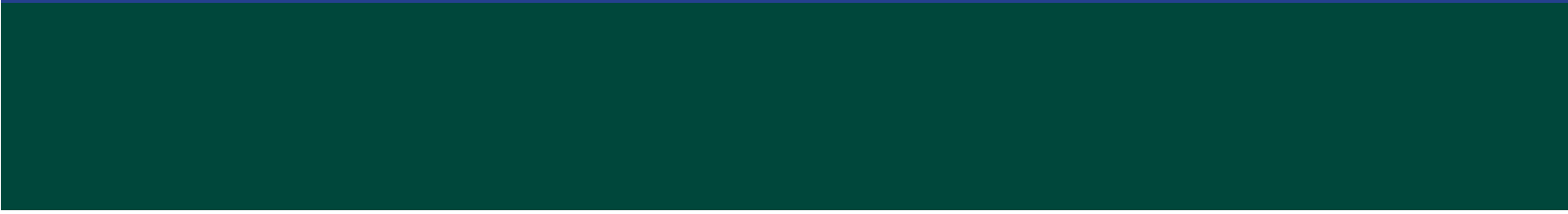




CITY OF
GREENVILLE
NORTH CAROLINA



FISCAL YEAR 2010 - 2011 BUDGET
FISCAL YEAR 2011 - 2012 FINANCIAL PLAN

CITY OF GREENVILLE, NC



BIENNIAL BUDGET ADOPTED BY CITY COUNCIL JUNE 10, 2010

MISSION STATEMENT:

THE CITY OF GREENVILLE IS DEDICATED TO PROVIDING ALL CITIZENS WITH QUALITY SERVICES IN AN OPEN, ETHICAL MANNER, INSURING A COMMUNITY OF DISTINCTION FOR THE FUTURE.

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MAYOR AND CITY COUNCIL

Greenville has used the council-manager form of government since 1953. Under this form of government, the City Council, which is elected by the people, is the final authority on policy matters relating to Greenville's government. The City Council employs a City Manager to handle the day-to-day management and operations of the City.

The Mayor and City Council are the governing body of the City. The Mayor acts as the official head of the government and spokesperson for the Council. The Mayor presides at all City Council meetings and signs all documents authorized by the Council. The Mayor Pro-Tem is selected by each newly-elected Council. This person assumes mayoral duties in the absence of the Mayor. The Mayor and City Council are responsible for establishing general policies for the operation of the City as well as appointing the City Manager, City Attorney, City Clerk, and members of the volunteer Boards and Commissions. The Council enacts ordinances, resolutions, and orders; adopts the annual budget; approves the financing of all City operations; and authorizes contracts on behalf of the City.



Mayor
Patricia C. Dunn



At-Large
Mayor Pro-Tem
J. Bryant Kittrell, III



District 1
Council Member
Kandie Smith



District 2
Council Member
Rose H. Glover



District 3
Council Member
Marion Blackburn



District 4
Council Member
Calvin R. Mercer



District 5
Council Member
Max R. Joyner, Jr.

CITY OF GREENVILLE ORGANIZATIONAL CHART

CITIZENS

Mayor and City Council

**City Clerk
Carol Barwick**

**City Manager
Wayne Bowers**

**City Attorney
Dave Holec**

**Assistant City Manager
Thom Moton**

Public Information Office





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Greenville
North Carolina**

For the Biennium Beginning

July 1, 2008

President

Executive Director

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CITY OF GREENVILLE

Office of the City Manager

July 1, 2010

Honorable Mayor, Members of City Council, and Citizens of Greenville:

As approved by the City Council on June 10, 2010, presented herein is the City of Greenville 2010-2011 adopted budget and 2011-2012 financial plan. As required by North Carolina law, the budget adopted by Ordinance No. 10-57 constitutes the City's revenue and expenditure authorization for 2010-2011. The approved financial plan will serve as the basis for the 2011-2012 budget to be adopted by ordinance next year.

The adopted budget and financial plan includes all City funds: General, Dental Reimbursement, Vehicle Replacement, Debt Service, Stormwater, Sanitation, Bradford Creek Golf Course, Public Transportation, Capital Reserve, Housing, and Fleet Maintenance. The budget document also includes the separate budgets and financial plans for the Greenville Utilities Commission, Convention and Visitors Authority, and Sheppard Memorial Library. The proposed 2010-2011 budget for all funds is \$375,755,375 and \$382,837,110 for the 2011-2012 financial plan.

The biggest challenge to adopting a balanced budget for 2010-2011 was the impact of the economic recession on most revenue sources. The budget was balanced without a property tax increase. This budget message will highlight the areas where revenue declines have occurred or revenue sources with traditionally high growth have experienced only moderate increases. In preparing this budget, departments were asked to work within budget constraints of a 1% increase over their fiscal year 2009-2010 levels. Recognizing the challenges presented by difficult economic times, the following factors guided management in making recommendations during this process:

- Preserve the high quality of City services and accommodate continuing population growth, while having fewer financial resources available to meet these needs.
- Minimize/eliminate all fee adjustments necessary to maintain existing service levels.
- Provide funding to cover fixed costs such as increasing health care costs for employees and retirees, debt service, and fuel for City vehicles.

The budget for fiscal year 2010-2011 incorporates the implementation of a new City internal service fund to address fleet maintenance activity. Establishing this new fund permits the direct vehicle maintenance cost to be charged to the appropriate operating department in all funds. In the past, all labor charges and operating costs for vehicle maintenance were absorbed by one division of the Public Works Department. This change continues the process initiated during fiscal year 2008-2009 of more accurately reflecting the true cost of all City operations. This change in the budget presentation format may make comparisons with previous years more difficult, but will eventually allow for reporting the true cost of all departments and the services provided to the citizens of Greenville.

The General Fund, the City's primary operating fund, is budgeted at \$72,055,610 for 2010-2011, a 1.29% increase from the prior year's adopted amount of 71,133,682, and \$73,964,512 for 2011-2012, a 2.65% increase when compared to 2010-2011.

~CITY OF GREENVILLE GOALS AND OBJECTIVES~

Every January, the City Council conducts a planning session to develop goals and objectives for the calendar year. The City of Greenville 2010-2011 Goals were adopted by the City Council on March 22, 2010.

GOAL #1: PROMOTE A SAFE COMMUNITY:

The 2010-2011 budget continues to support community policing and safe communities within the City of Greenville by allocating grant awards and matching funds. Several grants will establish programs to deter gang-related crimes, expand the victims advocate program, and assist ex-offenders with a successful transition back into the community. The proposed budget also contains the continuation of funding for the Police Athletic League (PAL), which supports and inspires City youth to realize their full individual potential as productive members of society. Expenditures for public safety represent the largest commitment in the budget, representing approximately 49% of all General Fund expenses.

GOAL #2: PROMOTE/STRENGTHEN ECONOMIC DEVELOPMENT OPPORTUNITIES:

The City strives to create an environment conducive for citizens to live, work, and play. With the goal of strengthening economic development, the City will explore partnerships with public and private businesses to expand ecotourism and bring high quality mixed-use development to the downtown area. Additionally, the annual budget includes funds to subsidize new homeownership to encourage continued development in targeted areas.

GOAL #3: PROMOTE SUSTAINABILITY AND LIVABILITY OF BOTH OLD AND NEW NEIGHBORHOODS:

The City promotes several options to create sustainable and livable communities within the City limits. Developing master plans will provide vision and support for the creation of walkable and bikeable communities and the development of future greenways. Additional funds have been allocated to continue partnerships with public and private entities to provide financial literacy, housing counseling, and marketing services to potential homebuyers. The Capital Improvement Program portion of the budget includes continued funding for sidewalk construction and several greenway construction projects.

GOAL #4: DEVELOP PROGRESSIVE AND COMPREHENSIVE TRANSPORTATION INITIATIVES:

To address this goal, the budget includes the creation of a Traffic Services Division within the Public Works Department. The Traffic Services Division will be responsible for maintaining traffic signals, traffic control signage, pavement markings, and City-owned street lights. This goal will necessitate an enhanced relationship with the North Carolina Department of Transportation in order to improve City intersections, other projects needed for State-maintained roads, and to relocate the CSX railroad switching yard located in the City. The City places a priority on improving pedestrian mobility through the construction of sidewalks in areas presently not served based on availability of right-of-way with priority to areas with larger amounts of traffic--\$265,000 is programmed in 2010-2011 for the Sidewalk Construction Program.

GOAL #5: ENHANCE DIVERSITY AND PROMOTE INCLUSIVENESS:

In an effort to make the City a more attractive environment in which to live, objectives have been identified to aid in bringing together the community including all races, ethnic groups, and socioeconomic levels. The City staff will allocate resources to provide essential education through community forums and social events sponsored by the Human Relations Council.

GOAL #6: PLAN FOR HIGH QUALITY, SUSTAINABLE GROWTH:

Resources have been allocated to complete the update of the Horizons Plan, the City's comprehensive community plan that will provide a vision and assist the City Council in planning policy to include land use, growth and development, transportation, public services and facilities, and economic development.

GOAL #7: ENHANCE CULTURAL AND RECREATIONAL OPPORTUNITIES:

The City of Greenville prides itself in the ability to identify ways to enhance leisure time of all resident and corporate citizens. By preparing the Recreation and Parks Capital Master Plan, the City has identified facilities that can offer programs and services that encourage participation in recreational activities, leisure services, and cultural experiences. The action steps for completing this goal are thorough and include developing relationships with local entities to expand resources in order to establish and/or renovate local parks in an effort to make the facilities more accessible to all citizens. The City is planning to allocate approximately \$674,000 out of the General Fund to finance these projects. Activities that will be planned that can bring a community together include the 5K Greenville Recreation Run and Greenville-Pitt County 8K Race, Sunday in the Park, and Kidsfest, just to name a few.

GOAL #8: PROMOTE SOUND ENVIRONMENTAL POLICIES:

The City's main initiative promoting environmental stewardship has been to increase citizens' awareness and ability to recycle. There are several benefits to increasing opportunities for individuals to recycle. Recycling diverts tons of material away from landfills and incinerators. The City will enhance relationships with private and public partners to educate citizens about the benefits of recycling through public announcements. A new 42 cents per month surcharge on garbage collection fee bills for apartment residents was approved to provide funds to expand the recycling program in multi-family housing complexes. The City also plans to include resources to develop a strategy for a citywide sustainability plan for climate protection. Additionally, the budget includes federal economic stimulus funding of \$777,000 to enhance energy efficiency and reduce energy consumption. These funds will be used to enhance the energy efficiency within City-maintained buildings.

GOAL #9: ENHANCE UNDERSTANDING AND INCREASE BROADER CITIZEN PARTICIPATION IN CITY GOVERNMENT:

For many years, a goal of the City has been to enhance citizen participation within the government. The City's plan is to continue to enhance usage of GTV-9 (the City's Government Channel) to disseminate information to citizens regarding neighborhood matters that could impact different groups and to promote the talent bank for appointments to the various City boards and commissions. Funding for these actions will be provided in part from the Supplemental PEG funds allocated for \$40,009 during fiscal year 2010-2011.

GOAL #10: PROMOTE EFFECTIVE PARTNERSHIPS:

Each of these goals requires an initiation/continuation of private and public partnerships in order to expand the City's services. Regular contact will continue with such agencies as East Carolina University's (ECU) Student Government Association, ECU administration, Pitt County, and Pitt County Memorial Hospital. The Recreation and Parks Department will also revisit outdated agreements with Pitt County government on the use of recreation facilities, sports fields, and parks.

~GENERAL FUND REVENUES~

As mentioned in the introductory comments, projecting the revenue stream for fiscal year 2010-2011 presented unique challenges. The recent economic downturn has had a direct impact on most of the City's major revenue sources, creating a need for significant adjustments. Responses to the economic downturn at the State level have also impacted local revenues. Significant revenue sources affected by the economic downturn are property taxes, sales taxes, Powell Bill (gas tax), utility franchise taxes, video programming fees, inspection fees, and interest on investments. Due to the lingering impact of the recession and to remain conservative, collections of these major revenue sources are expected to remain flat or show minimal growth over the next two fiscal years.

PROPERTY TAX

Property Tax continues to be the leading revenue source for the City of Greenville, representing 42% of the proposed General Fund budget revenues. The Pitt County Tax Office provided the City with an estimated 2010 assessed value of \$5,857,582,115 for all property located in the City. This valuation represents a 1.99% increase over the estimated valuation used for the prior (2009-2010) fiscal year. This anticipated increase of just over \$100 million is validated by \$97,297,746 of new construction costs reflected in building permits issued in the City during 2009. Based on collections through April 30, 2010, I projected 2009-2010 growth of 3.6% over the prior year. Using the projected 2009-2010 amount as a base and factoring in the increase reflected in the amount provided by the Pitt County Tax Office and the amount of new construction reported by the Building Inspection Division, the adopted budget projects a two percent growth in property tax collections for 2010-2011. The adopted budget and plan includes the continuation of the current tax rate of 52 cents per \$100 of assessed value. Based on the anticipated two percent growth of the tax base, the 52 cent rate is anticipated to produce property tax revenues of \$30,453,036 in 2010-2011. The two percent increase would produce \$548,952 in additional property tax revenue over the current year projection. Although this is a significant amount of new revenue, it represents a sharp decline from the average \$1,767,680 annual increases over the last five years (average 7.3% growth).

SALES TAX

This revenue source constitutes 18% of total General Fund revenues and continues to be increasingly difficult to project due to changes in the distribution formula that were initiated in prior fiscal years, but have been implemented in stages impacting several fiscal years. Projections for 2009-2010 were also made difficult by the State payback amounts that were deducted from distributions to offset overpayments in 2008-2009. Also, there are variations in the distribution patterns created by the State's economic conditions, cash flows, and the timing of refunds and reallocations that prevent prior year from being accurate indicators of future year distributions.

In addition to changes in the distribution pattern and formula, North Carolina has experienced a drastic reduction in the construction of new homes, which contributed to a significant loss of sales tax revenue. Indications are that this drastic reduction in construction activity is leveling off and limited growth can be expected; however, sales tax revenue will continue to remain below historical levels for an undetermined period of time. Based on advice from the North Carolina League of Municipalities, statewide local sales tax revenue is expected to grow for 2010-2011 by 1% to 2% over 2009-2010 amounts.

Despite decreased economic activity and the volatility of this revenue source, sales tax for 2009-2010 was projected to be \$13,292,225. This would represent a decline of 3.1% when compared to the prior year. Based on this projection for 2009-2010 and using the lower end of the North Carolina League of Municipalities anticipated growth for next year of one percent, the projected sales tax amount for 2010-2011 would be \$13,425,147. Due to the potential for some monthly distributions to be skewed because of substantial refunds made by the State from the funds allocated by formula to the Pitt County local governments, an adjustment was deemed necessary to further reduce by \$300,000 the projection for 2010-2011. Therefore, \$13,125,147 is budgeted for 2010-2011. An additional one percent growth raises the amount to \$13,256,398 for 2011-2012. The amount for each year of the two-year budget is less than the amount received in 2008-2009 and, therefore, represents a conservative estimate.

CITY OF GREENVILLE

UTILITIES FRANCHISE TAX

Revenue from utilities franchise tax generates approximately eight percent (8%) of total General Fund revenue. The City's share of the Utility Franchise Tax is based primarily on the actual receipts from electric service sold within the municipal boundaries (a small and declining portion comes from telephone service in the municipality.) The electric component of this revenue source is highly sensitive to the weather. Cooler than normal summers, in conjunction with warmer than usual winters, can lead to years with little or no growth in electric receipts. Electric rate increases or decreases also influence collection of this revenue. Since Greenville Utilities Commission (GUC) increased rates in 2009 and the winter was very cold, based on collections received through April 30, 2010, the amount projected for 2009-2010 from the Utilities Franchise Tax was \$5,521,866, which would be a six percent increase when compared to the prior fiscal year. Using a 4.5% projection, which is conservative based on the past trend of increases for this revenue source, \$5,770,350 is budgeted for 2010-2011 and \$6,030,016 for 2011-2012.

GUC TURNOVER

GUC, like most other businesses, has been affected by the economic downturn and has seen a decrease in new customer connections. The turnover amount from GUC represents eight percent (8%) of anticipated General Fund revenues in the approved budget for 2010-2011. These transfers are made based on a formula mandated by state law. The transfer has two components: (1) the base amount based on net fixed assets of the electric and gas systems less bonded indebtedness and (2) reimbursement for City street and park lighting expenditures. The amount of the transfer for the first component of the formula is anticipated to be \$4,882,059 for 2010-2011, representing an increase of \$319,490 from the current year amount of \$4,562,569. This increase takes into account the \$89,176 reduction in the formula amount as provided in the 2008 City-GUC agreement to smooth out the impact of the issuance of utility system bonds in June 2008. This will be the final year of the reduction and thus the amount of the formula turnover projected for 2011-2012 will increase significantly to \$5,181,644. The street and park lighting reimbursement for 2010-2011 is projected to be \$639,447 and \$658,630 for 2011-2012, which represents one-half of the anticipated annual expense for the public lighting.

RESCUE BILLING

Revenue from rescue billing generates over three and a half percent (3.6%) of total General Fund revenue. Beginning in January 2010, the Fire/Rescue Department now has five ambulance units providing emergency medical transport services. Billable ambulance runs per year are approximately 10,400. The Financial Services staff performs specialized revenue billing and collections working with private insurance companies, Medicare/Medicaid, and self-pays and is projected to generate \$2,600,000 in revenue during 2010-2011. More restrictive requirements have been imposed for directing the preparation of the annual Medicaid Cost Reimbursement Report, which may negatively impact this revenue. Revenue is projected for 2010-2011 at \$2,626,000 which is one percent over current fiscal year projections to year end. An additional one percent is projected for 2011-2012, yielding \$2,652,260 in revenue.

POWELL BILL (GAS TAX)

The Powell Bill funds represent the distribution of certain vehicle registration fees and 1.75 cents of the state gasoline tax to cities on a formula based on population and road miles. These shared revenues can only be used for street and sidewalk construction and maintenance purposes. Growth in population and in the size and number of streets helps increase this revenue and, consequently, growth in other cities and towns diminishes the revenue. Payment is made to the City once each year. The 2010 payment to the City was \$1,975,384. For 2011, the projection is \$1,910,210, representing a 3.3% decrease due primarily to reduced fuel sales. The projection for the 2012 payment is \$1,958,858, which would be a 2.55% increase. Prior to the economic downturn, this revenue experienced a mean average growth of 5.23% over the last five years; therefore, projecting this revenue at 2.55% is a conservative approach. Fortunately, some of the gas tax money is used for capital projects, and funds can be accumulated for this purpose. The Powell Bill fund has a fund balance and \$381,948 will be transferred to the operating budget in 2010-2011 for capital projects work.

CITY OF GREENVILLE

VIDEO PROGRAMMING FEES

The video programming fees represent State-shared taxes on certain telecommunications services that replaced local government imposed cable television franchise fees in 2007. The City receives these fees in two components: (1) unrestricted revenues and (2) supplemental PEG (public, educational, and governmental) channel support. Revenue from video programming continued to grow during the early part of the recession but has since leveled off. The 2010-2011 budget includes revenue anticipated to be one percent over projected 2009-2010 revenue of \$888,664. The budget for 2010-2011 is thus \$897,551 in revenue and \$906,526 for 2011-2012.

The PEG funding is anticipated to be approximately \$40,000 in each of the two budget years. The budget recommends providing one-third of the restricted PEG funds to the public access channel operator (GPAT) and the remainder as a supplement to the City's GTV-9. This revenue is affected by the number of PEG channels that are certified statewide each year.

INSPECTIONS DIVISION PERMITS

During the past two years, revenue from Inspections Division permits and fees has experienced a tremendous negative impact from the current economic conditions as builders and developers have drastically reduced the number of construction projects in the City. The number of permits issued has leveled off and is now experiencing a modest increase. Inspections Division revenue is projected at \$711,300 for 2009-2010; \$715,570 for 2010-2011, reflecting a one-half percent increase; and \$733,701 for 2011-2012, which would be a 2.5% increase. All of these projections contrast significantly when compared to annual permit revenues of \$1,413,950 in 2007-2008. The rising revenues, although increases are small, provide some evidence that the local economy is stabilizing.

BUSINESS (PRIVILEGE) LICENSE

Although not to the same extent as building inspection permits, business (privilege) license revenue has been negatively impacted by the recession due to a decrease in new start-up businesses and the failure of existing businesses to sustain their operations. Business license revenue is projected at \$618,000 for 2010-2011 and \$636,540 for 2011-2012. These numbers represent three percent growth each year over the current year projection. This revenue demonstrated a mean average growth of 7.93% over the five-year period prior to the economic turndown.

BEER AND WINE TAXES

After the 2009-2010 budget was approved, the North Carolina General Assembly reduced the beer and wine tax amount distributed to municipalities and counties. The reduction for the City amounted to an anticipated revenue loss of \$229,313. This reduction was intended to be a one-time only adjustment. Based on information provided by the North Carolina League of Municipalities, beer and wine sales are expected to grow by two percent in 2010-2011 following a one percent decline in 2009-2010. Based on these projections and the anticipated restoration of full funding for local governments, the proposed budget projects beer and wine tax revenue of \$348,886 for 2010-2011 and projects a further one percent growth to \$352,375 for 2011-2012. According to the North Carolina League of Municipalities; *"It is possible that the continuing State revenue shortfalls will cause the General Assembly to extend the beer and wine reduction for another year. The League will oppose such an extension, but municipalities should develop their budgets with this possibility in mind."*

INTEREST ON INVESTMENTS

During this time of historically low interest rates that have resulted from efforts to soften the impact of the recession, it is no surprise that the rate of return on investments have hit a historical low. Based on performance through April 30, 2010, I expect the City to receive only \$1,847,030 in investment income during 2009-2010. This represents a decrease of \$365,182 when compared to investment interest of \$2,212,212 in 2008-2009. The amount projected for 2010-2011 is \$1,865,731, which represents an increase of only one percent compared to the prior year. For 2011-2012, interest income of \$1,884,450 is projected.

APPROPRIATED FUND BALANCE

A final revenue item that should be noted is the appropriated fund balance. This revenue source represents dollars carried over to the next fiscal year from the prior fiscal year for specific purposes from previous budget years and dollars to offset any contingency funds that are provided. The approved 2010-2011 budget contains a total appropriated fund balance of \$1,238,981. Included in appropriated fund balance is \$381,948 from approved Powell Bill related capital projects that are slated for completion during 2010-2011 as mentioned in the section on Powell Bill (gas tax), and \$517,033 of re-appropriated funds from fiscal year 2009-2010 for projects that were budgeted, but not finished. The remaining amount includes \$190,000 to be used as a loan to the Sanitation Fund in order to implement the multi-family recycling program as authorized by the City Council. The remaining \$150,000 will come from projected 2009-2010 year-end fund balance to provide a contingency account for the 2010-2011 budget. Similar anticipated transactions constitute the proposed use of fund balance of \$865,627 in the 2011-2012 financial plan.

~GENERAL FUND EXPENDITURES~

According to the North Carolina Local Government Budget & Fiscal Control Act, each local government must project an annual balanced budget, assuming all revenues will be used to pay for expenses on a one-to-one basis; therefore, revenues must equal expenses. Consequently, expenditures are expected to increase at the same rates as revenues for each of the next two fiscal years (approximately one percent and three percent respectively).

PERSONNEL EXPENSES

Because municipal government is primarily a service delivery function, personnel costs are traditionally the main components of the overall cost of service delivery. Salaries and benefits represent 64.0% of the total General Fund budget. Given the economic climate and the lack of new revenues, various options were considered during budget preparation and deliberations as to how to continue to invest in the organization's most valuable resource--the employees.

The approved budget includes \$234,571 to reinstitute probationary salary increases for newly hired and promoted employees. The probationary increases will be granted on July 1, 2010. All probationary salary adjustments were suspended during 2009-2010 in order to stay consistent with the total wage freeze. Also, an appropriation is included to implement any salary increases recommended in the classification and compensation study that is currently underway.

The City Council decided not to appropriate funds for reinstatement of the 1.5% merit pool program. Discussions will resume on the merit program after the receipt of a report on Other Post Employment Benefits (OPEB) options and review of the findings from the classification and compensation study. The cost of the merit pay program for a full year is estimated to be \$556,901.

All City employees participate in the North Carolina Local Government Employees' Retirement System (LGERS.) Due to losses in the investment account of the LGERS, the State has increased the employer contribution rate

from 4.80% of payroll to 6.35% for general employees and from 5.27% to 6.82% for police officers. This increase of 1.55% will cost the City an additional \$499,777 in personnel expenses in 2010-2011.

Seventeen new positions were requested by General Fund departments in their budget proposals. Due to limited revenues as discussed in the preceding pages, only one new position was recommended and approved in the 2010-2011 budget. The one new position is Public Safety Project Manager in the Police Department at a total cost of \$81,930. This position has been filled for the past two years by a contract employee who has been responsible for implementation of the new computer aided dispatch and records management software systems that serve the Police and Fire-Rescue Departments. Funds for making this contract employee a City employee will be transferred from a capital improvement program account for this project in 2010-2011. General Fund revenues will pay the full costs for the position beginning with the 2011-2012 budget year.

Although not new positions, the 12 firefighters approved as part of the 2009-2010 budget will require more City funding during the next two budget years as the federal SAFER grant funds are gradually reduced. For 2009-2010, the federal funds provided \$445,375 for the cost for these employees. The federal share drops to \$416,100 in 2010-2011 and \$260,040 in 2011-2012. For the corresponding years, the City costs will increase from approximately \$49,486 to \$113,401 and \$306,527.

Health insurance is an important component of overall personnel costs and is essential to recruiting and retaining a quality workforce. Health care costs continue to increase significantly, as has been the case over the past few years. As a result, the City and its employees have experienced for several years substantial increases in health insurance premiums. These increases prompted the City to transition to a self-funded health insurance plan. Due to the cost control measures resulting from this change, the 2010-2011 budget and 2011-2012 plan includes premium increases of 5.7% and 8.6% respectively. Despite the premium percentage increase, total health insurance costs remain comparatively stable in 2010-2011 due to 2009-2010 actual premium costs being less than the budgeted amounts.

The cost of retiree health insurance has become a significant personnel expenditure item for the City. As more employees retire from the City and the cost of health insurance continues to rise, this cost will continue to require more funding. The Governmental Accounting Standards Board (GASB) has established a requirement that each local government determine the future actuarial cost of retiree health insurance. The most recent actuarial study determined that the present value of future accrued retiree health insurance liability contributions is \$43,224,907. In 2008, the City Council approved annual payments of \$250,000 to the State's OPEB fund. The approved budget and financial plan both include continuing the annual \$250,000 payment to the OPEB fund. In addition, the 2009-2010 budget contained \$470,592 for retiree health insurance premiums, and this amount has been increased to \$667,550 in 2010-2011 and \$792,992 in 2011-2012. In the fall of this year, the City Council plans to consider long-term solutions to address the future cost of retiree health insurance.

OPERATING EXPENSES AND CAPITAL OUTLAY

Overall, the General Fund operating line items were increased from \$13,781,606 in the 2009-2010 budget to \$14,850,782 in the 2010-2011 budget. This increase is \$1,069,176 or 7.76%.

The most noticeable change in operating expenses is due to the creation of an internal service fund for Fleet Maintenance. In order to show the true cost of vehicle maintenance, fleet labor charges will be assessed to General Fund departments when their vehicles are serviced at the City Garage. A fuel surcharge will also be assessed when vehicles are refueled. These costs will off-set the operating and overhead costs of the Fleet Maintenance Fund.

Fuel costs fluctuated during 2009-2010, from lows of \$1.71 per gallon for unleaded and \$1.66 per gallon for diesel to highs of \$2.24 and \$2.32 respectively, but consistently remained below the price of \$2.30 projected in the budget. Although gallons used are expected to remain stable, an adjustment has been made in the price of fuel for the new budget year. For 2010-2011, unleaded is projected at \$2.40 per gallon and diesel at \$2.55 per gallon.

CITY OF GREENVILLE

Based on these adjustments, the line items for fuel in the General Fund departments were increased from a total of \$691,878 in 2009-2010 to \$840,743 for 2010-2011 and \$869,333 for 2011-2012. The dollar amounts of these increases are \$148,864 (22%) for 2010-2011 and \$28,590 (3.4%) for 2011-2012.

The 2010-2011 budget includes the following new expense items: \$30,000 in the Mayor and Council budget to hire a consultant to assist with drawing the new Council District lines following receipt of the 2010 Census figures, \$12,500 in the City Clerk budget for City Code supplement service, \$32,400 in the Public Works budget for a contract to maintain railroad rights-of-way, \$25,000 in the Public Works budget to pay for anticipated demolitions under the non-residential building and structures maintenance code, and \$15,000 in the Community Development budget for the Dickinson Avenue façade program.

Due to the establishment of a Vehicle Replacement Fund in 2006, replacement vehicles and other equipment maintained by the Fleet Maintenance Division of the Public Works Department are no longer considered capital outlay and purchased through annual budgetary appropriations. Funds for the purchase of these pieces of equipment are accumulated as annualized payments through the operating expense line item called "fleet service cost fixed." The amount for each department is calculated based on the total cost (replacement fee plus an inflationary rate) of a vehicle divided by its expected useful life. Useful life is determined by the age, mileage, overall condition, and maintenance costs of a particular vehicle. Payments accumulate in the fund to cover a replacement at the end of a vehicle's life cycle. Start-up money appropriated from fund balance was used to partially make up for accumulated payments that were due in the first year to cover vehicle service years prior to 2006. For 2010-2011 and 2011-2012, a total of \$1,087,981 in General Fund payments will be made to the Vehicle Replacement Fund in both years.

Total capital outlay expenses for 2010-2011 are \$310,080 and \$204,560 for 2011-2012 compared to \$94,243 in the 2009-2010 budget. Capital outlay items are furniture, equipment, and other fixed assets with a value between \$5,000 and \$35,000. Some examples of capital outlay items in the General Fund are replacement canines and surveillance equipment in the Police Department, new defibrillators for several EMS units in the Fire/Rescue Department, field tarps in the Recreation and Parks Department, and replacement of a building boiler in the Public Works Department. Fixed asset items with a value over \$35,000 are considered capital improvements and are outlined within the Capital Improvements Program document.

The City was awarded nine grants from the American Recovery and Reinvestment Act (ARRA) of 2009. This grant funding will be used over the duration of this two-year plan period. The majority of this funding has been included within the special budget funds that are not part of the annual appropriation process; however, for the grants that could be established and completed within a 12-month period, appropriation will be established during the respective fiscal years.

OPERATING TRANSFERS

Operating transfers from the General Fund to other funds are \$5,714,141 for 2010-2011. Transfers are to be made to the Debt Service Fund, Sheppard Memorial Library, Sanitation Fund, and Housing Fund.

Debt service for 2010-2011 decreased by \$249,524 in comparison to 2009-2010. This decrease is the result of a refinancing of debt which took effect in 2009-2010 and final payment of two lease purchase obligations during the current fiscal year. The lease purchase decrease has been made possible by discontinuing the use of lease purchase debt to buy new vehicles and conversion to the Vehicle Replacement Fund. The total reduction of the two lease purchase payoffs alone is approximately \$380,000. This reduction will be enough to offset the new debt service (half year interest only) on the second installment of the General Obligation Bonds approved by voters in November 2004.

The total transfer to Sheppard Memorial Library is to increase from the 2009-2010 amount of \$1,100,392 to \$1,116,388 in 2010-2011 (1.45% increase) and \$1,213,759 in 2011-2012 (8.70% increase). Also included in the 2011-2012 Library transfer is \$52,576 which is the City's contribution to the Library's roof replacement capital

project. This rate of increase is consistent with the five year annual increase in contributions received by the Library from the City. In addition to the transfer to the Library for operations, the City is also responsible for the debt service on capital improvements relating to the Library totaling approximately \$500,000 annually.

The annual transfer to the Housing Fund to match the federal Community Development Block Grant and HOME programs will be \$313,184 (2010-2011) and \$326,648 (2011-2012).

A new transfer is the \$190,000 loan to the Sanitation Fund to provide funding for the multi-family recycling program as authorized by the City Council during May 2010. This loan will be made in two installments and paid back with interest over four years. The annual re-payments of \$104,920 are recognized as General Fund revenue.

A significant decrease in Transfers is the absence of the annual transfer to the Public Transportation/Transit Fund which has been discontinued over the next two years. The Transit Fund transfer in 2009-2010 was \$317,306. The Transit Fund, however, has developed a substantial fund balance because the State Maintenance Assistance Program (SMAP) funding and indirect cost funds were not considered in prior year local matching fund calculations. The Transit fund balance as of June 30, 2009 was \$1,291,855. This fund balance will be used for the next several years to meet the state and federal matching requirements for the bus system.

CAPITAL IMPROVEMENTS AND 5-YEAR CAPITAL IMPROVEMENT PLAN

As in years past, the City's capital improvement program includes a plan representing capital requests submitted by the various departments for the two budget years within a five-year capital plan. The five-year capital plan is provided in a separate document. The first two years of the plan, 2010-2011 and 2011-2012, are incorporated in the adopted budget and approved financial plan. The third through fifth years' plan will serve as a guide for future appropriations. When reviewing projections for the next two years, the 2010-2011 capital budget of \$4,406,419 is a \$443,832 increase from the 2009-2010 budget. The 2011-2012 financial plan contains \$4,984,981 of capital improvements. Highlights from the capital plan for fiscal years 2010-2011 and 2011-2012 include continued support for economic development, street improvements, stormwater drainage projects, the development of an Intermodal Transportation Center, and various recreation and park projects. Specific information for each project is outlined in the capital plan document.

CONTINGENCY

Contingency funds are used primarily to address unanticipated expenditure items that may arise during the year. In addition, contingency funds can be used as a reserve for any revenue shortfalls. The base contingency for unanticipated expenses is \$150,000 for 2010-2011 and \$200,000 for 2011-2012. The total contingency for years 2010-2011 and 2011-2012 are proposed to be \$949,440 and \$424,528 respectively, leaving the amounts of \$799,440 and \$224,528 to address any revenue shortfalls. These reserve amounts will be particularly important due to the continuing unknown fluctuations that exist within the sales tax distributions.

~OTHER FUNDS~

DEBT SERVICE FUND

As highlighted in the previous General Fund *Operating Transfers* section, total debt service in 2010-2011 will decrease by the net amount of \$249,524 due to a reduction in the City's overall debt load resulting from the completion of two obligations for prior lease purchases and a reduction in other debt obligations due to the upcoming maturity of outstanding debt during 2010-2011. These reductions are offset by the new debt service (half year interest only) on the second installment of the General Obligation Bonds approved by voters in November 2004. At this point, no new debt has been anticipated for 2010-2011. There has been discussion, however, as evidenced by the City Council's Goals and Objectives, of the possibility for a new bond issue based

CITY OF GREENVILLE

on the unfunded street improvements, Recreation and Parks Master Plan, and future economic development. These discussions will continue through the 2010-2011 fiscal year.

STORMWATER UTILITY FUND

The Stormwater Utility is an enterprise fund established to implement the City's Stormwater Management Program. Revenues are generated through a stormwater fee. No fee increases are included in the budget for the Stormwater Utility for either budget year. Total Stormwater Utility Fund revenues and expenses are budgeted to be \$4,531,292 in 2010-2011 and \$3,832,903 in 2011-2012. The proposed budget for 2010-2011 includes \$1,609,900 for several stormwater capital improvement projects and \$300,918 in debt service for the stormwater portion of the general obligation bonds authorized in November 2004. The capital improvements planned for 2011-2012 amount to \$766,000, which explains the change year over year.

BRADFORD CREEK GOLF COURSE FUND

The Recreation and Parks Department began operating the Bradford Creek Golf Course during the 1999-2000 fiscal year. In the first ten years of City operations, expenses have exceeded revenues in every year except the first partial year. These operating deficits have been offset by loans from the General Fund. Through the fiscal year ending June 30, 2009, the accumulated losses totaled \$518,409. The projected deficit for 2009-2010 is \$172,755. The goal of the Recreation and Parks Department has been to operate the golf course on a break-even basis including as an expense item the payment of debt service on the loan taken out to purchase the course. In effect, the golf course in most years has been covering operation costs, but borrowing from the General Fund to pay debt service. In recent years, due to the economic recession and other factors, the deficits have increased, contributing to greater efforts to reduce expenses. Needed improvements to the course have had to be postponed that will eventually lead to the deterioration of the facility and potentially a further reduction in revenue.

To address the problem of continuing losses for the golf course, I recommended and the City Council approved the General Fund purchasing the facility from the Golf Course Enterprise Fund. The total cost of this transaction is the amount of the cumulative outstanding loans from the General Fund, projected to be \$691,164 on June 30, 2010, and assumption of the outstanding bank loan, for a total of \$1,123,480. As of June 30, 2010, the outstanding balance on the bank loan was \$432,316. Although the total purchase price is \$1,123,480, the General Fund will only have to pay in cash the amount necessary to pay off the bank loan. The remainder of the purchase price represents the accounting write-off of the prior years' loans to the Golf Course Enterprise Fund.

By (1) relieving the golf course of the obligation to make debt service payments for the next two years that would exceed \$150,000 annually, (2) allowing the Recreation and Parks Department to undertake needed course maintenance work to enhance the course to remain at a competitive level, and (3) instituting a marketing program, I anticipate that the golf course will be able to operate on at least a break-even basis with no need for a General Fund subsidy. Near the end of the two-year budget, the recommendation will be for the City Council to review operations and make a decision on whether (1) to continue the golf course as an enterprise fund or transfer Bradford Creek Golf Course into the General Fund, (2) lease the facility to a private operator, or (3) attempt to sell the course to a new owner.

In anticipation of the aforementioned consideration, the 2010-2011 budget represents a 13% decrease from the 2009-2010 budget. The total budget for 2010-2011 is \$809,097 as compared to \$935,125 in the prior fiscal year. This decline is due to the elimination of the debt service made possible because the General Fund is paying off the debt. The budget for 2011-2012 increases modestly to \$820,183, a rate of 1.37%. The budget expectations increase slightly in anticipation of improved conditions at the golf course.

PUBLIC TRANSPORTATION/TRANSIT FUND

Primary funding for the GREAT bus system is provided by state and federal grants. The City is required to match these grants with local funding. As discussed in the previous General Fund *Operating Transfers* section, the

CITY OF GREENVILLE

Transit Fund has accumulated a positive fund balance that can be used to provide the local matching funds for the next two years. No transfer from the General Fund will be needed to maintain existing service levels. In order to place in operation the new hybrid buses being purchased using federal economic stimulus funds, two new transit operator positions are proposed to be added during 2010-2011 in the last quarter of the fiscal year. The new buses and drivers will enable GREAT to either expand bus routes or improve service on an existing route.

HOUSING FUND

The Housing Fund is similar to the Public Transportation/Transit Fund in that both are funded in large part by federal grants. The total federal funding anticipated for 2010-2011 from the Community Development Block Grant and HOME Grant is \$1,463,041. The federal funding represents 82% of the Housing Fund revenues. The remainder of the Housing Fund budget needed to match the federal grants and carry out the community development and housing programs is provided by a transfer from the General Fund. The transfer included in the 2009-2010 budget was \$228,091, and this amount has been increased to \$313,184 in 2010-2011 and \$326,648 for 2011-2012.

SANITATION FUND

During the past year, the City has increased efforts to make customers more familiar with the curbside sanitation service option. As a result, there has been a noticeable decline in the number of customers who pay for backyard service. As a result of the declining number of backyard service and continued increasing operations costs, the ability for the fund to cover expenses has become difficult. There are several adjustments that contribute to the increased operational costs within the Sanitation Fund. The increased costs include billing expenses charged by Greenville Utilities Commission of \$130,000 per year that have previously been fully absorbed by the Stormwater Utility Fund and the costs associated with the new Fleet Maintenance Fund, which will result in a net increase of \$102,300 for servicing sanitation vehicles. Additionally, fuel costs are anticipated to increase by \$48,393.

The proposed budget for 2010-2011 that was presented to City Council included the hiring of three refuse collectors (to keep up with City growth) and a new truck to insure that the City can properly maintain the current high-quality sanitation services. This additional crew was included in the 2009-2010 financial plan adopted by the City Council in June 2008, but delayed last year due to economic conditions and a desire not to increase sanitation fees at that time. The new crew has been recommended by Public Works staff as necessary also due to the increases in recycling participation.

Although balancing the sanitation budget has become increasingly difficult, the 2010-2011 budget maintains the current rate levels. This is in line with the City Council's strategy to not increase customer fees during the current economic downturn. The impact of these significant cost increases combined with the addition of the new crew could justify a rate increase for 2010-2011 in the amount of 12.9% to cover costs. To eliminate the shortfall, the 2010-2011 budget includes another delay in adding the new crew, a subsidy from the General Fund, and taking money from the Sanitation Fund Balance.

Even though there has been no change to the base rates, during 2010 the City Council approved a surcharge of 42 cents per month for all multi-family sanitation accounts to pay for the expanded multi-family recycling program. This surcharge raises the monthly multi-family rate from \$9.15 to \$9.57. The curbside rate remains the same at \$9.60 per month, and the backyard rate is unchanged at \$26.00 per month.

FLEET MAINTENANCE FUND

As introduced within the General Fund section of this budget message, the Fleet Maintenance Fund will be established as a new internal service fund effective July 1, 2010. This fund will assist in better identifying and tracking all expenses related to the maintenance of City vehicles. Historically, this function was contained within the General Fund and any losses generated would be absorbed by the General Fund.

In order to be able to cover overhead costs, which cannot be directly charged to the departments, there were some assumptions used to establish this fund:

- Implementation of a \$60/hour labor rate
- 25% mark-up on parts, and
- 15 cents per gallon mark-up on fuel

In light of the charges that will be needed to run the fleet program, rates continue to be competitive with outside vendors who perform similar work.

~SUMMARY~

The 2010-2011 budget and 2011-2012 financial plan balance revenues with expenditures as required by state law. The budget and financial plan substantially address the goals and objectives established by the City Council and provide the financial resources necessary to continue the current level of City services, meet the increased demand for services that result from a growing community, pay for a limited number of new initiatives, and address increased costs in such areas as health insurance and retirement contributions. These objectives are accomplished despite the negative impact on revenues caused by the most severe economic recession since the Great Depression and without reducing City financial reserves. Although the slowdown in economic activity has negatively impacted several revenue sources, continued monitoring and curtailing of City expenses has helped cover most of the City government's increased operating costs.

In 2008-2009, the City of Greenville became the 18th municipality to participate in the North Carolina Benchmarking Project. This project collects three types of performance measures: workload, efficiency, and effectiveness and service cost data in order to compare service delivery for the following service activities: residential refuse collection, household recycling, yard waste/leaf collection, police services, emergency communications, asphalt maintenance and repair, fire services, building inspections, fleet maintenance, and human resources. This information will allow management, staff, and the City Council to compare the City's service delivery and costs to other project participants in an effort to improve operations. Although this process has been initiated, as of the printing of this budget document, the results have yet to be analyzed or validated. This process will be fine-tuned and analyzed further during the coming two fiscal years.

While developing this comprehensive budget, the preparation of this document would not have been possible without the dedication and commitment of many City staff members. Given the challenges that had to be considered to continue valuable service delivery at a reasonable cost into the next fiscal year, a high level of teamwork and cooperation was evident. I wish to extend appreciation for the hard work of the staff in all departments throughout the organization who helped prepare this budget. In particular, the Financial Services Department continues to perform dedicated service in coordinating the City's biennial budget process.

I am confident that this two-year budget will assist the City of Greenville in continuing its mission to provide all citizens with quality services in an open, ethical manner, insuring a community of distinction for the future. Should you have any questions about the budget, please contact me.

Respectfully submitted,



Wayne Bowers
City Manager

CITY OF GREENVILLE

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OVERVIEW

Greenville, North Carolina is the educational, commercial and meeting hub in the Eastern North Carolina Region. Greenville is approximately 87 miles west of the Atlantic Ocean and approximately 265 miles south of our nation's capital, Washington, DC. Pitt County has a population of 156,081, and the City of Greenville has a population of 81,747. The average summer temperature is 84°F, while the average winter temperature is 44°F. The average yearly rainfall for Pitt County is approximately 48.24 inches. Greenville was founded in 1771 as "Martinsborough," after the Royal Governor Josiah Martin. In 1774 the town was moved to its present location on the south bank of the Tar River, three miles west of its original site. In 1786, the name was changed to Greenesville in honor of General Nathanael Greene, the Revolutionary War hero, and later shortened to Greenville.

CORPORATE SEAL



H.H. Duncan, City Clerk, conceived the idea in 1952 that the City of Greenville should have a City Seal to represent the City of Greenville, North Carolina. After studying the seals of several cities in the United States and the great Seal of North Carolina, he interviewed Mr. K. A. Conway, Designer, for the purpose of having him design a seal for the City of Greenville and explaining the representations he thought to be good to incorporate. The Seal of the City of Greenville, North Carolina, was then designed to depict the influence of the Bright-Leaf Tobacco Industry on our city and Pitt County, which is represented on the seal by the hank of "Golden Leaf". The City of Greenville's educational advantages--good school system and East Carolina University, in which we take such great pride--as represented with a "Diploma Scroll" and a figure dressed in an "Academic Cap" and "Gown".

Since Greenville was established in 1774, this is the date used on the seal. After Mr. Conway designed the seal, Mrs. R.B. Starling contributed to the completion of it. H. H. Duncan, City Clerk, had this seal made in 1957 for the approval of the Greenville City Council. The design was approved by the City Council on April 11, 1957.

CITY FLAG

The City Flag was envisioned in 2006 by former Council Member, Larry Spell and designed by the City of Greenville's Public Information Officer, Steve Hawley. It has a field of Green to represent the City, a horizontal stripe of Blue to represent the Tar River and the City Seal in the middle.



AREA FACTS

Pitt County



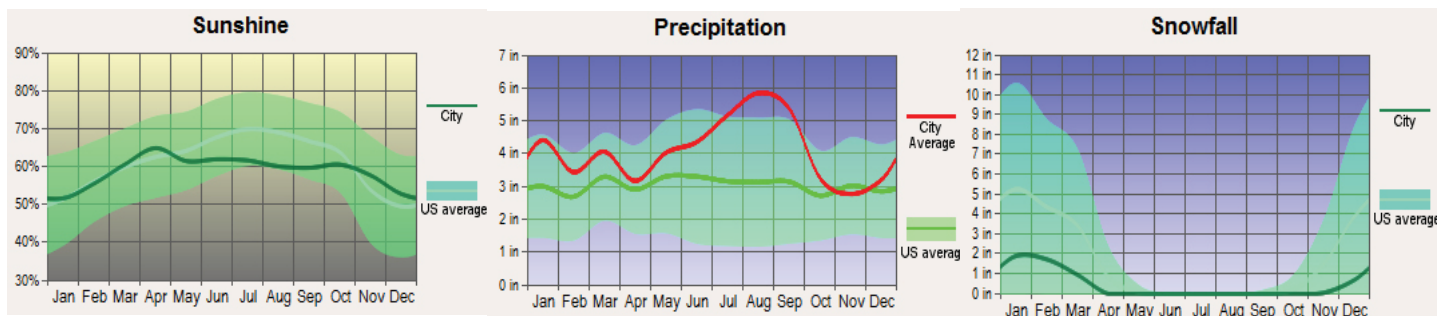
In 2010 Pitt County celebrated its 250th Anniversary! Pitt County consists of 656 square miles. The highest elevation point in Pitt County is 126.4 feet above sea level, in the northwest part of the County. The County operates under the Commissioner-Manager form of government with the nine members of the Board of Commissioners being elected from districts on a partisan basis for staggered, four-year terms. The Commissioners enact all general and technical ordinances, approve the annual budget and set the accompanying tax rate, approve contracts and originate general management policies.

The Commissioners employ a County Manager, who serves at the Board's pleasure and who directs the daily operations of the County with the assistance of two Deputy Managers. Pitt County has a population of 159,057 with most residents residing in the following communities:

- Greenville
- Ayden
- Grifton
- Grimesland
- Falkland
- Bethel
- Winterville
- Farmville
- Simpson
- Fountain

Climate

The city of Greenville's climate is warm during summer and cold during winter. The warmest month of the year is July, while the coldest month of the year is January. Temperature variations between night and day tend to be fairly limited during summer and moderate during winter. Rain fall is fairly evenly distributed throughout the year. The wettest month of the year is August.



CITY-DATA.COM

Recognitions

- | | |
|---|--|
| <p>2010 US Airways Flight Magazine
Recognized Greenville in their Flight Magazine</p> <p>2009 KaBOOM
Named Greenville "Playful City, USA"</p> <p>2008 America's Promise Alliance
Recognized Greenville as one of the nation's "100 Best Communities for Young People"</p> <p>2008 Forbes Magazine
Ranked Greenville in the top ten of the nation's "Best Places for Business and Careers"</p> | <p>2008 Government Finance Officers Association
Awarded Greenville with the Distinguished Budget Presentation Award</p> <p>2004 Money Magazine
Named Greenville as one of the "50 Best Metro Areas to Live"</p> <p>2004 Southern Living
Recognized Greenville for its growth in the downtown area</p> <p>2004 * Sports Illustrated
Named Greenville "SportsTown USA"</p> |
|---|--|

*Greenville is one of 50 Cities in the United States noted a "Sportstown USA", a distinction given to those offering variety and depth of programming of leisure opportunities. One "Sportstown" was selected from each state based on a variety of criteria that demonstrates facilitating and enhancing quality sports.

LOCAL ECONOMY



NACCO MATERIAL HANDLING GROUP, GREENVILLE, NC

Greenville and Pitt County have a diverse employment and manufacturing base, including numerous manufacturers with either a corporate, non-manufacturing employer, or divisional headquarters. The local economy is well diversified with government, wholesale/retail trade and manufacturing each accounting for approximately 25% of total employment. Agriculture is also a strong contributor to the economy; tobacco, corn, soybeans, wheat, peanuts, eggs, livestock, poultry and vegetables are the primary agricultural products. The primary manufactured goods are chemicals (pharmaceuticals), textiles, apparel, transportation equipment, machinery, and fabricated materials. Major employers are:

- | | |
|---------------------------------|--------------------|
| • City of Greenville | Government |
| • Pitt County | Government |
| • Pitt County Memorial Hospital | Health Care |
| • Pitt County Schools | Education |
| • East Carolina University | Education |
| • NACCO Material Handling Group | Lift trucks |
| • DSM Pharmaceuticals | Pharmaceuticals |
| • ASMO Greenville | Motor manufacturer |
| • Grady-White | Fiberglass boats |

EDUCATION

Public Schools

Situated within the City limits of the city of Greenville are seven elementary schools, three middle schools, and one high school. The City and County have a consolidated school system, which is governed by a 12-member Board of Education, which is the largest Board in the state. Pitt County Schools and Greenville City Schools merged in 1986, creating a 30-school system made up of six districts, with two seats per district. Members are elected and serve six-year staggered terms.



The school system currently serves more than 23,235 students in kindergarten through twelfth grade. Approximately 300 new students enter the system each year. The Pitt County School System is accredited by the Southern Association of Colleges and Schools as a "Quality School System". The system is one of the first 100 school systems in the nation to achieve this distinction. District Accreditation is a process designed to recognize school systems that embrace improving student learning as a systematic process.

FAST FACTS		FAST FACTS	
Pitt County Schools		Pitt County Students	
Total Number of Schools (K-12)	35	Total Number of Students	23,235
Elementary Schools (K-5)	16	Grades K-5	11,029
Elementary Schools (K-8)	6	Grades 6-8	5,144
Middle Schools	7	Grades 9-12	7,062
High Schools	6	Pre-Kindergarten Students	493
Pre-Kindergarten Centers	1		

Pitt Community College

Pitt Community College was founded as an industrial education center by the North Carolina State Board of Education in 1961. It went on to be declared a technical institute in 1964 and was re-named Pitt Technical Institute. The institution was eventually named Pitt Community College in 1979.

This year, Pitt Community College enrolled 15,472 students to take advantage of the college's 44 associate degree programs, certificate programs, 22 diploma programs, and 18 University Transfer programs leading to bachelors' degrees at four-year institutions.

Academic programs are divided into five categories: Arts and Sciences, Business, Construction and Industrial Technology, Health Sciences, and Legal Science and Public Services. The College offers 200 classes via the Internet, telecourses and community-based classes. Pitt Community College will celebrate its 50 year anniversary in 2011.



PITT COMMUNITY COLLEGE CAMPUS

East Carolina University

EAST CAROLINA UNIVERSITY CAMPUS



East Carolina University is a public, coeducational, engaged doctoral/research university located in Greenville, North Carolina. Named East Carolina University by statute and commonly known as ECU or East Carolina, the university is the largest institution of higher learning in eastern North Carolina and the third-largest university in North Carolina. With a Fall 2009 enrollment of 27,703 students, it is the fastest-growing campus in the University of North Carolina system for six consecutive years. The North Carolina General Assembly founded ECU on March 8, 1907 as a teacher training school and selected Greenville as its seat on July 2, 1908 with the first classes beginning in 1909. While East

Carolina has historical strengths in education, nursing, business, music, theater, and medicine, it also offers over 100 Bachelor degree areas of study including mathematics, hospitality management, engineering, construction management, computer science, exercise physiology, political science, social work, and environmental health.

HEALTHCARE

Pitt County Memorial Hospital

Pitt County Memorial Hospital, one of four academic medical centers in North Carolina, is the flagship hospital for University Health Systems of Eastern Carolina and serves as the teaching hospital for the Brody School of Medicine at East Carolina University.

The hospital is a tertiary referral center and provides acute, intermediate, rehabilitation and outpatient health services. In an average year, about 33,000 inpatients and more than 266,000 outpatients are treated. The clinical staff includes more than 500 physicians and 1,200 nurses. Clinical education is an important part of this hospital's mission and helps demonstrate its commitment to the community. Pitt Memorial is a teaching site for medical students and residents, nurses and other health professionals. Pitt Memorial is fully accredited by the Joint Commission for the Accreditation of Healthcare Organizations (JCAHO).

PITT COUNTY MEMORIAL HOSPITAL FACILITIES



Brody School of Medicine

In the early 1960s, a group of leaders from eastern North Carolina proposed that a medical school be established at what was then East Carolina College. The Brody School of Medicine at East Carolina University is accredited by the Liaison Committee on Medical Education. East Carolina University is accredited by the Southern Association of Colleges and Schools. In time, East Carolina University was authorized to establish a health affairs division as a foundation for a medical program, and then a one-year medical school whose participants completed their medical education at the University of North Carolina-Chapel Hill. Finally in 1974, the General Assembly of North Carolina appropriated the funds to establish a four-year medical school at East Carolina University.



BRODY SCHOOL OF MEDICINE BUILDING

TRANSPORTATION

Road Service

The City supports over 218 linear miles of streets and is easily accessible by an east-west connector, U.S. Highway 264, and a north-south connector, U.S. Highway 13.

City of Greenville Public Transportation

GREENVILLE, NC PUBLIC TRANSPORTATION

Greenville Area Transit (GREAT) operates fixed-route service for the City of Greenville that provides ADA para transit service within a $\frac{3}{4}$ mile corridor of the regular fixed bus routes. The Pitt Area Transit System (PATS) provide curb-to-curb van service and is operated by Pitt County and provides human service and Rural General Public (RGP) transportation in Pitt County.



Pitt-Greenville Airport

Pitt-Greenville Airport (PGV) cover 872 acres, located outside the city of Greenville, County of Pitt, North Carolina. The airport is only two miles from the East Carolina University. With three runways, the Airport is used mainly for general aviation and charters. However, it also has one commercial airline.



NEW PASSENGER TERMINAL EXPANSION...COMING IN FALL 2010

In 2009, Pitt-Greenville Airport set an all-time passenger traffic record and finished the year with a 10.9% increase in traffic compared to calendar year 2008. For 2009, the Pitt-Greenville Airport recorded 118,437 passengers utilizing US Airways Express and 3,208 additional passengers associated with chartered flights. The total of 121,645 passengers utilizing the airport surpasses the previous annual record of 121,072 set in 1994. Calendar year 2009 is the third year in a row and the sixth year out of the last seven that the airport has shown growth in passenger traffic. Over the seven-year period, traffic has grown by 85%.

RECREATION AND CULTURE

Parks

The Recreation and Parks Department provides a variety of athletic, recreational, and arts and crafts activities for all ages and special populations. The department maintains over 25 parks and recreational facilities, including numerous gymnasiums, recreation and community centers, swimming pools, tennis courts, soccer complexes, softball and baseball fields, playgrounds, greenways, as well as the Town Common and Greenville Toyota Amphitheater; River Park North Science and Nature Center, Bradford Creek Golf Course, Aquatics and Fitness Center, Extreme Park, Sports Connection, and River Birch Tennis Center.

GREENVILLE, NC ELM STREET PARK



Greenville Aquatics and Fitness Center

The Aquatics & Fitness Center is an exercise/wellness facility operated by the Greenville Recreation & Parks Department and a membership fee is charged. However, some programs are open to the general public. The facility offers:

- Aerobic Classes
- Exercise and Wellness programs
- Weight Lifting equipment
- Cardiovascular equipment
- Indoor Gymnasium
- Indoor Pool
- Water Aerobics & Arthritis classes
- Indoor Climbing Wall
- Supervised Kids Play Area
- Locker rooms
- Swim Lessons
- Day Camps



AQUATICS AND FITNESS CENTER FACILITY

Shopping

The Greenville Mall is the city's enclosed shopping center, with over 450,000 square feet of leasable space and featuring over 60 stores. The entire project covers 42.64 acres. The Mall includes two Belk's (an 89,720 square foot women's and kids store and a 46,051 square foot men's and housewares store), a 97,012 square foot J.C. Penney's, and approximately 180,000 square feet of additional shop space including a food court. Other major stores in the Greenville area include Victoria's Secret, The Gap, American Eagle, Bath & Body Works, Kohl's and Aeropostale. In October, 2008 Fresh Market opened; the atmosphere of an old world European market with an old-style butcher shop, fish market, bakery, produce and floral stands.

Culture

Cultural activities abound. There are numerous art galleries, museums, community and university theatres, as well as the countless music venues to choose from throughout the area. Local theater groups such as the Magnolia Arts Center and the Greenville Theater Project contribute heavily to the performing arts scene in the community. The Smiles and Frowns Playhouse has provided first-rate children's theatre in the city for almost twenty years.

Greenville Museum of Arts



GREENVILLE, NC MUSEUM OF ART

The Museum exists as a local attraction to the citizens of Greenville and Pitt County, although visitors from across the state visit the Museum regularly. Gallery talks and openings, tours, art classes and its numerous outreach programs generate a continued interest in the Museum. Participants and visitors range in age from young to old. Annually over 3,000 children participate in programs offered by the Museum and over 12,000 people visit the Museum.

Libraries

The Sheppard Memorial Library system is composed of a main library, four branches and a bookmobile. It is owned by the City of Greenville. It serves the citizens of Greenville, NC and also operates as the countywide library system for all of Pitt County as the City of Greenville. The main library was opened to the public on October 15, 1930. The library was built with a \$50,000 grant from Harper Donelson Sheppard, a Pitt County native and businessman who lived in Hanover Pennsylvania. The main library was named in honor of Harper Donelson Sheppard's father William Henry Haywood Sheppard.

SHEPPARD MEMORIAL LIBRARY



Sports



EAST CAROLINA UNIVERSITY FOOTBALL STADIUM

ECU's sports teams, nicknamed the Pirates, compete in NCAA Division I-A as a full-member of the 12 team Conference USA. Facilities include the 50,000 seat Dowdy-Ficklen Stadium for football, the 8,000-seat Williams Arena at Minges Coliseum for men's and women's basketball, and the Clark-LeClair Stadium, with a seating capacity of 3,000 (max capacity of 6,000+ when including outfield "Jungle" areas) for baseball.

BOARDS AND COMMISSIONS

The City of Greenville has 19 active, standing boards and commissions. A description of the duties and purpose for each of these boards is summarized below.

<u>Affordable Housing Loan Committee</u>	Approve loans for first time home buyer down payment assistance, home mortgages, and elderly homeowner rehabilitation loans; to make recommendations to City Council regarding the purchase of land to be used for affordable housing developments, creation and set up.
<u>Board of Adjustment</u>	Hear and decide appeals concerning zoning issues, applications for special use permits, and requests for variances under the terms of the Zoning Ordinance.
<u>Community Appearance Commission</u>	Promote, encourage, inform, suggest, and solicit improved community appearance on public and private property.
<u>Environmental Advisory Commission</u>	Recommend matters of environmental concern and serve as technical advisor to the City Council.
<u>Firefighter's Relief Fund Committee</u>	Administer state supplemental retirement funds for retired firemen.
<u>Greenville Utilities Commission</u>	Supervise and control the management, operation, maintenance, improvement, and extension of public utilities.
<u>Historic Preservation Commission</u>	Recommend to City Council properties or districts for designation as historic properties or districts.
<u>Housing Authority</u>	Promote safe and sanitary public housing in the City.
<u>Human Relations Council</u>	Organize and implement programs dealing with problems of human relations and promote understanding, respect, good will, and equality of opportunity for all citizens.
<u>Investment Advisory Committee</u>	Assist in developing and evaluating investment strategies and options by the staff Investment Committee in compliance with the investment guidelines in the policy for the City of Greenville.
<u>Pitt- Greenville Airport Authority</u>	Operate and maintain the jointly owned City and County Airport. To establish rules and regulations for the operation of the Airport, landing field and related facilities.
<u>Pitt-Greenville Conventions and Visitors Bureau</u>	Oversee the spending of the occupancy tax revenue. To advise and assist in the promotion of activities and programs aiding and encouraging travel, tourism, and conventions.
<u>Planning and Zoning Commission</u>	Act in an advisory capacity to conduct planning studies within the City and its extraterritorial areas and to prepare and adopt plans for achieving objectives for future development and administer and enforce planning and zoning regulations.
<u>Police Community Relations Committee</u>	Serve as liaison between community and police over concerns. To serve as advocate for programs, ideas, and methods to improve relationships between the community and Police Department.
<u>Public Transportation and Parking Commission</u>	Investigate, review, and study the transit needs of the citizens of Greenville and the parking needs of the Uptown Area.
<u>Recreation and Parks Commission</u>	Promote recreation and develop parks for the citizens of the City.
<u>Redevelopment Commission</u>	Promote redevelopment of the blighted areas within the territorial limits of the City of Greenville in the interest of the public health, safety, morals or welfare of the residents of the City of Greenville.
<u>Sheppard Memorial Library Board</u>	Establish policies for the Library and select Library Director. To provide and maintain adequate library buildings, grounds, and equipment.
<u>Youth Council</u>	Provide leadership and guidance in matters relating to the youth of the City of Greenville.

RELATED ORGANIZATIONS

Greenville Housing Authority

The Housing Authority of the City of Greenville promotes the development and professional management of a variety of affordable housing opportunities, facilities and supportive services to nurture neighborhoods, provide economic development, recreation for our youth and self-sufficiency. These are just a few of the services provided for the residents while also assuring equal access to safe, quality housing for low and moderate income families throughout the community.

The Mayor appoints the seven-member board of the Greenville Housing Authority. The City's accountability does not extend beyond making these appointments.

JOINT VENTURES

Convention Center

The City was a participant with the County of Pitt in a joint venture that purchased the Greenville Convention Center facility, which is the largest, most fully-equipped meeting space east of I-95 and is built around a 30,000 square foot exhibit hall with 28' feet ceilings. The City's initial contribution totaled \$1,200,000, which represents three-fifths of the total contribution. The space can be subdivided into five individual sections, including 12,000 square feet of pre-function space and break-out meeting rooms. The Greenville Convention Center can accommodate 160 10' x 10' trade show booths, groups of up to 3,000 and serve banquets for up to 2,450 people.

Pitt-Greenville Airport Authority

The City is a participant with the County of Pitt in a joint venture to operate Pitt-Greenville Airport Authority for the joint benefit of all cosponsors. Upon dissolution of the Authority, the assets would be shared in proportion to each sponsor's original contribution. The City's initial contribution totaled \$3,250, which represents one-half of the total contribution. The Authority is governed by an eight-member board: four from the City and four from the County. All cosponsors are obligated to contribute funds on an annual basis, as needed, to enable the Authority to operate the airport. The City made no contributions to the Authority during the fiscal year. The participating governments do not have any equity interest in the joint venture.

JOINTLY GOVERNED ORGANIZATIONS

Pitt-Greenville Convention and Visitors Bureau

The City Council appoints five of the eleven-member board of the Pitt-Greenville and Visitors Bureau. The City's accountability is to approve the annual budget along with the County of Pitt. The City does not contribute funds to the Bureau. The Bureau's operating funds are derived from a hotel and motel occupancy tax levied by Pitt County. The City has no other fiscal responsibility for the Bureau.

