not want students to reside in the neighborhood. Rather, the homeowners desire a healthy neighborhood for students and permanent residents. She encouraged the students who attended the City Council meeting to research what has occurred on campuses where slums have developed out of too much rental property. Ms. Maxwell said that simply buying a property does not constitute an investment in it, but that investment occurs when an owner improves a property.

Brenda Diggs- No Address Given

Ms. Diggs stated that she is the Chair of the Neighborhood Advisory Board. She said that when the UNRI Overlay was enacted two years ago, the NAB was opposed to changing the three-unrelated rule because it was a contentious issue throughout the City. In addition to keeping the three-unrelated standard unchanged, Ms. Diggs said that the NAB recommended that the City undertake a broader discussion on how it approaches the preservation and integrity of established neighborhoods. She stated further that the NAB asked the City Council to reconvene its Neighborhood Preservation and Housing Task Force from 2004 to analyze occupancy, along with innovative approaches to systematically address the potential negative effects of increased occupancy. In addition, the NAB asked the City Council to endorse strategies that promote the long-term health of all neighborhoods and finance mechanisms to achieve them. Ms. Diggs said that at the NAB's February 20, 2014 meeting, the Board again voted unanimously to support the three-unrelated rule for the entire City. She mentioned that the NAB also discussed quality of life issues and the need to address problems that threaten neighborhood preservation for all parts of the City.

Joan Mansfield – 409 Harding Street

Ms. Mansfield urged the City Council to support the Planning and Zoning Commission's vote to repeal the four-unrelated rule and the UNRI Overlay for the University neighborhood. She said that she and her husband have lived in the College View neighborhood for many years, and have always been aware that the University area is home to a diverse group of residents, including homeowners and renters. She pointed out that the University Neighborhood Association's (UNA) rebranding of the University neighborhood as "the Grid" perpetuates the image that the neighborhood is meant to exclusively house students. Ms. Mansfield said that she believes that this rebranding is a deliberate attempt by the UNA to drive homeowners out of the University neighborhood.

Eric Horseman – Rotary Street

Mr. Horseman stated that he lives in the University neighborhood with his wife and son, and added that they received a grant from the City which aided in their purchase of their home. He said that the four-unrelated rule is a more contentious issue than it should be



because all citizens share the same goal of fostering functional, healthy neighborhoods. Mr. Horseman mentioned that many young potential homeowners are discouraged from purchasing homes in the University neighborhood by real estate agents who characterize it as a student neighborhood. He said that the time has come to change that perspective.

Leonard Darby – No Address Given

Mr. Darby stated that he has lived in the University neighborhood for 28 years. He said “value” and “investment” are two words commonly associated with the neighborhood, and urged the City Council to consider which has more value in meeting the long-term needs of the City. He pointed out that many of the City’s problems are a result of citizens living as they please, without regard for others or regulations that are in place. He specifically addressed the behavior of students, who say they want mutual respect from homeowners in the University neighborhood, but act as though all residents are partying at all hours of the night. Mr. Darby challenged the City Council, the University administration, the neighborhood organizations throughout the City, and the Student Government Association (SGA) to form an initiative to change that perspective. He encouraged the students to serve as role models and to call out their fellow students who do not adhere to City codes. Mr. Darby said that taking this initiative City-wide would encourage all citizens of Greenville to work together.

Hearing no one else who wished to speak in favor of repealing the UNRI Overlay, Mayor Thomas invited comment in opposition.

Michael King – No Address Given

Mr. King stated that he is the incoming SGA president. He said that students want to live close to ECU for convenience, and added that it is not the students’ fault that real estate agents discourage potential homeowners from purchasing homes in the Grid. He pointed out that without a fourth roommate, rent will increase and as a result, many students will not be able to afford to live in the Grid. Mr. King pointed out that ECU students represent around 30% of Greenville, and said that they deserve more respect and to have their voices heard. He mentioned that part of his platform for the SGA is to foster a better relationship with the City Council, and asked the City Council to reach out to the SGA if there are issues with students in the future so that the two groups can work together.

Tim Schwan – No Address Given

Mr. Schwan stated that he is the current ECU Student Body President. He thanked the City Council for lifting the three-unrelated rule last year. However, he said that the Grid was a student neighborhood before the four-unrelated amendment was added, and will remain so regardless of whether or not it is repealed. He pointed out that all parties involved can benefit from allowing four unrelated residents to share a house. Students will be able to save money, while more money will be put into the pockets of property owners who in turn will be able to reinvest into the neighborhood. Mr. Schwan mentioned that students who



live in the Grid want to be good neighbors, and have fallen victim to crime, as well. He said that the new Student Body President has had numerous discussions with Chief Aden about what can be done to reduce crime.

Kaitlyn Dutton - No Address Given

Ms. Dutton stated that she grew up in Greenville and will serve as the Student Body Treasurer Elect for the upcoming school year. She said that safety is an issue in all parts of the City, and crime will not increase simply because students live in a neighborhood. Ms. Dutton said that the SGA is currently working to improve safety in the Grid, and is encouraging students to practice safety in numbers.

Katie Swanner – No Address Given

Ms. Swanner stated that living near campus is convenient for students for many reasons. With limited parking on campus, living nearby allows students to walk to class or to meetings for student organizations. Since many student organizations meet at night, being able to walk back to the Grid with a group improves safety.

Paul Farrell – No Address Given

Mr. Farrell stated that students will always live in the Grid due to its proximity to campus. He pointed out that it is safer for students to walk in groups rather than alone when walking home to the Grid.

Courtney Hartman – No Address Given

Ms. Hartman stated that she has recently been appointed as the Student Body Chief of Staff. She said that the number of incoming freshmen attending ECU is constantly increasing, and by turning students away from living in the Grid, finding suitable housing will become difficult for them. Ms. Hartman said that Greenville is a college town, and is the students' home just as much as the City's other residents. She pointed out that by allowing four unrelated people to live together, the landlords will make more profit that can be reinvested into their properties.

Brett Winter – No Address Given

Mr. Winter stated that he is the current Student Body Chief of Staff. He shared the prices of several four-bedroom student apartment complexes, and compared those prices to the cost of living in the University neighborhood. Based on the data, he said that living in a four-bedroom house with four roommates in the University neighborhood is more affordable for students. Mr. Winter pointed out that the real burden of increased rental costs lies on the parents of the students. He mentioned that he has a twin brother who attends ECU, and as a result, his mother pays double for rent, groceries, utilities and tuition.



Frank Cassiano – No Address Given

Mr. Cassiano stated that he has lived in the University neighborhood for 28 years and also rents properties to students. He said that the University neighborhood has been safer since the implementation of the four-unrelated amendment. He also pointed out that allowing four students to rent a house is more economical, because they can split expenses, such as rent and utilities. Mr. Cassiano said that if a house is built with four dedicated bedrooms, four people should be allowed to live there. He stated further that if the City Council repeals the four-unrelated amendment, the University neighborhood will miss an opportunity to grow and improve.

Michael Saad – No Address Given

Mr. Saad stated that he owns apartments next to the University neighborhood and has been a landlord for 20 years. He said that the lease written by the North Carolina Real Estate Association allows four residents to sign, and serves as a valuable tool when coupled with the four-unrelated amendment for landlords to regulate who lives in a house. Mr. Saad said landlords would otherwise be unable to police occupancy and other housing codes. Therefore, if the occupancy standard reverts to three unrelated residents, individuals could illegally occupy the remaining bedrooms in the houses. By allowing four residents to sign the lease, landlords are made fully aware of who is living in the house. For this reason, Mr. Saad stressed the importance of the four-unrelated amendment in assisting landlords with enforcing codes.

Hearing no one else who wished to speak in opposition to repealing the UNRI Overlay, Mayor Thomas closed the public hearing at 9:04 p.m.

Council Member Blackburn acknowledged that, although the UNRI Overlay has been a controversial and complex issue, but pointed out that everyone desires for the University neighborhood to be welcoming, safe, friendly, and have homes that maintain their value. She stated that the UNRI Overlay is unhealthy for the neighborhood because it has created a rental incentive, and now, residential homeowners are the minority. Council Member Blackburn explained that, regardless of the City Council's decision, no one will be asked to leave their homes, and everyone will still be welcomed in the University neighborhood. She pointed out that there may be a way forward, and mentioned that she has met separately with investment property owners and residential homeowners periodically since last November. Through those discussions, the groups have found common ground. Council Member Blackburn said that the time has come to resolve the conflict that has resulted from current policy. She pointed out that until North Carolina recognizes gay marriage, homosexual couples who live together will be deemed "unrelated." The issue of how many unrelated people are able to live together must be addressed, but must be done so with input from the entire community. Council Member Blackburn also expressed her concern that the UNRI Overlay omits the safeguards necessary to protect students and



renters from poorly maintained properties. She noted, however, that improvements to parking in the University neighborhood have been a positive result of the UNRI Overlay.

Council Member Blackburn made a motion to remove the four-unrelated text amendment. Council Member Croskery seconded the motion.

Mayor Pro-Tem Mercer stated that he is supportive of policies that make sense for the welfare of the City, and expressed his support for repealing the UNRI Overlay. He said that doing so will correct a policy that has been extraordinarily problematic for the City. He commented that, although the UNRI Overlay was a complicated issue, it became more contentious than necessary. He pointed out that landlords have never been prohibited from renting property in Greenville, and would not be prohibited from doing so if the UNRI Overlay were repealed. Additionally, Mayor Pro-Tem Mercer said that students will continue to live in the University neighborhood regardless of the decision, and he expressed his support for allowing students to live in an environment that provides safe and decent housing. He stated further that a healthy balance of homeowners and renters in a neighborhood is good for everyone, but when rental properties become the majority, evidence shows that it can have a negative impact on a neighborhood.

Council Member Smiley said that he opposes the current four-unrelated standard because it does not achieve what it was initially set out to do. He said that the standard for greater occupancy was put in place in order to encourage improvements to the houses in the University neighborhood. However, Council Member Smiley pointed out that there are still condemned properties in this neighborhood that have received permits to house four people. He said that it is unwise to grant incentives to landlords before they have taken any action towards improving their properties.

Council Member Croskery said that it is important to maintain the blend of homeowners and renters in the University neighborhood. However, he also mentioned that a neighborhood must have more than 16% homeowner occupancy to remain healthy and to thrive. Council Member Croskery pointed out that the problem lies with variable occupancy, where homeownership is incentivized on one side of the street and renting is incentivized on the other. He explained that the neighborhood would become run down if the incentives discouraged homeowners, who are willing to invest in their properties, from living in the University neighborhood. Mr. Croskery also mentioned that the young professional demographic in Greenville is often overlooked, and encouraged the City Council to find ways to attract these individuals to purchase homes in the University neighborhood. For the University neighborhood to grow and thrive, Council Member Croskery said that it should not be singled out with different occupancy incentives for renters and owners.



Mayor Thomas asked Community Development Director Merrill Flood to give an overview of the UNRI Committee and how it determined an appropriate occupancy standard to implement through the UNRI Overlay. Mr. Flood said that the UNRI Committee, which was appointed by the City Council, was comprised of a diverse group of homeowners, landlords and University representatives. The Committee met over the course of a year to discuss issues relating to the University neighborhood. According to research on the neighborhood, the Committee determined that the ratio of homeowners to renters has shifted gradually over time, specifically following Hurricane Floyd. Mr. Flood said that staff researched occupancy standards of major cities throughout the state. Chapel Hill, Raleigh and Greensboro allow four unrelated residents, while Charlotte allows six and Asheville allows five.

Mayor Thomas mentioned that he lived in the University neighborhood while he attended ECU. He said that the home he lived in is now owned by a family, which shows that properties can turn around. Mayor Thomas said that the solution to the problems in the University neighborhood is to have a system in place that rewards the landlords who have worked to improve the community, while taking corrective action when necessary. He said that the UNRI Overlay itself is not the problem, but rather it merely exposes the lack of communication and willingness for homeowners and landlords to work together. Mayor Thomas pointed out that ECU's students will become the young professionals and families of Greenville, and said that it is important to find a way for the members of the community to find a way to live and work together. He urged the City Council to start anew with a blank slate because the ways of the past will not save the University neighborhood.

Council Member Glover said that revitalization does not happen overnight, but take place over time when homeowners and landlords work together. She mentioned that changes may not be apparent to individuals who do not live in the University neighborhood, but that does not mean that they have not begun to take place.

Mayor Thomas said that, of the more than 60 neighborhoods in Greenville, much time has been focused on the University neighborhood. He expressed the importance of focusing instead on bringing jobs to Greenville and investing in the City as a whole. He also pointed out that if the City does not have a formal plan for the University area, it will crumble, but if the City works toward a plan to improve the neighborhood, it will thrive.

There being no further discussion, the motion to remove the four-unrelated provision from the UNRI Overlay passed by a 4 to 2 vote. Council Members Glover and Smith cast the dissenting votes.



ORDINANCES INITIATED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE TO AMEND THE ZONING ORDINANCE BY REMOVING THE TEXT PROVISIONS RELATED TO THE UNIVERSITY NEIGHBORHOOD REVITALIZATION INITIATIVE (UNRI) OVERLAY DISTRICT AND TO AMEND THE ZONING MAP TO DELETE THE UNIVERSITY NEIGHBORHOOD REVITALIZATION INITIATIVE (UNRI) OVERLAY

City Planner Chantae Gooby reminded the City Council that this ordinance would remove the text provisions related to the four-unrelated amendment, the rear yard parking standards and would remove the UNRI Overlay zoning from the zoning map. She presented the objectives of Option 2, which include the following:

- H5. To improve and revitalize existing neighborhoods.
- H16. To encourage homeownership.
- CF5. To ensure safe, livable neighborhoods.
- EQ13. To encourage litter control and community-wide clean-up.
- UF6. To preserve neighborhood livability.

In addition, Ms. Gooby stated that staff is of the opinion that the proposed text and map amendments are in general compliance by encouraging homeownership and reducing adverse impacts associated with increased occupancy.

Mayor Thomas declared the public hearing open at 9:53 p.m. and invited anyone wishing to speak in favor of repealing the UNRI Overlay and the other mentioned items to come forward.

Chris Mansfield – 408 Harding Street

Mr. Mansfield stated that the time has come for the City to establish a productive way forward for the University neighborhood. He acknowledged that an overlay can address needs in the neighborhood, but pointed out that in the process of drawing attention to the neighborhood plans, the four-unrelated amendment and the UNRI Overlay were the results. Mr. Mansfield said that if changes are made to the regulations that were in place when homeowners in the neighborhood initially bought their homes, their input should be considered when the regulations are changed. He stated further that if the City Council decides to keep the UNRI Overlay, it should have a clear public purpose. Mr. Mansfield acknowledged that while the University neighborhood has needs, increased rental occupancy is not the appropriate solution. He mentioned that the UNRI Committee had several conversations with landlords in the University neighborhood, and they agreed that special use permits for four or more unrelated renters would be acceptable with standards in place. Mr. Mansfield suggested that a future plan should have targets for increasing homeownership, infrastructure improvement, expectations for increased property values, increased tax revenue, and increasing the stock of affordable housing for anyone who may want to live in the University neighborhood. He urged the City Council to consider the



legacy that will be left for the future, and pointed out that the City Council could either be remembered for preserving the University neighborhood, or contributing to its decline.

Joanne Kohler – Harding Street

Ms. Kohler stated that she has lived in the University neighborhood for 26 years and was a member of UNRI Committee. She argued that if the UNRI Committee was created before the City Council adopted the UNRI Overlay and the four-unrelated amendment, these issues would not still exist. Ms. Kohler said that, consequently, the UNRI Overlay was adopted with its allowance for four unrelated renters without standards for rental homes. She said that the UNRI Overlay has accelerated the conversion of single-family homes to rental properties, and pointed out that the TRUNA neighborhood is the most profitable in the City for landlords because increased occupancy. Ms. Kohler mentioned that a condemned home on Harding Street was recently approved to house four unrelated renters, even before any improvements have been made to the home. As a result of being formed after the UNRI Overlay was implemented, Ms. Kohler said that the UNRI Committee was limited in its scope and could therefore only recommend standards for on-street and residential parking. Ms. Kohler stated that repealing the UNRI designation from the TRUNA neighborhood would be a positive first step toward improvement.

John Kenney- No Address Given

Mr. Kenney stated that he has been a resident of Greenville for 11 years. He said that the issue is not students, but is instead granting special considerations to one neighborhood while denying them to others in the City. He urged the City Council to enforce policies uniformly throughout Greenville, and pointed out that the UNRI Overlay encourages discrimination.

Andrew Gorman – No Address Given

Mr. Gorman stated that, as a renter and a former student, he supports deleting the UNRI Overlay in its entirety. He said that he is opposed to the UNRI Overlay because it imposes special rules and privileges on one area of the City, but not on others. Mr. Gorman suggested that the City Council adopt a “one-size-fits-all” occupancy standard for the entire City.

Andrew Morehead – 409 S. Harding Street

Mr. Morehead pointed out that TRUNA has considered differential occupancy over the last six years. He said that, in fact, he forwarded the Fort Collins model which allows a special use permit Citywide. Mr. Morehead stated, however, that opinions were divided as a result of poor public policy when the TRUNA neighborhood was singled out by the UNRI Overlay. He said that the UNRI Overlay offers no protection to renters, the University neighborhood and the City, and will achieve the opposite results of what it was intended to accomplish.



Jim Maxwell – 1506 E. 5th Street

Mr. Maxwell He stated that the UNRI Overlay is divorced from the reality of the situation in the University neighborhood, and should never have been enforced. He mentioned that in 2009, a neighborhood plan was created for the University neighborhood. However, he pointed out that when the URNI Overlay was presented, no attempt was made to incorporate the neighborhood plan into the UNRI Overlay. Mr. Maxwell said that rather than drawing more homeowners to the University neighborhood, the UNRI Overlay has attracted more profit for the landlords. He pointed out the difference between acquiring rental property and actually investing in a neighborhood by improving a house.

Beverly Harris – Harding Street

Ms. Harris stated that she has owned three homes since living in the University neighborhood. She said that she loves living in a diverse neighborhood, and has always been aware that many students also lived there. However, Ms. Harris mentioned that a lack of guidelines for renters will lower the quality of the neighborhood. In addition, she said that renovating homes that have not been maintained can be too costly for the average person who wishes to preserve the character of the neighborhood. Ms. Harris said that the main problem with the UNRI Overlay is that it isolates the University neighborhood because landlords are able to turn a higher profit from the homes located there.

Ann Maxwell – No Address Given

Ms. Maxwell expressed her concern about the quality of the rental homes in the University neighborhood. She presented complaints that she has received from students regarding the houses in the University neighborhood. For instance, she said that one house became so cold in the winter that the walls froze because the house only had one small heater that was not properly vented. Additionally, Ms. Maxwell said that a student told her that mold was growing on the ceiling, and to solve the problem, the landlord painted over the area. Ms. Maxwell mentioned that she asked one landlord about heat in an upstairs bedroom, who replied that college students “will put up with anything.” She said that although some landlords reinvest into their properties, many do not.

Hearing no one else who wished to speak in favor of repealing the UNRI Overlay and the other mentioned items, Mayor Thomas invited comment in opposition.

Elizabeth Semple – No Address Given

Ms. Semple stated that she represents the University Neighborhood Association (UNA). She said that the current UNRI Overlay district recognizes the University neighborhood as a special-needs area due to its proximity to ECU and its rich history as a desirable destination for off-campus student housing. She said that those two factors make the University neighborhood a perfect location for an overlay district, so that special requirements are allowed to establish appropriate standards. Additionally, she pointed out that the UNRI Overlay facilitates sustainability and promotes safety in ways that are unique to the University neighborhood. Ms. Semple acknowledged statements that increased rental



activity and transient populations are associated with increased crime rates. However, she pointed out that, according to the Greenville Police Department, reported crime has actually declined over the past four years. Ms. Semple also stated that, in contrast to the belief that the increase in rental properties could decrease the property values of homes in the University neighborhood, many properties have improved as a result of the four-unrelated rule. Ms. Semple argued that owning a home next to a property that has been improved would actually increase the property value. Lastly, Ms. Semple pointed out that in just two weeks, the UNA circulated two petitions throughout the UNRI Overlay District, and has garnered enough support to present a strong, qualified, certified protest far exceeding the 20% signature requirement. In addition, Ms. Semple said that the voices of the students who spoke out at the City Council meeting are a sign that a true overwhelming opposition is stepping forward to ensure that the UNRI Overlay district remains in place.

Frank Cassiano – No Address Given

Mr. Cassiano stated that the concept of the existing Overlay provides the City with a working platform on which to build upon. He pointed out that the individuals who wanted to repeal the UNRI Overlay district were unable to obtain owners' signatures from the required 20% of properties in the University neighborhood. In contrast, Mr. Cassiano mentioned that the individuals in opposition of the UNRI Overlay district repeal were required to obtain signatures throughout 20 acres of property in the University neighborhood, which is a much larger number. Mr. Cassiano said that he hoped for further discussion in the future regarding alternatives that can be put into practice, because repealing the UNRI Overlay will be hurtful to the University neighborhood.

Tim Ferruzzi – No Address Given

Mr. Ferruzzi stated that he lived in the University neighborhood on Harding Street for eight years. He said that although the opposition does not believe that the University neighborhood is special, the neighborhood holds many unique qualities that distinguish it from other communities in Greenville. He pointed out that the close proximity to ECU allows students to walk to campus, which is more convenient than driving and attempting to find a nearby parking spot. Additionally, Mr. Ferruzzi said that the University neighborhood has much higher code enforcement than any other neighborhood in the City, and is also designated as a historical neighborhood.

Terri Williams – No Address Given

Ms. Williams, who stated that she is a realtor, said that realtors practice a code of ethics in their profession with the goal to promote homeownership. She pointed out that the neighborhood did not become this way overnight, but the predominance of rental properties is a result of landlords acquiring properties over time. Ms. Williams said that it will take years to reverse the high rental rate and return the University neighborhood to a completely homeowner-occupied community. However, she said that the City can make a difference in the present circumstances by creating standards for the University



neighborhood. Ms. Williams said that she met with Michael King, the incoming SGA president, who expressed an interest in developing educational literature for student welcome packets about the rules for living in the University neighborhood. Ms. Williams stressed the importance of holding good landlords accountable for keeping other landlords in check and encouraging them to abide by code enforcement rules.

Edgar Wall – No Address Given

Mr. Wall, who stated that he is a member of the Pitt-Greenville Association of Realtors, said that the City is dealing with an issue of economic viability in the University neighborhood. He said that the City Council is at a point where it is making decisions that will affect the health of the University neighborhood. Mr. Wall stated further that the area is dealing with an economic viability issue, and the fact that homes are renter or homeowner occupied is not changing. Mr. Wall said that if the City Council takes away the students' abilities to share costs for rent and utilities, the change will lead the University neighborhood and the City backwards.

Hearing no one else who wished to speak, Mayor Thomas closed the public hearing at 10:42 p.m.

Council Member Blackburn clarified that increased occupancy and the UNRI Overlay are two separate issues. She said that the UNRI Overlay is not effective in the way that it was developed because it segregates the University neighborhood by allowing increased density. She pointed out that as long as the UNRI Overlay is in place, there will be a rental incentive. Council Member Blackburn stated further that the time has come to move forward in a way that is fair to the University neighborhood and the entire City.

Council Member Blackburn made a motion to remove the UNRI Overlay. Mayor Pro-Tem Mercer seconded the motion.

Mayor Pro-Tem Mercer said that one of the motivations behind reversing the four-unrelated rule was to clear out a misguided and unpopular policy in order to create a context and climate for working together. He stated further that leaving the UNRI Overlay in place will keep a framework for further contention.

Council Member Smith expressed her support for the UNRI Overlay. She said that although the major concern seemed to be the four-unrelated amendment, the UNRI Overlay now seems to be the more contentious issue. She pointed out that the UNRI Overlay has had a positive effect on the University neighborhood because it improved on-street parking in the area. Council Member Smith said that she had hoped that the UNRI Overlay could be used to increase homeownership, and if it was effective, it could be applied to other areas of the City. She said that people have been too focused on what could happen because of the UNRI Overlay without solid proof of any negative results.



Mayor Pro-Tem Mercer asked Mr. Holec what the implications would be if the UNRI Overlay were eliminated. Mr. Holec said that if the UNRI Overlay were eliminated and the City Council decided to recreate it in the future, a Zoning Map Amendment would be involved, and if a protest petition is involved, a supermajority vote would be required.

Council Member Glover said the University neighborhood has been granted special privileges denied to many other areas of the City, such as additional Code Enforcement officers and designated parking spaces. She stated further that the UNRI Overlay has set the University neighborhood apart from the City in a positive way.

Council Member Croskery said that although the UNRI Overlay did not have the desired effect on increasing homeownership in the University neighborhood, there are positive ways that it could be used. He pointed out that if the UNRI Overlay were left in place, it would be easier to administer other positive changes that have resulted from the Neighborhood Task Force or the TRUNA report of 2009.

Mr. Holec said that because eliminating the UNRI Overlay district is a zoning map amendment, and the City has received a verified protest petition, the City Council must have a supermajority, or three-fourths vote, as required by statute for the motion to be approved. He explained that the City Council would be required to have five favorable votes.

There being no further discussion, the City Council voted 4 to 2 to repeal the UNRI Overlay. Council Members Smith and Glover cast the dissenting votes. However, the motion failed due to lack of a supermajority.

Mayor Thomas declared a brief recess at 11:02 p.m. The City Council reconvened at 11:15 p.m.

RESOLUTION AUTHORIZING AN APPLICATION TO THE FEDERAL TRANSIT ADMINISTRATION (FTA) FOR A SECTION 5307 GRANT FOR FEDERAL CAPITAL ASSISTANCE FOR THE GREENVILLE TRANSPORTATION ACTIVITY CENTER (GTAC) PROJECT- (Resolution No. 028-14)

Assistant City Manager Chris Padgett stated that the City has received notice that federal grant funding is available for remaining estimated cost of the Greenville Transportation Activity Center (GTAC). He said that in September of 2013, the City Council approved an operational model and concept design for the GTAC facility, with an estimated cost of \$7.9 million. Mr. Padgett pointed out that since that time, staff has diligently moved forward with the environmental permitting on the project and has worked with the Federal Transit Administration (FTA) to resolve the remaining funding gap. Mr. Padgett said that the City previously received a \$2.7 million grant, and now the proposal is to request the remaining



\$5.2 million. He clarified that previously, \$614,000 was reserved for the GTAC project, but that amount is a 10% local match. Therefore, he said the City will need an additional \$177,700 allocated for the project. He reminded the City Council that this amount was included in the Budget preview for the budget for next year. Mr. Padgett stated that staff recommends approval of the resolution following a public hearing.

Mayor Thomas declared the public hearing open at 11:16 p.m. and invited anyone wishing to speak in favor of the authorization of the grant application to come forward. Hearing no one, Mayor Thomas invited comment in opposition. Hearing no one, Mayor Thomas closed the public hearing at 11:17 p.m.

Mayor Pro-Tem Mercer made a motion to approve the authorization of the grant application. Council Member Blackburn seconded the motion, which passed by unanimous vote.

OTHER ITEMS OF BUSINESS

UPDATE ON WEST FIFTH STREET STREETScape PHASE II PROJECT

Senior Planner Niki Jones gave a brief history of the West Fifth Street Streetscape Phase II Project. He said that Phase II is a continuation of the Gateway Project, which extends from Memorial Drive to Cadillac Street. Mr. Jones stated that Phase II will extend from Cadillac Street to the intersection of Tyson Street to 14th and West Fifth Streets. He mentioned that Phase II primarily focuses on that intersection, and will also include improvements such as lighting, transportation, utility relocation, vegetation, and civic art. According to Mr. Jones, the project is expected to be completed by November 2014. Mr. Jones said that staff is currently working with Rivers & Associates, and invited Mr. Mark Garner to provide an update on the project.

Mr. Garner, who represents Rivers & Associates, stated that the objectives of the Streetscape Master Plan created a vision that established citizens' priorities. The vision was to have a corridor that is alive, safe, beautiful, well lit, and walkable. The citizens' priorities resulting from that vision included improved lighting and transit, pedestrian safety, street trees, and wider sidewalks. Mr. Garner said that project elements for Phase II would include the following:

- Transit stops
- Street / pedestrian lighting & decorative signage
- Consolidated aerial utilities
- Sidewalk / crosswalk treatments



- Neighborhood markers
- Vegetation, furnishings & civic art opportunities
- Redesign Tyson & 14th Street intersection with West Fifth Street

Mr. Garner said that the existing conditions of the area include the following:

- Offset signalized intersection
- Crosswalks without pedestrian signal heads
- Limited handicapped ramps and access
- Sidewalks along the corridor with abandoned curb cuts
- Wood utility poles either side of the street
- No bicycle facilities
- One sheltered bus stop
- One unsheltered bus stop

Mr. Garner said that involvement throughout the community took place during the planning of this project, and included public workshops that were held on February 13, 2012 and December 2, 2013. In the interim, several other public events were held, including Lessie Bass Day, Public Civic Art Forum, and a presentation at the Bicycle and Pedestrian Commission meeting. He also mentioned that the project was presented extensively to the Redevelopment Commission on March 4, 2014. Mr. Garner explained that, following the February 13, 2012 meeting, the City evaluated whether the redesign of the intersection would be feasible, and over the course of a year, the project was vetted out well. Mr. Garner said that many civic arts components have been included throughout the Streetscape Project Master Plan. He mentioned that Phase II will include a statue along the corridor to commemorate the Negro Midwives Association, and an art bench with a space for mosaics that was inspired by a patchwork quilt at the Intergenerational Center (IGC). Mr. Garner acknowledged the involvement of City staff throughout the planning of Phase II.

Mr. Garner said that city staff has been heavily involved in the development of Phase II, and has worked to find the best way to implement it. He mentioned that the Transportation Impact Analysis (TIA) was specifically intersection focused and is not changing the footprint of the street itself. Mr. Garner stated that the TIA study looked at the existing condition and the 2020 design year condition to determine what should take place at this intersection. Mr. Garner stated further that because it is an offset intersection and is signalized, it is less safe. He said that the City's Traffic Division furnished the traffic counts that were used by Davenport, the traffic consultant. The traffic counts also helped with the signal warrant analysis. Mr. Garner mentioned that there are nine warrants that should be met in order to necessitate a traffic signal at an intersection. Those warrants include the following:



- Vehicular volume (4-Hour, 8-Hour, Peak Hour)
- Pedestrian volume
- School proximity
- Coordinated signals
- Crash history
- Roadway network
- Graded crossing proximity

Mr. Garner said that none of the traffic signal warrants were found to be met at that intersection, and as a result, it was recommended that the signal be moved. However, Mr. Garner pointed out that removing the signal from an offset intersection would compound the problem. He said that the master plan suggested realigning the intersection, but that it would be realigned with signals. Mr. Garner presented the details of the two intersection alternatives:

Realignment:

- Stop signs on Tyson and West 14th Streets
- Skewed crosswalks
- Angled approaches, which offered less desirable geometrics
- The preferred option impacts private property at the southeast quadrant

Roundabout:

- Lower traffic speeds
- Enhanced pedestrian safety
- Limited conflicting vehicle movements
- Reduced crashes / reduced severity
- Reduced traffic delays / increased capacity
- Environmentally-friendly
- Reduced long-term costs
- Aesthetically pleasing appearance
- 110 feet in concentric diameter
- Impacts private property at the southeast and northwest quadrants

Mr. Garner stated that the recommendation is to convert the intersection into a roundabout. He said that the cost of the project is estimated to be \$1,515,000, exclusive of relocation of cable TV poles and gas lines. Additionally, the allowance for civic art is \$35,000. Mr. Garner said that the Redevelopment Commission approved the project and authorized the final design on March 4, 2014. He also stated that the design is expected to be completed in November 2014.



Council Member Blackburn said that she loves the plan, and would like to see something similar in the University area.

ADDED DISCUSSION OF ORDINANCE RELATED TO NON-DISCRIMINATION PROTECTIONS FOR LESBIAN, GAY, BISEXUAL AND TRANSGENDERED (LGBT)

Council Member Blackburn made a motion to direct staff to consider and incorporate LGBT components such as sexual orientation, gender identity and others in the ongoing update of the City's non-discriminatory policy. Council Member Croskery seconded the motion, which passed by unanimous vote.

COMMENTS FROM MAYOR AND CITY COUNCIL

The Mayor, Mayor Pro-Tem and Council Members made general comments about past and future events.

ADJOURNMENT

Council Member Croskery moved to adjourn the meeting, seconded by Council Member Blackburn. There being no further discussion, the motion passed by unanimous vote and Mayor Thomas adjourned the meeting at 11:55 p.m.

Prepared By:
Sara Ward, Clerical Assistant
City Clerk's Office

Respectfully submitted,

Carol L. Barwick, CMC
City Clerk



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Ordinance enacting and adopting Supplement Number 2014-S5 to the City of Greenville Code of Ordinances

Explanation: **Abstract:** The City Council will consider adopting and enacting a supplement to the Code of Ordinances which incorporates all ordinances of a general and permanent nature adopted after December 14, 2012, and on or before December 12, 2013.

Explanation: In accordance with a Codification Agreement (Contract No. 1757) dated November 14, 2008, between the City of Greenville and the North Carolina League of Municipalities, along with its code contractor Americal Legal Publishing Corporation, the Code of Ordinances was fully revised and updated to include all ordinances adopted through October 8, 2009. Subsequent to this initial revision and update, American Legal Publishing Corporation maintains the City Code by producing supplements to the printed version and hosting/updating an online version of the City Code.

Supplement Number 2014-S5 incorporates all ordinances of a general and permanent nature enacted after December 14, 2012, and on or before December 12, 2013.

Fiscal Note: Total cost for production of Supplement Number 2014-S5 is \$2,759.50. Funds are included in the City Clerk's Office budget for this expense.

Recommendation: Adopt the ordinance enacting and adopting Supplement Number 2014-S5 to the City of Greenville's Code of Ordinances.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Ordinance adopting Supplement 2014 S5 to the Code of Ordinances 980770](#)

ORDINANCE NO. 14-_____

AN ORDINANCE ENACTING AND ADOPTING SUPPLEMENT NUMBER 2014-S5 TO
THE CODE OF ORDINANCES OF THE CITY OF GREENVILLE, NORTH CAROLINA

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed Supplement Number 2014-S5 to the Code of Ordinances of the City of Greenville, North Carolina, which supplement contains all ordinances of a general and permanent nature enacted after December 14, 2012, and on or before December 12, 2013; and

WHEREAS, North Carolina General Statute 160A-77 empowers and authorizes the City of Greenville to adopt and issue a code of its ordinances in book form and to adopt supplements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE:

Section 1. That Supplement Number 2014-S5 to the Code of Ordinances of the City of Greenville, North Carolina, as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, be and the same is hereby adopted by reference as if set out in its entirety.

Section 2. Such supplement shall be deemed published as of the day of its adoption and approval by the City Council of the City of Greenville, and the City Clerk of the City of Greenville, North Carolina, is hereby authorized and ordered to insert such supplement in the copy of the Code of Ordinances kept on file in the Office of the City Clerk.

Section 3. This ordinance shall become effective upon its adoption.

This the 9th day of June, 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Resolution authorizing disposal of outdated records by the City of Greenville in accordance with the North Carolina Division of Archives and Records' Municipal Records Retention and Disposition Schedule dated September 10, 2012, and the subsequent amendment dated August 29, 2013, and authorizing the Mayor and City Manager to enter into a contract with the North Carolina Department of Cultural Resources

Explanation: **Abstract:** Adoption of the proposed resolution authorizes City departments to destroy outdated public records upon their reaching the ages approved by the Municipal Records Retention and Disposition Schedule.

Explanation: Chapters 121 and 132 of the General Statutes of North Carolina provide that records that do not have further use or value for official business, research, or reference purposes after the respective retention period specified in the Municipal Records Retention and Disposition Schedule are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference or approval. This document was created by the North Carolina Division of Archives and Records and is updated periodically to insure that valuable records are preserved and that records of a temporary nature are disposed of when no longer required. The City Council approved the Schedule for City of Greenville records in 1984, 1998 (amended in 2002), and 2009.

The North Carolina Division of Archives and Records released a new Municipal Records Retention and Disposition Schedule dated September 10, 2012, and an amendment to said schedule on August 29, 2013. The main document, which contains 213 pages, and its subsequent amendment containing 6 pages, may be found at http://www.ncdcr.gov/Portals/26/PDF/schedules/schedules_revised/municipal.pdf and http://www.ncdcr.gov/Portals/26/PDF/schedules/Municipal_Amendment.pdf respectively. For those records identified for destruction in said schedule as "when administrative value ends," City Policy shall be to authorize destruction of those records in accordance with the City of Greenville's policy, which is on file in the City Clerk's Office.

Adoption of the resolution would authorize City departments to destroy outdated public records upon their reaching the ages approved by the State Department of Cultural Resources and would authorize the Mayor and City Manager to enter into a contract with

the North Carolina Department of Cultural Resources regarding the new schedule as amended.

Fiscal Note: No direct cost to the City.

Recommendation: Adopt the resolution authorizing disposal of outdated records by the City of Greenville in accordance with the North Carolina Division of Archives and Records' Municipal Records Retention and Disposition Schedule dated September 10, 2012, and the subsequent amendment dated August 29, 2013, and authorizing the Mayor and City Manager to enter into a contract with the North Carolina Department of Cultural Resources.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

[Resolution adopting 2012 update to Municipal Records Retention Schedule 951044](#)

RESOLUTION NO. ___-14

RESOLUTION AUTHORIZING DISPOSAL OF OUTDATED RECORDS BY THE CITY OF GREENVILLE IN ACCORDANCE WITH THE NORTH CAROLINA DIVISION OF ARCHIVES AND RECORDS' MUNICIPAL RECORDS RETENTION AND DISPOSITION SCHEDULE DATED SEPTEMBER 10, 2012 AND SUBSEQUENT AMENDMENT DATED AUGUST 29, 2013 AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO A CONTRACT WITH THE NORTH CAROLINA DEPARTMENT OF CULTURAL RESOURCES

WHEREAS, the City of Greenville realizes the importance of preserving public records since they are public property and relate to public acts and business;

WHEREAS, the City of Greenville also realizes that, with the ever increasing volume of records, City departments are faced with the problem of finding adequate and satisfactory storage space for valuable records that should be preserved;

WHEREAS, Chapters 121 and 132 of the General Statutes of North Carolina provide that records that do not have further use or value for official business, research, or reference purposes after the respective retention period specified in the Municipal Records Retention and Disposition Schedule are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval; and

WHEREAS, the North Carolina Division of Archives and Records has rewritten its Municipal Records Retention and Disposition Schedule, adopted by the Greenville City Council on August 10, 2009, to insure that valuable records are preserved and that records of a temporary nature are disposed of when no longer required.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that City departments are authorized to destroy outdated public records upon their reaching the ages approved by the North Carolina Division of Archives and Records in the Municipal Records Retention and Disposition Schedule issued September 10, 2012, and its subsequent amendment dated August 29, 2013, and, for those records identified for destruction in said schedule as "when administrative value ends," City policy shall be to authorize destruction of those records in accordance with the City of Greenville's policy, which is hereby approved and is on file in the City Clerk's Office.

BE IT FURTHER RESOLVED by the City Council of the City of Greenville that the Mayor and City Manager are authorized to enter into a contract with the North Carolina Department of Cultural Resources regarding the approval of the Municipal Records Retention and Disposition Schedule.

Duly adopted on this, the 9th day of June, 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Resolution amending the Assignment of Classes to Pay Grades and Ranges (Pay Plan)

Explanation: **Abstract:** Departmental restructurings and/or reorganizations have resulted in the submittal of 11 positions for reclassification. The majority of the reclassifications are within the Financial Services and Human Resources Departments and are being proposed to align with the recommendations of the consulting firm that conducted efficiency studies of the departments from March-December 2013.

Explanation: Departmental restructurings and/or reorganizations have resulted in the submittal of 11 positions for reclassification. The job documentation for eight of the positions has been reviewed by Segal Waters Consulting, the classification and compensation consultant utilized by the City and Greenville Utilities Commission. Two positions submitted for reclassification are sworn positions within the Police and Fire/Rescue Departments; Segal Waters Consulting did not evaluate these two reclassifications because job evaluation is conducted only on non-sworn positions. The remaining position is within the Information Technology (IT) Department, and the request is to delete one Systems Analyst IV allocation and add an allocation for Support Services Manager. If this request is approved, the allocation for the Systems Analyst IV classification will change from 5 to 4. The Support Services Manager classification was evaluated by The Waters Consulting Group during the 2010-2011 Classification and Compensation Study and is currently in pay grade 121 of the City's Pay Plan.

Seven of the eight positions evaluated by Segal Waters Consulting are within the Financial Services and Human Resources Departments and are being proposed for reclassification to align with the recommendations of Virchow Krause and Company, LLP, the consulting firm that assessed the organizational structure and functions of these two departments to ensure that the City is utilizing best practices and optimizing limited resources.

Although the Police Department was not included in the efficiency studies, the Police Department has evaluated its operations and is proposing to restructure the Code Enforcement Division to add a Senior Parking Control Officer position to oversee parking operations. The addition of a Senior Parking Control Officer position will not result in additional personnel costs, as a vacant Code Enforcement Officer position will be reclassified to the Senior Parking Control Officer position (if approved). The Police Department is also proposing to reclassify the vacant HITS Coordinator position to Police Officer. There are no additional costs associated with this reclassification.

The Fire/Rescue Department is proposing to reclassify a vacant Battalion Chief position to Life Safety Educator. Like the Battalion Chief position, the Life Safety Educator position (if approved) will be a sworn position but will be in a lower pay grade than that of Battalion Chief, resulting in salary savings of approximately \$31,000 per year. Additionally, the vacant position of Fire/Rescue Grounds Maintenance Worker is proposed to be deleted from the Pay Plan, as the classification is no longer needed within the department.

Fiscal Note:


The position reclassifications will result in approximately \$25,000 in additional personnel costs. These costs are included in the proposed FY 2014-2015 budget.

Recommendation:

Approve the resolution amending the Assignment of Classes to Pay Grades and Ranges (Pay Plan) to incorporate the classification changes.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Consultant recommendation](#)

 [Resolution amending pay plan effective 7_1_14_980719](#)

RESOLUTION NO. _____

A RESOLUTION AMENDING THE CITY OF GREENVILLE
ASSIGNMENT OF CLASSES TO SALARY GRADES AND RANGES (PAY PLAN)

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA,
ORDAINS:

Section 1. The City of Greenville Assignment of Classes to Salary Grades and Ranges is hereby amended by adding the following classifications:

<u>Classification Title</u>	<u>Pay Grade</u>
Senior Parking Control Officer	110
Accounting Generalist	111
Financial Analyst	116
Human Resources Generalist	117
Internal Auditor	119
Life Safety Educator	320

Section 2. The City of Greenville Assignment of Classes to Salary Grades and Ranges is hereby amended by deleting the following classifications:

<u>Classification Title</u>	<u>Pay Grade</u>
F/R Grounds Maintenance Worker	104
Warehouse Technician II	107
Accounting Technician I	109
Accounting Technician II	111
HITS Coordinator	113
Financial Analyst	114
Training Officer	115
Benefits Manager	119

Section 3. All inconsistent provisions of former resolutions, ordinances, or policies are hereby repealed.

Section 4. This resolution shall be effective June 28, 2014.

Adopted this the 9th day of June, 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk

#980719



May 26, 2014

Ms. Leah Futrell
Director of Human Resources
City of Greenville
Greenville, North Carolina
(via email: Lfutrell@greenvillenc.gov)

Dear Leah:

Segal Waters Consulting has reviewed eight (8) positions submitted for reclassification and/or new grade assignments. The City provided job documentation (JDQ and JEM) for these positions, outlining the duties and responsibilities and providing the manager's perspective of the ratings for the job evaluation factors. The analysis and recommendations for each position are outlined below.

Senior Parking Enforcement Officer

This position is assigned to the Code Enforcement Division within the Police Department. This position will be assigned the day-to-day administration of the Parking Enforcement section, which is comprised of the Senior position (if approved), two full-time Parking Enforcement Officers and four reserve Parking Enforcement Officers. This position will conduct taxi cab permitting (including inspections, background investigations and permit issuance) – 40%; handle all parking-related appeals -20%; conduct wrecker inspections -15; coordinate parking for special events (10%); and coordinating subordinate functions (10%).

The Job Evaluation for this position resulted in grade placement of 110.

Recommendation: Based on the duties related to the taxicab permit process, the parking-related appeals, the overall coordination for special events and for being a lead person within the section, Grade 110 is recommendation for this job title.

Benefits Manager and Training Officer

These two positions are in the Human Resources Department and currently are focused on specific human resources functions, benefits and training. In order to develop a cross-functional approach to providing Human Resource Department services, the department is implementing a generalist approach. Each HR Generalist will have a portfolio of departments to whom they provide a wide range of HR services, in addition to continuing to providing the specialty service currently assigned. These positions would be reclassified to HR Generalist.

The Job Evaluation for the HR Generalist job title resulted in a grade placement of 117.

Recommendation: The HR Generalist requires communication with departments, a broad range of HR knowledge, an ability to resolve complicated issues and the responsibility to manage a major HR program, that of recruitment and selection. Grade 117 is recommended for the HR Generalist job title.

Staff Support Specialist I

This position is in the Human Resources Department and is currently assigned the technical tasks associated with the recruitment/selection process as well as the maintenance of employee files and records. The position has been assigned additional responsibility for determining the minimum screening criteria (utilized in the applicant tracking system); responding both by phone and in person to candidates concerning their status; and working with departments concerning supplemental questions to be utilized for screening purposes. The position also provides administrative support with responsibility for maintaining personnel files (filing documents in the correct files; determining retention requirements; and implementing the process for employees and others to review personnel files); for maintaining HR accrual records and posting time adjustments; and for preparing various correspondence. These duties require judgment and knowledge that is higher than what is normally associated with a Staff Support Specialist I position.

The Job Evaluation for this Staff Support Specialist I resulted in a grade placement of 108.

Recommendation: Based upon the duties and responsibilities and the job evaluation, it is recommended that this position be reclassified to a Staff Support Specialist III in grade 108.

Accounting Technician II to Internal Auditor

This is a request by the Finance Services Department to create a new classification of Internal Auditor and to reclassify a vacant Accounting Technician II position to Internal Auditor. The Internal Auditor will develop and implement internal controls; manage grant compliance; manage internal controls regarding fiscal reporting for the Department and throughout the City; and, in general provide internal controls within the City that will result in consistent reporting of fiscal information and consistent utilization of various City financial systems. The External Auditor recommended that such a position be developed.

The Job Evaluation for the Internal Auditor resulted in a grade placement of 119. (It should be noted that the Fiscal Responsibility factor was rated at a "4", not because the position oversees a department or division budget, but because of the fiscal impact an Internal Auditor has in and organization.)

Recommendation: Based upon the duties and responsibilities and the job evaluation ratings, it is recommended that the Internal Auditor be placed in grade 119.

Financial Analyst - Budgets

This position currently is a Financial Analyst with responsibility for assisting with budget development for the City, as well as performing analysis of various financial systems. Additional duties have been assigned that involve complex trend analysis, benchmarking with other organizations regarding revenue and expenditures, and generating indirect cost allocations for departments. Such information will be utilized by the City to improve revenue forecasting, capital improvement planning and overall consistency of financial data and reporting. Such a position will allow the City to comply with external auditors recommendations.

The Job Evaluation for the Financial Analyst-Budgets resulted in a grade placement of 116.

Recommendation: It is recommended that the position remain titled as Financial Analyst, but be moved to Grade 116.

Warehouse Technician II to Administrative Assistant

The City has eliminated their warehouse but this position is still intact within the “Financial Services Department, reporting to the Purchasing Manager. The duties assigned to this position are similar to the duties previously assigned: receiving and processing purchasing related forms; soliciting and processing small orders; administering the “JIT” process; administering the City’s web-based purchasing applications; coordinating auctions; and other purchasing duties.

Job Evaluation for this position resulted in a grade placement of 108.

The duties assigned to this position are technical in nature and are guided by detailed processes and procedures. The Administrative Assistant position in the City normally reports to a Director and provides a wide-range of administrative functions rather than one specific function as this position does. The Staff Support Specialist III normally provides administrative support, which can be specialized, to a division head. This position would be appropriately classified as a Support Specialist III, which is in grade 108.

Recommendation: It is recommended that this position be reclassified to Support Specialist III.

Collections Technician I to Collections Officer

This position currently performs clerical/technical duties related to the “privilege license” process for the City. In order to improve cash handling processes for the new business privilege license management program, this position will be given additional responsibilities, such as: administering the business privilege license program; determining the Business Licensee categories and classifications to be used; ensuring collection of fees; and ensuring accuracy of records.

The City currently has one Collections Officer, who is responsible for all collection of miscellaneous billings (other than parking tickets). The responsibility for the citywide Business License program would seem to be at an equal level.

The Job Evaluation resulted in a grade placement of 111.

Recommendation: It is recommended that the Collections Technician position be reclassified to Collections Officer, Grade 111. The City can determine whether to eliminate the Collections Technician classification title.

Accounting Technician I to Accounting Generalist:

The Financial Services Department is implementing a cross-functional technical accounting approach and has requested that the Accounting Technician I title be eliminated and that the three positions be reclassified to Accounting Generalist, a new title. In addition, the Accounting Technician II classification title will also become Accounting Generalists. Such as cross-functional approach with position assignments allows the department to better utilize staff and also provides for more consistent backup when employees are off work. The Efficiency Study recommended that such an approach be taken in order to provide consistent financial services and reports. Current tasks include payroll, accounts payable and other specific accounting functions. Additional duties will include: assisting with Fixed Assets numbering assignments; assisting with CIP report preparation; and, assisting with other general accounting tasks.

Job Evaluation resulted in a grade placement of 111.

Recommendation: It is recommended that the Accounting Generalist classification be placed in Grade 111, based on the job evaluation results and on the cross-functional approach to be utilized in the Financial Services Department.

Let me know if more information is required.

Sincerely,

A handwritten signature in blue ink that reads "Linda Cobb". The signature is written in a cursive, flowing style.

Linda Cobb
Consultant



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Authorization to submit a Lead-Based Paint Hazard Control Grant application to the U.S. Department of Housing and Urban Development

Explanation: **Abstract:** The City of Greenville is a past recipient of the U.S. Department of Housing and Urban Development's Lead-Based Paint Hazard Control Grant (LBPHC). In 2009, the Community Development Department was awarded approximately \$1.9 million in LBPHC funds. These funds were expended over a three (3) year period. During that three (3) year period, there were approximately 150 homes tested for lead and 102 cleared of lead. Moreover, 15 low-moderate income citizens were trained in lead detection and abatement.

