

THE AFFORDABLE HOUSING LOAN COMMITTEE MEETING
Special Meeting Minutes
Wednesday, March 5, 2014
Greenville, North Carolina

Present:

Howard Conner
 Jackie Parker
 Kevin Fuell

Melissa Grimes
 Lovella Perkins
 Walt Kitchin

Alice Brewington

Absent:

Howard Conner
 Jackie Parker
 Kevin Fuell

Melissa Grimes
 Lovella Perkins
 Walt Kitchin

Alice Brewington

Staff:

Merrill Flood
 Niki Jones
 Gloria Kesler

Sylvia Brown
 Betty Moseley
 Marion Blackburn (City Council Liaison)

A. Roll Call

B. Approval of Agenda

Motion was made by Mr. Kitchin and seconded by Mr. Conner to approve the agenda as presented.
Motion carried unanimously.

C. Approval of meeting minutes from January 8, 2014

Motion was made by Mr. Kitchin and seconded by Mr. Conner to approve the agenda as presented.
Motion carried unanimously.

D. Old Business

E. New Business

1. Sub-recipient Funding Request Presentations

Ms. Brown reviewed the scoring process for the subrecipient applications. She also informed the committee that the grand total for all funding requests was \$117,400.00, however, the CDBG funds available to award is \$100,000.00.

a. Boys and Girls Club of Pitt County

Ms. Brown stated that the Boys and Girls Club does have a current grant in the amount of \$22,280.00.

Ms. Stephanie Reynolds represented the Boys and Girls Club of Pitt County. Ms. Reynolds stated that \$25,000.00 was needed for The Club Academy program. This is a comprehensive Academic Success program to be expanded to the Jarvis Memorial Methodist Church location. The goal is to serve 150 to 250 additional children.

b. Center for Family Violence Prevention

Ms. Brown stated that the Center for Family Violence Prevention does have a current grant in the amount of \$27,645.00.

Ms. Sara Munzer represented the Center for Family Violence Prevention. Ms. Munzer stated that \$32,400.00 was needed for the Client Supportive Services Program. This program will offer counseling and parenting services for qualified clients free of charge. The goal of the program is to help clients learn independence and to break the cycle of abuse.

Mr. Kitchin asked if the 126 people served in the past calendar year included children.

Ms. Munzer replied yes.

c. ECU for Lucille W. Gorham Intergenerational Community Center

Ms. Brown stated that the Lucille W. Gorham Intergenerational Center does have a current grant in the amount of \$15,000.00.

Ms. Deborah Moody and Ms. Shawan Sutton represented the Lucille W. Gorham Intergenerational Community Center. Ms. Moody stated that the IGCC needed \$15,000.00 for the Youth Excelling for Success program.

Ms. Sutton stated that the program serves grades 3 through 7. This program offers triple reinforcement, common core and central standards of classroom teaching, and cultural and diversity enrichment.

Ms. Perkins asked what the ages of the children were.

Ms. Sutton replied that they were grades 3 through 7, so the ages are 8 to 12 years old.

d. Literacy Volunteers of Pitt County

Ms. Brown stated that Literacy Volunteers of Pitt County does have a current grant in the amount of \$10,075.00.

Ms. Lynn Pischke represented Literacy Volunteers of Pitt County. Ms. Pischke stated that LV needed \$15,000.00 for the Adult Literacy and Workforce Readiness Skills program. There is no charge for their services.

e. L.I.F.E. of NC, STRIVE

Ms. Brown stated that L.I.F.E. of NC, STRIVE does not have a current grant, however they have been funded in the past.

Ms. Joyce Jones represented L.I.F.E. of NC, STRIVE. Ms. Jones stated that \$30,000.00 was needed for the Pitt County Reentry Program. This program is designed to help former offenders get back into the workforce, which in turn, helps to reduce the crime rate.

2. Election of Chairman

Ms. Brown requested nominations for the position of Chairman for the Affordable Housing Loan Committee. Mr. Conner nominated Ms. Melissa Grimes as Chairman.

Ms. Perkins seconded the nomination. No other nominations were received for Chairman.

Motion was made by Mr. Conner and seconded by Ms. Perkins to elect Ms. Melissa Grimes as the Affordable Housing Loan Committee Chairman for the 2014-2015 year. Motion carried unanimously.

3. Election of Co-Chairman

Ms. Brown requested nominations for the position of Co-Chairman for the Affordable Housing Loan Committee. Mr. Conner nominated Mr. Walt Kitchin as Co-Chairman. No other nominations were received for Co-Chairman.

Motion was made by Mr. Fuell and seconded by Mr. Conner to elect Mr. Kitchin as Co-Chairman of the Affordable Housing Loan Committee for the 2014-2015 year. Motion carried unanimously.

E. Staff Report

Ms. Brown stated that the next meeting on March 12, 2014 would start at 3:00 PM.

Motion was made by Ms. Perkins and seconded by Mr. Conner to change the Affordable Housing Loan Committee meeting time on March 12, 2014 to 3:00 PM. Motion carried unanimously.

Ms. Brown stated that the next Financial Literacy class will be held on Monday, March 31, 2014. All classes are being held at the George Washington Carver library.

Staff is working with the CHDO's to ensure the homes they built on Douglas Avenue and West 5th Street are occupied.

Mr. Fuell asked if the committee was scoring 20 points even though more than one item had check marks by it.

Ms. Brown replied yes, for the first category because they are all doing a community service activity.

F. Other

G. Adjournment

Motion was made by Mr. Conner and seconded by Mr. Kitchen to adjourn the AHLC meeting. Motion carried unanimously.

Signature on file

Melissa B. Grimes, Chairman

Signature on file

Sylvia D. Brown, Staff Liaison