

CITY OVERVIEW

pgs. 15 - 27

Budget Magazine

FY 2012-2013 OPERATING BUDGET & 2013-2014 FINANCIAL PLAN



Welcome to Greenville
and ECU
Home of the Pirates

June 14, 2012
greenville.nc.gov

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BUDGET GUIDE

ESSENTIAL INFO FOR THIS YEAR'S BUDGET



Greenville City Hall Building

OUR MISSION

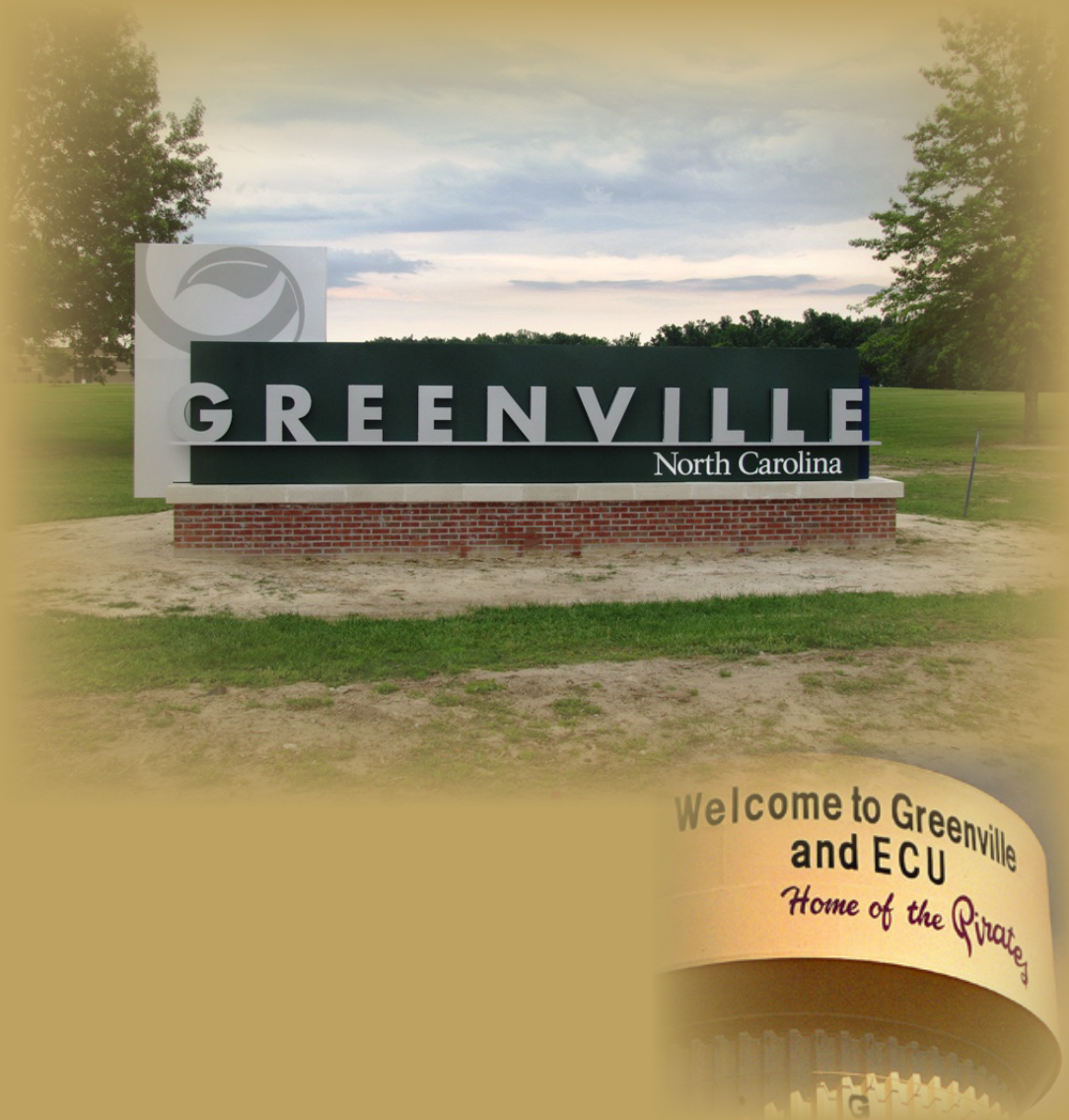
The City of Greenville is dedicated to providing all citizens with quality services in an open, ethical manner, insuring a community of distinction for the future.

OUR VALUES

- ➔ Be accountable for defining and making progress
- ➔ Invite, listen to, and consider all perspectives
- ➔ Be professional and efficient in our work
- ➔ Practice fiscal responsibility
- ➔ Practice equity in all decisions
- ➔ Encourage sustainable practices

Budget Magazine

FY 2012-2013 OPERATING BUDGET & 2013-2014 FINANCIAL PLAN



Biennial Budget Adopted by City Council June 14, 2012

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introduction

*fiscal year 2012-2013 budget
2013-2014 plan*



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city officials
mayor & city council

Greenville has used the council-manager form of government since 1953. Under this form of government, the City Council, which is elected by the people, is the final authority on policy matters relating to Greenville's government. The City Council employs a City Manager to handle the day-to-day management and operations of the City.

The Mayor and City Council are the governing body of the City. The Mayor acts as the official head of the government and spokesperson for the Council. The Mayor presides at all City Council

meetings and signs all documents authorized by the Council. The Mayor Pro-Tem is selected by each newly-elected Council. This person assumes mayoral duties in the absence of the Mayor. The Mayor and City Council are responsible for establishing general policies for the operation of the City as well as appointing the City Manager, City Attorney, City Clerk, and members of the volunteer Boards and Commissions. The Council enacts ordinances, resolutions, and orders; adopts the annual budget; approves the financing of all City operations; and authorizes contracts on behalf of the City.



Mayor
Allen Thomas



District 1
Kandie Smith



Mayor Pro-Tem
District 2
Rose Glover



District 3
Marion Blackburn



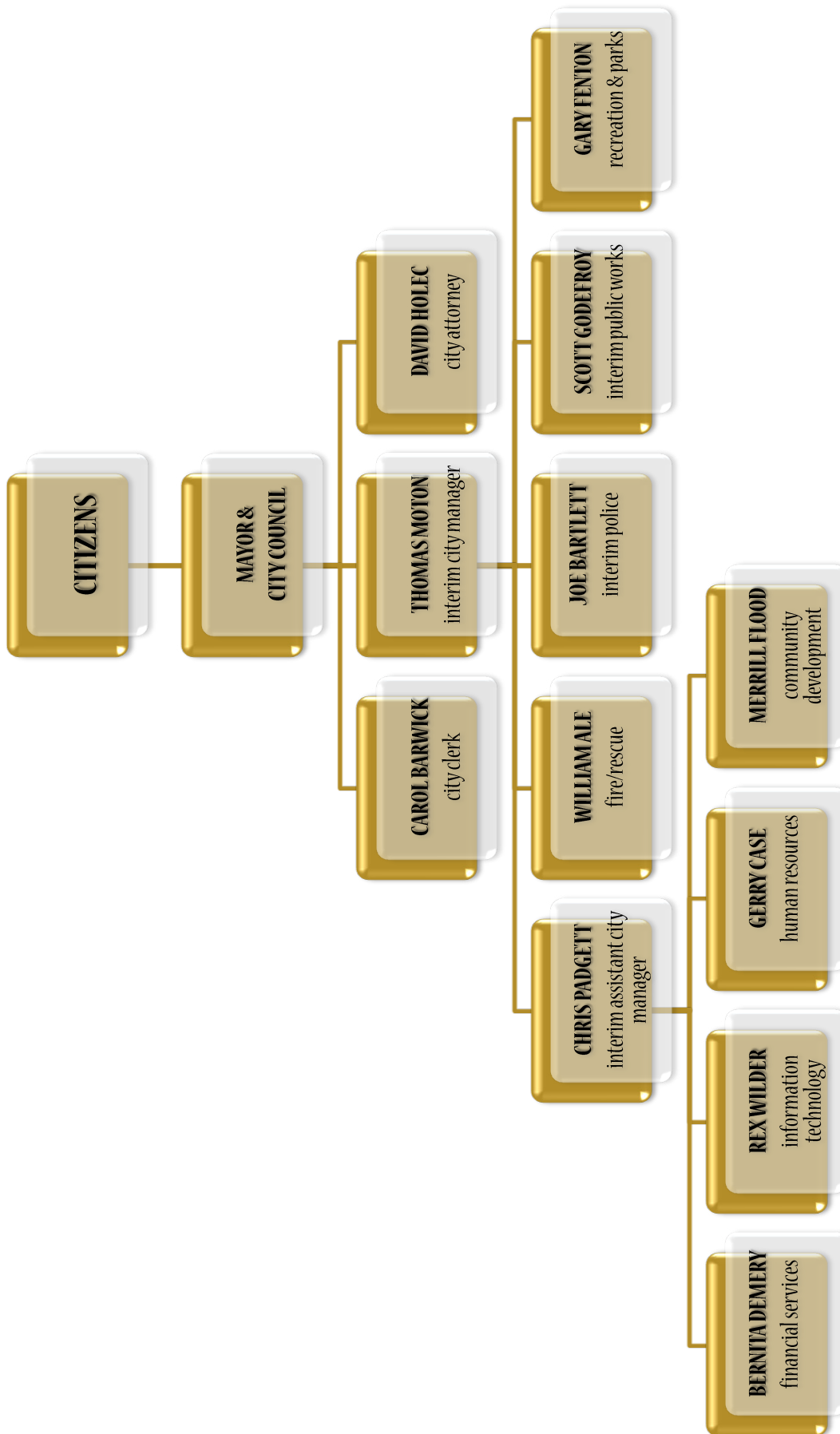
District 4
Calvin Mercer



District 5
Max Joyner



At-Large
Dennis Mitchell





The Governmental Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Greenville, North Carolina for its annual budget for the fiscal year beginning July 1, 2010.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one (1) year only. We believe our current budget document continues to conform to the program requirements.

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City manager's message

fiscal year 2012-2013 budget

2013-2014 plan



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CITY OF GREENVILLE
Office of the City Manager

July 1, 2012

Honorable Mayor, Members of City Council, and Citizens of Greenville:

This budget message presents for your consideration the City of Greenville’s 2012-2013 adopted budget and 2013-2014 approved financial plan. As required by North Carolina law, the budget adopted in June 2012 constitutes the City’s revenue and expense authorization for 2012-2013. The approved financial plan serves as the basis for the 2013-2014 budget to be adopted by ordinance next year. I am pleased to submit the adopted 2012-2013 fiscal year budget and 2013-2014 fiscal year financial plan, the results of which required hundreds of staff hours, one budget preview, two City Council Budget Work Sessions, and two City Council Budget Committee meetings. North Carolina General Statutes require presentation of a balanced budget at least ten days prior to the public hearing on the budget and adoption of a balanced budget before July 1.

The 2012-2013 budget and 2013-2014 financial plan include all City funds: General, Public Transportation, Sanitation, Fleet Maintenance, Stormwater, Debt Service, Housing, Health, Capital Reserve, and Vehicle Replacement. The budget document also includes separate budgets and financial plans for the Greenville Utilities Commission (GUC), Convention and Visitors Authority, and Sheppard Memorial Library. The General Fund, the city’s primary operating fund, is budgeted at \$75,111,601 for 2012-2013, a less than 1% increase from the prior year’s adopted amount of \$74,400,804, and \$75,239,952 for 2013-2014. The adopted 2012-2013 City of Greenville operating budget is \$114,194,432 and the approved budget for fiscal year 2013-2014 is \$116,958,395. The adopted 2012-2013 budget for all funds is \$396,435,110 and approved \$407,481,823 for the 2013-2014 financial plan.

Fund	FY 2010 Actual	FY 2011 Actual	FY 2012 Original Budget	% Change	FY 2013 Original Budget	% Change	FY 2014 Plan
General Fund:	\$ 70,841,828	\$ 70,381,143	\$ 75,246,518	-0.18%	\$ 75,111,601	0.17%	\$ 75,239,952
Special Revenue Funds:	19,223,259	21,456,538	24,541,797	-84.02%	3,921,090	-2.13%	3,837,422
Internal Service Fund:	6,239,057	20,283,905	30,963,182	-34.93%	20,149,131	5.85%	21,327,629
Debt Service:	4,812,341	4,969,041	4,745,953	-2.83%	4,611,468	-3.19%	4,464,532
Enterprise:	266,348,995	276,724,131	286,034,414	1.73%	290,991,720	3.70%	301,762,188
Convention & Visitors Authority:	666,402	678,262	1,265,651		1,650,100		850,100
	\$ 368,131,882	\$ 394,493,020	\$ 422,797,515		\$ 396,435,110		\$ 407,481,823

The year 2012 marked a revaluation year. The Pitt County Tax Assessor’s office conducts real and personal property revaluations every four years. For the first time in over 20 years, the revaluation process resulted in a 6.5% reduction in real property values. An increase in personal property values helped affect some of the lost tax base. The City of Greenville’s fiscal year 2012-2013 revenue-neutral tax rate with growth is 56.44¢ per \$100 valuation. City Council directed staff at the May 7, 2012, City Council meeting to create a balanced general fund budget using the city’s current tax rate of 52¢ per \$100 valuation. The impact of not using a revenue-neutral tax rate is a reduction in property tax revenues by \$2,115,502.

CHALLENGES: GROWTH AND THE ECONOMY

The 2010 U.S. Census reported that Greenville grew from a population of 60,476 in 2000 to 84,554, which represents an increase of 39.81%. Staff projects the city will grow approximately 2.45% per year. If that projection holds true, the city’s population will reach 95,419 in 2015 and 107,693 by 2020. With that growth, additional infrastructure improvements and services will be needed.

ECONOMIC FORECAST

NATIONAL PERSPECTIVE

The Conference Board Leading Economic Index® is a composite index which uses ten indicators to signal changes in the business cycle. This index averages the indicators in order to smooth out the volatility of individual indicators. The index is used to predict economic conditions three to six months in the future. In March, the index rose to 95.7. It has risen five of the last six months and stands at its highest level since June 2008. Prior to December 2007, when the recession began, this index was often over 100. “Despite relatively weak data on jobs, home building, and output in the past month or two, the indicators signal continued economic momentum,” said Ken Goldstein, an economist at the Conference Board. Consequently, the Board revised Real Gross Domestic Product (GDP) growth expectations for the second half of 2012 upward to 2.5% for the third quarter and 2.6% for the fourth, creating a total expected annual growth for 2012 of 2.1% over 2011, which experienced 1.7% growth. Projected annual growth for 2013 at this time is 2.4%. Three percent economic growth is normally characterized as “modest”.

In a statement released after its April meeting, the Federal Reserve indicated that the economy may weaken further before gaining strength. While it appears that a fragile recovery may be taking hold, it is also clear that this one will be radically different from all previous post-WWII recoveries. The 2007-2009 recession has created a “new normal” economically, which has made previous forecasting assumptions and methodologies unreliable. Forecasters can no longer look to historical trends to guide their projections.

STATE PERSPECTIVE

Karl Knapp, Director of Research and Policy Analysis at the North Carolina League of Municipalities (NCLM), released its 2012-2013 Municipal State-Collected Revenue Estimates on March 26, 2012. The NCLM observed that strong employment in the education and health sectors helped North Carolina recover more quickly from previous recessions than the rest of the nation. However, this recession’s expected recovery remains slow. The Great Recession of the 2000’s, considered by many experts to have started in 2008, is unlike any other recessionary period, chiefly because the recovery period is expected to take much more time. If 2012 can be considered the end of the recession, Karl Knapp projects that state sales tax receipts will not return to pre-recessionary levels until 2014 or six years later. Thus, Greenville’s economic recovery is not expected to return to the city’s robust growth rate until the later part of fiscal year 2013-2014.

The city continues to face challenges posed by the economy, declining State support for city services, and limited revenue enhancements. Amid these and other pressures, expectations are for the City of Greenville to find ways to deliver services more efficiently and more broadly in different ways and continue to grow --- “The New Normal.” As a result, the adopted budget for fiscal year 2012-2013 and financial plan for fiscal year 2013-2014 include the combination reductions to staffing/ personnel cost adjustments, departmental discretionary funding adjustments, funding of the replacement program, and revenue enhancements.

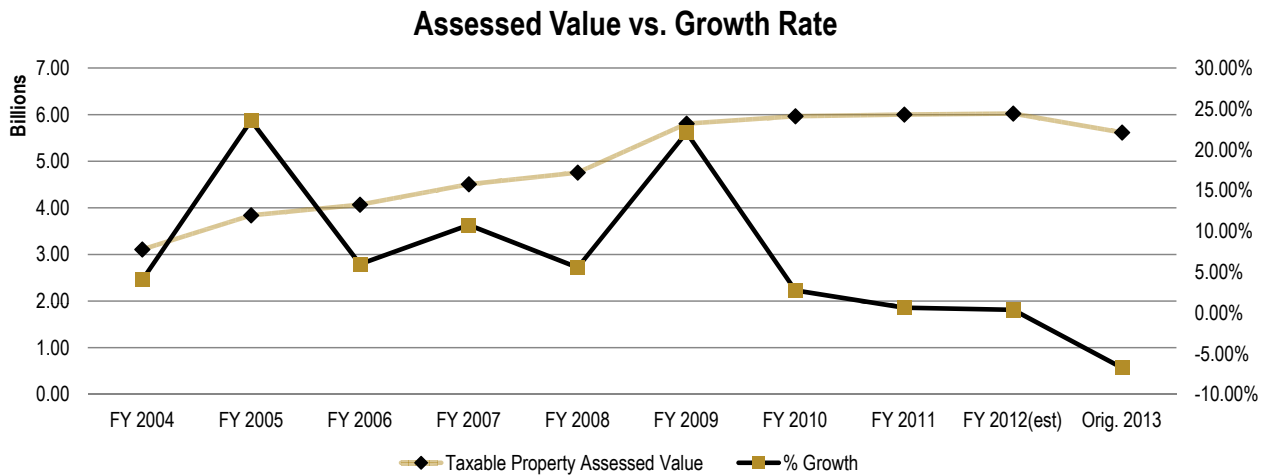
Recovering from the recent economic downturn and the timing of the city’s recent property revaluation has been particularly challenging for the city, as values have decreased when compared with the 2008 revaluation. As the City’s most significant revenue source, property tax (39%), the City Council’s decision to set the tax rate levy at 52¢ per \$100 assessed valuation impacted significantly the budget process and decisions.

~GENERAL FUND REVENUES~

	General Fund Adopted Budget			
	FY 2012 (Original)	FY 2012 (Adjusted)	2013 (Original)	2014 (Plan)
Revenues	\$ 72,309,819	\$ 72,310,219	\$ 72,621,803	\$ 73,654,232
Use of Fund Balance	2,090,985	3,079,408	2,489,798	1,585,720
Total	\$ 74,400,804	\$ 75,389,627	\$ 75,111,601	\$ 75,239,952
Expenditures	\$ 74,400,804	\$ 75,389,627	\$ 75,111,601	\$ 75,239,952
Ending Fund Balance	\$ 29,154,211	\$ 29,654,211	\$ 27,164,413	\$ 25,578,693

PROPERTY TAX

In 2012, Pitt County completed a property revaluation, scheduled every four years, to revalue all property to its respective market value. This new property value will remain as the assessed value until the next revaluation date. The next revaluation is January 1, 2016. For Tax Year 2011, the assessed value for the City of Greenville was \$6,023,727,252. For Tax Year 2012, the City of Greenville assessed value is \$5,616,900,000. This represents a reduction in value of \$406,827,252 or 6.7%.



As a part of the budget message/ordinance, North Carolina General Statute 159-11(e) requires that in each year in which a re-appraisal of real property has been conducted, a statement of the revenue-neutral property tax rate for the budget year must be published. The revenue-neutral property tax rate is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue that would have been produced for the next fiscal year by the current tax rate if no reappraisal had occurred.

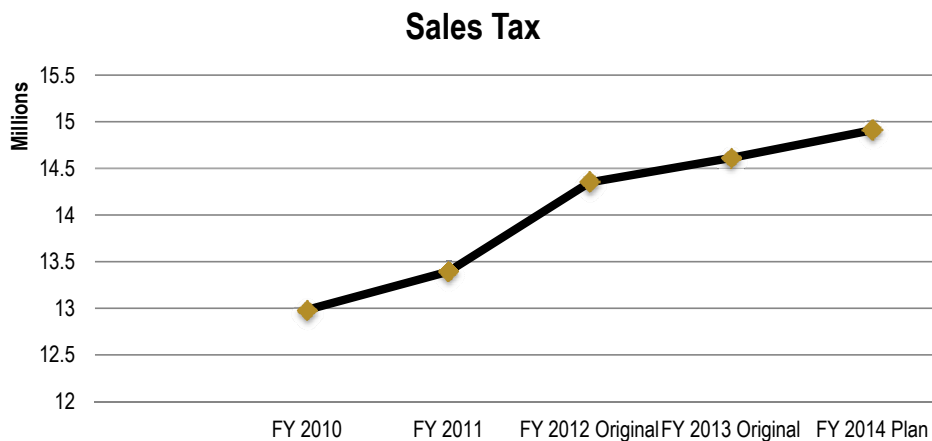
The impact of a revaluation and the calculation of a revenue-neutral tax rate have varied impact on the individual taxpayers. The preliminary revenue-neutral tax rate using the Pitt County Tax Assessor’s valuation is 55.77¢ per \$100 of valuation. With the State’s requirement, to include growth, this preliminary revenue-neutral tax rate would be adjusted to 56.44¢ per \$100 of valuation. The city’s tax base growth since the 2008 revaluation is 1.2%.

The adopted budget for fiscal year 2012-2013 is based on maintaining the tax rate of 52¢ per \$100 of valuation. This rate is anticipated to produce total property tax revenues for 2012-2013 of \$29,207,880, or 39% of the total General Fund. This amount is \$2.1 million dollars less than 2011-2012 projected tax collections. For 2012-2013, each 1¢ of tax rate is anticipated to generate \$561,690. The 2013-2014 budget anticipates a 2% increase in the tax base and a continuation of the 52¢ rate. Property tax collections for 2013-2014, therefore, are anticipated to be \$29,792,038.

SALES TAX

This revenue source constitutes 20% of total General Fund revenues. Sales Tax is historically difficult to project because it is a State-collected and distributed revenue. Changes in the distribution formula, distribution errors that required repayment, and variations in the timing of refunds and reallocations prevent prior years from being reliable indicators of future year distributions. Management expects fiscal years 2012-2013 and 2013-2014 sales tax receipts will be adjusted downward by approximately \$30,000 per month to correct a North Carolina Department of Revenue distribution error caused by a nonprofit vendor’s sales tax submission errors.

Based on the review of economic performance evaluations, prior to the recession, a large portion of North Carolina retail sales was related to the construction of new homes. The housing market crash resulted in a significant loss of sales tax revenue. Even if consumer spending increases, retail sales and the sales tax they generate will not reach pre-recession levels in the near future. Although there have been recent discoveries of a State distribution error, the adopted budget for 2012-2013 of \$14,611,439 is an increase of almost 1% over the current year budget projections. Management has recommended a moderate growth rate of approximately 2% in the plan year 2013-2014. With continued discoveries of State errors and the uncertainty of the economic recovery, the full impact of these changes cannot be fully anticipated at this time.

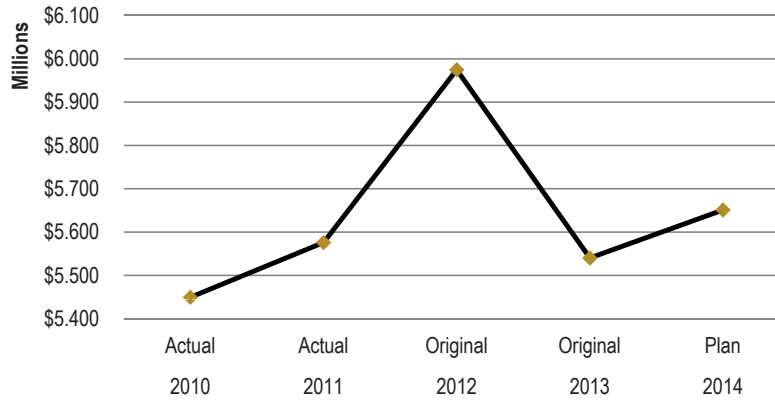


INTERGOVERNMENTAL REVENUE

Intergovernmental revenue sources, excluding sales tax, are revenues received from other government entities, such as Federal, State, other local governments, or grants from an agency of those governments. The General Fund’s largest sources of Intergovernmental Revenue are Utility Franchise Tax and Powell Bill receipts. Intergovernmental Revenues represent 16% of General Fund revenues. The two largest sources, Utility Franchise Tax and Powell Bill receipts, comprise 8% and 3%, respectively. Intergovernmental Revenues are elastic revenue sources with a significant portion (25%) stemming from grants, which is a short-term funding source, depending on the timing of projects.

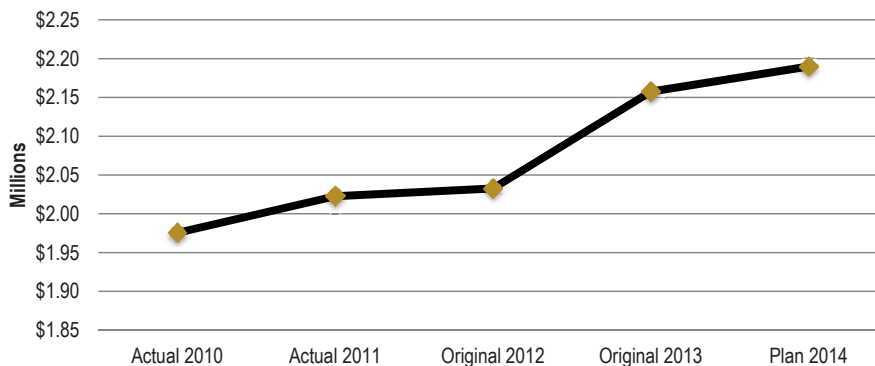
The City’s share of the Utility Franchise Tax is based primarily on the actual receipts from electric service sold within the municipal boundaries (a small and declining portion comes from telephone service in the municipality). The electric component of this revenue source is highly sensitive to the weather. Due to the unusually warm winter in 2011-2012, current year receipts are expected to decline 4% statewide. The amount originally estimated for 2011-2012 from the Utilities Franchise Tax was \$5,974,803, which was 3.5% when compared to fiscal year 2010-2011. The current projection for FY 2012 is \$5,352,817. Using a 3.5% projection from FY 2012’s estimated year-end receipts, which is conservative based on the past trend of increases for this revenue source, \$5,540,166 is budgeted for 2012-2013 and \$5,650,969 for the plan year 2013-2014.

Utilities Franchise Tax



Powell Bill funds represent the distribution of certain vehicle registration fees and 1.75¢ of the State gasoline tax to local governments using a formula based on population and road miles. These State-shared revenues are restricted to street and sidewalk construction and maintenance purposes and are tracked in a separate fund, Powell Bill. Fluctuations in State population and the size and number of streets drives this revenue. Payment is made annually to the City. Payments to the City were \$2,022,578 in FY 2011 and \$2,125,754 in FY 2012. Using the State’s formula and the 2010 State Certified Population, Powell Bill revenue is estimated for 2012-2013 and 2013-2014 at \$2,157,640 and \$2,190,005, respectively. This represents an annual increase of 1.5%. The North Carolina State General Assembly is considering a bill to cap or reduce the gas tax rate as of July 1, 2012. If passed, this legislation will not affect FY 2012-2013 Powell Bill revenues, which are calculated on FY 2013 revenues, but may significantly affect FY 2014 receipts.

Powell Bill - State Allocation



LICENSES, PERMITS, & FEES

Licenses, Permits, and Fees revenue for the City comprises 6% of total General Fund revenue. The largest source of revenue in this category is Building Inspections Permits and Fees.

The recession continues to have a significant impact on single-family residential construction. Building construction related revenues in FY 2011 were 50% less than FY 2008 levels. FY 2012 revenues are exceeding expectations; however, current construction projects are predominantly business or multi-family in nature. Residential single-family home construction has not yet recovered in Greenville. Inspections Division revenue is projected at \$754,344 for 2011-2012. The revenue is expected to increase in 2012-2013 to \$876,700, or 16.22%. The estimate is projected to be \$893,000 for the financial plan year 2013-2014. The rising revenues, although modest, indicate that the local economy is improving.

SALES & SERVICE FEES

Sales & Service Fees revenue for the City comprises 6% of total General Fund revenue. The two largest sources of revenue in this category are Rescue Transport and Recreation Fees, representing 4% and 2% of total General Fund revenue, respectively.

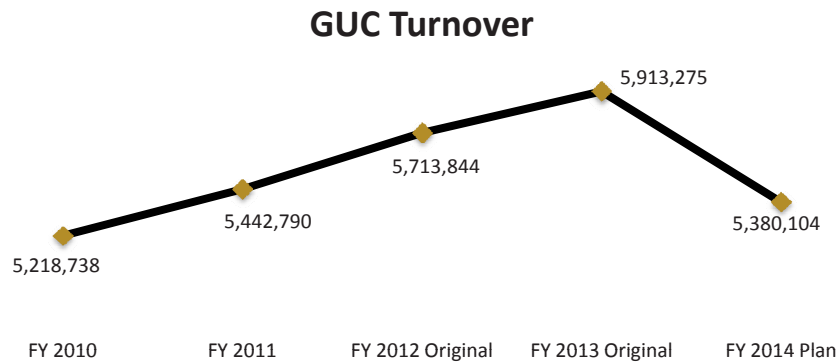
Of the approximately 573 North Carolina cities, Greenville is one of about a half-dozen cities that provide emergency medical ambulance transportation. Greenville Fire-Rescue personnel are trained to provide advanced life support (ALS) medical services. Medical rescue/transport revenue generates 4% of total General Fund revenue. Starting in August 2012, the Fire-Rescue Department will add a seventh ambulance unit to be housed at Station 4. Billable emergency medical service (EMS) runs per year are approximately 11,462, and management projects this will generate \$2.5 million in fiscal year 2011-2012. More restrictive requirements, imposed for the preparation of the annual Medicaid Cost Reimbursement Report, could impact this revenue. This revenue source is projected for 2012-2013 at \$3,062,835 and \$3,109,570 for 2013-2014, an average 10% annual increase.

INTEREST ON INVESTMENTS

As historically low interest rates continue, investment earnings continue to decline. FY 2011 earnings were 60% below fiscal year 2009 earnings of \$1,631,956. Earnings are expected to generate \$1,400,000 in FY 2012, which is a sizeable improvement over FY 2011, but remains 14% below FY 2009. Investment income projected for fiscal year 2012-2013 is \$1,768,922, or an increase over FY 2012 of 26.3%, and \$1,804,264 for fiscal year 2013-2014, or 2% increase over FY 2013.

GUC TURNOVER

The turnover amount from GUC represents 8% of anticipated General Fund revenues in the approved budget for 2012-2013. These transfers are made based on a formula mandated by State law and codified in the Commission’s charter. The transfer has two components: (1) the base amount based on net fixed assets of the electric and gas systems less bonded indebtedness and (2) reimbursement for City street and park lighting expenditures.



Based on the current GUC projections, the amount of the transfer for the first component of the formula is anticipated to be \$5,204,669 for 2012-2013, representing an increase of \$218,584 from the current year amount of \$4,986,085. Due to the planned timing for GUC issuing debt obligation or bonds during the FY 2014 financial plan year, the 2013-2014 projection for this component is \$4,664,971, representing a \$539,698 decrease. The increases projected for future years after FY 2014 are expected to surpass this temporary decrease. The street and park lighting reimbursement for 2012-2013 is projected to be \$708,606 and \$715,133 for 2013-2014, which represents one-half of the anticipated annual expense for public lighting.

APPROPRIATED FUND BALANCE

A final revenue item that should be noted is the appropriated fund balance. This revenue source will represent dollars carried over to the next fiscal year from the prior fiscal year for specific purposes from previous budget years and dollars to offset any contingency funds that are provided. The adopted 2012-2013 budget contains a total appropriated fund balance of \$2,489,798. Included in appropriated fund balance is \$122,903 from the proposed Powell Bill budget related capital projects that are slated for completion during 2012-2013 and \$150,000 to provide a contingency account for the 2012-2013 budget. The remaining \$2,216,895 are re-appropriated funds from FY 2012 for projects that were budgeted but incomplete. Anticipated fund balance to be used for one-time Capital Improvements include the following:

The 2013-2014 financial plan proposed use of \$1,585,720 for non-recurring capital outlay and capital improvement. In addition, the financial plan includes \$200,000 set aside as contingency for unforeseen emergencies.

~GENERAL FUND EXPENDITURES~

According to the North Carolina Local Government Budget & Fiscal Control Act, each local government must project an annual balanced budget, assuming all revenues will be used to pay for expenses on a one-to-one basis; therefore, revenues must equal expenses. Consequently, expenditures are expected to increase at the same rates as revenues for each of the next two fiscal years (approximately 1% and 3% respectively).

As previously discussed, management had the challenge of closing the \$2.1 million gap as a result of proposing a balanced budget using the current tax rate at 52¢ per \$100 of property valuation. The following sections highlight various strategies used to cut costs while maintaining, in most cases, the same levels of service to the citizens of Greenville. Below illustrates how one dollar of tax payer’s funding is used:



PERSONNEL EXPENSES

Because municipal government is primarily a service-oriented function, personnel costs are traditionally the main components of the overall cost of service delivery. Salaries and benefits represent 67% of the total General Fund budget. Given the economic climate and the lack of new revenues, various options were considered during the budget preparation and deliberation process as to how to continue to invest in the organization’s most valuable resource—the employees—and reduce operating costs.

At \$48,685,391 for 2012-2013, personnel expenses are projected to increase by \$1,407,208 or 2.9% over budgeted expenses for fiscal year 2011-2012. Based on the recommendations of the Joint City-GUC Pay and Benefits Committee, and recognizing the importance of recruiting and retaining skilled employees, the budget and financial plan include a 2.5% market adjustment. The Joint Committee also recommended a pool of \$100,000 to make special pay adjustments and to continue addressing compression issues. The City Council approved the Committee’s employee compensation recommendations at the Joint Greenville City Council-Greenville Utilities Commission meeting held on May 21, 2012. The adopted budget also includes the temporary reduction of the City’s supplemental 401k retirement contribution for employees (excluding police). Currently, the contribution is \$40 per pay period (\$1,040 per year). Management is proposing to reduce this amount to \$10 per pay period. The potential saving of this adjustment to the General Fund is approximately \$104,666 for both years. State law requires the City to contribute 5% to the 401k plan for police officers.

Thirty-two new positions were requested by General Fund departments in their budget proposals. Due to limited revenues as discussed in the preceding pages, no new positions are proposed in the FY 2013 budget or FY 2014 financial plan.

Although not new positions, the 12 firefighter positions approved as part of the 2009-2010 budget will require more City funding during the next two budget cycles as the federal SAFER grant funds are gradually reduced. Based on the grant award period of five 12-month periods with an ascending match each of the five periods, the City of Greenville’s match over the five 12-month periods increases from \$49,486 (10%) for 2009-2010, to \$113,401 (20%) for 2010-2011, to \$306,527 (50%) for 2011-2012, to \$449,987 (70%) for 2012-2013, and to \$648,663 (100%) for 2013-2014.

Health care coverage for active employees and retirees remains an important component of overall personnel expenses. Because of the City's decision to shift from a fully insured health care plan to a self-funded plan starting in 2010, the City's rate of health care increases are less than industry norms, although dollarwise remain significant. The adopted FY 2013 budget and FY 2014 financial plan include projected increases of 4% and 8%, respectively.

In response to previous years' discussions on the significance of retiree health insurance and how this cost continues to rise, management has proposed additional funding for future benefits during the years 2012-2013 and 2013-2014. In 2008, the City Council approved annual payments of \$250,000 to the State's OPEB fund. The proposed budget and financial plan both include an increased amount of \$50,000 each year, budgeting an annual \$300,000 payment for 2012-2013 and \$350,000 for 2013-2014 to the OPEB fund.

In preparation of beginning operations of the EMS unit at a planned Fire Station #7, personnel costs of \$171,228 have been included for the last quarter of 2012-2013, and \$515,000 for a full year's personnel cost for 2013-2014. Although staffing has been budgeted, additional operational costs will have to be considered at a later date.

OPERATING EXPENSES AND CAPITAL OUTLAY

Overall, the General Fund operating line items were increased from \$15,647,401 in the 2011-2012 budget to \$16,067,525 in the proposed 2012-2013 budget. This increase is \$420,124,307 or 2.7%.

The most noticeable change in operating expenses is due to the creation of an internal service fund for Fleet Maintenance, which was established in 2011, and the establishment of the Vehicle Replacement Fund in 2006. The cost to purchase and replace aging/obsolete equipment/vehicles continues to rise. Much of these costs can be attributed to federal changes in emission laws and the change in vehicle specifications to increase operating efficiencies. On the fleet side, in order to show the true cost of vehicle maintenance, fleet labor charges will be assessed to General Fund departments when vehicles are serviced at the City Garage. A fuel surcharge is assessed when all vehicles are refueled. These costs will offset the operating and overhead costs of the Fleet Maintenance Fund.

The 2011-2012 and 2013-2014 budgets include the following: overall departmental budget reductions of \$606,354 and \$620,359 for 2012-2013 and 2013-2014, respectively, to assist with the shortfall of maintaining the current tax rate.

Total capital outlay expenses for 2012-2013 are \$157,173 and \$147,000 for 2013-2014 compared to \$551,089 in the 2011-2012 budget. Capital outlay items are furniture, equipment, and other fixed assets with a value between \$5,000 and \$35,000. Fixed asset items with a value over \$35,000 are considered capital improvements and are outlined within the Capital Improvements Program document. These items are projected to decrease during the proposal years based on the decrease in the funding available within the departmental budgets.

In line with City Council's goals, the adopted budget includes \$150,000 for 2012-2013 and \$150,000 for 2013-2014 for the establishment of an Economic Development Division, whose funds can be used to develop and support economic development within the city limits. The Recreation and Parks Department began operating the Bradford Creek Golf Course during the 1999-2000 fiscal year. In the first ten years of City operations, operating and debt service expenses exceeded revenues in every year except the first partial year. These operating deficits had been offset by loans from the General Fund. The goal of the Recreation and Parks Department has been to operate the golf course on a break-even basis including as an operating expense the payment of debt service on the loan taken out to purchase the course. In effect, the golf course in most years has been covering operation costs, but borrowing from the General Fund to pay debt service. In recent years, due to the economic recession and other factors, the deficits have increased, contributing to greater efforts to reduce expenses. Needed improvements to the course have had to be postponed that will eventually lead to a lessening of the facility's quality and potentially, a further reduction in revenue. On June 20, 2010, management proposed that the General Fund absorb the outstanding debt for the golf course, which the City Council approved.

By relieving the golf course of the obligation to make debt service payments, it was anticipated that the golf course could maintain a “break-even” status at a minimum. It has been almost two years since the original discussions on the future of the golf course. During FY 2013 and FY 2014 budget deliberations, as a result of its most recent review of the golf course, City Council has decided to transfer the operations of the golf course to the General Fund and treat the course as the City’s other recreational facilities. The net loss results being absorbed are \$51,357 and \$52,041 for 2012-2013 and 2013-2014, respectively.

OPERATING TRANSFERS

Operating transfers from the General Fund to other funds are \$5,993,381 for 2012-2013. Transfers are to be made to the Debt Service Fund, Sheppard Memorial Library, Economic Development Fund, Powell Bill, Building Maintenance Fund, Housing Fund, and Sanitation Fund.

There is a small decrease in debt service when comparing 2011-2012 to 2012-2013. This decrease is the result of reduced principal payments that are scheduled on existing debt obligations. Management has included an additional debt service appropriation of \$81,774 in 2012-2013 and \$163,548 in 2013-2014 for the replacement of the City’s information management system by an enterprise resource planning (ERP) system.

The total transfer to the Sheppard Memorial Library system reflects a decrease from the 2011-2012 amount of \$1,087,366 to \$1,060,181 in 2012-2013 (2.5% decrease) and \$1,086,686 in 2013-2014 (2.5% increase). Also included in the 2012-2013 Library transfer is \$21,999, which is the City’s contribution to the Library’s public elevator project, and \$28,000 for security cameras. The 2.5% decrease resulted from the current year cuts that originated with Pitt’s County’s across-the-board cuts of 2% to the Library during fiscal year 2011-2012. In addition to the two-thirds of operations support to the Library system, the City provides debt service on capital improvements relating to the Library totaling approximately \$400,000 annually.

The annual transfer to the Housing Fund to match the federal Community Development Block Grant and HOME programs will be \$342,158 (2012-2013) and \$209,905 (2013-2014).

Over the past two years, the General Fund has not needed to transfer funds to the Public Transportation/Transit Fund due to the accumulation of fund balance that had accrued as a result of indirect cost reimbursements being maintained within the fund. Fiscal year 2012-2013 will be the last year that there will be enough residuals to fund the City’s share for the public transportation fund. The transfer from the General Fund is estimated to be \$436,170 in 2013-2014.

A couple of new capital improvement transfers are being adopted for 2012-2013 and 2013-2014. There is \$300,000 for 2012-2013 and \$200,000 for 2013-2014 appropriated to Powell Bill to expand street maintenance programs, and \$150,000 in 2013-2014 to be set up as seed money for the establishment of a Building Maintenance Fund that will allow for more timely maintenance work to be performed on City facilities.

CAPITAL IMPROVEMENTS AND 5-YEAR CAPITAL IMPROVEMENT PLAN

As in years past, the City’s capital improvement program includes a plan representing capital requests submitted by departments for the two budget years within a five-year capital plan. The five-year capital plan is provided in a separate document. The first two years of the plan, 2012-2013 and 2013-2014, are incorporated in the adopted budget and approved financial plan. The third through fifth years of the plan will serve as a guide for future appropriations. When reviewing projections for the next two years, the 2012-2013 capital budget of \$2,960,308 is a \$4,888,583 decrease from the 2011-2012 budget. The 2013-2014 financial plan contains \$2,767,028 of capital improvements. Highlights from the capital plan for fiscal years 2012-2013 and 2013-2014 include continued support for economic development, street improvements, stormwater drainage projects, technology improvements, and various recreation and park projects. Specific information for each project is outlined in the capital plan document.

CONTINGENCY

Contingency funds are used primarily to address unanticipated expenditure items that may arise during the year. In addition, contingency funds can be used as a reserve to cover unexpected revenue shortfalls. The contingency for unanticipated expenses is \$181,871 for 2012-2013 and \$585,975 for 2013-2014. Historically, the biennial budget base contingency for the first year is \$150,000 and \$200,000 for the second year.

~OTHER FUNDS~

DEBT SERVICE

As highlighted in the previous General Fund Operating Transfers section, total debt service in 2012-2013 will decrease by the net amount of approximately \$211,000 due to a reduction in the City's overall debt principal owed on existing debt obligations. These reductions are offset by the new debt service (half year interest only) on an anticipated installment agreement for the enterprise resource planning (ERP) system projected for later in 2012-2013 and a full year's debt service in 2013-2014. At this point, no additional debt has been considered for 2012-2013. There has been discussion, however, as evidenced by the City Council's Goals and Objectives, of the possibility for a new bond issue based on the unfunded street improvements, Recreation and Parks Master Plan, and future economic development. These discussions will continue through the 2012-2013 fiscal year.

STORMWATER UTILITY

The Stormwater Utility Fund is an enterprise fund established to implement the City's Stormwater Management Program. Revenues are generated through user stormwater fees. No fee increases are included in the budget for the Stormwater Utility for either budget year. Total Stormwater Utility Fund revenues and expenses are budgeted to be \$3,280,219 in 2012-2013 and \$3,942,369 in 2013-2014. The proposed budget for 2012-2013 includes \$599,864 for several stormwater capital improvement projects and \$401,971 in debt service for the stormwater portion of the general obligation bonds authorized in November 2004. The capital improvements planned for 2013-2014 amount to \$1,186,458.

PUBLIC TRANSPORTATION/TRANSIT

As discussed in the previous General Fund Operating Transfers section, the Transit Fund has accumulated a positive fund balance that can be used to provide the local matching funds for fiscal year 2012-2013. For fiscal year 2013-2014, a transfer from the General Fund is needed for \$436,170. The capital improvements for public transportation include a bus washer and short-range plan in 2012-2013 and an additional bus and maintenance lift in 2013-2014.

HOUSING

The Housing Fund is similar to the Public Transportation/Transit Fund in that both are funded in large part by federal grants. The total federal funding anticipated for 2012-2013 from the Community Development Block Grant and HOME Grant is \$1,168,274. The federal funding represents 74% of the Housing Fund revenues. The remainder of the Housing Fund budget needed to match the federal grants and carry out the community development and housing programs is provided by a transfer from the General Fund. The transfer included in the budget is \$413,187 in 2012-2013 and \$274,589 for 2013-2014.

SANITATION

During the past few years, the City has increased efforts to make customers more familiar with the basic sanitation service option (curbside). As a result, there continues to be a noticeable decline in the number of customers who are opting to pay for the premium service level or backyard refuse collection. As a result of the declining number of backyard service accounts and continued increasing operations costs, the ability for the fund to cover expenses has become difficult as the City must maintain staffing levels to accommodate the manual backyard service. There are several adjustments that contribute to the increased operational costs within the Sanitation Fund including costs associated with the new Fleet Maintenance Fund and increased indirect costs to operate the fund.

The adopted budget for 2012 includes indirect cost of \$749,041, an increase of \$413,218 to increase the level to 50% of the actual indirect costs. Although balancing the sanitation budget has become increasingly difficult, to bridge the gap, management has adopted the following fee adjustments to sanitation user fees:

Service Type	Proposed Rate FY 13 (Per Month)	FY 13 Revenues	Proposed Rate FY 14 (Per Month)	FY 14 Revenues
Curbside (Basic)	\$11.75	\$6,863,640	\$11.75	\$6,551,916
Backyard (Premium)	\$40.80		\$40.80	
Multi-Family	\$11.75		\$11.75	

~SUMMARY~

The 2012-2013 budget and 2013-2014 financial plan balance revenues with expenditures as required by State law. The budget and financial plan substantially address the goals and objectives established by the City Council and provide the financial resources necessary to, in most cases, continue the current level of City services, pay for a limited number of new initiatives, and address increased costs. These objectives have been accomplished despite the negative impact on revenues caused by the decision to maintain the City’s current tax rate and without substantially reducing City financial reserves during the proposed two budget cycles.

In 2008-2009, the City of Greenville became the 18th municipality to participate in the North Carolina Benchmarking Project. This project collects three types of performance measures—workload, efficiency, and effectiveness—and service cost data in order to compare service delivery for the following service activities: residential refuse collection, household recycling, yard waste/leaf collection, police services, emergency communications, asphalt maintenance and repair, fire services, building inspections, fleet maintenance, and human resources. This information will allow management, staff, and the City Council to compare the City’s service delivery and costs to other project participants in an effort to improve operations.

While developing this comprehensive budget, the preparation of this document would not have been possible without the dedication and commitment of many City staff members. Given the challenges that had to be considered to continue valuable service delivery at a reasonable cost into the next fiscal year, a high level of teamwork and cooperation was evident. I wish to extend appreciation for the hard work of the staff in all departments throughout the organization who helped prepare this budget, in particular, the Interim Assistant City Manager and the Financial Services Department. Finally, the City Council deserves recognition for its contributions to the budget development process.

I am confident that this two-year budget will assist the City of Greenville in continuing its mission to provide all citizens with quality services in an open, ethical manner, insuring a community of distinction for the future. Should you have any questions about the budget, please contact me.

Respectfully submitted,



Thomas M. Moton, Jr.
Interim City Manager

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City overview

fiscal year 2012-2013 budget

2013-2014 plan



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greenville

north carolina



history

Greenville was founded in 1771 as “Martinsborough” after the Royal Governor, Josiah Martin. In 1774, the town was moved to its present location on the south bank of the Tar River, three miles west of its original location. In 1786, the name was changed to Greenesville in honor of General Nathanael Greene, the Revolutionary War hero, and later shortened to Greenville.

During Greenville’s early years, the Tar River was a navigable waterway; and by the 1860’s, there were several established riverboat lines transporting passengers and goods. Cotton was the leading agricultural crop, and Greenville became a major cotton export center. Before the turn of the century, however, tobacco surpassed cotton and became the leading money crop. Greenville became one of the State’s leading tobacco marketing and warehouse centers.

Home to a wide range of cultural and recreational opportunities, first-class health care facilities, and top notch higher education institutions, Greenville continues to be one of the fastest growing cities in the state of North Carolina. Recognized as the health, entertainment, and educational hub of North Carolina’s Tidewater and Coastal Plains, Greenville is also identified as the center of growth for the eastern region of North Carolina. Consistently “holding its own” with the qualities of a large city, in 2011, Greenville ranked amongst the top 10 in “Best Small Place for Business and Careers” in the nation by Forbes Magazine. Greenville was also named one of the nation’s “100 Best Communities for Young People” by America’s Promise Alliance.

Greenville is approximately 87 miles west of the Atlantic ocean and approximately 265 miles south of our nation’s capital, Washington, DC. Since its earliest days in the 1770’s, the City’s population has grown to approximately 84,554, covering over 35 square miles. It is no surprise that many endorse this community as the best place to live, work, and play.

corporate seal

H. H. Duncan, City Clerk, conceived the idea in 1952 that the City of Greenville should have a City Seal to represent the City of Greenville, North Carolina. After studying the seals of several cities in the United States and the great Seal of North Carolina, he interviewed Mr. K. A. Conway, Designer, for the purpose of having him design a seal for the City of Greenville. The Seal of the City of Greenville, North Carolina was then designed to depict the influence of the Bright-Leaf Tobacco Industry on our city and Pitt County, which is represented on the seal by the hank of “Golden Leaf.” The “Diploma Scroll” and a figure dressed in an “academic Cap” and “Gown” represents the City of Greenville’s educational advantages—our great School System and East Carolina University, in which we take great pride. Since Greenville was established in 1774, this is the date used on the seal. After Mr. Conway designed the seal, Mrs. R. B. Starling contributed to its completion. H. H. Duncan, City Clerk, had this seal made in 1957 for the approval of the Greenville City Council. The design was approved by the City Council on April 11, 1957.

pitt county



Pitt County got its name from William Pitt, an English statesman and orator, born in London, England, UK. Pitt led young the "Patriot" Whigs where he was a pro-freedom speaker in British Colonial government. In 1756, he became secretary of state. In 1760, Pitt County was birthed under British Colonial government.

With a population of 168,148, Pitt County covers 655 square miles, of which, 652 square miles is land, and the remaining three square miles is water. The county is approximately 90 miles from the nearest beach, Atlantic Beach, NC, and approximately 78 miles from our state capital, Raleigh, NC. The county's highest point is 126.4 feet above sea level, in the Northwest portion of the county.

The County is governed under the Commissioner-Manager form of government with nine members of the Board of Commissioners being elected from districts on a partisan basis for staggered, four-year terms.

Municipality/Population

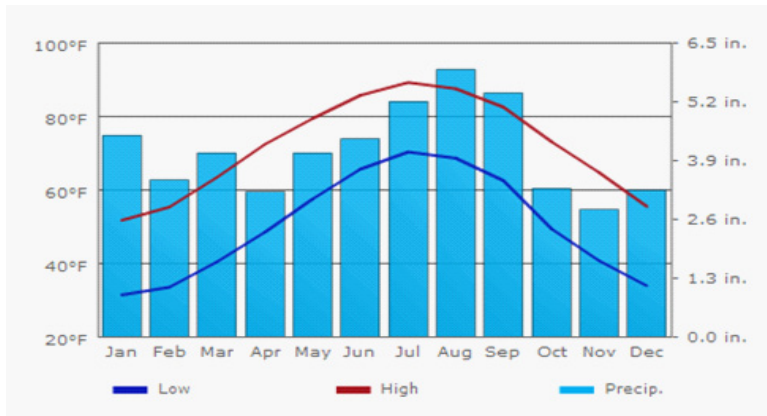
Greenville	84,554	Winterville	9,269	Ayden	4,932
Farmville	4,654	Grifton	2,431	Bethel	1,577
Grimesland	441	Fountain	427	Simpson	416
Falkland	96				

climate

Pitt County has a relatively mild climate and experiences all four-seasons each year. Greenville's climate is warm during summer and cold during winter. The warmest month of the year is July, while the coldest month of the year is January. Temperature variations between night and day tend to be fairly limited during summer and moderate during winter. Rain fall is fairly evenly distributed throughout the year, with the wettest month of the year being August.

	Jan	Feb	Mar	Apr	May	June
Average high in °F	52	55	63	72	79	86
Average low in °F	31	33	40	48	57	65
Average precipitation - inch	4.45	3.46	4.06	3.19	4.06	4.37

	Jul	Aug	Sep	Oct	Nov	Dec
Average high in °F	89	87	82	73	65	55
Average low in °F	70	69	62	49	41	34
Average precipitation - inch	5.20	5.91	5.39	3.27	2.80	3.23



Annual average high temperature	71.6 °F
Annual average low temperature	50.1 °F
Average temperature	60.9 °F
Average annual precipitation	49.4 in.

city overview
statistical information

Government

Date of incorporation	1774
Form of government	Council-manager
# of employees (excluding police/fire)	361

Area Statistics

Streets (miles)	269.9
Streetlights	6,993
Traffic signals	33

Population - by Fiscal Year

2006	72,052
2007	72,233
2008	76,058
2009	81,092
2010	81,747
2011 (US Census)	84,554

Ethnicity

Hispanic or Lantino	3,183
Non Hispanic or Latino	81,371

Race

White	47,579
African American	31,272
Asian	2,025
American Indian and Alaska Native	303
Native Hawaiian and Pacific Islander	34
Other	1,489
Identified by two or more	1,852

Population - by Age

< 18	15,832
18 & over	68,722
20 - 24	17,143
25 - 34	13,726
35 - 49	12,848
50 - 64	10,722
65 & over	7,037

City of Greenville facilities and services

Community centers	3
Parks	19
Park acreage	1,268
Golf courses	1
Swimming pools	2
Tennis courts	24
Greenway - miles	3.1

Population - by Sex

Male	38,762
Female	45,792

Miscellaneous Statistics

Fire Protection

# of stations	6
# of fire personnel and officers	157
# of calls answered - Fire	4,746
# of calls answered - EMS	15,149

Police Protection

# of stations	3
# of personnel and officers	239
# of patrol units	192
Physical arrests	4,888
Traffic violations	16,235

Sewer System

Miles of sanitary sewers	469
# of treatment plants	1
# of service connections	27,240
Daily average treatment (gal)	9,593
Max daily capacity of plants (million gal)	17.5

Water System

Miles of water mains	626
# of service connections	34,419
# of fire hydrants	3,352
Daily average consumption (gal)	11,850
Max daily capacity of plant (million gal)	24.5

Source: Financial Services Department and Greenville Utilities Commission

Note 1: Population obtained from US Census Bureau 2010 Data.



The Greenville and Pitt County area is one of the fastest growing centers in the State. The area's economy is well-diversed, including a major university, community technical college, regional medical center, and a growing manufacturing sector, which compliments the region's traditional agricultural base. The local economy is well diversified with government, wholesale/retail trade and manufacturing each accounting for approximately 25% of total employment. Agriculture is also a strong contributor to the economy; tobacco, corn, soybeans, wheat, peanuts, eggs, livestock, poultry and vegetables are the primary agricultural products. The primary manufactured goods are chemicals (pharmaceuticals), textiles, apparel, transportation equipment, machinery, and fabricated materials. Major employers are:

Employer	# of Employees	Employer	# of Employees
Vidant Health	6,483	East Carolina University	5,455
Pitt County Schools	2,754	DSM Dyneema Pharmaceuticals	1,500
NACCO Material Handling	1,000	Pitt Community College	953
County of Pitt	930	City of Greenville	743
Physicians East	535	Greenville Utilities Commission	435

pitt county schools

Situated within the city limits of the City of Greenville are seven elementary schools, three middle schools, and one high school. The City and County have a consolidated school system, which is governed by a 12 member Board of Education, which is the largest Board in the state. Pitt County Schools and Greenville City Schools merged in 1986, creating a 30-school system made up of six districts, with two seats per district. Members are elected and serve six-year staggered terms.

The school system currently serves more than 23,235 students in kindergarten through twelfth grade. Approximately 300 new students enter the system each year. The Pitt County School System is accredited by the Southern Association of Colleges and Schools as a "Quality School System." The system is one of the first 100 schools in the nation to achieve this distinction. District Accreditation is a process designed to recognize school systems that embrace improving student learning as a systematic process.

pitt community college

Pitt Community College (PCC), chartered in March, 1961, is a comprehensive community college of the North Carolina Community College system. Founded as an industrial education center by the NC State Board of Education in 1961, it went on to be declared a technical institute in 1964 and was renamed Pitt Technical Institute. It was eventually named Pitt Community College in 1979.

Pitt Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees. PCC offers over 60 curriculum programs, 44 Associate Degree programs, 22 diploma programs and 18 University Transfer programs.

Academic programs are divided into five categories: Arts and Sciences, Business, Construction and Industrial Technology, Health Sciences, and Legal Science and Public Services. PCC had an all high, record breaking year in 2011 with 12,004 enrolled for the year. Pitt Community College also celebrated its 50 year anniversary in 2011.

east carolina university

East Carolina University (ECU), is a public, coeducational, doctoral/research university. Named East Carolina University by statute and commonly known as ECU or East Carolina, the university is the largest institution of higher learning in eastern North Carolina and the third-largest university in the state. The university has grown from 174 students during its first year of classes in 1909 to 27,816 students during the Fall 2010 semester and has been the fastest growing campus in the university system for the past six years. In addition to ECU's growth in enrollment, the university has expanded the educational horizon by incorporating a School of Dental Medicine. East Carolina University School of Dental Medicine will be the second dental school in North Carolina. The School of Dental Medicine is being established to address the extreme shortage of dentists in this state. ECU's campus has grown from 43 acres in 1907 to almost 1,600 today.



Pitt Community College, Vernon E. White Building



East Carolina University, J.Y. Joyner Library

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health CARE

Vidant Medical Center, previously Pitt County Memorial Hospital (PCMH), is the flagship teaching hospital for Vidant Health and is affiliated with the Brody School of Medicine at East Carolina University. Vidant Medical Center is the only trauma center east of Raleigh. Vidant Medical Center is licensed for 861 beds. Of the 861 beds, 734 are general beds, 75 are rehab beds, and 52 are psychiatric beds. The hospital has 35 operating rooms: 26 rooms are Shared Inpatient/Ambulatory Surgery, four rooms are C-Section, three rooms are Other Inpatient, two rooms are endoscopy.

The hospital was named Pitt County Memorial Hospital in 1949. On August 17, 2011 it was announced that PCMH was changing its name to UHS Medical Center. The change failed to occur on the planned October 1, 2011 so the hospital system decided to change its name to Vidant Medical Center. Vidant Health claims Vidant is derived from the root "Vi" that is associated with "life" in latin, and in fact, "Vida" literally means "life" in Spanish. Vidant Medical is the largest employer east of Raleigh and overall 20th in the state.

Vidant Medical Center



The James and Connie Maynard Children's Hospital, created in 1986, is the only children's hospital in eastern North Carolina. In 2007, it was announced that the children's hospital would begin expansion in 2010 with an estimated completion date of July 2013. The expansion consists of a three phase, \$48.2 million project that will initially have four floors but support future growth up to six floors. The first floor will house a Ronald McDonald suite for patient families, exam rooms, and a pediatric radiology department. The second floor will have a 21 bed convalescent newborn unit, along with a six-bed Kids Immunosuppressed Special Unit with a controlled environment for children with illnesses that compromise the immune system.

The Brody School of Medicine (BSOM), the fourth oldest medical school in North Carolina, opened in mid 1982 and expanded in 1989-90. It represents over four decades of desire and dedicated service by university officials. The Brody School of Medicine at East Carolina University is accredited by the Liaison Committee on Medical Education. The 489,000 square foot facility provides convenient access to the school's academic support programs and Vidant Medical Center. Today, BSOM grants the M.D. and Doctor of Philosophy (Ph.D) degrees, as well as a Master of Public Health (MPH) degree. The school has a student body of about 470 students and around 450 faculty members and researchers. BSOM is ranked as a "top medical school" by U.S. News & World Report in primary care, rural medicine and family medicine.

Brody School of Medicine



East Carolina Heart Institute

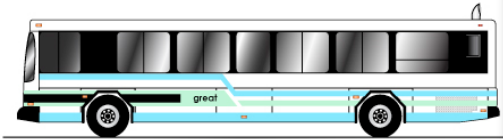


The East Carolina Heart Institute is the first in North Carolina devoted exclusively to education, research, treatment, and prevention of cardiovascular diseases. The institute is associated with Vidant Medical Center and East Carolina University. The 375,000 square-foot inpatient care facility has 120 beds, six operating rooms, and 11 interventional laboratories. Services range from prevention and management of risk factors to complex and innovative surgeries followed by rehabilitation and patient education. The Cardiac Intensive Care Unit received the Beacon Award for Critical Care Excellence from the American Association of Critical Care Nurses.



The City supports over 218 linear miles of streets and is easily accessible by an east-west connector, US Highway 264, and a north-south connector, US Highway 13.

greenville area transit (G.R.E.A.T.)



Greenville Area Transit (GREAT) operates fixed-route service for the City of Greenville. GREAT offers six convenient bus routes with service every day except Sunday and designated holidays. GREAT also provides an ADA compliant para transit service within a 3/4 mile corridor radius of the regular fixed bus routes. This is a demand responsive service that is operated by the Pitt Area Transit System (PATS). PATS also provides human services and Rural General Public (RGP) transportation in Pitt County.

pitt-greenville airport

Pitt-Greenville Airport is a public airport located two miles north of East Carolina University, the central business district of Greenville, North Carolina. The airport covers 872 acres and has three runways. The longest runway is 6,500 feet with navigational aids allowing night and general aviation, passenger service is provided through USAir Express, offering daily departures to Charlotte's Douglas International.



rail freight service

Pitt County is served daily by two of the largest and most financially sound railroad systems in the nation - CSX Transportation Inc. and Norfolk Southern Railway Company. It is also served by a local shortline railroad, Carolina Coastal Railway, which serves industrial and agricultural facilities in North Carolina.

CSXT and its 32,000 employees provide rail transportation and distribution services for over 21,000 route miles of track in 23 states in the east, midwest and south. The CSXT is a business unit of CSX Corporation and is headquartered in Jacksonville, Florida.

Norfolk Southern Railway, headquartered in Norfolk, Virginia, serves over 20,000 route miles in twenty-two eastern states of the US. Not only does Norfolk Southern serve every major container port on the east coast, but they also provide proficient connections to other rail carriers.

Operating seven days a week, the CSXT bisects Pitt County running north-south from Bethel to as far south as Grifton while the Carolina Coastal Railway runs east-west from Farmville to Grimesland. The two railways intersect in Greenville. Greenville houses a public track to CSXT for loading and unloading rail cars.

The City of Greenville's Intermodal Transportation Center Project consists of a facility that will provide safe and user-friendly connections between multiple transportation providers and provide a single location where bicycle, pedestrian, bus, and taxi connections can be made. Facility transportation providers include Greenville Area Transit (GREAT), Pitt Area Transit System (PATS), East Carolina Student Transit Authority (ECUSTA), Trailways, and taxi service.

shopping

Greenville is the regional shopping destination for the Inner Banks area due to the diverse options which offer variety in price, selection and style. The Greenville Mall is the city's enclosed shopping center with over 450,000 square feet of leasable space and featuring over 60 stores. The Mall includes the following:

- Belk
- JC Penney
- Aeropostale
- American Eagle Outfitters
- Pier 1 Imports

Other major stores in the Greenville area include:

- Bed Bath and Beyond
- Best Buy
- Edible Arrangements
- Men's Wearhouse
- Victoria Secret
- Dick's Sporting Goods



Greenville Mall

culture & arts

Greenville is home to a wide range of cultural events on and off the campus of East Carolina University. There are numerous art galleries, museums, community theatres, as well as countless music venues to choose from throughout the area. Local theater groups such as the Magnolia Arts Center and the Greenville Theater Project contribute heavily to the performing arts scene in the community. The Smiles and Frowns Playhouse has provided a first-rate children's theatre in the city for almost 20 years.



International Festival



PirateFest takes place in Uptown Greenville and the Town Common every April. Located along Evans Street in Uptown, this event will showcase beautiful one-of-a-kind art available from more than 60 exhibiting NC artists, including mediums of all types - pottery, jewelry, wood, painting, and a variety of goods. Along with Uptown restaurants, there are numerous food vendors to suit any taste.

International Festival, now known as the International Ports O'Call is held at the same time as PirateFest and celebrates the diversity that makes Greenville the jewel of North Carolina. This open-air event takes place at the Town Common and features international music, food, costumes, dance, fine art exhibits, crafts, and business expositions from nations around the world.





Recreation Center, H. Boyd Lee Park

recreation

The Greenville Recreation and Parks Department provides a variety of athletic, recreational, and arts and crafts activities for all ages and abilities. The department maintains over 25 parks and recreational facilities, including numerous gymnasiums, recreation and community centers, swimming pools, a soccer complex, softball and baseball fields, playgrounds, a greenway, the Greenville Toyota Amphitheater at the Town Commons, River Park North, Bradford Creek Golf Course, the Aquatics and Fitness Center, the Extreme Park, the Sports Connection and River Birch Tennis Center.

Recreation and Parks broke ground on West Greenville's Dream Park in June 2012, with hopes of completing renovations by Spring 2013. Once completed, the Dream Park will include walking trails, picnic shelters, bathrooms, and a sprayground, which will serve as an above ground water feature where residents can play and cool off.



Dream Park Master Plan

The Greenville Aquatics and Fitness Center is a full service, exercise/wellness facility operated by the Recreation & Parks Department. The facility offers aerobic classes, wellness programs, weight lifting equipment, cardiovascular equipment such as treadmills, ellipticals, and Arc-trainers, an indoor gymnasium for basketball and walking, an indoor Olympic size swimming pool that holds water aerobics, and arthritis classes, an indoor climbing wall, a supervised kid's play area, locker rooms and a highly qualified staff.

The Greenville Aquatics & Fitness Center also offers Swim Lessons, other Aquatic Programs, Day Camps and Exercise/Wellness Programs. The center was ranked 5th nationally on the United States Water Fitness Association's list of "Top Aquatic Programs" for 2011.

boards and commissions

The City of Greenville has 21 active, standing boards and commissions. A description of the duties and purpose for each of these boards is summarized below.

Affordable Housing Loan Committee

To approve loans for first time homebuyer down payment assistance, home mortgages, and elderly homeowner rehabilitation loans; to make recommendations to City Council regarding the purchase of land to be used for affordable housing developments, creation and set up of loan pool mortgage agreements with other financial institutions and making changes in funding allocations by funding category.

Board of Adjustment

To hear and decide appeals concerning zoning issues, applications for special use permits, and requests for variances under the terms of the Zoning Ordinance.

Community Appearance Commission

To promote, encourage, inform, suggest, and solicit improved community appearance on public and private property.

Environmental Advisory Commission

To recommend matters of environmental concern and serve as technical advisor to the City Council.

Firefighters Relief Fund Commission

To administer state supplemental retirement funds for retired firemen.

Greenville Bicycle and Pedestrian Commission

To advance Greenville as a bicycle and pedestrian friendly community and to encourage bicycling and walking among its citizens and visitors. To provide advice and recommendations to the Greenville City Council on questions related to bicycle and pedestrian issues.

Greenville Utilities Commission

To supervise and control the management, operation, maintenance, improvement, and extension of public utilities.

Historic Preservation Commission

To recommend to City Council properties or districts for designation as historic properties or districts.

Housing Authority

To promote safe and sanitary public housing in the City.

Human Relations Council

To organize and implement programs dealing with problems of human relations and promote understanding, respect, good will, and equality of opportunity for all citizens.

Investment Advisory Committee

To assist in developing and evaluating investment strategies and options by the staff Investment Committee in compliance with the investment guidelines in the policy for the City of Greenville.

Neighborhood Advisory Board

Act as a bridge between neighborhood associations and local government to discuss common concerns and advocate for collective solutions.

Pitt-Greenville Airport Authority

To operate and maintain the jointly owned City and County Airport; to establish rules and regulations for the operation of the Airport, landing field and related facilities.

Pitt-Greenville Convention and Visitor's Authority

To oversee the spending of the occupancy tax revenue; to advise and assist in the promotion of activities and programs aiding and encouraging travel, tourism, and conventions.

Planning and Zoning Commission

To act in an advisory capacity to conduct planning studies within the City and its extraterritorial areas and to prepare and adopt plans for achieving objectives for future development; to administer and enforce planning and zoning regulations.

Police Community Relations Committee

To serve as liaison between community and police over concerns. To serve as advocate for programs, ideas, and methods to improve relationships between the community and Police Department.

Public Transportation and Parking Commission

To investigate, review, and study the transit needs of the citizens of Greenville, on-street public parking policies throughout the city and the parking needs of the Uptown Area.

Recreation and Parks Commission

To promote recreation and develop parks for the citizens of the City.