Explanation: This is a request to submit a Lead-Based Paint Hazard Control Grant application to the Office of Healthy Homes and Lead-Based Paint Hazard Control of the U.S. Department of Housing and Urban Development (HUD) in response to a Notice of Funding Availability No. FR-5800-N-04 that City staff received on May 14, 2014. The grant's purpose is to assist local governments in the undertaking of comprehensive programs to identify and control lead-based paint hazards within eligible privately owned rental or owner-occupied housing with children under the age of six residing within that home.

Staff is proposing to submit an application in the amount of \$2.4 million to continue the City's current practice of providing a lead-safe community.

Activities under this application, if funded, would begin in September 2014. The duration of this grant would be for a 36-month period. The deadline for the grant submission is June 27, 2014.

Fiscal Note: Approximately \$2.4 million from the proposed grant, and \$200,000 required local match FY 2014-2015 Community Development Block Grant (CDBG) award.

Recommendation: Authorize the submission of a Lead-Based Paint Hazard Control Grant Program

application to HUD's Office of Healthy Homes and Lead Hazard Control.

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Attachments / click to download



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Resolution declaring as surplus and authorizing the disposition by electronic auction of one 2002 Volvo Xpeditor Front Loading Refuse Truck

Explanation: **Abstract:** The Public Works Department has determined that one 2002 Volvo Xpeditor Front Loading Refuse Truck is surplus to their needs. The truck has been replaced and removed from the fleet, and staff is requesting that City Council declare it as surplus and authorize the sale of the vehicle via GovDeals.com, the City's on-line auction service.

Explanation: The Public Works Department has determined that one 2002 Volvo Xpeditor Front Loading Refuse Truck, Asset #5369, VIN #4V2DC6UE42N336707, is surplus to its needs. The truck was replaced and removed from the fleet and was submitted to Financial Services to be disposed of via public auction. The auction was conducted, and the high bid was \$35,561.00.

The City Council has delegated the authority to dispose of surplus personal property valued at \$30,000 or less to the Purchasing Manager. All sales exceeding this delegation must be authorized by City Council prior to the auction. Therefore, this auction must be repeated. City Council is asked to declare the refuse truck as surplus and authorize its disposition via electronic auction on the GovDeals.com website.

Fiscal Note: The sale of this vehicle is estimated to produce \$30,000 or more in revenue that will be returned to the Vehicle Replacement Fund.

Recommendation: Approve the resolution declaring the 2002 Volvo Xpeditor front loading refuse truck as surplus and authorizing the Purchasing Manager to proceed with the disposition of this vehicle via electronic auction.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Resolution to dispose of Front Load Refuse Truck 980432](#)

RESOLUTION NO. _____ - 14
RESOLUTION DECLARING CERTAIN PROPERTY TO BE SURPLUS
AND AUTHORIZING ITS DISPOSITION BY ELECTRONIC AUCTION

WHEREAS, the City of Greenville has surplus property as listed below:

**1-2002 Volvo Xpeditor WX Front Loading Refuse Truck
VIN #4V2DC6UE42N336707**

WHEREAS, it is the desire of the City Council of the City of Greenville to sell by electronic auction to the highest bidder the above listed property; and,

WHEREAS, North Carolina General Statutes 160A-270 provides for the sale of such City property by electronic auction;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that the above listed property is hereby declared as surplus and the Purchasing Manager is hereby authorized to sell the above listed property to the highest bidder on June 20, 2014, at 4:00 p.m. via electronic auction on GovDeals - www.govdeals.com, said electronic address being where the information about the property to be sold can be found and where electronic bids may be posted.

BE IT FURTHER RESOLVED that the property listed above will be sold in accordance with the electronic auction procedure utilized by the Purchasing Manager to sell surplus property and shall be sold on an "as is" basis with the sale being final and that the City of Greenville reserves the right to reject any and all bids.

BE IT FURTHER RESOLVED that a notice summarizing the contents of this resolution may be published solely by electronic means and that the auction shall occur no sooner than ten (10) days after its publication.

This 9th day of June, 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Agreement with the Greenville Museum of Art

Explanation: **Abstract:** The City has an agreement with the Greenville Museum of Art to provide art in City Hall. This agreement automatically renews on July 1 each year unless terminated by either party.

Explanation: Beginning in 2006, the City and the Greenville Museum of Art (GMA) entered into an agreement where the GMA provides art for public display in City Hall. In September 2007, the agreement was amended to reflect payment by the City to GMA in the amount of \$5,000 annually to cover their expenses associated with the public art exhibit displayed in City Hall. Copies of each agreement are attached. The art exhibit changes three times each year. This agreement automatically renews on July 1 each year unless terminated by either party.

Fiscal Note: The agreement calls for \$5,000 to be paid annually by the City to the Greenville Museum of Art, and funds are included in the City Manager's Office budget for this purpose.

Recommendation: Support the continued renewal of the agreement with the Greenville Museum of Art.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Agreement](#)

Contract No. 1515

NORTH CAROLINA
PITT COUNTY

AGREEMENT

THIS AGREEMENT, made and entered into this the 21st day of June, 2006, by and between the City of Greenville, a municipal corporation organized and existing pursuant to the laws of the State of North Carolina, Party of the First Part and hereinafter sometimes referred to as the CITY, and the Greenville Museum of Art, Incorporated, Party of the Second Part and hereinafter referred to as the MUSEUM;

WITNESSETH

WHEREAS, the CITY desires to promote an appreciation of art by allowing the display of art by Pitt County artists or art depicting Pitt County at City Hall; and

WHEREAS, the MUSEUM is willing to provide art for display at City Hall in order to further its mission of promoting the appreciation and development of visual art for the citizens of Pitt County;

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants, and promises contained herein, the CITY and the MUSEUM agree as follows:

1) Art Display. The MUSEUM shall provide art to be displayed at City Hall and the CITY shall allow the display of art at City Hall in accordance with the provisions of this Agreement.

2) Selection of Art. The MUSEUM shall be solely responsible for the selection of the art to be displayed at City Hall except as otherwise provided herein. Unless otherwise agreed upon by the CITY and the MUSEUM, in selecting the art to be displayed, the MUSEUM shall select only art by artists who are Pitt County residents or art which depicts Pitt County. In selecting the art to be displayed, the MUSEUM shall not select any art which is objectionable, offensive, or otherwise inappropriate taking into consideration community standards. The CITY, in its sole discretion and for any reason, may at anytime require the removal of any or all of the art displayed, in which event, the MUSEUM shall immediately remove said art and, if not immediately removed, the CITY may remove said art.

3) Display of Art. The art will be displayed at locations within City Hall which are mutually agreed upon by the CITY and the MUSEUM. At the locations mutually agreed upon, the CITY will install the hangers, wires, or other material necessary to display the art. The MUSEUM will be responsible for installing the art for display and removing the art from display. The display of art will be a rotating display in that although art will be on display on a continuous basis, the art which is on display will be changed at least three (3) time per year. When art is displayed, it will remain on display for a continuous period of four (4) months unless otherwise agreed upon by the CITY and the MUSEUM. The MUSEUM will be responsible for creating and installing labels which indicate the title, artist, medium and price of the art, contact information for inquiries about the art, and recognition of the MUSEUM for its involvement in the display of the art, said labels to be no greater than 3 inches by 5 inches in size and to be installed in a location and manner agreed upon by the CITY and the MUSEUM.

4) Risk of Loss. The placement and display of art at City Hall is the responsibility and at the sole risk of the MUSEUM. The CITY and its officers and employees shall not be liable for any loss or damage to the art including, but not limited to, loss of the art due to theft.

5) Indemnification. The MUSEUM shall indemnify and hold harmless the CITY and its officers and employees from all actions by any person (including, but not limited to, the owners of art and the MUSEUM and its agents and employees) in connection with the display of art at City Hall.

6) Term. The term of this Agreement is for a period of one (1) year, commencing on the 1st day of July, 2006, and expiring on the 30th day of June, 2007. Thereafter, the term of this Agreement will be automatically extended for an additional year on an annual basis at the end of the current term until either the CITY or the MUSEUM terminate this Agreement in accordance with the provisions of paragraph 7.

7) Termination. This agreement may be terminated at anytime by either party by the provision of at least ten (10) days written notice to the other party.

8) Assignment. This Agreement may not be assigned, in whole or in part, by either party except with the express written consent of the other party.

9) Notices. All notices required under this Agreement shall be deemed to be sufficiently given when presented personally or sent by mail, addressed as follows or to such other address as either the CITY or the MUSEUM may subsequently designate by this notice procedure. Addresses for the purpose of this section can be changed by written notice to the other party.

TO CITY:

City Manager
City of Greenville
P.O. Box 7207
Greenville, NC 27835

TO MUSEUM:

Executive Director
Greenville Museum of Art, Incorporated
802 South Evans Street
Greenville, NC 27834

10) Amendment. The conditions and terms of this Agreement may only be waived, altered or modified by an instrument in writing signed by the CITY and the MUSEUM.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate originals as of the day and year first above written.

CITY OF GREENVILLE

BY: Wayne Bowers (SEAL)
Wayne Bowers, City Manager

GREENVILLE MUSEUM OF ART, INCORPORATED

BY: Barbour Strickland (SEAL)
Barbour Strickland, Executive Director

APPROVED AS TO FORM:

David A. Holec
David A. Holec, City Attorney

PRE-AUDIT CERTIFICATION

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Bernita W. Demery
Bernita W. Demery, Director of Financial Services

Approved



City of Greenville, North Carolina

Meeting Date: 9/13/2007
Time: 7:00 PM

Title of Item: Amendment to Agreement with the Greenville Museum of Art to provide the Art in City Hall Program

Explanation: On June 21, 2006, the City entered into an agreement with the Greenville Museum of Art to provide an ongoing display of locally produced art in the public areas of the new City Hall. This program has now been in place for over a year and has provided positive benefits for the City, the Museum of Art, the artists, and visitors to City Hall. At the time of the first renewal of the agreement, the Museum of Art requested that the City provide funding to partially offset the cost of providing this program. During the first year, all expenses were paid by the Museum of Art.

According to the Museum of Art, some of the costs of this program are as follows:

- 1) Mailing costs involved in the call for works to the artist association members;
- 2) Mailing costs involved in the call to pick up works from artist association members;
- 3) Fine arts insurance;
- 4) Staff time for collection of works;
- 5) Staff time for data entry and making labels;
- 6) Storage of works both incoming and outgoing because of immediate turnaround of exhibits; and
- 7) Truck rental and other costs for transporting works for incoming and outgoing exhibits.

These tasks are repeated for each of the three new exhibits that are displayed during the year.

Fiscal Note: The payment by the City to the Museum of Art would be \$5,000 per year. Funds are available for the first payment in the general fund contingency account.

Item # 26

Item # 7

Recommendation: City Council approve the attached Amendment to Agreement.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

[Amendment to Agreement re Greenville Museum of Art 713619](#)

Item # 26

Item # 7

**NORTH CAROLINA
COUNTY OF PITT**

**AMENDMENT
TO
AGREEMENT**

THIS AMENDMENT TO AGREEMENT, made and entered into this the 17th day of September, 2007, by and between the City of Greenville, a municipal corporation organized and existing pursuant to the laws of the State of North Carolina, Party of the First Part and hereinafter sometimes referred to as the CITY, and the Greenville Museum of Art, Incorporated, Party of the Second Part and hereinafter referred to as the MUSEUM

WITNESSETH:

WHEREAS, the parties hereto entered into an Agreement dated June 21, 2006, relating to the display of art at City Hall, said agreement being hereinafter referred to as the AGREEMENT; and

WHEREAS, the parties desire to amend the AGREEMENT by providing for an annual payment by the CITY to the MUSEUM for services rendered;

NOW, THEREFORE, the parties hereto agree to amend the AGREEMENT as follows:

1) The AGREEMENT is amended by the addition of a paragraph 11 which shall read as follows:

11. Consideration. For services rendered by the MUSEUM as required in this Agreement, the CITY shall pay the MUSEUM annually the amount of \$5,000 commencing with the July 1, 2007, to June 30, 2008, Agreement year. The initial payment shall be made no later than October 1, 2007. Subsequent payments shall be made during the term of the Agreement no later than August 1 each year. If the Agreement is terminated as provided in paragraph 7 prior to June 30 in any year, the MUSEUM shall return a prorated amount of the annual payment to the CITY based on the number of full calendar months remaining during the then current Agreement year (July 1 through June 30) after the effective date of termination.

2) All remaining terms and conditions of the AGREEMENT not amended by this Amendment to Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to Agreement in duplicate originals, one of which is retained by each of the parties, as of the day and year first written above.

CITY OF GREENVILLE

BY: Wayne Bowers (SEAL)
Wayne Bowers, City Manager

GREENVILLE MUSEUM OF ART, INCORPORATED

BY: Laura Saul (SEAL)
Laura Saul, Acting Executive Director

APPROVED AS TO FORM:

David A. Holec
David A. Holec, City Attorney

PRE-AUDIT CERTIFICATION

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Bernita W. Demery
Bernita W. Demery, Director of Financial Services



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Contract for police services between the City of Greenville and the Greenville Housing Authority

Explanation: **Abstract:** The current contract for police services in the Housing Authority areas between the City of Greenville and the Greenville Housing Authority (GHA) will change effective July 1, 2014. The change will establish a contract whereby the Housing Authority provides funding for one officer and the City provides funding for one officer.

Explanation: Under the current contract, GHA provides salary for three officers and any overtime associated with their duties in the designated Housing Authority areas. The City provides the salary for the fourth officer as well as benefits for all four. The current contract is summarized as follows:

- The City provides salary and overtime for one officer plus benefits for all four officers.
- The Housing Authority provides salary for three officers and any overtime associated with their duties in the Housing Authority areas.
- The City provides all equipment and vehicles for the four officers.
- The City provides overtime pay for any activity for the four officers not directly related to duties within the Housing Authority areas.

The proposed new contract will create a two-person complement for dedicated police services to the Housing Authority areas and is summarized as follows:

- The Housing Authority will compensate the City on a cost-reimbursement basis.
- The Housing Authority will provide salary expense and overtime for one officer with a maximum annual expenditure of \$68,060.
- The City will provide salary and benefits for one full-time officer and any expenses beyond the \$68,060 for the second.
- The City will provide equipment and a vehicle for the two officers.

Fiscal Note:


Beginning July 1, 2014, the Housing Authority will pay for the salary and benefits for one officer, up to a maximum amount of \$68,060. The City will provide the salary and benefits for one officer and any expenses above \$68,060 for the second officer. This will come from the Police Department personnel budget.

Recommendation:

Approve the contract with the Greenville Housing Authority for police services for the period of July 1, 2014 through June 30, 2015, as amended by the City Attorney's Office and agreed to by the Executive Director of the Housing Authority.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [2014_GHA_Police_Services_Contract_978696](#)

Police Services Contract

THIS AGREEMENT is made and entered into the _____ day of _____, 2014, for the effective date of July 1, 2014, by and between the City of Greenville, a municipal corporation of Pitt County, North Carolina, hereinafter referred to as the “City”, and the Housing Authority of the City of Greenville, a public housing authority organized under the laws of the State of North Carolina, hereinafter referred to as the “Authority.”

WITNESSETH:

THAT WHEREAS, the Authority desires to enter into a contract with the City to have the City of Greenville Police Department, hereinafter referred to as the “Police Department,” an agency of the City, provide officers for the increased security and safety of the Authority’s properties.

WHEREAS, the City agrees to provide the Authority, as independent contractor, such law enforcement services upon terms and conditions provided hereinafter.

NOW, THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) and of the promises, covenants, representations, warranties, and agreements set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Authority and the City agree as follows:

ARTICLE I: SERVICES PROVIDED BY THE CITY

- A. The City agrees to assign two (2) police officers to maintain a police patrol presence in targeted areas during specific periods of time identified by the Authority, and agreed upon by the City, as high crime or high workload periods.
- B. The Police Department will employ a community-policing concept and will assist in developing and enhancing a crime prevention program in the Authority’s public housing communities.
- C. The City will collect and provide workload data in public housing communities to the Authority on a quarterly basis, or as requested by the Authority. Workload data shall include, but not be limited to, such public information as frequency and location of calls for service, the number of officers responding to calls for service, the number of hours police officers are assigned to the public housing communities under this Agreement, etc. Workload data will assist the Authority in assessing the public safety efforts and needs in its public housing communities. Where such workload data requires the City or its departments to create databases in order to provide the requested information, the City will advise the Authority that additional expense will be incurred to provide the information. If the Authority wants the information, it will advise the City and, the Authority agrees to reimburse the City for this additional work on a time and materials basis; otherwise, the City will not be required to provide information which requires additional expenses.
- D. To the extent necessary, the Police Department officers will appear as witnesses in the Authority’s administrative grievance procedures, civil dispossession hearings, or other

civil or court proceedings where the issue includes criminal or quasi-criminal conduct on or off public housing communities involving any resident, members of a resident's household, or any guest(s) or visitor(s) of a resident or household member. Such attendance shall be in an on duty status and included in the hours worked submitted by the assigned officers for the performing pay period.

- E. With respect to the services to be performed by any Police Department personnel in accordance with this Agreement, the appropriate Police Department Liaison Officer will meet bi-weekly with resident leadership and management representatives of the Authority for the purposes of reviewing the enforcement and crime prevention efforts, and planning for future changes or modifications anticipated by this Agreement. Such meeting shall be in an on duty status and included in the hours worked submitted by the assigned officer for the performing pay period. The Police Department officers assigned to the Authority's communities pursuant to this Agreement shall be familiar with the dwelling lease, trespass policy, and other applicable policies of the Authority, as the same may be amended from time to time.
- F. The Police Department officers assigned to the Authority are at all times subject to all rules, orders, and policies of the Police Department.
- G. The City agrees that it will provide the Assigned Personnel with such basic equipment as may be necessary and reasonable in order to allow the police officers to carry out the duties anticipated under this Agreement. Any additional automobiles, motor vehicles, bicycles, special uniforms, or other equipment requested by the Authority may be furnished at the expense of the Authority and shall remain the property of the Authority.
- H. The Police Department will provide law enforcement training on topics consistent with credentialing and state requirements. Additional training on Housing Authority issues will be provided at the expense of the Authority including but not limited to travel, per diem expenses and salary of the assigned personnel during such training periods.
- I. The City will provide supervision, control and direction of work activities and assignments of Police Department personnel, including disciplinary actions. It is expressly understood that the Police Department shall be responsible for the compensation of its officers and all employee benefits, as well as any injury to officers, their property, or the City's property while discharging their duties under this Agreement except as stated elsewhere in this Agreement.
- J. The City assumes responsibility for the defense and liability, if any, of the City, Police Department, and their employees against any claim, lawsuit or other civil action brought as a direct result of the City's providing law enforcement services under this Agreement except as stated in elsewhere in this paragraph or this Agreement. In the event an action is filed involving the enforcement of any of the Authority's rules, regulations, policies, guidelines or directives and where the City of Greenville, Greenville Police Department are named as a party, then the Authority assumes responsibility for the defense and liability of the City of Greenville, Police Department, other departments and their employees involving such claim, lawsuit, or other action brought. Where the claim or action involves mixed allegations against the City of Greenville, Greenville Police Department and/or its officers and employees and the Authority, the City of Greenville,

Greenville Police Department and/or its officers and employees shall be responsible for the defense and liability, if any, involving the enforcement or failure to enforce federal or state laws or ordinances of the City of Greenville. The Authority shall remain responsible for the defense and liability, if any, involving any Authority rules, policies, guidelines, regulations or directives.

K. The Police Department shall designate one of the assigned officers as the Administrative Liaison Officer, who will work in concert with the Executive Director of the Authority, or his designee. The Administrative Liaison Officer as well as the officers assigned pursuant to this Agreement shall remain subject to the directions and instructions of the Police Department chain of command and supervisory structure. The City and the Authority agree that all operational procedures, methodologies and guidelines to implement the services performed shall be governed and administered by a separately prepared and agreed upon Memorandum of Understanding for Operational Procedures, as identified in Article IX of this Agreement. Subject to the identified Memorandum of Understanding, the duties of the Administrative Liaison Officer will include the following duties:

1. Coordinate the dissemination and processing of police and security reports; provide supervisory assistance; and coordinate the resolution of problems with, and the execution of, provisions of this Agreement.
2. Establish and maintain an ongoing line of communication between Police Department personnel and Authority staff. The Police Department personnel shall keep Authority staff informed of matters relevant to property supervision and the safety of residents, guests, visitors, and Authority personnel in accordance with the North Carolina public records laws.
3. Prepare quarterly reports and provide to the Authority.
4. Initiate and monitor ongoing lines of communication between the Police Department and resident leaders to effectively employ the community-policing concept and to address, in a timely manner, concerns raised by community leaders.
5. Coordinate security workshops and training seminars for identified residents.
6. Provide assistance with, and advice regarding, the planning and implementation of other grant-funded security programs within the Authority.
7. Establish a clearly defined process for reporting non-emergency criminal activities.
8. Coordinate police officers' assignment to targeted areas during specific periods of time as identified by the Authority and agreed upon by the City as high crime or high workload periods

ARTICLE II: SERVICES PROVIDED BY THE AUTHORITY

A. The Authority will provide training for residents, Authority on-site management staff and the assigned Police Department personnel with workshops on community policing and crime prevention issues associated with public housing. Such training shall be consistent with the operational procedures in the identified Memorandum of Understanding as identified elsewhere in this Agreement. This shall include, but is not limited to, the following: crime prevention and security responsibilities; community organization/mobilization against the causes of and precursors to crime; drug awareness

and control; orientation and familiarization with the public housing communities for the assigned Police Department officers; orientation to the lease contract, trespass policy and other applicable policies of the Authority, as may be amended from time to time, and lease compliance enforcement procedures and policies.

- B. The Authority will provide suitable facilities for police services, as determined by the Authority and consistent with U.S. Department of Housing and Urban Development (“HUD”) regulations, as may be amended from time to time.
- C. The Authority will provide to the supervisors of the assigned Administrative Liaison Officer and other assigned police officers, as established and directed by the policies and procedures of the Greenville Police Department, a quarterly assessment of the performance and operations of the police officers under this Agreement.
- D. The Authority has the right to reasonably request the Police Department to replace any assigned personnel for reasons such as failure of performance, misconduct, or inability to provide services effectively. The Authority shall provide a written enumeration of the reasons for the request, including documentation of the alleged behavior. The request of the Authority shall not be unreasonably withheld.
- E. The Authority will work with the Police Department to subsidize housing or rent for police officers who volunteer to reside in public housing developments selected by the Authority and consistent with HUD regulations, as may be amended from time to time.
- F. The Authority shall be responsible for hours worked by the assigned officer as provided in Article VIII of this Agreement including overtime and shall promptly pay the City invoices submitted for the services provided by the assigned officer. The City will be responsible for the additional officer as provided by Article VIII of this Agreement. The Authority shall be responsible for any invoices for additional services for both assigned officers requested by the Authority under this Contract.

ARTICLE III: ENFORCEMENT OF RULES AND REGULATIONS

- A. The City, through its Police Department, consistent with the Memorandum of Understanding as identified hereinafter, is authorized to enforce the “Trespass and Ban Policy of the Housing Authority of the City of Greenville” and its amendments or other such policies as may be implemented from time to time.
- B. Nothing contained herein shall be constructed as permitting or authorizing Police Department officers to use any method or to act in any manner in violation of federal or state law, or of their sworn obligations as Police Department officers.

ARTICLE IV: COMMUNICATIONS, REPORTING AND EVALUATION

- A. Communications
 - 1. Access to Information – The City agrees that the Authority will have reasonable access to all public information which deals with criminal activity in any of the Authority’s communities. It is further agreed that the Police Department will

provide to the Authority copies of such incident reports, arrest reports, or other public documents which document or substantiate actual or potential criminal activity in or connected with the public housing developments, in accordance with the public records laws of the State of North Carolina. This information will be provided by the Police Department at no cost on a regular basis in accordance with specific procedures that have been or will be established and mutually agreed upon by the parties, except where stated otherwise in this Agreement.

B. Reporting

1. Forms – The Police Department will require all assigned personnel to complete an activity log and forward a monthly report to the Authority no later than the 15th day of each month. This report will include, but not be limited to, data as follows:
 - a) Hours worked: Foot, bicycle, motorized, other
 - b) Calls/request for service
 - c) Referrals to City/PHA Agencies
 - d) Vehicle abandoned/towed/stolen
 - e) Drug paraphernalia confiscated/found
 - f) Arrests/citations issued in connection with this Agreement, to include age, sex, ethnicity
 - g) Property recovered/stolen
 - h) Counseling of residents and visitors
 - i) Broken lights/sidewalks
 - j) Weapons violations/seized
2. Media Coordination – The Police Department will relay to the Executive Director or his designee information related to any major crime or incident that occurs on Authority property as soon as possible, preferably before public dissemination.

C. Evaluation

The City and the Authority shall insure that the following evaluation(s) is completed annually with regard to services contemplated under this agreement to include but not be limited to:

1. Hours worked by police officers for:
 - a. Foot Patrol
 - b. Bicycle patrol
 - c. Motorized patrol
 - d. Other (tactical)
2. Response times to targeted communities by City-paid officers and Authority-paid officers by Priority I (Emergency), Priority II (Non-Emergency), and Priority III (If Utilized)
3. Comparison of crime and workload in the targeted communities.
4. Arrests (to include drug violations)

5. Vehicles towed
6. Positive contacts
7. Referrals
8. Trespassers removed or banned
9. All UCR or NIBRS Reports
10. Calls for service
11. Weapons seized
12. Property stolen/recovered
13. Community feedback: tactical (immediate situation)
14. Community feedback: strategic (long term)

It is further agreed that the City will provide, if available, comparable crime information for the entire City enable an evaluation of what proportion of City wide activities occur on Authority property. Where such workload data requires the City or its departments to create databases in order to provide the requested information the City will advise the Authority that additional expense will be incurred to provide the information. If the Authority wants the information, it will advise the City; otherwise, the City will not be required to provide information which requires additional expenses. The Authority agrees to reimburse the City for this additional work on a time and materials basis.

ARTICLE V: INDEMNIFICATION

The City agrees to hold the Authority, its agents and employees free, harmless and indemnified from and against any and all claims, suits or causes of action arising from or in any way out of the performance of the duties of the officers providing services under this Agreement except as stated elsewhere in this paragraph or this Agreement. The Authority assumes responsibility for the defense and liability of the City of Greenville, Police Department, other departments and their employees against any claim, lawsuit, or other action brought as a direct result of the City's providing law enforcement services to enforce any federal, state or Authority laws, regulations, policies, guidelines or directives.

ARTICLE VI: TERM OF AGREEMENT

The term of this Agreement shall commence on July 1, 2014, and end on June 30, 2015.

ARTICLE VII: TERMINATION

Either party may terminate this Agreement, for convenience or for cause, upon thirty (30) days written notice to the other party. In the event that the Agreement is terminated, the Authority

shall pay the City the outstanding pro rata amount of the Agreement for work performed through the effective date of termination within thirty (30) days of termination. The City shall deliver to the Authority final reports as provided above through the effective date of termination within thirty (30) days of termination. The City shall retain the right to suspend performance under this Agreement or terminate this Agreement for nonpayment for services provided to the Authority by the City pursuant to this Agreement and where such nonpayment is for a period of 30 days or more. Such reservation of right shall not waive any other rights in law or equity or privileges of the City concerning the performance or termination of performance of the terms of this Agreement.

ARTICLE VIII: COMPENSATION TO THE CITY

All compensation to the City will be made on a cost reimbursement basis. The Authority will reimburse the City for services specified in this Agreement for the expense incurred by the City. Included in the cost reimbursements, the Authority shall be responsible for payment of the salaries of one (1) of the assigned officers in the performance of the services requested pursuant to this Agreement, and for time and material charges incurred by the City in creating databases and preparing additional reports as noted in Article I, paragraph C and Article IV, paragraph C. The Authority's obligation for reimbursement during the period of this Agreement is a maximum of \$68,060.00. When the maximum amount of reimbursement for this Agreement period, the City at its sole discretion may elect to withdraw one of the assigned officers or assume the payments of salary, benefits, overtime, and training for the officer for any portion of the remaining Agreement period. The Authority further shall be responsible for payment of training costs as identified in Article I, paragraph H. The City shall be responsible for the benefits paid to the two assigned officers in accordance with the personnel policies and procedures of the City of Greenville.

ARTICLE IX: MEMORANDUM OF UNDERSTANDING

The parties to the Agreement declare their intentions to prepare a Memorandum of Understanding for Operational Procedures to implement, guide and incorporate the operational activities and procedures requested to be performed by the assigned personnel including the Administrative Liaison Officer. Such Memorandum of Understanding is incorporated herein by reference as if fully set forth and enforceable as part of this Agreement.

ARTICLE X: NOTICES

Any notices required pursuant to the terms of this Agreement shall be sent by United States Certified Mail to the principal place of business of each of the parties hereto, as specified below:

Authority: Greenville Housing Authority
Attn: Executive Director
PO Box 1426
Greenville, NC 27835-1426

City: City of Greenville
Attn: Chief, Greenville Police Department
PO Box 7207
Greenville, NC 27835-7207

ARTICLE XI: CONSTRUCTION OF LAWS

This Agreement is made and entered into in the City. Any and all questions of law arising hereunder shall be construed in accordance with the laws of the State in which the City is located.

ARTICLE XII: AMENDMENT OF AGREEMENT

The parties agree this service contract may be amended, but such amendment must be in writing and executed in duplicate originals by persons with authority to bind the City of Greenville and the Greenville Housing Authority.

ARTICLE XIII: ENTIRE AGREEMENT

This Agreement shall consist of the following component parts:

- a) This Agreement;
- b) Any subsequent addenda agreed to by both parties.

This Agreement exceeds \$25,000, and an Annual Audit under the Single Audit Act is required.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, in duplicate originals, the day and year first above written.

HOUSING AUTHORITY OF THE CITY OF GREENVILLE

_____(SEAL)
Wayman A. Williams, Executive Director

Date

ATTEST:

Procurement Officer/Contract Administrator

Date

CITY OF GREENVILLE

_____(SEAL)
Barbara Lipscomb, City Manager

Date

ATTEST:

Carol L. Barwick, City Clerk

Date

**NORTH CAROLINA
PITT COUNTY**

I, _____, a Notary Public in and for the aforesaid County and State, do hereby certify that Wayman A. Williams personally appeared before me this day and acknowledged that he is Executive Director of the Housing Authority of the City of Greenville and that by authority duly given and as the act of the organization, the foregoing instrument was signed in its corporate name by its Executive Director and attested by the Procurement Officer/Contract Administrator.

Witness my hand and Notarial Seal, this the _____ day of _____, 2014.

(Official Seal)

Notary Public
My Commission expires:_____

**NORTH CAROLINA
PITT COUNTY**

I, _____, a Notary Public in and for the aforesaid County and State, do hereby certify that Carol L. Barwick personally appeared before me this day and acknowledged that she is City Clerk of the City of Greenville, a North Carolina municipal corporation, and that by authority duly given and as the act of the City of Greenville, the foregoing instrument was signed in its corporate name by its City Manager and attested by herself as City Clerk.

Witness my hand and Notarial Seal, this the _____ day of _____, 2014.

(Official Seal)

Notary Public

My Commission expires: _____.

APPROVED AS TO FORM:

BY: _____
David A. Holec, City Attorney

PRE-AUDIT CERTIFICATION:

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Bernita W. Demery, Director of Financial Services

Account Number _____

Project Code (if applicable) _____



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Resolution accepting dedication of rights-of-way and easements for University Medical Park North Revision of Lots 2-10 and 13

Explanation: **Abstract:** This item proposes a resolution to accept dedication of rights-of-way and easements for University Medical Park North Revision of Lots 2-10 and 13. Funds for the maintenance of these rights-of-way and easements are included within the fiscal year 2013-2014 budget.

Explanation: In accordance with the City's Subdivision regulations, rights-of-way and easements have been dedicated for University Medical Park North Revision of Lots 2-10 and 13 (Map Book 75 at Pages 43-44). A resolution accepting the dedication of the aforementioned rights-of-way and easements is attached for City Council consideration. The final plat showing the rights-of-way and easements is also attached.

Fiscal Note: Funds for the maintenance of these rights-of-way and easements are included within the fiscal year 2013-2014 budget.

Recommendation: Adopt the attached resolution accepting dedication of rights-of-way and easements for University Medical Park North Revision of Lots 2-10 and 13.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

[University Medical Park North Map](#)

[June 2014 Right of Way Resolution 980682](#)

RESOLUTION NO.

A RESOLUTION ACCEPTING DEDICATION TO THE PUBLIC OF
RIGHTS-OF-WAY AND EASEMENTS ON SUBDIVISION PLATS

WHEREAS, G.S. 160A-374 authorizes any City Council to accept by resolution any dedication made to the public of land or facilities for streets, parks, public utility lines, or other public purposes, when the lands or facilities are located within its subdivision-regulation jurisdiction; and

WHEREAS, the Subdivision Review Board of the City of Greenville has acted to approve the final plats named in this resolution, or the plats or maps that predate the Subdivision Review Process; and

WHEREAS, the final plats named in this resolution contain dedication to the public of lands or facilities for streets, parks, public utility lines, or other public purposes; and

WHEREAS, the Greenville City Council finds that it is in the best interest of the public health, safety, and general welfare of the citizens of the City of Greenville to accept the offered dedication on the plats named in this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville, North Carolina:

Section 1. The City of Greenville accepts the dedication made to the public of lands or facilities for streets, parks, public utility lines, or other public purposes offered by, shown on, or implied in the following approved subdivision plats:

University Medical Park North
Revision of Lots 2-10, and 13

Map Book 75

Pages 43-44

Section 2. Acceptance of dedication of lands or facilities shall not place on the City any duty to open, operate, repair, or maintain any street, utility line, or other land or facility except as provided by the ordinances, regulations or specific acts of the City, or as provided by the laws of the State of North Carolina.

Section 3. Acceptance of the dedications named in this resolution shall be effective upon adoption of this resolution.

Adopted the 9th day of June 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk

NORTH CAROLINA
PITT COUNTY

I, _____, Notary Public for said County and State, certify that Carol L. Barwick personally came before me this day and acknowledged that she is the City Clerk of the City of Greenville, a municipality, and that by authority duly given and as the act of the municipality, the foregoing instrument was signed in its name by its Mayor, sealed with the corporate seal, and attested by herself as its City Clerk.

WITNESS my hand and official seal this the 9th day of June, 2014.

Notary Public

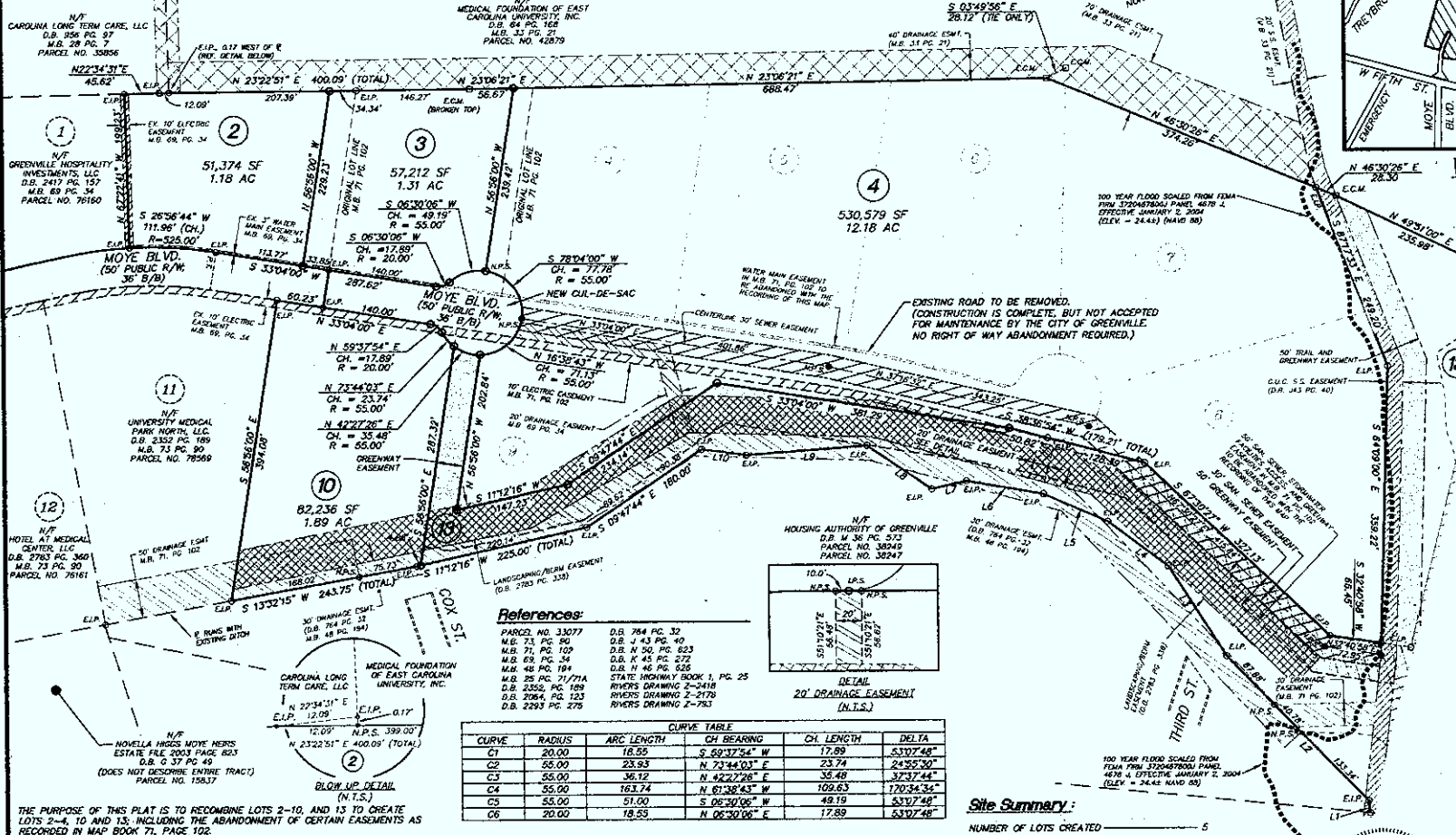
My Commission Expires:

Doc ID: 01067220002 Type: CRP
 Recorded: 11/30/2011 at 09:45:00 PM
 Fee Amt: \$42.00 Page 1 of 2
 Pitt County, NC
 Deborah T. Hartman Reg. of Deeds
 BK 75 PG 43-44

Notes:

- IRON STAKES LOCATED AT ALL CORNERS, EXCEPT AS NOTED OTHERWISE.
- ALL DISTANCES ARE HORIZONTAL, GROUND MEASURED UNLESS SHOWN OTHERWISE.
- AREA BY COORDINATES.
- PROPERTY SUBJECT TO ANY AND ALL EASEMENTS, RIGHTS-OF-WAY, RESTRICTIVE COVENANTS WHICH MAY BE OF RECORD.
- THIS PROPERTY IS SUBJECT TO THE CITY OF GREENVILLE STORMWATER MANAGEMENT PROGRAM.
- THIS PROPERTY IS LOCATED IN A ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD) AND ZONE "AE" (AREAS DETERMINED TO BE INSIDE THE 1% ANNUAL CHANCE FLOOD AS SHOWN ON THE FEMA FLOOD INSURANCE RATE MAP NUMBER 170487800J PANEL 4678 J EFFECTIVE JANUARY 2, 2004. (BASE FLOOD ELEVATION = 24.48 NAVD 88)
- THE DESIGNATION NOTED OVER WATER, SANITARY SEWER, GAS, OR ELECTRIC LINES ARE FOR THE PURPOSE OF ESTABLISHING WIDTH OF SAID EASEMENTS. THE EASEMENTS SHOWN ARE NOT EXCLUSIVE AND MAY PRESENT THE FUTURE INSTALLATION OF WATER, SANITARY SEWER, GAS AND ELECTRIC LINES WITHIN THOSE DESIGNATED WIDTHS.
- NO BUILDINGS, STRUCTURES, OR OTHER IMPROVEMENTS, MATERIALS, AND SURFACES, INCLUDING BUT NOT LIMITED TO PRINCIPAL AND ACCESSORY STRUCTURES AND ADDITIONS OR APPURTENANCES THERETO, SIGNAGE, FENCES, WALLS, MECHANICAL EQUIPMENT, CANOPIES, ANTENNAS, MASTS, AERIALS, MONUMENTS, LANDSCAPE PLANTINGS, FILL MATERIALS, DEBRIS, SOIL WASTE COLLECTION CONTAINERS, HAD, RECEIVABLES, AND IMPROVED SURFACES, SHALL ENCRUMB WITHIN ANY DEDICATED EASEMENT WITHOUT PRIOR WRITTEN APPROVAL OF THE CITY OF GREENVILLE.
- THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT REPORT OR RESEARCH. RIVERS AND ASSOCIATES DOES NOT CLAIM THAT ALL MATTERS OF RECORD WHICH MAY OR MAY NOT AFFECT THIS PROPERTY ARE SHOWN HEREON.

LINE	BEARING	LENGTH
L1	N 72°58'00" W	15.60
L2	S 70°27'16" W	262.00
L3	S 81°27'16" W	138.00
L4	S 81°27'16" W	97.00
L5	S 42°22'16" W	90.00
L6	S 33°57'16" W	100.00
L7	S 11°17'16" W	46.00
L8	S 57°37'16" W	100.00
L9	S 19°42'16" W	157.00
L10	S 31°32'16" W	58.00
L11	S 33°04'00" W	61.23
L12	S 33°04'00" W	140.00
L13	N 33°04'00" E	140.00

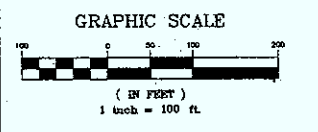


References:

PARCEL NO. 33077	D.B. 794 PG. 32
M.B. 73 PG. 90	D.B. J 43 PG. 40
M.B. 71 PG. 109	D.B. N 50 PG. 823
M.B. 68 PG. 54	D.B. N 45 PG. 272
M.B. 48 PG. 194	D.B. N 46 PG. 520
M.B. 29 PG. 71/71A	STATE HIGHWAY BOOK 1-2418
D.B. 2056 PG. 189	RIVERS DRAWING 2-2418
D.B. 2064 PG. 123	RIVERS DRAWING 2-2418
D.B. 2293 PG. 278	RIVERS DRAWING 2-2418

CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CH BEARING	CH. LENGTH	DELTA
C1	20.00	18.55	S 69°17'54" W	17.89	53°07'48"
C2	55.00	23.53	N 73°44'03" E	23.74	24°35'30"
C3	55.00	16.12	N 42°22'56" E	35.48	32°37'44"
C4	55.00	163.74	N 61°34'43" W	109.63	170°34'34"
C5	55.00	51.00	S 06°30'06" W	49.19	53°07'48"
C6	20.00	18.55	N 06°30'06" E	17.89	53°07'48"



Site Summary:

NUMBER OF LOTS CREATED — 5

ACREAGE IN LOTS — 38.74 AC.

ACREAGE IN R/W — 0.39 AC.

ACREAGE IN TOTAL TRACT — 39.13 AC.

ACREAGE IN COMMON AREA(S) — NONE

ACREAGE IN PARK AND RECREATION AREAS — NONE

RECOMBINATION PLAT

University Medical Park North
Revision of Lots 2-10, and 13

GREENVILLE, GREENVILLE TOWNSHIP, PITT COUNTY, NORTH CAROLINA

OWNER **UNIVERSITY MEDICAL PARK NORTH, LLC**
 ADDRESS P.O. BOX 566 GREENVILLE, NC 27835
 PHONE (252) 752-2000

	SURVEYED	APPROVED
	MCC	PH
	DRAWN	DATE
	AAS / STA	10/11/11
CHECKED	SCALE	
PH	1" = 100'	

SOURCE OF TITLE

TO THE BEST OF MY KNOWLEDGE, THE LAST INSTRUMENT(S) IN THE CHAIN OF TITLE OF THIS PROPERTY AS RECORDED IN THE PITT COUNTY REGISTRY AT GREENVILLE, NORTH CAROLINA IS:

DEED BOOK 2352 PAGE 189

DEED BOOK PAGE

DEED BOOK PAGE

NORTH CAROLINA LICENSE NO. L-4262

OWNERS STATEMENT

THIS IS EVIDENCE THAT THIS SUBDIVISION IS MADE AT THE REQUEST OF

SWORN TO AND SUBSCRIBED BEFORE ME THIS 12 DAY OF OCTOBER, 2011.

NOTARY PUBLIC
MY COMMISSION EXPIRES 4-25-16

APPROVAL

THIS FINAL PLAT NO. 11-38 WAS APPROVED BY THE SUBDIVISION REVIEW BOARD IN ACCORDANCE WITH TITLE 8, CHAPTER 5 OF THE GREENVILLE CITY CODE THIS DAY OF OCTOBER, 2011.

MINOR ALTERATION

SIGNED

DEDICATION

THE UNDERSIGNED HEREBY ACKNOWLEDGE(S) THIS PLAT AND ALLOTMENT TO BE THEIR FREE ACT AND DEED, AND HEREBY DEDICATE TO PUBLIC USE AS STREETS, PARKS, PLAY-GROUNDS, OPEN SPACES, AND EASEMENTS FOREVER, ALL AREAS SHOWN OR SO INDICATED ON SAID PLAT.

SIGNED

ATTEST

CERTIFICATION

NORTH CAROLINA PITT COUNTY

I, PATRICK W. HARTMAN CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE BY WO/JW FROM DEED DESCRIPTIONS RECORDED IN BOOK 352, PAGE 822; THAT THE RATIO OF PRECISION IS 1:10,000 + ; THAT BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN BOOKS REFERENCED HEREON; THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED; I FURTHER CERTIFY PURSUANT TO G.S. 47-30 (X)(1)(b); THIS SURVEY CREATED A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND;

WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER, AND SEAL THIS 27TH DAY OF OCTOBER, 2011.

SIGNED

PROFESSIONAL LAND SURVEYOR

LICENSE NUMBER L-4262

NORTH CAROLINA PITT COUNTY

I, ANDREW THOMAS, JR., A REVIEW OFFICER OF PITT COUNTY, N.C., CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

BY

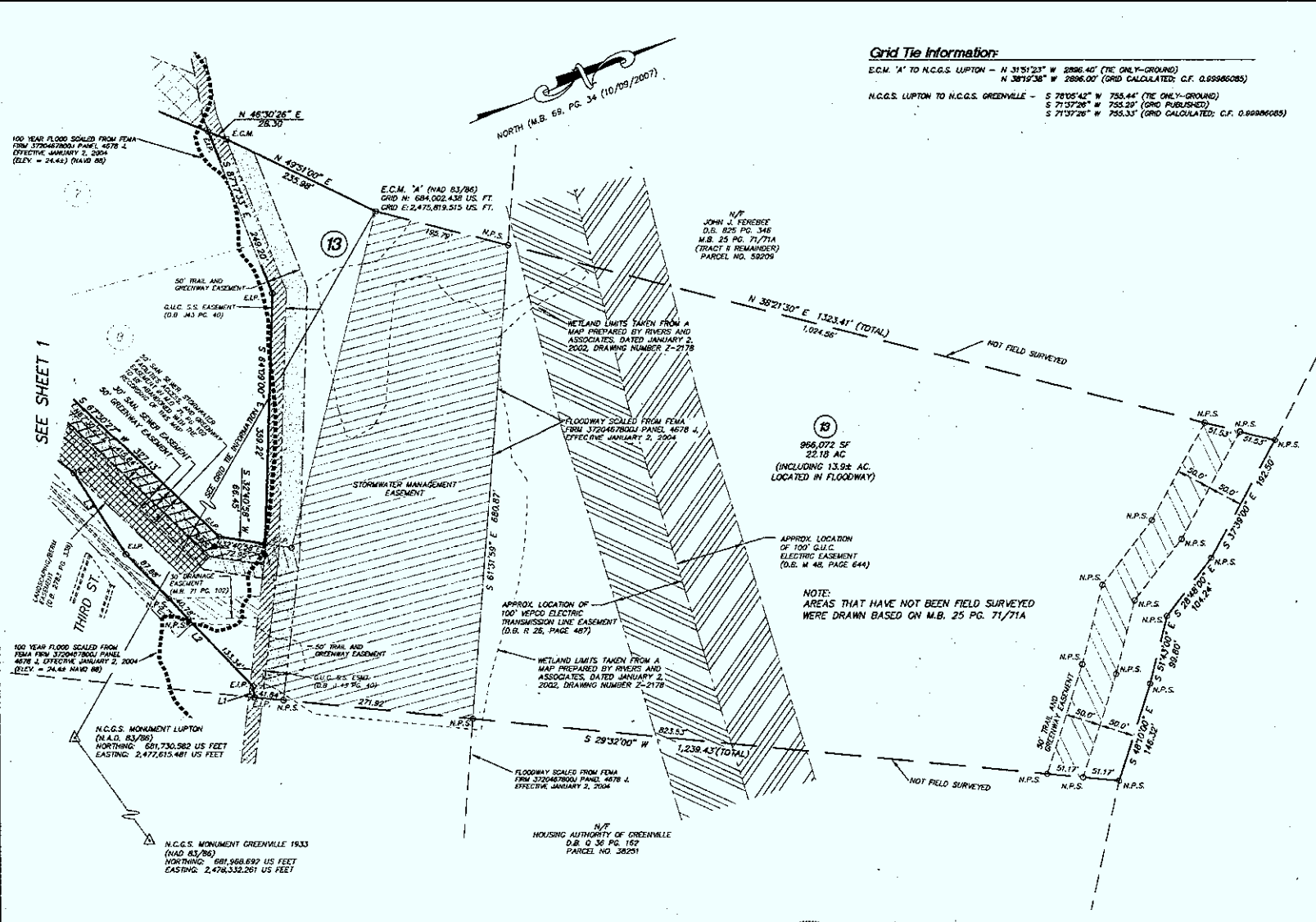
REVIEW OFFICER

DATE 11/30/11

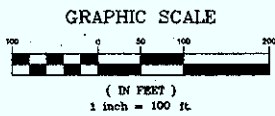
Grid Tie Information:

E.C.M. 'A' TO N.C.G.S. LUPTON - N 31°51'23" W 2896.40' (TIE ONLY-GROUND)
 N 38°19'38" W 2896.00' (GRID CALCULATED; C.F. 0.999866285)
 N.C.G.S. LUPTON TO N.C.G.S. GREENVILLE - S 78°15'42" W 755.44' (TIE ONLY-GROUND)
 S 71°37'26" W 753.29' (GRID PUBLISHED)
 S 71°37'26" W 753.33' (GRID CALCULATED; C.F. 0.999866285)

Doc ID: 01097220002
 Recorded: 11/30/2011 at 03:48:05 PM
 File No: 842-00 Page 1 of 2
 Deed Book: Tarrington Reg of Deeds
 bk 75 pg 43-44



- Legend**
- IRON PIPE SET
 - E.L.P. EXISTING IRON PIPE
 - N.P.S. NO POINT SET
 - E.C.M. EXISTING CONCRETE MONUMENT
 - PG. PAGE
 - M.B. MAP BOOK
 - D.B. DEED BOOK
 - B/B BACK TO BACK
 - R/W RIGHT OF WAY
 - PARCEL NO. PARCEL NUMBER
 - E.R.W.M. RIGHT OF WAY MONUMENT
 - CH. CHORD
 - N/F NOW OR FORMERLY
 - TOT. TOTAL
 - E.S.M.T. EASEMENT
 - S.S. SANITARY SEWER
 - (12) LOT NUMBER



RECOMBINATION PLAT
University Medical Park North
Revision of Lots 2-10, and 13
 GREENVILLE, GREENVILLE TOWNSHIP, PITT COUNTY, NORTH CAROLINA

OWNER **UNIVERSITY MEDICAL PARK NORTH, LLC**
 ADDRESS P.O. BOX 566 GREENVILLE, NC 27835
 PHONE (252) 752-2000

	SURVEYED M.C.C.	APPROVED P.H.
	DRAWN J.A.S.	DATE 10/11/11
	CHECKED P.H.	SCALE 1" = 100'
	NORTH CAROLINA LICENSE NO. L-4262	

SOURCE OF TITLE
 TO THE BEST OF MY KNOWLEDGE, THE LAST INSTRUMENT(S) IN THE CHAIN OF TITLE OF THIS PROPERTY AS RECORDED IN THE PITT COUNTY REGISTRY AT GREENVILLE, NORTH CAROLINA IS:

DEED BOOK 2352, PAGE 189
 DEED BOOK _____, PAGE _____
 DEED BOOK _____, PAGE _____

OWNERS STATEMENT
 THIS IS EVIDENCE THAT THIS SUBDIVISION IS MADE AT THE REQUEST OF _____

SWORN TO AND SUBSCRIBED BEFORE ME THIS 12th DAY OF Nov 2011.