North Carolina Eastern Municipal Power Agency

The City in conjunction with 32 other local governments, is a member of the North Carolina Eastern Municipal Power Agency ("Agency"). The Agency was formed to enable municipalities that own electric distribution systems to finance, construct, own, operate and maintain generation and transmission facilities. Each participating government appoints one commissioner to the Agency's governing board. The 32 members, who receive power from the Agency, have signed power sales agreements to purchase a specified share of the power generated by the Agency. Except for the power sales purchase requirements, no local government participant has any obligation, entitlement or residual interest.

BUDGET IN BRIEF

REPORTING ENTITY

The City of Greenville, North Carolina, is located in the coastal plains area of the State. The City, as authorized by its charter, operates its own police and fire/rescue departments, provides sanitation and street maintenance services, manages a transit system and maintains public parks and recreation facilities among other services for the citizens. In addition, the City provides electric, water, sewer and gas utilities for the incorporated area through the Greenville Utilities Commission, which is not a separate legal entity, and operates as an enterprise fund for the City of Greenville.

The City of Greenville is a municipal corporation that is governed by an elected mayor and a six-member council. As required by accounting principles generally accepted in the United States of America, the City's financial statements include the operations of all funds, agencies, boards, commissions and authorities for which the City is financially accountable. The City has no component units.

BUDGET PROCESS

The City Manager, department heads and the Financial Services Department of the City of Greenville prepare the annual budget for City operations on a biennial basis. According to state law, the fiscal year for all North Carolina municipalities begins on July 1 and ends on June 30. The City was awarded the Distinguished Biennial Budget award from GFOA in 2009 and plans to submit for this year for that recognition again.

Budgeting is approached by conservatively estimating revenues, subtracting "above the line" costs such as personnel and insurance costs, and allocating the balance to departments based on the percentage of budget the department received in the previous budget cycle. Departments wishing to increase their target allotment must submit an increment form justifying the increase. Departments submitting increment forms were required to submit decrement forms specifying what costs could be cut to support the requested increase.

BUDGET CALENDAR

The calendar for the biennial budget cycle is as follows:

July	<ul style="list-style-type: none">- Fiscal Year Begins- Budget targets distributed to departments
October – December	<ul style="list-style-type: none">- Capital Improvement Plan (CIP) submitted- Revenue projections submitted and finalized- New position requests and IT requests submitted- Department Head CIP meetings conducted
January – March	<ul style="list-style-type: none">- CIP workshops conducted by City Council- Budget requests submitted and Department Head meetings conducted- CIP presentation to City Council
April – June	<ul style="list-style-type: none">- Balanced budget submitted, distributed and presented to City Council- Budget submitted to the City Manager for public display- Public hearing and consideration of adoption on the FY 2010-2011 budget and 2011-2012 plan

During the annual budget cycle a similar calendar is approved with the exclusion of the target and Capital Improvement Project requests and distribution, but inclusion of adjustments to the plan number that are in excess of a management agreed upon percentage of change.

BUDGET ADOPTION

The annual operating budget and the first-year appropriations are adopted by ordinance according to state law (N.C.G.S. 159 – Local Government Budget and Fiscal Control Act). This law requires that the City Council adopt a balanced budget in which estimated revenues and appropriated fund balances equal appropriations. The City Council must adopt the budget by no later than July 1 of each year. The City Manager submits a balanced budget proposal to the City Council no later than June 1. A formal public hearing is required as part of the process. The budgetary level of control is at the departmental level.

BUDGET AMENDMENTS

Full implementation of the budget begins immediately on July 1. Pursuant to General Statute 159-15, the budget may be amended by submission of proposed changes to the City Council. The City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its next regular meeting and shall be entered in the minutes. Any revisions to transfer budgeted amounts over \$10,000 or that alter the total expenditures of any fund must be approved by the City Council before being recorded.

ENCUMBRANCES

As required by North Carolina General Statutes, the City maintains encumbrance accounts under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in the governmental funds in order to reserve that portion of the applicable appropriation. Encumbrances outstanding at year-end represent the estimated amounts for the expenditures ultimately to result if unperformed contracts in process at year-end are completed. Open encumbrances at the end of the year are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

BUDGET BY FUND

This section of the budget document contains the “official” statement of revenues and expenditures to be recognized and appropriated for every major fund group for the City of Greenville. The funds in this section are explained in more detail by department and organizational area under the “General Fund” and “Other Funds” sections for this document.

NOTES:

1. For each fund, five years of data are presented for information; the actual results for fiscal years 2008 and 2009, the original budget for fiscal year 2010, the adopted budget for FISCAL YEAR 2011, and a financial plan for fiscal year 2012.
2. Capital expenditures funded with fiscal year 2011 and fiscal year 2012 dollars are summarized by Department in the “Capital Improvements” section. In addition, a list of all on-going projects (included the new Self-Insurance Fund) that do not require for an annual budget to be adopted, and may be excluded from the local budget ordinances according to the North Carolina General Statutes in the Local Government Budget and Fiscal Control Act, are also included in this section.
3. Effective for fiscal year ending June 30, 2011, the Governmental Accounting Standards Board (GASB) has issued GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This budget document will be the last document with funds classified under the old terms. During fiscal year 2011, the City will make the appropriate adjustments whether budgetary or in name only and reflect changes as of June 30, 2011 in compliance with the new statement.

FUND ACCOUNTING

Local government activities are budgeted and accounted for in a number of separate fiscal entities known as “funds.” There are three categories of funds: governmental, proprietary, and fiduciary. Governmental funds are generally used to account for activities supported by taxes. Proprietary funds are generally used to account for an organization whose fees and charges support its activities. Fiduciary funds cannot be used to support general governmental activity because its assets are held in trust. In the City of Greenville’s budget, funds have been set up to segregate activities or objectives in accordance with special regulations, restrictions, or limitations. The funds established by the City of Greenville fall into three categories: governmental, proprietary, and fiduciary funds. This document includes the biennial budgets, or budget summary for all funds that are presented within the audited financial statements, except for the Other Post Employment (OPEB) Fund. This fiduciary fund is managed and housed within the State of North Carolina’s Trust Fund for OPEB. The annual funding for this fund is appropriated within the General Fund and is not described below as there is no budget associated with the fund. The capital project funds and some special revenue funds that are considered “on-going” are presented at a summary level, as they are not required to have their appropriations adopted annually.

MAJOR GOVERNMENTAL FUNDS

<u>Fund</u>	<u>Definition</u>
GENERAL FUND	The General Fund is the general operating fund of the City. It is used to account for expenses and all financial resources for services to the public. The primary revenue sources are property taxes, sales taxes, intergovernmental revenues, and charges for services, except for those that are designated by state law or local ordinance to be recorded in another fund group. The primary expenditures are for police, fire, public works, parks and recreation, and general government services.
SPECIAL REVENUE FUNDS	Special revenue funds provide full budgetary accountability for restricted or limited resources (other than assessments and operating or capital grants to enterprise funds). Restrictions on resources may be federal, state, or local; and a special revenue fund is established when required by legal mandate or sound financial management practices. These funds are as follows: <ul style="list-style-type: none"> - Housing Fund (Community Development Block Grant and Home Consortium) - Sheppard Memorial Library - Capital Reserve – Under new GASB 54, will be classified capital project of General Fund as of June 30, 2011
DEBT SERVICE FUNDS	The debt service fund accounts for the accumulation of resources for the payment of interest and current maturities of general obligations, long-term obligations and related debt service for water and sewer, and other enterprise programs are recorded in their respective funds.

CAPITAL PROJECT FUNDS	The capital projects funds provide budgetary accountability for financial resources used for the acquisition or construction of major capital improvements. Typically, projects are funded by general obligation bonds, federal and state capital funds, general fund balance appropriations, and capital reserves. Also included in the capital projects category are projects funded by lease purchase agreements. A listing of significant projects is located behind the Capital Improvements tab.
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MAJOR PROPRIETARY FUNDS

<u>Fund</u>	<u>Definition</u>
Enterprise Funds	These funds provide budgetary accountability for financial resources used for the acquisition or construction of major capital improvements for enterprise operations. The activity's costs of providing services, including capital costs are recovered with fees and charges, rather than with taxes or similar revenues. These funds are as follows: Electric, Water, Sewer, Gas, Public Transportation, Sanitation, Bradford Creek Golf Course, and Stormwater Utility.
Internal Service Funds	Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. The City of Greenville includes, as part of the budget process, three internal service funds; the Dental Reimbursement Fund, which is used to account for the financing of the City's dental insurance program, the Fleet Maintenance Fund, which is used to account for the maintenance and repair of all City vehicles, and the Vehicle Replacement Fund, which is used to fund the purchase of all City replacement vehicles. The City also has a Self-Insurance Health Fund that is not a part of the annual budget process, but is reported at a summary level behind the Capital Improvements tab with other "on-going" projects.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the measurement focus applied.

In accordance with North Carolina General Statutes, all governmental funds of the City are maintained during the year using the *modified accrual basis of accounting*. All funds are budgeted and reported using the same basis of accounting.

Governmental fund audited financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when a liability is incurred, as

under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

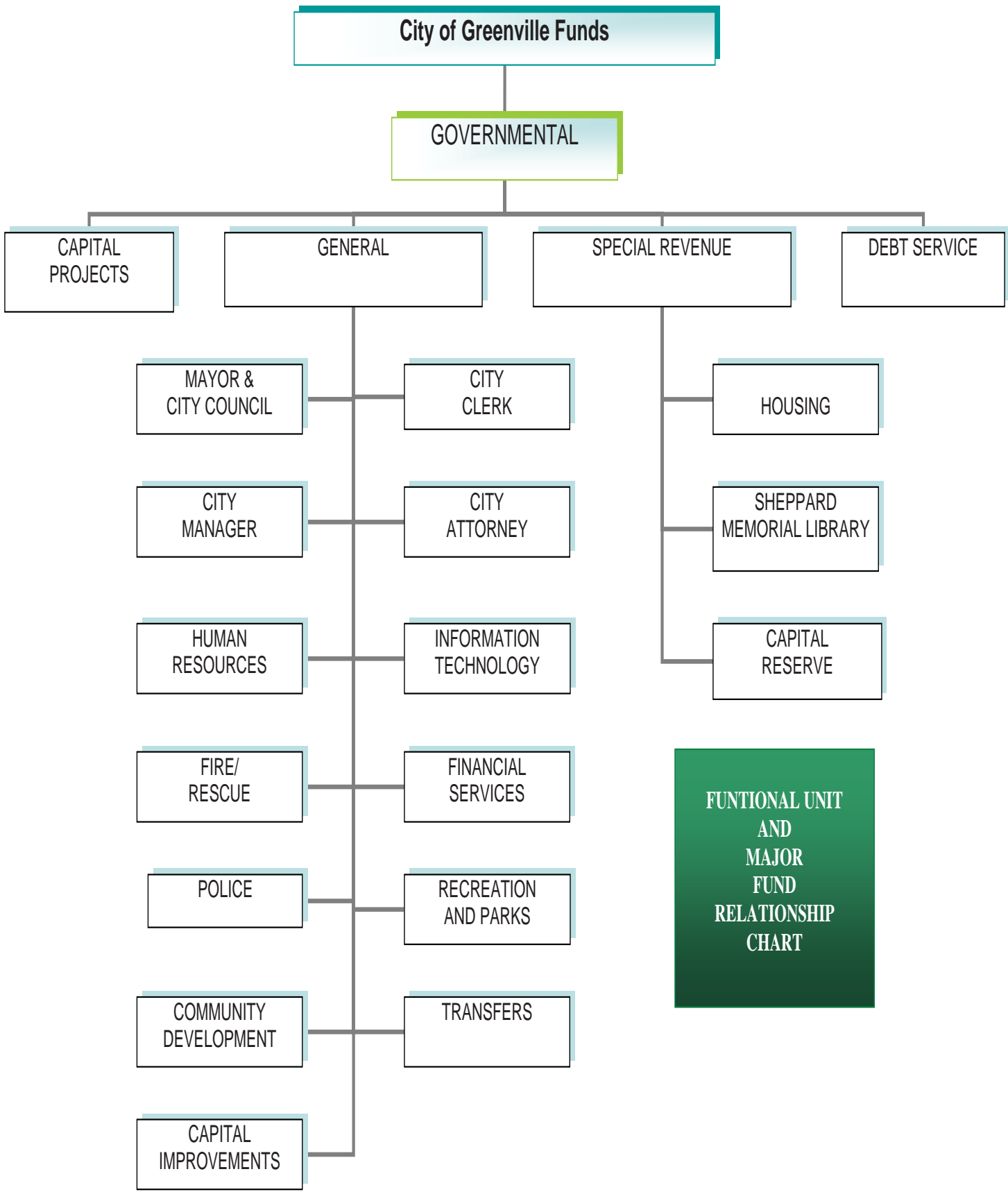
Proprietary funds use the *accrual basis of accounting*. Under this basis revenues are recognized in the period earned, and expenses are recognized in the period incurred.

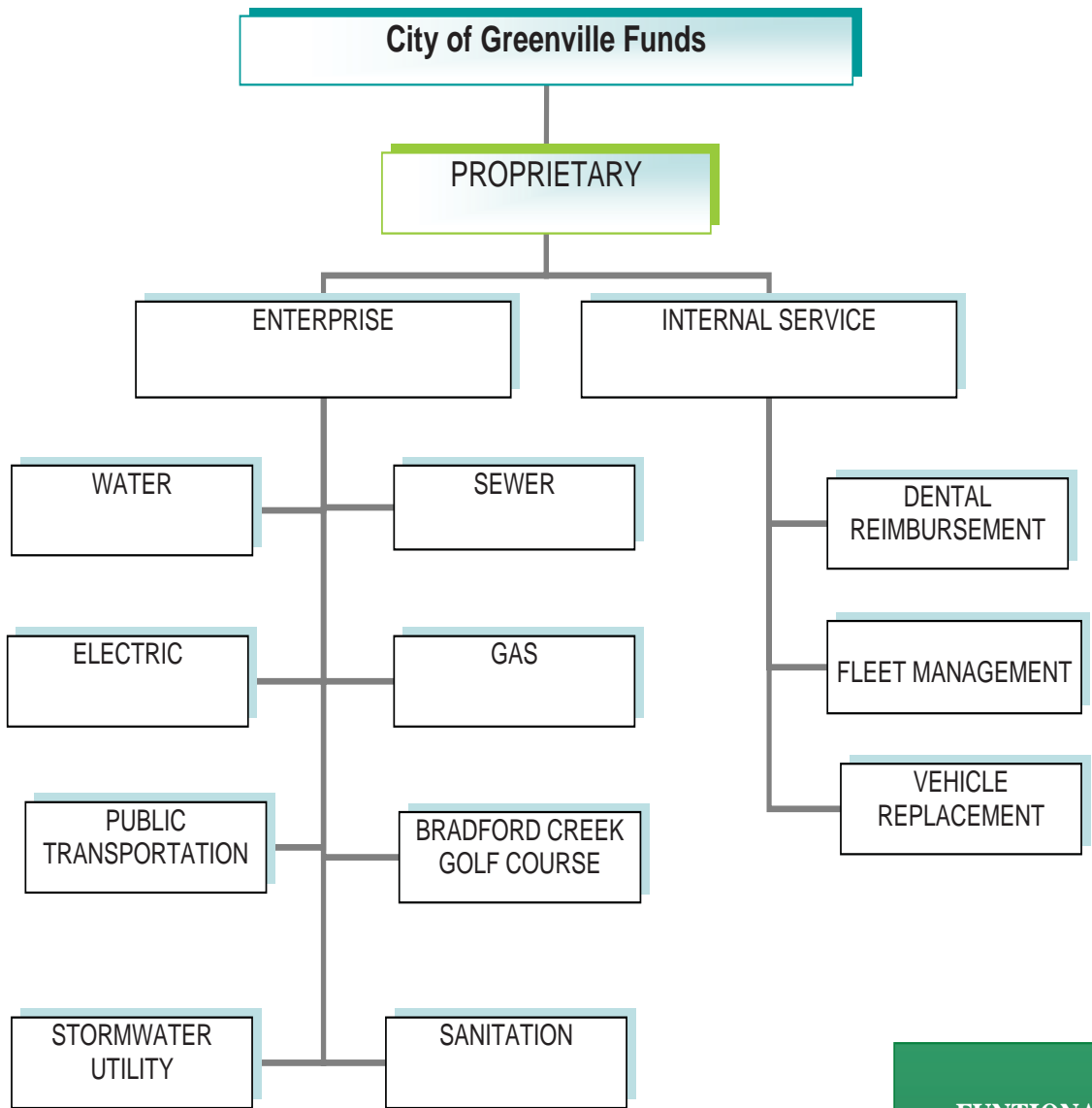
BASIS OF BUDGETARY ACCOUNTING

Budgetary accounting is used for management control of all funds of the City. Annual budget ordinances are adopted on the *modified accrual basis of accounting* at the fund level and amended as required for the operations of the General, Debt Service, certain Special Revenue, and Proprietary Funds.

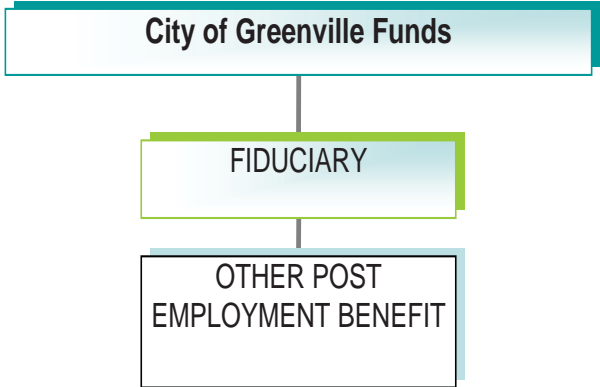
FUND ACCOUNTING SUMMARY			
FUND TYPE	FUND CATEGORY	BASIS OF ACCOUNTING	BUDGETARY ACCOUNTING
General Fund	Governmental	Modified Accrual	Modified Accrual
Special Revenue	Governmental	Modified Accrual	Modified Accrual
Debt Service	Governmental	Modified Accrual	Modified Accrual
Capital Projects	Governmental	Modified Accrual	Modified Accrual
Enterprise	Proprietary	Accrual	Modified Accrual
Internal Service	Proprietary	Accrual	Modified Accrual
Fiduciary	Fiduciary	Modified Accrual	Modified Accrual

In summary, the basis of accounting and the basis of budgetary accounting are only different for the City's Proprietary Funds, which use the *accrual basis of accounting* and the *modified accrual basis for budgetary accounting*.





**FUNTIONAL UNIT
AND
MAJOR
FUND
RELATIONSHIP
CHART**



FUNTIONAL UNIT
AND
MAJOR
FUND
RELATIONSHIP
CHART

FINANCIAL POLICIES

The following policies are statements of guidelines and goals that influence and guide the financial management practice of the City of Greenville. A fiscal policy that is adopted, adhered to, and regularly reviewed is the cornerstone of sound financial management.

ACCOUNTING POLICIES

The accounting policies of the City of Greenville conform to accounting principles generally accepted in the United States of America as applicable to governmental units. Some of the key components of accounting policies are as follows:

- 1) The City will establish and maintain the accounting systems in accordance with the requirements of the North Carolina Local Budget and Fiscal Control Act.
- 2) An annual audit will be performed by an independent public accounting firm which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
- 3) Full disclosure will be provided in the financial statements and bond representations.
- 4) Financial systems will be maintained to monitor expenditures and revenues on a monthly basis.
- 5) The City's annual financial report will be prepared according to the standards necessary to obtain the Certificate of Achievement for Excellence in Financial Reporting from GFOA and submitted each year for that recognition.
- 6) The City Financial Policy will be maintained as a central reference point and handbook for all activities which have a financial impact to the City and will serve as the City's authoritative source for fiscal procedure.

INVESTMENT POLICY

- 1) The City's investment policy will conform to the requirements for certification by the Association of Public Treasurers.
- 2) Public funds shall be invested to the greatest extent possible to reduce the need for property tax revenues.
- 3) Funds shall be invested with primary investment objectives of safety, liquidity, and yield.
- 4) All deposits and investments of City funds shall be in accordance GASB Statement No. 31 - *Accounting and Financial Reporting for Certain Investments and External Investment Pools*, implemented July 1, 1997, and GASB Statement No. 40 – *Deposit and Investment Risk Disclosure, effective July 1, 2004*.

- 5) To the greatest extent possible, the City of Greenville shall attempt to match the maturity of investments with anticipated cash flow requirements. Investments shall be limited to maturities not exceeding five years from the settlement date. However, with specific approval of the Investment Committee, for a specific reserve, project, etc. the maturity may extend beyond five years.
- 6) All securities purchased by the City of Greenville shall be held in third party safekeeping by the bank designated as the primary agent. A detailed receipt shall be issued by the primary agent (bank) for each security transaction, as well as, a monthly report detailing all securities held by the Trust Department of this bank.
- 7) All trades where applicable will be executed by delivery versus payment to ensure that securities are deposited in an eligible financial institution prior to the release of funds. A third-party custodian as evidenced by safekeeping receipts will hold securities.
- 8) In accordance with the Government Finance Officers Association Recommended Practices on the Collateralization of Public Deposits, and as required by state law, full collateralization will be required on checking accounts and non-negotiable certificates of deposit.

CAPITAL IMPROVEMENT POLICY

- 1) The City will prioritize all capital improvements in accordance with an adopted capital improvement program (CIP).
- 2) The City will update and re-adopt a five-year capital improvement program biennially, which details each capital project, the estimated cost, description and funding source.
- 3) The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
- 4) The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

VEHICLE REPLACEMENT POLICY

- 1) Biennially, a team consisting of the Director of Public Works, Operations Manager, and Fleet Superintendent will review all vehicles and place them into categories as described in the vehicle replacement guidelines. This list will be used to guide the purchase of vehicles/equipment as a part of the City's Vehicle Replacement Program ensuring that appropriate equipment is purchased in an efficient and timely manner.
- 2) Equipment is evaluated using four criteria: age, mileage, general overall condition, and maintenance cost. Each vehicle is scored on a point system to determine which units are eligible for replacement consideration. Point criteria includes: year of vehicle, mileage, general overall condition and maintenance costs. Any Vehicle that scores a score of 10 or greater will be eligible for replacement.
- 3) Replacement recommendations will be based on a replacement schedule (vehicles by type) created by the Public Work Department. Any changes to the recommended list must be submitted in writing to the City Manager.

- 4) City departments will pay monthly replacement rates to fund the vehicle replacement fund in preparation for future scheduled replacements.
- 5) The monthly rates are calculated based on the cost plus inflation rate of the vehicles on hand within the respective departments. The costs divided by the expected useful life will determine what is paid on a monthly basis to the replacement fund, in order to pay for future replacements. Because the city is forward-funding replacement cost for purchases of future vehicles, an inflation factor of 3-5% per year is included in estimates. The calculation of the monthly charged rates will be based on actual vehicle costs not a budget or estimate.

DEBT SERVICES POLICY

- 1) When the City finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be calculated at least every two years and included in the review of financial trends.
- 2) Prior to the issuance of new General Obligation (GO) debt, consideration shall be given to forecasted tax rate requirements, ratio of net GO debt to assessed taxable value, net GO debt per capita, and debt service payments to General Fund operating budget.
- 3) Direct net debt as a percentage of total assessed value of taxable property should not exceed 2.5%. Direct net debt is defined as any and all debt that is tax-supported.
- 4) The ratio of direct debt service expenditures as a percent of total governmental fund expenditures will be targeted to remain at or below 10.0% but in any case should not exceed 12.0% with an aggregate direct debt ten-year principal payout ratio target of 60.0% or better.
- 5) The City will use fixed rate debt in most cases to finance its capital needs; however, the City may issue variable rate debt up to 20 percent of its total debt portfolio, when necessary.
- 6) The City will strive to achieve and maintain the highest credit rating awarded by the municipal bond rating agencies
- 7) The Financial Services Director shall maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirements for the federal tax code.
- 8) Debt Service cost will be paid by tax increases and/or new revenue sources.

FUND BALANCE & RESERVE POLICY

Fund Balance is defined as the difference between a governmental fund's assets and liabilities. The policies listed below are the City's current fund balance and reserve policies. As stated above, the Governmental Accounting Standards Board (GASB) has issued Statement #54 concerning "Fund Balance Reporting and Governmental Fund Type Definitions" which becomes effective for periods beginning after June 15, 2010. As of June 30, 2011 balances will be reviewed to ensure that fund balance classifications and fund type definitions are appropriately identified. The policy below was adopted during fiscal year 2009. City Council will be presented with updated language during 2010-2011 to include changes mandated by GASB Statement No. 54.

- 1) The City will establish and maintain an Insurance Loss Reserve to pay for needs caused by unforeseen emergencies. This reserve will be maintained at no less than \$2.0 million.
- 2) In preparation of the last budget ordinance amendment of any given year, the city will review budgeted insurance loss, deductibles and premium accounts. If insurance losses, deductibles, and premiums are less than budgeted for any fiscal year, these unspent monies will be transferred to the Insurance Loss Reserve Fund for future unexpected claims.
- 3) Unreserved, Undesignated Fund Balances will be funds that remain available for appropriation by the City Council after all commitments for future expenditures, required reserves defined by State statutes, and previous Council designations have been calculated. The City will define these remaining amounts as "available fund balances."
- 4) The City will strive to maintain an unreserved, undesignated General fund balance at the close of each fiscal year of at least 14.0% of the total annual operating budget.
- 5) The City Council may, from time-to-time, appropriate fund balances that will reduce unreserved, undesignated fund balances below the 14.0% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of Greenville. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.
- 6) The excess unassigned fund balance may be used to fund one-time capital expenditures or other one-time costs, if it has not been transferred to the Capital Reserve Fund.
- 7) The City will establish a contingency reserve to provide for unanticipated expenditures of a nonrecurring nature or to meet unexpected increases in service delivery costs. The amount budgeted for contingencies in each fund cannot exceed five percent (5%) of all other appropriations in that fund in accordance with General Statutes 159-13(b)(3).
- 8) Annually, based on the fiscal year ending results, some available funding may be transferred, from the General Fund, into a Capital Reserve for future projects. If the undesignated fund balance is larger than 14% of the current year's budget, then that excess amount is transferred to the Capital Reserve.

LONG-TERM DEBT

See below for a history of Fund Balance and Capital Reserve Transfers from the Governmental Funds.

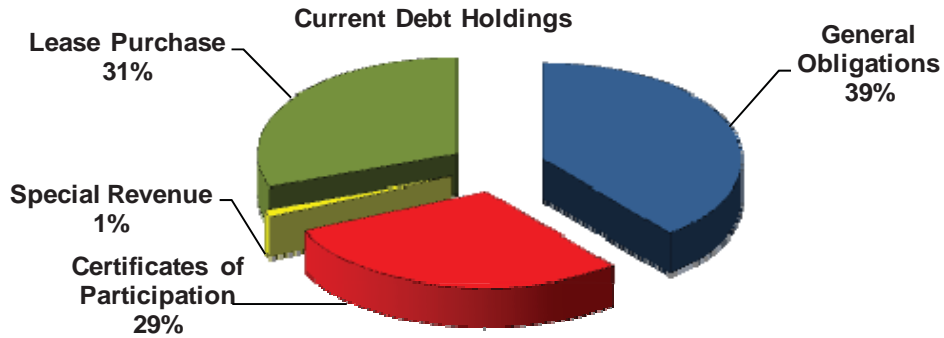
The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds are direct obligations and pledge the full faith and credit of the government. These bonds generally are issued as 20-year serial bonds with equal amounts of principal maturing each year. The City has also issued revenue bonds and pledges the income derived from the acquired or constructed assets to pay debt service.

The City issues Certificates of Participation for the acquisition of land and/or to construct and equip various facilities. The average annual debt service related to these certificates is \$1.3M over the next two years. This amount has decreased significantly due to the refinancing of debt which occurred in June 2009. The City also may enter into installment purchase contract to finance capital equipment needs. Although, the City has recently declared a pay-as-you policy in regards to this type of agreement, there is still the option of issuing this type of debt if the need arises. There are currently three installment purchase contracts outstanding, which amounts to \$11.6 million dollars of debt service over the next five years.

The City has not issued new general obligation bonds for debt since 2006. However, the City refinanced its 1998 certificates of participation (COPS) in June 2009 receiving \$12,013,516 in bond proceeds of which \$7,090,976 paid off the COPS debt and the balance of \$4,922,540 will be used toward street improvements. Although not issued, the City has been authorized to issue an additional \$8,085 million in general obligation debt, as part of a 2004 referendum. This amount is what remains from a total referendum of \$20.8 million for street improvements and revitalization to areas around the City.

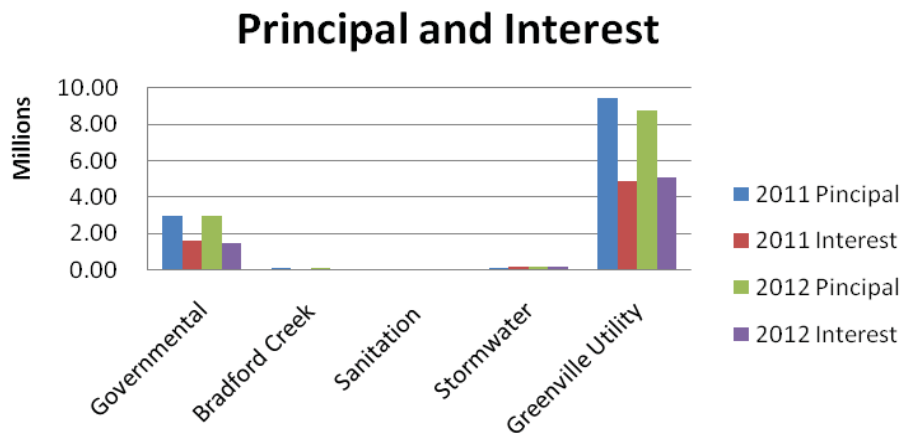
The City is subject to the Municipal Finance Law of North Carolina, which limits the amount of net bonded debt the City may have outstanding to eight percent (8%) of the appraised value of property subject to taxation. Based on Pitt County Tax Assessor City of Greenville fiscal year 2010 estimated assessed value of \$5,857,582,115, the City's legal debt capacity is \$466 million. This capacity covers the debt that would be subject to property taxation. This has increased due to the increase in assessed valuation of the taxable property of the City as a result of the 2008 revaluation and subsequent growth.

The total amount of debt outstanding including general obligation bonds, revenue bonds, certificates of participation, lease purchase agreements, and state revolving loans is approximately \$150 million (entity-wide), including all funds within the City. Approximately \$37 million is outstanding for the City, excluding the Greenville Utilities Commission. The breakout of debt instruments for the City of Greenville (excluding the Greenville Utilities Commission) is below:



By law, the Local Government Commission has to approve all debt issuance of all cities, counties, and any other governmental entities in the State of North Carolina.

Currently, the City has \$4.7 million in principal and interest repayments (excluding Greenville Utilities Commission) and will have, for fiscal year 2010-2011 and 2011-2012, \$4.5 million and \$4.4 million, respectively. This represents less than 10% of the City's budget. Below is an illustration of the principal and interest payments that are due over the next two years by fund.

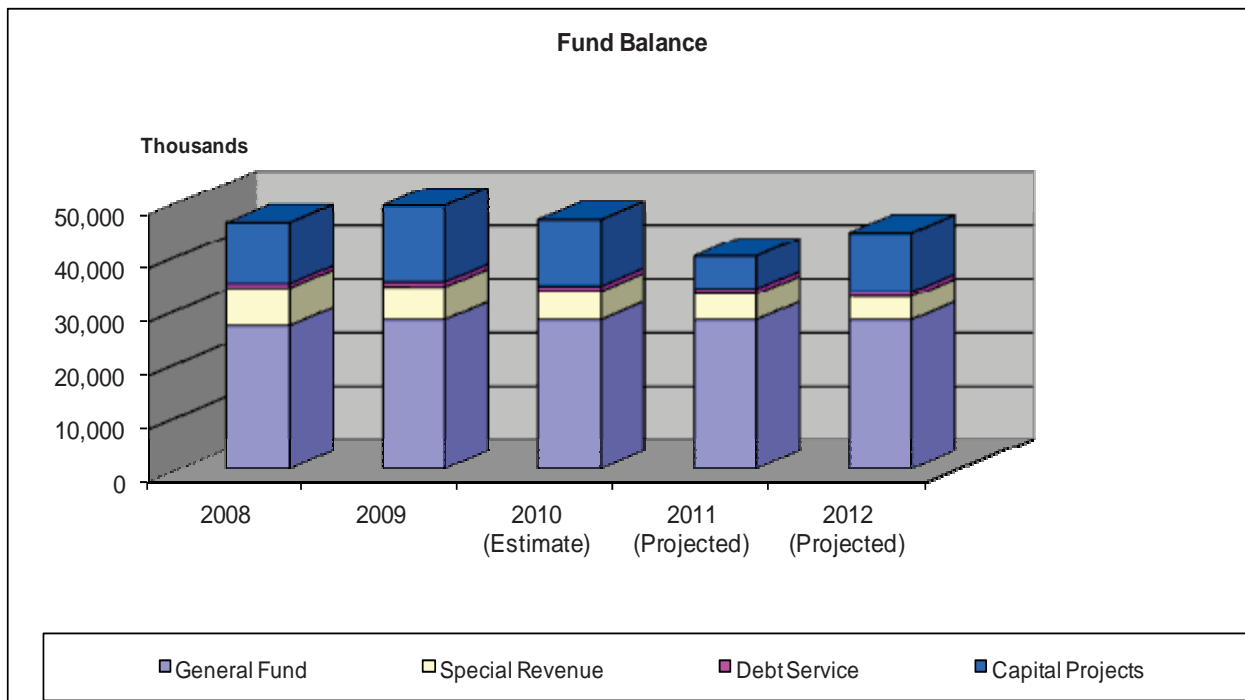


CREDIT RATINGS

Currently, the City's bond rating is AA by Standard and Poor's and Aa3 by Moody's with the exception of the Certificates of Participation issuance which was upgraded to A1. This achievement is a primary factor in keeping interest costs low on the City's outstanding debt.

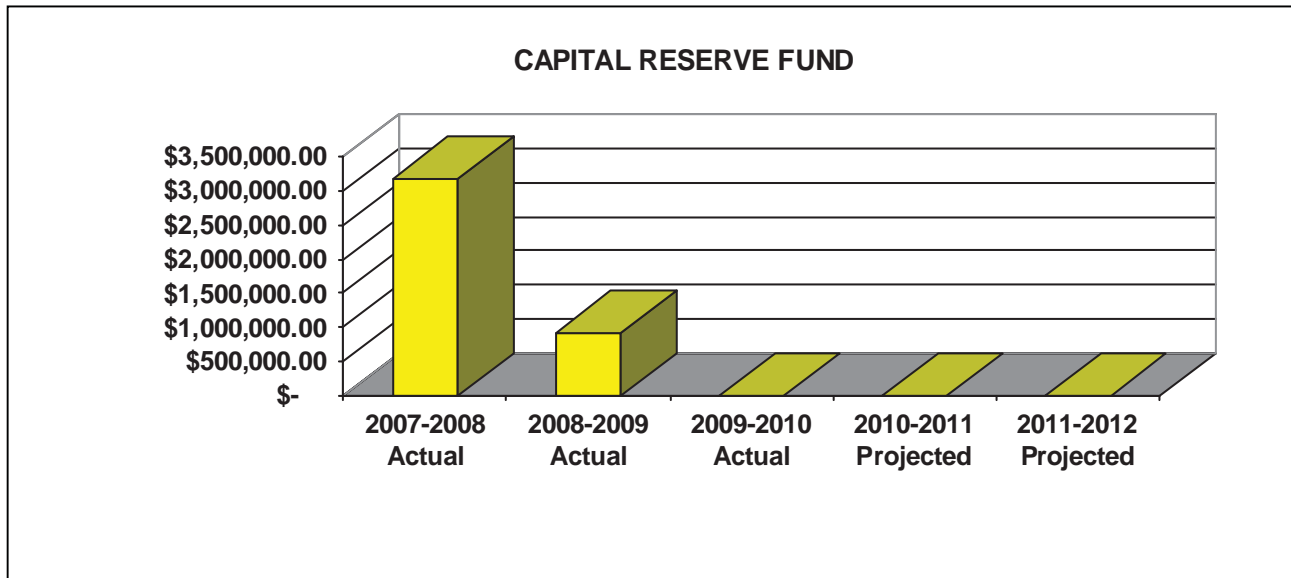
FUND BALANCE

	2008	Change	2009	Change	2010 (Estimate)	Change	2011 (Projected)	Change	2012 (Projected)	Change
General Fund	\$ 26,971,916	(2%)	\$ 28,067,456	4%	\$ 28,067,456	0%	\$ 28,067,456	0%	\$ 28,067,456	0%
Special Revenue	7,008,526	(27%)	6,104,800	(13%)	5,300,740	(13%)	4,773,040	(10%)	4,245,340	(11%)
Debt Service	806,119	(54%)	916,387	14%	916,387	0%	916,387	0%	916,387	0%
Capital Projects	11,322,443	27%	14,166,269	25%	12,367,260	(13%)	6,084,342	(51%)	11,002,245	81%
Total	\$ 46,109,004	(4%)	\$ 49,254,912	7%	\$ 46,651,843	(5%)	\$ 39,841,225	(15%)	\$ 44,231,428	11%



Large fluctuations are noted within the Capital Projects category, as this reflects the issuance and payoff of debt over the projects life term. Similarly, the increase in Debt Service in 2010 reflects the issuance of debt to support Capital Projects. The increases in Special Revenue are projections based on an average of four of the last five years. There are no special events or considerations driving those increases.

Transfers made from the General Fund to the Capital Reserve Fund are shown below:



Due to the economic downturn, the transfer to the Capital Reserve decreased in fiscal year 2009. In fiscal year 2010, the eligible transfer amount remained in the General Fund as a hedge against the uncertain economy, especially volatile Sales Tax revenues discussed in the Budget Message. While monies may be eligible in fiscal years 2011 and 2012 for transfer to the Capital Reserve, projections are that these transfers will not take place in order to continue building fund balance to ensure the City is insulated from future economic events.

CITY OF GREENVILLE MISSION STATEMENT AND GOALS

MISSION STATEMENT:

THE CITY OF GREENVILLE IS DEDICATED TO PROVIDING ALL CITIZENS WITH QUALITY SERVICES IN AN OPEN, ETHICAL MANNER, INSURING A COMMUNITY OF DISTINCTION FOR THE FUTURE.

GOALS

1. Promote a Safe Community	6. Plan for High Quality, Sustainable Growth
2. Promote Sustainability and Livability of both Old and New Neighborhoods	7. Enhance Cultural and Recreational Policies
3. Develop Progressive and Comprehensive Transportation Initiatives	8. Promote Sound Environmental Policies
4. Enhance Cultural and Recreational Opportunities	9. Enhance Understanding and increase Broader Citizen Participation in City Government
5. Enhance Understanding and increase Broader Citizen Participation in City Government	10. Promote Effective Partnerships

City goals are incorporated into departmental goals. See General Fund department information for details.

Department	City Council Goals									
	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
City Manager	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
City Clerk					✓				✓	
City Attorney					✓				✓	
Human Resources					✓				✓	
Information Technology									✓	
Fire/Rescue	✓								✓	
Financial Services		✓		✓	✓	✓			✓	✓
Police	✓								✓	✓
Recreation and Parks			✓		✓		✓		✓	✓
Public Works	✓		✓	✓		✓		✓	✓	✓
Community Development	✓	✓	✓		✓	✓	✓	✓	✓	✓

NORTH CAROLINA BENCHMARKING PROJECT

In fiscal year 2009 the City of Greenville joined the North Carolina Benchmarking Project. This project's goals are:

- 1) To develop and expand the use of performance measurement in local government.
- 2) To produce reliable performance and cost data for comparison.
- 3) To facilitate the use of performance and cost data for service improvement.

The City of Greenville collects cost and performance data on the following activities: residential refuse collection, household recycling, yard waste/leaf collection, police services, emergency communications, asphalt maintenance and repair, fire services, building inspections, fleet maintenance, and human resources.

The performance measures collected include resource, workload, efficiency, and effectiveness measures. The City believes that participation in this project will provide valuable feedback that will enable the City to provide quality services at reasonable cost.

FISCAL YEAR BUDGET

The total amount of the City of Greenville's budget is \$375,755,574 and \$382,827,110 for fiscal years 2011 and 2012, respectively. All annually appropriated funds are as follows:

	<u>2010-2011 Original</u>	<u>2011-2012 Plan</u>
General	\$ 72,055,610	\$ 73,964,512
Debt Service	4,556,594	4,451,297
Public Transportation	2,606,474	1,764,157
Fleet Maintenance	3,350,397	3,457,517
Sanitation	6,012,186	6,626,359
Bradford Creek Golf Course	809,097	820,183
Stormwater Utility	4,531,292	3,832,903
Housing	1,792,225	1,942,648
Dental Reimbursement	253,348	263,481
Capital Reserve	200,000	200,000
Vehicle Replacement	3,142,541	3,082,860
Sheppard Memorial Library	2,365,327	2,447,693
Convention & Visitors Bureau	982,978	1,265,651
Greenville Utilities Commission	<u>273,097,306</u>	<u>278,717,849</u>
Total	<u>\$ 375,755,574</u>	<u>\$ 382,827,110</u>

BUDGETARY CONSIDERATIONS AND ASSUMPTIONS

The fiscal year 2011 Budget and 2012 Financial Plan reflects the continuing impact of the economic recession on the City's revenue sources and consequently its ability to provide services. Over the course of the budget process, it became clear that while the downturn is easing, revenues would not recover significantly during this biennial budget cycle leading to modest budgetary increases of one percent and three percent respectively. Fortunately, the economic downturn has also curtailed commodity costs. While the budget was balanced without a tax increase, it preserves the high quality of City services and accommodates the growing population despite having fewer financial resources available to meet these needs. Where applicable, the discussion of influential factors, their perceived impact, and the off-setting course of action are discussed in the Budget Message or in the revenues and expenditures sections that follow.

REVENUES

MEASUREMENT FOCUS AND BASIS OF REVENUE

The City considers all material revenues available if they are collected within 60 days after year-end. At June 30, taxes receivable are materially past due and are not considered to be an available resource to finance the operations of the current year. However, an estimate based on the first month (July) of receipts received in the subsequent year is used as a base to accrue two months worth of receipts back into the previous year. Also, as of January 1, 1993, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, Pitt County is responsible for billing and collecting the property taxes on all registered motor vehicles on behalf of all municipalities and special tax districts in the County, including the City of Greenville. For those motor vehicles registered under the staggered system and for vehicles newly registered under the annual system, property taxes are due the first day of the fourth month after the vehicles are registered. The billed taxes are applicable to the fiscal year in which they become due. Therefore, taxes for vehicles registered from March 2009 through February 2010 apply to the fiscal year ended June 30, 2010. Uncollected taxes that were billed during this period are shown as a receivable on the financial statements. In addition, as of January 1, 2006, State law implemented a staggered expiration date system for annually registered vehicles as part of the conversion into the staggered registration.

Sales taxes collected and held by the State at year-end on behalf of the City are recognized as revenue. Intergovernmental revenues and sales and services are not susceptible to accrual because, generally, they are not measurable until received in cash. Grant revenues which are unearned at year-end are recorded as unearned revenues. Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues. Interest on investments is recorded as earned since it is both measurable and available.

REVENUE SOURCES

GOVERNMENTAL FUNDS

General - The major sources of revenues are: Property Tax, Sales Tax, Utilities Franchise Tax, GUC Transfer In, Rescue Fees, Investment Earnings, and Powell Bill – State Allocation.

The goal of the City is to pursue a variety of revenue sources that will ensure City Services are adequately and equitably funded and reduce dependency on taxes. Currently, additional significant service-related revenues include motor vehicle taxes, fire protection contracts, engineering, planning and inspections fees and services, cemetery sales, and a broad selection of recreational and parks activities.

SPECIAL REVENUE FUNDS

Sheppard Memorial Library – is primarily funded through transfers from other governments, State Aid, and desk receipts.

The Housing Fund's – primary revenue sources are Community Block Grants and other grant funding to assist with economic development.

The Capital Reserve Fund – is funded through an annual transfer from the General Fund. The eligible amount is based on the General Fund's fiscal year-end results. If the undesignated fund balance for the General Fund is larger than 14% of the current year's budget, then that excess amount is eligible for transfer to the Capital Reserve to fund future capital projects.

Debt Service Fund - is funded through transfers from the General Fund and any other fund whose debt resides in the Debt Service Fund.

Capital Project Funds are primarily funded by debt borrowings in the form of General Obligation Bonds, Certificates of Participation, and other debt instruments.

PROPRIETARY FUNDS

Greenville Utilities Commission – is funded through utility rates, service fees and charges, and interest on temporary investments.

Public Transportation Fund – primary revenues are intergovernmental grant reimbursements and sales and service fees.

Fleet Maintenance Fund – if funded by the fees charged to departments for maintenance needs.

Sanitation Fund – is funded through sales and service fees.

Bradford Creek Golf Course – primary revenues are sales and service fees.

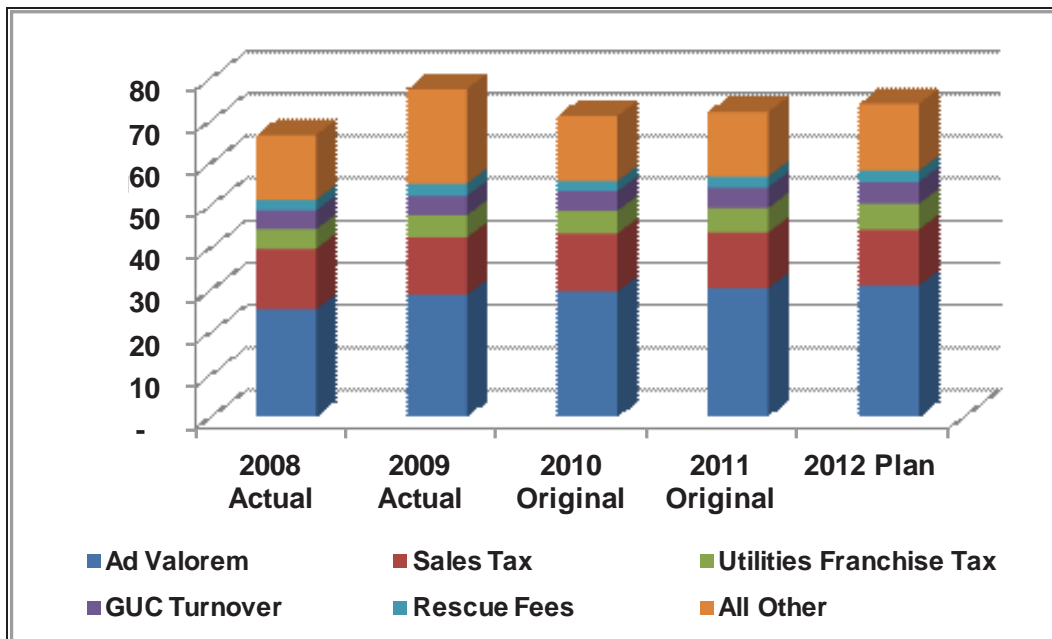
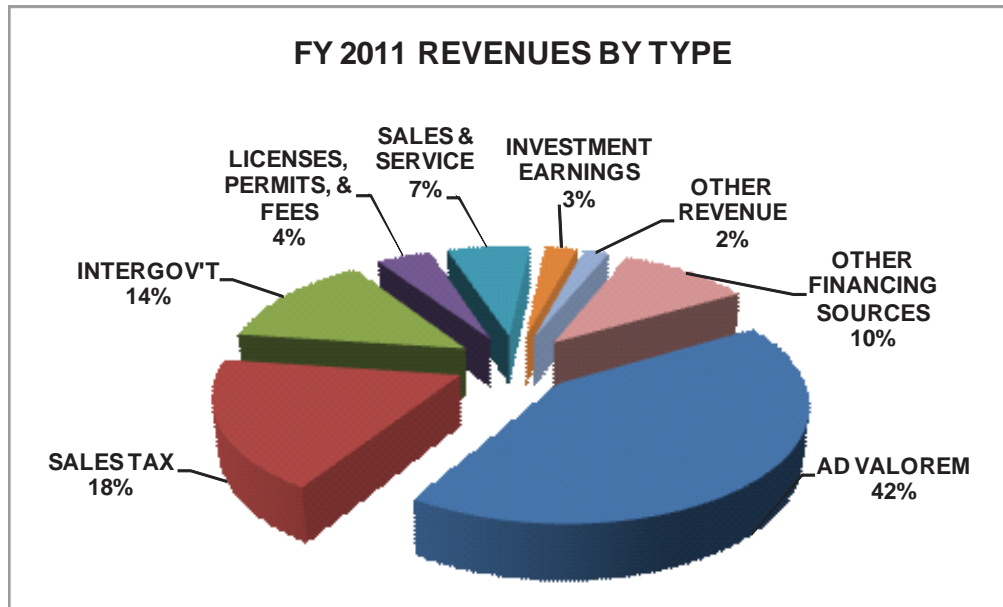
Stormwater Fund – is funded through service fees.

FIDUCIARY FUNDS

Other Post-Employment Benefit Fund - is funded through appropriations from the General Fund.

REVENUE CATEGORIES AND ASSUMPTIONS

THE FOLLOWING INFORMATION SUMMARIZES THE CITY OF GREENVILLE'S TOP FIVE REVENUE SOURCES WITHIN THE GENERAL FUND. THESE SOURCES ARE DESCRIBED IN DETAIL IN THE BUDGET MESSAGE.



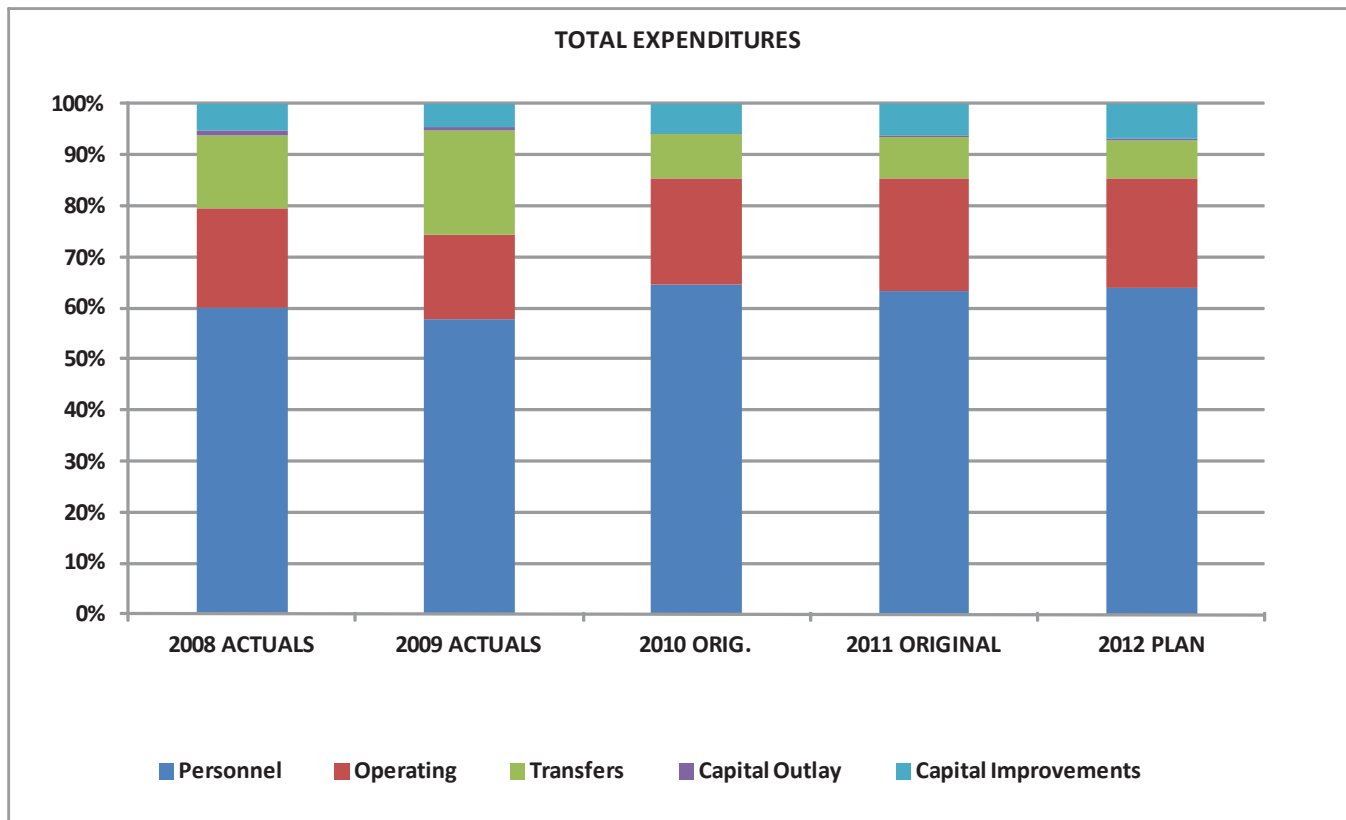
EXPENDITURES

MEASUREMENT FOCUS AND BASIS OF EXPENDITURE

Expenditures are recognized in the accounting period in which a fund liability is incurred, if measurable, except for interest on general long-term debt and non-current portion of accrued vacation payable which is recognized when due. Inventory decreases, capital expenditures, and payments of principal on long-term debt are considered to be expenditures.

EXPENDITURE CATEGORIES AND ASSUMPTIONS

The following information summarizes the City of Greenville's General Fund expenditure categories. They are described in detail in the budget message.



PERSONNEL

Benefits paid to all employees of the City, including but not limited to salary and wages, fringe benefits, and other personnel related items are included under personnel costs. Personnel costs for fiscal year 2009 increased due to a three percent (3%) salary market adjustment and an allocation for a 1.5% merit pool. Personnel costs for fiscal year 2011 are projected to decrease one percent (-1%). Decrease is due to the allocation for a 1.5% for merit pool being taken out of the salary lines for FISCAL YEAR 2011. The City Council voted to withhold merit awards pending the results of an ongoing salary study which is expected to be finished during the fall of 2010. These costs also include a seven percent (-7%) decrease in annual premium for health insurance. This decrease is a result of moving to self-insured coverage. Personnel costs for fiscal year 2012 are projected to increase by three percent (3%) due to an allocation for a 1.5% for merit pool included in the full-time salary line and a six percent (6%) increase in health insurance premiums. Approved new positions include a Public Safety Project Manager and two bus drivers in the Public Transportation Fund. The bus drivers will be hired in the fourth quarter of fiscal year 2011. These positions add \$106,064 in total costs to the 2010–2011 Budget and \$96,537 to the 2011–2012 Plan.

OPERATING

Operating costs are all costs that occur as a result of the daily operations of the City. The decrease in fiscal year 2009 was in response to downturn in the economy. As a result of the economic performance, management passed down a 2% discretionary reduction in appropriations. There was a corresponding decrease in revenues. Operating costs are projected to increase during fiscal years 2011 and 2012 by eight percent (8%) and one percent (1%) respectively. The initial increase is due to new charges to General Fund departments that reflect Fleet Maintenance usage costs as it has become an internal service fund.

TRANSFERS

Funds are transferred to debt service, public transportation, library services and the housing fund for payment of debt or support of services. The increase in fiscal year 2009 was due to the transfer to debt service of bond refinancing proceeds which has subsequently decreased the transfers to debt service in fiscal year 2010 almost \$600,000, or 12%. Prior year's amounts included appropriations for transfers to the Capital Reserve and renovations for Sheppard Memorial Library. The decline in Transfers projected for fiscal years 2011 and 2012 are due to the decreasing transfers to Debt Service as debt is paid off and to the Public Transportation Fund, which has accumulated enough fund balance to fund the City's match to State and Federal grant funding. The transfers to Sanitation in fiscal years 2011 and 2012 are loans from the General Fund to assist in establishing recycling centers in multi-family communities. These loans will be repaid to the general fund over a four-year period.

CAPITAL OUTLAY

Capital Outlay expenditures are those valued between \$5,000 and \$35,000, which include real property (land, buildings including appurtenances, fixtures and fixed equipment, structures, etc.), including additions, replacements, major repairs, and renovations to real property which materially extend its useful life or materially improve or change its functional use. These types of expenditures are often the easiest to postpone. As a result, when departments were requested to cut their discretionary budgets by two percent (2%) in fiscal year 2009, and fiscal year 2010 budget was only one percent above fiscal

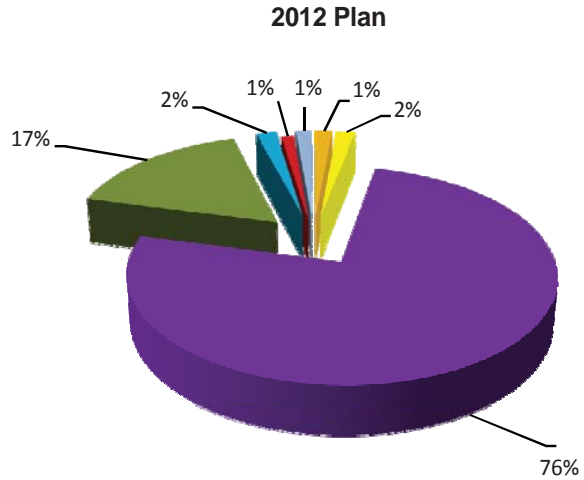
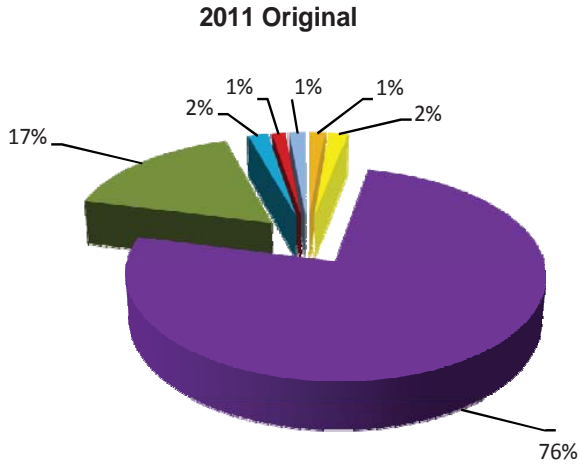
year 2009's, capital outlay items experienced the greatest reductions. This trend reverses with fiscal year 2011 with requests increasing over 100% as these purchases can no longer be postponed. Fiscal year 2012 decreases 34% from fiscal year 2011 levels. See the Capital Outlay Tab for a listing of equipment scheduled for fiscal years 2011 and 2012.

CAPITAL IMPROVEMENTS

Capital Improvements are defined as equipment valued over \$35,000 with an expected useful life equal to or more than five years and projects valued over \$35,000 with an expected useful life of more than ten years. This type of expenditure is budgeted using the Capital Improvement planning process which seeks to identify and prioritize capital improvement needs over a five-year period. Addressing capital improvement needs in this manner helps to stabilize the impact of capital improvements on the City's operating budget. Capital Improvement projects and expenditures which cannot be completed within one fiscal year are established as capital project funds which are closed upon project completion. Projected capital improvements for fiscal year 2011 increase almost 7.5% and an additional 13% for fiscal year 2012. Amounts spent on Capital Improvements are dependent not only on the funds available, but also on project timing. The larger, more costly projects, mostly funded with State and Federal monies, are Public Works' street and bridge projects. These projects require planning and coordination prior to the actual work taking place. Therefore, Capital Improvement expenditures will fluctuate from year to year. See the Capital Improvements Tab for project listing. The anticipated impact of these Capital Improvements on the 2011 Adopted Budget and the 2012 Plan is six and seven percent, respectively which is consistent with recent budget years.