Redevelopment Commission

To promote redevelopment of the blighted areas within the territorial limits of the City of Greenville in the interest of the public health, safety, morals or welfare of the residents of the City of Greenville.

Sheppard Memorial Library Board

To establish policies for the Library; to provide and maintain adequate library buildings, grounds, and equipment.

Youth Council

To make recommendations to City Council regarding issues affecting the City of Greenville, emphasizing those issues of particular interest to youth; to provide leadership and guidance in matters relating to the youth of the City of Greenville, to individuals, to public and private organizations and agencies; and to comment on requests made to the City Council related to the areas of particular interest to young people.

related organizations

Greenville Housing Authority

The Housing Authority of the City of Greenville promotes the development and professional management of a variety of affordable housing opportunities, facilities and supportive services to nurture neighborhoods, provide economic development, recreation for our youth and self-sufficiency. These are just a few of the services provided for the residents while also assuring equal access to safe, quality housing for low and moderate income families throughout the community.

The Mayor appoints the seven-member board of the Greenville Housing Authority. The City's accountability does not extend beyond making these appointments.

joint ventures

Convention Center

The City was a participant with the County of Pitt in a joint venture that purchased the Greenville Convention Center facility, which is the largest, most fully equipped meeting space east of I-95 and is built around a 30,000 square foot exhibit hall with 28 foot ceilings. The City's initial contribution totaled \$1,200,000, which represents three-fifths of the total contribution. The space can be subdivided into five individual sections, including 12,000 square feet of pre-function space and break-out meeting rooms. The Greenville Convention Center can accommodate 160 10' x 10' trade show booths, groups of up to 3,000 and serve banquets for up to 2,450 people.

Pitt-Greenville Airport

The City is a participant with the County of Pitt in a joint venture to operate Pitt-Greenville Airport Authority for the joint benefit of all co-sponsors. Upon dissolution of the Authority, the assets would be shared in proportion to each sponsor's original contribution. The City's initial contribution totaled \$3,250, which represents one-half of the total contribution. The Authority is governed by an eight-member board: four from the City and four from the County. All co-sponsors are obligated to contribute funds on an annual basis, as needed, to enable the Authority to operate the airport. The City made no contributions to the Authority during the fiscal year. The participating governments do not have any equity interest in the joint venture.

jointly governed organizations

Pitt-Greenville Convention and Visitors Bureau

The City Council appoints five of the eleven-member board of the Pitt-Greenville and Visitors Bureau. The City's accountability is to approve the annual budget along with the County of Pitt. The City does not contribute funds to the Bureau. The Bureau's operating funds are derived from a hotel and motel occupancy tax levied by Pitt County. The City has no other fiscal responsibility for the Bureau.

North Carolina Eastern Municipal Power Agency

The City, in conjunction with 32 other local governments, is a member of the North Carolina Eastern Municipal Power Agency ("Agency"). The Agency was formed to enable municipalities that own electric distribution systems to finance, construct, own, operate and maintain generation and transmission facilities. Each participating government appoints one commissioner to the Agency's governing board. The 32 members, who receive power from the Agency, have signed power sales agreements to purchase a specified share of the power generated by the Agency. Except for the power sales purchase requirements, no local government participant has any obligation, entitlement or residual interest.

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Budget overview

fiscal year 2012-2013 budget

2013-2014 plan

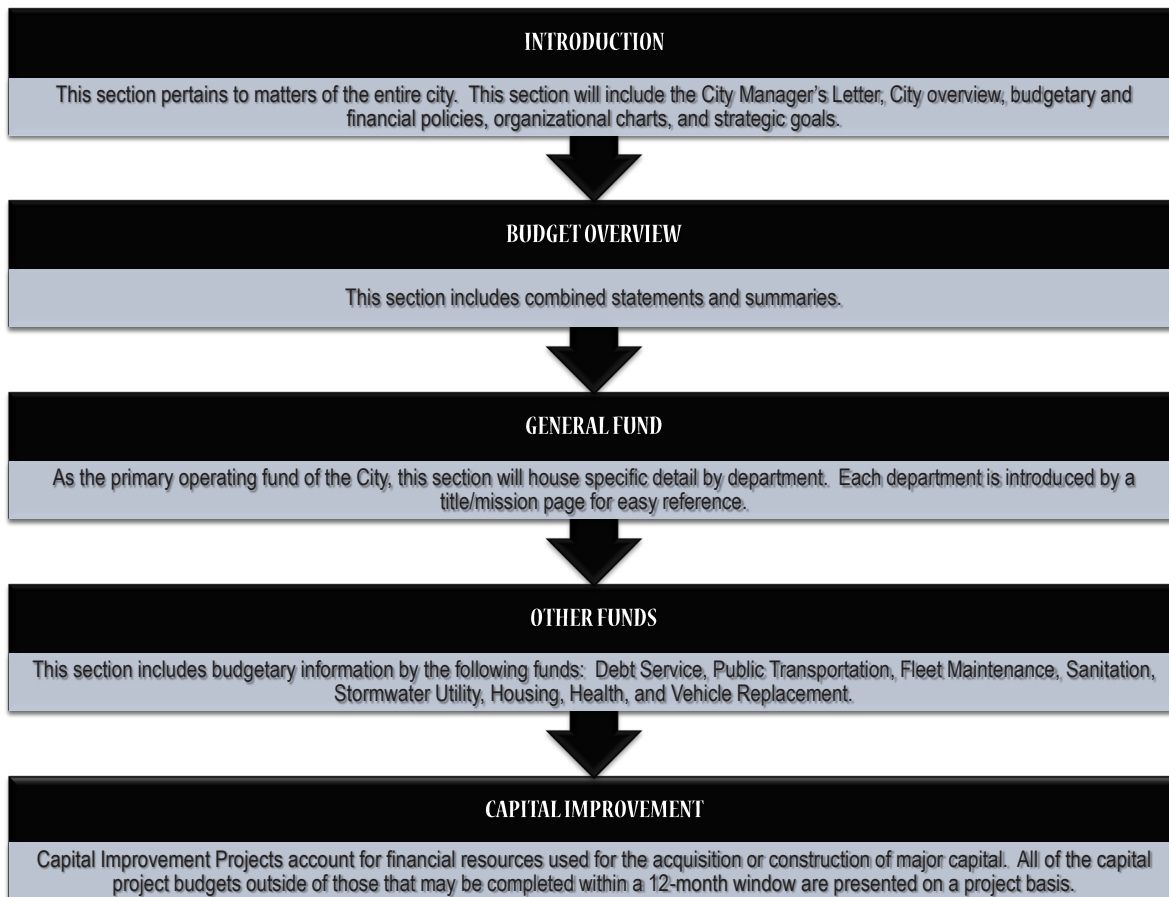


BUDGET GUIDE

This document contains a wide variety of information about the services and geography of the City of Greenville. The purpose of this guide is to explain how to review the budget and how it is organized to help the reader find information that may be useful.

How is this document organized?

This document is organized and divided by separate tabs based on sections: Introduction, Budget Overview, General Fund, Other Funds, Capital Improvements, Convention & Visitors Authority, Sheppard Memorial Library, Greenville Utilities Commission and Supplemental Information (includes Glossary). The substance of the main five sections are summarized below. Convention & Visitors Authority, Sheppard Memorial Library and Greenville Utilities Commission are entities that have additional and separate Boards, and therefore, have separate budget authorizations.



BUDGET IN BRIEF

REPORTING ENTITY

The City of Greenville, North Carolina is located in the coastal plains area of the State. The City, as authorized by its charter, operates its own police and fire/rescue departments, provides sanitation and street maintenance services, manages a transit system and maintains public parks and recreation facilities among other services for the citizens. In addition, the City provides electric, water, sewer and gas utilities for the incorporated area through the Greenville Utilities Commission, which is not a separate legal entity, and operates as an enterprise fund for the City of Greenville.

The City of Greenville is a municipal corporation that is governed by an elected mayor and a six-member council. As required by accounting principles generally accepted in the United States of America, the City's financial statements include the operations of all funds, agencies, boards, commissions and authorities for which the City is financially accountable. The City has no component units.

BUDGET PROCESS

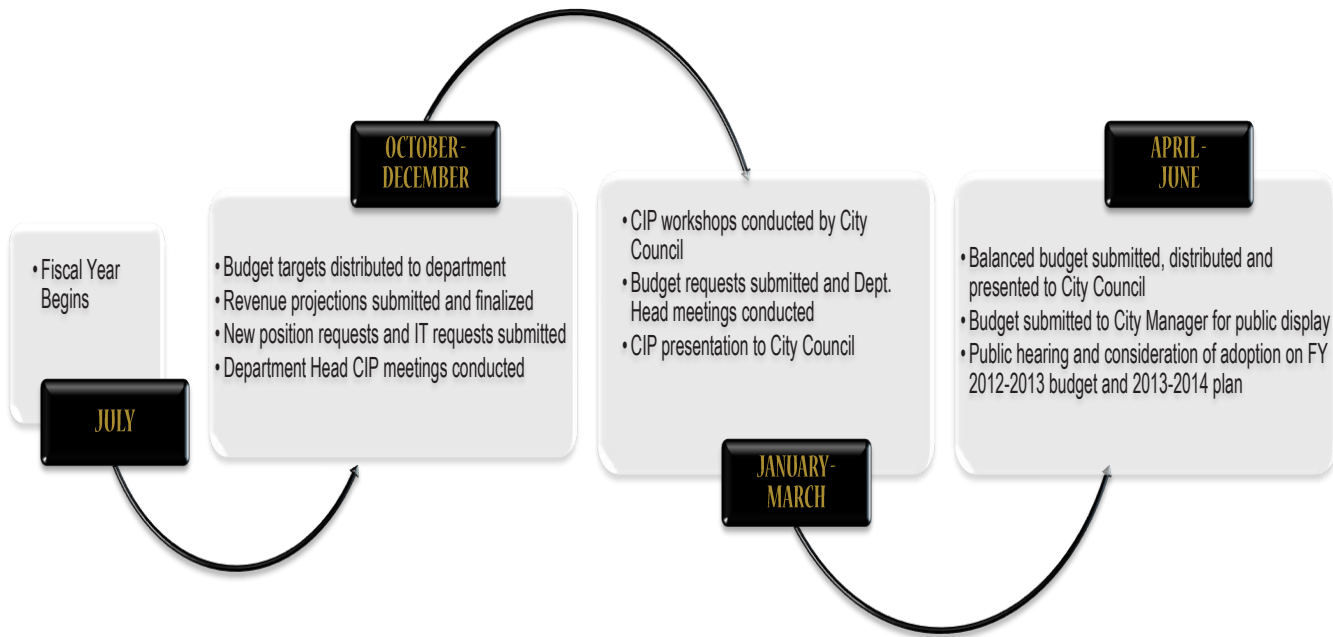
The Biennial budget is an annual budget and a plan authorization, which presents the services to be provided to the community and the funds necessary to perform these services. According to state law, the fiscal year for all North Carolina municipalities begins on July 1 and ends on June 30. The City has received the Distinguished Biennial Budget award from GFOA for its first two biennial budgets beginning in 2009 and plans to submit this year for that recognition again. Budgeting is approached by conservatively estimating revenues, subtracting "the above line" costs such as personnel and insurance costs, and allocating the balance to departments based on the percentage of budget the department received in the previous budget cycle. Departments wishing to increase their target allotment must submit an increment form justifying the increase. Departments submitting increment forms were required to submit decrement forms specifying what costs could be cut to support the requested increase.

REPORTING

Monthly financial reports will be prepared by the Financial Services Department to enable other departments to manage their budgets and to enable management to ensure that all budget controls are being met. Periodic budgetary reports are presented to the City Council.

BUDGET CALENDAR

The annual operating budget and the first-year appropriations are adopted by ordinance according to state law (N.C.G.S. 159 – Local Government Budget and Fiscal Control Act). This law requires that the City Council adopt a balanced budget in which estimated revenues and appropriated fund balances equal appropriations. The City Council must adopt the budget by no later than July 1 of each year. The City Manager submits a balanced budget proposal to the City Council no later than June 1. A formal public hearing is required as part of the process. The budgetary level of control is at the departmental level. The schedule of the process is illustrated on the next page:



BUDGET AMENDMENTS

Full implementation of the budget begins immediately on July 1. Pursuant to General Statute 159-15, the budget may be amended by submission of proposed changes to the City Council. The City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its next regular meeting and shall be entered in the minutes. Any revisions to transfer budgeted amounts over \$10,000 or that alter the total expenditures of any fund must be approved by the City Council before being recorded.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the measurement focus applied.

In accordance with North Carolina General Statutes, all governmental funds of the City are maintained during the year using the *modified accrual basis of accounting*. All funds are budgeted and reported using the same basis of accounting.

Governmental fund audited financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the

current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Proprietary funds use the *accrual basis of accounting*. Under this basis, revenues are recognized in the period earned, and expenses are recognized in the period incurred.

BASIS OF BUDGETARY ACCOUNTING

Budgetary accounting is used for management control of all funds of the City. Annual budget ordinances are adopted on the *modified accrual basis of accounting* at the fund level and amended as required for the operations of the General, Debt Service, certain Special Revenue, and Proprietary Funds.

FUND ACCOUNTING SUMMARY			
FUND TYPE	FUND CATEGORY	BASIS OF ACCOUNTING	BUDGETARY ACCOUNTING
General Fund	Governmental	Modified Accrual	Modified Accrual
Special Revenue	Governmental	Modified Accrual	Modified Accrual
Debt Service	Governmental	Modified Accrual	Modified Accrual
Capital Projects	Governmental	Modified Accrual	Modified Accrual
Enterprise	Proprietary	Accrual	Modified Accrual
Internal Service	Proprietary	Accrual	Modified Accrual
Fiduciary	Proprietary	Modified Accrual	Modified Accrual

In summary, the basis of accounting and the basis of budgetary accounting are only different for the City's Proprietary Funds, which use the *accrual basis of accounting* and the *modified accrual basis for budgetary accounting*.

ENCUMBRANCES

As required by North Carolina General Statutes, the City maintains encumbrance accounts under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in the governmental funds in order to reserve that portion of applicable appropriation. Encumbrances outstanding at year-end represent the estimated amounts for the expenditures ultimately to result if unperformed contracts in process at year-end are completed. Open encumbrances at the end of the year are reported as restrictions on fund balances. Encumbrances do not constitute expenditures or liabilities.

NOTES:

1. For each fund, five years of data are presented for information; the actual results for fiscal years 2010 and 2011, the original budget for fiscal year 2012, the adopted budget for FISCAL YEAR 2013, and a financial plan for fiscal year 2014.
2. Capital expenditures funded with fiscal year 2012 and fiscal year 2013 dollars are summarized by Department in the "Capital Improvements" section. In addition, a list of all on-going projects that do not require an annual budget to be adopted, and may be excluded from the local budget ordinances according to the North Carolina General Statutes in the Local Government Budget and Fiscal Control Act, are also included in this section.

BUDGET BY FUND

This section of the budget document contains the "official" statement of revenues and expenditures to be recognized and appropriated for every major fund group for the City of Greenville. The funds in this section are explained in more detail by department and organizational area under the "General Fund" and "Other Funds" sections for this document.

FUND ACCOUNTING

Local government activities are budgeted and accounted for in a number of separate fiscal entities known as “funds.” There are three categories of funds: governmental, proprietary, and fiduciary. Governmental funds are generally used to account for activities supported by taxes. Proprietary funds are generally used to account for an organization whose fees and charges support activities. Fiduciary funds cannot be used to support general government activity because assets are held in trust. In the City of Greenville’s budget, funds have been set up to segregate activities or objectives in accordance with special regulations, restrictions, or limitations. The funds established by the City of Greenville fall into three categories: governmental, proprietary, and fiduciary funds. This document includes the biennial budget, or budget summary for all funds that are presented within the audited financial statements, except for the Other Post Employment (OPEB) Fund. This fiduciary fund is managed and housed within the State of North Carolina’s Trust Fund for OPEB. The annual funding for this fund is appropriated within the General Fund and is not described below

as there is no budget associated with the fund. The capital project funds and some Special Revenue funds that are considered “on-going” are presented at a summary level, within the Capital Improvements Section, as they are not required to have their appropriations adopted annually.

MAJOR GOVERNMENTAL FUNDS

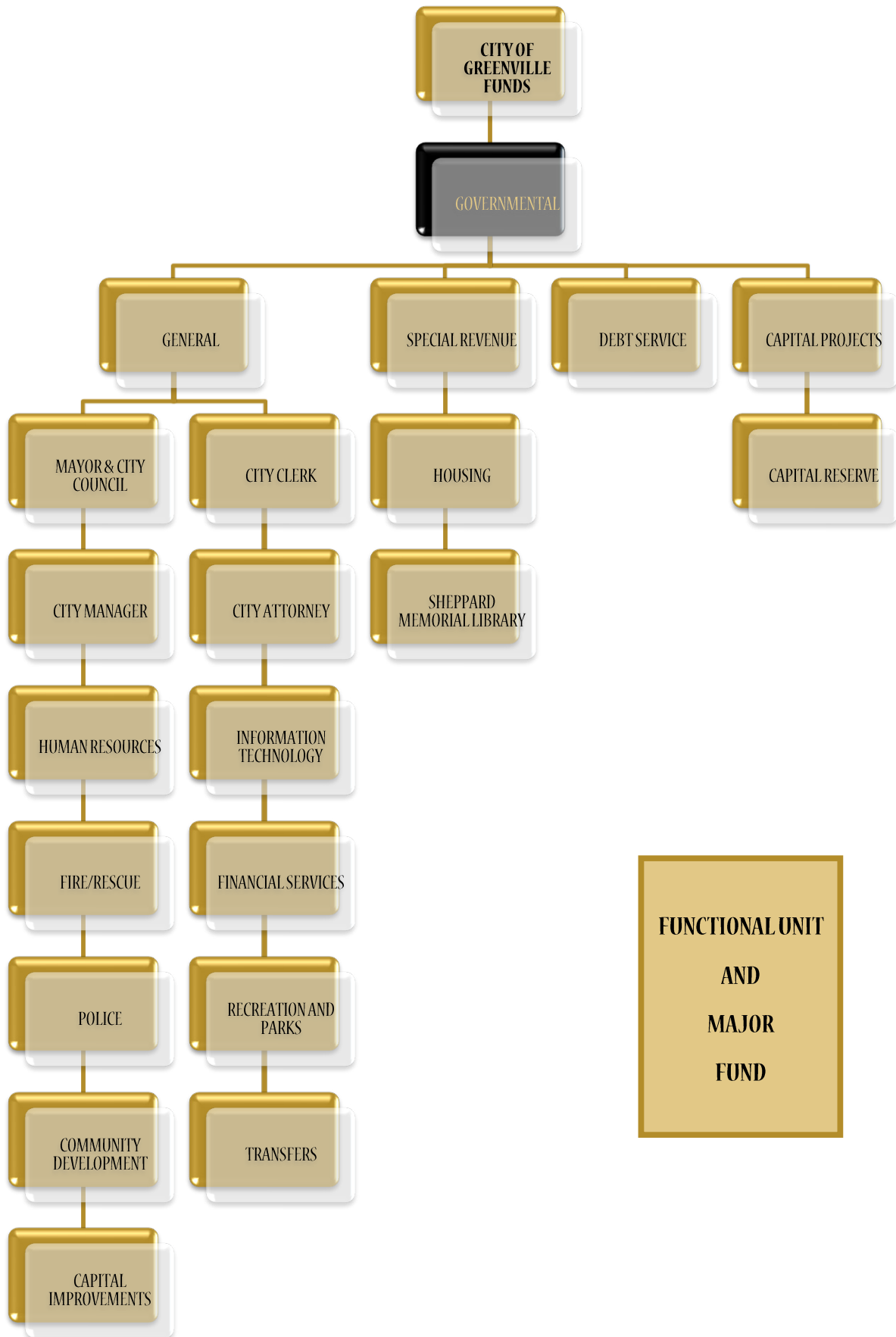
<u>Fund</u>	<u>Definition</u>
General Fund	The General Fund is the general operating fund of the City. It is used to account for expenses and all financial resources for services to the public. The primary revenue sources are property taxes, sales taxes, intergovernmental revenues, and charges for services, except for those that are designated by state law or local ordinance to be recorded in another fund group. The primary expenditures are for police, fire, public works, parks and recreation, and general government services.
Special Revenue Funds	Special Revenue Funds provide full budgetary accountability for restricted or limited resources (other than assessments and operating or capital grants to enterprise funds). Restrictions on resources may be federal, state, or local; a special revenue fund is established when required by legal mandate or sound financial management practices. These funds are as follows: <ul style="list-style-type: none"> • Housing Fund (Community Development Block Grant and Home Consortium) • Sheppard Memorial Library • Capital Reserve - No appropriations as of July 1, 2012; however, budget amendments will be proposed during the year, if reasonable
Debt Service Funds	The Debt Service Fund accounts for the accumulation of resources for the payment of interest and current maturities of general obligations, long-term obligations and related debt service for water and sewer, and other enterprise programs are recorded in their respective funds.

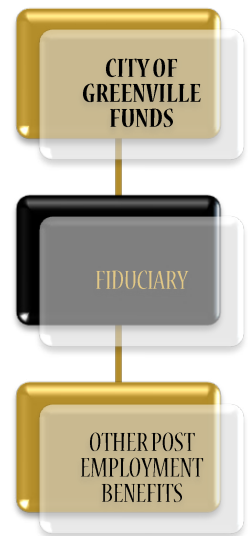
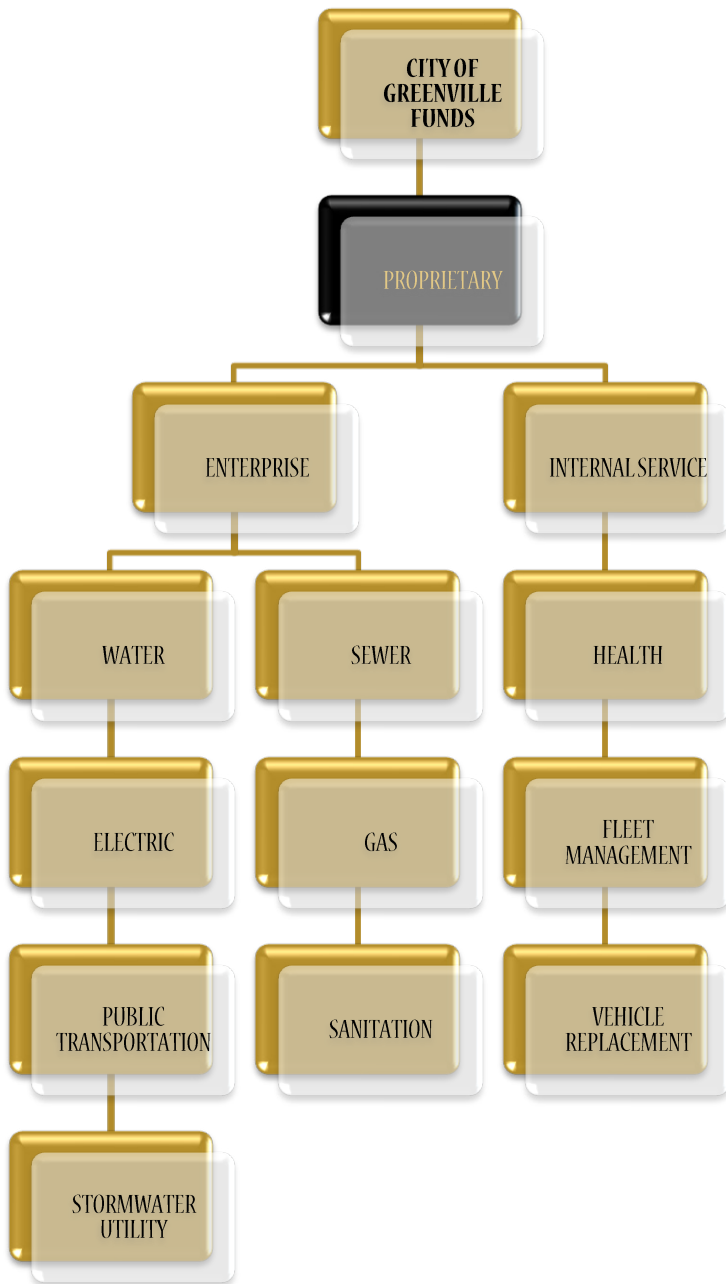
Capital Project Funds	The Capital Project Funds provide budgetary accountability for financial resources used for the acquisition or construction of major capital improvements. Typically, projects are funded by General Obligation Bonds, Federal and State Capital Funds, General Fund balance appropriations, and Capital Reserves. Also included in the capital projects category are projects funded by lease purchase agreements. A listing of significant projects is located behind the Capital Improvements tab.
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MAJOR PROPRIETARY FUNDS

<u>Fund</u>	<u>Definition</u>
Enterprise Funds	These funds provide budgetary accountability for financial resources used for the acquisition or construction of major capital improvements for enterprise operations. The activity's costs of providing services, including capital costs are recovered with fees and charges, rather than with taxes or similar revenues. These funds are as follows: Electric, Water, Sewer, Gas, Public Transportation, Sanitation, and Stormwater Utility.
Internal Service Funds	Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. The City of Greenville includes, as part of the budget process, three internal service funds: the Health Fund, which is used to account for the financing of the City's health and dental insurance program, the Fleet Maintenance Fund, which is used to account for the maintenance and repair of all City vehicles, and the Vehicle Replacement Fund, which is used to fund the purchase of all City replacement vehicles.

Following illustrates all of the City of Greenville Funds and the hierarchy of how they are reported.





**FUNCTIONAL UNIT
AND
MAJOR
FUND**

POLICY GUIDELINES

The overall objective of the City’s financial plan is to establish and maintain effective management of the City’s financial resources. The following section will highlight budgeted items as identified within the overall strategic goals for the city and policies used to guide the preparation and management of the City’s budget.

STRATEGIC GOALS AND MANAGEMENT

During the current atmosphere of economic challenges, it is practical for local governments to add strategic planning tools that identify and implement strategies to improve delivery, cost, or needed level of municipal services. The City Council has the vision to look beyond 12 months or any two-year term and has established a set of strategic goals to guide the City into an improved future. These goals will guide the City to achieve its desired results as it seeks to serve the citizens in the most efficient way and serve as a tool to institute more useful ways to plan for long-term needs.

The City Council adopted the following six strategic goals (in no particular order) during the January 2012 Annual Planning Session. The discussion below lists the goals and how each department has implemented those goals within its respective budget items:

1. Economic Development
2. Infrastructure (including Information Technology)
3. Neighborhood Preservation
4. Parks and Recreation/Greenways/Bond Issue
5. Public Safety
6. Public Transportation

Department	City Council Strategic Goals					
	#1	#2	#3	#4	#5	#6
City Manager	✓	✓	✓		✓	✓
Human Resources		✓				
Information Technology		✓			✓	
Fire/Rescue					✓	
Financial Services		✓				✓
Police					✓	
Recreation and Parks	✓	✓		✓		✓
Public Works	✓	✓		✓		✓
Community Development	✓		✓			

1. ECONOMIC DEVELOPMENT

The City also understands the importance of maintaining a diversified and increasing tax base. To address this goal, the budget includes the creation of an Economic Development Division. The action will promote economic development by decreasing the unemployment rate, increasing median income, and attracting and retaining new and existing businesses. The annual budget continues to have funds to subsidize new home ownership to encourage continued development within the city limits. Additionally, the budget includes funding to support an enhanced position to serve as a liaison between the City and several other economic development area agencies in the amount of \$150,000 for fiscal years 2012-2013 and plan year 2013-2014.

2. INFRASTRUCTURE (INCLUDING INFORMATION TECHNOLOGY)

The goal to maintain and preserve the City's existing infrastructure in buildings, streets, and personnel has become increasingly important as management looks for ways to connect systems across multiple business units or functional areas. There are several benefits to maintaining proper infrastructure from short-term business benefits to long-term flexibility and cost-savings. The annual budget includes funding to pay debt service on the anticipated installment agreement for the enterprise resource planning (ERP) system projected for later in fiscal year 2012-2013. During the plan year, the City also identified \$150,000 to establish a Major Repair fund for city buildings.

3. NEIGHBORHOOD PRESERVATION

Maintaining the livability and sustainability of the communities within the city limits continues to be a mission of management. In addition, the Capital Improvement Program has funding set aside for sidewalk construction and other greenway construction projects. The city has set up \$80,000 in funding for the historic loan pilot project.

4. PARKS AND RECREATION/GREENWAYS/BOND ISSUE

Through the goal of expanding and enhancing the City's parks and greenways, earmark funding has been set up for repair and upkeep. As the city continues to grow, Recreation and Park facilities and access has become a basic necessity of human life. During the biennial Capital Improvement Program planning process, there were several projects identified as needs, expansions, or up fits, which are crucial to the continued success of the Recreation and Parks program. Funding has already been identified for the design and construction of Greenmill Run and South Tar River greenways in the city limits. Additionally, funds have been designated in the amount of \$735,000 to develop the new Dream Park in West Greenville.

5. PUBLIC SAFETY (Community Safety)

Public safety continues to be a primary goal with the City of Greenville. More specifically, Council is driven to decrease crime by 10% each year of the plan. The annual budget includes the allocation of \$150,000 for public safety surveillance planning and installation. Due to the expansion of city boundaries, the budget also includes funding to begin operations for a seventh fire station of \$171,228 for the last quarter salaries of fiscal year 2012-2013 and \$515,000 for the plan year 2013-2014. During the year, the City will continue to appropriate funds as approved through grant awards and matching funds. Public safety holds the largest proportion of the General Fund's budget composed of 48%.

6. PUBLIC TRANSPORTATION

This goal is to improve the access that citizens have to efficient and effective traditional or alternative modes of transportation, by way of public transportation and sidewalks. This goal requires the enhanced relationship with the North Carolina Department of Transportation in order to improve city intersections and other projects needed. The annual budget and plan includes \$500,000 and \$425,000 for fiscal years 2012-2013 and 2013-2014, respectively for street resurfacing.

NORTH CAROLINA BENCHMARKING PROJECT

In fiscal year 2009, the City of Greenville joined the North Carolina Benchmarking Project. This project's goals are:

1. To develop and expand the use of performance measurement in local government.
2. To produce reliable performance and cost data for comparison.
3. To facilitate the use of performance and cost data for service improvement.

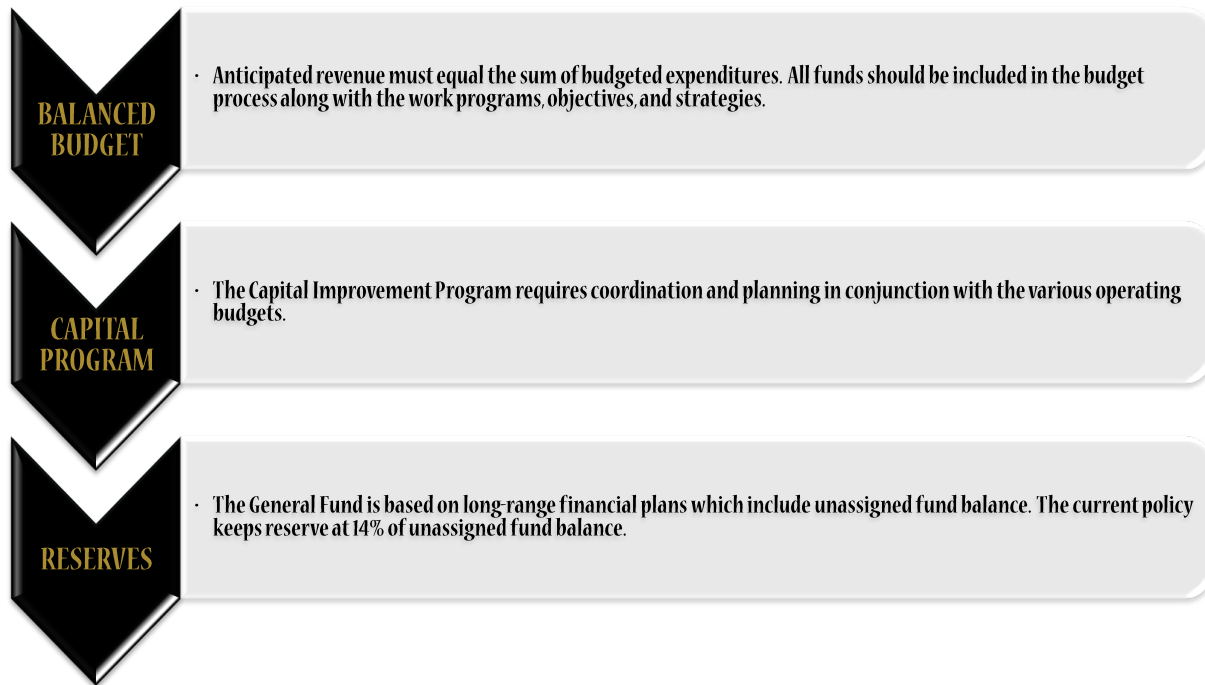
The City of Greenville collects cost and performance data on the following activities: residential refuse collection, household recycling, yard waste/leaf collection, police services, emergency communications, asphalt maintenance and repair, fire services, building inspections, fleet maintenance, and human resources.

The performance measures collected include resource, workload, efficiency, and effectiveness measures. The City believes that participation in this project will provide valuable feedback that will enable the City to provide quality services at reasonable cost.

Upon receipt of the Benchmarking document from the School of Government, Greenville's Benchmarking team reviews the City's results, examines underlying causes, and determines actions to improve areas under the City's control. The City's participation in this project will assist the City as it moves forward with the strategic planning process by helping to identify strengths and weaknesses in some of the most important City services.

BUDGET POLICIES AND PROCEDURES

After the strategic goals are set for the year (January, annually), the development and preparation of the City’s budget are guided by the following policies. A fiscal policy that is adopted, adhered to, and regularly reviewed is the cornerstone of sound financial management.



ACCOUNTING POLICIES

The accounting policies of the City of Greenville conform to accounting principles generally accepted in the United States of America as applicable to governmental units. Some of the key components of accounting policies are as follows:

1. The City will establish and maintain the accounting systems in accordance with the requirements of the North Carolina Local Budget and Fiscal Control Act.
2. An annual audit will be performed by an independent public accounting firm which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
3. Full disclosure will be provided in the financial statements and bond representations.
4. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis.
5. The City’s annual financial report will be prepared according to the standards necessary to obtain the Certificate of Achievement for Excellence in Financial Reporting from GFOA and submitted each year for that recognition.
6. The City’s Financial Policy will be maintained as a central reference point and handbook for all activities, which have a financial impact on the City and will serve as the City’s authoritative source for fiscal procedure.

INVESTMENT POLICY

1. The City's investment policy will conform to the requirements for certification by the Association of Public Treasurers.
2. Public funds shall be invested to the greatest extent possible to reduce the need for property tax revenues.
3. Funds shall be invested with primary investment objectives of safety, liquidity, and yield.
4. All deposits and investments of City funds shall be in accordance with GASB Statement No. 31 - Accounting and Financial Reporting for Certain Investments and External Investment Pools, implemented July 1, 1997, and GASB Statement No. 40 – Deposit and Investment Risk Disclosure, effective July 1, 2004.
5. To the greatest extent possible, the City of Greenville shall attempt to match the maturity of investments with anticipated cash flow requirements. Investments shall be limited to maturities not exceeding five years from the settlement date. However, with specific approval from the Investment Committee, for a specific reserve, project, etc., the maturity may extend beyond five years.
6. All securities purchased by the City of Greenville shall be held in third party safekeeping by the bank designated as the primary agent. A detailed receipt shall be issued by the primary agent (bank) for each security transaction, as well as, a monthly report detailing all securities held by the Trust Department of this bank.
7. All trades, where applicable, will be executed by delivery versus payment to ensure that securities are deposited in an eligible financial institution prior to the release of funds. A third-party custodian, as evidenced by safekeeping receipts, will hold securities.
8. In accordance with the Government Finance Officers Association Recommended Practices on the Collateralization of Public Deposits, and as required by state law, full collateralization will be required on checking accounts and non-negotiable certificates of deposit.
9. The investments shall be diversified by:
 - The total investment in certificates of deposit (CD) shall not exceed 25% of the City's total investment portfolio and the investments in CD's with a single financial institution shall not exceed \$6,000,000.
 - Limiting investment in securities that have higher credit risks.
 - Investing in securities with varying maturities.
 - Continuously investing a portion of the portfolio in readily available funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.
 - The Financial Services Director is responsible for monitoring compliance with the above restrictions. If a violation occurs, in a timely manner, the Director shall report such violation to the Investment Committee along with a plan to address the violation.

CAPITAL IMPROVEMENT POLICY

1. The City will prioritize all capital improvements in accordance with an adopted Capital Improvement Program (CIP).
2. The City will update and re-adopt a five-year Capital Improvement Program biennially, which details each capital project, the estimated cost, description and funding source.
3. The City will coordinate development of the Capital Improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
4. The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
5. Additional information on the CIP will be highlighted within the Capital Improvements section of this document.

VEHICLE REPLACEMENT POLICY

1. Biennially, a team consisting of the Director of Public Works, Operations Manager, and Fleet Superintendent will review all vehicles and place them into categories as described in the vehicle replacement guidelines. This list will be used to guide the purchase of vehicles/equipment as a part of the City's Vehicle Replacement Program, ensuring that appropriate equipment is purchased in an efficient and timely manner.

2. Equipment is evaluated using four criteria: age, mileage, general overall condition, and maintenance cost. Each vehicle is scored on a point system to determine which units are eligible for replacement consideration. Point criteria includes: year of vehicle, mileage, general overall condition and maintenance costs. Any vehicle that scores a score of 10 or greater will be eligible for replacement.
3. Replacement recommendations will be based on a replacement schedule (vehicles by type) created by the Public Work Department. Any changes to the recommended list must be submitted in writing to the City Manager.
4. City departments will pay monthly replacement rates to fund the vehicle replacement fund in preparation for future scheduled replacements.
5. The monthly rates are calculated based on the cost plus inflation rate of the vehicles on hand within the respective departments. The costs divided by the expected useful life will determine what is paid on a monthly basis to the replacement fund, in order to pay for future replacements. Because the City is forward-funding, replacement cost for purchases of future vehicles, an inflation factor of 3-5% per year is included in estimates. The calculation of the monthly charged rates will be based on actual vehicle costs not a budget or estimate.
6. Due to the economic climate of this year's budget, several vehicles' replacement cycles have been extended a year so that the timing of the replacements have been prolonged for additional savings.
4. The ratio of direct debt service expenditures, as a percent of total governmental fund expenditures, will be targeted to remain at or below 10.0% but in any case, should not exceed 12.0% with an aggregate direct debt ten-year principal payout ratio target of 60.0% or better.
5. The City will use fixed rate debt, in most cases, to finance its capital needs, however, the City may issue variable rate debt up to 20% of its total debt portfolio, when necessary.
6. The City will strive to achieve and maintain the highest credit rating awarded by the municipal bond rating agencies.
7. The Financial Services Director shall maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirements for the federal tax code.
8. Debt Service cost will be paid by tax increases and/or new revenue sources.
9. The City may undertake refinancing of outstanding debt:
 - a. When such refinancing allows the City to realize significant debt service savings (net present value savings equal to at least 2.0 percent of the refunded par amount) without lengthening the term of refinanced debt and without increasing debt service in any subsequent year; or
 - b. When the public policy benefits outweigh the costs associated with the issuance of new debt and any increase in annual debt service; or
 - c. When a restrictive covenant is removed to the benefit of the City.

DEBT SERVICE POLICY

1. When the City finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be calculated at least every two years and included in the review of financial trends.
2. Prior to the issuance of new General Obligation (GO) debt, consideration shall be given to forecast tax rate requirements, ratio of net GO debt to assessed taxable value, net GO debt per capita, and debt service payments to General Fund operating budget.
3. Direct net debt, as a percentage of total assessed value of taxable property, should not exceed 2.5%. Direct net debt is defined as any and all debt that is tax-supported.

FUND BALANCE & RESERVE POLICY

Fund Balance is defined as the difference between a governmental fund's assets and liabilities. The policies listed below are the City's current fund balance and reserve policies. The following policy establishes guidelines for preserving an adequate fund balance / reserve balance in order to sustain financial stability.

1. The City will establish and maintain an Insurance Loss Reserve to pay for needs caused by unforeseen emergencies. This reserve will be maintained at no less than \$2.0 million.
2. In preparation of the last budget ordinance amendment of any given year, the City will review budgeted insurance loss, deductibles, and premium accounts. If insurance losses, deductibles, and premiums are less than budgeted for any fiscal year, these unspent monies will be transferred to the Insurance Loss Reserve Fund for future unexpected claims.
3. Unassigned Fund Balances will be funds that remain available for appropriation by the City Council after all commitments for future expenditures, required reserves defined by State statutes, and previous Council restrictions and assignments have been calculated. The City will define these remaining amounts as "available fund balances."
4. The City will strive to maintain an unassigned General Fund balance at the close of each fiscal year of at least 14.0% of the total annual operating budget.
5. The City Council may, from time-to-time, appropriate fund balances that will reduce unassigned fund balances below the 14.0% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of Greenville. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.
6. The excess unassigned fund balance may be used to fund one-time, capital expenditures or other one-time costs, if it has not been transferred to the Capital Reserve Fund.
7. The City will establish a contingency reserve to provide for unanticipated expenditures of a nonrecurring nature or to meet unexpected increases in service delivery costs. The amount budgeted for contingencies in each fund cannot exceed five percent (5%) of all other appropriations in that fund in accordance with General Statutes 159-13(b)(3).
8. Annually, based on the fiscal year ending results, some available funding may be transferred from the General Fund, into a Capital Reserve for future projects. If the unassigned fund balance is larger than 14% of the current year's budget, then that excess amount is transferred to the Capital Reserve Fund.
9. During fiscal year 2013, staff plans to recommend an increase to the minimum level for fund balance, to cover six (6) months of operations.

LONG-TERM DEBT

See below for a history of Long-Term Debt, Fund Balance and Capital Reserve Transfers from the Governmental Funds.

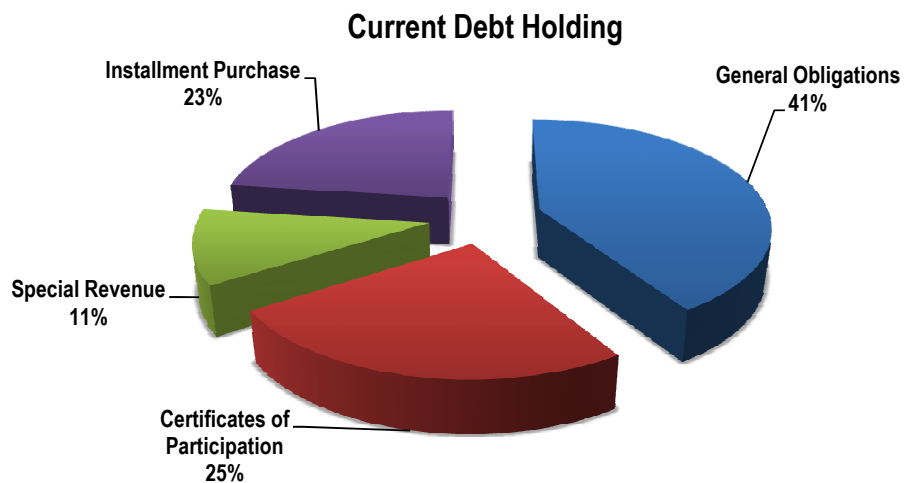
The City issues General Obligation Bonds to provide funds for the acquisition and construction of major capital facilities. General Obligation Bonds have been issued for both governmental and business-type activities. General Obligation Bonds are direct obligations and pledge the full faith and credit of the government. These bonds generally are issued as 20-year serial bonds with equal amounts of principal maturing each year. The City has also issued revenue bonds and pledges the income derived from the acquired or constructed assets to pay debt service.

The City issues Certificates of Participation for the acquisition of land and/or to construct and equip various facilities. The average annual debt service related to these certificates is \$1.2 million over the next two years. The City may also enter into installment purchase contract to finance capital equipment needs. Although, the City has recently declared a pay-as-you go policy in regards to this type of agreement, there is still the option of issuing this type of debt, if the need arises. There are currently three installment purchase contracts outstanding, which amounts to \$11.6 million of debt service over the next five years.

The City had two debt issuances during fiscal year 2012. At the beginning of the year, the City issued what remained from General Obligation Bond that was part of a 2004 referendum in the amount of \$3.225 million, which was originally for \$20.8 million. Additionally, the City refinanced the Special Obligation Bond for the Convention Center building.

The City is subject to the Municipal Finance Law of North Carolina, which limits the amount of net bonded debt the City may have outstanding to eight percent (8%) of the appraised value of property subject to taxation. Based on Pitt County Tax Assessor, the City of Greenville has an estimated assessed value of \$5,616,900,000 for fiscal year 2012. Based on this, the City's legal debt capacity is \$449 million. This capacity covers the debt that would be subject to property taxation. This has decreased due to the assessed value decreasing approximately 6.7% due to the timing of property valuations, following an economic downturn.

The total amount of debt outstanding, including General Obligation Bonds, Revenue Bonds, Certificates of Participation, Lease Purchase Agreements, and state revolving loans is approximately \$144 million (entity-wide), including all funds within the City. Approximately \$39.3 million is outstanding for the City, excluding the Greenville Utilities Commission. The debt instruments for the City of Greenville (excluding the Greenville Utilities Commission) is below:



By law, the Local Government Commission has to approve all debt issuance of all cities, counties, and any other governmental entities in the State of North Carolina.

Currently, the City has \$4.8 million in principal and interest repayments, on average, (excluding Greenville Utilities Commission) and will have, for fiscal year 2012-2013 and 2013-2014, \$4.9 million and \$4.7 million, respectively. This represents less than 10% of the City's budget. Below is an illustration of the principal and interest payments, for the City's managed debt (excluding Greenville Utilities Commission) that are due over the next two years and the remainder of the term of the instrument by fund.

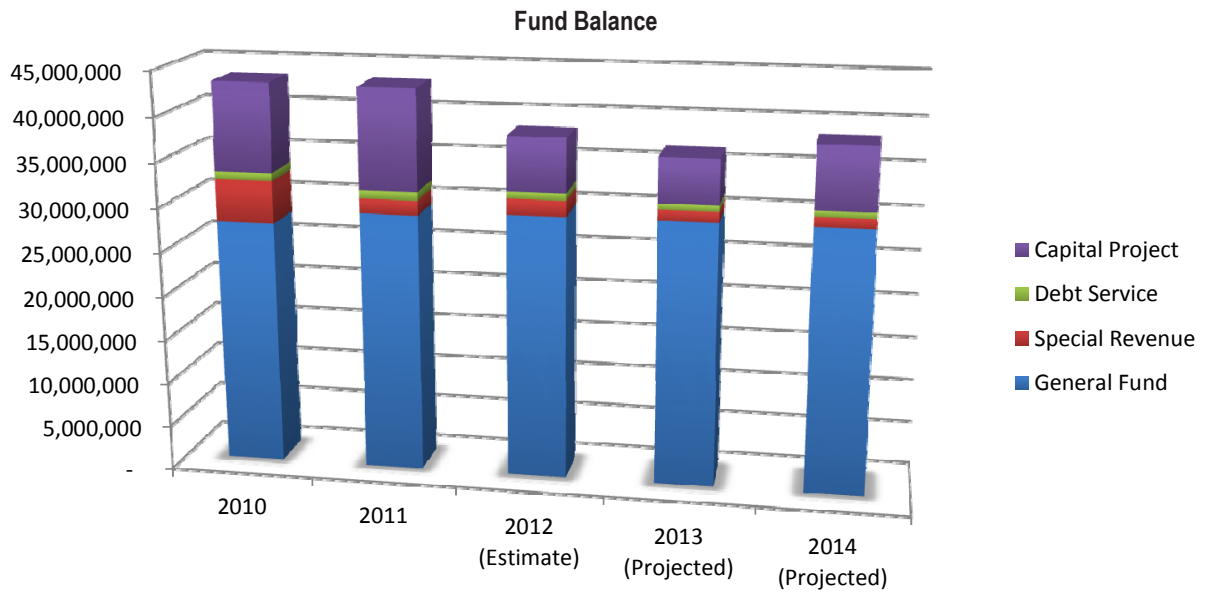
	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		Years Thereafter	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
Governmental	3,159,915	1,374,244	2,981,443	1,256,541	3,052,873	1,142,730	3,054,879	1,029,364	2,958,677	912,153	14,967,004	3,686,238
Stormwater	166,457	200,402	196,539	192,079	196,539	182,252	194,534	172,425	286,787	162,699	3,531,686	831,119
Total	3,326,372	1,574,646	3,177,982	1,448,620	3,249,412	1,324,982	3,249,413	1,201,789	3,245,464	1,074,852	18,498,690	4,517,357

CREDIT RATINGS

Currently, the City's bond rating is AA by Standard and Poor's and Aa3 by Moody's with the exception of the Certificates of Participation issuance which maintained the rating of A1. This achievement is a primary factor in keeping interest costs low on the City's outstanding debt.

FUND BALANCE

	<u>2010</u>	<u>2011</u>	Change	<u>2012 (Estimate)</u>	Change	<u>2013 (Projected)</u>	Change	<u>2014 (Projected)</u>	Change
General Fund	\$ 27,607,344	\$ 29,154,211	6%	\$ 29,654,211	2%	\$ 29,654,211	0%	\$ 29,654,211	0%
Special Revenue	4,762,837	1,663,409	-65%	1,781,591	7%	1,225,868	-31%	1,103,281	-10%
Debt Service	892,062	943,288	6%	796,776	-16%	669,292	-16%	669,292	0%
Capital Projects	<u>10,034,365</u>	<u>11,336,900</u>	13%	<u>6,095,891</u>	-46%	<u>4,997,913</u>	-18%	<u>6,997,913</u>	40%
Total	<u>\$ 43,296,608</u>	<u>\$ 43,097,808</u>	0%	<u>\$ 38,328,469</u>	-11%	<u>\$ 36,547,284</u>	-5%	<u>\$ 38,424,697</u>	5%



Fluctuations are noted within the Capital Projects category, as this reflects the issuance and payoff of debt over the projects life term. The fluctuation in fiscal year 2013 is anticipated due to the issuance of debt to potentially fund the new Enterprise Resource Planning (ERP) system for the City. The changes in Special Revenue are projections based on historical patterns and the unknown of grant award status. There are no special events or considerations driving those changes.

Due to the recent economic downturn, the transfer to the Capital Reserve has decreased to zero during the past three years. The city was accustomed to transferring anything in excess of 14% of the unassigned fund balance to Capital Reserve for future projects. In recent years, the eligible transfer amount remained in the General Fund as a hedge against the uncertain economy, especially volatile Sales Tax revenues discussed in the Budget Message. While monies may be eligible in fiscal years 2013 and 2014 for transfer to the Capital Reserve, projections are that these transfers will not take place in order to continue building fund balance to ensure the City is insulated from future economic events.

FISCAL YEAR BUDGET

The total amount of the City of Greenville’s budget is \$396,435,110 and \$407,481,823 for fiscal years 2013 and 2014, respectively. All annually appropriated funds are as follows:

	<u>2012-2013 Original</u>	<u>2013-2014 Plan</u>
General	\$ 75,111,601	\$ 75,239,952
Debt Service	4,611,468	4,464,532
Public Transportation	2,240,749	3,323,996
Fleet Maintenance	4,364,441	4,419,324
Sanitation	7,219,803	7,208,116
Stormwater Utility	3,280,219	3,942,369
Housing	1,581,461	1,451,801
Health	12,015,632	13,135,356
Vehicle Replacement	3,769,058	3,772,949
Sheppard Memorial Library	2,339,629	2,385,621
Convention & Visitors Authority	1,650,100	850,100
Greenville Utilities Commission	<u>278,250,949</u>	<u>287,287,707</u>
Total	<u>\$ 396,435,110</u>	<u>\$ 407,481,823</u>

BUDGETARY CONSIDERATIONS AND ASSUMPTIONS

The fiscal year 2013 Operating Budget and 2014 Financial Plan reflect the continuing impact of the economic recession on the City’s revenue sources and consequently its ability to provide services. Additionally, management had to come up with creative strategies to close the shortfall, as the Board approved to maintain the current tax rate, electing not to adopt revenue neutral. This shortfall is approximately \$2.1 million. Over the course of the budget process, it became clear that while the downturn is easing, revenues would not recover significantly during this biennial budget cycle, leading to modest budgetary increases of less than one percent in the General Fund for both years. Fortunately, the economic downturn has also curtailed commodity costs. While the budget was balanced with a tax decrease (approving a tax rate at less than revenue neutral), it preserves the high quality of City services and accommodates the growing population despite having fewer financial resources available to meet these needs. Where applicable, the discussion of influential factors, their perceived impact, and the off-setting course of action are discussed in the Budget Message or in the revenues and expenditures sections that follow.

REVENUES

MEASUREMENT FOCUS AND BASIS OF REVENUE

The City considers all material revenues available if they are collected within 60 days after year-end. At June 30, taxes receivable are materially past due and are not considered to be an available resource to finance the operations of the current year. However, an estimate based on the first month (July) of receipts received in the subsequent year is used as a base to accrue two months worth of receipts back into the previous year. Also, as of January 1, 1993, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, Pitt County is responsible for billing and collecting the property taxes on all registered motor vehicles on behalf of all municipalities and special tax districts in the County, including the City of Greenville. For those motor vehicles registered under the staggered system and for vehicles newly registered under the annual system, property taxes are due the first day of the fourth month after the vehicles are registered. The billed taxes are applicable to the fiscal year in which they become due. Therefore, taxes for vehicles registered from March 2011 through February 2012 apply to the fiscal year ended June 30, 2012. Uncollected taxes that were billed during this period are shown as a receivable on the financial statements. In addition, as of January 1, 2006, State law implemented a staggered expiration date system for annually registered vehicles as part of the conversion into the staggered registration.

Sales taxes collected and held by the State at year-end on behalf of the City are recognized as revenue. Intergovernmental revenues and sales and services are not susceptible to accrual because, generally, they are not measurable until received in cash. Grant revenues, which are unearned at year-end are recorded as unearned revenues. Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs followed by categorical block grants and then by general revenues. Interest on investments is recorded as earned since it is both measurable and available.

REVENUES SOURCES

GOVERNMENTAL FUNDS

General - The major sources of revenues are: Property Tax, Sales Tax, Utilities Franchise Tax, GUC Transfer In, Rescue Fees, Investment Earnings, and Powell Bill - State Allocation.

The goal of the City is to pursue a variety of revenue sources that will ensure City services are adequately and equitably funded and reduce dependency on taxes. Currently, additional significant service-related revenues include motor vehicle taxes, fire protection contracts, engineering, planning and inspections fees and services, cemetery sales, and a broad selection of recreational and parks activities.

SPECIAL REVENUE FUNDS

Sheppard Memorial Library - is primarily funded through transfers from other governments, State Aid, and desk receipts.

The Housing Fund - primary revenue sources are Community Block Grants and other grant funding to assist with economic development.

The Capital Reserve Fund - is funded through an annual transfer from the General Fund. The eligible amount is based on the General Fund's fiscal year-end results. If the unassigned fund balance for the General Fund is larger than 14% of the current year's budget, then that excess amount is eligible for transfer to the Capital Reserve to fund future capital projects. As of the beginning of the year there has been nothing appropriated for Capital Reserve as projects are not yet anticipated to begin in July 2012.

Debt Service Fund - is funded through transfers from the General Fund and any other fund whose debt resides in the Debt Service Fund.

Capital Project Funds - primarily funded by debt borrowings in the form of General Obligation Bonds, Certificates of Participation, and other debt instruments.

PROPRIETARY FUNDS

Greenville Utilities Commission - is funded through utility rates, service fees and charges, and interest on temporary investments.

Public Transportation Fund - primary revenues are intergovernmental grant reimbursements and sales and service fees.

Fleet Maintenance Fund - is funded by the fees charged to departments for maintenance needs.

Sanitation Fund - is funded through sales and service fees.

Health Fund - is funded by the fees charged to departments for premiums paid and employee premium amounts in order to pay claims through a self-insured program.

Stormwater Fund - is funded through service fees.

FIDUCIARY FUNDS

Other Post-Employment Benefit Fund - is funded through appropriations from the General Fund.

EXPENDITURES

MEASUREMENT FOCUS AND BASIS OF EXPENDITURE

Expenditures are recognized in the accounting period in which a fund liability is incurred, if measurable, except for interest on general long-term debt and non-current portion of accrued vacation payable, which is recognized when due. Inventory decreases, capital expenditures, and payments of principal on long-term debt are considered to be expenditures.

PERSONNEL

Benefits paid to all employees of the City, including but not limited to salary and wages, fringe benefits, and other personnel related items are included under personnel costs. Personnel costs for fiscal year 2013 are projected to increase two percent (2%). The increase is due to the across the board allocation of 2.5% for market. The City Council has not made the decision to reinstate the merit awards pending economic status and efficiency studies. The personnel costs also include a twenty-five percent (-25%) reduction in the City's contribution to employees' 401K. This decrease in annual contribution is offset by a 4% increase in annual premiums for health insurance. Personnel costs for fiscal year 2014 are only projected to increase by one percent (1%). This moderate change is due to the exclusion of the 2.5% in 2014. The City Council decided that two years was too far ahead to determine City resources for supplemental payments to employees, and therefore did not want to include within the budget. Fiscal Year 2014 also includes the same 25% reduction in 401K contributions to employees accounts, and an 8% increase in Health Insurance premiums. No new positions have been approved for fiscal year 2013 and 2014 plan year. An additional adjustment that was approved within the fiscal year 2014 personnel costs, is the reduction in permanent salaries for approximately five positions (\$330K) that would remain vacant during the year to yield savings that could offset the revenue shortfall.

OPERATING

Operating costs are all costs that occur as a result of the daily operations of the City. Due to the struggling economy and the City Council's decision to reduce the property tax rate, tough decisions had to be made to close the gap yielded from the \$2.1 million shortfall. Operationally, department cuts were \$606K and \$620K for fiscal years 2013 and 2014, respectively. Operating costs are projected to decrease minimally from fiscal year 2012 to fiscal year 2013 (<1%) and increase 5% from fiscal year 2013 to fiscal year 2014. There were several new expenses that have been added to the approved budgets to line up with the strategic plan of the City Council. There will be a new division established during fiscal year 2013 to enhance economic development within the city limits. One hundred-fifty thousand dollars has been appropriated within the General Fund for both fiscal year 2013 and plan year 2014 for this purpose. To ensure proper services and staffing are in place, the Council appropriated \$100,000 in both years for an efficiency study that will be conducted next year.

TRANSFERS

Funds are transferred to Debt Service, Public Transportation, Library Services and the Housing Fund for payment of debt or support of services. The increase in fiscal year 2009 was due to the transfer to Debt Service of bond refinancing proceeds, which has subsequently decreased the transfers to Debt Service in fiscal year 2010 almost \$600,000 or 12%. Prior year amounts included appropriations for transfers to the Capital Reserve and renovations for Sheppard Memorial Library. The decline in Transfers projected for fiscal years 2011 and 2012 are due to the decreasing transfers to Debt Service as debt is paid off and to the Public Transportation Fund, which has accumulated enough fund balance to fund the City's match to State and Federal grant funding. The transfers to Sanitation in fiscal years 2011 and 2012 are loans from the General Fund to assist in establishing recycling centers in multi-family communities. These loans will be repaid to the General Fund over a four-year period.

CAPITAL OUTLAY

Capital Outlay expenditures are those valued between \$5,000 and \$35,000, which include real property (land, buildings including appurtenances, fixtures and fixed equipment, structures, etc.), including additions, replacements, major repairs, and renovations to real property, which materially extend its useful life or materially improve or change its functional use. These types of expenditures are often the easiest to postpone. As a result, when departments were requested to cut their budgets, as mentioned above, Capital Outlay items experienced some of those reductions. See the Capital Outlay tab for a listing of equipment scheduled for fiscal years 2013 and 2014.

CAPITAL IMPROVEMENTS

Capital Improvements are defined as equipment valued over \$35,000 with an expected useful life equal to or more than five years and projects valued over \$35,000 with an expected useful life of more than ten years. This type of expenditure is budgeted using the Capital Improvement planning process, which seeks to identify and prioritize Capital Improvement needs over a five-year period. Addressing capital improvement needs in this manner helps to stabilize the impact of Capital Improvements on the City's operating budget. Capital Improvement projects and expenditures, which cannot be completed within one fiscal year, are established as Capital Project Funds, which are closed upon project completion. Projected capital improvements for fiscal year 2013 are anticipated to decrease by 12% and approximately an additional 4% for fiscal year 2014 (excluding encumbrance rollover). Amounts spent on Capital Improvements are dependent not only on the funds available but also on project timing. The larger, more costly projects, mostly funded with State and Federal monies, are Public Works' street and bridge projects. These projects require planning and coordination prior to the actual work taking place. Therefore, Capital Improvement expenditures will fluctuate from year to year. Additionally, with the revenue shortfall as indicated previously, funding for some of these projects had to be delayed in order to bridge the gap. See the Capital Improvements tab for project listing. The City also publishes a separate Capital Improvements document, which illustrates and defines all projects underway.