 NOTARY PUBLIC
 MY COMMISSION EXPIRES 9-25-16

APPROVAL
 THIS FINAL PLAT NO. 11-38 WAS APPROVED BY THE SUBDIVISION REVIEW BOARD IN ACCORDANCE WITH TITLE 9, CHAPTER 5 OF THE GREENVILLE CITY CODE THE DAY OF _____ 2011.

MINOR ALTERATION
 SIGNED _____ CITY PLANNER

DEDICATION
 THE UNDERSIGNED HEREBY ACKNOWLEDGE(S) THIS PLAT AND ALLOTMENT TO BE THEIR FREE ACT AND DEED, AND HEREBY DEDICATE TO PUBLIC USE AS STREETS, PARKS, PLAY-GROUNDS, OPEN SPACES, AND EASEMENTS FOREVER, ALL AREAS SHOWN OR SO INDICATED ON SAID PLAT.

SIGNED _____
 ATTEST _____

L-4262
 SIGNED _____ 10/27/11
 PROFESSIONAL LAND SURVEYOR
 LICENSE NUMBER L-4262



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Abandonment of a landscape easement as requested by Magdy "Mac" and Enji Taha for property located at 1715 Dickinson Avenue

Explanation: **Abstract:** Mr. and Mrs. Mac Taha have requested that a 15-foot landscape easement be eliminated along the western and eastern property boundary lines adjoining the Skinner and South Watagua Streets rights-of-way respectively.

Explanation: Mr. and Mrs. Mac Taha purchased Pitt County tax parcel number 025828, also being 1715 Dickinson Avenue, from the Garris-Evans Lumber Company on February 13, 2013. Garris-Evans Lumber Company purchased the property from the City of Greenville on July 10, 2007. When the property was sold to the Garris-Evans Lumber Company by the City of Greenville, the City retained a 15-foot wide landscape easement along the western property boundary parallel to Skinner Street 100 feet in depth and a 15-foot wide landscape easement along the eastern property boundary parallel to South Watagua Avenue 100 feet in depth. The City also retained a 15-foot wide landscape boundary parallel to Dickinson Avenue for the entire lot frontage. These easements were retained by the City of Greenville to provide beautification of the right-of-way.

Mr. and Mrs. Taha are making significant investments in the area and are developing plans to construct a Save-A-Lot grocery store on the 1715 Dickinson Avenue site. In order to develop the properties effectively, the Taha's have requested that the 15-foot landscape easements along Skinner Street and South Watagua Avenue be eliminated. The abandonment of the eastern and western landscape easements will allow for the required on site parking to be developed more efficiently and within a shorter distance of the store's entrance.

As part of their site development, the Taha's will be required to maintain a 6-foot bufferyard parallel to the rights-of-ways of Skinner and South Watagua streets for the entire property length as opposed to 100 feet as specified in the easement. Landscaping improvements as required by City Code will still be provided within a 6- foot bufferyard instead of a 15-foot easement, and thus satisfying the

original intent to provide on site beautification.

The abandonment of the easement has been reviewed by the Public Works Department and Community Development Department and it is believed that the change will comply with existing city standards upon the submittal and approval of a required site development plan.

Fiscal Note: No cost with the associated action.

Recommendation: Staff recommends approval of the easements as requested and to authorize the Mayor and City Clerk to execute a quit-claim deed to the owner of the property.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Deed for Taha Easement Release Request](#)

Doc ID: 001340570003 Type: CRP
 Recorded: 07/10/2007 at 02:05:12 PM
 Fee Amt: \$20.00 Page 1 of 3
 Excise Tax: \$0.00
 Pitt County, NC
 Judy J. Tart Register of Deeds
BK 2349 PG 581-583

Prepared by: David A. Holec, City Attorney, City of Greenville, P.O. Box 7207, Greenville, NC 27835
 Return to: Garris Evans Lumber Company, P.O. Box 2548, Greenville, NC 27835

**NORTH CAROLINA
 PITT COUNTY**

DEED

THIS DEED is made and entered into this 10th day of July, 2007, by and between the CITY OF GREENVILLE, a municipal corporation organized and existing under the laws of the State of North Carolina, hereinafter referred to as Grantor, and GARRIS EVANS LUMBER COMPANY, a North Carolina corporation, hereinafter referred to as Grantee;

WITNESSETH:

That the Grantor, for and in consideration of the sum of Ten Dollars (\$10.00) and other valuable considerations to it in hand paid by the Grantee, the receipt of which is hereby acknowledged, has bargained and sold and by these presents does hereby bargain, sell, and convey unto Grantee, its successors and assigns, in fee simple, that certain lot or parcel of land lying and being in the City of Greenville, Pitt County, North Carolina and being more particularly described as follows:

SEE ATTACHED EXHIBIT "A"

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereunto belonging to the Grantee, its successors and assigns, forever.

And the said Grantor does covenant that it is seized of the said premises in fee simple and has the right to convey the same in fee simple, that the same is free and clear of all encumbrances except easements, rights of

696957

3

way, and restrictions of record and 2007 ad valorem taxes which are to be prorated at the time of closing, noncompliance with all local, county, state, or federal governmental laws, ordinances, or regulations relative to zoning, subdivision, occupancy, use, construction or the development of the subject property, if any, and that it will warrant and defend the title to the same against the lawful claims of all persons whomsoever, with said warranty being limited to the term of the Grantor's ownership of the subject property.

IN TESTIMONY WHEREOF, the said Grantor has hereunto set its hand and seal the day and year first above written.

CITY OF GREENVILLE

BY: *Robert D. Parrott*
Robert D. Parrott, Mayor

ATTEST:

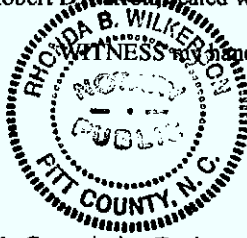
Wanda T. Elks
Wanda T. Elks, City Clerk



NORTH CAROLINA
PITT COUNTY

I, *Rhonda B. Wilkerson*, a Notary Public of Pitt County, North Carolina, do hereby certify that Wanda T. Elks, personally appeared before me this day and acknowledged that she is the City Clerk of the City of Greenville, a municipal corporation, and that by authority duly given and as the act of the City of Greenville through and by the City Council, its governing body, the foregoing instrument was signed in its name by Mayor Robert D. Parrott, sealed with its corporate seal, and attested by herself as its City Clerk.

Witness my hand and notarial seal this 10th day of July, 2007.



Rhonda B. Wilkerson
Rhonda B. Wilkerson Notary Public

My Commission Expires: May 21, 2012

EXHIBIT A

Being certain tracts or parcels of land situate in the City of Greenville, Greenville Township, Pitt County, North Carolina, being bound on the north by the southern right of way of Dickinson Avenue, on the east by the western right of way of S. Watauga Avenue, on the south by the northern right of way of Norfolk Southern Railroad, and on the west by the eastern right of way of S. Skinner Street, and further described as being all of Lots 1 thru 44, Block "B", of Ridgecrest Subdivision as shown on a map recorded in Map Book 2, Page 135, and as resurveyed and mapped by Gary S. Miller, Land Surveyor, shown on a map titled "Survey for, City of Greenville" and recorded in Map Book 63, Page 154, of the Pitt County Registry, to which reference is made for a more complete and accurate description, with said parcels containing about 3.927 acres and being all of the property conveyed to the Grantor by deed recorded in Deed Book 1816, Page 662;

The Grantor further conveys its right, title, and interest to the western half of the closed portion of street right of way of S. Watauga Avenue, closed pursuant to NCGS 160A-299, and being shown on a map recorded in Map Book 68, Page 40, of the Pitt County Registry, being subject to the fifty-foot (50) utility and drainage easement as shown on the recorded map and such other easements and reservations as they extend, in accordance with the provisions of G.S. 160A-299(f), to utility improvements or easements owned by private utilities which at the time of the street closing have a utility agreement or franchise with the City of Greenville;

The Grantor hereby reserves a Utility Easement over and upon the above described parcels for the proper operation and maintenance of the facilities maintained by Greenville Utilities Commission, with said Utility Easement being thirty (30) feet in width and centered over the existing 8" T.C. Sanitary Sewer Line that traverses across the above described parcels, with said line beginning at an existing manhole near the centerline intersection of S. Watauga Avenue with Broad Street and running southwestwardly through the property to a manhole in S. Skinner Street with said manhole being located about 350 feet south of the right of way of Dickinson Avenue, said line and manholes being shown on the aforementioned survey map for the City of Greenville recorded in Map Book 63, Page 154, to which reference is made for a more complete and accurate description;

The Grantor hereby further reserves a fifteen (15) foot in width Landscape Easement over and upon the above described parcels for the installation and maintenance of landscaping, with said easement being measured as 15 feet from and parallel to the southern right of way of Dickinson Avenue, and being 15 feet from and parallel to the northernmost 100 feet of the eastern right of way of S. Skinner Street and being 15 feet from and parallel to the northernmost 100 feet of the western right of way S. Watauga Avenue, and with the Grantee being allowed one ingress/egress area through the Landscape Easement from the above described parcels to Dickinson Avenue, with the ingress/egress area to comply with applicable driveway regulations.

696957



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Resolution approving the grant of a temporary easement in connection with a bridge replacement project on Industrial Boulevard

Explanation: **Abstract:** The North Carolina Department of Transportation seeks a temporary easement for construction access on property located on Industrial Boulevard.

Explanation: The City of Greenville, for the use and benefit of the Greenville Utilities Commission, owns a piece of property immediately adjacent to a bridge on Industrial Boulevard which is being replaced by the North Carolina Department of Transportation (NCDOT). NCDOT needs a temporary easement for construction access on the corner of the property. Attached is the proposed easement drawn by the NCDOT. The temporary construction easement will terminate upon completion and acceptance of the project.

On May 15, 2014, the GUC Board of Commissioners approved the temporary easement and recommends that the City Council approve and execute the attached resolution and easement for the benefit of the NCDOT.

Fiscal Note: No costs to the City.

Recommendation: Approve the attached resolution granting a temporary easement.

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Attachments / click to download

Resolution

Easement

RESOLUTION NO. ___-14

**Resolution Approving the Grant of a Temporary Construction Easement
to the North Carolina Department of Transportation
for a Bridge Replacement on Industrial Boulevard**

WHEREAS, the City of Greenville is the owner of the property, for the use and benefit of Greenville Utilities Commission, located near Industrial Boulevard and described in the deed recorded in Book 44, Page 339, Pitt County Registry of Deeds;

WHEREAS, the North Carolina Department of Transportation has requested a temporary construction easement in connection with a bridge replacement project on Industrial Boulevard (SR 1591);

WHEREAS, on May 15, 2014, the Greenville Utilities Commission Board of Commissioners approved the grant of the temporary construction easement and recommended to City Council that it also approve the grant; and

WHEREAS, North Carolina General Statute 160A-273 authorizes the City of Greenville to grant easements upon any city property;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that it does hereby approve the grant of a temporary construction easement to the North Carolina Department of Transportation upon property it owns, for the use and benefit of Greenville Utilities Commission, as described in the deed recorded in Book 44, Page 339, Pitt County Registry, said easement being requested to facilitate a bridge replacement project for Bridge No. 431 over Parkers Creek on Industrial Boulevard (SR 1591).

BE IT FURTHER RESOLVED by the City Council of the City of Greenville that the Mayor and City Clerk be and are hereby authorized to execute said temporary construction easement for and on behalf of the City of Greenville.

Adopted on this, the 9th day of June, 2014.

Allen M. Thomas
Mayor

ATTEST:

Carol L. Barwick
City Clerk

Revenue Stamps \$ _____

TEMPORARY EASEMENT

THIS INSTRUMENT DRAWN BY Eli N. Saleeby, Jr.
Eli N. Saleeby, Jr.

CHECKED BY Bert M. Whitehurst
Bert M. Whitehurst

RETURN TO: Division R/W Agent, NCDOT
1430 East Arlington Blvd
Greenville, NC 27858

NORTH CAROLINA
COUNTY OF Pitt
TAX PARCEL
32477

TIP/PARCEL NUMBER: BD-5102W-001
WBS ELEMENT: 45348.2.FD23
ROUTE: Bridge No. 431 over Parkers
Creek on SR 1591 (Industrial
Blvd.)

THIS EASEMENT, made and entered into this the _____ day of _____ 20 14
by and between _____

hereinafter referred to as GRANTORS, and the Department of Transportation, an agency of the State of North Carolina, 1546 Mail Service Center, Raleigh, NC 27611, hereinafter referred to as the Department;

WITNESSETH

THAT the GRANTORS, for themselves, their heirs, successors, executors, and assigns, for and in consideration of the sum of \$ _____ agreed to be paid by the DEPARTMENT to the GRANTORS, do hereby give, grant and convey unto the DEPARTMENT, its successors, and assigns, a temporary easement for highway purposes, subject to the terms and provisions hereinafter set forth, over a portion of real property described in deed(s) recorded in Book 44, Page 339 in the office of the Register of Deeds of Pitt County, said easement being described as follows:

Temporary Construction Easement

Point of beginning being N 32°56'48.6" W, 72.309 feet from -L-, Sta. 12+00; thence to a point on a bearing of N 24°30'1.6" W, 94.927 feet; thence to a point on a bearing of N 76°41'37.7" W, 59.574 feet; thence to a point on a bearing of S 13°18'22.3" W, 75.000 feet; thence to a point on a bearing of S 76°41'37.7" E, 117.764 feet; returning to the point and place of beginning.

The above described temporary construction easement will terminate upon completion and acceptance of the project.

COUNTY: Pitt WBS ELEMENT: 45348.2.FD23 TIP/PARCEL NO.: BD-5102W-001

Said easement widths, station numbers, survey lines and additional easement areas being delineated on that set of plans for State Highway Project 45348.2.FD23 on file in the office of the Department of Transportation in Raleigh, North Carolina, and also on a copy of said project plans which will be recorded, pursuant to N.C.G.S 136-19.4, in the Office of the Register of Deeds of Pitt County, to which plans reference is hereby made for greater certainty of description of the easement areas herein conveyed and for no other purpose.

This EASEMENT is subject to the following terms and provisions only: None

There are no conditions to this EASEMENT not expressed herein. None

TO HAVE AND TO HOLD said temporary easement for highway purposes, subject to the terms and provisions hereinabove set forth, unto the DEPARTMENT, its successors and assigns, and the GRANTORS, for themselves, their heirs, successors, executors and assigns, hereby warrant and covenant that they are the sole owners of the property; that they solely have the right to grant the said temporary easement; and that they will warrant and defend title to the same against the lawful claims of all persons whomsoever;

The Grantors acknowledge that the project plans for Project # 45348.2.FD23 have been made available to them. The Grantors further acknowledge that the consideration stated herein is full and just compensation pursuant to Article 9, Chapter 136 of the North Carolina General Statutes for the acquisition of the said interests and areas by the Department of Transportation and for any and all damages to the value of their remaining property; for any and all claims for interest and costs; for any and all damages caused by the acquisition for the construction of Department of Transportation Project # 45348.2.FD23 Pitt County, and for the past and future use of said areas by the Department of Transportation, its successors and assigns for all purposes for which the said Department is authorized by law to subject the same.

IN WITNESS WHEREOF, the GRANTORS pursuant to a resolution dated June 9, 2014 has Caused this instrument to be signed in its corporate name by its Mayor the Greenville City Council, its Corporate seal hereto affixed, and attested by its Clerk of the Greenville City Council, by order of the Greenville City Council, this the day and year first above written...

City of Greenville
(Corporate Name)

Greenville Utilities Commission

By: _____
Allen M. Thomas, Mayor

By: _____
Anthony C. Cannon, General Manager/CEO

ATTEST: _____
Carol L. Barwick, City Clerk

ATTEST: _____
Amy Carson Quinn, Executive Secretary
Corporate Seal

Corporate Seal

ACCEPTED FOR THE DEPARTMENT OF TRANSPORTATION BY: _____

STATE OF _____ COUNTY OF _____
I, _____, a Notary Public for said
County and State, certify that _____
personally came before me this day and acknowledged that he is
of _____ a corporation,



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Consideration of the purchase of real properties and utility easements for Greenville Utilities Commission

Explanation: **Abstract:** Greenville Utilities Commission (GUC) seeks to purchase property and utility easements for the relocation of Gate Station Nos. 2 and 3 located at Landmark Street and MacGregor Downs Road, respectively.

Explanation: GUC has contracted with Piedmont Natural Gas (PNG) to relocate Gate Station Nos. 2 and 3 as part of the GUC-PNG Multiple Gas Facilities Project. The proposed sites for both Gate Stations will require the purchase of property for installation of gas metering and regulating facilities, and permanent utility easement(s) for the installation of gas main interconnects to GUC's distribution system.

The properties and easements recommended for purchase are as follows:

Gate Station 2, Landmark Street

- Real Property - Portion of Parcel 42581, approximately 0.32 acres – estimated \$150,000

- Utility Easement – 15' width along eastern property line of Parcel 40003 – estimated \$16,000

- Utility Easement - 15' width along eastern property line of Parcel 38264 – estimated \$12,000

Gate Station 3, MacGregor Downs Road

- Real Property - Portion of Parcel 10085, approximately 0.36 acres – estimated \$20,000 (but not greater than budgeted amount)

- Utility Easement - 25' along eastern property line of Parcel 35738 –

estimate \$8,000

On February 20, 2014, in Closed Session, the Board of Commissioners approved the purchase of said real properties and easements and recommends similar action by the City Council.

Fiscal Note: No costs to the City.

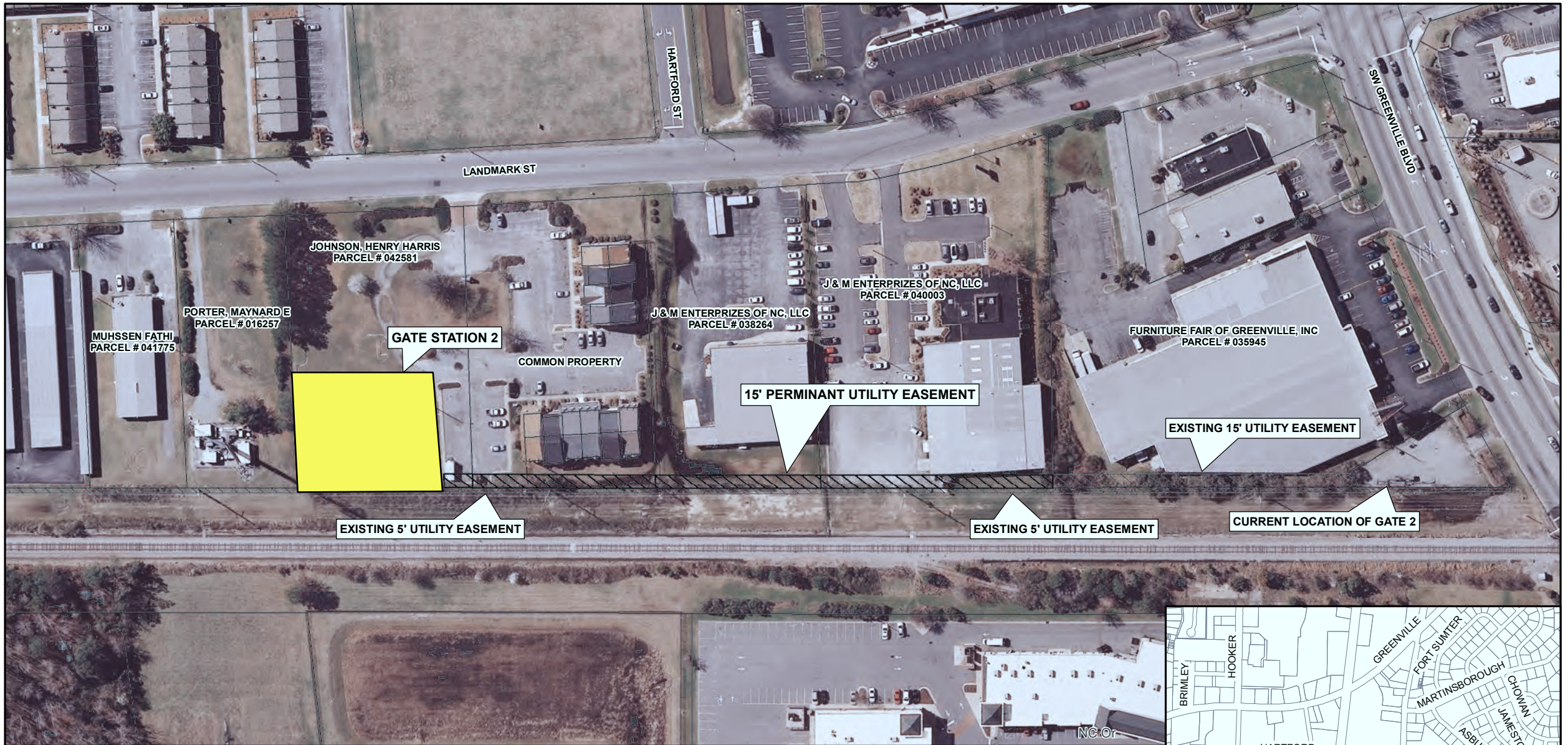
Recommendation: Approval to purchase proposed properties and easements


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[Property Purchase Gate 2](#)

[GUC Property Purchase Gate 3](#)




 Greenville Utilities
 P.O. Box 1847
 Greenville, NC 27835
 (252) 752-7166
 Fax (252) 329-2172

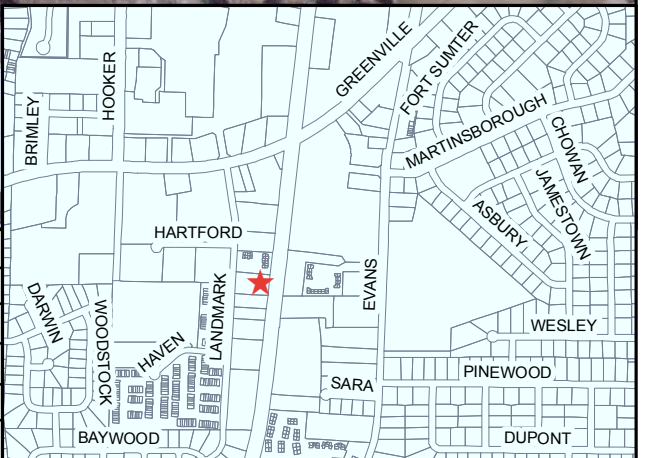


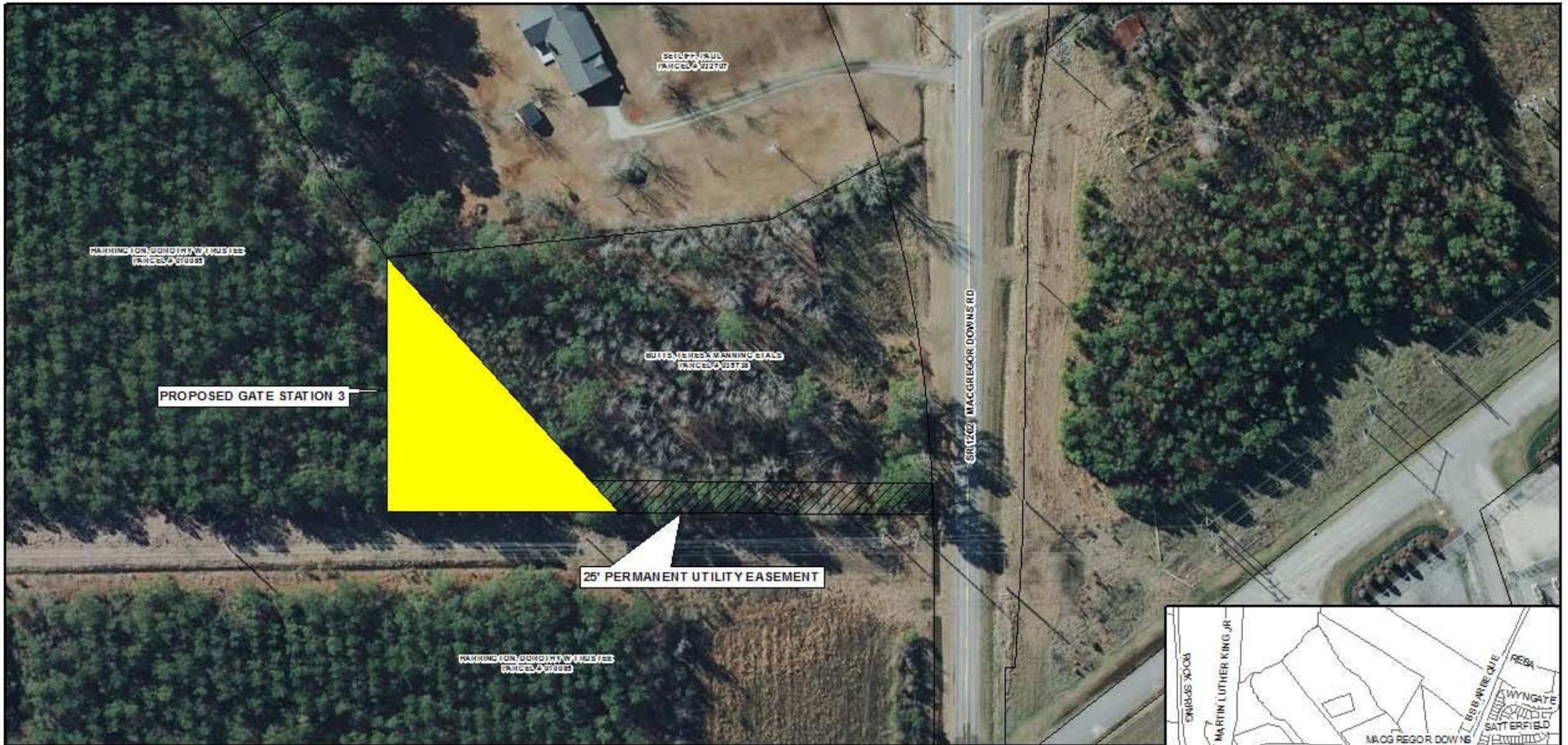
Disclaimer:
 1) This map was created for illustrative purposes only.
 2) This map is not a certified survey and has not been reviewed by a local government agency.
 Basemap data source: Pitt County Planning Department

City of Greenville
c/o Greenville Utilities
 Greenville, Pitt County, North Carolina

Item # 12

Parcels: 042581
Date Created: 2/5/2014
Scale: 1 inch = 125 feet
Design: JNB
Drawn: JAC
Checked: JNB





Greenville Utilities
 P.O. Box 1847
 Greenville, NC 27835
 (252) 752-7166
 Fax (252) 329-2172



City of Greenville c/o Greenville Utilities

Greenville, Pitt County, North Carolina

Parcels: 010085 & 035738

Date Created: 1/24/2014

Scale: 1 inch = 100 feet

Design: JNB

Drawn: JAC

Checked: JNB

Disclaimer:
 1) This map was created for illustrative purposes only.
 2) This map is not a certified survey and has not been reviewed by a local government agency.
 Base map data source: Pitt County Planning Department



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Grant of easements to Piedmont Natural Gas

Explanation: **Abstract:** Greenville Utilities Commission (GUC) seeks approval of the grant of utility and access road easements to Piedmont Natural Gas at GUC's Gate Station Nos. 2, 3 and 5.

Explanation: The Greenville Utilities Commission - Piedmont Natural Gas (GUC-PNG) Multiple Gas Facilities Project includes the relocation of two existing GUC Gate Stations (Gate Station Nos. 2 and 3) and the installation of a new GUC Gate Station No. 5. The relocated Gate Station No. 2 will require a Piedmont Natural Gas (PNG) transmission main extension and GUC distribution main interconnect for providing gas to and from the site. PNG is also replacing its Line 43 gas transmission main between existing Gate Stations No. 1 and No. 3 with a new gas main that will supply gas to the new GUC Gate Stations No. 3 and No. 5. In order to build in capacity to supply future district regulator stations on GUC's system, the proposed gas main's diameter will be 6-inch versus the 3-inch diameter of Line 43.

For PNG's installation, operation, and maintenance of the gas facilities at the GUC Gate Station No. 2 site (a portion of parcel 042581, proposed for purchase), the following is required:

- 50-foot utility easement.

For PNG's installation, operation, and maintenance of the gas facilities at the GUC Gate Station No. 3 site (a portion of parcel 10085, proposed for purchase), the following is required:

- 30' wide permanent access road.

For PNG's installation, operation, and maintenance of the gas facilities at the GUC Gate Station No. 5 site (a portion of City of Greenville-owned parcel 39178), the following are required:

50-foot utility easement,
16' wide permanent access road, and
0.326 acres of temporary workspace

At its February 20, 2014 meeting, the Greenville Utilities Commission Board of Commissioners approved the grant of utility and access road easements with Piedmont Natural Gas and recommends similar action by City Council of the City of Greenville, contingent on approval and acquisition of proposed gate station properties.

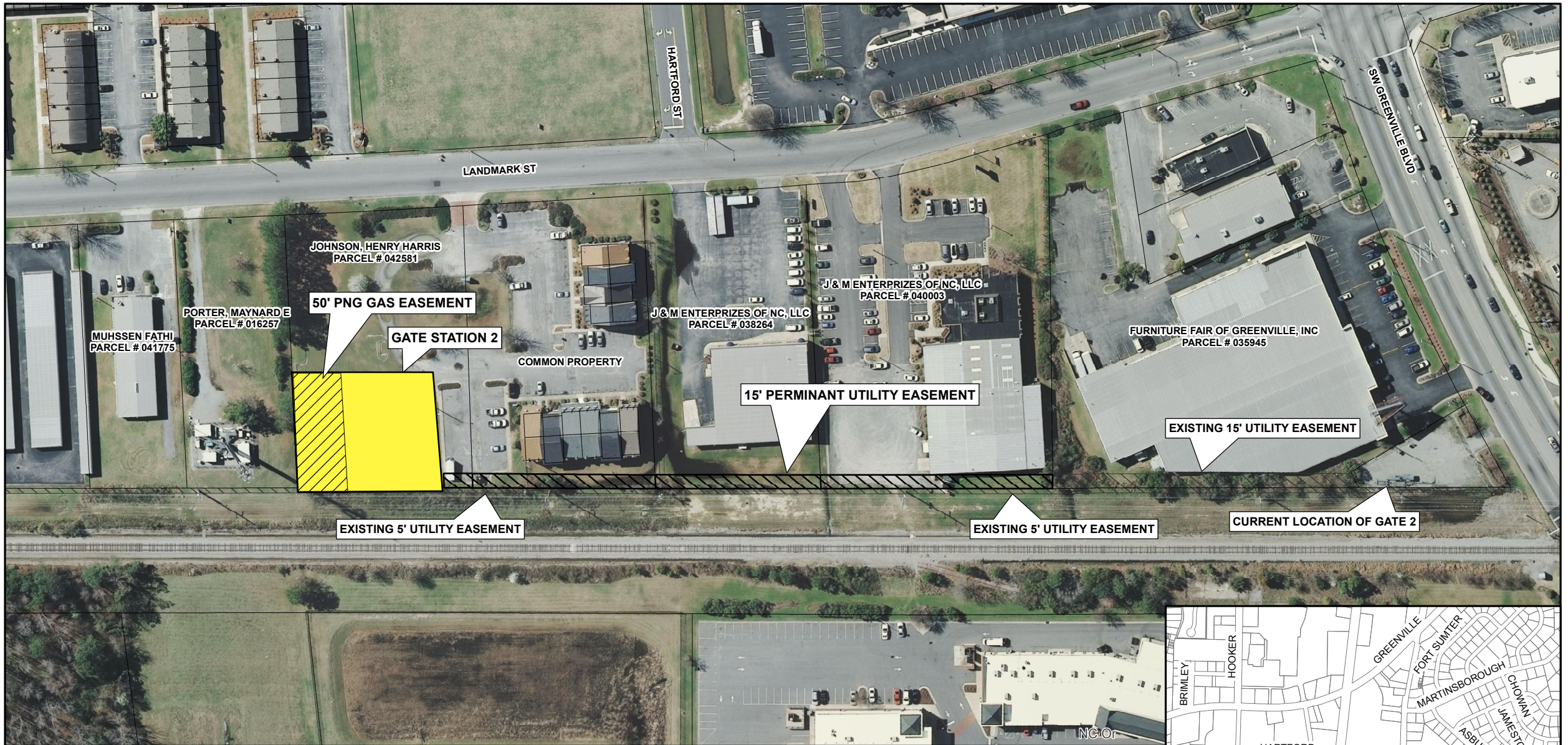
Fiscal Note: No costs to the City.


Recommendation: Approve the grant of utility and access road easements to Piedmont Natural Gas


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Attachments / click to download

-  [Gate 2 Easements](#)
 -  [Gate 3 Easements](#)
 -  [Gate 5 Easements](#)
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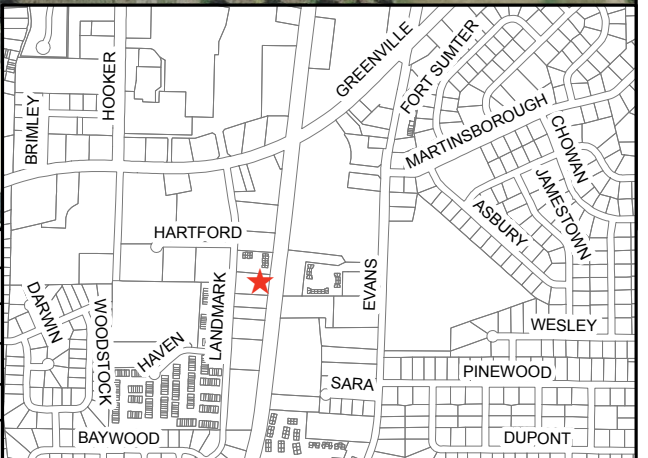

 Greenville Utilities
 P.O. Box 1847
 Greenville, NC 27835
 (252) 752-7166
 Fax (252) 329-2172




Disclaimer:
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 2) This map is not a certified survey and has not been reviewed by a local government agency.
 Basemap data source: Pitt County Planning Department


City of Greenville
c/o Greenville Utilities
 Greenville, Pitt County, North Carolina

Parcels: 042581
Date Created: 2/4/2014
Scale: 1 inch = 125 feet
Design: JNB
Drawn: JAC
Checked: JNB






 Greenville Utilities
 P.O. Box 1847
 Greenville, NC 27835
 (252) 752-7166
 Fax (252) 329-2172



Disclaimer:
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 Basemap data source: Pitt County Planning Department

City of Greenville
c/o Greenville Utilities
 Greenville, Pitt County, North Carolina

Item # 13

Parcels: 010085 & 035738
Date Created: 2/3/2014
Scale: 1 inch = 100 feet
Design: JNB
Drawn: JAC
Checked: JNB



Greenville Utilities
 P.O. Box 1847
 Greenville, NC 27835
 (252) 752-7166
 Fax (252) 329-2172



City of Greenville c/o Greenville Utilities

Greenville, Pitt County, North Carolina

Parcel: 039178
Date Created: 1/24/2014
Scale: 1 inch = 200 feet
Design: JNB
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 1) This map was created for illustrative purposes only.
 2) This map is not a certified survey and has not been reviewed by a local government agency.
 Base map data source: Pitt County Planning Department



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Resolution approving a Licensing Agreement with AT&T Mobility Corporation, Manager of New Cingular Wireless PCS, LLC

Explanation: **Abstract:** AT&T Mobility Corporation, Manager of New Cingular Wireless PCS, LLC, seeks to install telecommunication equipment on Greenville Utilities Commission's Eastside Elevated Water Tank.

Explanation: Since 2006, GUC has leased space for cellular telecommunications services on the Eastside Elevated Water Tank site. In 2006, Verizon and US Cellular were the first two companies to enter into licensing agreements with GUC for these types of services. Since 2006, the Water Fund has received a total of \$196,819.44 from the Verizon lease and \$171,681.03 from the US Cellular lease for a total of \$368,500.47 in revenue.

GUC staff has received a request from AT&T Mobility Corporation, Manager of New Cingular Wireless, PCS, LLC, for a licensing agreement to install telecommunication equipment at GUC's Eastside Elevated Water Tank site. The 2006 licensing agreements with Verizon and US Cellular provided for the installation of the same type of telecommunications equipment being proposed by AT&T Mobility.

AT&T Mobility Corporation is proposing the initial installation of 9 antennas which results in an annual licensing fee of \$39,567.20 per year for 9 antennas. GUC proposes to enter into a licensing agreement with AT&T Mobility Corporation, Manager of New Cingular Wireless, PCS, LLC, that is similar in all respects to the existing agreements with Verizon and US Cellular.

The pertinent points of the proposed licensing agreement are as follows:

- Licensing space for antennas to be attached to the water tank and construction of an equipment shelter on the tank site
- Initial agreement is for nine (9) antennas for an annual licensing fee of

\$39,567.20

- Agreement is for 25 years in five-year renewable increments
- Annual fee is adjusted each year based on the Consumer Price Index – All Urban Consumers - All Items
- Agreement is non-exclusive – i.e. other cellular providers not excluded from adding additional antennas.

The GUC Board of Commissioners authorized its General Manager/CEO to execute the proposed Licensing Agreement at its April 17, 2014, regular meeting. The required notice of intent to authorize the Licensing Agreement has been published.

Fiscal Note: No cost to the City. GUC will receive annual revenue initially of \$39,567.20.

Recommendation: Adopt the attached resolution approving the Licensing Agreement with AT&T Mobility Corporation, Manager of New Cingular Wireless PCS, LLC

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 [Resolution Licensing Agreement](#)

RESOLUTION 14-__

RESOLUTION APPROVING A LICENSING AGREEMENT
WITH AT&T MOBILITY CORPORATION, MANAGER OF
NEW CINGULAR WIRELESS, PCS, LLC

WHEREAS, Greenville Utilities Commission has approved a non-exclusive licensing agreement with New Cingular Wireless PCS, LLC (AT&T Mobility, Its' Manager) for the installation of antennas upon a water tank located upon property owned by the City of Greenville for the use and benefit of Greenville Utilities Commission;

WHEREAS, Greenville Utilities Commission has requested the City of Greenville to consent to the licensing agreement;

WHEREAS, the City Council hereby determines that the property will not be needed by the City of Greenville for the term of the licensing agreement; and

WHEREAS, notice of the intent to authorize the licensing agreement was published on May 26, 2014.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that it does hereby approve the Licensing Agreement with New Cingular Wireless PCS, LLC (AT&T Mobility, Its' Manager) for the installation of cellular antennas upon the Eastside Elevated Water Storage Tank as well as the construction of an equipment shelter on the tank site for an initial term of 5 years with the potential of renewal of 4 additional terms of 5 years and at an initial annual licensing fee of \$39,567.20 for 9 antennas, said licensing fee to be adjusted annually for inflation and with provisions for the possibility of additional antennas at an additional licensing fee determined by a monthly rate for each antenna of \$2.28 per foot of height above the ground.

This the 9th day of June 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Ordinance amending Greenville Utilities Commission's FY 2013-2014 Budget for Operations and Capital Projects

Explanation: **Abstract:** Greenville Utilities Commission (GUC) seeks to amend its fiscal year 2013-2014 budget to reflect end-of-year projections which includes certain capital project budget amendments.

Explanation: The fiscal year 2013-2014 Electric, Water, Sewer, and Gas Fund budgets need to be amended to ensure that the estimated sources of revenue appropriately cover the estimated expenditures and contingencies for the remainder of the fiscal year and to also alleviate the potential of actual expenditures being over budget.

On May 15, 2014, the GUC Board of Commissioners approved the fiscal year 2013-2014 budget amendment which includes certain capital project budget amendments.

Fiscal Note: No costs to the City.

Recommendation: Adopt the attached ordinance amending GUC's fiscal year 2013-2014 budget amendment which includes certain capital project budget amendments.

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 [Ordinance - GUC Budget Amendment](#)

ORDINANCE NO. _____
TO AMEND ORDINANCE 13-027 AND TO AMEND ORDINANCE 12-041
CITY OF GREENVILLE, NORTH CAROLINA
2013-14 GREENVILLE UTILITIES COMMISSION BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and fund balances will be available during the fiscal year beginning July 1, 2013 and ending June 30, 2014 to meet the subsequent expenditures according to the following schedules:

<u>Revenues</u>	<u>Budget</u>	<u>Change</u>	<u>Revised</u>
A. <u>Electric Fund</u>			
Rates & Charges	\$193,576,676	\$4,092,595	\$197,669,271
Fees & Charges	970,000	201,752	1,171,752
U.G. & Temp. Service Charges	95,000	10,975	105,975
Miscellaneous	654,219	656,355	1,310,574
Interest on Investments	135,000	(37,944)	97,056
FEMA Reimbursement	0	51,027	51,027
Installment Purchase	1,146,091	0	1,146,091
Total Electric Fund Revenue	\$196,576,986	\$4,974,760	\$201,551,746
B. <u>Water Fund</u>			
Rates & Charges	\$15,657,316	\$29,178	\$15,686,494
Fees & Charges	308,000	20,551	328,551
Miscellaneous	165,995	11,721	177,716
Interest on Investments	37,843	(3,820)	34,023
Installment Purchase	265,676	0	265,676
Total Water Fund Revenue	\$16,434,830	\$57,630	\$16,492,460
C. <u>Sewer Fund</u>			
Rates & Charges	\$17,178,507	\$211,848	\$17,390,355
Fees & Charges	278,000	38,411	316,411
Miscellaneous	209,689	(71,558)	138,131
Interest on Investments	21,000	(3,562)	17,438
Installment Purchase	612,367	0	612,367
Appropriated Fund Balance	1,365,947	(1,365,947)	0
Total Sewer Fund Revenue	\$19,665,510	(\$1,190,808)	\$18,474,702
D. <u>Gas Fund</u>			
Rates & Charges	\$39,104,068	(\$2,409,164)	\$36,694,904
Fees & Charges	133,500	715	134,215
Miscellaneous	136,256	22,267	158,523
Interest on Investments	54,000	(10,351)	43,649
Installment Purchase	120,068	0	120,068
Appropriated Fund Balance	9,000,000	(5,000,000)	4,000,000
Total Gas Fund Revenue	\$48,547,892	(\$7,396,533)	\$41,151,359
Total Revenues	\$281,225,218	(\$3,554,951)	\$277,670,267

Section II. Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for managing, operating, improving, maintaining, and extending electric, water, sewer and gas utilities during the fiscal year beginning July 1, 2013 and ending on June 30, 2014, according to the following schedules:

<u>Expenditures</u>	<u>Budget</u>	<u>Change</u>	<u>Revised</u>
Electric Fund	\$196,576,986	\$4,974,760	\$201,551,746
Water Fund	16,434,830	57,630	16,492,460
Sewer Fund	19,665,510	(1,190,808)	18,474,702
Gas Fund	48,547,892	(7,396,533)	41,151,359
Total Expenditures	<u>\$281,225,218</u>	<u>(\$3,554,951)</u>	<u>\$277,670,267</u>

Section III. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and long term debt proceeds will be available to fund capital project expenditures according to the following schedules:

<u>Capital Projects Revenues</u>	<u>Budget</u>	<u>Change</u>	<u>Revised</u>
Electric Fund - Long Term Debt Proceeds	\$9,872,500	\$5,770,000	\$15,642,500
Water Fund - Long Term Debt Proceeds	2,865,750	245,000	3,110,750
Sewer Fund - Long Term Debt Proceeds	8,970,750	0	8,970,750
Gas Fund - Long Term Debt Proceeds	9,731,000	0	9,731,000
Total Capital Projects Revenue	<u>\$31,440,000</u>	<u>\$6,015,000</u>	<u>\$37,455,000</u>

Section IV. Capital Project Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for capital projects according to the following schedules:

<u>Capital Projects Expenditures</u>	<u>Budget</u>	<u>Change</u>	<u>Revised</u>
Greenville 230 kV South POD Substation	\$300,000	4,200,000	\$4,500,000
OPTICS Phase 3B	14,405,000	0	14,405,000
Electric Bells Fork to Hollywood Substation Upgrade Project	2,370,000	1,870,000	4,240,000
WTP Sedimentation Basin Upgrade Project	355,000	245,000	600,000
WTP Impoundment Dredging Project	350,000	0	350,000
WWTP Ultraviolet Disinfection Equip. Replacement Project	3,360,000	0	3,360,000
Wastewater Southside Pumping Station Upgrade Project	3,450,000	0	3,450,000
Western Loop High Pressure Gas Main Extension Project	2,850,000	0	2,850,000
LNG Plant Tank Additions Project	4,000,000	0	4,000,000
Total Capital Projects Expenditures	<u>\$31,440,000</u>	<u>\$6,315,000</u>	<u>\$37,755,000</u>

Section V: Amendments. (a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the General Manager/CEO of Greenville Utilities Commission is authorized to transfer funds from one appropriation to another in an amount not to exceed \$100,000. Any such transfers shall be reported to the Greenville Utilities Commission and the City Council at their next regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the General Manager/CEO may authorize expenditures in an amount necessary to meet the emergency so long as the expenditure(s) is/are reported to the Greenville Utilities Commission as soon as possible, and appropriate budget amendments are submitted to the City Council, if necessary, at its next meeting.

Section VI: Appropriation. The capital project revenues and expenditures authorizations shall extend from year to year until each project is completed.

Section VII: Distribution. Copies of this ordinance shall be furnished to the General Manager/CEO and the Chief Financial Officer of the Greenville Utilities Commission, and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

Adopted this the _____ day of _____, 2014.

Allen M. Thomas, Mayor

Attest:

Carol L. Barwick, City Clerk



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item:

Budget ordinance amendment #8 to the 2013-2014 City of Greenville budget (Ordinance #13-026), amendment to the Employee Parking Lot Expansion/Improvement Fund (Ordinance #07-92), amendment to the CD Small Business Loan Fund (Ordinance #98-75), amendment to the Lead-Based Paint Hazard Control Grant Fund (Ordinance #09-24), amendment to the Special Revenue Grant Fund (Ordinance #11-003), amendment to the South Tar River Greenway Phase III Capital Project Fund (Ordinance #12-007.2), amendment to the Convention Center Expansion Capital Project Fund (Ordinance #07-139), amendment to the Storm Drainage Maintenance Improvement Capital Project Fund (Ordinance #09-67), amendment to the Byrne-JAG Grant Recovery Fund (Ordinance #09-79), amendment to the COPS Hiring Recovery Program Grant Fund (Ordinance #09-95), and amendment to the Insurance Loss Reserve Fund (Ordinance #94-140)

Explanation:

Abstract: The budget amendments are for City Council to review and approve proposed changes to the adopted 2013-2014 budget and previously approved capital and special revenue fund budgets that have been submitted for approval by the departments.