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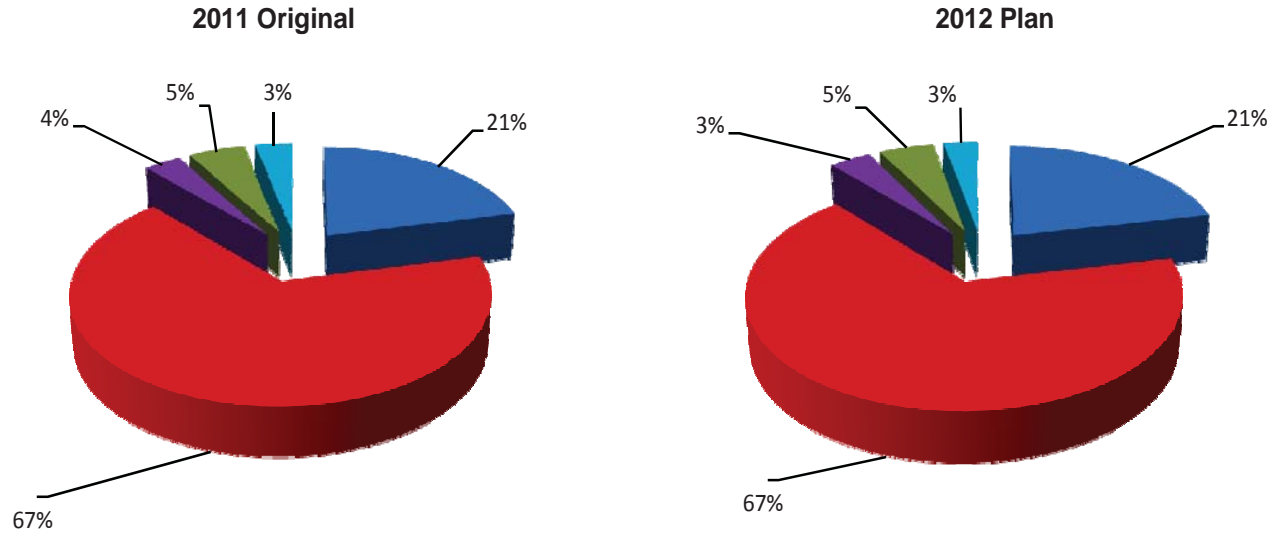
**CITY-WIDE
ALL FUNDS
SOURCES BY FUNCTION**



	2009	2010 Original Budget	2011 Original	% Change	2012 Plan	% Change
CULTURAL AND RECREATION	\$ 4,819,544	\$ 5,336,643	\$ 5,300,968	-0.66%	\$ 5,697,073	7.47%
ECONOMIC AND PHYSICAL DEVELOPMENT	13,896,601	6,334,811	6,348,819	0.22%	6,393,945	0.71%
ENVIRONMENTAL PROTECTION*	267,234,217	281,564,838	284,489,840	1.04%	290,192,434	2.00%
GENERAL GOVERNMENT	67,830,383	61,344,137	62,567,910	1.99%	64,087,341	2.75%
INTERNAL SERVICE FUNDS	2,925,647	2,991,698	6,746,286	>100%	6,803,858	0.85%
PUBLIC SAFETY	4,966,708	4,165,226	4,664,347	11.98%	4,181,687	-10.35%
TRANSPORTATION	4,970,603	5,567,158	5,637,205	1.26%	5,280,772	-6.32%
	\$ 366,643,703	\$ 367,304,511	\$ 375,755,375		\$ 382,637,110	

* Includes Electric, Gas, Water and Sewer

**CITY-WIDE
ALL FUNDS
EXPENDITURES BY FUNCTION**

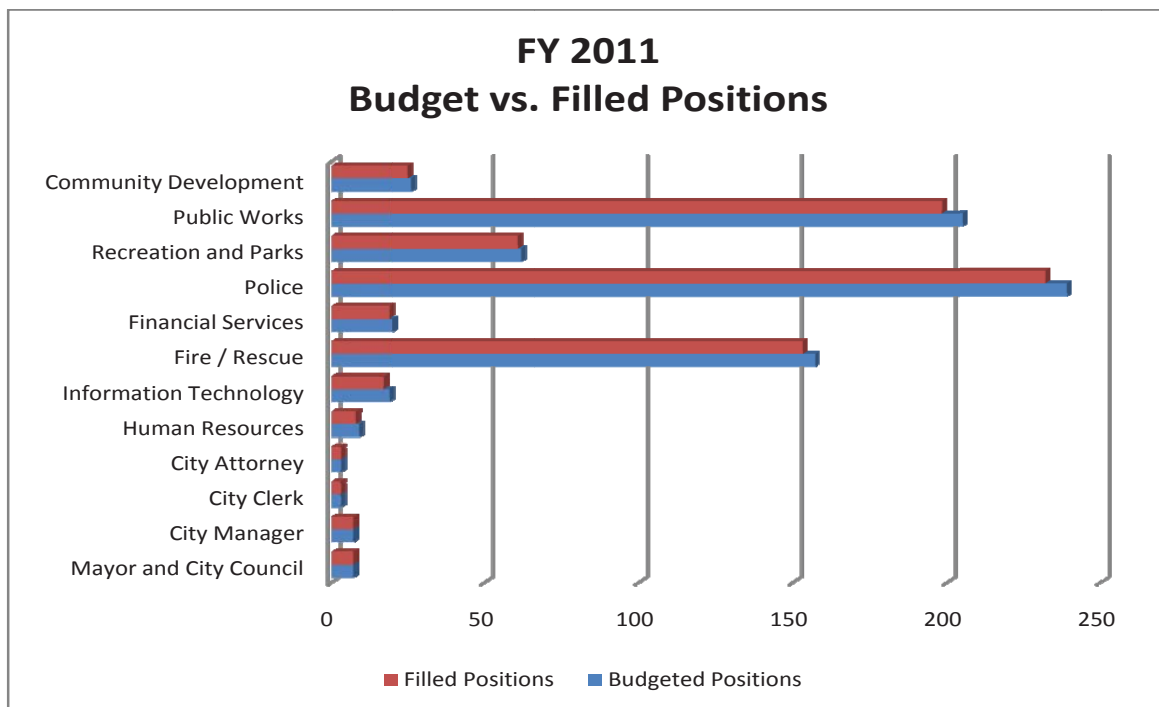


	2009	2010 Original Budget	2011 Original	% Change	2012 Plan	% Change
PERSONNEL	\$ 78,475,977	\$ 79,627,704	\$ 80,196,070	0.71%	\$ 82,974,328	3.46%
OPERATING	245,335,112	246,157,433	251,351,375	2.11%	256,246,520	1.95%
TRANSFERS	25,429,897	13,220,211	12,561,841	-4.98%	14,005,139	11.49%
DEBT SERVICE	24,164,794	18,765,111	19,202,745	2.33%	18,325,186	-4.57%
CAPITAL IMPROVEMENTS	9,569,344	10,079,248	12,443,344	23.46%	11,285,937	-9.30%
	\$ 382,975,124	\$ 367,849,707	\$ 375,755,375		\$ 382,837,110	



City of Greenville Full-Time Positions

City of Greenville Full-Time Positions	07-08	08-09	09-10	10-11	11-12
Department (Fund # If Not 10 OR 15)	Actual	Actual	Budget	Original	Plan
Mayor and City Council	7	7	7	7	7
City Manager	7	7	7	7	7
City Clerk	3	3	3	3	3
City Attorney	3	3	3	3	3
Human Resources	9	9	9	9	9
Information Technology	18	18	19	19	19
Fire / Rescue	145	145	157	157	157
Financial Services	19	20	20	20	20
Police	214	230	238	239	239
Recreation and Parks	55	56	56	56	56
Bradford Creek Golf Course (36)	6	6	6	6	6
Public Works	156	159	85	68	68
Transit (30)	13	13	13	15	15
Fleet Management (31)	0	0	0	17	17
Sanitation (32)	0	0	74	74	74
Stormwater Management (37)	31	31	31	31	31
Community Development	25	18	17	17	17
Home (40)	7	8	8	8	8
Lead-Based Paint Grant (129)	0	0	1	1	1
Total Full-Time Personnel	718	733	754	757	757



ORDINANCE NO. 10-57

CITY OF GREENVILLE, NORTH CAROLINA
2010-2011 BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I: Estimated Revenue. It is estimated that the following revenues will be available for the City of Greenville during the fiscal year beginning July 1, 2010 and ending June 30, 2011:

GENERAL FUND

Unrestricted Intergovernmental Revenues:

Ad Valorem Taxes;

Current Year Taxes - Operations	\$ 30,459,427	
Prior Year's Taxes and Penalties	(6,391)	
Subtotal		\$ 30,453,036

Sales Tax	\$ 13,125,147	
Video Prog. & Tele. Comm. Svcs Tax	937,555	
Rental Vehicle Gross Receipts	95,950	
Utilities Franchise Tax	5,770,350	
Motor Vehicle Tax	767,309	
Other Unrestricted Intergovernmental Revenues	713,093	
Subtotal		\$ 21,409,404

Restricted Intergovernmental Revenues:

Restricted Intergovernmental Revenues	\$ 1,565,038	
Powell Bill - State allocation payment	1,910,210	
Subtotal		\$ 3,475,248

Licenses, Permits, & Fees:

Privilege Licenses	\$ 618,000	
Other Licenses, Permits & Fees	2,869,524	
Subtotal		\$ 3,487,524

Sales and Services:

Rescue Service Transport	\$ 2,626,000	
Parking Violation Penalties, Leases, and Meters	422,394	
Other Sales and Services	553,915	
Subtotal		\$ 3,602,309

Other Revenues:

Other Revenue Sources	\$ 212,085	
Subtotal		\$ 212,085

Investment Earnings:

Interest on Investments	\$ 1,865,731	
Subtotal		\$ 1,865,731

Other Financing Sources:

Transfer from Greenville Utilities Commission	\$ 5,521,506	
Appropriated Fund Balance	1,238,981	
Other Transfers	789,786	
Subtotal		\$ 7,550,273

TOTAL GENERAL FUND REVENUES		<u>\$ 72,055,610</u>
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DEBT SERVICE FUND

Powell Bill Fund	\$	49,563	
Occupancy Tax		535,226	
Transfer from General Fund		3,971,805	
		3,971,805	
TOTAL DEBT SERVICE FUND			\$ 4,556,594

PUBLIC TRANSPORTATION FUND

Operating Grant 2010-2011	\$	477,497	
Capital Grant 2010-2011		1,203,437	
Planning Grant		28,100	
State Maintenance Assistant Program		175,000	
Hammock Source		818	
Miscellaneous		150	
Pitt Community College Bus Fare		4,300	
Eastern Carolina Vocational Center Service Contract		1,500	
Bus Fares		146,000	
Bus Ticket Sales		56,000	
Pitt Co. Bus Service		4,185	
Appropriated Fund Balance		509,487	
		509,487	
TOTAL PUBLIC TRANSPORTATION FUND			\$ 2,606,474

FLEET MAINTENANCE FUND

Fuel	\$	1,380,444	
Vehicle		974,899	
Labor Fees		983,804	
Pool Car Rentals		11,250	
		11,250	
TOTAL FLEET MAINTENANCE FUND			\$ 3,350,397

SANITATION FUND

Refuse Fees	\$	5,418,599	
NC Mosquito Control		12,000	
Extra Pickup		2,000	
Recycling Revenue		5,000	
Cart and Dumpster		138,400	
Landfill Charges		50,000	
Transfer from General Fund		190,000	
Appropriated Fund Balance		196,187	
		196,187	
TOTAL SANITATION FUND			\$ 6,012,186

BRADFORD CREEK GOLF COURSE FUND

Green Fees	\$	469,097	
Cart Fees		18,000	
Driving Range		98,000	
Concessions (Food & Beverage)		63,000	
Other (Tournaments, Rentals)		128,000	
Pro Shop Sales		33,000	
		33,000	
TOTAL BRADFORD CREEK GOLF COURSE FUND			\$ 809,097

STORMWATER MANAGEMENT UTILITY FUND

Utility Fee	\$ 2,942,000	
Interest on Checking	60,616	
Appropriated Fund Balance	1,528,676	
TOTAL STORMWATER MANAGEMENT UTILITY FUND		\$ 4,531,292

COMMUNITY DEVELOPMENT HOUSING FUND (GRANT PROJECT FUND)

Annual CDBG Grant Funding	\$ 887,849	
HUD City of Greenville	575,192	
Program Income	16,000	
Transfer from General Fund	313,184	
TOTAL COMMUNITY DEVELOPMENT HOUSING FUND		\$ 1,792,225

DENTAL REIMBURSEMENT FUND

Employer Contributions - City of Greenville	\$ 185,342	
Employee Contributions - City of Greenville	68,006	
TOTAL DENTAL REIMBURSEMENT FUND		\$ 253,348

CAPITAL RESERVE FUND

Appropriated Fund Balance	\$ 200,000	
TOTAL CAPITAL RESERVE FUND		\$ 200,000

VEHICLE REPLACEMENT FUND

Transfer from Other Funds	\$ 3,142,541	
TOTAL VEHICLE REPLACEMENT FUND		\$ 3,142,541
TOTAL ESTIMATED CITY OF GREENVILLE REVENUES		\$ 99,309,764

SHEPPARD MEMORIAL LIBRARY FUND

City of Greenville	\$ 1,116,388	
Pitt County	563,504	
Town of Bethel	27,689	
Town of Winterville	135,375	
State Aid	202,448	
Desk/Copier Receipts	119,281	
Interest	10,680	
Miscellaneous Revenues	46,180	
Greenville Housing Authority	10,692	
LSTA Grant	24,720	
Appropriated Fund Balance	108,370	
TOTAL SHEPPARD MEMORIAL LIBRARY FUND		\$ 2,365,327

PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY

Occupancy Tax (2%)	\$	452,081
Occupancy Tax (1%)		226,040
Interest on Checking		10,000
Appropriated Fund Balance		<u>294,857</u>

TOTAL PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND \$ 982,978

Section II: Appropriations. The following amounts are hereby appropriated for the operation of the City of Greenville and its activities for the fiscal year beginning July 1, 2010 and ending June 30, 2011:

GENERAL FUND

Mayor & City Council	\$	383,212
City Manager		1,090,034
City Clerk		297,750
City Attorney		445,528
Human Resources		2,402,043
Information Technology		2,895,596
Fire/Rescue		12,558,387
Financial Services		2,270,201
Contingency		949,440
Other Post Employment Benefits		250,000
Police		22,041,834
Recreation & Parks		6,149,598
Public Works		8,598,067
Community Development		1,603,761
Capital Improvement		4,406,019
Transfers to Other Funds		5,714,140
TOTAL GENERAL FUND	<u>\$</u>	<u>72,055,610</u>

DEBT SERVICE FUND

Debt Service	\$	4,556,594
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PUBLIC TRANSPORTATION FUND

Transit	\$	2,606,474
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FLEET MAINTENANCE FUND

Fleet	\$	3,350,397
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SANITATION FUND

Sanitation Service	\$	6,012,186
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BRADFORD CREEK GOLF COURSE FUND

Bradford Creek Golf Course \$ 809,097

STORMWATER MANAGEMENT UTILITY FUND

Stormwater Management Utility \$ 4,531,292

COMMUNITY DEVELOPMENT HOUSING PROGRAM FUND

Community Development Housing/CDBG \$ 1,792,225

DENTAL REIMBURSEMENT FUND

Dental Reimbursement Fund \$ 253,348

CAPITAL RESERVE FUND

Capital Reserve Fund \$ 200,000

VEHICLE REPLACEMENT FUND

Vehicle Replacement Fund \$ 3,142,541

TOTAL CITY OF GREENVILLE APPROPRIATIONS \$ 99,309,764

SHEPPARD MEMORIAL LIBRARY FUND

Sheppard Memorial Library \$ 2,365,327

PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY

Pitt-Greenville Convention and Visitors Authority \$ 982,978

Section III: Encumbrances. Appropriations herein authorized and made shall have the amount of outstanding purchase orders as of June 30, 2010, added to each appropriation as it appears in order to account for the expenditures in the fiscal year in which it was paid.

Section IV: Taxes Levied. There is hereby levied a tax rate of 52 cents per one hundred dollars (\$100) valuation of taxable properties, as listed for taxes as of January 1, 2010, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Section V: Salaries.

(a) Salaries of Elected Officials. The annual salaries of the Mayor, Mayor Pro-Tem, and other members of the City Council shall be as follows:

Mayor	\$ 11,500
Mayor Pro-Tem	\$ 7,800
Council Members	\$ 7,500

(b) Salary Cap of Greenville Utilities Commission Members. Pursuant to Section 4 of the Charter of the Greenville Utilities Commission of the City of Greenville, the monthly salaries of members of the Greenville Utilities Commission shall not exceed the following caps:

Chair	\$ 350
Member	\$ 200

Section VI: Amendments.

(a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the City Manager may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the City Council as soon as possible, and the appropriate budget amendments are submitted at the next regular meeting.


Section VII: The Manual of Fees, dated July 1, 2010, is adopted herein by reference.

Section VIII: Community Development. The City Council does hereby authorize grant project funds for the operation of FY 2010-2011 CDBG Entitlement and Community Development Home Consortium programs under the Community Development Block Grant Program and Home Consortium Program for the primary purpose of housing rehabilitation and other stated expenditures.


Section IX: Greenville Utilities Commission. The City Council adopts a separate ordinance for the budget of the Greenville Utilities Commission.

Section X: Distribution. Copies of this ordinance shall be furnished to the City Manager and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

ADOPTED this the 10th day of June, 2010.



Patricia C. Dunn, Mayor

ATTEST:

Carol L. Barwick, City Clerk

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GENERAL FUND

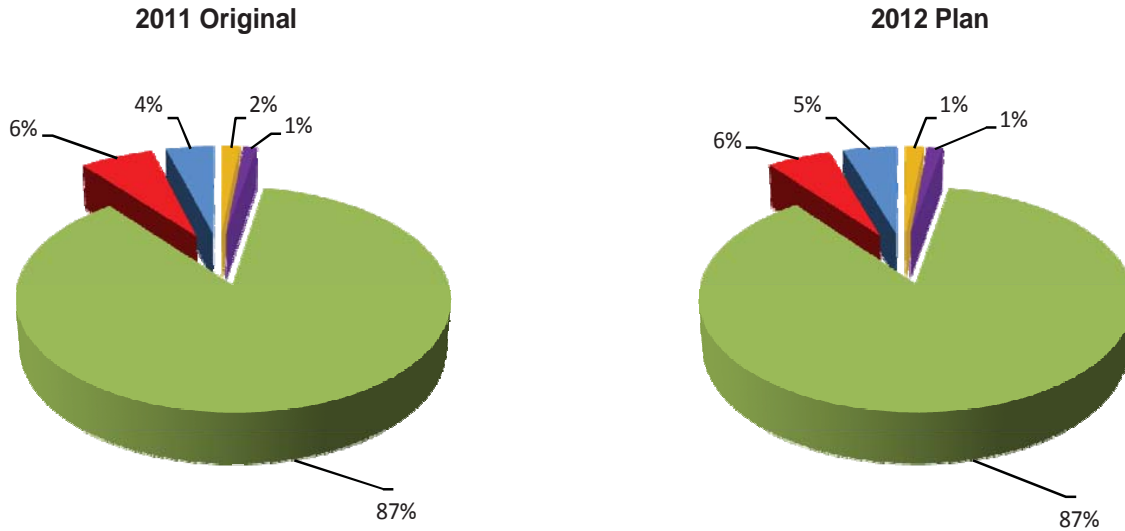
Summary

The General Fund is established to account for the revenues and expenditures in operating the general government functions of a nonproprietary nature. This fund receives ad valorem tax revenues, state shared revenues, licenses, permits and fees. The major operating activities include general government, police, fire, public works, parks and recreation and other governmental service functions. The expenditures that will follow are in order by department:

- Mayor & City Council
- City Clerk
- City Manager
- City Attorney
- Human Resources
- Information Technology
- Fire/Rescue
- Financial Services
- Police
- Recreation & Parks
- Community Development

The following expenses include all administrative, operations, maintenance and capital outlay detail. Capital Improvement information is behind the "Capital Improvements" tab.

GENERAL FUND SOURCES BY FUNCTION

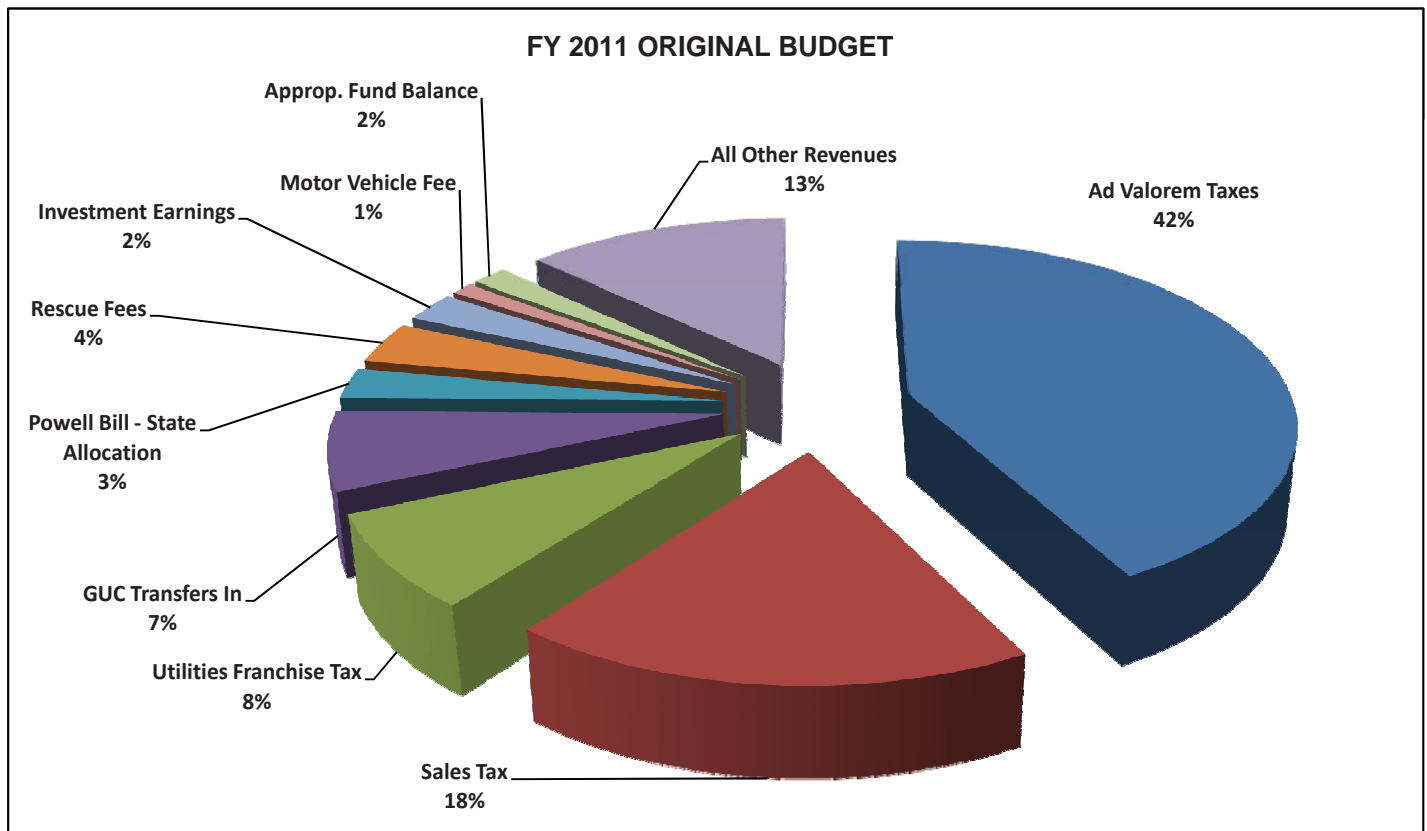


- CULTURAL AND RECREATION
- ENVIRONMENTAL PROTECTION
- GENERAL GOVERNMENT
- PUBLIC SAFETY
- TRANSPORTATION

	2009	2010 Original Budget	2011 Original	% Change	2012 Plan	% Change
CULTURAL AND RECREATION	\$ 1,166,609	\$ 1,121,918	\$ 1,143,566	1.93%	\$ 1,163,546	1.75%
ENVIRONMENTAL PROTECTION	724,291	977,762	849,056	-13.16%	1,015,324	19.58%
GENERAL GOVERNMENT	67,830,383	61,344,137	62,367,910	1.67%	64,087,340	2.76%
PUBLIC SAFETY	4,966,708	4,165,226	4,664,347	11.98%	4,181,687	-10.35%
TRANSPORTATION	2,782,438	3,524,639	3,030,731	-14.01%	3,516,615	16.03%
TOTAL	\$ 77,470,429	\$ 71,133,682	\$ 72,055,610		\$ 73,964,512	

GENERAL FUND REVENUE SUMMARY

	<u>2008 Actual</u>	<u>Inc/ (Dec)</u>	<u>2009 Actual</u>	<u>Inc/ (Dec)</u>	<u>2010 Orig. Budget</u>	<u>Inc/ (Dec)</u>	<u>2011 Original</u>	<u>Inc/ (Dec)</u>	<u>2012 Plan</u>
Ad Valorem Taxes	\$ 25,447,773	13%	\$ 28,855,631	3%	\$ 29,641,438	3%	\$ 30,453,036	2%	\$ 31,063,277
Sales Tax	14,321,872	-5%	13,552,574	1%	13,736,686	-4%	13,125,147	1%	13,256,398
Utilities Franchise Tax	4,579,617	14%	5,206,917	3%	5,338,099	8%	5,770,350	5%	6,030,016
GUC Transfers In	4,444,417	5%	4,658,824	-1%	4,633,707	5%	4,882,059	6%	5,181,644
Powell Bill - State Allocation	2,256,409	-5%	2,136,846	-11%	1,901,793	0%	1,910,210	3%	1,958,858
Rescue Fees	2,525,226	14%	2,873,649	-16%	2,409,670	9%	2,626,000	1%	2,652,260
Investment Earnings	1,965,319	13%	2,212,212	-34%	1,464,346	27%	1,865,731	1%	1,884,450
Motor Vehicle Fee	847,965	1%	859,522	0%	859,950	-11%	767,309	2%	782,706
Approp. Fund Balance	-	0%	-	%	2,076,906	-40%	1,238,981	-30%	865,627
All Other Revenues	10,243,655	67%	17,114,257	-47%	9,071,087	4%	9,416,787	9%	10,289,276
Total	<u>\$ 66,632,253</u>	<u>16%</u>	<u>\$ 77,470,432</u>	<u>-8%</u>	<u>\$ 71,133,682</u>	<u>1%</u>	<u>\$ 72,055,610</u>	<u>3%</u>	<u>\$ 73,964,512</u>



GENERAL FUND DETAILED REVENUE SUMMARY

	2008 Actual	2009 Actual	2010 Orig. Budget	2011 Original	2012 Plan
Unrestricted Intergovernmental Ad Valorem Taxes					
Current Year Taxes	\$ 25,130,388	\$ 28,838,385	\$ 29,446,590	\$ 30,459,427	\$ 31,068,616
Prior Years Taxes	411,685	375,104	339,469	334,304	337,060
Tax Penalties & Interest	170,450	180,040	212,000	110,550	111,103
Tax Discounts	(264,169)	(324,264)	(348,521)	(350,745)	(352,499)
Tax Refunds	(581)	(213,634)	(8,100)	(100,500)	(101,003)
Subtotal	\$ 25,447,773	\$ 28,855,631	\$ 29,641,438	\$ 30,453,036	\$ 31,063,277
Other Unrestricted Intergovernmental					
Sales Tax	\$ 14,321,872	\$ 13,552,574	\$ 13,736,686	\$ 13,125,147	\$ 13,256,398
Video Program & Supplemental Peg	611,234	897,878	978,431	937,555	946,534
Rental Vehicle - Gross Receipts	103,268	97,136	90,000	95,950	96,910
Motor Vehicle Fee	847,965	859,222	859,950	767,309	782,706
Payment in Lieu of Taxes	5,584	7,814	5,584	7,501	7,502
Utilities Franchise Tax	4,579,617	5,206,917	5,338,099	5,770,350	6,030,016
State Fire Protection	356,706	356,706	356,706	356,706	356,706
Wine & Beer	332,734	345,500	343,969	348,886	352,375
Subtotal	\$ 21,158,980	\$ 21,323,747	\$ 21,709,425	\$ 21,409,404	\$ 21,829,146
Restricted Intergovernmental					
Traffic Control Lights Maint.	\$ 179,069	\$ 132,619	\$ 180,618	\$ 172,000	\$ 172,000
Street Sweeper Agreement	-	25,035	25,035	25,035	25,035
Pitt County Fire Contribution	10,000	10,000	10,000	-	-
Housing Authority Police Officers	110,623	-	136,949	112,468	115,842
Federal Forfeiture Money	46,766	113,025	-	-	-
Spec State/Fed/Loc Grant	49,534	71,773	50,000	362,150	1,421,700
Controlled Substance Tax	60,984	55,029	-	-	-
Law Enforcement Block Grant	24,648	4,924	-	5,809	5,809
Police Dept Grants	312,509	376,432	-	377,844	-
Pitt County Crime & Telephone	-	-	-	-	-
Section 104F Planning Grant MPO	179,071	97,177	-	206,200	248,168
At Risk Youth Chance Grant	9,767	-	-	-	-
Fire/Rescue Safer Grant	-	-	445,375	416,000	260,000
Powell Bill - State Allocation	2,256,409	2,136,846	1,901,793	1,910,210	1,958,858
Subtotal	\$ 3,239,380	\$ 3,022,860	\$ 2,749,770	\$ 3,587,716	\$ 4,207,412
Licenses, Permits & Fees					
Privilege Licenses	556,782	582,672	\$ 609,418	\$ 618,000	\$ 636,540
Inspection Division Permits	1,413,950	670,157	730,738	715,570	733,701
Planning Fees	242,884	120,471	132,450	113,150	133,075
Recreation Dept Activity Fees	1,129,400	1,140,354	1,096,918	1,117,566	1,137,546
Police Fees	284,497	776,133	151,837	324,900	346,450
Engineering Fees	38,880	36,482	49,750	41,250	43,250
Fire/Rescue Fees	145,975	171,774	151,800	171,800	171,800
Subtotal	\$ 3,812,368	\$ 3,498,043	\$ 2,922,911	\$ 3,102,236	\$ 3,202,362
Sales and Services					
Rescue Serv Transport	\$ 2,525,226	\$ 2,873,649	\$ 2,409,670	\$ 2,626,000	\$ 2,652,260
Utilities Street Cuts	209,881	263,946	287,086	284,200	289,900
Leased Parking & Meters	91,871	90,525	91,766	92,394	94,825
Parking Violation Penalty	235,543	243,243	281,464	330,000	336,600
Rental Property Income	25,244	25,007	25,001	25,001	25,001
Sale of Property	479,617	6,856	25,502	25,500	26,010
Cemetery Lots	92,872	106,006	93,750	71,350	71,350
Grave Opening	87,015	129,008	90,000	104,625	104,625
City Bus Revenue	11,282	5,275	9,500	7,500	8,000
Fuel Sales to Housing Authority	34,870	34,734	33,990	38,640	42,240
Miscellaneous GF and PB	95,145	(300,546)	55,000	75,009	75,020
Sale of Signs	8,131	1,481	7,200	2,000	2,000
Beautification / Tree Replacement	745	1,260	450	1,300	1,300
Contracted Off-Duty Police	303,638	225,480	304,055	269,820	269,820
Contract Hours	29,584	7,712	4,500	40,000	43,000
Special Events - International	-	1,255	-	1,000	1,000
Pitt Co. Board of Education	210,338	308,640	58,252	-	-
EMS Dedicated Standby	4,234	3,556	3,000	3,000	3,000
Residential Parking	851	1,567	900	1,600	1,600
Sanitation Labor Fees / Recycling	-	84,810	101,716	1,500	1,500
Lot Sweeping	1,000	480	1,200	1,200	1,200

	2008 Actual	2009 Actual	2010 Orig. Budget	2011 Original	2012 Plan
Child Support Fees	2,436	2,568	-	2,568	2,568
Subtotal	\$ 4,449,523	\$ 4,116,511	\$ 3,884,002	\$ 4,004,207	\$ 4,052,819

Other Revenues

M/WBE Support Receipts	\$ 380	\$ -	\$ 2,900	\$ 3,000	\$ 3,000
Rental Income	25,244	25,007	25,001	25,001	25,001
GUC Joint Programs	21,130	27,183	29,855	29,855	29,858
Employee Computer Purchase	46,456	62,405	50,000	55,006	55,012
Donations	326,668	222,248	174,200	-	-
Other Revenue	34,665	(326,696)	341,752	-	-
Subtotal	\$ 454,543	\$ 10,147	\$ 623,708	\$ 112,862	\$ 112,871

Investment Earnings

Investments Earnings	\$ 1,965,319	\$ 2,212,212	\$ 1,464,346	\$ 1,865,731	\$ 1,884,450
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Other Financing Sources

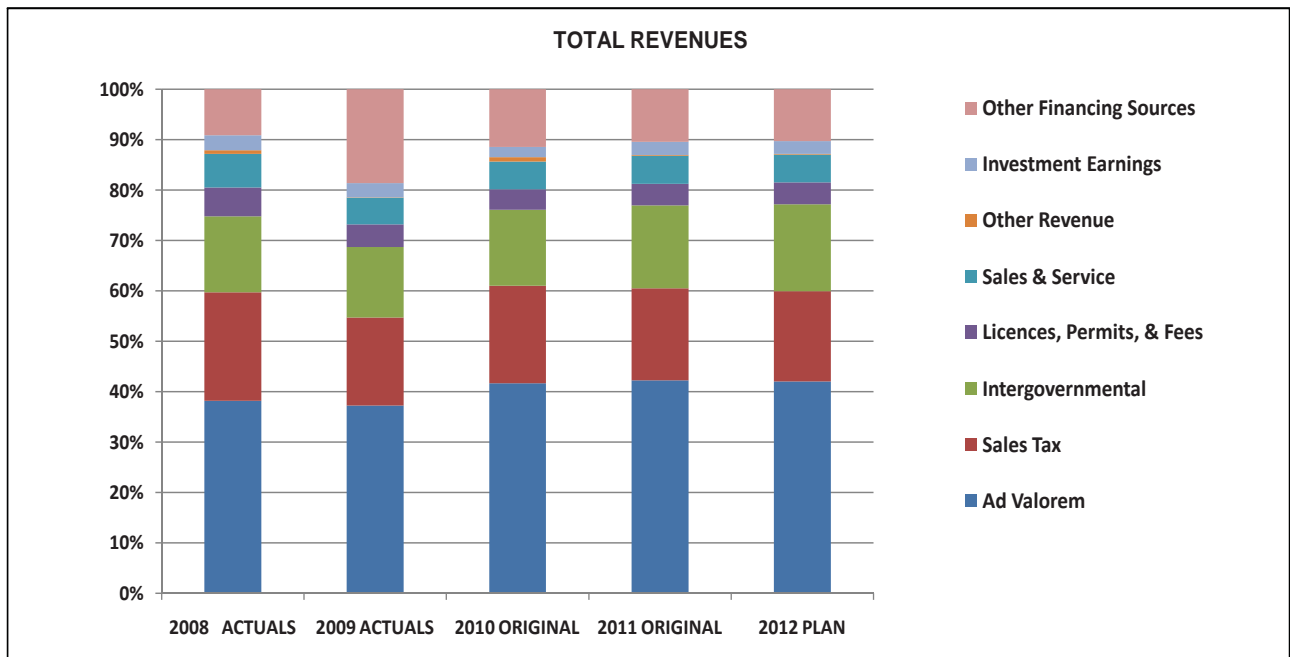
Transfer in GUC	\$ 4,444,417	\$ 4,658,824	\$ 4,633,707	\$ 4,882,059	\$ 5,181,644
Capital Reserve	532,375	914,950	245,195	200,000	200,000
Transfer in Closed Capital Projects	79,942	932,589	-	-	-
Transfer from Loss Reserve	477,417	206,397	-	-	-
Transfer from Sanitation	-	287,491	304,601	215,099	440,743
Transfer from Stormwater	-	-	255,245	262,902	265,531
Other Transfers	570,216	627,544	622,428	721,377	658,630
Appropriated Fund Balance	-	-	2,076,906	1,238,981	865,627
Bond Proceeds	-	7,090,976	-	-	-
Subtotal	\$ 6,104,367	\$ 14,431,281	\$ 8,138,082	\$ 7,520,418	\$ 7,612,175

Total Revenues not including Other Financing Sources

	\$ 60,527,886	\$ 63,039,151	\$ 62,995,600	\$ 64,535,192	\$ 66,352,337
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Total Revenues including Other Financing Sources

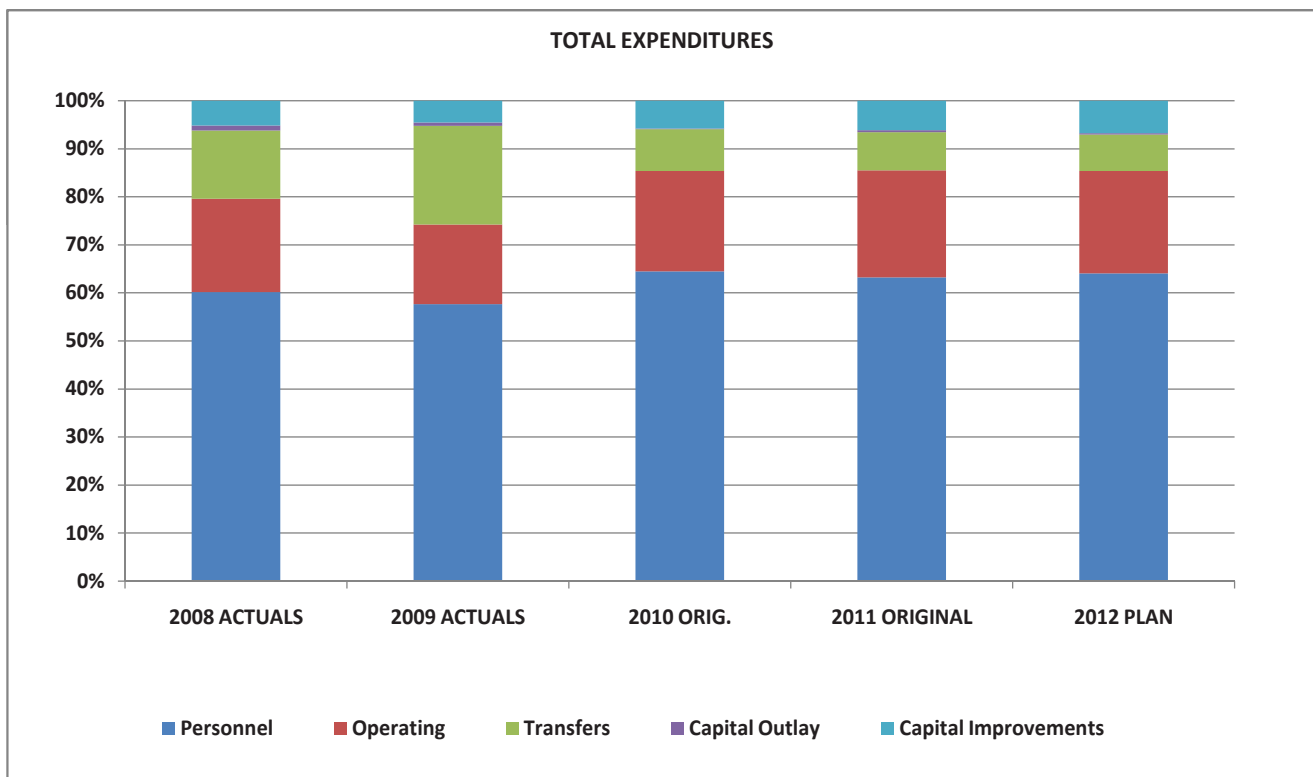
	\$ 66,632,253	\$ 77,470,432	\$ 71,133,682	\$ 72,055,610	\$ 73,964,512
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GENERAL FUND EXPENDITURES BY LINE ITEM

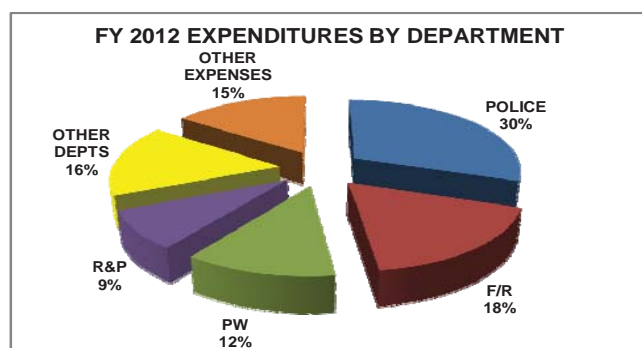
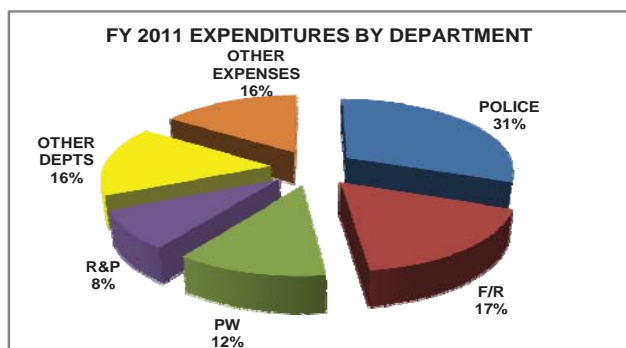
	2008		2009		2010		2011		2012
	Actual		Actual		Orig. Budget		Original		Plan
Personnel									
Salaries	\$ 30,285,983	\$	32,398,101	\$	33,024,972	\$	32,408,243	\$	33,182,851
Allowances	357,691		390,819		411,676		423,503		423,503
FICA	2,253,856		2,376,756		2,350,383		2,278,901		2,418,882
Group Life Insurance	75,156		81,842		85,165		83,280		83,280
Group Life Insurance Retirees	667		641		900		900		900
Retirement	1,442,542		1,526,789		1,523,641		1,996,377		2,382,966
Health Insurance	4,584,074		5,014,178		6,129,527		5,720,565		6,065,396
Retirees Supplemental BC/BS	112,365		134,720		156,555		191,250		226,800
Health Insurance - Retirees	421,060		461,697		470,592		667,550		792,992
401K Regular Employees	425,037		429,873		504,757		435,552		435,552
401K Police	460,176		493,448		496,238		474,430		469,205
Workers Comp Premium	70,950		95,417		109,172		115,265		112,138
Workers Comp Loss	649,999		599,555		346,220		477,069		491,380
ICMA	16,158		16,802		18,306		16,738		16,738
Unemployment Compensation	566		17,628		62,000		76,500		76,500
Employee Medical Services	92,644		98,780		98,500		135,125		138,470
Educational Assistance	21,845		22,976		17,100		17,100		17,100
Fees Paid to Elected Officials	58,783		56,800		56,800		56,800		56,800
Total Personnel	\$ 41,329,552	\$	44,216,822	\$	45,862,504	\$	45,575,148	\$	47,391,453
Operating									
Printing	\$ 80,094	\$	70,425	\$	146,151	\$	132,199	\$	143,743
Travel/Training	374,015		302,549		394,439		370,784		368,422
Professional Services	44,780		51,104		62,525		62,327		65,120
Equipment Maintenance	158,745		158,835		207,236		206,075		207,142
Vehicles Maintenance	429,675		430,040		537,912		674,018		694,241
Buildings Maintenance	224,442		228,996		232,783		206,245		212,299
Other Maintenance	113,327		195,461		163,921		196,800		215,800
Supplies & Materials	2,200,377		2,044,158		2,241,635		2,007,796		2,012,581
Contracted Services	2,191,801		2,879,967		3,070,827		3,439,866		3,313,647
Fleet Service Labor	-		-		-		647,872		667,291
Dues & Subscriptions	120,171		144,157		160,063		164,756		172,808
Advertising	98,579		78,959		130,571		122,562		125,318
Telephone	263,757		278,802		289,021		393,128		403,407
Utilities	1,009,258		1,031,944		1,119,430		1,078,246		1,095,730
Street Lighting	1,167,943		1,118,270		1,241,644		1,262,800		1,368,212
Fuel	711,247		595,084		691,878		840,743		869,333
Concessions	10,804		59,669		55,930		15,900		17,300
Laundry & Dry Cleaning	31,924		31,140		30,000		12,020		12,020
General Insurance Liability Premiums	513,057		544,480		556,658		551,743		562,778
Property & Casualty Loss	433,480		197,280		165,795		194,610		198,503
Uniforms	186,937		206,328		199,301		265,905		257,341
Task Force/Investigations	259,990		218,295		276,689		273,000		302,000
Fleet Service Cost Fixed	826,703		979,123		1,126,482		1,087,981		1,087,981
Other	1,632,982		635,907		680,715		643,406		690,735
Total Operating	\$ 13,084,088	\$	12,480,973	\$	13,781,606	\$	14,850,782	\$	15,063,752
Contingency	\$ -	\$	-	\$	828,687	\$	949,440	\$	424,528
Other-Post Employment Benefits	\$ -	\$	250,000	\$	250,000	\$	250,000	\$	250,000

	2008 Actual	2009 Actual	2010 Orig. Budget	2011 Original	2012 Plan
Transfers					
Debt Service	\$ 4,870,490	\$ 11,619,408	\$ 4,270,892	\$ 4,021,368	\$ 3,914,831
Public Transportation	339,158	468,990	317,306	-	-
Sanitation	-	-	-	190,000	190,000
Library Services	1,029,655	1,080,417	1,100,392	1,116,388	1,213,759
Group Benefits	-	-	-	-	-
Capital Reserve	3,175,807	911,142	-	-	-
Housing Fund	282,624	194,071	228,091	313,184	326,648
Vehicle Replacement	9,000	32,234	-	73,201	-
Intermodal Transportation	-	5,492	300,000	-	-
Bradford Creek Golf Course	-	8,000	-	-	-
Aquatics & Fitness Center	40,000	-	-	-	-
Stantonsburg/10th Street	-	943,000	-	-	-
Convention Center	-	480,357	-	-	-
Total Transfers	\$ 9,746,734	\$ 15,743,111	\$ 6,216,681	\$ 5,714,141	\$ 5,645,238
Capital Outlay	\$ 714,022	\$ 532,173	\$ 94,243	\$ 310,080	\$ 204,560
Capital Improvements	\$ 3,528,095	\$ 3,499,463	\$ 4,099,961	\$ 4,406,019	\$ 4,984,981
Total General Fund Capital	\$ 4,242,117	\$ 4,031,636	\$ 4,194,204	\$ 4,716,099	\$ 5,189,541
Total Expenditures	\$ 68,402,491	\$ 76,722,542	\$ 71,133,682	\$ 72,055,610	\$ 73,964,512



GENERAL FUND EXPENDITURES SUMMARY BY DEPARTMENT

	2008 Actual	2009 Actual	2010 Orig. Budget	2011 Original	2012 Plan
Mayor & City Council	\$ 339,154	\$ 387,466	\$ 428,288	\$ 383,212	\$ 432,523
City Manager	954,289	1,000,291	1,086,153	1,090,034	1,126,638
City Clerk	232,230	259,860	275,445	297,750	312,942
City Attorney	392,309	419,619	435,459	445,528	461,820
Human Resources	1,774,206	1,998,723	2,101,831	2,402,043	2,608,827
Information Technology	3,322,281	2,761,921	2,907,322	2,895,596	3,001,652
Fire/Rescue	10,600,970	11,535,453	12,127,343	12,558,388	13,084,247
Financial Services	1,849,175	2,131,192	2,218,950	2,270,201	2,329,225
Recreation and Parks	6,524,296	5,869,950	6,197,166	6,149,597	6,305,171
Police	19,053,326	20,695,225	20,677,674	22,041,833	22,367,152
Public Works	8,728,395	8,648,222	9,653,824	8,598,067	8,944,621
Community Development	1,357,030	1,522,046	1,628,898	1,603,761	1,684,947
Total by Departments	\$ 55,127,661	\$ 57,229,968	\$ 59,738,353	\$ 60,736,010	\$ 62,659,765
Contingency	\$ -	\$ -	\$ 828,687	\$ 949,440	\$ 424,528
Other Post-Employment Benefits	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Total Expenses by Department	\$ 55,127,661	\$ 57,479,968	\$ 60,817,040	\$ 61,935,450	\$ 63,334,293
Operating Transfers Out					
Transfer to Debt Services	\$ 4,870,490	\$ 11,619,408	\$ 4,270,892	\$ 4,021,368	\$ 3,914,831
Transfer to Transit	339,158	468,990	317,306	-	-
Transfer to Sanitation	-	-	-	190,000	190,000
Transfer to Capital Reserve	3,175,807	911,142	-	-	-
Transfer to Sheppard Library	1,029,655	1,080,417	1,100,392	1,116,388	1,213,759
Transfer to Group Benefits	-	-	-	-	-
Transfer to Bradford Creek Golf	-	8,000	-	-	-
Transfer to Aquatics & Fitness	40,000	-	-	-	-
Transfer to Housing Division	282,624	194,071	228,091	313,184	326,648
Transfer to Vehicle Replacement	9,000	32,234	-	73,201	-
Transfer to Intermodal Transportation	-	5,492	300,000	-	-
Transfer to Stantonsburg/10th St.	-	943,000	-	-	-
Transfer to Convention Center	-	480,357	-	-	-
Total Transfers Out	\$ 9,746,735	\$ 15,743,111	\$ 6,216,681	\$ 5,714,141	\$ 5,645,238
Total Capital Improvements	\$ 3,528,095	\$ 3,499,463	\$ 4,099,961	\$ 4,406,019	\$ 4,984,981
Total General Fund	\$ 68,402,491	\$ 76,722,542	\$ 71,133,682	\$ 72,055,610	\$ 73,964,512



BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-0000-301.01-00	CURRENT YEAR OPERATIONS	\$ 25,130,388	\$ 28,838,385	\$ 29,446,590	\$ 30,459,427	\$ 31,068,616
010-0000-301.03-00	PRIOR YEAR TAXES 2000	2,705	1,890	505	506	-
010-0000-301.03-01	PRIOR YEAR TAXES 2001	3,147	2,468	1,010	506	509
010-0000-301.03-02	PRIOR YEAR TAXES 2002	5,726	3,637	1,010	1,011	509
010-0000-301.03-03	PRIOR YEAR TAXES 2003	5,999	4,440	2,020	1,011	1,017
010-0000-301.03-04	PRIOR YEAR TAXES 2004	13,964	8,035	6,169	2,022	1,017
010-0000-301.03-05	PRIOR YEAR TAXES 2005	24,966	14,088	10,100	6,175	2,033
010-0000-301.03-06	PRIOR YEAR TAXES 2006	350,167	39,481	15,150	10,110	6,225
010-0000-301.03-07	PRIOR YEAR TAXES 2007	-	298,115	50,500	15,165	10,200
010-0000-301.03-08	PRIOR YEAR TAXES 2008	-	-	252,500	45,045	15,250
010-0000-301.03-09	PRIOR YEAR 2009	-	-	-	252,753	45,300
010-0000-301.03-10	PRIOR YEAR 2010	-	-	-	-	255,000
010-0000-301.03-98	PRIOR YEAR TAXES 1998	2,270	-	-	-	-
010-0000-301.03-99	PRIOR YEAR TAXES 1999	2,740	2,950	505	-	-
010-0000-301.05-00	INTEREST & PENALTIES	170,450	180,040	212,000	110,550	111,103
010-0000-301.06-00	TAX DISCOUNTS	(264,169)	(324,264)	(348,521)	(350,745)	(352,499)
010-0000-301.07-00	TAX REFUNDS	(581)	(213,634)	(8,100)	(100,500)	(101,003)
010-0000-310.02-00	LOCAL OPTION SALES TAX	5,818,532	5,585,188	5,306,623	5,555,257	5,685,751
010-0000-310.03-00	VIDEO PROGRAMMING FEES	585,753	861,496	937,194	897,551	906,526
010-0000-310.03-01	SUPPLEMENTAL PEG	25,481	36,382	41,237	40,004	40,008
010-0000-310.04-00	1983 1/2% SALES TAX	2,961,940	2,812,428	2,817,672	2,750,275	2,750,550
010-0000-310.05-00	1986 1/2% SALES TAX	2,932,904	2,779,998	2,802,649	2,750,275	2,750,550
010-0000-310.08-00	RENTAL VEHICLE-GROSS REC	103,268	97,136	90,000	95,950	96,910
010-0000-310.10-00	2002 1/2% SALES TAX	2,608,496	1,579,774	842,923	1,249,258	1,249,383
010-0000-310.10-01	HOLD HARMLESS-MEDICARE	-	795,187	1,966,819	820,082	820,164
010-0000-320.04-00	PAY IN LIEU-TAXES-HOUSING	5,584	7,814	5,584	7,501	7,502
010-0000-320.05-00	UTILITIES FRANCHISE TAX	4,579,617	5,206,917	5,338,099	5,770,350	6,030,016
010-0000-320.06-00	BEER & WINE	332,734	345,500	343,969	348,886	352,375
015-0000-321.02-00	NC DOT TRAF SIGNALS	179,068	132,619	180,618	172,000	172,000
010-0000-321.03-00	NC MOSQUITO CONTROL	19,497	-	-	-	-
010-0000-321.04-00	STREET SWEEPER AGREEMENT	-	25,035	25,035	25,035	25,035
010-0000-321.05-00	PITT CO FIRE CONTRIBUTION	10,000	10,000	10,000	-	-
010-0000-321.09-00	RECREATION DONATIONS	101,291	42,311	2,200	-	-
015-0000-321.10-01	STATE ALLOCATION PAYMENTS	2,256,409	2,136,846	1,901,793	1,910,210	1,958,858
010-0000-321.24-00	HOUSING AUTH POL.OFFICERS	110,623	106,258	136,949	112,468	115,842
010-0000-321.28-00	FEDERAL FORFEITURE MONEY	46,766	113,025	-	-	-
010-0000-321.29-00	SPEC STATE/FED/LOC GRANTS	49,534	71,773	50,000	302,150	1,077,700
015-0000-321.29-00	SPEC STATE/FED/LOC GRANTS	-	-	-	60,000	344,000
010-0000-321.31-00	CONTROLLED SUBSTANCE TAX	60,924	55,029	-	-	-
010-0000-321.32-01	POLICE DRUG FUND	60	-	-	5,809	5,809
010-0000-321.32-08	LAW ENFORCEMENT BLOCK GT	24,648	4,924	-	-	-
010-0000-321.32-09	POLICE DEPARTMENT GRANTS	312,509	376,432	-	377,844	-
010-0000-321.32-16	PAL PROGRAM	1,000	1,495	-	-	-
010-0000-321.34-01	CTY OF GREENVILLE PL GT	179,071	97,177	-	206,200	248,168
010-0000-321.66-00	AT RISK YOUTH CHANCE GRT	9,767	-	-	-	-
010-0000-321.68-00	FIRE/RESCUE SAFER GRANT	-	-	445,375	416,000	260,000
010-0000-330.01-00	PRIVILEGE LICENSE	553,530	579,888	603,342	612,000	630,040
010-0000-330.02-00	PRIVILEGE LIC. PENALTIES	3,252	2,784	6,076	6,000	6,500
010-0000-330.03-00	MOTOR VEHICLE TAX	732,937	748,543	728,280	663,000	676,260
010-0000-330.04-00	PRIOR YR VEHICLE TAX	1,041	1,204	306	50	-
010-0000-330.04-01	PRIOR YR VEHICLE TAX 2001	1,335	1,140	316	757	50
010-0000-330.04-02	PRIOR YR VEHICLE TAX 2002	1,516	1,729	449	202	760
010-0000-330.04-03	PRIOR YR VEHICLE TAX 2003	1,985	1,684	572	505	203
010-0000-330.04-04	PRIOR YR VEHICLE TAX 2004	4,286	2,440	1,143	860	509
010-0000-330.04-05	PRIOR YR VEHICLE TAX 2005	9,655	4,796	1,775	1,015	868
010-0000-330.04-06	PRIOR YR VEHICLE TAX 2006	93,583	10,131	3,693	1,020	1,025
010-0000-330.04-07	PRIOR YR VEHICLE TAX 2007	-	86,688	6,835	2,050	1,031
010-0000-330.04-08	PRIOR YR VEHICLE TAX 2008	-	-	116,280	6,100	2,075
010-0000-330.04-09	PRIOR YEAR 2009	-	-	-	91,750	6,200
010-0000-330.04-10	PRIOR YEAR 2010	-	-	-	-	93,725
010-0000-330.04-98	PRIOR YR VEHICLE TAX 1998	760	-	-	-	-
010-0000-330.04-99	PRIOR YR VEHICLE TAX 1999	866	1,168	301	-	-

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-0000-330.08-00	ANIMAL CONT CIVIL PENALTY	3,945	8,400	10,612	12,500	13,000
010-0000-330.09-00	TREE REPLACEMENT FEES	745	960	400	1,000	1,000
010-0000-330.10-01	BUILDING PERMITS	661,159	248,547	263,600	303,140	310,718
010-0000-330.10-02	PLUMBING PERMITS	174,466	85,064	99,898	84,913	87,035
010-0000-330.10-03	MECHANICAL PERMITS	196,050	123,325	136,513	135,657	139,048
010-0000-330.10-04	DRIVEWAY PERMITS	16,320	6,090	5,812	5,940	6,088
010-0000-330.10-05	RE-INSPECTION FEES	34,788	20,150	23,783	17,500	18,000
010-0000-330.10-06	MISC. PERMITS/FEES	1,111	-	-	50	50
010-0000-330.10-07	HOMEOWNERS RECOVERY FUND	555	192	180	180	180
010-0000-330.10-08	PENALTIES/LATE FEES	6,500	5,700	5,513	4,500	5,000
010-0000-330.10-09	CIVIL CITATIONS - LIENS	53,338	42,829	38,000	60,000	65,000
010-0000-330.10-10	TEMPORARY UTILITIES	15,350	8,100	8,505	8,000	8,000
010-0000-330.11-00	ELECTRICAL INSPECTION FEE	307,651	172,989	186,934	155,690	159,582
010-0000-330.12-00	STATE FIRE PROTECTION	356,706	356,706	356,706	356,706	356,706
010-0000-330.14-00	COURT COST FEES & CHARGES	42,297	45,595	51,005	45,000	46,000
010-0000-330.15-00	OTHER COURT/RESTITUTION	538	720	2,040	600	1,000
010-0000-330.16-00	REFUSE FEES	4,633,961	-	-	-	-
010-0000-330.16-01	SANITATION LABOR FEES	-	81,315	101,716	-	-
010-0000-330.17-00	NON-RES. REC. USER FEES	18,056	13,945	12,500	14,000	14,300
010-0000-330.18-01	PRELIMINARY PLATS	38,600	9,200	10,000	9,000	12,600
010-0000-330.18-02	FINAL PLATS	41,891	31,820	35,000	15,000	17,500
010-0000-330.18-03	REZONINGS	49,850	7,300	6,000	12,000	14,000
010-0000-330.18-04	BOARD OF ADJUSTMENT CASES	12,511	9,505	10,000	17,500	18,000
010-0000-330.18-05	SITE PLANS	32,650	25,115	25,000	20,000	24,000
010-0000-330.18-06	PRELIM PLAT ALTERATIONS	3,300	2,610	3,500	1,500	2,100
010-0000-330.18-07	FINAL PLAT ALTERATIONS	19,260	11,550	14,000	9,000	10,800
010-0000-330.18-08	SITE PLAN ALTERATIONS	12,950	6,370	7,000	12,000	13,500
010-0000-330.18-09	LANDSCAPE PLAN ALTERATION	-	-	1,000	1,500	1,650
010-0000-330.18-10	LANDSCAPE PLANS INSPECT.	13,495	8,485	11,000	7,000	8,000
010-0000-330.18-11	STREET NAME CHANGES	490	1,040	550	300	300
010-0000-330.18-12	MISC PLANNING FEES	387	511	500	500	600
010-0000-330.18-13	ANNEXATIONS	14,400	5,080	5,000	4,000	4,800
010-0000-330.18-14	AMENDMENTS	2,300	1,885	2,200	2,970	3,465
010-0000-330.18-15	P & Z SPECIAL USE PERMITS	800	-	1,700	880	1,760
010-0000-330.20-05	COMPLAINT/ACCIDENT REPORT	17,061	14,334	14,000	14,000	14,500
010-0000-330.20-06	FINGERPRINTING	30,895	13,275	18,500	12,000	12,500
010-0000-330.20-07	PHOTOGRAPHS	-	-	100	-	-
010-0000-330.20-08	MISCELLANEOUS POLICE FEES	64,146	71,485	65,000	67,000	68,000
010-0000-330.20-09	PARADE PERMITS	2,075	2,500	700	2,000	2,500
010-0000-330.20-10	SOLICITATION PERMITS	780	830	200	1,000	1,000
010-0000-330.20-11	OUTDOOR AMP. SOUND PERMIT	2,280	3,100	8,500	3,100	3,150
010-0000-330.20-12	ANNUAL TAXICAB & TOW INSP	960	1,540	600	200	600
010-0000-330.20-13	TAXI LICENSE RENEWAL	319	266	600	400	600
010-0000-330.20-14	TAXI LICENSE APPLICATION	-	19	100	100	100
010-0000-330.20-15	TAXI LIC. INITIAL APPLIC.	1,170	810	1,000	1,000	1,000
010-0000-330.20-17	PEDDLER LICENSE APPLY FEE	450	1,755	250	500	500
010-0000-330.20-18	ITINERANT MERCHANT FEES	438	1,624	1,000	500	1,000
010-0000-330.20-19	ALARM REGISTRATION FEE	24,121	24,109	11,287	15,000	18,000
010-0000-330.20-20	False Alarm Citation	48,963	77,753	30,000	35,000	38,000
010-0000-330.21-01	EROSION CONTROL PLAN	32,423	34,952	46,000	40,000	42,000
010-0000-330.21-02	STREET CLOSINGS	-	1,000	600	600	600
010-0000-330.21-03	RIGHT OF WAY ENCROACH	4,610	500	3,000	500	500
010-0000-330.21-04	PRINTING/MAP FEES	1,847	30	150	150	150
010-0000-330.22-07	FIRE/RESCUE PERMITS	7,229	6,483	6,800	6,800	6,800
010-0000-330.22-09	FIRE/RESCUE MISC. FEES	720	480	500	500	500
010-0000-330.22-10	ETJ BUSINESS INSPECTION	7,860	4,830	7,500	7,500	7,500
010-0000-330.22-11	STATE REQUIRED INSP-LIC	14,010	17,814	15,000	15,000	15,000
010-0000-330.22-12	FIRE PROTECTION INDUST PK	120,391	142,167	122,000	142,000	142,000
010-0000-330.24-00	MISC.CIVIL CITATIONS	33,556	50,291	34,683	55,000	60,000
010-0000-340.01-00	RESCUE SERVICE TRANSPORT	2,525,226	2,873,649	2,409,670	2,626,000	2,652,260
010-0000-340.02-01	RECREATION DEPT. MISC REV	94,321	90,130	82,000	85,000	86,000
010-0000-340.02-02	RIVER PARK NORTH	25,816	26,313	33,500	34,320	35,500
010-0000-340.02-03	MEMBERSHIP-GAFC	-	261,532	245,000	248,000	250,000

BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-0000-340.02-04	GUEST FEES-GAFC	-	18,114	10,300	15,000	15,000
010-0000-340.02-05	APPLICATION FEES-GAFC	-	7,313	5,200	6,000	6,000
010-0000-340.02-06	CITY EMPLOYEE FEES-GAFC	-	22,900	24,300	22,900	22,900
010-0000-340.02-07	GUC EMPLOYEE FEES-GAFC	-	2,241	5,000	2,200	2,200
010-0000-340.02-08	GAFC BANK DRAFT FEES	-	137,671	126,000	135,000	137,000
010-0000-340.02-09	PROGRAM-GAFC	-	62,148	55,000	60,000	62,000
010-0000-340.02-10	ARTS & CRAFTS	32,657	28,108	40,000	30,500	32,200
010-0000-340.02-11	CITY POOL	8,593	9,744	8,800	9,000	9,200
010-0000-340.02-12	RIVERBERCH TENNIS CNTR	20,667	25,486	18,500	25,000	27,000
010-0000-340.02-13	GAFC MEMBERSHIP-GUC	-	26,618	26,000	26,000	28,000
010-0000-340.02-16	SENIOR PROGRAM FEES	49,149	56,418	49,000	57,000	58,000
010-0000-340.03-01	UTILITY STREET CUTS	208,156	248,579	287,086	284,200	289,900
010-0000-340.03-02	OTHER STREET CUTS	1,725	15,367	-	-	-
010-0000-340.03-03	LOT SWEEPING / GUC	1,000	480	1,200	1,200	1,200
010-0000-340.04-01	R&P FACILITY RENTAL	38,477	40,186	29,500	38,000	38,500
010-0000-340.04-03	CONCESSIONS-VENDING	4,004	12,524	15,700	12,500	13,000
010-0000-340.04-04	LOCK & TOWEL-GAFC	-	2,051	1,600	2,000	2,000
010-0000-340.04-06	CONCESSIONS-H.BOYD LEE PK	6,456	6,956	6,000	6,500	6,800
010-0000-340.04-20	PARKING ON STREET-METER	5,043	4,470	4,833	3,819	4,101
010-0000-340.04-23	PARKING GEORGETOWN METER	9,123	8,992	10,296	9,146	9,192
010-0000-340.04-30	LEASED PRK-LOT #1-MERCHAN	3,714	4,242	2,198	4,560	4,606
010-0000-340.04-32	LEASED PRK LOT#3 MOSELEY	3,510	5,213	7,191	4,560	4,606
010-0000-340.04-33	LEASED PRK LOT#4 TEXACO	10,498	11,556	11,186	12,768	13,440
010-0000-340.04-34	LEASED PRK LOT#5CREPE MYR	4,857	1,462	-	-	-
010-0000-340.04-35	LEASED PRK #6 BLT HARVEY	4,368	4,680	4,520	4,416	5,592
010-0000-340.04-38	LEASED PRK LOT#9 HOOKER	36,302	34,102	36,486	35,125	36,179
010-0000-340.04-39	LEASED PRK-LOT#10 HARRIS	8,181	8,509	9,189	10,488	9,189
010-0000-340.04-41	LEASED PRK #12 EVANS ST	4,175	3,476	4,394	5,016	5,280
010-0000-340.04-43	LEASED PARKING-GREENE ST	1,512	2,994	674	1,584	1,680
010-0000-340.04-44	EDWARDS	588	828	799	912	960
010-0000-340.04-50	RENTAL INCOME FLOOD PROP.	240	6	-	-	-
010-0000-340.04-60	ST.GABRIELS/LEASE RENTALS	25,003	25,000	25,000	25,000	25,000
010-0000-340.05-00	SALE OF PROPERTY	479,617	6,856	25,502	25,500	26,010
010-0000-340.06-00	SALE OF CEMETERY LOTS	92,872	106,006	93,750	71,350	71,350
010-0000-340.07-00	GRAVE OPENINGS	87,015	129,008	90,000	104,625	104,625
010-0000-340.10-00	CITY BUS REVENUE	11,282	5,275	9,500	7,500	8,000
010-0000-340.11-00	HOUSING AUTHORITY FUEL	34,870	34,734	33,990	38,640	42,240
010-0000-340.12-01	MISCELLANEOUS REVENUE	83,934	(392,052)	55,000	100,010	100,020
015-0000-340.12-01	MISCELLANEOUS REVENUE	11,211	91,506	-	-	-
010-0000-340.12-06	BEAUTIFICATION FUND	-	300	50	300	300
010-0000-340.12-08	SMOKE DETECTOR DONATIONS	2,216	443	-	-	-
010-0000-340.12-12	GIFT SHOP REVENUE	5,036	3,883	5,700	2,500	2,500
010-0000-340.12-13	SALES OF SIGNS	8,131	1,481	7,200	2,000	2,000
010-0000-340.12-15	WELLNESS PROGRAM-GUC	-	36,543	49,318	35,146	35,146
010-0000-340.12-16	CONTRACTED OFF-DUTY POLIC	303,638	225,480	304,055	269,820	269,820
010-0000-340.12-17	DARE PROGRAM	6,803	5,005	-	-	-
010-0000-340.12-22	CHILD SUPPORT FEE	2,384	2,516	-	2,500	2,500
010-0000-340.12-23	CHILD SUPPORT FEE-LIBRARY	52	52	-	68	68
010-0000-340.12-25	GREENVILLE FLAGS	-	148	-	-	-
010-0000-340.19-01	PARKING TICKETS	200	-	-	-	-
010-0000-340.19-03	PARKING-LOT #2	15	2	-	-	-
010-0000-340.19-04	PARKING-LOT #3	11	-	-	-	-
010-0000-340.19-06	PARKING-LOT #7	192	-	-	-	-
010-0000-340.19-09	PARKING-LOT #11	25	-	-	-	-
010-0000-340.19-11	PARKING-LOT #13	15	-	-	-	-
010-0000-340.20-00	REC. DEPT. ATHLETIC PROG.	200,976	213,534	215,000	215,000	218,000
010-0000-340.21-00	REC. DEPT. SUMMER PROGRAM	30,374	35,997	33,000	36,000	36,300
010-0000-340.22-01	CONTRACT HOURS - NCDOT	25,435	400	1,500	20,000	20,000
010-0000-340.23-01	INTERNATIONAL FESTIVAL	-	1,255	-	1,000	1,000
010-0000-340.23-02	EAST.REGIONAL BBALL TOURN	189,734	171,819	149,000	-	-
010-0000-340.24-01	PITT COUNTY BOARD OF ED	210,338	308,640	320,565	-	-
010-0000-340.25-00	EMS DEDICATED STANDBY	4,234	3,556	3,000	3,000	3,000
010-0000-350.02-00	INVESTMENT EARNINGS	1,485,079	2,172,967	999,055	1,861,275	1,879,888

BUDGET PREPARATION WORKSHEET
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015-0000-350.02-00	INVESTMENT EARNINGS	132,555	34,533	86,517	1,784	1,809
010-0000-350.04-00	INTEREST ON CHECKING	336,492	230	378,774	1,969	2,028
015-0000-350.04-00	INTEREST ON CHECKING	-	297	-	17	18
010-0000-350.05-00	INTEREST ON FED/FORE FUND	2,582	370	-	85	88
010-0000-350.07-00	CONTROLLED SUBSTANCE TAX	8,137	3,817	-	601	619
010-0000-360.01-02	RENT	1	1	1	1	1
010-0000-360.02-00	RECYCLING	10,581	3,495	-	1,500	1,500
010-0000-360.04-00	CONTRACT HRS - LIBRARIES	4,149	-	3,000	20,000	23,000
010-0000-360.05-00	RESIDENTIAL PARKING	851	1,567	900	1,600	1,600
010-0000-360.07-00	FIRE/RESCUE DONATIONS	12,670	855	-	-	-
010-0000-360.08-00	POLICE DONATIONS/SALES	1,578	6,670	-	-	-
010-0000-360.09-00	PARKING VIOLATION PENALTY	235,020	243,241	281,464	330,000	336,600
010-0000-360.09-01	HANDICAPP PARKING PENALTY	10	-	-	-	-
010-0000-360.26-00	PARKING UNIMPROVED	55	-	-	-	-
010-0000-360.28-00	M/WBE SUPPORT RECEIPTS	380	-	-	3,000	3,000
010-0000-360.29-00	COMMUNITY DEV.-DONATIONS	-	150	-	-	-
010-0000-365.11-00	EMPLOYEE COMPUTER PROGRAM	46,456	62,405	50,000	55,006	55,012
010-0000-370.01-00	TRANSFER IN GUC	4,444,417	4,658,824	4,629,313	4,882,059	5,181,644
010-0000-370.01-01	GUC JOINT PROGRAMS	21,130	27,183	29,855	29,855	29,858
010-0000-370.01-04	YR-END DUE FROM GUC-LIGHT	570,216	627,543	620,822	639,447	658,630
010-0000-370.04-00	TRAN FROM CAPITAL RESERVE	532,375	914,950	245,195	200,000	200,000
010-0000-370.05-00	TRANS FROM GEN FUND	-	(287,491)	-	-	-
010-0000-370.13-00	TRANSFER INS LOSS RESERVE	477,417	206,397	-	-	-
010-0000-370.20-00	CONVENTION CENTER	150	-	-	-	-
010-0000-370.21-00	TRANS FROM STORM DRAINAGE	-	-	255,245	262,902	265,531
010-0000-370.45-00	TRANS.FROM SANITATION	-	287,491	304,601	215,099	440,743
010-0000-370.51-00	TRANS FROM STREETScape	41,809	-	-	-	-
010-0000-370.52-00	TRANS FROM G.ST.RELOCATIO	17,942	-	-	-	-
010-0000-370.53-00	TRANS FROM R.PARK NORTH	20,041	-	-	-	-
010-0000-370.54-00	FROM COMP.TRAFFIC SIGN.	-	48,280	-	-	-
015-0000-370.55-00	FROM PB SIDEWALK CONST.	-	81,229	-	-	-
010-0000-370.56-00	DICKINSON AVE.PROJECT	-	289,659	-	-	-
010-0000-370.61-00	F/R STA.#6, R&P, CARVER	-	513,421	-	-	-
010-0000-370.65-00	TRANS FROM PUB.SAFE.PROJE	-	-	-	81,930	-
015-0000-371.00-00	APPROPRIATED FUND BALANCE	-	-	1,042,390	370,085	475,627
010-0000-371.01-00	APPROPRIATED F/B GENERAL	-	-	1,034,516	868,896	390,000
TOTAL REVENUE GENERAL FUND		\$ 70,676,782	\$ 70,372,144	\$ 71,133,682	\$ 72,055,610	\$ 73,964,512

MAYOR AND CITY COUNCIL:

Mission Statement:

The City of Greenville is dedicated to providing all citizens with quality services in an open, ethical manner, insuring a community of distinction for the future. Responsibility includes establishing general policies for the operation of the City as well as appointing the City Manager, City Attorney, City Clerk, and members of the volunteer Boards and Commissions. The Council enacts ordinances, resolutions, and orders; adopts the annual budget; approves the financing of all City operations; and authorizes contracts on behalf of the City.