Budget summary

fiscal year 2012-2013 budget

2013-2014 plan

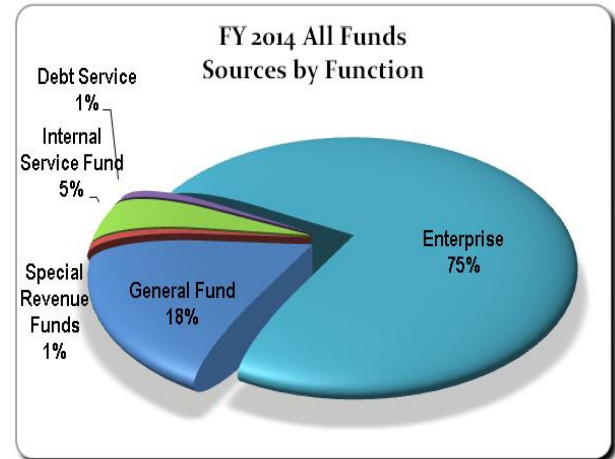
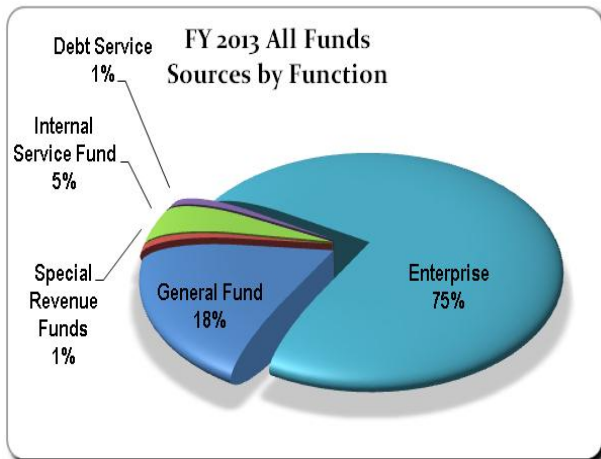


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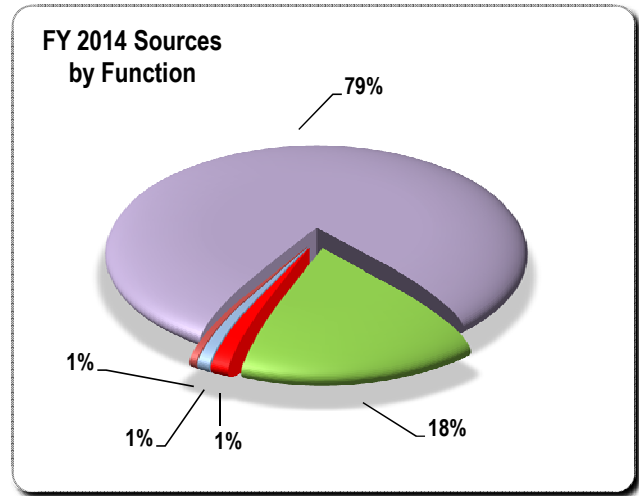
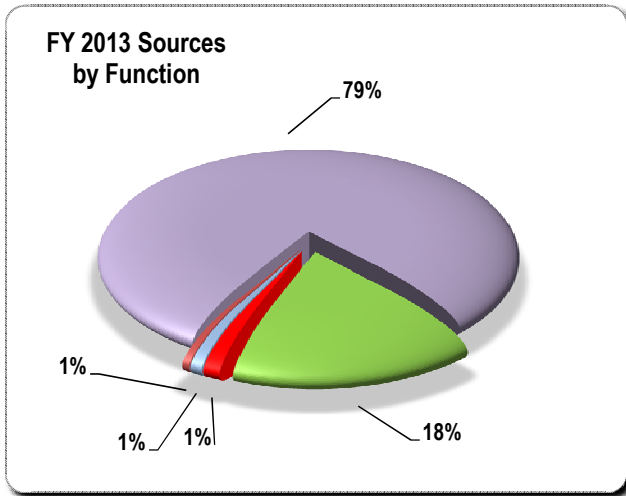
BUDGET COMPARISON FOR ALL FUNDS

Fund	FY 2010 Actual	FY 2011 Actual	FY 2012 Original Budget	FY 2013 Original Budget	FY 2014 Plan	Amount of Change	% Change
General Fund	\$ 70,841,828	\$ 70,381,143	\$ 75,246,518	\$ 75,111,601	\$ 75,239,952	\$ 128,351	0.17%
Special Revenue Funds:							
Housing	16,988,493	19,170,058	22,186,792	1,581,461	1,451,801	(129,660)	-8.20%
Sheppard Memorial Library	2,234,766	2,286,480	2,355,005	2,339,629	2,385,621	45,992	1.97%
Internal Service Fund:							
Health	4,878,875	13,854,426	23,983,466	12,015,632	13,135,356	1,119,724	9.32%
Vehicle Replacement	1,360,182	3,151,174	3,082,860	3,769,058	3,772,949	3,891	0.10%
Fleet Maintenance	-	3,278,305	3,896,856	4,364,441	4,419,324	54,883	1.26%
Debt Service:	4,812,341	4,969,041	4,745,953	4,611,468	4,464,532	(146,936)	-3.19%
Enterprise:							
Public Transportation	1,702,607	1,836,903	1,839,879	2,240,749	3,323,996	1,083,247	48.34%
Sanitation	5,542,521	6,090,516	6,186,245	7,219,803	7,208,116	(11,687)	-0.16%
Stormwater Utility	4,550,291	3,310,138	3,835,271	3,280,219	3,942,369	662,150	20.19%
WaterSewer	29,464,493	31,601,238	33,284,256	34,091,884	37,507,557	3,415,673	10.02%
Gas	33,168,142	33,191,865	37,113,887	39,776,242	41,216,428	1,440,186	3.62%
Electric	191,920,941	200,693,471	203,774,876	204,382,823	208,563,722	4,180,899	2.05%
Gross Totals	\$ 367,465,480	\$ 393,814,758	\$ 421,531,864	\$ 394,785,010	\$ 406,631,723	\$ 11,846,713	3.00%
Less Interfund Transfers	\$ (8,218,048)	\$ (9,950,832)	\$ (6,571,805)	\$ (7,007,953)	\$ (11,385,119)	\$ (577,166)	9.63%
Net Totals	\$ 359,247,432	\$ 383,863,926	\$ 414,960,059	\$ 387,777,057	\$ 395,246,604	\$ 11,269,547	3.00%



** information above excludes the joint-venture Convention and Visitors Authority

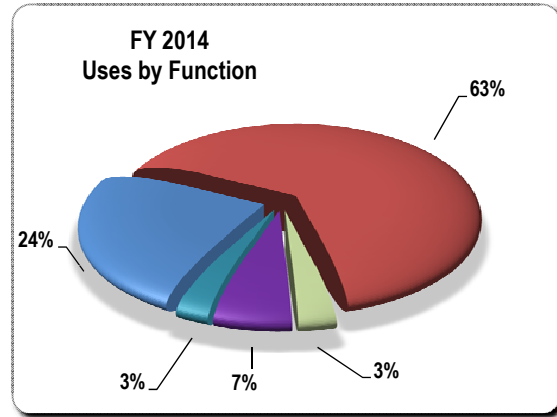
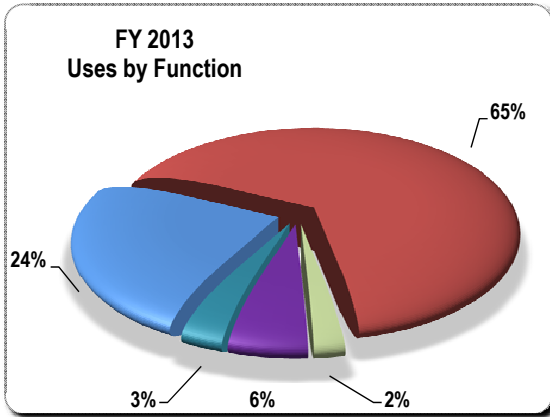
CITY OF GREENVILLE
ALL FUNDS
SOURCES BY FUNCTION



Function	FY 2010 Actual	FY 2011 Actual	FY 2012 Original Budget	% Change	FY 2013 Original Budget	% Change	FY 2014 Plan
CULTURAL AND RECREATIONAL	3,388,264	3,535,504	3,592,556	24%	4,468,929	1%	4,535,521
ENVIRONMENTAL PROTECTION*	290,675,295	294,234,461	306,557,302	-5%	290,546,889	3%	300,109,450
GENERAL GOVERNMENT	72,121,872	83,417,149	96,720,170	-12%	85,072,185	1%	85,615,535
PUBLIC SAFETY	5,132,687	5,451,115	4,511,047	4%	4,700,046	7%	5,037,081
TRANSPORTATION	4,310,824	7,587,919	10,150,789	-2%	9,996,961	13%	11,334,136
TOTAL	375,628,941	394,226,148	421,531,864		394,785,010		406,631,723

* Includes Electric, Gas, Water and Sewer

CITY OF GREENVILLE
ALL FUNDS
USES BY FUNCTION



Function	FY 2010 Actual	FY 2011 Actual	FY 2012 Original Budget	% Change	FY 2013 Original Budget	% Change	FY 2014 Plan
PERSONNEL	86,591,759	87,840,668	92,306,396	1%	93,608,714	4%	96,976,529
OPERATING	234,219,664	260,742,537	284,165,405	-10%	255,363,864	1%	258,431,240
TRANSFERS	12,254,138	12,707,454	11,165,928	-18%	9,156,899	42%	12,973,416
DEBT SERVICE	22,521,571	24,211,131	23,248,950	2%	23,656,158	13%	26,655,835
CAPITAL IMPROVEMENTS	13,267,195	9,065,478	10,645,185	22%	12,999,375	-11%	11,594,703
	368,854,326	394,567,268	421,531,864		394,785,010		406,631,723

* Information above excludes the joint-venture Convention and Visitors Authority

City of Greenville Full-Time Positions Department (Fund # If Not 10 OR 15)	2010 Actual	2011 Actual	2012 Original	2013 Original	2014 Plan
Mayor and City Council	7	7	7	7	7
City Manager	7	7	7	7	7
City Clerk	3	3	3	3	3
City Attorney	3	3	3	3	3
Human Resources	9	9	9	9	9
Information Technology	19	19	19	19	19
Fire / Rescue	157	157	157	164	164
Financial Services	20	20	20	20	20
Police	238	239	240	240	240
Recreation and Parks	56	56	56	56	56
Bradford Creek Golf Course (36)	6	6	6	6	6
Public Works	85	68	68	77	77
Transit (30)	13	15	15	15	15
Fleet Management (31)	0	17	17	17	17
Sanitation (32)	74	74	74	73	73
Stormwater Management (37)	31	31	31	22	22
Community Development	17	17	17	17	17
Home (40)	8	8	8	8	8
Lead-Based Paint Grant (129)	1	1	1	1	1
Total Full-Time Personnel	754	757	758	764	764

Authorized vs. Vacant Positions



ORDINANCE NO. 12-027

CITY OF GREENVILLE, NORTH CAROLINA
2012-2013 BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I: Estimated Revenue. It is estimated that the following revenues will be available for the City of Greenville during the fiscal year beginning July 1, 2012 and ending June 30, 2013:

GENERAL FUND

Unrestricted Intergovernmental Revenues:

Ad Valorem Taxes;			
Current Year Taxes - Operations	\$	29,207,880	
Prior Year's Taxes and Penalties		<u>104,163</u>	
Subtotal			\$ 29,312,043
Sales Tax	\$	14,611,439	
Video Programming & Telecommunication Services Tax		970,000	
Rental Vehicle Gross Receipts		123,321	
Utilities Franchise Tax		5,540,166	
Motor Vehicle Tax		880,925	
Other Unrestricted Intergovernmental Revenues		<u>765,352</u>	
Subtotal			\$ 22,891,203
Restricted Intergovernmental Revenues:			
Restricted Intergovernmental Revenues	\$	1,006,337	
Powell Bill - State allocation payment		<u>2,157,640</u>	
Subtotal			\$ 3,163,977
Licenses, Permits, & Fees:			
Privilege Licenses	\$	627,800	
Other Licenses, Permits & Fees		<u>4,118,755</u>	
Subtotal			\$ 4,746,555
Sales and Services:			
Rescue Service Transport	\$	3,062,835	
Parking Violation Penalties, Leases, and Meters		348,102	
Other Sales and Services		<u>573,605</u>	
Subtotal			\$ 3,984,542
Other Revenues:			
Other Revenue Sources	\$	<u>397,449</u>	
Subtotal			\$ 397,449
Investment Earnings:			
Interest on Investments	\$	<u>1,768,922</u>	
Subtotal			\$ 1,768,922
Other Financing Sources:			
Transfer from Greenville Utilities Commission	\$	5,952,192	
Appropriated Fund Balance		2,489,798	
Other Transfers		<u>404,920</u>	
Subtotal			\$ 8,846,910
TOTAL GENERAL FUND REVENUES			<u>\$ 75,111,601</u>

DEBT SERVICE FUND

Powell Bill Fund	\$	60,424	
Occupancy Tax		509,589	
Transfer from General Fund		<u>4,041,455</u>	
TOTAL DEBT SERVICE FUND			<u>\$ 4,611,468</u>

PUBLIC TRANSPORTATION FUND

Operating Grant 2012-2013	\$	597,145	
Capital Grant 2012-2013		593,997	
Planning Grant 2012-2013		32,103	
State Maintenance Assistant Program		250,000	
Hammock Source		1,023	
Miscellaneous Revenue		225	
Pitt Community College Bus Fare		9,021	
Eastern Carolina Vocational Center Service Contract		930	
Bus Fares		195,000	
Bus Ticket Sales		65,785	
Pitt County Bus Service		5,022	
Appropriated Fund Balance		<u>490,498</u>	
TOTAL PUBLIC TRANSPORTATION FUND			<u>\$ 2,240,749</u>

FLEET MAINTENANCE FUND

Fuel Markup	\$	1,736,695	
Labor Fees		881,661	
Pool Car Rentals		14,210	
Other Revenue Sources		1,556,875	
Transfer from Vehicle Replacement		<u>175,000</u>	
TOTAL FLEET MAINTENANCE FUND			<u>\$ 4,364,441</u>

SANITATION FUND

Refuse Fees	\$	6,863,640	
Extra Pickup		2,000	
Recycling Revenue		5,000	
Cart and Dumpster		155,000	
Solid Waste Tax		55,000	
Transfer from the General Fund		139,163	
TOTAL SANITATION FUND			<u>\$ 7,219,803</u>

STORMWATER MANAGEMENT UTILITY FUND

Utility Fee	\$	3,182,587	
Appropriated Fund Balance		<u>97,632</u>	
TOTAL STORMWATER MANAGEMENT UTILITY FUND			<u>\$ 3,280,219</u>

COMMUNITY DEVELOPMENT HOUSING FUND

Annual CDBG Grant Funding	\$	781,037	
HUD City of Greenville		387,237	
Transfer from Small Business Loan		71,029	
Transfer from General Fund		<u>342,158</u>	
TOTAL COMMUNITY DEVELOPMENT HOUSING FUND			<u>\$ 1,581,461</u>

HEALTH FUND

Employer Contributions - City of Greenville	\$	7,380,575	
Employee Contributions - City of Greenville		2,421,903	
Other Health Sources		<u>2,213,154</u>	
TOTAL HEALTH FUND			<u>\$ 12,015,632</u>

VEHICLE REPLACEMENT FUND

Transfer from Other Funds	\$	<u>3,769,058</u>	
TOTAL VEHICLE REPLACEMENT FUND			<u>\$ 3,769,058</u>
TOTAL ESTIMATED CITY OF GREENVILLE REVENUES			<u>\$ 114,194,432</u>

SHEPPARD MEMORIAL LIBRARY FUND

City of Greenville	\$	1,060,181	
Pitt County		530,091	
Pitt County-Bethel/Winterville		5,590	
Town of Bethel		28,824	
Town of Winterville		157,437	
State Aid		175,459	
Desk/Copier Receipts		130,153	
Interest		1,000	
Miscellaneous Revenues		30,756	
Greenville Housing Authority		10,692	
Local Grants		45,000	
Library Services and Technology Act (LSTA)		49,999	
Appropriated Fund Balance		<u>114,447</u>	
TOTAL SHEPPARD MEMORIAL LIBRARY FUND			<u>\$ 2,339,629</u>

PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY

Occupancy Tax (2%)	\$	800,000	
Interest on Checking		100	
Appropriated Fund Balance		<u>850,000</u>	
TOTAL PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND			<u>\$ 1,650,100</u>

Section II: Appropriations. The following amounts are hereby appropriated for the operation of the City of Greenville and its activities for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

GENERAL FUND	
Mayor & City Council	\$ 308,647
City Manager	1,210,711
City Clerk	271,798
City Attorney	446,593
Human Resources	2,499,431
Information Technology	2,816,937
Fire/Rescue	13,325,415
Financial Services	2,345,983
Contingency	181,871
Other Post Employment Benefits	300,000
Police	22,555,893
Recreation & Parks	7,254,788
Public Works	9,693,628
Community Development	1,698,394
Capital Improvement	5,222,703
Transfers to Other Funds	5,993,381
Indirect Cost Reimbursement	(1,014,572)
TOTAL GENERAL FUND	<u>\$ 75,111,601</u>
DEBT SERVICE FUND	
Debt Service	\$ 4,611,468
PUBLIC TRANSPORTATION FUND	
Transit	\$ 2,240,749
FLEET MAINTENANCE FUND	
Fleet	\$ 4,364,441
SANITATION FUND	
Sanitation Service	\$ 7,219,803

STORMWATER MANAGEMENT UTILITY FUND	
Stormwater Management Utility	\$ 3,280,219
COMMUNITY DEVELOPMENT HOUSING FUND	
Community Development Housing/CDBG	\$ 1,581,461
HEALTH FUND	
Health Fund	\$ 12,015,632
VEHICLE REPLACEMENT FUND	
Vehicle Replacement Fund	<u>\$ 3,769,058</u>
TOTAL CITY OF GREENVILLE APPROPRIATIONS	<u>\$ 114,194,432</u>
SHEPPARD MEMORIAL LIBRARY FUND	
Sheppard Memorial Library	<u>\$ 2,339,629</u>
PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY	
Pitt-Greenville Convention and Visitors Authority	<u>\$ 1,650,100</u>

Section III: Encumbrances. Appropriations herein authorized and made shall have the amount of outstanding purchase orders as of June 30, 2012, added to each appropriation as it appears in order to account for the expenditures in the fiscal year in which it was paid.

Section IV: Revenue Neutral Tax Rate. A general reappraisal of real property was conducted and is effective January 1, 2012. In accordance with General Statutes 159-11, the revenue-neutral property tax rate was calculated to be 56.44 cents per one hundred dollars (\$100) valuation.

Section V: Taxes Levied. There is hereby levied a tax rate of 52 cents per one hundred dollars (\$100) valuation of taxable properties, as listed for taxes as of January 1, 2012, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Section VI: Salaries.

(a) Salaries of Elected Officials. The annual salaries of the Mayor, Mayor Pro-Tem, and other members of the City Council shall be as follows:

Mayor	\$ 13,900
Mayor Pro-Tem	\$ 9,600
Council Members	\$ 8,700

(b) Salary Cap of Greenville Utilities Commission Members. Pursuant to Section 4 of the Charter of the Greenville Utilities Commission of the City of Greenville, the monthly salaries of members of the Greenville Utilities Commission shall not exceed the following caps:

Chair	\$ 350
Member	\$ 200

Section VII: Amendments.

(a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the City Manager may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the City Council as soon as possible, and the appropriate budget amendments are submitted at the next regular meeting.

Section VIII: The Manual of Fees, dated July 1, 2012, is adopted herein by reference.

Section IX: Community Development. The City Council does hereby authorize grant project funds for the operation of FY 2012-2013 CDBG Entitlement and Community Development Home Consortium programs under the Community Development Block Grant Program and Home Consortium Program for the primary purpose of housing rehabilitation and other stated expenditures.

Section X: Greenville Utilities Commission. The City Council adopts a separate ordinance for the budget of the Greenville Utilities Commission.

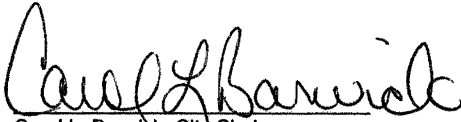
Section X1: Distribution. Copies of this ordinance shall be furnished to the City Manager and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

ADOPTED this the 14th day of June, 2012.



Allen Thomas, Mayor

ATTEST:



Carol L. Barwick, City Clerk



General fund

fiscal year 2012-2013 budget

2013-2014 plan



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general fund

Summary

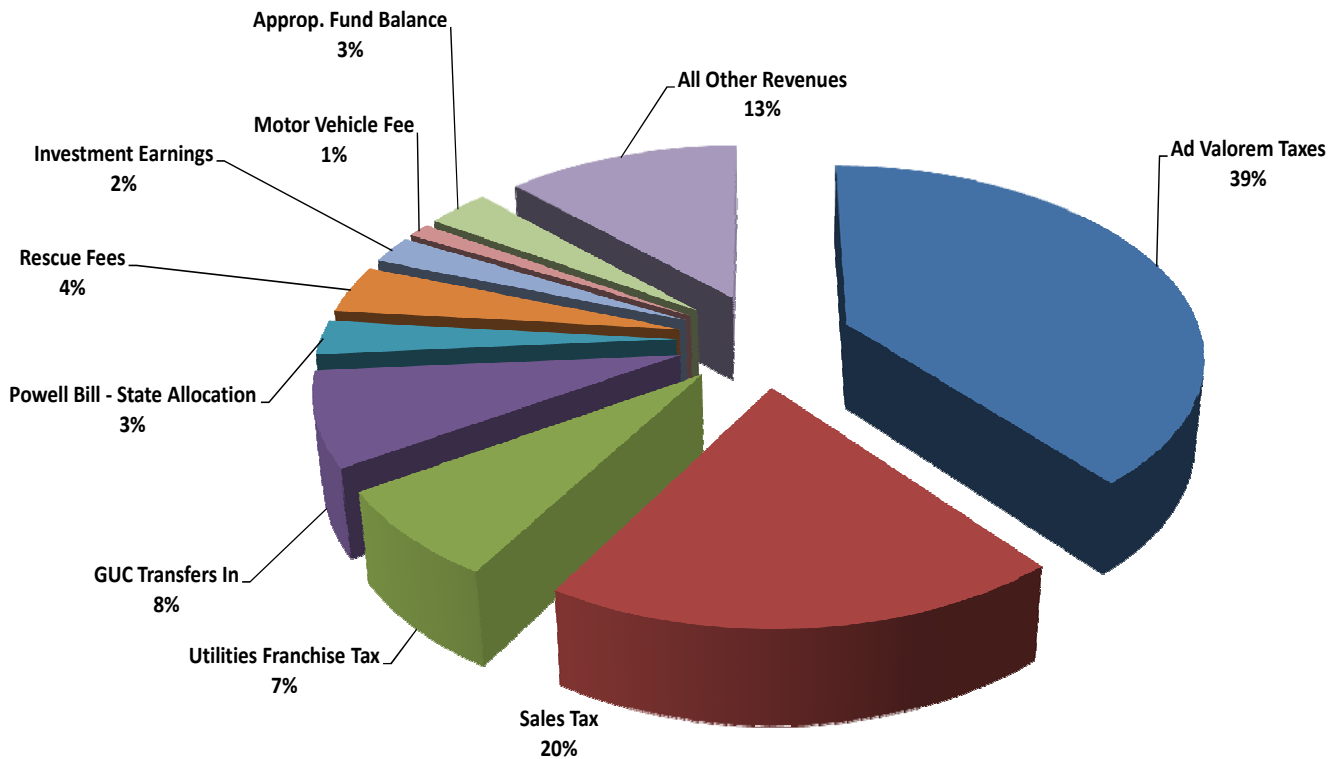
The General Fund is established to account for the revenues and expenditures in operating the general government functions of a non-proprietary nature. This fund receives ad valorem tax revenues, state shared revenues, licenses, permits and fees. The major operating activities include general government, police, fire, public works, recreation and parks, and other governmental service functions. The expenditures that will follow are in order by department:

- Mayor & City Council
- City Clerk
- City Manager
- City Attorney
- Human Resources
- Information Technology
- Fire/Rescue
- Financial Services
- Police
- Recreation & Parks
- Community Development

The following expenses include all administrative, operations, maintenance and capital outlay detail. Capital Improvement information is behind the Capital Improvements tab.

GENERAL FUND REVENUE SUMMARY

	2010 Actual	Inc/ (Dec)	2011 Actual	Inc/ (Dec)	2012 Original	Inc/ (Dec)	2013 Original	Inc/ (Dec)	2014 Plan
Ad Valorem Taxes	\$ 29,709,033	1%	\$ 29,920,115	0%	\$ 29,813,308	-2%	\$ 29,312,043	2%	\$ 29,860,288
Sales Tax	12,983,003	3%	13,393,038	7%	14,350,430	2%	14,611,439	2%	14,910,654
Utilities Franchise Tax	5,449,402	2%	5,575,851	7%	5,974,803	-7%	5,540,166	2%	5,650,969
GUC Transfers In	5,218,738	4%	5,442,790	5%	5,713,844	3%	5,913,275	-9%	5,380,104
Powell Bill - State Allocation	1,975,384	2%	2,022,579	1%	2,032,692	6%	2,157,640	2%	2,190,005
Rescue Fees	2,845,735	8%	3,061,073	-13%	2,652,260	15%	3,062,835	2%	3,109,570
Investment Earnings	1,424,095	-37%	893,683	> 100%	1,884,450	-6%	1,768,922	2%	1,804,264
Motor Vehicle Fee	871,805	-5%	828,527	-6%	782,706	13%	880,925	1%	893,250
All Other Revenues	10,466,235	-1%	10,404,975	-4%	9,951,440	-6%	9,374,558	5%	9,855,128
Sub-Total	\$ 70,943,430	1%	\$ 71,542,631	2%	\$ 73,155,933	-1%	\$ 72,621,803	1%	\$ 73,654,232
Appropriated Fund Balance	460,112	%	-	%	2,090,585	19%	2,489,798	-36%	1,585,720
Total	\$ 71,403,542	0%	\$ 71,542,631	5%	\$ 75,246,518	0%	\$ 75,111,601	0%	\$ 75,239,952

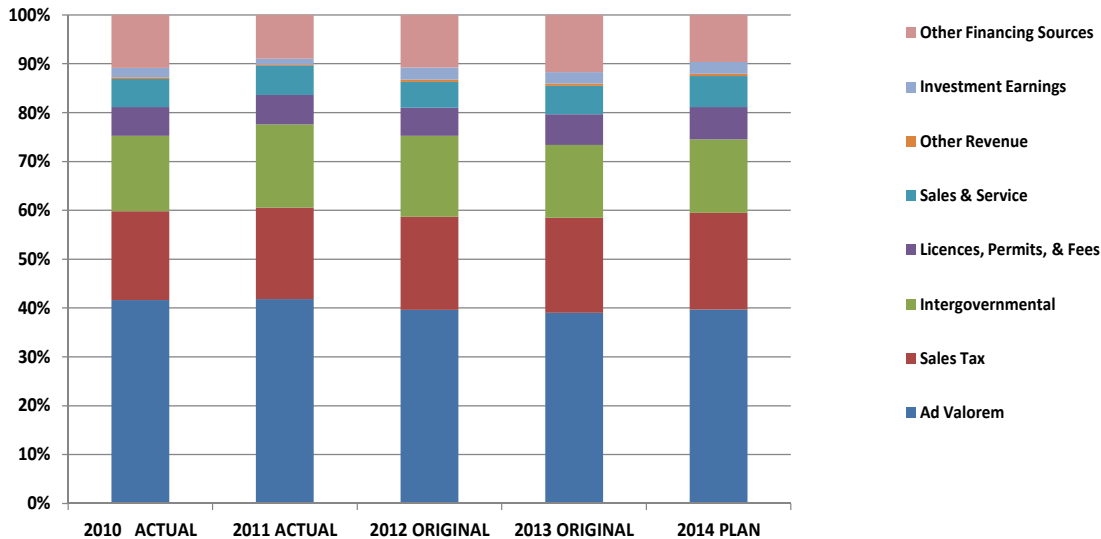


GENERAL FUND DETAILED REVENUE SUMMARY

	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL	2013 ORIGINAL	2014 PLAN
Unrestricted Intergovernmental					
Ad Valorem Taxes					
Current Year Taxes	\$ 29,652,573	\$ 29,868,760	\$ 29,818,647	\$ 29,207,880	\$ 29,792,038
Prior Years Taxes	411,432	382,136	337,060	467,410	468,250
Tax Penalties & Interest	175,360	183,813	111,103	143,000	112,000
Tax Discounts	(348,221)	(361,192)	(352,499)	(401,247)	(410,000)
Tax Refunds	(182,111)	(153,402)	(101,003)	(105,000)	(102,000)
Subtotal	\$ 29,709,033	\$ 29,920,115	\$ 29,813,308	\$ 29,312,043	\$ 29,860,288
Other Unrestricted Intergovernmental					
Sales Tax	\$ 12,983,003	\$ 13,393,038	\$ 14,350,430	\$ 14,611,439	\$ 14,910,654
Rental Vehicle - Gross Receipts	95,161	108,065	106,659	123,321	124,554
Video Program & Supplemental Peg	936,148	912,877	905,080	970,000	988,360
Motor Vehicle Fee	871,805	828,527	782,706	880,925	893,250
Payment in Lieu of Taxes	8,284	24,666	7,502	8,200	8,500
Utilities Franchise Tax	5,449,402	5,575,851	5,974,803	5,540,166	5,650,969
Wine & Beer	115,658	363,923	352,375	361,800	363,609
Subtotal	\$ 20,459,461	\$ 21,206,947	\$ 22,479,555	\$ 22,495,851	\$ 22,939,896
Restricted Intergovernmental					
Street Sweeper Agreement	\$ 32,849	\$ 25,035	\$ 25,035	\$ 25,035	\$ 25,035
Powell Bill State Allocation	1,975,384	2,022,578	2,032,692	2,157,640	2,190,005
Housing Authority Police Officers	112,564	136,461	115,842	120,000	120,000
Special State/Federal/Local Grants	307,279	948,241	1,593,700	404,000	255,000
Police Dept Grants	675,167	611,835	5,809	105,809	105,809
Police Athletic League Program	7,173	6,852	10,000	35,000	40,000
Police DARE Program	3,800	2,300	-	4,500	4,500
Section 104F Planning Grant MPO	47,626	173,930	264,469	315,493	426,856
Fire/Rescue Safer Grant	402,259	447,169	260,000	156,000	93,600
Subtotal	\$ 3,564,101	\$ 4,374,401	\$ 4,307,547	\$ 3,323,477	\$ 3,260,805
Licenses, Permits & Fees					
Privilege Licenses	564,347	615,943	636,540	627,800	829,939
Inspection Division Permits	774,256	800,481	798,701	976,700	993,000
Planning Fees	96,327	78,694	91,350	119,505	122,405
Recreation Dept Activity Fees	1,867,409	1,969,960	1,964,314	2,091,300	2,111,900
Police Fees	272,741	298,740	329,950	317,350	338,978
Engineering Fees	111,580	13,979	18,250	13,200	14,200
State Fire Protection	356,706	356,706	320,706	395,352	395,352
Fire/Rescue Fees	163,139	176,755	171,800	170,700	171,700
Subtotal	\$ 4,206,505	\$ 4,311,258	\$ 4,331,611	\$ 4,711,907	\$ 4,977,474
Sales and Services					
Rescue Service Transport	2,845,735	3,061,073	2,652,260	3,062,835	3,109,570
Utilities Street Cuts	195,029	335,344	289,900	334,000	350,000
Leased Parking & Meters	85,893	94,495	128,013	108,102	118,568
Parking Violation Penalty	279,416	197,435	336,600	240,000	260,000
Rental Property Income	14,673	22,922	25,001	25,011	25,011
Sale of Property	1,500	36,802	26,010	74,000	78,000
Cemetery Lots	72,385	91,145	71,350	88,000	90,000
Grave Opening	84,640	86,030	104,625	93,000	95,000
City Bus Revenue	5,618	3,000	8,000	6,500	7,000
Fuel Sales to Housing Authority	37,623	3,973	42,240	-	-
Sale of Signs	633	866	2,000	1,500	1,500
Beautification / Tree Replacement	4,116	5,325	1,300	1,300	1,300
Contracted Off-Duty Police	187,394	265,820	269,820	260,000	265,000
Contract Hours	7,048	5,042	43,000	25,200	25,200
Special Events	191,021	10,218	1,000	1,200	1,400
Pitt Co. Board of Education	58,252	-	-	-	324,072
EMS Dedicated Standby	4,028	7,985	3,000	12,000	13,000
Residential Parking	2,070	1,944	1,600	2,500	2,800
Lot Sweeping	720	1,100	1,200	1,200	1,200
Child Support Fees	2,540	2,646	2,568	3,068	3,068
Subtotal	\$ 4,080,334	\$ 4,233,165	\$ 4,009,487	\$ 4,339,416	\$ 4,771,689

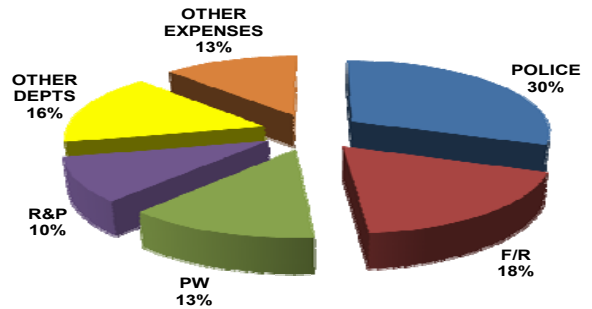
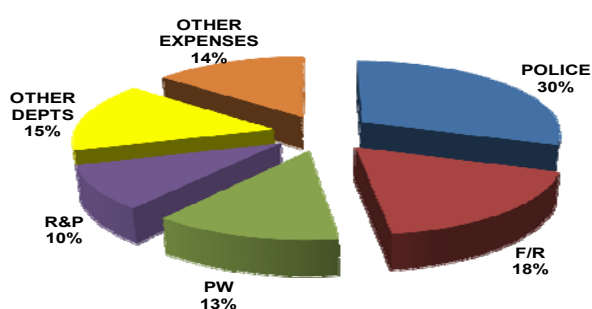
	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL	2013 ORIGINAL	2014 PLAN
Other Revenues					
M/WBE Support Receipts	2,900	4,153	3,000	3,500	3,500
GUC Joint Programs	6,108	38,917	29,858	38,917	38,917
Employee Computer Purchase	55,013	82,909	55,012	150,000	150,000
Other Entity Payroll	-	-	10,855	11,000	11,000
Donations	61,335	76,947	-	-	-
Other Revenue	104,004	(18,876)	212,486	148,575	151,375
Subtotal	\$ 229,360	\$ 184,050	\$ 311,211	\$ 351,992	\$ 354,792
Investment Earnings					
Investments Earnings	\$ 1,424,095	\$ 893,683	\$ 1,884,450	\$ 1,768,922	\$ 1,804,264
Other Financing Sources					
Transfer in GUC	\$ 5,218,738	\$ 5,442,790	\$ 5,713,844	\$ 5,913,275	\$ 5,380,104
Capital Reserve	1,088,846	752,511	200,000	-	-
Transfer in Closed Capital Projects	275,000	118,791	-	-	-
Transfer from Sanitation	-	104,920	104,920	104,920	104,920
Transfer from Ins. Loss Reserve	687,957	-	-	-	-
Transfer from General Fund	-	-	-	300,000	200,000
Appropriated Fund Balance	460,112	-	2,090,585	2,489,798	1,585,720
Subtotal	\$ 7,730,653	\$ 6,419,012	\$ 8,109,349	\$ 8,807,993	\$ 7,270,744
Total Revenues not including Other Financing Sources					
	\$ 63,672,889	\$ 65,123,619	\$ 67,137,169	\$ 66,303,608	\$ 67,969,208
Total Revenues including Other Financing Sources					
	\$ 71,403,542	\$ 71,542,631	\$ 75,246,518	\$ 75,111,601	\$ 75,239,952

TOTAL REVENUES



GENERAL FUND EXPENDITURES SUMMARY BY DEPARTMENT

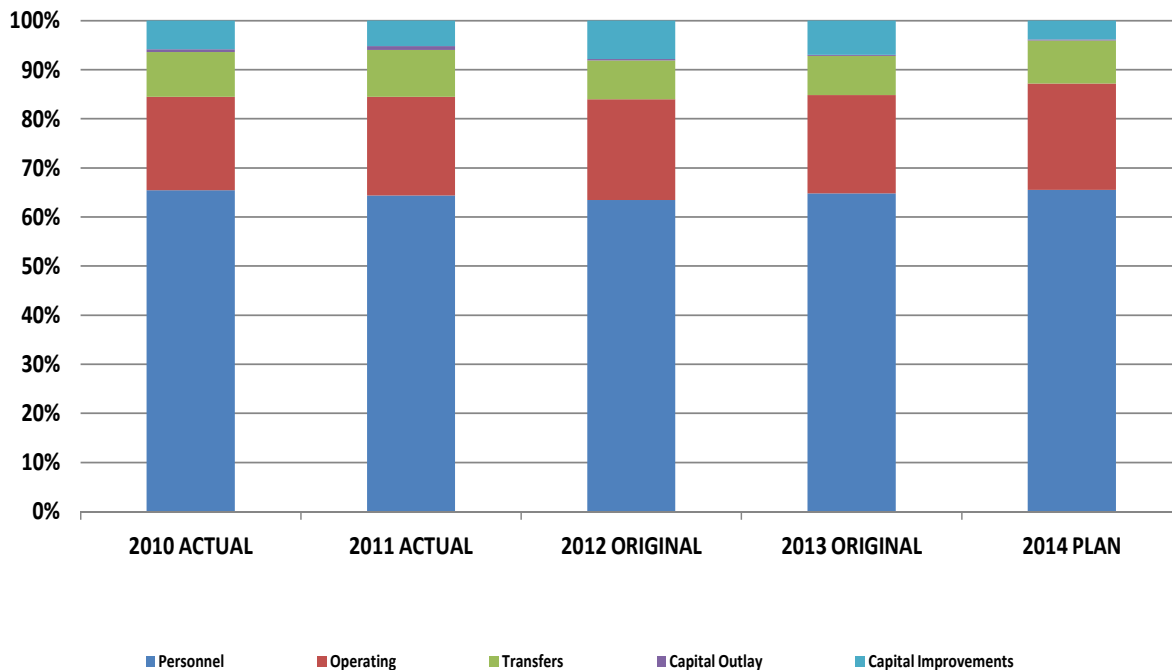
	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL	2013 ORIGINAL	2014 PLAN
Mayor & City Council	\$ 400,607	\$ 355,104	\$ 431,749	\$ 308,647	\$ 388,957
City Manager	976,717	964,054	1,114,636	1,210,711	1,216,547
City Clerk	273,257	244,254	308,883	271,798	273,243
City Attorney	420,502	418,229	455,445	446,593	452,801
Human Resources	1,895,089	2,153,306	2,708,692	2,499,431	2,575,779
Information Technology	2,844,418	2,402,788	2,964,318	2,816,937	2,899,957
Fire/Rescue	12,119,319	12,549,309	12,924,534	13,325,415	13,748,061
Financial Services	2,124,163	2,189,029	2,299,333	2,345,983	2,385,370
Police	22,109,585	22,160,843	22,449,243	22,555,893	22,810,729
Recreation and Parks	6,875,312	7,060,403	7,151,100	7,254,788	7,415,214
Public Works	8,874,770	8,057,286	9,042,755	9,693,628	9,920,981
Community Development	1,636,311	1,573,707	1,725,350	1,698,394	1,743,335
Total by Departments	\$ 60,550,050	\$ 60,128,312	\$ 63,576,038	\$ 64,428,218	\$ 65,830,974
In-Direct Cost Reimbursement	\$ (559,846)	\$ (373,081)	\$ (601,354)	\$ (1,014,572)	\$ (1,014,572)
Other Post-Employment Benefits	\$ 250,000	\$ 250,000	\$ 250,000	\$ 300,000	\$ 350,000
Contingency	\$ -	\$ -	\$ 150,000	\$ 181,871	\$ 585,975
Total Expenses by Department	\$ 60,240,204	\$ 60,005,231	\$ 63,374,684	\$ 63,895,517	\$ 65,752,377
Operating Transfers Out					
Transfer to Debt Services	4,265,851	4,447,710	4,209,487	4,101,879	3,956,358
Transfer to Transit	352,744	-	5,250	-	436,170
Transfer to Sanitation	-	190,000	190,000	139,163	439,200
Transfer to Sheppard Library	1,100,392	1,116,388	1,225,166	1,110,181	1,178,914
Transfer to Housing Division	135,096	148,001	326,648	342,158	209,905
Transfer to Vehicle Replacement	-	73,201	-	-	-
Transfer to Intermodal Transportation	331,117	-	-	-	-
Transfer to Powell Bill	-	-	-	300,000	200,000
Transfer to NCLM	29,394	-	-	-	-
Transfer to Self-Ins. Health	-	75,000	-	-	-
Transfer to City Hall Fac	248,608	-	-	-	-
To Thomas Langston	-	176,968	-	-	-
Transfer to Drew Steele	-	333,449	13,900	-	-
Transfer to Ins. Loss Reserve	-	168,299	-	-	-
To Maintenance Fund	-	-	-	-	150,000
Total	\$ 6,463,202	\$ 6,729,016	\$ 5,970,451	\$ 5,993,381	\$ 6,570,547
Total Capital Improvements	4,138,422	3,646,896	5,901,383	5,222,703	2,917,028
Total General Fund	\$ 70,841,828	\$ 70,381,143	\$ 75,246,518	\$ 75,111,601	\$ 75,239,952



GENERAL FUND EXPENDITURES BY LINE ITEM

	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL	2013 ORIGINAL	2014 PLAN
Personnel					
Salaries	\$ 33,649,188	\$ 32,394,226	\$ 33,839,159	\$ 34,464,780	\$ 34,425,007
Allowances	428,139	355,843	423,503	422,063	422,063
FICA	2,692,106	2,342,644	2,450,165	2,294,689	2,305,932
Group Life Insurance	83,608	85,107	83,925	84,420	84,420
Group Life Insurance Retirees	601	522	900	600	600
Retirement	1,662,025	2,010,570	2,117,107	2,173,571	2,203,457
Health Insurance	5,286,065	5,553,640	5,973,718	6,309,871	6,809,832
Retirees Supplemental BC/BS	143,096	215,277	226,800	225,708	244,668
Health Insurance - Retirees	505,022	639,433	792,992	758,124	821,806
401K Regular Employees	450,941	436,915	442,832	337,006	337,006
401K Police	519,116	505,320	471,285	461,254	461,138
Workers Comp Premium	100,893	69,334	113,897	135,107	141,823
Workers Comp Loss	589,972	467,082	491,380	708,639	717,261
ICMA	16,802	16,783	16,738	16,989	16,989
Unemployment Compensation	33,527	48,027	76,500	70,000	75,000
Employee Medical Services	103,794	72,147	138,470	138,470	138,470
Educational Assistance	14,809	19,311	17,100	17,100	17,100
Fees Paid to Elected Officials	58,075	56,800	56,800	67,000	67,000
Total Personnel	\$ 46,337,781	\$ 45,288,981	\$ 47,733,271	\$ 48,685,391	\$ 49,289,572
Operating					
Printing	\$ 75,303	\$ 62,114	\$ 135,303	\$ 114,140	\$ 115,985
Travel/Training	341,450	281,753	366,122	341,249	366,148
Equipment Maintenance	204,192	175,720	217,142	218,700	247,805
Vehicle Maintenance	436,598	508,772	694,241	575,927	575,927
Building Maintenance	297,572	269,460	276,299	296,357	305,346
Fleet Labor	-	572,482	656,634	517,549	516,752
Fleet Service Cost-Fixed	979,123	1,087,981	1,087,981	1,073,088	1,076,282
Demolitions	259,253	185,659	180,000	165,000	165,000
Radio Maintenance	70,237	106,764	121,744	121,953	120,432
Copier Maintenance	78,839	63,915	98,124	61,141	62,622
Other Maintenance	35,287	40,522	94,858	90,646	85,252
Supplies & Materials	1,181,931	1,103,385	1,258,932	1,256,727	1,347,019
Computer Hardware & Software	550,142	296,448	262,323	563,511	516,093
Fire Fighting Gear	106,560	87,927	136,660	137,575	147,875
Signs	60,420	69,204	83,000	79,000	88,172
Small Tools	50,666	59,964	67,031	78,870	77,570
Traffic Signals Maintenance	64,106	70,104	60,000	60,000	60,000
Other Supplies	170,600	129,031	256,832	204,249	209,460
Contracted Services	2,398,254	2,707,817	2,565,598	2,543,320	2,733,850
Commissions Pitt County	460,171	464,060	500,000	500,000	500,000
Other Contracted Services	49,963	42,950	61,900	325,800	426,400
Dues & Subscriptions	144,505	149,469	168,798	195,193	207,112
Advertising	99,125	89,811	124,318	106,416	130,452
Postage	92,631	80,996	89,000	71,500	74,606
Telephone	232,928	331,868	346,507	342,453	339,567
Utilities	1,193,087	1,242,681	1,242,273	1,244,929	1,295,797
Street Lighting	1,250,927	1,285,118	1,425,519	1,417,212	1,430,266
Fuel	659,771	820,364	1,058,765	1,044,862	1,156,149
Insurance	849,185	638,331	786,251	988,398	1,040,820
Uniforms	207,261	192,678	247,341	280,574	312,874
Other Expenses	159,108	121,715	164,000	90,674	160,374
Special Investigations & Drug Task Force	276,689	250,000	252,000	280,000	295,000
Special Programs	80,542	71,698	85,500	70,500	70,500
Police Athletic League	82,739	72,935	105,000	58,000	58,000
Other Programs & Events	248,163	43,763	284,671	47,041	52,295
Grants & Donations	343,420	493,144	77,540	23,100	26,600
Total Operating	\$ 13,790,746	\$ 14,270,603	\$ 15,638,207	\$ 15,585,654	\$ 16,394,402

	2010 ACTUAL	2011 ACTUAL	2012 ORIGINAL	2013 ORIGINAL	2014 PLAN
Indirect Cost Reimbursement	(559,846)	(373,081)	(601,354)	(1,014,572)	(1,014,572)
Contingency	\$ -	\$ -	\$ 150,000	\$ 181,871	\$ 585,975
Other-Post Employment Benefits	\$ 250,000	\$ 250,000	\$ 250,000	\$ 300,000	\$ 350,000
Transfers					
Debt Service	\$ 4,265,851	\$ 4,447,710	\$ 4,209,487	\$ 4,101,879	\$ 3,956,358
Public Transportation	352,744	-	5,250	-	436,170
Sanitation	-	190,000	190,000	139,163	439,200
Sheppard Memorial Library	1,100,392	1,116,388	1,225,166	1,110,181	1,178,914
Group Benefits	-	75,000	-	-	-
Insurance Loss Reserve	-	168,299	-	-	-
Housing Fund	135,096	148,001	326,648	342,158	209,905
Vehicle Replacement	-	73,201	-	-	-
Maintenance Fund	-	-	-	-	150,000
Intermodal Transportation	331,117	-	-	-	-
Powell Bill	29,394	-	-	300,000	200,000
City Hall Capital Project	248,608	-	-	-	-
Thomas Langston	-	176,968	-	-	-
Drew Steele	-	333,449	13,900	-	-
Total Transfers	\$ 6,463,202	\$ 6,729,016	\$ 5,970,451	\$ 5,993,381	\$ 6,570,547
Capital Outlay	\$ 421,524	\$ 568,728	\$ 204,560	\$ 157,173	\$ 147,000
Capital Improvements	\$ 4,138,422	\$ 3,646,896	\$ 5,901,383	\$ 5,222,703	\$ 2,917,028
Total General Fund Capital	\$ 4,559,946	\$ 4,215,624	\$ 6,105,943	\$ 5,379,876	\$ 3,064,028
Total Expenditures	\$ 70,841,828	\$ 70,381,143	\$ 75,246,518	\$ 75,111,601	\$ 75,239,952



BUDGET PREPARATION WORKSHEET
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<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-0000-301.01-00	CURRENT YEAR OPERATIONS	\$ 29,652,573	\$ 29,868,760	\$ 29,818,647	\$ 29,207,880	\$ 29,792,038
010-0000-301.03-00	PRIOR YEAR TAXES 2000	2,821	47	-	-	-
010-0000-301.03-01	PRIOR YEAR TAXES 2001	1,847	2,208	509	-	-
010-0000-301.03-02	PRIOR YEAR TAXES 2002	1,615	2,896	509	510	-
010-0000-301.03-03	PRIOR YEAR TAXES 2003	2,318	1,853	1,017	600	500
010-0000-301.03-04	PRIOR YEAR TAXES 2004	3,595	2,950	1,017	1,100	650
010-0000-301.03-05	PRIOR YEAR TAXES 2005	5,560	4,479	2,033	1,200	1,100
010-0000-301.03-06	PRIOR YEAR TAXES 2006	11,457	9,220	6,225	4,000	1,200
010-0000-301.03-07	PRIOR YEAR TAXES 2007	30,281	14,671	10,200	8,000	4,500
010-0000-301.03-08	PRIOR YEAR TAXES 2008	351,938	39,114	15,250	15,000	8,300
010-0000-301.03-09	PRIOR YEAR 2009	-	304,698	45,300	20,000	15,000
010-0000-301.03-10	PRIOR YEAR 2010	-	-	255,000	67,000	20,000
010-0000-301.03-11	PRIOR YEAR 2011	-	-	-	350,000	67,000
010-0000-301.03-12	PRIOR YEAR - 2012	-	-	-	-	350,000
010-0000-301.05-00	INTEREST & PENALTIES	175,360	183,813	111,103	143,000	112,000
010-0000-301.06-00	TAX DISCOUNTS	(348,221)	(361,192)	(352,499)	(401,247)	(410,000)
010-0000-301.07-00	TAX REFUNDS	(182,111)	(153,402)	(101,003)	(105,000)	(102,000)
*** AD VALOREM TAXES		\$ 29,709,033	\$ 29,920,115	\$ 29,813,308	\$ 29,312,043	\$ 29,860,288
010-0000-310.02-00	LOCAL OPTION SALES TAX	5,170,981	5,288,127	6,662,351	5,660,739	5,780,940
010-0000-310.03-00	VIDEO PROGRAMMING FEES	897,801	877,594	865,072	918,000	936,360
010-0000-310.03-01	SUPPLEMENTAL PEG	38,347	35,283	40,008	52,000	52,000
010-0000-310.04-00	1983 1/2% SALES TAX	2,738,657	2,684,598	2,895,268	3,141,500	3,204,330
010-0000-310.05-00	1986 1/2% SALES TAX	2,715,395	2,751,549	2,988,194	2,987,000	3,046,740
010-0000-310.08-00	RENTAL VEHICLE-GROSS RECEIPTS	95,161	108,065	106,659	123,321	124,554
010-0000-310.10-00	2002 1/2% SALES TAX	411,254	-	-	-	-
010-0000-310.10-01	HOLD HARMLESS-MEDICARE	1,946,716	2,668,764	1,804,617	2,822,200	2,878,644
*** OTHER TAXES		\$ 14,014,312	\$ 14,413,980	\$ 15,362,169	\$ 15,704,760	\$ 16,023,568
010-0000-320.04-00	PAY IN LIEU-TAXES-HOUSING	8,284	24,666	7,502	8,200	8,500
010-0000-320.05-00	UTILITIES FRANCHISE TAX	5,449,402	5,575,851	5,974,803	5,540,166	5,650,969
010-0000-320.06-00	BEER & WINE	115,658	363,923	352,375	361,800	363,609
*** UNRESTRICTED INTERGOVERNMENTAL		\$ 5,573,344	\$ 5,964,440	\$ 6,334,680	\$ 5,910,166	\$ 6,023,078
015-0000-321.02-00	NC DOT TRAFFIC SIGNALS	171,086	85,553	172,000	180,000	180,000
010-0000-321.04-00	STREET SWEEPER AGREEMENT	32,849	25,035	25,035	25,035	25,035
010-0000-321.05-00	PITT CO FIRE CONTRIBUTION	4,510	-	-	-	-
010-0000-321.09-00	RECREATION DONATIONS	57,567	73,752	-	-	-
015-0000-321.10-01	STATE ALLOCATION PAYMENTS	1,975,384	2,022,578	2,032,692	2,157,640	2,190,005
010-0000-321.24-00	HOUSING AUTHORITY POLICE OFFICERS	112,564	136,461	115,842	120,000	120,000
010-0000-321.28-00	FEDERAL FORFEITURE MONEY	(3,211)	26,370	-	-	-
010-0000-321.29-00	SPECIAL STATE/FEDERAL/LOCAL GRANTS	136,193	862,688	1,077,700	-	-
015-0000-321.29-00	SPECIAL STATE/FEDERAL/LOCAL GRANTS	-	-	344,000	224,000	75,000
010-0000-321.31-00	CONTROLLED SUBSTANCE TAX	138,374	41,080	-	-	-
010-0000-321.32-01	POLICE DRUG FUND	5,909	-	5,809	5,809	5,809
010-0000-321.32-09	POLICE DEPARTMENT GRANTS	534,095	544,385	-	100,000	100,000
010-0000-321.32-16	PAL PROGRAM	7,173	6,852	10,000	35,000	40,000
010-0000-321.34-01	CTY OF GREENVILLE PL GT	47,626	173,930	264,469	315,493	426,856
010-0000-321.68-00	FIRE/RESCUE SAFER GRANT	397,749	447,169	260,000	156,000	93,600
*** RESTRICTED INTERGOVERNMENTAL		\$ 3,617,868	\$ 4,445,853	\$ 4,307,547	\$ 3,318,977	\$ 3,256,305

BUDGET PREPARATION WORKSHEET
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<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-0000-330.01-00	PRIVILEGE LICENSE	561,021	613,066	630,040	625,000	826,939
010-0000-330.02-00	PRIVILEGE LICENSE PENALTIES	3,326	2,877	6,500	2,800	3,000
010-0000-330.03-00	MOTOR VEHICLE TAX	753,532	717,650	676,260	752,450	759,975
010-0000-330.04-00	PRIOR YEAR VEHICLE TAX	1,227	40	-	-	-
010-0000-330.04-01	PRIOR YEAR VEHICLE TAX 2001	950	987	50	-	-
010-0000-330.04-02	PRIOR YEAR VEHICLE TAX 2002	864	1,261	760	100	-
010-0000-330.04-03	PRIOR YEAR VEHICLE TAX 2003	1,473	737	203	100	100
010-0000-330.04-04	PRIOR YEAR VEHICLE TAX 2004	1,834	1,441	509	175	100
010-0000-330.04-05	PRIOR YEAR VEHICLE TAX 2005	2,652	2,339	868	200	175
010-0000-330.04-06	PRIOR YEAR VEHICLE TAX 2006	4,368	2,699	1,025	700	200
010-0000-330.04-07	PRIOR YEAR VEHICLE TAX 2007	9,662	3,740	1,031	900	500
010-0000-330.04-08	PRIOR YEAR VEHICLE TAX 2008	95,243	7,239	2,075	1,800	700
010-0000-330.04-09	PRIOR YEAR 2009	-	90,394	6,200	3,000	1,500
010-0000-330.04-10	PRIOR YEAR 2010	-	-	93,725	8,500	5,500
010-0000-330.04-11	PRIOR YEAR 2011	-	-	-	113,000	8,500
010-0000-330.04-12	PRIOR YEAR - 2012	-	-	-	-	116,000
010-0000-330.05-00	ANIMAL TAXES CURRENT YEAR	-	5	-	-	-
010-0000-330.08-00	ANIMAL CONT CIVIL PENALTY	7,825	5,135	13,000	6,000	7,000
010-0000-330.09-00	TREE REPLACEMENT FEES	1,860	1,460	1,000	1,000	1,000
010-0000-330.10-01	BUILDING PERMITS	322,098	294,196	310,718	450,000	455,000
010-0000-330.10-02	PLUMBING PERMITS	72,451	67,531	87,035	78,000	80,300
010-0000-330.10-03	MECHANICAL PERMITS	119,875	136,400	139,048	138,000	141,000
010-0000-330.10-04	DRIVEWAY PERMITS	7,995	6,030	6,088	6,200	6,500
010-0000-330.10-05	RE-INSPECTION FEES	20,850	20,092	18,000	18,000	18,000
010-0000-330.10-06	MISC. PERMITS/FEES	50	-	50	-	-
010-0000-330.10-07	HOMEOWNERS RECOVERY FUND	256	253	180	1,000	1,100
010-0000-330.10-08	PENALTIES/LATE FEES	3,700	3,300	5,000	3,500	3,600
010-0000-330.10-09	CIVIL CITATIONS - LIENS	54,704	88,570	65,000	100,000	100,000
010-0000-330.10-10	TEMPORARY UTILITIES	7,650	13,150	8,000	12,000	12,500
010-0000-330.10-11	PITT.CO. SCHOOLS INSPECTIONS	-	-	-	10,000	10,000
010-0000-330.11-00	ELECTRICAL INSPECTION FEE	164,627	170,959	159,582	160,000	165,000
010-0000-330.12-00	STATE FIRE PROTECTION	356,706	356,706	320,706	395,352	395,352
010-0000-330.14-00	COURT COST FEES & CHARGES	38,931	34,073	46,000	25,000	30,000
010-0000-330.15-00	OTHER COURT/RESTITUTION	6,010	20,945	1,000	30,000	35,000
010-0000-330.16-01	SANITATION LABOR FEES	91,816	-	-	-	-
010-0000-330.17-00	NON-RESIDENT REC. USER FEES	14,923	20,023	14,300	55,150	55,150
010-0000-330.18-01	PRELIMINARY PLATS	4,250	2,050	4,000	4,000	4,500
010-0000-330.18-02	FINAL PLATS	9,490	5,930	6,000	6,250	6,250
010-0000-330.18-03	REZONINGS	9,100	12,150	8,800	9,000	10,000
010-0000-330.18-04	BOARD OF ADJUSTMENT CASES	13,770	8,085	7,000	9,500	9,500
010-0000-330.18-05	SITE PLANS	24,300	17,350	25,000	40,000	40,000
010-0000-330.18-06	PRELIM PLAT ALTERATIONS	1,050	680	1,500	6,500	6,500
010-0000-330.18-07	FINAL PLAT ALTERATIONS	10,470	12,210	12,000	20,000	20,000
010-0000-330.18-08	SITE PLAN ALTERATIONS	13,135	11,610	13,500	6,000	6,500
010-0000-330.18-09	LANDSCAPE PLAN ALTERATION	-	160	1,650	450	450
010-0000-330.18-10	LANDSCAPE PLANS INSPECTIONS	3,882	4,785	4,000	5,500	5,500
010-0000-330.18-11	STREET NAME CHANGES	-	-	300	300	300

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010-0000-330.18-12	MISC PLANNING FEES	500	54	600	500	500
010-0000-330.18-13	ANNEXATIONS	3,520	2,640	4,000	6,000	6,000
010-0000-330.18-14	AMENDMENTS	1,980	990	2,000	3,500	3,500
010-0000-330.18-15	P & Z SPECIAL USE PERMITS	880	-	1,000	880	880
010-0000-330.18-16	ZONING CERT.LETTER	-	-	-	1,125	1,125
010-0000-330.18-17	COA MAJOR WRKS.GEN.PUBLIC	-	-	-	-	300
010-0000-330.18-18	COA MINOR WRKS.IN-HOUSE	-	-	-	-	600
010-0000-330.20-03	ROSE HIGH FOOTBALL GAMES	-	-	-	1,000	1,000
010-0000-330.20-05	COMPLAINT/ACCIDENT REPORT	15,584	13,379	14,500	14,500	15,000
010-0000-330.20-06	FINGERPRINTING	15,420	13,605	12,500	13,500	13,500
010-0000-330.20-08	MISCELLANEOUS POLICE FEES	56,530	58,350	68,000	58,000	60,000
010-0000-330.20-09	PARADE PERMITS	2,330	2,050	2,500	2,500	2,500
010-0000-330.20-10	SOLICITATION PERMITS	1,450	300	1,000	1,000	1,200
010-0000-330.20-11	OUTDOOR AMP. SOUND PERMIT	3,100	3,000	3,150	3,150	3,250
010-0000-330.20-12	ANNUAL TAXICAB & TOW INSP	640	860	600	1,000	1,000
010-0000-330.20-13	TAXI LICENSE RENEWAL	190	247	600	600	600
010-0000-330.20-14	TAXI LICENSE APPLICATION	-	-	100	100	100
010-0000-330.20-15	TAXI LIC. INITIAL APPLIC.	870	1,800	1,000	1,000	1,000
010-0000-330.20-17	PEDDLER LICENSE APPLY FEE	1,305	585	500	2,600	2,600
010-0000-330.20-18	ITINERANT MERCHANT FEES	1,843	1,250	1,000	1,000	1,000
010-0000-330.20-19	ALARM REGISTRATION FEE	33,838	36,155	18,000	32,000	32,000
010-0000-330.20-20	FALSE ALARM CITATIONS	42,499	52,536	38,000	45,000	50,000
010-0000-330.20-21	PRECIOUS METALS	1,420	560	-	900	1,000
010-0000-330.20-22	POLICE DVD AND VIDEO SALE	6	-	-	-	-
010-0000-330.20-23	CODE ENF. OFFICER ECU REIMB.	-	24,250	48,500	48,500	49,228
010-0000-330.21-01	EROSION CONTROL PLAN	17,710	12,260	17,000	12,000	13,000
010-0000-330.21-02	STREET CLOSINGS	1,300	600	600	600	600
010-0000-330.21-03	RIGHT OF WAY ENCROACH	500	1,000	500	500	500
010-0000-330.21-04	PRINTING/MAP FEES	254	119	150	100	100
010-0000-330.22-07	FIRE/RESCUE PERMITS	7,130	6,293	6,800	1,000	1,000
010-0000-330.22-09	FIRE/RESCUE MISC. FEES	250	(1,675)	500	200	200
010-0000-330.22-10	ETJ BUSINESS INSPECTION	3,330	2,280	7,500	7,500	7,500
010-0000-330.22-11	STATE REQUIRED INSP-LIC	16,990	18,765	15,000	17,000	18,000
010-0000-330.22-12	FIRE PROTECTION INDUST PK	135,439	151,092	142,000	145,000	145,000
010-0000-330.24-00	MISC.CIVIL CITATIONS	42,950	29,655	60,000	30,000	32,000
*** LICENSES, PERMITS, & FEES		\$ 3,227,684	\$ 3,191,308	\$ 3,165,303	\$ 3,557,682	\$ 3,814,974
010-0000-340.01-00	RESCUE SERVICE TRANSPORT	2,845,735	3,061,073	2,652,260	3,062,835	3,109,570
010-0000-340.02-01	RECREATION DEPT. MISC REV	101,622	85,100	97,000	85,800	86,000
010-0000-340.02-02	RIVER PARK NORTH	25,014	28,016	26,000	28,000	28,000
010-0000-340.02-03	MEMBERSHIP-GAFC	252,466	290,383	270,000	275,350	277,350
010-0000-340.02-04	GUEST FEES-GAFC	19,629	21,769	20,000	25,000	26,000
010-0000-340.02-05	APPLICATION FEES-GAFC	4,524	4,855	4,500	4,800	4,900
010-0000-340.02-06	CITY EMPLOYEE FEES-GAFC	21,320	21,977	22,900	22,000	22,000
010-0000-340.02-07	GUC EMPLOYEE FEES-GAFC	7,766	6,794	5,500	6,500	6,500
010-0000-340.02-08	GAFC BANK DRAFT FEES	129,698	127,749	125,000	127,000	127,000
010-0000-340.02-09	PROGRAM-GAFC	79,894	85,938	65,000	70,000	72,000
010-0000-340.02-10	ARTS & CRAFTS	34,206	28,265	32,200	30,000	32,000

BUDGET PREPARATION WORKSHEET
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<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-0000-340.02-11	CITY POOL	6,514	12,214	9,200	16,000	16,000
010-0000-340.02-12	RIVERBERCH TENNIS CNTR	22,587	24,048	24,000	24,200	24,500
010-0000-340.02-13	GAFC MEMBERSHIP-GUC	27,235	26,000	26,000	26,000	26,000
010-0000-340.02-16	SENIOR PROGRAM FEES	37,531	44,130	58,000	70,000	75,000
010-0000-340.02-19	GREENVILLE-PITT CO ROAD RACE	375	12,395	-	4,000	4,000
010-0000-340.03-01	UTILITY STREET CUTS	193,606	338,617	289,900	334,000	350,000
010-0000-340.03-02	OTHER STREET CUTS	1,423	(3,273)	-	-	-
010-0000-340.03-03	LOT SWEEPING / GUC	720	1,100	1,200	1,200	1,200
010-0000-340.04-01	R&P FACILITY RENTAL	48,938	44,628	38,500	55,000	55,000
010-0000-340.04-03	CONCESSIONS-GAFC VENDING	10,955	13,316	13,000	15,000	15,000
010-0000-340.04-04	LOCK & TOWEL-GAFC	1,969	2,061	2,000	2,000	2,000
010-0000-340.04-05	EQUIPMENT RENTAL-GAFC	5	-	-	-	-
010-0000-340.04-06	CONCESSIONS-H.BOYD LEE PK	9,739	6,819	7,500	7,500	7,500
010-0000-340.04-20	SINGLE POST METERS	4,151	3,895	4,101	4,500	5,000
010-0000-340.04-23	PAY STATIONS REVENUE	7,850	11,668	42,380	23,850	30,000
010-0000-340.04-30	LEASED PRK-LOT #1-MERCHANT	3,936	4,362	4,606	4,000	4,500
010-0000-340.04-32	LEASED PRK LOT#3 MOSELEY	4,728	6,568	4,606	6,500	7,000
010-0000-340.04-33	LEASED PRK LOT#4 TEXACO	11,166	12,578	13,440	14,112	14,784
010-0000-340.04-35	LEASED PRK #6 BLT HARVEY	4,440	5,190	5,592	5,000	5,190
010-0000-340.04-38	LEASED PRK LOT#9 HOOKER	35,125	36,179	36,179	37,264	38,382
010-0000-340.04-39	LEASED PRK-LOT#10 HARRIS	7,433	6,800	9,189	6,000	6,500
010-0000-340.04-41	LEASED PRK #12 EVANS ST	4,238	2,974	5,280	-	-
010-0000-340.04-43	LEASED PARKING-GREENE ST	1,836	1,503	1,680	1,332	1,404
010-0000-340.04-44	EDWARDS	990	2,778	960	5,544	5,808
010-0000-340.04-50	RENTAL INCOME FLOOD PROP.	88	5	-	10	10
010-0000-340.04-60	ST.GABRIELS/LEASE RENTALS	14,584	22,916	25,000	25,000	25,000
010-0000-340.05-00	SALE OF PROPERTY	1,500	36,802	26,010	74,000	78,000
010-0000-340.06-00	SALE OF CEMETERY LOTS	72,385	91,145	71,350	88,000	90,000
010-0000-340.07-00	GRAVE OPENINGS	84,640	86,030	104,625	93,000	95,000
010-0000-340.09-00	BUS WASHER	35	-	-	-	-
010-0000-340.10-00	CITY BUS REVENUE	5,583	3,000	8,000	6,500	7,000
010-0000-340.11-00	HOUSING AUTHORITY FUEL	37,623	3,973	42,240	-	-
010-0000-340.12-01	MISCELLANEOUS REVENUE	31,748	(48,286)	173,040	90,170	92,970
015-0000-340.12-01	MISCELLANEOUS REVENUE	32,539	-	-	-	-
010-0000-340.12-06	BEAUTIFICATION FUND	2,256	3,865	300	300	300
010-0000-340.12-12	GIFT SHOP REVENUE	3,026	2,921	2,800	3,000	3,000
010-0000-340.12-13	SALES OF SIGNS	633	866	2,000	1,500	1,500
010-0000-340.12-15	WELLNESS PROGRAM-GUC	36,543	26,240	35,146	35,000	35,000
010-0000-340.12-16	CONTRACTED OFF-DUTY POLIC	187,394	265,820	269,820	260,000	265,000
010-0000-340.12-17	DARE PROGRAM	3,800	2,300	-	4,500	4,500
010-0000-340.12-22	CHILD SUPPORT FEE	2,488	2,604	2,500	3,000	3,000
010-0000-340.12-23	CHILD SUPPORT FEE-LIBRARY	52	42	68	68	68
010-0000-340.12-25	GREENVILLE FLAGS	148	148	-	148	148
010-0000-340.12-37	LANDFILL FEE REIMBURSEMENT	-	-	-	20,257	20,257
015-0000-340.12-40	10-11 PB SIDEWALK PROJECT	-	100	-	-	-
010-0000-340.14-00	OTHER ENTITY PAYROLL	-	-	10,855	11,000	11,000
010-0000-340.20-00	REC. DEPT. ATHLETIC PROG.	218,292	249,170	218,000	262,000	265,000
010-0000-340.21-00	REC. DEPT. SUMMER PROGRAM	38,728	64,215	40,000	65,000	65,000

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-0000-340.22-01	CONTRACT HOURS - NCDOT	400	-	20,000	20,000	20,000
010-0000-340.23-01	INTERNATIONAL FESTIVAL	1,816	1,470	1,000	1,200	1,400
010-0000-340.23-02	EAST.REGIONAL BBALL TOURN	173,803	-	-	-	-
010-0000-340.23-04	UNITED WAY	15,402	8,748	-	-	-
010-0000-340.24-01	PITT COUNTY BOARD OF ED	58,252	-	-	-	324,072
010-0000-340.25-00	EMS DEDICATED STANDBY	4,028	7,985	3,000	12,000	13,000
010-0000-340.30-00	GREEN FEES	459,497	509,544	501,059	568,608	572,110
010-0000-340.31-00	CART FEES	16,342	13,405	19,000	18,000	18,000
010-0000-340.32-00	DRIVING RANGE	99,576	100,525	95,655	100,525	100,525
010-0000-340.33-01	BCGC CONCESSIONS	58,481	60,669	63,000	60,000	63,765
010-0000-340.34-00	PROGRAMS, CLINICS, LESSON	71,738	10,871	97,000	12,000	12,000
010-0000-340.34-01	TOURNAMENTS	14,817	18,485	32,000	15,000	15,000
010-0000-340.34-02	RENTALS	2,204	5,695	4,000	5,000	5,000
010-0000-340.35-00	PRO SHOP SALES	30,824	28,183	34,000	32,267	30,000
010-0000-340.42-00	VIP SALES	-	2,718	-	3,600	3,600
*** SALES & SERVICES		\$ 5,750,629	\$ 5,960,643	\$ 5,819,141	\$ 6,290,940	\$ 6,726,313
010-0000-350.02-00	INVESTMENT EARNINGS	1,419,530	890,470	1,879,888	1,766,432	1,801,761
015-0000-350.02-00	INVESTMENT EARNINGS	1,254	850	1,809	1,809	1,810
010-0000-350.04-00	INTEREST ON CHECKING	2,678	1,741	2,028	-	-
015-0000-350.04-00	INTEREST ON CHECKING	48	76	18	18	17
010-0000-350.05-00	INTEREST ON FED FOREFEITURE FUND	115	156	88	153	156
010-0000-350.07-00	CONTROLLED SUBSTANCE TAX	470	390	619	510	520
*** INVESTMENT EARNINGS		\$ 1,424,095	\$ 893,683	\$ 1,884,450	\$ 1,768,922	\$ 1,804,264
010-0000-360.01-02	RENT	1	1	1	1	1
010-0000-360.02-00	RECYCLING	-	-	1,500	-	-
010-0000-360.04-00	CONTRACT HRS - LIBRARIES	6,648	5,042	23,000	5,200	5,200
010-0000-360.05-00	RESIDENTIAL PARKING	2,070	1,944	1,600	2,500	2,800
010-0000-360.07-00	FIRE/RESCUE DONATIONS	844	1,035	-	-	-
010-0000-360.08-00	POLICE DONATIONS/SALES	720	2,000	-	-	-
010-0000-360.09-00	PARKING VIOLATION PENALTY	279,416	197,435	336,600	240,000	260,000
010-0000-360.28-00	M/WBE SUPPORT RECEIPTS	2,900	4,153	3,000	3,500	3,500
010-0000-360.29-00	COMMUNITY DEV.-DONATIONS	2,204	160	-	-	-
010-0000-365.11-00	EMPLOYEE COMPUTER PROGRAM	55,013	82,909	55,012	150,000	150,000
*** OTHER INCOME		\$ 349,816	\$ 294,679	\$ 420,713	\$ 401,201	\$ 421,501
010-0000-370.01-00	TRANSFER IN GUC	4,556,527	4,764,858	4,986,085	5,204,669	4,664,971
010-0000-370.01-01	GUC JOINT PROGRAMS	6,108	38,917	29,858	38,917	38,917
010-0000-370.01-04	YR-END DUE FROM GUC-LIGHT	662,211	677,932	727,759	708,606	715,133
010-0000-370.04-00	TRAN FROM CAPITAL RESERVE	1,088,846	252,511	200,000	-	-
015-0000-370.04-00	TRAN FROM CAPITAL RESERVE	-	500,000	-	-	-
015-0000-370.05-00	TRANS FROM GEN FUND	-	-	-	300,000	200,000
010-0000-370.09-00	AQUATICS & FITNESS CT FD	-	1	-	-	-
010-0000-370.13-00	TRANSFER INS LOSS RESERVE	687,957	-	-	-	-
010-0000-370.45-00	TRANS.FROM SANITATION	-	104,920	104,920	104,920	104,920
010-0000-370.63-00	EMPLOYEE PARKING LOT	275,000	-	-	-	-
010-0000-370.65-00	TRANS FROM PUB.SAFE.PROJE	-	81,930	-	-	-

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-0000-370.67-00	TRANS.FROM ADMIN.FACILITY	-	36,861	-	-	-
015-0000-371.00-00	APPROPRIATED FUND BALANCE	-	-	1,149,023	147,903	335,720
010-0000-371.01-00	APPROPRIATED F/B GENERAL	460,112	-	941,562	2,341,895	1,250,000
*** OTHER FINANCING SOURCES		\$ 7,736,761	\$ 6,457,930	\$ 8,139,207	\$ 8,846,910	\$ 7,309,661
TOTAL GENERAL FUND		\$ 71,403,542	\$ 71,542,631	\$ 75,246,518	\$ 75,111,601	\$ 75,239,952

CITY COUNCIL

Mission Statement

The City of Greenville is dedicated to providing all citizens with quality services in an open, ethical manner, insuring a community of distinction for the future.

The City Council adopted the following value statements to guide its actions during the January 20 and 21, 2012, City Council Annual Planning Session:

- Be accountable for defining and making progress
- Invite, listen to, and consider all perspectives
- Be professional and efficient in our work
- Practice fiscal responsibility
- Practice equity in all decisions
- Encourage sustainable practices

The City Council adopted the following six strategic goals during the January 2012 Annual Planning Session. The strategic goals are organized in alphabetical order, not in order of priority.

ECONOMIC DEVELOPMENT

Promote economic development by decreasing unemployment rate, increasing median income, and attracting and retaining new and existing businesses.

INFRASTRUCTURE (INCLUDING INFORMATION TECHNOLOGY)

Maintain and preserve our existing storm water infrastructure and our streets to include Wi-Fi in common areas in West Greenville, traffic signals and management, storm water problems, aging service structures and more money for street resurfacing.

NEIGHBORHOOD PRESERVATION

Develop strategies to protect and preserve neighborhoods through systematic approaches by having an active association in every neighborhood and addressing the historic district.

PARKS AND RECREATION/GREENWAYS/BOND ISSUE

Expand and enhance our parks and greenways, as resources allow to earmark funds every year for repairs and upkeep, create two new parks and repair two existing parks over the next 2 years, and to define appropriate access based on social/economic levels and geography.

PUBLIC SAFETY (Community Safety)

Decrease crime by 10% each year of the plan by creating a comprehensive crime plan and engaging community stakeholders like United Way and others to create and implement the plan.

PUBLIC TRANSPORTATION

All residents have access to efficient and effective traditional or alternative modes of transportation through implementing recommendations from the Greenville Bicycle and Pedestrian Commission.

To see the complete, detailed City Council strategic goals, objectives and action items, please refer to www.greenvillenc.gov.