Explanation: Attached for consideration at the June 9, 2014, City Council meeting is an ordinance amending the 2013-2014 budget (Ordinance #13-026), amendment to the Employee Parking Lot Expansion/Improvement Project Fund (Ordinance #07-92), amendment to the CD Small Business Loan Fund (Ordinance #98-75), amendment to the Lead-Based Paint Hazard Control Grant Fund (Ordinance #09-24), amendment to the Special Revenue Grant Fund (Ordinance #11-003), amendment to the South Tar River Greenway Phase III Capital Project Fund (Ordinance #12-007.2), amendment to the Convention Center Expansion Capital Project Fund (Ordinance #07-139), amendment to the Storm Drainage Maintenance Improvement Capital Project Fund (Ordinance #09-67), amendment to the Byrne-JAG Grant Recovery Fund (Ordinance #09-79), amendment to the COPS Hiring Recovery Program Grant Fund (Ordinance 09-95), and amendment to the Insurance Loss Reserve Fund. For ease of reference, a footnote has been added to each line item of the budget ordinance amendment, which corresponds to the explanation below:

- A** To appropriate grant funds received from Electricities of North Carolina to provide subsidies for rent, utilities and advertising for a local retail business for a year. Funds were received but not spent within the General Fund (\$4,000).
- B** To appropriate grant funds received from the Pitt County Development Commission to fund the development of the Support Economic and Entrepreneurial Development (SEED) program in Uptown Greenville. This program will provide entrepreneurs with three months to cultivate a business idea at no costs. These funds have been received but not spent within the General Fund (\$5,000).
- C** To estimate funds for year-end closing for the Employee Parking Lot Expansion/Improvement, Community Development Small Business Loan, Lead-Based Paint Hazard Control Grant, and Byrne-JAG Grant Recovery Funds. All residual funds will be transferred to the General Fund and placed in Contingency (\$36,914).
- D** To transfer funds to the Capital Reserve Fund that represent a first-year installment on the Capital Investment Grant allocation that will be paid in fiscal year 2016. Community Development is reserving \$100,000 over three years in preparation for this payment for development (\$25,000).
- E** To estimate funds needed to assist the Sanitation Fund in remaining within budget for this fiscal year. Based on projections, the Fund is at risk of spending in excess of budget due to salary payouts for the voluntary early retirement program that occurred earlier this year. This money is proposed to come from the Contingency balance (\$121,000).
- F** To appropriate funds needed to close the COPS Hiring Recovery Program Grant Fund. This project was completed in October 2013. This appropriation will reclassify \$81,474 which will be transferred from the Police Department to cover costs not covered by the grant (\$81,474).
- G** To transfer unspent funds appropriated for the Green Mill Run Greenway into the South Tar River Greenway Phase III Capital Project Fund to be used in the future. (\$125,556).
- H** To appropriate bond funds that were issued during April of the current year for the purchase of carts for the new sanitation process. (\$315,000).
- I** To appropriate funds needed to transfer to the Storm Drainage Maintenance Improvement Capital Project Fund to cover an increased change order. This will mitigate this fund from spending over the allocated budget as of year-end (\$50,000).
- J** To appropriate funds to close out the Convention Center Expansion Capital Project Fund and transfer remaining funds to the Capital Reserve Fund for future capital needs (i.e. HVAC system) and the new Convention Center Expansion Capital Project (Phase III) for furniture and fixtures. The new Convention Center Project was established at the May City Council meeting (\$790,487).
- K** To appropriate funds received as reimbursements from the insurance carrier in the

Insurance Loss Reserve Fund as an increase in reserves. Additionally, this amendment will transfer funds from the Police Department to the Insurance Loss Reserve Fund (\$293,494).

Fiscal Note:

The budget ordinance amendment affects the following funds: increases the General Fund by \$45,914; increases the Employee Parking Lot Expansion/Improvement Project Fund by \$3,548; increases the Sanitation Fund by \$199,300; increases the Stormwater Utility Fund by \$50,000; increases the CD Small Business Loan Fund by \$29,431; increases the Lead-Based Paint Hazard Control Grant Fund by \$2,176; increases the Capital Reserve Fund by \$415,487; increases the Special Revenue Grant Fund by \$9,000; increases the South Tar River Greenway Phase III Capital Project Fund by \$125,556; increases the Convention Center Expansion Capital Project Fund by \$790,487; increases the Storm Drainage Maintenance Improvement Capital Project Fund by \$50,000; increases the Byrne-JAG Grant Recovery Fund by \$1,759; increases the COPS Hiring Recovery Program Grant Fund by \$108,951; and increases the Insurance Loss Reserve Fund by \$293,494:

<u>Fund Name</u>	<u>Original /Amended budget</u>	<u>Proposed Amendment</u>	<u>Amended Budget 6/9/2014</u>
General	\$ 87,409,534	\$ 45,914	\$ 87,455,448
Employee Parking Lot Expansion/Improvement	\$ 443,880	\$ 3,548	\$ 447,428
Sanitation	\$ 7,659,636	\$ 199,300	\$ 7,858,936
Stormwater Utility	\$ 10,063,388	\$ 50,000	\$ 10,113,388
CD Small Business Loan	\$ 1,069,597	\$ 25,431	\$ 1,095,028
Lead-Based Paint	\$ 1,922,370	\$ 2,176	\$ 1,924,546
Capital Reserve	\$ 1,779,000	\$ 415,487	\$ 2,194,487
Special Revenue Grant	\$ 1,153,446	\$ 9,000	\$ 1,162,446
South Tar River Greenway Phase III	\$ 2,971,301	\$ 125,556	\$ 3,096,857
Convention Center Expansion	\$ 2,861,473	\$ 790,487	\$ 3,651,960
Storm Drainage Maintenance Improvement	\$ 1,231,000	\$ 50,000	\$ 1,281,000
Byrne-JAG Grant Recovery	\$ 490,323	\$ 1,759	\$ 492,082
COPS Hiring Recovery Program Grant	\$ 1,621,180	\$ 108,951	\$ 1,730,131
Insurance Loss Reserve	\$ -	\$ 293,494	\$ 293,494

Recommendation: Approve budget ordinance amendment #8 to the 2013-2014 City of Greenville budget (Ordinance #13-026), amendment to the Employee Parking Lot Expansion/Improvement Fund (Ordinance #07-92), amendment to the CD Small Business Loan Fund (Ordinance #98-75), amendment to the Lead-Based Paint Hazard Control Grant Fund (Ordinance #09-24), amendment to the Special Revenue Grant Fund (Ordinance #11-003), amendment to the South Tar River Greenway Phase III Capital Project Fund (Ordinance #12.007.02), amendment to the Convention Center Expansion Capital Project Fund (Ordinance #07-139), amendment to the Storm Drainage Maintenance Improvement Capital Project Fund (Ordinance #09-67), amendment to the Byrne-JAG Grant Recovery Fund (Ordinance #09-79), amendment to the COPS Hiring Recovery Program Grant Fund (Ordinance #09-95), and amendment to the Insurance Loss Reserve Fund (Ordinance #94-140)

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 [Budget Amendment FY 2013_2014 958470](#)

ORDINANCE NO. 14-
CITY OF GREENVILLE, NORTH CAROLINA
Ordinance (#8) Amending the 2013-2014 Budget (Ordinance #13-026) and Amending the Employee Parking Lot Expansion/Improvement Fund (Ordinance #07-92), Amending the CD Small Business Loan Fund (Ordinance #98-75), Amending the Lead-Based Paint Hazard Control Grant Fund (Ordinance #09-24), Amending the Special Revenue Grant Fund (Ordinance #11-003), Amending the South Tar River Greenway Phase III Capital Project Fund (Ordinance #12-007.2), Amending the Convention Center Expansion Capital Project Fund (Ordinance #07-139), Amending the Storm Drainage Maintenance Improvement Capital Project Fund (Ordinance #09-67), Amending the Byrne-JAG Grant Recovery Fund (Ordinance #09-79), Amending the COPS Hiring Recovery Program Grant Fund (Ordinance #09-95), and Amending the Insurance Loss Reserve Fund (Ordinance #94-140)

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I: Estimated Revenues and Appropriations. **General Fund**, of Ordinance 13-026, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ORIGINAL 2013-2014 BUDGET		#8 Amended 6/9/14	Total Amendments		Amended 2013-2014 Budget
ESTIMATED REVENUES						
Property Tax	\$ 30,725,377		\$ -		\$ -	\$ 30,725,377
Sales Tax	14,910,654		-		-	14,910,654
Video Prog. & Telecom. Service Tax	988,360		-		-	988,360
Rental Vehicle Gross Receipts	124,554		-		-	124,554
Utilities Franchise Tax	5,650,969		-		-	5,650,969
Motor Vehicle Tax	947,925		-		-	947,925
Other Unrestricted Intergov't Revenue	773,961		-		-	773,961
Powell Bill	2,190,005		-		-	2,190,005
Restricted Intergov't Revenues	906,300	A,B	9,000	623,977		1,530,277
Privilege License	635,694		-		-	635,694
Other Licenses, Permits and Fees	4,441,905		-		-	4,441,905
Rescue Service Transport	3,109,570		-		-	3,109,570
Parking Violation Penalties, Leases, & Meters	320,760		-		-	320,760
Other Sales & Services	594,405		-	27,803		622,208
Other Revenues	368,049		-		-	368,049
Interest on Investments	1,416,062		-		-	1,416,062
Transfers In GUC	6,482,380		-		-	6,482,380
Other Financing Sources	2,083,920	C	36,914	666,681		2,750,601
Appropriated Fund Balance	9,466,137		-		-	9,466,137
TOTAL REVENUES	\$ 86,136,987		\$ 45,914	\$ 1,318,461		\$ 87,455,448

APPROPRIATIONS						
Mayor/City Council	\$ 388,957		\$ -		\$ -	388,957
City Manager	1,307,015		-		-	1,307,015
City Clerk	273,769		-		-	273,769
City Attorney	453,843		-		-	453,843
Human Resources	2,632,937		-	2,871		2,635,808
Information Technology	3,089,753		-		-	3,089,753
Fire/Rescue	13,465,164		-	21,404		13,486,568
Financial Services	2,388,772		-	1,880		2,390,652
Recreation & Parks	7,532,229		-	168,051		7,700,280
Police	23,120,136	F,K	(231,474)	100,379		23,220,515
Public Works	10,196,796		-	(739,646)		9,457,150
Community Development	1,917,798	D	(25,000)	802,241		2,720,039
OPEB	350,000		-		-	350,000
Contingency	200,000	C,E,F	(84,086)	334,089		534,089
Indirect Cost Reimbursement	(1,014,572)		-		-	(1,014,572)
Capital Improvements	6,550,990	G	(125,556)	381,265		6,932,255
Total Appropriations	\$ 72,853,587		\$ (466,116)	\$ 1,072,534		\$ 73,926,121

OTHER FINANCING SOURCES						
Debt Service	\$ 3,995,586		\$ -		\$ -	3,995,586
Transfers to Other Funds	9,287,814	A,B,D,E,F,G,K	512,030	245,927		9,533,741
	\$ 13,283,400		\$ 512,030	\$ 245,927		\$ 13,529,327
TOTAL APPROPRIATIONS	\$ 86,136,987		\$ 45,914	\$ 1,318,461		\$ 87,455,448

Section II: Estimated Revenues and Appropriations. **Employee Parking Lot Expansion/Improvement Project Fund**, of Ordinance 07-92, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ADJUSTED BUDGET		Amended 6/9/14	Total Amendments		Amended 2013-2014 Budget
ESTIMATED REVENUES						
Sale and Services	\$ 175,500		\$ -		\$ -	175,500
Investment Earnings	1,486		-		-	1,486
Transfer from General Fund	266,894		-		-	266,894
Appropriated Fund Balance	-	C	3,548	3,548		3,548
TOTAL REVENUES	\$ 443,880		\$ 3,548	\$ 3,548		\$ 447,428

APPROPRIATIONS						
Construction	\$ 168,880		\$ -		\$ -	168,880
Transfer to General Fund	275,000	C	3,548	3,548		278,548
Total Expenditures	\$ 443,880		\$ 3,548	\$ 3,548		\$ 447,428
TOTAL APPROPRIATIONS	\$ 443,880		\$ 3,548	\$ 3,548		\$ 447,428

Section III: Estimated Revenues and Appropriations. **Sanitation Fund**, of Ordinance 13-026, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ORIGINAL 2013-2014 BUDGET		Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES					
Refuse Fees	\$ 6,911,561	H	\$ (236,700)	\$ -	\$ 6,911,561
Extra Pickup	5,307		-	-	5,307
Recycling Revenue	13,748		-	80,000	93,748
Cart and Dumpster	155,000		-	-	155,000
Solid Waste Tax	56,997		-	-	56,997
Transfer from General Fund	252,597	E	121,000	121,000	373,597
Bond Proceeds	-	H	315,000	315,000	315,000
Appropriated Fund Balance	264,426		-	-	264,426
TOTAL REVENUES	\$ 7,659,636		\$ 199,300	\$ 516,000	\$ 8,175,636
APPROPRIATIONS					
Sanitation Fund	\$ 7,659,636	E,H	199,300	\$ 516,000	\$ 8,175,636
Total Expenditures	\$ 7,659,636		\$ 199,300	\$ 516,000	\$ 8,175,636
TOTAL APPROPRIATIONS	\$ 7,659,636		\$ 199,300	\$ 516,000	\$ 8,175,636

Section IV: Estimated Revenues and Appropriations. **Stormwater Utility Fund**, of Ordinance 13-026, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ORIGINAL 2013-2014 BUDGET		Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES					
Stormwater Utility Fee	\$ 3,710,491		\$ -	\$ -	\$ 3,710,491
Transfer from SW Drainage Maint. Fund	976,000		-	-	976,000
Bond Proceeds	5,300,000		-	-	5,300,000
Appropriated Fund Balance	76,864	I	50,000	2,119,321	2,196,185
TOTAL REVENUES	\$ 10,063,355		\$ 50,000	\$ 2,119,321	\$ 12,182,676
APPROPRIATIONS					
Stormwater Fund	\$ 10,063,355	I	50,000	\$ 2,119,321	\$ 12,182,676
Total Expenditures	\$ 10,063,355		\$ 50,000	\$ 2,119,321	\$ 12,182,676
TOTAL APPROPRIATIONS	\$ 10,063,355		\$ 50,000	\$ 2,119,321	\$ 12,182,676

Section V: Estimated Revenues and Appropriations. **CD Small Business Loan Fund**, of Ordinance 98-75, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ADJUSTED BUDGET		Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES					
Investment Earnings	\$ 1,706		\$ -	\$ -	\$ 1,706
Bank Contributions	546,029		-	-	546,029
Loan Payment /CDBG Income	379,362		-	-	379,362
Transfer from Pre-Entitlement	142,500		-	-	142,500
Appropriated Fund Balance	-	C	29,431	29,431	29,431
TOTAL REVENUES	\$ 1,069,597		\$ 29,431	\$ 29,431	\$ 1,099,028
APPROPRIATIONS					
Loans Made	\$ 477,000		\$ -	\$ -	\$ 477,000
Payments to banks	328,068		-	-	328,068
Loan Loss Reserve	142,500		-	-	142,500
Transfer to Home Division	122,029		-	-	122,029
Transfer to General Fund	-	C	29,431	29,431	29,431
Total Expenditures	\$ 1,069,597		\$ 29,431	\$ 29,431	\$ 1,099,028
TOTAL APPROPRIATIONS	\$ 1,069,597		\$ 29,431	\$ 29,431	\$ 1,099,028

Section VI: Estimated Revenues and Appropriations. **Lead-Based Paint Hazard Control Grant Fund**, of Ordinance 09-24, is hereby amended by increasing estimated revenues and appropriations in the amount indicated :

	ADJUSTED BUDGET	Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES				
Spec State/Fed/Loc Grants	\$ 1,922,370	\$ -	\$ -	1,922,370
Appropriated Fund Balance	-	C 2,176	2,176	2,176
TOTAL REVENUES	\$ 1,922,370	\$ 2,176	\$ 2,176	\$ 1,924,546
APPROPRIATIONS				
Personnel	\$ 216,894	\$ -	\$ -	216,894
Operating	1,705,476	-	-	1,705,476
Transfer to General Fund	-	C 2,176	2,176	2,176
Total Expenditures	\$ 1,922,370	\$ 2,176	\$ 2,176	1,924,546
TOTAL APPROPRIATIONS	\$ 1,922,370	\$ 2,176	\$ 2,176	\$ 1,924,546

Section VII: Estimated Revenues and Appropriations. **Capital Reserve Fund**, of Ordinance 13-026 is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ORIGINAL 2013-2014 BUDGET	Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES				
Appropriated Fund Balance	\$ 1,779,000	\$ -	\$ -	1,779,000
Transfer from CVA Expansion/Streetscape Fund	-	J 390,487	390,487	390,487
Transfer from General Fund	-	D 25,000	25,000	25,000
TOTAL REVENUES	\$ 1,779,000	\$ 415,487	\$ 415,487	\$ 2,194,487
APPROPRIATIONS				
Capital Reserve	\$ 1,779,000	D, J 415,487	\$ 415,487	2,194,487
Total Expenditures	\$ 1,779,000	\$ 415,487	\$ 415,487	2,194,487
TOTAL APPROPRIATIONS	\$ 1,779,000	\$ 415,487	\$ 415,487	\$ 2,194,487

Section VIII: Estimated Revenues and Appropriations. **Special Revenue Grant Fund**, of Ordinance 11-003, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ADJUSTED BUDGET	Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES				
Special Fed/State/Loc Grant	\$ 1,074,160	\$ -	\$ 464,811	1,538,971
Transfer from General Fund	79,286	A, B 9,000	9,000	88,286
Transfer from Pre-1994 Entitlement	-	-	80,000	80,000
TOTAL REVENUES	\$ 1,153,446	\$ 9,000	\$ 553,811	\$ 1,707,257
APPROPRIATIONS				
Personnel	\$ 99,387	\$ -	\$ 400,000	499,387
Operating	786,602	A, B 9,000	143,811	930,413
Capital Outlay	267,457	-	10,000	277,457
Total Expenditures	\$ 1,153,446	\$ 9,000	\$ 553,811	1,707,257
TOTAL APPROPRIATIONS	\$ 1,153,446	\$ 9,000	\$ 553,811	\$ 1,707,257

Section IX: Estimated Revenues and Appropriations. **South Tar River Greenway Phase III Capital Project Fund**, of Ordinance 12-007.2, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ADJUSTED BUDGET	Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES				
Special Fed/State/Loc Grant	\$ 2,332,009	\$ -	\$ -	2,332,009
Transfer from General Fund	639,292	G 125,556	125,556	764,848
TOTAL REVENUES	\$ 2,971,301	\$ 125,556	\$ 125,556	\$ 3,096,857
APPROPRIATIONS				
Design	\$ 235,823	\$ -	\$ -	235,823
Engineering	170,000	-	-	170,000
Non-Contractual	10,000	-	-	10,000
Construction	2,380,478	G 125,556	125,556	2,506,034
Acquisition	175,000	-	-	175,000
Total Expenditures	\$ 2,971,301	\$ 125,556	\$ 125,556	3,096,857
TOTAL APPROPRIATIONS	\$ 2,971,301	\$ 125,556	\$ 125,556	\$ 3,096,857

Section X: Estimated Revenues and Appropriations. **Convention Center Expansion Capital Project Fund**, of Ordinance 07-139, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ADJUSTED BUDGET	Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES				
Occupancy Tax	\$ 1,062,202	\$ -	\$ -	1,062,202
Spec State/Fed/Local Grants	30,000	-	-	30,000
Transfer from Other Funds	1,769,271	-	-	1,769,271
Appropriated Fund Balance	-	J 790,487	790,487	790,487
TOTAL REVENUES	\$2,861,473	\$790,487	\$790,487	\$3,651,960
APPROPRIATIONS				
Engineering	\$ 298,575	\$ -	\$ -	298,575
Construction	2,467,544	-	-	2,467,544
Transfer to Other Funds	95,354	J 790,487	790,487	885,841
Total Expenditures	\$ 2,861,473	\$ 790,487	\$ 790,487	\$ 3,651,960
TOTAL APPROPRIATIONS	\$ 2,861,473	\$ 790,487	\$ 790,487	\$ 3,651,960

Section XI: Estimated Revenues and Appropriations. **Insurance Loss Reserve Fund**, of Ordinance 94-140, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	Original BUDGET	Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES				
Appropriated Fund Balance	\$ -	K \$ 293,494	\$ 923,261	\$ 923,261
TOTAL REVENUES	\$ -	\$ 293,494	\$ 923,261	\$ 923,261
APPROPRIATIONS				
Insurance Loss Reserve	\$ -	K 293,494	\$ 923,261	\$ 923,261
Total Expenditures	\$ -	\$ 293,494	\$ 923,261	\$ 923,261
TOTAL APPROPRIATIONS	\$ -	\$ 293,494	\$ 923,261	\$ 923,261

Section XII: Estimated Revenues and Appropriations. **Storm Drainage Maintenance Improvement Capital Project Fund**, of Ordinance 09-67, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ADJUSTED BUDGET	Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES				
Transfer From Stormwater Drainage CPF	\$ 1,231,000	\$ -	\$ -	1,231,000
Transfer from Stormwater Utility Fund	-	I 50,000	50,000	50,000
TOTAL REVENUES	\$ 1,231,000	\$ 50,000	\$ 50,000	\$ 1,281,000
APPROPRIATIONS				
Construction	\$ 149,117	I \$ 50,000	\$ 50,000	199,117
Contingency	711	-	-	711
Transfer to Beatty Street	97,850	-	-	97,850
Transfer to Stormwater Utility	983,322	-	-	983,322
Total Expenditures	\$ 1,231,000	\$ 50,000	\$ 50,000	\$ 1,281,000
TOTAL APPROPRIATIONS	\$ 1,231,000	\$ 50,000	\$ 50,000	\$ 1,281,000

Section XIII: Estimated Revenues and Appropriations. **Byrne-JAG Grant Recovery Fund**, of Ordinance 09-79, is hereby amended by increasing estimated revenues and appropriations in the amount indicated :

	ADJUSTED BUDGET	Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
ESTIMATED REVENUES				
Spec State/Fed/Loc Grants	\$ 490,323	\$ -	\$ -	490,323
Appropriated Fund Balance	-	C 1,759	1,759	1,759
TOTAL REVENUES	\$ 490,323	\$ 1,759	\$ 1,759	\$ 492,082
APPROPRIATIONS				
Operating	\$ 63,193	\$ -	\$ -	63,193
Capital	427,130	-	-	427,130
Transfer to General Fund	-	C 1,759	1,759	1,759
Total Expenditures	\$ 490,323	\$ 1,759	\$ 1,759	\$ 492,082
TOTAL APPROPRIATIONS	\$ 490,323	\$ 1,759	\$ 1,759	\$ 492,082

Section XIV: Estimated Revenues and Appropriations. **COPS Hiring Recovery Program Grant Fund**, of Ordinance 09-95, is hereby amended by increasing estimated revenues and appropriations in the amount indicated :

ESTIMATED REVENUES	ADJUSTED BUDGET		Amended 6/9/14	Total Amendments	Amended 2013-2014 Budget
Spec State/Fed/Loc Grants	\$ 1,211,803	F	\$ 27,477	\$ 27,477	\$ 1,239,280
Transfer from General Fund	409,377	F	81,474	81,474	490,851
TOTAL REVENUES	\$ 1,621,180		\$ 108,951	\$ 108,951	\$ 1,730,131
APPROPRIATIONS					
Personnel	\$ 1,621,180	F	\$ 108,951	\$ 108,951	\$ 1,730,131
Total Expenditures	\$ 1,621,180		\$ 108,951	\$ 108,951	\$ 1,730,131
TOTAL APPROPRIATIONS	\$ 1,621,180		\$ 108,951	\$ 108,951	\$ 1,730,131

Section XV: All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Adopted this 9th day of June, 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Report on Contracts Awarded

Explanation: **Abstract:** The Director of Financial Services reports monthly the bids and/or contracts awarded over a certain dollar threshold by the Purchasing and/or City Manager.

Explanation: The Director of Financial Services reports that the following contracts were awarded during the month of April 2014.

Date Awarded	Description	Vendor	Amount	MWBE Yes/No
4/22/14	EMC Storage Infrastructure *NC State Contract Purchase	Internetwork Engineering	\$178,839.00	No
4/28/14	Turn Out Gear *Charlotte Cooperative Contract Alliance Purchase	Municipal Emergency Services	\$55,805.00	No

Fiscal Note: 1. EMC Storage Infrastructure--\$200,000 approved in the BANA/ERP Fund budget for 2013/2014

2. Turn Out Gear--\$88,725 approved in the 2013/2014 General Fund budget for Fire Fighting Gear

Recommendation: That the award information be reflected in the City Council minutes.

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City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Various tax refunds greater than \$100

Explanation: **Abstract:** Pursuant to North Carolina General Statute 105-381, adjustment refunds are being reported to City Council. These are refunds created by a change or release of value for City of Greenville taxes by the Pitt County Tax Assessor. Pitt County Commissioners have previously approved these refunds; they are now before City Council for their approval as well. These adjustment refunds will be reported as they occur when they exceed \$100.

Explanation: The Director of Financial Services reports refunds of the following taxes:

<u>Payee</u>	<u>Refunds</u>	<u>Amount</u>
Trisha Leanna Ragaglia	Individual Personal Property	\$485.14
Gladys Langley Page	Registered Motor Vehicle	\$151.83
Jennifer Mendyk	Individual Personal Property	\$374.72
Larry C. Worthington Jr	Real Property	\$159.67

Fiscal Note: The total to be refunded is \$1,171.36

Recommendation: Approval of tax refunds by City Council



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

- Title of Item:** Public hearing on proposed fiscal year 2014-2015 budgets including public hearing to be held concurrently on proposed stormwater management utility rate increase
- a. City of Greenville including Sheppard Memorial Library and Pitt-Greenville Convention & Visitors Authority
 - b. Greenville Utilities Commission

Explanation: **Abstract:** The City Council is required by Section 159-12 of the North Carolina General Statutes to hold a public hearing before adopting the budget ordinances. The City of Greenville's budget ordinance also includes Sheppard Memorial Library and Pitt-Greenville Convention & Visitors Authority budgets.

Explanation: Attached are the 2014-2015 proposed City of Greenville and Greenville Utilities Commission budget ordinances. The City Council is required by Section 159-12 of the North Carolina General Statutes to hold a public hearing before adopting the budget ordinances. The City of Greenville's budget ordinance also includes Sheppard Memorial Library and Pitt-Greenville Convention & Visitors Authority budgets.

It should be noted that the required public hearing on the proposed stormwater management utility rate increase will be held concurrently with the public hearing on the proposed fiscal year 2014-2015 budgets as authorized by North Carolina General Statute 160A-314.

The attached ordinances are submitted for consideration at the City Council's June 12, 2014 meeting.

Fiscal Note: The fiscal year 2014-2015 budget ordinances provide revenues and appropriations for the following funds:

General	\$ 76,728,487
Debt Service	5,025,316
Transit	3,246,283
Fleet Maintenance	4,485,445
Sanitation	7,944,814
Stormwater Utility	4,303,401
Community Development Housing	1,667,227
Health	13,105,469
Capital Reserve	25,000
Facilities Improvement	1,545,434
Vehicle Replacement	2,908,500
Sheppard Memorial Library	2,498,749
Convention & Visitors Authority	929,807
Greenville Utilities Commission	275,714,552

Recommendation: Receive staff presentations and conduct a public hearing on the proposed budget ordinances for fiscal year 2014-2015, including the concurrent public hearing on the stormwater management utility rate increase.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

- [Proposed FY15 Budget](#)
- [Budget Ordinance FY 2014 2015 978304](#)
- [Greenville Utilities Commission Budget Ordinance FY 2015 980798](#)
- [Manual of Fees Requested Fee Changes 968775](#)

ORDINANCE NO. 14-

CITY OF GREENVILLE, NORTH CAROLINA
2014-2015 BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I: Estimated Revenue. It is estimated that the following revenues will be available for the City of Greenville during the fiscal year beginning July 1, 2014 and ending June 30, 2015:

GENERAL FUND

Unrestricted Intergovernmental Revenues:

Ad Valorem Taxes;

Current Year Taxes - Operations	\$	32,313,988	
Prior Year's Taxes and Penalties		<u>41,780</u>	
Subtotal			\$ 32,355,768

Sales Tax	\$	15,236,081	
Video Programming & Telecommunication Services Tax		904,000	
Rental Vehicle Gross Receipts		124,440	
Utilities Franchise Tax		5,763,988	
Motor Vehicle Tax		1,065,237	
Other Unrestricted Intergovernmental Revenues		<u>777,245</u>	
Subtotal			\$ 23,870,991

Restricted Intergovernmental Revenues:

Restricted Intergovernmental Revenues	\$	1,638,412	
Powell Bill - State allocation payment		<u>2,215,848</u>	
Subtotal			\$ 3,854,260

Licenses, Permits, & Fees:

Privilege Licenses	\$	1,127,485	
Other Licenses, Permits & Fees		<u>4,227,205</u>	
Subtotal			\$ 5,354,690

Sales and Services:

Rescue Service Transport	\$	3,055,250	
Parking Violation Penalties, Leases, and Meters		430,650	
Other Sales and Services		<u>372,577</u>	
Subtotal			\$ 3,858,477

Other Revenues:

Other Revenue Sources	\$	<u>248,106</u>	
Subtotal			\$ 248,106

Investment Earnings:

Interest on Investments	\$	<u>551,012</u>	
Subtotal			\$ 551,012

Other Financing Sources:

Transfer from Greenville Utilities Commission	\$	6,485,183	
Appropriated Fund Balance		150,000	
Other Transfers		<u>-</u>	
Subtotal			\$ 6,635,183

TOTAL GENERAL FUND REVENUES

	\$	<u><u>76,728,487</u></u>
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DEBT SERVICE FUND

Powell Bill Fund	\$	62,389	
Occupancy Tax		793,303	
Transfer from General Fund		<u>4,169,624</u>	
TOTAL DEBT SERVICE FUND			<u>\$ 5,025,316</u>

PUBLIC TRANSPORTATION FUND

Operating Grant 2013-2014	\$	1,414,408	
Capital Grant 2013-2014		434,712	
Planning Grant 2013-2014		32,103	
State Maintenance Assistant Program		285,000	
Hammock Source		955	
Other Revenue		1,912	
Pitt Community College Bus Fare		9,553	
Bus Fares		244,187	
Bus Ticket Sales		107,234	
Pitt County Bus Service		4,776	
Transfer from General Fund		<u>711,443</u>	
TOTAL TRANSPORTATION FUND			<u>\$ 3,246,283</u>

FLEET MAINTENANCE FUND

Fuel Markup	\$	1,784,792	
Labor Fees		1,003,100	
Pool Car Rentals		13,500	
Other Revenue Sources		<u>1,684,053</u>	
TOTAL FLEET MAINTENANCE FUND			<u>\$ 4,485,445</u>

SANITATION FUND

Refuse Fees	\$	7,219,314	
Extra Pickup		5,000	
Recycling Revenue		10,000	
Cart and Dumpster		140,000	
Solid Waste Tax		54,000	
Other Revenue		146,500	
Bond Proceeds		370,000	
TOTAL SANITATION FUND			<u>\$ 7,944,814</u>

STORMWATER MANAGEMENT UTILITY FUND

Utility Fee	\$	4,301,401	
Recycling / Scrap Metal		<u>2,000</u>	
TOTAL STORMWATER MANAGEMENT UTILITY FUND			<u>\$ 4,303,401</u>

COMMUNITY DEVELOPMENT HOUSING FUND

Annual CDBG Grant Funding	\$	851,448	
HUD City of Greenville		357,976	
Transfer from Small Business Loan		-	
Transfer from General Fund		457,803	
			<u>\$ 1,667,227</u>
TOTAL COMMUNITY DEVELOPMENT HOUSING FUND			<u>\$ 1,667,227</u>

HEALTH FUND

Employer Contributions - City of Greenville	\$	9,054,863	
Employee Contributions - City of Greenville		1,665,942	
Other Health Sources		2,384,664	
			<u>\$ 13,105,469</u>
TOTAL HEALTH FUND			<u>\$ 13,105,469</u>

CAPITAL RESERVE

Transfer from General Fund	\$	25,000	
			<u>\$ 25,000</u>
TOTAL CAPITAL RESERVE			<u>\$ 25,000</u>

FACILITIES IMPROVEMENT

Transfer from General Fund	\$	1,545,434	
			<u>\$ 1,545,434</u>
TOTAL FACILITIES IMPROVEMENT			<u>\$ 1,545,434</u>

VEHICLE REPLACEMENT FUND

Transfer from Other Funds	\$	2,687,394	
Appropriated Fund Balance		221,106	
			<u>\$ 2,908,500</u>
TOTAL VEHICLE REPLACEMENT FUND			<u>\$ 2,908,500</u>
TOTAL ESTIMATED CITY OF GREENVILLE REVENUES			<u>\$ 120,985,376</u>

SHEPPARD MEMORIAL LIBRARY FUND

City of Greenville	\$	1,140,440	
Pitt County		570,220	
Pitt County-Bethel/Winterville		6,229	
Town of Bethel		30,015	
Town of Winterville		171,423	
State Aid		184,113	
Desk/Copier Receipts		127,500	
Interest		1,000	
Miscellaneous Revenues		31,000	
Greenville Housing Authority		10,692	
Federal Grants		50,000	
Capital - City Funded		108,334	
Capital - County Funded		31,666	
Appropriated Fund Balance		36,117	
			<u>\$ 2,498,749</u>
TOTAL SHEPPARD MEMORIAL LIBRARY FUND			<u>\$ 2,498,749</u>

PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY

Occupancy Tax (2%)	\$	830,000	
Interest on Checking		1,200	
Appropriated Fund Balance		98,607	
			<u>\$ 929,807</u>
TOTAL PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND			<u>\$ 929,807</u>

Section II: Appropriations. The following amounts are hereby appropriated for the operation of the City of Greenville and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

GENERAL FUND	
Mayor & City Council	\$ 319,837
City Manager	1,203,835
City Clerk	256,358
City Attorney	455,458
Human Resources	2,823,055
Information Technology	2,949,536
Fire/Rescue	13,503,707
Financial Services	2,583,953
Contingency	155,869
Other Post Employment Benefits	400,000
Police	23,665,071
Recreation & Parks	7,638,976
Public Works	8,934,835
Community Development	2,600,951
Capital Improvement	2,106,793
Transfers to Other Funds	8,398,467
Indirect Cost Reimbursement	(1,268,214)
TOTAL GENERAL FUND	<u>\$ 76,728,487</u>
DEBT SERVICE FUND	
Debt Service	\$ 5,025,316
PUBLIC TRANSPORTATION FUND	
Public Transportation	\$ 3,246,283
FLEET MAINTENANCE FUND	
Fleet	\$ 4,485,445
SANITATION FUND	
Sanitation Service	\$ 7,944,814

STORMWATER MANAGEMENT UTILITY FUND	
Stormwater Management Utility	\$ 4,303,401
COMMUNITY DEVELOPMENT HOUSING FUND	
Community Development Housing/CDBG	\$ 1,667,227
HEALTH FUND	
Health Fund	\$ 13,105,469
CAPITAL RESERVE	
Capital Reserve	\$ 25,000
FACILITIES IMPROVEMENT	
Facilities Improvement	\$ 1,545,434
VEHICLE REPLACEMENT FUND	
Vehicle Replacement Fund	\$ 2,908,500
TOTAL CITY OF GREENVILLE APPROPRIATIONS	<u>\$ 120,985,376</u>
SHEPPARD MEMORIAL LIBRARY FUND	
Sheppard Memorial Library	<u>\$ 2,498,749</u>
PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY	
Pitt-Greenville Convention and Visitors Authority	<u>\$ 929,807</u>

Section III: Encumbrances. Appropriations herein authorized and made shall have the amount of outstanding purchase orders as of June 30, 2014, added to each appropriation as it appears in order to account for the expenditures in the fiscal year in which it was paid.

Section IV: Taxes Levied. There is hereby levied a tax rate of 53 cents per one hundred dollars (\$100) valuation of taxable properties, as listed for taxes as of January 1, 2014, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Section V: Salaries.

(a) Salaries of Elected Officials. The annual salaries of the Mayor, Mayor Pro-Tem, and other members of the City Council shall be as follows:

Mayor	\$ 13,900
Mayor Pro-Tem	\$ 9,600
Council Members	\$ 8,700

(b) Salary Cap of Greenville Utilities Commission Members. Pursuant to Section 4 of the Charter of the Greenville Utilities Commission of the City of Greenville, the monthly salaries of members of the Greenville Utilities Commission shall not exceed the following caps:

Chair	\$ 350
Member	\$ 200

Section VI: Amendments.

(a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the City Manager may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the City Council as soon as possible, and the appropriate budget amendments are submitted at the next regular meeting.

Section VII: The Manual of Fees, dated July 1, 2014, is adopted herein by reference.

Section VIII: Community Development. The City Council does hereby authorize grant project funds for the operation of FY 2014-2015 CDBG Entitlement and Community Development Home Consortium programs under the Community Development Block Grant Program and Home Consortium Program for the primary purpose of housing rehabilitation and other stated expenditures.

Section IX: Greenville Utilities Commission. The City Council adopts a separate ordinance for the budget of the Greenville Utilities Commission.

Section X: Distribution. Copies of this ordinance shall be furnished to the City Manager and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

ADOPTED this the 12th day of June, 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk

ORDINANCE NO. _____
CITY OF GREENVILLE, NORTH CAROLINA
2014-15 GREENVILLE UTILITIES COMMISSION BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and fund balances will be available during the fiscal year beginning July 1, 2014 and ending June 30, 2015 to meet the subsequent expenditures, according to the following schedules:

<u>Revenue</u>		<u>Budget</u>
A. <u>Electric Fund</u>		
Rates & Charges	\$195,673,311	
Fees & Charges	970,000	
U.G. & Temp. Service Charges	95,000	
Miscellaneous	806,781	
Interest on Investments	100,000	
 Total Electric Fund Revenue		 \$197,645,092
B. <u>Water Fund</u>		
Rates & Charges	\$16,613,519	
Fees & Charges	308,000	
Miscellaneous	176,083	
Interest on Investments	34,000	
 Total Water Fund Revenue		 \$17,131,602
C. <u>Sewer Fund</u>		
Rates & Charges	\$18,666,526	
Fees & Charges	310,000	
Miscellaneous	125,281	
Interest on Investments	15,000	
 Total Sewer Fund Revenue		 \$19,116,807
D. <u>Gas Fund</u>		
Rates & Charges	\$41,483,862	
Fees & Charges	136,000	
Miscellaneous	151,189	
Interest on Investments	50,000	
 Total Gas Fund Revenue		 <u>\$41,821,051</u>
 Total Revenue		 <u>\$275,714,552</u>

Section II. Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for managing, operating, improving, maintaining, and extending electric, water, sewer and gas utilities during the fiscal year beginning July 1, 2014 and ending on June 30, 2015, according to the following schedules:

<u>Expenditures</u>	<u>Budget</u>
Electric Fund	\$197,645,092
Water Fund	17,131,602
Sewer Fund	19,116,807
Gas Fund	<u>41,821,051</u>
 Total Expenditures	 <u>\$275,714,552</u>

Section III. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and long term debt proceeds will be available to fund capital project expenditures that will begin in the fiscal year beginning July 1, 2014:

<u>Capital Project Revenue</u>	<u>Budget</u>
Electric Fund – Long-term Debt Proceeds	\$2,255,000
Water Fund – Long-term Debt Proceeds	6,890,000
Sewer Fund – Long-term Debt Proceeds	9,439,000
Gas Fund – Long-term Debt Proceeds	2,115,000
Gas Fund – Capital Projects Fund Balance	<u>1,000,000</u>
 Total Capital Project Revenue	 <u>\$21,699,000</u>

Section IV. Capital Project Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission capital projects budgets that will begin during the fiscal year beginning July 1, 2014:

<u>Capital Project Expenditures</u>	<u>Budget</u>
New Operations Center Phase I	\$4,100,000
Water Treatment Plant Upgrade Phase I	1,900,000
Water Biofiltration Upgrade	1,600,000
Water Filter Backwash Pipe Repair & Filter Flow Bypassing to Clearwell	550,000
Water/Sewer Meter ERT/Low Lead Compliance Changeout	3,125,000
Sewer PLC Replacement for FS, GMR & IP Pump Stations	600,000
Sewer Biosolids Processing Upgrades	6,800,000
Sewer Harris Mill Interceptor	524,000
Natural Gas Vehicle Fueling Station	<u>2,500,000</u>
 Total Capital Project Expenditures	 <u>\$21,699,000</u>

Section V: Amendments. (a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the General Manager/CEO of Greenville Utilities Commission is authorized to transfer funds from one appropriation to another in an amount not to exceed

\$100,000. Any such transfers shall be reported to the Greenville Utilities Commission and the City Council at their next regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the General Manager/CEO may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the Greenville Utilities Commission as soon as possible, and appropriate budget amendments are submitted to the City Council, if necessary, at its next regular meeting.

Section VI: Appropriation. The capital project revenue and expenditure authorizations shall extend from year to year until each project is completed.

Section VII: Distribution. Copies of this ordinance shall be furnished to the General Manager/CEO and the Chief Financial Officer of the Greenville Utilities Commission, and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

Adopted this the _____ day of June, 2014.

Allen M Thomas, Mayor

Attest:

Carol L. Barwick, City Clerk

**APPROVED FEE CHANGES FOR CITY OF GREENVILLE
MANUAL OF FEES
ALL DEPARTMENTS- SUMMARIZED BY FINANCIAL SERVICES**

Doc# 968775 v-2

Department/Division	FEE DESCRIPTION	ACCOUNT NUMBER	CURRENT FEE	RECOMMENDED FEE	REVENUE GAIN FIRST BUDGET YEAR
RECREATION/PARKS	Guy Smith Stadium - change phone number to 329-4550	010-0000-340-04-01			
	softball, baseball, cricket, soccer, lacrosse, football	010-0000340-0401	\$35/hr light fee	\$30/hr light fee	
	p. 41 change "Family Rental for athletic Tournaments" to "Facility Rental for Athletic Tournaments"	010-0000340-04-01			
	large picnic shelter reservation	010-0000-340-0202	full day \$30R, \$45NR	Half Day \$30R, \$45NR. Full Day \$45R, \$60NR	
	Small picnic shelter reservation	010-0000-340-0202	full day \$20R, \$30NR	Half Day \$20R, \$30NR. Full Day \$30R, \$45NR	
	Science and nature center	010-0000-340-02-02	\$10/3NR Under 12/\$2/\$3NR 12&over		
	Black History Month Celebration / Quiz Bowl (SPECIAL EVENTS)	010-0000-340-02-01			
	Playground Program (SUMMER CAMPS)	010-0000-340-21-00			
	Art Camps (SUMMER CAMPS)	010-0000-340-21-00			
	Dance Camps (SUMMER CAMPS)	010-0000-340-21-00			
	Exercise Classes (SENIOR PROGRAMS)	010-0000340-02-16	new	0-\$35R, \$0-\$53NR	
	Senior Trips	010-0000340-02-16	10-2500R, 12-3200NR	\$0-2500R, \$0-3200NR	
	Basketball Clinics (SPORTS CONNECTION)	010-0000-340-0201	new	\$1-\$150 R, \$1-\$225NR	
	Soccer Clinics (SPORTS CONNECTION)	010-0000-340-0201	new	\$1-\$150 R, \$1-\$225NR	
	Teen Programs (SPORTS CONNECTION)	010-0000-340-0201	new	\$1-\$150 R, \$1-\$225NR	
	Sports Connection (entrance, tokens, lessons, packages, etc.)	010-0000-340-0201	\$1-150R, \$1-\$200NR	\$1-\$150 R, \$1-\$225NR	
	Running / track and field programs (YOUTH SPORTS)	010-0000-340-20-00	new	0-90R, 0-130NR	



Find yourself in good company

Memorandum

To: Honorable Mayor and City Council Members
From: Barbara Lipscomb, City Manager *BL*
Date: May 28, 2014
Subject: Budget Submittal - Proposed FY 15 Budget and FY 16 Financial Plan

Please find attached to this memorandum a copy of the Budget Message; Budget Ordinance; Fund Summary Sheets for all City funds, Convention and Visitors Authority, Sheppard Memorial Library, and Greenville Utilities Commission; and Capital Summary Sheets. These constitute the complete submission of the City Manager's FY 15 Budget and FY 16 Financial Plan. The FY 15 Budget is scheduled for a public hearing at the June 9, 2014, City Council meeting.

As you will recall, the City Manager's budget was originally presented to City Council on May 5. Then, on May 19, City Council directed that the proposed budget be modified to include a \$.01 property tax increase to provide additional funding for facility improvements. The revised budget provided herein includes this modification.

als

Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

CITY OF GREENVILLE
Office of the City Manager



Find yourself in good company

May 28, 2014

Honorable Mayor, Members of City Council, and Citizens of Greenville:

I am pleased to present for your consideration the City of Greenville 2014-2015 (FY 15) proposed budget and 2015-2016 (FY 16) proposed financial plan. As required by North Carolina law, this balanced budget, once adopted, will constitute the City's revenue and expense authorization for FY 15. The approved financial plan will serve as the basis for the FY 16 budget to be adopted by ordinance next year. North Carolina General Statutes require submission of a balanced budget at least ten days prior to the date of budget adoption, which must occur before July 1st.

The FY 15 proposed budget and FY 16 financial plan include all City funds: General, Debt Service, Transit, Sanitation, Fleet, Stormwater, Community Development Housing, Health, Capital Reserve, Facilities Improvement, and Vehicle Replacement. The budget document also includes separate budgets and financial plans for the Greenville Utilities Commission, Convention and Visitors Authority, and Sheppard Memorial Library. The proposed FY 15 City of Greenville total operating budget is \$120,985,376 and for FY 16 is \$122,460,982. The proposed FY 15 budget for all City of Greenville funds and independent commissions/authorities is \$400,128,483 and \$409,202,230 for the FY 16 financial plan.

Fund	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	% Change	FY 2015 Proposed Original	% Change	FY 2016 Proposed Plan
General Fund:	\$ 74,729,490	\$ 70,306,852	\$ 84,803,595	-9.52%	\$ 76,728,487	0.46%	\$ 77,079,328
Debt Service:	8,975,194	24,337,758	4,503,760	11.58%	5,025,316	-2.48%	4,900,805
Capital Reserve:	250,699	-	-	100.00%	25,000	100.00%	50,000
Housing:	2,583,675	1,851,584	1,453,265	14.72%	1,667,227	3.39%	1,723,762
Health:	25,762,095	11,999,539	13,387,670	-2.11%	13,105,469	7.11%	14,037,440
Vehicle Replacement:	3,421,955	3,684,803	3,832,662	-24.11%	2,908,500	-2.10%	2,847,283
Fleet Maintenance:	3,706,571	3,951,250	4,672,803	-4.01%	4,485,445	-0.63%	4,457,387
Facilities Improvement:	-	-	-	100.00%	1,545,434	2.18%	1,579,180
Transit:	1,369,459	1,894,713	3,731,188	-13.00%	3,246,283	-5.17%	3,078,461
Sanitation:	5,863,677	6,789,906	7,976,336	-0.40%	7,944,814	-1.80%	7,801,578
Stormwater Utility:	3,128,877	4,480,383	10,063,355	-57.24%	4,303,401	14.00%	4,905,758
City of Greenville Funds:	129,791,692	129,296,788	134,424,634		120,985,376		122,460,982
Greenville Utilities Commission:	262,751,686	264,837,567	281,225,218	-1.96%	275,714,552	2.80%	283,444,114
Convention & Visitors Authority:	795,875	804,612	976,334	-4.77%	929,806	3.13%	958,910
Sheppard Memorial Library:	2,269,821	2,247,019	2,503,830	-0.20%	2,498,749	-6.42%	2,338,224
Total All Funds:	\$ 395,609,074	\$ 397,185,986	\$ 419,130,016		\$ 400,128,483		\$ 409,202,230

Due to the large number of construction projects and the extensive number of anticipated and approved programs, some of which are already in planning stages or just currently getting underway, the FY 15 budget and FY 16 financial plan have been designed to generally continue our current service and programmatic levels, while also addressing the goals adopted by City Council as part of the *City of Greenville 2014-2015 Strategic Plan*. This Plan, which includes a long-term vision and specific goals for the next five years, was developed earlier this year through a facilitated process with input from the staff, residents via a professional community survey, and the members of City Council. It represents the collective vision of the Council and includes the mission, vision, and values for the City organization. Goals, priorities, and action items will drive the City's work plan for now and the near future.

The Strategic Plan goals, including a description of some of the activities proposed to address them which are included in the proposed budget and plan, are provided below:

GOAL 1: DYNAMIC AND INVITING COMMUNITY

The City of Greenville will be a dynamic and inviting community with an abundance of arts, cultural and recreational venues, parks and open spaces, greenways and other transportation alternatives, clean and attractive streetscapes, and well-designed public spaces and private developments.

At the core of being a *dynamic and inviting community* is having a community plan that reflects a shared vision for the community's future. The proposed budget directly addresses this need by funding a major update of *Horizons: Greenville's Community Plan*. Additionally, a review of the City's existing development standards (i.e. zoning ordinance and subdivision regulations) is scheduled to ensure that the existing plan is being appropriately implemented.

Several projects are slated for FY 15 that will enhance the City's arts, cultural, and recreational offerings including improvements at the Town Common, South Greenville Recreation Center design, updating the Comprehensive Recreation and Parks Master Plan, and finalizing the Tar River Legacy Plan. This project was spearheaded to determine specific opportunities to use the seven miles of the Tar River for recreational uses and economic development while respecting the importance of the ecological environment and the river as our major source of water supply. Scheduled projects related to providing transportation alternatives include completion of the Short-Range Transit Plan; West 5th Street Phase II Streetscape design; design, land acquisition, and initiation of construction on the Green Mill Run Greenway, Phase II; and similar activities associated with the South Tar Greenway, Phase III.

GOAL 2: ECONOMIC DEVELOPMENT

Provide a strong economic climate that supports entrepreneurialism, innovation, a diversity of businesses that provide a range of employment opportunities, and tax base growth that provides fiscal sustainability for the delivery of high-quality City services.

The City developed the Office of Economic Development in 2012, recognizing the importance of cultivating a business-friendly environment and actively pursuing target sector businesses. The proposed budget and financial plan provide resources needed to implement the City's adopted Economic Development Strategic Plan which focuses on talent development, business attraction and retention, product development, quality of life, urban revitalization, and marketing.

A major study of a large blighted area surrounding the City's central core, the Dickinson Avenue Area Study, is currently underway. Staff is anticipating that the recommendations from the study will provide focus and direction in the development of our economic development activities for this area over the next two years and beyond. It is anticipated that the Dickinson area study will assist the City in forming the necessary public-public as well as public-private relations leading to the attraction of significant private development that will spearhead revitalization in this important area of the City. Bringing these recommendations to fruition may require significant involvement by City Community Economic Development staff, as well as other staff members, to transition this important area in our community.

GOAL 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

Provide a well-managed City government that utilizes its motivated, qualified and professional workforce to provide innovative and effective methods of service delivery in a forward-thinking and fiscally sustainable manner.

The City has numerous projects or initiatives scheduled to begin or continue in FY 15 that address organizational optimization, fiscal sustainability, and communication/collaboration. FY 15 will mark the second year in a multi-year plan to transition the City's sanitation services to a more efficient automated collection system. Also, multiple organizational and procedural changes are proposed in the Human Resources and Financial Services Departments as a result of efficiency studies conducted for those departments during FY 14. Further, recommendations related to a review of the Fire-Rescue Department are anticipated shortly.

Other projects scheduled for the upcoming fiscal year include a comprehensive update to the City's personnel policies, the development of a new performance evaluation system, and the development of a strategic plan for the City's health insurance benefits that ensures that these benefits are in line with market and are financially sustainable. A new and modern Enterprise Resource Planning software system, to address productivity related to the City's long-term financial and human resources requirements as well as other organizational needs, will consume the Financial Services, Human Resources, and Information Technology Departments for all of FY 15 and perhaps much of FY 16. Lastly, although a project of the current FY 14 budget, City staff will continue current implementation of a multi-facility realignment of several departments and divisions to provide better working environments for staff and to provide better service delivery to our customers.