Goals and Objectives:

1. Goal: Promote a Safe Community

- A. *Objective: Continue to support community policing*
- B. *Objective: Continue to strengthen partnerships between the Police Department and the Pitt County School System*
- C. *Objective: Explore police substations in high crime areas*
- D. *Objective: Create jobs and housing opportunities for adult/youth re-entering the community from the correctional system*
- E. *Objective: Provide effective service to our community in the event of a natural, man-made, or other type of disaster*
- F. *Objective: Participate in the Bright and Safe Initiative*

2. Goal: Promote/Strengthen Economic Development Opportunities

- A. *Objective: Promote public/private partnerships and nonprofit partnerships for economic Development*
- B. *Objective: Develop strategies to make Greenville a gateway city for the emerging ecotourism and other sustainable tourism industry from I-95 to the coast*
- C. *Objective: Explore additional ways to use the Tar River*
- D. *Objective: Promote a green economy*

3. Goal: Promote Sustainability and Livability of both Old and New Neighborhoods

- A. *Objective: Continue to create walkable/bikeable communities*
- B. *Objective: Continue and enhance predatory lending programs*
- C. *Objective: Continue to monitor the implementation of the 10-Year Plan to End Chronic Homelessness in Pitt County*
- D. *Objective: Review and re-evaluate garbage/trash collection*
- E. *Objective: Preserve historic homes and businesses*
- F. *Objective: Explore ways to improve quality of rental properties in neighborhoods (rental task force)*
- G. *Objective: Explore new strategies to sell homes in revitalization area*

4. Goal: Develop Progressive and Comprehensive Transportation Initiatives

- A. *Objective: Continue to upgrade Greenville Boulevard and other State-maintained streets within the City (safety and more attractive)*
- B. *Objective: Accelerate the improvement of pedestrian mobility*
- C. *Objective: Improve public transit*
- D. *Objective: Explore ways to finance construction of new streets, sidewalks, crosswalks, and bikeways*
- E. *Objective: Finalize the move of the railroad switching yard*
- F. *Objective: Continue working with railroad companies to better maintain railroad properties and street crossings*
- G. *Objective: Initiate passenger rail service out of Greenville*
- H. *Objective: Improve commercial air service at Pitt-Greenville Airport*

5. Goal: Enhance Diversity and Promote Inclusiveness

- A. *Objective: Enhance race relations*
- B. *Objective: Promote inclusive community activities by increasing the awareness of the wide range of diversity in our city, and the participation and contributions of this diversity to our city*
- C. *Objective: Promote items in inclusive community booklets*

6. Goal: Plan for High Quality, Sustainable Growth

- A. *Objective: Initiate, strategize, and encourage use of the planned unit development zoning classification*
- B. *Objective: Complete the five-year review of the Comprehensive Plan*
- C. *Objective: Enhance and review the net benefit of vegetation beautification around commercial areas*

7. Goal: Enhance Cultural and Recreational Opportunities

- A. *Objective: Provide better and improved park/recreation facilities in underserved neighborhoods*
- B. *Objective: Consider a bond referendum for parks*
- C. *Objective: Develop strategies for ensuring more open space and neighborhood parks*
- D. *Objective: Offer new or expanded recreational opportunities*
- E. *Objective: Encourage East Carolina University in its efforts to construct a performing arts center*
- F. *Objective: Promote cultural entertainment in the downtown area*

8. Goal: Promote Sound Environmental Policies

- A. *Objective: Involve all citizens in recycling*
- B. *Objective: Monitor air quality situation*
- C. *Objective: Work with East Carolina University to address environmental issues*
- D. *Objective: Enhance energy efficiency and reduce energy consumption*
- E. *Objective: Further investigate Pitt-Greenville Airport noise, vibration, and fumes experienced by citizens in nearby neighborhoods and find solutions to the problem*
- F. *Objective: Proactively work with Greenville Utilities Commission and other agencies to educate the community about energy efficiency/weatherization*
- G. *Objective: All residential projects in which the City participates will, as a minimum, meet E-300 program energy standards*

9. Goal: Enhance Understanding and Increase Broader Citizen Participation in City Government

- A. *Objective: Continue to look at ways to improve communication with citizens through the media, primarily GTV-9 and the Internet*
- B. *Objective: Notify neighborhoods and stakeholders of issues that impact them*
- C. *Objective: Keep promoting the Talent Bank (increase recruitment)*

10. Goal: Promote Effective Partnerships

- A. *Objective: Stay engaged with student groups such as East Carolina University Student Government Association*
- B. *Objective: Address extraterritorial jurisdiction (ETJ) issues*
- C. *Objective: Encourage cooperation of fellow governmental agencies*
- D. *Objective: Explore stronger partnership with such agencies as the Pitt County Commission, University Health Systems and East Carolina University*

NOTE: Due to current economic conditions, the City Council indicates an awareness of budgetary constraints that impact all goals and is prepared to make adjustments as necessary based on financial impacts.

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-0500-401.01-00	FEES PD TO ELECTED OFFICIALS	\$ 58,783	\$ 56,800	\$ 56,800	\$ 56,800	\$ 56,800
010-0500-401.02-12	CAR ALLOWANCE-PARROTT	600	-	-	-	-
010-0500-401.02-13	CAR ALLOWANCE-CRAFT	600	-	-	-	-
010-0500-401.02-15	CAR ALLOWANCE-COUNCIL	1,200	1,200	1,200	-	-
010-0500-401.02-17	CAR ALLOWANCE-SPELL	-	-	1,200	-	-
010-0500-401.02-20	CAR ALLOWANCE-GLOVER	1,200	1,185	1,200	1,200	1,200
010-0500-401.02-22	CAR ALLOWANCE-LITTLE	600	355	-	-	-
010-0500-401.02-23	CAR ALLOWANCE-DUNN	100	1,200	1,200	1,200	1,200
010-0500-401.02-24	CAR ALLOWANCE-JOYNER	700	1,200	1,200	1,200	1,200
010-0500-401.02-25	CAR ALLOWANCE-KITTRELL	700	1,200	1,200	1,200	1,200
010-0500-401.02-26	CAR ALLOWANCE-MERCER	700	1,200	1,200	1,200	1,200
010-0500-401.02-27	CAR ALLOWANCE-SMITH	-	-	-	1,200	1,200
010-0500-401.02-28	CAR ALLOWANCE-BLACKBURN	-	-	-	1,200	1,200
010-0500-401.03-01	FICA EXPENSES	4,418	4,264	4,346	4,346	4,346
010-0500-401.03-02	GROUP LIFE INSURANCE	182	197	665	665	665
010-0500-401.03-04	HEALTH INSURANCE	40,464	45,534	43,784	44,495	47,484
* PERSONNEL		\$ 110,247	\$ 114,335	\$ 113,995	\$ 114,706	\$ 117,695
010-0500-402.01-00	PRINTING	\$ 909	\$ 426	\$ 656	\$ 700	\$ 1,000
010-0500-402.02-03	TRAVEL/TRAINING - COUNCIL	5,273	6,223	3,000	-	-
010-0500-402.02-04	TRAVEL/TRAINING - SPELL	1,321	550	3,000	-	-
010-0500-402.02-06	TRAVEL/TRAINING - GLOVER	5,543	4,737	3,000	3,000	3,000
010-0500-402.02-08	TRAVEL/TRAINING - PARROTT	576	-	-	-	-
010-0500-402.02-09	TRAVEL/TRAINING - DUNN	2,146	1,207	3,000	3,000	3,000
010-0500-402.02-11	TRAVEL/TRAINING - CRAFT	15	-	-	-	-
010-0500-402.02-12	TRAVEL/TRAINING - LITTLE	1,080	-	-	-	-
010-0500-402.02-14	TRAVEL/TRAINING - JOYNER	365	-	3,000	3,000	3,000
010-0500-402.02-15	TRAVEL/TRAINING - KITTRELL	365	-	3,000	3,000	3,000
010-0500-402.02-16	TRAVEL/TRAINING - MERCER	1,639	550	3,000	3,000	3,000
010-0500-402.02-17	TRAVEL/TRAINING - SMITH	-	-	-	3,000	3,000
010-0500-402.02-18	TRAVEL/TRAINING - BLACKBURN	-	-	-	3,000	3,000
010-0500-402.07-00	SUPPLIES & MATERIALS	1,922	790	1,390	700	900
010-0500-402.08-01	CONTRACTED SERVICES	99,050	101,140	115,000	94,500	95,000
010-0500-402.09-00	DUES & SUBSCRIPTIONS	62,466	68,851	70,113	71,699	73,170
010-0500-402.10-00	SPECIAL SERVICES	128	62	372	400	400
010-0500-402.11-00	ELECTIONS	-	44,070	60,000	-	70,000
010-0500-402.12-00	MEETINGS AND EVENTS	6,052	3,664	4,088	7,000	10,000
010-0500-402.21-00	GENERAL INSURANCE LIABILITY	40,055	40,860	41,674	42,507	43,358
010-0500-402.50-12	REDISTRICTING	-	-	-	30,000	-
* OPERATING		\$ 228,905	\$ 273,130	\$ 314,293	\$ 268,506	\$ 314,828
** MAYOR & CITY COUNCIL DEPARTMENT		\$ 339,152	\$ 387,465	\$ 428,288	\$ 383,212	\$ 432,523

CITY MANAGER:

Mission Statement:

The mission of the City Manager's Office is to effectively coordinate and lead City departments in the administration of City affairs in an open, ethical, and fiscally responsible manner according to State law, City Code, Charter, ordinances, and City Council policies; to provide effective leadership by communicating with employees; and to leverage City resources by promoting and maintaining strong partnerships with public and appropriate private entities.

Goals and Objectives:

1. Goal: To Effectively Lead the Administration and Operation of the City of Greenville

- A. *Objective: Compile and provide periodic reports on results of City programs and services*
- B. *Objective: Manage the effective preparation and presentation of the City Council agendas*
- C. *Objective: Formulate budget objectives and preparation, including Capital Improvement Plan*
- D. *Objective: Support the City Council's policy of promoting a diverse workforce*

2. Goal: To Be Accessible and Responsive to the City Council, Employees, and Citizens

- A. *Objective: Keep the City Council advised of municipal activities through Notes to Council reports, periodic briefings, and other appropriate means*
- B. *Objective: Maintain excellent communications with City employees through various means, including department/division meetings, the Greenville Employees Messenger (GEM) newsletter, and other appropriate means*
- C. *Objective: Receive citizens' concerns and requests for information conveyed in person, by phone, and by e-mail and respond with the appropriate service and information in a timely and effective manner*
- D. *Objective: Facilitate city staff with meeting city council's goals*

3. Goal: To Leverage City Resources by Promoting and Maintaining Strong Partnerships with Appropriate Public and Private Entities

- A. *Objective: Maintain and promote excellent working relationships with all City departments and external entities / institutions*
- B. *Objective: Prepare federal legislative agenda*
- C. *Objective: Actively participate in local and state civic activities and professional organizations*
- D. *Objective: Attend boards and commissions meetings in support of staff and boards and commissions members' efforts to improve the City*
- E. *Objective: Continue contact with the Pitt County Board of Education*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
	SALARIES-FULL-TIME	\$ 521,690	\$ 559,775	\$ 566,650	\$ 569,662	\$ 586,880
	SALARIES-OVERTIME	352	397	-	-	-
	SALARIES PART-TIME	11,315	16,718	7,800	7,800	7,800
	FICA EXPENSES	34,503	36,883	35,322	36,519	44,897
	GROUP LIFE INSURANCE	1,140	1,101	867	867	867
	RETIREMENT	25,684	27,234	27,652	36,173	44,309
	HEALTH INSURANCE	48,792	54,767	52,987	70,697	75,564
	WORKERS COMP. PREMIUM	150	155	159	162	166
	ICMA	16,158	16,802	18,306	16,738	16,738
	WORKERS COMP. LOSS	3,263	21	63	66	67
	401K REGULAR EMPLOYEES	7,712	8,152	8,320	8,320	8,320
* PERSONNEL		\$ 670,759	\$ 722,005	\$ 718,126	\$ 747,004	\$ 785,608
	PRINTING	12,333	7,409	20,100	20,000	20,000
	TRAVEL/TRAINING	16,760	9,999	18,632	17,000	17,000
	VEHICLES	595	200	1,250	1,563	1,610
	FLEET LABOR	-	-	-	1,904	1,961
	SUPPLIES & MATERIALS	4,797	3,474	8,050	10,031	10,031
	COMPUTER HARDWARE	-	721	850	4,200	-
	GRANTS	35,500	-	-	-	-
	CONTRACTED SERVICES	104,558	169,784	181,722	161,565	161,990
	COPIER MAINT-CITYWIDE	-	9,063	10,026	11,434	11,434
	DUES & SUBSCRIPTIONS	8,081	8,349	9,550	10,025	10,575
	ADVERTISING	44,228	42,532	54,599	50,000	51,000
	TELEPHONE/WIRELESS	-	1,556	1,651	1,980	1,980
	FUEL	767	722	782	1,069	1,104
	GEN. INS. LIAB. PREMIUM	3,902	3,980	4,058	4,140	4,222
	POOL CAR RENTALS	-	-	-	394	394
	INTERNATIONAL FESTIVAL	5,498	4,831	5,000	-	-
	FESTIVAL OF LIGHTS	1,901	3,333	4,050	-	-
	CITIZENS ACADEMY	1,400	355	1,501	1,501	1,501
	MAINT. OF EQUIPMENT GTV9	12,254	1,784	21,368	2,000	2,000
	SUPPLEMENTAL PEG	11,625	8,173	20,618	40,004	40,008
	FLEET SERVICE COST-FIXED	2,020	2,020	4,220	4,220	4,220
* OPERATING		\$ 266,219	\$ 278,285	\$ 368,027	\$ 343,030	\$ 341,030
	CAPITAL OUTLAY EQUIPMENT	\$ 17,312	\$ -	\$ -	\$ -	\$ -
* CAPITAL OUTLAY		17,312	-	-	-	-
*** CITY MANAGER'S OFFICE		\$ 954,290	\$ 1,000,290	\$ 1,086,153	\$ 1,090,034	\$ 1,126,638

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-1050-401.02-01	SALARIES-FULL-TIME	\$ -	\$ 415,481	\$ 423,550	\$ 423,407	\$ 436,204
010-1050-401.02-02	SALARIES-OVERTIME	-	321	-	-	-
010-1050-401.02-03	SALARIES PART-TIME	-	16,718	7,800	7,800	7,800
010-1050-401.03-01	FICA EXPENSES	-	26,216	24,375	25,599	33,370
010-1050-401.03-02	GROUP LIFE INSURANCE	-	817	501	501	501
010-1050-401.03-03	RETIREMENT	-	20,202	20,669	26,886	32,933
010-1050-401.03-04	HEALTH INSURANCE	-	33,130	30,664	46,361	49,551
010-1050-401.03-11	WORKERS COMP. PREMIUM	-	62	63	64	66
010-1050-401.03-14	ICMA	-	16,802	18,306	16,738	16,738
010-1050-401.03-15	WORKERS COMP. LOSS	-	-	63	66	67
010-1050-401.03-16	401K REGULAR EMPLOYEES	-	3,976	4,160	4,160	4,160
* PERSONNEL		\$ -	\$ 533,725	\$ 530,151	\$ 551,582	\$ 581,390
010-1050-402.01-00	PRINTING	-	1,231	1,600	3,500	3,500
010-1050-402.02-00	TRAVEL/TRAINING	-	9,014	13,632	12,000	12,000
010-1050-402.05-02	VEHICLES	-	86	750	938	966
010-1050-402.05-17	FLEET LABOR	-	-	-	967	1,020
010-1050-402.07-00	SUPPLIES & MATERIALS	-	2,278	2,400	2,400	2,400
010-1050-402.07-27	COMPUTER HARDWARE	-	-	850	1,600	-
010-1050-402.08-01	CONTRACTED SERVICES	-	133,086	144,522	106,365	106,590
010-1050-402.08-18	COPIER MAINT-CITYWIDE	-	2,085	2,926	2,644	2,644
010-1050-402.09-00	DUES & SUBSCRIPTIONS	-	6,921	7,475	7,950	8,500
010-1050-402.16-03	TELEPHONE/WIRELESS	-	1,339	1,242	1,416	1,416
010-1050-402.18-00	FUEL	-	480	522	719	743
010-1050-402.21-00	GENERAL INSURANCE LIABILITY	-	1,791	1,826	1,863	1,900
010-1050-402.45-00	FLEET SERVICE COST-FIXED	-	2,020	2,020	2,020	2,020
* OPERATING		\$ -	\$ 160,331	\$ 179,765	\$ 144,382	\$ 143,699
** CITY MANAGER - ADMIN. DIVISION		\$ -	\$ 694,056	\$ 709,916	\$ 695,964	\$ 725,089

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-1060-401.02-01	SALARIES-FULL-TIME	\$ -	\$ 144,294	\$ 143,100	\$ 146,255	\$ 150,676
010-1060-401.02-02	SALARIES-OVERTIME	-	76	-	-	-
010-1060-401.03-01	FICA EXPENSES	-	10,667	10,947	10,920	11,527
010-1060-401.03-02	GROUP LIFE INSURANCE	-	284	366	366	366
010-1060-401.03-03	RETIREMENT	-	7,032	6,983	9,287	11,376
010-1060-401.03-04	HEALTH INSURANCE	-	21,637	22,323	24,336	26,013
010-1060-401.03-11	WORKERS COMP. PREMIUM	-	93	96	98	100
010-1060-401.03-15	WORKERS COMP. LOSS	-	21	-	-	-
010-1060-401.03-16	401K REGULAR EMPLOYEES	-	4,176	4,160	4,160	4,160
* PERSONNEL		\$ -	\$ 188,280	\$ 187,975	\$ 195,422	\$ 204,218
010-1060-402.01-00	PRINTING	\$ -	\$ 6,178	\$ 18,500	\$ 16,500	\$ 16,500
010-1060-402.02-00	TRAVEL/TRAINING	-	985	5,000	5,000	5,000
010-1060-402.05-02	VEHICLES	-	114	500	625	644
010-1060-402.05-17	FLEET LABOR	-	-	-	937	941
010-1060-402.07-00	SUPPLIES & MATERIALS	-	1,196	5,650	7,631	7,631
010-1060-402.07-27	COMPUTER HARDWARE	-	721	-	2,600	-
010-1060-402.08-01	CONTRACTED SERVICES	-	36,698	37,200	55,200	55,400
010-1060-402.08-18	COPIER MAINT-CITYWIDE	-	6,978	7,100	8,790	8,790
010-1060-402.09-00	DUES & SUBSCRIPTIONS	-	1,428	2,075	2,075	2,075
010-1060-402.13-00	ADVERTISING	-	42,532	54,599	50,000	51,000
010-1060-402.16-03	TELEPHONE/WIRELESS	-	217	409	564	564
010-1060-402.18-00	FUEL	-	242	260	350	361
010-1060-402.21-00	GENERAL INSURANCE LIABILITY	-	2,189	2,232	2,277	2,322
010-1060-402.25-03	POOL CAR RENTALS	-	-	-	394	394
010-1060-402.39-01	INTERNATIONAL FESTIVAL	-	4,831	5,000	-	-
010-1060-402.39-02	FESTIVAL OF LIGHTS	-	3,333	4,050	-	-
010-1060-402.39-03	CITIZENS ACADEMY	-	355	1,501	1,501	1,501
010-1060-402.42-07	MAINT. OF EQUIPMENT GTV9	-	1,784	21,368	2,000	2,000
010-1060-402.42-11	SUPPLEMENTAL PEG	-	8,173	20,618	40,004	40,008
010-1060-402.45-00	FLEET SERVICE COST-FIXED	-	-	2,200	2,200	2,200
* OPERATING		\$ -	\$ 117,954	\$ 188,262	\$ 198,648	\$ 197,331
** PUBLIC INFORMATION DIVISION		\$ -	\$ 306,234	\$ 376,237	\$ 394,070	\$ 401,549
*** CITY MANAGER'S OFFICE		\$ -	\$ 1,000,290	\$ 1,086,153	\$ 1,090,034	\$ 1,126,638

CITY CLERK:

Mission Statement:

The City Clerk's Office is committed to maintaining and providing timely and accurate information to elected officials, staff, and citizens, and to providing administrative support to the elected officials.

Goals and Objectives:

- 1. Goal: Enhance Understanding and Increase Broader Citizen Participation in City Government**
 - A. Objective: *Keep increasing recruitment and promotion of the talent bank*
 - B. Objective: *To receive and process applications for the City 19 boards and commissions within five working days of receipt*
 - C. Objective: *To provide information to City Council on upcoming board and commission appointments within one month prior to appointments being made by City Council*
- 2. Goal: Enhance Diversity and Promote Inclusiveness**
 - A. Objective: *Continue efforts to make City government reflect the community we serve*
- 3. Goal: Increase the Technological Capability of the City**
 - A. Objective: *Explore ways to further utilize Granicus to keep the public informed*
- 4. Goal: Keep City Regulations Up-to-date**
 - A. Objective: *Continue to maintain City regulations in an up-to-date and concise way*
- 5. Goal: To record all official proceedings of the Greenville City Council**
 - A. Objective: *To produce minutes in a timely manner that are error free and that are approved by City Council without amendment within forty-five working days of the City Council meeting*
 - B. Objective: *To make actions of City Council available to staff and public within one working day of the City Council meeting*
- 6. Goal: To process and maintain official documents of the City of Greenville**
 - A. Objective: *To process all contracts, agreements, ordinances and resolutions for the City of Greenville within five days of being fully executed and received in the City Clerk's Office*
 - B. Objective: *To process and maintain all traffic regulations for the City of Greenville within five working days of being fully executed and received in the City Clerk's Office*
- 7. Goal: To respond to citizen requests for information in a timely and efficient manner**
 - A. Objective: *To respond to routine requests for information within one working day of receipt of the request*
 - B. Objective: *To respond to requests for information requiring extensive research within three working days of receipt of the request*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-1100-401.02-01	SALARIES-FULL-TIME	\$ 172,985	\$ 181,432	\$ 184,980	\$ 181,738	\$ 187,231
010-1100-401.02-02	SALARIES-OVERTIME	14	-	-	-	-
010-1100-401.03-01	FICA EXPENSES	12,849	13,223	13,748	13,024	14,323
010-1100-401.03-02	GROUP LIFE INSURANCE	448	469	374	374	374
010-1100-401.03-03	RETIREMENT	8,442	8,837	9,027	11,540	14,136
010-1100-401.03-04	HEALTH INSURANCE	18,519	25,217	17,314	32,520	34,772
010-1100-401.03-11	WORKERS COMP. PREMIUM	91	93	96	98	100
010-1100-401.03-16	401K REGULAR EMPLOYEES	3,212	3,212	3,120	3,120	3,120
* PERSONNEL		\$ 216,560	\$ 232,483	\$ 228,659	\$ 242,414	\$ 254,056
010-1100-402.01-00	PRINTING	\$ 88	\$ 588	\$ 4,610	\$ 2,600	\$ 2,600
010-1100-402.02-00	TRAVEL/TRAINING	4,271	2,168	6,671	7,050	8,750
010-1100-402.07-00	SUPPLIES & MATERIALS	2,801	2,039	3,350	2,678	2,678
010-1100-402.07-27	COMPUTER HARDWARE	-	2,237	850	-	800
010-1100-402.08-01	CONTRACTED SERVICES	-	12,800	20,200	30,595	31,595
010-1100-402.08-18	COPIER MAINT-CITYWIDE	-	1,043	1,443	2,121	2,121
010-1100-402.09-00	DUES & SUBSCRIPTIONS	315	315	425	500	500
010-1100-402.14-00	RECORDING FEES	5,833	3,777	6,780	6,780	6,780
010-1100-402.21-00	GENERAL INSURANCE LIABILITY	2,362	2,409	2,457	2,506	2,556
010-1100-402.25-03	POOL CAR RENTALS	-	-	-	506	506
* OPERATING		\$ 15,670	\$ 27,376	\$ 46,786	\$ 55,336	\$ 58,886
*** CITY CLERK DEPARTMENT		\$ 232,230	\$ 259,859	\$ 275,445	\$ 297,750	\$ 312,942

CITY ATTORNEY:

Mission Statement:

The Office of the City Attorney is committed to providing the City and its public officials and employees with legal services of the highest quality so that the City's business is conducted efficiently, effectively, and economically.

Goals and Objectives:

- 1. Goal: To advise City Council and its boards and commissions in order to ensure that decisions are made in accordance with required procedures and with knowledge of applicable legal considerations**
 - A. *Objective: Provide advance advice prior to a meeting to the members of City Council or the board and commission, when possible, and immediate advice at the meeting, when required*

- 2. Goal: To Support the Activities of City Departments in order to facilitate the delivery of services to the citizens**
 - A. *Objective: Respond to legal inquiries by employees, prepare necessary legal documents, and represent the City's interest in legal proceedings*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-1200-401.02-01	SALARIES-FULL-TIME	\$ 291,519	\$ 306,914	\$ 310,140	\$ 305,868	\$ 315,113
010-1200-401.02-10	CAR ALLOWANCE	2,310	2,410	2,400	2,400	2,400
010-1200-401.03-01	FICA EXPENSES	19,272	20,316	18,477	20,525	24,106
010-1200-401.03-02	GROUP LIFE INSURANCE	670	684	382	382	382
010-1200-401.03-03	RETIREMENT	14,226	14,949	15,135	19,423	23,791
010-1200-401.03-04	HEALTH INSURANCE	23,706	25,138	25,597	28,624	30,586
010-1200-401.03-11	WORKERS COMP. PREMIUM	96	98	101	103	105
010-1200-401.03-16	401K REGULAR EMPLOYEES	3,172	3,172	3,120	3,120	3,120
* PERSONNEL		\$ 354,971	\$ 373,681	\$ 375,352	\$ 380,445	\$ 399,603
010-1200-402.01-00	PRINTING	\$ (9)	\$ 17	\$ 200	\$ 200	\$ 200
010-1200-402.02-00	TRAVEL/TRAINING	6,533	3,724	9,147	9,600	9,600
010-1200-402.04-00	PROFESSIONAL SERVICES	11,793	16,410	30,000	30,000	30,000
010-1200-402.07-00	SUPPLIES & MATERIALS	1,273	2,416	1,600	1,600	1,600
010-1200-402.07-27	COMPUTER HARDWARE	-	-	-	3,700	800
010-1200-402.08-18	COPIER MAINT-CITYWIDE	-	1,302	1,443	2,121	2,121
010-1200-402.09-00	DUES & SUBSCRIPTIONS	16,186	19,108	14,750	14,750	14,750
010-1200-402.16-03	TELEPHONE/WIRELESS	-	1,367	1,343	1,343	1,343
010-1200-402.21-00	GENERAL INSURANCE LIABILITY	1,561	1,592	1,624	1,656	1,690
010-1200-402.25-03	POOL CAR RENTALS	-	-	-	113	113
* OPERATING		\$ 37,337	\$ 45,936	\$ 60,107	\$ 65,083	\$ 62,217
*** CITY ATTORNEY DEPARTMENT		\$ 392,308	\$ 419,617	\$ 435,459	\$ 445,528	\$ 461,820

HUMAN RESOURCES:

Mission Statement:

As a team of human resource professionals, we continuously strive to be more progressive, innovative, and customer service driven to effectively support the departments and customers we serve.

Goals and Objectives:

1. Goal: Enhance Diversity and Promote Inclusiveness

- A. *Objective: Report on affirmative action efforts from City departments*
- B. *Objective: Attract and retain a diverse workforce that reflects the community we serve by expanding external outreach efforts*

2. Goal: To maintain an effective recruitment and expeditious hiring process

- A. *Objective: To shorten the selection and hiring processes in order to attract and hire well-qualified employees*

3. Goal: To provide responsive and comprehensive programs and services which maintain an effective, efficient, diverse, and motivated workforce committed to serving the citizens of Greenville

- A. *Objective: To enhance employee career development potential in order to promote from within and motivate and retain employees*
- B. *Objective: To ensure employee health protection and optimize wellness in order to retain a healthy and satisfied workforce*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-2021-401.02-01	SALARIES-FULL-TIME	\$ 542,922	\$ 587,560	\$ 616,775	\$ 599,072	\$ 617,179
010-2021-401.02-03	SALARIES PART-TIME	8,943	5,204	-	-	-
010-2021-401.03-01	FICA EXPENSES	38,893	42,049	42,591	43,065	47,214
010-2021-401.03-02	GROUP LIFE INSURANCE	1,413	3,244	1,130	1,130	1,130
010-2021-401.03-03	RETIREMENT	26,494	28,619	30,099	38,041	46,597
010-2021-401.03-04	HEALTH INSURANCE	66,414	69,964	77,225	79,262	84,100
010-2021-401.03-07	GROUP LIFE RETIREES	667	641	900	900	900
010-2021-401.03-08	RETIREE SUPPLEMENT BC/BS	112,365	134,720	156,555	191,250	226,800
010-2021-401.03-09	HOSPITALIZATION RETIREE	421,060	461,697	470,592	667,550	792,992
010-2021-401.03-11	WORKERS COMP. PREMIUM	1,241	-	2,134	2,177	2,220
010-2021-401.03-12	EDUC/TRAIN ASSIST PROG	50	-	-	-	-
010-2021-401.03-15	WORKERS COMP. LOSS	46,813	114,933	662	688	709
010-2021-401.03-16	401K REGULAR EMPLOYEES	9,052	9,232	9,360	9,360	9,360
010-2021-401.04-00	UNEMPLOYMENT COMPENSATION	566	17,628	62,000	76,500	76,500
010-2021-401.05-00	EMPLOYEE MEDICAL SERVICES	92,644	98,780	98,500	135,125	138,470
* PERSONNEL		\$ 1,369,537	\$ 1,574,271	\$ 1,568,523	\$ 1,844,120	\$ 2,044,171
010-2021-402.01-00	PRINTING	\$ 1,527	\$ 849	\$ 2,780	\$ 1,500	\$ 1,500
010-2021-402.02-00	TRAVEL/TRAINING	8,318	6,070	11,980	11,330	11,830
010-2021-402.03-00	TRAINING	41,490	15,604	30,000	28,250	30,250
010-2021-402.04-00	PROFESSIONAL SERVICES	32,790	31,640	29,525	31,327	34,120
010-2021-402.05-01	EQUIPMENT	180	142	400	400	400
010-2021-402.05-17	FLEET LABOR	-	-	-	300	309
010-2021-402.07-00	SUPPLIES & MATERIALS	8,060	7,598	8,825	8,825	8,825
010-2021-402.07-24	COMPUTER SOFTWARE	-	-	-	16,460	17,375
010-2021-402.07-27	COMPUTER HARDWARE	-	2,235	-	1,600	1,600
010-2021-402.08-01	CONTRACTED SERVICES	27,083	105,775	170,830	70,830	70,830
010-2021-402.08-09	COBRASERV	1,460	1,843	2,400	2,400	2,400
010-2021-402.08-18	COPIER MAINT-CITYWIDE	-	3,010	5,748	4,788	4,788
010-2021-402.09-00	DUES & SUBSCRIPTIONS	2,922	4,029	4,360	4,360	4,360
010-2021-402.13-00	ADVERTISING	46,756	26,026	53,752	53,752	53,752
010-2021-402.15-00	POSTAGE	77,318	84,736	89,000	89,000	89,000
010-2021-402.16-03	TELEPHONE/WIRELESS	-	420	406	336	336
010-2021-402.21-00	GENERAL INSURANCE LIABILITY	22,195	21,268	23,391	23,859	24,336
010-2021-402.25-03	POOL CAR RENTALS	-	-	-	169	169
010-2021-402.28-00	PROPERTY & CASUALTY LOSS	(9,333)	5,285	1,913	1,951	1,990
010-2021-402.45-00	FLEET SERVICE COST-FIXED	2,010	2,200	2,010	2,010	2,010
010-2021-402.50-06	SPECIAL PROGRAMS	106,627	89,614	85,500	85,500	85,500
010-2021-402.50-07	WELLNESS PROGRAM	33,632	15,981	8,488	16,976	16,976
010-2021-402.50-08	RISK MANAGEMENT/SAFETY	1,633	130	2,000	2,000	2,000
010-2021-402.50-18	PAY STUDY IMPLEMENTATION	-	-	-	100,000	100,000
* OPERATING		\$ 404,668	\$ 424,455	\$ 533,308	\$ 557,923	\$ 564,656
*** HUMAN RESOURCES DEPARTMENT		\$ 1,774,205	\$ 1,998,726	\$ 2,101,831	\$ 2,402,043	\$ 2,608,827

INFORMATION TECHNOLOGY:

Mission Statement:

To work with City departments to provide technological capabilities that enhance their day-to-day responsibilities as well as providing, supporting, and maintaining a highly reliable infrastructure and technological environment. While internally focusing on department's needs, the Information Technology Department strives to make available to the citizens tools by which they can conduct business with the City and gather pertinent information using the Internet.

Goals and Objectives:

1. **Goal: Automate City Department's data and integrate with the City's Web page providing access so the public can easily obtain pertinent City information**
 - A. *Objective: Automate City Department's paper reports/forms into databases to encourage the reduction in the use of paper and provide for enhanced reporting capabilities*
 - B. *Objective: Enhance the City's Web Page by providing Web based tools for the public to generate ad hoc reports on various City databases*

2. **Goal: To continue the implementation of an alternate technology center that will be Used in times of disaster and as a redundant environment for the City's Critical data**
 - A. *Objective: Expand the redundant environment at the Pitt County Data Center to include additional critical City applications*
 - B. *Objective: Implement hardware and software environments at a City facility that mirror critical technology environments currently in the City Hall Technology Center in order that department's critical City business operations can continue when the center is not operational.*
 - C. *Objective: Update agreements with government agencies, where applicable, to meet current and future technology processing needs at alternate locations and look for new alternatives*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-2500-401.02-01	SALARIES-FULL-TIME	\$ 1,161,462	\$ 1,303,225	\$ 1,470,885	\$ 1,424,048	\$ 1,468,544
010-2500-401.02-02	SALARIES-OVERTIME	-	-	200	200	200
010-2500-401.02-03	SALARIES PART-TIME	9,607	15,696	22,469	22,469	22,469
010-2500-401.03-01	FICA EXPENSES	85,213	95,813	107,437	103,470	112,343
010-2500-401.03-02	GROUP LIFE INSURANCE	2,850	3,194	2,476	2,476	2,476
010-2500-401.03-03	RETIREMENT	56,680	63,478	71,779	90,427	110,876
010-2500-401.03-04	HEALTH INSURANCE	113,739	132,554	163,244	169,202	180,213
010-2500-401.03-11	WORKERS COMP. PREMIUM	2,344	2,414	2,553	2,604	2,656
010-2500-401.03-12	EDUC/TRAIN ASSIST PROG	718	1,042	2,500	2,500	2,500
010-2500-401.03-15	WORKERS COMP. LOSS	1,782	-	318	331	341
010-2500-401.03-16	401K REGULAR EMPLOYEES	16,924	17,892	19,760	19,760	19,760
* PERSONNEL		\$ 1,451,319	\$ 1,635,308	\$ 1,863,621	\$ 1,837,487	\$ 1,922,378
010-2500-402.01-00	PRINTING	\$ -	\$ 14	\$ -	\$ -	\$ -
010-2500-402.02-00	TRAVEL/TRAINING	24,477	13,615	23,990	29,545	29,450
010-2500-402.05-01	EQUIPMENT	17,820	15,122	22,792	33,745	31,092
010-2500-402.05-02	VEHICLES	2,921	62	1,176	1,250	1,288
010-2500-402.05-17	FLEET LABOR	-	-	-	1,347	1,388
010-2500-402.07-00	SUPPLIES & MATERIALS	20,560	14,158	19,062	14,050	14,050
010-2500-402.07-24	COMPUTER SOFTWARE	157,051	47,870	52,900	38,750	31,200
010-2500-402.07-27	COMPUTER HARDWARE	433,748	139,605	129,182	40,735	43,250
010-2500-402.08-01	CONTRACTED SERVICES	568,062	625,342	565,219	633,311	661,890
010-2500-402.08-17	RADIO MAINT. -CITYWIDE	54,401	-	5,350	5,350	5,350
010-2500-402.08-18	COPIER MAINT-CITYWIDE	89,045	3,985	3,720	3,000	3,000
010-2500-402.09-00	DUES & SUBSCRIPTIONS	1,894	764	2,435	1,945	1,960
010-2500-402.16-01	LOCAL TELEPHONE	121,345	101,990	102,892	77,560	77,560
010-2500-402.16-02	LONG DISTANCE TELEPHONE	14,793	17,031	23,700	27,600	27,600
010-2500-402.16-03	TELEPHONE/WIRELESS	117,265	14,120	18,768	18,377	18,377
010-2500-402.16-04	TELEPHONE EQUIPMENT	10,354	36,849	30,555	25,000	25,000
010-2500-402.18-00	FUEL	812	549	513	661	715
010-2500-402.21-00	GENERAL INSURANCE LIABILITY	10,404	10,612	10,824	11,040	11,261
010-2500-402.25-03	POOL CAR RENTALS	-	-	-	2,363	2,363
010-2500-402.45-00	FLEET SERVICE COST-FIXED	2,480	2,480	2,480	2,480	2,480
* OPERATING		\$ 1,647,432	\$ 1,044,168	\$ 1,015,558	\$ 968,109	\$ 989,274
010-2500-403.74-01	CAPITAL OUTLAY EQUIPMENT	\$ 177,156	\$ 82,445	\$ 28,143	\$ 90,000	\$ 90,000
010-2500-403.74-06	COMPUTER OTHER DEPARTMENT	46,377	-	-	-	-
* CAPITAL OUTLAY		\$ 223,533	\$ 82,445	\$ 28,143	\$ 90,000	\$ 90,000
*** INFORMATION TECHNOLOGY DEPARTMENT		\$ 3,322,284	\$ 2,761,921	\$ 2,907,322	\$ 2,895,596	\$ 3,001,652

FIRE/RESCUE:

Mission Statement:

To educate, protect, and serve the community. Enhance the community by providing timely fire fighting, emergency medical care, rescue and life safety services through an exceptionally skilled and knowledgeable team of professionals.

Goals and Objectives:

1. Goal: Promote a Safe Community

A. *Objective: Provide effective service to the community in the event of a natural, man-made, or other type of disaster*

2. Goal: To protect lives and property and to help people in emergency need by responding timely to emergencies by providing an effective response force

A. *Objective: To have the arrival of the first arriving unit to an emergency incident arrive within five minutes, thus increasing the odds of a successful rescue or fire containment*

B. *Objective: To attain arrival of sufficient resources to safely fight a structure fire within nine minutes*

C. *Objective: To improve EMS unit availability status for emergency calls in order to reduce response times and yield safer responses*

D. *Objective: To reduce the damage to property that occurs due to fires by means of fire containment*

3. Goal: To protect the lives of firefighters from unnecessary risks

A. *Objective: To ensure that sound risk/benefit conditions exist when making an entry to a structure fire prior to a backup crew being in place, thus reducing the risk level to firefighters*

4. Goal: To provide positive outcomes for situations that without emergency intervention would result in death or catastrophic loss

A. *Objective: To improve cardiac survival rate on patient on EMS calls*

B. *Objective: To improve the trauma patient's survivability*

5. Goal: To provide excellent customer service to the business and development community

A. *Objective: To respond in a timely manner to customer's telephone questions and/or requests for code interpretations thus providing for increased compliance and improved service levels*

6. Goal: Minimize the number of fires through compliance with the NC State Fire Code

A. *Objective: To reduce the need to conduct follow-up inspections, thus allowing for an increase in the number of new inspections completed*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
	SALARIES-FULL-TIME	\$ 6,739,376	\$ 7,371,112	\$ 8,019,642	\$ 8,104,173	\$ 8,360,323
	SALARIES-OVERTIME	566,905	586,613	200,000	200,000	200,000
	SALARIES-VOLUNTEER	990	823	773	773	773
	FICA EXPENSE	536,032	571,024	594,586	592,339	639,565
	GROUP LIFE	17,462	19,016	19,097	19,097	19,097
	RETIREMENT	356,937	387,777	385,072	512,477	631,205
	HEALTH INSURANCE	1,124,832	1,271,396	1,521,166	1,533,394	1,627,951
	WORKERS COMPENSATION	30,444	51,859	57,414	58,562	59,734
	EDUC/TRAIN ASSIST PROG	8,029	7,346	9,000	9,000	9,000
	WORKER'S COMP. LOSS	16,269	44,185	22,949	47,267	48,685
	401K REGULAR EMPLOYEES	144,292	152,220	160,160	162,240	162,240
* PERSONNEL		\$ 9,541,568	\$ 10,463,371	\$ 10,989,859	\$ 11,239,322	\$ 11,758,573
	PRINTING	2,211	355	1,500	6,674	6,875
	TRAVEL/TRAINING	44,912	25,264	23,000	24,000	24,350
	TRAINING	70	-	-	-	-
	EQUIPMENT	55,836	35,747	72,100	54,280	55,750
	VEHICLES	198,171	114,979	142,956	112,150	115,515
	BUILDINGS	13,114	20,037	15,700	29,250	29,700
	FLEET LABOR	-	-	-	126,057	129,839
	SUPPLIES & MATERIALS	38,207	25,648	35,641	59,275	61,025
	SMALL TOOLS	23,820	17,581	33,122	21,012	21,281
	FIRE FIGHTING GEAR	71,493	108,881	93,500	138,110	136,660
	SMOKE DETECTOR PROGRAM	2,011	388	100	100	100
	SPECIAL DONATIONS	-	130	-	40	40
	EMS SUPPLIES	36,381	24,783	26,479	48,060	52,785
	DISASTER	-	2,759	4,000	3,000	3,500
	COMPUTER SOFTWARE	-	-	-	34,000	36,700
	COMPUTER HARDWARE	-	15,457	47,597	31,386	10,350
	CONTRACTED SERVICES	38,764	116,671	50,750	43,823	52,568
	GRANTS	-	47,881	58,642	-	-
	RADIO MAINT. - CITYWIDE	-	15,385	16,440	22,416	23,536
	COPIER MAINT. - CITYWIDE	-	3,212	5,587	5,587	5,587
	DUES & SUBSCRIPTIONS	5,443	4,943	8,000	12,330	12,330
	FIRE PREVENTION	4,965	6,088	5,120	6,800	7,625
	WIRELESS	-	11,741	14,210	25,290	24,324
	UTILITIES	69,846	74,864	84,665	71,572	77,298
	FUEL	115,800	94,077	102,450	128,943	133,284
	GENERAL INSURANCE LIAB.	112,683	114,937	117,235	119,580	121,971
	UNIFORMS	97,659	36,501	53,166	87,460	74,710
	PROPERTY & CASUALTY LOSS	5,885	2,243	4,874	4,971	5,071
	FLEET SERVICE COST-FIXED	-	64,810	73,050	70,900	70,900
* OPERATING		\$ 937,271	\$ 985,362	\$ 1,089,884	\$ 1,287,066	\$ 1,293,674
	EQUIPMENT	77,372	86,719	47,600	32,000	32,000
* CAPITAL		\$ 77,372	\$ 86,719	\$ 47,600	\$ 32,000	\$ 32,000
*** FIRE/RESCUE DEPARTMENT		\$ 10,556,211	\$ 11,535,452	\$ 12,127,343	\$ 12,558,388	\$ 13,084,247

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-3000-411.02-01	SALARIES-FULL-TIME	\$ 6,739,376	\$ 7,371,112	\$ 8,019,642	\$ -	\$ -
010-3000-411.02-02	SALARIES-OVERTIME	566,905	586,613	200,000	-	-
010-3000-411.02-04	SALARIES-VOLUNTEER	990	823	773	-	-
010-3000-411.03-01	FICA EXPENSE	536,032	571,024	594,586	-	-
010-3000-411.03-02	GROUP LIFE	17,462	19,016	19,097	-	-
010-3000-411.03-03	RETIREMENT	356,937	387,777	385,072	-	-
010-3000-411.03-04	HEALTH INSURANCE	1,124,832	1,271,396	1,521,166	-	-
010-3000-411.03-11	WORKERS COMPENSATION	30,444	51,859	57,414	-	-
010-3000-411.03-12	EDUC/TRAIN ASSIST PROG	8,029	7,346	9,000	-	-
010-3000-411.03-15	WORKER'S COMP. LOSS	16,269	44,185	22,949	-	-
010-3000-411.03-16	401K REGULAR EMPLOYEES	144,292	152,220	160,160	-	-
* PERSONNEL		\$ 9,541,568	\$ 10,463,371	\$ 10,989,859	\$ -	\$ -
010-3000-412.01-00	PRINTING	2,211	355	1,500	-	-
010-3000-412.02-00	TRAVEL/TRAINING	44,912	25,264	23,000	-	-
010-3000-412.03-00	TRAINING	70	-	-	-	-
010-3000-412.05-01	EQUIPMENT	55,836	35,747	72,100	-	-
010-3000-412.05-02	VEHICLES	198,171	114,979	142,956	-	-
010-3000-412.05-03	BUILDINGS	13,114	20,037	15,700	-	-
010-3000-412.07-00	SUPPLIES & MATERIALS	38,207	25,648	35,641	-	-
010-3000-412.07-01	SMALL TOOLS	23,820	17,581	33,122	-	-
010-3000-412.07-02	FIRE FIGHTING GEAR	71,493	108,881	93,500	-	-
010-3000-412.07-03	SMOKE DETECTOR PROGRAM	2,011	388	100	-	-
010-3000-412.07-04	SPECIAL DONATIONS	-	130	-	-	-
010-3000-412.07-05	EMS SUPPLIES	36,381	24,783	26,479	-	-
010-3000-412.07-06	DISASTER	-	2,759	4,000	-	-
010-3000-412.07-27	COMPUTER HARDWARE	-	15,457	47,597	-	-
010-3000-412.08-01	CONTRACTED SERVICES	38,764	116,671	50,750	-	-
010-3000-412.08-04	GRANTS	-	47,881	58,642	-	-
010-3000-412.08-17	RADIO MAINT. - CITYWIDE	-	15,385	16,440	-	-
010-3000-412.08-18	COPIER MAINT. - CITYWIDE	-	3,212	5,587	-	-
010-3000-412.09-00	DUES & SUBSCRIPTIONS	5,443	4,943	8,000	-	-
010-3000-412.13-01	FIRE PREVENTION	4,965	6,088	5,120	-	-
010-3000-412.16-03	TELEPHONE/WIRELESS	-	11,741	14,210	-	-
010-3000-412.17-00	UTILITIES	69,846	74,864	84,665	-	-
010-3000-412.18-00	FUEL	115,800	94,077	102,450	-	-
010-3000-412.21-00	GENERAL INSURANCE LIABILITY	112,683	114,937	117,235	-	-
010-3000-412.22-00	UNIFORMS	97,659	36,501	53,166	-	-
010-3000-412.28-00	PROPERTY & CASUALTY LOSS	5,885	2,243	4,874	-	-
010-3000-412.45-00	FLEET SERVICE COST-FIXED	-	64,810	73,050	-	-
* OPERATING		\$ 937,271	\$ 985,362	\$ 1,089,884	\$ -	\$ -
010-3000-413.74-01	CAPITAL OUTLAY EQUIPMENT	77,372	86,719	47,600	-	-
* CAPITAL		\$ 77,372	\$ 86,719	\$ 47,600	\$ -	\$ -
*** FIRE/RESCUE DEPARTMENT (OLD)		\$ 10,556,211	\$ 11,535,452	\$ 12,127,343	\$ -	\$ -

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-3050-411.02-01	SALARIES-FULL-TIME	\$ -	\$ -	\$ -	\$ 4,877,787.00	\$ 5,035,193.00
010-3050-411.02-02	SALARIES-OVERTIME	-	-	-	120,000	120,000
010-3050-411.02-04	SALARIES-VOLUNTEER	-	-	-	773	773
010-3050-411.03-01	FICA EXPENSE	-	-	-	356,572	385,192
010-3050-411.03-02	GROUP LIFE	-	-	-	11,458	11,458
010-3050-411.03-03	RETIREMENT	-	-	-	308,457	380,157
010-3050-411.03-04	HEALTH INSURANCE	-	-	-	920,037	976,771
010-3050-411.03-11	WORKERS COMPENSATION	-	-	-	35,137	35,840
010-3050-411.03-12	EDUC/TRAIN ASSIST PROG	-	-	-	5,400	5,400
010-3050-411.03-15	WORKER'S COMP. LOSS	-	-	-	28,360	29,211
010-3050-411.03-16	401K REGULAR EMPLOYEES	-	-	-	97,344	97,344
* PERSONNEL		\$ -	\$ -	\$ -	\$ 6,761,325	\$ 7,077,339
010-3050-412.01-00	PRINTING	\$ -	\$ -	\$ -	\$ 4,014	\$ 4,135
010-3050-412.02-00	TRAVEL/TRAINING	-	-	-	14,436	14,647
010-3050-412.05-01	EQUIPMENT	-	-	-	32,650	33,534
010-3050-412.05-02	VEHICLES	-	-	-	67,459	69,483
010-3050-412.05-03	BUILDINGS	-	-	-	17,833	18,263
010-3050-412.05-17	FLEET LABOR	-	-	-	75,795	78,070
010-3050-412.07-00	SUPPLIES & MATERIALS	-	-	-	15,131	15,706
010-3050-412.07-01	SMALL TOOLS	-	-	-	17,362	15,670
010-3050-412.07-02	FIRE FIGHTING GEAR	-	-	-	83,073	82,201
010-3050-412.07-03	SMOKE DETECTOR PROGRAM	-	-	-	100	100
010-3050-412.07-06	DISASTER	-	-	-	3,000	3,500
010-3050-412.07-24	COMPUTER SOFTWARE	-	-	-	20,451	22,075
010-3050-412.07-27	COMPUTER HARDWARE	-	-	-	7,846	2,588
010-3050-412.08-01	CONTRACTED SERVICES	-	-	-	26,667	26,715
010-3050-412.08-17	RADIO MAINT. - CITYWIDE	-	-	-	5,604	5,884
010-3050-412.08-18	COPIER MAINT. - CITYWIDE	-	-	-	3,361	3,361
010-3050-412.09-00	DUES & SUBSCRIPTIONS	-	-	-	7,416	7,416
010-3050-412.13-01	FIRE PREVENTION	-	-	-	6,800	7,625
010-3050-412.16-03	TELEPHONE/WIRELESS	-	-	-	15,212	14,631
010-3050-412.17-00	UTILITIES	-	-	-	55,688	60,143
010-3050-412.18-00	FUEL	-	-	-	77,366	79,971
010-3050-412.21-00	GENERAL INSURANCE LIABILITY	-	-	-	29,895	30,493
010-3050-412.22-00	UNIFORMS	-	-	-	52,607	44,938
010-3050-412.28-00	PROPERTY & CASUALTY LOSS	-	-	-	1,243	1,268
* OPERATING		\$ -	\$ -	\$ -	\$ 641,009	\$ 642,417
** FIRE DIVISION		\$ -	\$ -	\$ -	\$ 7,402,334	\$ 7,719,756

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-3060-411.02-01	SALARIES-FULL-TIME	\$ -	\$ -	\$ -	\$ 3,226,386	\$ 3,325,130
010-3060-411.02-02	SALARIES-OVERTIME	-	-	-	80,000	80,000
010-3060-411.03-01	FICA EXPENSE	-	-	-	235,767	254,373
010-3060-411.03-02	GROUP LIFE	-	-	-	7,639	7,639
010-3060-411.03-03	RETIREMENT	-	-	-	204,020	251,048
010-3060-411.03-04	HEALTH INSURANCE	-	-	-	613,357	651,180
010-3060-411.03-11	WORKERS COMPENSATION	-	-	-	23,425	23,894
010-3060-411.03-12	EDUC/TRAIN ASSIST PROG	-	-	-	3,600	3,600
010-3060-411.03-15	WORKER'S COMP. LOSS	-	-	-	18,907	19,474
010-3060-411.03-16	401K REGULAR EMPLOYEES	-	-	-	64,896	64,896
* PERSONNEL		\$ -	\$ -	\$ -	\$ 4,477,997	\$ 4,681,234
010-3060-412.01-00	PRINTING	\$ -	\$ -	\$ -	\$ 2,660	\$ 2,740
010-3060-412.02-00	TRAVEL/TRAINING	-	-	-	9,564	9,703
010-3060-412.05-01	EQUIPMENT	-	-	-	21,630	22,216
010-3060-412.05-02	VEHICLES	-	-	-	44,691	46,032
010-3060-412.05-03	BUILDINGS	-	-	-	11,417	11,437
010-3060-412.05-17	FLEET LABOR	-	-	-	50,262	51,769
010-3060-412.07-00	SUPPLIES & MATERIALS	-	-	-	44,144	45,319
010-3060-412.07-01	SMALL TOOLS	-	-	-	3,650	5,611
010-3060-412.07-02	FIRE FIGHTING GEAR	-	-	-	55,037	54,459
010-3060-412.07-04	SPECIAL DONATIONS	-	-	-	40	40
010-3060-412.07-05	EMS SUPPLIES	-	-	-	48,060	52,785
010-3060-412.07-24	COMPUTER SOFTWARE	-	-	-	13,549	14,625
010-3060-412.07-27	COMPUTER HARDWARE	-	-	-	23,540	7,762
010-3060-412.08-01	CONTRACTED SERVICES	-	-	-	17,156	25,853
010-3060-412.08-17	RADIO MAINT. - CITYWIDE	-	-	-	16,812	17,652
010-3060-412.08-18	COPIER MAINT. - CITYWIDE	-	-	-	2,226	2,226
010-3060-412.09-00	DUES & SUBSCRIPTIONS	-	-	-	4,914	4,914
010-3060-412.16-03	TELEPHONE/WIRELESS	-	-	-	10,078	9,693
010-3060-412.17-00	UTILITIES	-	-	-	15,884	17,155
010-3060-412.18-00	FUEL	-	-	-	51,577	53,313
010-3060-412.21-00	GENERAL INSURANCE LIABILITY	-	-	-	89,685	91,478
010-3060-412.22-00	UNIFORMS	-	-	-	34,853	29,772
010-3060-412.28-00	PROPERTY & CASUALTY LOSS	-	-	-	3,728	3,803
010-3060-412.45-00	FLEET SERVICE COST-FIXED	-	-	-	70,900	70,900
* OPERATING		\$ -	\$ -	\$ -	\$ 646,057	\$ 651,257
010-3060-413.74-01	CAPITAL OUTLAY EQUIPMENT	-	-	-	32,000	32,000
* CAPITAL		\$ -	\$ -	\$ -	\$ 32,000	\$ 32,000
** EMS DIVISION		\$ -	\$ -	\$ -	\$ 5,156,054	\$ 5,364,491
*** FIRE/RESCUE DEPARTMENT		\$ 10,556,211	\$ 11,535,452	\$ 12,127,343	\$ 12,558,388	\$ 13,084,247

FINANCIAL SERVICES:

Mission Statement:

The Financial Services Department is dedicated to providing reliable, relevant, and accurate financial services to both the citizens of Greenville and the City Departments. Financial Services provides management, administration, and oversight of the City of Greenville's budget, audit, financial plan, debt and investment portfolio, and Minority/Women Business Enterprise Program (M/WBE).

Goals and Objectives:

1. Goal: To maintain and enhance the financial sustainability of the City

- A. *Objective: Develop a new sustainability policy and update the financial plan and fiscal policies to reasonably assure short-term and long-term financial strength*
- B. *Objective: Develop strategic alliances with area entities to effect economies of scale and efficiencies of operation*
- C. *Objective: Continuously monitor revenue receipts and review revenue sources to ensure City services are adequately and equitably funded*
- D. *Objective: Closely monitor debt to equity ratios to assist departments in borrowing decisions for capital projects*

2. Goal: To provide accurate and timely budget, performance, and financial information to Mayor and City Council, Department Heads and third-party agencies in order to comply with laws governing municipalities accounting and regulatory practices

- A. *Objective: Complete the monthly narratives and analytical reports for submission to City Council no later than 10 business days after month-end close*
- B. *Objective: Complete the Comprehensive Annual Financial Report (CAFR) no later than November 30th after year end submit for the Government Finance Officer's Association's (GFOA) CAFR award annually*
- C. *Objective: Follow-up with departments no later than one business day after submission of the monthly narrative and analytical report to discuss variances identified in the report and options for corrective action*
- D. *Objective: Publish the City of Greenville's Financial and Operating Plan and Capital Improvement Plan (CIP) documents on a biennial basis no later than 90 days after adoption and submit for the GFOA Biennial Budget Award*
- E. *Objective: Reduce number of journal vouchers processed, reduce number of duplicate invoices processed, process all transactions within five business days of receipt, and convert all vendors to electronic funds transfer payment*

3. Goal: To provide timely debt and cash management for the city departments in order to meet city goals and obligations based on project timing

- A. *Objective: Provide financial information and analysis to City departments so they can effectively manage bond issuances*
- B. *Objective: Provide updated information and input to the Investment Advisory Board on a quarterly basis*

4. Goal: To complete the billing, collection, and processing of revenues due to the City of Greenville in a timely and efficient manner to maximize revenue potential for the city.

- A . Objective: *Process all payments within the scope of the Collections Division which are due to the city for each fiscal year and monitor all revenues due the city for past due status*
- B . Objective: *Include discovery activities for increasing business license revenues*
- C . Objective: *Bill all rescue transports immediately upon release by Fire/Rescue Department personnel and maintain a collection rate of 73% including contractually required adjustments*
- D . Objective: *Bill all invoices and civil citations submitted to Collections by other city departments on a weekly basis and provide delinquency monitoring and report responses to issuing departments and outside debt collectors as needed*
- E . Objective: *Obtain identifying information, names and addresses for all parking ticket downloads on a weekly basis and mail out past due notices at the 10 day and 30 day marks*
- F . Objective: *Monitor all revenues for delinquency and utilize contacts through monthly statements, phone calls and/or personal visits as applicable, conferencing with other city departments and referrals to outside collection agencies as needed to reduce unpaid debt to the city*

5. Goal: To provide excellence in stewardship and service, ensuring that optimum value is received for each tax dollar expended.

