

COMMUNITY APPEARANCE COMMISSION MINUTES

April 2, 2014
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

Community Appearance Commission Members Present:

J. Scott Johnson, Chair
Diane Kulik

Brenda Diggs
Joanne Robertson

Lucy Fox
Tyler Richardson

Community Appearance Commission Members Absent:

Myron Caspar
Cora Tyson

Rebecca Powers
Fred Wright

Lynn Caverly

Staff Present:

Elizabeth Blount, Planner I
Seth Laughlin, Planner II
Kevin Heifferon, Public Works

ROLL CALL

Ms Blount called roll and confirmed the CAC had a quorum.

PLEDGE OF ALLEGIANCE

Commission members pledged allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: April 2, 2014

Motion was made by Ms Kulik and seconded by Ms Robertson to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES: March 5, 2014

Motion was made by Ms Diggs and seconded by Ms Kulik to approve the March 5, 2014 minutes. Motion carried unanimously.

ANNOUNCEMENTS

NONE

CITY STAFF INTRODUCTIONS AND COMMENTS

Ms Blount stated that Lamarco Morrison, Parks Planner, will make the Town Common presentation during the May CAC meeting.

Mr. Heifferon stated that Oakwood School will celebrate Arbor Day on May 1 and the City of Greenville will be recognized as a "Tree City". Re-leaf will recognize winners of essays and outstanding contributors.

Chairman Johnson introduced the new Commission member, Tyler Richardson and announced the CAC annual presentation to City Council will be April 7.

Councilman Smiley asked for candidates for the Bicycle and Pedestrian Commission.

NEW BUSINESS

Mr. Laughlin presented an overview of Neighborhood Improvement Grants and the fall application submitted by the Brentwood Neighborhood Association. The applicant request a grant for the replacement of the signage at their neighborhood entrance located at Kirkland Drive and Evans Street.

Motion was made by Ms Diggs and seconded by Ms Fox to approve the application. Motion passed.

Community Appearance Awards

Chairman Johnson went through the list and photographs of three CAC award nominees. Burton Family Dental and Associates will remain on the list for two more months if the Commission can determine that the business is still in operation.

Chairman Johnson requested votes and the nominee with the most number of votes was selected: Gordon's Golf Ski & Snowboard located at 207 E. Arlington Blvd. Ms Kulik volunteered to deliver the sign, certificate and letter to the recipient. The other two nominees, ECU Center for Stem Education and Greenville Christian Fellowship, were removed from the list.

Commissioners listed new nominations for Community Appearance Awards in the following order for future consideration:

1. Wasabi '88, 1605 E. Fire Tower Rd.
2. Oakwood School, 4000 MacGregor Downs Rd
3. City Hall, 200 W. Fifth Street
4. Vidant Health- James & Connie Maynard Children's Hospital, 2100 Stantonsburg Rd
5. Village Pawn, 2194 Evans St.
6. Burton Family Dental and Associates, 1720 W. Arlington Blvd.; (pending)

PUBLIC COMMENTS

None

MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS

Ms Diggs stated that the City Wide Clean Up was April 5. If the Commission wanted to work as a group, they were to contact her. If the Commission wanted to clean as a group on another weekend, they should also contact Ms Diggs. She will contact Code Enforcement Officer A.J. Basille who will provide items necessary for the cleanup. Ms Diggs distributed a flyer for the Neighborhood Advisory Board 4th City Wide Symposium on May 3.

Chairman Johnson suggested that the Commission consider adopting a street themselves and follow through with the organizations that have adopted.

Ms Kulik noted the following corrections throughout the CAC handbook:

- Page 4- typo
- Page 5- Vice Chair sole nominee
- Page 12 – 11 members instead of 15 members
- Page 14- Up to two awards per month instead of one award per month for monthly awards
- Page 15- Each CAC member can vote for two nominees instead of one approved nominee; property can be deferred to another month in the event of a tie; add #7 that the commission presents signs
- Page 16- increase four biennial awards to ten

Ms Kulik also discussed the voting process for the biennial awards.

Chairman Johnson suggested that an agenda item be added to the May meeting in order for the Commission to select a day and time to discuss the bylaws outside of a regular meeting.

ADJOURNMENT

Motion was made by Ms Kulik which was seconded by Ms Robertson to adjourn the meeting at 6:40 pm. Motion carried unanimously.

Respectfully submitted,

Elizabeth Blount
Planner
252-329-4608