GOAL 4: INFRASTRUCTURE

Promote a sustainable and accessible City through quality, efficient, and well-maintained infrastructure.

A major structural modification being implemented in the proposed budget and financial plan is the formal establishment of a new Facilities Improvement Fund. This internal service fund will be used to implement the Facilities Improvement Program, a multi-year program designed to address ongoing facility improvement needs associated with existing City buildings, parks and other facilities. Other significant infrastructure needs being addressed in FY 15 include construction of the City's first parking deck in the City Center, a major expansion and renovation to the Greenville Convention Center, continued progress on the Greenville Transportation and Activity Center, the finalization of the design and permitting and beginning of construction on the Town Creek Culvert stormwater project, as well as the oversight of engineering studies related to drainage and stormwater quality of all of the drainage basins of the City and surrounding Extraterritorial Jurisdictional (ETJ) areas. This work will provide the basis for future improvements to the City's Stormwater Utility. Additionally, staff will also receive, review, and develop recommendations to City Council based on the Short-Range Transit Plan that is

underway. Lastly, staff will continue upgrades to our existing street and sidewalk network throughout the City, a continuation of a major Council initiative initiated during the FY14 budget cycle.

GOAL 5: QUALITY NEIGHBORHOODS

The City of Greenville will provide an environment that produces and maintains high-quality neighborhoods that are attractive, well-designed, and sustainable providing citizens a variety of housing choices.

The proposed budget and financial plan support a number of programs and processes designed to improve existing neighborhoods and ensure that new neighborhoods are well-designed and sustainable. Some of these programs include the Neighborhood Improvement Grant, University Area and West Greenville Down Payment Assistance programs, and Historic Preservation Pilot Loan Program. Staff resources are also provided to support the work of the Neighborhood Advisory Board, to include hosting the annual neighborhood symposium, and to develop a neighborhood plan for the South Greenville neighborhood. Additionally, the City will continue to focus on housing programs administered through the Housing Division that focus on home ownership, housing rehabilitation, and neighborhood infrastructure improvements.

GOAL 6: SAFE COMMUNITY

The City of Greenville will collaborate with citizens, businesses, and visitors to provide a safe community.

The proposed budget and financial plan provide resources needed to implement the Police Department's Three-Year Strategic Plan which focuses on Community Engagement, Crime Reduction, Leadership and Ethics, Optimization of the Organizational Structure, Technology and Infrastructure, and Traffic Safety. To this end, the City has already seen positive results related to recently implemented programs and approaches that will be continued and enhanced in the coming years such as Crime Prevention through Environmental Design (CPTED), Crime Reduction Initiative Area (CRIA) also known as "Hot Spots Policing", and, where appropriate, enhanced street lighting and videocameras. The Police Department's new "Focused Deterrence" initiative, modeled after the High Point, NC, crime-reduction program that has proven to be a successful community crime-reduction strategy, will kick off shortly this summer and is expected to become a substantial component to the City's crime-reduction plan over the next two budget years.

These projects, programs, and services, as detailed in this Budget Message and via associated funds in the FY 15-16 budget and plan, will comprise the major work of the City's departments.

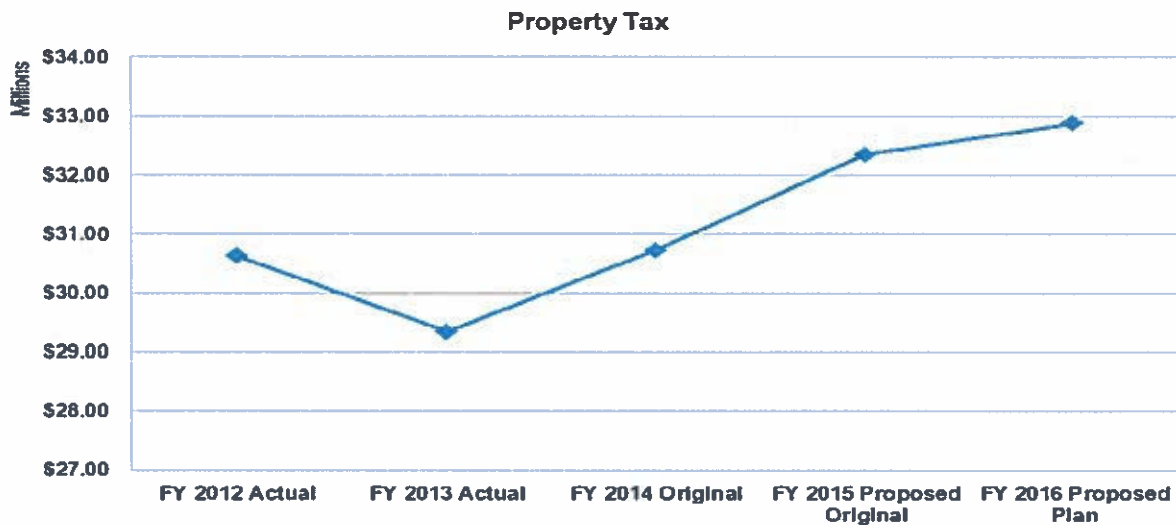
~GENERAL FUND REVENUES~

The proposed General Fund budget and financial plan were developed using the City's anticipated revenues, including property tax revenues based on a tax rate of \$.53 per \$100 of property valuation. This rate is a \$.01 increase over the City's current rate of \$.52, as City Council decided to address numerous ongoing facility needs by fully funding the newly created Facilities Improvement Fund. The General Fund is the City's primary general government operating fund and is budgeted at \$76,728,487 for FY 15, which is 9.5% less than the prior year's adopted amount of \$84,803,595, and \$77,079,328 for FY 16. It should be noted that the significant reduction in General Fund revenues from FY 14 to FY 15 is associated with the one-time appropriation of fund balance for an additional investment in capital for a new Enterprise Resource Planning System, street improvements, and other multi-purpose facility improvements.

	FY 2012	FY 2013	FY 2014	Inc/ (Dec)	FY 2015 Proposed	Inc/ (Dec)	FY 2016 Proposed
	<u>Actual</u>	<u>Actual</u>	<u>Original</u>		<u>Original</u>		<u>Plan</u>
Property Tax	\$30,624,236	\$29,342,420	\$30,725,377	5%	\$32,355,768	2%	\$32,885,747
Sales Tax	14,694,475	14,672,441	14,910,654	2%	15,236,081	1%	15,388,440
Utilities Franchise Tax	5,488,817	5,441,125	5,650,969	2%	5,763,988	2%	5,879,268
GUC Transfers In	5,763,630	5,761,460	6,482,380	0%	6,485,183	-4%	6,210,609
Powell Bill – State Allocation	2,125,754	2,171,367	2,190,005	1%	2,215,848	4%	2,305,369
Rescue Fees	2,875,125	3,237,867	3,109,570	-2%	3,055,250	1%	3,085,803
Investment Earnings	951,911	62,362	1,416,062	-61%	551,012	0%	553,765
Motor Vehicle Fee	943,082	933,412	947,925	12%	1,065,237	2%	1,086,344
All Other Revenues	<u>11,262,460</u>	<u>8,684,398</u>	<u>11,237,908</u>	-12%	<u>9,850,120</u>	-7%	<u>9,210,398</u>
Subtotal	<u>\$74,729,490</u>	<u>\$70,306,852</u>	<u>\$76,670,850</u>	0%	<u>\$76,578,487</u>	0%	<u>\$76,605,743</u>
Approp. Fund Balance							
General Fund			\$7,047,025		\$150,000		\$250,000
Powell Bill			<u>1,085,720</u>				<u>273,585</u>
Total	<u>\$74,729,490</u>	<u>70,306,852</u>	<u>\$84,803,595</u>	-10%	<u>\$76,728,487</u>	<1%	<u>\$77,079,328</u>

PROPERTY TAX

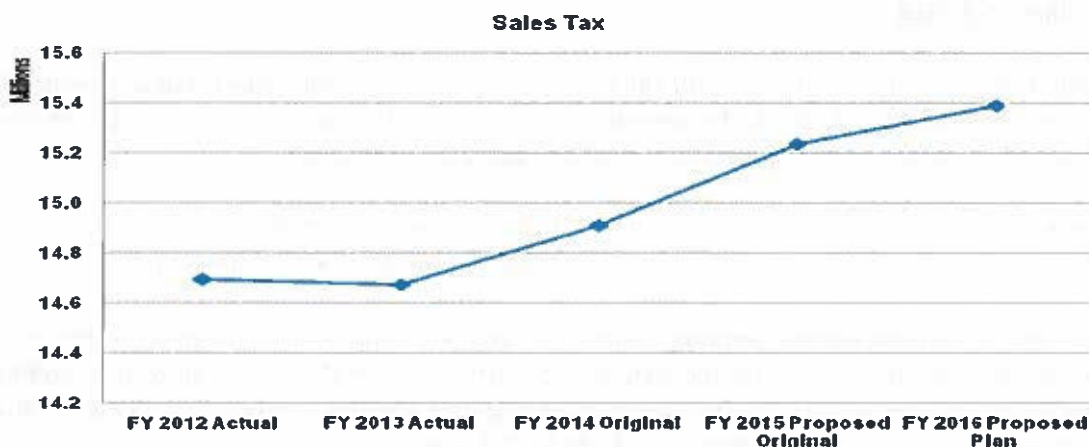
Prior to the 2008-2009 economic recession, property tax growth averaged six percent consistently. As a result of the recession, growth slowed significantly from FY 2010 – FY 2012, and the City realized a reduction in property tax revenue in FY 2013 as a result of a countywide property revaluation. In FY 2014, the assessed value for the City of Greenville is projected to be \$5.9 billion. In FY 2015, assessed values are projected to grow to \$6.1 billion, equating to 2% growth in projected revenue. The additional 1¢ added to the tax rate is anticipated to generate \$597,000 less a 1.5% collection fee for a total of \$588,045. Total property tax collections for FY 2015, therefore, are anticipated to be \$32.4 million. This revenue source is projected to generate 42% of total General Fund revenues in FY 2015.



SALES TAX

This revenue source is projected to generate 20% of total General Fund revenues in FY 15. Sales Tax is historically difficult to project because it is a State-collected and distributed revenue. Changes in the distribution formula, distribution errors that required repayment, and variations in the timing of refunds and reallocations prevent prior years from being reliable indicators of future year distributions. Additionally, the 2013 Tax Reform Act broadens the tax base for applicable sales tax. Improvements in the economy will impact the sales tax revenue as well. For these reasons, 1% growth for both the proposed FY 15 budget and for the FY 16 financial plan are proposed.

The General Assembly passed a number of exchanges or swaps involving sales tax revenues during the 2013 legislative session. The State advises that these changes should not have a negative fiscal impact on municipalities, but without collection history, there remains some degree of uncertainty regarding their impact. Changes for sales tax beginning in late FY 14 and fully impacting FY 15 and beyond include sales taxes on service contracts for maintenance and repair of automobiles and goods, expansion of the sales tax to cover admissions to movies, live entertainment and museums, the elimination of the exemption from sales tax for nutritional supplements sold by chiropractors, food sold in public and private college dining rooms, and most newspaper sales. Legislation also eliminates the annual sales tax holiday, the Energy Star sales tax holiday, the exemption for bakery items sold in bakery thrift shops, and the exemption for certain items sold to farmers with gross receipts under \$10,000. The new legislation also swaps the currently received Franchise Taxes for sales tax on electricity and natural gas.



INTERGOVERNMENTAL REVENUE

Intergovernmental revenue sources, excluding sales tax, are revenues received from other government entities, such as Federal, State, other local governments, or grants from an agency of those governments. Intergovernmental Revenues represent 15% of General Fund revenues. The two largest sources of intergovernmental revenues, Utility Franchise Tax and Powell Bill receipts, comprise 8% and 3%, respectively.

The City’s share of the Utility Franchise Tax was primarily based on the actual receipts from electric service sold within the municipal boundaries (a small and declining portion comes from telephone service in the municipality). The electric component of this revenue source is highly sensitive to the weather. The revenue base for Utility Franchise Tax previously was a 3.2% tax. As previously stated, the 2013 Tax Reform law eliminates the State and local franchise taxes on electricity and natural gas and applies the combined general sales tax rate of 7% to the sale of both. The legislation provides municipalities with 44% of the State sales tax on electricity and 20% of the State sales tax on natural gas collected. Each municipality will get a quarterly distribution equal to the amount of electricity and natural gas franchise taxes it receives for the same quarter during FY 2014. After such distribution, any remaining funds would be divided among cities and towns based on a percentage of ad valorem value.

Over the past five years, Utility Franchise taxes have experienced a 3.65% increase. Some of the increases in the past five years have been driven by increases in rates. The City is projected to meet budgeted revenues for this source in FY 14, but recognizing that rate increases are not an annual event, projections for FY 15 and FY 16 are based on 2% growth each year.

Revenues from the State Powell Bill allocation are based upon collections on motor vehicle fuels and motor vehicle sales. The distribution to municipalities is based on a formula that uses population as 75% of the allocation and the number of city-maintained street miles as 25% of the calculation at July 1 of each fiscal year. The mileage rate and the per capita distribution rate change annually. These State-shared revenues are restricted to street and sidewalk construction and maintenance purposes and are tracked in a separate fund, Powell Bill. Fluctuations in state population and the size and number of streets drive this revenue. Revenues from this source are projected to be relatively flat in FY 15 and FY 16.

LICENSES, PERMITS & FEES

Revenue from Licenses, Permits, and Fees for the City comprises 7% of total General Fund revenue. Per revised City ordinance, adopted April 7, 2014, the annual privilege license tax for business activity, not otherwise set forth in the schedule of fees or by State statute, shall be calculated as follows:

Gross Receipts < \$25,000	Gross Receipts > \$25,000
\$50.00	\$50.00 + Additional \$.50 per \$1,000

This change affects privilege licenses expiring June 30, 2014, and removes the previous \$2,000 maximum cap. The license renewal year is July 1, 2014, through June 30, 2015. For FY 15, as a result of this modification, and normal growth, an additional \$491,801 in revenue is anticipated, yielding a total of \$1,127,495. For the FY 16 financial plan, an increase of 13% is projected, yielding \$1,133,316.

Recreation and Parks revenues are generated from general recreation and parks services, Bradford Creek Golf Course, and the Aquatics and Fitness Center. The five-year average for these revenues is flat at <1%. Revenues projected to year-end for FY 2014 remain flat when compared to prior year; however, this year’s winter weather was unusually poor for recreational activities. Revenue projections for FY 15 depict a modest increase of 2% (\$1,980,900) and .50% (\$1,990,805) for the FY 16 financial plan.

Prior to the 2008 economic recession and the collapse of the housing market, the Inspections Division and related permits and fees experienced phenomenal growth. FY 09 saw a reduction in fees by more than 50%. In the years since 2009, growth has been uncertain, showing fluctuations up and down. Inspections revenue is projected at \$714,700 for FY 14. The revenue is expected to increase in FY 2015 to \$816,213, or 14%. The estimate is projected to be \$881,146 for the FY 16 financial plan. For this source, revenues would be near the FY12 level. The rising revenues, although modest, indicate that the local economy is slowly improving.

SALES & SERVICE FEES

Sales & Service Fees revenue for the City comprises 5% of total General Fund revenue. The largest source of revenue in this category is Rescue Transport Fees. Greenville is one of a few cities in North Carolina that provides emergency advanced life support (ALS) medical services and ambulance transportation. Medical rescue/transport revenue generates 4% of total General Fund revenue. Anticipated general growth is based on increases in the City’s population. A projected growth rate of 1% is used for outlying years.

INTEREST ON INVESTMENTS

This revenue stream has been very volatile since the economic downturn in 2008. This category reflects all interest earned within the General Fund from coupon payments on investments to adjustments that are required based on the market rates as of the end of the fiscal year. Based on current investments and a new way of keeping investments in line with market throughout the year, it is estimated that current year investments will yield approximately \$500,000. Also impacting investment income is a reduction in the actual dollars available for investment. Until rates are more stabilized, projections include <1% for outlying years. Investment income projected for FY 2015 is \$551,000 and \$553,765 for FY 2016, or <1% increase over FY 15.

GUC TURNOVER

The turnover amount from GUC represents 8% of anticipated General Fund revenues in the approved budget for FY 2014. These transfers are made based on a formula outlined in the Commission's charter. The transfer has two components: (1) the base amount based on net fixed assets of the electric and gas systems less bonded indebtedness and (2) reimbursement for City street and park lighting expenditures.

Based on current GUC projections, the amount of the transfer for the first component of the formula is anticipated to be \$5,754,275 for FY 2015, representing an increase of \$64,660 from the current year projected amount of \$5,689,615. Due to the planned timing for GUC issuing debt obligation or bonds, the projection for this component for FY 16 is \$5,457,774, representing a 5% decrease. The street and park lighting reimbursement for FY 15 is projected to be \$730,908 and for FY 16 \$752,835, which represents one-half of the anticipated annual expense for public lighting.

APPROPRIATED FUND BALANCE

A final revenue item that should be noted is the appropriated fund balance. This revenue source will represent dollars carried over to the next fiscal year from the prior fiscal year for specific purposes from previous budget years and dollars to offset any contingency funds that are provided. To date there have been no estimates made on what projects will carry forward from FY 14 to FY 15. The proposed FY 15 budget contains a total appropriated fund balance of \$150,000 for contingency and \$200,000 is provided in FY 16 for the same purpose.

~GENERAL FUND EXPENSES~

According to the North Carolina Local Government Budget and Fiscal Control Act, each local government must project an annual balanced budget, assuming all revenues will be used to pay for expenses on a one-to-one basis; therefore, revenues must equal expenses. Consequently, expenditures are expected to decrease 9.5% in FY 15 and increase ½% in FY 16. As previously stated, the General Fund's recommended FY 2015 budget reflects a reduction of \$8.1M, or 9.5%, from the FY 2014 original budget. This reduction is due primarily to the one-time appropriation of fund balance for capital needs in the current fiscal year.

PERSONNEL

Salaries and benefits represent 66% of the total General Fund budget. This is not unusual, as the General Fund is primarily geared towards service delivery, which depends heavily on personnel. At \$50.6M for FY 15, personnel expenses are projected to increase \$1.6M over the FY 14 original budget. This increase is misleading, however, because the FY 14 original budget also included a \$638k transfer from the General Fund for health insurance. Correcting for this transfer, the increase in personnel costs in FY 15 is \$1M. This increase is primarily due to a proposed market increase (see below) and additional health insurance costs.

The FY 15 budget includes a 1.5% market increase and the FY 16 financial plan a 1.25% market increase. The Joint City-GUC Pay and Benefits Committee recommended a 2.5% market increase for FY 15; however, available resources did not allow the implementation of this recommendation. A merit-based increase was not considered, as the City is scheduled to revamp its performance evaluation system in FY 15, and it was not considered appropriate to consider a merit-based increase until this process is complete.

There are no new positions proposed in the FY 15 budget or FY 16 financial plan. The budget does, however, include multiple reclassifications or position allocation modifications. Most of the reclassifications are a result of the efficiency studies conducted for the Human Resources and Financial Services Departments, while the others were requested by the department directors as a means of better meeting departmental needs. The net fiscal impact associated with these modifications is less than \$25k. Additional changes may be initiated as departments shift responsibilities of the employees to meet and/or enhance service needs.

Department	Action
Information Tech.	Reclassify 1 Systems Analyst IV to 1 Support Services Manager
Information Tech.	Remove 1.5 Help Desk Technicians (Designated Part-Time) from the position allocation
Fire / Rescue	Reclassify 1 Battalion Chief to 1 Life Safety Educator
Fire / Rescue	Remove 1 vacant Grounds Maintenance Worker from the position allocation. (The department is using contracted services to address this need.)
Financial Services	Reclassify 1 Accounting Technician II to 1 Internal Auditor
Financial Services	Reclassify 1 Warehouse Technician to 1 Administrative Assistant
Financial Services	Reclassify 1 Collections Technician to 1 Collections Officer
Financial Services	Reclassify 3 Accounting Technicians to 3 Accounting Generalists
Human Resources	Reclassify 1 Training Officer and 1 Benefits Manager to 2 HR Generalists
Human Resources	Reclassify 1 Staff Support Specialist I to 1 Staff Support Specialist III

OPERATIONS

Overall, the operating expenses for FY 15 are projected at \$16.9M, a decrease of \$726k, or 4.3%, from the original FY 14 budget. This reduction was the result of significant work by management and the departments to identify areas for reduction that would not adversely impact service delivery. The specific reductions come from multiple areas within all departments including contracted services, equipment maintenance, fuel, printing, and advertising. It should be noted that fixed costs in several areas outside of the department's control increased, thus making the reductions made by the departments even greater than the 4.3% provided above.

TRANSFERS

Transfers from the General Fund to other funds are scheduled to reduce significantly in the FY 15 budget. The original budget amount of transfers in the FY 14 budget was \$13.3 million, and the amount in the FY 15 budget is \$8.4 million, a reduction of 37%. \$8.1 million is included for transfers in the FY 16 financial plan. Most of this reduction is due to multiple transfers in FY 14 for one-time capital projects such as BANA-ERP, Street Improvements, Tar River Study, and the Dickinson Avenue Study. Included in the FY 15 transfer are typical items such as funding for the Debt Service Fund (\$4.2 million), Capital Reserve Fund (\$25k), Public Transportation/Transit Fund (\$711k), Sheppard Memorial Library (\$1.2 million), and the Housing Fund (\$458k). New transfers proposed in FY 15 include funding for the local match for the Greenville Transportation and Activity Center (\$178k) and funding for the newly created Facilities Improvement Fund (\$1.6 million).

CAPITAL IMPROVEMENTS

Capital improvements are budgeted at \$2.1 million in FY 15 and \$1.4 million in the FY 16 financial plan. Included in FY 15 is funding for a new radio system and evidence storage building for the Police Department, data storage improvements for the Information Technology Department, streets and sidewalk improvements to be provided

by the Public Works Department, Town Common improvements, and funding to develop a new comprehensive plan. It should be noted that funding for projects in the newly created Facilities Improvement Fund are not included in this category.

CONTINGENCY

Contingency funds are used to address unanticipated expenditure items that arise during the year. The base contingency based upon past experience is recommended to be \$150,000 for the first year and \$200,000 for the second year of the biennial budget. The FY 15 budget includes a contingency of \$155,869, and \$200,000 is provided in the FY 16 financial plan.

OTHER FUNDS

DEBT SERVICE FUND

The total debt service amount in the FY 15 budget is \$5,025,316 in FY 15 and in the FY 16 financial plan is \$4,900,805. The FY 15 budget amount is a \$521,566 increase over FY 14. This increase is due to the addition of the debt for the Uptown Parking Deck project. The City also anticipates issuing debt for the Convention Center Renovation and Expansion in November of 2014, which will be repaid with occupancy tax revenues. The City continues to appropriate funds to provide a reduction in overall debt principal owed on existing debt obligations. These reductions are offset by the new debt service for the Parking Deck. At this point, no additional debt has been considered for appropriation of principal and interest payments.

STORMWATER UTILITY FUND

The Stormwater Utility is an enterprise fund established to implement the City’s Stormwater Management Program. Revenues are generated through a stormwater fee to support program efforts. In 2013, staff worked to develop a plan to address stormwater needs citywide. This approach included basin modeling which is currently underway, a significant investment in the Town Creek Culvert, and increasing the stormwater fees over multiple years to fund the numerous system needs. The plan, which was accepted by City Council, calls for a \$.50 per ERU per month rate increase in FY 15 and FY 16.

Proposed Stormwater Rates

FY 14 Current Rate (Per ERU per Month)	FY 15 Proposed Rate (Per ERU per Month)	FY 16 Proposed Rate (Per ERU per Month)
\$3.35	\$3.85	\$4.35

The FY 15 budget for this fund totals \$4.3 million, and the FY 16 financial plan totals \$4.9 million.

PUBLIC TRANSPORTATION / TRANSIT FUND

The Transit Fund has a 13% decrease over FY 14 with \$3,246,283 in FY 15 and \$3,078,461 in the FY 16 plan. FY 14 included the cost of two new transit buses. The City does not anticipate using fund balance from the Transit Fund in FY 15. The City will continue to focus on available grant funds. Some costs incurred by the General Fund

in the past are rightfully absorbed in Transit and will provide an increase in direct and indirect costs reimbursements from federal funding. There is a Short-Range Transit Study underway to determine how to best manage the future of the services provided.

HOUSING FUND

Total funding of \$1,667,227 and \$1,723,762 for FY 15 and FY 16 respectively are 13% higher than the FY 14 budget. The Housing Fund is similar to the Transit Fund in that both are funded in large part by federal grants. The total federal funding anticipated for FY 15 from the Community Development Block Grant and HOME Grant is \$1,209,424. The federal funding represents 72% of the Housing Fund revenues. The remainder of the Housing Fund budget needed to match the federal grants and carry out community development and housing programs is provided by a transfer from the General Fund. The Housing Fund has received decreases over the past few years because of federal cuts; however, programming has remained relatively consistent by increasing the amount of transfers from the General Fund. General Fund transfers are projected as listed below.

FY14 \$211,369 FY15 \$457,803 FY16 \$514,338

SANITATION FUND

The City provides sanitation service including garbage, recycling, and yard waste collection weekly. The Sanitation Fund is an enterprise fund that has required General Fund subsidies in recent years, primarily as a result of inefficient collection practices. To address this concern, in 2013 City Council adopted a multi-year plan that modernizes the City’s collection practices, including the elimination of backyard service on July 1, 2017, and proposes a rate structure to make this service provision fully self-supporting. The adopted plan calls for a \$1.25 per month rate increase in FY 15 and a \$.75 increase in FY 16.

Proposed Sanitation Rates

Service Type	FY 14 Current Rate (Per Month)	FY 15 Proposed Rate (Per Month)	FY 16 Proposed Rate (Per Month)
Curbside (Basic)	\$13.25	\$14.50	\$15.25
Backyard (Premium)	\$42.30	\$43.55	\$44.30
Multi-Family	\$13.25	\$14.50	\$15.25

The FY 15 budget for this fund totals \$7.9 million, and the FY 16 financial plan totals \$7.8 million. The reduction in revenue in the second year is a result of fewer premium/backyard customers as they migrate to basic/curbside service.

SUMMARY

The FY 15 budget and FY 16 financial plan balance revenues and expenses as required by State law. The budget and financial plan substantially address the goals and tactics established by the City Council and provide the financial resources necessary to continue providing City services at current service levels. This has been accomplished despite limited revenue growth in recent years, notwithstanding the \$.01 ad valorem tax rate increase proposed in this budget and increase to privilege license fees to address deferred maintenance for capital facilities. Although we still have a long “laundry list” of items to resolve, I am very grateful for the

support that the City Council has provided to address existing facility and transportation improvements as well as new studies that will provide vision and direction to enhance the quality of life for the Greenville community.

I would like to thank the City department heads and staff for their dedication and commitment in the preparation of this document. Much was asked of them, and they responded with complete professionalism and effort. I would specifically like to recognize the contributions of Assistant City Manager Chris Padgett and the Financial Services Department.

I am confident that this budget and financial plan will support City Council, and the entire City organization, in fulfilling its mission to provide all citizens with high-quality services in an open, inclusive, professional, and transparent manner, ensuring a community of excellence now and in the future.

Respectfully submitted,



Barbara Lipscomb
City Manager

ORDINANCE NO. 14-

CITY OF GREENVILLE, NORTH CAROLINA
2014-2015 BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I: Estimated Revenue. It is estimated that the following revenues will be available for the City of Greenville during the fiscal year beginning July 1, 2014 and ending June 30, 2015:

GENERAL FUND

Unrestricted Intergovernmental Revenues:		
Ad Valorem Taxes:		
Current Year Taxes - Operations	\$ 32,313,988	
Prior Year's Taxes and Penalties	41,780	
Subtotal		\$ 32,355,768
Sales Tax	\$ 15,236,081	
Video Programming & Telecommunication Services Tax	904,000	
Rental Vehicle Gross Receipts	124,440	
Utilities Franchise Tax	5,763,988	
Motor Vehicle Tax	1,065,237	
Other Unrestricted Intergovernmental Revenues	777,245	
Subtotal		\$ 23,870,991
Restricted Intergovernmental Revenues:		
Restricted Intergovernmental Revenues	\$ 1,638,412	
Powell Bill - State allocation payment	2,215,848	
Subtotal		\$ 3,854,260
Licenses, Permits, & Fees:		
Privilege Licenses	\$ 1,127,485	
Other Licenses, Permits & Fees	4,227,205	
Subtotal		\$ 5,354,690
Sales and Services:		
Rescue Service Transport	\$ 3,055,250	
Parking Violation Penalties, Leases, and Meters	430,650	
Other Sales and Services	372,577	
Subtotal		\$ 3,858,477
Other Revenues:		
Other Revenue Sources	\$ 248,106	
Subtotal		\$ 248,106
Investment Earnings:		
Interest on Investments	\$ 551,012	
Subtotal		\$ 551,012
Other Financing Sources:		
Transfer from Greenville Utilities Commission	\$ 6,485,183	
Appropriated Fund Balance	150,000	
Other Transfers	-	
Subtotal		\$ 6,635,183
TOTAL GENERAL FUND REVENUES		<u>\$ 76,728,487</u>

DEBT SERVICE FUND

Powell Bill Fund	\$	62,389	
Occupancy Tax		793,303	
Transfer from General Fund		<u>4,169,624</u>	
TOTAL DEBT SERVICE FUND			<u>\$ 5,025,316</u>

PUBLIC TRANSPORTATION FUND

Operating Grant 2013-2014	\$	1,414,408	
Capital Grant 2013-2014		434,712	
Planning Grant 2013-2014		32,103	
State Maintenance Assistant Program		285,000	
Hammock Source		955	
Other Revenue		1,912	
Pitt Community College Bus Fare		9,553	
Bus Fares		244,187	
Bus Ticket Sales		107,234	
Pitt County Bus Service		4,776	
Transfer from General Fund		<u>711,443</u>	
TOTAL TRANSPORTATION FUND			<u>\$ 3,246,283</u>

FLEET MAINTENANCE FUND

Fuel Markup	\$	1,784,792	
Labor Fees		1,003,100	
Pool Car Rentals		13,500	
Other Revenue Sources		<u>1,684,053</u>	
TOTAL FLEET MAINTENANCE FUND			<u>\$ 4,485,445</u>

SANITATION FUND

Refuse Fees	\$	7,219,314	
Extra Pickup		5,000	
Recycling Revenue		10,000	
Cart and Dumpster		140,000	
Solid Waste Tax		54,000	
Other Revenue		146,500	
Bond Proceeds		370,000	
TOTAL SANITATION FUND			<u>\$ 7,944,814</u>

STORMWATER MANAGEMENT UTILITY FUND

Utility Fee	\$	4,301,401	
Recycling / Scrap Metal		2,000	
Bond Proceeds		-	
Appropriated Fund Balance		<u>-</u>	
TOTAL STORMWATER MANAGEMENT UTILITY FUND			<u>\$ 4,303,401</u>

COMMUNITY DEVELOPMENT HOUSING FUND

Annual CDBG Grant Funding	\$	851,448	
HUD City of Greenville		357,976	
Transfer from Small Business Loan		-	
Transfer from General Fund		457,803	
			<u>1,667,227</u>
TOTAL COMMUNITY DEVELOPMENT HOUSING FUND			<u>\$ 1,667,227</u>

HEALTH FUND

Employer Contributions - City of Greenville	\$	9,054,863	
Employee Contributions - City of Greenville		1,665,942	
Other Health Sources		2,384,664	
			<u>13,105,469</u>
TOTAL HEALTH FUND			<u>\$ 13,105,469</u>

CAPITAL RESERVE

Transfer from General Fund	\$	25,000	
			<u>25,000</u>
TOTAL CAPITAL RESERVE			<u>\$ 25,000</u>

FACILITIES IMPROVEMENT

Transfer from General Fund	\$	1,545,434	
			<u>1,545,434</u>
TOTAL FACILITIES IMPROVEMENT			<u>\$ 1,545,434</u>

VEHICLE REPLACEMENT FUND

Transfer from Other Funds	\$	2,687,394	
Appropriated Fund Balance		221,106	
			<u>2,908,500</u>
TOTAL VEHICLE REPLACEMENT FUND			<u>\$ 2,908,500</u>
TOTAL ESTIMATED CITY OF GREENVILLE REVENUES			<u>\$ 120,985,376</u>

SHEPPARD MEMORIAL LIBRARY FUND

City of Greenville	\$	1,140,440	
Pitt County		570,220	
Pitt County-Bethel/Winterville		6,229	
Town of Bethel		30,015	
Town of Winterville		171,423	
State Aid		184,113	
Desk/Copier Receipts		127,500	
Interest		1,000	
Miscellaneous Revenues		31,000	
Greenville Housing Authority		10,692	
Federal Grants		50,000	
Capital - City Funded		108,334	
Capital - County Funded		31,666	
Appropriated Fund Balance		36,117	
			<u>2,498,749</u>
TOTAL SHEPPARD MEMORIAL LIBRARY FUND			<u>\$ 2,498,749</u>

PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY

Occupancy Tax (2%)	\$	830,000	
Interest on Checking		1,200	
Appropriated Fund Balance		98,607	
			<u>929,807</u>
TOTAL PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND			<u>\$ 929,807</u>

Section II: Appropriations. The following amounts are hereby appropriated for the operation of the City of Greenville and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

GENERAL FUND	
Mayor & City Council	\$ 319,837
City Manager	1,203,835
City Clerk	256,358
City Attorney	455,458
Human Resources	2,823,055
Information Technology	2,949,536
Fire/Rescue	13,503,707
Financial Services	2,583,953
Contingency	155,869
Other Post Employment Benefits	400,000
Police	23,665,071
Recreation & Parks	7,638,976
Public Works	8,934,835
Community Development	2,600,951
Capital Improvement	2,106,793
Transfers to Other Funds	8,398,467
Indirect Cost Reimbursement	(1,268,214)
TOTAL GENERAL FUND	<u>\$ 76,728,487</u>
DEBT SERVICE FUND	
Debt Service	\$ 5,025,316
PUBLIC TRANSPORTATION FUND	
Public Transportation	\$ 3,246,283
FLEET MAINTENANCE FUND	
Fleet	\$ 4,485,445
SANITATION FUND	
Sanitation Service	\$ 7,944,814

STORMWATER MANAGEMENT UTILITY FUND	
Stormwater Management Utility	\$ 4,303,401
COMMUNITY DEVELOPMENT HOUSING FUND	
Community Development Housing/CDBG	\$ 1,667,227
HEALTH FUND	
Health Fund	\$ 13,105,469
CAPITAL RESERVE	
Capital Reserve	\$ 25,000
FACILITIES IMPROVEMENT	
Facilities Improvement	\$ 1,545,434
VEHICLE REPLACEMENT FUND	
Vehicle Replacement Fund	\$ 2,908,500
TOTAL CITY OF GREENVILLE APPROPRIATIONS	<u>\$ 120,985,376</u>
SHEPPARD MEMORIAL LIBRARY FUND	
Sheppard Memorial Library	<u>\$ 2,498,749</u>
PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY	
Pitt-Greenville Convention and Visitors Authority	<u>\$ 929,807</u>

Section III: Encumbrances. Appropriations herein authorized and made shall have the amount of outstanding purchase orders as of June 30, 2014, added to each appropriation as it appears in order to account for the expenditures in the fiscal year in which it was paid.

Section IV: Taxes Levied. There is hereby levied a tax rate of 53 cents per one hundred dollars (\$100) valuation of taxable properties, as listed for taxes as of January 1, 2014, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Section V: Salaries.

(a) Salaries of Elected Officials. The annual salaries of the Mayor, Mayor Pro-Tem, and other members of the City Council shall be as follows:

Mayor	\$ 13,900
Mayor Pro-Tem	\$ 9,600
Council Members	\$ 8,700

(b) Salary Cap of Greenville Utilities Commission Members. Pursuant to Section 4 of the Charter of the Greenville Utilities Commission of the City of Greenville, the monthly salaries of members of the Greenville Utilities Commission shall not exceed the following caps:

Chair	\$ 350
Member	\$ 200

Section VI: Amendments.

(a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the City Manager may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the City Council as soon as possible, and the appropriate budget amendments are submitted at the next regular meeting.

Section VII: The Manual of Fees, dated July 1, 2014, is adopted herein by reference.

Section VIII: Community Development. The City Council does hereby authorize grant project funds for the operation of FY 2014-2015 CDBG Entitlement and Community Development Home Consortium programs under the Community Development Block Grant Program and Home Consortium Program for the primary purpose of housing rehabilitation and other stated expenditures.

Section IX: Greenville Utilities Commission. The City Council adopts a separate ordinance for the budget of the Greenville Utilities Commission.

Section X: Distribution. Copies of this ordinance shall be furnished to the City Manager and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

ADOPTED this the 12th day of June, 2014.

Allen M. Thomas, Mayor

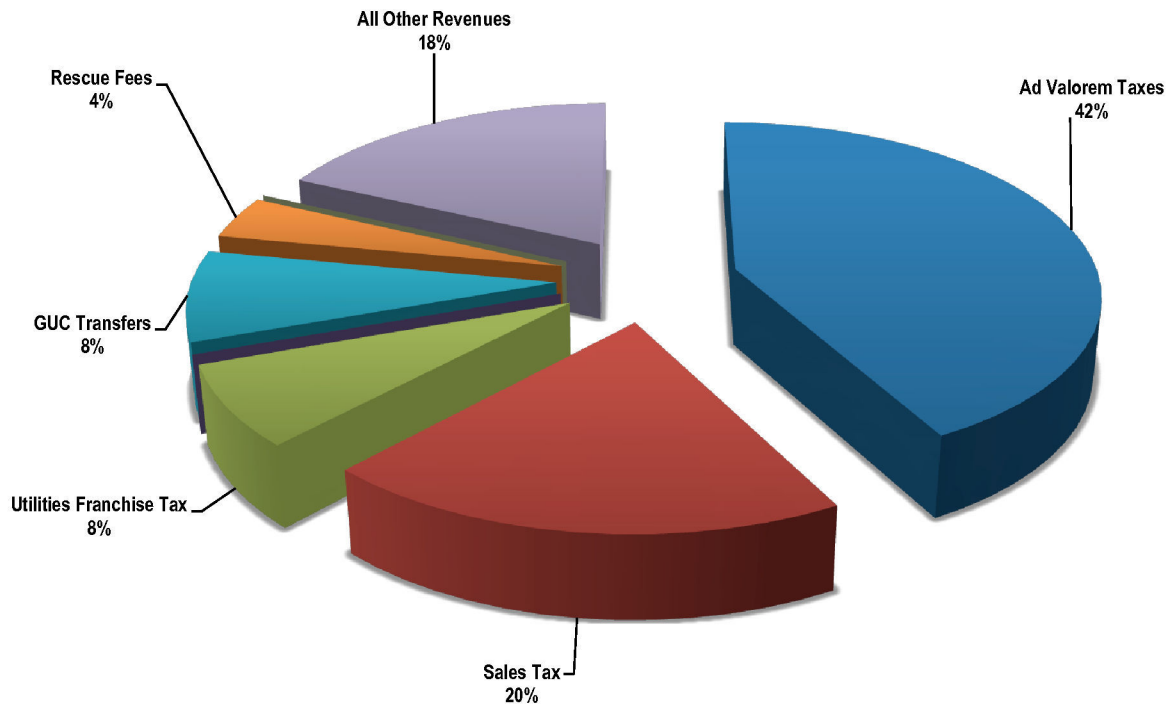
ATTEST:

Carol L. Barwick, City Clerk

**GENERAL FUND
REVENUE SUMMARY**

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Actual</u>	<u>Inc/</u> <u>(Dec)</u>	<u>2014</u> <u>Original</u>	<u>Inc/</u> <u>(Dec)</u>	<u>2015</u> <u>Proposed</u> <u>Original</u>	<u>Inc/</u> <u>(Dec)</u>	<u>2016</u> <u>Proposed</u> <u>Plan</u>
Ad Valorem Taxes	\$ 30,624,236	\$ 29,342,420	5%	\$ 30,725,377	5%	\$ 32,355,768	2%	\$ 32,885,747
Sales Tax	14,694,475	14,672,441	2%	14,910,654	2%	15,236,081	1%	15,388,440
Utilities Franchise Tax	5,488,817	5,441,125	4%	5,650,969	2%	5,763,988	2%	5,879,268
GUC Transfers In	5,763,630	5,761,460	13%	6,482,380	0%	6,485,183	-4%	6,210,609
Powell Bill - State Allocation	2,125,754	2,171,367	1%	2,190,005	1%	2,215,848	4%	2,305,369
Rescue Fees	2,875,125	3,237,867	-4%	3,109,570	-2%	3,055,250	1%	3,085,803
Investment Earnings	951,911	62,362	>100%	1,416,062	-61%	551,012	0%	553,765
Motor Vehicle Fee	943,082	933,412	2%	947,925	12%	1,065,237	2%	1,086,344
All Other Revenues	11,262,460	8,684,398	29%	11,237,908	-12%	9,850,120	-6%	9,210,398
Subtotal	\$ 74,729,490	\$ 70,306,852	9%	\$ 76,670,850	0%	\$ 76,578,487	0%	\$ 76,605,743
Appropriated Fund Balance								
General Fund	-	-		7,047,025		150,000		200,000
Powell Bill	-	-		1,085,720		-		273,585
Total	\$ 74,729,490	\$ 70,306,852	21%	\$ 84,803,595	-10%	\$ 76,728,487	<1%	\$ 77,079,328

FY15 Proposed Original Budget

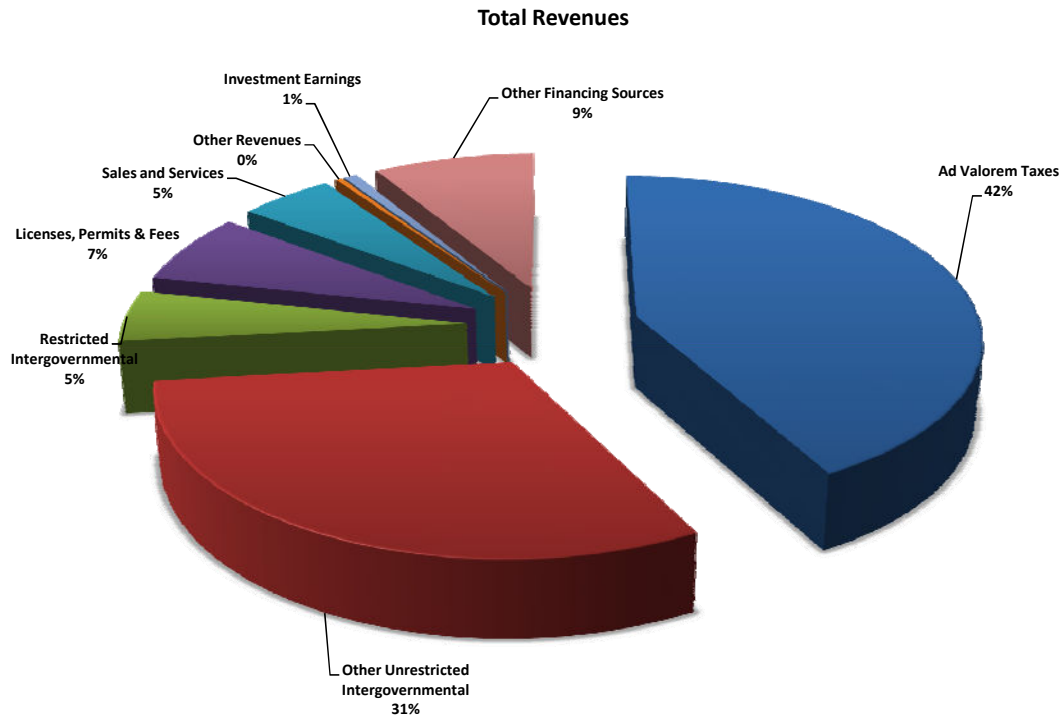


GENERAL FUND
DETAILED REVENUE SUMMARY

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Unrestricted Intergovernmental					
Ad Valorem Taxes					
Current Year Taxes	\$ 30,425,540	\$ 29,258,868	\$ 30,625,127	\$ 29,899,782	\$ 30,406,821
DMV Property Tax Collections	-	-	-	2,414,206	2,438,348
Prior Years Taxes	519,143	444,458	468,250	386,325	390,188
Tax Penalties & Interest	185,311	184,568	144,000	180,000	180,180
Tax Discounts	(382,012)	(404,962)	(410,000)	(369,545)	(373,240)
Tax Refunds	(123,746)	(140,513)	(102,000)	(110,000)	(111,100)
NC Collections Fees	-	-	-	(45,000)	(45,450)
Subtotal	\$ 30,624,236	\$ 29,342,419	\$ 30,725,377	\$ 32,355,768	\$ 32,885,747
Other Unrestricted Intergovernmental					
Sales Tax	\$ 14,694,475	\$ 14,672,441	\$ 14,910,654	\$ 15,236,081	\$ 15,388,440
Rental Vehicle - Gross Receipts	121,759	118,679	124,554	124,440	126,929
Video Program & Supplemental Peg	953,187	919,187	988,360	904,000	904,000
Motor Vehicle Fee	943,082	933,412	947,925	1,065,237	1,086,344
Payment in Lieu of Taxes	-	91,335	15,000	15,000	15,000
State Fire Protection	395,352	396,706	395,352	395,000	397,200
Utilities Franchise Tax	5,488,817	5,441,125	5,650,969	5,763,988	5,879,268
Wine & Beer	368,940	343,423	363,609	367,245	370,917
Subtotal	\$ 22,965,612	\$ 22,916,308	\$ 23,396,423	\$ 23,870,991	\$ 24,168,098
Restricted Intergovernmental					
Traffic Control Lights Maintenance	\$ 249,327	\$ 345,686	\$ 180,000	\$ 274,716	\$ 183,500
Street Sweeper Agreement	25,035	25,035	25,035	25,035	25,035
Reimbursable Agreements	71,360	192,831	-	413,600	-
Federal Forfeiture Money	153,045	90,631	-	134,000	-
Powell Bill State Allocation	2,125,754	2,171,367	2,190,005	2,215,848	2,305,369
Special State/Federal/Local Grants	663,293	167,010	75,000	107,500	-
Controlled Substance Tax	47,297	65,322	-	325,000	84,000
Police Dept Grants	432,363	14,939	105,809	19,100	19,100
Task Force Overtime Reimbursement	101,217	35,310	-	-	-
Section 104F Planning Grant MPO	115,582	173,862	426,856	339,461	339,461
Fire/Rescue Safer Grant	268,794	155,288	93,600	-	-
Subtotal	\$ 4,253,067	\$ 3,437,281	\$ 3,096,305	\$ 3,854,260	\$ 2,956,465
Licenses, Permits & Fees					
Privilege Licenses	\$ 551,249	\$ 601,335	\$ 635,694	\$ 1,127,495	\$ 1,138,770
Inspection Division Permits	864,695	683,851	893,000	768,431	881,146
Planning Fees	111,002	82,388	122,405	110,000	140,248
Recreation Dept Activity Fees	2,181,639	2,032,002	2,094,550	1,935,900	1,990,805
Police Fees	803,884	951,183	1,133,050	1,200,914	1,216,458
Engineering Fees	12,338	9,955	14,200	10,400	11,900
Fire/Rescue Fees	184,983	195,170	184,700	201,550	203,305
Subtotal	\$ 4,709,790	\$ 4,555,884	\$ 5,077,599	\$ 5,354,690	\$ 5,582,632
Sales and Services					
Rescue Service Transport	\$ 2,875,125	\$ 3,237,867	\$ 3,109,570	\$ 3,055,250	\$ 3,085,803
Leased Parking & Meters	105,109	111,688	120,760	220,650	223,500
Parking Violation Penalty	174,679	192,902	200,000	210,000	212,100
Other Sales and Services	484,064	402,623	594,405	372,577	427,577
Subtotal	\$ 3,638,977	\$ 3,945,080	\$ 4,024,735	\$ 3,858,477	\$ 3,948,980
Other Revenues					
Donations	\$ 81,544	\$ 88,494	\$ -	\$ -	\$ -
GUC Joint Programs	34,210	27,984	38,917	38,917	39,112
Sale of Property	72,958	14,392	78,000	25,250	25,503
Other Revenue	228,992	(291,748)	290,049	183,939	184,832
Subtotal	\$ 417,704	\$ (160,878)	\$ 406,966	\$ 248,106	\$ 249,447
Investment Earnings					
Investments Earnings	\$ 951,911	\$ 62,362	\$ 1,416,062	\$ 551,012	\$ 553,765

**GENERAL FUND
DETAILED REVENUE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Other Financing Sources					
Transfer in GUC	\$ 5,729,419	\$ 5,733,476	\$ 6,443,463	\$ 6,485,183	\$ 6,210,609
Capital Reserve	394,129	70,000	1,779,000	-	50,000
Transfer from Public Safety	680,000	-	-	-	-
Transfer from Administrative Facility	12,701	-	-	-	-
Transfer from Sanitation	104,920	104,920	104,920	-	-
Transfer from General Fund	64,000	300,000	200,000	-	-
Other Transfers	183,024	-	-	-	-
Appropriated Fund Balance General Fund	-	-	7,047,025	150,000	200,000
Appropriated Fund Balance Powell Bill	-	-	1,085,720	-	273,585
Subtotal	\$ 7,168,193	\$ 6,208,396	\$ 16,660,128	\$ 6,635,183	\$ 6,734,194
Total Revenues not including Other Financing Sources	\$ 73,290,716	\$ 69,831,932	\$ 68,143,467	\$ 70,093,304	\$ 70,345,134
Total Revenues including Other Financing Sources	\$ 74,729,490	\$ 70,306,852	\$ 84,803,595	\$ 76,728,487	\$ 77,079,328