- A . Objective: *Provide quality goods and services to end users on time and at a reasonable cost*
- B . Objective: *To comply with all legal and ethical requirements of public purchasing by providing guidance and assistance to all customers, both internal and external*
- C . Objective: *Apply annually for the Sustained Professional Purchasing Award from the Carolinas Association of Governmental Purchasing (CAGP)*

6. Goal: To ensure equal opportunity by maximizing the participation of minority and women-owned businesses in City and GUC procurement and contracting

- A . Objective: *To continue to increase the percentage of City and GUC contracts awarded to M/WBE vendors*
- B . Objective: *To improve the number of M/WBE's that attend sponsored workshops and seminars*
- C . Objective: *To increase the total number of M/WBE's that become certified and that are available to bid on City/GUC contracts and also to participate as sub-contractors*

7. Goal: To Establish a Performance Measurement/Joint Benchmarking Program to Provide Information to Management and the Public

- A . Objective: *Work with City Manager's Office in establishing a Strategic Plan/Vision for the City of Greenville*
- B . Objective: *To engage remaining City Departments in the objective of a Performance Measurement/ Joint Benchmarking Program*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
	SALARIES-FULL-TIME	\$ 939,156	\$ 1,061,663	\$ 1,069,021	\$ 1,056,996	\$ 1,089,411
	SALARIES-OVERTIME	835	53	8,100	8,100	8,100
	SALARIES PART-TIME	29,524	13,748	20,800	22,400	25,700
	CAR ALLOWANCE	1,506	1,506	1,500	1,500	1,500
	FICA EXPENSES	71,185	78,647	80,346	93,044	83,340
	GROUP LIFE INSURANCE	2,416	2,716	2,521	2,521	2,521
	RETIREMENT	45,871	51,714	52,168	67,091	82,249
	HEALTH INSURANCE	114,343	134,471	147,483	147,586	157,725
	WORKERS COMP. PREMIUM	480	599	617	629	642
	EDUC/TRAIN ASSIST PROG	620	800	4,000	4,000	4,000
	401K REGULAR EMPLOYEES	19,236	20,944	20,800	20,800	20,800
* PERSONNEL		\$ 1,225,172	\$ 1,366,861	\$ 1,407,356	\$ 1,424,667	\$ 1,475,988
	PRINTING	\$ 22,936	\$ 10,491	\$ 27,525	\$ 27,525	\$ 29,025
	TRAVEL/TRAINING	25,729	18,141	24,320	29,320	31,580
	TRAINING	-	78	-	-	-
	EQUIPMENT	-	1,640	-	-	-
	VEHICLES	412	90	50	180	185
	FLEET LABOR	-	-	-	1,172	1,207
	SUPPLIES & MATERIALS	32,956	42,769	23,578	39,532	41,252
	SHORT/OVER OF INVENTORY	(74)	(4,956)	-	-	-
	SHORT/OVER RECEIPTS	96	258	-	-	-
	M/WBE PROGRAM	97	3,498	3,780	4,322	4,980
	COMPUTER HARDWARE	-	3,355	7,650	8,000	5,050
	CONTRACTED SERVICES	124,369	211,593	218,202	208,195	206,616
	COMMISSIONS PITT COUNTY	397,239	448,300	470,000	495,000	500,000
	COPIER MAINT-CITYWIDE	-	6,604	9,580	7,660	7,660
	DUES & SUBSCRIPTIONS	2,959	3,658	4,255	4,814	5,603
	RECORDING FEES	-	763	4,200	2,500	2,500
	TELEPHONE/WIRELESS	-	710	836	732	732
	FUEL	519	333	453	461	463
	GEN. INS. LIAB. PREMIUM	15,086	15,388	15,695	13,132	13,395
	POOL CAR RENTALS	-	-	-	1,519	1,519
	FLEET SERVICE COST-FIXED	1,470	1,470	1,470	1,470	1,470
	McCLOUD GRANT	208	-	-	-	-
	FLAG INVENTORY	-	148	-	-	-
* OPERATING		\$ 624,002	\$ 764,331	\$ 811,594	\$ 845,534	\$ 853,237
*** FINANCIAL SERVICES DEPARTMENT		\$ 1,849,174	\$ 2,131,192	\$ 2,218,950	\$ 2,270,201	\$ 2,329,225

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-4041-401.02-01	SALARIES-FULL-TIME	\$ 939,156	\$ 1,061,663	\$ 855,217	\$ 845,751	\$ 871,781
010-4041-401.02-02	SALARIES-OVERTIME	835	53	6,100	6,100	6,100
010-4041-401.02-03	SALARIES PART-TIME	29,524	13,748	20,800	22,400	25,700
010-4041-401.02-10	CAR ALLOWANCE	1,506	1,506	1,500	1,500	1,500
010-4041-401.03-01	FICA EXPENSES	71,185	78,647	64,277	76,975	66,691
010-4041-401.03-02	GROUP LIFE INSURANCE	2,416	2,716	2,017	2,017	2,017
010-4041-401.03-03	RETIREMENT	45,871	51,714	41,734	53,705	65,819
010-4041-401.03-04	HEALTH INSURANCE	114,343	134,471	117,986	109,583	111,401
010-4041-401.03-11	WORKERS COMP. PREMIUM	480	599	494	504	514
010-4041-401.03-12	EDUC/TRAIN ASSIST PROG	620	800	2,400	2,400	2,400
010-4041-401.03-16	401K REGULAR EMPLOYEES	19,236	20,944	16,640	16,640	16,640
* PERSONNEL		\$ 1,225,172	\$ 1,366,861	\$ 1,129,165	\$ 1,137,575	\$ 1,170,563
010-4041-402.01-00	PRINTING	\$ 22,936	\$ 10,491	\$ 23,778	\$ 23,778	\$ 24,778
010-4041-402.02-00	TRAVEL/TRAINING	25,729	18,141	19,644	24,644	26,404
010-4041-402.03-00	TRAINING	-	78	-	-	-
010-4041-402.05-01	EQUIPMENT	-	1,640	-	-	-
010-4041-402.05-02	VEHICLES	412	90	-	-	-
010-4041-402.07-00	SUPPLIES & MATERIALS	32,956	42,769	21,031	33,831	35,505
010-4041-402.07-06	SHORT/OVER OF INVENTORY	(74)	(4,956)	-	-	-
010-4041-402.07-07	SHORT/OVER RECEIPTS	96	258	-	-	-
010-4041-402.07-22	M/WBE PROGRAM	97	3,498	-	-	-
010-4041-402.07-27	COMPUTER HARDWARE	-	3,355	7,650	8,000	5,050
010-4041-402.08-01	CONTRACTED SERVICES	124,369	211,593	218,202	198,195	196,616
010-4041-402.08-07	COMMISSIONS PITT COUNTY	397,239	448,300	470,000	495,000	500,000
010-4041-402.08-18	COPIER MAINT-CITYWIDE	-	6,604	9,580	7,660	7,660
010-4041-402.09-00	DUES & SUBSCRIPTIONS	2,959	3,658	3,584	3,942	4,731
010-4041-402.14-00	RECORDING FEES	-	763	4,200	2,500	2,500
010-4041-402.16-03	TELEPHONE/WIRELESS	-	710	836	732	732
010-4041-402.18-00	FUEL	519	333	-	-	-
010-4041-402.21-00	GENERAL INSURANCE LIABILITY	15,086	15,388	12,556	9,993	10,000
010-4041-402.25-03	POOL CAR RENTALS	-	-	-	1,519	1,519
010-4041-402.45-00	FLEET SERVICE COST-FIXED	1,470	1,470	-	-	-
010-4041-402.50-22	McCLOUD GRANT	208	-	-	-	-
010-4041-402.50-23	FLAG INVENTORY	-	148	-	-	-
* OPERATING		\$ 624,002	\$ 764,331	\$ 791,061	\$ 809,794	\$ 815,495
** FINANCIAL SERVICES - ADMIN/ACCT/COLLECT		\$ 1,849,174	\$ 2,131,192	\$ 1,920,226	\$ 1,947,369	\$ 1,986,058

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-4043-401.02-01	SALARIES-FULL-TIME	\$ -	\$ -	\$ 213,804	\$ 211,245	\$ 217,630
010-4043-401.02-02	SALARIES-OVERTIME	-	-	2,000	2,000	2,000
010-4043-401.03-01	FICA EXPENSES	-	-	16,069	16,069	16,649
010-4043-401.03-02	GROUP LIFE INSURANCE	-	-	504	504	504
010-4043-401.03-03	RETIREMENT	-	-	10,434	13,386	16,430
010-4043-401.03-04	HEALTH INSURANCE	-	-	29,497	38,003	46,324
010-4043-401.03-11	WORKERS COMP. PREMIUM	-	-	123	125	128
010-4043-401.03-12	EDUC/TRAIN ASSIST PROG	-	-	1,600	1,600	1,600
010-4043-401.03-16	401K REGULAR EMPLOYEES	-	-	4,160	4,160	4,160
* PERSONNEL		\$ -	\$ -	\$ 278,191	\$ 287,092	\$ 305,425
010-4043-402.01-00	PRINTING	\$ -	\$ -	\$ 3,747	\$ 3,747	\$ 4,247
010-4043-402.02-00	TRAVEL/TRAINING	-	-	4,676	4,676	5,176
010-4043-402.05-02	VEHICLES	-	-	50	180	185
010-4043-402.05-17	FLEET LABOR	-	-	-	1,172	1,207
010-4043-402.07-00	SUPPLIES & MATERIALS	-	-	2,547	5,701	5,747
010-4043-402.07-22	M/WBE PROGRAM	-	-	3,780	4,322	4,980
010-4043-402.08-01	CONTRACTED SERVICES	-	-	-	10,000	10,000
010-4043-402.09-00	DUES & SUBSCRIPTIONS	-	-	671	872	872
010-4043-402.18-00	FUEL	-	-	453	461	463
010-4043-402.21-00	GENERAL INSURANCE LIABILITY	-	-	3,139	3,139	3,395
010-4043-402.45-00	FLEET SERVICE COST-FIXED	-	-	1,470	1,470	1,470
* OPERATING		\$ -	\$ -	\$ 20,533	\$ 35,740	\$ 37,742
** PURCHASING DIVISION		\$ -	\$ -	\$ 298,724	\$ 322,832	\$ 343,167
*** FINANCIAL SERVICES DEPARTMENT		\$ 1,849,174	\$ 2,131,192	\$ 2,218,950	\$ 2,270,201	\$ 2,329,225

BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-4500-402.50-09	CONTINGENCIES	\$ -	\$ -	\$ 828,687	\$ 949,440	\$ 424,528
* OPERATING		\$ -	\$ -	\$ 828,687	\$ 949,440	\$ 424,528
** CONTINGENCIES		\$ -	\$ -	\$ 828,687	\$ 949,440	\$ 424,528

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-4900-402.50-25	OPEB CONTRIBUTIONS	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
* OPERATING		\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
** OTHER POST-EMPLOYMENT BENEFITS		\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

POLICE:

Mission Statement:

Focus upon the protection of lives and property; the provision of programs and services that foster community crime prevention, awareness and participation; the repression and reduction of criminal activity; the identification and apprehension of offenders; the maintenance of public order; and the protection of the constitutional rights of all people. This mission will be carried out in a professional manner and in so doing provide the highest caliber police services and protection possible for all City of Greenville citizens and visitors.

Goals and Objectives:

1. Goal: Promote a Safe Community

- A. *Objective: Continue to support community policing*
- B. *Objective: Expand support of our youth through crime prevention initiatives designed to provide services for at-risk youth and communities*
- C. *Objective: Continue partnership between the Pitt County School System*
- D. *Objective: Develop and implement anti-gang programs and initiatives that directly address crime and quality of life issues affected by gang activity*
- E. *Objective: Continue to improve crime analysis capabilities that provide timely crime information to more effectively deploy resources*
- F. *Objective: Research and develop long-term goals to establish more police substations in Greenville*
- G. *Objective: Continue to work with Community Development in the revitalization of West Greenville*
- H. *Objective: Continue support for a non-violent reentry program for those re-entering the community from the correctional system*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
	SALARIES-FULL-TIME	\$ 9,369,666	\$ 10,949,381	\$ 11,337,919	\$ 11,634,259	\$ 11,837,183
	SALARIES-OVERTIME	680,781	895,432	289,000	330,110	299,000
	SALARIES PART-TIME	-	729	40,770	40,770	40,770
	OFF-DUTY	3,374	208,621	296,000	242,838	242,838
	PAL PROGRAM	-	69,810	-	-	-
	UNIFORM ALLOWANCE	25,200	29,100	29,380	29,380	29,380
	SPECIAL SEPARATION ALLOW	-	337,594	354,156	374,983	374,983
	FICA EXPENSE	758,597	904,621	853,719	854,890	905,546
	GROUP LIFE	24,350	28,278	28,806	28,933	28,933
	RETIREMENT	486,816	568,733	553,291	780,289	893,706
	HEALTH INSURANCE	1,606,213	1,926,128	2,255,772	2,301,750	2,428,961
	401K	442,978	493,449	496,238	474,430	469,205
	WORKERS COMPENSATION	17,491	20,572	28,358	34,461	29,715
	EDUC/TRAIN ASSIST PROG	5,411	7,750	-	-	-
	WORKER'S COMP. LOSS	462,919	346,769	218,019	320,340	329,950
	401K REGULAR EMPLOYEES	32,636	45,556	46,800	55,120	55,120
* PERSONNEL		\$ 13,916,432	\$ 16,832,523	\$ 16,828,228	\$ 17,502,553	\$ 17,965,290
	PRINTING	\$ 10,345	\$ 14,618	\$ 25,840	\$ 23,637	\$ 24,540
	TRAVEL/TRAINING	123,902	129,954	152,095	121,609	110,692
	PROFESSIONAL SERVICES	197	3,055	3,000	1,000	1,000
	EQUIPMENT	6,614	7,544	3,400	10,000	10,000
	VEHICLES	210,138	247,479	276,030	401,825	413,880
	GRASS MOWING / DEMOLITION	-	63,166	124,721	150,000	155,000
	FLEET LABOR	-	-	-	253,064	260,657
	SUPPLIES & MATERIALS	342,925	583,285	574,136	485,800	488,869
	SPECIAL DONATIONS	(19)	2,382	-	-	-
	COMPUTER SOFTWARE	-	39,672	-	-	-
	GOV. HWY SAFETY OT PROG.	7	-	-	-	-
	DARE PROGRAM	6,139	5,373	-	-	-
	COMPUTER HARDWARE	-	118,478	280,372	40,280	59,050
	OPERATING	-	-	-	201,676	-
	CONTRACTED SERVICES	164,423	213,143	286,933	494,376	515,557
	RADIO MAINT. - CITYWIDE	-	68,999	54,835	83,100	85,600
	COPIER MAINT. - CITYWIDE	-	14,610	30,408	25,264	25,264
	DUES & SUBSCRIPTIONS	5,931	9,788	13,000	12,205	14,642
	ADVERTISING	-	-	-	6,000	6,200
	WIRELESS	-	67,788	65,439	179,861	190,416
	FUEL	379,028	313,302	377,653	459,295	474,763
	SHORT/OVER RECEIPTS	-	(21)	-	-	-
	GENERAL INSURANCE LIAB.	125,762	158,214	166,338	170,383	173,791
	UNIFORMS	80,421	159,852	125,395	148,757	153,143
	GRANTS	-	-	9,000	-	-
	PAL PROGRAM	122,940	109,491	105,000	105,000	105,000
	PROPERTY & CASUALTY LOSS	329,268	58,920	114,232	116,517	118,847
	SPECIAL INVESTIGATIONS	179,990	138,295	195,000	185,000	197,000
	DRUG TASK FORCE/FEDERAL	80,000	80,000	81,689	75,000	80,000
	FLEET SERVICE COST-FIXED	-	624,515	771,430	710,051	710,051
* OPERATING		\$ 2,168,011	\$ 3,231,902	\$ 3,835,946	\$ 4,459,700	\$ 4,373,962
	EQUIPMENT	\$ 174,712	\$ 228,690	\$ 13,500	\$ 79,580	\$ 27,900
	FEDERAL FORFEIT-JUSTICE	46,682	-	-	-	-
	CONTROLLED SUBSTANCE	(70)	69,030	-	-	-
* CAPITAL OUTLAY		\$ 221,324	\$ 297,720	\$ 13,500	\$ 79,580	\$ 27,900
*** POLICE DEPARTMENT		\$ 16,305,767	\$ 20,362,145	\$ 20,677,674	\$ 22,041,833	\$ 22,367,152

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008		FY 2009		FY 2010		FY 2011		FY 2012	
		ACTUALS		ACTUALS		ORIG. BUDGET		ORIGINAL		PLAN	
010-5051-411.02-01	SALARIES-FULL-TIME	\$ 275,216	\$	400,045	\$	387,470	\$	426,080	\$	439,349	
010-5051-411.02-02	SALARIES-OVERTIME	1,536		7,733		500		500		500	
010-5051-411.02-11	UNIFORM ALLOWANCE	750		1,200		670		670		670	
010-5051-411.03-01	FICA EXPENSE	16,886		29,982		27,030		30,351		33,611	
010-5051-411.03-02	GROUP LIFE	522		980		628		628		628	
010-5051-411.03-03	RETIREMENT	11,211		19,838		18,909		28,128		33,171	
010-5051-411.03-04	HEALTH INSURANCE	16,517		33,320		33,921		51,972		55,526	
010-5051-411.03-10	401K	8,445		11,346		11,552		11,395		11,395	
010-5051-411.03-11	WORKERS COMPENSATION	227		405		241		246		251	
010-5051-411.03-15	WORKER'S COMP. LOSS	462,919		346,769		218,019		320,340		329,950	
010-5051-411.03-16	401K REGULAR EMPLOYEES	1,132		3,212		3,120		4,160		4,160	
* PERSONNEL		\$ 795,361	\$	854,830	\$	702,060	\$	874,470	\$	909,211	
010-5051-412.01-00	PRINTING	\$ 1,081	\$	210	\$	-	\$	-	\$	-	
010-5051-412.05-02	VEHICLES	19		218		-		-		-	
010-5051-412.07-00	SUPPLIES & MATERIALS	9,540		11,423		33,038		33,081		33,081	
010-5051-412.07-04	SPECIAL DONATIONS	(19)		2,382		-		-		-	
010-5051-412.07-24	COMPUTER SOFTWARE	-		39,672		-		-		-	
010-5051-412.08-01	CONTRACTED SERVICES	5,130		-		-		-		-	
010-5051-412.09-00	DUES & SUBSCRIPTIONS	3,058		5,845		3,705		3,705		3,705	
010-5051-412.21-00	GENERAL INSURANCE LIABILITY	2,341		2,388		2,435		170,383		173,791	
010-5051-412.28-00	PROPERTY & CASUALTY LOSS	329,268		58,920		114,232		116,517		118,847	
010-5051-412.45-00	FLEET SERVICE COST-FIXED	-		618,130		758,660		14,201		14,201	
* OPERATING		\$ 350,418	\$	739,188	\$	912,070	\$	337,887	\$	343,625	
010-5051-413.74-01	CAPITAL OUTLAY EQUIPMENT	\$ 6,000	\$	25,200	\$	-	\$	13,900	\$	13,900	
010-5051-413.74-05	FEDERAL FORFEIT-JUSTICE	46,682		-		-		-		-	
010-5051-413.74-06	CONTROLLED SUBSTANCE	(70)		69,030		-		-		-	
* CAPITAL OUTLAY		\$ 52,612	\$	94,230	\$	-	\$	13,900	\$	13,900	
** CHIEF'S STAFF DIVISION		\$ 1,198,391	\$	1,688,248	\$	1,614,130	\$	1,226,257	\$	1,266,736	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008		FY 2009		FY 2010		FY 2011		FY 2012	
		ACTUALS		ACTUALS		ORIG. BUDGET		ORIGINAL		PLAN	
010-5053-411.02-01	SALARIES-FULL-TIME	\$ -	\$	91,544	\$	363,538	\$	250,875	\$	259,426	
010-5053-411.02-02	SALARIES-OVERTIME	-		2,116		-		10,000		10,000	
010-5053-411.03-01	FICA EXPENSE	-		8,969		26,410		18,537		19,846	
010-5053-411.03-02	GROUP LIFE	-		151		1,002		1,002		1,002	
010-5053-411.03-03	RETIREMENT	-		5,884		17,741		15,931		19,586	
010-5053-411.03-04	HEALTH INSURANCE	-		16,800		73,750		57,005		60,931	
010-5053-411.03-11	WORKERS COMPENSATION	-		-		543		554		565	
010-5053-411.03-12	EDUC/TRAIN ASSIST PROG	-		985		-		-		-	
010-5053-411.03-16	401K REGULAR EMPLOYEES	-		2,968		8,320		6,240		6,240	
* PERSONNEL		\$ -	\$	129,417	\$	491,304	\$	360,144	\$	377,596	
010-5053-412.01-00	PRINTING	\$ -	\$	455	\$	9,200	\$	10,300	\$	10,800	
010-5053-412.02-00	TRAVEL/TRAINING	-		565		8,200		-		-	
010-5053-412.05-01	EQUIPMENT	-		288		400		-		-	
010-5053-412.05-02	VEHICLES	-		1,852		1,030		-		-	
010-5053-412.05-10	GRASS MOWING / DEMOLITION	-		63,166		124,721		150,000		155,000	
010-5053-412.05-17	FLEET LABOR	-		-		-		6,500		6,695	
010-5053-412.07-00	SUPPLIES & MATERIALS	-		3,447		11,130		26,589		27,600	
010-5053-412.08-01	CONTRACTED SERVICES	-		395		-		24,360		25,500	
010-5053-412.09-00	DUES & SUBSCRIPTIONS	-		360		1,200		3,000		3,750	
010-5053-412.13-00	ADVERTISING	-		-		-		6,000		6,200	
010-5053-412.18-00	FUEL	-		627		4,066		5,999		6,201	
010-5053-412.21-00	GENERAL INSURANCE LIABILITY	-		-		4,960		-		-	
010-5053-412.23-00	GRANTS	-		-		9,000		-		-	
010-5053-412.45-00	FLEET SERVICE COST-FIXED	-		6,385		12,770		35,503		35,503	
* OPERATING		\$ -	\$	77,540	\$	186,677	\$	268,251	\$	277,249	
** CODE ENFORCEMENT DIVISION		\$ -	\$	206,957	\$	677,981	\$	628,395	\$	654,845	

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-5054-411.02-01	SALARIES-FULL-TIME	\$ 1,175,239	\$ 1,904,632	\$ 1,977,340	\$ 2,165,378	\$ 2,235,652
010-5054-411.02-02	SALARIES-OVERTIME	97,849	190,115	48,500	48,500	48,500
010-5054-411.02-03	SALARIES PART-TIME	-	729	40,770	40,770	40,770
010-5054-411.02-08	OFF-DUTY	3,374	208,621	296,000	242,838	242,838
010-5054-411.02-09	PAL PROGRAM	-	69,810	-	-	-
010-5054-411.02-11	UNIFORM ALLOWANCE	1,200	3,150	4,290	4,290	4,290
010-5054-411.02-12	SPECIAL SEPARATION ALLOW	-	337,594	354,156	374,983	374,983
010-5054-411.03-01	FICA EXPENSE	94,861	182,962	150,837	158,987	171,028
010-5054-411.03-02	GROUP LIFE	3,222	5,090	5,774	5,901	5,901
010-5054-411.03-03	RETIREMENT	62,074	100,638	96,494	141,140	168,792
010-5054-411.03-04	HEALTH INSURANCE	229,636	375,556	360,862	438,895	466,627
010-5054-411.03-10	401K	13,878	32,732	39,727	38,721	38,721
010-5054-411.03-11	WORKERS COMPENSATION	2,742	4,258	4,385	4,684	4,773
010-5054-411.03-12	EDUC/TRAIN ASSIST PROG	-	784	-	-	-
010-5054-411.03-16	401K REGULAR EMPLOYEES	26,272	36,244	30,160	39,520	39,520
* PERSONNEL		\$ 1,710,347	\$ 3,452,915	\$ 3,409,295	\$ 3,704,607	\$ 3,842,395
010-5054-412.01-00	PRINTING	\$ 6,162	\$ 11,956	\$ 10,000	\$ 7,837	\$ 8,240
010-5054-412.02-00	TRAVEL/TRAINING	714	100,989	143,895	110,692	110,692
010-5054-412.04-00	PROFESSIONAL SERVICES	197	2,535	-	-	-
010-5054-412.05-01	EQUIPMENT	6,614	7,256	3,000	10,000	10,000
010-5054-412.05-02	VEHICLES	210,119	245,409	275,000	401,825	413,880
010-5054-412.05-17	FLEET LABOR	-	-	-	246,564	253,962
010-5054-412.07-00	SUPPLIES & MATERIALS	109,198	351,557	345,858	305,180	317,588
010-5054-412.07-27	COMPUTER HARDWARE	-	118,478	280,372	40,280	59,050
010-5054-412.08-01	CONTRACTED SERVICES	64,490	113,579	130,215	320,016	327,057
010-5054-412.08-17	RADIO MAINT. - CITYWIDE	-	54,041	54,835	83,100	85,600
010-5054-412.08-18	COPIER MAINT. - CITYWIDE	-	14,610	30,408	25,264	25,264
010-5054-412.09-00	DUES & SUBSCRIPTIONS	956	1,634	2,500	2,000	2,060
010-5054-412.16-03	TELEPHONE/WIRELESS	-	67,788	65,439	179,861	190,416
010-5054-412.18-00	FUEL	379,028	312,675	373,587	453,296	468,562
010-5054-412.19-04	SHORT/OVER RECEIPTS	-	(21)	-	-	-
010-5054-412.21-00	GENERAL INSURANCE LIABILITY	11,820	36,536	37,267	-	-
010-5054-412.22-00	UNIFORMS	80,421	159,852	125,395	148,757	153,143
010-5054-412.24-00	PAL PROGRAM	122,940	109,491	105,000	105,000	105,000
010-5054-412.45-00	FLEET SERVICE COST-FIXED	-	-	-	78,106	78,106
* OPERATING		\$ 992,659	\$ 1,708,365	\$ 1,982,771	\$ 2,517,778	\$ 2,608,620
** SUPPORT SERVICES DIVISION		\$ 2,703,006	\$ 5,161,280	\$ 5,392,066	\$ 6,222,385	\$ 6,451,015

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-5055-411.02-01	SALARIES-FULL-TIME	\$ 5,179,649	\$ 5,731,860	\$ 5,874,965	\$ 5,715,248	\$ 5,901,440
010-5055-411.02-02	SALARIES-OVERTIME	406,518	534,294	175,000	175,000	175,000
010-5055-411.02-11	UNIFORM ALLOWANCE	1,350	1,350	660	660	660
010-5055-411.03-01	FICA EXPENSE	423,761	455,928	445,193	418,407	451,460
010-5055-411.03-02	GROUP LIFE	13,568	14,786	14,979	14,979	14,979
010-5055-411.03-03	RETIREMENT	271,892	297,676	286,698	389,322	445,558
010-5055-411.03-04	HEALTH INSURANCE	906,220	1,034,122	1,275,025	1,187,404	1,261,297
010-5055-411.03-10	401K	282,922	306,206	307,589	280,912	280,912
010-5055-411.03-11	WORKERS COMPENSATION	8,567	9,500	18,519	18,889	19,267
010-5055-411.03-12	EDUC/TRAIN ASSIST PROG	5,411	3,104	-	-	-
010-5055-411.03-16	401K REGULAR EMPLOYEES	1,080	-	2,080	1,040	1,040
* PERSONNEL		\$ 7,500,938	\$ 8,388,826	\$ 8,400,708	\$ 8,201,861	\$ 8,551,613
010-5055-412.01-00	PRINTING	\$ 2,834	\$ 1,504	\$ 2,140	\$ 4,000	\$ 4,000
010-5055-412.07-00	SUPPLIES & MATERIALS	39,324	55,087	51,739	55,000	60,600
010-5055-412.07-25	GOV. HWY SAFETY OT PROG.	7	-	-	-	-
010-5055-412.08-01	CONTRACTED SERVICES	6,163	6,909	10,000	15,000	20,000
010-5055-412.09-00	DUES & SUBSCRIPTIONS	225	627	2,200	2,000	3,627
010-5055-412.21-00	GENERAL INSURANCE LIABILITY	80,233	84,684	86,378	-	-
010-5055-412.41-00	SPECIAL INVESTIGATIONS	4,990	15,000	15,000	15,000	17,000
010-5055-412.45-00	FLEET SERVICE COST-FIXED	-	-	-	340,824	340,824
* OPERATING		\$ 133,776	\$ 163,811	\$ 167,457	\$ 431,824	\$ 446,051
010-5055-413.74-01	CAPITAL OUTLAY EQUIPMENT	156,562	85,217	13,500	14,000	14,000
* CAPITAL OUTLAY		\$ 156,562	\$ 85,217	\$ 13,500	\$ 14,000	\$ 14,000
** PATROL DIVISION		\$ 7,791,276	\$ 8,637,854	\$ 8,581,665	\$ 8,647,685	\$ 9,011,664

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-5056-411.02-01	SALARIES-FULL-TIME	\$ 2,617,605	\$ 2,802,171	\$ 2,734,606	\$ 2,911,504	\$ 3,001,316
010-5056-411.02-02	SALARIES-OVERTIME	165,771	160,863	65,000	65,000	65,000
010-5056-411.02-11	UNIFORM ALLOWANCE	21,900	23,400	23,760	23,760	23,760
010-5056-411.03-01	FICA EXPENSE	212,997	225,778	204,249	213,842	229,601
010-5056-411.03-02	GROUP LIFE	6,733	7,271	6,423	6,423	6,423
010-5056-411.03-03	RETIREMENT	135,294	144,071	133,449	197,868	226,599
010-5056-411.03-04	HEALTH INSURANCE	440,824	464,430	512,214	546,973	584,580
010-5056-411.03-10	401K	133,700	142,520	137,370	138,177	138,177
010-5056-411.03-11	WORKERS COMPENSATION	3,769	6,409	4,670	4,763	4,859
010-5056-411.03-12	EDUC/TRAIN ASSIST PROG	-	2,877	-	-	-
010-5056-411.03-16	401K REGULAR EMPLOYEES	3,132	3,132	3,120	4,160	4,160
* PERSONNEL		\$ 3,741,725	\$ 3,982,922	\$ 3,824,861	\$ 4,112,470	\$ 4,284,475
010-5056-412.01-00	PRINTING	\$ 268	\$ 493	\$ 4,500	\$ 1,500	\$ 1,500
010-5056-412.02-00	TRAVEL/TRAINING	205	-	-	-	-
010-5056-412.04-00	PROFESSIONAL SERVICES	-	520	3,000	1,000	1,000
010-5056-412.07-00	SUPPLIES & MATERIALS	44,206	35,469	54,416	50,000	50,000
010-5056-412.07-26	DARE PROGRAM	6,139	5,373	-	-	-
010-5056-412.08-01	CONTRACTED SERVICES	88,640	92,260	146,718	135,000	143,000
010-5056-412.09-00	DUES & SUBSCRIPTIONS	1,692	1,322	3,395	1,500	1,500
010-5056-412.21-00	GENERAL INSURANCE LIABILITY	31,368	34,606	35,298	-	-
010-5056-412.41-00	SPECIAL INVESTIGATIONS	175,000	123,295	180,000	170,000	180,000
010-5056-412.41-01	DRUG TASK FORCE/FEDERAL	80,000	80,000	81,689	75,000	80,000
010-5056-412.45-00	FLEET SERVICE COST-FIXED	-	-	-	241,417	241,417
* OPERATING		\$ 427,518	\$ 373,338	\$ 509,016	\$ 675,417	\$ 698,417
010-5056-413.74-01	CAPITAL OUTLAY EQUIPMENT	-	25,987	-	26,000	-
* CAPITAL OUTLAY		\$ -	\$ 25,987	\$ -	\$ 26,000	\$ -
** INVESTIGATIONS DIVISION		\$ 4,169,243	\$ 4,382,247	\$ 4,333,877	\$ 4,813,887	\$ 4,982,892

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-5060-411.02-01	SALARIES-FULL-TIME	\$ 121,957	\$ 19,129	\$ -	\$ 165,174	\$ -
010-5060-411.02-02	SALARIES-OVERTIME	9,107	311	-	31,110	-
010-5060-411.03-01	FICA EXPENSE	10,092	1,002	-	14,766	-
010-5060-411.03-02	GROUP LIFE	305	-	-	-	-
010-5060-411.03-03	RETIREMENT	6,345	626	-	7,900	-
010-5060-411.03-04	HEALTH INSURANCE	13,016	1,900	-	19,501	-
010-5060-411.03-10	401K	4,033	645	-	5,225	-
010-5060-411.03-11	WORKERS COMPENSATION	2,186	-	-	5,325	-
010-5060-411.03-16	401K REGULAR EMPLOYEES	1,020	-	-	-	-
* PERSONNEL		\$ 168,061	\$ 23,613	\$ -	\$ 249,001	\$ -
010-5060-412.02-00	TRAVEL/TRAINING	\$ 4,132	\$ 28,400	\$ -	\$ 10,917	\$ -
010-5060-412.07-00	SUPPLIES & MATERIALS	140,657	126,302	77,955	15,950	-
010-5060-412.08-00	OPERATING	-	-	-	201,676	-
010-5060-412.08-17	RADIO MAINT. - CITYWIDE	-	14,958	-	-	-
* OPERATING		\$ 144,789	\$ 169,660	\$ 77,955	\$ 228,543	\$ -
010-5060-413.74-01	CAPITAL OUTLAY EQUIPMENT	12,150	92,286	-	25,680	-
* CAPITAL OUTLAY		\$ 12,150	\$ 92,286	\$ -	\$ 25,680	\$ -
** GRANTS DIVISION		\$ 325,000	\$ 285,559	\$ 77,955	\$ 503,224	\$ -
*** POLICE DEPARTMENT		\$ 16,305,767	\$ 20,362,145	\$ 20,677,674	\$ 22,041,833	\$ 22,367,152

RECREATION & PARKS:

Mission Statement:

To advance recreation, parks, and environmental conservation efforts that promote mental and physical health, foster cultural harmony, serve as a deterrent to illegal or inappropriate behaviors, and enhance Greenville's image and quality of life.

Goals and Objectives:

- 1. Goal: Promote Sustainability and Livability of both Old and New Neighborhoods**
 - A. Objective: *Continue to create walkable / bikeable communities*
 - B. Objective: *Continue to expand the greenway system*
- 2. Goal: Enhance Diversity and Promote Inclusiveness**
 - A. Objective: *Promote inclusive community activities by increasing the awareness of the wide range of diversity in our city, and the participation and contributions of this diversity to our city*
- 3. Goal: Enhance Cultural and Recreational Opportunities**
 - A. Objective: *Provide better and improved park/recreation facilities in underserved neighborhoods*
 - B. Objective: *Consider a bond referendum for parks*
 - C. Objective: *Develop strategies for ensuring more open space and neighborhood parks*
 - D. Objective: *Establish a nonprofit to enhance recreation projects/parks*
 - E. Objective: *Provide a series of citywide special events, alone or in partnership with an outside organization*
 - F. Objective: *Offer new or expanded recreational opportunities*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
	SALARIES-FULL-TIME	\$ 2,219,283	\$ 2,496,970	\$ 2,624,846	\$ 2,565,562	\$ 2,646,232
	SALARIES-OVERTIME	9,906	11,470	7,000	7,000	7,000
	SALARIES PART-TIME	465,109	643,785	747,612	747,212	747,212
	CAR ALLOWANCE	3,615	3,615	3,600	3,600	3,600
	FICA EXPENSE	203,178	232,111	233,051	196,339	202,438
	GROUP LIFE	5,558	6,391	7,000	7,000	7,000
	RETIREMENT	109,207	123,486	128,092	166,676	199,790
	HEALTH INSURANCE	397,862	454,828	495,918	513,367	548,053
	WORKERS COMPENSATION	4,912	7,634	5,933	6,051	6,173
	EDUC/TRAIN ASSIST PROG	2,427	3,200	1,600	1,600	1,600
	WORKER'S COMP. LOSS	(218)	4,254	8,755	9,105	9,378
	401K REGULAR EMPLOYEES	57,853	61,996	62,400	64,480	64,480
* PERSONNEL		\$ 3,478,692	\$ 4,049,740	\$ 4,325,807	\$ 4,287,992	\$ 4,442,956
	PRINTING	\$ 12,400	\$ 16,388	\$ 26,700	\$ 23,693	\$ 26,433
	TRAVEL	18,476	27,755	27,391	27,000	26,000
	TRAINING/CONFERENCE	1,089	1,976	-	-	-
	EQUIPMENT	26,293	32,756	32,180	37,000	37,500
	VEHICLES	19,022	15,367	23,200	29,000	29,871
	BUILDINGS	73,586	107,737	146,783	107,000	112,000
	FLEET LABOR	-	-	-	57,861	59,598
	SUPPLIES & MATERIALS	238,807	282,802	329,203	341,261	356,687
	SMALL TOOLS	4,525	4,351	3,500	2,500	2,500
	SPECIAL DONATIONS EXPENSE	99,313	12,619	2,200	-	-
	OVER/SHORT RECEIPTS	-	47,572	-	-	-
	GIFT SHOP	6,878	4,480	4,104	4,100	4,100
	COMPUTER HARDWARE	-	16,913	22,354	65,490	23,150
	CONTRACTED SERVICES	161,471	212,052	226,319	248,007	251,132
	SUNDAY IN THE PARK	18,000	18,500	19,500	20,000	20,500
	MAINTENANCE - GREEN MILL	7,908	10,271	16,000	16,000	16,000
	RADIO MAINT. - CITYWIDE	-	5,280	5,386	-	-
	COPIER MAINT. - CITYWIDE	-	13,046	17,708	15,760	15,760
	DUES & SUBSCRIPTIONS	2,759	14,912	19,040	19,200	19,500
	ADVERTISING	1,040	2,975	13,300	9,510	10,866
	WIRELESS	-	5,759	6,788	13,383	13,128
	UTILITIES	320,301	461,962	492,734	499,500	499,500
	FUEL	56,342	49,496	53,499	62,264	64,360
	CONCESSIONS	5,016	8,638	15,850	15,900	17,300
	LAUNDRY & DRY CLEANING	5,904	6,388	7,500	500	500
	GENERAL INSURANCE LIAB.	50,500	58,406	59,052	60,233	61,438
	UNIFORMS	3,291	3,570	12,950	17,800	18,800
	CONCESSIONS	-	9	-	-	-
	BUILDING	-	-	4,400	-	-
	PROPERTY & CASUALTY LOSS	9,810	12,287	8,768	34,443	35,132
	INTERNATIONAL FESTIVAL	-	-	-	5,000	5,000
	FLEET SERVICE COST-FIXED	-	116,700	120,950	119,200	119,200
	REGION BASKETBALL TOURNAM	200,333	189,723	149,000	-	-
	TELEPHONE / WIRELESS	-	834	-	-	-
* OPERATING		\$ 1,343,064	\$ 1,761,524	\$ 1,866,359	\$ 1,851,605	\$ 1,845,955
010-6065-423.74-01	EQUIPMENT	\$ 63,795	\$ 58,688	\$ 5,000	\$ 10,000	\$ 16,260
* CAPITAL OUTLAY		\$ 63,795	\$ 58,688	\$ 5,000	\$ 10,000	\$ 16,260
*** RECREATION & PARKS DEPARTMENT		\$ 4,885,551	\$ 5,869,952	\$ 6,197,166	\$ 6,149,597	\$ 6,305,171

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-6062-421.02-01	SALARIES-FULL-TIME	\$ 1,106,346	\$ 1,138,656	\$ 1,229,860	\$ 1,157,244	\$ 1,194,555
010-6062-421.02-02	SALARIES-OVERTIME	4,118	2,801	2,000	2,000	2,000
010-6062-421.02-03	SALARIES PART-TIME	346,708	350,814	468,213	468,213	468,213
010-6062-421.02-10	CAR ALLOWANCE	3,615	3,615	3,600	3,600	3,600
010-6062-421.03-01	FICA EXPENSE	112,354	109,323	110,021	86,971	91,384
010-6062-421.03-02	GROUP LIFE	2,619	2,753	2,841	2,841	2,841
010-6062-421.03-03	RETIREMENT	53,418	55,672	60,017	75,625	90,189
010-6062-421.03-04	HEALTH INSURANCE	164,160	179,484	176,157	189,811	202,852
010-6062-421.03-11	WORKERS COMPENSATION	2,649	2,974	3,063	3,124	3,187
010-6062-421.03-12	EDUC/TRAIN ASSIST PROG	2,427	3,200	1,600	1,600	1,600
010-6062-421.03-15	WORKER'S COMP. LOSS	(218)	4,254	8,755	9,105	9,378
010-6062-421.03-16	401K REGULAR EMPLOYEES	26,373	26,639	27,040	27,040	27,040
* PERSONNEL		\$ 1,824,569	\$ 1,880,185	\$ 2,093,167	\$ 2,027,174	\$ 2,096,839
010-6062-422.01-00	PRINTING	\$ 11,308	\$ 15,519	\$ 24,500	\$ 22,500	\$ 25,262
010-6062-422.02-00	TRAVEL	15,548	19,504	20,391	19,000	18,000
010-6062-422.03-00	TRAINING/CONFERENCE	1,089	1,976	-	-	-
010-6062-422.05-01	EQUIPMENT	7,086	5,749	7,000	7,500	8,000
010-6062-422.05-03	BUILDINGS	92	977	41,500	-	5,000
010-6062-422.05-17	FLEET LABOR	-	-	-	57,211	58,929
010-6062-422.07-00	SUPPLIES & MATERIALS	132,085	151,569	199,680	200,000	215,459
010-6062-422.07-04	SPECIAL DONATIONS EXPENSE	2,940	8,636	2,200	-	-
010-6062-422.07-07	OVER/SHORT RECEIPTS	-	(10)	-	-	-
010-6062-422.07-27	COMPUTER HARDWARE	-	16,913	22,354	65,490	23,150
010-6062-422.08-01	CONTRACTED SERVICES	77,462	66,094	87,177	101,472	105,850
010-6062-422.08-03	SUNDAY IN THE PARK	18,000	18,500	19,500	20,000	20,500
010-6062-422.08-17	RADIO MAINT. - CITYWIDE	-	5,280	5,386	-	-
010-6062-422.08-18	COPIER MAINT. - CITYWIDE	-	10,817	15,680	13,732	13,732
010-6062-422.09-00	DUES & SUBSCRIPTIONS	2,759	14,346	18,700	18,700	19,000
010-6062-422.13-00	ADVERTISING	1,040	2,249	11,000	6,510	8,500
010-6062-422.16-03	TELEPHONE/WIRELESS	-	5,759	6,788	13,383	13,128
010-6062-422.19-02	CONCESSIONS	5,016	3,165	7,050	7,100	8,500
010-6062-422.21-00	GENERAL INSURANCE LIABILITY	24,796	26,010	26,530	27,061	27,602
010-6062-422.22-00	UNIFORMS	1,156	306	5,750	3,500	5,500
010-6062-422.28-00	PROPERTY & CASUALTY LOSS	9,810	12,287	8,768	34,443	35,132
010-6062-422.32-01	INTERNATIONAL FESTIVAL	-	-	-	5,000	5,000
010-6062-422.45-00	FLEET SERVICE COST-FIXED	-	115,170	119,420	117,670	117,670
010-6062-422.50-22	REGIONAL BASKETBALL TOURNAME	200,333	189,723	149,000	-	-
010-6062-422.51-05	TELEPHONE / WIRELESS	-	834	-	-	-
* OPERATING		\$ 510,520	\$ 691,373	\$ 798,374	\$ 740,272	\$ 733,914
010-6062-423.74-01	CAPITAL OUTLAY EQUIPMENT	\$ 34,227	\$ 3,354	\$ -	\$ 10,000	\$ 16,260
* CAPITAL OUTLAY		\$ 34,227	\$ 3,354	\$ -	\$ 10,000	\$ 16,260
** RECREATION DIVISION		\$ 2,369,316	\$ 2,574,912	\$ 2,891,541	\$ 2,777,446	\$ 2,847,013

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-6063-421.02-01	SALARIES-FULL-TIME	\$ 1,112,937	\$ 1,198,635	\$ 1,230,120	\$ 1,215,372	\$ 1,252,899
010-6063-421.02-02	SALARIES-OVERTIME	5,788	7,343	5,000	5,000	5,000
010-6063-421.02-03	SALARIES PART-TIME	118,401	100,838	118,487	118,487	118,487
010-6063-421.03-01	FICA EXPENSE	90,824	96,238	100,766	91,252	95,847
010-6063-421.03-02	GROUP LIFE	2,939	3,206	3,778	3,778	3,778
010-6063-421.03-03	RETIREMENT	55,789	59,972	60,030	78,799	94,594
010-6063-421.03-04	HEALTH INSURANCE	233,702	247,774	280,432	269,996	288,559
010-6063-421.03-11	WORKERS COMPENSATION	2,263	4,497	2,702	2,756	2,811
010-6063-421.03-16	401K REGULAR EMPLOYEES	31,480	32,308	32,240	32,240	32,240
* PERSONNEL		\$ 1,654,123	\$ 1,750,811	\$ 1,833,555	\$ 1,817,680	\$ 1,894,215
010-6063-422.01-00	PRINTING	\$ 1,092	\$ 395	\$ 1,500	\$ 500	\$ 500
010-6063-422.02-00	TRAVEL	2,928	8,086	5,000	5,000	5,000
010-6063-422.05-01	EQUIPMENT	19,207	25,792	20,180	25,000	25,000
010-6063-422.05-02	VEHICLES	19,022	14,799	21,000	26,250	27,038
010-6063-422.05-03	BUILDINGS	73,494	82,296	73,283	75,000	75,000
010-6063-422.07-00	SUPPLIES & MATERIALS	106,722	103,072	88,172	105,061	105,028
010-6063-422.07-01	SMALL TOOLS	4,525	4,351	3,500	2,500	2,500
010-6063-422.07-04	SPECIAL DONATIONS EXPENSE	96,373	3,983	-	-	-
010-6063-422.07-08	GIFT SHOP	6,878	4,480	4,104	4,100	4,100
010-6063-422.08-01	CONTRACTED SERVICES	84,009	115,769	102,142	101,535	100,282
010-6063-422.08-04	MAINTENANCE - GREEN MILL	7,908	10,271	16,000	16,000	16,000
010-6063-422.17-00	UTILITIES	320,301	350,123	383,943	380,000	380,000
010-6063-422.18-00	FUEL	56,342	49,496	53,039	61,477	63,547
010-6063-422.20-00	LAUNDRY & DRY CLEANING	5,904	6,388	7,500	500	500
010-6063-422.21-00	GENERAL INSURANCE LIABILITY	25,704	26,114	26,114	26,636	27,169
010-6063-422.22-00	UNIFORMS	2,135	3,184	6,000	13,000	12,000
* OPERATING		\$ 832,544	\$ 808,599	\$ 811,477	\$ 842,559	\$ 843,664
010-6063-423.74-01	CAPITAL OUTLAY EQUIPMENT	\$ 29,568	\$ 55,334	\$ -	\$ -	\$ -
* CAPITAL OUTLAY		\$ 29,568	\$ 55,334	\$ -	\$ -	\$ -
** PARKS DIVISION		<u>\$ 2,516,235</u>	<u>\$ 2,614,744</u>	<u>\$ 2,645,032</u>	<u>\$ 2,660,239</u>	<u>\$ 2,737,879</u>

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-6065-421.02-01	SALARIES-FULL-TIME	\$ -	\$ 159,679	\$ 164,866	\$ 192,946	\$ 198,778
010-6065-421.02-02	SALARIES-OVERTIME	-	1,326	-	-	-
010-6065-421.02-03	SALARIES PART-TIME	-	192,133	160,912	160,512	160,512
010-6065-421.03-01	FICA EXPENSE	-	26,550	22,264	18,116	15,207
010-6065-421.03-02	GROUP LIFE	-	432	381	381	381
010-6065-421.03-03	RETIREMENT	-	7,842	8,045	12,252	15,007
010-6065-421.03-04	HEALTH INSURANCE	-	27,570	39,329	53,560	56,642
010-6065-421.03-11	WORKERS COMPENSATION	-	163	168	171	175
010-6065-421.03-16	401K REGULAR EMPLOYEES	-	3,049	3,120	5,200	5,200
* PERSONNEL		\$ -	\$ 418,744	\$ 399,085	\$ 443,138	\$ 451,902
010-6065-422.01-00	PRINTING	\$ -	\$ 474	\$ 700	\$ 693	\$ 671
010-6065-422.02-00	TRAVEL	-	165	2,000	3,000	3,000
010-6065-422.05-01	EQUIPMENT	-	1,215	5,000	4,500	4,500
010-6065-422.05-02	VEHICLES	-	568	2,200	2,750	2,833
010-6065-422.05-03	BUILDINGS	-	24,464	32,000	32,000	32,000
010-6065-422.05-17	FLEET LABOR	-	-	-	650	669
010-6065-422.07-00	SUPPLIES & MATERIALS	-	28,161	41,351	36,200	36,200
010-6065-422.07-07	OVER/SHORT RECEIPTS	-	47,582	-	-	-
010-6065-422.08-01	CONTRACTED SERVICES	-	30,189	37,000	45,000	45,000
010-6065-422.08-18	COPIER MAINT. - CITYWIDE	-	2,229	2,028	2,028	2,028
010-6065-422.09-00	DUES & SUBSCRIPTIONS	-	566	340	500	500
010-6065-422.13-00	ADVERTISING	-	726	2,300	3,000	2,366
010-6065-422.17-00	UTILITIES	-	111,839	108,791	119,500	119,500
010-6065-422.18-00	FUEL	-	-	460	787	813
010-6065-422.19-00	CONCESSIONS	-	5,473	8,800	8,800	8,800
010-6065-422.21-00	GENERAL INSURANCE LIABILITY	-	6,282	6,408	6,536	6,667
010-6065-422.22-00	UNIFORMS	-	80	1,200	1,300	1,300
010-6065-422.23-01	CONCESSIONS	-	9	-	-	-
010-6065-422.25-01	BUILDING	-	-	4,400	-	-
010-6065-422.45-00	FLEET SERVICE COST-FIXED	-	1,530	1,530	1,530	1,530
* OPERATING		\$ -	\$ 261,552	\$ 256,508	\$ 268,774	\$ 268,377
010-6065-423.74-01	CAPITAL OUTLAY EQUIPMENT	\$ -	\$ -	\$ 5,000	\$ -	\$ -
* CAPITAL OUTLAY		\$ -	\$ -	\$ 5,000	\$ -	\$ -
** AQUATICS & FITNESS CENTER DIVISION		\$ -	\$ 680,296	\$ 660,593	\$ 711,912	\$ 720,279
*** RECREATION & PARKS DEPARTMENT		\$ 4,885,551	\$ 5,869,952	\$ 6,197,166	\$ 6,149,597	\$ 6,305,171

PUBLIC WORKS:

Mission Statement:

The Public Works Department provides building inspection services, public transit, sanitation, and City fleet management services; and engineering services to include public infrastructure improvements, private development review, and stormwater management. The Department maintains, repairs, and improves Greenville's public infrastructure and provides quality and timely services to help provide a safe and high quality environment for citizens and visitors. The Department performs its mission through the use of current best management practices to efficiently and effectively perform its tasks as a steward of citizens' taxes.

Goals and Objectives:

1. Goal: Promote Sustainability and Livability of both Old and New Neighborhoods

A. *Objective: Review and re-evaluate garbage/trash collection*

2. Goal: Develop Progressive and Comprehensive Transportation Initiatives

A. *Objective: Continue to upgrade Greenville Boulevard and other State-maintained streets within the City (safety and more attractive)*

B. *Objective: Accelerate the improvement of pedestrian mobility*

C. *Objective: Improve public transit*

D. *Objective: Finalize the move of the railroad switching yard*

E. *Objective: Continue working with railroad companies to better maintain railroad properties and street crossings*

F. *Objective: Initiate passenger rail service out of Greenville*

3. Goal: Promote Sound Environmental Policies

A. *Objective: Involve all citizens in recycling*

B. *Objective: Monitor air quality situation*

C. *Objective: Continue to implement the US Mayors' Climate Protection Agreement*

D. *Objective: Work with East Carolina University to address environmental issues*

E. *Objective: Enhance energy efficiency and reduce energy consumption*

F. *Objective: Create a community Climate Protection Plan that includes, but is not limited to, energy reduction goals for the community*

G. *Objective: Proactively work with Greenville Utilities Commission and other agencies to educate the community about energy efficiency/weatherization*

H. *Objective: Explore how other cities are addressing sustainability*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
	SALARIES-FULL-TIME	\$ 3,938,977	\$ 3,913,444	\$ 4,131,616	\$ 3,299,368	\$ 3,404,258
	SALARIES-OVERTIME	20,299	14,744	16,480	11,480	11,480
	SALARIES PART-TIME	1,054	-	4,000	4,000	4,000
	CHARTER - CITY BUS	6,846	4,600	3,000	3,000	3,000
	CAR ALLOWANCE	2,715	2,729	3,240	3,240	3,240
	TOOL ALLOWANCES	6,605	6,325	9,000	-	-
	FICA EXPENSES	298,327	292,874	293,736	247,054	260,427
	GROUP LIFE INSURANCE	13,291	13,474	19,715	17,703	17,703
	RETIREMENT	199,221	195,030	201,624	209,511	257,021
	HEALTH INSURANCE	700,304	698,059	1,172,762	638,008	677,203
	WORKERS COMP. PREMIUM	8,932	9,201	9,475	8,040	8,201
	EDUC/TRAIN ASSIST PROG	923	1,981	-	-	-
	WORKER'S COMP. LOSS	119,171	89,260	95,454	99,272	102,250
	401K REGULAR EMPLOYEES	93,008	85,980	153,237	71,552	71,552
	PRINTING	2,961	3,785	4,920	5,270	5,670
	TRAVEL/TRAINING	25,130	16,271	24,270	20,320	21,120
	EQUIPMENT	46,653	65,401	73,864	70,650	72,400
	VEHICLES	85,808	50,108	92,100	128,050	131,892
	BUILDINGS	79,549	101,221	70,300	69,995	70,599
	CITY OWNED(PUBLIC) PK LOT	3,089	3,249	4,600	2,000	4,000
	MAINT/REPAIR BUS	3,186	2,029	1,300	2,000	2,000
	CEMETERY MAINTENANCE	7,970	10,898	2,000	9,000	9,000
	UNDERGROUND STORAGE TANK	1,882	2,740	2,500	-	-
	LANDFILL FEES	7,334	6,148	5,000	7,000	7,000
	DEMOLITIONS	-	-	-	25,000	25,000
	BRIDGE INSPECTIONS	-	4,231	5,800	5,800	5,800
	RAILROAD CROSSING	12,689	13,128	18,000	21,000	33,000
	FLEET LABOR	-	-	-	204,820	210,944
	SUPPLIES & MATERIALS	233,395	190,739	227,322	216,914	236,475
	SMALL TOOLS	23,136	24,303	32,150	30,850	43,250
	SURVEYING	385	146	500	500	500
	DRAFTING SUPPLIES	2,770	662	3,100	3,100	3,100
	GENERAL OFFICE SUPPLIES	3,794	3,935	4,900	4,900	4,900
	SHORT/OVER OF INVENTORY	(3,390)	2,273	-	-	-
	SIGNS	64,974	87,818	77,000	83,000	83,000
	PAVEMENT MARKINGS	20,772	16,272	24,588	27,000	38,500
	SIGN LAB	2,648	1,938	3,500	3,500	3,500
	TREE REPLACE/LANDSCAPING	2,663	4,142	10,000	57,400	57,400
	BEAUTIFICATION FUND	-	330	-	-	-
	SIGNAL LAB	2,527	2,412	2,800	2,800	2,800
	TRAFFIC SIGNALS MAINT SUP	43,851	63,611	58,000	60,000	60,000
	BARRICADES	10,109	15,716	15,000	14,000	14,000
	FLEET MANAGEMENT	11,970	(1,513)	3,000	-	-
	COMPUTER HARDWARE	-	17,201	24,450	17,100	22,448
	CONTRACTED SERVICES	250,813	305,971	337,861	362,610	355,094
	RADIO MAINT. - CITYWIDE	-	8,999	9,184	6,177	6,834
	COPIER MAINT. - CITYWIDE	-	13,221	16,585	6,780	6,780
	DUES & SUBSCRIPTIONS	5,991	4,567	5,365	5,368	7,268
	ADVERTISING	55	-	1,500	1,500	1,500
	WIRELESS	-	12,087	16,145	15,159	16,275
	UTILITIES	490,942	462,328	497,933	463,649	473,649
	ELECTRIC & WATER	11	5,495	9,098	8,525	10,283
	TRAFFIC SIGNAL LIGHTS	26,822	27,295	35,000	35,000	35,000
	STREET LIGHTING	1,167,943	1,118,270	1,241,644	1,262,800	1,368,212
	FUEL	115,116	100,683	119,174	184,887	190,986
	HOUSING AUTHORITY FUEL	37,734	32,749	37,094	-	-
	CHARTER - CITY BUS	-	-	-	1,075	1,500
	CONCESSIONS	4,155	4,256	200	-	-
	LAUNDRY & DRY CLEANING	26,020	24,751	22,500	11,520	11,520
	GEN. INS. LIAB. PREMIUM	99,445	101,433	103,463	91,643	93,475
	UNIFORMS	5,348	6,404	7,790	11,888	10,688
	UTILITY TAXES	57,145	59,527	46,730	56,543	56,543
	EQUIPMENT	-	-	6,500	4,000	5,000
	POOL CAR RENTALS	-	-	-	788	788
	PROPERTY & CASUALTY LOSS	96,605	113,649	36,008	36,728	37,463
	TELEPHONE-WIRELESS	2,291	-	-	-	-
	COG PROP STRMWTR UTIL FEE	52,334	47,623	52,000	52,000	52,000
	HOLIDAY DECORATIONS	-	-	-	4,050	4,050
	FLEET SERVICE COST-FIXED	150,713	155,418	147,747	172,680	172,680
	CAPITAL OUTLAY EQUIPMENT	35,683	6,601	-	98,500	38,400
*** PUBLIC WORKS DEPARTMENT		\$ 8,730,694	\$ 8,648,222	\$ 9,653,824	\$ 8,598,067	\$ 8,944,621

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-7071-431.02-01	SALARIES-PERMANENT	\$ 316,645	\$ 349,984	\$ 353,948	\$ 353,612	\$ 364,300
010-7071-431.02-02	SALARIES-OVERTIME	180	308	-	-	-
010-7071-431.02-08	CHARTER - CITY BUS	6,846	4,600	3,000	3,000	3,000
010-7071-431.02-10	CAR ALLOWANCE	2,715	2,729	3,240	3,240	3,240
010-7071-431.03-01	FICA EXPENSE	21,225	24,539	20,760	24,755	27,869
010-7071-431.03-02	GROUP LIFE	889	975	687	687	687
010-7071-431.03-03	RETIREMENT	14,906	17,062	17,273	22,454	27,505
010-7071-431.03-04	HEALTH INSURANCE	42,341	46,926	62,104	53,897	57,596
010-7071-431.03-11	WORKERS COMP PREMIUM	538	555	571	582	594
010-7071-431.03-15	WORKER'S COMP. LOSS	119,171	89,260	95,454	99,272	102,250
010-7071-431.03-16	401K REGULAR EMPLOYEES	5,308	5,960	5,616	5,928	5,928
* PERSONNEL		\$ 530,764	\$ 542,898	\$ 562,653	\$ 567,427	\$ 592,969
010-7071-432.01-00	PRINTING	\$ 276	\$ 943	\$ 650	\$ 650	\$ 650
010-7071-432.02-00	TRAVEL	2,396	751	1,070	1,070	1,070
010-7071-432.05-01	EQUIPMENT	110	60	200	200	200
010-7071-432.05-03	BUILDINGS	19,312	10,789	14,000	16,396	17,000
010-7071-432.05-05	CHARTER - CITY BUS	42	79	-	2,000	2,000
010-7071-432.05-17	FLEET LABOR	-	-	-	2,142	2,152
010-7071-432.07-00	SUPPLIES & MATERIALS	8,208	7,600	10,000	10,000	11,000
010-7071-432.07-07	SHORT/OVER RECEIPTS	-	(5)	-	-	-
010-7071-432.07-27	COMPUTER HARDWARE	-	17,201	24,450	17,100	22,448
010-7071-432.08-01	CONTRACTED SERVICES	16,483	14,319	15,277	19,526	21,262
010-7071-432.08-17	RADIO MAINT. - CITYWIDE	-	8,999	9,184	6,177	6,834
010-7071-432.08-18	COPIER MAINT. - CITYWIDE	-	13,221	16,585	6,780	6,780
010-7071-432.09-00	DUES & SUBSCRIPTIONS	1,170	-	280	280	280
010-7071-432.16-03	WIRELESS	-	12,087	16,145	15,159	16,275
010-7071-432.17-00	UTILITIES	134,186	122,416	133,649	113,649	113,649
010-7071-432.18-00	FUEL	-	-	-	1,051	1,086
010-7071-432.18-02	CHARTER - CITY BUS	-	-	-	1,075	1,500
010-7071-432.21-00	GENERAL INSURANCE LIAB.	4,266	4,351	4,438	4,527	4,617
010-7071-432.28-00	PROPERTY & CASUALTY LOSS	96,605	113,649	36,008	36,728	37,463
* OPERATING		\$ 283,054	\$ 326,460	\$ 281,936	\$ 254,510	\$ 266,266
** PUBLIC WORKS-ADMIN. DIVISION		\$ 813,818	\$ 869,358	\$ 844,589	\$ 821,937	\$ 859,235

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-7072-401.02-01	SALARIES-PERMANENT	\$ 800,823	\$ 780,364	\$ 867,078	\$ -	\$ -
010-7072-401.02-02	SALARIES-OVERTIME	477	794	5,000	-	-
010-7072-401.02-21	TOOL ALLOWANCES	6,605	6,325	9,000	-	-
010-7072-401.03-01	FICA EXPENSES	61,503	60,920	66,261	-	-
010-7072-401.03-02	GROUP LIFE INSURANCE	2,200	2,132	2,012	-	-
010-7072-401.03-03	RETIREMENT	40,349	39,983	42,313	-	-
010-7072-401.03-04	HEALTH INSURANCE	129,559	138,939	131,636	-	-
010-7072-401.03-11	WORKERS COMP. PREMIUM	1,502	1,547	1,593	-	-
010-7072-401.03-12	EDUC/TRAIN ASSIST PROG	826	1,981	-	-	-
010-7072-401.03-16	401K REGULAR EMPLOYEES	17,548	16,748	17,680	-	-
* PERSONNEL		\$ 1,061,392	\$ 1,049,733	\$ 1,142,573	\$ -	\$ -
010-7072-402.01-00	PRINTING	\$ 25	\$ 83	\$ 400	\$ -	\$ -
010-7072-402.02-00	TRAVEL/TRAINING	4,109	4,704	5,100	-	-
010-7072-402.03-00	TRAINING	110	-	-	-	-
010-7072-402.05-01	EQUIPMENT	3,652	7,588	8,400	-	-
010-7072-402.05-02	VEHICLES	4,828	3,062	5,400	-	-
010-7072-402.05-03	BUILDINGS	11,398	8,710	11,500	-	-
010-7072-402.05-09	MAINT/REPAIR BUS	3,144	1,950	1,300	-	-
010-7072-402.05-11	UNDERGROUND STORAGE TANK	1,882	2,740	2,500	-	-
010-7072-402.07-00	SUPPLIES & MATERIALS	12,036	10,161	11,306	-	-
010-7072-402.07-01	SMALL TOOLS	6,736	947	7,100	-	-
010-7072-402.07-06	SHORT/OVER OF INVENTORY	(3,390)	2,278	-	-	-
010-7072-402.07-21	FLEET MANAGEMENT	11,970	(1,513)	3,000	-	-
010-7072-402.08-01	CONTRACTED SERVICES	2,823	11,472	6,597	-	-
010-7072-402.09-00	DUES & SUBSCRIPTIONS	570	583	700	-	-
010-7072-402.18-00	FUEL	6,209	3,958	5,750	-	-
010-7072-402.18-01	HOUSING AUTHORITY FUEL	37,734	32,749	37,094	-	-
010-7072-402.20-00	LAUNDRY & DRY CLEANING	6,449	7,015	6,400	-	-
010-7072-402.21-00	GEN. INS. LIAB. PREMIUM	13,088	13,350	13,617	-	-
010-7072-402.22-00	UNIFORMS	585	649	1,000	-	-
010-7072-402.45-00	FLEET SERVICE COST-FIXED	19,970	17,590	14,820	-	-
* OPERATING		\$ 143,928	\$ 128,076	\$ 141,984	\$ -	\$ -
010-7072-403.74-01	CAPITAL OUTLAY EQUIPMENT	\$ 5,750	\$ -	\$ -	\$ -	\$ -
* CAPITAL OUTLAY		\$ 5,750	\$ -	\$ -	\$ -	\$ -
** FLEET MAINTENANCE DIVISION		\$ 1,211,070	\$ 1,177,809	\$ 1,284,557	\$ -	\$ -

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-7074-432.05-03	BUILDINGS	\$ 501	\$ 33,635	\$ 1,200	\$ 3,599	\$ 3,599
010-7074-432.07-00	SUPPLIES & MATERIALS	-	19	2,000	-	4,200
010-7074-432.08-01	CONTRACTED SERVICES	-	23,647	16,800	18,099	18,500
010-7074-432.17-01	ELECTRIC & WATER	-	5,495	6,598	5,500	7,258
* OPERATING		\$ 501	\$ 62,796	\$ 26,598	\$ 27,198	\$ 33,557
010-7074-433.74-01	CAPITAL OUTLAY EQUIPMENT	\$ -	\$ -	\$ -	\$ 18,000	\$ -
* CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 18,000	\$ -
** INTERGENERATIONAL CENTER DIVISION		\$ 501	\$ 62,796	\$ 26,598	\$ 45,198	\$ 33,557

BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008</u> <u>ACTUALS</u>	<u>FY 2009</u> <u>ACTUALS</u>	<u>FY 2010</u> <u>ORIG. BUDGET</u>	<u>FY 2011</u> <u>ORIGINAL</u>	<u>FY 2012</u> <u>PLAN</u>
010-7076-431.02-01	SALARIES-PERMANENT	\$ 316,132	\$ 214,843	\$ 203,936	\$ 204,579	\$ 212,637
015-7076-431.02-01	SALARIES-PERMANENT	193,748	244,206	203,991	216,610	223,157
010-7076-431.02-02	SALARIES-OVERTIME	-	-	400	400	400
015-7076-431.02-02	SALARIES-OVERTIME	1,362	247	1,600	1,600	1,600
010-7076-431.03-01	FICA EXPENSE	30,351	17,886	13,451	18,448	16,267
015-7076-431.03-01	FICA EXPENSE	14,323	17,847	11,511	19,249	17,072
010-7076-431.03-02	GROUP LIFE	3,278	3,234	2,140	2,140	2,140
015-7076-431.03-02	GROUP LIFE	1	1	2,514	2,514	2,514
010-7076-431.03-03	RETIREMENT	20,123	11,691	9,952	12,990	16,054
015-7076-431.03-03	RETIREMENT	9,522	11,772	9,955	13,755	16,848
010-7076-431.03-04	HEALTH INSURANCE	74,175	36,472	133,833	36,993	39,536
015-7076-431.03-04	HEALTH INSURANCE	37,558	45,153	160,244	42,829	43,737
010-7076-431.03-11	WORKERS COMP PREMIUM	1,372	1,413	1,456	1,485	1,515
015-7076-431.03-11	WORKERS COMP PREMIUM	1,307	1,346	1,386	1,414	1,442
010-7076-431.03-16	401K REGULAR EMPLOYEES	10,335	5,298	17,680	4,680	4,680
015-7076-431.03-16	401K REGULAR EMPLOYEES	4,896	5,774	20,800	5,096	5,096
* PERSONNEL		\$ 718,483	\$ 617,183	\$ 794,849	\$ 584,782	\$ 604,695
010-7076-432.01-00	PRINTING	\$ 206	\$ 228	\$ 220	\$ 220	\$ 220
010-7076-432.02-00	TRAVEL	1,215	292	1,000	1,000	1,000
010-7076-432.05-01	EQUIPMENT	4,716	21,488	13,800	18,000	18,900
015-7076-432.05-01	EQUIPMENT	6,181	5,706	9,700	9,700	10,500
010-7076-432.05-02	VEHICLES	42,076	10,962	38,000	47,500	48,925
015-7076-432.05-02	VEHICLES	3,772	5,717	14,200	17,750	18,283
010-7076-432.05-17	FLEET LABOR	-	-	-	47,994	49,433
015-7076-432.05-17	FLEET LABOR	-	-	-	41,061	42,292
010-7076-432.07-00	SUPPLIES & MATERIALS	95,425	63,505	84,500	83,500	87,000
015-7076-432.07-00	SUPPLIES & MATERIALS	85,396	75,940	71,000	90,000	92,000
010-7076-432.07-01	SMALL TOOLS	-	2,400	750	750	750
015-7076-432.07-01	SMALL TOOLS	-	2,469	1,200	1,200	1,200
010-7076-432.09-00	DUES & SUBSCRIPTIONS	240	246	250	250	1,350
010-7076-432.18-00	FUEL	28,053	19,347	32,595	62,534	64,640
015-7076-432.18-00	FUEL	23,428	22,408	18,554	25,400	26,800
010-7076-432.20-00	LAUNDRY & DRY CLEANING	8,262	7,548	6,700	1,900	1,900
010-7076-432.21-00	GENERAL INSURANCE LIAB.	24,241	24,726	25,221	25,725	26,240
010-7076-432.22-00	UNIFORMS	1,786	1,229	2,200	2,200	2,200
010-7076-432.25-02	EQUIPMENT	-	-	6,500	4,000	5,000
010-7076-432.45-00	FLEET SERVICE COST-FIXED	7,140	18,790	17,617	24,556	24,556
015-7076-432.45-00	FLEET SERVICE COST-FIXED	42,211	15,486	14,519	33,866	33,866
* OPERATING		\$ 374,348	\$ 298,487	\$ 358,526	\$ 539,106	\$ 557,055
015-7076-433.74-01	CAPITAL OUTLAY EQUIPMENT	\$ -	\$ -	\$ -	\$ 24,000	\$ 30,000
* CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 24,000	\$ 30,000
** STREET MAINTENANCE DIVISION		\$ 1,092,831	\$ 915,670	\$ 1,153,375	\$ 1,147,888	\$ 1,191,750

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008</u>		<u>FY 2009</u>		<u>FY 2010</u>		<u>FY 2011</u>		<u>FY 2012</u>	
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ORIG. BUDGET</u>	<u>ORIG. BUDGET</u>	<u>ORIGINAL</u>	<u>ORIGINAL</u>	<u>PLAN</u>	<u>PLAN</u>
010-7077-431.02-01	SALARIES-PERMANENT	\$ 814,960	\$ 820,627	\$ 865,093	\$ 838,640	\$ 865,414					
015-7077-431.02-01	SALARIES-PERMANENT	69,303	101,377	85,811	128,118	131,990					
010-7077-431.02-02	SALARIES-OVERTIME	1,944	1,960	1,538	1,538	1,538					
015-7077-431.02-02	SALARIES-OVERTIME	38	-	942	942	942					
010-7077-431.03-01	FICA EXPENSE	59,511	60,244	67,541	61,530	66,204					
015-7077-431.03-01	FICA EXPENSE	4,980	7,159	5,444	9,312	10,097					
010-7077-431.03-02	GROUP LIFE	2,413	2,500	3,333	3,333	3,333					
015-7077-431.03-02	GROUP LIFE	-	1	2,139	2,139	2,139					
010-7077-431.03-03	RETIREMENT	39,865	40,173	42,217	53,254	65,339					
015-7077-431.03-03	RETIREMENT	3,384	4,833	4,188	8,136	9,965					
010-7077-431.03-04	HEALTH INSURANCE	182,983	180,111	250,104	185,672	195,328					
015-7077-431.03-04	HEALTH INSURANCE	19,468	27,183	174,851	32,877	38,221					
010-7077-431.03-11	WORKERS COMP PREMIUM	877	903	930	949	968					
015-7077-431.03-11	WORKERS COMP PREMIUM	106	110	113	115	118					
010-7077-431.03-16	401K REGULAR EMPLOYEES	24,263	22,020	26,520	22,277	22,277					
015-7077-431.03-16	401K REGULAR EMPLOYEES	2,123	3,000	16,640	4,035	4,035					
* PERSONNEL		\$ 1,226,218	\$ 1,272,201	\$ 1,547,404	\$ 1,352,867	\$ 1,417,908					
010-7077-432.01-00	PRINTING	\$ 98	\$ 1,090	\$ 450	\$ 500	\$ 650					
010-7077-432.02-00	TRAVEL	1,047	1,099	1,270	1,850	1,850					
015-7077-432.02-00	TRAVEL	6,872	-	80	200	200					
010-7077-432.05-01	EQUIPMENT	27,312	22,198	36,000	36,010	36,010					
015-7077-432.05-01	EQUIPMENT	3,195	6,313	3,264	3,590	3,590					
010-7077-432.05-02	VEHICLES	19,692	11,471	21,000	25,925	26,703					
015-7077-432.05-02	VEHICLES	2,279	3,203	2,600	19,500	20,085					
010-7077-432.05-03	BUILDINGS	48,338	48,087	43,600	50,000	50,000					
010-7077-432.05-07	CITY OWNED(PUBLIC) PK LOT	3,089	3,249	4,600	2,000	4,000					
010-7077-432.05-10	CEMETERY MAINTENANCE	7,970	10,898	2,000	9,000	9,000					
010-7077-432.05-12	LANDFILL FEES	7,334	6,148	5,000	7,000	7,000					
010-7077-432.05-14	DEMOLITIONS	-	-	-	25,000	25,000					
010-7077-432.05-17	FLEET LABOR	-	-	-	55,625	56,965					
015-7077-432.05-17	FLEET LABOR	-	-	-	28,701	29,923					
010-7077-432.07-00	SUPPLIES & MATERIALS	24,160	23,815	41,091	25,789	34,650					
010-7077-432.07-01	SMALL TOOLS	6,992	6,836	10,286	14,500	26,900					
015-7077-432.07-01	SMALL TOOLS	36	855	714	2,300	2,300					
010-7077-432.07-11	TREE REPLACE/LANDSCAPING	2,663	4,128	10,000	57,400	57,400					
015-7077-432.07-11	TREE REPLACE/LANDSCAPING	-	14	-	-	-					
010-7077-432.07-12	BEAUTIFICATION FUND	-	330	-	-	-					
010-7077-432.08-01	CONTRACTED SERVICES	144,743	193,592	185,943	248,195	247,232					
010-7077-432.09-00	DUES & SUBSCRIPTIONS	270	273	250	303	303					
010-7077-432.17-00	UTILITIES	356,756	339,912	364,284	350,000	360,000					
010-7077-432.17-01	ELECTRIC & WATER	11	-	2,500	3,025	3,025					
010-7077-432.18-00	FUEL	33,678	24,317	31,204	44,236	45,725					
015-7077-432.18-00	FUEL	6,795	14,672	11,576	12,734	12,734					
010-7077-432.19-00	CONCESSIONS	4,088	4,123	-	-	-					
010-7077-432.20-00	LAUNDRY & DRY CLEANING	7,658	6,377	6,200	6,500	6,500					
010-7077-432.21-00	GENERAL INSURANCE LIAB.	37,275	38,020	38,781	39,557	40,348					
010-7077-432.22-00	UNIFORMS	2,417	3,738	2,800	3,388	3,388					
010-7077-432.23-01	CONCESSIONS	67	133	200	-	-					
010-7077-432.23-02	UTILITY TAXES	57,145	59,527	46,730	56,543	56,543					
010-7077-432.25-03	POOL CAR RENTALS	-	-	-	731	731					
015-7077-412.31-01	TELEPHONE-WIRELESS	2,291	-	-	-	-					
010-7077-432.39-02	HOLIDAY DECORATIONS	-	-	-	4,050	4,050					
010-7077-432.45-00	FLEET SERVICE COST-FIXED	45,971	52,489	51,135	54,729	54,729					
015-7077-432.45-00	FLEET SERVICE COST-FIXED	2,291	10,118	10,601	13,946	13,946					
* OPERATING		\$ 862,533	\$ 897,025	\$ 934,159	\$ 1,202,827	\$ 1,241,480					
010-7077-433.75-00	CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -	\$ 41,500	\$ -					
* CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 41,500	\$ -					
** BUILDING & GROUNDS DIVISION		\$ 2,088,751	\$ 2,169,226	\$ 2,481,563	\$ 2,597,194	\$ 2,659,388					

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008</u>		<u>FY 2009</u>		<u>FY 2010</u>		<u>FY 2011</u>		<u>FY 2012</u>	
		<u>ACTUALS</u>		<u>ACTUALS</u>		<u>ORIG. BUDGET</u>		<u>ORIGINAL</u>		<u>PLAN</u>	
010-7078-401.02-01	SALARIES-PERMANENT	\$ 615,411	\$	535,712	\$	552,171	\$	575,454	\$	594,714	
015-7078-401.02-01	SALARIES-PERMANENT	280,842		294,310		439,877		407,193		419,500	
010-7078-401.02-02	SALARIES-OVERTIME	542		434		1,240		1,240		1,240	
015-7078-401.02-02	SALARIES-OVERTIME	10,523		10,834		760		760		760	
010-7078-401.02-03	SALARIES PART-TIME	1,054		-		4,000		4,000		4,000	
010-7078-401.03-01	FICA EXPENSES	45,922		39,880		42,642		41,803		45,496	
015-7078-401.03-01	FICA EXPENSES	21,570		22,592		23,466		29,956		32,092	
010-7078-401.03-02	GROUP LIFE INSURANCE	3,084		3,079		3,741		3,741		3,741	
015-7078-401.03-02	GROUP LIFE INSURANCE	1		1		1,877		1,877		1,877	
010-7078-401.03-03	RETIREMENT	30,800		26,799		26,946		36,542		44,900	
015-7078-401.03-03	RETIREMENT	14,242		14,846		21,466		25,857		31,672	
010-7078-401.03-04	HEALTH INSURANCE	88,117		80,368		98,719		104,436		110,845	
015-7078-401.03-04	HEALTH INSURANCE	42,545		47,713		76,599		72,281		75,438	
010-7078-401.03-11	WORKERS COMP. PREMIUM	1,030		1,061		1,092		1,114		1,136	
015-7078-401.03-11	WORKERS COMP. PREMIUM	702		723		745		760		775	
010-7078-401.03-12	EDUC/TRAIN ASSIST PROG	97		-		-		-		-	
010-7078-401.03-16	401K REGULAR EMPLOYEES	11,137		9,357		21,261		9,984		9,984	
015-7078-401.03-16	401K REGULAR EMPLOYEES	6,094		6,259		15,600		8,112		8,112	
* PERSONNEL		\$ 1,173,713	\$	1,093,968	\$	1,332,202	\$	1,325,110	\$	1,386,282	
010-7078-402.01-00	PRINTING	\$ 1,474	\$	769	\$	2,500	\$	2,500	\$	2,500	
010-7078-402.02-00	TRAVEL/TRAINING	3,647		2,121		6,850		3,200		3,500	
010-7078-402.05-01	EQUIPMENT	20		348		800		900		900	
015-7078-402.05-01	EQUIPMENT	1,435		1,644		1,600		-		-	
010-7078-402.05-02	VEHICLES	2,672		4,758		3,400		2,875		2,961	
015-7078-402.05-02	VEHICLES	4,322		5,864		4,000		1,500		1,545	
015-7078-402.05-15	BRIDGE INSPECTIONS	-		4,231		5,800		5,800		5,800	
015-7078-402.05-16	RAILROAD CROSSING	12,689		13,128		18,000		21,000		33,000	
010-7078-402.05-17	FLEET LABOR	-		-		-		1,307		1,347	
015-7078-402.05-17	FLEET LABOR	-		-		-		7,794		7,854	
010-7078-402.07-00	SUPPLIES & MATERIALS	2,614		2,009		2,600		-		-	
015-7078-402.07-00	SUPPLIES & MATERIALS	1,654		1,933		1,650		-		-	
010-7078-402.07-01	SMALL TOOLS	1,015		2,251		2,600		-		-	
015-7078-402.07-01	SMALL TOOLS	8,357		8,545		9,500		-		-	
010-7078-402.07-02	SURVEYING	385		146		500		500		500	
010-7078-402.07-03	DRAFTING SUPPLIES	2,770		662		3,100		3,100		3,100	
010-7078-402.07-04	GENERAL OFFICE SUPPLIES	3,794		3,935		4,900		3,900		3,900	
010-7078-402.07-09	SIGNS	12,772		48,920		35,000		-		-	
015-7078-402.07-09	SIGNS	52,202		38,898		42,000		-		-	
010-7078-402.07-10	PAVEMENT MARKINGS	1,385		1,151		3,500		-		-	
015-7078-402.07-10	PAVEMENT MARKINGS	19,387		15,121		21,088		-		-	
010-7078-402.07-11	SIGN LAB	1,075		802		1,500		-		-	
015-7078-402.07-11	SIGN LAB	1,573		1,136		2,000		-		-	
010-7078-402.07-12	SIGNAL LAB	301		53		-		-		-	
015-7078-402.07-12	SIGNAL LAB	2,226		2,359		2,800		-		-	
010-7078-402.07-13	TRAFFIC SIGNALS MAINT SUP	-		13		-		-		-	
015-7078-402.07-13	TRAFFIC SIGNALS MAINT SUP	43,851		63,598		58,000		-		-	
010-7078-402.07-14	BARRICADES	447		5,197		5,000		-		-	
015-7078-402.07-14	BARRICADES	9,662		10,519		10,000		-		-	
010-7078-402.08-01	CONTRACTED SERVICES	36,600		5,281		33,720		6,600		6,600	
015-7078-402.08-01	CONTRACTED SERVICES	3,934		31,484		35,000		-		-	
010-7078-402.09-00	DUES & SUBSCRIPTIONS	2,499		2,340		2,700		2,440		2,440	
010-7078-402.13-00	ADVERTISING	55		-		1,500		1,500		1,500	
015-7078-402.17-02	TRAFFIC SIGNAL LIGHTS	26,822		27,295		35,000		-		-	
010-7078-402.17-03	STREET LIGHTING	1,167,943		1,118,270		1,241,644		1,262,800		1,368,212	
010-7078-402.18-00	FUEL	(6,285)		2,133		8,918		10,754		11,116	
015-7078-402.18-00	FUEL	14,443		7,883		2,297		1,500		1,600	
010-7078-402.20-00	LAUNDRY & DRY CLEANING	3,651		3,811		3,200		-		-	
010-7078-402.21-00	GEN. INS. LIAB. PREMIUM	13,500		13,770		14,045		8,310		8,475	
010-7078-402.22-00	UNIFORMS	380		377		800		-		-	
010-7078-402.37-00	COG PROP STRMWTR UTIL FEE	52,334		47,623		52,000		52,000		52,000	
010-7078-402.45-00	FLEET SERVICE COST-FIXED	6,507		4,585		4,585		3,926		3,926	
015-7078-402.45-00	FLEET SERVICE COST-FIXED	10,523		16,880		16,880		2,977		2,977	
* OPERATING		\$ 1,524,635	\$	1,521,843	\$	1,700,977	\$	1,407,183	\$	1,525,753	
010-7078-403.74-01	EQUIPMENT	\$ 5,330	\$	-	\$	-	\$	-	\$	-	
015-7078-403.74-01	EQUIPMENT	24,603		6,601		-		-		-	
* CAPITAL		\$ 29,933	\$	6,601	\$	-	\$	-	\$	-	
** ENGINEERING DIVISION		\$ 2,728,281	\$	2,622,412	\$	3,033,179	\$	2,732,293	\$	2,912,035	

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-7087-402.01-00	PRINTING	\$ -	\$ -	\$ -	\$ 250	\$ 500
010-7087-402.02-00	TRAVEL/TRAINING	-	-	-	3,700	4,000
010-7087-402.05-01	EQUIPMENT	-	-	-	400	400
015-7087-402.05-01	EQUIPMENT	-	-	-	1,750	1,800
010-7087-402.05-02	VEHICLES	-	-	-	2,750	2,833
015-7087-402.05-02	VEHICLES	-	-	-	5,875	6,051
010-7087-402.05-17	FLEET LABOR	-	-	-	1,505	1,551
015-7087-402.05-17	FLEET LABOR	-	-	-	7,154	7,544
010-7087-402.07-00	SUPPLIES & MATERIALS	-	-	-	2,600	2,600
015-7087-402.07-00	SUPPLIES & MATERIALS	-	-	-	1,650	1,650
010-7087-402.07-01	SMALL TOOLS	-	-	-	2,600	2,600
015-7087-402.07-01	SMALL TOOLS	-	-	-	9,500	9,500
010-7087-402.07-04	GENERAL OFFICE SUPPLIES	-	-	-	1,000	1,000
010-7087-402.07-09	SIGNS	-	-	-	37,000	37,000
015-7087-402.07-09	SIGNS	-	-	-	46,000	46,000
010-7087-402.07-10	PAVEMENT MARKINGS	-	-	-	2,000	3,500
015-7087-402.07-10	PAVEMENT MARKINGS	-	-	-	25,000	35,000
010-7087-402.07-11	SIGN LAB	-	-	-	1,500	1,500
015-7087-402.07-11	SIGN LAB	-	-	-	2,000	2,000
015-7087-402.07-12	SIGNAL LAB	-	-	-	2,800	2,800
015-7087-402.07-13	TRAFFIC SIGNALS MAINT SUP	-	-	-	60,000	60,000
010-7087-402.07-14	BARRICADES	-	-	-	4,000	4,000
015-7087-402.07-14	BARRICADES	-	-	-	10,000	10,000
010-7087-402.08-01	CONTRACTED SERVICES	-	-	-	21,500	11,500
015-7087-402.08-01	CONTRACTED SERVICES	-	-	-	35,000	35,000
010-7087-402.09-00	DUES & SUBSCRIPTIONS	-	-	-	860	860
015-7087-402.17-02	TRAFFIC SIGNAL LIGHTS	-	-	-	35,000	35,000
010-7087-402.18-00	FUEL	-	-	-	8,113	8,386
015-7087-402.18-00	FUEL	-	-	-	9,000	9,300
010-7087-402.20-00	LAUNDRY & DRY CLEANING	-	-	-	3,120	3,120
010-7087-402.21-00	GEN. INS. LIAB. PREMIUM	-	-	-	6,016	6,137
010-7087-402.22-00	UNIFORMS	-	-	-	900	900
010-7087-402.45-00	FLEET SERVICE COST-FIXED	-	-	-	4,602	4,602
015-7087-402.45-00	FLEET SERVICE COST-FIXED	-	-	-	13,748	13,748
* OPERATING		\$ -	\$ -	\$ -	\$ 368,893	\$ 372,382
010-7087-403.74-01	EQUIPMENT	\$ -	\$ -	\$ -	\$ 15,000	\$ 8,400
* CAPITAL		\$ -	\$ -	\$ -	\$ 15,000	\$ 8,400
** TRAFFIC SERVICES DIVISION		\$ -	\$ -	\$ -	\$ 383,893	\$ 380,782

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-7079-401.02-01	SALARIES-PERMANENT	\$ 531,113	\$ 572,021	\$ 559,711	\$ 575,162	\$ 592,546
010-7079-401.02-02	SALARIES-OVERTIME	5,233	167	5,000	5,000	5,000
010-7079-401.03-01	FICA EXPENSES	38,942	41,807	42,660	42,001	45,330
010-7079-401.03-02	GROUP LIFE INSURANCE	1,425	1,551	1,272	1,272	1,272
010-7079-401.03-03	RETIREMENT	26,030	27,871	27,314	36,523	44,738
010-7079-401.03-04	HEALTH INSURANCE	83,558	95,194	84,672	109,023	116,502
010-7079-401.03-11	WORKERS COMP. PREMIUM	1,498	1,543	1,589	1,621	1,653
010-7079-401.03-16	401K REGULAR EMPLOYEES	11,304	11,564	11,440	11,440	11,440
* PERSONNEL		\$ 699,103	\$ 751,718	\$ 733,658	\$ 782,042	\$ 818,481
010-7079-402.01-00	PRINTING	\$ 882	\$ 672	\$ 700	\$ 1,150	\$ 1,150
010-7079-402.02-00	TRAVEL/TRAINING	5,734	7,304	8,900	9,300	9,500
010-7079-402.05-01	EQUIPMENT	32	56	100	100	100
010-7079-402.05-02	VEHICLES	6,167	5,071	3,500	4,375	4,506
010-7079-402.05-17	FLEET LABOR	-	-	-	11,537	11,883
010-7079-402.07-00	SUPPLIES & MATERIALS	3,902	5,757	3,175	3,375	3,375
010-7079-402.08-01	CONTRACTED SERVICES	46,230	26,176	44,524	13,690	15,000
010-7079-402.09-00	DUES & SUBSCRIPTIONS	1,242	1,125	1,185	1,235	2,035
010-7079-402.18-00	FUEL	8,795	5,965	8,280	9,565	9,599
010-7079-402.21-00	GEN. INS. LIAB. PREMIUM	7,075	7,216	7,361	7,508	7,658
010-7079-402.22-00	UNIFORMS	180	411	990	5,400	4,200
010-7079-402.25-03	POOL CAR RENTALS	-	-	-	57	57
010-7079-402.45-00	FLEET SERVICE COST-FIXED	16,100	19,480	17,590	20,330	20,330
* OPERATING		\$ 96,339	\$ 79,233	\$ 96,305	\$ 87,622	\$ 89,393
** INSPECTIONS DIVISION		\$ 795,442	\$ 830,951	\$ 829,963	\$ 869,664	\$ 907,874
*** PUBLIC WORKS DEPARTMENT		\$ 8,730,694	\$ 8,648,222	\$ 9,653,824	\$ 8,598,067	\$ 8,944,621

COMMUNITY DEVELOPMENT

Mission Statement

Community Development administers and implements the programs, policies and services as authorized by the City Council reflect the community's vision of the City for today and the future. The department is comprised of divisions that work to shape the physical environment and provide services to the Citizens of Greenville in a professional manner.

Goals and Objectives:

1. Goal: Promote a Safe Community

- A. Objective: *Create jobs and housing opportunities for adult/youth re-entering the community from the correctional system*
- B. Objective: *Aggressively expand neighborhood crime prevention programs*

2. Goal: Promote/Strengthen Economic Development Opportunities

- A. Objective: *Explore ways (including nontraditional approaches) the City can better accomplish /promote economic development*
- B. Objective: *Promote public/private partnerships and nonprofit partnerships for economic development*
- C. Objective: *Develop strategies to make Greenville a gateway city for the emerging ecotourism and other sustainable tourism industry from I-95 to the coast*

3. Goal: Promote Sustainability and Livability of both Old and New Neighborhoods

- A. Objective: *Continue and enhance predatory lending programs*
- B. Objective: *Continue to promote community gardens*
- C. Objective: *Continue to monitor the implementation of the 10-Year Plan to End Chronic Homelessness in Pitt County*
- D. Objective: *Preserve historic homes and businesses*
- E. Objective: *Explore ways to improve quality of rental properties in neighborhoods (rental task force)*
- F. Objective: *Explore new strategies to sell homes in revitalization area*
- G. Objective: *Promote new neighborhood associations*
- H. Objective: *Consider establishing a rental advisory board*

5. Goal: Enhance Diversity and Promote Inclusiveness

- A. Objective: *Enhance race relations*
- B. Objective: *Promote inclusive community activities by increasing the awareness of the wide range of diversity in our city, and the participation and contributions of this diversity to our city*
- C. Objective: *Promote items in inclusive community booklets*

6. Goal: Plan for High Quality, Sustainable Growth

- A. Objective: *Initiate, strategize, and encourage use of the planned unit development zoning classification*
- B. Objective: *Have a public hearing and complete the update of the Manual of Standard Designs and Details*
- C. Objective: *Complete the five-year review of the Comprehensive Plan*
- D. Objective: *Enhance and review the net benefit of vegetation beautification around commercial areas*
- E. Objective: *Review the zoning categories as they relate to neighborhood preservation*

7. Goal: Enhance Cultural and Recreational Opportunities

- A. Objective: *Promote cultural entertainment in the downtown area*

8. Goal: Promote Sound Environmental Policies

- A. Objective: *All residential projects in which the City participates will, as a minimum, meet E-300 Program energy standards*

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
	SALARIES-FULL-TIME	\$ 1,278,756	\$ 1,168,448	\$ 1,018,494	\$ 1,019,345	\$ 1,050,155
	SALARIES-OVERTIME	1,344	9,671	10,000	-	-
	SALARIES PART-TIME	953	64	-	-	-
	FICA EXPENSES	92,728	84,932	73,024	74,286	80,337
	GROUP LIFE INSURANCE	3,331	3,076	2,132	2,132	2,132
	RETIREMENT	62,254	56,932	49,702	64,729	79,286
	HEALTH INSURANCE	198,563	176,123	156,275	161,660	172,784
	WORKERS COMP. PREMIUM	2,711	2,792	2,332	2,378	2,426
	EDUC/TRAIN ASSIST PROG	2,959	857	-	-	-
	WORKERS COMP. LOSS	-	133	-	-	-
	401K REGULAR EMPLOYEES	25,400	21,516	17,680	17,680	17,680
*	PERSONNEL	\$ 1,668,999	\$ 1,524,544	\$ 1,329,639	\$ 1,342,210	\$ 1,404,800
	PRINTING	\$ 11,618	\$ 15,485	\$ 31,320	\$ 17,200	\$ 24,900
	TRAVEL/TRAINING	12,890	18,662	21,943	22,260	23,800
	EQUIPMENT	2,543	484	2,500	-	-
	VEHICLES	5,019	1,757	1,150	-	-
	BUILDINGS	20,063	-	-	-	-
	GRASS MOWING/DEMOLITIONS	105,357	89,874	-	-	-
	FLEET LABOR	-	-	-	1,347	1,388
	SUPPLIES & MATERIALS	32,098	19,971	31,150	23,925	27,370
	MARTIN L KING JR DRIVE	-	-	-	6,000	-
	COMPUTER SOFTWARE	159	-	-	-	-
	COMPUTER HARDWARE	15	12,442	6,800	19,610	6,550
	DONATIONS	-	139	-	-	-
	CONTRACTED SERVICES	28,421	97,784	31,000	35,400	53,900
	GRANTS	27,930	2,257	95,000	30,000	30,000
	RADIO MAINT. -CITYWIDE	-	384	392	404	424
	COPIER MAINT-CITYWIDE	-	10,716	11,414	11,316	11,316
	DUES & SUBSCRIPTIONS	4,188	4,872	8,770	7,560	8,150
	ADVERTISING	837	1,196	2,300	1,800	2,000
	YOUTH COUNCIL	-	143	-	-	-
	TELEPHONE/WIRELESS	-	7,383	6,288	6,507	6,336
	UTILITIES	6,098	-	-	-	-
	FUEL	5,129	3,175	260	2,088	2,158
	GEN. INS. LIAB. PREMIUM	11,843	15,381	10,847	11,064	11,285
	POOL CAR RENTALS	-	-	-	5,400	5,400
	PROPERTY & CASUALTY LOSS	1,246	4,897	-	-	-
	FACADE GRANT AWARDS	-	14,074	25,000	40,000	40,000
	SPECIAL EVENTS	-	-	10,000	9,700	15,200
	PUBLIC ART PROGRAM	-	-	-	5,000	5,000
	FLEET SERVICE COST-FIXED	18,260	9,510	3,125	4,970	4,970
	SPRING CLEAN-UP	6,408	-	-	-	-
*	OPERATING	\$ 300,122	\$ 330,586	\$ 299,259	\$ 261,551	\$ 280,147
***	COMMUNITY DEVELOPMENT DEPARTMENT	\$ 1,969,121	\$ 1,855,130	\$ 1,628,898	\$ 1,603,761	\$ 1,684,947

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-8081-401.02-01	SALARIES-FULL-TIME	\$ 217,469	\$ 270,575	\$ 262,755	\$ 271,888	\$ 280,106
010-8081-401.02-02	SALARIES-OVERTIME	1,344	9,671	10,000	-	-
010-8081-401.03-01	FICA EXPENSES	15,614	19,480	18,083	19,631	21,428
010-8081-401.03-02	GROUP LIFE INSURANCE	545	676	501	501	501
010-8081-401.03-03	RETIREMENT	10,678	13,195	12,822	17,265	21,148
010-8081-401.03-04	HEALTH INSURANCE	27,282	33,224	44,468	38,003	40,621
010-8081-401.03-11	WORKERS COMP. PREMIUM	538	555	571	582	594
010-8081-401.03-15	WORKERS COMP. LOSS	-	133	-	-	-
010-8081-401.03-16	401K REGULAR EMPLOYEES	3,316	4,216	4,160	4,160	4,160
* PERSONNEL		\$ 276,786	\$ 351,725	\$ 353,360	\$ 352,030	\$ 368,558
010-8081-402.01-00	PRINTING	\$ 1,283	\$ 4,341	\$ 9,020	\$ 4,000	\$ 6,000
010-8081-402.02-00	TRAVEL/TRAINING	4,774	10,813	11,700	11,360	11,550
010-8081-402.05-01	EQUIPMENT	36	77	-	-	-
010-8081-402.05-02	VEHICLES	663	450	1,150	-	-
010-8081-402.05-17	FLEET LABOR	-	-	-	1,347	1,388
010-8081-402.07-00	SUPPLIES & MATERIALS	3,781	7,696	7,000	7,300	7,470
010-8081-402.07-15	MARTIN L KING JR DRIVE	-	-	-	6,000	-
010-8081-402.07-27	COMPUTER HARDWARE	-	12,442	6,800	19,610	6,550
010-8081-412.07-30	DONATIONS	-	139	-	-	-
010-8081-402.08-01	CONTRACTED SERVICES	2,900	-	-	11,800	18,800
010-8081-402.08-10	GRANTS	24,068	1,530	95,000	30,000	30,000
010-8081-402.08-17	RADIO MAINT. -CITYWIDE	-	384	392	404	424
010-8081-402.08-18	COPIER MAINT-CITYWIDE	-	10,716	11,414	11,316	11,316
010-8081-402.09-00	DUES & SUBSCRIPTIONS	1,652	1,532	2,610	2,060	2,135
010-8081-402.13-00	ADVERTISING	21	-	1,000	1,000	1,000
010-8081-402.13-02	YOUTH COUNCIL	-	143	-	-	-
010-8081-402.16-03	TELEPHONE/WIRELESS	-	7,383	6,288	6,507	6,336
010-8081-402.18-00	FUEL	383	230	260	2,088	2,158
010-8081-402.21-00	GENERAL INSURANCE LIABILITY	4,517	3,046	3,225	2,603	2,655
010-8081-402.25-03	POOL CAR RENTALS	-	-	-	5,400	5,400
010-8081-402.28-00	PROPERTY & CASUALTY LOSS	1,246	4,897	-	-	-
010-8081-402.38-00	SPECIAL EVENTS	-	-	10,000	9,700	15,200
010-8081-402.45-00	FLEET SERVICE COST-FIXED	8,120	3,125	3,125	4,970	4,970
* OPERATING		\$ 53,444	\$ 68,944	\$ 168,984	\$ 137,465	\$ 133,352
** COMM. DEVEL. - ADMIN. DIVISION		\$ 330,230	\$ 420,669	\$ 522,344	\$ 489,495	\$ 501,910

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-8083-401.02-01	SALARIES-FULL-TIME	\$ 558,549	\$ 587,094	\$ 588,414	\$ 580,400	\$ 597,943
010-8083-401.03-01	FICA EXPENSES	40,593	43,015	43,001	42,331	45,743
010-8083-401.03-02	GROUP LIFE INSURANCE	1,443	1,534	1,249	1,249	1,249
010-8083-401.03-03	RETIREMENT	27,042	28,597	28,715	36,856	45,144
010-8083-401.03-04	HEALTH INSURANCE	73,206	80,865	78,990	95,106	101,649
010-8083-401.03-11	WORKERS COMP. PREMIUM	1,058	1,089	1,122	1,144	1,167
010-8083-401.03-12	EDUC/TRAIN ASSIST PROG	800	800	-	-	-
010-8083-401.03-16	401K REGULAR EMPLOYEES	10,480	10,748	10,400	10,400	10,400
* PERSONNEL		\$ 713,171	\$ 753,742	\$ 751,891	\$ 767,486	\$ 803,295
010-8083-402.01-00	PRINTING	\$ 5,634	\$ 5,145	\$ 18,100	\$ 10,000	\$ 11,500
010-8083-402.02-00	TRAVEL/TRAINING	2,247	2,535	6,930	8,600	9,250
010-8083-402.05-01	EQUIPMENT	-	-	2,500	-	-
010-8083-402.07-00	SUPPLIES & MATERIALS	8,829	4,487	20,150	13,025	16,100
010-8083-402.08-01	CONTRACTED SERVICES	325	302	-	9,100	17,100
010-8083-402.09-00	DUES & SUBSCRIPTIONS	929	1,963	4,110	3,700	4,015
010-8083-402.21-00	GENERAL INSURANCE LIABILITY	3,996	4,076	4,157	6,509	6,639
* OPERATING		\$ 21,960	\$ 18,508	\$ 55,947	\$ 50,934	\$ 64,604
** PLANNING DIVISION		\$ 735,131	\$ 772,250	\$ 807,838	\$ 818,420	\$ 867,899

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-8084-401.02-01	SALARIES-FULL-TIME	\$ 159,683	\$ 155,841	\$ 167,325	\$ 167,057	\$ 172,106
010-8084-401.02-03	SALARIES PART-TIME	953	64	-	-	-
010-8084-401.03-01	FICA EXPENSES	11,480	11,105	11,940	12,324	13,166
010-8084-401.03-02	GROUP LIFE INSURANCE	427	420	382	382	382
010-8084-401.03-03	RETIREMENT	7,793	7,591	8,165	10,608	12,994
010-8084-401.03-04	HEALTH INSURANCE	30,618	32,357	32,817	28,551	30,514
010-8084-401.03-11	WORKERS COMP. PREMIUM	603	621	639	652	665
010-8084-401.03-12	EDUC/TRAIN ASSIST PROG	1,600	-	-	-	-
010-8084-401.03-16	401K REGULAR EMPLOYEES	3,172	2,904	3,120	3,120	3,120
* PERSONNEL		\$ 216,329	\$ 210,903	\$ 224,388	\$ 222,694	\$ 232,947
010-8084-402.01-00	PRINTING	\$ 1,694	\$ 3,150	\$ 4,200	\$ 3,200	\$ 7,400
010-8084-402.02-00	TRAVEL/TRAINING	3,271	2,191	3,313	2,300	3,000
010-8084-402.07-00	SUPPLIES & MATERIALS	7,148	3,008	4,000	3,600	3,800
010-8084-402.08-01	CONTRACTED SERVICES	10,542	89,833	31,000	14,500	18,000
010-8084-402.09-00	DUES & SUBSCRIPTIONS	1,179	1,377	2,050	1,800	2,000
010-8084-402.13-00	ADVERTISING	620	1,196	1,300	800	1,000
010-8084-402.21-00	GENERAL INSURANCE LIABILITY	3,330	3,397	3,465	1,952	1,991
010-8084-402.29-00	FACADE GRANT AWARDS	-	14,074	25,000	40,000	40,000
010-8084-402.40-00	PUBLIC ART PROGRAM	-	-	-	5,000	5,000
* OPERATING		\$ 27,784	\$ 118,226	\$ 74,328	\$ 73,152	\$ 82,191
** URBAN DEVELOPMENT DIVISION		\$ 244,113	\$ 329,129	\$ 298,716	\$ 295,846	\$ 315,138

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-8086-401.02-01	SALARIES-FULL-TIME	\$ 343,055	\$ 154,938	\$ -	\$ -	\$ -
010-8086-401.03-01	FICA EXPENSES	25,041	11,332	-	-	-
010-8086-401.03-02	GROUP LIFE INSURANCE	916	446	-	-	-
010-8086-401.03-03	RETIREMENT	16,741	7,549	-	-	-
010-8086-401.03-04	HEALTH INSURANCE	67,457	29,677	-	-	-
010-8086-401.03-11	WORKERS COMP. PREMIUM	512	527	-	-	-
010-8086-401.03-12	EDUC/TRAIN ASSIST PROG	559	57	-	-	-
010-8086-401.03-16	401K REGULAR EMPLOYEES	8,432	3,648	-	-	-
* PERSONNEL		\$ 462,713	\$ 208,174	\$ -	\$ -	\$ -
010-8086-402.01-00	PRINTING	\$ 3,007	\$ 2,849	\$ -	\$ -	\$ -
010-8086-402.02-00	TRAVEL/TRAINING	2,598	3,123	-	-	-
010-8086-402.05-01	EQUIPMENT	2,507	407	-	-	-
010-8086-402.05-02	VEHICLES	4,356	1,307	-	-	-
010-8086-402.05-10	GRASS MOWING/DEMOLITIONS	105,357	89,874	-	-	-
010-8086-402.07-00	SUPPLIES & MATERIALS	5,524	4,780	-	-	-
010-8086-402.07-24	COMPUTER SOFTWARE	159	-	-	-	-
010-8086-402.07-27	COMPUTER HARDWARE	15	-	-	-	-
010-8086-402.08-01	CONTRACTED SERVICES	75	7,649	-	-	-
010-8086-402.08-10	GRANTS	3,862	727	-	-	-
010-8086-402.09-00	DUES & SUBSCRIPTIONS	428	-	-	-	-
010-8086-402.13-00	ADVERTISING	196	-	-	-	-
010-8086-402.18-00	FUEL	4,746	2,945	-	-	-
010-8086-402.21-00	GENERAL INSURANCE LIABILITY	-	4,862	-	-	-
010-8086-402.45-00	FLEET SERVICE COST-FIXED	10,140	6,385	-	-	-
010-8086-402.50-15	SPRING CLEAN-UP	6,408	-	-	-	-
* OPERATING		\$ 149,378	\$ 124,908	\$ -	\$ -	\$ -
** CODE ENFORCEMENT DIVISION		\$ 612,091	\$ 333,082	\$ -	\$ -	\$ -

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-8089-402.05-03	BUILDINGS	\$ 20,063	\$ -	\$ -	\$ -	\$ -
010-8089-402.07-00	SUPPLIES & MATERIALS	6,816	-	-	-	-
010-8089-402.08-01	CONTRACTED SERVICES	14,579	-	-	-	-
010-8089-402.17-00	UTILITIES	6,098	-	-	-	-
* OPERATING		\$ 47,556	\$ -	\$ -	\$ -	\$ -
** ST. GABRIELS DIVISION		\$ 47,556	\$ -	\$ -	\$ -	\$ -
*** COMMUNITY DEVELOPMENT DEPARTMENT		\$ 1,969,121	\$ 1,855,130	\$ 1,628,898	\$ 1,603,761	\$ 1,684,947

TRANSFERS

Funds transferred to Debt Service, Public Transportation, Library Services, Housing, and Stormwater Utilities for payment of debt or support of services.

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-9600-492.01-00	TRANSFER TO DEBT SERVICE	\$ 4,835,363	\$ 11,488,871	\$ 4,220,716	\$ 3,971,805	\$ 3,853,310
015-9600-492.01-00	TRANSFER TO DEBT SERVICE	35,127	130,537	50,176	49,563	61,521
010-9600-492.02-00	TRANSFER TO TRANSIT FUND	339,158	468,990	317,306	-	-
010-9600-492.03-00	TRANSFER TO GAFC FUND	40,000	-	-	-	-
010-9600-492.04-00	TRANSFER TO CAPITAL RESERVE	3,175,807	911,142	-	-	-
010-9600-492.07-00	TRANSFER TO SHEPPARD MEMORIAL	1,029,655	1,080,417	1,100,392	1,116,388	1,213,759
010-9600-492.18-00	TRANSFER TO HOME DIVISION	282,624	194,071	228,091	313,184	326,648
015-9600-492.19-00	TRANSFER TO CONVENTION CENTER	-	480,357	-	-	-
010-9600-492.33-00	TRANSFER TO BCGC	-	8,000	-	-	-
010-9600-492.66-00	TRANSFER TO INTERMODAL	-	5,492	300,000	-	-
010-9600-492.80-00	TRANS.TO SANITATION FUND	-	-	-	190,000	190,000
010-9600-492.90-00	TRANS.TO STANT./10TH ST	-	943,000	-	-	-
010-9600-492.99-00	TRANSFER TO VEHICLE REPLACEMENT	9,000	32,234	-	73,201	-
* OPERATING		\$ 9,746,734	\$ 15,743,111	\$ 6,216,681	\$ 5,714,141	\$ 5,645,238
*** TRANSFERS OUT DEPARTMENT		<u>\$ 9,746,734</u>	<u>\$ 15,743,111</u>	<u>\$ 6,216,681</u>	<u>\$ 5,714,141</u>	<u>\$ 5,645,238</u>
**** TOTAL GENERAL FUND		<u>\$ 68,402,491</u>	<u>\$ 76,722,545</u>	<u>\$ 71,133,682</u>	<u>\$ 72,055,610</u>	<u>\$ 73,964,512</u>

OTHER FUNDS

This section will include the expenditures/expenses from the following funds:

- Debt Service
- Public Transportation
- Fleet Maintenance
- Sanitation
- Bradford Creek Golf Course
- Stormwater Management Utility
- Housing
- Capital Reserve
- Dental Reimbursement Fund
- Vehicle Replacement Fund

The following expenditures/expenses include all administrative, operations, maintenance and capital outlay detail. City-wide "Capital Improvements" detail is located behind the Capital Improvements tab.

DEBT SERVICE FUND

The Debt Service Fund accounts for the payment of the City's debt. When payments are due, the General Fund transfers the needed funds into this fund for payment.

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
020-0000-310.07-00	OCCUPANCY TAX	\$ 283,102	\$ 533,571	\$ 538,246	\$ 535,226	\$ 536,466
020-0000-350.02-00	INVESTMENT EARNINGS	72,039	31,673	-	-	-
020-0000-350.04-00	INTEREST ON CHECKING	5,606	1,357	-	-	-
020-0000-370.02-00	TRANS. FROM POWELL BILL	35,127	130,537	50,176	49,563	61,521
020-0000-370.05-00	TRANS. FROM GEN FUND	4,835,363	11,488,871	4,220,716	3,971,805	3,853,310
020-0000-370.30-00	TRANS. FROM STORMWATER	(1)	-	-	-	-
		=====	=====	=====	=====	=====
** DEBT SERVICE FUND		\$ 5,231,236	\$ 12,186,009	\$ 4,809,138	\$ 4,556,594	\$ 4,451,297

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
020-1300-472.01-02	CITY PUBLIC IMPROVEMENT	\$ 285,000	\$ 280,000	\$ 275,000	\$ 265,000	\$ 260,000
020-1300-472.01-15	98 COPS	650,000	7,705,000	-	-	-
020-1300-472.01-17	CITY PUBLIC IMPROV 1998	225,000	225,000	225,000	225,000	225,000
020-1300-472.01-20	2000-01 2/3TRAF SIG. FAC.	125,000	125,000	125,000	35,000	-
020-1300-472.01-22	CONVENTION CENTER BONDS	285,000	295,000	310,000	320,000	335,000
020-1300-472.01-23	2002-03 LEASE PURCHASE	38,765	-	-	-	-
020-1300-472.01-24	2002-03 2/3RDS GO	70,000	70,000	70,000	70,000	70,000
020-1300-472.01-25	2003-2004 LEASE PURCHASE	297,910	-	-	-	-
020-1300-472.01-27	2004-2005 LEASE PURCHASE	493,105	484,941	-	-	-
020-1300-472.01-28	2004-2005 COPS	815,000	815,000	815,000	815,000	815,000
020-1300-472.01-29	2005-2006 LEASE PURCHASE	660,391	209,579	170,763	88,025	-
020-1300-472.01-31	2006-2007 GO ISSUANCE	134,753	134,753	134,749	134,753	248,544
020-1300-472.01-32	2008-2009 INSTALLMENT AGREEMENT	-	-	1,010,000	1,004,426	995,326
020-1300-472.02-02	CITY PUBLIC IMPROVEMENT	51,578	43,028	34,628	26,378	17,765
020-1300-472.02-15	98 COPS	198,688	405,070	-	-	-
020-1300-472.02-17	CITY PUBLIC IMPROV 1998	104,775	95,100	85,425	75,525	65,625
020-1300-472.02-20	2000-01 2/3 TRAF SIG. FAC	16,400	11,400	6,400	1,400	-
020-1300-472.02-22	CONVENTION CENTER BONDS	251,815	240,415	228,246	215,226	201,466
020-1300-472.02-23	2002-03 LEASE PURCHASE	221	-	-	-	-
020-1300-472.02-24	2002-03 2/3RDS GO	36,498	34,398	32,228	30,058	27,748
020-1300-472.02-25	2003-2004 LEASE PURCHASE	1,525	-	-	-	-
020-1300-472.02-27	2004-2005 LEASE PURCHASE	25,518	9,365	-	-	-
020-1300-472.02-28	2004-2005 COPS	759,990	541,301	517,321	492,871	466,382
020-1300-472.02-29	2005-2006 LEASE PURCHASE	32,335	17,963	7,596	1,152	-
020-1300-472.02-31	2006-2007 GO ISSUANCE	331,878	325,847	320,120	314,561	309,171
020-1300-472.02-32	2008-2009 INSTALLMENT AGR	-	-	441,662	442,219	414,270
020-1300-472.08-09	OPERATING/COLLECTION FEE	4,247	7,581	-	-	-
* OPERATING		\$ 5,895,392	\$ 12,075,741	\$ 4,809,138	\$ 4,556,594	\$ 4,451,297
020-9600-492.19-00	TRANSFER TO CONVENTION CENTER	285,600	-	-	-	-
* TRANSFERS		\$ 285,600	\$ -	\$ -	\$ -	\$ -
**** DEBT SERVICE FUND		\$ 6,180,992	\$ 12,075,741	\$ 4,809,138	\$ 4,556,594	\$ 4,451,297

PUBLIC WORKS TRANSIT

Planning activities remain approximately the same and are reimbursable at 90% (80% Federal and 10% State). Federal operating funding remains at one-half the net deficit. Continuation of state operating support is anticipated. Capital items and ADA service and preventative maintenance items requested are reimbursable at 80% Federal share.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund tab.

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
030-0000-321.12-12	2011-2012 OPERATING GRANT	\$ -	\$ -	\$ -	\$ -	\$ 534,434
030-0000-321.13-07	2006-2007 CAPITAL GRANT	7,914	-	-	-	-
030-0000-321.13-08	2007-2008 CAPITAL GRANT	123,626	619,759	-	-	-
030-0000-321.13-09	2008-2009 CAPITAL GRANT	-	214,322	-	-	-
030-0000-321.13-10	2009-2010 CAPITAL GRANT	-	-	916,440	1,203,437	306,560
030-0000-321.33-07	2006-2007 PLANNING GRANT	9,915	-	-	-	-
030-0000-321.33-08	2007-2008 PLANNING GRANT	28,124	-	-	-	-
030-0000-321.33-09	2008-2009 PLANNING GRANT	-	29,439	28,100	28,100	28,100
030-0000-321.40-00	STATE MAIN. ASSIST. PGRM.	157,454	242,645	175,000	175,000	175,000
030-0000-340.12-01	MISCELLANEOUS REVENUE	138	779	100	150	198
030-0000-340.13-00	PITT COMM COLL BUS FARES	4,576	4,869	4,092	4,300	4,300
030-0000-340.14-00	ECVC BUS FARES	2,139	1,969	1,488	1,500	1,500
030-0000-340.15-00	BUS FARES	122,271	145,984	100,000	146,000	150,000
030-0000-340.16-00	BUS TICKET SALES	49,843	59,307	55,000	56,000	58,000
030-0000-340.19-00	PITT CO.BUS SERVICE	4,650	4,557	4,185	4,185	4,185
030-0000-340.38-00	HAMMOCK SOURCE	949	952	818	818	818
030-0000-350.04-00	INTEREST ON CHECKING	4,289	1,438	2,710	-	-
030-0000-370.05-00	TRANS FROM GEN FUND	339,158	468,990	317,306	-	-
030-0000-371.00-00	APPROPRIATED FUND BALANCE	-	-	-	509,487	501,062
** PUBLIC TRANSPORTATION		\$ 1,226,760	\$ 2,188,165	\$ 2,042,519	\$ 2,606,474	\$ 1,764,157

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
030-8681-432.01-00	PRINTING	\$ 2,856	\$ 4,743	\$ 7,000	\$ 7,500	\$ 8,000
030-8681-432.07-14	OFFICE SUPPLIES	2,903	1,860	3,000	4,000	4,500
030-8681-432.08-01	CONTRACTED SERVICES	-	169	2,500	2,500	2,500
030-8681-432.08-17	RADIO MAINT. - CITYWIDE	-	-	-	1,051	1,051
030-8681-432.08-18	COPIER MAINT. - CITYWIDE	-	-	-	1,522	1,522
030-8681-432.09-00	DUES & SUBSCRIPTIONS	1,000	-	1,000	1,000	1,000
030-8681-432.13-02	MARKETING	1,553	1,511	5,300	5,500	6,000
030-8681-432.21-00	GENERAL INSURANCE LIABILITY	12,789	13,044	13,305	13,571	16,038
** TRANSIT ADMINISTRATIVE		\$ 21,101	\$ 21,327	\$ 32,105	\$ 36,644	\$ 40,611

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
030-8682-431.02-01	SALARIES-PERMANENT	\$ 461,298	\$ 543,196	\$ 545,295	\$ 558,574	\$ 624,197
030-8682-431.02-02	SALARIES-OVERTIME	5,064	1,855	5,000	5,000	5,000
030-8682-431.02-03	SALARIES PART-TIME	27,727	36,776	29,536	29,536	29,536
030-8682-431.02-10	CAR ALLOWANCE	-	296	-	360	360
030-8682-431.03-01	FICA EXPENSE	36,101	43,163	37,338	41,447	47,751
030-8682-431.03-02	GROUP LIFE	1,158	1,379	1,844	66	257
030-8682-431.03-03	RETIREMENT	71,963	67,599	26,610	35,469	47,126
030-8682-431.03-04	HEALTH INSURANCE	87,697	92,596	98,815	103,341	125,083
030-8682-431.03-11	WORKERS COMP PREMIUM	1,151	1,185	1,221	1,299	1,488
030-8682-431.03-16	401K REGULAR EMPLOYEES	11,327	13,314	15,080	13,624	15,184
030-8682-431.04-00	UNEMPLOYMENT COMPENSATION	-	-	8,665	8,665	8,665
* PERSONNEL		\$ 703,486	\$ 801,359	\$ 769,404	\$ 797,381	\$ 904,647
030-8682-432.02-00	TRAVEL	752	692	1,500	1,200	1,500
030-8682-432.02-07	TRAVEL SUBSISTENCE	-	17	-	-	-
030-8682-432.05-11	PARTS	298	-	-	-	-
030-8682-432.05-13	BUILDINGS & GROUNDS MAINT	146	-	-	25,000	25,000
030-8682-432.05-17	FLEET LABOR	-	-	-	77,849	80,184
030-8682-432.07-00	SUPPLIES & MATERIALS	8,578	3,925	10,500	10,500	11,000
030-8682-432.07-19	STATE ALLOCATION EXPENSES	50	47	-	-	-
030-8682-432.08-01	CONTRACTED SERVICES	-	-	4,500	4,500	5,000
030-8682-432.18-00	FUEL	167,214	166,705	159,390	207,124	237,500
030-8682-432.20-00	LAUNDRY & DRY CLEANING	4,263	6,999	5,750	3,315	3,705
030-8682-432.22-00	UNIFORMS	255	179	1,400	1,400	1,500
030-8682-432.27-00	DEPRECIATION EXPENSE	346,799	432,045	-	-	-
030-8682-432.45-00	FLEET SERVICE COST-FIXED	-	6,170	6,170	43,270	70,310
* OPERATING		\$ 528,355	\$ 616,779	\$ 189,210	\$ 374,158	\$ 435,699
** TRANSIT OPERATING		\$ 1,231,841	\$ 1,418,138	\$ 958,614	\$ 1,171,539	\$ 1,340,346

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
030-8683-433.74-01	CAPITAL OUTLAY EQUIPMENT	\$ -	\$ 23,845.00	\$ 28,000.00	\$ 32,250.00	\$ 18,200.00
030-8683-433.74-03	VEHICLE SPARE PARTS	99,605	152,080	145,000	185,000	205,000
030-8683-433.74-07	ADA SERVICES	51,730	111,657	120,000	135,000	140,000
030-8683-433.74-08	BUS SHELTER/OTHER	1,179	12,905	8,800	18,000	20,000
		=====	=====	=====	=====	=====
** TRANSIT CAPITAL OUTLAY		\$ 152,514	\$ 300,487	\$ 301,800	\$ 370,250	\$ 383,200
*** PUBLIC WORKS		\$ 1,405,456	\$ 1,739,952	\$ 1,292,519	\$ 1,578,433	\$ 1,764,157

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
030-9500-403.75-00	CAPITAL IMPROVEMENTS	\$ -	\$ 688,466	\$ 750,000	\$ 1,028,041	\$ -
		=====	=====	=====	=====	=====
** TRANSIT CAPITAL IMPROVEMENTS		\$ -	\$ 688,466	\$ 750,000	\$ 1,028,041	\$ -
**** PUBLIC TRANSPORTATION FUND		\$ 1,405,456	\$ 2,428,418	\$ 2,042,519	\$ 2,606,474	\$ 1,764,157

PUBLIC WORKS FLEET MAINTENANCE FUND

The Fleet Maintenance Fund has been established as an internal service fund to account for charge backs to the respective departments of the City for labor, fuel, and parts for items needed to maintain city vehicles. The creation of this fund will assist the City in more accurately reflecting the true costs of the vehicle maintenance by department.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund tab.

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 YTD ACTUAL</u>	<u>FY 2010 ADJ BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
031-0000-340.39-00	FUEL	\$ -	\$ -	\$ -	\$ 1,380,444	\$ 1,428,853
031-0000-340.41-00	VEHICLE	-	-	-	974,899	1,004,146
031-0000-340.60-05	LABOR FEES	-	-	-	983,804	1,013,268
031-0000-340.60-06	POOL CAR RENTALS	-	-	-	11,250	11,250
** FLEET MAINTENANCE FUND		\$ -	\$ -	\$ -	\$ 3,350,397	\$ 3,457,517

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
031-7072-401.02-01	SALARIES-FULL-TIME	\$ -	\$ -	\$ -	\$ 830,323	\$ 857,961
031-7072-401.02-02	SALARIES-OVERTIME	-	-	-	5,000	5,000
031-7072-401.02-21	TOOL ALLOWANCES	-	-	-	11,800	11,800
031-7072-401.03-01	FICA EXPENSES	-	-	-	60,998	65,634
031-7072-401.03-02	GROUP LIFE INSURANCE	-	-	-	2,012	2,012
031-7072-401.03-03	RETIREMENT	-	-	-	52,725	64,775
031-7072-401.03-04	HEALTH INSURANCE	-	-	-	161,835	172,956
031-7072-401.03-11	WORKERS COMP. PREMIUM	-	-	-	1,625	1,657
031-7072-401.03-12	EDUC/TRAIN ASSIST PROG	-	-	-	1,000	1,000
031-7072-401.03-16	401K REGULAR EMPLOYEES	-	-	-	17,680	17,680
* PERSONNEL		\$ -	\$ -	\$ -	\$ 1,144,998	\$ 1,200,475
031-7072-402.01-00	PRINTING	-	-	-	400	400
031-7072-402.02-00	TRAVEL/TRAINING	-	-	-	5,150	5,250
031-7072-402.05-01	EQUIPMENT	-	-	-	9,500	6,800
031-7072-402.05-02	VEHICLES	-	-	-	790,319	811,149
031-7072-402.05-03	BUILDINGS	-	-	-	11,750	12,000
031-7072-402.05-11	UNDERGROUND STORAGE TANK	-	-	-	5,000	5,000
031-7072-402.07-00	SUPPLIES & MATERIALS	-	-	-	22,011	16,800
031-7072-402.07-01	SMALL TOOLS	-	-	-	8,500	8,650
031-7072-402.08-01	CONTRACTED SERVICES	-	-	-	6,800	6,800
031-7072-402.08-17	RADIO MAINT. -CITYWIDE	-	-	-	788	788
031-7072-402.08-18	COPIER MAINT-CITYWIDE	-	-	-	415	415
031-7072-402.09-00	DUES & SUBSCRIPTIONS	-	-	-	1,100	1,100
031-7072-402.18-00	FUEL	-	-	-	1,228,480	1,277,268
031-7072-402.18-01	HOUSING AUTHORITY FUEL	-	-	-	43,475	44,350
031-7072-402.20-00	LAUNDRY & DRY CLEANING	-	-	-	5,365	5,365
031-7072-402.21-00	GEN. INS. LIAB. PREMIUM	-	-	-	13,889	14,167
031-7072-402.22-00	UNIFORMS	-	-	-	3,600	3,600
031-7072-402.45-00	FLEET SERVICE COST-FIXED	-	-	-	19,940	19,940
031-7072-402.50-09	CONTINGENCIES	-	-	-	16,517	-
* OPERATING		\$ -	\$ -	\$ -	\$ 2,192,999	\$ 2,239,842
031-7072-403.74-01	CAPITAL OUTLAY EQUIPMENT	-	-	-	12,400	17,200
* CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 12,400	\$ 17,200
**** FLEET MAINTENANCE (FUND 31)		\$ -	\$ -	\$ -	\$ 3,350,397	\$ 3,457,517

PUBLIC WORKS SANITATION

The Sanitation Fund is established to account for the user charges, fees, and all operating costs associated with the operation of the Sanitation Division operated through the Public Works Department of the City. The Sanitation Division offers comprehensive solid waste services such as garbage, recyclable, bulky trash, leaf collection, as well as mosquito and rodent control. Annexations and growth within the city continues to challenge the division to maintain the level of service our citizens expect. The Sanitation Division will continue to strive to uphold the quality service our citizens are accustomed to while looking for additional means to provide efficient and effective service in order to manage the future cost of service within our growing city.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund tab.

BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
032-0000-321.03-00	NC MOSQUITO CONTROL	\$ -	\$ 19,910	\$ 10,000	\$ 12,000	\$ 12,000
032-0000-330.16-00	REFUSE FEES	-	5,377,915	5,536,224	5,418,599	6,195,919
032-0000-330.16-02	EXTRA PICKUP	-	-	-	2,000	2,000
032-0000-340.40-00	CART AND DUMPSTER	-	18,227	98,014	138,400	138,400
032-0000-350.04-00	INTEREST ON CHECKING	-	4	-	-	-
032-0000-360.02-00	RECYCLING	-	5,857	5,000	5,000	5,000
032-0000-360.40-00	SOLID WASTE TAX	-	23,155	48,840	50,000	50,000
032-0000-370.05-00	TRANS FROM GEN FUND	-	-	33,900	190,000	190,000
032-0000-371.00-00	APPROPRIATED FUND BALANCE	-	-	-	196,187	33,040
032-0000-376.00-00	CAPITAL CONTRIBUTION	-	251,036	-	-	-

**** SANITATION FUND**

\$ -	\$ 5,696,104	\$ 5,731,978	\$ 6,012,186	\$ 6,626,359
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<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
032-7073-441.02-01	SALARIES-PERMANENT	\$ -	\$ 2,615,558	\$ 2,564,644	\$ 2,362,706	\$ 2,515,970
032-7073-441.02-02	SALARIES-OVERTIME	-	18,329	15,000	15,000	15,000
032-7073-441.02-03	SALARIES-PART-TIME	-	20,100	18,000	18,000	18,000
032-7073-441.02-10	CAR ALLOWANCE	-	296	-	300	300
032-7073-441.03-01	FICA EXPENSE	-	173,721	177,532	172,328	192,472
032-7073-441.03-02	GROUP LIFE	-	5,017	8,660	17	525
032-7073-441.03-03	RETIREMENT	-	642,657	118,161	150,031	189,956
032-7073-441.03-04	HOSPITALIZATION	-	594,543	651,888	641,781	714,737
032-7073-441.03-11	WORKERS COMPENSATION	-	17,088	20,535	20,946	29,226
032-7073-441.03-15	WORKER'S COMP. LOSS	-	90,601	93,305	97,037	99,948
032-7073-441.03-16	401K REGULAR EMPLOYEES	-	73,209	72,584	73,424	77,584
* PERSONNEL		\$ -	\$ 4,251,119	\$ 3,740,309	\$ 3,551,570	\$ 3,853,718
032-7073-442.01-00	PRINTING	\$ -	\$ 1,604	\$ 6,000	\$ 7,000	\$ 7,000
032-7073-442.02-00	TRAVEL	-	2,366	4,000	4,000	4,000
032-7073-442.05-01	EQUIPMENT	-	17,477	117,614	117,614	117,614
032-7073-442.05-02	VEHICLES	-	229,578	347,791	257,256	264,974
032-7073-442.05-03	BUILDINGS	-	182	600	600	600
032-7073-442.05-17	FLEET LABOR	-	-	-	192,835	198,620
032-7073-442.07-00	SUPPLIES & MATERIALS	-	17,983	75,970	42,000	42,000
032-7073-442.07-01	SMALLS TOOLS	-	4,320	10,000	10,000	10,500
032-7073-442.07-10	RECYCLING	-	7,619	12,000	40,000	40,000
032-7073-442.08-01	CONTRACTED SERVICES	-	52,662	82,000	252,000	220,000
032-7073-442.08-17	RADIO MAINT. - CITYWIDE	-	-	-	4,467	4,467
032-7073-442.08-18	COPIER MAINT. - CITYWIDE	-	-	-	4,013	4,013
032-7073-442.09-00	DUES & SUBSCRIPTIONS	-	761	800	1,000	1,000
032-7073-442.18-00	FUEL	-	181,743	208,840	257,233	246,000
032-7073-442.20-00	LAUNDRY & DRY CLEANING	-	18,768	16,500	18,022	18,500
032-7073-442.21-00	GENERAL INSURANCE LIAB.	-	63,492	64,762	66,057	67,378
032-7073-442.22-00	UNIFORMS	-	8,897	10,000	12,500	12,500
032-7073-442.28-00	PROPERTY & CASUALTY LOSS	-	15,663	19,389	19,777	20,172
032-7073-442.33-00	WORKERS COMPENSATION	-	3,500	-	-	-
032-7073-442.45-00	FLEET SERVICE COST-FIXED	-	548,910	596,530	719,560	719,560
032-7073-442.50-09	CONTINGENCIES	-	-	65,060	-	-
* OPERATING		\$ -	\$ 1,175,525	\$ 1,637,856	\$ 2,025,934	\$ 1,998,898
032-7073-443.74-01	EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 143,000
* CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ 143,000
** SANITATION		\$ -	\$ 5,426,644	\$ 5,378,165	\$ 5,577,504	\$ 5,995,616

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
032-9500-403.74-01	EQUIPMENT	\$ -	\$ 126,294	\$ -	\$ -	\$ -
032-9500-403.74-05	MULTI-FAM.RECYCLE.CTR	-	-	-	190,000	190,000
		=====	=====	=====	=====	=====
** CAPITAL IMPROVEMENTS		\$ -	\$ 126,294	\$ -	\$ 190,000	\$ 190,000

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
032-9600-482.01-30	PRINCIPAL DEBT PAYMENT	\$ -	\$ 23,162	\$ 47,117	\$ 29,201	\$ -
032-9600-482.02-30	INTEREST DEBT PAYMENT	-	447	2,095	382	-
032-9600-492.08-00	TRANSFER TO GENERAL FUND	-	-	-	104,920	104,920
		=====	=====	=====	=====	=====
** TRANSFERS OUT		\$ -	\$ 23,609	\$ 49,212	\$ 134,503	\$ 104,920

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
032-9900-461.02-01	REIM.FOR INDIRECT COST	\$ -	\$ 260,491	\$ 304,601	\$ 110,179	\$ 335,823
		=====	=====	=====	=====	=====
** INDIRECT COST		\$ -	\$ 260,491	\$ 304,601	\$ 110,179	\$ 335,823
**** SANITATION/REFUSE		\$ -	\$ 5,837,038	\$ 5,731,978	\$ 6,012,186	\$ 6,626,359

RECREATION AND PARKS BRADFORD CREEK GOLF COURSE

Bradford Creek Golf Course's budget is based on the assumption that plays and revenue will be maintained or slightly increased. The budget reflects an effort to hold expenditures while at the same time continue to offer the same quality of services 7 days a week, year round to the citizens of Greenville. Bradford Creek Golf Course continues to provide all citizens with an affordable, quality public golf course. Should revenues not meet expectations, adjustments would be made accordingly to the expenditures.