Mayor & City Council - General Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
Mayor	1.00	1.00	1.00	1.00	1.00
Mayor Pro-Tem	1.00	1.00	1.00	1.00	1.00
Council Member	5.00	5.00	5.00	5.00	5.00
Total Elected Officials	7.00	7.00	7.00	7.00	7.00

SUMMARY OF EXPENSES BY CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ORIGINAL	FY 2013 ORIGINAL	FY 2014 PLAN
* PERSONNEL	\$ 121,811	\$ 117,952	\$ 116,921	\$ 122,072	\$ 125,072
* OPERATING	278,796	237,152	314,828	186,575	263,885
*** MAYOR & CITY COUNCIL TOTAL	\$ 400,607	\$ 355,104	\$ 431,749	\$ 308,647	\$ 388,957

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
010-0500-401.01-00	FEES PD TO ELECTED OFFICIALS	\$ 58,075	\$ 56,800	\$ 56,800	\$ 67,000	\$ 67,000
010-0500-401.02-15	CAR ALLOWANCE-COUNCIL	600	-	-	-	-
010-0500-401.02-20	CAR ALLOWANCE-GLOVER	1,200	1,200	1,200	1,200	1,200
010-0500-401.02-23	CAR ALLOWANCE-DUNN	1,200	1,200	1,200	-	-
010-0500-401.02-24	CAR ALLOWANCE-JOYNER	1,200	1,200	1,200	1,200	1,200
010-0500-401.02-25	CAR ALLOWANCE-KITTRELL	1,200	1,200	1,200	-	-
010-0500-401.02-26	CAR ALLOWANCE-MERCER	1,200	1,200	1,200	1,200	1,200
010-0500-401.02-27	CAR ALLOWANCE-SMITH	700	1,200	1,200	1,200	1,200
010-0500-401.02-28	CAR ALLOWANCE-BLACKBURN	700	1,200	1,200	1,200	1,200
010-0500-401.02-29	CAR ALLOWANCE-THOMAS	-	-	-	1,200	1,200
010-0500-401.02-30	CAR ALLOWANCE-MITCHELL	-	-	-	1,200	1,200
010-0500-401.03-01	FICA EXPENSES	4,344	4,265	4,346	4,346	4,346
010-0500-401.03-02	GROUP LIFE INSURANCE	197	275	665	665	665
010-0500-401.03-04	HEALTH INSURANCE	51,195	48,212	46,710	41,661	44,661
* PERSONNEL		\$ 121,811	\$ 117,952	\$ 116,921	\$ 122,072	\$ 125,072
010-0500-402.01-00	PRINTING	1,390	303	1,000	1,000	1,000
010-0500-402.02-00	EMPLOYEE TRAVEL/TRAINING	54	-	-	-	-
010-0500-402.02-03	TRAVEL/TRAINING - COUNCIL	2,948	-	-	-	-
010-0500-402.02-04	TRAVEL/TRAINING - SPELL	40	-	-	-	-
010-0500-402.02-06	TRAVEL/TRAINING - GLOVER	7,478	7,485	3,000	3,000	3,000
010-0500-402.02-09	TRAVEL/TRAINING - DUNN	2,143	2,250	3,000	-	-
010-0500-402.02-14	TRAVEL/TRAINING - JOYNER	147	25	3,000	3,000	3,000
010-0500-402.02-15	TRAVEL/TRAINING - KITTRELL	142	525	3,000	-	-
010-0500-402.02-16	TRAVEL/TRAINING - MERCER	154	138	3,000	3,000	3,000
010-0500-402.02-17	TRAVEL/TRAINING - SMITH	670	1,496	3,000	3,000	3,000
010-0500-402.02-18	TRAVEL/TRAINING BLACKBURN	436	376	3,000	3,000	3,000
010-0500-402.02-19	TRAVEL/TRAINING-THOMAS	-	-	-	3,000	3,000
010-0500-402.02-20	TRAVEL/TRAINING-MITCHELL	-	-	-	3,000	3,000
010-0500-402.07-00	SUPPLIES & MATERIALS	521	615	900	900	900
010-0500-402.07-27	COMPUTER HARDWARE	-	-	-	9,000	1,400
010-0500-402.08-01	CONTRACTED SERVICES	94,620	96,845	95,000	5,000	6,500
010-0500-402.09-00	DUES & SUBSCRIPTIONS	69,907	75,313	73,170	83,142	93,950
010-0500-402.10-00	SPECIAL SERVICES	202	-	400	400	400
010-0500-402.11-00	ELECTIONS	55,982	-	70,000	-	70,000
010-0500-402.12-00	MEETINGS AND EVENTS	5,552	1,752	10,000	10,000	10,000
010-0500-402.16-03	TELEPHONE/WIRELESS	-	-	-	4,104	4,104
010-0500-402.21-00	GEN. INS. LIAB. PREMIUM	36,410	30,809	43,358	52,029	54,631
010-0500-402.50-12	REDISTRICTING	-	19,220	-	-	-
* OPERATING		\$ 278,796	\$ 237,152	\$ 314,828	\$ 186,575	\$ 263,885
*** MAYOR & CITY COUNCIL TOTAL		\$ 400,607	\$ 355,104	\$ 431,749	\$ 308,647	\$ 388,957

CITY MANAGER

Mission Statement

The mission of the City Manager's Office is to effectively coordinate and lead City departments in the administration of City affairs in an open, ethical, and fiscally responsible manner according to the City Code, Charter, ordinances, and City Council policies; to provide effective leadership by communicating to employees; and to leverage City resources by promoting and maintaining strong partnerships with public and appropriate private entities.

Goals and Objectives:

1. **Goal: To effectively lead the administration and operation of the City of Greenville.**
 - A. Objective: Compile and provide periodic reports on results of City programs and services.
 - B. Objective: Manage the effective preparation and presentation of the City Council agendas.
 - C. Objective: Formulate budget objectives and preparation, including Capital Improvement Plan.
 - D. Objective: Support the City Council's policy of promoting a diverse workforce.

2. **Goal: To be accessible and responsive to the City Council, employees and citizens.**
 - A. Objective: Keep the City Council advised of municipal activities through Notes to Council reports, periodic briefings, and other appropriate means.
 - B. Objective: Maintain excellent communications with City employees through various means, including department/division meetings, the Greenville Employee Messenger (GEM) newsletter, and other appropriate means.
 - C. Objective: Receive citizens' concerns and requests for information conveyed in person, by phone, and by e-mail and respond with the appropriate service and information in a timely and effective manner.
 - D. Objective: Facilitate City staff with meeting City Council's goals.

3. **Goal: To leverage City resources by promoting and maintaining strong partnerships with appropriate public and private entities.**
 - A. Objective: Maintain and promote excellent working relationships with other entities and all City departments.
 - B. Objective: Assist in preparation of State legislative agenda.
 - C. Objective: Actively participate in local and state civic activities and professional organizations.
 - D. Objective: Attend boards and commissions meetings in support of staff and boards and commissions members' efforts to improve the City.
 - E. Objective: Continue contact with the Pitt County Board of Education.

City Manager - General Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Communications Manager / Public Information Officer	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Communications Technician	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist I	1.00	1.00	1.00	1.00	1.00
Total Full-Time City Manager	7.00	7.00	7.00	7.00	7.00

SUMMARY OF EXPENSES BY CATEGORY	FY 2010 <u>ACTUALS</u>	FY 2011 <u>ACTUALS</u>	FY 2012 <u>ORIGINAL</u>	FY 2013 <u>ORIGINAL</u>	FY 2014 <u>PLAN</u>
* PERSONNEL	\$ 731,307	\$ 720,784	\$ 773,428	\$ 777,288	\$ 781,248
* OPERATING	245,410	243,270	341,208	433,423	435,299
*** CITY MANAGER TOTAL	\$ 976,717	\$ 964,054	\$ 1,114,636	\$ 1,210,711	\$ 1,216,547

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
010-1050-401.02-01	SALARIES-PERMANENT	\$ 427,029	\$ 426,887	\$ 433,167	\$ 440,841	\$ 440,841
010-1050-401.02-02	SALARIES-OVERTIME	61	111	-	-	-
010-1050-401.02-03	SALARIES PART-TIME	-	-	7,800	10,400	7,800
010-1050-401.03-01	FICA EXPENSES	25,905	25,969	33,370	26,909	26,909
010-1050-401.03-02	GROUP LIFE INSURANCE	861	713	501	856	856
010-1050-401.03-03	RETIREMENT	21,082	27,486	28,858	29,955	30,557
010-1050-401.03-04	HEALTH INSURANCE	42,087	36,105	47,718	36,492	39,412
010-1050-401.03-11	WORKERS COMP. PREMIUM	63	64	66	69	73
010-1050-401.03-14	ICMA	16,802	16,783	16,738	16,989	16,989
010-1050-401.03-15	WORKERS COMP. LOSS	-	-	67	80	121
010-1050-401.03-16	401K REGULAR EMPLOYEES	4,256	4,251	4,160	3,120	3,120
* PERSONNEL		\$ 538,146	\$ 538,369	\$ 572,445	\$ 565,711	\$ 566,678
010-1050-402.01-00	PRINTING	1,130	3,049	3,500	3,500	3,500
010-1050-402.02-00	EMPLOYEE TRAVEL/TRAINING	6,340	7,383	12,000	14,010	14,010
010-1050-402.05-02	VEHICLES	57	455	966	-	-
010-1050-402.05-17	FLEET LABOR	-	1,246	1,020	726	726
010-1050-402.07-00	SUPPLIES & MATERIALS	2,617	2,527	2,400	6,600	5,400
010-1050-402.07-24	COMPUTER SOFTWARE	-	-	-	3,887	4,082
010-1050-402.07-27	COMPUTER HARDWARE	-	1,426	-	-	-
010-1050-402.08-01	CONTRACTED SERVICES	84,265	78,295	106,590	190,365	193,365
010-1050-402.08-18	COPIER MAINT-CITYWIDE	1,770	1,680	2,644	1,650	1,650
010-1050-402.09-00	DUES & SUBSCRIPTIONS	7,087	7,832	8,500	8,136	9,009
010-1050-402.16-03	TELEPHONE/WIRELESS	1,279	1,307	1,416	1,284	1,284
010-1050-402.18-00	FUEL	535	671	811	807	884
010-1050-402.21-00	GEN. INS. LIAB. PREMIUM	1,826	1,863	1,900	2,280	2,394
010-1050-402.25-03	POOL CAR RENTALS	-	12	-	-	-
010-1050-402.45-00	FLEET SERVICE COST-FIXED	2,020	2,020	2,020	2,084	2,078
* OPERATING		\$ 108,926	\$ 109,766	\$ 143,767	\$ 235,329	\$ 238,382
** CITY MANAGER ADMINISTRATION		\$ 647,072	\$ 648,135	\$ 716,212	\$ 801,040	\$ 805,060
010-1060-401.02-01	SALARIES-PERMANENT	\$ 147,523	\$ 137,829	\$ 149,627	\$ 151,724	\$ 151,724
010-1060-401.02-02	SALARIES-OVERTIME	150	463	-	-	-
010-1060-401.03-01	FICA EXPENSES	16,366	10,316	11,527	11,246	11,246
010-1060-401.03-02	GROUP LIFE INSURANCE	354	276	366	420	420
010-1060-401.03-03	RETIREMENT	7,285	8,903	9,968	10,317	10,525
010-1060-401.03-04	HEALTH INSURANCE	17,211	20,639	25,235	34,645	37,425
010-1060-401.03-11	WORKERS COMP. PREMIUM	96	98	100	105	110
010-1060-401.03-16	401K REGULAR EMPLOYEES	4,176	3,891	4,160	3,120	3,120
* PERSONNEL		\$ 193,161	\$ 182,415	\$ 200,983	\$ 211,577	\$ 214,570

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-1060-402.01-00	PRINTING	\$ 5,476	\$ 5,795	\$ 16,500	\$ 16,500	\$ 16,500
010-1060-402.02-00	EMPLOYEE TRAVEL/TRAINING	748	373	5,000	5,000	5,000
010-1060-402.05-02	VEHICLES	44	379	644	1,435	1,435
010-1060-402.05-17	FLEET LABOR	-	482	941	306	306
010-1060-402.07-00	SUPPLIES & MATERIALS	5,181	5,378	7,631	7,631	6,000
010-1060-402.07-24	COMPUTER SOFTWARE	-	-	-	4,535	4,765
010-1060-402.07-27	COMPUTER HARDWARE	-	1,963	-	-	-
010-1060-402.08-01	CONTRACTED SERVICES	33,000	39,927	55,400	51,000	51,000
010-1060-402.08-18	COPIER MAINT-CITYWIDE	6,879	8,381	8,790	8,790	8,790
010-1060-402.09-00	DUES & SUBSCRIPTIONS	1,956	1,716	2,075	2,185	2,245
010-1060-402.13-00	ADVERTISING	52,687	43,193	51,000	51,000	51,000
010-1060-402.16-03	TELEPHONE/WIRELESS	775	950	564	696	696
010-1060-402.18-00	FUEL	261	317	471	313	343
010-1060-402.21-00	GEN. INS. LIAB. PREMIUM	2,252	2,277	2,322	2,786	2,926
010-1060-402.25-03	POOL CAR RENTALS	-	15	394	-	-
010-1060-402.39-01	INTERNATIONAL FESTIVAL	5,860	-	-	-	-
010-1060-402.39-02	FESTIVAL OF LIGHTS	2,027	-	-	-	-
010-1060-402.39-03	CITIZENS ACADEMY	471	-	1,501	1,501	1,501
010-1060-402.42-02	SUPPLIES GTV9	-	1,012	-	-	-
010-1060-402.42-05	DUES&SUBSCRIPTIONS GTV9	-	72	-	150	150
010-1060-402.42-06	CONTRACT OPER.(MTG) GTV9	-	885	-	-	-
010-1060-402.42-07	MAINT. OF EQUIPMENT GTV9	680	-	2,000	2,000	2,000
010-1060-402.42-11	SUPPLEMENTAL PEG	18,187	18,189	40,008	40,008	40,008
010-1060-402.45-00	FLEET SERVICE COST-FIXED	-	2,200	2,200	2,258	2,252
* OPERATING		\$ 136,484	\$ 133,504	\$ 197,441	\$ 198,094	\$ 196,917
** CITY MANAGER PUBLIC INFORMATION		\$ 329,645	\$ 315,919	\$ 398,424	\$ 409,671	\$ 411,487
*** CITY MANAGER TOTAL		\$ 976,717	\$ 964,054	\$ 1,114,636	\$ 1,210,711	\$ 1,216,547

CITY CLERK

Mission Statement

The City Clerk's Office is committed to maintaining and providing timely and accurate information to elected officials, staff, and citizens, and providing administrative support to the elected officials.

Goals and Objectives:

- 1. Goal: Enhance understanding and increase broader citizen participation in City Government.**
 - A. Objective: Continue increasing recruitment and promotion of the talent bank.
 - B. Objective: To receive and process applications for the 21 City boards and commissions within five working days of receipt.
 - C. Objective: To provide information to City Council on upcoming board and commission appointments within one month prior to appointments being made by City Council.
- 2. Goal: Enhance diversity and promote inclusiveness.**
 - A. Objective: Continue efforts to make City government reflect the community we serve.
- 3. Goal: Keep City regulations up-to-date.**
 - A. Objective: Continue to maintain City regulations in an up-to-date and concise way.
- 4. Goal: To record all official proceedings of the Greenville City Council.**
 - A. Objective: To produce minutes in a timely manner that are error free and that are approved by City Council without amendment within forty-five working days of the City Council meeting.
 - B. Objective: To make actions of City Council available to staff and public within one working day of the City Council meeting 95% of the time.
- 5. Goal: To process and maintain official documents of the City of Greenville.**
 - A. Objective: To process all contracts, agreements, ordinances and resolutions for the City of Greenville within five days of being fully executed and received in the City Clerk's Office.
- 6. Goal: To respond to citizen requests for information in a timely and efficient manner.**
 - A. Objective: To respond to routine requests for information within one working day of receipt of the request.
 - B. Objective: To respond to requests for information requiring extensive research within three working days of receipt of the request.

City Clerk - General Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Original
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Full-Time City Clerk	3.00	3.00	3.00	3.00	3.00

<u>SUMMARY OF EXPENSES BY CATEGORY</u>	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ORIGINAL	FY 2013 ORIGINAL	FY 2014 PLAN
* PERSONNEL	\$ 242,163	\$ 218,535	\$ 249,996	\$ 213,406	\$ 215,592
* OPERATING	31,094	25,719	58,887	58,392	57,651
*** CITY CLERK TOTAL	\$ 273,257	\$ 244,254	\$ 308,883	\$ 271,798	\$ 273,243

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-1100-401.02-01	SALARIES-PERMANENT	\$ 189,584	\$ 167,900	\$ 185,927	\$ 163,055	\$ 163,055
010-1100-401.02-02	SALARIES-OVERTIME	505	-	-	-	-
010-1100-401.03-01	FICA EXPENSES	15,576	10,418	14,323	12,012	12,012
010-1100-401.03-02	GROUP LIFE INSURANCE	442	359	374	438	438
010-1100-401.03-03	RETIREMENT	9,334	10,799	12,387	11,087	11,310
010-1100-401.03-04	HEALTH INSURANCE	23,454	25,867	33,765	24,369	26,327
010-1100-401.03-11	WORKERS COMP. PREMIUM	96	98	100	105	110
010-1100-401.03-16	401K REGULAR EMPLOYEES	3,172	3,094	3,120	2,340	2,340
* PERSONNEL		\$ 242,163	\$ 218,535	\$ 249,996	\$ 213,406	\$ 215,592
010-1100-402.01-00	PRINTING	464	268	2,600	2,100	2,100
010-1100-402.02-00	EMPLOYEE TRAVEL/TRAINING	2,034	4,051	8,750	7,050	7,050
010-1100-402.07-00	SUPPLIES & MATERIALS	1,479	788	2,679	2,679	2,679
010-1100-402.07-27	COMPUTER HARDWARE	-	475	800	1,500	1,100
010-1100-402.08-01	CONTRACTED SERVICES	19,420	13,800	31,595	31,595	31,595
010-1100-402.08-18	COPIER MAINT-CITYWIDE	1,449	1,680	2,121	2,121	2,121
010-1100-402.09-00	DUES & SUBSCRIPTIONS	360	165	500	500	500
010-1100-402.14-00	RECORDING FEES	3,431	1,986	6,780	6,780	6,780
010-1100-402.21-00	GEN. INS. LIAB. PREMIUM	2,457	2,506	2,556	3,067	3,220
010-1100-402.25-03	POOL CAR RENTALS	-	-	506	1,000	506
* OPERATING		\$ 31,094	\$ 25,719	\$ 58,887	\$ 58,392	\$ 57,651
*** CITY CLERK TOTAL		\$ 273,257	\$ 244,254	\$ 308,883	\$ 271,798	\$ 273,243

CITY ATTORNEY

Mission Statement

The City Attorney is committed to providing the City and its public officials and employees with legal services of the highest quality so that the City's business is conducted efficiently, effectively, and economically.

Goals and Objectives:

1. **Goal: To advise City Council and its boards and commissions in order to ensure that decisions are made in accordance with required procedures and with knowledge of applicable legal considerations.**
 - A. Objective: Provide advance advice prior to a meeting to the members of City Council or the board and commission, when possible, and immediate advice at the meeting when required.
2. **Goal: To support the activities of City departments in order to facilitate the delivery of services to the citizens.**
 - A. Objective: Respond to legal inquires by employees, prepare necessary legal documents, and represent the City's interest in legal proceedings.

City Attorney - General Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Sr. Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Full-Time City Attorney	3.00	3.00	3.00	3.00	3.00

<u>SUMMARY OF EXPENSES BY CATEGORY</u>	FY 2010 <u>ACTUAL</u>	FY 2011 <u>ACTUAL</u>	FY 2012 <u>ORIGINAL</u>	FY 2013 <u>ORIGINAL</u>	FY 2014 <u>PLAN</u>
* PERSONNEL	\$ 377,180	\$ 382,077	\$ 393,228	\$ 397,795	\$ 400,740
* OPERATING	43,322	36,152	62,217	48,798	52,061
*** CITY ATTORNEY TOTAL	\$ 420,502	\$ 418,229	\$ 455,445	\$ 446,593	\$ 452,801

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-1200-401.02-01	SALARIES-PERMANENT	\$ 308,470	\$ 308,119	\$ 312,920	\$ 318,219	\$ 318,220
010-1200-401.02-10	CAR ALLOWANCE	2,410	2,407	2,400	2,400	2,400
010-1200-401.03-01	FICA EXPENSES	23,256	20,192	24,106	21,111	21,111
010-1200-401.03-02	GROUP LIFE INSURANCE	687	572	382	689	689
010-1200-401.03-03	RETIREMENT	15,167	19,834	20,847	21,639	22,074
010-1200-401.03-04	HEALTH INSURANCE	23,917	27,682	29,348	31,287	33,790
010-1200-401.03-11	WORKERS COMP. PREMIUM	101	103	105	110	116
010-1200-401.03-16	401K REGULAR EMPLOYEES	3,172	3,168	3,120	2,340	2,340
* PERSONNEL		\$ 377,180	\$ 382,077	\$ 393,228	\$ 397,795	\$ 400,740
010-1200-402.01-00	PRINTING	138	223	200	400	400
010-1200-402.02-00	EMPLOYEE TRAVEL/TRAINING	3,547	5,460	9,600	7,900	8,500
010-1200-402.04-00	PROFESSIONAL SERVICES	20,178	15,233	30,000	18,000	20,000
010-1200-402.07-00	SUPPLIES & MATERIALS	883	825	1,600	1,300	1,600
010-1200-402.07-27	COMPUTER HARDWARE	-	2,847	800	800	800
010-1200-402.08-18	COPIER MAINT-CITYWIDE	1,807	2,340	2,121	2,121	2,121
010-1200-402.09-00	DUES & SUBSCRIPTIONS	13,881	7,120	14,750	14,800	15,055
010-1200-402.16-03	TELEPHONE/WIRELESS	1,264	448	1,343	1,343	1,343
010-1200-402.21-00	GEN. INS. LIAB. PREMIUM	1,624	1,656	1,690	2,021	2,129
010-1200-402.25-03	POOL CAR RENTALS	-	-	113	113	113
* OPERATING		\$ 43,322	\$ 36,152	\$ 62,217	\$ 48,798	\$ 52,061
*** CITY ATTORNEY TOTAL		\$ 420,502	\$ 418,229	\$ 455,445	\$ 446,593	\$ 452,801

HUMAN RESOURCES

Mission Statement

As a team of human resource professionals, we continuously strive to be more progressive, innovative, and customer service driven to effectively support the departments and customers we serve.

Goals and Objectives:

1. **Goal: To provide responsive and comprehensive programs and services which maintain an effective, efficient, diverse, and motivated workforce committed to serving the citizens of Greenville.**
 - A. Objective: Continue efforts to make City government reflect the community we serve by expanding external outreach efforts and enhancing internal advancement and employee development opportunities.
 - B. Objective: Implement new on-line benefits enrollment software for improved service capabilities to our employees.
 - C. Objective: Foster a proactive culture within the City government that anticipates needs and trends, cultivates new ideas, pursues innovations, and constantly seeks new ways to promote the City's strategic and long-range through organizational and employee development.
 - D. Objective: Prepare for expected increased retirements by creating Human Resources Strategic Plan and Succession Plan.
 - E. Objective: Prepare workforce for tomorrow's needs through preparation of an employee development and training needs assessment and establishing minimum training requirements for position classifications.
 - F. Objective: Improve employee relations in Public Works.
 - G. Objective: Provide an annual Affirmative Action report that will summarize the City's efforts to enhance diversity.
 - H. Objective: Continue efforts to retain comprehensive health insurance coverage at affordable rates, incorporating wellness incentives and on-site medical services.
 - I. Objective: Continue efforts to reinforce safe work practices and reduce on-the-job injuries through mandatory and preventative training, facility inspections, and on-site observations of work practices.

Human Resources - General Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Safety/Risk Manager	1.00	1.00	1.00	1.00	1.00
Training Officer	1.00	1.00	1.00	1.00	1.00
Benefits Manager	1.00	1.00	1.00	1.00	1.00
Safety Specialist	1.00	1.00	1.00	1.00	1.00
Human Resource Specialist I	1.00	1.00	1.00	1.00	1.00
Human Resource Specialist II	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist I	1.00	1.00	1.00	1.00	1.00
Total Full-Time Human Resources	9.00	9.00	9.00	9.00	9.00

SUMMARY OF EXPENSES BY CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ORIGINAL	FY 2013 ORIGINAL	FY 2014 PLAN
* PERSONNEL	\$ 1,428,008	\$ 1,753,989	\$ 2,031,287	\$ 2,106,547	\$ 2,151,560
* OPERATING	467,081	399,317	677,405	392,884	424,219
*** HUMAN RESOURCES TOTAL	\$ 1,895,089	\$ 2,153,306	\$ 2,708,692	\$ 2,499,431	\$ 2,575,779

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
010-2021-401.02-01	SALARIES-PERMANENT	\$ 555,815	\$ 589,809	\$ 612,882	\$ 638,167	\$ 638,167
010-2021-401.02-02	SALARIES-OVERTIME	392	819	-	-	-
010-2021-401.02-07	MERIT POOL	-	-	-	100,000	50,000
010-2021-401.03-01	FICA EXPENSES	39,594	42,300	47,214	45,792	45,792
010-2021-401.03-02	GROUP LIFE INSURANCE	909	18,052	1,130	1,608	1,608
010-2021-401.03-03	RETIREMENT	27,345	38,023	40,831	43,395	44,266
010-2021-401.03-04	HEALTH INSURANCE	66,084	64,141	81,279	74,481	80,439
010-2021-401.03-07	GROUP LIFE RETIREES	601	522	900	600	600
010-2021-401.03-08	RETIREE SUPPLEMENT BC/BS	143,096	215,277	226,800	225,708	244,668
010-2021-401.03-09	HOSPITALIZATION RETIREE	505,022	639,433	792,992	758,124	821,806
010-2021-401.03-11	WORKERS COMP. PREMIUM	2,134	2,177	2,220	2,331	2,448
010-2021-401.03-15	WORKERS COMP. LOSS	(58,857)	14,325	709	851	1,276
010-2021-401.03-16	401K REGULAR EMPLOYEES	8,552	8,937	9,360	7,020	7,020
010-2021-401.04-00	UNEMPLOYMENT COMPENSATION	33,527	48,027	76,500	70,000	75,000
010-2021-401.05-00	EMPLOYEE MEDICAL SERVICES	103,794	72,147	138,470	138,470	138,470
* PERSONNEL		\$ 1,428,008	\$ 1,753,989	\$ 2,031,287	\$ 2,106,547	\$ 2,151,560
010-2021-402.01-00	PRINTING	441	1,200	1,500	1,500	1,500
010-2021-402.02-00	EMPLOYEE TRAVEL/TRAINING	3,804	4,290	11,830	4,830	11,830
010-2021-402.03-00	TRAINING	15,584	10,993	30,250	25,100	25,100
010-2021-402.04-00	PROFESSIONAL SERVICES	28,811	20,057	34,120	34,120	34,120
010-2021-402.05-01	EQUIPMENT	272	72	400	400	400
010-2021-402.05-02	VEHICLES	-	854	-	356	356
010-2021-402.05-17	FLEET LABOR	-	1,005	309	879	879
010-2021-402.07-00	SUPPLIES & MATERIALS	7,386	6,477	8,825	8,825	9,500
010-2021-402.07-24	COMPUTER SOFTWARE	-	6,345	17,375	14,662	14,995
010-2021-402.07-27	COMPUTER HARDWARE	-	1,599	1,600	360	-
010-2021-402.08-01	CONTRACTED SERVICES	127,348	129,586	70,830	70,830	70,830
010-2021-402.08-09	COBRASERV	2,180	1,341	2,400	2,400	2,400
010-2021-402.08-18	COPIER MAINT-CITYWIDE	2,796	2,799	4,788	2,496	2,496
010-2021-402.09-00	DUES & SUBSCRIPTIONS	2,877	3,703	4,360	4,360	4,360
010-2021-402.13-00	ADVERTISING	33,731	34,383	53,752	37,716	53,752
010-2021-402.15-00	POSTAGE	92,631	80,996	89,000	71,500	74,606
010-2021-402.16-03	TELEPHONE/WIRELESS	364	138	336	1,332	1,332
010-2021-402.18-00	FUEL	-	52	110	147	161
010-2021-402.21-00	GEN. INS. LIAB. PREMIUM	15,630	1,501	24,336	29,204	30,663
010-2021-402.25-03	POOL CAR RENTALS	-	753	169	4,449	4,449
010-2021-402.28-00	PROPERTY & CASUALTY LOSS	22,235	3,555	1,990	2,786	2,925
010-2021-402.28-01	LEGAL SERVICES	-	1,081	-	-	2,925
010-2021-402.45-00	FLEET SERVICE COST-FIXED	2,200	2,010	2,010	2,132	2,140
010-2021-402.50-06	SPECIAL PROGRAMS	80,542	71,698	85,500	70,500	70,500
010-2021-402.50-07	WELLNESS PROGRAM	11,606	12,138	16,976	-	-
010-2021-402.50-08	RISK MANAGEMENT/SAFETY	720	233	2,000	2,000	2,000
010-2021-402.50-18	PAY STUDY IMPLEMENTATION	-	-	212,639	-	-
010-2021-402.50-24	UNITED WAY	15,923	458	-	-	-
* OPERATING		\$ 467,081	\$ 399,317	\$ 677,405	\$ 392,884	\$ 424,219
*** HUMAN RESOURCES TOTAL		\$ 1,895,089	\$ 2,153,306	\$ 2,708,692	\$ 2,499,431	\$ 2,575,779

INFORMATION TECHNOLOGY**Mission Statement**

To work with City Departments to provide technological capabilities that enhance their day-to-day responsibilities as well as providing, supporting, and maintaining a highly reliable infrastructure and technological environment. While internally focused on department's needs, the Information Technology Department strives to make available to the citizens tools by which they can conduct business with the City and gather pertinent information using the Internet.

Goals and Objectives:

- 1. Goal: Automate City Department's data and integrate with the City's web page providing access so the public can easily obtain pertinent City information.**
 - A. Objective: Automate City Department's paper reports/forms into databases to encourage the reduction in the use of paper and provide for enhanced reporting capabilities.
 - B. Objective: Enhance the City's web page by providing web based tools for the public to generate ad hoc report on various City databases.
 - C. Objective: Implement a citizen's subscription database to provide information to citizens that they have an interest in being informed about.
- 2. Goal: Work with consulting firms to assess the software needs of City Departments as it relates to business financials and prepare software requirements.**
 - A. Objective: Develop a schedule for consultant and IT staff to meet with departments.
 - B. Objective: Gather departments software needs into a formal document.
 - C. Objective: Prepare formal requirements based on department's needs that can be combined with a RFP document for software acquisition.
- 3. Goal: Implement a new Recreation and Parks Internet application (ActiveNet) for on-line program and facility's registration, league scheduling, membership management, and point-of-sale.**
 - A. Objective: Generate and approve contract.
 - B. Objective: Conversion of data from current Safari system.
 - C. Objective: Implement new ActiveNet software to include configuration, testing, training and go live.
- 4. Goal: Implement an employee scheduling system for the Fire/Rescue and Police departments for workforce management that optimizes scheduling, communications, and deployment of staff.**
 - A. Objective: Generate and approve contract.
 - B. Objective: Configuration of the software.
 - C. Objective: Implement Telestaff software to include testing, training and go live.
- 5. Goal: Develop a comprehensive video surveillance and security plan and install cameras as funding is available.**
 - A. Objective: Work with City departments to determine their need for surveillance and security.
 - B. Objective: Develop a comprehensive plan.
 - C. Objective: Install cameras and infrastructure, video capture software and storage infrastructure.
- 6. Goal: Implement solutions to take advantage of mobile computing – tablet, smart phone, etc.**
 - A. Objective: Work with departments to determine ways to implement and expand a 311 system.
 - B. Objective: Equip departments with tools to utilize technology in the field – Inspectors, Public Work crews, Code Enforcement, etc.

INFORMATION TECHNOLOGY (Continued)

- 7. **Goal: Develop an Information Technology 5-year strategic plan.**
 - A. Objective: Work with departments to determine technology needs.
 - B. Objective: Compile needs into a technology plan.
 - C. Objective: Present strategic plan for adoption.
- 8. **Goal: Implement Public Wi-Fi City owned areas of West Greenville.**
 - A. Objective: Assess the areas of West Greenville for potential Wi-Fi sites.
 - B. Objective: Determine infrastructure needs and associated cost.
 - C. Objective: Implement public Wi-Fi as funding is made available.

Information Technology (IT) - General Fund	09-10	10-11	11-12	12-13	13-14
Class Title	Actual	Actual	Budget	Original	Plan
Director of Information Technology	1.00	1.00	1.00	1.00	1.00
Applications Manager	1.00	1.00	1.00	1.00	1.00
Information Technology Infrastructure Manager	1.00	1.00	1.00	1.00	1.00
Network Analyst III	1.00	1.00	1.00	1.00	1.00
Telecommunications Analyst	1.00	1.00	1.00	1.00	1.00
Senior Database Administrator	1.00	1.00	1.00	1.00	1.00
Information Technology Server/Security Analyst	1.00	1.00	1.00	1.00	1.00
Systems Analyst IV	5.00	5.00	5.00	5.00	5.00
Systems Analyst III	1.00	1.00	1.00	1.00	1.00
Systems Analyst II	2.00	2.00	2.00	2.00	2.00
Information Technology Support Specialist II	2.00	2.00	2.00	2.00	2.00
Systems Analyst I	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Full-Time Information Technology	19.00	19.00	19.00	19.00	19.00

SUMMARY OF EXPENSES BY CATEGORY	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 1,646,652	\$ 1,482,040	\$ 1,892,066	\$ 1,921,082	\$ 1,938,155
* OPERATING	1,123,010	860,591	982,252	895,855	906,802
* CAPITAL OUTLAY	74,756	60,157	90,000	-	55,000
*** INFORMATION TECHNOLOGY TOTAL	\$ 2,844,418	\$ 2,402,788	\$ 2,964,318	\$ 2,816,937	\$ 2,899,957

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-2500-401.02-01	SALARIES-PERMANENT	\$ 1,298,090	\$ 1,139,775	\$ 1,458,331	\$ 1,480,426	\$ 1,480,426
010-2500-401.02-02	SALARIES-OVERTIME	-	1,282	200	200	200
010-2500-401.02-03	SALARIES PART-TIME	22,284	31,107	22,469	24,960	24,960
010-2500-401.03-01	FICA EXPENSES	100,800	83,521	112,343	107,088	107,088
010-2500-401.03-02	GROUP LIFE INSURANCE	3,434	2,485	2,476	3,859	3,859
010-2500-401.03-03	RETIREMENT	63,832	73,461	97,161	100,447	102,465
010-2500-401.03-04	HEALTH INSURANCE	137,511	131,872	173,829	183,584	198,295
010-2500-401.03-11	WORKERS COMP. PREMIUM	2,553	2,604	2,656	2,789	2,928
010-2500-401.03-12	EDUC/TRAIN ASSIST PROG	-	-	2,500	2,500	2,500
010-2500-401.03-15	WORKERS COMP. LOSS	-	-	341	409	614
010-2500-401.03-16	401K REGULAR EMPLOYEES	18,148	15,933	19,760	14,820	14,820
* PERSONNEL		\$ 1,646,652	\$ 1,482,040	\$ 1,892,066	\$ 1,921,082	\$ 1,938,155
010-2500-402.02-00	EMPLOYEE TRAVEL/TRAINING	29,234	21,618	29,450	18,800	19,100
010-2500-402.05-01	EQUIPMENT	25,034	23,331	31,092	20,242	20,242
010-2500-402.05-02	VEHICLES	365	1,874	1,288	1,003	1,003
010-2500-402.05-17	FLEET LABOR	-	1,246	1,388	1,299	1,299
010-2500-402.07-00	SUPPLIES & MATERIALS	20,019	20,399	14,050	10,050	10,157
010-2500-402.07-24	COMPUTER SOFTWARE	52,997	29,908	31,200	31,170	17,700
010-2500-402.07-27	COMPUTER HARDWARE	157,539	28,848	43,250	39,000	14,500
010-2500-402.08-01	CONTRACTED SERVICES	689,852	595,221	661,890	656,800	704,323
010-2500-402.08-17	RADIO MAINT. -CITYWIDE	4,602	-	5,350	-	-
010-2500-402.08-18	COPIER MAINT-CITYWIDE	3,057	2,931	3,000	2,340	2,340
010-2500-402.09-00	DUES & SUBSCRIPTIONS	1,445	917	1,960	950	1,150
010-2500-402.16-01	LOCAL	72,609	72,954	70,660	56,000	56,050
010-2500-402.16-02	LONG DISTANCE	17,989	18,596	27,600	18,200	18,200
010-2500-402.16-03	TELEPHONE/WIRELESS	13,369	6,467	18,377	8,982	8,982
010-2500-402.16-04	TELEPHONE EQUIPMENT	21,007	17,534	25,000	10,500	10,500
010-2500-402.18-00	FUEL	588	644	593	588	644
010-2500-402.21-00	GEN. INS. LIAB. PREMIUM	10,824	11,040	11,261	13,513	14,189
010-2500-402.25-03	POOL CAR RENTALS	-	4,583	2,363	3,753	3,753
010-2500-402.45-00	FLEET SERVICE COST-FIXED	2,480	2,480	2,480	2,665	2,670
* OPERATING		\$ 1,123,010	\$ 860,591	\$ 982,252	\$ 895,855	\$ 906,802
010-2500-403.74-01	EQUIPMENT	74,756	60,157	90,000	-	55,000
* CAPITAL		\$ 74,756	\$ 60,157	\$ 90,000	\$ -	\$ 55,000
*** INFORMATION TECHNOLOGY TOTAL		\$ 2,844,418	\$ 2,402,788	\$ 2,964,318	\$ 2,816,937	\$ 2,899,957

FIRE/RESCUE

Mission Statement:

Greenville Fire/Rescue is dedicated to protecting our community from fires, and other natural and man-made disasters through public education, mitigation and prevention efforts, and timely response to fires, rescue incidents, hazardous materials releases, and medical emergencies.

Goals and Objectives:

1. Goal: To promote a safe community.

- A. Objective: Conduct fire and life safety educational programs for community schools, college and university students, and local civic community organizations.
- B. Objective: Promote child injury prevention in partnership with Vidant Health prevention programs – Safe Kids and Safe Communities coalitions.
- C. Objective: Enforce the International Fire Code and Life Safety Codes through code enforcement inspections of commercial occupancies and review of plans for new construction and building renovations.
- D. Objective: Provide for timely and effective service to our community in the event of a natural, man-made, or other type of disaster.
- E. Objective: Conduct annual readiness exercises of the City's Emergency Operations Center.

2. Goal: To protect lives and property and to help people in need by providing timely response to emergency incidents.

- A. Objective: Deploy resources to provide for the arrival of the first arriving fire or medical unit within a five-minute response time to 90% of the emergency incidents occurring within the Greenville Fire/Rescue response district.
- B. Objective: Deploy resources to provide for the arrival of the initial full alarm assignment within a nine-minute response time to 90% of the emergency incidents occurring within the Greenville Fire/Rescue response district.
- C. Objective: Increase EMS unit availability by 20%.
- D. Objective: Review and update pre-hospital care practices and procedures to improve survival rates for cardiac, stroke and trauma patients.

3. Goal: To ensure maximum amount of safety possible to all fire/rescue personnel engaged in emergency operations.

- A. Objective: Require incident commanders to complete an incident scene size-up or situational assessment and conduct a risk/benefit analysis of the scene before committing personnel to a hazard zone.
- B. Objective: Eliminate firefighter injuries by updating and reinforcing policies requiring proper protective clothing, use of breathing apparatus, P.A.S.S. devices, proper use of tools and equipment, and safe driving procedures.
- C. Objective: Improve incident scene supervision by using administrative staff to fill Command and General Staff ICS positions.
- D. Objective: Increase emphasis on the role of the Incident Scene Safety (ISSO) by utilizing the Training staff as ISSO for emergency incidents.

FIRE/RESCUE (Continued)

Fire/Rescue (F/R) - General Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
Fire/Rescue Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire/Rescue Chief	1.00	1.00	1.00	1.00	1.00
Battalion Chief	5.00	5.00	5.00	5.00	5.00
Emergency Medical Services Manager	1.00	1.00	1.00	1.00	1.00
Fire/Rescue Captain	10.00	10.00	10.00	10.00	10.00
Fire/Rescue Lieutenant	12.00	12.00	12.00	12.00	12.00
Fire/Rescue Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Fire Marshall	2.00	2.00	2.00	2.00	2.00
Emergency Medical Services Specialist	48.00	48.00	48.00	48.00	48.00
Fire/Rescue Officer I	48.00	48.00	48.00	48.00	48.00
Fire/Rescue Officer II	24.00	24.00	24.00	24.00	24.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist II	1.00	1.00	1.00	1.00	1.00
Fire/Rescue Grounds Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Fire/Rescue Trainee I	1.00	1.00	1.00	1.00	1.00
Total Full-Time Fire/Rescue	157.00	157.00	157.00	157.00	157.00

<u>SUMMARY OF EXPENSES BY CATEGORY</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
* PERSONNEL	\$ 10,863,542	\$ 11,165,655	\$ 11,576,235	\$ 11,989,524	\$ 12,352,918
* OPERATING	1,152,564	1,352,354	1,316,299	1,335,891	1,395,143
* CAPITAL	103,213	31,300	32,000	-	-
*** FIRE/RESCUE TOTAL	\$ 12,119,319	\$ 12,549,309	\$ 12,924,534	\$ 13,325,415	\$ 13,748,061

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-3000-411.02-01	SALARIES-PERMANENT	\$ 7,580,027	\$ -	\$ -	\$ -	\$ -
010-3000-411.02-02	SALARIES-OVERTIME	523,205	-	-	-	-
010-3000-411.02-04	SALARIES-VOLUNTEER	251	-	-	-	-
010-3000-411.03-01	FICA EXPENSE	670,032	-	-	-	-
010-3000-411.03-02	GROUP LIFE	20,491	-	-	-	-
010-3000-411.03-03	RETIREMENT	407,065	-	-	-	-
010-3000-411.03-04	HEALTH INSURANCE	1,356,469	-	-	-	-
010-3000-411.03-11	WORKERS COMPENSATION	49,184	-	-	-	-
010-3000-411.03-12	EDUC/TRAIN ASSIST PROG	7,395	-	-	-	-
010-3000-411.03-15	WORKER'S COMP. LOSS	86,299	-	-	-	-
010-3000-411.03-16	401K REGULAR EMPLOYEES	163,124	-	-	-	-
* PERSONNEL		\$ 10,863,542	\$ -	\$ -	\$ -	\$ -
010-3000-412.01-00	PRINTING	1,834	-	-	-	-
010-3000-412.02-00	TRAVEL/TRAINING	31,315	-	-	-	-
010-3000-412.05-01	EQUIPMENT	61,676	-	-	-	-
010-3000-412.05-02	VEHICLES	128,918	-	-	-	-
010-3000-412.05-03	BUILDINGS	34,973	-	-	-	-
010-3000-412.07-00	SUPPLIES & MATERIALS	36,442	-	-	-	-
010-3000-412.07-01	SMALL TOOLS	26,020	-	-	-	-
010-3000-412.07-02	FIRE FIGHTING GEAR	106,560	-	-	-	-
010-3000-412.07-03	SMOKE DETECTOR PROGRAM	1,923	-	-	-	-
010-3000-412.07-04	SPECIAL DONATIONS	91	-	-	-	-
010-3000-412.07-05	EMS SUPPLIES	66,731	-	-	-	-
010-3000-412.07-06	DISASTER	3,980	-	-	-	-
010-3000-412.07-27	COMPUTER HARDWARE	28,204	-	-	-	-
010-3000-412.08-01	CONTRACTED SERVICES	59,828	-	-	-	-
010-3000-412.08-04	GRANTS	109,322	-	-	-	-
010-3000-412.08-17	RADIO MAINT. - CITYWIDE	12,051	-	-	-	-
010-3000-412.08-18	COPIER MAINT. - CITYWIDE	3,504	-	-	-	-
010-3000-412.09-00	DUES & SUBSCRIPTIONS	5,822	-	-	-	-
010-3000-412.13-01	FIRE PREVENTION	4,967	-	-	-	-
010-3000-412.16-03	WIRELESS	11,031	-	-	-	-
010-3000-412.17-00	UTILITIES	75,911	-	-	-	-
010-3000-412.18-00	FUEL	97,442	-	-	-	-
010-3000-412.21-00	GENERAL INSURANCE LIAB.	99,980	-	-	-	-
010-3000-412.22-00	UNIFORMS	77,060	-	-	-	-
010-3000-412.28-00	PROPERTY & CASUALTY LOSS	2,169	-	-	-	-
010-3000-412.45-00	FLEET SERVICE COST-FIXED	64,810	-	-	-	-
* OPERATING		\$ 1,152,564	\$ -	\$ -	\$ -	\$ -
010-3000-413.74-01	EQUIPMENT	103,213	-	-	-	-
* CAPITAL		\$ 103,213	\$ -	\$ -	\$ -	\$ -
** FIRE/RESCUE (OLD ORGANIZATION) TOTAL		\$ 12,119,319	\$ -	\$ -	\$ -	\$ -

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
010-3050-411.02-01	SALARIES-PERMANENT	\$ -	\$ 4,721,149	\$ 4,800,212	\$ 4,584,676	\$ 4,862,259
010-3050-411.02-02	SALARIES-OVERTIME	-	196,780	320,000	320,000	320,000
010-3050-411.02-04	SALARIES-VOLUNTEER	-	-	773	-	-
010-3050-411.03-01	FICA EXPENSE	-	357,430	385,192	321,718	321,718
010-3050-411.03-02	GROUP LIFE	-	10,620	11,458	11,786	11,786
010-3050-411.03-03	RETIREMENT	-	321,729	333,146	300,116	306,142
010-3050-411.03-04	HEALTH INSURANCE	-	891,905	949,045	899,219	971,190
010-3050-411.03-11	WORKERS COMPENSATION	-	9,913	35,840	43,008	45,158
010-3050-411.03-12	EDUC/TRAIN ASSIST PROG	-	4,675	5,400	5,400	5,400
010-3050-411.03-15	WORKER'S COMP. LOSS	-	28,360	29,211	35,053	35,930
010-3050-411.03-16	401K REGULAR EMPLOYEES	-	108,560	97,344	68,172	68,172
* PERSONNEL		\$ -	\$ 6,651,121	\$ 6,967,621	\$ 6,589,148	\$ 6,947,755
010-3050-412.01-00	PRINTING	-	409	4,135	1,649	1,649
010-3050-412.02-00	TRAVEL/TRAINING	-	11,056	14,647	14,085	15,615
010-3050-412.05-01	EQUIPMENT	-	26,001	33,534	44,349	51,612
010-3050-412.05-02	VEHICLES	-	153,109	69,483	60,153	60,153
010-3050-412.05-03	BUILDINGS	-	26,555	18,263	24,060	18,780
010-3050-412.05-17	FLEET LABOR	-	69,831	78,070	44,479	44,479
010-3050-412.07-00	SUPPLIES & MATERIALS	-	14,712	15,706	25,226	25,936
010-3050-412.07-01	SMALL TOOLS	-	7,335	15,670	5,590	7,340
010-3050-412.07-02	FIRE FIGHTING GEAR	-	54,112	82,201	82,545	88,725
010-3050-412.07-03	SMOKE DETECTOR PROGRAM	-	2,315	100	100	100
010-3050-412.07-04	SPECIAL DONATIONS	-	1,156	-	60	60
010-3050-412.07-05	EMS SUPPLIES	-	12	-	-	-
010-3050-412.07-06	DISASTER	-	581	3,500	5,500	5,500
010-3050-412.07-24	COMPUTER SOFTWARE	-	16,429	22,075	30,077	30,752
010-3050-412.07-27	COMPUTER HARDWARE	-	5,916	2,588	3,137	375
010-3050-412.08-01	CONTRACTED SERVICES	-	20,151	26,715	33,107	32,603
010-3050-412.08-04	GRANTS	-	158,427	-	-	-
010-3050-412.08-17	RADIO MAINT. - CITYWIDE	-	5,604	5,884	6,291	6,543
010-3050-412.08-18	COPIER MAINT. - CITYWIDE	-	1,189	3,361	1,375	1,498
010-3050-412.09-00	DUES & SUBSCRIPTIONS	-	4,397	7,416	7,528	6,757
010-3050-412.13-01	FIRE PREVENTION	-	6,841	7,625	4,310	4,160
010-3050-412.16-03	WIRELESS	-	14,386	14,631	18,997	18,000
010-3050-412.17-00	UTILITIES	-	51,359	60,143	51,400	54,617
010-3050-412.18-00	FUEL	-	69,743	93,546	95,131	108,585
010-3050-412.21-00	GEN. INS. LIAB. PREMIUM	-	30,895	30,493	36,591	38,421
010-3050-412.22-00	UNIFORMS	-	53,062	44,938	35,303	36,683
010-3050-412.28-00	PROPERTY & CASUALTY LOSS	-	25	1,268	1,775	1,864
010-3050-412.45-00	FLEET SERVICE COST-FIXED	-	-	-	65,679	65,730
* OPERATING		\$ -	\$ 805,608	\$ 655,992	\$ 698,497	\$ 726,537
** FIRE DIVISION		\$ -	\$ 7,456,729	\$ 7,623,613	\$ 7,287,645	\$ 7,674,292
010-3060-411.02-01	SALARIES-PERMANENT	\$ -	\$ 3,155,647	\$ 3,161,992	\$ 3,739,360	\$ 3,673,170
010-3060-411.02-02	SALARIES-OVERTIME	-	114,000	220,000	220,000	220,000
010-3060-411.03-01	FICA EXPENSE	-	240,099	254,373	269,389	269,389
010-3060-411.03-02	GROUP LIFE	-	6,316	7,639	9,987	9,987
010-3060-411.03-03	RETIREMENT	-	212,008	219,989	254,277	259,383
010-3060-411.03-04	HEALTH INSURANCE	-	618,315	632,757	797,433	861,287
010-3060-411.03-11	WORKERS COMPENSATION	-	9,323	23,894	28,673	30,106
010-3060-411.03-12	EDUC/TRAIN ASSIST PROG	-	2,530	3,600	3,600	3,600
010-3060-411.03-15	WORKER'S COMP. LOSS	-	94,344	19,474	23,369	23,953
010-3060-411.03-16	401K REGULAR EMPLOYEES	-	61,952	64,896	54,288	54,288
* PERSONNEL		\$ -	\$ 4,514,534	\$ 4,608,614	\$ 5,400,376	\$ 5,405,163
010-3060-412.01-00	PRINTING	-	367	2,740	525	525

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-3060-412.02-00	TRAVEL/TRAINING	\$ -	\$ 7,258	\$ 9,703	\$ 7,965	\$ 8,985
010-3060-412.05-01	EQUIPMENT	-	16,394	22,216	29,566	34,408
010-3060-412.05-02	VEHICLES	-	33,082	46,032	40,102	40,102
010-3060-412.05-03	BUILDINGS	-	7,240	11,437	16,040	12,520
010-3060-412.05-17	FLEET LABOR	-	39,316	51,769	29,652	29,652
010-3060-412.07-00	SUPPLIES & MATERIALS	-	17,376	45,319	43,249	46,639
010-3060-412.07-01	SMALL TOOLS	-	10,204	5,611	32,770	38,020
010-3060-412.07-02	FIRE FIGHTING GEAR	-	33,815	54,459	55,030	59,150
010-3060-412.07-04	SPECIAL DONATIONS	-	737	40	40	40
010-3060-412.07-05	EMS SUPPLIES	-	37,194	52,785	61,069	65,675
010-3060-412.07-06	DISASTER	-	387	-	-	-
010-3060-412.07-24	COMPUTER SOFTWARE	-	10,953	14,625	20,051	20,502
010-3060-412.07-27	COMPUTER HARDWARE	-	17,748	7,762	9,413	1,125
010-3060-412.08-01	CONTRACTED SERVICES	-	14,024	25,853	22,071	21,735
010-3060-412.08-17	RADIO MAINT. - CITYWIDE	-	16,812	17,652	18,873	19,629
010-3060-412.08-18	COPIER MAINT. - CITYWIDE	-	793	2,226	917	998
010-3060-412.09-00	DUES & SUBSCRIPTIONS	-	3,062	4,914	4,473	3,959
010-3060-412.16-03	WIRELESS	-	9,591	9,693	12,664	12,000
010-3060-412.17-00	UTILITIES	-	24,494	17,155	25,200	27,345
010-3060-412.18-00	FUEL	-	52,737	62,363	71,104	82,303
010-3060-412.21-00	GENERAL INSURANCE LIAB.	-	90,685	91,478	109,774	115,262
010-3060-412.22-00	UNIFORMS	-	31,577	29,772	21,522	22,442
010-3060-412.28-00	PROPERTY & CASUALTY LOSS	-	-	3,803	5,324	5,590
010-3060-412.45-00	FLEET SERVICE COST-FIXED	-	70,900	70,900	-	-
* OPERATING		\$ -	\$ 546,746	\$ 660,307	\$ 637,394	\$ 668,606
010-3060-413.74-01	EQUIPMENT	-	31,300	32,000	-	-
* CAPITAL		\$ -	\$ 31,300	\$ 32,000	\$ -	\$ -
** EMS DIVISION TOTAL		\$ -	\$ 5,092,580	\$ 5,300,921	\$ 6,037,770	\$ 6,073,769
*** FIRE/RESCUE (NEW ORGANIZATION) TOTAL		\$ -	\$ 12,549,309	\$ 12,924,534	\$ 13,325,415	\$ 13,748,061

FINANCIAL SERVICES**Mission Statement**

The Financial Services Department is dedicated to providing reliable, relevant, and accurate financial services to both the Citizens of Greenville and the City Departments and to the conscientious management, administration, and oversight of the City of Greenville's budget, audit, financial plan, debt portfolio, and Minority/Women Business Enterprise Program (M/WBE).

Goals and Objectives:

- 1. Goal: Develop Progressive and Comprehensive Transportation Initiatives.**
 - A. Objective: Explore ways to finance construction of new streets, sidewalks, and bikeways.
- 2. Goal: Enhance Cultural and Recreational Opportunities.**
 - A. Objective: Consider a bond referendum for parks.
- 3. Goal: To provide accurate and timely financial information to Mayor and City Council, City Management, and third-party agencies in order to comply with laws governing municipalities accounting and regulatory practices.**
 - A. Objective: Complete the monthly narrative and analytical report for submission to City Managers no later than 10 business days after month-end close.
 - B. Objective: Complete the Comprehensive Annual Financial Report (CAFR) no later than December 31st after year end and submit for the Government Finance Officer's Association's (GFOA) CAFR award annually.
- 4. Goal: To provide timely debt and cash management for the City departments in order to meet City goals and obligations based on project timing.**
 - A. Objective: Provide financial information and analysis to City departments so they can effectively manage bond issuances.
 - B. Objective: Provide updated information to the Investment Advisory Board on a quarterly basis.
 - C. Objective: Provide Financial Services Department representation at all Investment Advisory Board Meetings.
 - D. Objective: Respond to requests for information from Investment Advisory Board members within five business days of request.
- 5. Goal: To provide accurate and timely budget and performance information to the Mayor and City Council, City Management, and third party agencies in order to ensure good stewardship of City resources.**
 - A. Objective: Follow-up with departments no later than one business day after submission of the month narrative and analytical report to discuss variances identified in the report and options for corrective action.
 - B. Objective: Submission of budgetary amendments to City Manager's Office no later than six business days prior to the City Council action.
 - C. Objective: Publish the City of Greenville's Financial and Operating Plan on a biennial basis no later than 90 days after adoption and submit the GFOA budget Award.
 - D. Objective: Publish Capital Improvement Program (CIP) documents on a biennial basis no later than 90 days after adoption.
 - E. Objective: Track CIP project completion and budget status and report on status no later than 10 business days after month-end close.
- 6. Goal: To provide timely financial information and payments to management, departments, employees and vendors so that they may manage and meet fiscal responsibilities and financial reporting needs.**
 - A. Objective: Perform month end close reports (ledgers) by the third business day of the month.
 - B. Objective: Reconcile bank statements within 15 business days after month-end close.

FINANCIAL SERVICES (Continued)

- C. Objective: Process all transactions within five business days of receipt.
 - D. Objective: Reduce the number of journal vouchers processed on a routine basis.
 - E. Objective: Reduce the number of duplicate invoices processed.
 - F. Objective: Convert all non-travel, recurring vendors to electronic funds transfer (EFT) payment process.
 - G. Objective: Provide employees timely year-end payroll information through electronic W-2 and 1099 Access.
- 7. Goal: To complete the billing, collection, and processing of revenues due to the City of Greenville in a timely and efficient manner to maximize revenue potential for the City.**
- A. Objective: Process all payments within the scope of the Collections Division which are due to the City for each fiscal year and monitor all revenues due to the City for past due status.
 - B. Objective: Include discovery activities for increasing business license revenues.
 - C. Objective: Bill all rescue transportation immediately upon release by Fire/Rescue Department personnel and maintain a collection rate of 73% including contractually required adjustments.
 - D. Objective: Bill all invoices and civil citations submitted to Collections by other City departments on a weekly basis and provide delinquency monitoring and report responses to issuing departments and outside debt collectors as needed.
 - E. Objective: Obtain identifying information, names and addresses for all parking ticket downloads on a weekly basis and mail out past due notices at the 10 day and 30 day marks.
 - F. Objective: Monitor all revenues for delinquency and utilize contracts through monthly statements, phone calls and/or personal visits as applicable, conferencing with other City department, and referrals to outside collection agencies as needed to reduce unpaid debt to the City.
- 8. Goal: To provide excellence in stewardship in order to obtain optimum value for each tax dollar expended.**
- A. Objective: To provide quality goods and services to employees on time and at a reasonable cost.
 - B. Objective: Apply annually for the Carolina Association of Government Purchasing (CAGP) Sustained Professional Purchasing Award.
- 9. Goal: To ensure that all purchases for the City of Greenville are made in accordance with the procurement laws of the state of North Carolina and the Greenville City Code.**
- A. Objective: Have an up-to-date "How to do Business" booklet/guide available in hard-copy or on-line.
 - B. Objective: Have an up-to-date "Ethics" policy available in hard-copy or on-line.
 - C. Objective: Ensure Purchasing Staff is fully trained regarding the procurement laws of the state of North Carolina and the Greenville City Code.
- 10. Goal: To provide excellent service to all customers**
- A. Objective: To continue to reduce the turnaround time for receipt of a requisition to the issuance of a purchase order.
 - B. Objective: To provide prompt response and support to all customers, both internal and external.
 - C. Objective: To continue to increase the use of available technology to improve customer service.
- 11. Goal: To ensure equal opportunity by maximizing the participation of minority and women-owned businesses in City and GUC procurement and contracting.**
- A. Objective: To continue to improve the percentage of City and GUC contracts awarded to M/WBE vendors.
 - B. Objective: To improve the number of M/WBE's that attended sponsored workshops and seminars.
 - C. Objective: To increase the total number of M/WBE's that bid on City and GUC projects.

FINANCIAL SERVICES (Continued)

Financial Services - General Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Senior Financial Services Manager	1.00	1.00	1.00	1.00	1.00
Purchasing Manager	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Cost Analyst	1.00	1.00	1.00	1.00	1.00
Collections Supervisor	1.00	1.00	1.00	1.00	1.00
Minority/Women Business Enterprise Coordinator	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Collections Officer	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Accounting Technician I	2.00	2.00	2.00	2.00	2.00
Buyer I	1.00	1.00	1.00	1.00	1.00
Collections Technician	2.00	2.00	2.00	2.00	2.00
Warehouse Technician II	1.00	1.00	1.00	1.00	1.00
Collections Clerk	2.00	2.00	2.00	2.00	2.00
Total Full-Time Financial Services	21.00	21.00	21.00	21.00	21.00

SUMMARY OF EXPENSES BY CATEGORY	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ORIGINAL	FY 2013 ORIGINAL	FY 2014 PLAN
* PERSONNEL	\$ 1,365,331	\$ 1,369,025	\$ 1,453,105	\$ 1,475,714	\$ 1,491,547
* OPERATING	758,832	820,004	846,228	870,269	893,823
*** FINANCIAL SERVICES TOTAL	\$ 2,124,163	\$ 2,189,029	\$ 2,299,333	\$ 2,345,983	\$ 2,385,370

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-4041-401.02-01	SALARIES-PERMANENT	\$ 851,342	\$ 848,047	\$ 865,716	\$ 866,406	\$ 866,406
010-4041-401.02-02	SALARIES-OVERTIME	259	2,233	-	-	-
010-4041-401.02-03	SALARIES PART-TIME	13,572	6,643	25,700	25,700	25,700
010-4041-401.02-10	CAR ALLOWANCE	1,506	1,504	1,500	1,500	1,500
010-4041-401.03-01	FICA EXPENSES	72,313	57,349	66,691	62,137	62,137
010-4041-401.03-02	GROUP LIFE INSURANCE	2,704	1,835	2,017	2,263	2,263
010-4041-401.03-03	RETIREMENT	39,318	54,731	57,676	58,915	60,099
010-4041-401.03-04	HEALTH INSURANCE	120,946	116,830	107,539	136,333	147,239
010-4041-401.03-11	WORKERS COMP. PREMIUM	494	504	514	540	567
010-4041-401.03-12	EDUC/TRAIN ASSIST PROG	-	1,600	2,400	2,400	2,400
010-4041-401.03-16	401K REGULAR EMPLOYEES	16,938	16,949	16,640	12,480	12,480
* PERSONNEL		\$ 1,119,392	\$ 1,108,225	\$ 1,146,393	\$ 1,168,674	\$ 1,180,791
010-4041-402.01-00	PRINTING	16,881	17,481	24,778	32,398	32,984
010-4041-402.02-00	EMPLOYEE TRAVEL/TRAINING	17,541	16,430	26,404	27,900	28,500
010-4041-402.03-00	TRAINING	320	-	-	-	-
010-4041-402.05-02	VEHICLES	131	-	-	-	-
010-4041-402.07-00	SUPPLIES & MATERIALS	25,008	20,590	35,505	36,505	36,000
010-4041-402.07-06	SHORT/OVER OF INVENTORY	404	708	-	-	-
010-4041-402.07-07	SHORT/OVER RECEIPTS	(6)	36	-	-	-
010-4041-402.07-27	COMPUTER HARDWARE	-	9,205	5,050	-	-
010-4041-402.08-01	CONTRACTED SERVICES	197,492	237,896	189,459	210,065	235,347
010-4041-402.08-07	COMMISSIONS PITT COUNTY	460,171	464,060	500,000	500,000	500,000
010-4041-402.08-18	COPIER MAINT-CITYWIDE	5,556	5,559	7,660	4,992	4,992
010-4041-402.09-00	DUES & SUBSCRIPTIONS	2,774	3,270	4,731	9,362	4,668
010-4041-402.14-00	RECORDING FEES	1,744	1,439	2,500	2,200	2,354
010-4041-402.16-03	TELEPHONE/WIRELESS	839	658	732	1,572	1,572
010-4041-402.18-00	FUEL	259	-	-	-	-
010-4041-402.21-00	GEN. INS. LIAB. PREMIUM	12,556	9,993	10,000	12,000	12,600
010-4041-402.25-03	POOL CAR RENTALS	-	3,194	1,519	4,548	4,548
* OPERATING		\$ 741,670	\$ 790,519	\$ 808,338	\$ 841,542	\$ 863,565
** FINANCIAL SERVICES ADMINISTRATION TOTAL		\$ 1,861,062	\$ 1,898,744	\$ 1,954,731	\$ 2,010,216	\$ 2,044,356

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-4043-401.02-01	SALARIES-PERMANENT	\$ 206,782	\$ 194,985	\$ 216,115	\$ 219,764	\$ 219,764
010-4043-401.02-02	SALARIES-OVERTIME	-	-	8,100	8,100	8,100
010-4043-401.03-01	FICA EXPENSES	15,690	15,561	16,649	16,187	16,187
010-4043-401.03-02	GROUP LIFE INSURANCE	90	430	504	578	578
010-4043-401.03-03	RETIREMENT	12,701	12,554	14,398	14,945	15,245
010-4043-401.03-04	HEALTH INSURANCE	6,396	33,246	45,058	42,612	46,021
010-4043-401.03-11	WORKERS COMP. PREMIUM	-	125	128	134	141
010-4043-401.03-12	EDUC/TRAIN ASSIST PROG	250	-	1,600	1,600	1,600
010-4043-401.03-16	401K REGULAR EMPLOYEES	4,030	3,899	4,160	3,120	3,120
* PERSONNEL		\$ 245,939	\$ 260,800	\$ 306,712	\$ 307,040	\$ 310,756
010-4043-402.01-00	PRINTING	25	-	4,247	2,968	3,177
010-4043-402.02-00	EMPLOYEE TRAVEL/TRAINING	1,067	2,420	5,176	2,909	3,108
010-4043-402.05-02	VEHICLES	-	113	185	16	16
010-4043-402.05-17	FLEET LABOR	-	382	1,207	878	878
010-4043-402.07-00	SUPPLIES & MATERIALS	1,714	2,898	5,747	2,338	2,502
010-4043-402.07-22	M/WBE PROGRAM	3,397	3,534	4,980	4,372	4,677
010-4043-402.07-28	M/WBE DONATION	2,773	3,416	-	-	-
010-4043-402.08-01	CONTRACTED SERVICES	6,205	11,062	10,000	8,318	8,903
010-4043-402.09-00	DUES & SUBSCRIPTIONS	461	641	872	531	568
010-4043-402.18-00	FUEL	50	410	611	744	572
010-4043-402.21-00	GEN. INS. LIAB. PREMIUM	-	3,139	3,395	4,074	4,277
010-4043-402.45-00	FLEET SERVICE COST-FIXED	1,470	1,470	1,470	1,579	1,580
* OPERATING		\$ 17,162	\$ 29,485	\$ 37,890	\$ 28,727	\$ 30,258
** FINANCIAL SERVICES PURCHASING TOTAL		\$ 263,101	\$ 290,285	\$ 344,602	\$ 335,767	\$ 341,014
*** FINANCIAL SERVICES TOTAL		\$ 2,124,163	\$ 2,189,029	\$ 2,299,333	\$ 2,345,983	\$ 2,385,370

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-4500-402.50-09	CONTINGENCIES	\$ -	\$ -	\$ 150,000	\$ 181,871	\$ 585,975
* OPERATING		\$ -	\$ -	\$ 150,000	\$ 181,871	\$ 585,975
*** CONTINGENCIES TOTAL		\$ -	\$ -	\$ 150,000	\$ 181,871	\$ 585,975

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-4900-402.50-25	OPEB CONTRIBUTION	\$ 250,000	\$ 250,000	\$ 250,000	\$ 300,000	\$ 350,000
* OPERATING		\$ 250,000	\$ 250,000	\$ 250,000	\$ 300,000	\$ 350,000
*** OTHER POST-EMPLOYMENT BENEFITS TOTAL		\$ 250,000	\$ 250,000	\$ 250,000	\$ 300,000	\$ 350,000

POLICE

Mission Statement:

The mission of the Greenville Police Department focuses upon the protection of lives and property; the provision of programs and services that foster community crime prevention awareness and participation; the repression and reduction of criminal activity; the identification and apprehension of offenders; the maintenance of public order; and the protection of the constitutional rights of all people. We are dedicated to carrying out our mission in a professional manner and in so doing provide the highest caliber police services and protection possible for all City of Greenville citizens and visitors.

1. **Goal: Public Safety/Community safety strives to decrease crime by 10% each year through creating a Comprehensive Crime Plan and by engaging community stakeholders such as United Way to create and others to assist in the implement of the plan.**
 - A. Objective: Present the City Council a comprehensive crime plan for consideration. The comprehensive Five Year Strategic Plan will incorporate existing on-going efforts including supporting community policing, expanding crime prevention activities for youth, address problems created by gang activity, aggressively expand neighborhood Crime Prevention programs, and to increase the percentage of Part I investigations cleared.
 - B. Objective: Identify City public areas in West Greenville to install video surveillance cameras.
 - C. Objective: Work with the Police Department to further expand video surveillance in the Downtown area of Greenville.
 - D. Objective: Equip the Disaster Recovery/Redundant Technology Processing Center – Information Technology, Public Works, and Police to implement the ability for Police Dispatching from the Emergency Operations Center.
 - E. Objective: Implement a citizen alerting system.