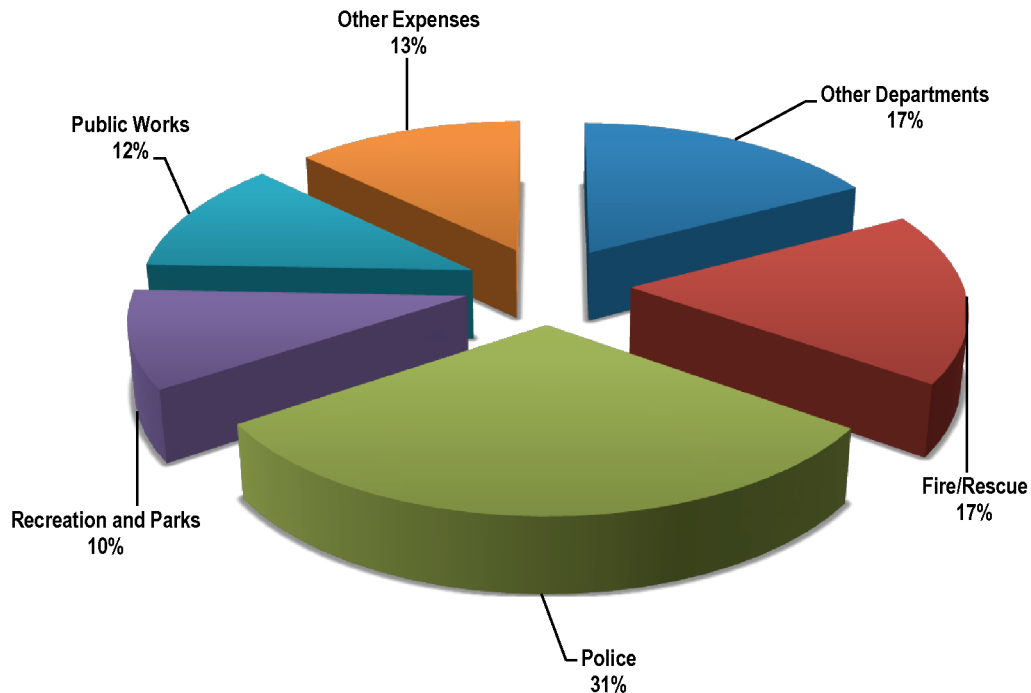


	2012 Actual	2013 Actual	2014 Original	2015 Proposed	2016 Proposed
Ad Valorem Tax	30,624,236	29,342,419	30,725,377	32,355,768	32,885,747
Sales Tax	14,694,475	14,672,441	14,910,654	15,236,081	15,388,440
Intergovernmental	12,524,204	11,681,148	11,582,074	12,489,170	11,736,123
Licenses, Permits, & Fees	4,709,790	4,555,884	5,077,599	5,354,690	5,582,632
Sales & Service	3,638,977	3,945,080	4,024,735	3,858,477	3,948,980
Other Revenue	417,704	(160,878)	406,966	248,106	249,447
Investment Earnings	951,911	62,362	1,416,062	551,012	553,765
Other Financing Sources	7,168,193	6,208,396	16,660,128	6,635,183	6,734,194

**GENERAL FUND
EXPENSE SUMMARY BY DEPARTMENT**

	2012	2013	2014	2015	2016
	Actual	Actual	Original	Proposed Original	Proposed Plan
Mayor & City Council	\$ 366,777	\$ 297,960	\$ 388,957	\$ 319,837	\$ 397,661
City Manager	1,004,025	1,003,757	1,305,183	1,203,835	1,193,946
City Clerk	230,830	232,301	273,769	256,358	259,960
City Attorney	431,687	444,252	453,843	455,458	468,251
Human Resources	2,153,506	2,147,256	2,629,432	2,823,055	2,934,647
Information Technology	2,758,250	2,781,371	2,904,800	2,949,536	3,011,197
Fire/Rescue	12,791,728	12,518,984	13,404,759	13,503,707	13,805,955
Financial Services	2,154,877	2,228,036	2,388,772	2,583,953	2,601,023
Police	21,649,549	22,226,337	22,912,155	23,665,071	24,096,652
Recreation and Parks	6,572,707	7,111,553	7,483,635	7,638,976	7,630,739
Public Works	8,562,137	8,380,468	9,970,627	8,934,835	9,178,816
Community Development	1,668,323	1,633,906	1,902,446	2,600,951	2,648,206
Total by Department	\$ 60,344,396	\$ 61,006,181	\$ 66,018,378	\$ 66,935,572	\$ 68,227,053
Indirect Cost Reimbursement	\$ (601,354)	\$ (1,014,572)	\$ (1,014,572)	\$ (1,268,214)	\$ (1,268,214)
Other Post Employment Benefits	250,000	300,000	350,000	400,000	450,000
Contingency	-	-	200,000	155,869	200,000
Total Expenses by Department	\$ 59,993,042	\$ 60,291,609	\$ 65,553,806	\$ 66,223,227	\$ 67,608,839
Transfers to Other Funds	\$ 7,364,595	\$ 6,863,989	\$ 13,283,400	\$ 8,398,467	\$ 8,049,832
Total Capital Improvements	3,626,076	3,765,906	5,966,389	2,106,793	1,420,657
Total General Fund	\$ 70,983,713	\$ 70,921,504	\$ 84,803,595	\$ 76,728,487	\$ 77,079,328

FY15 Proposed Original Budget



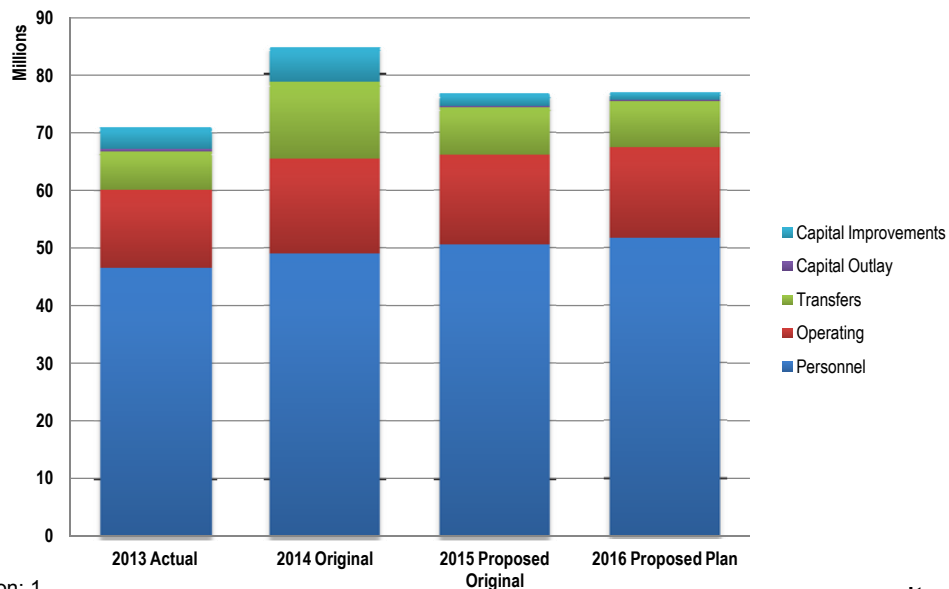
**GENERAL FUND
DETAILED EXPENSE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Personnel					
Salaries	\$ 32,721,551	\$ 32,848,238	\$ 34,000,912	\$ 34,443,770	\$ 34,857,592
Allowances	339,893	388,977	427,463	466,940	467,940
FICA	2,370,202	2,408,968	2,308,697	2,303,147	2,332,141
Group Life Insurance	77,591	88,049	84,420	149,191	148,940
Group Life Insurance Retirees	521	565	600	600	600
Retirement	2,160,568	2,127,340	2,316,182	2,295,961	2,324,216
Health Insurance	5,900,976	6,171,895	6,809,832	7,608,436	8,217,121
Retirees Supplemental BC/BS	180,399	215,372	244,668	351,402	379,515
Health Insurance - Retirees	519,360	597,640	821,806	801,549	865,612
401K Regular Employees	426,087	326,445	337,006	349,206	349,206
401K Police	489,951	501,725	461,138	471,832	471,832
Workers Comp Premium	86,453	76,814	141,823	184,474	184,474
Workers Comp Loss	484,235	580,135	718,761	718,500	606,000
ICMA	14,133	14,243	16,989	16,001	16,001
Unemployment Compensation	54,055	47,445	75,000	247,000	247,000
Employee Medical Services	89,580	80,641	140,175	147,185	154,545
Educational Assistance	12,700	9,122	17,100	17,100	17,100
Fees Paid to Elected Officials	57,780	66,383	67,000	67,000	67,000
Total Personnel	\$ 45,986,035	\$ 46,549,997	\$ 48,989,572	\$ 50,639,294	\$ 51,706,835
Operating					
Printing	\$ 76,059	\$ 63,797	\$ 113,850	\$ 91,983	\$ 81,027
Travel/Training	369,012	320,641	363,348	380,120	383,375
Equipment Maintenance	221,817	208,432	247,805	191,770	152,040
Vehicle Maintenance	524,023	553,824	575,927	692,500	712,688
Building Maintenance	259,302	298,449	305,346	308,900	324,635
Fleet/Commercial Labor	532,046	525,201	516,026	603,575	623,966
Fleet Service Cost-Fixed	1,087,981	1,073,089	1,074,204	966,141	967,040
Demolitions	107,525	87,956	165,000	175,000	175,500
Radio Maintenance	110,074	111,318	120,432	137,037	153,870
Copier Maintenance	57,090	52,960	62,622	61,730	61,730
Supplies & Materials	1,191,925	1,182,716	1,334,520	1,569,763	1,532,060
Computer Hardware & Software	329,100	507,764	516,093	827,998	774,952
Fire Fighting Gear	95,355	91,725	117,875	95,675	129,100
Traffic Signals Maintenance	64,841	105,969	88,172	83,000	101,000
Contracted Services	2,422,421	2,235,882	2,865,000	2,553,995	2,688,853
Commissions Pitt County	482,663	456,506	500,000	550,000	560,000
Economic Development	62,204	176,804	245,135	210,800	215,800
Dues & Subscriptions	152,287	176,872	204,062	189,513	191,638
Advertising	81,034	81,264	130,452	107,450	109,950
Postage	123,466	66,702	74,606	69,000	70,935
Telephone	327,282	316,732	339,567	305,732	309,374
Utilities	1,128,791	1,064,491	1,351,797	1,093,041	1,101,674
Street Lighting	1,289,067	1,414,354	1,476,990	1,524,530	1,536,660
Fuel	949,559	948,135	1,155,265	922,387	946,210
Insurance	425,925	456,257	740,632	745,000	745,000
Uniforms/Laundry & Dry Cleaning	208,641	170,611	311,874	318,973	326,927
Other Expenses	330,913	317,306	820,122	431,881	622,746
Property & Casualty Loss	403,182	437,104	310,693	406,000	322,000
Special Investigations & Drug Task Force	252,567	297,369	295,000	284,000	284,000
Special Programs	204,318	179,349	207,594	135,401	135,601
Grants & Donations	175,256	200,379	251,797	123,178	121,367
Total Operating	\$ 14,045,726	\$ 14,179,958	\$ 16,881,806	\$ 16,156,073	\$ 16,461,718
Indirect Cost Reimbursement	(601,354)	(1,014,572)	(1,014,572)	(1,268,214)	(1,268,214)
Other Post Employment Benefits	250,000	300,000	350,000	400,000	450,000
Contingency	-	-	200,000	155,869	

Transfers

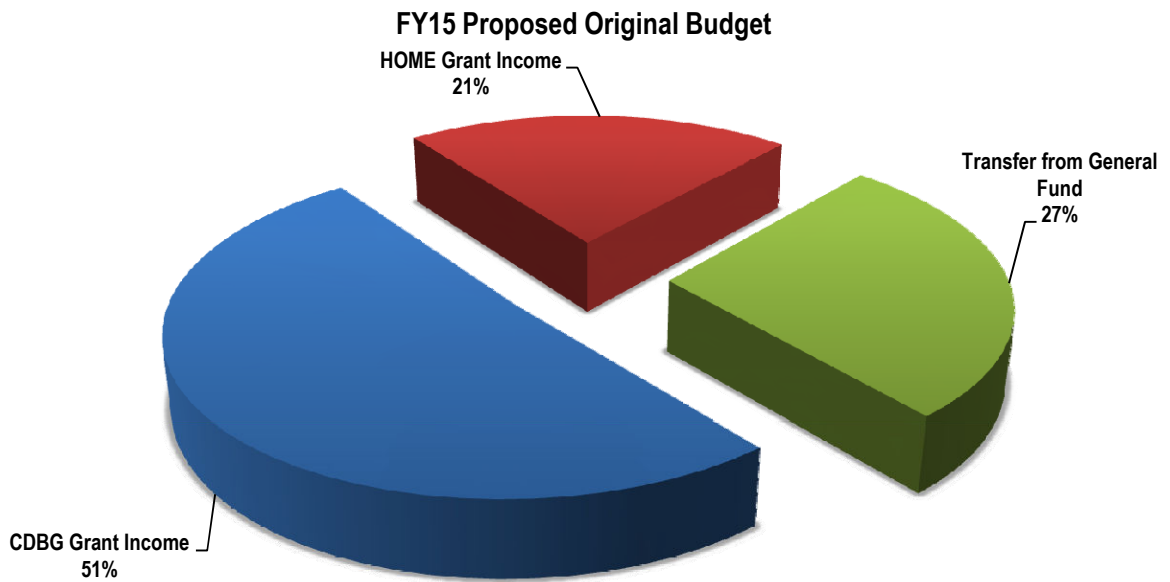
Debt Service	4,131,344	3,795,422	3,995,586	4,232,013	4,116,382
Capital Reserve Fund	250,000	12,591	-	25,000	-
Public Transportation	-	84,804	214,889	711,443	677,740
Sanitation	284,021	139,163	252,598	-	-
Sheppard Memorial Library	1,200,006	1,110,181	1,178,914	1,248,779	1,162,192
Group Benefits	-	-	783,044	-	-
Housing Fund	168,590	219,937	211,369	457,803	514,338
Vehicle Replacement	-	-	-	-	-
Maintenance Fund	-	-	150,000	-	-
Emergency Operations Center	400,000	48,700	-	-	-
Economic Development Fund	-	-	-	-	-
Greenways	-	-	-	-	-
BANA - ERP	-	-	2,500,000	-	-
Wayfinding Signs	-	52,906	-	-	-
Public Safety FC	-	8,750	-	-	-
South Greenville Recreation Center	-	-	200,000	-	-
Dream Park Capital Project	-	534,841	-	-	-
Tar River Study	-	-	200,000	-	-
South Tar River Greenway	226,902	-	-	-	-
Unemployment Reserve Fund	-	-	172,000	-	-
Governor's Crime Commission	50,536	-	-	-	-
Dickinson Avenue Land use	-	-	150,000	-	-
Street Improvement Program	-	-	3,075,000	-	-
Green Mill Run Fund	343,600	-	-	-	-
Greene Street Parking Lot	74,696	-	-	-	-
King George Road	101,000	-	-	-	-
Greenways	-	68,790	-	-	-
Powell Bill	-	300,000	200,000	-	-
Health Insurance	-	467,904	-	-	-
Special Revenue Fund	-	20,000	-	-	-
Transfer to GTAC	-	-	-	178,000	-
Transfer to Facilities Improvement	-	-	-	1,545,434	1,579,180
Drew Steele Center	133,900	-	-	-	-
Total Transfers	\$ 7,364,595	\$ 6,863,989	\$ 13,283,400	\$ 8,398,472	\$ 8,049,832
Capital Outlay	\$ 312,635	\$ 276,226	\$ 147,000	\$ 140,200	\$ 58,500
Capital Improvements	\$ 3,626,076	\$ 3,765,906	\$ 5,966,389	\$ 2,106,793	\$ 1,420,657
Total General Fund Capital	\$ 3,938,711	\$ 4,042,132	\$ 6,113,389	\$ 2,246,993	\$ 1,479,157
Total Expenditures	\$ 70,983,713	\$ 70,921,504	\$ 84,803,595	\$ 76,728,487	\$ 77,079,328

Total Expenses



**COMMUNITY DEVELOPMENT HOUSING FUND
REVENUE SUMMARY**

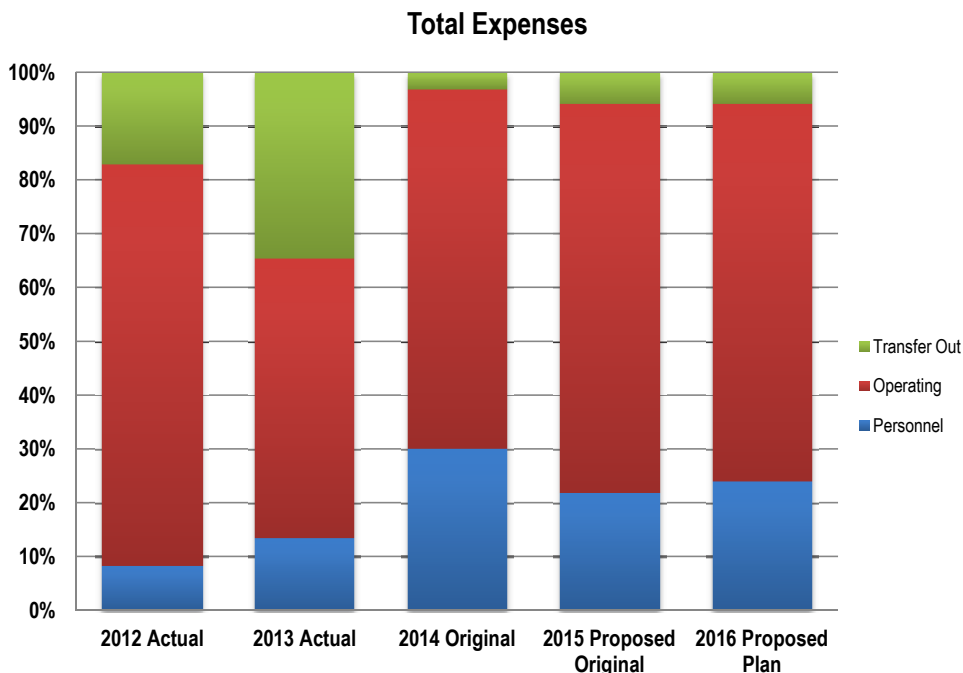
	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
CDBG Grant Income	\$ 1,162,929	\$ 442,452	\$ 781,037	\$ 851,448	\$ 851,448
HOME Grant Income	1,145,010	1,261,731	387,237	357,976	357,976
Program Income	107,146	76,372	73,622	-	-
Transfer from General Fund	168,590	-	211,369	457,803	514,338
Transfer from Small Business Loan	-	71,029	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Total	\$ 2,583,675	\$ 1,851,584	\$ 1,453,265	\$ 1,667,227	\$ 1,723,762



CDBG Grant Income	\$	851,448
HOME Grant Income		357,976
Transfer from General Fund		457,803

**COMMUNITY DEVELOPMENT HOUSING FUND
EXPENSE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Personnel	\$ 219,981	\$ 250,333	\$ 436,802	\$ 365,467	\$ 412,654
Operating	2,011,042	967,157	971,463	1,202,760	1,212,108
Transfer Out	457,446	643,682	45,000	99,000	99,000
Total	\$ 2,688,469	\$ 1,861,172	\$ 1,453,265	\$ 1,667,227	\$ 1,723,762

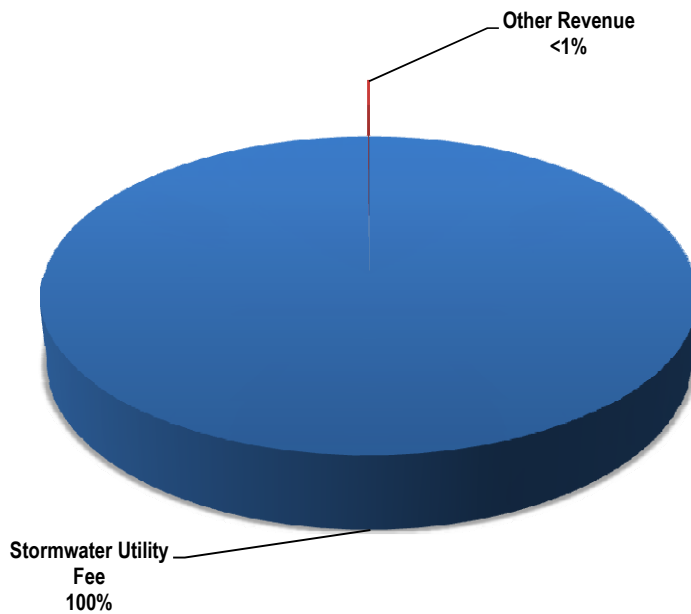


	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Personnel	219,981	\$ 250,333	\$ 436,802	\$ 365,467	\$ 412,654
Operating	2,011,042	967,157	971,463	1,202,760	1,212,108
Transfer Out	457,446	643,682	45,000	99,000	99,000

**STORMWATER FUND
REVENUE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Stormwater Utility Fee	\$ 3,113,557	\$ 3,112,661	\$ 3,710,491	\$ 4,301,401	\$ 4,903,758
Other Revenue	15,320	4,508	-	2,000	2,000
Trans fm SW Drainage Maint. Fund	-	1,363,214	976,000	-	-
Bond Proceeds	-	-	5,300,000	-	-
Appropriated Fund Balance	-	-	76,864	-	-
Total	\$ 3,128,877	\$ 4,480,383	\$ 10,063,355	\$ 4,303,401	\$ 4,905,758

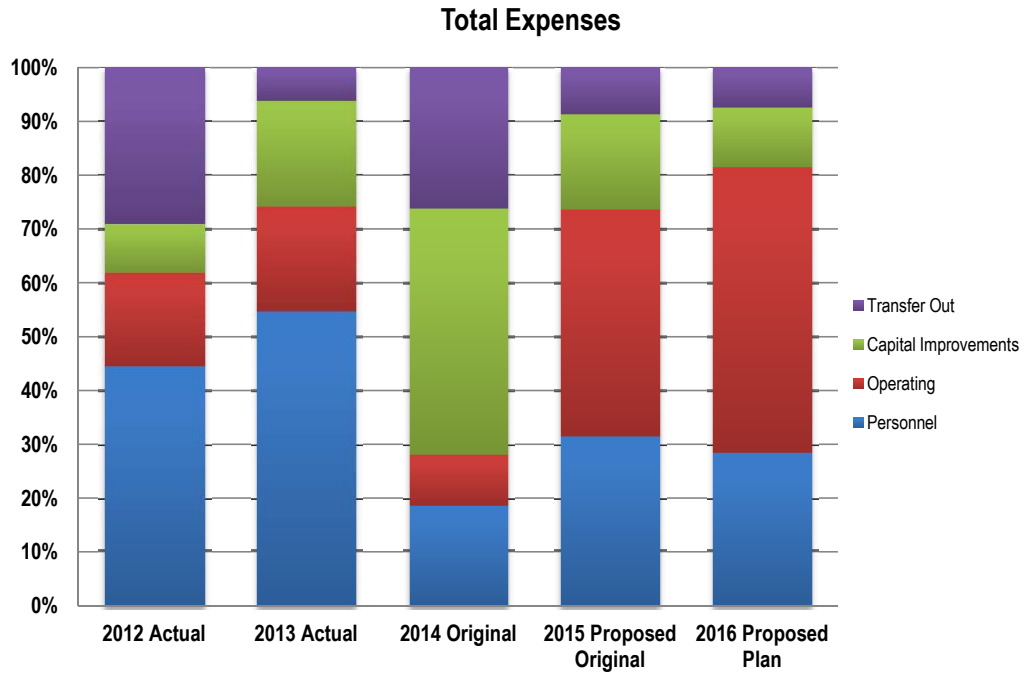
FY15 Proposed Original Budget



Stormwater Utility Fee \$ 4,301,401
Other Revenue 2,000

**STORMWATER FUND
EXPENSE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Personnel	\$ 1,813,676	\$ 1,793,688	\$ 1,881,667	\$ 1,359,989	\$ 1,393,430
Operating	712,740	632,607	958,257	1,810,619	2,606,368
Capital Improvements	371,126	649,583	4,590,096	754,000	539,000
Transfer Out	1,181,687	200,401	2,633,335	378,793	366,960
Total	\$ 4,079,229	\$ 3,276,279	\$ 10,063,355	\$ 4,303,401	\$ 4,905,758

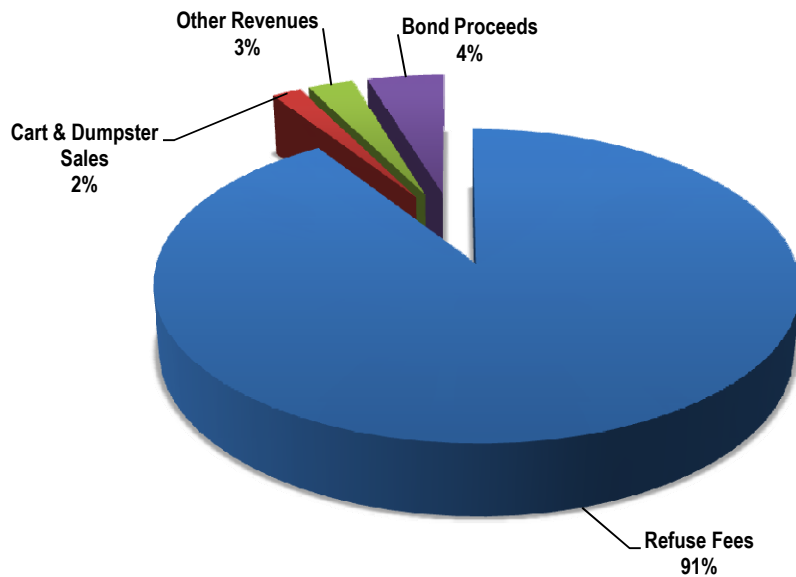


	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Personnel	\$ 1,813,676	\$ 1,793,688	\$ 1,881,667	\$ 1,359,989	\$ 1,393,430
Operating	712,740	632,607	958,257	1,810,619	2,606,368
Capital Improvements	371,126	649,583	4,590,096	754,000	539,000
Transfer Out	1,181,687	200,401	2,633,335	378,793	366,960

**SANITATION FUND
REVENUE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Refuse Fees	\$ 5,216,407	\$ 6,289,347	\$ 7,148,261	\$ 7,219,314	\$ 7,116,078
Cart & Dumpster Sales	133,147	177,476	155,000	140,000	140,000
Other Revenues	81,944	183,920	156,052	215,500	215,500
Transfer from General Fund	284,021	139,163	252,597	-	-
Transfer from FEMA	148,158	-	-	-	-
Bond Proceeds	-	-	-	370,000	330,000
Appropriated Fund Balance	-	-	264,426	-	-
Total	\$ 5,863,677	\$ 6,789,906	\$ 7,976,336	\$ 7,944,814	\$ 7,801,578

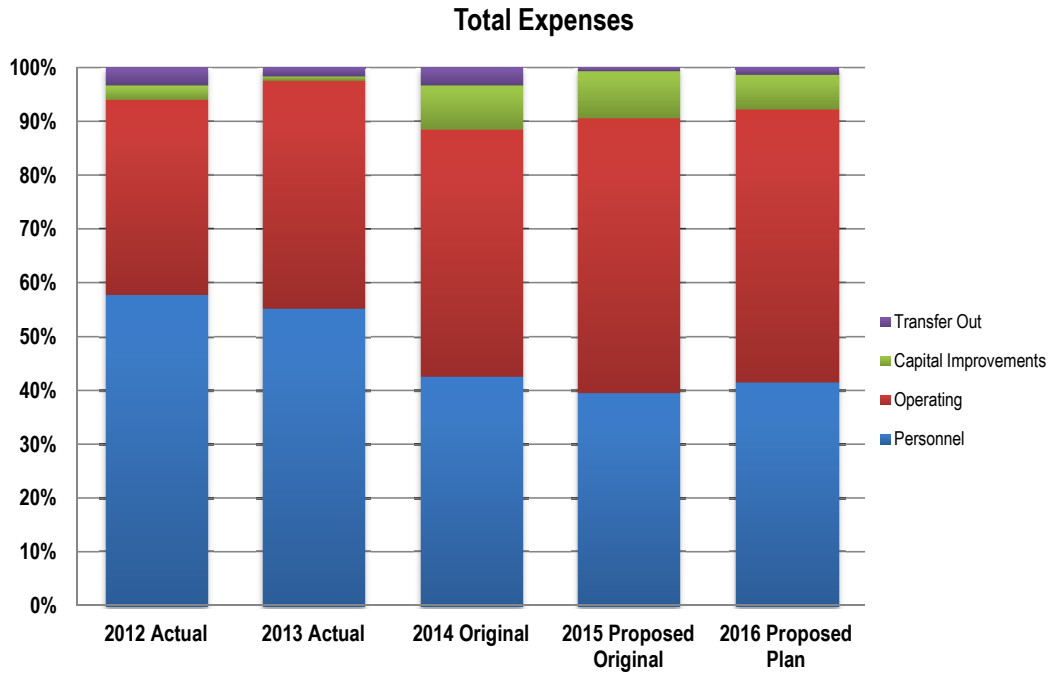
FY15 Proposed Original Budget



Refuse Fees	\$ 7,219,314
Cart & Dumpster Sales	140,000
Other Revenues	215,500
Bond Proceeds	370,000

**SANITATION FUND
EXPENSE SUMMARY**

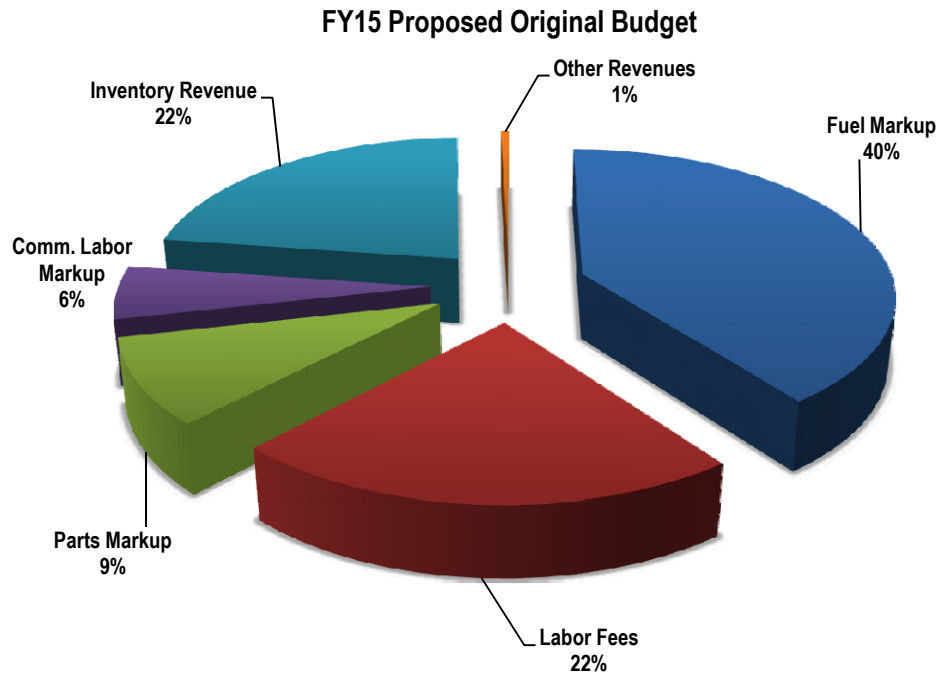
	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Personnel	\$ 3,872,086	\$ 3,780,996	\$ 3,397,911	\$ 3,147,411	\$ 3,233,895
Operating	2,422,392	2,913,810	3,652,619	4,048,947	3,952,396
Capital Improvements	184,593	46,415	655,931	695,000	510,000
Transfer Out	226,686	104,920	269,875	53,456	105,287
Total	\$ 6,705,757	\$ 6,846,141	\$ 7,976,336	\$ 7,944,814	\$ 7,801,578



	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Personnel	3,872,086	\$ 3,780,996	\$ 3,397,911	\$ 3,147,411	\$ 3,233,895
Operating	2,422,392	2,913,810	3,652,619	4,048,947	3,952,396
Capital Improvements	184,593	46,415	655,931	695,000	510,000
Transfer Out	226,686	104,920	269,875	53,456	105,287

**FLEET FUND
REVENUE SUMMARY**

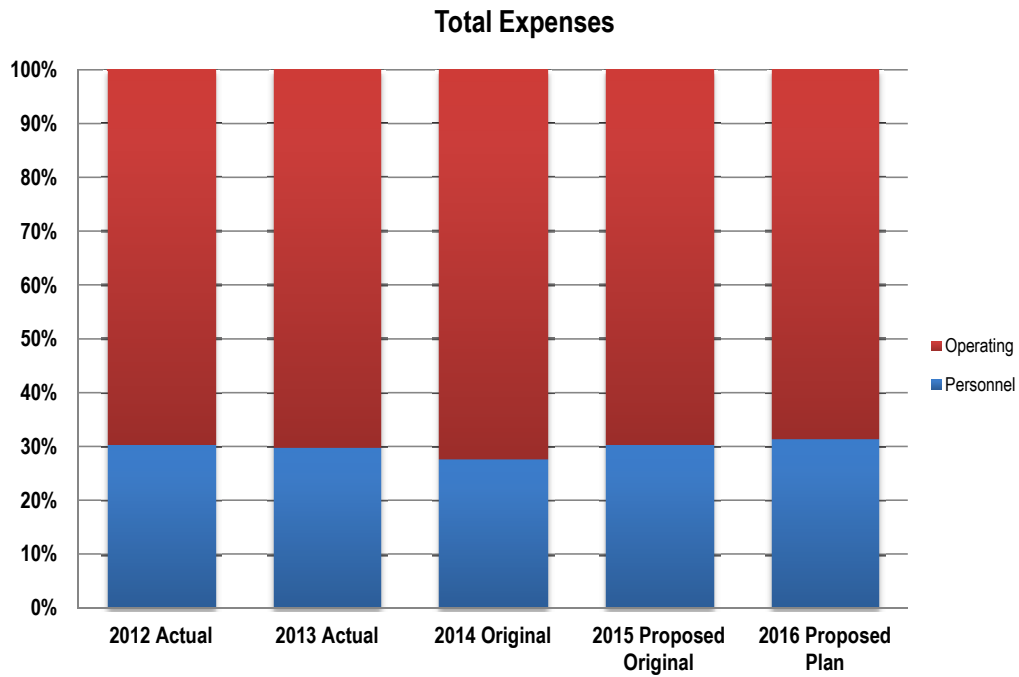
	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Fuel Markup	\$ 1,741,127	\$ 1,647,869	\$ 2,030,871	\$ 1,784,792	\$ 1,837,197
Labor Fees	883,291	851,235	949,699	1,003,100	1,026,765
Parts Markup	218,782	233,711	221,500	418,283	460,365
Comm. Labor Markup	225,503	290,186	265,000	259,800	113,590
Inventory Revenue	619,771	739,866	1,000,000	1,000,000	1,000,000
Other Revenues	18,097	13,383	24,986	19,470	19,470
Trans fm Vehicle Replacement Fund	-	175,000	-	-	-
Appropriated Fund Balance	-	-	180,747	-	-
Total	\$ 3,706,571	\$ 3,951,250	\$ 4,672,803	\$ 4,485,445	\$ 4,457,387



Fuel Markup	\$ 1,784,792
Labor Fees	1,003,100
Parts Markup	418,283
Comm. Labor Markup	259,800
Inventory Revenue	1,000,000
Other Revenues	19,470

**FLEET FUND
EXPENSE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Personnel	\$ 1,174,993	\$ 1,170,480	\$ 1,292,148	\$ 1,363,854	\$ 1,397,650
Operating	2,705,582	2,770,858	3,380,655	3,121,591	3,059,737
Total	\$ 3,880,575	\$ 3,941,338	\$ 4,672,803	\$ 4,485,445	\$ 4,457,387

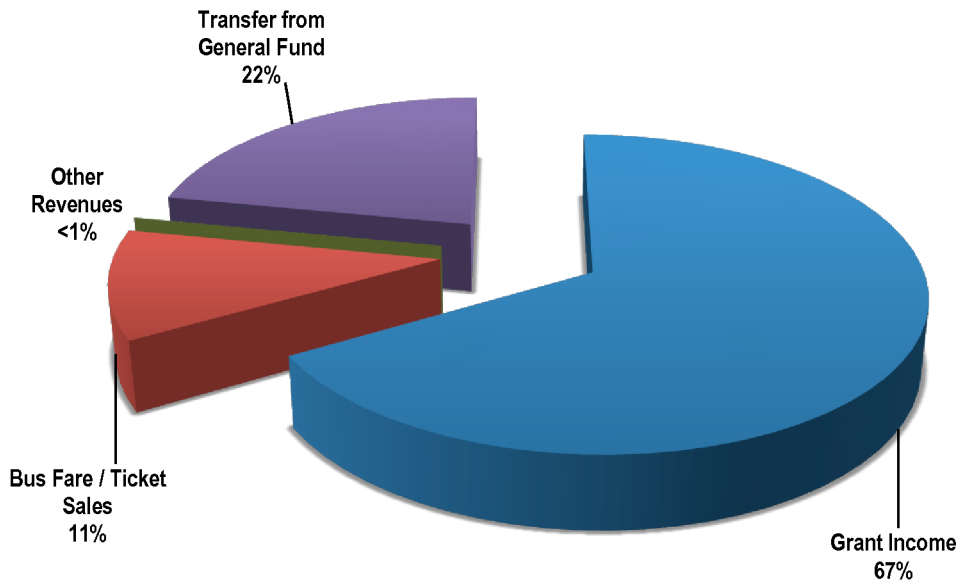


	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Personnel	\$ 1,174,993	\$ 1,170,480	\$ 1,292,148	\$ 1,363,854	\$ 1,397,650
Operating	2,705,582	2,770,858	3,380,655	3,121,591	3,059,737

**PUBLIC TRANSPORTATION FUND
REVENUE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Grant Income	\$ 1,009,120	\$ 1,451,223	\$ 1,927,627	\$ 2,166,223	\$ 2,024,009
Bus Fare / Ticket Sales	292,666	326,919	264,000	368,379	376,474
Other Revenues	67,673	31,767	16,221	238	238
Transfer from General Fund	-	84,804	214,889	711,443	677,740
Appropriated Fund Balance	-	-	1,308,451	-	-
Total	<u>\$ 1,369,459</u>	<u>\$ 1,894,713</u>	<u>\$ 3,731,188</u>	<u>\$ 3,246,283</u>	<u>\$ 3,078,461</u>

FY15 Proposed Original Budget



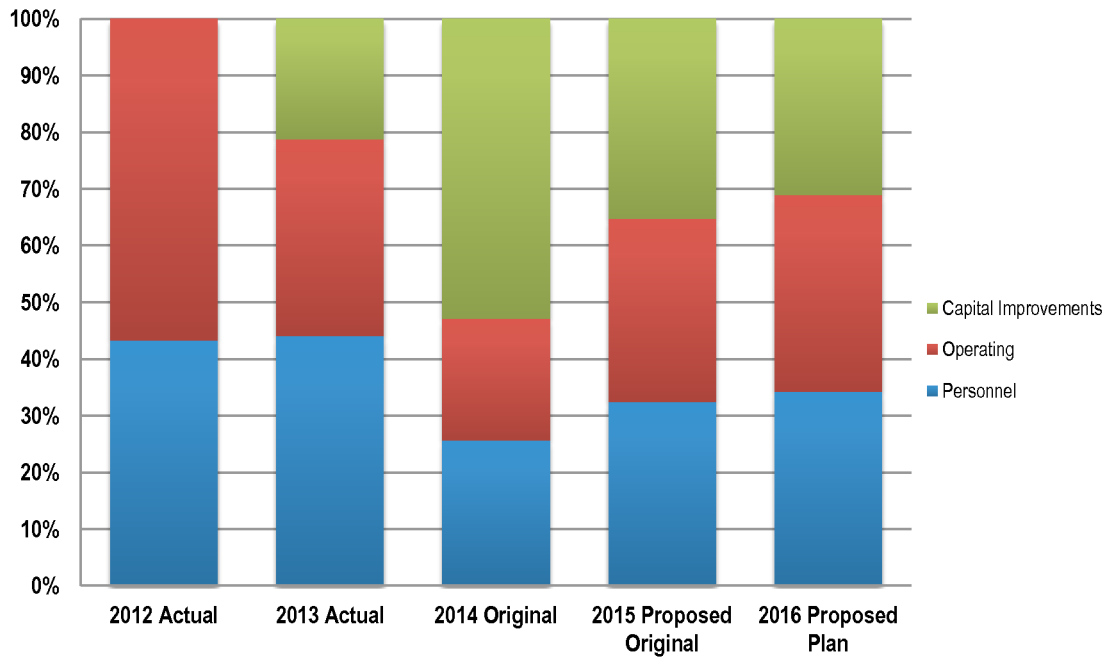
Grant Income	\$ 2,166,223
Bus Fare / Ticket Sales	368,379
Other Revenues	238
Transfer from General Fund	711,443

**PUBLIC TRANSPORTATION FUND
EXPENSE SUMMARY**

Attachment number 4
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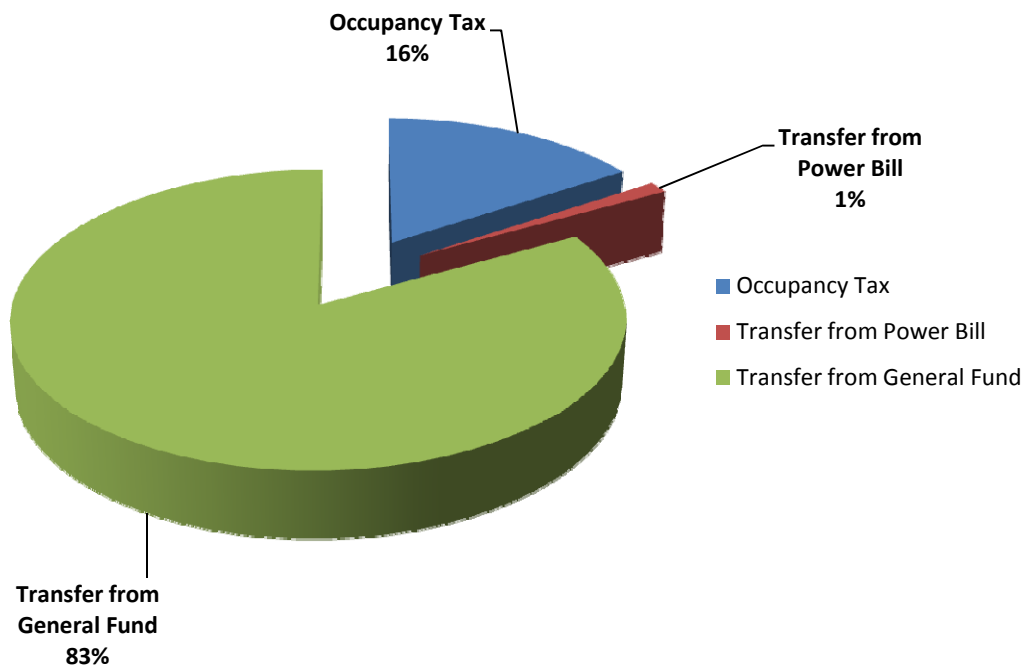
	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Personnel	\$ 922,302	\$ 1,100,542	\$ 957,392	\$ 1,052,225	\$ 1,053,270
Operating	1,205,801	868,443	802,537	1,048,664	1,069,029
Capital Improvements	-	530,450	1,971,259	1,145,394	956,162
Total	\$ 2,128,103	\$ 2,499,435	\$ 3,731,188	\$ 3,246,283	\$ 3,078,461

Total Expenses



**DEBT SERVICE FUND
REVENUE SUMMARY**

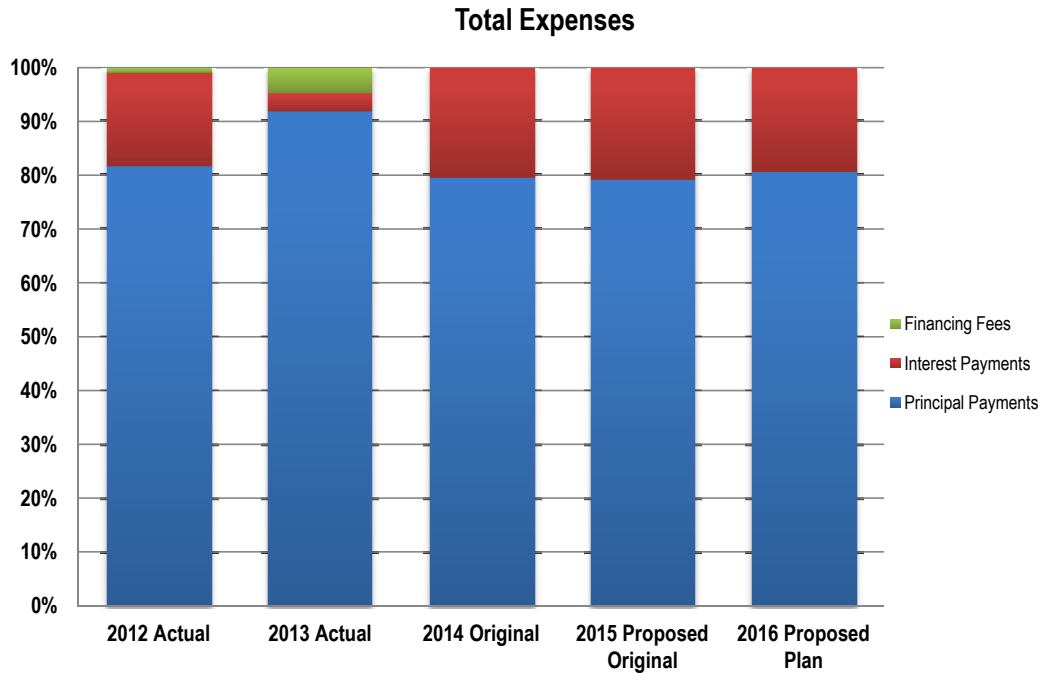
	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Occupancy Tax	\$ 550,372	\$ 591,792	\$ 508,173	\$ 793,303	\$ 784,423
Transfer from Power Bill	65,186	64,025	64,008	62,389	60,440
CVA Bond Refinance	4,292,944	19,950,000	-	-	-
Transfer from General Fund	4,066,158	3,731,398	3,931,579	4,169,624	4,055,942
Investment Earnings	534	543	-	-	-
Total	\$ 8,975,194	\$ 24,337,758	\$ 4,503,760	\$ 5,025,316	\$ 4,900,805



Occupancy Tax	\$ 793,303
Transfer from Power Bill	62,389
Transfer from General Fund	4,169,624

**DEBT SERVICE FUND
EXPENSE SUMMARY**

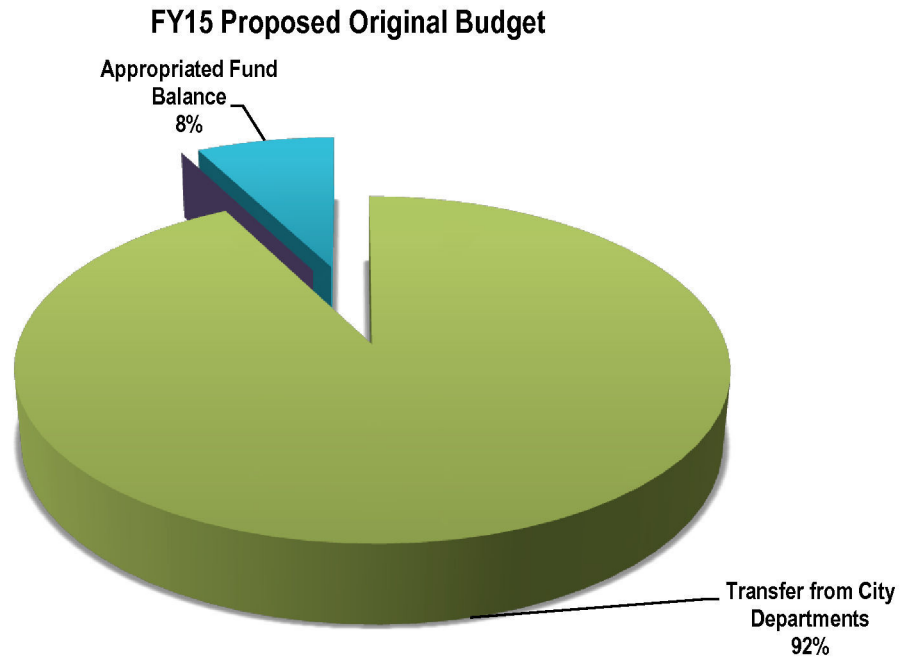
	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Principal Payments	\$ 7,309,639	\$ 22,363,973	\$ 3,577,233	\$ 3,971,228	\$ 3,941,560
Interest Payments	1,564,942	821,632	926,527	1,054,088	959,245
Financing Fees	91,356	1,188,689	-	-	-
Total	\$ 8,965,937	\$ 24,374,294	\$ 4,503,760	\$ 5,025,316	\$ 4,900,805



	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Principal Payments	\$ 7,309,639	\$ 22,363,973	\$ 3,577,233	\$ 3,971,228	\$ 3,941,560
Interest Payments	1,564,942	821,632	926,527	1,054,088	959,245
Financing Fees	91,356	1,188,689	-	-	-

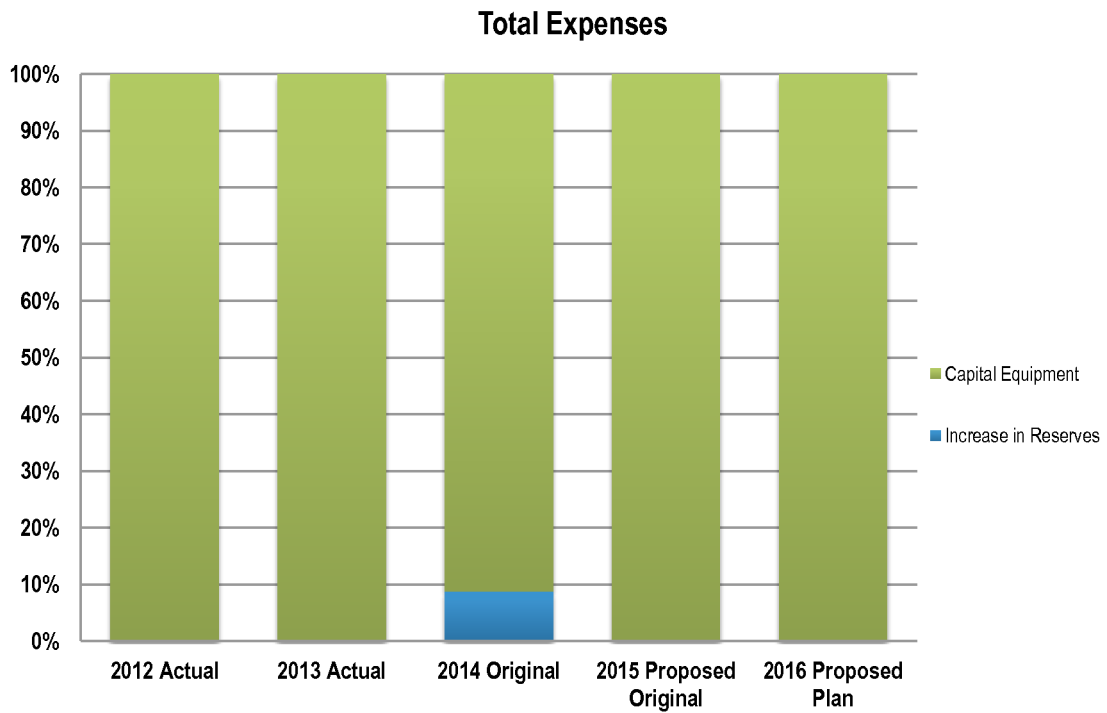
**VEHICLE REPLACEMENT
REVENUE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Sale of Property	\$ 34,087	\$ 389,224	\$ -	\$ -	\$ -
Investment Income	178,075	144,071	-	-	-
Transfer from City Departments	3,088,027	3,151,508	3,772,949	2,687,394	2,702,781
Transfer from GF - Sanitation	121,766	-	-	-	-
Appropriated Fund Balance	-	-	59,713	221,106	144,502
Total	\$ 3,421,955	\$ 3,684,803	\$ 3,832,662	\$ 2,908,500	\$ 2,847,283