FY 2011 is the first year loan payments are not included within the overall operations budget. The City Council is discussing the possibility of paying off the outstanding loan on behalf of the Golf Course to free up funding for needed maintenance at the facility.

The goals and objectives of this fund are incorporated within the overall department goals outlined behind the General Fund tab.

BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 YTD ACTUAL</u>	<u>FY 2010 ADJ BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
036-0000-340.12-01	MISCELLANEOUS REVENUE	\$ -	\$ 4	\$ -	\$ -	\$ -
036-0000-340.30-00	GREEN FEES	571,062	468,047	648,865	469,097	475,528
036-0000-340.31-00	CART FEES	12,165	18,005	13,200	18,000	19,000
036-0000-340.32-00	DRIVING RANGE	107,817	98,077	120,000	98,000	95,655
036-0000-340.33-00	CONCESSIONS(FOOD & BEV)	70,732	62,863	78,000	63,000	63,000
036-0000-340.34-00	OTHER(TOURNAMENTS,RENTALS)	54,973	87,906	39,960	94,000	97,000
036-0000-340.34-01	TOURNAMENTS	18,062	27,944	-	30,000	32,000
036-0000-340.34-02	RENTALS	1,639	3,953	-	4,000	4,000
036-0000-340.35-00	PRO SHOP SALES	40,214	33,148	35,100	33,000	34,000
036-0000-370.05-00	TRANS FROM GEN FUND	-	8,000	-	-	-
		=====	=====	=====	=====	=====
** BRADFORD CREEK GOLF COURSE		\$ 876,664	\$ 807,947	\$ 935,125	\$ 809,097	\$ 820,183

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
036-6067-421.02-01	SALARIES-PERMANENT	\$ 254,246	\$ 258,608	\$ 263,893	\$ 130,634	\$ 134,582
036-6067-421.02-03	SALARIES PART-TIME	73,208	81,745	73,300	34,800	34,800
036-6067-421.03-01	FICA EXPENSE	23,780	25,256	24,932	9,993	10,296
036-6067-421.03-02	GROUP LIFE	681	714	629	316	316
036-6067-421.03-03	RETIREMENT	36,871	33,219	12,878	8,295	10,161
036-6067-421.03-04	HEALTH INSURANCE	41,981	45,456	38,909	24,556	26,241
036-6067-421.03-11	WORKERS COMPENSATION	582	599	617	316	323
036-6067-421.03-16	401K REGULAR EMPLOYEES	6,264	6,264	6,240	3,137	3,137
* PERSONNEL		437,613	451,861	421,398	212,047	219,856
036-6067-422.01-00	PRINTING	\$ -	\$ 921	\$ 800	\$ 800	\$ 800
036-6067-422.02-00	TRAVEL	512	473	1,000	700	700
036-6067-422.05-01	EQUIPMENT	6,657	4,863	9,000	1,525	1,525
036-6067-422.05-03	BUILDINGS	423	2,389	3,500	2,500	2,500
036-6067-422.07-00	SUPPLIES & MATERIALS	81,361	94,899	89,701	21,246	16,800
036-6067-422.07-07	OVER/SHORT RECEIPTS	(12)	(20)	-	-	-
036-6067-422.08-01	CONTRACTED SERVICES	113,576	121,309	88,573	-	-
036-6067-422.08-18	COPIER MAINT. - CITYWIDE	-	1,911	2,293	2,293	2,293
036-6067-422.09-00	DUES & SUBSCRIPTIONS	2,142	1,340	1,600	900	900
036-6067-422.13-00	ADVERTISING	5,122	2,956	2,000	2,000	2,000
036-6067-422.17-00	UTILITIES	35,755	39,219	34,521	-	-
036-6067-422.18-00	FUEL	32,040	29,177	36,644	-	-
036-6067-422.19-00	CONCESSIONS	37,572	39,727	30,000	30,000	30,000
036-6067-422.19-01	PRO SHOP	28,887	34,633	23,500	23,500	23,500
036-6067-422.20-00	LAUNDRY & DRY CLEANING	5,170	6,909	-	-	-
036-6067-422.21-00	GENERAL INSURANCE LIAB.	15,621	24,970	24,970	24,970	24,970
036-6067-422.22-00	UNIFORMS	-	-	5,200	-	-
036-6067-422.23-01	CONCESSIONS	715	468	-	-	-
036-6067-422.27-00	DEPRECIATION	-	32,340	-	-	-
* OPERATING		\$ 365,541	\$ 438,484	\$ 353,302	\$ 110,434	\$ 105,988
		=====	=====	=====	=====	=====
** PROGRAMMING & OPERATIONS		\$ 803,154	\$ 890,345	\$ 774,700	\$ 322,481	\$ 325,844

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
036-6068-421.02-01	SALARIES-FULL-TIME	\$ -	\$ -	\$ -	\$ 129,220	\$ 133,126
036-6068-421.02-03	SALARIES PART-TIME	-	-	-	52,000	52,000
036-6068-421.03-01	FICA EXPENSE	-	-	-	9,884	10,184
036-6068-421.03-02	GROUP LIFE	-	-	-	313	313
036-6068-421.03-03	RETIREMENT	-	-	-	8,206	10,050
036-6068-421.03-04	HEALTH INSURANCE	-	-	-	24,290	25,957
036-6068-421.03-11	WORKERS COMPENSATION	-	-	-	313	319
036-6068-421.03-16	401K REGULAR EMPLOYEES	-	-	-	3,103	3,103
* PERSONNEL		\$ -	\$ -	\$ -	\$ 227,329	\$ 235,052
036-6068-422.05-01	EQUIPMENT	\$ -	\$ -	\$ -	\$ 8,475	\$ 8,475
036-6068-422.05-03	BUILDINGS	-	-	-	1,500	1,500
036-6068-422.07-00	SUPPLIES & MATERIALS	-	-	-	83,200	83,200
036-6068-422.08-01	CONTRACTED SERVICES	-	-	-	90,332	90,332
036-6068-422.09-00	DUES & SUBSCRIPTIONS	-	-	-	1,200	1,200
036-6068-422.17-00	UTILITIES	-	-	-	38,000	38,000
036-6068-422.18-00	FUEL	-	-	-	28,000	28,000
036-6068-422.20-00	LAUNDRY & DRY CLEANING	-	-	-	8,580	8,580
* OPERATING		\$ -	\$ -	\$ -	\$ 259,287	\$ 259,287
** GOLF COURSE MAINTENANCE		\$ -	\$ -	\$ -	\$ 486,616	\$ 494,339
*** RECREATION & PARKS		\$ 803,154	\$ 890,345	\$ 774,700	\$ 809,097	\$ 820,183

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
036-9600-482.01-30	PRINCIPAL DEBT PAYMENT	\$ 144,105	\$ 144,105	\$ 144,105	\$ -	\$ -
036-9600-482.02-30	INTEREST DEBT PAYMENT	25,024	20,672	16,320	-	-
*** TRANSFERS		\$ 169,129	\$ 164,777	\$ 160,425	\$ -	\$ -
**** BRADFORD CREEK GOLF COURSE		\$ 972,283	\$ 1,055,122	\$ 935,125	\$ 809,097	\$ 820,183

STORMWATER UTILITY MANAGEMENT FUND

The Stormwater Utility is an enterprise fund established to implement the City's Stormwater Management Program. Revenue for this program is generated through a Stormwater fee paid by citizens owning improved property with buildings, parking lots, driveways, etc. The Stormwater Management Program is implemented through the Public Works Department's Engineering and Street Maintenance Divisions. It is directed at compliance with federal and state environmental regulations through the implementation of local development regulations, capital improvements and storm drain maintenance. No fee increases have been budgeted into fiscal year 2010-2011 budget or 2011-2012 plan.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund tab.

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 YTD ACTUAL</u>	<u>FY 2010 ADJ BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
037-0000-321.29-00	SPEC STATE/FED/LOC GRANTS	\$ -	\$ 18,431	\$ -	\$ -	\$ -
037-0000-330.24-00	MISC. CIVIL CITATIONS	-	50	-	-	-
037-0000-331.00-00	STORMWATER UTILITY FEE	2,932,711	2,958,256	2,898,243	2,942,000	2,951,000
037-0000-340.12-01	MISCELLANEOUS REVENUE	-	(70)	-	-	-
037-0000-350.02-00	INVESTMENT EARNINGS	742	-	-	-	-
037-0000-350.04-00	INTEREST ON CHECKING	33,412	14,154	60,616	60,616	60,616
037-0000-371.00-00	APPROPRIATED FUND BALANCE	-	-	1,927,400	1,528,676	821,287
** STORMWATER MANAGEMENT UTILITY		\$ 2,966,865	\$ 2,990,821	\$ 4,886,259	\$ 4,531,292	\$ 3,832,903

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
037-7071-431.02-01	SALARIES-PERMANENT	\$ 44,374	\$ 49,923	\$ 45,760	\$ 45,408	\$ 51,225
037-7071-431.02-02	SALARIES-OVERTIME	-	38	-	-	-
037-7071-431.02-10	CAR ALLOWANCE	-	296	-	360	360
037-7071-431.03-01	FICA EXPENSE	3,348	3,599	3,739	3,739	3,919
037-7071-431.03-02	GROUP LIFE	-	-	254	-	-
037-7071-431.03-03	RETIREMENT	2,166	2,434	2,233	2,233	3,868
037-7071-431.03-04	HEALTH INSURANCE	4,910	5,144	20,450	13,687	14,628
037-7071-431.03-16	401K REGULAR EMPLOYEES	1,121	1,148	2,080	1,144	1,144
* PERSONNEL		\$ 55,919	\$ 62,582	\$ 74,516	\$ 66,571	\$ 75,144
** STORMWATER-ADMINISTRATION		\$ 55,919	\$ 62,582	\$ 74,516	\$ 66,571	\$ 75,144

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
037-7073-441.02-01	SALARIES-PERMANENT	\$ -	\$ -	\$ 23,263	\$ -	\$ -
037-7073-441.03-01	FICA EXPENSE	-	-	1,771	-	-
037-7073-441.03-02	GROUP LIFE	-	-	100	-	-
037-7073-441.03-03	RETIREMENT	-	-	1,138	-	-
037-7073-441.03-04	HOSPITALIZATION	-	-	2,840	-	-
037-7073-441.03-16	401K REGULAR EMPLOYEES	-	-	546	-	-
* PERSONNEL		\$ -	\$ -	\$ 29,658	\$ -	\$ -
** STORMWATER SANITATION		\$ -	\$ -	\$ 29,658	\$ -	\$ -

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
037-7076-431.02-01	SALARIES-PERMANENT	\$ 710,176	\$ 772,590	\$ 881,054	\$ 873,292	\$ 872,156
037-7076-431.02-02	SALARIES-OVERTIME	71	1,862	4,000	4,000	4,000
037-7076-431.03-01	FICA EXPENSE	44,776	55,126	46,516	46,516	66,720
037-7076-431.03-02	GROUP LIFE	4	4	4,024	5	5
037-7076-431.03-03	RETIREMENT	157,544	142,662	42,995	42,995	65,848
037-7076-431.03-04	HEALTH INSURANCE	134,675	166,068	160,789	206,518	220,739
037-7076-431.03-11	WORKERS COMP PREMIUM	3,855	3,971	4,090	4,172	4,255
037-7076-431.03-16	401K REGULAR EMPLOYEES	17,489	20,665	33,280	23,504	23,504
* PERSONNEL		\$ 1,068,590	\$ 1,162,948	\$ 1,176,748	\$ 1,201,002	\$ 1,257,227
037-7076-432.01-00	PRINTING	\$ -	\$ 320	\$ -	\$ -	\$ -
037-7076-432.02-00	TRAVEL	30	50	1,000	1,000	1,000
037-7076-432.05-01	EQUIPMENT	17,287	6,276	18,500	18,700	19,000
037-7076-432.05-02	VEHICLES	30,374	31,985	16,600	41,250	42,488
037-7076-432.05-17	FLEET LABOR	-	-	-	56,859	58,566
037-7076-432.07-00	SUPPLIES & MATERIALS	53,691	45,610	51,300	57,235	52,345
037-7076-432.07-01	SMALL TOOLS	650	7,527	1,800	1,800	1,800
037-7076-432.08-17	RADIO MAINT. - CITYWIDE	-	-	-	657	657
037-7076-432.08-18	COPIER MAINT. - CITYWIDE	-	-	-	1,107	1,107
037-7076-432.18-00	FUEL	45,292	39,080	41,244	35,000	35,900
037-7076-432.20-00	LAUNDRY & DRY CLEANING	-	-	-	4,400	4,400
037-7076-432.21-00	GENERAL INSURANCE LIAB.	3,080	3,142	3,205	3,269	3,334
037-7076-432.22-00	UNIFORMS	640	1,163	1,000	1,000	1,000
037-7076-432.25-02	EQUIPMENT	1,093	2,420	3,200	3,200	3,200
037-7076-432.45-00	FLEET SERVICE COST-FIXED	-	55,724	52,244	14,368	14,368
* OPERATING		\$ 152,137	\$ 193,297	\$ 190,093	\$ 239,845	\$ 239,165
037-7076-433.74-01	CAPITAL OUTLAY EQUIPMENT	\$ -	\$ 14,840	\$ -	\$ -	\$ -
* CAPITAL OUTLAY		\$ -	\$ 14,840	\$ -	\$ -	\$ -
** STREET MAINTENANCE		\$ 1,220,727	\$ 1,371,085	\$ 1,366,841	\$ 1,440,847	\$ 1,496,392

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
037-7077-431.02-01	SALARIES-PERMANENT	\$ -	\$ -	\$ 3,373	\$ 3,373	\$ 3,475
037-7077-431.03-01	FICA EXPENSE	-	-	104	104	266
037-7077-431.03-02	GROUP LIFE	-	-	247	247	247
037-7077-431.03-03	RETIREMENT	-	-	165	165	263
037-7077-431.03-04	HEALTH INSURANCE	-	-	456	443	436
037-7077-431.03-16	401K REGULAR EMPLOYEES	-	-	2,080	2,080	2,080
* PERSONNEL		\$ -	\$ -	\$ 6,425	\$ 6,412	\$ 6,767
037-7077-432.05-17	FLEET LABOR	\$ -	\$ -	\$ -	\$ 1,279	\$ 1,284
037-7077-432.18-00	FUEL	-	-	-	1,920	1,920
037-7077-432.45-00	FLEET SERVICE COST-FIXED	-	-	632	1,055	1,055
* OPERATING		\$ -	\$ -	\$ 632	\$ 4,254	\$ 4,259
** BUILDING & GROUNDS		\$ -	\$ -	\$ 7,057	\$ 10,666	\$ 11,026

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
037-7078-401.02-01	SALARIES-PERMANENT	\$ 290,367	\$ 358,787	\$ 409,179	\$ 405,533	\$ 381,618
037-7078-401.02-02	SALARIES-OVERTIME	-	-	1,000	1,000	1,000
037-7078-401.02-03	SALARIES PART-TIME	206	-	2,000	2,000	2,000
037-7078-401.03-01	FICA EXPENSES	20,095	25,273	20,879	20,879	29,194
037-7078-401.03-02	GROUP LIFE INSURANCE	1	1	1,638	1	2
037-7078-401.03-03	RETIREMENT	13,331	16,810	19,968	19,968	28,812
037-7078-401.03-04	HEALTH INSURANCE	40,391	57,704	57,293	71,721	78,054
037-7078-401.03-11	WORKERS COMP. PREMIUM	609	627	646	659	672
037-7078-401.03-12	EDUC/TRAIN ASSIST PROG	83	56	-	-	-
037-7078-401.03-16	401K REGULAR EMPLOYEES	5,089	6,571	13,520	6,864	7,176
* PERSONNEL		\$ 370,172	\$ 465,829	\$ 526,123	\$ 528,625	\$ 528,528
037-7078-402.01-00	PRINTING	\$ 616	\$ 540	\$ 1,200	\$ 1,200	\$ 1,200
037-7078-402.02-00	TRAVEL/TRAINING	2,413	1,920	4,150	5,350	5,350
037-7078-402.05-01	EQUIPMENT	-	-	700	1,500	700
037-7078-402.05-02	VEHICLES	1,180	1,718	1,900	2,375	2,446
037-7078-402.05-17	FLEET LABOR	-	-	-	3,713	3,824
037-7078-402.07-00	SUPPLIES & MATERIALS	520	3,453	1,750	5,250	1,750
037-7078-402.07-01	SMALL TOOLS	305	179	300	300	300
037-7078-402.07-02	SURVEYING	-	561	800	800	800
037-7078-402.07-03	DRAFTING SUPPLIES	94	927	2,100	2,100	2,100
037-7078-402.07-04	GENERAL OFFICE SUPPLIES	1,288	1,051	1,200	1,200	1,200
037-7078-402.08-01	CONTRACTED SERVICES	224,459	230,058	280,000	252,275	262,064
037-7078-402.09-00	DUES & SUBSCRIPTIONS	1,110	1,586	1,000	1,600	1,600
037-7078-402.13-00	ADVERTISING	-	-	1,000	1,000	1,000
037-7078-402.18-00	FUEL	15,271	6,056	6,265	5,500	5,700
037-7078-402.21-00	GEN. INS. LIAB. PREMIUM	1,482	1,512	1,542	1,573	1,604
037-7078-402.36-00	PUBLIC EDUCATION	4,232	1,131	15,000	14,000	14,000
037-7078-402.45-00	FLEET SERVICE COST-FIXED	13,060	7,695	7,695	11,127	11,127
* OPERATING		\$ 266,030	\$ 258,387	\$ 326,602	\$ 310,863	\$ 316,765
037-7078-403.74-01	CAPITAL OUTLAY EQUIPMENT	\$ -	\$ 34,989	\$ 16,500	\$ -	\$ -
* CAPITAL OUTLAY		\$ -	\$ 34,989	\$ 16,500	\$ -	\$ -
** ENGINEERING		\$ 636,202	\$ 759,205	\$ 869,225	\$ 839,488	\$ 845,293
*** PUBLIC WORKS		\$ 1,912,848	\$ 2,192,872	\$ 2,347,297	\$ 2,357,572	\$ 2,427,855

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
037-9500-403.75-11	STORM DRAIN.MAINT.IMPROVE	\$ -	\$ -	\$ -	\$ 1,335,000	\$ 550,000
037-9500-403.75-33	STORMWATER MANAGEMENT	3,260	1,406	475,000	-	-
037-9500-403.78-20	STORM DRAINAGE IMPROVEMTS	4,215	177,234	1,135,000	274,900	-
037-9500-403.78-84	STORMWATER RETROFIT	-	-	65,000	-	216,000
037-9500-403.78-85	PW YARD RESURFACING	-	-	300,000	-	-
* CAPITAL IMPROVEMENTS		\$ 7,475	\$ 178,640	\$ 1,975,000	\$ 1,609,900	\$ 766,000
** CAPITAL IMPROVEMENTS		\$ 7,475	\$ 178,640	\$ 1,975,000	\$ 1,609,900	\$ 766,000

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
037-9600-482.01-30	PRINCIPAL DEBT PAYMENT	\$ 133,670	\$ 124,587	\$ 94,150	\$ 90,248	\$ 166,457
037-9600-482.02-30	INTEREST DEBT PAYMENT	223,110	219,144	214,567	210,670	207,060
037-9600-492.61-00	PW YARD/BEATTY ST.PROJECT	403,700	-	-	-	-
* TRANSFERS OUT		\$ 760,480	\$ 343,731	\$ 308,717	\$ 300,918	\$ 373,517
** TRANSFER OUT		\$ 760,480	\$ 343,731	\$ 308,717	\$ 300,918	\$ 373,517
*** TRANSFERS		\$ 760,480	\$ 343,731	\$ 308,717	\$ 300,918	\$ 373,517

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
037-9999-461.02-01	REIM.FOR INDIRECT COST	\$ -	\$ -	\$ 255,245	\$ 262,902	\$ 265,531
* INDIRECT COST		\$ -	\$ -	\$ 255,245	\$ 262,902	\$ 265,531
** INDIRECT COST		\$ -	\$ -	\$ 255,245	\$ 262,902	\$ 265,531
**** STORMWATER MANAGEMENT UTILITY		\$ 2,680,803	\$ 2,715,243	\$ 4,886,259	\$ 4,531,292	\$ 3,832,903

COMMUNITY DEVELOPMENT HOUSING

The Housing Division will administer U.S. Department of Housing and urban Development Community Development Block Grant Funds and Local Bond Funds. The funds are used to develop programs to serve low and moderate-income households. To this end, this fund is responsible for monitoring programs for compliance with local, state, and federal program standards. This fund also provides; housing rehabilitation assistance to owner occupants, assistance to nonprofit agencies property, down-payment assistance to homebuyers, acquisition and demolition of substandard structures and program administrative funding.

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 YTD ACTUAL</u>	<u>FY 2010 ADJ BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
040-0000-321.18-00	PROP OWNERS MATCHING FDS	\$ 177,905	\$ 177,905	\$ -	\$ -	\$ -
040-0000-321.30-00	HUD CDBG ENTITLEMENT GT	1,518,236	1,518,236	-	-	-
040-0000-321.30-01	HUD CDBG ENTITLEMENT FY97	580,900	580,900	-	-	-
040-0000-321.30-02	HUD CDBG ENTITLEMENT FY98	844,000	844,000	-	-	-
040-0000-321.30-03	CDBG GRANT FY98-99	727,450	727,450	-	-	-
040-0000-321.30-04	CDBG GRANT 99-00	836,000	836,000	-	-	-
040-0000-321.30-05	2000-01 GRANT	839,000	839,000	-	-	-
040-0000-321.30-06	2001-02 CDBG GRANT	809,926	809,926	-	-	-
040-0000-321.30-07	2002-03 ENTITLEMENT GRANT	862,417	862,417	-	-	-
040-0000-321.30-08	2003-2004 ENTITLEMENT GT	583,363	583,363	-	-	-
040-0000-321.30-09	2004-2005 CDBG GRANT	884,360	884,360	-	-	-
040-0000-321.30-10	2005-2006 CDBG GRANT	1,546,992	1,546,992	-	-	-
040-0000-321.30-11	2006-2007 CDBG GRANT	497,654	497,654	-	-	-
040-0000-321.30-12	2007-2008 CDBG GRANT	388,431	388,431	-	-	-
040-0000-321.30-13	Annual CDBG Grant Funding	-	869,929	797,582	887,849	800,000
040-0000-321.38-01	HUD-CITY OF GREENVILLE	1,586,915	2,333,329	500,000	575,192	800,000
040-0000-340.12-01	MISCELLANEOUS REVENUE	2,876	2,816	-	-	-
040-0000-350.04-00	INTEREST ON CHECKING	200,968	207,041	-	-	-
040-0000-362.00-00	SALE OF ACQUIRED PROPERTY	86,892	86,892	-	-	-
040-0000-365.00-00	LOAN PAYMENT/CDBG INCOME	336,830	355,460	-	5,000	5,000
040-0000-365.01-00	HOME PROGRAM INCOME	19,835	87,815	-	11,000	11,000
040-0000-365.04-00	INTEREST	23,082	23,159	-	-	-
040-0000-365.05-00	OAK GROVE-APPLICATION FEE	1,150	1,150	-	-	-
040-0000-365.06-00	PENALTIES/SEWER-OAKGROVE	1,606	1,631	-	-	-
040-0000-370.05-00	TRANS FROM GEN FUND	671,852	865,923	228,091	313,184	326,648
** HOUSING		\$ 14,028,640	\$ 15,931,779	\$ 1,525,673	\$ 1,792,225	\$ 1,942,648

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
040-4640-431.02-01	SALARIES-PERMANENT	\$ 459,556	\$ 674,266	\$ 215,849	\$ 235,662	\$ 243,398
040-4640-431.02-02	SALARIES-OVERTIME	2,416	2,416	-	-	-
040-4640-431.03-01	FICA EXPENSE	34,418	43,439	16,126	17,555	18,620
040-4640-431.03-02	GROUP LIFE	3	4	557	1	1
040-4640-431.03-03	RETIREMENT	22,453	32,868	10,534	14,965	18,376
040-4640-431.03-04	HEALTH INSURANCE	61,971	88,118	32,468	40,027	39,429
040-4640-431.03-11	WORKERS COMP PREMIUM	2,629	5,337	2,789	8,289	8,454
040-4640-431.03-16	401K REGULAR EMPLOYEES	9,968	14,494	4,680	4,888	4,888
* PERSONNEL		\$ 593,414	\$ 860,942	\$ 283,003	\$ 321,387	\$ 333,166
040-4640-402.01-00	PRINTING	\$ 786	\$ 3,299	\$ 3,000	\$ 6,050	\$ 4,050
040-4640-402.02-00	TRAVEL/TRAINING	19,132	35,667	14,310	21,200	21,200
040-4640-452.03-00	CONSTRUCTION	-	-	50,000	-	-
040-4640-452.03-01	FRINGE BENEFITS/FICA EXPE	11,477	19,852	8,718	3,786	3,786
040-4640-452.03-02	FRINGE BENEFITS/GROUP LIF	1	1	318	1	1
040-4640-452.03-03	FRINGE BENEFITS/RETIREMEN	7,777	13,446	5,950	3,353	3,353
040-4640-452.03-04	FRINGE BENEFITS/HEALTH IN	36,864	63,863	34,593	17,116	17,116
040-4640-452.03-16	FRINGE BENEFITS/401K REG.	3,685	6,295	2,600	1,196	1,196
040-4640-402.05-01	EQUIPMENT	200	200	300	1,500	800
040-4640-402.05-02	VEHICLES	2,101	3,026	600	-	-
040-4640-402.05-17	FLEET LABOR	-	-	-	5,000	2,897
040-4640-402.07-00	SUPPLIES & MATERIALS	11,758	21,531	5,340	18,700	11,700
040-4640-452.08-00	RELOCATION	-	-	25,000	10,000	10,000
040-4640-402.08-01	CONTRACTED SERVICES	52,251	32,251	-	-	-
040-4640-402.09-00	DUES & SUBSCRIPTIONS	2,904	4,930	1,250	10,000	1,380
040-4640-402.18-00	FUEL	1,877	3,480	1,350	3,982	3,000
040-4640-402.21-00	GEN. INS. LIAB. PREMIUM	-	1,563	2,090	4,222	4,306
040-4640-452.22-00	CONVERSION PROGRAM ACCT.	244,302	244,302	-	-	-
040-4640-452.23-00	PUBLIC SERVICE	1,202,185	1,306,579	105,582	115,000	115,000
040-4640-452.23-04	PUBLIC FACILITY	125,687	230,458	-	65,000	70,000
040-4640-452.24-00	HOUSING REHAB	4,955,286	5,237,912	121,910	411,050	340,770
040-4640-452.24-01	REHAB THIRD-PTY - FY 97	1,800	1,800	-	-	-
040-4640-452.24-03	SCATTERED SITE	1,245	1,855	-	-	-
040-4640-452.24-04	OWNER OCCUPPIED REHAB	-	23	150,000	-	-
040-4640-452.25-00	PROGRAM ADMINISTRATION	1,576,755	1,586,130	-	-	-
040-4640-452.26-00	SEWER-OAKGROVE ESTATES	15,130	15,130	-	-	-
040-4640-452.27-00	ACQUISITION	532,889	614,593	87,500	70,000	80,000
040-4640-452.28-00	CODE ENFORCEMENT	124,000	124,000	-	-	-
040-4640-452.29-00	REHAB-RENTAL	89,841	89,841	-	-	-
040-4640-452.31-00	ECON DV STUDY-WGRN/MDWBRK	40,993	40,993	-	-	-
040-4640-452.33-00	SM AREA REVITALIZATION PR	782,851	782,851	-	-	-
040-4640-452.34-00	DEMOLITION	90,985	90,985	20,000	-	-
040-4640-452.44-00	NEIGHBORHOOD INPUT GRANTS	2,963	2,963	-	-	-
040-4640-402.45-00	FLEET SERVICE COST-FIXED	-	-	6,330	6,330	6,330
040-4640-452.55-00	DEMOLITION SERVICES	-	39,055	-	50,349	40,000
040-4640-452.60-00	CONCENTRATED NEEDS	1,827,696	1,827,594	-	-	-
040-4640-452.80-00	ECONOMIC DEVELOP. ACT	-	-	100,000	-	-
* OPERATING		\$ 11,765,421	\$ 12,446,468	\$ 746,741	\$ 823,835	\$ 736,885
** CDBG PROGRAM		\$ 12,358,835	\$ 13,307,410	\$ 1,029,744	\$ 1,145,222	\$ 1,070,051

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
040-4650-431.02-01	SALARIES-PERMANENT	\$ 94,546	\$ 142,806	\$ 52,917	\$ 56,664	\$ 57,514
040-4650-431.03-01	FICA EXPENSE	7,202	10,867	4,026	4,335	4,400
040-4650-431.03-02	GROUP LIFE	-	1	120	1	1
040-4650-431.03-03	RETIREMENT	4,601	6,945	2,582	3,598	4,342
040-4650-431.03-04	HEALTH INSURANCE	7,955	12,663	5,139	10,736	10,576
040-4650-431.03-16	401K REGULAR EMPLOYEES	1,744	2,720	1,040	1,040	1,040
* PERSONNEL		\$ 116,048	\$ 176,002	\$ 65,824	\$ 76,374	\$ 77,873
040-4650-402.01-00	PRINTING	\$ -	\$ -	\$ -	\$ 3,550	\$ 3,250
040-4650-402.02-00	TRAVEL/TRAINING	2,225	2,225	2,100	10,100	9,400
040-4650-452.03-01	FRINGE BENEFITS/FICA EXPE	-	-	-	3,786	3,786
040-4650-452.03-02	FRINGE BENEFITS/GROUP LIF	-	-	-	1	1
040-4650-452.03-03	FRINGE BENEFITS/RETIREMEN	-	-	-	3,353	3,353
040-4650-452.03-04	FRINGE BENEFITS/HEALTH IN	-	-	-	17,116	17,116
040-4650-452.03-16	FRINGE BENEFITS/401K REG.	-	-	-	1,196	1,196
040-4650-402.05-01	EQUIPMENT	-	-	300	2,000	-
040-4650-402.05-02	VEHICLES	233	465	600	-	-
040-4650-402.05-17	FLEET LABOR	-	-	-	585	602
040-4650-402.07-00	SUPPLIES & MATERIALS	-	-	1,500	7,000	5,000
040-4650-402.08-01	CONTRACTED SERVICES	-	20,000	-	-	-
040-4650-402.09-00	DUES & SUBSCRIPTIONS	200	826	200	1,250	1,250
040-4650-402.18-00	FUEL	317	317	405	3,000	3,000
040-4650-402.21-00	GEN. INS. LIAB. PREMIUM	-	486	-	-	-
040-4650-452.24-00	HOUSING REHAB	115,399	216,563	-	150,000	260,770
040-4650-452.24-03	SCATTERED SITE	-	241	-	-	-
040-4650-452.24-04	OWNER OCCUPIED REHAB	-	-	100,000	-	-
040-4650-452.25-00	PROGRAM ADMINISTRATION	25,928	28,753	-	-	-
040-4650-452.27-00	ACQUISITION	-	81,203	50,000	-	-
040-4650-452.47-00	DOWNPAYMENT ASSISTANCE	116,025	155,125	80,000	100,000	171,000
040-4650-452.62-00	NEW CONSTRUCTION	-	36,010	65,000	150,000	180,000
* OPERATING		\$ 260,327	\$ 542,214	\$ 300,105	\$ 452,937	\$ 659,724
** HOME CONSORTIUM PROGRAM		\$ 376,375	\$ 718,216	\$ 365,929	\$ 529,311	\$ 737,597
*** COMMUNITY DEVELOPMENT PROGRAM		\$ 12,735,210	\$ 14,025,626	\$ 1,395,673	\$ 1,674,533	\$ 1,807,648

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
040-9600-492.27-00	CONSORTIUM ACTIVITIES	\$ 1,105,640	\$ 1,523,947	\$ -	\$ -	\$ -
040-9600-492.27-40	CHDO	-	-	130,000	117,692	135,000
* OPERATING		\$ 1,105,640	\$ 1,523,947	\$ 130,000	\$ 117,692	\$ 135,000
** TRANSFER OUT		\$ 1,105,640	\$ 1,523,947	\$ 130,000	\$ 117,692	\$ 135,000
*** TRANSFERS		\$ 1,105,640	\$ 1,523,947	\$ 130,000	\$ 117,692	\$ 135,000
**** HOUSING		\$ 13,840,850	\$ 15,549,573	\$ 1,525,673	\$ 1,792,225	\$ 1,942,648

CAPITAL RESERVE FUNDS

The Capital Reserve fund is used to accumulate funds to be used for future capital improvements. These improvements consist of construction and other capital projects. Funds are transferred into this fund annually based on the prior year's results from operations. Currently, this fund remains a Special Revenue fund; however, under the GASB Statement 54, the City will classify this fund as a capital project fund for reporting beginning with year end June 30, 2011.

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 YTD ACTUAL</u>	<u>FY 2010 ADJ BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
070-0000-350.02-00	INVESTMENT EARNINGS	\$ 137,217	\$ 55,128	\$ -	\$ -	\$ -
070-0000-350.04-00	INTEREST ON CHECKING	27,308	2,056	-	-	-
070-0000-370.05-00	TRANS FROM GEN FUND	3,175,807	911,142	-	-	-
070-0000-370.20-00	CONVENTION CENTER	1,126,025	-	-	-	-
070-0000-371.00-00	APPROPRIATED FUND BALANCE	-	-	545,195	200,000	200,000
		=====	=====	=====	=====	=====
** CAPITAL RESERVE FUND		\$ 4,466,357	\$ 968,326	\$ 545,195	\$ 200,000	\$ 200,000

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
070-9600-492.08-00	TRANSFER TO GENERAL FUND	\$ 532,375	\$ 914,950	\$ 245,195	\$ 200,000	\$ 200,000
070-9600-492.17-00	TRANSFER TO PBL SAFETY FC	3,484,000	-	-	-	-
070-9600-492.19-00	TRANSFER TO CONVENTION CT	-	1,168,914	-	-	-
070-9600-492.44-00	TRANS TO GREENWAYS PH II	1,000	-	-	-	-
070-9600-492.66-00	Transfer to Inter. Transp	-	-	300,000	-	-
070-9600-492.68-00	DICKINSON AVE RELOC.	1,909,055	-	-	-	-
070-9600-492.98-00	COPS LAW ENFORCEMENT	661,631	-	-	-	-
		=====	=====	=====	=====	=====
** TRANSFER OUT		\$ 6,588,061	\$ 2,083,864	\$ 545,195	\$ 200,000	\$ 200,000
**** CAPITAL RESERVE FUND		\$ 6,588,061	\$ 2,083,864	\$ 545,195	\$ 200,000	\$ 200,000

DENTAL REIMBURSEMENT FUND

The Dental Reimbursement fund is an internal service fund which account for the financing of goods or services provided by one department or agency to other departments or agencies of the self-funded City, on a cost-reimbursement basis. This fund is used to account for the administration of the City's dental insurance program.

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 YTD ACTUAL</u>	<u>FY 2010 ADJ BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
053-0000-350.04-00	INTEREST ON CHECKING	\$ 123	\$ 91	\$ -	\$ -	\$ -
053-0000-360.16-01	EMPLOYER CONTRIBUTION	154,209	154,047	174,851	185,342	192,755
053-0000-360.16-02	EMPLOYEE CONTRIBUTIONS	65,249	57,983	64,157	68,006	70,726
		=====	=====	=====	=====	=====
** DENTAL REIMBURSEMENT FUND		\$ 219,581	\$ 212,121	\$ 239,008	\$ 253,348	\$ 263,481

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
053-8803-402.31-01	CITY/EMPLOY.DENTAL CLAIMS	\$ 118,036	\$ 93,747	\$ 118,792	\$ 124,141	\$ 129,105
053-8803-402.31-02	CITY/DEPEND. DENTAL CLAIM	116,690	110,872	120,216	129,207	134,376
		=====	=====	=====	=====	=====
** DENTAL PLAN		\$ 234,726	\$ 204,619	\$ 239,008	\$ 253,348	\$ 263,481
**** DENTAL REIMBURSEMENT FUND		\$ 234,726	\$ 204,619	\$ 239,008	\$ 253,348	\$ 263,481

VEHICLE REPLACEMENT FUND

The Vehicle Replacement fund is an internal service fund which accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost-reimbursement basis. This replacement fund accounts for monies to fund the City's capital budget, for the replacement of vehicles. All vehicles/equipment that is maintained by the Fleet Maintenance Division of the Public Works department are considered under this fund. This fund minimizes fluctuations in the annual budget vehicle expenditures and establishes manageable replacement cycles.

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
200-0000-340.05-00	SALE OF PROPERTY	\$ 98,581	\$ 107,513	\$ -	\$ -	\$ -
200-0000-350.04-00	INTEREST ON CHECKING	20,221	5,717	50,000	-	-
200-0000-360.13-00	INSURANCE CO. REFUND	5,608	-	-	-	-
200-0000-361.06-01	CITY MANAGER	2,020	2,020	4,220	4,220	4,220
200-0000-361.06-02	HUMAN RESOURCES	2,010	2,200	2,010	2,010	2,010
200-0000-361.06-03	INFORMATION TECHNOLOGY	2,480	2,480	2,480	2,480	2,480
200-0000-361.06-04	FIRE & RESCUE	420,422	786,310	826,090	958,590	958,590
200-0000-361.06-05	FINANCIAL SERVICES	1,470	1,470	1,470	1,470	1,470
200-0000-361.06-06	COMMUNITY DEVELOPMENT	18,260	15,895	20,890	11,300	11,300
200-0000-361.06-07	POLICE	495,131	618,130	684,120	728,010	728,010
200-0000-361.06-08	REC & PARKS	113,654	120,050	119,420	122,550	122,550
200-0000-361.06-09	ACQUATICS AND FITNESS	4,073	1,530	1,530	1,530	1,530
200-0000-361.06-10	PUBLIC WORKS	684,637	1,011,807	460,180	446,050	446,050
200-0000-361.06-11	TRANSIT	4,628	6,170	-	43,270	56,790
200-0000-361.06-12	SANITATION	-	-	580,280	719,560	719,560
200-0000-361.06-13	FLEET MANAGEMENT	-	-	-	28,300	28,300
200-0000-370.05-00	TRANS FROM GEN FUND	119,000	32,234	-	73,201	-
		=====	=====	=====	=====	=====
** VEHICLE REPLACEMENT FUND		\$ 1,992,195	\$ 2,713,526	\$ 2,752,690	\$ 3,142,541	\$ 3,082,860

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
200-1400-492.09-00	INCREASE IN RESERVE	\$ -	\$ -	\$ 745,290	\$ 1,439,520	\$ 1,260,160
200-1400-422.27-00	DEPRECIATION	-	446,808	-	-	-
* OPERATING		\$ -	\$ 446,808	\$ 745,290	\$ 1,439,520	\$ 1,260,160
200-1400-463.74-01	CAPITAL EQUIPMENT	\$ -	\$ 1,068,424	\$ 2,007,400	\$ 1,629,820	\$ 1,822,700
200-1400-463.75-04	FIRE & RESCUE	1,715,363	620,468	-	73,201	-
200-1400-463.75-07	POLICE	213,652	2,634	-	-	-
200-1400-463.75-08	REC & PARKS	89,040	-	-	-	-
200-1400-463.75-10	PUBLIC WORKS-STREETS	1,202,646	421,899	-	-	-
* CAPITAL IMPROVEMENT		\$ 3,220,701	\$ 2,113,425	\$ 2,007,400	\$ 1,703,021	\$ 1,822,700
**** VEHICLE REPLACEMENT FUND		\$ 3,220,701	\$ 2,560,233	\$ 2,752,690	\$ 3,142,541	\$ 3,082,860

CAPITAL OUTLAY

The appropriations within this category represent a compilation of departmental needs/requests defined as equipment expenses valued between \$5,000 and \$35,000.

*All new vehicles are considered Capital Outlay.

CAPITAL OUTLAY

Quantity Approved	Description of Item	Unit Cost	FY 2011 Original	FY 2012 Plan
<u>Information Technology</u>				
5	VMWARE Hosts Servers Software	18,000	\$ 54,000	\$ 36,000
2	ESX Frames & Software	18,000	18,000	18,000
1	Development Recovery Environment	18,000	18,000	-
1	Citizen Portal for External Services	36,000	-	36,000
			<u>\$ 90,000</u>	<u>\$ 90,000</u>
<u>Fire / Rescue</u>				
1	Zoll Defibrillator & Accessories	32,000	\$ 32,000	\$ 32,000
<u>Police</u>				
1	Surveillance Camera	5,000	\$ 5,000	\$ 5,000
1	Remote Control Camera	8,900	8,900	8,900
1	Police K-9	14,000	14,000	14,000
	Surveillance Van Equipment Update		26,000	-
	Various Items TBD HITS Grant		21,000	-
	Various Items TBD EVS Grant		4,680	-
			<u>\$ 79,580</u>	<u>\$ 27,900</u>
<u>Recreation & Parks</u>				
	Tarps to cover fields		\$ 3,000	\$ -
	City Pool Repairs		7,000	8,000
	Floor Buffer		-	6,500
	Jaycee Park Kiln		-	1,760
			<u>\$ 10,000</u>	<u>\$ 16,260</u>
<u>Public Works</u>				
1	Replace Boiler		\$ 18,000	\$ -
	Pigeon Control Fencing - Streets Bldg.		21,500	-
	Card Access Locks Electrical Room		20,000	-
	Sign Cutter & Software Update		15,000	8,400
1	Salt Brine Dispensing Unit	24,000	24,000	-
1	Snow Plow	30,000	-	30,000
			<u>\$ 98,500</u>	<u>\$ 38,400</u>
Total General Fund Capital Outlay			<u>\$ 310,080</u>	<u>\$ 204,560</u>
<u>Public Transportation Fund</u>				
1	Hydraulic Jack	3,000	\$ 3,000	\$ -
50	Bus Stop Signs & Poles	85	4,250	-
20	Trash Cans	350	7,000	-
12	Fare Boxes	500	6,000	-
20	Transit Benches	600	12,000	-
1	Heavy-Duty Jack & Stand	5,000	-	5,000
11	Video Surveillance Cameras	600	-	6,600
11	Video Surveillance Equipment Hard Drives	600	-	6,600
	Vehicle Spare Parts - Preventive Maint.		185,000	205,000
	American with Disability Act Services		135,000	140,000
	Bus Shelter / Bench Repairs / Maint.		18,000	20,000
Total			<u>\$ 370,250</u>	<u>\$ 383,200</u>
<u>Fleet Maintenance Fund</u>				
1	2-Post Lift to Replace In-ground Lift	7,000	\$ 7,000	\$ -
1	Diagnostic Scan Tool & Software	5,400	5,400	-
1	Heavy Truck & Equipment Tire Changer	17,200	-	17,200
Total			<u>\$ 12,400</u>	<u>\$ 17,200</u>
<u>Sanitation Fund</u>				
1	Pressure Washer for Garbage Trucks	8,000	\$ -	\$ 8,000
Total Capital Outlay All Funds			<u>\$ 692,730</u>	<u>\$ 612,960</u>

CAPITAL IMPROVEMENT PROJECT FUNDS

This section will be used to illustrate Capital Improvement expenditures and the City's Capital Improvement Projects.

The appropriations within this category represent a compilation of capital needs defined as equipment valued over \$35,000, projects valued at \$10,000, and have an expected life of more than 5-years, but require more than a 12-month period to complete. In this scenario, the City will establish a separate fund for these expenditures, which does not have to be appropriated annually, and are considered on-going projects based on North Carolina General Statutes. In accordance with the City's Capital Improvement Plan, numerous projects have been identified and are currently under construction/renovation this fiscal year. These projects are described in detail in a separate document. These projects may be funded with Certificates of Participation (COPs), General Obligation Bonds (GOs) and Revenue Bonds grants and inter-local aid. Some major Capital projects that will have expenditures during the next two years are listed below and briefly described on the following pages:

Intermodal Transportation Center
Stantonsburg Road – Tenth Street Connector
West Greenville Redevelopment Project
Thomas Langston Road Extension
Center City Revitalization Program
Drew Steele Center
Storm Drainage Maintenance Improvements
Five Points Plaza Project

CAPITAL IMPROVEMENT PROJECTS

Intermodal Transportation Center

This project would fund the design, land acquisition, and construction of an Intermodal (Bus) Transportation Center serving public transportation needs. This project would address public transportation concerns in that all modes such as intercity buses, taxi service, PATS and ECU Transit will be more accessible and convenient to local GREAT riders as well as visitors to our area. It is envisioned that the facility will make movement between modes more seamless and user-friendly. Anticipated funding for this request is 80% Federal, 10% State and 10% Local dollars.

Stantonsburg Road – Tenth Street Connector

This project involves the extension of Tenth Street to Stantonsburg Road at Memorial Drive with a grade separation at the CSX Railroad near Dickinson Avenue. The total project is estimated to cost \$19,663,000. The City of Greenville, East Carolina University (ECU) and Pitt County Memorial Hospital (PCMH) have committed equally to provide up to \$6,000,000 toward project planning and design as well as right of way acquisition. The remaining \$13,663,000 will come from NCDOT.

The roadway project will provide the much needed east/west access through town while offering a direct connection between the main campus of ECU and the regional medical facility that houses much of the ECU Medical School facilities. This access will also improve access and response time for emergency vehicles on the east side of Greenville and to the Regional Medical Center.

West Greenville Redevelopment Project

This project funds streetscape improvements, land acquisition, affordable housing development, business retention and entrepreneurship programs as part of a wide range of redevelopment projects designed to make West Greenville a better place to live, work, shop, and recreate. The Redevelopment Commission programs and implements projects on an annual basis with final approval and funding by the Greenville City Council in accordance with the adopted Center City - West Greenville Revitalization Plan.

Thomas Langston Road Extension

This project includes the extension of Thomas Langston Road from Memorial Drive to Evans Street. This will involve construction of approximately 6,000 linear feet of a multi-lane divided thoroughfare with sidewalks, widened outside lanes for bicycle use and associated landscaping. This project is fully funded by local government and will serve to relieve traffic congestion on two major thoroughfares, Greenville Boulevard and Fire Tower Road. The project will give direct access from a large residential area to the commercial corridor along Memorial Drive. This project is expected to increase operating costs by \$2,000 per year.

Center City Revitalization Program

The City of Greenville is embarking on an aggressive program to revitalize downtown Greenville. This effort is being led by the work of a newly created City Redevelopment Commission. The Commission's work is being coordinated by City staff with a primary focus on East Carolina University's plan to expand westward into the downtown area. Additional improvements for Center City Revitalization are also a major focus of the planning effort and implementation. A Redevelopment Plan is currently being developed. Potential projects under discussion include a Performing Arts Center, a hotel/alumni center, and land acquisitions for joint university/city projects, infrastructure improvements and joint use parking structures.

Drew Steele Center

This project would convert the Elm Street Gym into the Drew Steele Center, a totally accessible indoor recreation, community, and special-populations facility. Over \$400,000 has been raised toward the project by the Drew Steele Foundation. The City was also awarded a \$500,000 Parks and Recreation Trust Fund (PARTF) grant as a match for this project.

Storm Drainage Maintenance Improvements

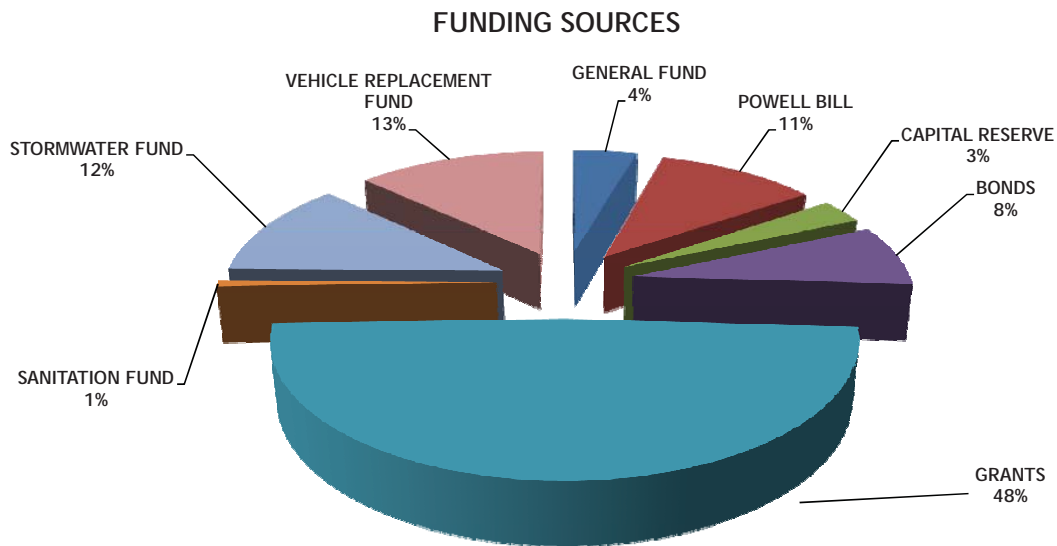
This project would fund major repairs and upgrades to the City's storm drainage system. These projects involve the evaluation, design, and replacement of existing or construction of new storm drainage infrastructure. These projects are necessary to maintain the stormwater flow to reduce flooding and prevent catastrophic street failures. These projects will not change operations and maintenance personnel; however not completing the projects could justify an increase to those areas.

Five Points Plaza Project

This project would provide improvements to the Sixth Street Parking Lot for dual usage as a parking lot and public event space. The Center City –West Greenville Revitalization Plan calls for a variety of projects to make improvements to the public infrastructure to uptown. Long-term maintenance of the improvements will become the responsibility of the City.

TOTAL AVAILABLE FUNDS SUMMARY

FUNDING SOURCES	BUDGET YEAR	PLAN YEAR	FUTURE CIP PLAN YEARS			TOTAL
	2010 - 2011	2011 - 2012	2012 - 2013	2013 - 2014	2015 - 2016	
GENERAL FUND	\$ 1,552,681	\$ 1,497,681	\$ 49,610	\$ -	\$ -	\$ 3,099,972
POWELL BILL	800,000	811,000	2,106,000	2,314,000	1,755,000	7,786,000
CAPITAL RESERVE	200,000	200,000	859,000	920,565	-	2,179,565
BONDS	3,840,000	1,570,000	-	-	-	5,410,000
GRANTS	2,230,191	8,301,700	8,450,800	6,103,000	9,462,000	34,547,691
SANITATION FUND	325,000	190,000	-	-	-	515,000
STORMWATER FUND	1,609,900	766,000	2,733,000	1,391,000	2,000,000	8,499,900
VEHICLE REPLACEMENT FUND	1,629,820	2,424,000	1,700,000	1,700,000	1,700,000	9,153,820
TOTAL AVAILABLE FUNDS	\$ 12,187,592	\$ 15,760,381	\$ 15,898,410	\$ 12,428,565	\$ 14,917,000	\$ 71,191,948



SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

DEPARTMENT / PROJECT TITLE		BUDGET YEAR 2010-2011										
P#	INFORMATION TECHNOLOGY	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
1	AS 400 Computer System Expansion	\$ -	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,000	
2	Data Backup and Recovery System	30,000									30,000	
3	Video Surveillance	101,960									101,960	
4	Routing & Switching Upgrades/Expansion	58,716	57,403								116,119	
5	Storage Area Network System (SAN)	5,572	78,928								84,500	
7	City-Wide Network Infrastructure	22,597	57,403								80,000	
	SUBTOTAL	\$ 218,845	\$ 235,734	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 454,579	
P#	FIRE/RESCUE	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
2	Fire/Rescue Station No. 4 Improvements	\$ -	\$ 74,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,800	
3	Fire/Rescue Station No. 6 Classroom	800,000									800,000	
4	Fire/Rescue Station No. 8	250,000									250,000	
6	Vehicle Storage Space	150,000									150,000	
7	Emergency Traffic Signal Preemption Program	180,000									180,000	
	SUBTOTAL	\$ 1,380,000	\$ 74,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,454,800	
P#	FINANCIAL SERVICES	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
1	Financial Management System	\$ 555,506	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 630,506	
	SUBTOTAL	\$ 555,506	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 630,506	
P#	POLICE	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
2	Property & Evidence Shelving System	\$ -	\$ 69,852	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,852	
	SUBTOTAL	\$ -	\$ 69,852	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,852	
P#	RECREATION/PARKS	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
1	Fire Safety Package	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	
2	Bleacher Replacement Package		49,610								49,610	
3	Evans Park Drainage Improvements		95,000								95,000	
5	Park Services Maintenance Shop Renovations	138,500									138,500	
6	Kristen Road Playground Renovations		58,000								58,000	
7	South Greenville Center Improvements	235,930									235,930	
8	Eppes Center Improvements	40,000									40,000	
9	ADA Compliance Package		38,750								38,750	
10	Tar River Greenway Extensions	75,000									75,000	

SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

DEPARTMENT / PROJECT TITLE		BUDGET YEAR 2010-2011									
P#	RECREATION & PARKS (CONTINUED)	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL
11	Park Facilities Paving Package	\$ 185,671									185,671
12	Chain Link Fence Replacement Package		18,085								18,085
13	Backhoe	53,500									53,500
14	Greenfield Terrace Improvements	149,800	85,000								234,800
15	Pine Crest Park Development	10,000									10,000
16	Paramore Park Trail Improvements	56,900									56,900
18	Dream Park Development	194,000									194,000
19	Jaycee Park Improvements	75,000									75,000
20	Door Hardware & Key Standardization	75,000									75,000
21	River Park North Improvements	50,000									50,000
22	West Meadowbrook Park Improvements	40,000									40,000
23	TRUNA Park Development	228,000									228,000
24	ADA Access and Parking Control Package	180,000									180,000
25	Aquatics & Fitness Center Improvements		150,000								150,000
26	Elim Street Gym Improvements	106,000									106,000
27	Highway 33 Park Development	150,000	35,000								185,000
29	H. Boyd Lee Center Improvements	37,000									37,000
30	Guy Smith Field Building Replacements	40,000									40,000
31	Park Wayfinding Sign Package	72,000									72,000
32	Allen Ridge Park Development	100,000									100,000
35	Town Common Redevelopment, Phase I					100,000					100,000
	SUBTOTAL	\$ 2,292,301	\$ 574,445	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 2,966,746

DEPARTMENT / PROJECT TITLE		BUDGET YEAR 2010-2011									
P#	PUBLIC WORKS	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL
1	Bicycle/Pedestrian Master Plan	\$ -	\$ 17,850	\$ -	\$ -	\$ -	\$ 132,150	\$ -	\$ -	\$ -	\$ 150,000
3	Stantonsburg Road - Tenth Street Connector					350,000	700,000				1,050,000
4	Thomas Langston Road Extension, Phase II					1,010,000					1,010,000
5	King George Rd Bridge Replacement			75,000							75,000
8	Fleet: Underground Storage Tank Sump		35,000								35,000
9	South Tar River Greenway, Phase III		15,000								15,000
10	Green Mill Run Greenway, Phase II, Sections 2 & 3		30,000				120,000				150,000
12	Municipal Building Roof Replacement		275,000								275,000
14	Intergenerational Center School Boiler		100,000								100,000
16	Traffic Calming	20,000		10,000							30,000

SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

DEPARTMENT / PROJECT TITLE		BUDGET YEAR 2010-2011									
P#	PUBLIC WORKS (CONTINUED)	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL
17	Sidewalk Construction Program	\$ 110,000		\$265,000							40,000
18	Fifth Street Bridge Pedestrian Modification	40,000									1,200,000
19	Street Resurfacing	800,000		400,000							300,000
20	Replacement of Mast Arm Signal Poles	300,000									400,000
22	Public Works Yard Resurfacing	400,000									35,000
23	Pigeon Control Fencing for PW Covered	5,000			30,000						75,000
24	Fleet: Shop Pigeon Control	5,000			70,000						75,000
25	Alternate Power Supply for City Fuel Pumps	75,000									125,000
26	Traffic Services Building Repair & Maintenance	25,000			100,000						50,000
28	Traffic Services HVAC Upgrades	50,000									90,000
30	Police & Fire/Rescue Rollup Door Replacement	90,000									150,000
31	Fleet: Software Update	150,000									50,000
32	Enterprise Resource Management Software	50,000									50,000
34	Railroad Crossing Signal Improvements			50,000							50,000
35	Local Transportation Improvements	500,000									500,000
36	Greenwood Cemetery Fence Renovations	90,000									90,000
37	Fleet: Maintenance Bay Hydraulic Lifts	30,000									30,000
43	Fleet: Parts Room Expansion	450,000									450,000
45	City Warehouse Parking Lot & Driveway	71,400									71,400
1	Sanitation: Residential Rearload Recycling Truck							135,000			135,000
2	Sanitation: Multi-Family Recycling Center							190,000			190,000
1	Stormwater: Storm Drainage Improvement Projects					680,000			274,900		954,900
2	Stormwater: Watershed Master Plans	250,000							1,335,000		250,000
3	Stormwater: Storm Drainage Maintenance										1,335,000
4	Stormwater: Street Sweeping Transfer Station	200,000									200,000
1	Transit: Intermodal Transportation Center	1,850,538									1,850,538
2	Transit: Camera Surveillance System for GREAT						80,000				80,000
3	Transit: Buses (GREAT)						848,041				848,041
4	Transit: Bus Washer Upgrade						100,000				100,000
	SUBTOTAL	\$ 5,561,938	\$ 472,850	\$800,000	\$200,000	\$2,040,000	\$1,980,191	\$325,000	\$1,609,900	\$	\$12,989,879

SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

DEPARTMENT / PROJECT TITLE		BUDGET YEAR 2010-2011									
P#	COMMUNITY DEVELOPMENT	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL
1	Five Points Plaza Project	\$ -	\$ -	\$ -	\$ -	\$1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
2	Historic Park Theater Renovation					100,000					100,000
4	Historic Preservation Loan Pilot Project		50,000								50,000
5	Evans Street Streetscape Improvements					150,000					150,000
6	West 5th Streetscape Improvements	150,000									150,000
7	West Greenville Revitalization	500,000									500,000
8	Center City Revitalization					450,000					450,000
	SUBTOTAL	\$ 650,000	\$ 50,000	\$ -	\$ -	\$1,700,000	\$ -	\$ -	\$ -	\$ -	\$ 2,400,000
P#	LIBRARY	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL
2	Sheppard Memorial Library South Basement	\$ 707,610									\$ 707,610
3	Northwest Branch	131,941									131,941
	SUBTOTAL	\$ 839,551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 839,551
P#	CONVENTION & VISITORS BUREAU	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL
1	Relocation of CVB Office Facility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
	SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
VEHICLE REPLACEMENT FUND (VRF)		UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL
	Purchases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,629,820	\$ 1,629,820
	SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,629,820	\$ 1,629,820
	TOTAL MET / UNMET NEEDS	\$11,498,141	\$1,552,681	\$800,000	\$200,000	\$3,840,000	\$2,230,191	\$325,000	\$1,609,900	\$1,629,820	\$23,685,733

GF - GENERAL FUND B - BONDS SWF - STORMWATER FUND
 PB - POWELL BILL G - GRANTS/NC DOT/OTHER VRF - VEHICLE REPLACEMENT FUND
 CR - CAPITAL RESERVE SF - SANITATION FUND P - PRIORITY NUMBER

SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

DEPARTMENT / PROJECT TITLE		BUDGET YEAR 2011-2012										
P#	INFORMATION TECHNOLOGY	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
2	Data Backup and Recovery System	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	
3	Video Surveillance	61,455	40,505								101,960	
4	Routing & Switching Upgrades/Expansion	65,262	30,380								95,642	
5	Storage Area Network System (SAN)		35,000								35,000	
6	LAN Telephony		30,000								30,000	
7	City-Wide Network Infrastructure	39,620	30,380								70,000	
	SUBTOTAL	\$ 166,337	\$ 196,265	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 362,602	
P#	FIRE/RESCUE	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
1	Fire/Rescue Station No. 7	\$ 3,574,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,574,000	
5	Fire/Rescue Station No. 3 Generator	75,000									75,000	
6	Vehicle Storage Space	150,000									150,000	
7	Emergency Traffic Signal Preemption Program	220,000									220,000	
	SUBTOTAL	\$ 4,019,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,019,000	
P#	FINANCIAL SERVICES	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
1	PW Exp. & Purchasing Relocation	\$ 100,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	
	SUBTOTAL	\$ 100,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	
P#	POLICE	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
1	Substation North of the Tar River	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	
	SUBTOTAL	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	
P#	RECREATION/PARKS	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
2	Bleacher Replacement	\$ -	\$ 49,610	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,610	
4	Guy Smith Stadium Renovations		100,000								100,000	
5	Park Services Maintenance Shop Renovations	60,000									60,000	
7	South Greenville Recreation Center	4,200,000									4,200,000	
8	Eppes Center Improvements	395,000									395,000	
9	ADA Improvements		38,750								38,750	
11	Park Facilities Paving Package	210,652									210,652	
12	Chain Link Fence Replacement Package		58,000								58,000	
14	Greenfield Terrace Improvements	1,000,000									1,000,000	
15	Pine Crest Park Development	435,000									435,000	
17	Countryside Park Development	328,000	100,000								428,000	
19	Jaycee Park Improvements	45,000									45,000	

SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

DEPARTMENT / PROJECT TITLE		BUDGET YEAR 2011-2012									
P#	RECREATION/PARKS (CONTINUED)	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL
21	River Park North Improvements	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000
25	Aquatics & Fitness Center Improvements	396,000									396,000
28	Highway 43 Park Development	200,000									200,000
29	H. Boyd Lee Center Improvements	45,700									45,700
30	Guy Smith Field Building Replacement	295,000									295,000
32	Allen Ridge Park Development	238,000									238,000
33	Evans Park Softball Field Irrigation	52,500									52,500
34	City Pool Bath House Renovations	35,000									35,000
44	Open Space Land Acquisition	250,000									250,000
	SUBTOTAL	\$ 8,280,852	\$ 346,360	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,627,212
P#	PUBLIC WORKS	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL
2	Transportation Plan	\$ -	\$ 6,300	\$ -	\$ -	\$ -	\$ 43,700	\$ -	\$ -	\$ -	\$ 50,000
3	Stantonsburg Road - Tenth Street Connector					1,070,000	6,430,000				7,500,000
5	King George Rd Bridge Replacement			86,000			344,000				430,000
7	Brownlea Drive Extension, Phase II	720,000									720,000
9	South Tar River Greenway, Phase III		125,000								125,000
10	Green Mill Run Greenway, Phase II, Sections 2 & 3		210,000				840,000				1,050,000
11	City Hall Original Section Roof Replacement		150,000								150,000
13	Municipal Building Waterproofing		200,000								200,000
15	Parkers Creek Greenway		36,000				144,000				180,000
16	Traffic Calming	20,000		10,000							30,000
17	Sidewalk Construction Program	110,000		265,000							375,000
18	Fifth Street Bridge Pedestrian Modification	300,000									300,000
19	Street Resurfacing	800,000		400,000							1,200,000
20	Replacement of Mast Arm Signal Poles	300,000									300,000
21	Norfolk Southern Railroad Bridge Painting	700,000	125,000								125,000
31	Enterprise Resource Management Software										700,000
33	Railroad Crossing Signal Improvements			50,000							50,000
34	Local Transportation Improvements	310,000									310,000
36	Fleet: Maintenance Bay Hydraulic Lifts	145,000									145,000
37	Municipal Bldg. 3rd Floor HVAC	200,000									200,000
38	Fire/Rescue Stations #3 and #4 Rollup Door	100,000									100,000
41	Public Works Admin. Building Flooring Replacement	35,000									35,000
43	Homestead Memorial Gardens' Road Resurfacing	50,000									50,000
45	Homestead Memorial Gardens' Maintenance Facility	250,000									250,000
49	Citywide Radio Replacement	225,000									225,000

SUMMARY OF FUNDING SOURCES FOR CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENTS

DEPARTMENT / PROJECT TITLE		BUDGET YEAR 2011-2012										
P#	PUBLIC WORKS (CONTINUED)	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
51	Citywide Street Lighting Improvements (UM)	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	
52	Pedestrian Crosswalk Safety Improv. (UM)	500,000									500,000	
2	Sanitation: Multi-Family Recycling Center	800,000						190,000			190,000	
2	Stormwater: Watershed Master Plans										800,000	
3	Stormwater: Storm Drainage Maintenance								550,000		550,000	
6	Stormwater: Storm Drainage Retrofit Projects								216,000		216,000	
1	Transit: Intermodal Transportation Center	7,673,383									7,673,383	
	SUBTOTAL	\$ 14,238,383	\$ 852,300	\$ 811,000	\$ -	\$ 1,070,000	\$ 7,801,700	\$ 190,000	\$ 766,000	\$ -	\$ 25,729,383	
P#	COMMUNITY DEVELOPMENT	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
3	Historic Third Street School	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	
4	Historic Preservation Loan Pilot Project		50,000								50,000	
7	West Greenville Revitalization	500,000									500,000	
8	Center City Revitalization					500,000					500,000	
9	Wayfinding - Phase II	150,000									150,000	
	SUBTOTAL	\$ 900,000	\$ 50,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,450,000	
P#	LIBRARY	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
1	Main Library Roof	\$ 25,985	\$ 52,756	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,741	
3	Northwest Branch	1,187,473									1,187,473	
	SUBTOTAL	\$ 1,213,458	\$ 52,756	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,266,214	
P#	CONVENTION & VISITORS BUREAU	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
1	Relocation of CVB Office Facility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	
	SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	
P#	VEHICLE REPLACEMENT FUND (VRF)	UNMET	GF	PB	CR	B	G	SF	SWF	VRF	TOTAL	
1	Purchases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,424,000	\$ 2,424,000	
	SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,424,000	\$ 2,424,000	
	TOTAL MET / UNMET NEEDS	\$ 30,918,030	\$ 1,497,681	\$ 811,000	\$ 200,000	\$ 1,570,000	\$ 8,301,700	\$ 190,000	\$ 766,000	\$ 2,424,000	\$ 46,678,411	

GF - GENERAL FUND
 PB - POWELL BILL
 CR - CAPITAL RESERVE
 B - BONDS
 G - GRANTS/INCDOT/OTHER
 SF - SANITATION FUND
 SWF - STORMWATER FUND
 VRF - VEHICLE REPLACEMENT FUND
 P - PRIORITY NUMBER

**SUMMARY OF PROPOSED CAPITAL IMPROVEMENT FUNDING
GENERAL FUND 010**

PRIORITY #	DEPARTMENT / PROJECT TITLE	ORIGINAL	PLAN
		FY 2010-11	FY 2011-12
		MET	MET
INFORMATION TECHNOLOGY			
1	AS 400 Computer System Expansion	\$ 42,000	\$ -
2	Data Backup & Recovery System	-	30,000
3	Video Surveillance	-	40,505
4	Routing & Switching Upgrades	57,403	30,380
5	Storage Area Network System (SAN)	78,928	35,000
6	LAN Telephony	-	30,000
7	City-Wide Network	57,403	30,380
	SUBTOTAL	\$ 235,734	\$ 196,265
FIRE/RESCUE			
2	F/R Station No. 4 Improvements	\$ 74,800	\$ -
	SUBTOTAL	\$ 74,800	\$ -
FINANCIAL SERVICES			
1	Financial Management System	\$ 75,000	\$ -
2	PW Expansion & Purchasing Div. Reloc. (Hooker Rd.)	-	200,000
	SUBTOTAL	\$ 75,000	\$ 200,000
POLICE			
2	Property & Evidence Shelving System	\$ 69,852	\$ -
	SUBTOTAL	\$ 69,852	\$ -
RECREATION & PARKS			
1	Fire Safety @ Sports Connection, So. Greenville, & Elm St. Center	\$ 45,000	\$ -
2	Bleacher Replacement (All parks but Jaycee)	49,610	49,610
3	Evans Park Drainage Improvements	95,000	-
4	Guy Smith Stadium Renovations	-	100,000
6	Kristen Rd Playground / Rec. Center	58,000	-
9	ADA Improvements (Elm St., Eppes Center, Greensprings, H. Boyd Lee, & So. Greenville)	38,750	38,750
12	Chain Link Fence Replacement (Guy Smith Stadium & Pool, Perkins Ballfield, TRUNA Dog Park)	18,085	58,000
14	Greenfield Terrace Improvements	85,000	-
17	Countryside Park Development	-	100,000
25	Aquatics & Fitness Center HVAC & Pool Improvements	150,000	-
27	Highway 33 Park Development	35,000	-
	SUBTOTAL	\$ 574,445	\$ 346,360
PUBLIC WORKS			
1	Bicycle/Pedestrian Master Plan	\$ 150,000	\$ -
2	Transportation Plan	-	50,000
8	Underground Storage Tank Renovations @ Public Works Yard	35,000	-
9	South Tar River, Phase III	15,000	125,000
10	Green Mill Run, Phase II	150,000	1,050,000
11	City Hall Roof Replacement	-	150,000
12	Municipal Bldg. Roof Replacement	275,000	-
13	Municipal Bldg. Waterproofing	-	200,000
14	Intergen. Center Boiler	100,000	-
15	Parkers Creek Greenway	-	180,000
21	Norfolk Southern RR Bridge Painting	-	125,000
23	Pigeon Control Fencing @ Public Works Covered Storage & Parking Areas	30,000	-
24	Public Works Fleet Shop Pigeon Control	70,000	-
26	Traffic Services Bldg. Improvements	100,000	-
	SUBTOTAL	\$ 925,000	\$ 1,880,000
COMMUNITY DEVELOPMENT			
4	Historic Loan Pilot Project	\$ 50,000	\$ 50,000
	SUBTOTAL	\$ 50,000	\$ 50,000
	TOTAL PROPOSED FUNDING	\$ 2,004,831	\$ 2,672,625

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
010-9500-403.75-05	FINANCIAL MGMT. SYSTEM	\$ -	\$ -	\$ -	\$ 75,000	\$ -
010-9500-403.75-06	PW EXP. & PURCHASING RELOCATION	-	-	-	-	200,000
010-9500-403.75-07	GYMNASIUM HVAC SYSTEM	-	222	199,604	151,348	-
010-9500-403.75-17	GUY SMITH STADIUM IMPROVEMENTS	-	-	-	-	100,000
010-9500-403.75-18	TRANSPORTATION IMPROV. PROG	-	-	50,000	46,827	-
010-9500-403.75-27	BROWNLEA DR EXT., PHASES 2 & 3	-	43,180	245,195	-	-
010-9500-403.75-35	GREEN MILL RUN GREENWAY	-	-	-	150,000	1,050,000
010-9500-403.75-46	F/R STATION #4 IMPROVEMENTS	-	-	-	74,800	-
010-9500-403.75-54	AS-400 COMPUTER EXPANSION	6,080	70,751	-	42,000	-
010-9500-403.75-55	VIDEO SURVEILLANCE	-	-	-	-	40,505
010-9500-403.75-58	GIS/FM PROGRAM	-	-	25,000	-	-
010-9500-403.75-59	EPPE CENTER IMPROVEMENTS	-	26,767	-	-	-
010-9500-403.75-65	IT SAN PROJECT	144,867	28,649	30,000	78,928	35,000
010-9500-403.75-69	PARK EQUIPMENT	45,000	118,219	85,000	-	-
010-9500-403.75-73	GIS/FM CITY WIDE	51,248	-	-	-	-
010-9500-403.75-76	CABLE TV/GOV ACCESS CHANNEL	1,170	-	-	-	-
010-9500-403.75-77	FIRING RANGE	200,000	-	-	-	-
010-9500-403.75-83	ASBESTOS REMOVAL-PWD	-	7,950	-	-	-
010-9500-403.75-84	DOWNTOWN REVITALIZATION	4,365	-	-	-	-
010-9500-403.75-86	TENNIS CT/PARKING RESURF.	15,700	-	-	-	-
010-9500-433.75-93	FIRETOWER RD PARK DEVEL.	-	80,092	-	-	-
010-9500-433.75-95	CITY(MOSELEY) PARKING LOT	70,041	-	-	-	-
010-9500-403.75-98	MASTER PLAN REC & PARKS	28,252	28,748	-	-	-
010-9500-403.76-10	FIRE SAFETY	-	-	-	45,000	-
010-9500-403.76-11	BLEACHER REPLACEMENT	-	-	-	49,610	49,610
010-9500-403.76-12	EVANS PARK DRAINAGE IMPROV.	-	-	-	95,000	-
010-9500-403.76-13	KRISTEN ROAD IMPROVEMENTS	-	-	-	58,000	-
010-9500-403.76-14	ADA IMPROVEMENTS	-	-	-	38,750	38,750
010-9500-403.76-15	CHAIN LINK FENCE REPLACE.	-	-	-	18,085	58,000
010-9500-403.76-16	COUNTRYSIDE PARK DEVELOP.	-	-	-	-	100,000
010-9500-403.76-17	HWY 33 PARK DEVELOPMENT	-	-	-	35,000	-
010-9500-403.76-25	GREENFIELD TERRACE IMPROV.	-	-	-	85,000	-
010-9500-403.76-28	TRANSPORTATION PLAN	(7,650)	-	-	-	50,000
010-9500-403.76-44	CITY WIDE NOVELL NETWORK	47,646	52,709	25,000	57,403	30,380
010-9500-403.76-60	HISTORIC LOAN PILOT PROJECT	-	-	-	50,000	50,000
010-9500-403.76-88	LAN TELEPHONY	15,750	36,485	50,000	-	30,000
010-9500-403.76-99	SOUTH TAR RIVER GREENWAY	-	-	-	15,000	125,000
010-9500-403.77-04	POLICE-F/R HEADQTRS EXPANSION	-	74,093	-	-	-
010-9500-403.77-11	RIVER PARK NORTH	-	251	42,269	42,269	-
010-9500-403.77-17	PEPPER/EVANS RESTROOM	90,250	12,375	-	-	-
010-9500-403.77-18	PARKING LOT-GAFC	-	2,462	-	-	-
010-9500-403.77-23	FIRE/RESCUE IMPROVEMENT	43,849	-	-	-	-
010-9500-403.77-25	PW ROLL UP DOOR REPLACEMENT	69,905	-	-	-	-
010-9500-403.77-28	RENOVATE MAIN LIBRARY BASEMENT	16,869	-	-	-	-
010-9500-403.77-30	GREENWOOD CEM. ROAD	-	-	35,000	35,000	-
010-9500-403.77-31	BIKE/PEDESTRIAN MASTER PLAN	-	-	-	150,000	-
010-9500-403.77-33	UNDERGROUND STORAGE TANK	-	-	-	35,000	-
010-9500-403.77-34	CITY HALL ROOF REPLACEMENT	-	-	-	-	150,000
010-9500-403.77-35	MUNICIPAL BLDG. ROOF REPLACEMENT	-	-	-	275,000	-
010-9500-403.77-36	MUNICIPAL BLDG. WATERPROOF	-	-	-	-	200,000
010-9500-403.77-37	INTERGENERATIONAL CENTER BOILER	-	-	-	100,000	-
010-9500-403.77-38	PARKERS CREEK GREENWAY	-	-	-	-	180,000
010-9500-403.77-39	NORFOLK SO. RR BRIDGE PAINTING	-	-	-	-	125,000
010-9500-403.77-40	PW PIGEON CONTROL FENCING	-	-	-	30,000	-
010-9500-403.77-41	FLEET SHOP PIGEON CONTROL	-	-	-	70,000	-
010-9500-403.77-43	TRAFFIC SERVICES BLDG. IMPROV.	-	-	-	100,000	-
010-9500-403.78-01	POLICE/FIRE REC. KEYFILE	1,472	-	-	-	-
010-9500-403.78-04	SIGNALIZED TRAFFIC INTER.	867	28,458	40,000	-	-
010-9500-403.78-07	ANDREW BEST FREEDOM PARK	15,050	61,867	-	23,331	-
010-9500-403.78-28	PEPSI COLA WAREHOUSE	48,099	2,100	-	-	-
010-9500-403.78-30	WAREHOUSE ACQ/STORAGE	-	-	-	5,010	-
010-9500-403.78-40	ROUTING & SWITCHING IMP.	87,314	18,840	62,500	57,403	30,380
010-9500-403.78-47	EMPLOYEE COMPUTER PURCHASE	38,670	45,561	50,000	-	-
010-9500-403.78-52	e-GOVERNMENT ONLINE TECH	17,561	59,914	46,000	-	-
010-9500-403.78-55	HVAC/EXT. IMPROV. MAIN LIBRARY	43,175	-	-	-	-
010-9500-403.78-58	COMMUNITY CENTER IMPROVEMENTS	-	75,000	-	-	-
010-9500-403.78-60	RESURFACE PERKINS PARKING LOT	-	5,200	-	-	-
010-9500-403.78-63	EMPLOYEE PARKING LOT IMPROV.	2,000	392	-	-	-

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ORIG. BUDGET</u>	<u>ORIGINAL</u>	<u>PLAN</u>
010-9500-403.78-67	DATA BACKUP & RECOVERY	\$ 5,750	\$ 31,658	\$ 30,000	\$ -	\$ 30,000
010-9500-403.78-69	FIRE/RESCUE TECHNOLOGY	-	-	31,500	-	-
010-9500-403.78-72	BROWNHILL CEM. FENCE REPL	17,950	-	-	-	-
010-9500-403.78-73	IVR VOICE RESPONSE SYSTEM	8,780	-	-	-	-
010-9500-403.78-74	RENOVATION GAFC	-	(332)	-	150,000	-
010-9500-403.78-75	F/R BUILDING MAINTENANCE	-	61	-	-	-
010-9500-403.78-76	BRADFORD CREEK SOCCER	-	50,630	-	-	-
010-9500-403.78-77	F/R STATION #7	-	1,850	108,150	115,138	-
010-9500-403.78-78	F/R LAND ACQUISITION	1,500	-	220,000	-	-
010-9500-403.78-79	ADA PAVED ACCESS PATHS	-	12,365	-	-	-
010-9500-403.78-80	HOMESTEAD GARDENS	-	21,998	-	-	-
010-9500-403.78-81	PW COMPLEX MAINTENANCE	-	-	-	10,916	-
010-9500-403.78-82	POLICE/FR BUILD.MAINTENANCE	-	1,331	141,993	13,993	-
010-9500-403.78-87	PD PROPERTY & EVIDENCE STORAGE	-	-	100,000	69,852	-
010-9500-403.78-88	EDWARDS/CSX RR SWITCH.YAR	240,000	2,364	-	-	-
** CAPITAL IMPROVEMENTS DIVISION		\$ 1,371,530	\$ 1,002,210	\$ 1,617,211	\$ 2,448,663	\$ 2,672,625

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ORIG. BUDGET</u>	<u>ORIGINAL</u>	<u>PLAN</u>
010-9520-403.45-01	FIRE/RESCUE	\$ 375,662	\$ 721,500	\$ 753,040	\$ 887,690	\$ 887,690
010-9520-403.45-02	POLICE	12,123	17,960	17,960	17,960	17,960
010-9520-403.45-03	REC AND PARKS	3,294	4,880	4,880	4,880	4,880
010-9520-403.45-04	PW ADMIN	4,610	6,830	6,830	-	-
010-9520-403.45-05	PW SANITATION	281,335	-	-	-	-
010-9520-403.45-06	PW STREETS	120,564	161,130	174,840	180,100	180,100
010-9520-403.45-07	PW BUILDING AND GROUNDS	17,138	25,390	33,580	42,160	42,160
010-9520-403.45-08	PW ENGINEERING	22,105	32,750	32,750	24,566	24,566
010-9520-403.45-09	PUBLIC WORKS FLEET	-	-	3,870	-	-
** VEHICLE REPLACEMENT DIVISION		\$ 836,831	\$ 970,440	\$ 1,027,750	\$ 1,157,356	\$ 1,157,356

015-9576-433.75-52	RR XING SIGNAL IMPROVEMENTS	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
015-9576-433.75-53	RAILROAD CROSSING SIGNALS	-	39,273	-	-	-
015-9576-433.75-74	LOCAL TRANSPORT IMPROVEMENTS	16,326	97,003	-	-	-
015-9576-433.75-90	SIDEWALK CONST. PROGRAM	-	212,444	375,000	265,000	265,000
015-9576-433.75-98	CHARLES BLVD ENHANCEMENT	338,184	90,166	-	-	-
015-9576-433.76-12	TRAFFIC CALMING	-	-	30,000	10,000	10,000
015-9576-433.76-14	STREET RESURFACING	715,223	837,717	900,000	400,000	400,000
015-9576-433.76-78	HWY. 43-WIDENING	250,000	250,000	-	-	-
015-9576-433.76-90	KING GEORGE RD. BRIDGE	-	210	75,000	75,000	430,000
015-9576-433.76-99	OXFORD RD. BRIDGE	-	-	75,000	-	-

** POWELL BILL CAPITAL DIVISION		\$ 1,319,733	\$ 1,526,813	\$ 1,455,000	\$ 800,000	\$ 1,155,000
*** CAPITAL IMPROVEMENTS DEPARTMENT		\$ 3,528,094	\$ 3,499,463	\$ 4,099,961	\$ 4,406,019	\$ 4,984,981

**CAPITAL AND GRANT PROJECT ORDINANCES – FISCAL YEAR 2010-11
OPERATING PLAN 2011-2012**

Following is a list of ongoing project ordinances, appropriations are not done
in conjunction with annual budget process:

Project	Revenue & Expenditure Appropriation
CDBG Entitlement and Home Consortium Programs (Grant) (Cumulative through Plan year 2012)	\$26,591,648
Small Business Loan Program	874,758
Pre-1994 Entitlement Program (Grant)	1,307,390
NCHFA Affordable Housing (Grant)	150,000
Self-Insured Health	9,543,727
Cemetery Development	400,000
Affordable Housing Project	3,003,600
Administrative Facilities Renovation/Expansion	13,347,540
West Greenville Revitalization	5,909,135
Center City Revitalization	5,025,000
Stantonsburg Rd/10 th Street Connector	6,022,000
South Tar River Greenway	1,481,000
Wayfinding Community Development	255,700
Stormwater (SW) Drainage Project	5,384,232
Thomas Langston Road Extension	3,083,898
Intermodal Transportation Center	1,056,111
Employee Parking Lot Expansion	369,183
Convention Center Expansion	2,821,473
COPS Law Enforcement Technology	3,969,790
Public Safety Capital Project	3,484,000
PW Yard/Beatty St. Cap. Project	403,700
Lead-Based Paint Hazard Grant	1,922,370
Drew Steele Center	500,000
SW Drainage Maintenance Improvement Cap.	1,195,000
CDBG Recovery Grant Project	216,580
Public Transit Capital Assistance Recovery Grant	1,478,464
Byrne-JAG Grant Recovery	490,323
Energy Efficiency Rec. Grant	30,000
COPS-Hiring Recovery Program Grant	1,621,180
Arlington Blvd. Sidewalk	108,897
Charles Blvd. Sidewalk	60,090
Arlington Blvd. Turn Lane	91,227

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GREENVILLE CONVENTION AND VISITORS BUREAU

BOARD OF COMMISSIONERS

Marion Blackburn, Greenville City Council Liaison
Debbie Vargas, CEO/Executive Director
Dr. Joseph Fridgen, Vice Chairman
Linda Pleasants, Assistant Secretary

Kenneth R. Ross, Pitt County Commission Liaison
James Streeter, Chairman
Bernita Demery, Deputy Finance Officer
Robert Sheck, Secretary



DATE: June 3, 2010
TO: Mayor, Mayor Pro-Tem, and Members of the Greenville City Council
FROM: Debbie Vargas, CEO/Executive Director, Convention & Visitors Bureau 
RE: 2010-2012 Convention & Visitors Authority Budget

We are pleased to provide our fiscal year 2010-2011 budget and 2011-2012 financial plan. The Convention and Visitors Authority has been focused for over 20 years on increasing economic impact to the local area through travel and tourism. We serve as the area's primary destination marketing arm.

Results over the years have been exemplary and progress continues to be made. During a fiscal year, the Bureau is responsible for:

- Convincing 85-95 groups to choose Greenville as their event destination
- Providing comprehensive services for over 200 groups
- Fulfilling 5,000-10,000 requests for information on the area
- Serving on over 20 boards/committees to help develop Greenville's attractiveness as a destination

The proposed budgets reflect a number of goals that have been identified by the Authority as next steps for continuing to enhance our success. Some of them include:

- Adding a part-time communications position to focus on public relations efforts for the City and County
- Constructing/Renovating a building for an office facility in the Uptown area to assist with the revitalization of the center city, help restore the identity of the Convention and Visitors Bureau as a community organization, as well as create a landmark and resource for incoming visitors to our community
- Exploring the possible partnership among community organizations to embark on a rebranding initiative for the community
- Focusing on the development of a tourism destination asset

We have truly appreciated the Council's support of our initiatives in the past and look forward to working with you over the coming years.

GREENVILLE-PITT COUNTY CONVENTION & VISITORS BUREAU
303 S.W. Greenville Blvd. • Greenville, NC 27834 • P.O. Box 8027 • Greenville, NC 27835-8027
252-329-4200 • 800-537-5564 • fax: 252-329-4205 • info@visitgreenvillenc.com • www.visitgreenvillenc.com

PITT-GREENVILLE CONVENTION AND VISITORS BUREAU

Mission Statement:

The Pitt-Greenville Convention and Visitors Authority is a quasi-governmental, not-for-profit umbrella organization that represents Greenville and Pitt County in the solicitation and service of all types of travelers to the area. The Authority is the single entity that brings together the interests of city government, county government, trade and civic associations, and individual “travel industry suppliers”—hotels, motels, restaurants, travel agencies, attractions, and local transportation—in generating convention and visitor business to the Greenville-Pitt County area. The Authority is the City and County’s liaison between potential visitors to the area and businesses that will host them during their stay. The Authority serves as an information clearinghouse, a convention management consultant, and an economic development promotion agency for the area.

Goals and Objectives:

1. **Goal:** Add a part-time communications position in the coming fiscal year
2. **Goal:** Construct/renovate a building for an office facility in the Uptown area to assist with the revitalization of the center city, help to restore the identity of the Convention & Visitors Bureau, as well as create a landmark resource for incoming visitors to our community during the next fiscal year
3. **Goal:** Explore partnership possibilities among community organizations to embark on rebranding initiative for the community
4. **Goal:** Begin to work towards seeking destination marketing organization office accreditation
5. **Goal:** Develop a tourism destination asset

**BUDGET PREPARATION WORKSHEET
FY 2010 - 2011 AND 2011 - 2012**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
700-0000-310.07-00	OCCUPANCY TAX	\$ 711,640	\$ 452,934	\$ 524,347	\$ 452,081	\$ 450,444
700-0000-310.09-00	1% OCCUPANCY TAX	-	229,732	262,173	226,040	226,040
700-0000-340.12-01	MISCELLANEOUS REVENUE	-	1,539	-	-	-
700-0000-350.04-00	INTEREST ON CHECKING	37,120	11,577	38,000	10,000	10,000
700-0000-370.37-01	TRANS FROM DEBT SERV.	380,954	-	-	-	-
700-0000-371.07-00	APPROPRIATED FUND BALANCE	-	-	18,759	294,857	579,167
** CONVENTION & VISITORS BUREAU		\$ 1,129,714	\$ 695,782	\$ 843,279	\$ 982,978	\$ 1,265,651

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
700-6700-421.02-01	SALARIES-PERMANENT	\$ 209,319	\$ 218,997	\$ 249,917	\$ 228,815	\$ 239,112
700-6700-421.02-03	SALARIES PART-TIME	-	-	-	15,000	28,000
700-6700-421.02-10	CAR ALLOWANCE	3,615	3,615	3,600	3,600	3,600
700-6700-421.03-01	FICA EXPENSE	15,703	16,448	18,669	17,162	17,934
700-6700-421.03-02	GROUP LIFE	570	546	600	2,480	2,480
700-6700-421.03-03	RETIREMENT	10,047	10,512	12,197	10,730	13,931
700-6700-421.03-04	HEALTH INSURANCE	31,476	33,375	42,895	34,111	36,439
700-6700-421.03-11	WORKERS COMPENSATION	151	321	180	185	190
700-6700-421.03-16	401K REGULAR EMPLOYEES	4,176	4,176	4,162	3,700	3,700
* PERSONNEL		\$ 275,057	\$ 287,990	\$ 332,220	\$ 315,783	\$ 345,386
700-6700-422.01-00	PRINTING	25,112	11,181	38,000	32,000	32,000
700-6700-422.02-00	TRAVEL	19,621	21,543	26,000	20,000	20,000
700-6700-422.05-00	MAINTENANCE & REPAIR	1,411	2,176	2,500	2,500	2,500
700-6700-422.07-00	SUPPLIES & MATERIALS	9,478	5,443	10,000	8,000	9,000
700-6700-422.08-01	CONTRACTED SERVICES	23,397	20,451	25,000	25,000	25,000
700-6700-422.08-09	COST OF COLLECTION	10,675	8,350	11,798	10,200	10,200
700-6700-422.09-00	DUES & SUBSCRIPTIONS	4,897	4,402	6,400	6,400	6,400
700-6700-422.13-00	ADVERTISING	53,210	54,314	62,000	68,000	70,000
700-6700-422.15-00	POSTAGE	3,009	4,520	5,000	3,000	3,000
700-6700-422.16-00	TELEPHONE	2,570	3,341	3,500	3,500	3,500
700-6700-422.17-00	UTILITIES	5,395	4,980	5,800	5,800	5,800
700-6700-422.21-00	GENERAL INSURANCE LIAB.	6,384	6,384	3,200	3,275	3,345
700-6700-422.21-01	DIR./OFFICERS LIAB.INS.	-	-	-	1,870	1,870
700-6700-422.50-09	CONTINGENCY	-	-	1,861	-	-
700-6700-422.50-25	CONVENTION CTR MARKETING	248,663	289,278	277,000	222,650	222,650
700-6700-422.50-27	TOURISM DEVELOP. PROJECTS	6,500	1,500	20,000	-	-
700-6700-422.50-28	CONVENTION PROJECTS	-	-	5,000	-	-
* OPERATING		\$ 420,322	\$ 437,863	\$ 503,059	\$ 412,195	\$ 415,265
700-6700-423.74-01	EQUIPMENT	1,107	3,300	8,000	5,000	5,000
700-6700-423.74-50	CAPITAL PROJECTS	-	-	-	250,000	500,000
* CAPITAL		\$ 1,107	\$ 3,300	\$ 8,000	\$ 255,000	\$ 505,000
** CONVENTION & VISITORS BUREAU		\$ 696,486	\$ 729,153	\$ 843,279	\$ 982,978	\$ 1,265,651

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUALS</u>	<u>FY 2009 ACTUALS</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
700-9600-492.08-00	TRANSFER TO GENERAL FUND	\$ 150	\$ -	\$ -	\$ -	\$ -
* TRANSFERS		\$ 150	\$ -	\$ -	\$ -	\$ -
**** CONVENTION & VISITORS BUREAU		\$ 696,636	\$ 729,153	\$ 843,279	\$ 982,978	\$ 1,265,651



SHEPPARD MEMORIAL LIBRARY

BOARD OF TRUSTEES

Mr. Richard E. Ericson, Chairman	Mrs. Rose Clover, City Council Liaison
Mr. Willie Nelms, Director of Libraries	Ms. Sandra Hunsucker
Mr. Brian Cooper	Miss. Edna English
Mr. Jeffrey Coghill	Mrs. JoAnne Lewis
Mr. Sanjay Saha	Mr. Ralph Scott
Mr. Ephraigm Smith	Mr. Al Muller

June 28, 2010

To: Bernita Demery, Director of Financial Services

From: Willie Nelms, Director of Libraries 

Re: History of City/County Funding of Sheppard Memorial Library

Sheppard Memorial Library was donated to the City of Greenville by Mr. Harper Donelson Sheppard in 1930. Beginning in 1935 the County of Pitt began contributing to the funding of Sheppard Memorial Library on behalf of the citizens of Pitt County. The County's contribution allowed the library to receive State Aid for Public Libraries from the State of North Carolina. The Library began receiving the County share of State Aid and this continues to the present day. Over the years, until 1967, local funding developed to the point that the County of Pitt and the City of Greenville provided funding on a 60% City to 40% County ratio and sometimes 50% County to 50% City basis.

This ratio of funding changed in Fiscal-Year 1967-1968 with the opening of East Branch Library and the incorporation of the City of Greenville's George Washington Carver Library into the "Sheppard Memorial Library System." Pitt County, at this time, chose not to support the operation of these two facilities since the County was not consulted about the establishment of these libraries when they began operations; therefore, the City paid the additional money needed to operate these two libraries. At that point the funding ratio grew to two parts 2/3rds City to 1/3rd County and has remained unchanged.

In the late 1960s the City of Greenville issued General Obligation bonds in the amount of \$200,000 to expand the main library. This expansion was funded without Pitt County participation. During the 1990s the City issued Certificates of Participation (COPs) bonds for the expansion of Sheppard Memorial Library, using the existing Library as collateral. The County contributed \$600,000 towards the cost of the furniture for the main library expansion. This County contribution was provided in an annual amount of \$120,000 over five years and was documented with an interlocal agreement between the City of Greenville and the County of Pitt on December 7, 1998. Regarding operational costs, the traditional 2/3 City to 1/3 County funding has remained unchanged and the library continues to get the Pitt County share of State Aid. Annually, after all other sources of

revenue anticipated by the library are deducted from the cost of operations, there is a transfer to the library from the City of Greenville, representing 2/3rds of the remaining operational cost. The remaining 1/3 balance is paid by the County of Pitt. There is also a payment through the debt service fund to liquidate the annual debt for the latest library expansion. The debt service payments are paid directly by the City of Greenville through the budget process. According to the City of Greenville Financial Services Department, the transfer for fiscal year 2010-2011 budget and the 2011-2012 plan is \$1,116,388 and \$1,213,759, respectively. The debt service amounts to \$453,531 and \$440,489 for those years, yielding total annual costs of \$1,569,919 and \$1,654,248.

To: Mr. Wayne Bowers, City Manager
Mrs. Bernita Demery, Director of Financial Services

From: Willie Nelms, Director of Libraries

RE: 2010-2011 and 2011-2012 Sheppard Memorial Library Budget

Attached is the proposed 2010- 2011 and 2011-2012 budget request for the public library system. This budget was approved by the Sheppard Memorial Library Board of Trustees, at their regularly scheduled meeting held March 17, 2010.

The amount requested of the City of Greenville for 2010-2011 is \$1,127,008. *This complies with the target set for the Library by the City of Greenville in the budget process.*

The amount requested of the City of Greenville for 2011-2012 is \$1, 213,759. *This complies with the target set for the Library by the City of Greenville in the budget process, includes a 1.5 merit increase*

This budget represents the operating costs for the main library, four branch libraries, and the Pitt County Book-mobile for the upcoming fiscal year. There are several items I would like to highlight concerning this proposed budget.

1. Regarding the budget development, we used much the same process that we have followed in the past. We projected anticipated expenses, and then estimated expected revenues from all sources including the target amounts expected from the City of Greenville and the County of Pitt. The amounts from the City and the County are in the same proportion (two parts City/ one part County) that have been used to divide costs over the years.
2. Anticipated revenues from State Aid are set at the levels recommended by the State Library of North Carolina.
3. The amount of money needed to operate the Bethel and Winterville branch libraries is reflected in the revenues requested from each town, plus \$2000 from the County of Pitt for the Bethel Library and \$4000 from the County of Pitt for the Winterville Library.

We appreciate the opportunity to submit this budget to the City of Greenville and I will be glad to answer any questions you may have about this budget.

SHEPPARD MEMORIAL LIBRARY

Mission Statement:

The library's primary mission is to provide high-interest material in a variety of formats and locations in order to allow access and use of its collections and resources by as many individuals as possible; to promote the joys of reading, life-long learning, and creativity by collecting and maintaining diverse, comprehensive knowledge resources which nourish enlightenment, critical thinking, and literacy and contribute to the economic development of the community by adding to the knowledge infrastructure of Pitt County in order to support the vitality of the future knowledge-based economy. This is accomplished through the library's staff which is composed of highly effective information specialists who assist library users in locating authoritative, timely, unbiased information among the myriad of possible sources. They aid persons in finding answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.

Goals and Objectives:

- 1. Goal: Provide welcoming physical "public" spaces that foster a sense of community, encourage the free flow of ideas, increase the availability of resources, and add to the information infrastructure of Greenville and Pitt County.**
- 2. Goal: The library offers comprehensive knowledge resources which nourish enlightenment, critical thinking, literacy, and understanding throughout the region. The library's collections provide a variety of high interest material in a variety of formats and locations thereby allowing access and use of its collections and resources by as many individuals as possible.**
- 3. Goal: The library's staff is composed of well trained, service-oriented, employees who effectively assist library users in locating authoritative, timely, unbiased information among a myriad of possible sources. They aid persons in finding answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.**
- 4. Goal: Actively seek public and private sources of revenue to fulfill the libraries mission.**
- 5. Goal: Reach out to other public and institutional libraries in the community to enhance the service for all Library users in Greenville and Pitt County.**
- 6. Goal: Provide adequate supplies of current state-of-the art means of information delivery.**
- 7. Goal: Reach out through the media and other means to inform the public about its offerings.**

**BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2011**

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2008 ACTUAL</u>	<u>FY 2009 ACTUAL</u>	<u>FY 2010 ORIG. BUDGET</u>	<u>FY 2011 ORIGINAL</u>	<u>FY 2012 PLAN</u>
	City of Greenville	\$1,029,655	\$1,080,417	\$1,100,392	\$1,116,388	\$1,213,759
	County of Pitt	514,828	534,806	550,196	563,504	606,879
	Town of Bethel	24,313	25,528	26,805	27,689	28,520
	Town of Winterville	118,866	124,809	131,050	135,375	139,437
	State Aid	208,320	194,272	202,448	202,448	202,448
	Desk & Copier Receipts	118,445	113,848	123,562	119,281	121,667
	Miscellaneous Income	46,568	42,976	43,983	46,180	40,800
	Interest Income	21,607	22,055	16,480	10,680	11,077
	Greenville Housing Authority	9,900	10,494	10,692	10,692	10,692
	Grants	25,000	-	100,000	24,720	-
	Fund Balance	-	-	130,713	108,370	72,414
** SHEPPARD MEMORIAL LIBRARY		\$ 2,117,502	\$ 2,149,206	\$ 2,436,321	\$ 2,365,327	\$ 2,447,693
	Personnel	\$1,354,193	\$1,405,572	\$1,499,499	\$1,515,942	\$1,549,928
	Operations	703,683	716,112	801,130	789,293	887,073
	Greenville Housing Authority	8,734	10,260	10,692	10,692	10,692
	Capital Expense	0	8,900	-	18,500	-
	Grants	25,000	-	125,000	30,900	-
** SHEPPARD MEMORIAL LIBRARY		\$ 2,091,610	\$ 2,140,844	\$ 2,436,321	\$ 2,365,327	\$ 2,447,693



**Greenville
Utilities**



Fiscal Year 2010-2011 Budget

2011-2012 Budget Plan

Greenville Utilities Commission of the City of Greenville, NC

BOARD OF COMMISSIONERS

Lester Z. Brown, Chair

J. Freeman Paylor, Vice-Chair

Julie Carlson, Secretary

Wayne Bowers, City Manager

Don H. Edmonson

Vickie R. Joyner

Stan G. Eakins

Virginia Hardy

GENERAL MANAGER/CEO

Ronald D. Elks



**Greenville
Utilities**

Greenville Utilities Commission
Greenville City Council
Customers of Greenville Utilities

Ladies and Gentlemen:

The proposed FY 2010-11 budget reflects the combined efforts of Greenville Utilities Commission's (GUC's) Management Team, employees, and the guidance of the Board. All budgetary requests have been reviewed with a vigilant focus on sound business practices, customer expectations, and system reliability. In balancing the budget, key areas such as infrastructure needs, rising operational costs, staffing requirements and long-term sustainability with fiscal responsibility were also taken into consideration.

Using GUC's strategic plan as a guide, this budget has been prepared to ensure the long-term success of its mission to provide safe and reliable utility services at the lowest reasonable costs, with exceptional customer service.

GUC's financial budget goals focus on several key metrics including end-of-year performance, debt service coverages, and fund balances. The long-term sustainability of each fund is also taken into consideration to ensure that GUC is poised to continue to meet its mission and future financial challenges.

Guiding all budgetary decisions is GUC's commitment to provide exceptional service while maintaining a viable financial position. To that end, GUC's budget goals are designed to achieve the following:

- Meet customer needs
- Provide reliable utility services at the lowest reasonable cost
- Position GUC to achieve greater efficiencies
- Continue to meet and/or exceed regulatory requirements
- Preserve bond ratings
- Minimize rate increases
- Avoid future rate shock
- Ensure financial viability of each fund
- Prepare for emergency situations
- Prepare for opportunities

PO Box 1847
Greenville, NC
27835-1847
252 752-7166
www.guc.com

*Your Local
Advantage*

Just like other organizations, GUC continues to be affected by the worst economic recession in 50 years. It is experiencing a decrease in new customer connections; 26.9% more rainfall than last year; and a loss of \$536,000 in revenues due to delays in off-system water sales, along with increases in the cost of providing safe and reliable services to its customers. Rising costs for fuel, energy, supplies, materials, and insurance make it necessary to be

constantly vigilant with expenditure controls, efficient with staffing and work practices, and to build partnerships as GUC realizes its vision of being a regional utility.

The balancing process for the proposed budget addressed several areas, including the review and analysis of the following:

- All four funds will be self-supporting in order to meet future financial challenges, as individual funds, on a sustained basis
- Continued investment in infrastructure
- Appropriate timing of expenditures for capital projects
- Revenues
- Personnel
- Cost saving opportunities
- Updating financial models while being cognizant of any rate adjustments that were proposed last year for the upcoming fiscal year

The Electric and Gas Funds were balanced without any rate increases. Modest commodity rate adjustments for the Water & Sewer Funds were needed in order to balance the FY 2010-11 budget. A 4.9% increase (or \$1.15 per month) will be implemented for a typical residential water customer and a 9.4% increase (or \$2.77 per month) will be implemented for a typical residential sewer customer, effective July 1, 2010. The total impact to a typical residential customer will be \$3.92 per month.

The FY 2010-2011 budget highlights and inclusions are:

- * No rate adjustments in Electric & Gas Funds (other than purchased gas adjustments as needed)
- * 4.9% rate increase for Water implemented July 1, 2010
- * 9.4% rate increase for Sewer implemented July 1, 2010
- * Allowance for merit program
- * Dual option self-insured health insurance plan
- * Increase in employer retirement contribution
- * Other Post Employment Benefits (OPEB) reserve
- * Reallocation of positions to meet operational needs - no change to total authorized positions
- * Business applications master plan
- * Infrastructure maintenance and expansion

SUMMARY

The FY 2010-11 budget was developed with the staff's best efforts to control costs while continuing to provide a high level of service to our customers. We have not only balanced the budget for the near term, but have also included key components to position GUC for long-term sustainability. Continuing to focus on these keys to sustainability will provide the foundation for service to our customers for the future.



Ronald D. Elks
General Manager/CEO

ORDINANCE NO. 10-58
CITY OF GREENVILLE, NORTH CAROLINA
2010-11 GREENVILLE UTILITIES COMMISSION BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and fund balances will be available during the fiscal year beginning July 1, 2010 and ending June 30, 2011 to meet the subsequent expenditures, according to the following schedules:

<u>REVENUE</u>		<u>BUDGET</u>
A. <u>Electric</u>		
Rates & Charges	\$198,190,528	
Fees & Charges	852,000	
U.G. & Temp. Service Charges	108,000	
Miscellaneous	605,359	
Interest on Investments	600,000	
Installment Purchase	882,040	
Total Electric Revenue		\$201,237,927
B. <u>Water</u>		
Rates & Charges	\$14,065,803	
Fees & Charges	327,734	
Capacity Fees	165,000	
Miscellaneous	161,114	
Interest on Investments	50,000	
Bond Proceeds	504,000	
Installment Purchase	51,620	
Total Water Revenue		\$15,325,271
C. <u>Sewer</u>		
Rates & Charges	\$15,146,007	
Fees & Charges	302,561	
Capacity Fees	125,000	
Acreage Fees	153,000	
Pitt County	130,437	
Miscellaneous	111,359	
Interest on Investments	110,000	
Installment Purchase	183,040	
Transfer from Capital Projects	187,000	
Appropriated Fund Balance	200,000	
Total Sewer Revenue		\$16,648,404
D. <u>Gas</u>		
Rates & Charges	\$39,330,024	
Fees & Charges	136,500	
Miscellaneous	127,780	
Interest on Investments	120,000	
Installment Purchase	171,400	
Total Gas Revenue		\$39,885,704
TOTAL REVENUE		\$273,097,306

Section II. Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for managing, operating, improving, maintaining, and extending electric, water, sewer and gas utilities during the fiscal year beginning July 1, 2010 and ending on June 30, 2011, according to the following schedules:

BUDGET

Governing Body Department	\$3,810,832
Finance Department	\$17,628,125
Human Resources Department	\$3,325,870
IT Department	\$3,493,432
Customer Relations Department	\$4,501,453
Electric Department	\$186,648,365
Meter	\$2,535,942
Water Department	\$7,937,599
Sewer Department	\$7,661,440
Gas Department	\$35,059,331
Utility Locating Services	<u>\$494,917</u>
TOTAL EXPENDITURES	<u><u>\$273,097,306</u></u>


Section III: Amendments. (a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the General Manager/CEO of Greenville Utilities Commission is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the Greenville Utilities Commission and the City Council at their next regular meeting and shall be entered in the minutes.


(c) In case of emergency which threatens the lives, health, or safety of the public, the General Manager/CEO may authorize expenditures in an amount necessary to meet the the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the Greenville Utilities Commission as soon as possible, and appropriate budget amendments are submitted to the City Council, if necessary, at its next regular meeting.

Section IV: Distribution. Copies of this ordinance shall be furnished to the General Manager/CEO and the Chief Financial Officer of the Greenville Utilities Commission, and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 10th day of June, 2010.



Patricia C. Dunn, Mayor

Attest:


Carol L. Barwick, City Clerk

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
ALL FUNDS**

	<u>2008-09 Actual</u>	<u>2009-10 Budget</u>	<u>2009-10 Projected</u>	<u>2010-11 Budget</u>	<u>2011-12 Plan</u>
REVENUE:					
Rates & Charges	\$ 255,694,820	\$ 264,205,890	\$ 255,810,998	\$ 266,732,362	\$ 274,500,176
Fees & Charges	1,903,613	1,620,053	1,606,570	1,618,795	1,651,171
U. G. & Temp. Ser. Chgs.	196,821	236,400	102,000	108,000	110,160
Capacity Fees	-	245,000	245,000	290,000	295,000
Acreage Fees	-	255,000	150,000	153,000	156,060
Pitt County	130,438	130,437	130,437	130,437	65,219
Miscellaneous	1,603,600	961,559	1,219,885	1,005,612	1,021,123
Interest on Investments	1,009,604	736,500	816,000	880,000	880,000
Bond Proceeds	3,051,427	-	305,000	504,000	-
Installment Purchase	320,000	1,240,000	1,436,600	1,288,100	-
Transfer from Cap Projects	114,937	218,000	323,000	187,000	38,940
Appropriated Fund Bal.	-	120,000	790,979	200,000	-
	<u>\$ 264,025,260</u>	<u>\$ 269,968,839</u>	<u>\$ 262,936,469</u>	<u>\$ 273,097,306</u>	<u>\$ 278,717,849</u>
EXPENDITURES:					
Operations	\$ 43,803,348	\$ 44,939,241	\$ 45,984,106	\$ 47,863,261	\$ 49,072,830
Purchased Power	155,743,094	165,115,520	163,812,680	165,670,203	167,555,589
Purchased Gas	29,460,481	28,788,890	24,438,352	27,895,536	28,168,412
Capital Outlay	11,440,658	8,000,180	8,770,373	9,036,293	8,913,509
Debt Service	12,089,053	13,955,973	13,081,595	14,646,151	13,873,889
City Turnover - General	4,658,824	4,629,313	4,562,569	4,882,059	5,180,480
Street Light Reimbursement	627,543	620,822	620,822	639,447	658,630
Transfer to OPEB Reserve	-	-	-	200,000	206,000
Transf to Cap. Projects	-	-	10,000	-	-
Transf to Designated Reserve	-	-	-	-	900,000
Operating Contingencies	-	3,918,900	1,655,972	2,264,356	4,188,510
	<u>\$ 257,823,001</u>	<u>\$ 269,968,839</u>	<u>\$ 262,936,469</u>	<u>\$ 273,097,306</u>	<u>\$ 278,717,849</u>

GREENVILLE UTILITIES COMMISSION

Budget by Department

Budget - 2010-2011

<u>Department</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Total</u>
Governing Body Department	2,087,788	542,217	541,519	639,308	3,810,832
Finance Department	4,342,486	4,788,496	6,541,933	1,955,210	17,628,125
Human Resources Department	1,371,814	728,659	695,587	529,810	3,325,870
IT Department	1,531,468	560,253	674,337	727,374	3,493,432
Customer Relations Department	3,688,654	117,412	232,512	462,875	4,501,453
Electric Department	186,648,365				186,648,365
Meter Department	1,443,623	526,906	177,347	388,066	2,535,942
Water Department		7,937,599			7,937,599
Sewer Department			7,661,440		7,661,440
Gas Department				35,059,331	35,059,331
Utility Locating Service	123,729	123,729	123,729	123,730	494,917
Grand Total:	201,237,927	15,325,271	16,648,404	39,885,704	273,097,306

Budget - 2009-2010

<u>Department</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Total</u>
Governing Body Department	1,954,524	545,599	575,599	623,182	3,698,904
Finance Department	4,592,536	4,456,259	5,700,037	2,032,746	16,781,578
Human Resources Department	1,240,825	665,809	635,544	484,224	3,026,402
IT Department	1,332,508	549,169	548,294	604,167	3,034,138
Customer Relations Department	3,419,107	220,725	220,726	441,451	4,302,009
Electric Department	185,064,450				185,064,450
Meter Department	1,499,744	494,657	178,177	373,134	2,545,712
Water Department		7,695,008			7,695,008
Sewer Department			7,640,099		7,640,099
Gas Department				35,620,108	35,620,108
Utility Locating Service	140,108	140,108	140,108	140,107	560,431
Grand Total:	199,243,802	14,767,334	15,638,583	40,319,120	269,968,839

GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY DEPARTMENT

Department	2008 - 2009 Actual	2009 - 2010 Budget	2009 - 2010 Projected	2010 - 2011 Budget	2011 - 2012 Budget
Governing Body Department	3,729,109	3,698,904	3,817,507	3,810,832	3,854,941
Finance Department	14,256,828	16,781,579	15,872,605	17,628,125	16,885,635
Human Resources	2,763,626	3,026,402	3,299,989	3,325,870	3,427,877
IT Department	2,731,807	3,034,138	3,042,664	3,493,432	3,421,928
Customer Relations Department	4,265,884	4,302,009	4,367,819	4,501,453	4,678,223
Electric Department	176,344,880	185,064,450	181,838,987	186,648,365	190,352,272
Meter	2,565,264	2,545,711	2,323,532	2,535,942	2,598,209
Water Department	8,651,253	7,695,008	8,094,281	7,937,599	8,610,676
Sewer Department	7,228,308	7,640,099	7,433,552	7,661,440	9,190,207
Gas Department	34,820,840	35,620,108	32,288,009	35,059,331	35,200,451
Utility Locating Service	465,202	560,431	557,524	494,917	497,430
Grand Total:	257,823,001	269,968,840	262,936,469	273,097,306	278,717,849

GREENVILLE UTILITIES COMMISSION EXPENDITURES BY OBJECT

ALL FUNDS

Object	Object Name	2008-2009 Actual	2009-2010 Budget	2009-2010 Projected	2010-2011 Budget	2011-2012 Budget
11	Commission Fees	20,268	18,600	18,600	18,600	18,600
12	Salaries & Wages	23,262,950	23,678,900	23,589,371	24,636,901	24,976,508
13	Capitalized Expense	(38,686)	(350,208)	8,622	(166,896)	(157,700)
14	Travel \ Business Expense	124,157	175,950	222,919	178,350	180,250
15	Personnel Expense	7,716,999	8,050,123	8,252,414	8,600,486	8,991,400
16	Safety	157,444	162,160	179,007	173,452	173,552
17	Maintenance	1,145,864	1,164,750	1,367,536	1,145,150	1,145,380
18	Telephone	177,475	190,000	183,750	183,500	162,300
19	Postage	365,424	433,002	415,000	450,000	465,000
20	Utilities	2,029,928	2,032,375	1,726,325	2,013,375	2,076,875
30	Purchased Commodities	185,203,575	193,904,410	188,251,032	193,565,739	195,724,001
35	Public Communication	189,194	222,500	222,500	212,000	214,000
40	Training	181,300	292,148	276,940	283,530	290,530
50	Outside Services	6,297,431	5,878,012	6,512,720	6,879,433	7,735,181
60	Miscellaneous	(51,863)	131,000	133,376	282,400	288,500
65	Gasoline Spill	48,645	23,500	23,500	23,500	23,500
6	Nutrient Improvement	17,116	20,000	18,000	18,000	18,000
68	Contingency	0	3,918,900	1,655,972	2,264,356	4,188,510
70	Non-departmental	1,143,728	1,431,004	1,440,929	1,485,492	1,514,285
72	Bad Debt Expense	594,224	400,000	650,000	500,000	500,000
74	Electricities	84,168	85,000	84,952	85,000	85,000
80	Supplies / Materials	9,671,184	6,571,482	7,180,182	7,180,252	6,848,182
81	Gas Advantage Programs	0	10,000	0	10,000	10,000
85	Capital Equipment	2,107,053	2,319,125	2,247,835	2,707,029	2,426,996
90	Debt Service	12,089,053	13,955,973	13,081,595	14,646,151	13,873,889
95	City Turnover	5,286,367	5,250,135	5,183,391	5,521,506	5,839,110
97	Transfers	0	0	10,000	200,000	1,106,000
Total:		257,823,001	269,968,840	262,936,469	273,097,306	278,717,849

GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT
ELECTRIC FUND

Object	Object Name	2008-2009 Actual	2009-2010 Budget	2009-2010 Projected	2010-2011 Budget	2011-2012 Budget
11	Commission Fees	5,852	4,650	4,650	4,650	4,650
12	Salaries & Wages	10,534,429	10,189,169	10,344,210	10,877,936	10,976,604
13	Capitalized Expense	(27,580)	(322,088)	8,622	(166,896)	(157,700)
14	Travel \ Business Expense	45,147	75,886	81,096	76,050	76,050
15	Personnel Expense	3,563,854	3,658,951	3,723,392	3,954,255	4,141,477
16	Safety	62,170	72,546	73,642	74,598	75,111
17	Maintenance	415,007	563,745	586,652	542,587	529,395
18	Telephone	106,523	66,635	64,125	69,813	71,389
19	Postage	266,560	317,751	307,400	335,400	347,400
20	Utilities	207,636	205,140	213,240	210,140	212,190
30	Purchased Commodities	155,743,094	165,115,520	163,812,680	165,670,203	167,555,589
35	Public Communication	33,903	48,125	48,125	43,000	43,500
40	Training	87,653	119,902	115,477	120,312	121,237
50	Outside Services	2,999,235	2,798,019	2,921,636	3,086,150	3,145,527
60	Miscellaneous	(29,345)	65,300	60,721	173,395	176,275
65	Gasoline Spill	48,645	23,500	23,500	23,500	23,500
6	Nutrient Improvement	0	0	0	0	0
68	Contingency	0	3,026,856	124,847	1,539,027	3,118,332
70	Non-departmental	438,120	533,099	531,786	554,493	565,964
72	Bad Debt Expense	437,604	320,000	520,000	400,000	400,000
74	Electricities	84,168	85,000	84,952	85,000	85,000
80	Supplies / Materials	6,374,404	3,797,186	4,345,612	4,448,782	4,127,462
81	Gas Advantage Programs	0	0	0	0	0
85	Capital Equipment	926,695	899,602	906,816	1,451,753	1,615,545
90	Debt Service	2,775,258	3,418,404	3,252,174	3,132,473	3,390,019
95	City Turnover	4,208,481	4,160,906	4,162,429	4,421,305	4,618,592
97	Transfers	0	0	0	110,000	113,300
Total:		189,307,513	199,243,802	196,317,782	201,237,927	205,376,408

**GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT
WATER FUND**

Object	Object Name	2008-2009	2009-2010	2009-2010	2010-2011	2011-2012
		Actual	Budget	Projected	Budget	Budget
11	Commission Fees	4,782	4,650	4,650	4,650	4,650
12	Salaries & Wages	4,796,285	4,812,106	4,755,379	4,869,158	4,955,305
13	Capitalized Expense	(10,571)	0	0	0	0
14	Travel \ Business Expense	24,919	28,133	42,191	26,421	28,271
15	Personnel Expense	1,539,152	1,572,198	1,734,544	1,664,769	1,737,376
16	Safety	37,553	30,936	34,127	31,708	31,983
17	Maintenance	151,448	130,413	217,319	132,317	135,662
18	Telephone	6,370	29,990	28,875	31,257	31,471
19	Postage	37,151	33,050	30,350	32,100	32,850
20	Utilities	752,415	797,980	757,980	773,980	805,080
30	Purchased Commodities	0	0	0	0	0
35	Public Communication	57,353	63,125	63,125	58,000	58,500
40	Training	33,248	47,349	47,399	46,784	47,209
50	Outside Services	1,074,361	1,075,977	1,151,144	1,017,736	1,724,258
60	Miscellaneous	(25,396)	5,500	4,645	5,170	5,350
65	Gasoline Spill	0	0	0	0	0
6	Nutrient Improvement	0	0	0	0	0
68	Contingency	0	88,740	0	174,708	294,920
70	Non-departmental	259,954	332,147	340,110	341,996	348,540
72	Bad Debt Expense	48,575	20,000	32,500	25,000	25,000
74	Electricities	0	0	0	0	0
80	Supplies / Materials	1,974,647	1,550,639	1,536,464	1,508,517	1,532,302
81	Gas Advantage Programs	0	0	0	0	0
85	Capital Equipment	493,047	259,860	239,386	373,937	207,121
90	Debt Service	3,107,392	3,884,542	3,379,695	4,177,064	4,018,624
95	City Turnover	0	0	0	0	0
97	Transfers	0	0	0	30,000	30,900
Total:		14,362,684	14,767,334	14,399,882	15,325,271	16,055,372

GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT
SEWER FUND

Object	Object Name	2008-2009	2009-2010	2009-2010	2010-2011	2011-2012
		Actual	Budget	Projected	Budget	Budget
11	Commission Fees	4,782	4,650	4,650	4,650	4,650
12	Salaries & Wages	4,192,379	4,674,775	4,558,241	4,723,307	4,810,299
13	Capitalized Expense	(267)	0	0	0	0
14	Travel \ Business Expense	25,710	27,950	41,931	26,234	26,284
15	Personnel Expense	1,412,106	1,527,380	1,522,887	1,603,340	1,685,206
16	Safety	31,480	32,401	35,436	36,023	35,136
17	Maintenance	494,680	372,368	467,134	376,200	390,357
18	Telephone	51,966	66,045	64,250	53,711	30,508
19	Postage	25,148	32,600	30,050	31,800	32,550
20	Utilities	974,098	952,240	666,090	952,240	981,790
30	Purchased Commodities	0	0	0	0	0
35	Public Communication	46,078	63,125	63,125	58,000	58,500
40	Training	24,234	53,837	50,387	47,097	52,522
50	Outside Services	1,462,944	1,342,309	1,615,459	1,399,400	1,562,683
60	Miscellaneous	(3,179)	15,500	14,445	20,170	22,850
6	Gasoline Spill	0	0	0	0	0
6	Nutrient Improvement	17,116	20,000	18,000	18,000	18,000
68	Contingency	0	28,444	0	136,209	334,601
70	Non-departmental	251,812	312,369	312,762	321,281	327,653
72	Bad Debt Expense	56,454	20,000	32,500	25,000	25,000
74	Electricities	0	0	0	0	0
80	Supplies / Materials	461,391	489,724	373,460	429,741	436,421
81	Gas Advantage Programs	0	0	0	0	0
85	Capital Equipment	433,385	465,954	416,632	417,203	451,984
90	Debt Service	4,862,008	5,136,915	5,056,381	5,938,799	4,983,074
95	City Turnover	0	0	0	0	0
97	Transfers	0	0	10,000	30,000	930,900
Total:		14,824,326	15,638,584	15,353,820	16,648,404	17,200,967

**GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT
GAS FUND**

Object	Object Name	2008-2009 Actual	2009-2010 Budget	2009-2010 Projected	2010-2011 Budget	2011-2012 Budget
11	Commission Fees	4,853	4,650	4,650	4,650	4,650
12	Salaries & Wages	3,739,857	4,002,849	3,931,542	4,166,500	4,234,299
13	Capitalized Expense	(267)	(28,120)	0	0	0
14	Travel \ Business Expense	28,381	43,981	57,701	49,645	49,645
15	Personnel Expense	1,201,887	1,291,595	1,271,592	1,378,122	1,427,340
16	Safety	26,242	26,279	35,803	31,123	31,323
17	Maintenance	84,729	98,225	96,432	94,047	89,967
18	Telephone	12,616	27,330	26,500	28,719	28,932
19	Postage	36,566	49,600	47,200	50,700	52,200
20	Utilities	95,779	77,015	89,015	77,015	77,815
30	Purchased Commodities	29,460,481	28,788,890	24,438,352	27,895,536	28,168,412
35	Public Communication	51,859	48,125	48,125	53,000	53,500
40	Training	36,165	71,060	63,677	69,337	69,562
50	Outside Services	760,890	661,707	824,481	1,376,146	1,302,713
60	Miscellaneous	6,057	44,700	53,565	83,665	84,025
65	Gasoline Spill	0	0	0	0	0
6	Nutrient Improvement	0	0	0	0	0
68	Contingency	0	774,860	1,531,125	414,412	440,657
70	Non-departmental	193,843	253,390	256,271	267,722	272,129
72	Bad Debt Expense	51,591	40,000	65,000	50,000	50,000
74	Electricities	0	0	0	0	0
80	Supplies / Materials	860,742	733,933	924,645	793,212	751,997
81	Gas Advantage Programs	0	10,000	0	10,000	10,000
85	Capital Equipment	253,927	693,710	685,001	464,136	152,346
90	Debt Service	1,344,395	1,516,112	1,393,345	1,397,815	1,482,172
95	City Turnover	1,077,886	1,089,229	1,020,962	1,100,201	1,220,518
97	Transfers	0	0	0	30,000	30,900
Total:		39,328,478	40,319,119	36,864,985	39,885,704	40,085,102

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MISCELLANEOUS STATISTICS

Government:

Date of incorporation	1774
Form of government	Council-Manager
Number of employees (excluding police and fire):	361

Area Statistics:

Population	81,747
Miles of Street	255
Number of Street Lights	6,559

City of Greenville facilities and services:

Community centers	3
Parks	19
Park acreage	1,268
Golf courses	1
Swimming pools	2
Tennis courts	24
Greenway - Mile	3.1

Fire Protection:

Number of stations	6
Number of fire personnel and officers	157
Number of calls answered - Fire	4,114
Number of calls answered - EMS	13,035

Police Protection:

Number of stations	2
Number of police personnel and officers	239
Number of patrol units	160
Physical arrests	4,818
Traffic violations	6,575

Sewer System:

Miles of sanitary sewers	466
Number of treatment plants	1
Number of service connections	27,240
Daily average treatment in gallons	8.879(MG)
Maximum daily capacity of treatment plant in gallons	17.5 (MG)

Water System:

Miles of water mains	618
Number of service connections	33,733
Number of fire hydrants	3,352
Daily average consumption in gallons	10.785 (MG)
Maximum daily capacity of plant in gallons	22.5 (MG)

Education in Greenville, NC and Pitt County:

Number of elementary schools	22
Number of elementary school teachers	757
Number of middle/high schools	13
Number of middle/high school teachers	400
Number of community colleges	1
Number of universities	1

Hospitals:

Number of hospitals	1
Number of patient beds	861

GLOSSARY

Accrual	Adjusting journal entries designed to ensure that assets and liabilities that are created or discharged because of operating activities of the current period are recognized as revenues and expenses in that period.
Activity	An activity is a set of or grouping of similar processes or tasks that converts inputs to outputs. An activity is a service provided under a program budget.
Ad Valorem Tax	Property taxes on the assessed value of a property. Ad valorem is Latin for "according to value."
Amendment	Any change to the revenue/expenditure of a previously adopted budget. Amendments may be recommended by the Mayor or City Council.
Appropriation	Money set apart for a special use authorized by City Council to expend funds for certain purposes within a specific time frame.
Biennial Budget	A budget applicable for two years.
Budget	A plan of financial operation with an estimate of proposed expenditures and the means of financing them for a given period of time. An estimate of (statement of probable) revenues and expenditures by the government in the ensuing year, with financial proposals in connection therewith, such as measures for meeting a deficiency or measures for disposing of a surplus.
Budget Allocation	Determined using Revenue and Personnel Costs (Revenue-Personnel Cost).
Budget Message	A general discussion of the proposed budget presented in writing by the City Manager as a part of the proposed budget document. The budget message explains principal budget issues against the background of financial experience of recent years and presents recommendation made by the Mayor and City Council.
Capital Equipment	Capital purchases of major equipment items which are not permanently attached to a public facility. Useful life is greater than or equal to 5 years and cost is greater than or equal to \$35,000.

Capital Outlay	Expenditures which result in the acquisition of, or addition to, short-lived general fixed assets, includes all equipment \geq \$5,000.
Community Development Block Grant (CDBG)	A fund, which accounts for federal entitlement funds received under Title 1 of the Housing and Community Development Act of 1974. These funds support public improvements and redevelopment and conservation activities within targeted neighborhoods.
Debt Services	The City's obligation to pay principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.
Department	The basic organizational unit of government, which is functionally unique in its delivery, services. Its components are hierarchically arranged.
Encumbrances	To encumber funds means to set aside or commit funds for future expenditures through purchase orders, contracts or requisitions.
Enterprise Funds	A separate fund used to account for operations that are financed and operated in a manner similar to private business enterprises and where it is the intent that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
Expenditures	Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered. Decreases in net financial resources.
Expenses	Decreases in net total assets. Expenses represent charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.
Fixed Assets	Assets of a long-term character, which are intended to continue to be held or used; land, buildings, improvements other than buildings, and machinery and equipment.
Fund	An independent fiscal and accounting entity with a self-basing set of accounts recording its assets, liabilities, fund balances, retained earnings, revenues and expenditures.

General Fund	The primary operating fund, which accounts for all revenues and expenditures that are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the city.
General Obligation Bonds	Bonds sold by the City to private investors to provide long-term financing for Capital Project needs. The City pledges its full faith and credit to the repayment of these bonds.
Goal	Goals are broad statements determined at the highest level of government of what the City would like to accomplish over an extended length of time.
Government Finance Officers Association	A professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906.
Grant	An amount provided by a governmental unit or other type of organization in aid or support of a particular governmental function or program.
Greenville Utilities Commission (GUC)	A City owned operated utility system that provides: electric, water, solid waste and gas.
Income	A term used in proprietary fund type accounting to represent (1) revenues, or; (2) the excess of revenues over expenses.
Internal Service Fund	A proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis.
Investments	Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments.
Non-operating Expenses	Fund expenses that are not directly related to the fund's primary service activities.
Objective	A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.
Obligations	Amounts that a government may be required legally to meet out of its resources. They include not only actual liabilities, but also un-liquidated encumbrances.

Operating Budget	The City's annual financial plan of the operating expenditures of the General fund, enterprise funds and internal service funds and the proposed means of financing them. This document is the primary tool by which most of the financing, acquisition, spending and service delivery activities of a government are planned and controlled.
Operating Expenses	Fund expenses that are directly related to the fund's primary service activities.
Operating and Financial Plan	A budgetary plan developed as a tool for planning, management, and control. As a planning tool it is used to establish programmatic and financial goals and objectives. As a management tool, the plan is to direct organizational units toward established objectives for service delivery. Finally, as a control tool – the traditional use of budgeting – the plan is used for financial accountability.
Ordinance	A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.
Organization	A responsibility area within a department of the City.
Proposed Budget	The budget formally submitted by the City Manager to the Mayor and City Council for its consideration. Recommended budget documents are also available to the public.
Proprietary Funds	Funds that are established to be self-funded through charges for services. The City of Greenville proprietary funds include the four operating funds of Greenville Utilities (electric, water, sewer, gas), Bradford Creek Golf Course, Sanitation, Public Transportation (Transit), and Storm water Utility.
Reserve for Contingencies	A budgetary account set aside for use for use by the City Council in dealing with emergencies or unforeseen expenditures.
Revenues	(1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under GASB pronouncements, general long-term proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other expense refunds, capital contributions, and residual equity transfers. Under GASB pronouncements, operating transfers-in are classified separately from revenues.
Vehicle Replacement Fund	Monies to fund the City's capital budget, for the replacement of vehicles, and certain capital equipment greater than or equal to \$5,000.

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