POLICE (Continued)

Police - General Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
Chief of Police	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00	3.00
Police Lieutenant	9.00	9.00	9.00	9.00	9.00
Police Sergeant	14.00	14.00	14.00	14.00	14.00
Police Corporal	24.00	24.00	24.00	24.00	24.00
Master Police Officer	11.00	11.00	11.00	11.00	11.00
Police Officer	121.00	121.00	121.00	121.00	121.00
Police Officer Trainee	3.00	3.00	3.00	3.00	3.00
Animal Control Officer	4.00	4.00	4.00	4.00	4.00
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	6.00	6.00	7.00	7.00	7.00
Community Projects Coordinator	1.00	1.00	1.00	1.00	1.00
Community Services Clerk	3.00	3.00	3.00	3.00	3.00
Community Services Supervisor	1.00	1.00	1.00	1.00	1.00
Crime Analyst II	1.00	1.00	1.00	1.00	1.00
False Alarm Coordinator	1.00	1.00	1.00	1.00	1.00
Family Services Victims Advocate	1.00	1.00	1.00	1.00	1.00
Lead Telecommunication	4.00	4.00	4.00	4.00	4.00
Police Athletic League / Off-Duty Coordinator	1.00	1.00	1.00	1.00	1.00
Parking Control Officer	2.00	2.00	2.00	2.00	2.00
Police Research Specialist	1.00	1.00	1.00	1.00	1.00
Property & Evidence Technician	1.00	1.00	1.00	1.00	1.00
Property & Evidence Custodian	1.00	1.00	1.00	1.00	1.00
Public Safety Systems Administrator	-	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist I	4.00	4.00	4.00	4.00	4.00
Staff Support Specialist II	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist III	4.00	4.00	4.00	4.00	4.00
Telecommunicator	12.00	12.00	12.00	12.00	12.00
Total Full-Time Police	238.00	239.00	240.00	240.00	240.00

	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ORIGINAL	FY 2013 ORIGINAL	FY 2014 PLAN
SUMMARY OF EXPENSES BY CATEGORY					
* PERSONNEL	\$ 18,104,030	\$ 17,680,681	\$ 18,193,926	\$ 18,276,300	\$ 18,362,780
* OPERATING	3,800,770	4,044,318	4,227,417	4,213,420	4,421,949
* CAPITAL	204,785	435,844	27,900	66,173	26,000
*** POLICE TOTAL	\$ 22,109,585	\$ 22,160,843	\$ 22,449,243	\$ 22,555,893	\$ 22,810,729

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-5051-411.02-01	SALARIES-PERMANENT	\$ 421,856	\$ 471,299	\$ 436,294	\$ 492,406	\$ 492,406
010-5051-411.02-02	SALARIES-OVERTIME	9,007	9,019	500	500	500
010-5051-411.02-11	UNIFORM ALLOWANCE	1,200	1,100	670	670	670
010-5051-411.03-01	FICA EXPENSE	34,157	34,869	33,611	35,310	35,310
010-5051-411.03-02	GROUP LIFE	1,050	962	628	1,210	1,210
010-5051-411.03-03	RETIREMENT	21,269	30,905	29,068	34,073	34,423
010-5051-411.03-04	HEALTH INSURANCE	39,473	45,627	53,590	46,678	50,412
010-5051-411.03-10	401K POLICE	11,524	10,539	11,395	11,491	11,491
010-5051-411.03-11	WORKERS COMPENSATION	241	246	251	301	316
010-5051-411.03-15	WORKER'S COMP. LOSS	451,301	164,585	329,950	428,935	433,225
010-5051-411.03-16	401K REGULAR EMPLOYEES	3,924	4,891	4,160	3,120	3,120
* PERSONNEL		\$ 995,002	\$ 774,042	\$ 900,117	\$ 1,054,694	\$ 1,063,083
010-5051-412.01-00	PRINTING	1,325	92	-	500	500
010-5051-412.02-10	FEDERAL FORFEITURE-TREASURY	47	195	-	-	-
010-5051-412.05-02	VEHICLES	1,563	-	-	-	-
010-5051-412.07-00	SUPPLIES & MATERIALS	21,494	16,032	23,081	32,700	19,000
010-5051-412.07-04	SPECIAL DONATIONS	2,805	665	-	-	-
010-5051-412.09-00	DUES & SUBSCRIPTIONS	3,252	4,507	3,705	4,500	5,000
010-5051-412.21-00	GEN. INS. LIAB. PREMIUM	2,435	113,120	173,791	208,549	218,977
010-5051-412.28-00	PROPERTY & CASUALTY LOSS	246,957	143,930	118,847	166,386	174,705
010-5051-412.45-00	FLEET SERVICE COST-FIXED	618,130	14,201	14,201	-	-
* OPERATING		\$ 898,008	\$ 292,742	\$ 333,625	\$ 412,635	\$ 418,182
010-5051-413.74-01	EQUIPMENT	-	-	13,900	-	-
010-5051-413.74-05	FEDERAL FORFEITURE-JUSTICE	17,657	115,308	-	-	-
010-5051-413.74-06	CONTROLLED SUBSTANCE	48,406	42,876	-	-	-
* CAPITAL		\$ 66,063	\$ 158,184	\$ 13,900	\$ -	\$ -
** CHIEF'S STAFF TOTAL		\$ 1,959,073	\$ 1,224,968	\$ 1,247,642	\$ 1,467,329	\$ 1,481,265

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-5053-411.02-01	SALARIES-PERMANENT	\$ 246,787	\$ 257,927	\$ 257,279	\$ 295,544	\$ 295,544
010-5053-411.02-02	SALARIES-OVERTIME	10,066	10,288	10,000	10,000	10,000
010-5053-411.03-01	FICA EXPENSE	18,956	19,741	19,846	21,699	21,699
010-5053-411.03-02	GROUP LIFE	1	1	1,002	787	787
010-5053-411.03-03	RETIREMENT	12,625	17,262	17,035	20,097	20,501
010-5053-411.03-04	HEALTH INSURANCE	50,007	49,124	59,213	64,322	69,468
010-5053-411.03-11	WORKERS COMPENSATION	-	554	565	678	712
010-5053-411.03-16	401K REGULAR EMPLOYEES	6,384	6,537	6,240	5,460	5,460
* PERSONNEL		\$ 344,826	\$ 361,434	\$ 371,180	\$ 418,587	\$ 424,171
010-5053-412.01-00	PRINTING	1,420	1,478	7,800	5,200	5,300
010-5053-412.02-00	TRAVEL/TRAINING	1,144	131	-	-	-
010-5053-412.05-01	EQUIPMENT	205	-	-	-	-
010-5053-412.05-02	VEHICLES	1,839	-	-	-	-
010-5053-412.05-03	BUILDINGS	11	-	-	-	-
010-5053-412.05-10	GRASS MOWING / DEMOLITION	259,253	185,659	155,000	155,000	155,000
010-5053-412.05-17	FLEET LABOR	-	165	-	-	-
010-5053-412.07-00	SUPPLIES & MATERIALS	12,985	20,833	20,100	20,100	22,000
010-5053-412.08-01	CONTRACTED SERVICES	896	19,017	20,500	21,000	23,000
010-5053-412.09-00	DUES & SUBSCRIPTIONS	555	1,335	2,000	2,500	3,500
010-5053-412.13-00	ADVERTISING	-	-	3,200	1,500	1,500
010-5053-412.18-00	FUEL	4,230	-	-	-	-
010-5053-412.23-00	GRANTS	9,618	-	-	-	-
010-5053-412.45-00	FLEET SERVICE COST-FIXED	12,770	35,503	35,503	8,333	8,350
010-5053-412.50-12	SPRING CLEAN-UP	-	-	-	1,300	1,300
* OPERATING		\$ 304,926	\$ 264,121	\$ 244,103	\$ 214,933	\$ 219,950
** CODE ENFORCEMENT TOTAL		\$ 649,752	\$ 625,555	\$ 615,283	\$ 633,520	\$ 644,121

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-5054-411.02-01	SALARIES-PERMANENT	\$ 2,004,049	\$ 2,064,146	\$ 2,269,344	\$ 2,466,674	\$ 2,400,485
010-5054-411.02-02	SALARIES-OVERTIME	221,510	155,699	48,500	48,500	48,500
010-5054-411.02-03	SALARIES PART-TIME	7,307	-	40,770	40,770	40,770
010-5054-411.02-08	OFF-DUTY	244,925	263,168	242,838	242,838	242,838
010-5054-411.02-09	PAL PROGRAM	139,056	186,161	109,020	168,020	168,020
010-5054-411.02-11	UNIFORM ALLOWANCE	3,900	4,050	4,290	4,290	4,290
010-5054-411.02-12	SPECIAL SEPARATION ALLOW	372,552	308,144	374,983	374,983	374,983
010-5054-411.03-01	FICA EXPENSE	213,467	194,028	175,865	177,615	177,615
010-5054-411.03-02	GROUP LIFE	5,413	4,626	5,917	6,705	6,705
010-5054-411.03-03	RETIREMENT	109,337	142,593	152,927	170,390	172,308
010-5054-411.03-04	HEALTH INSURANCE	387,096	429,833	470,840	553,255	597,523
010-5054-411.03-10	401K POLICE	39,668	42,807	40,801	51,837	51,721
010-5054-411.03-11	WORKERS COMPENSATION	4,385	4,684	5,890	7,068	7,421
010-5054-411.03-12	EDUC/TRAIN ASSIST PROG	328	3,460	-	-	-
010-5054-411.03-16	401K REGULAR EMPLOYEES	36,828	36,704	39,520	29,640	29,640
* PERSONNEL		\$ 3,789,821	\$ 3,840,103	\$ 3,981,505	\$ 4,342,585	\$ 4,322,819
010-5054-412.01-00	PRINTING	4,534	2,763	5,000	6,000	6,000
010-5054-412.02-00	TRAVEL/TRAINING	140,210	121,095	110,692	124,000	134,000
010-5054-412.05-01	EQUIPMENT	11,806	4,459	10,000	20,000	35,000
010-5054-412.05-02	VEHICLES	229,685	215,743	413,880	242,435	242,435
010-5054-412.05-17	FLEET LABOR	-	252,071	250,000	220,175	220,175
010-5054-412.07-00	SUPPLIES & MATERIALS	294,735	208,853	277,588	263,757	270,000
010-5054-412.07-24	COMPUTER SOFTWARE	-	-	-	241,303	247,497
010-5054-412.07-27	COMPUTER HARDWARE	285,879	47,624	59,050	87,535	91,818
010-5054-412.08-01	CONTRACTED SERVICES	111,468	292,718	327,057	123,000	147,131
010-5054-412.08-17	RADIO MAINT. - CITYWIDE	38,226	78,418	85,600	90,624	94,260
010-5054-412.08-18	COPIER MAINT. - CITYWIDE	16,966	13,159	25,264	12,240	13,200
010-5054-412.09-00	DUES & SUBSCRIPTIONS	1,985	1,691	1,000	4,000	4,000
010-5054-412.16-03	WIRELESS	59,889	155,400	140,416	149,800	149,800
010-5054-412.18-00	FUEL	350,902	488,456	601,725	572,795	628,006
010-5054-412.19-04	SHORT/OVER RECEIPTS	35	145	-	-	-
010-5054-412.21-00	GEN. INS. LIAB. PREMIUM	10,000	-	-	-	-
010-5054-412.22-00	UNIFORMS	112,319	81,982	143,143	190,000	220,000
010-5054-412.24-00	PAL Program	82,739	72,935	105,000	58,000	58,000
010-5054-412.25-03	POOL RENTAL	-	107	-	-	-
010-5054-412.45-00	FLEET SERVICE COST-FIXED	-	78,106	78,106	658,188	658,995
* OPERATING		\$ 1,751,378	\$ 2,115,725	\$ 2,633,521	\$ 3,063,852	\$ 3,220,317
** SUPPORT SERVICES BUREAU TOTAL		\$ 5,541,199	\$ 5,955,828	\$ 6,615,026	\$ 7,406,437	\$ 7,543,136

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
010-5055-411.02-01	SALARIES-PERMANENT	\$ 5,663,244	\$ 5,505,238	\$ 5,760,452	\$ 6,244,096	\$ 6,177,906
010-5055-411.02-02	SALARIES-OVERTIME	704,082	490,432	476,000	352,800	352,800
010-5055-411.02-06	POLICE RESERVE OFFICER	-	-	100,000	100,000	100,000
010-5055-411.02-11	UNIFORM ALLOWANCE	1,500	950	660	660	660
010-5055-411.03-01	FICA EXPENSE	499,101	448,143	451,460	449,743	460,987
010-5055-411.03-02	GROUP LIFE	15,033	12,385	14,979	16,953	16,953
010-5055-411.03-03	RETIREMENT	307,632	384,675	390,461	440,025	440,125
010-5055-411.03-04	HEALTH INSURANCE	1,099,708	1,105,610	1,226,906	1,400,157	1,512,184
010-5055-411.03-10	401K POLICE	312,857	297,739	280,912	301,016	301,016
010-5055-411.03-11	WORKERS COMPENSATION	18,519	11,655	19,267	23,120	24,276
010-5055-411.03-12	EDUC/TRAIN ASSIST PROG	2,086	3,200	-	-	-
010-5055-411.03-16	401K REGULAR EMPLOYEES	472	1,043	1,040	1,560	1,560
* PERSONNEL		\$ 8,624,234	\$ 8,261,070	\$ 8,722,137	\$ 9,330,130	\$ 9,388,467
010-5055-412.01-00	PRINTING	2,314	3,079	2,000	1,000	1,000
010-5055-412.07-00	SUPPLIES & MATERIALS	37,191	20,080	37,000	40,000	45,000
010-5055-412.08-01	CONTRACTED SERVICES	5,251	5,282	5,600	25,000	35,000
010-5055-412.09-00	DUES & SUBSCRIPTIONS	992	1,095	827	2,000	3,000
010-5055-412.21-00	GEN. INS. LIAB. PREMIUM	60,600	-	-	-	-
010-5055-412.41-00	SPECIAL INVESTIGATIONS	15,000	5,000	10,000	20,000	25,000
010-5055-412.45-00	FLEET SERVICE COST-FIXED	-	340,824	340,824	-	-
* OPERATING		\$ 121,348	\$ 375,360	\$ 396,251	\$ 88,000	\$ 109,000
010-5055-413.74-01	EQUIPMENT	13,500	14,000	14,000	26,000	26,000
* CAPITAL		\$ 13,500	\$ 14,000	\$ 14,000	\$ 26,000	\$ 26,000
** PATROL TOTAL		\$ 8,759,082	\$ 8,650,430	\$ 9,132,388	\$ 9,444,130	\$ 9,523,467

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-5056-411.02-01	SALARIES-PERMANENT	\$ 2,958,207	\$ 2,892,446	\$ 2,980,436	\$ 2,102,689	\$ 2,102,689
010-5056-411.02-02	SALARIES-OVERTIME	190,944	163,004	65,000	175,000	175,000
010-5056-411.02-11	UNIFORM ALLOWANCE	24,300	22,600	23,760	23,760	23,760
010-5056-411.03-01	FICA EXPENSE	244,782	232,409	229,601	151,659	151,659
010-5056-411.03-02	GROUP LIFE	7,849	6,458	6,423	5,592	5,592
010-5056-411.03-03	RETIREMENT	155,204	199,003	198,567	147,950	148,109
010-5056-411.03-04	HEALTH INSURANCE	501,520	526,556	568,004	418,573	452,059
010-5056-411.03-10	401K POLICE	152,188	149,026	138,177	96,910	96,910
010-5056-411.03-11	WORKERS COMPENSATION	4,670	4,763	4,859	5,831	6,122
010-5056-411.03-12	EDUC/TRAIN ASSIST PROG	1,600	1,600	-	-	-
010-5056-411.03-16	401K REGULAR EMPLOYEES	3,412	3,128	4,160	2,340	2,340
* PERSONNEL		\$ 4,244,676	\$ 4,200,993	\$ 4,218,987	\$ 3,130,304	\$ 3,164,240
010-5056-412.01-00	PRINTING	771	415	1,500	2,000	2,500
010-5056-412.02-00	TRAVEL/TRAINING	-	(899)	-	-	-
010-5056-412.04-00	PROFESSIONAL SERVICES	50	297	1,000	2,000	2,000
010-5056-412.07-00	SUPPLIES & MATERIALS	24,853	21,468	30,000	30,000	30,000
010-5056-412.07-26	DARE PROGRAM	5,576	2,094	-	-	-
010-5056-412.08-01	CONTRACTED SERVICES	104,895	93,800	103,000	138,000	148,000
010-5056-412.09-00	DUES & SUBSCRIPTIONS	1,776	820	1,000	2,000	2,000
010-5056-412.21-00	GEN. INS. LIAB. PREMIUM	22,400	-	-	-	-
010-5056-412.41-00	SPECIAL INVESTIGATIONS	180,000	170,000	162,000	180,000	190,000
010-5056-412.41-01	DRUG TASK FORCE/FEDERAL	81,689	75,000	80,000	80,000	80,000
010-5056-412.45-00	FLEET SERVICE COST-FIXED	-	241,417	241,417	-	-
* OPERATING		\$ 422,010	\$ 604,412	\$ 619,917	\$ 434,000	\$ 454,500
010-5056-413.74-01	EQUIPMENT	-	-	-	40,173	-
* CAPITAL		\$ -	\$ -	\$ -	\$ 40,173	\$ -
** INVESTIGATIONS TOTAL		\$ 4,666,686	\$ 4,805,405	\$ 4,838,904	\$ 3,604,477	\$ 3,618,740

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-5060-411.02-01	SALARIES-PERMANENT	\$ 73,800	\$ 168,859	\$ -	\$ -	\$ -
010-5060-411.02-02	SALARIES-OVERTIME	3,694	5,814	-	-	-
010-5060-411.02-11	UNIFORM ALLOWANCE	300	550	-	-	-
010-5060-411.03-01	FICA EXPENSE	5,429	10,807	-	-	-
010-5060-411.03-02	GROUP LIFE	39	1	-	-	-
010-5060-411.03-03	RETIREMENT	3,783	11,172	-	-	-
010-5060-411.03-04	HEALTH INSURANCE	14,915	33,339	-	-	-
010-5060-411.03-10	401K POLICE	2,879	5,209	-	-	-
010-5060-411.03-11	WORKERS COMPENSATION	-	5,325	-	-	-
010-5060-411.03-16	401K REGULAR EMPLOYEES	632	1,963	-	-	-
* PERSONNEL		\$ 105,471	\$ 243,039	\$ -	\$ -	\$ -
010-5060-412.02-00	TRAVEL/TRAINING	19,689	11,718	-	-	-
010-5060-412.07-00	SUPPLIES & MATERIALS	94,031	15,056	-	-	-
010-5060-412.07-27	COMPUTER HARDWARE	2,266	-	-	-	-
010-5060-412.08-00	GRANT CONTRACTED SERVICES	70,712	226,768	-	-	-
010-5060-412.08-01	CONTRACTED SERVICES	111,364	138,416	-	-	-
010-5060-412.08-17	RADIO MAINT. - CITYWIDE	5,038	-	-	-	-
* OPERATING		\$ 303,100	\$ 391,958	\$ -	\$ -	\$ -
010-5060-413.74-01	EQUIPMENT	125,222	263,660	-	-	-
* CAPITAL		\$ 125,222	\$ 263,660	\$ -	\$ -	\$ -
** DEPARTMENTAL GRANTS TOTAL		\$ 533,793	\$ 898,657	\$ -	\$ -	\$ -
*** POLICE TOTAL		\$ 22,109,585	\$ 22,160,843	\$ 22,449,243	\$ 22,555,893	\$ 22,810,729

RECREATION & PARKS

Mission Statement:

To advance recreation, parks, and environmental conservation efforts that promote mental and physical health, foster cultural harmony, serve as a deterrent to illegal or inappropriate behaviors, and enhance Greenville's image and quality of life.

Goals and Objectives:

- 1. Goal: Promote a safe community**
 - A. Objective: Continue efforts to expand crime prevention activities for youth.
- 2. Goal: Promote and strengthen economic development opportunities**
 - A. Objective: Host athletic tournaments and other events which attract visitors and tourists to Greenville.
- 3. Goal: Promote sustainability and livability of both old and new neighborhoods**
 - A. Objective: Continue efforts to improve existing parks and facilities as well as create new parks and facilities.
 - B. Objective: Continue efforts and maintain the greenway system to provide additional opportunities for non-motorized transport.
- 4. Goal: Promote inclusiveness**
 - A. Objective: Expand inclusive opportunities within recreation and parks by increasing the services and facilities that serve our City's diverse populations.
 - B. Objective: With existing funding, perform an ADA compliance assessment for all park buildings to identify specific building upgrades required by ADA law.
- 5. Goal: Enhance cultural and recreational opportunities**
 - A. Objective: Continue efforts to create walking and bicycling opportunities.
 - B. Objective: Consider a bond referendum for parks.
 - C. Objective: Develop strategies for ensuring more open space and neighborhood parks.
 - D. Objective: Establish "Partners for Greenville Parks" to enhance departments parks, facilities, and services.
 - E. Objective: Provide citywide special events, alone or in partnership with an outside organization.
 - F. Objective: Offer new or expanded recreational opportunities.
- 6. Goal: Promote the health of Greenville citizens and employees**
 - A. Objective: Continue efforts to expand and maintain the greenway system to provide opportunities for active living.
 - B. Objective: Continue to offer and publicize a variety of health opportunities at the Greenville Aquatics and Fitness Center.
 - C. Objective: Continue efforts to expand convenient play opportunities for area youth through new and improved neighborhood playgrounds.
 - D. Objective: Encourage and foster health lifestyles, habits and knowledge through the City of Greenville/Greenville Utilities Commission Wellness Program.

RECREATION & PARKS (Continued)

Recreation & Parks - General & Bradford Creek Golf Course Fund	09-10	10-11	11-12	12-13	13-14
Class Title	Actual	Actual	Budget	Original	Plan
Director of Recreation & Parks	1.00	1.00	1.00	1.00	1.00
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Parks Facilities Manager	1.00	1.00	1.00	1.00	1.00
Parks Planner	1.00	1.00	1.00	1.00	1.00
Recreation Manager	2.00	2.00	2.00	2.00	2.00
Recreation Manager - Greenville Aquatics & Fitness Center	1.00	1.00	1.00	1.00	1.00
Parks Coordinator	2.00	2.00	2.00	2.00	2.00
Landscape Supervisor	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	10.00	10.00	10.00	10.00	10.00
Recreation Supervisor - Greenville Aquatics & Fitness Center	2.00	2.00	2.00	2.00	2.00
Building Facilities Technician II	2.00	2.00	2.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Parks Program Assistant	2.00	2.00	2.00	2.00	2.00
Maintenance Technician I	3.00	3.00	3.00	3.00	3.00
Park Ranger	2.00	2.00	2.00	2.00	2.00
Staff Support Specialist II	1.00	1.00	1.00	1.00	1.00
Parks Crew Leader	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist I	1.00	1.00	1.00	1.00	1.00
Parks Facility Supervisor	1.00	1.00	1.00	1.00	1.00
Parks Maintenance Technician II	4.00	4.00	4.00	4.00	4.00
Recreation Program Assistant	5.00	5.00	5.00	5.00	5.00
Recreation Program Assistant - Greenville Aquatics & Fitness Center	1.00	1.00	1.00	1.00	1.00
Laborer	7.00	7.00	7.00	7.00	7.00
Custodian I	2.00	2.00	2.00	2.00	2.00
Golf Operations Manager	-	-	-	1.00	1.00
Greens Supervisor	-	-	-	1.00	1.00
Master Mechanic	-	-	-	1.00	1.00
Assistant Greens Supervisor	-	-	-	1.00	1.00
Pro Shop Associate	-	-	-	2.00	2.00
Golf Operations Manager - BCGC Fund	1.00	1.00	1.00	-	-
Greens Supervisor - BCGC Fund	1.00	1.00	1.00	-	-
Master Mechanic - BCGC Fund	1.00	1.00	1.00	-	-
Assistant Greens Supervisor - BCGC Fund	1.00	1.00	1.00	-	-
Pro Shop Associate - BCGC Fund	2.00	2.00	2.00	-	-
Total Full-Time Recreation & Parks	62.00	62.00	62.00	62.00	62.00

SUMMARY OF EXPENSES BY CATEGORY	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 4,672,899	\$ 4,762,534	\$ 4,858,608	\$ 4,895,628	\$ 4,942,783
* OPERATING	2,185,148	2,288,251	2,276,232	2,344,160	2,448,431
* CAPITAL	17,265	9,617	16,260	15,000	24,000
*** RECREATION & PARKS TOTAL	\$ 6,875,312	\$ 7,060,402	\$ 7,151,100	\$ 7,254,788	\$ 7,415,214

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-6062-421.02-01	SALARIES-FULL TIME	\$ 1,131,731	\$ 1,096,971	\$ 1,186,255	\$ 1,163,726	\$ 1,163,726
010-6062-421.02-02	SALARIES-OVERTIME	4,857	1,459	2,000	2,000	2,000
010-6062-421.02-03	SALARIES PART-TIME	371,661	378,010	468,213	458,873	458,873
010-6062-421.02-10	CAR ALLOWANCE	3,615	3,611	3,600	3,600	3,600
010-6062-421.03-01	FICA EXPENSE	117,297	106,638	91,384	83,990	83,989
010-6062-421.03-02	GROUP LIFE	2,754	2,334	2,841	2,925	2,925
010-6062-421.03-03	RETIREMENT	56,700	69,950	79,036	77,883	79,447
010-6062-421.03-04	HEALTH INSURANCE	164,579	175,538	196,745	197,095	212,862
010-6062-421.03-11	WORKERS COMPENSATION	3,063	3,124	3,187	3,824	4,016
010-6062-421.03-12	EDUC/TRAIN ASSIST PROG	800	1,400	1,600	1,600	1,600
010-6062-421.03-15	WORKER'S COMP. LOSS	46,295	65,997	9,378	41,067	41,478
010-6062-421.03-16	401K REGULAR EMPLOYEES	26,024	24,308	27,040	17,940	17,940
* PERSONNEL		\$ 1,929,376	\$ 1,929,340	\$ 2,071,279	\$ 2,054,523	\$ 2,072,456
010-6062-422.01-00	PRINTING	14,936	11,614	25,262	13,600	13,100
010-6062-422.02-00	EMPLOYEE TRAVEL/TRAINING	14,534	15,610	18,000	6,000	12,000
010-6062-422.05-01	EQUIPMENT	3,122	3,032	8,000	3,000	5,000
010-6062-422.05-03	BUILDINGS	34,676	7,550	5,000	-	-
010-6062-422.05-17	FLEET LABOR	-	-	58,929	-	-
010-6062-422.07-00	SUPPLIES & MATERIALS	148,874	179,068	185,459	165,624	175,324
010-6062-422.07-04	SPECIAL DONATIONS EXPENSE	41,504	44,612	-	-	-
010-6062-422.07-07	OVER/SHORT RECEIPTS	(1)	100	-	-	-
010-6062-422.07-24	COMPUTER SOFTWARE	-	-	-	19,538	20,302
010-6062-422.07-27	COMPUTER HARDWARE	1,782	70,663	23,150	24,050	18,400
010-6062-422.08-01	CONTRACTED SERVICES	32,688	92,588	75,850	100,500	107,000
010-6062-422.08-03	SUNDAY IN THE PARK	14,354	24,283	20,500	15,800	16,000
010-6062-422.08-18	COPIER MAINT. - CITYWIDE	11,781	10,377	13,732	9,942	10,044
010-6062-422.08-20	G'VILLE-PITT ROAD RACE	541	8,177	-	1,600	2,000
010-6062-422.09-00	DUES & SUBSCRIPTIONS	17,321	20,596	19,000	23,000	26,000
010-6062-422.13-00	ADVERTISING	5,040	4,199	8,500	7,000	7,500
010-6062-422.16-03	WIRELESS	12,975	12,668	13,128	18,600	18,600
010-6062-422.19-02	CONCESSIONS	3,846	4,772	8,500	6,000	6,500
010-6062-422.21-00	GENERAL INSURANCE LIAB.	14,940	30,061	27,602	34,456	35,179
010-6062-422.22-00	UNIFORMS	3,210	2,955	5,500	7,000	7,000
010-6062-422.28-00	PROPERTY & CASUALTY LOSS	47,680	17,007	35,132	49,185	51,644
010-6062-422.32-01	INTERNATIONAL FESTIVAL	-	5,700	5,000	5,000	5,000
010-6062-422.45-00	FLEET SERVICE COST-FIXED	115,170	117,670	117,670	-	-
010-6062-422.50-22	REGION BASKETBALL TOURNAM	193,874	(150)	-	-	-
* OPERATING		\$ 732,847	\$ 683,152	\$ 673,914	\$ 509,895	\$ 536,593
010-6062-423.74-01	EQUIPMENT	-	9,564	16,260	5,000	6,000
* CAPITAL		\$ -	\$ 9,564	\$ 16,260	\$ 5,000	\$ 6,000
** RECREATION TOTAL		\$ 2,662,223	\$ 2,622,056	\$ 2,761,453	\$ 2,569,418	\$ 2,615,049

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
010-6063-421.02-01	SALARIES-FULL TIME	\$ 1,208,477	\$ 1,204,205	\$ 1,244,182	\$ 1,309,910	\$ 1,309,910
010-6063-421.02-02	SALARIES-OVERTIME	10,109	17,287	5,000	5,000	5,000
010-6063-421.02-03	SALARIES PART-TIME	124,711	142,118	137,487	100,903	100,903
010-6063-421.03-01	FICA EXPENSE	112,600	95,048	95,847	95,541	95,541
010-6063-421.03-02	GROUP LIFE	3,372	2,841	3,778	3,455	3,455
010-6063-421.03-03	RETIREMENT	61,112	80,198	82,891	89,075	90,863
010-6063-421.03-04	HEALTH INSURANCE	245,057	270,804	280,914	291,404	314,725
010-6063-421.03-11	WORKERS COMPENSATION	2,702	2,756	2,811	3,373	3,542
010-6063-421.03-16	401K REGULAR EMPLOYEES	32,524	32,052	32,240	24,180	24,180
* PERSONNEL		\$ 1,800,664	\$ 1,847,309	\$ 1,885,150	\$ 1,922,841	\$ 1,948,119
010-6063-422.01-00	PRINTING	2,367	536	500	500	500
010-6063-422.02-00	EMPLOYEE TRAVEL/TRAINING	5,161	5,433	5,000	2,500	2,500
010-6063-422.05-01	EQUIPMENT	28,177	25,036	25,000	25,000	25,000
010-6063-422.05-02	VEHICLES	17,780	19,306	27,038	57,201	57,201
010-6063-422.05-03	BUILDINGS	113,899	92,183	135,000	139,257	155,000
010-6063-422.05-06	DAMAGES REIMBURSED BY INS	197	729	-	-	-
010-6063-422.05-17	FLEET LABOR	-	51,577	-	50,046	50,046
010-6063-422.07-00	SUPPLIES & MATERIALS	99,201	136,034	105,028	111,228	149,489
010-6063-422.07-01	SMALL TOOLS	3,268	2,374	2,500	2,500	2,500
010-6063-422.07-04	SPECIAL DONATIONS EXPENSE	7,137	413	-	-	-
010-6063-422.07-08	GIFT SHOP	2,512	1,014	4,100	4,100	4,100
010-6063-422.07-09	SHORT/OVER MISCELLANEOUS	-	34	-	-	-
010-6063-422.08-01	CONTRACTED SERVICES	107,454	111,384	100,282	89,782	89,782
010-6063-422.08-04	MAINTENANCE - GREEN MILL	11,550	8,264	39,000	39,000	39,000
010-6063-422.08-09	MAINTENANCE - FORK CREEK SWAMP	7,550	-	-	-	-
010-6063-422.17-00	UTILITIES	347,828	398,481	380,000	383,000	383,000
010-6063-422.17-04	APPLIED CREDITS	333	-	-	-	-
010-6063-422.18-00	FUEL	47,251	65,461	80,132	80,179	88,851
010-6063-422.20-00	LAUNDRY & DRY CLEANING	9,776	1,444	500	500	500
010-6063-422.21-00	GENERAL INSURANCE LIAB.	26,787	26,636	27,169	32,603	34,233
010-6063-422.22-00	UNIFORMS	6,471	14,330	12,000	12,000	12,000
010-6063-422.45-00	FLEET SERVICE COST-FIXED	-	-	-	137,876	138,100
* OPERATING		\$ 844,699	\$ 960,669	\$ 943,249	\$ 1,167,272	\$ 1,231,802
** PARKS TOTAL		\$ 2,645,363	\$ 2,807,978	\$ 2,828,399	\$ 3,090,113	\$ 3,179,921

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-6065-421.02-01	SALARIES-FULL TIME	\$ 183,324	\$ 192,279	\$ 197,394	\$ 204,018	\$ 204,019
010-6065-421.02-02	SALARIES-OVERTIME	183	-	-	-	-
010-6065-421.02-03	SALARIES PART-TIME	183,591	191,775	160,512	160,512	160,512
010-6065-421.03-01	FICA EXPENSE	27,197	28,360	15,207	16,668	16,668
010-6065-421.03-02	GROUP LIFE	525	2,249	381	547	547
010-6065-421.03-03	RETIREMENT	9,003	12,372	13,150	15,573	15,885
010-6065-421.03-04	HEALTH INSURANCE	43,843	38,031	55,252	45,256	48,876
010-6065-421.03-11	WORKERS COMPENSATION	168	171	175	210	221
010-6065-421.03-16	401K REGULAR EMPLOYEES	3,960	4,602	5,200	3,900	3,900
* PERSONNEL		\$ 451,794	\$ 469,839	\$ 447,271	\$ 446,684	\$ 450,628
010-6065-422.01-00	PRINTING	662	1,044	671	1,000	1,000
010-6065-422.02-00	EMPLOYEE TRAVEL/TRAINING	1,089	1,058	3,000	1,500	1,500
010-6065-422.05-01	EQUIPMENT	1,988	3,975	4,500	4,500	4,500
010-6065-422.05-02	VEHICLES	687	960	2,833	-	-
010-6065-422.05-03	BUILDINGS	28,836	39,675	32,000	35,000	35,000
010-6065-422.05-17	FLEET LABOR	-	402	669	-	-
010-6065-422.07-00	SUPPLIES & MATERIALS	43,189	39,205	36,200	40,000	45,000
010-6065-422.08-01	CONTRACTED SERVICES	30,179	37,481	45,000	50,000	55,000
010-6065-422.08-18	COPIER MAINT. - CITYWIDE	2,528	2,381	2,028	-	-
010-6065-422.09-00	DUES & SUBSCRIPTIONS	496	317	500	550	550
010-6065-422.13-00	ADVERTISING	1,961	1,781	2,366	2,200	2,200
010-6065-422.17-00	UTILITIES	117,530	116,022	119,500	120,699	121,955
010-6065-422.18-00	FUEL	-	-	699	-	-
010-6065-422.19-00	CONCESSIONS	3,450	3,602	8,800	8,800	9,000
010-6065-422.21-00	GENERAL INSURANCE LIAB.	6,408	6,536	6,667	6,667	8,000
010-6065-422.22-00	UNIFORMS	890	544	1,300	1,300	1,300
010-6065-422.45-00	FLEET SERVICE COST-FIXED	1,530	1,530	1,530	-	-
* OPERATING		\$ 241,423	\$ 256,513	\$ 268,263	\$ 272,216	\$ 285,005
010-6065-423.74-01	EQUIPMENT	-	53	-	10,000	18,000
* CAPITAL		\$ -	\$ 53	\$ -	\$ 10,000	\$ 18,000
** AQUATICS & FITNESS CENTER TOTAL		\$ 693,217	\$ 726,405	\$ 715,534	\$ 728,900	\$ 753,633
036-6067-421.02-01	SALARIES-FULL TIME	261,865	133,752	134,582	-	-
036-6067-421.02-03	SALARIES PART-TIME	77,221	31,733	34,800	-	-
036-6067-421.03-01	FICA EXPENSE	27,703	12,229	10,296	-	-
036-6067-421.03-02	GROUP LIFE	731	338	316	-	-
036-6067-421.03-03	RETIREMENT	71,977	8,711	10,161	-	-
036-6067-421.03-04	HEALTH INSURANCE	44,686	93,492	26,241	-	-
036-6067-421.03-11	WORKERS COMPENSATION	617	316	323	-	-
036-6067-421.03-16	401K REGULAR EMPLOYEES	6,264	3,152	3,137	-	-
* PERSONNEL		491,064	283,724	219,856	-	-
036-6067-422.01-00	PRINTING	85	283	800	-	-
036-6067-422.02-00	EMPLOYEE TRAVEL/TRAINING	150	242	700	-	-
036-6067-422.05-01	EQUIPMENT	3,282	2,955	1,525	-	-
036-6067-422.05-03	BUILDINGS	3,534	3,200	2,500	-	-
036-6067-422.07-00	SUPPLIES & MATERIALS	87,813	17,539	16,800	-	-
036-6067-422.07-07	OVER/SHORT RECEIPTS	-	(15)	-	-	-
036-6067-422.08-01	CONTRACTED SERVICES	110,154	-	-	-	-
036-6067-422.08-18	COPIER MAINT. - CITYWIDE	1,664	1,337	2,293	-	-
036-6067-422.09-00	DUES & SUBSCRIPTIONS	1,456	2,024	900	-	-
036-6067-422.13-00	ADVERTISING	4,411	3,422	2,000	-	-
036-6067-422.17-00	UTILITIES	43,929	-	-	-	-
036-6067-422.18-00	FUEL	24,158	-	-	-	-
036-6067-422.19-00	CONCESSIONS	38,252	35,301	30,000	-	-

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
036-6067-422.19-01	PRO SHOP	18,007	24,465	23,500	-	-
036-6067-422.20-00	LAUNDRY & DRY CLEANING	8,256	-	-	-	-
036-6067-422.21-00	GENERAL INSURANCE LIAB.	20,873	15,776	24,970	-	-
036-6067-422.23-01	CONCESSIONS	155	206	-	-	-
036-6067-422.24-00	COST OF SALES	-	2,854	-	-	-
* OPERATING		366,179	109,589	105,988	-	-
** BCGC PROGRAMMING & OPERATIONS		\$ 857,243	\$ 393,313	\$ 325,844	\$ -	\$ -
036-6068-421.02-01	SALARIES-FULL TIME	-	127,326	133,126	-	-
036-6068-421.02-03	SALARIES PART-TIME	-	52,346	52,000	-	-
036-6068-421.03-01	FICA EXPENSE	-	14,843	10,184	-	-
036-6068-421.03-02	GROUP LIFE	-	327	313	-	-
036-6068-421.03-03	RETIREMENT	-	8,197	10,050	-	-
036-6068-421.03-04	HEALTH INSURANCE	-	25,867	25,957	-	-
036-6068-421.03-11	WORKERS COMPENSATION	-	313	319	-	-
036-6068-421.03-16	401K REGULAR EMPLOYEES	-	3,104	3,103	-	-
* PERSONNEL		-	232,322	235,052	-	-
036-6068-422.02-00	EMPLOYEE TRAVEL/TRAINING	-	200	-	-	-
036-6068-422.05-01	EQUIPMENT	-	12,776	8,475	-	-
036-6068-422.05-03	BUILDINGS	-	1,372	1,500	-	-
036-6068-422.07-00	SUPPLIES & MATERIALS	-	78,174	83,200	-	-
036-6068-422.08-01	CONTRACTED SERVICES	-	112,189	115,863	-	-
036-6068-422.09-00	DUES & SUBSCRIPTIONS	-	-	1,200	-	-
036-6068-422.17-00	UTILITIES	-	41,015	38,000	-	-
036-6068-422.18-00	FUEL	-	24,413	28,000	-	-
036-6068-422.20-00	LAUNDRY & DRY CLEANING	-	8,189	8,580	-	-
* OPERATING		-	278,328	284,818	-	-
** BCGC GOLF COURSE MAINTENANCE		\$ -	\$ 510,650	\$ 519,870	\$ -	\$ -
*** BRADFORD CREEK GOLF COURSE FUND 36		\$ 857,243	\$ 903,964	\$ 845,714	\$ -	\$ -
010-6067-421.02-01	SALARIES-FULL TIME	\$ -	\$ -	\$ -	\$ 138,239	\$ 138,239
010-6067-421.02-03	SALARIES PART-TIME	-	-	-	34,100	34,100
010-6067-421.03-01	FICA EXPENSE	-	-	-	13,249	13,249
010-6067-421.03-02	GROUP LIFE	-	-	-	383	383
010-6067-421.03-03	RETIREMENT	-	-	-	9,400	9,400
010-6067-421.03-04	HEALTH INSURANCE	-	-	-	27,139	27,139
010-6067-421.03-16	401K REGULAR EMPLOYEES	-	-	-	2,340	2,340
* PERSONNEL		\$ -	\$ -	\$ -	\$ 224,850	\$ 224,850
010-6067-422.01-00	PRINTING	-	-	-	500	500
010-6067-422.02-00	EMPLOYEE TRAVEL/TRAINING	-	-	-	500	500
010-6067-422.05-01	EQUIPMENT	-	-	-	1,825	1,825
010-6067-422.05-03	BUILDINGS	-	-	-	2,500	2,500
010-6067-422.07-00	SUPPLIES & MATERIALS	-	-	-	15,400	15,148
010-6067-422.08-18	COPIER MAINT. - CITYWIDE	-	-	-	1,320	1,320
010-6067-422.09-00	DUES & SUBSCRIPTIONS	-	-	-	900	900
010-6067-422.13-00	ADVERTISING	-	-	-	2,000	2,000
010-6067-422.19-00	CONCESSIONS	-	-	-	30,000	28,500
010-6067-422.19-01	PRO SHOP	-	-	-	23,500	23,500
010-6067-422.21-00	GENERAL INSURANCE LIAB.	-	-	-	29,964	31,462
* OPERATING		\$ -	\$ -	\$ -	\$ 108,409	\$ 108,155
** BCGC PROGRAMMING & OPERATIONS TOTAL		\$ -	\$ -	\$ -	\$ 333,259	\$ 333,005

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-6068-421.02-01	SALARIES-FULL TIME	\$ -	\$ -	\$ -	\$ 137,194	\$ 137,194
010-6068-421.02-03	SALARIES PART-TIME	-	-	-	50,398	50,398
010-6068-421.03-01	FICA EXPENSE	-	-	-	14,447	14,447
010-6068-421.03-02	GROUP LIFE	-	-	-	375	375
010-6068-421.03-03	RETIREMENT	-	-	-	9,330	9,330
010-6068-421.03-04	HEALTH INSURANCE	-	-	-	31,846	31,846
010-6068-421.03-11	WORKERS COMPENSATION	-	-	-	800	800
010-6068-421.03-16	401K REGULAR EMPLOYEES	-	-	-	2,340	2,340
* PERSONNEL		\$ -	\$ -	\$ -	\$ 246,730	\$ 246,730
010-6068-422.05-01	EQUIPMENT	-	-	-	8,478	8,478
010-6068-422.05-03	BUILDINGS	-	-	-	1,500	1,500
010-6068-422.07-00	SUPPLIES & MATERIALS	-	-	-	82,697	82,705
010-6068-422.08-01	CONTRACTED SERVICES	-	-	-	119,432	119,932
010-6068-422.17-00	UTILITIES	-	-	-	43,000	43,000
010-6068-422.18-00	FUEL	-	-	-	28,000	28,000
010-6068-422.22-00	UNIFORMS	-	-	-	3,261	3,261
* OPERATING		\$ -	\$ -	\$ -	\$ 286,368	\$ 286,876
** BCGC MAINTENANCE		\$ -	\$ -	\$ -	\$ 533,098	\$ 533,606
** BRADFORD CREEK GOLF COURSE FUND 10 TOTAL		\$ -	\$ -	\$ -	\$ 866,357	\$ 866,611
*** RECREATION & PARKS TOTAL		\$ 6,858,046	\$ 7,060,403	\$ 7,151,100	\$ 7,254,788	\$ 7,415,214

*** Bradford Creek Golf Course has been absorbed into the General Fund as of July 1, 2012. All history has been included within the budget detail to maintain ability to compare annual differences.

PUBLIC WORKS**Mission Statement:**

The Public Works Department provides building inspection services, public transit, sanitation, City building and street maintenance services and City fleet management services; and traffic engineering and engineering services to include public infrastructure improvements, review of private development plans, and storm water management. The Department's focus is to maintain, repair, and improve Greenville's public infrastructure to help provide a safe and high quality environment for citizens and visitors. The Department performs its mission through the use of current best management practices to efficiently and effectively perform its tasks as a steward of citizens' taxes.

Goals and Objectives:

- 1. Goal: Promote a sage community.**
 - A. Objective: Participate in the Bright and Safe Initiative.
- 2. Goal: Promote sustainability and livability of both old and new neighborhoods.**
 - A. Objective: Continue to create walkable and bikeable communities.
 - B. Objective: Continue to expand the greenway system.
 - C. Objective: Review and re-evaluate garbage/trash collection.
 - D. Objective: Explore ways to improve quality of rental properties in neighborhoods (rental task force).
- 3. Goal: Develop progress and comprehensive transportation initiatives.**
 - A. Objective: Continue to upgrade Greenville Boulevard and other State-maintained streets within the City (safety and more attractive).
 - B. Objective: Accelerate the improvement of pedestrian mobility
 - C. Objective: Improve public transit.
 - D. Objective: Complete the relocation of the CSX railroad switching yard.
 - E. Objective: Continue working with railroad companies to better maintain railroad properties and street crossings.
 - F. Objective: Initiate passenger rail service out of Greenville.
- 4. Goal: Promote sound environmental policies.**
 - A. Objective: Involve all citizens in recycling.
 - B. Objective: Monitor air quality situation.
 - C. Objective: Continue to implement the US Mayors' Climate Protection Agreement.
 - D. Objective: Work with East Carolina University to address environmental issues.
 - E. Objective: Enhance energy efficiency and reduce energy consumption.
 - F. Objective: Initiate a Climate Protection Plan that includes, but is not limited to, energy reduction goals and a holistic sustainability element.
- 5. Goal: To implement an interim work order management system.**
- 6. Goal: To respond to all work requests in a timely and efficient manner while remaining within budgetary constraints.**
 - A. Objective: Complete 98% of life and health safety (priority 1) work requests in 24 hours.
 - B. Objective: Complete 90% of work requests that may develop into life and health safety (prior 2) in 30 days.
 - C. Objective: Complete 75% of routine funded (prior 3) work requests within 90 days subject to the availability of funding.
 - D. Objective: Fleet Maintenance achieves a return for repair rate of less than 5%.

PUBLIC WORKS (Continued)

- E. Objective: Fleet Maintenance achieves an operational ready rate of 90% for all emergency response vehicles.
 - F. Objective: Fleet Maintenance prepares all vehicles for disposal within 30 days of department head release.
 - G. Objective: Fleet Maintenance prepares new vehicles for operations within 30 days of receipt.
 - H. Objective: Ensure funeral preparations are completed 100% on time.
 - I. Objective: Mow priority 1 areas weekly.
 - J. Objective: Achieve a call-back rate for valid missed pick-up of less than 5% a year.
 - K. Objective: Deliver all dumpsters for multi-family residential units within two days of request.
 - L. Objective: Complete final street acceptance inspections within 15 working days of receipt of a letter from Developer's consultant certifying L. completion and compliance of project and requesting a final inspection.
 - M. Objective: Complete analysis of traffic calming requests within 7 days of receipt of collecting traffic data.
- 7. Goal: To complete building plan review of all residential projects within 5 days and all commercial within 14 days (except for highly complex projects).**
- A. Objective: Complete 98% of scheduled building inspections on-time.
 - B. Objective: Resolve 80% of building condemnation proceedings within 90 days.
- 8. Goal: To develop and begin implementation of a street maintenance plan that establishes 80% of City-maintained-roads (by lane-miles) as a pavement management rating of "Good."**
- 9. Goal: To perform preventative maintenance on the City's storm water infrastructure to minimize customer complaints.**
- A. Objective: Clear all City-maintained ditches of debris a minimum of twice per year.
 - B. Objective: Clean 100% of the City-owned storm water catch basins per year.

Public Works - General Fund	09-10	10-11	11-12	12-13	13-14
Class Title	Actual	Actual	Budget	Original	Original
Director of Public Works	0.50	0.50	0.50	0.50	0.50
Public Works Operations Manager	0.50	0.50	0.50	0.50	0.50
Public Works Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.95	0.95	0.95	1.10	1.10
Administrative Services Specialist	1.00	1.00	1.00	1.00	1.00
Assistant Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Streets Supervisor	0.40	0.40	0.40	2.00	2.00
Auto Service Worker	1.00	-	-	-	-
Building & Grounds Crew Leader	1.00	1.00	1.00	1.00	1.00
Building & Grounds Superintendent	1.00	1.00	1.00	1.00	1.00
Building & Grounds Supervisor	1.00	1.00	1.00	1.00	1.00
Building Facilities Coordinator	-	-	-	1.00	1.00
Building Facilities Technician II	-	-	-	2.00	2.00
Building Inspector	7.00	7.00	6.00	6.00	6.00
Cemetery Supervisor	1.00	1.00	1.00	1.00	1.00
Chief Building Inspector	1.00	1.00	1.00	1.00	1.00
City Engineer	0.80	0.80	0.80	0.80	0.80
Civil Engineer I	1.80	1.80	1.80	1.65	1.65
Civil Engineer II	2.35	2.35	2.35	1.75	1.75

PUBLIC WORKS (Continued)

Public Works - General Fund (Continued)	09-10	10-11	11-12	12-13	13-14
Class Title	Actual	Actual	Budget	Original	Plan
Civil Engineer III	0.40	0.40	0.40	0.50	0.50
Concrete Technician	1.00	1.00	1.00	1.00	1.00
Custodial Crew Leader II	1.00	1.00	1.00	-	-
Custodian I	1.00	1.00	1.00	1.00	1.00
Custodian II	3.00	3.00	3.00	3.00	3.00
Engineering Assistant II	0.45	0.45	0.45	0.60	0.60
Equipment Operator I	1.00	1.00	1.00	-	-
Equipment Operator II	-	-	-	1.00	1.00
Equipment Operator II	2.00	2.00	2.00	-	-
Equipment Operator III	3.90	3.90	3.90	2.00	2.00
Equipment Operator IV	3.10	3.10	3.10	2.00	2.00
Equipment Operator V	1.10	1.10	1.10	-	-
Facilities Maintenance Supervisor	-	-	-	1.00	1.00
Fleet Superintendent	1.00	-	-	-	-
GIS Technician II	0.85	0.85	0.85	0.90	0.90
Grounds Maintenance Technician I	-	-	-	1.00	1.00
Grounds Maintenance Technician II	-	-	-	2.00	2.00
Grounds Maintenance Technician III	-	-	-	3.00	3.00
Grounds Maintenance Worker	-	-	-	1.00	1.00
Laborer	6.00	6.00	6.00	13.00	13.00
Maintenance Technician II	3.00	3.00	3.00	-	-
Master Mechanic	9.00	-	-	-	-
Mechanic Supervisor	2.00	-	-	-	-
Paint/Body Technician	1.00	-	-	-	-
Parts Manager	1.00	-	-	-	-
Permit Officer	1.00	1.00	1.00	1.00	1.00
Row Maintenance Technician	-	-	-	1.00	1.00
Secretary I	1.00	-	-	-	-
Staff Support Specialist I	2.00	2.00	2.00	2.00	2.00
Staff Support Specialist II	2.50	2.50	2.50	2.50	2.50
Streets Superintendent	0.40	0.40	0.40	0.65	0.65
Streets Supervisor I	0.80	0.80	0.80	-	-
Streets Supervisor II	1.10	1.10	1.10	-	-
Surveyor/Floodplain Coordinator	0.70	0.70	0.70	0.75	0.75
Traffic Control Crew Leader	1.00	1.00	1.00	1.00	1.00
Traffic Control Worker	3.00	3.00	3.00	3.00	3.00
Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Traffic Services Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Signal Technician I	2.00	2.00	2.00	2.00	2.00
Traffic Signal Technician II	1.00	1.00	1.00	1.00	1.00
Transportation Planner	1.00	1.00	1.00	2.00	2.00
Tree Trimmer I	1.00	1.00	2.00	-	-
Welder	1.00	-	-	-	-
Total Full-Time Public Works	86.60	69.60	69.60	77.20	77.20

PUBLIC WORKS (Continued)

<u>SUMMARY OF EXPENSES BY CATEGORY</u>	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>ORIGINAL</u>	<u>PLAN</u>
* PERSONNEL	\$ 5,463,517	\$ 4,351,701	\$ 4,812,075	\$ 5,137,415	\$ 5,139,074
* OPERATING	3,389,749	3,673,776	4,192,280	4,480,213	4,739,907
* CAPITAL OUTLAY	21,505	31,809	38,400	76,000	42,000
*** PUBLIC WORKS TOTAL	\$ 8,874,770	\$ 8,057,286	\$ 9,042,755	\$ 9,693,628	\$ 9,920,981

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-7071-431.02-01	SALARIES-PERMANENT	\$ 356,440	\$ 355,806	\$ 361,764	\$ 346,834	\$ 346,834
010-7071-431.02-02	SALARIES-OVERTIME	1,368	758	-	-	-
010-7071-431.02-08	CHARTER - CITY BUS	3,931	3,307	3,000	3,000	3,000
010-7071-431.02-10	CAR ALLOWANCE	2,531	2,527	3,240	1,800	1,800
010-7071-431.03-01	FICA EXPENSE	27,641	24,495	27,869	24,181	24,181
010-7071-431.03-02	GROUP LIFE	989	826	687	865	865
010-7071-431.03-03	RETIREMENT	17,599	22,952	24,101	23,585	24,058
010-7071-431.03-04	HEALTH INSURANCE	47,713	51,974	55,811	61,499	66,419
010-7071-431.03-11	WORKERS COMP PREMIUM	571	582	594	713	748
010-7071-431.03-15	WORKER'S COMP. LOSS	64,935	99,472	102,250	178,875	180,664
010-7071-431.03-16	401K REGULAR EMPLOYEES	6,031	6,024	5,928	4,446	4,446
* PERSONNEL		\$ 529,749	\$ 568,723	\$ 585,244	\$ 645,798	\$ 653,015
010-7071-432.01-00	PRINTING	378	147	650	350	450
010-7071-432.02-00	TRAVEL	321	1,198	1,070	1,200	1,200
010-7071-432.05-01	EQUIPMENT	-	-	200	100	100
010-7071-432.05-02	VEHICLES	-	-	-	611	611
010-7071-432.05-03	BUILDINGS	19,279	24,126	17,000	25,000	25,000
010-7071-432.05-05	CHARTER - CITY BUS	-	2,993	2,000	3,236	3,236
010-7071-432.05-17	FLEET LABOR	-	322	2,152	4,241	4,241
010-7071-432.07-00	SUPPLIES & MATERIALS	14,600	6,564	11,000	9,000	10,000
010-7071-432.07-27	COMPUTER HARDWARE	21,475	19,266	22,448	-	-
010-7071-432.08-01	CONTRACTED SERVICES	16,840	18,241	21,262	22,262	23,000
010-7071-432.08-17	RADIO MAINT. - CITYWIDE	9,928	5,527	6,834	6,165	-
010-7071-432.08-18	COPIER MAINT. - CITYWIDE	12,098	3,011	6,780	1,293	1,348
010-7071-432.09-00	DUES & SUBSCRIPTIONS	62	50	280	100	100
010-7071-432.16-03	WIRELESS	13,961	14,764	16,275	27,589	27,564
010-7071-432.17-00	UTILITIES	122,344	137,441	113,649	126,130	127,130
010-7071-432.18-00	FUEL	-	255	-	-	-
010-7071-432.18-02	CHARTER - CITY BUS	-	1,032	1,500	1,500	1,700
010-7071-432.21-00	GENERAL INSURANCE LIAB.	4,438	4,527	4,617	5,540	5,817
010-7071-432.28-00	PROPERTY & CASUALTY LOSS	82,939	35,080	37,463	57,652	60,535
010-7071-432.45-00	FLEET SERVICE COST-FIXED	-	-	-	7,890	7,890
* OPERATING		\$ 318,663	\$ 274,544	\$ 265,180	\$ 299,859	\$ 299,922
** PUBLIC WORKS ADMINISTRATION TOTAL		\$ 848,412	\$ 843,267	\$ 850,424	\$ 945,657	\$ 952,937

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-7072-401.02-01	SALARIES-PERMANENT	\$ 751,862.16	\$ -	\$ -	\$ -	\$ -
010-7072-401.02-02	SALARIES-OVERTIME	6,823	-	-	-	-
010-7072-401.02-21	CAR ALLOWANCE	6,325	-	-	-	-
010-7072-401.03-01	FICA EXPENSE	60,024	-	-	-	-
010-7072-401.03-02	GROUP LIFE	2,191	-	-	-	-
010-7072-401.03-03	RETIREMENT	37,968	-	-	-	-
010-7072-401.03-04	HEALTH INSURANCE	138,835	-	-	-	-
010-7072-401.03-11	WORKERS COMP PREMIUM	1,593	-	-	-	-
010-7072-401.03-12	EDUC/TRAIN ASSIST PROG	796	-	-	-	-
010-7072-401.03-16	401K REGULAR EMPLOYEES	16,764	-	-	-	-
* PERSONNEL		\$ 1,023,182	\$ -	\$ -	\$ -	\$ -
010-7072-402.01-00	PRINTING	40	-	-	-	-
010-7072-402.02-00	EMPLOYEE TRAVEL/TRAINING	2,083	-	-	-	-
010-7072-402.05-01	EQUIPMENT	3,417	-	-	-	-
010-7072-402.05-02	VEHICLES	2,212	-	-	-	-
010-7072-402.05-03	BUILDINGS	7,026	-	-	-	-
010-7072-402.05-09	MAINT/REPAIR BUS	3,772	-	-	-	-
010-7072-402.05-11	UNDERGROUND STORAGE TANK	4,016	-	-	-	-
010-7072-402.07-00	SUPPLIES & MATERIALS	14,267	-	-	-	-
010-7072-402.07-01	SMALL TOOLS	3,497	-	-	-	-
010-7072-402.07-06	SHORT/OVER OF INVENTORY	5,890	-	-	-	-
010-7072-402.07-21	FLEET MANAGEMENT	9,247	-	-	-	-
010-7072-402.08-01	CONTRACTED SERVICES	8,780	-	-	-	-
010-7072-402.09-00	DUES & SUBSCRIPTIONS	750	-	-	-	-
010-7072-402.18-00	FUEL	4,319	-	-	-	-
010-7072-402.18-01	HOUSING AUTHORITY FUEL	36,024	-	-	-	-
010-7072-402.20-00	LAUNDRY & DRY CLEANING	4,863	-	-	-	-
010-7072-402.21-00	GENERAL INSURANCE LIAB.	13,572	-	-	-	-
010-7072-402.22-00	UNIFORMS	983	-	-	-	-
010-7074-402.45-00	FLEET SERVICE COST-FIXED	17,590	-	-	-	-
* OPERATING		\$ 142,346	\$ -	\$ -	\$ -	\$ -
010-7072-403.74-01	EQUIPMENT	21,499	-	-	-	-
* CAPITAL OUTLAY		\$ 21,499	\$ -	\$ -	\$ -	\$ -
** FLEET MAINTENANCE TOTAL		\$ 1,187,027	\$ -	\$ -	\$ -	\$ -

*** Fleet began an Internal Service Fund in fiscal year 2011.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-7074-432.05-03	BUILDINGS	\$ 6,200	\$ 17,300	\$ 3,599	\$ 3,000	\$ 3,000
010-7074-432.07-00	SUPPLIES & MATERIALS	327	-	4,200	3,000	3,000
010-7074-432.08-01	CONTRACTED SERVICES	11,682	34,465	18,500	20,000	20,000
010-7074-432.17-01	ELECTRIC & WATER	2,982	3,402	7,258	4,000	4,000
* OPERATING		\$ 21,191	\$ 55,167	\$ 33,557	\$ 30,000	\$ 30,000
010-7074-433.74-01	EQUIPMENT	-	10,000	-	-	-
* CAPITAL		\$ -	\$ 10,000	\$ -	\$ -	\$ -
** INTERGENERATIONAL CENTER TOTAL		\$ 21,191	\$ 65,167	\$ 33,557	\$ 30,000	\$ 30,000

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-7076-431.02-01	SALARIES-PERMANENT	\$ 207,909	\$ 176,581	\$ 209,602	\$ 217,974	\$ 217,974
015-7076-431.02-01	SALARIES-PERMANENT	232,939	202,368	223,157	319,531	319,531
010-7076-431.02-02	SALARIES-OVERTIME	3,390	190	400	400	400
015-7076-431.02-02	SALARIES-OVERTIME	23,873	17,875	1,600	1,600	1,600
010-7076-431.03-01	FICA EXPENSE	19,348	(961)	16,267	16,100	16,100
015-7076-431.03-01	FICA EXPENSE	24,481	16,536	17,072	23,708	23,708
010-7076-431.03-02	GROUP LIFE	3,372	2,691	2,140	606	606
015-7076-431.03-02	GROUP LIFE	1	-	2,514	890	890
010-7076-431.03-03	RETIREMENT	11,054	13,232	16,160	14,823	15,121
015-7076-431.03-03	RETIREMENT	12,774	12,945	12,670	21,728	22,165
010-7076-431.03-04	HEALTH INSURANCE	29,055	45,985	37,868	53,744	58,047
015-7076-431.03-04	HEALTH INSURANCE	43,194	35,225	43,024	80,573	87,024
010-7076-431.03-11	WORKERS COMP PREMIUM	1,456	1,485	1,515	1,818	1,909
015-7076-431.03-11	WORKERS COMP PREMIUM	1,386	1,414	1,442	1,514	1,590
010-7076-431.03-16	401K REGULAR EMPLOYEES	4,772	4,149	4,680	4,914	4,914
015-7076-431.03-16	401K REGULAR EMPLOYEES	6,140	4,861	5,096	7,293	7,293
* PERSONNEL		\$ 625,144	\$ 534,576	\$ 595,207	\$ 767,216	\$ 778,872
010-7076-432.01-00	PRINTING	279	208	220	300	300
010-7076-432.02-00	TRAVEL	1,606	628	1,000	2,000	2,000
010-7076-432.05-01	EQUIPMENT	37,088	20,788	18,900	18,900	18,900
015-7076-432.05-01	EQUIPMENT	4,723	7,517	10,500	10,500	10,500
010-7076-432.05-02	VEHICLES	14,038	34,651	48,925	43,987	43,987
015-7076-432.05-02	VEHICLES	4,572	5,806	18,283	53,472	53,472
010-7076-432.05-03	BUILDINGS	-	53	-	-	-
010-7076-432.05-17	FLEET LABOR	-	48,018	49,433	46,278	46,278
015-7076-432.05-17	FLEET LABOR	-	23,650	42,292	38,694	38,694
010-7076-432.07-00	SUPPLIES & MATERIALS	58,373	96,881	81,944	80,000	85,000
015-7076-432.07-00	SUPPLIES & MATERIALS	68,318	91,967	121,668	126,045	135,169
010-7076-432.07-01	SMALL TOOLS	589	707	750	750	750
015-7076-432.07-01	SMALL TOOLS	1,047	924	1,200	1,200	1,200
010-7076-432.07-24	COMPUTER SOFTWARE	-	-	-	-	539
010-7076-432.07-31	MISC. PWD CONTRACT PROJECT	1,288	-	-	-	-
010-7076-432.08-01	CONTRACTED SERVICES	825	900	-	900	900
010-7076-432.09-00	DUES & SUBSCRIPTIONS	250	206	1,350	500	500
010-7076-432.18-00	FUEL	18,642	21,692	64,779	67,328	77,436
015-7076-432.18-00	FUEL	16,709	16,914	26,858	29,399	33,813
010-7076-432.20-00	LAUNDRY & DRY CLEANING	7,129	3,407	1,900	1,900	1,900
010-7076-432.21-00	GENERAL INSURANCE LIAB.	17,400	11,725	26,240	31,488	33,063
010-7076-432.22-00	UNIFORMS	1,812	2,200	2,200	2,500	2,500
010-7076-432.25-02	EQUIPMENT	-	-	5,000	5,000	5,000
010-7076-432.45-00	FLEET SERVICE COST-FIXED	18,790	24,556	24,556	23,487	23,526
015-7076-432.45-00	FLEET SERVICE COST-FIXED	15,486	33,866	33,866	26,312	26,356
* OPERATING		\$ 288,964	\$ 447,264	\$ 581,864	\$ 610,940	\$ 641,783
015-7076-433.74-01	EQUIPMENT	-	9,276	30,000	-	-
* CAPITAL		\$ -	\$ 9,276	\$ 30,000	\$ -	\$ -
** STREET MAINTENANCE TOTAL		\$ 914,108	\$ 991,116	\$ 1,207,071	\$ 1,378,156	\$ 1,420,655

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-7077-431.02-01	SALARIES-PERMANENT	\$ 845,719	\$ 817,684	\$ 858,480	\$ 845,493	\$ 779,304
015-7077-431.02-01	SALARIES-PERMANENT	99,540	107,895	131,990	160,481	160,481
010-7077-431.02-02	SALARIES-OVERTIME	7,799	8,922	1,538	1,538	1,538
015-7077-431.02-02	SALARIES-OVERTIME	7,462	1,536	942	942	942
010-7077-431.02-03	SALARIES PART-TIME	914	4,521	-	-	-
010-7077-431.03-01	FICA EXPENSE	71,872	58,000	66,204	61,972	61,972
015-7077-431.03-01	FICA EXPENSE	8,202	8,306	10,097	11,507	11,507
010-7077-431.03-02	GROUP LIFE	2,633	2,108	3,333	2,335	2,335
015-7077-431.03-02	GROUP LIFE	-	1	2,139	449	449
010-7077-431.03-03	RETIREMENT	42,208	53,606	58,497	57,494	58,648
015-7077-431.03-03	RETIREMENT	4,867	6,423	7,494	10,913	11,132
010-7077-431.03-04	HEALTH INSURANCE	171,875	175,939	189,805	198,558	214,466
015-7077-431.03-04	HEALTH INSURANCE	26,402	26,927	37,598	51,060	55,146
010-7077-431.03-11	WORKERS COMP PREMIUM	930	949	968	1,162	1,220
015-7077-431.03-11	WORKERS COMP PREMIUM	113	115	118	124	130
010-7077-431.03-16	401K REGULAR EMPLOYEES	22,960	22,118	22,277	16,504	16,504
015-7077-431.03-16	401K REGULAR EMPLOYEES	2,868	2,829	4,035	3,666	3,666
* PERSONNEL		\$ 1,316,364	\$ 1,297,879	\$ 1,395,515	\$ 1,424,198	\$ 1,379,440
010-7077-432.01-00	PRINTING	363	782	650	250	250
010-7077-432.02-00	TRAVEL	628	630	1,850	6,450	1,450
015-7077-432.02-00	TRAVEL	-	-	200	200	200
010-7077-432.05-01	EQUIPMENT	19,250	23,687	36,010	25,000	25,000
015-7077-432.05-01	EQUIPMENT	2,676	4,141	3,590	3,590	3,590
010-7077-432.05-02	VEHICLES	16,196	18,875	26,703	28,000	28,000
015-7077-432.05-02	VEHICLES	1,208	1,081	20,085	21,096	21,096
010-7077-432.05-03	BUILDINGS	49,138	50,206	50,000	50,000	52,046
010-7077-432.05-07	CITY OWNED(PUBLIC) PK LOT	2,441	2,894	4,000	3,000	3,000
010-7077-432.05-10	CEMETERY MAINTENANCE	6,185	6,408	9,000	6,000	6,000
010-7077-432.05-12	LANDFILL FEES	6,405	(15,074)	12,000	15,000	15,000
010-7077-432.05-14	DEMOLITIONS	-	-	25,000	10,000	10,000
010-7077-432.05-17	FLEET LABOR	-	51,770	56,965	41,154	41,154
015-7077-432.05-17	FLEET LABOR	-	8,468	29,923	13,718	13,718
010-7077-432.07-00	SUPPLIES & MATERIALS	37,171	34,271	32,684	23,000	26,000
015-7077-432.07-00	SUPPLIES & MATERIALS	-	685	17,623	17,623	22,197
010-7077-432.07-01	SMALL TOOLS	7,705	17,018	26,900	19,900	11,600
015-7077-432.07-01	SMALL TOOLS	711	1,598	2,300	2,300	2,300
010-7077-432.07-11	TREE REPLACE/LANDSCAPING	7,861	12,875	57,400	10,000	10,000
010-7077-432.07-20	SPEC STATE/FED/LOC GRANTS	-	13,500	-	-	-
010-7077-432.07-24	COMPUTER SOFTWARE	-	-	-	-	417
010-7077-432.08-01	CONTRACTED SERVICES	217,842	225,048	247,232	350,596	392,327
015-7077-432.08-01	CONTRACTED SERVICES	-	-	-	39,377	39,377
010-7077-432.09-00	DUES & SUBSCRIPTIONS	395	428	303	500	500
010-7077-432.16-03	WIRELESS	-	-	-	3,410	2,160
010-7077-432.17-00	UTILITIES	353,617	340,246	360,000	350,000	375,000
010-7077-432.17-01	ELECTRIC & WATER	-	436	3,025	1,000	1,000
010-7077-432.18-00	FUEL	30,990	38,819	51,417	47,816	52,958
015-7077-432.18-00	FUEL	10,584	13,890	14,339	15,939	17,653
010-7077-432.19-00	CONCESSIONS	1,264	8,221	-	8,000	8,000
010-7077-432.20-00	LAUNDRY & DRY CLEANING	6,140	7,533	9,100	7,000	7,000
010-7077-432.21-00	GENERAL INSURANCE LIAB.	34,292	13,057	40,348	48,418	50,838
010-7077-432.22-00	UNIFORMS	3,663	3,143	3,388	3,388	3,388
010-7077-432.23-01	CONCESSIONS	118	539	-	700	700
010-7077-432.23-02	UTILITY TAXES	61,480	62,950	56,543	63,500	63,500
010-7077-432.25-03	POOL CAR RENTALS	-	8	731	-	-
010-7077-432.39-02	HOLIDAY DECORATIONS	-	4,019	4,050	4,050	4,050
010-7077-432.45-00	FLEET SERVICE COST-FIXED	52,489	54,729	54,729	56,300	56,355
015-7077-432.45-00	FLEET SERVICE COST-FIXED	10,118	13,946	13,946	18,767	18,767
* OPERATING		\$ 940,930	\$ 1,020,827	\$ 1,272,034	\$ 1,315,042	\$ 1,386,591

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-7077-433.74-01	EQUIPMENT	\$ -	\$ -	\$ -	\$ 29,800	\$ -
015-7077-433.74-01	EQUIPMENT	-	-	-	15,200	-
* CAPITAL		\$ -	\$ -	\$ -	\$ 45,000	\$ -
** BUILDINGS & GROUNDS TOTAL		\$ 2,257,294	\$ 2,318,706	\$ 2,667,549	\$ 2,784,240	\$ 2,766,031

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
010-7078-401.02-01	SALARIES-PERMANENT	\$ 534,324	\$ 376,712	\$ 405,348	\$ 410,434	\$ 410,434
015-7078-401.02-01	SALARIES-PERMANENT	360,935	92,229	74,095	122,105	122,105
010-7078-401.02-02	SALARIES-OVERTIME	1,532	212	1,041	1,041	1,041
015-7078-401.02-02	SALARIES-OVERTIME	17,229	110	124	124	124
010-7078-401.02-03	SALARIES PART-TIME	1,095	-	3,431	3,431	3,431
015-7078-401.02-03	SALARIES PART-TIME	-	-	1,972	1,972	1,972
010-7078-401.03-01	FICA EXPENSES	39,087	25,406	31,823	29,823	29,823
015-7078-401.03-01	FICA EXPENSES	27,659	6,654	5,248	8,795	8,795
010-7078-401.03-02	GROUP LIFE INSURANCE	3,179	1,678	3,182	1,088	1,088
015-7078-401.03-02	GROUP LIFE INSURANCE	1	-	307	328	328
010-7078-401.03-03	RETIREMENT	26,439	24,260	32,413	27,910	28,470
015-7078-401.03-03	RETIREMENT	18,552	5,952	3,895	8,304	8,470
010-7078-401.03-04	HEALTH INSURANCE	86,531	62,496	76,244	71,877	77,628
015-7078-401.03-04	HEALTH INSURANCE	63,762	18,453	12,137	23,932	25,847
010-7078-401.03-11	WORKERS COMP. PREMIUM	1,092	1,114	946	1,135	1,192
015-7078-401.03-11	WORKERS COMP. PREMIUM	745	760	127	133	140
010-7078-401.03-16	401K REGULAR EMPLOYEES	9,092	5,658	7,147	4,680	4,680
015-7078-401.03-16	401K REGULAR EMPLOYEES	7,002	1,628	1,327	1,443	1,443
* PERSONNEL		\$ 1,198,256	\$ 623,322	\$ 660,807	\$ 718,555	\$ 727,011
010-7078-402.01-00	PRINTING	\$ 1,986	\$ 2,677	\$ 1,850	\$ 2,000	\$ 2,000
010-7078-402.02-00	EMPLOYEE TRAVEL/TRAINING	3,241	4,517	2,500	3,500	3,500
010-7078-402.05-01	EQUIPMENT	796	863	900	750	750
015-7078-402.05-01	EQUIPMENT	480	308	-	-	-
010-7078-402.05-02	VEHICLES	4,801	7,748	2,961	5,165	5,165
015-7078-402.05-02	VEHICLES	7,488	5,096	1,545	1,364	1,364
015-7078-402.05-15	BRIDGE INSPECTIONS	-	5,190	5,800	5,800	-
015-7078-402.05-16	RAILROAD CROSSING	10,916	27,704	33,000	33,000	33,000
010-7078-402.05-17	FLEET LABOR	-	7,042	1,347	6,057	6,057
015-7078-402.05-17	FLEET LABOR	-	2,115	7,854	1,599	1,599
010-7078-402.07-00	SUPPLIES & MATERIALS	2,725	5,263	-	500	500
015-7078-402.07-00	SUPPLIES & MATERIALS	1,375	-	-	-	-
010-7078-402.07-01	SMALL TOOLS	2,105	93	-	-	-
015-7078-402.07-01	SMALL TOOLS	5,724	3,450	-	-	-
010-7078-402.07-02	SURVEYING	45	52	500	300	300
010-7078-402.07-03	DRAFTING SUPPLIES	86	-	3,100	1,000	1,000
010-7078-402.07-04	GENERAL OFFICE SUPPLIES	4,036	5,323	3,400	3,900	3,900
010-7078-402.07-09	SIGNS	33,816	(1,303)	-	-	-
015-7078-402.07-09	SIGNS	26,604	(1,456)	-	-	-
010-7078-402.07-10	PAVEMENT MARKINGS	-	2,282	-	-	-
015-7078-402.07-10	PAVEMENT MARKINGS	21,133	-	-	-	-
010-7078-402.07-11	SIGN LAB	1,394	-	-	-	-
015-7078-402.07-11	SIGN LAB	1,580	-	-	-	-
010-7078-402.07-12	SIGNAL LAB	176	-	-	-	-
015-7078-402.07-12	SIGNAL LAB	2,315	-	-	-	-
010-7078-402.07-13	TRAFFIC SIGNALS MAINT SUP	255	-	-	-	-
015-7078-402.07-13	TRAFFIC SIGNALS MAINT SUP	63,851	19,170	-	-	-
010-7078-402.07-14	BARRICADES	4,023	-	-	-	-
015-7078-402.07-14	BARRICADES	7,794	-	-	-	-
010-7078-402.07-24	COMPUTER SOFTWARE	-	4,931	-	9,500	9,620
010-7078-402.08-01	CONTRACTED SERVICES	17,571	48,796	1,116	3,600	4,000
015-7078-402.08-01	CONTRACTED SERVICES	11,841	12,208	-	6,500	9,980
010-7078-402.08-18	COPIER MAINT-CITYWIDE	-	-	-	1,336	1,416
010-7078-402.09-00	DUES & SUBSCRIPTIONS	2,561	2,796	1,540	2,000	2,000
010-7078-402.13-00	ADVERTISING	97	2,727	800	2,500	2,500
015-7078-402.17-02	TRAFFIC SIGNAL LIGHTS	18,359	-	-	-	-
010-7078-402.17-03	STREET LIGHTING	1,250,927	1,285,118	1,425,519	1,417,212	1,430,266
010-7078-402.18-00	FUEL	4,155	3,282	4,781	3,962	4,341

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
015-7078-402.18-00	FUEL	\$ 6,959	\$ 2,870	\$ 685	\$ 1,046	\$ 1,146
010-7078-402.20-00	LAUNDRY & DRY CLEANING	1,870	-	-	274	274
010-7078-402.21-00	GEN. INS. LIAB. PREMIUM	11,195	14,326	8,475	10,170	10,750
010-7078-402.22-00	UNIFORMS	778	1,018	-	800	800
010-7078-402.37-00	COG PROP STRMWTR UTIL FEE	48,774	49,472	52,000	52,000	70,250
010-7078-402.45-00	FLEET SERVICE COST-FIXED	4,585	3,926	3,926	10,735	10,750
015-7078-402.45-00	FLEET SERVICE COST-FIXED	16,880	2,977	2,977	2,834	2,838
* OPERATING		\$ 1,607,579	\$ 1,528,299	\$ 1,566,576	\$ 1,589,404	\$ 1,620,066
010-7078-403.74-01	EQUIPMENT	-	-	-	-	8,000
015-7078-403.74-01	EQUIPMENT	6	-	-	-	-
* CAPITAL		\$ 6	\$ -	\$ -	\$ -	\$ 8,000
** ENGINEERING TOTAL		\$ 2,805,841	\$ 2,151,621	\$ 2,227,383	\$ 2,307,959	\$ 2,355,077

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-7079-401.02-01	SALARIES-PERMANENT	\$ 579,372	\$ 519,146	\$ 516,996	\$ 531,984	\$ 531,984
010-7079-401.02-02	SALARIES-OVERTIME	187	740	5,000	5,000	5,000
010-7079-401.03-01	FICA EXPENSES	44,835	37,389	45,330	38,660	38,660
010-7079-401.03-02	GROUP LIFE INSURANCE	1,599	1,208	1,272	1,299	1,299
010-7079-401.03-03	RETIREMENT	28,516	33,456	39,203	36,174	36,901
010-7079-401.03-04	HEALTH INSURANCE	103,160	98,345	113,211	98,077	105,923
010-7079-401.03-11	WORKERS COMP. PREMIUM	1,589	1,621	1,653	1,984	2,083
010-7079-401.03-16	401K REGULAR EMPLOYEES	11,564	10,441	11,440	7,800	7,800
* PERSONNEL		\$ 770,822	\$ 702,346	\$ 734,105	\$ 720,978	\$ 729,650
010-7079-402.01-00	PRINTING	538	75	1,150	800	800
010-7079-402.02-00	EMPLOYEE TRAVEL/TRAINING	5,568	4,354	9,500	6,700	9,600
010-7079-402.05-01	EQUIPMENT	153	20	100	100	100
010-7079-402.05-02	VEHICLES	4,976	4,780	4,506	2,000	2,000
010-7079-402.05-10	GRASS MOWING/DEMOLITIONS	675	-	-	-	-
010-7079-402.05-17	FLEET LABOR	-	5,487	11,883	7,500	7,500
010-7079-402.07-00	SUPPLIES & MATERIALS	3,701	2,984	3,375	3,200	5,200
010-7079-402.07-07	SHORT/OVER RECEIPTS	-	158	-	-	-
010-7079-402.07-24	COMPUTER SOFTWARE	-	-	-	9,650	10,133
010-7079-402.08-01	CONTRACTED SERVICES	20,839	17,312	15,000	10,000	10,000
010-7079-402.08-18	COPIER MAINT-CITYWIDE	-	-	-	1,776	1,776
010-7079-402.09-00	DUES & SUBSCRIPTIONS	1,016	1,519	2,035	1,205	1,205
010-7079-402.18-00	FUEL	5,694	6,083	7,659	7,108	7,787
010-7079-402.20-00	LAUNDRY & DRY CLEANING	-	-	-	1,500	1,500
010-7079-402.21-00	GEN. INS. LIAB. PREMIUM	7,361	7,508	7,658	9,190	9,649
010-7079-402.22-00	UNIFORMS	75	1,103	4,200	2,600	2,600
010-7079-402.25-03	POOL CAR RENTALS	-	254	57	-	-
010-7079-402.45-00	FLEET SERVICE COST-FIXED	19,480	20,330	20,330	19,480	19,480
* OPERATING		\$ 70,076	\$ 71,967	\$ 87,453	\$ 82,809	\$ 89,330
** INSPECTIONS TOTAL		\$ 840,898	\$ 774,313	\$ 821,558	\$ 803,787	\$ 818,980

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-7087-401.02-01	SALARIES-PERMANENT	\$ -	\$ 91,649	\$ 99,981	\$ 116,211	\$ 116,211
015-7087-401.02-01	SALARIES-PERMANENT	-	359,009	376,999	377,397	377,397
010-7087-401.02-02	SALARIES-OVERTIME	-	2,890	199	199	199
015-7087-401.02-02	SALARIES-OVERTIME	-	15,306	636	636	636
010-7087-401.02-03	SALARIES PART-TIME	-	-	569	569	569
010-7087-401.03-01	FICA EXPENSES	-	5,473	7,707	8,593	8,593
015-7087-401.03-01	FICA EXPENSES	-	28,975	26,844	27,892	27,892
010-7087-401.03-02	GROUP LIFE INSURANCE	-	-	558	310	310
015-7087-401.03-02	GROUP LIFE INSURANCE	-	2	1,570	1,011	1,011
010-7087-401.03-03	RETIREMENT	-	6,160	6,644	7,903	8,061
015-7087-401.03-03	RETIREMENT	-	24,025	19,924	25,663	26,178
010-7087-401.03-04	HEALTH INSURANCE	-	14,446	17,946	23,088	24,940
015-7087-401.03-04	HEALTH INSURANCE	-	66,750	62,072	72,492	78,304
010-7087-401.03-11	WORKERS COMP. PREMIUM	-	-	190	228	239
015-7087-401.03-11	WORKERS COMP. PREMIUM	-	-	648	680	714
010-7087-401.03-16	401K REGULAR EMPLOYEES	-	1,752	1,797	1,872	1,872
015-7087-401.03-16	401K REGULAR EMPLOYEES	-	8,418	6,785	5,928	5,928
* PERSONNEL		\$ -	\$ 624,855	\$ 631,069	\$ 670,672	\$ 679,054
010-7087-402.01-00	PRINTING	-	127	500	200	200
010-7087-402.02-00	EMPLOYEE TRAVEL/TRAINING	-	1,867	4,000	2,500	2,500
010-7087-402.05-01	EQUIPMENT	-	62	400	400	400
015-7087-402.05-01	EQUIPMENT	-	303	1,800	2,000	2,000
010-7087-402.05-02	VEHICLES	-	3,069	2,833	3,384	3,384
015-7087-402.05-02	VEHICLES	-	1,404	6,051	13,147	13,147
010-7087-402.05-17	FLEET LABOR	-	389	1,551	1,423	1,423
015-7087-402.05-17	FLEET LABOR	-	6,916	7,544	6,945	6,945
010-7087-402.07-00	SUPPLIES & MATERIALS	-	2,988	2,600	4,250	4,650
015-7087-402.07-00	SUPPLIES & MATERIALS	-	942	1,650	3,300	12,774
010-7087-402.07-01	SMALL TOOLS	-	3,774	2,600	2,860	2,860
015-7087-402.07-01	SMALL TOOLS	-	12,487	9,500	11,000	11,000
010-7087-402.07-04	GENERAL OFFICE SUPPLIES	-	839	1,000	1,500	1,500
010-7087-402.07-09	SIGNS	-	26,597	37,000	29,000	38,172
015-7087-402.07-09	SIGNS	-	45,366	46,000	50,000	50,000
010-7087-402.07-10	PAVEMENT MARKINGS	-	1,346	3,500	3,500	3,500
015-7087-402.07-10	PAVEMENT MARKINGS	-	25,228	35,000	35,000	35,000
010-7087-402.07-11	SIGN LAB	-	1,395	1,500	1,500	1,500
015-7087-402.07-11	SIGN LAB	-	1,169	2,000	2,000	2,000
015-7087-402.07-12	SIGNAL LAB	-	2,227	2,800	2,800	2,800
015-7087-402.07-13	TRAFFIC SIGNALS MAINT SUP	-	50,934	60,000	60,000	60,000
010-7087-402.07-14	BARRICADES	-	1,391	4,000	1,000	1,000
015-7087-402.07-14	BARRICADES	-	3,535	10,000	13,000	13,000
010-7087-402.07-24	COMPUTER SOFTWARE	-	-	-	-	123
010-7087-402.07-27	COMPUTER HARDWARE	-	-	-	1,850	-
010-7087-402.08-01	CONTRACTED SERVICES	-	6,249	1,984	5,000	5,000
015-7087-402.08-01	CONTRACTED SERVICES	-	23,628	35,000	35,000	35,000
010-7087-402.08-18	COPIER MAINT-CITYWIDE	-	-	-	636	716
010-7087-402.09-00	DUES & SUBSCRIPTIONS	-	525	860	1,000	860
015-7087-402.17-02	TRAFFIC SIGNAL LIGHTS	-	17,363	35,000	25,000	25,000
010-7087-402.18-00	FUEL	-	1,496	8,386	9,883	9,883
015-7087-402.18-00	FUEL	-	11,016	9,300	10,960	10,960
010-7087-402.20-00	LAUNDRY & DRY CLEANING	-	1,962	3,120	2,500	3,000
010-7087-402.21-00	GEN. INS. LIAB. PREMIUM	-	-	6,137	7,364	7,733
010-7087-402.22-00	UNIFORMS	-	764	900	900	900
010-7087-402.45-00	FLEET SERVICE COST-FIXED	-	4,602	4,602	5,302	5,784
015-7087-402.45-00	FLEET SERVICE COST-FIXED	-	13,748	13,748	15,905	17,351
* OPERATING		\$ -	\$ 275,708	\$ 362,866	\$ 372,009	\$ 392,065

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-7087-403.74-01	EQUIPMENT	\$ -	\$ 12,533	\$ 8,400	\$ 1,500	\$ -
015-7087-433.74-01	EQUIPMENT	-	-	-	29,500	34,000
* CAPITAL		\$ -	\$ 12,533	\$ 8,400	\$ 31,000	\$ 34,000
** TRAFFIC SERVICES TOTAL		\$ -	\$ 913,096	\$ 1,002,335	\$ 1,073,681	\$ 1,105,119

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-7088-401.02-01	SALARIES-PERMANENT	\$ -	\$ -	\$ 163,535	\$ 144,656	\$ 144,656
010-7088-401.03-01	FICA EXPENSES	-	-	11,932	10,689	10,689
010-7088-401.03-02	GROUP LIFE INSURANCE	-	-	1	391	391
010-7088-401.03-03	RETIREMENT	-	-	8,024	9,837	10,034
010-7088-401.03-04	HEALTH INSURANCE	-	-	24,556	22,865	24,702
010-7088-401.03-16	401K REGULAR EMPLOYEES	-	-	2,080	1,560	1,560
* PERSONNEL		\$ -	\$ -	\$ 210,128	\$ 189,998	\$ 192,032
010-7088-402.01-00	PRINTING	-	-	650	650	650
010-7088-402.02-00	EMPLOYEE TRAVEL/TRAINING	-	-	1,000	2,000	2,000
010-7088-402.07-00	SUPPLIES & MATERIALS	-	-	-	16,000	16,000
010-7088-402.07-04	GENERAL OFFICE SUPPLIES	-	-	500	500	500
010-7088-402.07-24	COMPUTER SOFTWARE	-	-	1,000	-	-
010-7088-402.07-27	COMPUTER HARDWARE	-	-	3,000	-	-
010-7088-402.08-01	CONTRACTED SERVICES	-	-	15,000	15,000	15,000
010-7088-402.08-19	SPECIAL STUDY REIMBURSEME	-	-	-	142,000	242,000
010-7088-402.09-00	DUES & SUBSCRIPTIONS	-	-	900	2,000	2,000
010-7088-402.13-00	ADVERTISING	-	-	700	2,000	2,000
* OPERATING		\$ -	\$ -	\$ 22,750	\$ 180,150	\$ 280,150
** MPO		\$ -	\$ -	\$ 232,878	\$ 370,148	\$ 472,182
*** PUBLIC WORKS TOTAL		\$ 8,874,770	\$ 8,057,286	\$ 9,042,755	\$ 9,693,628	\$ 9,920,981

COMMUNITY DEVELOPMENT**Mission Statement:**

The mission of the Community Development Department is to administer and implement the programs, policies and services as authorized by the City Council. The Community Development Department reflects the community's vision of the City for today and the future. The department is comprised of four divisions that work to shape the physical environment and provide services to the Citizens of Greenville in a professional manner.

ECONOMIC DEVELOPMENT**Goals and Objectives:**

1. **Goal: Promote economic development by decreasing unemployment rate, increasing median income, and attracting and retaining new and existing businesses.**
 - A. Objective: Allocate Community Development Block Grant Funds from the 2012-2013 Annual Action Plan C to support the City's Business Competition Grant Program in the West Greenville Revitalization Area.
 - B. Objective: Attract and retain jobs by reaching out to companies in targeted economic sectors; complement the efforts of Greenville's economic development partners by focusing on business operations that wish to locate in close proximity to a university or medical campus, at a downtown location, or along a major commercial corridor.
 - C. Objective: Develop retail to full potential, maximizing revenue impact and neighborhood vitality.
 - D. Objective: Nurture the success of local small businesses.
 - E. Objective: Increase Greenville's profile in regional and state forums, emphasizing that Greenville serves the eastern North Carolina region and is a rising uni-med community.
 - F. Objective: Promote Greenville's proven track record as a business-friendly community; demonstrate how Greenville's streamlined, consistent, predictable development review process reduces business costs.
 - G. Objective: Support Pitt County Development Commission and other economic development partners in promoting manufacturing, biotechnology, and heavier industries.
 - H. Objective: Present to City Council a strategic economic development plan for consideration.
 - I. Objective: Provide staff leadership and support to the Greenville Economic Development Committee and the Mayor's Economic Development Advisory Committee.
 - J. Objective: Make transportation gateways and commercial corridors more attractive and accessible.
 - K. Objective: Position Center City as the vibrant epicenter of Greenville's uni-med community; encourage mixed use redevelopment and major anchor II projects that reinforce the identities of downtown districts and adjacent neighborhoods.
 - L. Objective: Foster a proactive culture within the City government that anticipates needs and trends, cultivates new ideas, pursues innovations, and constantly seeks new ways to promote the City's strategic and long-range goals through organizational and employee development.
 - M. Objective: Foster the development of a vibrant, attractive community by continuing efforts to improve the magnitude and quality of the City's parks and greenways systems with Recreation and Parks.
 - N. Objective: As a strategy of the City's Economic Development program, diversify the City's tax base to increase the City's General Fund.
 - O. Objective: Continue to review opportunities for structured parking in the downtown area. Explore partnerships to establish a centralized parking deck in the downtown area to serve multiple users.
 - P. Objective: Increase retail activity north of the Tar River in a newly created economic development zone by identifying underserved retail niches, aggressively recruit and support new investment in those specific niches.
 - Q. Objective: Conduct detailed market analysis of Greenville area to identify additional potential local growth sectors.
 - R. Objective: Adopt and follow planning policies that cluster growth in sustainable patterns. Encourage development in the city center.

COMMUNITY DEVELOPMENT (Continued)

NEIGHBORHOOD PERSERVATION

1. **Goal: Develop strategies to protect and preserve neighborhoods through systematic approaches through active associations in every neighborhood and addressing the historic district.**
 - A. Objective: Coordinate with the Neighborhood Advisory Board to conduct two district-wide neighborhood meetings as a means of collecting citizen comments, providing information related to City policies and programs, and outlining the importance of active neighborhood associations.
 - B. Objective: Work with the Neighborhood Advisory Board to provide information and technical support to neighborhoods that are interested in establishing neighborhood associations.
 - C. Objective: Develop neighborhood plan implementation reports for each of the City's four completed neighborhood plans to identify which plan recommendations have been completed and which require additional efforts and actions.
 - D. Objective: Initiate and complete one new neighborhood plan for an established city neighborhood.
 - E. Objective: Partner with the Historic Preservation Commission to develop, and distribute a City of Greenville Historic Preservation Handbook that outline the benefits of historic preservation and provides information related to the City's historic preservation initiatives.
 - F. Objective: Partner with the Historic Preservation Commission and other stakeholders to update the City's Historic Preservation Design Guide lines and to publish and distribute the same.
 - G. Objective: Expand participation in the Planning and Zoning Commission's meeting notification e-mail list to include a representative of every established neighborhood association within the City.
 - H. Objective: Continue to improve eligible owner occupied housing stock within the core neighborhoods of the City by utilizing housing assistance programs administered by the City.
 - I. Objective: Establish a work plan to develop an active association in every neighborhood.
 - J. Objective: Establish a program to publicize: through advertising, the City's website, social media, and other available options that are established by City neighborhood associations, including maps of the neighborhoods.
 - K. Objective: Study the effects and impact of the Historic Preservation Design Guidelines on costs to improve and maintain properties located within the College View Historic District.
 - L. Objective: Prepare a report for more than three unrelated residential occupancy standards and present to City Council code amendment alternatives to permit more than three unrelated persons occupancy in residential structures.

Community Development - General Fund	09-10	10-11	11-12	12-13	13-14
Class Title	Actual	Actual	Budget	Original	Plan
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Chief Planner	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00
GIS Technician II	1.00	1.00	1.00	1.00	1.00
Planner II	6.00	6.00	6.00	6.00	6.00
Planner I	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00
GIS Technician I	1.00	1.00	1.00	1.00	1.00
Community Liaison	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist II	1.00	1.00	1.00	1.00	1.00
Secretary I	1.00	1.00	1.00	1.00	1.00
Total Full-Time Community Development	17.00	17.00	17.00	17.00	17.00

COMMUNITY DEVELOPMENT (Continued)

<u>SUMMARY OF EXPENSES BY CATEGORY</u>	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>ORIGINAL</u>	<u>PLAN</u>
* PERSONNEL	\$ 1,321,341	\$ 1,284,008	\$ 1,382,396	\$ 1,372,620	\$ 1,388,103
* OPERATING	314,970	289,699	342,954	325,774	355,232
*** COMMUNITY DEVELOPMENT TOTAL	\$ 1,636,311	\$ 1,573,707	\$ 1,725,350	\$ 1,698,394	\$ 1,743,335

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-8081-401.02-01	SALARIES-PERMANENT	\$ 272,720	\$ 250,334	\$ 278,156	\$ 234,315	\$ 234,315
010-8081-401.02-02	SALARIES-OVERTIME	2,161	588	-	-	-
010-8081-401.03-01	FICA EXPENSES	22,472	17,650	21,428	16,626	16,626
010-8081-401.03-02	GROUP LIFE INSURANCE	690	513	501	615	615
010-8081-401.03-03	RETIREMENT	13,516	16,155	18,531	15,934	16,254
010-8081-401.03-04	HEALTH INSURANCE	32,530	33,990	39,301	35,348	38,176
010-8081-401.03-11	WORKERS COMP. PREMIUM	571	582	594	624	655
010-8081-401.03-12	EDUC/TRAIN ASSIST PROG	800	-	-	-	-
010-8081-401.03-16	401K REGULAR EMPLOYEES	4,216	3,691	4,160	2,340	2,340
* PERSONNEL		\$ 349,676	\$ 323,503	\$ 362,671	\$ 305,802	\$ 308,981
010-8081-402.01-00	PRINTING	5,572	2,510	6,000	5,500	6,000
010-8081-402.02-00	EMPLOYEE TRAVEL/TRAINING	11,945	3,463	11,550	10,550	11,800
010-8081-402.05-02	VEHICLES	38	387	-	1,000	1,000
010-8081-402.05-17	FLEET LABOR	-	582	1,388	1,500	703
010-8081-402.07-00	SUPPLIES & MATERIALS	5,245	3,777	7,470	7,400	7,850
010-8081-402.07-15	MARTIN L KING JR DRIVE	-	5,808	-	-	-
010-8081-402.07-24	COMPUTER SOFTWARE	-	-	-	2,093	2,198
010-8081-402.07-27	COMPUTER HARDWARE	-	20,302	6,550	400	2,950
010-8081-412.07-30	DONATIONS	146	-	-	-	-
010-8081-402.08-01	CONTRACTED SERVICES	-	9,550	43,800	5,000	10,000
010-8081-402.08-10	GRANTS	73,520	10,040	37,500	23,000	26,500
010-8081-402.08-17	RADIO MAINT. -CITYWIDE	392	403	424	-	-
010-8081-402.08-18	COPIER MAINT-CITYWIDE	6,984	6,298	11,316	5,796	5,796
010-8081-402.09-00	DUES & SUBSCRIPTIONS	3,426	1,305	2,135	2,575	2,565
010-8081-402.13-00	ADVERTISING	-	-	1,000	-	-
010-8081-402.13-02	YOUTH COUNCIL	800	-	-	-	-
010-8081-402.16-03	TELEPHONE/WIRELESS	5,577	6,007	6,336	7,380	7,380
010-8081-402.18-00	FUEL	19	77	-	113	123
010-8081-402.21-00	GEN. INS. LIAB. PREMIUM	3,323	2,603	2,655	13,542	14,219
010-8081-402.25-03	POOL CAR RENTALS	-	752	5,400	347	347
010-8081-402.38-00	SPECIAL EVENTS	986	9,347	15,200	9,500	14,750
010-8081-402.45-00	FLEET SERVICE COST-FIXED	3,125	4,970	4,970	5,282	5,290
* OPERATING		\$ 121,098	\$ 88,181	\$ 163,694	\$ 100,978	\$ 119,471
** COMMUNITY DEVELOPMENT ADMINISTRATION TOTAL		\$ 470,774	\$ 411,684	\$ 526,365	\$ 406,780	\$ 428,452

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-8083-401.02-01	SALARIES-PERMANENT	\$ 593,133	\$ 559,525	\$ 593,781	\$ 582,164	\$ 582,164
010-8083-401.02-02	SALARIES-OVERTIME	338	221	-	-	-
010-8083-401.02-03	SALARIES PART-TIME	290	200	-	-	-
010-8083-401.03-01	FICA EXPENSES	47,742	37,924	45,743	42,175	42,175
010-8083-401.03-02	GROUP LIFE INSURANCE	1,604	1,244	1,249	1,574	1,574
010-8083-401.03-03	RETIREMENT	29,163	36,033	39,558	39,587	40,383
010-8083-401.03-04	HEALTH INSURANCE	83,664	87,026	98,587	102,442	110,637
010-8083-401.03-11	WORKERS COMP. PREMIUM	1,122	1,144	1,167	1,225	1,287
010-8083-401.03-12	EDUC/TRAIN ASSIST PROG	754	46	-	-	-
010-8083-401.03-16	401K REGULAR EMPLOYEES	10,660	10,060	10,400	7,800	7,800
* PERSONNEL		\$ 768,470	\$ 733,423	\$ 790,485	\$ 776,967	\$ 786,020
010-8083-402.01-00	PRINTING	3,251	2,653	11,500	7,650	8,000
010-8083-402.02-00	EMPLOYEE TRAVEL/TRAINING	2,221	4,272	9,250	7,400	7,900
010-8083-402.05-01	EQUIPMENT	47	-	-	-	-
010-8083-402.07-00	SUPPLIES & MATERIALS	4,405	6,624	16,100	13,000	14,100
010-8083-402.08-01	CONTRACTED SERVICES	300	303	17,100	3,100	5,100
010-8083-402.09-00	DUES & SUBSCRIPTIONS	1,279	829	4,015	3,975	4,240
010-8083-402.18-00	FUEL	-	34	-	-	-
010-8083-402.21-00	GEN. INS. LIAB. PREMIUM	4,157	3,462	6,639	-	-
010-8083-402.80-84	PASS THRU GRANT	9,500	9,000	-	-	-
* OPERATING		\$ 25,160	\$ 27,177	\$ 64,604	\$ 35,125	\$ 39,340
** COMMUNITY DEVELOPMENT PLANNING TOTAL		\$ 793,630	\$ 760,600	\$ 855,089	\$ 812,092	\$ 825,360

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-8084-401.02-01	SALARIES-PERMANENT	\$ 154,400	\$ 167,852	\$ 170,908	\$ 218,041	\$ 218,041
010-8084-401.02-03	SALARIES PART-TIME	(103)	3,713	-	-	-
010-8084-401.03-01	FICA EXPENSES	14,178	12,262	13,166	16,112	16,112
010-8084-401.03-02	GROUP LIFE INSURANCE	413	381	382	578	578
010-8084-401.03-03	RETIREMENT	7,598	10,805	11,386	14,827	15,125
010-8084-401.03-04	HEALTH INSURANCE	23,190	27,449	29,613	36,475	39,393
010-8084-401.03-11	WORKERS COMP. PREMIUM	639	652	665	698	733
010-8084-401.03-12	EDUC/TRAIN ASSIST PROG	-	800	-	-	-
010-8084-401.03-16	401K REGULAR EMPLOYEES	2,880	3,168	3,120	3,120	3,120
* PERSONNEL		\$ 203,195	\$ 227,082	\$ 229,240	\$ 289,851	\$ 293,102
010-8084-402.01-00	PRINTING	6,703	2,536	7,400	3,600	3,600
010-8084-402.02-00	EMPLOYEE TRAVEL/TRAINING	6,114	2,609	3,000	7,700	5,700
010-8084-402.05-13	PAY STATION MAINTENANCE	-	-	10,806	3,400	4,300
010-8084-402.07-00	SUPPLIES & MATERIALS	5,808	5,527	3,800	3,600	3,600
010-8084-402.08-01	CONTRACTED SERVICES	116,316	135,848	18,000	27,000	27,000
010-8084-402.08-21	ECONOMIC DEV. FUNDS	-	-	-	125,000	125,000
010-8084-402.09-00	DUES & SUBSCRIPTIONS	363	1,218	2,000	5,771	5,821
010-8084-402.13-00	ADVERTISING	1,198	106	1,000	500	8,000
010-8084-402.21-00	GEN. INS. LIAB. PREMIUM	3,465	1,952	1,991	-	-
010-8084-402.29-00	FACADE GRANT AWARDS	16,245	24,215	40,000	-	-
010-8084-402.40-00	PAY STATION	-	330	26,659	13,100	13,400
010-8084-402.41-00	UPTOWN GREENVILLE CONTRACT	12,500	-	-	-	-
* OPERATING		\$ 168,712	\$ 174,341	\$ 114,656	\$ 189,671	\$ 196,421
** ECONOMIC DEVELOPMENT TOTAL		\$ 371,907	\$ 401,423	\$ 343,896	\$ 479,522	\$ 489,523
*** COMMUNITY DEVELOPMENT TOTAL		\$ 1,636,311	\$ 1,573,707	\$ 1,725,350	\$ 1,698,394	\$ 1,743,335

transfers

Funds transferred to Debt Service, Public Transportation, Library Services, Housing, and Stormwater Utilities for payment of debt or support of services.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-9600-492.01-00	TRANSF TO DEBT SERVICE	\$ 4,212,685	\$ 4,395,194	\$ 4,147,966	\$ 4,041,455	\$ 3,892,350
015-9600-492.01-00	TRANSF TO DEBT SERVICE	53,166	52,516	61,521	60,424	64,008
010-9600-492.02-00	TRANSFER TO TRANSIT FUND	352,744	-	5,250	-	436,170
010-9600-492.07-00	TRANSFER TO SHEPPARD MEM.	1,100,392	1,116,388	1,225,166	1,110,181	1,178,914
010-9600-492.10-00	TRANSFER TO POWELL BILL	-	-	-	300,000	200,000
010-9600-492.11-00	TRANSFER TO NCLM	29,394	-	-	-	-
010-9600-492.14-00	TRANS.TO SELF-INS.HEALTH	-	75,000	-	-	-
010-9600-492.18-00	TRANSFER TO HOME DIVISION	135,096	148,001	326,648	342,158	209,905
010-9600-492.47-00	TRANSFER TO CITY HALL FAC	248,608	-	-	-	-
015-9600-492.50-00	TRANS TO THOMAS LANGSTON	-	176,968	-	-	-
010-9600-492.66-00	TRANSFER TO INTERMODAL	331,117	-	-	-	-
010-9600-492.69-00	TRANS.TO DREW STEELE	-	333,449	13,900	-	-
010-9600-492.71-00	TRANS.TO INS.LOSS RESERVE	-	168,299	-	-	-
010-9600-492.80-00	TRANS.TO SANITATION FUND	-	190,000	190,000	139,163	439,200
010-9600-492.82-00	TO MAINTENANCE FUND	-	-	-	-	150,000
010-9600-492.99-00	TRANSFER TO VEHICLE REPLA	-	73,201	-	-	-
* OPERATING		\$ 6,463,202	\$ 6,729,016	\$ 5,970,451	\$ 5,993,381	\$ 6,570,547
*** TRANSFERS		\$ 6,463,202	\$ 6,729,016	\$ 5,970,451	\$ 5,993,381	\$ 6,570,547

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-9999-461.02-01	INDIRECT COST REIMBURSEMENT	\$ (559,846)	\$ (373,081)	\$ (601,354)	\$ (1,014,572)	\$ (1,014,572)
* INDIRECT COST		\$ (559,846)	\$ (373,081)	\$ (601,354)	\$ (1,014,572)	\$ (1,014,572)
*** INDIRECT COST TOTAL		\$ (559,846)	\$ (373,081)	\$ (601,354)	\$ (1,014,572)	\$ (1,014,572)
GENERAL FUND TOTAL		\$ 69,967,319	\$ 69,477,179	\$ 74,400,804	\$ 75,111,601	\$ 75,239,952

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Other funds

fiscal year 2012-2013 budget

2013-2014 plan



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other funds

This section will include the expenditures/expenses from the following funds:

- Debt Service
- Public Works Transit
- Fleet Maintenance
- Sanitation
- Stormwater Utility
- Housing
- Capital Reserve
- Health Fund
- Vehicle Replacement Fund

The following expenditures/expenses include all administrative, operations, maintenance, and capital outlay detail. City-wide "Capital Improvements" detail is located behind the Capital Improvements tab.

debt service

The Debt Service Fund accounts for the payment of the City's debt. When payments are due, the General Fund transfers the needed funds into this fund for payment.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
020-0000-310.07-00	OCCUPANCY TAX	\$ 491,058	\$ 569,511	\$ 536,466	\$ 509,589	\$ 508,173
020-0000-350.02-00	INVESTMENT EARNINGS	31,060	2,990	-	-	-
020-0000-350.04-00	INTEREST ON CHECKING	40	54	-	-	-
020-0000-370.02-00	TRANS.FROM POWELL BILL	53,166	34,133	61,521	60,424	64,008
020-0000-370.05-00	TRANS FROM GEN FUND	4,212,685	4,413,577	4,147,966	4,041,455	3,892,351
*** DEBT SERVICE FUND TOTAL REVENUES		\$ 4,788,009	\$ 5,020,265	\$ 4,745,953	\$ 4,611,468	\$ 4,464,532
020-1300-472.01-02	CITY PUBLIC IMPROVEMENT	\$ 275,000	\$ 265,000	\$ 260,000	\$ 255,000	\$ -
020-1300-472.01-17	CITY PUBLIC IMPROV 1998	225,000	225,000	225,000	225,000	300,000
020-1300-472.01-20	2000-01 2/3TRAF SIG. FAC.	125,000	35,000	-	-	-
020-1300-472.01-22	CONVENTION CENTER BONDS	310,000	320,000	335,000	395,000	405,000
020-1300-472.01-23	2002-03 LEASE PURCHASE	-	440,991	-	-	-
020-1300-472.01-24	2002-03 2/3RDS GO	70,000	70,000	70,000	70,000	70,000
020-1300-472.01-28	2004-2005 COPS	815,000	815,000	815,000	815,000	815,000
020-1300-472.01-29	2005-2006 LEASE PURCHASE	170,741	88,015	-	-	-
020-1300-472.01-31	2006-2007 GO Issuance	134,753	134,753	248,544	248,544	293,461
020-1300-472.01-32	2008-2009 Installment Agr	1,004,426	995,326	995,326	986,371	995,982
020-1300-472.01-33	2011 GO BOND	-	-	165,000	165,000	165,000
020-1300-472.01-34	2011-2012 INSTALLMENT ERP	-	-	-	81,774	163,548
020-1300-472.02-02	CITY PUBLIC IMPROVEMENT	34,628	26,378	17,765	8,925	-
020-1300-472.02-17	CITY PUBLIC IMPROV 1998	85,425	75,525	65,625	55,725	45,825
020-1300-472.02-20	2000-01 2/3 TRAF SIG. FAC	6,400	1,400	-	-	-
020-1300-472.02-22	CONVENTION CENTER BONDS	228,246	215,226	201,466	114,589	103,173
020-1300-472.02-24	2002-03 2/3RDS GO	32,228	30,058	27,748	25,298	22,760
020-1300-472.02-28	2004-2005 COPS	517,317	492,842	466,382	437,859	406,046
020-1300-472.02-29	2005-2006 LEASE PURCHASE	7,595	1,153	-	-	-
020-1300-472.02-31	2006-2007 GO Issuance	320,120	314,561	309,171	299,229	286,802
020-1300-472.02-32	2008-2009 INSTALLMENT AGR	442,220	414,270	414,270	334,514	301,595
020-1300-472.02-33	2011 GO BOND	-	-	129,656	93,640	90,340
020-1300-472.08-09	OPERATING/COLLECTION FEE	8,242	8,543	-	-	-
* OPERATING		\$ 4,812,341	\$ 4,969,041	\$ 4,745,953	\$ 4,611,468	\$ 4,464,532
** BONDS/LEASE AGREEMENTS		\$ 4,812,341	\$ 4,969,041	\$ 4,745,953	\$ 4,611,468	\$ 4,464,532
*** DEBT SERVICE FUND TOTAL EXPENSES		\$ 4,812,341	\$ 4,969,041	\$ 4,745,953	\$ 4,611,468	\$ 4,464,532

public works transit

Planning activities remain approximately the same and are reimbursable at 90% (80% Federal and 10% State). Federal operating funding remains at one-half the net deficit. Continuation of state operating support is anticipated. Capital items and ADA service and preventative maintenance items requested are reimbursable at 80% Federal share.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund tab.

Transit -Public Transportation Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
Director of Public Works	0.10	0.10	0.10	0.10	0.10
Public Works Operations Manager	0.10	0.10	0.10	0.10	0.10
Transit Manager	1.00	1.00	1.00	1.00	1.00
Transit Driver	11.00	13.00	13.00	13.00	13.00
Staff Support Specialist II	0.50	0.50	0.50	0.50	0.50
Total Transportation Fund Full-Time Transit	12.70	14.70	14.70	14.70	14.70

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
030-0000-321.12-09	2008-2009 OPERATING GRANT	\$ 49,489	\$ -	\$ -	\$ -	\$ -
030-0000-321.12-10	2009-2010 OPERATING GRANT	300,995	320,690	-	-	-
030-0000-321.12-12	2011-2012 OPERATING GRANT	-	-	534,434	-	-
030-0000-321.12-13	2012-2013 OPERATING GRANT	-	-	-	597,145	-
030-0000-321.12-14	2013-2014 OPERATING GRANT	-	-	-	-	627,827
030-0000-321.13-09	2008-2009 CAPITAL GRANT	26,068	-	-	-	-
030-0000-321.13-10	2009-2010 CAPITAL GRANT	193,785	206,219	306,560	-	-
030-0000-321.13-13	2012-2013 CAPITAL GRANT	-	-	-	593,997	-
030-0000-321.13-14	2013-2014 CAPITAL GRANT	-	-	-	-	1,157,997
030-0000-321.33-00	PLANNING GRANT	-	10,026	-	-	-
030-0000-321.33-09	2008-2009 PLANNING GRANT	18,346	21,404	28,100	-	-
030-0000-321.33-13	2012-2013 PLANNING GRANT	-	-	-	32,103	-
030-0000-321.33-14	2013-2014 PLANNING GRANT	-	-	-	-	32,103
030-0000-321.40-00	STATE MAIN. ASSIST. PGRM.	198,897	271,790	175,000	250,000	250,000
030-0000-340.12-01	MISCELLANEOUS REVENUE	216	258	198	225	225
030-0000-340.13-00	PITT COMM COLL BUS FARES	8,500	9,996	4,300	9,021	9,021
030-0000-340.14-00	OTHER ENTITY PAYROLL	1,513	1,630	1,500	930	930
030-0000-340.15-00	BUS FARES	164,192	188,474	150,000	195,000	195,000
030-0000-340.16-00	BUS TICKET SALES	55,250	68,058	58,000	65,785	69,000
030-0000-340.17-00	BUS ADVERTISING	-	(150)	-	-	-
030-0000-340.19-00	PITT CO.BUS SERVICE	4,278	5,041	4,185	5,022	5,022
030-0000-340.38-00	HAMMOCK SOURCE	787	1,088	818	1,023	1,023
030-0000-350.04-00	INTEREST ON CHECKING	60	104	-	-	-
030-0000-370.05-00	TRANS FROM GEN FUND	352,744	-	-	-	436,170
030-0000-371.00-00	APPROPRIATED FUND BALANCE	-	-	576,784	490,498	539,678
*** PUBLIC TRANSPORTATION FUND TOTAL REVENUES		\$ 1,375,120	\$ 1,104,628	\$ 1,839,879	\$ 2,240,749	\$ 3,323,996
030-8681-432.01-00	PRINTING	\$ 3,310	\$ 5,574	\$ 8,000	\$ 8,000	\$ 8,000
030-8681-432.07-14	OFFICE SUPPLIES	2,357	3,549	4,500	4,500	4,500
030-8681-432.08-01	CONTRACTED SERVICES	-	-	2,500	2,500	2,500
030-8681-432.08-17	RADIO MAINT. - CITYWIDE	-	851	1,051	-	-
030-8681-432.08-18	COPIER MAINT. - CITYWIDE	-	525	1,522	359	374
030-8681-432.09-00	DUES & SUBSCRIPTIONS	620	600	1,000	1,000	1,000
030-8681-432.13-02	MARKETING	1,014	3,162	6,000	6,000	6,000
030-8681-432.21-00	GENERAL INSURANCE LIAB.	13,305	13,571	16,038	19,246	20,208
* OPERATING		\$ 20,606	\$ 27,832	\$ 40,611	\$ 41,605	\$ 42,582
030-8681-433.74-07	ADA SERVICES	-	-	-	190,047	190,047
* CAPITAL		\$ -	\$ -	\$ -	\$ 190,047	\$ 190,047
** TRANSIT ADMINISTRATIVE		\$ 20,606	\$ 27,832	\$ 40,611	\$ 231,652	\$ 232,629
030-8682-431.02-01	SALARIES-PERMANENT	542,543	501,708	624,197	637,407	637,407
030-8682-431.02-02	SALARIES-OVERTIME	1,783	6,531	5,000	5,000	5,000
030-8682-431.02-03	SALARIES PART-TIME	40,450	45,146	29,536	29,536	29,536
030-8682-431.02-10	CAR ALLOWANCE	362	361	360	360	360
030-8682-431.03-01	FICA EXPENSE	51,422	43,147	47,751	46,500	46,000
030-8682-431.03-02	GROUP LIFE	1,426	1,303	257	1,735	1,735
030-8682-431.03-03	RETIREMENT	67,152	35,678	47,126	43,344	44,214
030-8682-431.03-04	HEALTH INSURANCE	88,540	142,451	125,083	136,510	147,430
030-8682-431.03-11	WORKERS COMP PREMIUM	1,221	1,299	1,488	1,786	1,875
030-8682-431.03-16	401K REGULAR EMPLOYEES	13,274	13,369	15,184	11,466	11,466

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
030-8682-431.04-00	UNEMPLOYMENT COMPENSATION	-	-	8,665	8,665	8,665
* PERSONNEL		\$ 808,173	\$ 790,993	\$ 904,647	\$ 922,309	\$ 933,688
030-8682-432.02-00	TRAVEL	262	210	1,500	1,500	1,500
030-8682-432.05-13	BUILDINGS & GROUNDS MAINT	-	-	25,000	-	-
030-8682-432.05-17	FLEET LABOR	-	-	80,184	-	-
030-8682-432.07-00	SUPPLIES & MATERIALS	4,211	5,597	11,000	-	-
030-8682-432.08-01	CONTRACTED SERVICES	209	29	5,000	-	-
030-8682-432.18-00	FUEL	153,698	219,256	313,222	336,712	385,378
030-8682-432.20-00	LAUNDRY & DRY CLEANING	4,629	3,829	3,705	4,000	4,000
030-8682-432.22-00	UNIFORMS	447	617	1,500	1,500	1,500
030-8682-432.27-00	DEPRECIATION EXPENSE	437,486	375,473	-	-	-
030-8682-432.45-00	FLEET SERVICE COST-FIXED	6,170	43,270	70,310	34,711	34,711
* OPERATING		\$ 607,112	\$ 648,281	\$ 511,421	\$ 378,423	\$ 427,089
** TRANSIT OPERATING		\$ 1,415,285	\$ 1,439,274	\$ 1,416,068	\$ 1,300,732	\$ 1,360,777
030-8683-432.05-02	VEHICLES	-	2,970	-	-	-
030-8683-432.05-13	BUILDINGS & GROUNDS MAINT	-	-	-	25,000	25,000
030-8683-432.05-17	FLEET LABOR	-	101,606	-	177,175	177,268
030-8683-432.07-00	SUPPLIES & MATERIALS	-	-	-	10,000	28,182
030-8683-432.08-01	CONTRACTED SERVICES	-	-	-	5,000	5,000
030-8683-432.08-17	RADIO MAINT. - CITYWIDE	-	-	-	1,050	-
* OPERATING		\$ -	\$ 104,576	\$ -	\$ 218,225	\$ 235,450
030-8683-433.74-01	EQUIPMENT	781	23,853	18,200	19,550	19,550
030-8683-433.74-03	VEH.SPARE PARTS-PREV MAIN	143,105	102,092	205,000	260,590	260,590
030-8683-433.74-07	ADA SERVICES	116,599	135,698	140,000	-	-
030-8683-433.74-08	BUS SHELTER/OTH PREV MAIN	6,231	3,578	20,000	20,000	20,000
* CAPITAL OUTLAY		\$ 266,716	\$ 265,221	\$ 383,200	\$ 300,140	\$ 300,140
** TRANSIT CAPITAL OUTLAY		\$ 266,716	\$ 369,797	\$ 383,200	\$ 518,365	\$ 535,590
030-9500-403.75-00	CAPITAL IMPROVEMENTS	-	-	-	190,000	1,195,000
* CAPITAL IMPROVEMENTS		\$ -	\$ -	\$ -	\$ 190,000	\$ 1,195,000
*** PUBLIC TRANSPORTATION FUND TOTAL EXPENSES		\$ 1,702,607	\$ 1,836,903	\$ 1,839,879	\$ 2,240,749	\$ 3,323,996

fleet maintenance fund

The Fleet Maintenance Fund has been established as an internal service fund to account for charge backs to the respective departments of the City for labor, fuel, and parts for items needed to maintain city vehicles. The creation of this fund will assist the City in more accurately reflecting the true costs of the vehicle maintenance by department.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund tab.

Fleet Maintenance - Fleet Maintenance Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
Fleet Superintendent	-	1.00	1.00	1.00	1.00
Mechanic Supervisor	-	2.00	2.00	2.00	2.00
Master Mechanic	-	9.00	9.00	9.00	9.00
Paint/Body Technician	-	1.00	1.00	1.00	1.00
Parts Manager	-	1.00	1.00	1.00	1.00
Welder	-	1.00	1.00	1.00	1.00
Staff Support Specialist II	-	1.00	1.00	1.00	1.00
Auto Service Worker	-	1.00	1.00	1.00	1.00
Total Fleet Fund Full-Time Fleet	-	17.00	17.00	17.00	17.00

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
031-0000-340.09-00	BUS WASHER	\$ -	\$ 105	\$ -	\$ -	\$ -
031-0000-340.11-00	HOUSING AUTHORITY FUEL	-	3,146	-	60,105	65,856
031-0000-340.39-00	FUEL MARKUP	-	1,453,359	1,878,849	1,736,695	1,965,015
031-0000-340.41-00	VEHICLE	-	-	1,004,146	-	-
031-0000-340.60-05	LABOR FEES	-	953,295	1,002,611	881,661	876,967
031-0000-340.60-06	POOL CAR RENTALS	-	10,239	11,250	14,210	13,716
031-0000-340.60-07	PARTS MARK UP	-	160,209	-	213,500	213,500
031-0000-340.60-08	PARTS	-	70,575	-	8,000	8,000
031-0000-340.60-09	COMM.LABOR & MARKUP	-	125,849	-	264,000	265,000
031-0000-340.60-10	INVENTORY REVENUE	-	494,903	-	1,000,000	1,000,000
031-0000-340.61-00	LIBRARY FUEL	-	-	-	1,200	1,200
031-0000-340.62-00	LIBRARY FLEET PARTS	-	-	-	1,770	1,770
031-0000-340.63-00	LIBRARY FLEET LABOR	-	-	-	2,300	2,300
031-0000-340.64-00	SALE OF USED FLEET OIL	-	-	-	6,000	6,000
031-0000-370.64-00	TRANSFER FROM VEH.REPLACE	-	-	-	175,000	-
*** FLEET MAINTENANCE FUND TOTAL REVENUES		\$ -	\$ 3,271,680	\$ 3,896,856	\$ 4,364,441	\$ 4,419,324
031-7072-401.02-01	SALARIES-PERMANENT	\$ -	\$ 778,701	\$ 857,961	\$ 856,221	\$ 856,221
031-7072-401.02-02	SALARIES-OVERTIME	-	3,028	5,000	5,000	5,000
031-7072-401.02-21	TOOL ALLOWANCES	-	10,800	11,800	11,800	11,800
031-7072-401.03-01	FICA EXPENSES	-	54,978	65,634	62,279	62,279
031-7072-401.03-02	GROUP LIFE INSURANCE	-	820	2,012	2,320	2,320
031-7072-401.03-03	RETIREMENT	-	48,131	64,775	58,223	59,672
031-7072-401.03-04	HEALTH INSURANCE	-	144,466	172,956	186,831	201,785
031-7072-401.03-11	WORKERS COMP. PREMIUM	-	1,625	1,657	1,988	2,088
031-7072-401.03-12	EDUC/TRAIN ASSIST PROG	-	175	1,000	1,000	1,000
031-7072-401.03-16	401K REGULAR EMPLOYEES	-	16,170	17,680	13,260	13,260
* FLEET PERSONNEL		\$ -	\$ 1,058,894	\$ 1,200,475	\$ 1,198,922	\$ 1,215,425
031-7072-402.01-00	PRINTING	-	30	400	400	400
031-7072-402.02-00	EMPLOYEE TRAVEL/TRAINING	-	5,903	5,250	4,500	4,800
031-7072-402.05-01	EQUIPMENT	-	8,422	6,800	9,500	9,500
031-7072-402.05-02	VEHICLES	-	4,484	800,492	8,000	8,000
031-7072-402.05-03	BUILDINGS	-	10,356	12,000	13,565	13,565
031-7072-402.05-11	UNDERGROUND STORAGE TANK	-	4,693	5,000	7,500	7,500
031-7072-402.05-17	FLEET LABOR	-	12,844	-	5,500	5,500
031-7072-402.05-18	FLEET REPAIRS	-	10	-	-	-
031-7072-402.07-00	SUPPLIES & MATERIALS	-	21,881	16,800	16,800	22,000
031-7072-402.07-01	SMALL TOOLS	-	7,987	8,650	9,000	9,000
031-7072-402.07-06	SHORT/OVER OF INVENTORY	-	(779)	-	-	-
031-7072-402.07-21	FLEET MANAGEMENT	-	34,536	-	-	-
031-7072-402.07-24	COMPUTER SOFTWARE	-	6,027	-	181,598	6,914
031-7072-402.07-30	INVENTORY EXPENSE	-	636,121	-	841,000	841,000
031-7072-402.08-01	CONTRACTED SERVICES	-	7,104	14,124	19,366	19,366
031-7072-402.08-17	RADIO MAINT. -CITYWIDE	-	588	788	787	-
031-7072-402.08-18	COPIER MAINT.-CITYWIDE	-	415	415	2,100	2,100
031-7072-402.09-00	DUES & SUBSCRIPTIONS	-	2,186	1,100	12,160	8,350
031-7072-402.18-00	FUEL	-	1,376,185	1,664,004	1,620,837	1,834,129
031-7072-402.18-01	HOUSING AUTHORITY FUEL	-	30,730	64,311	56,095	61,500
031-7072-402.20-00	LAUNDRY & DRY CLEANING	-	6,470	6,565	6,565	6,565
031-7072-402.21-00	GEN. INS. LIAB. PREMIUM	-	13,889	14,167	17,000	17,850

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
031-7072-402.22-00	UNIFORMS	-	1,454	3,600	3,600	3,600
031-7072-402.45-00	FLEET SERVICE COST-FIXED	-	19,940	19,940	20,266	20,266
031-7072-402.50-09	CONTINGENCIES	-	-	34,775	294,380	281,994
* FLEET OPERATING		\$ -	\$ 2,211,476	\$ 2,679,181	\$ 3,150,519	\$ 3,183,899
031-7072-403.74-01	EQUIPMENT	-	7,935	17,200	15,000	20,000
* FLEET CAPITAL		\$ -	\$ 7,935	\$ 17,200	\$ 15,000	\$ 20,000
*** FLEET MAINTENANCE FUND TOTAL EXPENSES		\$ -	\$ 3,278,305	\$ 3,896,856	\$ 4,364,441	\$ 4,419,324

sanitation

The Sanitation Fund is established to account for the user charges, fees, and all operating costs associated with the operation of the Sanitation Division operated through the Public Works Department of the City. The Sanitation Division offers comprehensive solid waste services such as garbage, recyclable, bulky trash, leaf collection, as well as mosquito and rodent control. Annexations and growth within the city continues to challenge the division to maintain the level of service our citizens expect. The Sanitation Division will continue to strive to uphold the quality service our citizens are accustomed to while looking for additional means to provide efficient and effective service in order to manage the future cost of service within our growing city.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund tab.

Sanitation - Sanitation Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Public Works Operations Mgr	0.40	0.40	0.40	0.40	0.40
Sanitation Superintendent	1.00	1.00	1.00	1.00	1.00
Sanitation Route Supervisor	1.00	1.00	1.00	1.00	1.00
Recycling Coordinator	1.00	1.00	1.00	1.00	1.00
Sanitation Operations Supervisor	-	-	-	1.00	1.00
Sanitation Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.40	0.40	0.40	0.40	0.40
Pesticide Control Officer	1.00	1.00	1.00	1.00	1.00
Sanitation Crew Leader II	-	-	-	7.00	7.00
Sanitation Crew Leader I	-	-	-	17.00	17.00
Refuse Collector	42.00	42.00	42.00	42.00	42.00
Equipment Operator IV	7.00	7.00	7.00	-	-
Equipment Operator III	17.00	17.00	17.00	-	-
Equipment Operator II	2.00	2.00	2.00	-	-
Total Sanitation Fund Full-Time Sanitation	74.00	74.00	74.00	73.00	73.00

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
032-0000-321.03-00	NC MOSQUITO CONTROL	\$ 7,492	\$ -	\$ -	\$ -	\$ -
032-0000-321.29-00	SPEC STATE/FED/LOC GRANTS	12,241	-	-	-	-
032-0000-330.16-00	REFUSE FEES	5,275,075	5,242,815	5,304,516	6,863,640	6,551,916
032-0000-330.16-02	EXTRA PICKUP	150	530	2,000	2,000	2,000
032-0000-340.12-01	MISCELLANEOUS REVENUE	23,004	-	-	-	-
032-0000-340.40-00	Cart and Dumpster	172,100	128,756	155,000	155,000	155,000
032-0000-350.02-00	INVESTMENT EARNINGS	-	511	-	-	-
032-0000-350.04-00	INTEREST ON CHECKING	20	878	-	-	-
032-0000-360.02-00	RECYCLING	4,230	4,481	5,000	5,000	5,000
032-0000-360.40-00	SOLID WASTE TAX	55,586	55,186	55,000	55,000	55,000
032-0000-370.05-00	TRANS FROM GEN FUND	-	190,000	190,000	139,163	439,200
032-0000-371.00-00	APPROPRIATED FUND BALANCE	-	-	474,729	-	-
*** SANITATION FUND TOTAL REVENUES		\$ 5,549,898	\$ 5,623,157	\$ 6,186,245	\$ 7,219,803	\$ 7,208,116
032-7073-441.02-01	SALARIES-PERMANENT	\$ 2,339,654	\$ 2,432,387	\$ 2,433,587	\$ 2,526,472	\$ 2,526,472
032-7073-441.02-02	SALARIES-OVERTIME	10,151	14,123	15,000	15,000	15,000
032-7073-441.02-03	SALARIES-PART-TIME	24,715	26,818	18,000	18,000	18,000
032-7073-441.02-10	CAR ALLOWANCE	362	361	300	720	720
032-7073-441.03-01	FICA EXPENSE	224,495	171,209	178,170	182,668	182,668
032-7073-441.03-02	GROUP LIFE	7,862	7,433	17	7,005	7,005
032-7073-441.03-03	RETIREMENT	309,917	155,526	164,164	171,801	175,251
032-7073-441.03-04	HOSPITALIZATION	577,388	836,335	666,057	746,248	805,956
032-7073-441.03-11	WORKERS COMPENSATION	16,792	14,753	21,365	25,638	26,920
032-7073-441.03-15	WORKER'S COMP. LOSS	9,709	14,971	39,948	104,922	107,545
032-7073-441.03-16	401K REGULAR EMPLOYEES	74,634	75,904	73,424	56,940	56,940
* PERSONNEL		\$ 3,595,679	\$ 3,749,820	\$ 3,610,032	\$ 3,855,414	\$ 3,922,477
032-7073-442.01-00	PRINTING	4,328	1,812	5,000	4,500	4,500
032-7073-442.02-00	TRAVEL	3,371	4,399	4,000	4,000	4,000
032-7073-442.05-01	EQUIPMENT	139,390	117,765	100,614	110,000	110,000
032-7073-442.05-02	VEHICLES	224,872	198,388	215,000	215,000	215,000
032-7073-442.05-03	BUILDINGS	174	473	600	5,200	1,750
032-7073-442.05-17	FLEET LABOR	-	168,438	150,000	185,136	185,136
032-7073-442.07-00	SUPPLIES & MATERIALS	64,833	21,306	35,000	35,000	35,000
032-7073-442.07-01	SMALLS TOOLS	3,009	3,008	10,000	10,000	10,000
032-7073-442.07-10	RECYCLING	18,574	48,636	40,000	40,000	40,000
032-7073-442.07-24	COMPUTER SOFTWARE	-	-	-	1,103	1,103
032-7073-442.08-01	CONTRACTED SERVICES	56,121	169,262	200,000	210,000	210,000
032-7073-442.08-17	RADIO MAINT. - CITYWIDE	-	3,467	4,467	4,461	-
032-7073-442.08-18	COPIER MAINT. - CITYWIDE	-	3,150	4,013	742	774
032-7073-442.09-00	DUES & SUBSCRIPTIONS	800	891	1,000	1,000	1,000
032-7073-442.16-03	TELEPHONE WIRELESS	-	-	-	13,640	8,640
032-7073-442.18-00	FUEL	197,588	277,227	322,386	366,705	424,116
032-7073-442.20-00	LAUNDRY & DRY CLEANING	17,370	19,561	25,780	25,780	25,780
032-7073-442.21-00	GENERAL INSURANCE LIAB.	49,950	60,057	67,378	80,854	84,896
032-7073-442.22-00	UNIFORMS	7,860	10,550	12,500	12,000	12,500
032-7073-442.28-00	PROPERTY & CASUALTY LOSS	5,251	2,127	20,172	28,241	29,653
032-7073-442.34-00	DEPRECIATION	250,634	206,166	-	-	-
032-7073-442.45-00	FLEET SERVICE COST-FIXED	548,910	719,560	719,560	852,566	852,830
* OPERATING		\$ 1,593,035	\$ 2,036,243	\$ 1,937,470	\$ 2,205,928	\$ 2,256,678

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
032-7073-443.74-01	EQUIPMENT	-	-	8,000	34,500	-
* CAPITAL OUTLAY		\$ -	\$ -	\$ 8,000	\$ 34,500	\$ -
** SANITATION OPERATIONS		\$ 5,188,714	\$ 5,786,063	\$ 5,555,502	\$ 6,095,842	\$ 6,179,155
032-9500-403.74-01	EQUIPMENT	-	-	-	270,000	175,000
032-9500-403.74-05	MULTI-FAM.RECYCLE.CTR	-	64,751	190,000	-	-
* CAPITAL IMPROVEMENTS		\$ -	\$ 64,751	\$ 190,000	\$ 270,000	\$ 175,000
** SANITATION CAPTIAL IMPROVEMENTS		\$ -	\$ 64,751	\$ 190,000	\$ 270,000	\$ 175,000
032-9600-482.01-30	PRINCIPAL DEBT PAYMENT	47,110	24,285	-	-	-
032-9600-482.02-30	INTEREST DEBT PAYMENT	2,096	318	-	-	-
032-9600-492.08-00	TRANSFER TO GENERAL FUND	-	104,920	104,920	104,920	104,920
* DEBT SERVICE		\$ 49,206	\$ 129,523	\$ 104,920	\$ 104,920	\$ 104,920
** SANITATION TRANSFERS OUT		\$ 49,206	\$ 129,523	\$ 104,920	\$ 104,920	\$ 104,920
032-9900-461.02-01	REIMBURSEMENT FOR INDIRECT COST	304,601	110,179	335,823	749,041	749,041
* INDIRECT COST		\$ 304,601	\$ 110,179	\$ 335,823	\$ 749,041	\$ 749,041
** SANITATION INDIRECT COST		\$ 304,601	\$ 110,179	\$ 335,823	\$ 749,041	\$ 749,041
*** SANITATION FUND TOTAL EXPENSES		\$ 5,542,521	\$ 6,090,516	\$ 6,186,245	\$ 7,219,803	\$ 7,208,116

stormwater utility fund

The Stormwater Utility is an enterprise fund established to implement the City's Stormwater Management Program. Revenue for this program is generated through a Stormwater fee paid by citizens owning improved property with buildings, parking lots, driveways, etc. The Stormwater Management Program is implemented through the Public Works Department's Engineering and Street Maintenance Divisions. It is directed at compliance with federal and state environmental regulations through the implementation of local development regulations, capital improvements and storm drain maintenance.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund tab.

Public Works - Stormwater Fund Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Street Superintendent	0.60	0.60	0.60	0.35	0.35
Assistant Street Superintendent	0.60	0.60	0.60	1.00	1.00
Administrative Assistant	0.65	0.65	0.65	0.50	0.50
City Engineer	0.20	0.20	0.20	0.20	0.20
Civil Engineer I	1.20	1.20	1.20	0.35	0.35
Civil Engineer II	1.65	1.65	1.65	1.25	1.25
Civil Engineer III	0.60	0.60	0.60	0.50	0.50
Concrete Technician	1.00	1.00	1.00	1.00	1.00
Engineering Assistant I	1.00	1.00	1.00	1.00	1.00
Engineering Assistant II	1.55	1.55	1.55	1.40	1.40
Equipment Operator II	1.00	1.00	1.00	-	-
Equipment Operator III	2.10	2.10	2.10	2.00	2.00
Equipment Operator IV	4.90	4.90	4.90	4.00	4.00
Equipment Operator V	0.90	0.90	0.90	2.00	2.00
GIS Technician II	0.15	0.15	0.15	0.10	0.10
Laborer	8.00	8.00	8.00	3.00	3.00
Streets Supervisor I	0.20	0.20	0.20	-	-
Streets Supervisor II	2.90	2.90	2.90	3.00	3.00
Surveyor/Floodplain Coordinator	0.30	0.30	0.30	0.25	0.25
Total Public Works Stormwater Fund	29.70	29.70	29.70	22.10	22.10

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
037-0000-331.00-00	STORMWATER UTILITY FEE	\$ 3,007,082	\$ 3,102,520	\$ 2,951,000	\$ 3,182,587	\$ 3,246,238
037-0000-350.04-00	INTEREST ON CHECKING	624	852	60,616	-	-
037-0000-371.00-00	APPROPRIATED FUND BALANCE	-	-	823,655	97,632	696,131
*** STORMWATER FUND TOTAL REVENUES		\$ 3,007,706	\$ 3,103,372	\$ 3,835,271	\$ 3,280,219	\$ 3,942,369
037-7071-431.02-01	SALARIES-PERMANENT	\$ 50,020	\$ 50,135	\$ 51,225	\$ 43,809	\$ 43,809
037-7071-431.02-02	SALARIES-OVERTIME	156	-	-	-	-
037-7071-431.02-10	CAR ALLOWANCE	362	361	360	720	720
037-7071-431.03-01	FICA EXPENSE	3,082	3,005	3,919	2,689	2,689
037-7071-431.03-02	GROUP LIFE	-	-	-	98	98
037-7071-431.03-03	RETIREMENT	2,471	3,227	3,868	2,979	3,039
037-7071-431.03-04	HEALTH INSURANCE	12,794	87,759	14,628	6,172	6,666
037-7071-431.03-16	401K REGULAR EMPLOYEES	1,148	1,147	1,144	468	468
* PERSONNEL		\$ 70,033	\$ 145,634	\$ 75,144	\$ 56,935	\$ 57,489
** STORMWATER ADMINISTRATION		\$ 70,033	\$ 145,634	\$ 75,144	\$ 56,935	\$ 57,489
037-7076-431.02-01	SALARIES-PERMANENT	774,599	859,770	872,156	745,178	742,878
037-7076-431.02-02	SALARIES-OVERTIME	2,807	74	4,000	4,000	4,000
037-7076-431.03-01	FICA EXPENSE	73,081	71,334	66,720	52,524	52,524
037-7076-431.03-02	GROUP LIFE	4	6	5	1,932	1,932
037-7076-431.03-03	RETIREMENT	121,832	53,147	65,848	48,874	49,781
037-7076-431.03-04	HEALTH INSURANCE	169,558	186,468	220,739	168,377	181,847
037-7076-431.03-11	WORKERS COMP PREMIUM	4,090	4,172	4,255	4,468	4,691
037-7076-431.03-16	401K REGULAR EMPLOYEES	21,936	23,800	23,504	12,753	12,753
* PERSONNEL		\$ 1,167,907	\$ 1,198,771	\$ 1,257,227	\$ 1,038,106	\$ 1,050,406
037-7076-432.01-00	PRINTING	81	-	-	-	-
037-7076-432.02-00	TRAVEL	-	754	1,000	1,500	1,500
037-7076-432.05-01	EQUIPMENT	9,303	11,268	19,000	19,000	19,000
037-7076-432.05-02	VEHICLES	47,146	58,089	42,488	63,840	63,840
037-7076-432.05-17	FLEET LABOR	-	86,455	58,566	55,990	55,991
037-7076-432.07-00	SUPPLIES & MATERIALS	69,149	73,684	52,345	57,580	89,602
037-7076-432.07-01	SMALL TOOLS	1,844	1,214	1,800	1,800	1,800
037-7076-432.08-01	CONTRACTED SERVICES	-	-	-	3,000	3,000
037-7076-432.08-17	RADIO MAINT. - CITYWIDE	-	621	657	657	-
037-7076-432.08-18	COPIER MAINT. - CITYWIDE	-	1,107	1,107	636	716
037-7076-432.18-00	FUEL	48,573	64,458	35,900	38,442	44,214
037-7076-432.20-00	LAUNDRY & DRY CLEANING	-	4,375	6,768	6,768	6,768
037-7076-432.21-00	GENERAL INSURANCE LIAB.	3,205	3,269	3,334	4,001	4,201
037-7076-432.22-00	UNIFORMS	812	203	1,000	2,500	2,500
037-7076-432.25-02	EQUIPMENT	896	3,040	3,200	5,000	5,000
037-7076-432.27-00	DEPRECIATION	38,258	11,609	-	-	-
037-7076-432.45-00	FLEET SERVICE COST-FIXED	55,724	14,368	14,368	32,332	32,378
* OPERATING		\$ 274,991	\$ 334,514	\$ 241,533	\$ 293,046	\$ 330,510
037-7076-433.74-01	EQUIPMENT	-	-	-	6,000	-
* CAPITAL		\$ -	\$ -	\$ -	\$ 6,000	\$ -
** STORMWATER STREET MAINTENANCE		\$ 1,442,898	\$ 1,533,285	\$ 1,498,760	\$ 1,337,152	\$ 1,380,916

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
037-7077-431.02-01	SALARIES-PERMANENT	-	-	3,475	-	-
037-7077-431.03-01	FICA EXPENSE	-	-	266	-	-
037-7077-431.03-02	GROUP LIFE	-	-	247	-	-
037-7077-431.03-03	RETIREMENT	-	-	263	-	-
037-7077-431.03-04	HEALTH INSURANCE	-	-	436	-	-
037-7077-431.03-16	401K REGULAR EMPLOYEES	-	-	2,080	-	-
* PERSONNEL		\$ -	\$ -	\$ 6,767	\$ -	\$ -
037-7077-432.05-17	FLEET LABOR	-	-	1,284	-	-
037-7077-432.18-00	FUEL	-	-	1,920	-	-
037-7077-432.45-00	FLEET SERVICE COST-FIXED	-	1,055	1,055	-	-
* OPERATING		\$ -	\$ 1,055	\$ 4,259	\$ -	\$ -
** STORMWATER BUILDINGS & GROUNDS		\$ -	\$ 1,055	\$ 11,026	\$ -	\$ -
037-7078-401.02-01	SALARIES-PERMANENT	329,370	295,044	381,618	297,812	297,812
037-7078-401.02-02	SALARIES-OVERTIME	1,552	1,527	1,000	1,000	1,000
037-7078-401.02-03	SALARIES PART-TIME	-	-	2,000	2,000	2,000
037-7078-401.03-01	FICA EXPENSES	26,439	22,937	29,194	21,469	21,469
037-7078-401.03-02	GROUP LIFE INSURANCE	1	1	2	806	806
037-7078-401.03-03	RETIREMENT	16,259	19,101	28,812	20,251	20,658
037-7078-401.03-04	HEALTH INSURANCE	59,945	56,710	78,054	61,810	66,755
037-7078-401.03-11	WORKERS COMP. PREMIUM	646	659	672	706	741
037-7078-401.03-16	401K REGULAR EMPLOYEES	6,254	5,688	7,176	4,017	4,017
* PERSONNEL		\$ 440,466	\$ 401,667	\$ 528,528	\$ 409,871	\$ 415,258
037-7078-402.01-00	PRINTING	2,061	194	1,200	1,200	1,200
037-7078-402.02-00	EMPLOYEE TRAVEL/TRAINING	1,424	2,754	5,350	5,700	5,700
037-7078-402.05-01	EQUIPMENT	-	-	700	700	700
037-7078-402.05-02	VEHICLES	1,187	2,087	2,446	3,801	3,801
037-7078-402.05-17	FLEET LABOR	-	3,037	3,824	4,458	4,458
037-7078-402.05-19	SW EMERGENCY REPAIRS	-	41,983	-	-	-
037-7078-402.07-00	SUPPLIES & MATERIALS	676	3,271	1,750	2,000	11,725
037-7078-402.07-01	SMALL TOOLS	12	-	300	300	300
037-7078-402.07-02	SURVEYING	-	64	800	500	500
037-7078-402.07-03	DRAFTING SUPPLIES	-	-	2,100	2,000	2,000
037-7078-402.07-04	GENERAL OFFICE SUPPLIES	745	1,273	1,200	1,500	1,500
037-7078-402.08-01	CONTRACTED SERVICES	237,394	143,824	262,064	150,000	150,000
037-7078-402.08-18	COPIER MAINT-CITYWIDE	-	-	-	636	716
037-7078-402.09-00	DUES & SUBSCRIPTIONS	913	306	1,600	500	500
037-7078-402.13-00	ADVERTISING	894	338	1,000	1,000	1,000
037-7078-402.18-00	FUEL	4,004	3,812	5,700	2,916	3,195
037-7078-402.20-00	LAUNDRY & DRY CLEANING	-	-	-	458	458
037-7078-402.21-00	GEN. INS. LIAB. PREMIUM	1,542	1,573	1,604	1,925	2,021
037-7078-402.22-00	UNIFORMS	-	-	-	300	300
037-7078-402.36-00	PUBLIC EDUCATION	3,241	4,613	14,000	15,000	15,000
037-7078-402.45-00	FLEET SERVICE COST-FIXED	7,695	11,127	11,127	7,901	7,912
* OPERATING		\$ 261,788	\$ 220,256	\$ 316,765	\$ 202,795	\$ 212,986
037-7078-403.74-01	EQUIPMENT	15,500	-	-	6,100	-
* CAPITAL		\$ 15,500	\$ -	\$ -	\$ 6,100	\$ -
** STORMWATER ENGINEERING		\$ 717,754	\$ 621,923	\$ 845,293	\$ 618,766	\$ 628,244

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
037-9500-403.75-11	STORM DRAIN.MAINT.IMPROVE	-	-	550,000	-	410,000
037-9500-403.75-12	WATERSHED MASTER PLANS	-	55,626	-	423,000	345,000
037-9500-403.75-14	STREAM BANK STABILIZATION	-	-	-	50,000	50,000
037-9500-403.75-15	STREAM RESTORATION	-	-	-	50,000	50,000
037-9500-403.75-16	POLLUTION PREVENTION PLAN	-	-	-	-	250,000
037-9500-403.75-33	STORMWATER MANAGEMENT	(6,076)	-	-	-	-
037-9500-403.76-40	STORM DRAINAGE-BEATTY ST	226,696	201,825	-	-	-
037-9500-403.78-20	STORM DRAINAGE IMPROVEMTS	339,849	7,529	-	-	-
037-9500-403.78-84	STORMWATER RETROFIT	127	142,267	216,000	-	-
037-9500-403.78-86	SW EMERGENCY REPAIRS	-	-	-	76,864	81,458
* CAPITAL		\$ 560,596	\$ 407,247	\$ 766,000	\$ 599,864	\$ 1,186,458
** STORMWATER CAPITAL IMPROVEMENTS		\$ 560,596	\$ 407,247	\$ 766,000	\$ 599,864	\$ 1,186,458
037-9600-482.01-30	PRINCIPAL DEBT PAYMENT	94,196	92,283	166,457	201,569	231,651
037-9600-482.02-30	INTEREST DEBT PAYMENT	214,569	245,809	207,060	200,402	192,080
037-9600-492.38-00	STORMWATER CAPITAL PROJECT FUND	1,195,000	-	-	-	-
* TRANSFERS OUT		\$ 1,503,765	\$ 338,092	\$ 373,517	\$ 401,971	\$ 423,731
** STORMWATER TRANSFERS OUT		\$ 1,503,765	\$ 338,092	\$ 373,517	\$ 401,971	\$ 423,731
037-9999-461.02-01	REIMBURSEMENT FOR INDIRECT COST	255,245	262,902	265,531	265,531	265,531
* INDIRECT COST		\$ 255,245	\$ 262,902	\$ 265,531	\$ 265,531	\$ 265,531
** STORMWATER INDIRECT COST		\$ 255,245	\$ 262,902	\$ 265,531	\$ 265,531	\$ 265,531
*** STORMWATER FUND TOTAL EXPENSES		\$ 4,550,291	\$ 3,310,138	\$ 3,835,271	\$ 3,280,219	\$ 3,942,369

community development housing

The Housing Division will administer US Department of Housing and Urban Development Community Development Block Grant Funds and Local Bond Funds. The funds are used to develop programs to serve low and moderate-income households. To this end, this fund is responsible for monitoring programs for compliance with local, state, and federal program standards. This fund also provides: housing rehabilitation assistance to owner occupants, assistance to nonprofit agencies property, down-payment assistance to homebuyers, acquisition and demolition of substandard structures and program administrative funding.

Community Development - CDBG Programs - Fund 40 Class Title	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Original	13-14 Plan
Senior Planner	1.00	1.00	1.00	1.00	1.00
Planner II	1.00	1.00	1.00	1.00	1.00
Planner I	2.00	2.00	2.00	2.00	2.00
Loan Administrator	1.00	1.00	1.00	1.00	1.00
Housing Rehab Specialist	2.00	2.00	2.00	2.00	2.00
Secretary I	1.00	1.00	1.00	1.00	1.00
Total CDBG Fund 40	8.00	8.00	8.00	8.00	8.00

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
040-0000-321.18-00	PROP OWNERS MATCHING FDS	\$ 177,905	\$ 177,905	\$ 85,943	\$ -	\$ -
040-0000-321.18-01	PROP OWNERS MATCH FDS 98	-	-	20,000	-	-
040-0000-321.30-00	HUD CDBG ENTITLEMENT GT	1,518,236	1,518,236	1,761,000	-	-
040-0000-321.30-01	HUD CDBG ENTITLEMENT FY97	580,900	580,900	856,000	-	-
040-0000-321.30-02	HUD CDBG ENTITLEMENT FY98	844,000	844,000	844,000	-	-
040-0000-321.30-03	CDBG GRANT FY98-99	727,450	727,450	832,000	-	-
040-0000-321.30-04	CDBG GRANT 99-00	836,000	836,000	836,000	-	-
040-0000-321.30-05	2000-01 GRANT	839,000	839,000	839,000	-	-
040-0000-321.30-06	2001-02 CDBG GRANT	809,926	809,926	870,000	-	-
040-0000-321.30-07	2002-03 ENTITLEMENT GRANT	862,417	862,417	856,000	-	-
040-0000-321.30-08	2003-2004 ENTITLEMENT GT	583,363	583,363	979,000	-	-
040-0000-321.30-09	2004-2005 CDBG GRANT	884,360	884,360	962,000	-	-
040-0000-321.30-10	2005-2006 CDBG GRANT	1,546,992	1,546,992	914,451	-	-
040-0000-321.30-11	2006-2007 CDBG GRANT	497,654	497,654	824,276	-	-
040-0000-321.30-12	2007-2008 CDBG GRANT	388,431	388,431	822,811	-	-
040-0000-321.30-13	Annual CDBG Grant Funding	1,691,364	2,682,784	3,226,735	781,037	781,037
040-0000-321.38-01	HUD-CITY OF GREENVILLE	2,644,803	3,531,267	4,193,072	387,237	387,237
040-0000-340.12-01	MISCELLANEOUS REVENUE	2,762	2,762	-	-	-
040-0000-350.04-00	INTEREST ON CHECKING	207,468	207,788	134,792	-	-
040-0000-362.00-00	SALE OF ACQUIRED PROPERTY	86,892	86,892	77,430	-	-
040-0000-365.00-00	LOAN PAYMENT/CDBG INCOME	369,104	407,887	366,406	-	-
040-0000-365.01-00	HOME PROGRAM PRINCIPAL	91,848	116,063	109,815	-	-
040-0000-365.04-00	INTEREST-ENERGY EFF.LOAN	23,159	23,159	18,423	-	-
040-0000-365.05-00	OAK GROVE-APPLICATION FEE	1,150	1,150	1,150	-	-
040-0000-365.06-00	PENALTIES/SEWER-OAKGROVE	1,631	1,631	684	-	-
040-0000-370.05-00	TRANS FROM GEN FUND	1,001,019	1,149,020	1,755,804	342,158	209,905
040-0000-370.48-00	SMALL BUSINESS LOAN	-	-	-	71,029	73,622
*** COMMUNITY DEVELOPMENT HOUSING TOTAL REVENUES		\$ 17,217,834	\$ 19,307,037	\$ 22,186,792	\$ 1,581,461	\$ 1,451,801
040-4640-431.02-01	SALARIES-PERMANENT	\$ 918,474	\$ 1,108,806	\$ 1,555,465	\$ 266,510	\$ 266,510
040-4640-431.02-02	SALARIES-OVERTIME	2,478	2,552	-	-	-
040-4640-431.03-01	FICA EXPENSE	64,404	75,468	119,639	19,877	19,877
040-4640-431.03-02	GROUP LIFE	5	6	4,271	703	703
040-4640-431.03-03	RETIREMENT	45,002	57,237	87,643	18,123	18,487
040-4640-431.03-04	HEALTH INSURANCE	122,475	155,561	244,181	34,429	37,183
040-4640-431.03-11	WORKERS COMP PREMIUM	13,463	21,752	24,869	8,877	9,321
040-4640-431.03-16	401K REGULAR EMPLOYEES	19,688	23,707	33,696	3,900	3,900
* PERSONNEL		\$ 1,185,989	\$ 1,445,089	\$ 2,069,764	\$ 352,419	\$ 355,981
040-4640-402.01-00	PRINTING	5,482	8,418	18,000	2,750	2,750
040-4640-402.02-00	EMPLOYEE TRAVEL/TRAINING	44,133	52,371	92,570	6,500	6,500
040-4640-452.03-00	CONSTRUCTION	-	-	100,000	-	-
040-4640-452.03-01	FRINGE BENEFITS/FICA EXPE	27,869	34,720	32,713	7,232	7,232
040-4640-452.03-02	FRINGE BENEFITS/GROUP LIF	2	3	1,153	286	286
040-4640-452.03-03	FRINGE BENEFITS/RETIREMEN	18,918	25,056	23,498	6,879	7,021
040-4640-452.03-04	FRINGE BENEFITS/HEALTH IN	90,691	112,044	125,728	25,505	27,546
040-4640-452.03-16	FRINGE BENEFITS/401K REG.	8,748	10,837	10,322	2,184	2,184
040-4640-402.05-01	EQUIPMENT	194	194	3,300	-	800
040-4640-402.05-02	VEHICLES	4,479	5,509	2,250	703	-
040-4640-402.05-17	FLEET LABOR	-	1,391	7,897	7,579	7,600
040-4640-402.07-00	SUPPLIES & MATERIALS	26,407	29,205	46,940	16,440	23,593

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
040-4640-452.08-00	RELOCATION	3,391	9,628	81,920	35,000	15,000
040-4640-402.08-01	CONTRACTED SERVICES	32,251	32,251	12,800	50,000	30,000
040-4640-402.09-00	DUES & SUBSCRIPTIONS	5,969	6,077	16,435	2,800	2,800
040-4640-402.18-00	FUEL	5,157	7,306	11,532	2,000	2,000
040-4640-402.21-00	GEN. INS. LIAB. PREMIUM	5,702	5,702	12,667	15,200	15,960
040-4640-452.22-00	CONVERSION PROGRAM ACCT.	244,302	244,302	253,000	-	-
040-4640-452.23-00	PUBLIC SERVICE	1,347,967	1,480,347	1,778,534	68,000	90,000
040-4640-452.23-04	PUBLIC FACILITY	244,573	247,050	195,299	80,000	80,000
040-4640-452.24-00	HOUSING REHAB	5,574,959	6,023,647	6,260,174	206,837	200,000
040-4640-452.24-01	REHAB THIRD-PTY - FY 97	1,800	1,800	-	-	-
040-4640-452.24-03	SCATTERED SITE	2,313	2,313	100,000	-	-
040-4640-452.24-04	OWNER OCCUPIED REHAB	23	27,823	300,000	-	-
040-4640-452.25-00	PROGRAM ADMINISTRATION	1,591,374	1,592,871	1,606,839	-	-
040-4640-452.26-00	SEWER-OAKGROVE ESTATES	15,130	15,130	25,482	-	-
040-4640-452.27-00	ACQUISITION	640,679	767,293	978,158	150,000	70,000
040-4640-452.28-00	CODE ENFORCEMENT	124,000	124,000	124,000	-	-
040-4640-452.29-00	REHAB-RENTAL	89,841	89,841	139,841	-	-
040-4640-452.31-00	ECON DV STUDY-WGRN/MDWBRK	40,993	40,993	69,255	-	-
040-4640-452.33-00	SM AREA REVITALIZATION PR	782,851	782,851	782,830	-	-
040-4640-452.34-00	DEMOLITION	90,985	90,985	157,410	-	-
040-4640-452.44-00	NEIGHBORHOOD INPUT GRANTS	2,963	2,963	2,964	-	-
040-4640-402.45-00	FLEET SERVICE COST-FIXED	-	18,990	25,320	2,000	2,000
040-4640-452.47-00	DOWNPAYMENT ASSISTANCE	-	-	60,000	-	-
040-4640-452.55-00	DEMOLITION SERVICES	261,404	270,926	151,849	35,000	15,000
040-4640-452.60-00	CONCENTRATED NEEDS	1,829,324	1,844,535	1,772,299	-	-
040-4640-452.80-00	ECONOMIC DEVELOP. ACT	-	16,565	420,000	-	-
* OPERATING		\$ 13,164,874	\$ 14,025,937	\$ 15,802,979	\$ 722,895	\$ 608,272
** CDBG PROGRAM		\$ 14,350,863	\$ 15,471,026	\$ 17,872,743	\$ 1,075,314	\$ 964,253
040-4650-431.02-01	SALARIES-PERMANENT	\$ 142,943	\$ 143,125	\$ 287,118	\$ 58,952	\$ 58,952
040-4650-431.03-01	FICA EXPENSE	10,867	10,867	21,915	4,510	4,510
040-4650-431.03-02	GROUP LIFE	1	1	401	1	1
040-4650-431.03-03	RETIREMENT	6,945	6,945	16,386	4,451	4,538
040-4650-431.03-04	HEALTH INSURANCE	12,663	12,663	36,015	10,576	10,576
040-4650-431.03-16	401K REGULAR EMPLOYEES	2,720	2,720	5,070	780	780
* PERSONNEL		\$ 176,139	\$ 176,321	\$ 366,905	\$ 79,270	\$ 79,357
040-4650-402.01-00	PRINTING	-	-	6,800	1,500	1,500
040-4650-402.02-00	EMPLOYEE TRAVEL/TRAINING	7,936	18,942	26,200	5,000	5,000
040-4650-452.03-01	FRINGE BENEFITS/FICA EXPE	2,682	9,837	7,572	10,483	10,483
040-4650-452.03-02	FRINGE BENEFITS/GROUP LIF	-	-	2	413	413
040-4650-452.03-03	FRINGE BENEFITS/RETIREMEN	1,856	8,216	6,706	9,975	10,181
040-4650-452.03-04	FRINGE BENEFITS/HEALTH IN	7,076	25,886	34,232	36,851	39,798
040-4650-452.03-16	FRINGE BENEFITS/401K REG.	745	2,726	2,392	3,016	3,016
040-4650-402.05-01	EQUIPMENT	-	-	2,600	-	-
040-4650-402.05-02	VEHICLES	508	856	1,650	-	-
040-4650-402.05-17	FLEET LABOR	-	540	1,187	602	602
040-4650-402.07-00	SUPPLIES & MATERIALS	-	658	15,000	8,500	10,198
040-4650-402.08-01	CONTRACTED SERVICES	20,000	20,000	-	-	-
040-4650-402.09-00	DUES & SUBSCRIPTIONS	1,350	1,577	3,430	-	-

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
040-4650-402.18-00	FUEL	317	317	7,405	2,000	2,000
040-4650-402.21-00	GEN. INS. LIAB. PREMIUM	486	486	-	-	-
040-4650-452.24-00	HOUSING REHAB	233,533	276,804	497,360	140,000	140,000
040-4650-452.24-03	SCATTERED SITE	64,187	257,968	80,000	-	-
040-4650-452.24-04	OWNER OCCUPIED REHAB	33,906	96,103	200,000	-	-
040-4650-452.25-00	PROGRAM ADMINISTRATION	54,032	114,839	12,781	-	-
040-4650-452.27-00	ACQUISITION	81,203	81,703	145,000	-	-
040-4650-452.47-00	DOWNPAYMENT ASSISTANCE	227,349	316,329	426,034	40,000	40,000
040-4650-452.62-00	NEW CONSTRUCTION	36,010	36,078	303,463	110,537	100,000
040-4650-452.73-00	MULTIFAM. RENTAL HOUSING D	-	-	676,000	-	-
040-4650-452.74-00	TENANT BASED RENT ASSIST.	-	-	30,000	-	-
* OPERATING		\$ 773,176	\$ 1,269,865	\$ 2,485,814	\$ 368,877	\$ 363,191
** HOME CONSORTIUM PROGRAM		\$ 949,315	\$ 1,446,186	\$ 2,852,719	\$ 448,147	\$ 442,548
*** COMMUNITY DEVELOPMENT PROGRAM		\$ 15,300,178	\$ 16,917,212	\$ 20,725,462	\$ 1,523,461	\$ 1,406,801
040-9600-492.27-00	CONSORTIUM ACTIVITIES	\$ 1,688,315	\$ 2,252,846	\$ 948,638	\$ -	\$ -
040-9600-492.27-40	CHDO	-	-	512,692	58,000	45,000
* OPERATING		\$ 1,688,315	\$ 2,252,846	\$ 1,461,330	\$ 58,000	\$ 45,000
*** TRANSFERS		\$ 1,688,315	\$ 2,252,846	\$ 1,461,330	\$ 58,000	\$ 45,000
*** COMMUNITY DEVELOPMENT HOUSING TOTAL EXPENSES		\$ 16,988,493	\$ 19,170,058	\$ 22,186,792	\$ 1,581,461	\$ 1,451,801

capital reserve fund

The Capital Reserve fund is used to accumulate funds to be used for future capital improvements. These improvements consist of construction and other capital projects. Funds are transferred into this fund annually based on the prior year's results from operations. As of July 1, due to the timing of projects there are no appropriations. However, it is anticipated that during the year, budget amendments will be needed to track activity.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
070-0000-350.02-00	INVESTMENT EARNINGS	\$ 3,853	\$ 1,212	\$ -	\$ -	\$ -
070-0000-350.04-00	INTEREST ON CHECKING	36	41	-	-	-
070-0000-371.00-00	APPROPRIATED FUND BALANCE	-	-	200,000	-	-
*** CAPITAL RESERVE FUND TOTAL REVENUES		\$ 3,889	\$ 1,253	\$ 200,000	\$ -	\$ -
<hr/>						
070-9600-492.08-00	TRANSFER TO GENERAL FUND	\$ 1,088,846	\$ 252,511	\$ 200,000	\$ -	\$ -
070-9600-492.10-00	TRANSFER TO POWELL BILL	-	500,000	-	-	-
070-9600-492.66-00	TRANSFER TO INTERMODAL	300,000	-	-	-	-
* OPERATING		\$ 1,388,846	\$ 752,511	\$ 200,000	\$ -	\$ -
*** CAPITAL RESERVE FUND TOTAL EXPENSES		\$ 1,388,846	\$ 752,511	\$ 200,000	\$ -	\$ -

health fund

The Health fund is an internal service fund, which accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the self-funded City, on a cost-reimbursement basis. This fund is used to account for the administration of the City's health insurance program. Prior to fiscal year beginning July 1, 2012, this fund was established as a fund that did not warrant annual appropriation approval. Effective July 1, management has decided to set up appropriations for the fund annually; therefore, it has become a part of the annual budget cycle.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
056-0000-340.12-01	MISCELLANEOUS REVENUE	\$ -	\$ 35	\$ -	\$ -	\$ -
056-0000-350.04-00	INTEREST ON CHECKING	131	966	-	-	-
056-0000-360.16-01	EMPLOYER CONTRIBUTION	3,203,264	9,948,252	16,432,744	7,380,575	7,971,021
056-0000-360.16-02	EMPLOYEE CONTRIBUTIONS	1,002,947	2,241,716	5,392,332	2,421,903	2,615,656
056-0000-360.16-05	CVA CONTRI.-EMPLOYEE CONT	2,242	10,368	15,111	6,787	7,330
056-0000-360.16-06	CVA CONTRIB.-EMPLOYER CON	11,837	67,767	51,558	23,157	25,010
056-0000-360.16-07	LIBRARY EMPLOYEE CONT.	10,192	34,923	133,620	60,014	64,815
056-0000-360.16-08	LIBRARY EMPLOYER CONT.	77,146	287,116	693,203	311,344	336,251
056-0000-360.16-09	AIRPORT EMPLOYEE CONT.	6,192	19,756	40,086	18,004	19,444
056-0000-360.16-10	AIRPORT-EMPLOYER CONT.	43,126	171,842	207,961	93,403	100,875
056-0000-360.16-11	HOUSING AUTH.EMPLOYEE CON	16,043	95,898	87,189	37,666	40,679
056-0000-360.16-12	HOUSING AUTH.EMPLOYER CON	84,537	503,321	554,662	239,614	258,783
056-0000-360.16-15	EMPLOYEE CONT. RETIREE	48,190	302,582	-	235,525	254,367
056-0000-360.16-16	EMPLOYER RETIREE CONTRI.	-	677,616	-	633,526	684,208
056-0000-360.16-20	EMPLOYER CONT. - DENTAL	-	-	-	268,759	367,125
056-0000-360.16-21	EMPLOYEE CONT. - DENTAL	-	-	-	98,614	134,706
056-0000-360.16-22	CVA EMPLOYEE - DENTAL	-	-	-	5,178	7,072
056-0000-360.16-23	CVA EMPLOYER - DENTAL	-	-	-	12,723	17,379
056-0000-360.16-24	LIBRARY EMPLOYEE-DENTAL	-	-	-	21,047	28,750
056-0000-360.16-25	LIBRARY EMPLOYER-DENTAL	-	-	-	50,868	69,486
056-0000-360.16-26	AIRPORT EMPLOYEE-DENTAL	-	-	-	10,427	14,243
056-0000-360.16-27	AIRPORT EMPLOYER-DENTAL	-	-	-	21,721	29,671
056-0000-360.16-28	H/A EMPLOYEE - DENTAL	-	-	-	28,002	38,250
056-0000-360.16-29	H/A EMPLOYER - DENTAL	-	-	-	36,775	50,235
056-0000-366.01-02	GUC CONTRI. MERCER FEES	63,620	141,673	187,500	-	-
056-0000-366.03-00	INS. CO. REFUND / REIM.	-	202,625	-	-	-
056-0000-370.05-35	MERCER FEES	-	75,000	187,500	-	-
*** HEALTH FUND TOTAL REVENUES		\$ 4,569,467	\$ 14,781,456	\$ 23,983,466	\$ 12,015,632	\$ 13,135,356

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
056-8801-402.08-01	CONTRACTED SERVICES	\$ 153,875	\$ 286,575	\$ 375,000	\$ 150,000	\$ 150,000
056-8801-402.30-01	ADMINISTRATIVE EXPENSE-CY	314,622	674,815	880,253	352,101	352,101
056-8801-402.30-02	LIBRARY ADMIN. EXPENSE	7,114	16,332	59,078	9,736	9,931
056-8801-402.30-03	CVA ADMIN. EXPENSE	1,495	3,436	3,938	1,946	1,985
056-8801-402.30-04	HOUSING AUTH.ADMIN.EXPENS	17,255	39,108	369,234	23,365	23,832
056-8801-402.30-05	AIRPORT ADMIN.EXPENSE	4,881	10,997	17,724	5,842	5,958
056-8801-402.30-06	CVA PREMIUM	(2,367)	-	-	-	-
056-8801-402.30-10	STOP LOSS-AIRPORT	-	4,195	3,201	4,405	4,493
056-8801-402.30-11	CITY STOP LOSS	-	222,691	405,473	272,167	277,610
056-8801-402.30-12	LIBRARY STOP LOSS	-	6,115	4,677	7,319	7,465
056-8801-402.30-13	CVA STOP LOSS	-	1,193	979	1,277	1,303
056-8801-402.30-14	HOUS.AUTH.STOP LOSS	-	15,086	11,574	17,764	18,120
056-8801-402.30-15	CITY TRANS.TO CLAIMS ACCT	4,155,552	10,545,191	16,443,991	8,183,323	8,837,989
056-8801-402.30-16	LIB.TRANS.TO CLAIMS ACCT.	74,927	188,442	1,103,625	509,508	550,269
056-8801-402.30-17	CVA TRANS.TO CLAIMS ACCT	16,306	43,957	73,575	37,204	40,180
056-8801-402.30-18	AIRP.TRANS.TO CLAIMS ACCT	43,675	114,644	331,087	146,658	158,391
056-8801-402.30-19	H/A TRANS.TO CLAIMS ACCT	91,540	645,929	827,717	511,519	552,441
056-8801-402.30-20	CIGNA EMPLOYER RETIREE	-	939,298	-	869,051	938,575
056-8801-402.30-21	RETIREE STOP LOSS	-	43,841	2,601	42,137	42,980
056-8801-402.30-22	RETIREE ADMIN. COSTS	-	52,581	1,860	55,493	56,603
056-8801-402.31-01	CITY DENTAL	-	-	-	378,783	416,661
056-8801-402.31-02	CITY/DEPEND. DENTAL	-	-	-	191,971	211,168
056-8801-402.31-03	LIBRARY DENTAL	-	-	-	11,870	13,057
056-8801-402.31-04	CVA DENTAL	-	-	-	3,430	3,773
056-8801-402.31-05	AIRPORT DENTAL	-	-	-	8,380	9,218
056-8801-402.31-06	HOUSING AUTHORITY DENTAL	-	-	-	30,545	41,724
056-8801-402.35-02	CITY ADMIN.FEES-DENTAL	-	-	-	27,339	27,886
056-8801-402.35-03	LIBRARY ADMIN. FEES-DENTA	-	-	-	626	639
056-8801-402.35-04	CVA ADMIN.FEES - DENTAL	-	-	-	159	162
056-8801-402.35-05	H/A ADMIN. FEES - DENTAL	-	-	-	1,763	1,798
056-8801-402.35-06	AIRPORT ADMIN. FEES-DENTA	-	-	-	470	480
056-8801-402.50-07	WELLNESS PROGRAM	-	-	-	90,000	90,000
* OPERATING		\$ 4,878,875	\$ 13,854,426	\$ 20,915,587	\$ 11,946,151	\$ 12,846,792
056-9600-492.09-00	INCREASE IN RESERVE	-	-	3,067,879	69,481	288,564
* TRANSFERS OUT		\$ -	\$ -	\$ 3,067,879	\$ 69,481	\$ 288,564
*** HEALTH FUND TOTAL EXPENSES		\$ 4,878,875	\$ 13,854,426	\$ 23,983,466	\$ 12,015,632	\$ 13,135,356

vehicle replacement fund

The Vehicle Replacement fund is an internal service fund, which accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost-reimbursement basis. This replacement fund accounts for monies to fund the City's capital budget, for the replacement of vehicles. All vehicles/equipment that are/is maintained by the Fleet Maintenance Division of the Public Works Department are considered under this fund. This fund minimizes fluctuations in the annual budget vehicle expenditures and establishes manageable replacement cycles.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
200-0000-340.05-00	SALE OF PROPERTY	\$ 75,084	\$ 118,716	\$ -	\$ -	\$ -
200-0000-350.04-00	INTEREST ON CHECKING	230	438	-	-	-
200-0000-361.06-01	CITY MANAGER	2,020	2,020	4,220	4,342	4,330
200-0000-361.06-02	HUMAN RESOURCES	2,200	2,010	2,010	2,132	2,140
200-0000-361.06-03	INFORMATION TECHNOLOGY	2,480	2,480	2,480	2,665	2,670
200-0000-361.06-04	FIRE & RESCUE	786,310	958,590	958,590	1,082,179	1,082,330
200-0000-361.06-05	FINANCIAL SERVICES	1,470	1,470	1,470	1,579	1,580
200-0000-361.06-06	COMMUNITY DEVELOPMENT	15,895	59,463	11,300	12,861	12,890
200-0000-361.06-07	POLICE	618,130	692,508	728,010	957,483	958,372
200-0000-361.06-08	REC & PARKS	120,050	122,550	122,550	149,081	149,310
200-0000-361.06-09	ACQUATICS AND FITNESS	1,530	1,530	1,530	-	-
200-0000-361.06-10	PUBLIC WORKS	1,011,807	1,198,116	446,050	579,613	581,827
200-0000-361.06-11	TRANSIT	6,170	43,270	56,790	68,647	68,740
200-0000-361.06-12	SANITATION	-	-	719,560	874,758	875,000
200-0000-361.06-13	FLEET MANAGEMENT	-	19,940	28,300	33,718	33,760
200-0000-361.06-14	PUBLIC INFORMATION	-	2,200	-	-	-
200-0000-370.05-00	TRANS FROM GEN FUND	-	73,201	-	-	-
*** VEHICLE REPLACEMENT FUND TOTAL REVENUES		\$ 2,643,376	\$ 3,298,502	\$ 3,082,860	\$ 3,769,058	\$ 3,772,949
200-1400-492.09-00	INCREASE IN RESERVE	\$ -	\$ -	\$ 1,260,160	\$ 272,437	\$ 1,031,949
200-1400-422.27-00	DEPRECIATION	497,593	710,950	-	-	-
* OPERATING		\$ 497,593	\$ 710,950	\$ 1,260,160	\$ 272,437	\$ 1,031,949
200-1400-463.74-01	CAPITAL EQUIPMENT	860,207	2,439,777	1,822,700	3,321,621	2,741,000
200-1400-463.75-04	FIRE & RESCUE	1,001	447	-	-	-
200-1400-463.75-07	POLICE	1,381	-	-	-	-
* CAPITAL		\$ 862,589	\$ 2,440,224	\$ 1,822,700	\$ 3,321,621	\$ 2,741,000
** VEHICLE REPLACEMENT		\$ 1,360,182	\$ 3,151,174	\$ 3,082,860	\$ 3,594,058	\$ 3,772,949
200-9600-492.12-00	TRANSFER TO FLEET FUND	-	-	-	175,000	-
* TRANSFERS OUT		\$ -	\$ -	\$ -	\$ 175,000	\$ -
** TRANSFERS OUT		\$ -	\$ -	\$ -	\$ 175,000	\$ -
*** VEHICLE REPLACEMENT FUND TOTAL EXPENSES		\$ 1,360,182	\$ 3,151,174	\$ 3,082,860	\$ 3,769,058	\$ 3,772,949

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Capital outlay

fiscal year 2012-2013 budget

2013-2014 plan



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capital outlay

The appropriations within this category represent a compilation of departmental needs/requests defined as equipment expenses valued between \$5,000 and \$35,000.

* All new vehicles are considered Captial Outlay.

CAPITAL OUTLAY

Quantity Approved	Description of Item	Unit Cost	FY 2013 Original	FY 2014 Plan
Information Technology				
1	Cisco USC Chassis	55,000	\$ -	\$ 55,000
	Total Capital Outlay for Information Technology		<u>\$ -</u>	<u>\$ 55,000</u>
Police / Patrol				
1	K-9	14,000	\$ 14,000	\$ 14,000
2	Segway Transportation Units	6,000	12,000	12,000
	Subtotal		<u>\$ 26,000</u>	<u>\$ 26,000</u>
Police / Investigations				
10	Cubicles for Investigations Bay Area	4,017	\$ 40,173	\$ -
	Subtotal		<u>\$ 40,173</u>	<u>\$ -</u>
	Total Capital Outlay for Police		<u>\$ 66,173</u>	<u>\$ 26,000</u>
Recreation and Parks - 6062				
1	Drew Steele Center - Outdoor Pool, Chairs & Tables	5,000	\$ 5,000	\$ -
1	Drew Steele Center - Outdoor Pool, Chairs & Tables	6,000	-	6,000
	Total Capital Outlay for Recreation & Parks		<u>\$ 5,000</u>	<u>\$ 6,000</u>
Aquatics & Fitness Center				
1	Replace Cardio Equipment	10,000	\$ 10,000	\$ -
1	Replace Cardio Equipment	18,000	-	18,000
	Total Capital Outlay for Aquatics & Fitness Center		<u>\$ 10,000</u>	<u>\$ 18,000</u>
Public Works/Building & Grounds				
1	Front End Bucket for Landscape Tractor	7,000	\$ 7,000	\$ -
1	1/2 Ton Pickup Truck for Urban Forester (Addition)	5,700	5,700	-
1	1/2 Ton Pickup Truck for Litter Patrol	17,100	17,100	-
1	1/2 Ton Pickup Truck for Urban Forester (Addition)	13,300	13,300	-
1	1/2 Ton Pickup Truck for Litter Patrol	1,900	1,900	-
	Subtotal		<u>\$ 45,000</u>	<u>-</u>
Public Works /Engineering				
1	Trimble TSC3 Controller	8,000	\$ -	\$ 8,000
	Subtotal		<u>\$ -</u>	<u>\$ 8,000</u>
Public Works /Traffic Servcies				
1	6' X 10' Enclosed Trailer with Load Ramp	1,500	\$ 1,500	\$ -
1	6' X 10' Enclosed Trailer with Load Ramp	4,500	4,500	-
1	BIU Tester	12,500	12,500	-
1	Conflict Monitor Tester	12,500	12,500	-
1	Chaneable Message Sing	22,000	-	22,000
1	52" Hydraulic Shear	12,000	-	12,000
	Subtotal		<u>\$ 31,000</u>	<u>\$ 34,000</u>
Public Works/Fleet Maintenance				
1	Air Compressor (Replacement)	15,000	\$ 15,000	\$ -
1	Air Conditioner in Office Area	20,000	-	20,000
	Subtotal		<u>\$ 15,000</u>	<u>\$ 20,000</u>

	Public Works / Transit			
10	Transit Benches	600	\$6,000	\$6,000
1	Bus Shelter	5,000	5,000	5,000
	Preventive Maintenance, Vehicle Labor, Surveillance Equip.		260,590	260,590
	ADA Services		190,047	190,047
	Cost w/routine repairs/bus shelters, benches, etc.		20,000	20,000
	Subtotal		<u>\$ 481,637</u>	<u>\$ 481,637</u>
	 Public Works / Sanitation			
1	UIV Mosquito Sprayer	12,000	\$ 12,000	\$ -
1	Pigeon Fencing/Bird Proofing Storage Area	7,500	7,500	-
2	Tailgate Lift	5,000	10,000	-
	Work Bench, Table, Parts, Bins and Tools	5,000	5,000	-
	Subtotal		<u>34,500</u>	<u>-</u>
	 Total Capital Outlay for Public Works		<u>\$ 592,137</u>	<u>\$ 523,637</u>
	 General Fund		\$ 157,173	\$ 147,000
	Transit		\$ 481,637	\$ 481,637
	Fleet		\$ 15,000	\$ 20,000
	Sanitation		<u>\$ 34,500</u>	<u>\$ -</u>
	 TOTAL		<u>\$ 688,310</u>	<u>\$ 648,637</u>

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Capital improvement

fiscal year 2012-2013 budget

2013-2014 plan



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CAPITAL IMPROVEMENTS

The City of Greenville has a Capital Improvement Program (published separately) which is a strategic plan that covers fiscal years 2013 through 2017. The CIP describes the Capital Improvement Program, its process, schedule, and funding sources. It includes analysis and commentary regarding total project requests, total “met” project funding allocations, a comparison of funding throughout the plan years, and a brief discussion of how funding is allocated among the departments. The CIP also includes summary schedules of the projects for the next five years and detailed project descriptions. The summary schedules note which projects are funded and how they are funded. Particular attention is given to the first two years, the 2013 Budget and the 2014 Plan, approved on June 14, 2012. This plan is updated in detail biennially.

The Capital Improvement Program

The CIP program oversees the projects and purchases considered “capital.” Projects are considered capital if they cost \$10,000 or more and have a useful life of 10 years or more. Equipment is considered capital if it costs more than \$35,000 and has a useful life of at least five years or more.

Process

The Capital Improvement Program is a continual process that begins with an assessment of community needs presented within departmental requests. All project requests are included in the program in order to identify all current and future capital project needs. Funding decisions are made by the Capital Improvement committee, which reviews all requests before meeting with departments. The committee consists of the City Manager, Assistant City Manager, and Director of Financial Services. The committee’s recommended plan is submitted to the City Council for inclusion in the biennial budget and annual operating plan. City Council can adjust funding levels during the budget process.



Schedule

The Capital Improvement Schedule for Fiscal Year (s) 2013 – 2017:

October 21, 2011	CIP requests due back to Financial Services
November 4 - 9, 2011	CIP Committee meetings with departments
January 21, 2012	Draft CIP Plan distributed to City Council
March 5, 2012	Proposed CIP Plan presented to City Council
June 11, 2012	Public Hearing on Fiscal Year 2013 Budget and 2014 Plan
June 14, 2012	Adoption of CIP Plan in conjunction with the Fiscal Year 2013 Budget and 2014 Plan

Strategic Plan

During fiscal year 2012, the City Council had the vision to look beyond the current fiscal year or any two-year term of office and establish a set of strategic goals to guide the City into an improved future. These goals will serve as a tool to plan for the City’s long-term needs and institute more efficient, cost-effective ways for City management and staff to achieve desired results. As this strategic plan is implemented, the CIP will become a more effective planning tool. Rather than including every suggested capital project, an objective rating system will be implemented and projects will be evaluated using standardized criteria which will determine a project’s suitability for inclusion in the CIP.

Capital Improvement Policy

1. The City will prioritize all capital improvements in accordance with an adopted Capital Improvement Program (CIP).
2. The City will update and re-adopt a five-year Capital Improvement Program biennially, which details each capital project, the estimated cost, description, and funding source.
3. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
4. The City will maintain all its assets at a level adequate to protect the City’s capital investment and to minimize future maintenance and replacement costs.

Funding

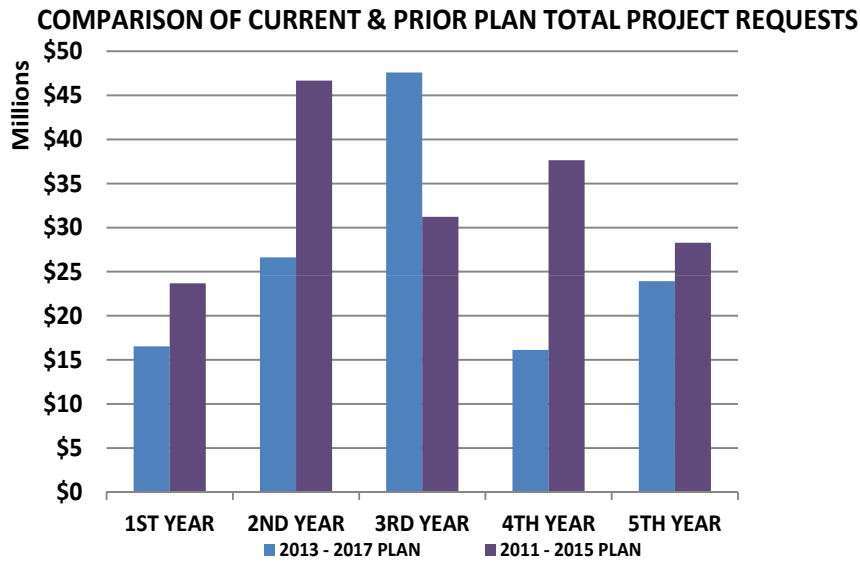
Funding capital improvements is a balancing act. The City must weigh the need to expand and maintain infrastructure and facilities against increasingly limited resources. The City must study the cost of financing when contemplating bond issuances or capital leases or the impact to long-term financial strength when considering the use of fund balance. The City must also be concerned about the impact of associated operating costs to future budgets. Due to the challenge the current economy poses, the City has maximized all available funding resources to meet as many of the needs identified in this CIP as possible. Below is a list of funding sources used in this CIP.

GENERAL FUND	GF	The General Fund is established to account for the revenues and expenditures in operating the general government functions of a nonproprietary nature. This fund receives property tax revenues, state shared revenues, licenses, permits, and fees.
POWELL BILL	PB	State shared revenues allocated specifically for the purpose of maintaining streets and thoroughfares. This fund is funded through the gasoline tax.

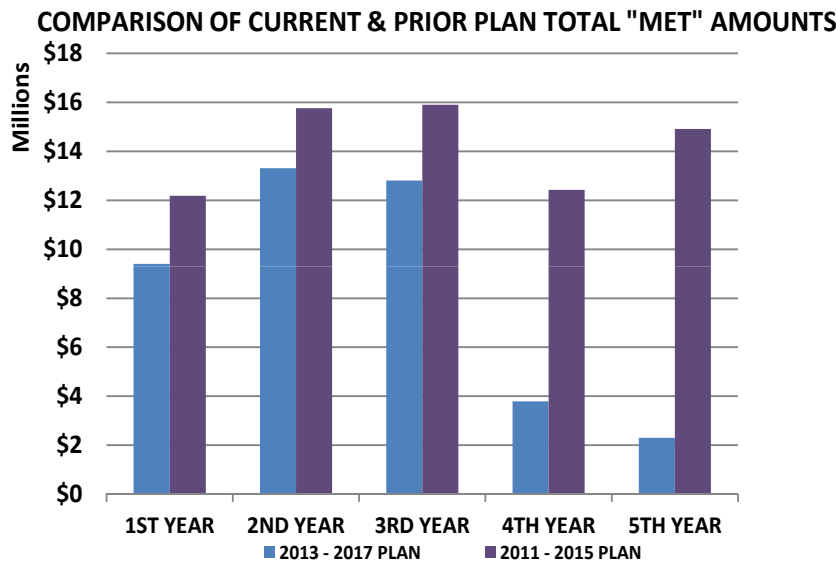
SANITATION FUND	SF	Enterprise fund for the City's sanitation management program. This fund is funded through user fees.
STORMWATER FUND	SWF	Enterprise fund used to manage the stormwater program. This fund is funded through user fees.
PUBLIC TRANSPORTATION FUND	TF	Enterprise fund used to manage the public transportation system. This fund is funded through user fees (fares) and grant reimbursements.
VEHICLE REPLACEMENT FUND	VRF	This fund is used to accumulate funds for the purchase of replacement vehicles. This fund is funded by user departments.
BONDS	B	This category includes funds obtained by borrowing through General Obligation Bonds and Certificates of Participation (COPS) which are used to fund the larger, more costly projects.
CAPITAL RESERVE	CR	This fund is used to accumulate funds to be used for future capital improvements. This fund is funded through transfers of excess unrestricted fund balance from the General Fund.
GRANTS / NCDOT / OTHER	G	Funds provided to the City through grants such as North Carolina Department of Transportation (NCDOT), the federal government, local donations, and occupancy tax proceeds.

Plan Analysis

This analysis will compare the current five-year plan, spanning fiscal years 2013 – 2017, to the previous five-year plan, which was for fiscal years 2011 – 2015. Particular emphasis is given to the first two years, since the 2013 Budget and the 2014 Plan were approved on June 14, 2012.

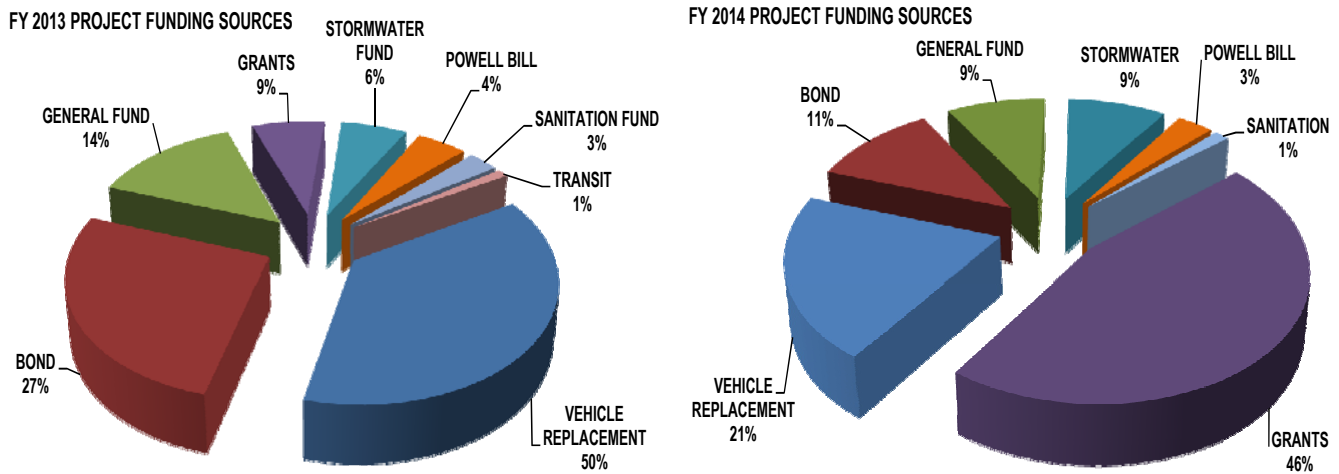


Total project requests in the 2013 – 2017 (current) Capital Improvement Plan amount to \$130,799,386, which is \$36,699,548, or 22% less than the 2011 – 2015 (previous) five-year plan. Overall, 32% of current plan’s requested funding was recommended to be “met”, whereas 43% were in the previous plan. The difference in percentage “met” is due to a decrease in available funding, especially Bond, Grant / CVA, Stormwater, and Powell Bill funding sources.



Total project requests decreased \$27,195,989, or 39% during the first two years. The “met” funding for the first two years of the five-year plan decreased \$5,231,197, or 19%. This difference in the “met” amount is due to a decrease in the availability of all funding sources (except the Vehicle Replacement Fund), especially “grant” and bond monies, to fund those requests. Typically, there is an emphasis on funding those projects occurring in the years of the two-year proposed budget and annual operating plan. However, due to current economic conditions and the increase in requests, the amount of “met” projects could not be maintained. Identifying future needs is also essential so that the priorities for the limited City of Greenville resources can be thoughtfully considered and alternative funding sources such as bonds and grants can be thoroughly researched.

The total project requests during the first plan year, 2012 – 2013, decreased \$7,150,512, or 30% with the amount of “met” funding decreasing \$2,786,524, or 23%. In the second plan year, 2013 – 2014, total requested funding decreased \$20,045,477, or 43%, with the amount of “met” funding decreasing \$2,444,673 or 16%. The variance in project requests during the plan years, as compared to the prior plan, is due to a combination of the timing of new requests, especially those that are potentially bond-funded projects and the readiness of existing projects for significant work. There are several reasons for the fluctuations in “met” funding levels.



The largest decreases in funding in FY 2013 plan year, as a percentage of total funding, compared to FY 2011, the first plan year in the prior plan, were in the Grant, Stormwater Utility, and Bond sources, while the Vehicle Replacement Fund and Public Transportation Fund sources increased. During the second plan year, FY 2014, the largest decrease, as a percentage of total funding, was in the Grant / NCDOT / Other / CVA source of funding. In addition, during the first two years of the prior CIP, the Capital Reserve Fund contributed \$200,000 annually to the CIP, in the current plan; the Capital Reserve does not contribute any funds in the first two years.

The availability of funding from different sources will vary depending on the funding source.

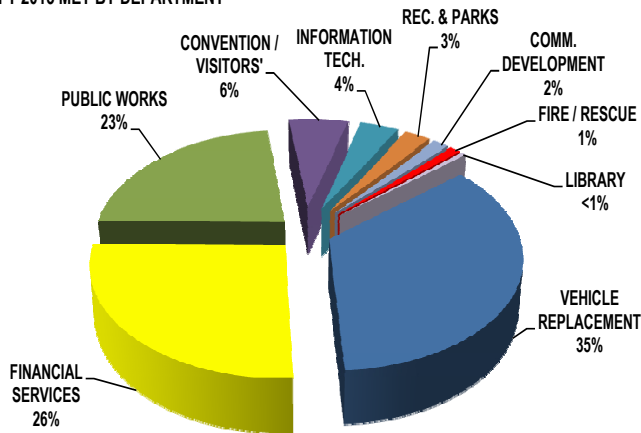
- Separate funds such as Powell Bill, Sanitation, and Stormwater Utility capital project funding are dependent on their accumulated fund balance.
- Bonds are approved for a set amount and can only be replenished by issuing new bonds.
- The Capital Reserve can be replenished after the audit is complete at the end of each fiscal year. If the unassigned fund balance is larger than 14% of the current year’s budget, then that excess amount is eligible for transfer to the Capital Reserve. When these funds are transferred, they are usually designated toward an identified current or future project need. These funds are allowed to accumulate until there are sufficient funds to begin the project. Therefore, Capital Reserve use will fluctuate widely as designated projects come on-line.
- Grant / NCDOT / Other / CVA funding will fluctuate with project eligibility. NCDOT funding will fluctuate as reimbursable projects commence. Funding for transportation projects generally includes a combination of federal, state and local funds with the percentage of contribution by each source varying by project. CVA can allocate a portion of estimated occupancy tax receipts towards capital projects as needed.

Public Works project requests are generally large due to the nature of the projects but also tend to be funded by non-General Fund funding sources, such as Grants, NCDOT, Powell Bill and Stormwater Funds. Recreation and Parks requests reflect the Recreation and Parks Master Plan completed in FY 2009.

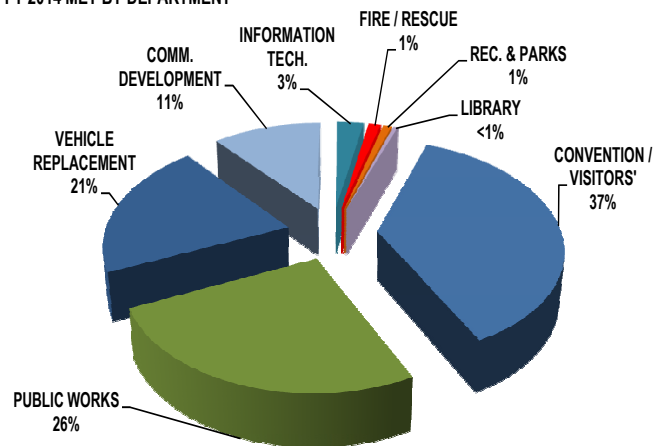
There are nine departments/funds with capital improvement projects:

CD	Community Development
FS	Financial Services
F/R	Fire / Rescue
IT	Information Technology
PW	Public Works
R & P	Recreation & Parks
SML	Sheppard Memorial Library
VRF	Vehicle Replacement Fund
CVA	Convention & Visitors Authority

FY 2013 MET BY DEPARTMENT



FY 2014 MET BY DEPARTMENT



Following is a listing of major capital projects that are underway in the City of Greenville:

CAPITAL IMPROVEMENT PROJECTS**Emergency Operations Center (EOC)**

This project is for the construction of an Emergency Operations Center (EOC) for the City. This facility will be designed and built in compliance with applicable provisions of the following Federal Emergency Management Agency (FEMA) Standards. The EOC will protect and support the operations of those personnel assigned to coordinate response and recovery operations in the event of a disaster or emergency. This project also includes the installation of emergency standby generator to power the building in the event of an electrical distribution system interruption.

Enterprise Resource Planning (ERP)/ Financial Management System

This request would purchase a new enterprise resource planning /financial management (ERP/FM) system. This system would include the full range of accounting processes. This system would enhance the City's ability to retrieve accurate information in a timely manner through its ability to create reports using a combination of any data field in the database. It also incorporates software that automatically creates required financial reports (GASB-34), which could decrease the preparation time of these reports by half. This system would initiate an electronic work flow process that would decrease transaction processing time. This system would allow notes and documents to be attached to transactions which would decrease processing time and eliminate the need to research paper archives for background information.

South Tar River Greenway Phase III (Pitt Street to Moye Blvd)

This phase of the South Tar Greenway will continue the effort to construct the next 2.4 miles of the corridor and will make the connection from Pitt Street to Moye Boulevard, which provides a connection from ECU's main campus to the East Carolina University's Medical School and Vidant Health. The City will begin the planning portion of the project in FY11-12. Depending on progress, the City will complete the design, environmental documents, right of way acquisition, and construction in FY12-13. This project became fully funded in FY 2012.

Evans Gateway Project

The design and construction of functional and aesthetic improvements to streets in Uptown Greenville sends a clear signal to residents and investors that Uptown Greenville is ready for positive change. Streetscape improvements include modification of sidewalks and streets to enhance pedestrian safety, lighting improvements, public transit stops, planting of scenic trees and vegetation, storm water improvements, and the potential for civic art projects that celebrate the history and sense of place that make Uptown Greenville special. The Evans Gateway project will create an attractive front door for Greenville's Uptown Commercial District at the street's intersection with the new Tenth Street Connector. Design of the Evans Gateway project got under way during FY 2011 - 2012.

Convention & Visitors Authority Convention Center Expansion

In September 2000, the City of Greenville entered into an agreement to create the Pitt-Greenville Convention and Visitor's Authority (CVA). The current convention facility consists of a 30,000 square foot exhibit hall, which can accommodate groups of up to 3,000 people, banquets for up to 2,450 people, or 160 10'x10' trade show booths. The exhibit hall can be sub-divided into five sections for pre-function space or break-out meeting rooms. There is a real need for additional breakout space as well as an upgrade to the current finish and fixtures of the existing facility.

Convention & Visitors Authority Office Relocation

The Convention & Visitors Authority desires to relocate its office from the Greenville Convention Center to a location in the Uptown Greenville district. The office would be funded from hotel occupancy tax. The building is anticipated to be approximately 2,500-3,000 square feet. The new office facility may be new construction, the renovation of an existing building, or an element of a public or public/private project.

West Greenville Redevelopment Project

This project funds streetscape improvements, land acquisition, affordable housing development, business retention and entrepreneurship programs as part of a wide range of redevelopment projects designed to make West Greenville a better place to live, work, shop, and recreate. The Redevelopment Commission programs and implements projects on an annual basis with final approval and funding by the Greenville City Council in accordance with the adopted Center City - West Greenville Revitalization Plan.

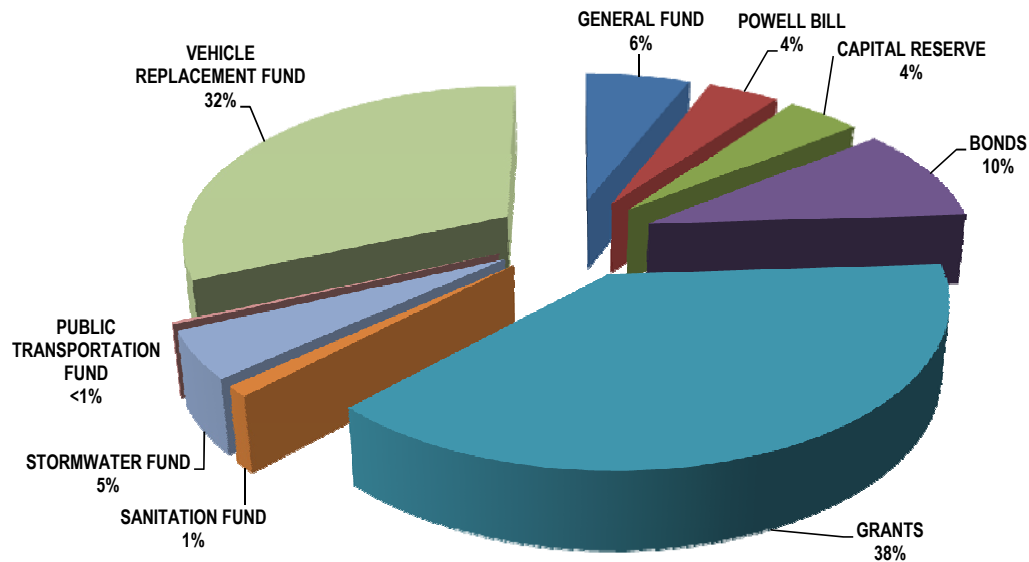
Center City Revitalization Program

The City of Greenville is embarking on an aggressive program to revitalize downtown Greenville. This effort is being led by the work of a newly created City Redevelopment Commission. The Commission's work is being coordinated by City staff with a primary focus on East Carolina University's plan to expand westward into the downtown area. Additional improvements for Center City Revitalization are also a major focus of the planning effort and implementation. A Redevelopment Plan is currently being developed. Potential projects under discussion include a Performing Arts Center, a hotel/alumni center, and land acquisitions for joint university/city projects, infrastructure improvements and joint use parking structures.

TOTAL AVAILABLE FUNDS SUMMARY

FUNDING SOURCES	BUDGET YEAR	PLAN YEAR	FUTURE CIP YEARS			TOTAL
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	
GENERAL FUND	1,325,333	1,190,000	-	-	-	2,515,333
POWELL BILL	450,000	430,000	615,000	215,000	-	1,710,000
CAPITAL RESERVE	-	-	1,779,565	-	-	1,779,565
BONDS	2,500,000	1,500,000	-	-	-	4,000,000
GRANTS	659,250	6,093,250	8,110,246	1,080,000	-	15,942,746
SANITATION FUND	270,000	175,000	-	-	-	445,000
STORMWATER FUND	599,864	1,186,458	-	200,000	-	1,986,322
PUBLIC TRANSPORTATION FUND	100,000	-	-	-	-	100,000
VEHICLE REPLACEMENT FUND	3,496,621	2,741,000	2,300,000	2,300,000	2,300,000	13,137,621
TOTAL AVAILABLE FUNDS	9,401,068	13,315,708	12,804,811	3,795,000	2,300,000	41,616,587

FY 2013 - FY 2017 FUNDING SOURCES



SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

BUDGET YEAR
2012 - 2013

DEPARTMENT / PROJECT TITLE	UNMET	GF	PB	CR	B	G	SF	SWU	TF	VRF	TOTAL
INFORMATION TECHNOLOGY											
1 Data Backup & Recovery	\$ 85,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,000
2 e-Government	25,000	33,000	-	-	-	-	-	-	-	-	58,000
3 City-Wide Network	35,000	70,000	-	-	-	-	-	-	-	-	105,000
4 LAN Telephone	21,526	48,474	-	-	-	-	-	-	-	-	70,000
5 Storage Area Network	143,000	36,000	-	-	-	-	-	-	-	-	179,000
6 Routing & Switching Upgrades	50,000	-	-	-	-	-	-	-	-	-	50,000
7 City-Wide Wireless	80,000	-	-	-	-	-	-	-	-	-	80,000
8 Video Surveillance	51,960	150,000	-	-	-	-	-	-	-	-	201,960
9 Video Conferencing	140,000	-	-	-	-	-	-	-	-	-	140,000
SUBTOTAL	\$ 631,486	\$ 367,474	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 998,960
FIRE/RESCUE											
1 New Traffic Light	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
5 F/R Headquarters Office Renovations	50,000	-	-	-	-	-	-	-	-	-	50,000
6 F/R Station No. 7	140,000	-	-	-	-	-	-	-	-	-	140,000
7 Emer. Traffic Signal Preemption	180,000	-	-	-	-	-	-	-	-	-	180,000
SUBTOTAL	\$ 370,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 470,000
FINANCIAL SERVICES											
1 ERP / Financial Management System	\$ -	\$ 90,000	\$ -	\$ -	\$ 2,350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,440,000
SUBTOTAL	\$ -	\$ 90,000	\$ -	\$ -	\$ 2,350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,440,000
RECREATION/PARKS											
1 Eppes Center Improvements	\$ 44,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,800
2 Park Services Maint. Shop Improvements	-	147,500	-	-	-	-	-	-	-	-	147,500
3 Drew Steele Center	138,000	-	-	-	-	-	-	-	-	-	138,000
4 So. Greenville Rec. Center Improvements	718,000	-	-	-	-	-	-	-	-	-	718,000
5 Aquatics & Fitness Center Improvements	91,500	12,000	-	-	-	-	-	-	-	-	103,500
6 H. Boyd Lee Center Improvements	235,000	-	-	-	-	-	-	-	-	-	235,000
7 Dream Park Development	250,000	-	-	-	-	-	-	-	-	-	250,000
8 Skid Steer Loader	48,000	-	-	-	-	-	-	-	-	-	48,000
9 Highway 43 Park Development	82,000	-	-	-	-	-	-	-	-	-	82,000
10 Outdoor Basketball Complex	650,000	-	-	-	-	-	-	-	-	-	650,000
11 ADA Access / Parking Control	47,250	38,750	-	-	-	-	-	-	-	-	86,000
12 South Tar River Greenway Parks	278,000	-	-	-	-	-	-	-	-	-	278,000
14 Playground Equipment	135,000	-	-	-	-	-	-	-	-	-	135,000
15 Bleacher Replacement	-	49,610	-	-	-	-	-	-	-	-	49,610
16 Evans Park Improvements	-	-	-	-	-	-	-	-	-	-	-
17 Open Space Land Acquisition	100,000	-	-	-	-	-	-	-	-	-	100,000

SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

BUDGET YEAR
2012 - 2013

DEPARTMENT / PROJECT TITLE	UNMET	GF	PB	CR	B	G	SF	SWU	TF	VRF	TOTAL
RECREATION/PARKS (CONTINUED)											
18 Guy Smith Stadium & Pool Renovations	101,000	-	-	-	-	-	-	-	-	-	101,000
19 Eastside (Hwy 33) Park Development	348,000	-	-	-	-	-	-	-	-	-	348,000
20 Town Common	85,000	-	-	-	-	-	-	-	-	-	85,000
21 Bucket Truck	55,000	-	-	-	-	-	-	-	-	-	55,000
22 Parking Lot Improvements	97,450	-	-	-	-	-	-	-	-	-	97,450
23 Greenfield Terrace Improvements	188,000	-	-	-	-	-	-	-	-	-	188,000
24 Soccer Complex Improvements	48,000	-	-	-	-	-	-	-	-	-	48,000
25 Jaycee Park Improvements	12,000	-	-	-	-	-	-	-	-	-	12,000
SUBTOTAL	\$ 3,752,000	\$ 247,860	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,999,860
PUBLIC WORKS											
1 Public Works Yard Fence	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
2 PW Assembly Room Roof	-	50,000	-	-	-	-	-	-	-	-	50,000
3 City Hall First Floor Modifications	35,000	-	-	-	-	-	-	-	-	-	35,000
5 Skid Steer Loader & Attachments	60,000	-	-	-	-	-	-	-	-	-	60,000
9 Fleet Management Software	-	-	-	-	-	-	-	-	-	175,000	175,000
27 Powell Bill Mast Arm Replacement	-	-	100,000	-	-	-	-	-	-	-	100,000
28 Powell Bill Street Resurfacing	-	300,000	200,000	-	-	-	-	-	-	-	500,000
29 Powell Bill Sidewalk Construction	-	-	150,000	-	-	-	-	-	-	-	150,000
35 SAN Truck Upgrade	-	-	-	-	-	-	90,000	-	-	-	90,000
36 SAN Vehicle & Equipment Parking Area	-	-	-	-	-	-	180,000	-	-	-	180,000
39 SW Watershed Master Plans	-	-	-	-	-	-	-	423,000	-	-	423,000
40 SW Emergency Repairs	-	-	-	-	-	-	-	76,864	-	-	76,864
41 SW Stream Bank Stabilization	85,000	-	-	-	-	-	-	50,000	-	-	135,000
42 SW Stream Restoration	76,000	-	-	-	-	-	-	50,000	-	-	126,000
46 Traffic Signal and Street Sign Software	120,000	-	-	-	-	-	-	-	-	-	120,000
47 Pavement Mgmt. Software / Inventory	150,000	-	-	-	-	-	-	-	-	-	150,000
48 Transit Short-Range Plan	-	-	-	-	-	90,000	-	-	10,000	-	100,000
49 Transit Bus Washer	-	-	-	-	-	-	-	-	90,000	-	90,000
52 Street Lighting Improvements	-	50,000	-	-	-	-	-	-	-	-	50,000
SUBTOTAL	\$ 526,000	\$ 470,000	\$ 450,000	\$ -	\$ -	\$ 90,000	\$ 270,000	\$ 599,864	\$ 100,000	\$ 175,000	\$ 2,680,864
COMMUNITY DEVELOPMENT											
1 Parking Pay Stations	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
2 First Street / Town Common Parking	-	-	-	-	100,000	-	-	-	-	-	100,000
3 Wayfinding - Phase II	150,000	-	-	-	-	-	-	-	-	-	150,000
4 West Greenville Acquisition	500,000	-	-	-	-	-	-	-	-	-	500,000
5 West Fifth Streetscape	1,200,000	-	-	-	-	-	-	-	-	-	1,200,000
SUBTOTAL	\$ 1,850,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

		BUDGET YEAR 2012 - 2013										
DEPARTMENT / PROJECT TITLE	UNMET	GF	PB	CR	B	G	SF	SWU	TF	VRF	TOTAL	
LIBRARY												
1 Main Library Public Elevator	\$ 4,667	\$ 21,999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,666	
2 Security Cameras	-	28,000	-	-	-	-	-	-	-	-	28,000	
SUBTOTAL	\$ 4,667	\$ 49,999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,666	
CONVENTION & VISITORS BUREAU												
1 CVA Office Relocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509,250	\$ -	\$ -	\$ -	\$ -	\$ 509,250	
2 Convention Center Expansion	-	-	-	-	-	60,000	-	-	-	-	60,000	
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 569,250	\$ -	\$ -	\$ -	\$ -	\$ 569,250	
VEHICLE REPLACEMENT FUND (VRF)												
Purchases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,321,621	\$ 3,321,621	
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,321,621	\$ 3,321,621	
PROJECTS FULLY FUNDED BY JULY 1												
Emergency Operations Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	
Green Mill Run Greenway	-	-	-	-	-	-	-	-	-	-	518,000	
South Tar River Greenway Pitt to Moye	-	-	-	-	-	-	-	-	-	-	1,184,511	
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,702,511	
TOTAL MET / UNMET NEEDS	\$ 7,134,153	\$ 1,325,333	\$ 450,000	\$ -	\$ 2,500,000	\$ 659,250	\$ 270,000	\$ 599,864	\$ 100,000	\$ 3,496,621	\$ 19,237,732	

FUNDING SOURCE LEGEND

- B - BONDS
- CR - CAPITAL RESERVE
- G - GRANTS
- GF - GENERAL FUND
- LP - LEASE PURCHASE
- NCDOT - NC DEPARTMENT OF TRANSPORTATION
- PB - POWELL BILL
- SF - SANITATION FUND
- SWF - STORMWATER FUND
- TF - PUBLIC TRANSPORTATION FUND
- VRF - VEHICLE REPLACEMENT FUND

SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

		BUDGET YEAR 2013 -2014									
DEPARTMENT / PROJECT TITLE	UNMET	GF	PB	CR	B	G	SF	SWU	VRF	TOTAL	
INFORMATION TECHNOLOGY											
1 Data Backup & Recovery	\$ -	\$ 80,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,500	
2 e-Government	100,000	-	-	-	-	-	-	-	-	100,000	
3 City-Wide Network	70,000	-	-	-	-	-	-	-	-	70,000	
4 LAN Telephone	1,050	24,950	-	-	-	-	-	-	-	26,000	
5 Storage Area Network	36,000	40,000	-	-	-	-	-	-	-	76,000	
6 Routing & Switching Upgrades	37,000	38,000	-	-	-	-	-	-	-	75,000	
7 City-Wide Wireless	40,000	40,000	-	-	-	-	-	-	-	80,000	
8 Video Surveillance	11,176	150,000	-	-	-	-	-	-	-	161,176	
9 Video Conferencing	50,000	-	-	-	-	-	-	-	-	50,000	
SUBTOTAL	\$ 345,226	\$ 373,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 718,676	
FIRE/RESCUE											
3 F/R St. No. 3 Emergency Generator	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	
4 F/R Station No. 3 Parking Lot Repair	80,000	100,000	-	-	-	-	-	-	-	180,000	
6 F/R Station No. 7	2,250,000	-	-	-	-	-	-	-	-	2,250,000	
7 Emer. Traffic Signal Preemption	220,000	-	-	-	-	-	-	-	-	220,000	
SUBTOTAL	\$ 2,550,000	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,720,000	
RECREATION/PARKS											
2 Park Services Maint. Shop Improvements	\$ 520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 520,000	
3 Drew Steele Center	220,000	-	-	-	-	-	-	-	-	220,000	
4 So. Greenville Rec. Center Improvements	165,000	-	-	-	-	-	-	-	-	165,000	
5 Aquatics & Fitness Center Improvements	435,000	-	-	-	-	-	-	-	-	435,000	
6 H. Boyd Lee Center Improvements	45,750	-	-	-	-	-	-	-	-	45,750	
9 Highway 43 Park Development	94,000	-	-	-	-	-	-	-	-	94,000	
11 ADA Access / Parking Control	37,250	38,750	-	-	-	-	-	-	-	76,000	
13 Door & Key Standardization	-	80,000	-	-	-	-	-	-	-	80,000	
14 Playground Equipment	100,000	-	-	-	-	-	-	-	-	100,000	
16 Evans Park Improvements	-	-	-	-	-	-	-	-	-	-	
17 Open Space Land Acquisition	100,000	-	-	-	-	-	-	-	-	100,000	
18 Guy Smith Stadium & Pool Renovations	325,000	-	-	-	-	-	-	-	-	325,000	
19 Eastside (Hwy 33) Park Development	475,000	-	-	-	-	-	-	-	-	475,000	
20 Town Common	1,555,000	-	-	-	-	-	-	-	-	1,555,000	
22 Parking Lot Improvements	75,000	-	-	-	-	-	-	-	-	75,000	
23 Greenfield Terrace Improvements	285,000	-	-	-	-	-	-	-	-	285,000	
24 Soccer Complex Improvements	157,500	-	-	-	-	-	-	-	-	157,500	
25 Jaycee Park Improvements	65,000	-	-	-	-	-	-	-	-	65,000	
26 Tennis Court Renovations	78,000	-	-	-	-	-	-	-	-	78,000	
27 Roof Improvements	100,000	-	-	-	-	-	-	-	-	100,000	
28 River Park North Improvements	115,000	-	-	-	-	-	-	-	-	115,000	
29 Off-Leash Dog Area Lighting	44,000	-	-	-	-	-	-	-	-	44,000	
30 New Community Pool	85,000	-	-	-	-	-	-	-	-	85,000	
SUBTOTAL	\$ 5,076,500	\$ 118,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,195,250	

SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

BUDGET YEAR
2013 -2014

DEPARTMENT / PROJECT TITLE	UNMET	GF	PB	CR	B	G	SF	SWU	VRF	TOTAL
PUBLIC WORKS										
7 Hooker Road Warehouse Shelving	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
8 PW Assembly Room Bathroom Renovations	-	50,000	-	-	-	-	-	-	-	50,000
10 Traffic Light Software	-	-	75,000	-	-	75,000	-	-	-	150,000
11 Fleet Maintenance Building Interior Paint	-	65,000	-	-	-	-	-	-	-	65,000
28 Powell Bill Street Resurfacing	-	200,000	225,000	-	-	-	-	-	-	425,000
30 Powell Bill Traffic Calming	-	-	15,000	-	-	-	-	-	-	15,000
31 Powell Bill 9th Street Rehabilitation	-	-	115,000	-	-	-	-	-	-	115,000
33 Transit Maintenance Lift	24,500	-	-	-	-	220,500	-	-	-	245,000
34 Transit Buses	95,000	-	-	-	-	855,000	-	-	-	950,000
35 Sanitation Automated Refuse Loader	-	-	-	-	-	-	175,000	-	-	175,000
39 SW Watershed Master Plans	-	-	-	-	-	-	-	345,000	-	345,000
40 SW Emergency Repairs	-	-	-	-	-	-	-	81,458	-	81,458
41 SW Stream Bank Stabilization	85,000	-	-	-	-	-	-	50,000	-	135,000
42 SW Stream Restoration	76,000	-	-	-	-	-	-	50,000	-	126,000
43 SW Pollution Prevention Plan	150,000	-	-	-	-	-	-	250,000	-	400,000
44 SW Storm Drainage Minor Improvements	-	-	-	-	-	-	-	410,000	-	410,000
50 Police & Fire/Rescue HQ Expansion	3,690,000	-	-	-	-	-	-	-	-	3,690,000
51 Hop Tyson Road Improvements	300,000	-	-	-	-	-	-	-	-	300,000
52 Street Lighting Improvements	-	50,000	-	-	-	-	-	-	-	50,000
SUBTOTAL	\$ 4,420,500	\$ 465,000	\$ 430,000	\$ -	\$ -	\$ 1,150,500	\$ 175,000	\$ 1,186,458	\$ -	\$ 7,827,458
COMMUNITY DEVELOPMENT										
4 West Greenville Acquisition	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
6 Evans Gateway	-	-	-	-	1,500,000	-	-	-	-	1,500,000
7 Dickinson Avenue Parking	275,000	-	-	-	-	-	-	-	-	275,000
8 Dickinson Avenue Streetscape	150,000	-	-	-	-	-	-	-	-	150,000
SUBTOTAL	\$ 925,000	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,425,000
LIBRARY										
3 Carver Library Roof	\$ -	\$ 62,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,800
SUBTOTAL	\$ -	\$ 62,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,800
CONVENTION & VISITORS BUREAU										
1 CVA Office Relocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,002,750	\$ -	\$ -	\$ -	\$ 1,002,750
2 Convention Center Expansion	-	-	-	-	-	3,940,000	-	-	-	3,940,000
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,942,750	\$ -	\$ -	\$ -	\$ 4,942,750
VEHICLE REPLACEMENT FUND (VRF)										
Purchases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,741,000	\$ 2,741,000
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,741,000	\$ 2,741,000
TOTAL MET / UNMET NEEDS	\$ 13,317,226	\$ 1,190,000	\$ 430,000	\$ -	\$ 1,500,000	\$ 6,093,250	\$ 175,000	\$ 1,186,458	\$ 2,741,000	\$ 26,832,934

FUNDING SOURCE LEGEND

- B - BONDS
- CR - CAPITAL RESERVE
- G - GRANTS
- GF - GENERAL FUND
- LP - LEASE PURCHASE
- NC DOT - NC DEPARTMENT OF TRANSPORTATION
- PB - POWELL BILL
- SF - SANITATION FUND
- SWF - STORMWATER FUND
- TF - PUBLIC TRANSPORTATION FUND
- VRF - VEHICLE REPLACEMENT FUND

SUMMARY OF GENERAL FUND CAPITAL IMPROVEMENT FUNDING

DEPARTMENT / PROJECT TITLE		2012-13 ORIGINAL MET	2013-14 PLAN MET
INFORMATION TECHNOLOGY			
1	Data Backup & Recovery	\$ 30,000	\$ 80,500
2	e-Government	33,000	-
3	City-Wide Network	70,000	-
4	Local Area Network Telephone	48,474	24,950
5	Storage Area Network	36,000	40,000
6	Routing & Switching Upgrades	-	38,000
7	City-Wide Wireless	-	40,000
8	Video Surveillance	150,000	150,000
9	Video Conferencing	-	-
SUBTOTAL		\$ 367,474	\$ 373,450
FIRE/RESCUE			
1	Emergency Operations Center (Appropriated Fund Balance rolled from FY 2012)	\$ 1,000,000	\$ -
2	New Traffic Light	100,000	-
3	Fire / Rescue Station No. 3 Emergency Generator	-	70,000
4	Fire / Rescue Station No. 3 Parking Lot	-	100,000
SUBTOTAL		\$ 1,100,000	\$ 170,000
FINANCIAL SERVICES			
1	Enterprise Resource Planning / Financial Management System	\$ 90,000	\$ -
SUBTOTAL		\$ 90,000	\$ -
RECREATION & PARKS			
2	Park Services Maintenance Shop Improvements	\$ 147,500	\$ -
5	Aquatics & Fitness Center Improvements	12,000	-
11	Americans with Disability Act Access / Parking Control	38,750	38,750
13	Door & Key Standardization	-	80,000
15	Bleacher Replacement	49,610	-
SUBTOTAL		\$ 247,860	\$ 118,750
PUBLIC WORKS			
1	Public Works Yard Fence	\$ 70,000	\$ -
2	Public Works Assembly Room Roof	50,000	-
4	Green Mill Run Greenway (Appropriated Fund Balance rolled from FY 2012)	518,000	-
6	South Tar River Greenway - Pitt to Moye (Appropriated Fund Balance rolled from FY 2012)	1,184,511	-
7	Hooker Road Warehouse Shelving	-	100,000
8	Public Works Assembly Room Bathroom	-	50,000
10	Traffic Light Software	-	75,000
11	Fleet Maintenance Building Interior Paint	-	65,000
27	Powell Bill Mast Arm Replacement	100,000	-
28	Powell Bill Street Resurfacing	500,000	425,000
29	Powell Bill Sidewalk Construction	150,000	-
30	Powell Bill Traffic Calming	-	15,000
31	Powell Bill 9th Street Rehabilitation	-	115,000
52	Street Lighting Improvements	50,000	50,000
SUBTOTAL		\$ 2,622,511	\$ 895,000
LIBRARY			
1	Main Library Public Elevator	\$ 21,999	\$ -
2	Security Cameras	28,000	-
3	Carver Library Roof	-	62,800
SUBTOTAL		\$ 49,999	\$ 62,800
TOTAL GENERAL FUND		\$ 4,477,844	\$ 1,620,000

**CAPITAL AND GRANT PROJECT ORDINANCES – FISCAL YEAR 2012-13
OPERATING PLAN 2013-2014**

The following is a list of Capital Project funds, which were created when capital projects could not be completed within twelve months. These funds do not close at the end of each fiscal year:

<u>Project</u>	<u>Revenue & Expenditure Appropriation</u>
CDBG Entitlement and Home Consortium Programs (Grant) (Cumulative through Plan year 2012)	\$26,810,320
Small Business Loan Program	874,758
Pre-1994 Entitlement Program (Grant)	1,307,390
NCHFA Affordable Housing (Grant)	150,000
Cemetery Development	400,000
Affordable Housing Project	3,003,600
Administrative Facilities Renovation/Expansion	13,537,440
West Greenville Revitalization	5,927,635
Center City Revitalization	5,025,000
Stantonsburg Rd/10 th Street Connector	6,022,000
South Tar River Greenway	1,481,000
Wayfinding Community Development	255,700
Stormwater (SW) Drainage Project	6,476,232
Thomas Langston Road Extension	3,980,847
Intermodal Transportation Center	1,685,618
Employee Parking Lot Expansion	424,749
Convention Center Expansion	2,861,473
COPS Law Enforcement Technology	3,969,790
Public Safety Capital Project	3,484,000
Lead-Based Paint Hazard Grant	1,922,370
Drew Steele Center	1,467,349
SW Drainage Maintenance Improvement Cap.	1,231,000
CDBG Recovery Grant Project	216580
Byrne-JAG Grant Recovery	490,323
Energy Efficiency Rec. Grant & Rev. Loan Fund	1,052,600
COPS-Hiring Recovery Program Grant	1,621,180
Special Rev. Grant Fund	659,037
Emergency Operations Center	1,000,000
King George Bridge Capital	504,999
Green Mill Run Greenway	2,902,511

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
010-9500-403.75-05	FINANCIAL MGMT. SYSTEM	\$ -	\$ 17,000	\$ 75,000	\$ 90,000	\$ -
010-9500-403.75-06	PW EXP.&PURCH.RELOCATION	-	-	200,000	200,000	100,000
010-9500-403.75-07	GYMNASIUM HVAC SYSTEM	276,395	242,372	-	33,467	-
010-9500-403.75-08	EPPES CENTER IMPROVEMENTS	-	-	-	250,000	-
010-9500-403.75-17	GUY SMITH STADIUM/PRK LOT	-	-	100,000	83,000	-
010-9500-403.75-18	TRANSPORTATION IMPR PROG	3,173	-	-	-	-
010-9500-403.75-20	PW ASSEMBLY RM BATH REN	-	-	-	-	50,000
010-9500-403.75-21	FLEET MAINT BLDG PAINT	-	-	-	-	65,000
010-9500-403.75-25	SKINNER & SMITH ST	-	-	-	5,094	-
010-9500-403.75-33	STORMWATER MANAGEMENT	6,148	-	-	-	-
010-9500-403.75-35	GREEN MILL RUN GREENWAY	-	18,445	1,050,000	-	-
010-9500-403.75-37	IGC-LESSIE BASS BUILD.	32,196	425,174	-	-	-
010-9500-403.75-44	F/R #3 EMER. GENERATOR	-	-	-	-	70,000
010-9500-403.75-45	F/R #3 PARKING LOT IMPROV	-	-	-	-	100,000
010-9500-403.75-46	F/R TRAFFIC SIGNAL	-	17,500	-	100,000	-
010-9500-403.75-48	RESCUE EQUIP/VEHICLES	6,563	170,235	-	-	-
010-9500-403.75-51	PARK MAINT SHOP IMPROV	-	-	-	147,500	-
010-9500-403.75-52	R&P DOOR & KEY STANDARD	-	-	-	-	35,000
010-9500-403.75-54	AS-400 COMPUTER EXPANSION	4,350	-	-	-	-
010-9500-403.75-55	VIDEO SURVEILLANCE	-	-	40,505	150,000	150,000
010-9500-403.75-56	IT CITYWIDE WIRELESS	-	-	-	-	40,000
010-9500-403.75-58	GIS	22,475	-	-	-	-
010-9500-403.75-65	IT SAN PROJECT	30,049	66,492	35,000	36,000	40,000
010-9500-403.75-69	PARK EQUIPMENT	78,170	-	-	-	-
010-9500-433.75-93	FIRE TOWER ROAD PARK DEV.	6,518	-	-	-	-
010-9500-403.75-99	MOBILE COMMAND CENTER	-	(4,436)	-	-	-
010-9500-403.76-10	FIRE SAFETY	-	31,100	-	-	-
010-9500-403.76-11	BLEACHER REPLACEMENT	-	38,610	57,631	49,610	-
010-9500-403.76-12	EVANS PRK.DRAIN.IMPROVE.	-	16,479	76,425	-	45,000
010-9500-403.76-13	KRISTEN RD.PLAYG./REC.CTR	-	22,801	35,199	-	-
010-9500-403.76-14	ADA IMPROVEMENTS	-	37,364	38,750	38,750	38,750
010-9500-403.76-15	CHAIN LINK FENCE REPLACE.	-	18,049	58,000	-	-
010-9500-403.76-16	COUNTRYSIDE PRK.DEVELOP.	-	-	100,000	100,000	-
010-9500-403.76-17	HWY 33 PARK DEVEL.	-	46,623	11,500	-	-
010-9500-403.76-25	GREENFIELD TERRACE IMP.	-	36,097	-	-	-
010-9500-403.76-28	TRANSPORTATION PLAN	-	-	50,000	-	-
010-9500-403.76-44	CITY WIDE NOVELL NETWORK	57,000	60,819	30,380	70,000	-
010-9500-403.76-60	HISTORIC LOAN PILOT PROJ.	-	-	50,000	80,000	-
010-9500-403.76-61	SKATE PARK	39,500	-	-	-	-
010-9500-403.76-88	LAN TELEPHONY	52,009	23,578	30,000	48,474	24,950
010-9500-403.76-99	SOUTH TAR RIVER GREENWAY	-	-	125,000	81,121	-
010-9500-403.77-18	GAFC PARKING LOT	8,104	-	-	-	-
010-9500-403.77-29	RIVER BIRCH TENNIS COURTS	54,836	-	-	-	-
010-9500-403.77-30	GREENWOOD CEM. ROAD	19,475	2,176	-	-	-
010-9500-403.77-31	BIKE/PEDESTRIAN MST.PLAN	-	93,130	-	-	-
010-9500-403.77-34	CITY HALL ROOF REPLACE.	-	-	150,000	127,789	-
010-9500-403.77-35	MUNICIPAL BLDG.ROOF REPLA	-	9,493	-	264,010	-
010-9500-403.77-36	MUNICIPAL BLDG.WATERPROOF	-	-	200,000	187,947	-
010-9500-403.77-37	INTERGEN.CENTER BOILER	-	7,500	-	-	-
010-9500-403.77-38	PARKERS CRK.GREENWAY	-	-	180,000	-	-
010-9500-403.77-39	NORF.SOUTH.RR BRIDGE PAIN	-	-	125,000	122,386	-
010-9500-403.77-43	TRAFFIC SERV.BLDG.IMPROVE	-	12,870	-	53,678	-
010-9500-403.78-01	DREAMPARK	-	-	-	534,841	-
010-9500-403.78-07	ANDREW BEST FREEDOM PARK	804	17,028	-	-	-
010-9500-403.78-30	WAREHOUSE ACQ/STORAGE	535,798	4,838	-	-	-
010-9500-403.78-40	ROUTING & SWITCHING IMP.	116,007	49,013	30,380	-	38,000
010-9500-403.78-47	EMPLOYEE COMPUTER PURCHASE	57,855	115,847	-	150,000	150,000
010-9500-403.78-49	GREENFIELD PARK	49,276	-	-	-	-

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010 ACTUAL</u>	<u>FY 2011 ACTUAL</u>	<u>FY 2012 ORIGINAL</u>	<u>FY 2013 ORIGINAL</u>	<u>FY 2014 PLAN</u>
010-9500-403.78-52	e-GOVERNMENT ONLINE TECH	20,204	20,701	-	33,000	-
010-9500-403.78-60	PERKINS PARKING LOT	8,000	-	-	-	-
010-9500-403.78-67	Data Backup & Recovery	29,999	-	30,000	30,000	80,500
010-9500-403.78-70	PW YARD FENCE	-	-	-	70,000	-
010-9500-403.78-71	PW ROOF REPAIRS/REPLACE	-	-	-	50,000	-
010-9500-403.78-74	RENOVATION GAFC	-	110,372	-	12,000	-
010-9500-403.78-75	F/R BUILDING MAINTENANCE	49,366	10,778	-	-	-
010-9500-403.78-76	BRADFORD CREEK SOCCER FIELDS	99,356	-	-	-	-
010-9500-403.78-77	F/R STATION #7	13,012	-	-	-	-
010-9500-403.78-78	F/R STATION LAND ACQUISITION	442,270	-	-	-	-
010-9500-403.78-79	ADA PAVED ACCESS PATHS	25,293	-	-	-	-
010-9500-403.78-80	HOMESTEAD GARDENS	6,800	-	-	-	-
010-9500-403.78-81	PW COMPLEX MAINTENANCE	21,084	-	-	-	-
010-9500-403.78-82	POLICE/FR BUILD.MAINTENAN	-	129,317	-	-	-
010-9500-403.78-85	STREET LIGHTING IMPROV	-	-	-	50,000	50,000
010-9500-403.78-87	Property & Evid. Storage	-	71,346	-	-	-
010-9500-403.78-88	EDWARDS/CSX RR SWITCH.YAR	39,578	149,442	-	-	-
010-9500-403.78-89	RIVER HILLS SEWER PROJ	-	202,562	-	-	-
010-9500-403.78-90	WEST DUDLEY ST. RR	-	73,549	-	-	-
010-9500-403.78-91	PERSIMMONS RD. IMP.PROJ.	-	77,625	-	-	-
010-9500-403.78-92	CITY HALL UPGRADE	-	-	36,861	49,562	-
010-9500-403.78-96	700MHZ RADIO SYSTEM	-	-	-	14,500	-
* CAPITAL IMPROVEMENTS		\$ 2,211,663	\$ 2,441,889	\$ 2,915,631	\$ 3,312,729	\$ 1,077,200
** CAPITAL IMPROVEMENTS TOTAL		\$ 2,211,663	\$ 2,441,889	\$ 2,915,631	\$ 3,312,729	\$ 1,077,200
010-9520-403.45-01	FIRE/RESCUE	\$ 721,500	\$ 887,690	\$ 887,690	\$ 690,411	\$ 690,275
010-9520-403.45-02	POLICE	17,960	17,960	17,960	197,623	197,620
010-9520-403.45-03	REC AND PARKS	4,880	4,880	4,880	7,610	7,613
010-9520-403.45-04	PW ADMIN	6,830	-	-	-	-
010-9520-403.45-06	PW STREETS	161,130	180,100	180,100	177,999	177,988
010-9520-403.45-07	PW BUILDING AND GROUNDS	25,390	42,160	42,160	35,674	35,669
010-9520-403.45-08	PW ENGINEERING	32,750	24,566	24,566	25,657	25,663
* CAPITAL IMPROVEMENTS		\$ 970,440	\$ 1,157,356	\$ 1,157,356	\$ 1,134,974	\$ 1,134,828
** VEHICLE REPLACEMENT TOTAL		\$ 970,440	\$ 1,157,356	\$ 1,157,356	\$ 1,134,974	\$ 1,134,828
015-9576-433.75-52	RR XING SIGNAL IMPROV.	\$ -	\$ -	\$ 50,000	\$ 100,000	\$ -
015-9576-433.75-54	TRAFFIC LIGHT SOFTWARE	-	-	-	-	150,000
015-9576-433.75-55	9TH STREET REHABILITATION	-	-	-	-	115,000
015-9576-433.75-90	SIDEWALK CONST. PROGRAM	582,088	13,901	603,614	175,000	-
015-9576-433.75-99	RED BANKS SIDEWALK CONST.	-	-	259,782	-	-
015-9576-433.76-12	TRAFFIC CALMING	5,066	-	10,000	-	15,000
015-9576-433.76-14	STREET RESURFACING	369,165	33,750	400,000	500,000	425,000
015-9576-433.76-90	King George Rd. Replaceme	-	-	505,000	-	-
* CAPITAL IMPROVEMENTS		\$ 956,319	\$ 47,651	\$ 1,828,396	\$ 775,000	\$ 705,000
** STREET MAINTENANCE TOTAL		\$ 956,319	\$ 47,651	\$ 1,828,396	\$ 775,000	\$ 705,000
*** CAPITAL IMPROVEMENTS TOTAL		\$ 4,138,422	\$ 3,646,896	\$ 5,901,383	\$ 5,222,703	\$ 2,917,028

Convention & visitors authority
fiscal year 2012-2013 budget
2013-2014 plan



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GREENVILLE CONVENTION & VISITORS AUTHORITY

BOARD OF COMMISSIONERS

Rose Glover, Greenville City Council Liaison
Debbie Vargas, CEO/Executive Director
Chris Woelkers, Vice Chairperson
Robert Sheck, Secretary

Glen Webb, Pitt County Commission Liaison
Joseph Fridgen, Chairperson
Bernita Demery, Deputy Finance Officer
Candace Hollingsworth, Assistant Secretary



April 12, 2012

Dear Mayor, Mayor Pro-Tem and Members of the City Council

The local hospitality industry stands at a challenging point of growth and expansion. The past several years have witnessed an impressive slate of successful activities and events in the area of travel and tourism. Even through the tight economic times, our industry partners have continued to work cooperatively to build Greenville's ranking as a travel destination.

Facing the future fiscal year, it is our firm belief that we need to take certain bold steps to ensure that we can continue to compete on a higher playing field. As our past accomplishments move us forward to bigger and better opportunities, our competitive set enlarges and expectations increase.

The proposed budget includes the addition of a part-time employee to the current staff of four members. This person would be dedicated to handling the communication functions for the Bureau. It will be the first position added in 22 years. The position will be responsible for the Bureau's website, press releases, social media, newsletter, and other public relations functions.

The proposed budget also include funds to be able to launch a rebranding process thus enabling us to better position our community and enhance our image as a travel destination.

And lastly, our proposed budget includes funds to be able to acquire an office facility in the Uptown Greenville area. After being located in the Greenville Convention Center for eleven years, we feel that it is imperative to regain our identity separate from the facility. Also, we aim to be a part of the revitalization of the Uptown district and help to provide yet another positive landmark in the area that our community can be proud of.

Our budget has been approved unanimously by the Executive Committee and the Convention and Visitors Authority and stands ready for consideration by the Greenville City Council and Pitt County Board of Commissioners. Councilmember Rose Glover serves as the City Council Liaison and Bernita Demery serves as our Deputy Finance Officer on the Convention and Visitors Authority and both have been a part of the budget process.

We look forward to continued success as an organization and as a travel destination and look to your continued support of our endeavors.

Sincerely,



Debbie G. Vargas
CEO/Executive Director

PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY**Mission Statement:**

The Pitt-Greenville Convention and Visitors Authority is a quasi-governmental, not-for-profit umbrella organization that represents Greenville and Pitt County in the solicitation and service of all types of travelers to the area. The Authority is the single entity that brings together the interests of city government, county government, trade and civic associations, and individual “travel industry suppliers”—hotels, motels, restaurants, travel agencies, attractions, and local transportation—in generating convention and visitor business to the Greenville-Pitt County area. The Authority is the City and County’s liaison between potential visitors to the area and businesses that will host them during their stay. The Authority serves as an information clearinghouse, a convention management consultant, and an economic development promotion agency for the area.

Goals and Objectives:

1. **Goal:** To add a part-time communications position in the coming fiscal year
2. **Goal:** To construct a building for an office facility in Uptown
3. **Goal:** To explore possible partnerships among community organization to embark on a rebranding initiative for the community.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2013 AND 2013 - 2014

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ORIGINAL</u>	<u>FY 2013</u> <u>ORIGINAL</u>	<u>FY 2014</u> <u>PLAN</u>
700-0000-310.07-00	OCCUPANCY TAX	\$ 470,857	\$ 492,637	\$ 450,444	\$ 800,000	\$ 850,000
700-0000-310.09-00	1% OCCUPANCY TAX	109,729	384,409	226,040	-	-
700-0000-340.12-01	MISCELLANEOUS REVENUE	(155)	-	-	-	-
700-0000-350.02-00	INVESTMENT EARNINGS	-	5,820	-	100	100
700-0000-350.04-00	INTEREST ON CHECKING	635	405	10,000	-	-
700-0000-371.07-00	APPROPRIATED FUND BALANCE	-	-	579,167	850,000	-
*** CONVENTION & VISITORS' AUTHORITY TOTAL REVENUES		581,066	883,271	1,265,651	1,650,100	850,100
700-6700-421.02-01	SALARIES-FULL TIME	\$ 208,443	\$ 221,302	\$ 239,112	\$ 211,286	\$ 209,653
700-6700-421.02-03	SALARIES PART-TIME	-	-	28,000	28,000	28,000
700-6700-421.02-10	CAR ALLOWANCE	3,615	3,611	3,600	3,600	3,600
700-6700-421.03-01	FICA EXPENSE	16,710	16,675	17,934	17,934	17,421
700-6700-421.03-02	GROUP LIFE	664	618	2,480	1,522	1,522
700-6700-421.03-03	RETIREMENT	10,737	14,087	13,931	15,289	15,289
700-6700-421.03-04	HEALTH INSURANCE	33,040	39,074	36,439	34,690	37,466
700-6700-421.03-11	WORKERS COMPENSATION	180	185	190	200	209
700-6700-421.03-16	401K REGULAR EMPLOYEES	4,176	4,171	3,700	12,581	16,798
700-6700-421.03-17	DENTAL	-	278	-	1,798	1,942
* PERSONNEL		277,565	300,001	345,386	326,900	331,900
700-6700-422.01-00	PRINTING	24,721	24,665	32,000	32,000	35,000
700-6700-422.02-00	EMPLOYEE TRAVEL/TRAINING	22,249	22,852	20,000	24,000	26,000
700-6700-422.05-00	MAINTENANCE & REPAIR	90	1,645	2,500	3,000	3,000
700-6700-422.07-00	SUPPLIES & MATERIALS	8,707	7,768	9,000	9,000	9,000
700-6700-422.08-01	CONTRACTED SERVICES	17,599	20,030	25,000	27,000	29,000
700-6700-422.08-09	COST OF COLLECTION	8,614	9,320	10,200	12,400	12,600
700-6700-422.09-00	DUES & SUBSCRIPTIONS	3,171	3,046	6,400	6,600	6,600
700-6700-422.13-00	ADVERTISING	45,621	43,052	70,000	70,000	77,000
700-6700-422.15-00	POSTAGE	1,569	2,800	3,000	3,000	3,200
700-6700-422.16-00	TELEPHONE	3,774	3,267	3,500	3,600	3,800
700-6700-422.17-00	UTILITIES	5,395	5,397	5,800	8,500	10,000
700-6700-422.21-00	GENERAL INSURANCE LIAB.	-	3,275	3,345	3,345	3,345
700-6700-422.21-01	DIR./OFFICERS LIAB.INS.	-	1,200	1,870	1,500	1,500
700-6700-422.50-09	CONTINGENCY	1,210	5	-	1,589	4,089
700-6700-422.50-25	CONVENTION CTR MARKETING	229,475	229,863	222,650	262,666	279,066
700-6700-422.50-27	TOURISM DEVELOP. PROJECTS	8,000	-	-	-	-
700-6700-422.50-28	CONVENTION PROJECTS	8,417	-	-	-	-
* OPERATING		388,612	378,185	415,265	468,200	503,200
700-6700-423.74-01	EQUIPMENT	225	76	5,000	5,000	15,000
700-6700-423.74-50	CAPITAL PROJECTS	-	-	500,000	850,000	-
* CAPITAL		225	76	505,000	855,000	15,000
*** CONVENTION & VISITORS' AUTHORITY TOTAL EXPENSES		666,402	678,262	1,265,651	1,650,100	850,100

Sheppard memorial library

fiscal year 2012-2013 budget

2013-2014 plan



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SHEPPARD MEMORIAL LIBRARY

BOARD OF TRUSTEES

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Dr. Terry Atkinson
Ms. Jan Lewis
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Mr. Dennis Mitchell, Liaison from the City of Greenville City Council
Mrs. Catherine Rouse
Mr. Glen Webb, Liaison from the Pitt County Commissioners
Mr. Gregg Needham, Director of Libraries



June 19, 2012

To: Mr. Thomas M. Moton, Jr., Interim City Manager
Mrs. Bernita Demery, Director of Financial Services

From: Greg Needham, Director of Libraries

Re: 2012-2013 Proposed Budget and 2013-2014 Financial Plan

This correspondence includes 2012-2013 and 2013-2014 budget information for Sheppard Memorial Library's main library, four branch libraries, and the Pitt County Bookmobile.

1. The 2012-13 library budget is based upon a reduction in Pitt County funding (-\$13,592) and City of Greenville funding (-\$27,185) as compared with 2011-12.
2. This reduced level of local funding will cause the library to lose a portion of State Aid funding totaling \$16,697.
3. The library experienced reductions in local funding and increased costs in 2011-2012, but was able to streamline and restructure to manage the 2011-2012 changes without reductions in service. The additional funding reductions and increased costs in 2012-2013 will necessitate some reduction of operating hours, reduction of part-time staff hours, increases in user fines and fees, and continued careful use of library fund balance. In 2013-14, if costs increase and/or revenue is not restored or is again reduced, further reductions in staffing and service will be necessary to balance the budget.
4. The library has been awarded a \$20,000 2012-2013 Federal LSTA collection development grant to purchase books for the entire library system. \$5,000 in matching funds will be provided by the Friends of the Sheppard Memorial Library.
5. The library has been awarded a \$25,000 2012-2013 Federal LSTA grant to replace all of the public access computers at the East Branch and Winterville libraries. \$6,250 in matching funds will be provided by the Friends of the Sheppard Memorial Library.

6. For fiscal 2013-2014, the library will apply for a \$100,000 LSTA grant to install RFID technology at all of the branch facilities, with \$25,000 in matching funds provided by the Friends of the Sheppard Memorial Library if awarded.

7. The amount of money needed to operate the Bethel and Winterville libraries is reflected in the revenues requested from each town, plus an appropriation from Pitt County for each facility.

8. CIP requests included in the City of Greenville Plan for 2012-2013 consist of:

Main Library Public Elevator Repairs

\$26,666 Met
\$13,334 Unmet

Security Cameras for the Main Library, East Branch, and Carver Library

\$28,000 Met
\$4,667 Unmet

Capital improvement project requests were submitted to Pitt County to fund the following 1/3 portion of the capital expenses for the main library.

Make necessary repairs to the public elevator:	\$13,334
Install security cameras:	\$4,667

I appreciate the opportunity to submit this budget information to the City of Greenville, and I will be glad to answer further budget related questions.

THE SHEPPARD MEMORIAL LIBRARY SYSTEM

The Sheppard Memorial Library system is recognized by the State of North Carolina as the countywide library system in Pitt County. The library system consists of the main library, the Pitt County Bookmobile, and four branch facilities. The main library and two of the branches are located in the City of Greenville, one branch is in the Town of Winterville, and another branch is located in the Town of Bethel. Operating funds for the libraries in Greenville and the Pitt County Bookmobile are provided on a 2/3 City to 1/3 County ratio. Pitt County pays for replacement of the bookmobile. Operating costs and capital improvements for libraries in Winterville and Bethel are paid for by those towns and by revenues generated from the operation of these facilities. The library system receives the Pitt County appropriation of State public library funding because it is recognized as the County library system for Pitt County.

MISSION STATEMENT & GOALS For 2012-2014

The Sheppard Memorial Library system promotes the joys of reading, life-long learning, creativity, and economic growth. It collects and maintains diverse, comprehensive knowledge resources which nourish enlightenment, critical thinking, literacy, and understanding throughout the region.

In an era of consistent change, Sheppard Memorial Library offers stability and reliability to its community.

The library's primary mission is to provide high-interest material in a variety of formats and locations thereby allowing access and use of its collections and resources by as many individuals as possible.

The library supports both formal and informal education endeavors of persons in the community. It particularly supports reading and learning for preschool children and assisting students in meeting objectives established during formal courses of study.

The library aggressively seeks to add to the knowledge infrastructure of its service area in order to support the vitality of the knowledge-based economy. In this way, and by providing a complete array of first-rate job-seeking tools and assistance, the library contributes to the economic development of individuals and of the community.

The library's staff is composed of highly effective information specialists who assist library users in locating authoritative, timely, non-biased information among the myriad of possible sources. They aid persons in finding answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.

Recognizing the need to remain current with the times, Sheppard Memorial Library regularly reviews its mission to ensure that the library system is providing maximum benefit to its service area.

Goals and Objectives

1. **Goal:** The library system will provide welcoming physical public spaces that foster a sense of community, encourage the free flow of ideas, increase the availability of resources, and add to the information infrastructure of Greenville and Pitt County.
2. **Goal:** The library system will provide welcoming virtual public spaces that foster a sense of community, and enrich the information base of the service area by offering access to resources not readily available through Internet sites.
3. **Goal:** The Library system will offer its service community a rich array of programs and resources that foster intellectual activity, promote the joys of reading, encourage life-long learning and creativity, and support economic recovery and growth. These resources include a full array of job-seeking tools and assistance that make the library a key part of the solution to the economic downturn and a vital partner in support of economic prosperity for individuals and the community.
4. **Goal:** The library will offer comprehensive knowledge resources which nourish enlightenment, critical thinking, literacy, and understanding throughout the region. The library's collections provide a variety of high interest material in a variety of formats and locations thereby allowing access and use of its collections and resources by as many individuals as possible.
5. **Goal:** The library will effectively assist library users in locating authoritative, timely, non-biased information among a myriad of possible sources. They will aid persons in finding answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.
6. **Goal:** Quality library service is not free; the Library will actively seek sources of revenue to fulfill its mission. These sources of revenue will include public and private sources.
7. **Goal:** Sheppard Memorial Library will reach out to the other public and institutional libraries in the community to enhance the service for all library users in Greenville and Pitt County.
8. **Goal:** Recognizing the vital role of technology in today's library world, Sheppard Memorial Library will provide adequate supplies of current state-of-the art means of information delivery.
9. **Goal:** Recognizing the vital role of communications in alerting the public to services and resources, the Library will reach out through the media and other means to inform the public about its offerings.

**Sheppard Memorial Library
Budget Worksheet for the
2012-2013 Proposed Budget and the
2013-2014 Financial Plan**

Account Description	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
	ACTUAL	ACTUAL	ORIG. BUDGET	ORIGINAL	PLAN
City of Greenville	\$ 1,100,392	\$ 1,116,388	\$ 1,099,366	\$ 1,060,181	\$ 1,086,686
County of Pitt	550,196	558,194	549,683	530,091	543,343
Pitt Co-Bethel/Winterville	6,000	5,850	5,850	5,590	5,730
Town of Bethel	26,805	27,689	27,984	28,824	29,689
Town of Winterville	131,050	135,375	139,437	157,437	172,746
State Aid	197,831	208,373	192,156	175,459	179,853
Desk Receipts	121,836	112,926	114,495	130,153	130,500
Interest Income	11,794	7,655	5,000	1,000	1,000
Miscellaneous Income	33,252	33,620	30,756	30,756	31,000
G'ville Housing Authority	10,692	10,692	10,692	10,692	10,692
Grants	100,000	43,375	25,000	45,000	100,000
Capital - City Funded	-	-	50,320	49,999	62,800
Capital - County Funded	-	-	25,160	-	-
Fund Balance	-	-	79,106	114,447	31,582
TOTAL REVENUES	<u>\$ 2,289,848</u>	<u>\$2,260,137</u>	<u>\$ 2,355,005</u>	<u>\$ 2,339,629</u>	<u>\$ 2,385,621</u>
Personnel Expense	\$ 1,420,874	\$1,410,181	\$ 1,475,518	\$ 1,467,837	\$ 1,408,529
Operations Expense	679,062	783,186	768,315	748,100	803,600
G'ville Housing Authority	9,830	9,772	10,692	10,692	10,692
Capital Expense	0	32,483	75,480	68,000	62,800
Grants	125,000	50,857	25,000	45,000	100,000
TOTAL ALL EXP'S	<u>\$ 2,234,766</u>	<u>\$ 2,286,480</u>	<u>\$ 2,355,005</u>	<u>\$ 2,339,629</u>	<u>\$ 2,385,621</u>

greenville utilities commission

fiscal year 2012-2013 budget

2013-2014 plan



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GREENVILLE UTILITIES COMMISSION

BOARD OF COMMISSIONERS

J. Freeman Paylor, Chairperson
Thomas Moton, Interim City Manager
Vickie Joyner
Phil Flowers

Virginia Hardy, Vice-Chairperson
Don Edmonson, Secretary
John Minges
Stan Eakins

Anthony Cannon, General Manager/CEO



June 14, 2012

Greenville Utilities Commission
Greenville City Council
Customers of Greenville Utilities

Ladies and Gentlemen:

The proposed preliminary FY 2012-13 Budget reflects the combined efforts of the Management Team, employees, and the guidance of the Board of Commissioners. All budgetary requests have been reviewed with a focus on sound business practices, customer expectations, and system reliability. In balancing the budget, key areas such as infrastructure needs, rising operational costs, staffing requirements and long-term sustainability with fiscal responsibility were also taken into consideration.

Using GUC's strategic plan as a guide, this budget has been prepared to ensure the long-term success of our mission to provide safe and reliable utility services at the lowest reasonable costs, with exceptional customer service.

GUC's financial budget goals focus on several key metrics including end-of-year performance, debt service coverages, and fund balances. The long-term sustainability of each fund is also taken into consideration to ensure that GUC is poised to continue to meet its mission and future financial challenges.

Guiding all budgetary decisions is GUC's commitment to provide exceptional service while maintaining a viable financial position. In monitoring our strategic plan, GUC utilizes Key Performance Indicators at the corporate level on a consistent and routine basis. To that end, GUC's budget goals are designed to achieve the following:

- Meet customer needs
- Provide reliable utility services at the lowest reasonable cost
- Position GUC to achieve greater efficiencies
- Continue to meet and/or exceed regulatory requirements
- Preserve bond ratings
- Minimize rate increases
- Avoid future rate shock
- Ensure financial viability of each fund
- Prepare for emergency situations
- Prepare for regional opportunities

PO Box 1847
Greenville, NC
27835-1847
252 752-7166
www.guc.com

*Your Local
Advantage*

Just like organizations all across the nation, GUC is dealing with increased costs as the economy continues to experience fits and starts as it recovers from the recession. Consequently, in preparing the budget GUC concentrated its efforts on fine-tuning revenue forecasts, gaining efficiencies, reducing expenditures, managing the timing of capital projects, mitigating rate adjustments, and being prepared to realize its vision of being the regional provider of choice.

The balancing process for the proposed budget addressed several areas, including the review and analysis of the following:

- All four funds will be self-supporting in order to meet future financial challenges as individual funds on a sustained basis
- Continued investment in infrastructure
- Appropriate timing of expenditures for capital projects
- Revenues
- Personnel and staffing
- Cost saving opportunities
- Updating financial models while being cognizant of any rate adjustments that were proposed last year for the upcoming fiscal year

Highlights of the FY 2012-13 proposed preliminary budget are listed below:

- No rate adjustment for the Gas Fund (other than purchased gas adjustments as needed)
- No rate adjustment for the Electric Fund
- No rate adjustment for the Water Fund
- No rate adjustment for the Sewer Fund
- Allowance for the employee market adjustment and merit program
- Continuation of dual option self-insured health insurance plan
- Continuation of self-insured dental insurance plan
- Positions have been reallocated to appropriately respond to needs within the combined enterprise operation while leaving the total number of allocated positions unchanged
- Prefunding for Other Post-Employment Benefits (OPEB) has been increased by \$50,000, bringing the total amount for prefunding to \$300,000
- Investment of \$9.7M for capital outlay and debt service to support \$52.2M for capital projects in order to maintain system reliability and comply with regulatory requirements in the combined enterprise operation
- Annual turnover or transfer of \$5,912,905 to the City of Greenville in accordance with the Charter issued by the North Carolina General Assembly

SUMMARY

The FY 2012-13 proposed preliminary balanced budget was developed with the staff's best effort to control costs while continuing to provide the high level of service GUC's customers expect. Not only is the proposed preliminary budget balanced for the near term, but it also includes key components to position GUC for long-term sustainability and realizing its vision of being the regional provider of choice. Focusing on these fundamentals will provide the foundation for providing safe and reliable service to GUC's customers for the future.



Anthony C. Cannon
General Manager/CEO

ORDINANCE NO. 12-028
CITY OF GREENVILLE, NORTH CAROLINA
2012-13 GREENVILLE UTILITIES COMMISSION BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and fund balances will be available during the fiscal year beginning July 1, 2012 and ending June 30, 2013 to meet the subsequent expenditures, according to the following schedules:

<u>REVENUE</u>		<u>BUDGET</u>
A. <u>Electric Fund</u>		
Rates & Charges	\$201,533,454	
Fees & Charges	870,000	
U.G. & Temp. Service Charges	94,500	
Miscellaneous	744,569	
Interest on Investments	135,000	
Installment Purchase	880,300	
Transfer from Capital Projects	<u>125,000</u>	
Total Electric Fund Revenue		\$204,382,823
B. <u>Water Fund</u>		
Rates & Charges	\$16,016,324	
Fees & Charges	241,879	
Miscellaneous	163,786	
Interest on Investments	37,843	
Transfer from Capital Projects	<u>125,000</u>	
Total Water Fund Revenue		\$16,584,832
C. <u>Sewer Fund</u>		
Rates & Charges	\$16,991,129	
Fees & Charges	251,329	
Miscellaneous	117,094	
Interest on Investments	22,500	
Transfer from Capital Projects	<u>125,000</u>	
Total Sewer Fund Revenue		\$17,507,052
D. <u>Gas Fund</u>		
Rates & Charges	\$39,330,058	
Fees & Charges	133,500	
Miscellaneous	133,684	
Interest on Investments	54,000	
Transfer from Capital Projects	<u>125,000</u>	
Total Gas Fund Revenue		<u>\$39,776,242</u>
TOTAL REVENUE		<u><u>\$278,250,949</u></u>

Section II. Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for managing, operating, improving, maintaining, and extending electric, water, sewer and gas utilities during the fiscal year beginning July 1, 2012 and ending on June 30, 2013, according to the following schedules:

		<u>BUDGET</u>
Electric Fund	204,382,823	
Water Fund	16,584,832	
Sewer Fund	17,507,052	
Gas Fund	<u>39,776,242</u>	
 TOTAL EXPENDITURES		 <u>\$278,250,949</u>


Section III: Amendments. (a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the General Manager/CEO of Greenville Utilities Commission is authorized to transfer funds from one appropriation to another in an amount not to exceed \$100,000. Any such transfers shall be reported to the Greenville Utilities Commission and the City Council at their next regular meeting and shall be entered in the minutes.

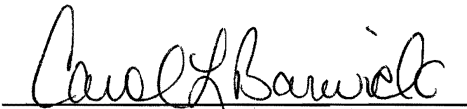
(c) In case of emergency which threatens the lives, health, or safety of the public, the General Manager/CEO may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the Greenville Utilities Commission as soon as possible, and appropriate budget amendments are submitted to the City Council, if necessary, at its next regular meeting.

Section IV: Distribution. Copies of this ordinance shall be furnished to the General Manager/CEO and the Chief Financial Officer of the Greenville Utilities Commission, and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 14th day of June, 2012.


Allen M. Thomas, Mayor

Attest:


Carol L. Barwick, City Clerk



**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
ALL FUNDS**

	<u>2010-11 Actual</u>	<u>2011-12 Budget</u>	<u>2011-12 Projected</u>	<u>2012-13 Budget</u>	<u>2013-14 Plan</u>
REVENUE:					
Rates & Charges	\$ 268,617,655	\$ 269,476,115	\$ 259,050,481	\$ 273,870,965	\$ 282,931,371
Fees & Charges	1,844,030	1,739,676	1,609,399	1,496,708	1,526,643
U. G. & Temp. Ser. Chgs.	111,168	86,400	90,275	94,500	96,390
Pitt County	65,219	65,219	-	-	-
Miscellaneous	2,669,961	1,013,409	1,940,130	1,159,133	1,182,316
Interest on Investments	643,966	655,000	316,433	249,343	249,343
Installment Purchase	1,307,380	1,137,200	1,137,200	880,300	-
Transfer from Cap Projects	504,000	-	-	500,000	-
FEMA Reimbursement	-	-	2,450,000	-	-
Appropriated Fund Bal.	-	-	-	-	1,301,644
	<u>\$ 275,763,379</u>	<u>\$ 274,173,019</u>	<u>\$ 266,593,918</u>	<u>\$ 278,250,949</u>	<u>\$ 287,287,707</u>
EXPENDITURES:					
Operations	\$ 47,316,703	\$ 49,188,234	\$ 52,712,687	\$ 52,134,100	\$ 54,888,296
Purchased Power	165,875,060	167,443,020	162,844,567	167,864,978	168,777,955
Purchased Gas	22,710,093	24,797,501	17,960,660	26,527,243	26,696,585
Capital Outlay	8,010,243	9,807,567	9,023,018	9,749,139	9,388,113
Debt Service	14,431,685	13,919,993	13,203,064	14,540,840	17,811,214
City Turnover - General	4,764,858	4,986,085	5,039,275	5,204,299	4,679,602
Street Light Reimbursement	677,932	702,540	702,144	708,606	715,133
Transfer to OPEB Trust	200,000	250,000	250,000	300,000	350,000
Transf to Cap. Projects	1,500,000	-	3,750,000	-	3,400,000
Transf to Designated Reserve	-	1,348,735	-	-	400,000
Operating Contingencies	-	1,729,344	1,108,503	1,221,744	180,809
	<u>\$ 265,486,574</u>	<u>\$ 274,173,019</u>	<u>\$ 266,593,918</u>	<u>\$ 278,250,949</u>	<u>\$ 287,287,707</u>

GREENVILLE UTILITIES COMMISSION

Budget by Department

Budget - 2012-2013

<u>Department</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Total</u>
Governing Body Department	2,350,841	594,280	594,280	711,384	4,250,785
Finance Department	4,678,774	4,790,956	6,062,681	2,348,361	17,880,772
Human Resources Department	1,801,876	976,843	933,422	716,306	4,428,447
IT Department	2,456,279	900,440	899,664	977,879	5,234,262
Customer Relations Department	4,059,987	254,766	254,765	508,449	5,077,967
Electric Department	187,485,604				187,485,604
Meter Department	1,417,103	399,939	364,968	387,759	2,569,769
Water Department		8,535,249			8,535,249
Sewer Department			8,264,913		8,264,913
Gas Department				33,993,744	33,993,744
Utility Locating Service	132,359	132,359	132,359	132,360	529,437
Grand Total:	204,382,823	16,584,832	17,507,052	39,776,242	278,250,949

Budget - 2011-2012

<u>Department</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Total</u>
Governing Body Department	2,119,334	548,712	548,062	653,163	3,869,271
Finance Department	4,634,084	4,626,009	5,737,157	2,155,930	17,153,180
Human Resources Department	1,531,252	804,881	773,010	590,862	3,700,005
IT Department	2,348,477	663,400	662,467	770,700	4,445,044
Customer Relations Department	3,752,713	234,546	234,546	469,089	4,690,894
Electric Department	187,889,693				187,889,693
Meter Department	1,374,641	356,869	356,924	390,780	2,479,214
Water Department		8,527,408			8,527,408
Sewer Department			8,960,903		8,960,903
Gas Department				31,958,681	31,958,681
Utility Locating Service	124,682	124,681	124,681	124,682	498,726
Grand Total:	203,774,876	15,886,506	17,397,750	37,113,887	274,173,019

GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY DEPARTMENT

Department	2010 - 2011 Actual	2011 - 2012 Budget	2011 - 2012 Projected	2012 - 2013 Budget	2013 - 2014 Budget
Governing Body Department	3,917,157	3,869,271	4,241,209	4,250,785	4,276,365
Finance Department	17,048,621	17,153,179	16,396,813	17,880,772	21,278,591
Human Resources	3,703,917	3,700,005	4,193,376	4,428,447	4,638,583
IT Department	4,285,056	4,445,044	4,383,225	5,234,262	5,506,947
Customer Relations Department	4,301,923	4,690,894	4,351,235	5,077,967	5,162,349
Electric Department	185,563,928	187,889,693	184,345,247	187,485,604	190,117,935
Meter	2,226,297	2,479,214	2,397,233	2,569,769	2,634,275
Water Department	8,158,056	8,527,408	8,830,268	8,535,249	9,722,459
Sewer Department	7,351,345	8,960,903	8,874,894	8,264,913	8,842,673
Gas Department	28,496,812	31,958,681	28,095,316	33,993,744	34,574,523
Utility Locating Service	433,462	498,726	485,102	529,437	533,008
<u>Grand Total:</u>	<u>265,486,574</u>	<u>274,173,019</u>	<u>266,593,918</u>	<u>278,250,949</u>	<u>287,287,708</u>

**GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT**

ALL FUNDS

Object	Object Name	2010-2011 Actual	2011-2012 Budget	2011-2012 Projected	2012-2013 Budget	2013-2014 Budget
11	Commission Fees	17,796	18,600	18,600	18,600	18,600
12	Salaries & Wages	23,161,781	23,955,180	25,008,027	25,540,317	27,203,494
13	Capitalized Expense	(35,880)	80,503	63,143	35,378	64,220
14	Travel \ Business Expense	134,319	178,030	223,180	219,900	234,950
15	Personnel Expense	8,994,739	9,104,338	9,590,551	9,983,323	10,362,453
16	Safety	215,474	177,052	258,350	184,600	175,100
17	Maintenance	1,315,512	1,126,200	1,254,550	1,128,300	1,145,300
18	Telephone	174,366	162,300	208,335	194,429	197,153
19	Postage	402,625	455,000	455,700	477,000	497,000
20	Utilities	2,191,040	2,198,783	2,229,568	2,223,283	2,294,553
30	Purchased Commodities	188,585,154	192,240,521	180,805,227	194,392,221	195,474,540
35	Public Communication	154,114	214,000	214,000	214,000	220,000
40	Training	212,592	325,330	336,705	351,205	335,605
50	Outside Services	7,277,680	8,960,059	9,227,564	7,992,603	8,560,829
60	Miscellaneous	(36,832)	489,500	184,698	415,900	555,500
65	Gasoline Spill	25,560	23,500	23,500	25,500	25,500
66	Nutrient Improvements	17,116	21,500	21,500	25,000	25,000
68	Contingency	0	1,729,344	1,108,503	1,221,744	180,809
70	Insurance	1,306,876	1,484,224	1,485,443	1,509,240	1,544,549
72	Bad Debt Expense	630,764	600,000	525,000	625,000	625,000
74	Electricities	82,619	85,000	84,697	89,000	89,000
80	Supplies / Materials	6,774,849	7,262,582	8,315,598	6,773,852	7,174,407
81	Gas Advantage Programs	0	10,000	10,000	10,000	10,000
85	Capital Equipment	2,509,834	2,314,119	2,246,997	4,146,809	3,268,197
90	Debt Service	14,431,685	13,919,993	13,203,064	14,540,840	17,811,214
95	City Turnover	5,442,790	5,688,625	5,741,419	5,912,905	5,394,735
97	Transfers	1,500,000	1,348,735	3,750,000	0	3,800,000
Total:		265,486,574	274,173,019	266,593,918	278,250,949	287,287,708

**GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT**

ELECTRIC FUND

Object	Object Name	2010-2011 Actual	2011-2012 Budget	2011-2012 Projected	2012-2013 Budget	2013-2014 Budget
11	Commission Fees	4,160	4,650	4,650	4,650	4,650
12	Salaries & Wages	10,310,136	10,332,008	11,392,522	11,065,124	12,093,437
13	Capitalized Expense	(33,576)	80,503	63,143	(28,842)	0
14	Travel \ Business Expense	42,261	64,379	85,066	75,203	80,553
15	Personnel Expense	4,112,089	4,197,372	4,389,968	4,614,971	4,797,860
16	Safety	97,042	77,911	106,775	80,998	77,103
17	Maintenance	613,214	523,395	567,997	515,595	510,595
18	Telephone	108,148	71,389	72,264	83,642	87,439
19	Postage	300,331	338,050	338,610	354,550	370,550
20	Utilities	283,594	215,690	216,190	215,690	215,690
30	Purchased Commodities	165,875,060	167,443,020	162,844,567	167,864,978	168,777,955
35	Public Communication	23,268	53,500	53,500	53,500	55,000
40	Training	94,969	142,937	139,912	150,642	142,847
50	Outside Services	3,000,959	4,099,870	3,898,021	3,660,084	4,341,375
60	Miscellaneous	65,118	377,075	62,565	104,820	105,550
65	Gasoline Spill	25,560	23,500	23,500	25,500	25,500
66	Nutrient Improvements	0	0	0	0	0
68	Contingency	0	995,874	545,380	309,907	126,687
70	Insurance	495,905	542,731	533,545	542,691	555,120
72	Bad Debt Expense	502,158	480,000	420,000	500,000	500,000
74	Electricities	82,619	85,000	84,697	89,000	89,000
80	Supplies / Materials	4,090,874	4,343,741	5,148,014	3,836,654	4,249,443
81	Gas Advantage Programs	0	0	0	0	0
85	Capital Equipment	1,647,857	1,439,901	1,178,656	2,340,334	1,856,696
90	Debt Service	3,079,015	3,294,029	3,001,544	3,278,877	4,108,619
95	City Turnover	4,372,709	4,548,353	4,600,664	4,644,255	4,392,054
97	Transfers	1,500,000	0	0	0	1,000,000
Total:		200,693,471	203,774,876	199,771,748	204,382,823	208,563,722

**GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT**

WATER FUND

Object	Object Name	2010-2011 Actual	2011-2012 Budget	2011-2012 Projected	2012-2013 Budget	2013-2014 Budget
11	Commission Fees	4,562	4,650	4,650	4,650	4,650
12	Salaries & Wages	4,557,299	4,798,221	4,822,011	5,111,978	5,341,530
13	Capitalized Expense	(2,304)	0	0	34,200	34,200
14	Travel \ Business Expense	23,780	31,856	39,593	42,339	45,789
15	Personnel Expense	1,728,741	1,714,558	1,852,136	1,913,135	1,980,544
16	Safety	38,934	32,158	44,538	33,820	31,730
17	Maintenance	165,889	124,932	207,637	142,332	149,332
18	Telephone	6,088	31,421	49,379	39,133	38,687
19	Postage	28,178	32,950	32,985	34,450	35,450
20	Utilities	772,184	850,834	870,834	865,834	886,104
30	Purchased Commodities	0	0	0	0	0
35	Public Communication	64,321	53,500	53,500	53,500	55,000
40	Training	34,009	52,459	54,109	60,102	58,162
50	Outside Services	1,483,315	1,334,154	1,693,589	1,567,195	1,299,169
60	Miscellaneous	(27,278)	5,400	7,525	107,595	207,875
65	Gasoline Spill	0	0	0	0	0
66	Nutrient Improvements	0	0	0	0	0
68	Contingency	0	150,613	36,973	58,956	39,339
70	Insurance	320,119	343,983	359,846	365,175	373,100
72	Bad Debt Expense	39,482	30,000	26,250	31,250	31,250
74	Electricities	0	0	0	0	0
80	Supplies / Materials	1,509,422	1,504,324	1,631,642	1,513,894	1,567,462
81	Gas Advantage Programs	0	0	0	0	0
85	Capital Equipment	389,123	367,310	377,830	481,594	315,591
90	Debt Service	4,097,058	3,974,450	3,856,508	4,123,702	4,673,313
95	City Turnover	0	0	0	0	0
97	Transfers	0	448,735	250,000	0	1,200,000
Total:		15,232,924	15,886,506	16,271,535	16,584,832	18,368,274

**GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT**

SEWER FUND

Object	Object Name	2010-2011 Actual	2011-2012 Budget	2011-2012 Projected	2012-2013 Budget	2013-2014 Budget
11	Commission Fees	4,547	4,650	4,650	4,650	4,650
12	Salaries & Wages	4,467,484	4,732,795	4,875,003	4,961,296	5,184,778
13	Capitalized Expense	0	0	0	30,020	30,020
14	Travel \ Business Expense	22,767	31,679	39,416	42,112	45,512
15	Personnel Expense	1,692,519	1,731,023	1,790,170	1,848,605	1,930,851
16	Safety	41,444	35,311	47,025	36,898	34,903
17	Maintenance	446,834	390,207	389,910	379,707	394,707
18	Telephone	48,030	30,558	51,435	31,400	30,954
19	Postage	28,178	32,600	32,635	34,100	35,100
20	Utilities	1,046,894	1,054,444	1,054,444	1,054,444	1,105,444
30	Purchased Commodities	0	0	0	0	0
35	Public Communication	34,224	53,500	53,500	53,500	55,000
40	Training	39,601	59,772	57,747	64,300	61,130
50	Outside Services	1,526,767	1,970,554	2,115,384	1,623,978	1,858,971
60	Miscellaneous	(33,462)	22,900	25,858	137,095	175,375
65	Gasoline Spill	0	0	0	0	0
66	Nutrient Improvements	17,116	21,500	21,500	25,000	25,000
68	Contingency	0	142,332	144,049	189,126	14,783
70	Insurance	281,519	328,398	329,803	335,088	342,779
72	Bad Debt Expense	59,443	30,000	26,250	31,250	31,250
74	Electricities	0	0	0	0	0
80	Supplies / Materials	474,631	485,454	513,772	520,024	509,042
81	Gas Advantage Programs	0	0	0	0	0
85	Capital Equipment	262,682	246,264	335,389	700,649	802,311
90	Debt Service	5,907,094	5,093,810	4,988,197	5,403,810	6,466,725
95	City Turnover	0	0	0	0	0
97	Transfers	0	900,000	500,000	0	0
Total:		16,368,314	17,397,750	17,396,138	17,507,052	19,139,283

**GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT**

GAS FUND

Object	Object Name	2010-2011 Actual	2011-2012 Budget	2011-2012 Projected	2012-2013 Budget	2013-2014 Budget
11	Commission Fees	4,527	4,650	4,650	4,650	4,650
12	Salaries & Wages	3,826,862	4,092,156	3,918,491	4,401,919	4,583,750
13	Capitalized Expense	0	0	0	0	0
14	Travel \ Business Expense	45,511	50,118	59,105	60,246	63,096
15	Personnel Expense	1,461,390	1,461,385	1,558,276	1,606,612	1,653,198
16	Safety	38,053	31,673	60,013	32,885	31,365
17	Maintenance	89,575	87,667	89,007	90,667	90,667
18	Telephone	12,100	28,932	35,257	40,253	40,073
19	Postage	45,937	51,400	51,470	53,900	55,900
20	Utilities	88,367	77,815	88,100	87,315	87,315
30	Purchased Commodities	22,710,093	24,797,501	17,960,660	26,527,243	26,696,585
35	Public Communication	32,301	53,500	53,500	53,500	55,000
40	Training	44,013	70,162	84,937	76,162	73,467
50	Outside Services	1,266,638	1,555,481	1,520,570	1,141,346	1,061,314
60	Miscellaneous	(41,210)	84,125	88,750	66,390	66,700
65	Gasoline Spill	0	0	0	0	0
66	Nutrient Improvements	0	0	0	0	0
68	Contingency	0	440,525	382,101	663,755	0
70	Insurance	209,332	269,113	262,249	266,286	273,550
72	Bad Debt Expense	29,682	60,000	52,500	62,500	62,500
74	Electricities	0	0	0	0	0
80	Supplies / Materials	699,922	929,063	1,022,169	903,280	848,460
81	Gas Advantage Programs	0	10,000	10,000	10,000	10,000
85	Capital Equipment	210,172	260,644	355,122	624,232	293,599
90	Debt Service	1,348,518	1,557,704	1,356,815	1,734,451	2,562,557
95	City Turnover	1,070,081	1,140,272	1,140,755	1,268,650	1,002,681
97	Transfers	0	0	3,000,000	0	1,600,000
Total:		33,191,865	37,113,887	33,154,497	39,776,242	41,216,428

glossary

fiscal year 2012-2013 budget

2013-2014 plan



Accrual	Adjusting journal entries designed to ensure that assets and liabilities that are created or discharged because of operating activities of the current period are recognized as revenues and expenses in that period.
Activity	An activity is a set of or grouping of similar processes or tasks that converts inputs to outputs. An activity is a service provided under a program budget.
Ad Valorem Tax	Property taxes on the assessed value of a property. Ad valorem is Latin for “according to value.”
Amendment	Any change to the revenue/expenditure of a previously adopted budget. Amendments may be recommended by the Mayor or City Council.
Appropriation	Money set apart for a special use authorized by City Council to expend funds for certain purposes within a specific time frame.
Biennial Budget	A budget applicable for two years.
Budget	A plan of financial operation with an estimate of proposed expenditures and the means of financing them for a given period of time. An estimate of (statement of probable) revenues and expenditures by the government in the ensuing year, with financial proposals in connection therewith, such as measures for meeting a deficiency or measures for disposing of a surplus.
Budget Allocation	Determined using Revenue and Personnel Costs (Revenue-Personnel Cost)
Budget Message	A general discussion of the proposed budget presented in writing by the City Manager as a part of the proposed budget document. The budget message explains principal budget issues against the background of financial experience of recent years and presents recommendation made by the Mayor and City Council.
Capital Equipment	Capital purchases of major equipment items, which are not permanently attached to a public facility. Useful life is greater than or equal to 5 years and cost is greater or equal to \$35,000.
Capital Outlay	Expenditures, which result in the acquisition of, or addition to, short-lived general fixed assets; includes all equipment greater than or equal to \$5,000.

Community Development Block Grant (CDBG)	A fund, which accounts for federal entitlement funds received under Title 1 of the Housing and Community Development Act of 1974. These funds support public improvements and redevelopment and conservation activities within targeted neighborhoods.
Debt Services	The City's obligation to pay principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.
Department	The basic organizational unit of government, which is functionally unique in its delivery, service. Its components are hierarchically arranged.
Encumbrances	To encumber funds means to set aside or commit funds for future expenditures through purchase orders, contracts or requisitions.
Enterprise Funds	A separate fund used to account for operations that are financed and operated in a manner similar to private business enterprises and where it is the intent that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
Expenditures	Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered. Decreases in net financial resources.
Expenses	Decreases in net total assets. Expenses represent charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.
Fixed Assets	Assets of a long-term character, which are intended to continue to be held or used; land, buildings, improvements other than buildings, and machinery and equipment.
Fund	An independent fiscal and accounting entity with a self-basing set of accounts recording its assets, liabilities, fund balances, retained earnings, revenues and expenditures.
General Fund	The primary operating fund, which accounts for all revenues and expenditures that are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the City.
General Obligation Bonds	Bonds sold by the City to private investors to provide long-term financing for Capital Project needs. The City pledges its full faith and credit to the repayment of these bonds.

Goal	Goals are broad statements determined at the highest level of government of what the City would like to accomplish over an extended length of time.
Government Finance Officers Association	A professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906.
Greenville Utilities Commission (GUC)	A City owned operated utility system that provides: electric, water, solid waste and gas.
Income	A term used in proprietary fund type accounting to represent (1) revenues, or; (2) the excess of revenues over expenses.
Internal Service Fund	A proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis.
Investments	Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments.
Non-operating Expenses	Fund expenses that are not directly related to the fund's primary service activities.
Objective	A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.
Obligations	Amounts that a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.
Operating Budget	The City's annual financial plan of the operating expenditures of the General fund, enterprise funds and internal service funds and the proposed means of financing them. This document is the primary tool by which most of the financing, acquisition, spending and service delivery activities of a government are planned and controlled.
Operating Expenses	Fund expenses that are directly related to the fund's primary service activities.

Operating and Financial Plan	A budgetary plan developed as a tool for planning, management, and control. As a planning tool, it is used to establish programmatic and financial goals and objectives. As a management tool, the plan is to direct organizational units toward established objectives for service delivery. Finally, as a control tool - the traditional use of budgeting - the plan is used for financial accountability.
Ordinance	A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.
Organization	A responsibility area within a department of the City.
Proposed Budget	The budget formally submitted by the City Manager to the Mayor and City Council for its consideration. Recommended budget documents are also available to the public.
Proprietary Funds	Funds that are established to be self-funded through charges for services. The City of Greenville proprietary funds include the four operating funds of Greenville Utilities (electric, water, sewer, gas), Sanitation, Public Transportation (Transit), and Storm-water Utility.
Reserve for Contingencies	A budgetary account set aside for use by the City Council in dealing with emergencies or unforeseen expenditures.
Revenues	(1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under GASB pronouncements, general long-term proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other expense refunds, capital contributions, and residual equity transfers. Under GASB pronouncements, operating transfers-in are classified separately from revenues.
Vehicle Replacement Fund	Monies to fund the City's capital budget, for the replacement of vehicles, and certain capital equipment greater than or equal to \$5,000.

US \$20.12 MOF \$10.00

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