**VEHICLE REPLACEMENT
EXPENSE SUMMARY**

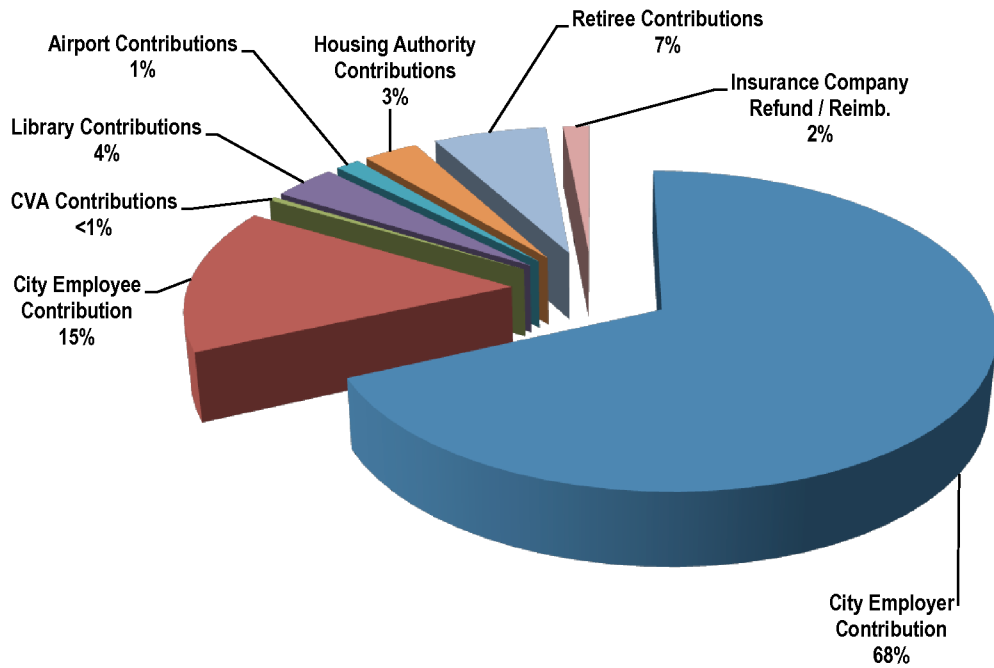
	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Increase in Reserves	\$ -	\$ -	\$ 336,949	\$ -	\$ -
Capital Equipment	2,639,820	3,019,129	3,495,713	2,908,500	2,847,283
Total	\$ 2,639,820	\$ 3,019,129	\$ 3,832,662	\$ 2,908,500	\$ 2,847,283



**HEALTH FUND
REVENUE SUMMARY**

	2012	2013	2014	2015	2016
	Actual	Actual	Original	Proposed	Proposed
	Actual	Actual	Original	Original	Plan
City Employer Contribution	\$ 16,873,886	\$ 7,699,322	\$ 8,355,454	\$ 9,179,044	\$ 9,903,432
City Employee Contribution	4,176,434	1,744,335	2,024,039	1,665,942	1,732,579
CVA Contributions	153,756	83,310	56,458	60,400	64,875
Library Contributions	672,887	189,508	487,153	168,832	179,733
Airport Contributions	404,164	142,108	185,741	136,059	144,865
Housing Authority Contributions	1,152,583	591,768	422,505	492,415	528,535
Retiree Contributions	1,732,356	927,101	873,276	1,214,558	1,295,202
Other Revenues	1,205	(34,303)	783,044	-	-
Mercer Fees	232,873	467,904	-	-	-
Insurance Company Refund / Reimb.	361,951	188,486	200,000	188,219	188,219
Total	\$ 25,762,095	\$ 11,999,539	\$ 13,387,670	\$ 13,105,469	\$ 14,037,440

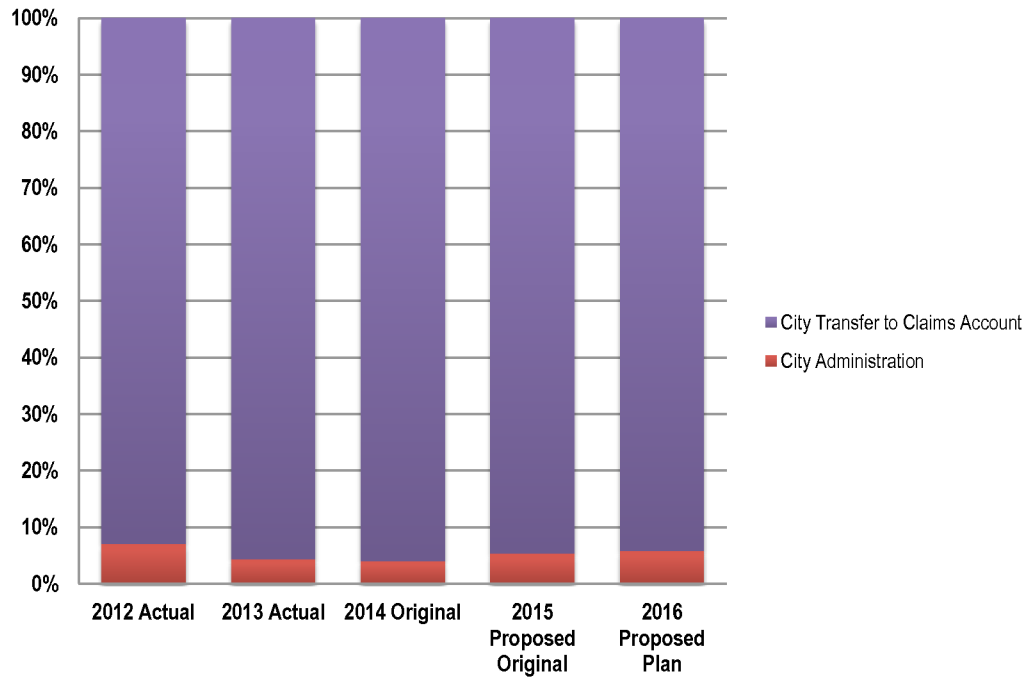
FY15 Proposed Original Budget



**HEALTH FUND
EXPENSE SUMMARY**

	2012	2013	2014	2015	2016
	Actual	Actual	Original	Proposed Original	Proposed Plan
City Administration	\$ 1,383,006	\$ 445,359	\$ 449,373	\$ 566,033	\$ 646,235
City Transfer to Claims Account	18,138,937	9,731,879	10,671,134	10,020,471	10,482,157
City Stop Loss	519,797	315,678	329,257	421,996	489,886
Library Administration	26,147	9,951	10,352	11,835	13,740
Library Transfer to Claims Account	358,082	196,522	222,968	159,408	185,053
Library Stop Loss	14,163	8,465	9,029	10,194	11,834
CVA Administration	5,405	2,071	2,092	2,823	3,276
CVA Transfer to Claims Account	80,389	46,393	50,254	45,385	52,686
CVA Stop Loss	2,570	1,486	1,536	2,175	2,525
Housing Authority Administration	61,864	23,674	24,069	30,202	35,060
AuTransfer to Claims Account	1,018,912	414,625	447,350	498,877	579,135
Housing Authority Stop Loss	34,274	20,052	20,942	25,657	29,785
Airport Administration	17,005	6,893	7,131	8,389	9,739
Airport Transfer to Claims Account	212,676	139,624	158,013	127,479	147,986
Airport Stop Loss	9,285	5,938	6,313	7,121	8,267
Retiree	1,878,227	863,845	887,857	1,073,168	1,245,820
Wellness Program	9,380	69,705	90,000	90,000	90,000
Increase in Reserve	-	-	-	-	-
Other Expense (PCORI)	-	-	-	4,256	4,256
Total	\$ 23,770,119	\$ 12,302,160	\$ 13,387,670	\$ 13,105,469	\$ 14,037,440

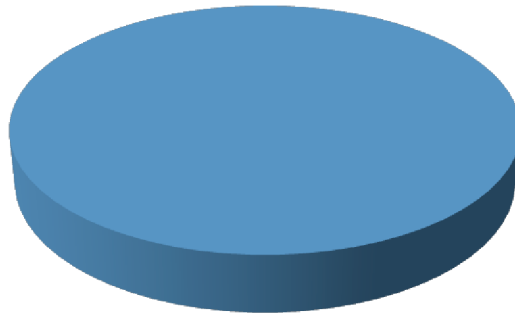
Total Expenses



**CAPITAL RESERVE
REVENUE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Investment Earnings	\$ 699	\$ -	\$ -	\$ -	\$ -
Transfer from General Fund	250,000	12,591	-	25,000	-
Appropriated Fund Balance	-	-	1,779,000	-	50,000
Total	\$ 250,699	\$ 12,591	\$ 1,779,000	\$ 25,000	\$ 50,000

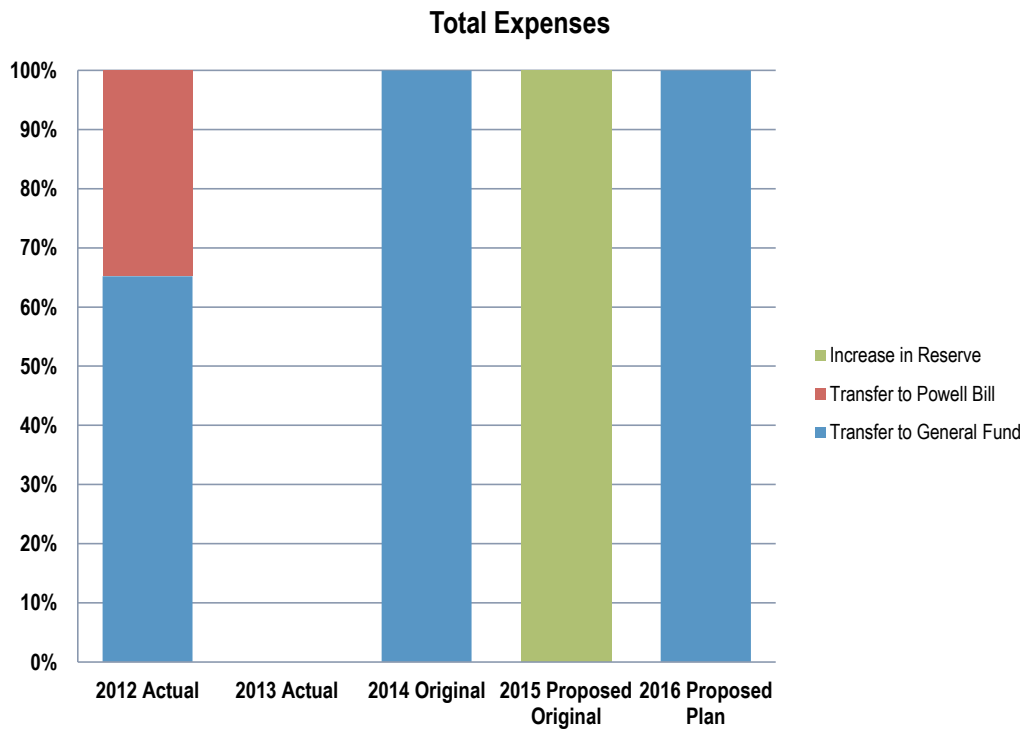
FY15 Proposed Original Budget



Transfer from
General Fund,
100%

**CAPITAL RESERVE
EXPENSE SUMMARY**

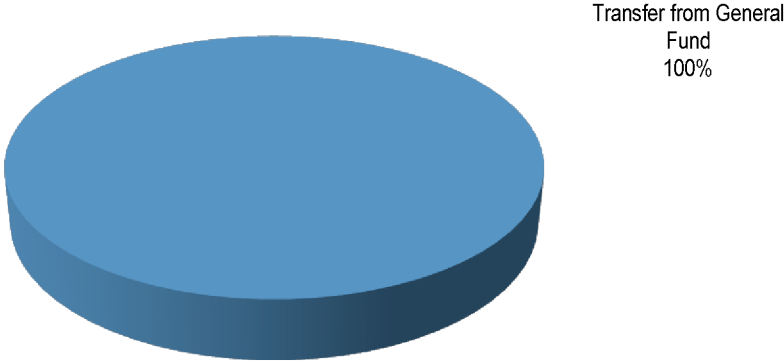
	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Transfer to General Fund	\$ 256,938	\$ 70,000	\$ 1,779,000	\$ -	\$ 50,000
Transfer to Other Funds	137,191	250,000	-	-	-
Increase in Reserve	-	-	-	25,000	-
Total	\$ 394,129	\$ 320,000	\$ 1,779,000	\$ 25,000	\$ 50,000



**FACILITIES IMPROVEMENT
REVENUE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Transfer from General Fund	\$ -	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180
Total	\$ -	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180

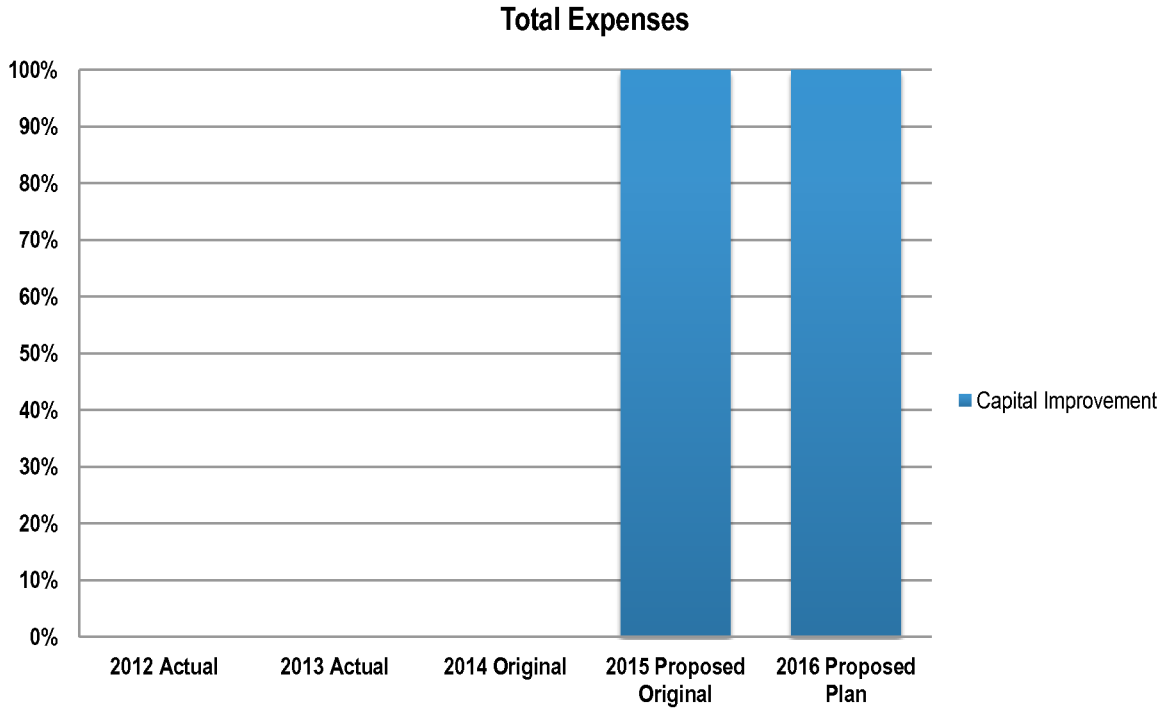
FY15 Proposed Original Budget



Transfer from General Fund \$ 1,545,434

**FACILITIES IMPROVEMENT
EXPENSE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Capital Improvement	\$ -	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180
Total	\$ -	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180



	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Capital Improvement	-	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180



Convention & Visitors Authority
Budget Summary



GREENVILLE-PITT COUNTY
CONVENTION & VISITORS BUREAU

April 22, 2014

Dear Mayor, Mayor Pro-Tem and Members of City Council:

The Convention & Visitors Authority, in conjunction with its hospitality partners, continues to strive to make Greenville a competitive hospitality destination throughout the state of North Carolina. Over the past several years a great deal of progress has been made toward this goal as Pitt County now ranks 22nd among North Carolina's 100 counties in tourism related expenditures and economic impact. The CVA board and its staff are working hard to implement new strategies to continue to move our destination forward.

Looking to the future, the CVA marketing efforts, while staying aggressive, will become a bit more diversified than in past years. The CVA will continue to actively market Greenville as a convention, meeting and event destination but will begin an effort to create a true leisure market as well. All CVA staff will take a role in developing Greenville and Pitt County as a community that has all of the necessary tourism components to become a top tier destination in North Carolina. Staff will also be looking to utilize new technologies to make this happen.

The proposed budget includes the upgrade of our current part-time communications assistant to full-time status. This position has been paramount to the bureau's increasing success in marketing and promoting Greenville via social media outlets, implementing our new brand, advertising and working with local, statewide and regional media. The full-time status of a communications assistant will also allow for full attention to be given to duties such as re-designing the bureau's website, issuing press releases, initiating regular e-blast campaigns as well as other public relations functions. The budget has also been adjusted to prepare for the CVB's relocation to the Uptown Greenville District.

The proposed budget also shows decreases in the areas of advertising and projects as compared to the last fiscal year. These two line items were adjusted higher during fiscal year 2013-2014 to meet the demands of rebranding. Funds in these line items can be reduced to more normal levels now that one time fees such as ad creation with the new brand and the shared cost of rebranding itself have been realized.

This proposed budget has been approved by our CVA executive committee, our full CVA board and is ready for consideration by the Greenville City Council. Deputy Finance Director Bernita Demery and CVA liaison Councilmember Rose Glover have been part of our budget process.

The CVA appreciates the continual support of Council and looks forward to working with each member to make Greenville a preferred destination for events and leisure.

Sincerely,

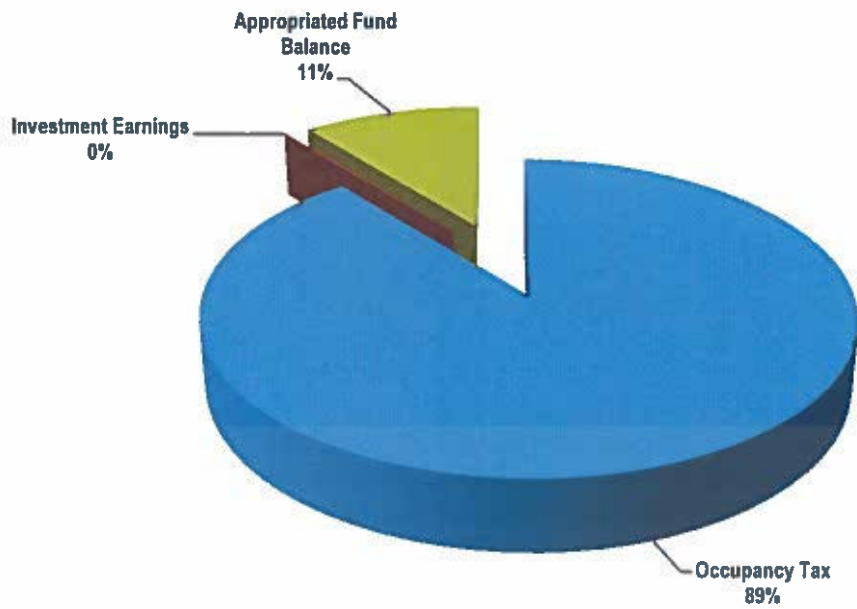


Andrew D. Schmidt, CHIME, MPA
Interim Executive Director

**CONVENTION & VISITORS AUTHORITY (CVA)
REVENUE SUMMARY**

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Occupancy Tax	792,510	804,548	810,000	830,000	845,000
Investment Earnings	3,365	-	100	1,200	1,200
Appropriated Fund Balance	-	-	166,234	98,607	112,710
Total	795,875	804,548	976,334	929,807	958,910

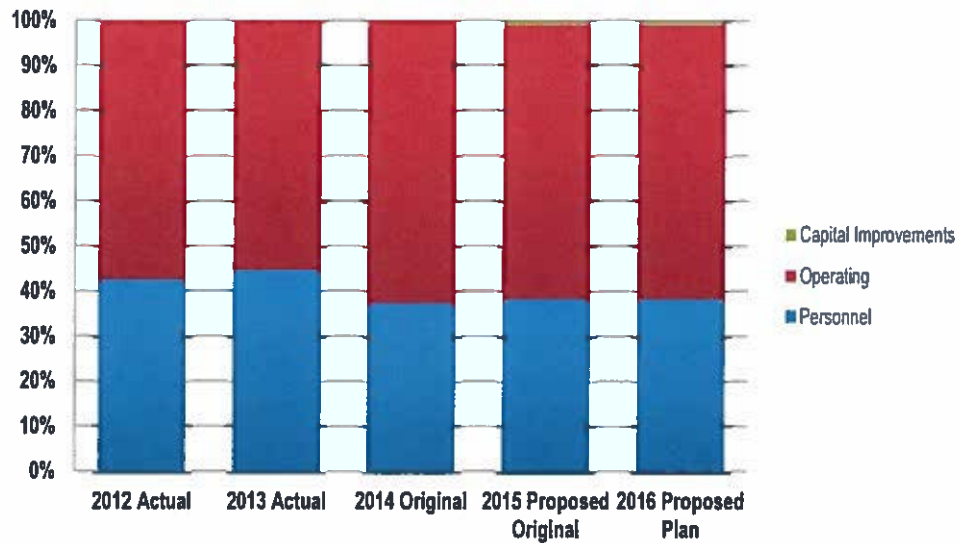
FY15 Proposed Original Budget



**CONVENTION & VISITORS AUTHORITY (CVA)
EXPENSE SUMMARY**

	2012	2013	2014	2015	2016
	Actual	Actual	Original	Proposed Original	Proposed Plan
Personnel	304,126	357,133	367,000	357,907	368,860
Operating	403,584	441,580	609,334	563,900	582,050
Capital Improvements	2,097	-	-	8,000	8,000
Total	709,807	798,713	976,334	929,807	958,910

Total Expense





Sheppard Memorial Library
Budget Summary



April 16, 2014

To: Barbara Lipscomb, City Manager
 Bernita Demery, Director of Financial Services

From: Greg Needham, Director of Libraries

RE: Proposed 2014-2015 Sheppard Memorial Library Budget
Proposed 2015-2-16 Sheppard Memorial Library Financial Plan

Attached is the 2014-2015 budget request to the City of Greenville for the public library system.

Sheppard Memorial Library 2/3 City Appropriation:	\$1,140,440
Capital Funds for the Main Library Building Exterior:	\$63,334
Capital Expense for Carver Library Carpet:	\$45,000
Total requested from the City of Greenville:	<u>\$1,248,774</u>

This budget represents the operating costs for the main library, four branch libraries, and the Pitt County Bookmobile for the upcoming fiscal year, and was developed using the City-provided targets and the City's inclusion of market adjustments for the next two fiscal years. The amounts from the City and the County are in the same proportion (two-parts City and one-part County) that have been used to divide costs over the years.

Anticipated revenue from State Aid is set at the level recommended by the state of North Carolina.

The amount of funding needed to operate the Bethel and Winterville branch libraries is reflected in the revenues requested from each municipality, plus a request from Pitt County.

This request includes capital funds totaling \$108,334 from the City of Greenville, from which the Carver Library has been targeted for \$45,000 to replace buckling carpet that cannot be glued again, and the City Public Works Department ten-year building maintenance plan targeted \$95,000 for the main library building envelope. We have made a request to Pitt County to pay \$31,667 of the main library capital costs, which is one-third of the \$95,000 projected for the main library building envelope.

We have applied and budgeted for a \$50,000 federal Library Services and Technology Act (LSTA) Grant for FY 2014-2015. The proposed project would replace all of the public computers and printers in the main library's technology center, and instructors from our project partner, the Literacy Volunteers of Pitt County would provide formal computer classes in the updated technology center. If the State awards this grant to our library system, the Friends of the Sheppard Memorial Library will provide \$12,500 in matching funds. The project would therefore require no local government funding.

We continue to seek cost saving measures in every way possible. One example is in utilities savings. Funds were taken out of our library savings to upgrade the HVAC controls at the main and Carver libraries. We project savings of \$10,000 in utilities costs in fiscal 2014-2015 as a result.

During the economic recession, with retirement of long-time staff, significant staff restructuring and downsizing occurred, such that the library's full-time staff had been reduced from 17 to 12 over a three-year period. This budget cycle includes promotion of three three-quarter designated part-time employees to entry level full-time positions. This budget also includes an increase in health insurance costs, and 1% of gross wages exceeding \$21,400 for unemployment insurance, a new requirement. A 1.5% market adjustment is included in the fiscal 2014-2015 budget request, and a 1.25% market adjustment is included in the fiscal 2015-2016 financial plan, as per the City's plan.

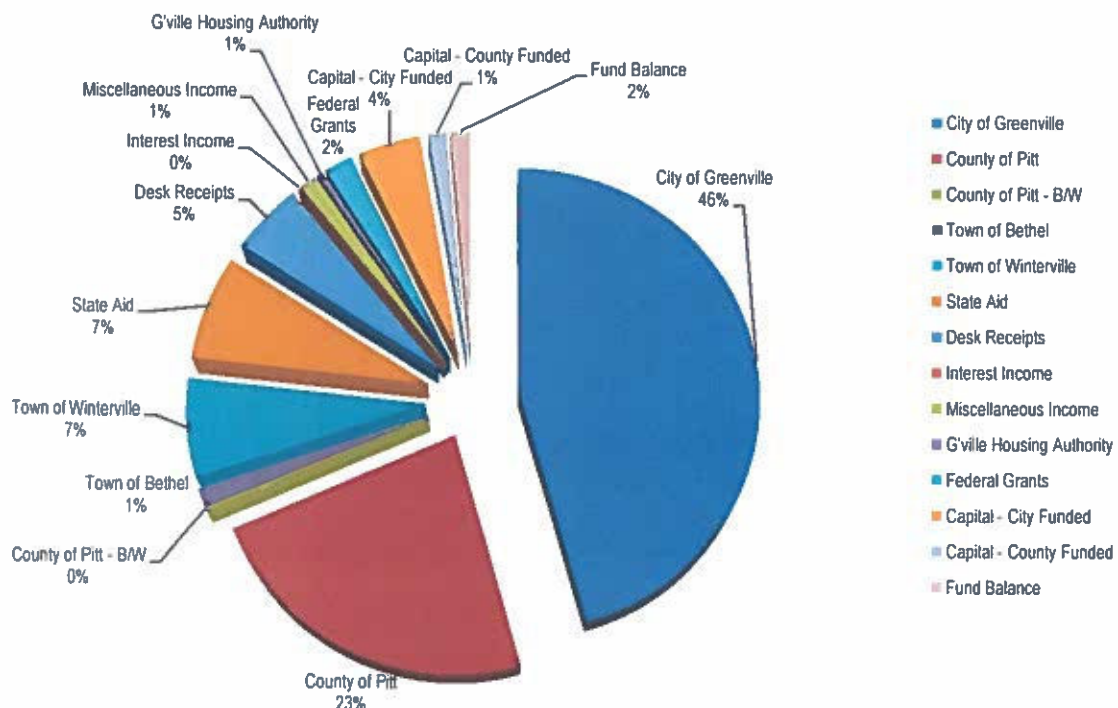
We have also requested that Pitt County appropriate and reserve \$100,000 before fiscal 2016-2017 toward replacing the Pitt County Bookmobile.

The 2015-2016 financial plan requests \$1,162,192 from the City of Greenville.

I appreciate the opportunity to submit the 2014-2015 budget and 2015-2016 financial plan request to the City of Greenville, and I will be glad to answer any budget related questions.

Sheppard Memorial Library
Proposed Operating Budget for FY14/15 and Proposed Financial Plan for FY15/16

	2012 Actual	2013 Actual	2014 Original	2015 Proposed Original	2016 Proposed Plan
Revenues					
City of Greenville	\$ 1,087,366	\$ 1,060,182	\$ 1,086,686	\$ 1,140,440	\$ 1,162,192
County of Pitt	543,683	535,681	543,343	570,220	581,096
County of Pitt - B/W	5,733	5,704	6,000	6,229	6,291
Town of Bethel	28,520	29,000	29,000	30,015	30,315
Town of Winterville	139,437	157,437	161,620	171,423	177,423
State Aid	192,156	183,039	184,113	184,113	184,113
Desk Receipts	112,465	126,066	121,008	127,500	128,775
Interest Income	7,512	1,322	1,000	1,000	1,000
Miscellaneous Income	41,777	42,897	32,500	31,000	31,620
G'ville Housing Authority	10,692	10,692	10,692	10,692	10,692
Federal Grants	25,000	45,000	100,000	50,000	-
Capital - City Funded	50,320	49,999	62,800	108,334	-
Capital - County Funded	25,160	-	-	31,666	-
Fund Balance Used	-	-	165,068	36,117	24,707
Total Revenues	\$ 2,269,821	\$ 2,247,019	\$ 2,503,830	\$ 2,498,749	\$ 2,338,224
Expenses					
Personnel	\$ 1,417,398	\$ 1,385,901	\$ 1,452,658	\$ 1,481,811	\$ 1,497,518
Operations	745,195	702,186	835,148	816,246	830,014
G'ville Housing Authority	10,959	10,307	10,692	10,692	10,692
Capital Expense	991	208,065	105,332	140,000	-
Grant Project	25,000	45,000	100,000	50,000	-
Total Expenses	\$ 2,199,543	\$ 2,351,459	\$ 2,503,830	\$ 2,498,749	\$ 2,338,224





Greenville Utilities Commission
Budget Summary



**Greenville
Utilities**

Greenville Utilities Commission
Greenville City Council
Customers of Greenville Utilities

Ladies and Gentlemen:

The FY 2014-15 Budget reflects the combined efforts of the Management Team, employees, and the guidance of the Board of Commissioners. All budgetary requests have been reviewed with a focus on sound business practices, customer expectations, and system reliability. In balancing the budget, key areas such as infrastructure needs, rising operational costs, staffing requirements and long-term sustainability with fiscal responsibility were also taken into consideration.

Using GUC's strategic plan as a guide, this budget has been prepared to ensure the long-term success of our mission to provide safe and reliable utility services at the lowest reasonable costs, with exceptional customer service.

GUC's financial budget goals focus on several key metrics including end-of-year performance, debt service coverages, and fund balances. The long-term sustainability of each fund is also taken into consideration to ensure that GUC is poised to continue to meet its mission and future financial challenges.

Guiding all budgetary decisions is GUC's commitment to provide exceptional service while maintaining a viable financial position. In monitoring our strategic plan, GUC utilizes Key Performance Indicators at the corporate level on a consistent and routine basis. To that end, GUC's budget goals are designed to achieve the following:

- Meet customer needs
- Provide reliable utility services at the lowest reasonable cost
- Position GUC to achieve greater efficiencies
- Continue to meet and/or exceed regulatory requirements
- Preserve bond ratings
- Minimize rate increases
- Avoid future rate shock
- Ensure financial viability of each fund
- Prepare for emergency situations
- Prepare for regional opportunities

PO Box 1847
Greenville, NC
27835-1847
252 752-7166
www.guc.com

*Your Local
Advantage*

GUC is dealing with rising costs for fuel, energy, materials and supplies, and insurance, making it necessary to closely manage expenses, work for greater efficiencies, and take a more conservative approach to staffing and work practices.

The balancing process for the budget addressed several areas, including the review and analysis of the following:

- All four funds will be self-supporting in order to meet future financial challenges as individual funds on a sustained basis
- Continued investment in infrastructure
- Additional debt service requirements
- Appropriate timing of expenditures for capital projects
- Revenues
- Personnel and staffing
- Cost saving opportunities
- Updating financial models while being cognizant of any rate adjustments that were proposed last year for the upcoming fiscal year

Highlights of the FY 2014-15 operating budget are listed below:

- No rate adjustment for the Gas Fund (other than purchased gas adjustments as needed)
- No rate adjustment for the Electric Fund
- A 7.0% rate adjustment for the Water Fund implemented May 1, 2014
- An 8.8% rate adjustment for the Sewer Fund implemented May 1, 2014
- Funding for the employee market adjustment at 2%
- Funding for the employee merit program at 1.5%
- Continuation of dual option self-insured health insurance plan
- Continuation of self-insured dental insurance plan
- Expanding the hours of provider care at the Occupational Health Clinic
- Positions have been reallocated and one temporary position has been added to appropriately respond to needs within the combined enterprise operation
- Prefunding for Other Post-Employment Benefits (OPEB) has been increased by \$50,000, bringing the total amount for prefunding to \$400,000
- Investment of \$6.9M for capital outlay in order to maintain system reliability and comply with regulatory requirements in the combined enterprise operation
- Annual turnover or transfer of \$6,485,183 to the City of Greenville in accordance with the Charter issued by the North Carolina General Assembly

Highlights of the FY 2014-15 capital budget are listed below:

- GUC continues to make investments in capital projects to maintain reliability, meet ongoing regulatory requirements, and remain strategically positioned to facilitate growth. To that end, GUC will be establishing \$21.7M in capital projects.

SUMMARY

The FY 2014-15 balanced budget was developed with the staff's best effort to control costs while continuing to provide the high level of service GUC's customers expect. Not only is the budget balanced for the near term, but it also includes key components to position GUC for long-term sustainability and realizing its vision of being the regional provider of choice. Focusing on these fundamentals will provide the foundation for providing safe and reliable service to GUC's customers for the future.



Anthony C. Cannon
General Manager/CEO

ORDINANCE NO. _____
CITY OF GREENVILLE, NORTH CAROLINA
2014-15 GREENVILLE UTILITIES COMMISSION BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and fund balances will be available during the fiscal year beginning July 1, 2014 and ending June 30, 2015 to meet the subsequent expenditures, according to the following schedules:

<u>Revenue</u>		<u>Budget</u>
A. <u>Electric Fund</u>		
Rates & Charges	\$195,673,311	
Fees & Charges	970,000	
U.G. & Temp. Service Charges	95,000	
Miscellaneous	806,781	
Interest on Investments	<u>100,000</u>	
Total Electric Fund Revenue		\$197,645,092
B. <u>Water Fund</u>		
Rates & Charges	\$16,613,519	
Fees & Charges	308,000	
Miscellaneous	176,083	
Interest on Investments	<u>34,000</u>	
Total Water Fund Revenue		\$17,131,602
C. <u>Sewer Fund</u>		
Rates & Charges	\$18,666,526	
Fees & Charges	310,000	
Miscellaneous	125,281	
Interest on Investments	<u>15,000</u>	
Total Sewer Fund Revenue		\$19,116,807
D. <u>Gas Fund</u>		
Rates & Charges	\$41,483,862	
Fees & Charges	136,000	
Miscellaneous	151,189	
Interest on Investments	<u>50,000</u>	
Total Gas Fund Revenue		\$41,821,051
Total Revenue		<u>\$275,714,552</u>

Section II. Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for managing, operating, improving, maintaining, and extending electric, water, sewer and gas utilities during the fiscal year beginning July 1, 2014 and ending on June 30, 2015, according to the following schedules:

<u>Expenditures</u>	<u>Budget</u>
Electric Fund	\$197,645,092
Water Fund	17,131,602
Sewer Fund	19,116,807
Gas Fund	<u>41,821,051</u>
 Total Expenditures	 <u>\$275,714,552</u>

Section III. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and long term debt proceeds will be available to fund capital project expenditures that will begin in the fiscal year beginning July 1, 2014:

<u>Capital Project Revenue</u>	<u>Budget</u>
Electric Fund – Long-term Debt Proceeds	\$2,255,000
Water Fund – Long-term Debt Proceeds	6,890,000
Sewer Fund – Long-term Debt Proceeds	9,439,000
Gas Fund – Long-term Debt Proceeds	2,115,000
Gas Fund – Capital Projects Fund Balance	<u>1,000,000</u>
 Total Capital Project Revenue	 <u>\$21,699,000</u>

Section IV. Capital Project Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission capital projects budgets that will begin during the fiscal year beginning July 1, 2014:

<u>Capital Project Expenditures</u>	<u>Budget</u>
New Operations Center Phase I	\$4,100,000
Water Treatment Plant Upgrade Phase I	1,900,000
Water Biofiltration Upgrade	1,600,000
Water Filter Backwash Pipe Repair & Filter Flow Bypassing to Clearwell	550,000
Water/Sewer Meter ERT/Low Lead Compliance Changeout	3,125,000
Sewer PLC Replacement for FS, GMR & IP Pump Stations	600,000
Sewer Biosolids Processing Upgrades	6,800,000
Sewer Harris Mill Interceptor	524,000
Natural Gas Vehicle Fueling Station	<u>2,500,000</u>
 Total Capital Project Expenditures	 <u>\$21,699,000</u>

Section V: Amendments. (a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the General Manager/CEO of Greenville Utilities Commission is authorized to transfer funds from one appropriation to another in an amount not to exceed

\$100,000. Any such transfers shall be reported to the Greenville Utilities Commission and the City Council at their next regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the General Manager/CEO may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the Greenville Utilities Commission as soon as possible, and appropriate budget amendments are submitted to the City Council, if necessary, at its next regular meeting.

Section VI: Appropriation. The capital project revenue and expenditure authorizations shall extend from year to year until each project is completed.

Section VII: Distribution. Copies of this ordinance shall be furnished to the General Manager/CEO and the Chief Financial Officer of the Greenville Utilities Commission, and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

Adopted this the _____ day of June, 2014.

Allen M Thomas, Mayor

Attest:

Carol L. Barwick, City Clerk

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
ALL FUNDS**

	<u>2012-13 Actual</u>	<u>2013-14 Budget</u>	<u>2013-14 Projected</u>	<u>2014-15 Budget</u>	<u>2015-16 Plan</u>
REVENUE:					
Rates & Charges	\$ 258,156,030	\$ 265,516,567	\$ 261,791,990	\$ 272,437,218	\$ 280,105,212
Fees & Charges	2,013,724	1,689,500	1,876,743	1,724,000	1,758,480
U. G. & Temp. Ser. Chgs.	102,255	95,000	100,043	95,000	96,900
Miscellaneous	2,975,819	1,166,159	1,423,133	1,259,334	1,284,522
Interest on Investments	230,341	247,843	181,730	199,000	199,000
FEMA Reimbursement	-	-	-	-	-
Installment Purchase	1,359,398	2,144,202	2,144,202	-	-
Appropriated Fund Balance	-	10,365,947	4,000,000	-	-
	<u>\$ 264,837,567</u>	<u>\$ 281,225,218</u>	<u>\$ 271,517,841</u>	<u>\$ 275,714,552</u>	<u>\$ 283,444,114</u>
EXPENDITURES:					
Operations	\$ 48,937,487	\$ 51,830,107	\$ 53,267,432	\$ 55,268,716	\$ 56,037,103
Purchased Power	162,173,347	160,849,998	162,214,388	159,980,862	163,085,964
Purchased Gas	16,967,248	25,053,100	21,158,700	27,372,700	27,486,400
Capital Outlay	9,263,046	7,749,099	7,975,392	6,929,154	7,032,254
Debt Service	13,779,680	15,204,101	15,134,768	16,873,335	19,118,564
City Turnover - General	5,037,771	5,689,615	5,359,687	5,754,275	5,457,774
Street Light Reimbursement	695,705	738,495	709,619	730,908	752,835
Transfer to OPEB Trust	300,000	350,000	350,000	400,000	450,000
Transfer to Capital Projects	6,500,000	12,615,947	4,000,000	-	1,070,243
Transfer to Designated Reserve	-	-	-	200,000	1,100,000
Operating Contingencies	-	1,144,756	1,347,855	2,204,602	1,852,977
	<u>\$ 263,654,284</u>	<u>\$ 281,225,218</u>	<u>\$ 271,517,841</u>	<u>\$ 275,714,552</u>	<u>\$ 283,444,114</u>

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
ELECTRIC FUND**

	<u>2012-13 Actual</u>	<u>2013-14 Budget</u>	<u>2013-14 Projected</u>	<u>2014-15 Budget</u>	<u>2015-16 Plan</u>
REVENUE:					
Typical Residential Bill Increase					2.0%
Rates & Charges	\$ 194,108,566	\$ 193,576,676	\$ 194,890,940	\$ 195,673,311	\$ 200,321,601
Fees & Charges	1,130,987	970,000	1,047,197	970,000	989,400
U. G. & Temp. Ser. Chgs.	102,255	95,000	100,043	95,000	96,900
Miscellaneous	2,337,952	654,219	959,978	806,781	822,917
Interest on Investments	116,277	135,000	90,000	100,000	100,000
Installment Purchase	945,064	1,146,091	1,146,091	-	-
	<u>\$ 198,741,101</u>	<u>\$ 196,576,986</u>	<u>\$ 198,234,249</u>	<u>\$ 197,645,092</u>	<u>\$ 202,330,818</u>
EXPENDITURES:					
Operations	\$ 20,932,781	\$ 21,866,291	\$ 22,511,637	\$ 23,177,001	\$ 23,551,658
Purchased Power	162,173,347	160,849,998	162,214,388	159,980,862	163,085,964
Capital Outlay	6,023,435	4,663,018	4,968,566	4,224,437	4,038,767
Debt Service	2,944,957	3,460,939	3,407,819	4,257,201	5,294,124
City Turnover - General	3,890,903	4,354,682	4,113,109	4,445,241	3,789,743
Street Light Reimbursement	695,705	738,495	709,619	730,908	752,835
Transfer to OPEB Trust	165,000	192,500	192,500	220,000	247,500
Transfer to Capital Projects	1,500,000	-	-	-	-
Operating Contingencies	-	451,063	116,611	609,442	1,570,227
	<u>\$ 198,326,128</u>	<u>\$ 196,576,986</u>	<u>\$ 198,234,249</u>	<u>\$ 197,645,092</u>	<u>\$ 202,330,818</u>

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
WATER FUND**

	<u>2012-13 Actual</u>	<u>2013-14 Budget</u>	<u>2013-14 Projected</u>	<u>2014-15 Budget</u>	<u>2015-16 Plan</u>
REVENUE:					
Typical Residential Bill Increase				7.0% *	7.5%
Rates & Charges	\$ 15,410,078	\$ 15,657,316	\$ 15,590,358	\$ 16,613,519	\$ 17,867,635
Fees & Charges	383,665	308,000	353,926	308,000	314,160
Miscellaneous	305,061	165,995	176,871	176,083	179,605
Interest on Investments	39,154	37,843	33,832	34,000	34,000
Installation Purchase	123,706	265,676	265,676		
	<u>\$ 16,261,664</u>	<u>\$ 16,434,830</u>	<u>\$ 16,420,663</u>	<u>\$ 17,131,602</u>	<u>\$ 18,395,400</u>
EXPENDITURES:					
Operations	\$ 10,474,283	\$ 11,367,257	\$ 11,430,927	\$ 11,982,426	\$ 11,853,611
Capital Outlay	1,067,936	714,270	712,702	514,369	697,179
Debt Service	4,061,237	4,021,224	4,045,700	4,200,009	4,280,883
Transfer to OPEB Trust	45,000	52,500	52,500	60,000	67,500
Transfer to Capital Projects	500,000	250,000			870,243
Transfer to Designated Reserve				200,000	500,000
Operating Contingencies		29,579	178,834	174,798	125,984
	<u>\$ 16,148,456</u>	<u>\$ 16,434,830</u>	<u>\$ 16,420,663</u>	<u>\$ 17,131,602</u>	<u>\$ 18,395,400</u>

* Implemented May 1, 2014

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
SEWER FUND**

	<u>2012-13 Actual</u>	<u>2013-14 Budget</u>	<u>2013-14 Projected</u>	<u>2014-15 Budget</u>	<u>2015-16 Plan</u>
REVENUE:					
Typical Residential Bill Increase				8.8% *	8.5%
Rates & Charges	\$ 17,124,152	\$ 17,178,507	\$ 17,412,417	\$ 18,666,526	\$ 20,257,349
Fees & Charges	363,627	278,000	345,802	310,000	316,200
Miscellaneous	161,607	209,689	133,828	125,281	127,787
Interest on Investments	20,694	21,000	15,173	15,000	15,000
Installment Purchase	147,377	612,367	612,367	-	-
Appropriated Fund Balance	-	1,365,947	-	-	-
	<u>\$ 17,817,457</u>	<u>\$ 19,665,510</u>	<u>\$ 18,519,587</u>	<u>\$ 19,116,807</u>	<u>\$ 20,716,336</u>
EXPENDITURES:					
Operations	\$ 10,565,934	\$ 10,848,855	\$ 11,029,135	\$ 11,674,854	\$ 11,930,279
Capital Outlay	977,268	1,078,713	1,062,177	678,169	849,099
Debt Service	5,429,025	6,316,358	6,291,586	6,645,055	6,937,199
Transfer to OPEB Trust	45,000	52,500	52,500	60,000	67,500
Transfer to Capital Projects	500,000	1,365,947	-	-	200,000
Transfer to Designated Reserve	-	-	-	-	600,000
Operating Contingencies	-	3,137	84,189	58,729	132,259
	<u>\$ 17,517,227</u>	<u>\$ 19,665,510</u>	<u>\$ 18,519,587</u>	<u>\$ 19,116,807</u>	<u>\$ 20,716,336</u>

* Implemented May 1, 2014

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
GAS FUND**

	<u>2012-13 Actual</u>	<u>2013-14 Budget</u>	<u>2013-14 Projected</u>	<u>2014-15 Budget</u>	<u>2015-16 Plan</u>
REVENUE:					
Rates & Charges	\$ 31,513,234	\$ 39,104,068	\$ 33,898,275	\$ 41,483,862	\$ 41,658,627
Fees & Charges	135,445	133,500	129,818	136,000	138,720
Miscellaneous	171,199	136,256	152,456	151,189	154,213
Interest on Investments	54,216	54,000	42,725	50,000	50,000
Installment Purchase	143,251	120,068	120,068	-	-
Appropriated Fund Balance	-	9,000,000	4,000,000	-	-
	<u>\$ 32,017,345</u>	<u>\$ 48,547,892</u>	<u>\$ 38,343,342</u>	<u>\$ 41,821,051</u>	<u>\$ 42,001,560</u>
EXPENDITURES:					
Operations	\$ 6,964,489	\$ 7,747,704	\$ 8,295,733	\$ 8,434,435	\$ 8,701,555
Purchased Gas	16,967,248	25,053,100	21,158,700	27,372,700	27,486,400
Capital Outlay	1,194,407	1,293,098	1,231,947	1,512,179	1,447,209
Debt Service	1,344,461	1,405,580	1,389,663	1,771,070	2,606,358
City Turnover	1,146,868	1,334,933	1,246,578	1,309,034	1,668,031
Transfer to OPEB Trust	45,000	52,500	52,500	60,000	67,500
Transfer to Capital Projects	4,000,000	11,000,000	4,000,000	-	-
Operating Contingencies	-	660,977	968,221	1,361,633	24,507
	<u>\$ 31,662,473</u>	<u>\$ 48,547,892</u>	<u>\$ 38,343,342</u>	<u>\$ 41,821,051</u>	<u>\$ 42,001,560</u>

**FISCAL YEAR 2014-2015 CAPITAL IMPROVEMENT PROJECTS
(Including Facility Improvements)**

<u>Location</u>	<u>Project</u>	<u>Cost</u>
Police	VIPER System	\$ 125,194
Police	Evidence Storage	250,000
	Subtotal for Police	\$ 375,194 A
Information Technology	Storage Area Network System	\$ 105,000
	Subtotal for Information Technology	\$ 105,000 A
Bradford Creek Golf	Replace 2 HVAC Units	\$ 20,000
Community Pool	Replace Main Water Supply Line & Other Plumbing	10,000
Elm St. Center	Replace 4 Ton HVAC unit	10,000
Elm St. Park	Tennis Court Resurfacing	18,000
Elm St. Park	ADA Restrooms	85,000
Eppes Center	Repoint & Seal Parapet Wall	20,000
Evans	Tennis Court Resurfacing	18,000
Gvl. Aq/Fit Center	Interior Plumbing Renovation	35,000
Parks; General	Complete Door/Key Standardization	25,000
Parks; General	ADA Assessment study	40,000
H. Boyd Lee	Replace Exterior Building Doors	8,000
H. Boyd Lee	Secure Parking, Redo Entrance	18,000
H. Boyd Lee	Replace 5 Ton HVAC unit	7,500
H. Boyd Lee	Reconstruct Plaza, Replace Lighting	44,000
Jaycee Park	Replace Roof Sections A,D,E,F	131,434
Jaycee Park	HVAC Replacement; units 3,5,6,7	30,000
River Birch Tennis	HVAC Replacement; 5 ton	10,000
River Birch Tennis	Replace Exterior Building Doors	6,000
Sports Connection	Replace Electric Control Boards/Wiring Pitch Mach	14,000
River Park North	Paddleboat Dock Replacement to ADA Standard	45,000
River Park North	Park Entrance Road Paving	24,500
Thomas Foreman	Regrade & Pave Rear Access to the Park	11,000
	*Subtotal for Recreation and Parks	\$ 630,434
Intergenerational Center	Replace Roof of IGC Center	\$ 175,000
Intergenerational Center	Caulk Expansion Joints	5,000
Intergenerational Center	Drainage System Repair	10,000
Intergenerational Center	Replace HVAC System at School	10,000
Intergenerational Center	Paint interior/Exterior of School	15,000
	*Subtotal for Intergenerational Center	\$ 215,000

***Sum = \$215,000 COG responsible for \$107,500; ECU responsible for \$107,500*

Location	Project	Cost
City Hall-Fire/Rescue	*Caulk Exterior Expansion Joints	\$ 50,000
Fire/Rescue	*Stations #3 & #4 Roll-up Door Replacement	50,000
Police-Fire/Rescue	*Headquarters Generator Replacement	600,000
Public Works	GTAC Local Contribution	178,000
Public Works	Sidewalk Construction	150,000 A
Public Works	Traffic Calming	15,000 A
Public Works	Street Resurfacing	600,000 A
Subtotal for Public Works		\$ 1,858,000

*Denotes Amount for the FY 2015 Facility Improvement Program \$1,545,434

Community Development	Planning Comprehensive Plan Re-write	\$ 140,000
Community Development	Town Common Improvement	150,000
Community Development	Economic Development Grant	50,000
Subtotal for Community Development		\$ 340,000 A
Total for Fiscal Year 2014-2015		\$ 3,308,628

General	Vehicle Replacement Cost Rentals FY 2015 >\$35K	\$ 521,599 A
Total General Capital excluding Facilities Improvement		\$ 2,106,793 Sum of A

**Fiscal Year 2015-2016 CAPITAL IMPROVEMENT PROJECTS
(Including Facility Improvements)**

Location	Project	Cost
Information Technology	Ethernet Routing	\$ 124,000
Subtotal for Information Technology		\$ 124,000 B
Community Development	Economic Development Grant	\$ 50,000
	Capital Investment Grant	\$ 100,000
Subtotal for Community Development		\$ 150,000 B
Eppes Center	Replace Roof Sections A,D,E	80,000
Eppes Center	Stormwater Control, Drainage Improvements	5,000
Eppes Center	Replace HVAC Wall Units	\$ 5,000
Elm St. Park	Replace Concrete Steps to LL Field	14,000
Gvl. Aq/Fit Center	Carpet, Flooring System Replacement	20,000
Thomas Foreman	Tennis Court Resurfacing	9,000
Bradford Creek Golf	Bulkhead Replacement in Pumphouse	15,000

Location	Project	Cost
Gvl. Aq/Fit Center	Replace Roofs C,D,E,F	305,000
H. Boyd Lee	Paint Interior of Facility	14,000
H. Boyd Lee	Roof Replacement	123,045
River Park North	Replace 3, 4 Ton HVAC Units 1,3,4	25,000
River Park North	Parker's Creek Bridge Replacement	33,000
Sports Connection	Replace 3 One Ton HVAC Units	15,000
Green Mill Run Gwy	Replace & Realign Bridge Over Creek	85,000
*Subtotal for Recreation and Parks		\$ 748,045
Fire/Rescue	Pressure Wash and Paint Exterior of Stations 2-6	\$ 50,000
Fire/Rescue	Rollup Door Replacement Station 1	150,000
Fire/Rescue-Police	Roof Replacement Headquarters	180,000
*Subtotal for Fire/Rescue-Police		\$ 380,000
Public Works	*Roofing	\$ 100,000
Public Works	*Fleet Gas Island Replacement	351,135
Public Works	Street Resurfacing	525,000 B
Public Works	Master Arm Poles	100,000 B
Subtotal for Public Works		\$ 1,076,135
*Denotes Amount for the FY 2016 Facility Improvement Program \$1,579,180		
Total for FY 2015-2016		\$ 2,478,180
General	Vehicle Replacement Cost Rentals FY 2015 >\$35K	\$ 521,657 B
	Total General Capital excluding Facilities Improvement	\$ 1,420,657 Sum of B



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Presentations by Boards and Commissions

- a. Neighborhood Advisory Board
- b. Police Community Relations Committee

Explanation: The Neighborhood Advisory Board and the Police Community Relations Committee will make their annual presentations to City Council at the June 9, 2014, City Council meeting.

Fiscal Note: No direct cost related to the presentations.

Recommendation: Hear the presentations from the Neighborhood Advisory Board and the Police Community Relations Committee.

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City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: "Focused Deterrence" presentation by the University of North Carolina at Greensboro Research and Economic Development staff

Explanation: **Abstract:** The Greenville Police Department is implementing the "Focused Deterrence" policing strategy department-wide. This approach identifies groups of individuals responsible for criminal activity and addresses violations with the entire group as they occur. The University of North Carolina at Greensboro (UNC-G) serves as a data liaison to the Police Department to provide accurate information designed to indicate which offenders should be the focus, and UNC-G staff will make a presentation on this strategy.

Explanation: The "Focused Deterrence" policing strategy addresses criminal activity in a specified jurisdiction by focusing efforts on the groups of individuals responsible for the majority of the illegal activity. This concept has been used for various offenses, various individuals, and known groups of individuals with great success. Many jurisdictions across the country have implemented similar strategies with high levels of effectiveness. Locally, High Point, North Carolina, implemented one of the first such concepts with its "High Point Initiative." They too now use "Focused Deterrence" to address the changing dynamics that are seen nationwide, the dynamic of small group activity leading to higher than normal acts of violence and criminal activity.

Staff from UNC-G will present information about the "Focused Deterrence" strategy.

Fiscal Note: The fiscal expenditures associated with the program have a known and an unknown component. The known component rests in the amount agreed upon with UNC-G for the farming, compilation, and analysis of large quantities of data. The amount of \$25,000 was agreed upon by contract and has already been addressed within the current budget for the Police Department. The unknown fiscal aspect of this program rests in overtime of Police Department employees and associated costs of program implementation.

Recommendation: Hear the presentation on "Focused Deterrence" from the UNC-G staff.

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City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Contract for Services with the Greenville-Pitt County Chamber of Commerce

Explanation: **Abstract:** The City's current contract with the Chamber of Commerce, which expires June 30, 2014, requires a report on significant achievements of the Chamber with regard to the work performed under the contract. Chamber President Scott Senatore will report on those accomplishments. In addition, execution of a new contract for the 2014-2015 fiscal year is proposed for City Council's approval.

Explanation: Since 1992, the City has executed an annual contract for services with the Chamber of Commerce. The City's current contract for services with the Chamber of Commerce runs from July 1, 2013, through June 30, 2014. The Chamber is required at the end of the contract period to provide City Council with a report outlining the significant achievements of the Chamber with regard to the work performed under the contract. Chamber President Scott Senatore will be present at the June 12, 2014, City Council meeting to provide a report.

Additionally, since the current contract expires June 30, 2014, a new contract for the period of July 1, 2014, through June 30, 2015, is attached for consideration. Under the terms of the contract for services, the Chamber is to use its best efforts to publicize the economic, educational, social, and cultural benefits of Greenville; assist in recruiting business and industry to Greenville; and provide information on the City. Further, the contract requires the Chamber to do the following:

- a. Continue its partnership with the City and other partners on the Greenville SEED (Support Economic and Entrepreneurial Development) Program and help publicize and promote the City's other economic development initiatives and programs;
- b. Provide education/information on any bond referendum that the City pursues;
- c. Coordinate the annual joint appreciation dinner for law enforcement and

Greenville Fire-Rescue professionals;

- d. Coordinate the annual Community Unity Breakfast; and
- e. Help support and promote the Minority Business Council.

Fiscal Note:

The contract calls for \$10,000 to be paid by the City to the Chamber, and funds are included in the City Manager's Office budget for this purpose. This contract has been in effect since 1992 and the amount paid annually to the Chamber has remained \$10,000.

Recommendation:

Hear the presentation by Chamber President Scott Senatore and approve the 2014-2015 contract with the Chamber.

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 [Chamber of Commerce Contract 2014 979801](#)

NORTH CAROLINA
PITT COUNTY

CONTRACT FOR SERVICES

This CONTRACT is made the 1st day of July, 2014, between the City of Greenville, a North Carolina municipal corporation (the CITY), and the Greenville-Pitt County Chamber of Commerce (the CHAMBER);

WITNESSETH

1. Consideration.

The consideration of this CONTRACT are the services to be performed by the CHAMBER for the CITY, and the sum of \$10,000 paid by the CITY to the CHAMBER.

2. Work to be Performed.

The CHAMBER will use its best efforts to publicize the economic, educational, social, and cultural benefits of Greenville; assist in recruiting business and industry to Greenville; and provide information on the City.

Further, the CHAMBER will:

- a. Continue its partnership with the CITY and other partners on the Greenville SEED (Support Economic and Entrepreneurial Development) Program and help publicize and promote the CITY's other economic development initiatives and programs;
- b. Provide education/information on any bond referendum that the CITY pursues;
- c. Coordinate the annual joint appreciation dinner for law enforcement and Greenville Fire-Rescue professionals;
- d. Coordinate the annual Community Unity Breakfast; and
- e. Help support and promote the Minority Business Council.

Both parties expressly acknowledge the mutual benefit of acting in a cooperative manner in pursuit of each of their missions. In the spirit of total quality, the CHAMBER seeks continuous improvement in those key areas of community development addressed in its Program of Work.

3. Schedule of Payments.

Payment of \$10,000 will be made by the CITY to the CHAMBER on a semi-annual basis. Each payment shall be \$5,000, with the first payment to be made within 30 days of receipt of the annual report for the 2013-2014 contract period, and the second and final payment to be made on or about January 1, 2015.

4. Reports.

At the end of the contract period, the CHAMBER shall report to the City Council the significant achievements of the CHAMBER with regard to the work performed under Section 2 of this CONTRACT.

5. Duration, Termination, and Amendment.

This CONTRACT shall commence on July 1, 2014, and terminate on June 30, 2015. This CONTRACT may be amended with the consent of both parties when such an amendment is made in writing and signed by an authorized officer of each party.

IN WITNESS WHEREOF, the parties have set their hands and seals this the day and year first written above.

CITY OF GREENVILLE

Barbara Lipscomb, City Manager

ATTEST:

Carol L. Barwick, City Clerk

APPROVED AS TO FORM:

David A. Holec, City Attorney

PRE-AUDIT CERTIFICATION

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Bernita W. Demery, Director of Financial Services

Account Number 010-1050-402-08-01

CHAMBER OF COMMERCE

Scott Senatore, President

ATTEST:

Amanda Nichols, Vice President, Marketing



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Resolution of support for tobacco-free parks in Pitt County

Explanation: **Abstract:** The Pitt County Board of Health is considering a prohibition on the use of tobacco products in parks within Pitt County and would like to know whether the City of Greenville would favor such an action. If the City would be in favor of such a step, Council is requested to adopt a related resolution of support.

Explanation: On February 26, 2014, Pitt County Health Director Dr. John Morrow informed the City that the Board of Health is considering adopting a rule that would prohibit the use of tobacco products, including electronic cigarettes, in all public parks within Pitt County. Dr. Morrow's letter was accompanied by a proposed resolution of support for tobacco-free parks in Pitt County, and the City is being asked to consider supporting such a resolution. Both Dr. Morrow's letter and the resolution are attached.

The resolution highlights the rationale for making parks tobacco-free: that one function of parks is to promote wellness; that many parks are in proximity to schools; that secondhand smoke impacts more than just the smoker; that children learn by modeling adult behavior; and that cigarette and tobacco litter is the most commonly littered item in public parks.

The proposal also includes a ban on the use of e-cigarettes in parks, noting that they contain "detectable levels of known carcinogens and toxic chemicals" as well as nicotine.

The Health Department envisions allowing the rule to be self-enforced by the community at large. Grant funding would provide for park signage to inform park visitors of the rule and to encourage healthy behavior.

Fiscal Note: There is no fiscal impact.

Recommendation: At the May 14, 2014, meeting of the Greenville Recreation and Parks Commission, members voted unanimously to recommend that City Council adopt the Resolution of Support for Tobacco-Free Parks in Pitt County.

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Attachments / click to download

- [Resolution to Support Tobacco-Free Parks in Pitt County](#)
 - [Resolution of Support for Tobacco Free Products in Pitt County 980998](#)
-

RESOLUTION NO. _____
CITY OF GREENVILLE, NORTH CAROLINA
RESOLUTION OF SUPPORT FOR TOBACCO-FREE PARKS IN PITT COUNTY

WHEREAS, our parks are established to promote healthy activities and community wellness; especially for children;

WHEREAS, several parks in Pitt County share facilities with or are located adjacent to public schools, which by law, have 100% tobacco-free campuses;

WHEREAS, according to the Centers for Disease Control and Prevention (CDC), tobacco use and secondhand smoke exposure are leading preventable causes of illness and premature death in Pitt County, in North Carolina, and our nation;

WHEREAS, research indicates that during active smoking, outdoor levels of secondhand smoke may be as high as indoor levels and may pose a health risk for people in proximity to the smoker;

WHEREAS, children learn by modeling adult behavior and benefit by having positive role models and from positive reinforcement of healthy lifestyles;

WHEREAS, cigarette and tobacco litter is the number one item littered in our parks and creates a health and safety hazard to both small children and wildlife, and distracts from the natural beauty of the environment;

WHEREAS, the United States Food and Drug Administration (FDA) has stated that an analysis of electronic cigarettes or “e-cigarette” samples indicates that they contain not only nicotine but also detectable levels of known carcinogens and toxic chemicals;

WHEREAS, on January 2, 2010, “An Act To Prohibit Smoking in Certain Public Places and Certain Places of Employment,” North Carolina Session Law 2009-27, become effective, authorizing local governments to adopt and enforce ordinances “that are more restrictive than State law and that apply in local government buildings, on local government grounds, in local vehicles, or in public places”;

WHEREAS, the Mission of Pitt County Public Health is to “*Protect, Promote and Assure the Health of all People in Pitt County*”, and the Board of Health has the authority under NC General Statute 130A-39 to adopt rules necessary for that purpose and these rules apply to the County and all of the municipalities within Pitt County;

THEREFORE, be it resolved by the City Council of the City of Greenville that the City of Greenville, North Carolina, supports the adoption of a Public Health Rule to prohibit use of all tobacco products, including e-cigarettes, in all public parks located within Pitt County.

ADOPTED this 9th day of June, 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk



Dr. John Morrow, Director

February 26, 2014

Mr. Gary Fenton, Director
Greenville Recreation and Parks
PO Box 7207
Greenville, NC 27835

Dear Mr. Fenton,

The Pitt County Board of Health is considering adoption of a public health rule that would prohibit the use of tobacco products, including electronic cigarettes, in all public parks within Pitt County. Before the Board takes action on this issue, they would like to know whether or not your Board/Commission/Committee would support such an action.

Please read the attached resolution. If you do support this action, please take a vote to approve it, then mail/fax/email the signed document to the following address:

Jennifer Dickerson
Pitt County Deputy Registrar
201 Government Circle
Greenville, NC 27834
Tel: 252-902-2442
Fax: 252-413-1396
jennifer.dickerson@pittcountync.gov

Feel free to change this resolution to fit your need. If you would like any assistance with making these changes do not hesitate to call us.

Communities across the country have improved their public parks by making them smoke-free or tobacco-free. Often municipal officials are concerned about who will enforce such regulations. The Pitt County Board of Health intends to allow this rule to be self-enforced by the community at large. There usually is no need for police intervention. We also plan to use grant funding to purchase attractive signs for your park. These signs will have a positive message that will encourage healthy behavior. We hope that by decreasing tobacco litter, park maintenance cost will actually decrease.

If you have other questions or concerns about this public health rule, I will be happy to discuss it with you.

Sincerely,

A handwritten signature in black ink, appearing to read "John H. Morrow".

John H. Morrow, MD, MPH
Health Director



Resolution of Support for Tobacco-Free Parks in Pitt County

WHEREAS, our parks are established to promote healthy activities and community wellness; especially for children;

WHEREAS, several parks in Pitt County share facilities with, or are located adjacent to public schools, which by law, have 100% tobacco-free campuses;

WHEREAS, according to the Centers for Disease Control and Prevention (CDC), tobacco use and secondhand smoke exposure are leading preventable causes of illness and premature death in Pitt County, in North Carolina and our nation;¹

WHEREAS, research indicates that during active smoking, outdoor levels of secondhand smoke may be as high as indoor levels and may pose a health risk for people in proximity to the smoker;²

WHEREAS, children learn by modeling adult behavior and benefit by having positive role models and from positive reinforcement of healthy lifestyles;

WHEREAS, cigarette and tobacco litter is the number one item littered in our parks and creates a health and safety hazard to both small children and wildlife, and distracts from the natural beauty of the environment;

WHEREAS, the United States Food and Drug Administration (FDA) has stated that an analysis of electronic cigarettes or "e-cigarette" samples indicates that they contain not only nicotine but also detectable levels of known carcinogens and toxic chemicals;

WHEREAS, on January 2, 2010, "An Act To Prohibit Smoking In Certain Public Places And Certain Places Of Employment," North Carolina Session Law 2009-27, became effective, authorizing local governments to adopt and enforce ordinances "that are more restrictive than State law and that apply in local government buildings, on local government grounds, in local vehicles, or in public places";

WHEREAS, the Mission of Pitt County Public Health is to "*Protect, Promote and Assure the Health of all People in Pitt County*", and the Board of Health has the authority under NC General Statute 130A-39 to adopt rules necessary for that purpose; and these rules apply to the County and all the municipalities within Pitt County;

THEREFORE, be it resolved, that _____ supports the adoption of a Public Health Rule to prohibit use of all tobacco products, including e-cigarettes in all public parks located within Pitt County.

Chairman

Date

¹Centers for Disease Control and Prevention, Smoking and Tobacco Use Fast Facts,

<http://www.cdc.gov/tobacco/datastatistics/factsheets/fact/#toll>

² Neil E. Klepeis, Wayne R. Ott, and Paul Switzer, *Real-time Measurement of Outdoor Tobacco Smoke Particles*, 57 J. AIR & WASTE MGMT. ASS'N 522, 522 (2007); Neil E. Klepeis, Etienne B. Gabel, Wayne R. Ott, and Paul Switzer, *Outdoor Air Pollution in Close Proximity to a Continuous Point Source*, 43 ATMOSPHERIC ENV'T 3155, 3165 (2009); Jihee Hwang, Kiyong Lee. *Determination of Outdoor Tobacco Smoke Exposure by Distance From a Smoking Source*, NICOTINE & TOBACCO RESEARCH, 1-7 (2013).



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: 2014-2015 Economic Development Initiatives

Explanation: **Abstract:** The City's strategic initiatives for this fiscal year continue the progress the City has been making in promoting and implementing its 13 strategic goals for 2012-2015, while paying special attention to making Greenville more competitive in its five target industry sectors and developing retail to its full potential.

Explanation: The Office of Economic Development is presenting the 2014-2015 Initiatives, an action-oriented report on the City's strategic economic development initiatives for this fiscal year. These initiatives incorporate the City Council's Current Year Tactics, Economic Development Strategic Plan, items 1a. – 1f. They continue on and build off the progress the City has been making in promoting and implementing its 13 strategic goals, while paying special attention to making Greenville more competitive in its five target industry sectors and developing retail to its full potential.

The initiatives attempt to strengthen Greenville's competitive position in six core areas that were identified in the City's economic development assessment. The stronger Greenville is in these areas, the better positioned Greenville will be to attract new business activities in the five target sectors, plus retail, as well as spur new business activity more generally.

Pursuing these initiatives will advance the City's larger economic vision of becoming a top-tier southern Uni-Med Marketplace. However, the report attached herein does not attempt to comprehensively list all of the City's active and future goals, strategies, and work items; rather, the City's planning efforts, assessment and analyses, and comprehensive approaches to economic development help to form our key initiatives for the next fiscal year. These initiatives represent the "spear point" of our efforts, but they are actually years in the making.

The attached 2014-2015 Initiatives list Priority Projects as well as Targets & Tasks for this fiscal year for each of City Council's Economic Development

Strategic Plan items (or themes). Completion of these priority projects, targets, and tasks are intended to further the City Council’s Goal 2 – Economic Development, “Provide a strong economic climate that supports entrepreneurialism, innovation, a diversity of businesses that provide a range of employment opportunities, and tax base growth that provides fiscal sustainability for the delivery of high-quality City services.” The City’s progress in promoting this goal can be measured by the Performance Measures identified by City Council under that goal.

Fiscal Note: The City will rely upon general, grant, and 2004 General Obligation Bond funds to pursue these initiatives.

Recommendation: Staff recommends that City Council approve the 2014-2015 Economic Development Initiatives.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [2014-2015 Econ Dev Initiatives](#)



2014 – 2015
ECONOMIC DEVELOPMENT INITIATIVES

City of Greenville, North Carolina

Item # 24

INTRODUCTION

In the two years since the City of Greenville adopted its first economic plan in 2012, Greenville has made important progress in advancing the City's 13 strategic goals. The City has been laying the groundwork for attracting new business opportunities in Greenville's target industry sectors which are ripe for success. The initiatives outlined in the following pages are intended to create an action-oriented framework for success during the next 12 months. Our city will continue advancing the programs, projects, and initiatives that support all 13 goals while paying special attention to those key target sectors:

- Back office and data processing centers
- Digital media/software/simulation
- Pharmaceutical manufacturing
- Medical device manufacturing
- Advanced manufacturing
- Retail

Success in the target sectors will depend on a number of factors. Some of the most important factors can be synthesized into the following seven core areas:

- Talent/workforce
- Product development (e.g., office space)
- Quality of life
- Business Attraction and Retention
- Marketing
- Urban Revitalization
- Infrastructure

As Greenville gets progressively stronger in each of these core areas, the city will become even more attractive to business activities in the target sectors while advancing Greenville's larger economic vision (Uni-Med Marketplace). For some target sectors, the city is relatively well-positioned in all/most core areas and thus ready to actively recruit during this fiscal year (e.g., back office and data centers, digital media/software/simulation). For other sectors, we must continue to take preparatory steps before we're likely to accommodate all requisite business needs (e.g., pharmaceutical manufacturing, medical device manufacturing).

These 2014 – 2015 Initiatives establish the most critical steps the city can complete over the next 12 months to immediately capitalize on our strengths and begin turning all the important factors into *future* strengths.

STRATEGIC GOALS 2012 - 2015

Regain Jobs and Increase City Revenue

- #1. Attract and retain jobs by reaching out to companies in targeted economic sectors; complement the efforts of Greenville's economic development partners by focusing on business operations that wish to locate in close proximity to a university or medical campus, at a downtown location, or along a major commercial corridor.
- #2. Develop retail to full potential, maximizing revenue impact and neighborhood vitality.
- #3. Nurture the success of local entrepreneurs and small businesses.
- #4. Increase Greenville's profile in regional and state forums, emphasizing that Greenville serves the eastern North Carolina region and is a rising uni-med community.
- #5. Diversify the City's tax base and revenue sources to increase the City's General Revenue.
- #6. Promote Greenville's proven track record as a business-friendly community; demonstrate how Greenville's streamlined, consistent, predictable development review process reduces business costs.
- #7. Support the Pitt County Development Commission and other economic development partners in promoting manufacturing, biotech, gaming, military support, and other "heavier" industries.

Invest for Future Success

- #8. Make transportation gateways and commercial corridors more attractive, legible, and accessible.
- #9. Develop sports, recreational, arts, cultural, and entertainment offerings.
- #10. Position Center City as the vibrant epicenter of Greenville's uni-med community; encourage mixed-use redevelopment including residential and major "anchor" projects that reinforce the identities of downtown districts and adjacent neighborhoods.
- #11. Support and promote the community's existing resources for developing human capital: Training; primary, secondary and technical education; career and small business support services.
- #12. Build 21st century infrastructure that serves industry needs, attracts active and creative professionals, and improves mobility and accessibility for all Greenville citizens.
- #13. Foster a proactive culture within the City government that anticipates needs and trends, cultivates new ideas, pursues innovations, and constantly seeks new ways to promote the City's strategic and long-range goals.

1A. TALENT DEVELOPMENT

The City of Greenville is working with its economic development partners to make Greenville's already varied and talented workforce even stronger.

During Fiscal Year 2014 – 2015, the City will continue partnering with Pitt Community College, East Carolina University, United Way, 3rd Street Community Center and other institutions and agencies to ensure that the local workforce is ready to fill technology based 21st century jobs.

The City will seek to capitalize on the opportunities, and address weaknesses, identified in a recent study of the local/regional workforce. The Office of Economic Development will use the findings of that study to recruit businesses in the City's target clusters.

PRIORITY PROJECTS

1. Continue to support Operation Re-Entry veteran training initiatives;
2. Develop an employment fair to link underserved populations with employers and resources, possibly in conjunction with the Chamber Business Expo.

TARGETS & TASKS

1. Develop employment fair;
2. Study veteran transitional housing opportunities;
3. Work with ECU to promote re-entry workforce training.



1B. BUSINESS ATTRACTION AND RETENTION

Greenville is targeting new business and expansion projects in its target sectors while enhancing its business retention and expansion (BRE) program.

Greenville's target sectors include life science and other advanced manufacturing, the food and beverage industry, digital media and software development, back office/ data processing centers, and pharmaceutical manufacturing.

Retail recruitment also continues to be a priority for the City as well as supporting local entrepreneurialism and small business development through its SEED program and the successful Small Business Plan Competition.



PRIORITY PROJECTS

1. Launch the Uptown Retail Challenge grant;
2. Develop a fund that allows for a required match to state incentives;
3. Support and assist private development opportunities north of the Tar River.

TARGETS & TASKS

1. Complete 50 BRE visits;
2. Support eight pipeline projects;
3. Facilitate to completion four ED projects;
4. Compile an existing retail survey;
5. Add 100,000 SF of retail space.

1C. PRODUCT DEVELOPMENT

Greenville is actively seeking to support development of quality buildings/units and shovel-ready or pre-certified sites, including an innovation center.

The City will continue discussions with private sector developers regarding creation of office and retail spaces and with Pitt – Greenville Airport on business recruitment opportunities at the airport. The City will also begin implementing recommendations of the Dickinson Avenue Market Study related to development of an urban technology park and tech transfer facility.



PRIORITY PROJECTS

1. Partner with ECU and other possible partners to explore opportunities for broadband advantages and to implement elements of the Dickinson Avenue Market Study;
2. Work with partners to identify opportunities for the development of culinary and/or arts incubator(s);
3. Work with ECU on redevelopment of the Haynie Warehouse;
4. Work with private sector parties to pre-plan two construction-ready office pad sites.

TARGETS & TASKS

1. Deliver Dickinson Avenue Market and Planning Study findings and recommendations to include action items for the Haynie Warehouse and the Imperial site;
2. Develop market plan with PGV for excess property;
3. Work with partners and/or other departments to seek grant and/or other funds to begin implementation of Dickinson Avenue Study recommendations.

1D. QUALITY OF LIFE

In recent years Greenville’s downtown has come alive with music, festivals and art. We understand that many businesses and talented workers wish to locate in places that offer a wide array of cultural opportunities, leisure activities, and vibrant public spaces.

Greenville continues to add to its impressive sports and cultural arts programming, while exploring opportunities to better use existing assets such as the Tar River corridor. During Fiscal Year 2014 – 2015, the City will continue working with its partners to redevelop the historic Uptown Theatre; facilitate the development of a performing arts center in Uptown Greenville; attract sporting events, including BMX; and open the Go Science Center.



PRIORITY PROJECTS

1. Work with regional partners to explore opportunities to attract retirees to Greenville;
2. Complete clean up and repair of the Uptown Theatre or explore other options for the property;
3. Work with ECU and other partners on a performing arts feasibility study;
4. Continue working with partners on sports development.
5. Work with partners and/or other departments to plan for and support economic development initiatives from the Tar River Legacy Plan.

1E. URBAN REVITALIZATION

Greenville has been engaged in urban revitalization for over a decade, turning West Greenville and the Uptown Commercial District into dynamic investment areas.

Much of the urban revitalization work was guided by the City’s Redevelopment Commission. The Uptown Greenville organization also serves as a strong partner in many of these efforts and is under contract to the City to complete select revitalization tasks. The Office of Economic Development provides staff support to the Redevelopment Commission and also manages the City’s multifaceted EPA Brownfield programs.

During Fiscal Year 2014 – 2015, the City is exploring how we might reposition the Redevelopment Commission and other Center City partners to engage in another dynamic phase of revitalization.



PRIORITY PROJECTS

1. Complete all items in the Redevelopment Commission’s list of bond-funded projects;
2. Develop recommendations to City Council on priority projects and funding sources to carry the RDC forward;
3. Complete remediation planning for, and environmental cleanup of, the Imperial Warehouse brownfields site;
4. Implement items in the City’s Annual Action Plan for HUD-funded activities.

TARGETS & TASKS

1. Support at least one market-rate residential pipeline project in the Center City (30 or more units);
2. In the event that the Uptown Theatre will not be redeveloped as a community performing arts venue, explore other redevelopment options for the property;
3. Explore redevelopment options for the Imperial site with private parties and support at least one pipeline project on the site.

1 F. MARKETING

Greenville is proactively marketing to decision-makers in our targeted industry sectors.

During the previous fiscal year, the Office of Economic Development's new website went "live" to the public. The City's branding study was completed.

During this fiscal year, Greenville will enhance development and distribution of sector-specific marketing collateral for target sectors. The Office of Economic Development will promote Greenville at target sector trade shows and co-promote Greenville MSA with the NC Department of Commerce, ElectriCities, Pitt County Development Commission, and NC East Alliance at trade shows and site selector events. The City will work with regional partners to host periodic site selector tours of the Greenville MSA.

PRIORITY PROJECTS

1. Market the Dickinson Avenue Arts and Innovation District in coordination with marketing of Uptown Greenville;
2. Promote the newly established micro-brewery district and other local policies and incentives aimed at supporting a growing food and beverage industry in Greenville.

TASKS & TARGETS

1. Complete three sector-specific marketing collateral items and two general economic development items;
2. Participate in three trade shows;
3. Host two site selector events in Greenville, including a selector tour of the city.



Item # 24



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: 2014-2015 Redevelopment Commission Work Plan and Budget

Explanation: **Abstract:** Each year since 2006, the Redevelopment Commission and City Council develop and approve an annual program of work and accompanying budget.

Explanation: As has been the custom since the adoption of the Center City – West Greenville Revitalization Plan in 2006, the Redevelopment Commission prepares a program of work and corresponding budget to run concurrently with the City of Greenville’s fiscal year. The program of work is presented to the City Council each year for consideration and approval. The work plan for FY 2014-2015 was adopted by the Redevelopment Commission on May 5, 2014. A copy of the work plan and budget is included with this agenda item.

Fiscal Note: The majority of Redevelopment Commission projects and programs are funded through the use of 2004 general obligation bond funds approved by Greenville’s citizens for revitalization activities in the Center City and West Greenville revitalization areas. Sources and uses of funding along with an annual budget are included in the 2014-2015 work plan. All available bond funding must be spent by the end of calendar year 2014 (December 31, 2014).

Recommendation: Staff recommends approval of the 2014-2015 Redevelopment Commission Annual Program of Work along with the accompanying budget.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [RDC Work Plan](#)

Redevelopment Commission of Greenville



Phase I of the Go Science Center (opening summer 2014)

Annual Work Plan

Item # 25

2014 – 2015: Strategy at a Glance

Since 2005, the Redevelopment Commission has helped to lay the groundwork for realizing the vision outlined in the *Center City - West Greenville Revitalization Plan*. The RDC has guided the completion of major infrastructure improvements, acquired blighted and underutilized properties and prepared them for redevelopment, and supported several successful private and public-private commercial and residential redevelopment projects.

At the end of calendar year 2014, all of the RDC's existing bond funds which have been used in support of many of these endeavors will expire. The Commission's strategy for the first half of FY 2014 – 2015 is to focus on stewardship of those remaining funds, which have been allocated to carryover projects listed below. The Commission will focus in the second half of FY 2014 – 2015 on determining ways to continue promoting the Revitalization Plan going forward. The Commission might seek new sources of funding, or it might explore other means of leveraging private and public investments.

The RDC will also continue serving as a review board for the City of Greenville's small business assistance programs.

Q1 - Q2 (July 1, 2014 – December 31, 2014)			
CARRY OVER PROJECTS*			
W. 5 th Streetscape	Task: Construction docs and final estimates	Q1	Q2
Dickinson Ave Area Market and Planning Study	Task: Review final report	Q1	Q2
Imperial brownfield cleanup and redevelopment	Task: Progress updates on cleanup and redevelopment plans	Q1	Q2
Go Science Center	Task: Progress updates on Phase I construction	Q1	Q2
Uptown Theatre Repairs	Task: Progress reports on repairs and cleanup	Q1	Q2
Evans Gateway Project	Task: Facilitating public art & providing project funding to DOT	Q1	Q2
Evans Street Accessway	Task: Progress updates on construction of deck & public spaces	Q1	Q2
Cotanche to Reade Alley Improvements	Task: Overseeing and managing the construction	Q1	Q2
Uptown Alley improvements	Task: Progress updates	Q1	Q2
West Greenville land acquisition	Task: Consider acquisitions of key properties	Q1	Q2
SMALL BUSINESS ASSISTANCE PROGRAMS			
Small Business Plan Competition	Applications due in December 2014	Q1	Q2

**Projects to be completed by the end of Calendar Year 2014, at which time all existing funds must be spent*

Q3 - Q4 (January 1, 2015 – June 30, 2015)			
FUTURE ROLE OF THE REDEVELOPMENT COMMISSION			
Determine what steps the RDC should take upon expiration of all existing funds:		Q3	Q4
>>> Wind down, phase out?		Q3	Q4
>>> Explore funding options to supporting another phase of redevelopment?		Q3	Q4
SMALL BUSINESS ASSISTANCE PROGRAMS			
Small Business Plan Competition	Review applications and make awards	Q3	Q4

Revitalization Bond Funded Projects (To be completed by December 31, 2014)

1. West 5th Streetscape Design and Construction Planning

During Fiscal Year 2014 – 2015, the Redevelopment Commission will oversee the completion of construction documents and final estimates that will guide future construction of this project when the appropriate funds become available.

In 2005, the Redevelopment Commission selected a consultant to develop a set of design guidelines for future streetscape improvement projects undertaken within the Revitalization Project area. The final deliverable from that process was the *Center City – West Greenville Streetscape Master Plan* which was subsequently adopted by the Redevelopment Commission and the City Council.

The West Fifth Street Gateway (from Memorial Drive to Cadillac Street) was completed in 2011.

The Redevelopment Commission and Greenville City Council selected a segment of West 5th Street running from Cadillac Street to Tyson Street as a second phase of streetscape design and construction in West Greenville. A key feature of this project will be the realignment of the intersection of West 14th and Tyson streets. The Phase II design concept for this project was completed in FY 2013 – 2014.

Fiscal Note: W. 5th Streetscape Construction Documents and Final Estimates = \$58K West Greenville bond funds; Approximate construction cost \$1.25 million.

2. Go Science Center

Establishment of a Center City Science Center: The Eastern North Carolina Science Center (Go-Science) is a 501C3 nonprofit focused on enhancing the level of science and math literacy for the people of Greenville and eastern North Carolina. Envisioned as a teaching, learning and research center, the science center will ultimately offer programs from kindergarten through twelfth grade as well as undergraduate and graduate-level programs for the independent adult learner.

Proposed components to be phased in over a number of years include a planetarium, exhibit space capable of hosting a wide range of life and physical science displays, a Challenger Space Shuttle learning center as well as a gift shop and café. The center would be open to the general public as a regional resource.

During the 2010-2011 fiscal year, the Redevelopment Commission purchased a commercial building on Dickinson Avenue for the purpose of making the building available to the Go-Science organization to operate a science center. The location of this important resource in Greenville's Center City will provide an important entertainment and cultural resource and will also serve to draw in numerous visitors to the Center City. During the current fiscal year, the Redevelopment Commission will work with the Go-Science organization to develop an agreement for use of the property, and will complete required environmental remediation on the site.

Fiscal Note: 719 Dickinson Avenue repairs = \$173K Center City bond fund

3. Uptown Theatre

A performance venue in the Center City, the Uptown Theatre can become an important cultural arts and entertainment destination, enhancing the community's quality of life and serving as a catalyst for private redevelopment.

In December of 2008, the Redevelopment Commission acquired the historic State Theatre and completed a full architectural plan for the theatre. Originally known as White's Theatre and later as the Park, the theatre had been shuttered for more than a decade, and had fallen into disrepair. Working through a partnership with a local volunteer fundraising committee, the Redevelopment Commission sought to assist in the coordination of fundraising efforts to support future construction costs associated with the theatre renovation – which require an estimated \$3.1 million in construction funds. Regrettably, the fundraising project has been unsuccessful to date.

Under that model, restoration activities could be completed in two phases. The first phase – initial structural stabilization and weatherization activities could be started in the current fiscal year. The second phase would be a full restoration project once funds have been raised.

Previously, in spring 2014, the RDC solicited bids for repairs. Upon receipt of the bids, it was determined that funds were insufficient to complete repairs as needed.

Given the apparent lack of private fundraising for the project, another option that is being actively pursued is for the City to form a public/private partnership model for renovating the theatre as an entertainment venue operated by the private sector, with the venue available on a limited basis for community use.

Fiscal Note: Uptown Theatre funding = \$254K Center City bond fund.

4. Evans Gateway Project

When funding becomes available in the future, the City plans to complete design and construction of streetscape improvements for a key segment of Evans Street, from the intersection of 5th Street to the intersection of 10th Street, consistent with the City's Streetscape Master Plan. As soon as the 10th Street Connector is completed (approximately 2016), however, the intersection of Evans and 10th Street will become a very high-value intersection, which will deliver hundreds of new vehicular trips per day to the Evans Street gateway to the Uptown Commercial District. The Redevelopment Commission and Greenville City Council recognized the importance of creating a gateway at this intersection to capitalize on redevelopment opportunities, improve transportation wayfinding, and further brand Greenville/Uptown/ECU as a destination place. Thus, this gateway enhancement will precede more extensive streetscape improvements on Evans Street.

Design documents and cost estimates for the gateway project were completed in Fiscal Year 2013 – 2014.

In Fiscal Year 2014 – 2015, the Redevelopment Commission will facilitate plans to incorporate public art fixtures in the Evans Gateway Project and will provide funding to the NC Department of Transportation to complete the improvements according to the design.

Fiscal Note: the RDC will provide \$159K in Center City bond funds to NC DOT to support construction costs.

5. Evans Street Accessway

In lieu of the cessation of the Uptown Office Building Project at 423 Evans Street, the Redevelopment Commission has been exploring ideas for how to best use this public space. Any proposed use of this space must continue to provide pedestrian access from Evans Street to the adjacent Uptown Parking Deck. The public solicitation for the Uptown Office Building Project had stipulated that the building design include a public pedestrian “cut through” the site, either via an exterior plaza or interior lobby. Construction of the deck will begin in Fiscal Year 2013 – 2014.

The Commission is seeking creative ideas for utilizing this public space, which are safe and low maintenance while attracting visitors to the Center City.

Fiscal Note: the \$233K that has been allocated in the budget to create the public venue and walkway as part of the Uptown Office Building Project is still available for that purpose.

6. Cotanche to Reade Alley Improvements

In support of the E. 5th Street Redevelopment Project, the Redevelopment Commission is assisting with public improvements to a pedestrian alley and elevator core improvements necessary to the project. The E. 5th Street Redevelopment Project is a 20,000 square foot multi-building private redevelopment project in the core of the Uptown District. 1960s/1970s-era college bars will be renovated and adaptively reused as high-quality commercial, office, and retail spaces.

Fiscal Note: the RDC is providing \$252K in Center City bond funds to support public alley improvement and to assist with elevator core improvements.

7. Uptown Alley Improvements

As Greenville's Uptown District has reemerged over the last decade as a thriving pedestrian oriented commercial district, a series of underutilized alleys dating back to the late 19th and early 20th centuries have regained interest as vital pedestrian arteries. Much of the infrastructure in the alleys dates back to the middle of the 20th Century and is in desperate need of a facelift.

Beginning with Merchant's Alley and now with alleys between Cotanche and Reade Street as well as those around the Uptown parking deck site at 4th and Cotanche Streets, the Redevelopment Commission has started programming funds for improvements including surface, drainage, lighting and landscaping.

In FY 14-15 the Redevelopment Commission would like to continue alley improvement work including improvements to the Hodges parking lot alley that exits onto Cotanche Street, the small alley off East 5th Street that provides access to the 423 Evans Site as well as support of additional phases of work to the Live United Courtyard at the 4th Street end of Merchant's Alley.

Fiscal Note: A total of \$49K in Center City bond funds has been allocated in the budget for continued alley improvement work.

8. West Greenville Land Acquisition

In furtherance of the projects outlined above, and in conjunction with the ongoing West Greenville 45-Block CDBG Project, City of Greenville staff will utilize General Obligation Bond, CDBG and City of Greenville general funds to implement a property acquisition program that will focus on the acquisition of blighted properties as well as other properties where current uses do not conform to the intent of the Center City – West Greenville Revitalization Plan.

It is expected that the Affordable Housing Loan Committee will continue to provide guidance throughout the acquisition process for purchases within the CDBG project area. The Redevelopment Commission will focus acquisition efforts on properties located along West 5th Street in support of a proposed commercial center and within the study area of the Dickinson Corridor Market Plan.

Fiscal Note: A total of \$270K in West Greenville bond funds is remaining property acquisition.

Continuing Projects

1. Dickinson Avenue Corridor/Area Market and Planning Study

A market and planning study of the historic Dickinson Avenue corridor and surrounding area is scheduled to be completed in June 2014, with a final report in August. The Redevelopment Commission will review the findings and recommendations of the plan in July 2014 and provide input to the consulting team in preparation of the final report.

Upon completion of that report, the RDC will also play an important role in promoting the overall vision and specific redevelopment strategies of the plan. It is critical that the community build momentum in the area so that a few years from now, when construction of the 10th Street Connector is in progress and private investment begins to move into the area, the City is prepared to leverage its opportunities.

The Dickinson Avenue area has a lot of potential. Several important redevelopment projects are being planned, are in the pipeline, or have been included for this area, including the Federal Courthouse and Greenville Transportation Activity Center (GTAC).

The City of Greenville and NC Department of Transportation, in a joint venture, procured a design consultant to complete a detailed road improvement and streetscape plan for Dickinson Avenue between Reade Circle and the future route of the 10th Street connector. Historically, Dickinson Avenue was a major transportation corridor. In the future, it is expected to become a pedestrian-friendly spine of a revitalized Dickinson Avenue district more so than a vehicular-oriented through-corridor.

The City's streetscape plan for Dickinson Avenue and/or adjacent streets will continue to inform streetscape improvements on Dickinson as well as the urban redesign and public arts "concepts" for the Dickinson Avenue Area more generally. The Dickinson Avenue project area, which is flanked by two historic districts, lies at the fulcrum between Center City and West Greenville.

Fiscal Note: funds will need to be identified to implement recommendations of the Dickinson Avenue Market and Planning Study

2. Imperial Brownfield Cleanup and Redevelopment

The City of Greenville is utilizing a \$400,000 brownfield cleanup grant from the U.S. Environmental Protection Agency to remediate the former site of the Imperial Warehouse, which was destroyed by fire in 2008, and prepare it for redevelopment. The City selected environmental consultant Cardno T.B.E. to help manage the cleanup process. The major project tasks include Project Management and Reporting, Public Involvement, Cleanup Planning, and Site Cleanup.

The Dickinson Avenue Market and Planning Study (described above) will recommend redevelopment concepts and strategies for the site in light of current market conditions and redevelopment trends in the district. The Cleanup Planning phase of the Imperial brownfield cleanup project is awaiting publication of that study's findings and recommendations (June 2014) – e.g., the extent and type of residential uses, if any, that might be recommended on the site. Once the community's plans for the site are determined, Cardno T.B.E. will revise and/or finalize the cleanup plan and then manage the on-site remediation work, which is expected to be completed by the spring of 2015.

The Redevelopment Commission will help to facilitate public involvement in the Imperial cleanup and redevelopment planning process.

Fiscal Note: \$400K brownfield cleanup grant funds from the U.S. Environmental Protection Agency.

3. Small Business Assistance Programs

To facilitate the expansion of small business in appropriate locations within the Center City - West Greenville Redevelopment Project area, the Redevelopment Commission has developed and adopted several programs intended to attract and retain small businesses within the adopted revitalization areas. These include a business plan competition program which has been developed in conjunction with the local office of the North Carolina Small Business Technology Development Center, EXCEED and the Pitt Community College Small Business Center. The program provides grants in the amount of between \$15,000 and \$30,000 to as many as eight competition winners per year.

The Commission has also developed the Building Blocks and Dickinson Avenue Corridor grant programs, façade programs that provide up to \$10,000 in grant funds for exterior repairs to non-residential buildings.

In addition, staff working on behalf of the Commission, are collaborating with the Uptown Greenville organization and the Pitt County Economic Development Commission to explore the feasibility of tax incentive grant that would leverage private investment to renovate existing buildings in the City's revitalization areas.

Fiscal Note: Use of general operating, West Greenville and Center City bond funds for capitalization of grant programs.

Fiscal Year 2014 – 2015: Bond Budget

Center City Bond Funds

Item	Amount	Notes
Evans Gateway Project	\$159,000	Public art + payment to DOT
Go Science Center	\$173,000	Owner improvements to building
Uptown Theatre	\$254,000	Owner repairs
Evans Street Accessway	\$233,000	Create public venue and walkway
Cotanche to Reade Alley improvements	\$252,000	Improvements in support of E. 5th Street Redevelopment
Uptown alley improvements	\$49,000	Improvements to Uptown pedestrian alleys
Total	\$1,120,000	

West Greenville Bond Funds

Item	Amount	Notes
West 5th Streetscape, Phase II design	\$58,000	Additional fees for traffic circle
Acquisition	\$270,000	Per RDC acquisition policy
Total	\$328,000	



City of Greenville, North Carolina

Meeting Date: 6/9/2014
Time: 6:00 PM

Title of Item: Ordinance to amend the Greenville City Code and the Manual of Fees relating to Privilege License Taxes to comply with the provisions of Session Law 2014-3

Explanation: **Abstract:** The North Carolina General Assembly has approved and Governor Pat McCrory signed into law HB1050 Omnibus Tax Law Changes. This law (Session Law 2014-3) places limits on the City's authority to levy privilege license taxes in FY 2014-15. An amendment to the Greenville City Code and the Manual of Fees is required to comply with the provisions of Session Law 2014-3.

Explanation: The North Carolina General Assembly has approved and Governor Pat McCrory signed into law HB1050 Omnibus Tax Law Changes. This law (Session Law 2014-3) places limits on the City's authority to levy privilege license taxes in FY 2014-15. An amendment to the Greenville City Code and the Manual of Fees is required to comply with the provisions of Session Law 2014-3.

The limitations established by Session Law 2014-3 on the City's authority to levy privilege license taxes in FY 2014-15 are as follows:

1) The City is required to apply the privilege license tax ordinance that was in effect in FY 2013-14. This means that the changes made by City Council earlier this year relating to privilege licenses cannot be implemented. This includes the elimination of the \$2,000 cap on the privilege license taxes determined by gross receipts and the change relating to internet sweepstakes businesses.

2) The City may only levy a privilege license tax on a business physically located within the city. This means that a business which operates within the city but is not physically located within the city cannot be levied a privilege license tax.

Session Law 2014-3 also eliminates the authority of the City to levy privilege

license taxes commencing in FY 2015-16 except for beer and wine taxes specifically authorized by statute. This ordinance does not address this repeal. Governor McCrory has received a commitment from House and Senate Finance Committee Chairs that they will work with local governments during the next year to find a resolution that reforms the local tax option and addresses the lost revenue. An appropriate ordinance will be presented later for Council's consideration which may reflect the results of the efforts to fulfill this commitment.

Fiscal Note: The required amendment to comply with the provisions of Session Law 2014-3 is estimated to result in \$ less revenue in Fiscal Year 2014-15.

Recommendation: It is recommended that City Council approve the attached ordinance amending the Greenville City Code and the Manual of Fees relating to privilege license taxes to comply with the provisions of Session Law 2014-3.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Amending the Manual of Fees Privilege License Changes in Session Law 981098](#)

ORDINANCE NO. 14 -

AN ORDINANCE AMENDING THE GREENVILLE CITY CODE AND THE MANUAL OF FEES RELATING TO PRIVILEGE LICENSE TAXES TO COMPLY WITH THE PROVISIONS OF SESSION LAW 2014-3

WHEREAS, Session Law 2014-3 provides that, for fiscal year 2014-15, privilege license taxes may only be levied for businesses physically located within the city and, as a result, the businesses subject to a privilege license tax levied by the City of Greenville must be limited to businesses physically located within the city commencing in fiscal year 2014-15;

WHEREAS, Session Law 2014-3 provides that for fiscal year 2014-15, a city shall apply the privilege license tax ordinance that was in effect for that city in 2013-14 along with any modifications required by Session Law 2014-3 and, as a result, the changes to the privilege license tax enacted by Ordinance No. 14-015 and No. 14-016 cannot be applied; and

WHEREAS, an amendment to the Greenville City Code and the Manual of Fees is required to comply with the provisions of Session Law 2014-3;

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES HEREBY ORDAIN:

Section 1. That Section 3-2-21 of the Code of Ordinances, City of Greenville, be and is hereby amended by rewriting the definition of “engaged (or engaging) in business within this city” to read as follows:

Engaged (or engaging) in business within this city. A person is “engaged in business within this city” when he or she engages in business activity of any type, either as owner or operator of a business physically located within the City of Greenville.

Section 2. That the Manual of Fees of the City of Greenville, North Carolina, be and is hereby amended by rewriting the Privilege License Fees section relating to the tax for business activity not otherwise set forth in the schedule of fees or by state statute to read as follows:

Account Number	Code	Service	Fee
010-0000-330-01-00		The annual privilege license tax for business activity not otherwise set forth in the schedule of fees or by state statute shall be as follows:	
		Annual gross receipts not exceeding \$25,000	50.00
		Annual gross receipts exceeding \$25,000 annually	50.00

Plus \$.50 for each additional \$1,000 or fraction thereof of gross receipts, provided the maximum tax for each separate license shall be \$2,000.

A schedule of privilege license taxes shall be maintained in the office of the Collections Supervisor and shall be open for public inspection

Section 3. That the Manual of Fees of the City of Greenville, North Carolina, be and is hereby amended by the deletion from the Privilege License Fees section of the provision relating to the tax for an internet sweepstakes business, as defined by Section 9-4-22 of the Greenville City Code, as follows:

Account Number	Code	Service	Fee
010-0000-330-01-00		The annual privilege license tax for an internet sweepstakes business as defined in Section 9-4-22 of the Greenville City Code	\$750 per location plus \$250 per computer or gaming terminal provided the maximum tax for each separate license shall be \$10,000.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Any part or provision of this ordinance found by a court of competent jurisdiction to be in violation of the Constitution or laws of the United States or North Carolina is hereby deemed severable and shall not affect the validity of the remaining provisions of the ordinance.

Section 6. This ordinance shall be effective for privilege licenses covering periods commencing on or after July 1, 2014.

Adopted this 9th day of June, 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk