



AGENDA

Regular Meeting – July 17, 2014
Board Room – 12:00 noon

Call to Order - Ascertain Quorum

12:00

[Chair Virginia Hardy]

1. Approval of Minutes
[Chair Virginia Hardy]

Joint Meeting: April 21, 2014
Regular Meeting: June 12, 2014
Special Meeting: June 18, 2014

Acceptance of the Agenda

[Chair Virginia Hardy]

Introduction of New Commissioner – Dennis Mitchell

[Chair Virginia Hardy]

Recognition of Service as Commissioner – Stan Eakins

[Chair Virginia Hardy]

2. Review of Monthly Financial Statement – June 30, 2014 Preliminary
[Jeff McCauley]
3. Consideration of Reimbursement Resolution for Capital Projects
[Jeff McCauley]
4. Election of Officers
[Tony Cannon]
5. Consideration of Granting of Access Easements on the Wastewater Treatment Plant Property to Piedmont Natural Gas
[Randy Emory]
6. Consideration of Amendment to the Agreement with Cellco Partnership d/b/a Verizon Wireless – East Side Elevated Water Tank Cell Antenna
[Randy Emory]

Information Items

7. Notice of Intent to Amend GUC Bylaws
[Phil Dixon]

8. Annual Statement of Compliance with Investment Policy
[Jeff McCauley]
9. Annual Review of the Combined Enterprise System as Required by Section 504 of the Revenue Bond Order
[Keith Jones]
10. General Manager's Report
[Tony Cannon]
11. Board Chair's Remarks/Report
[Chair Virginia Hardy]
12. Board Members' Remarks
[Board]

Notice of Upcoming Meetings/Functions:

[Chair Virginia Hardy]

GUC Workshop, Tuesday, August 12, 2014, 5:30 p.m., Board Room
GUC Regular Meeting, Thursday, August 21, 2014, 12 noon, Board Room
ElectriCities Annual Conference, August 7-9, 2014, Pinehurst, NC

Closed Session

N.C.G.S. Section 143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney – client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Adjournment

[Chair Virginia Hardy]

1:15



Agenda Item # 1

Meeting Date: July 17, 2014

Item:	Approval of Minutes
Contact:	Amy Quinn
Explanation:	Joint Meeting: April 21, 2014 Regular Meeting: June 12, 2014 Special Meeting: June 18, 2014
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	Approval of minutes as presented or amended

PROPOSED MINUTES
JOINT MEETING OF THE GREENVILLE CITY COUNCIL
AND THE GREENVILLE UTILITIES COMMISSION BOARD OF COMMISSIONERS
MONDAY, APRIL 21, 2014

Having been properly advertised, a joint session of the Greenville City Council and the Greenville Utilities Commission Board of Commissioners (GUC Board) was held on Monday, April 21, 2014 in the GUC Board Room, located on the second floor of the Greenville Utilities Main Office Building at 401 S. Greene Street in Greenville, with Mayor Allen M. Thomas presiding for the City Council and Chair Virginia Hardy presiding for GUC. Mayor Thomas and GUC Chair Hardy called the meeting to order at 6:00 p.m., with a quorum of both boards present.

Those present from the City Council:

Mayor Allen M. Thomas, Mayor Pro-Tem Calvin Mercer, and Council Members Kandie Smith, Marion Blackburn, Rose H. Glover, Richard Croskery and Rick Smiley

Also present from the City of Greenville:

Barbara Lipscomb, City Manager; Chris Padgett, Assistant City Manager; Dave Holec, City Attorney; Leah Futrell, Director of Human Resources; Steve Hawley, Public Information Officer; and Carol L. Barwick, City Clerk

Those present from the Greenville Utilities Commission Board of Commissioners:

Chair Virginia Hardy, Vice-Chair Stan Eakins, Commissioners John Minges, Phil Flowers, Rebecca Blount, Chip Little, and Barbara Lipscomb. Don Mills was present via telephone

Also present from the Greenville Utilities Commission:

Tony Cannon, General Manager/CEO; Todd Rouse, Chief Analytics Officer; Phillip R. Dixon, GUC Attorney; Amy Quinn, Executive Assistant to the General Manager/CEO; Jeff McCauley, Chief Financial Officer; Sue Hatch, Public Information Officer; Patrice Alexander, OPTICS Training Manager; Roger Jones, Director of Electric Systems; Debbie Jones, Benefits Administrator; Sandy Barnes, Director of Information Technology; Randy Emory, Director of Water Resources; Anthony Miller, Director of Gas Systems; and Lou Norris, Secretary to the General Manager/CEO

Those absent:

There were no absences from the City Council or GUC Board.

CALL TO ORDER

Mayor Thomas called the meeting to order and ascertained that a quorum was present. Chair Hardy called the meeting to order and Commissioner Minges ascertained that a quorum was present.

APPROVAL OF THE AGENDA

GUC Chair Hardy requested that a closed session be added to the agenda.

Upon motion by Commissioner Minges and seconded by Commissioner Flowers, the GUC Board unanimously approved the agenda, as amended, adding a closed session.

Upon motion by Council Member Croskery and seconded by Council Member Smith, the Greenville City Council unanimously approved the agenda, as amended, adding a closed session.

Mayor Thomas opened the public comment period and explained the procedures to be followed by anyone who wished to speak.

There being no one present who wished to speak, Mayor Thomas closed the public comment period.

APPROVAL OF MINUTES

Upon motion by Commissioner Little and seconded by Commissioner Flowers, the GUC Board unanimously approved the minutes from the September 30, 2013 Joint Meeting.

Upon motion by Council Member Croskery and seconded by Council Member Blackburn, the Greenville City Council unanimously approved the minutes from the September 30, 2013 Joint Meeting.

The approved minutes from the March 17, 2014 Joint City/GUC Pay and Benefits Committee Meeting were provided for information.

MARKET ADJUSTMENT/MERIT PROGRAM: RECOMMENDATION FROM JOINT COMMITTEE

Mr. Cannon presented to both groups and stated that the Committee met twice to discuss salary adjustments. The joint consensus of both organizations is to continue with the policy of paying employees at market. The Joint Committee recommends a 2.5% pay adjustment. It was noted that the City's proposed budget currently has a 1.5% adjustment, leaving a gap to meet the 2.5% Committee recommendation. The GUC proposed budget currently contains a 3.5% adjustment. Therefore, sufficient funding is available to meet the 2.5% Committee recommendation.

Ms. Lipscomb indicated that the City would need \$400,000 to move forward with the 2.5% adjustment. Council Member Glover stated she had voted at the Committee Meeting to move

forward with the pay adjustment in order for it to get to the Joint City Council and GUC Board for discussion and review. She indicated there are shortfalls in the projected revenues for the City for the next budget year and that it is important to listen to the management and the finance staff of the City to see where the money will come from and how this would impact the City. She noted a 1% raise would impact employees differently depending on the salary of each person. She is also concerned about compression issues.

Mr. Cannon reminded the City Council and the GUC Board that the pay plan study is usually performed every 10 years. The last study was conducted in 2010 and in 2011 the Joint Boards agreed to provide a pay plan and policy that maintained employees' salaries at market.

Council Member Blackburn suggested two options: one, have the City Council delay their decision until further budget information is available; or two, tentatively adopt the 1.5% now and revisit this in year two of the budget cycle.

Chair Hardy added a third proposal to move the figure to 2.0% thereby increasing the City's number by 0.5%. Council Member Smiley noted to the group that there is a real cost in falling behind in paying employees at market. He stated that we are allowing good employees to leave and find other jobs. Once they leave, we must hire new employees at market and then there is more training and loss of service while bringing in new people. He added that there needs to be a way to find a balance.

Council Member Mercer supports paying employees at market and would like to see a 2.5% salary adjustment in the budget if there is money. This is a high priority, but there are also other high priorities. He would like to see the City have more time to see what the budget would look like.

Commissioner Little also stated that if it is our financial policy to pay employees at market then it should be a priority in how we structure our budgets.

Council Member Blackburn asked if the City decides they can meet the market and find the money for the recommended 2.5% adjustment, do they need to convene as a joint body to vote or can they meet separately? Commission Attorney Dixon suggested it would be okay to delay the decision, but it would be appropriate to meet back jointly to discuss. However, City Attorney Holec noted that legally you can meet separately, but there is a reason to meet jointly so that the two organizations can arrive at a mutual decision. Per the Charter, the intent is for the City and GUC to have mutual pay plans and benefits and meeting jointly would be the better approach.

Mr. Cannon noted that he will present the GUC budget to the City Council on May 8. It will be presented with the information that is already included in GUC's budget. The market/merit adjustment would be subject to change, depending on the decision made jointly by the City Council and GUC Board.

After much discussion, there was no action taken and it was the consensus of the City Council and the GUC Board to postpone the decision of a salary adjustment until further information can

be provided for the City Council regarding its budget. A future joint meeting will be planned for next month to discuss and make a decision on employee pay.

ADDITIONAL HOLIDAY CONSIDERATION: RECOMMENDATION FROM JOINT COMMITTEE

Ms. Lipscomb informed the group that the State and Pitt County have added an additional paid holiday to their calendars, increasing the total number of paid holidays to twelve. The committee recommends adding an additional floating holiday to be consistent with the State and other local jurisdictions. Management will utilize the additional holiday, as appropriate, based on where the other holidays fall within each respective calendar year.

The Joint Committee agreed to recommend adding an additional paid holiday upon approval beginning in 2014. Mr. Cannon suggested that the Managers should have some flexibility with the scheduling of this extra paid holiday.

Upon motion by Commissioner Minges and seconded by Commissioner Flowers, the GUC Board unanimously agreed to approve the addition of a twelfth paid employee holiday, beginning in 2014, which will be scheduled at the City Manager's and the General Manager/CEO's discretion.

Upon motion by Council Member Croskery and seconded by Council Member Smith, the Greenville City Council unanimously agreed to approve the addition of a twelfth paid employee holiday, beginning in 2014, which will be scheduled at the City Manager's and the General Manager/CEO's discretion.

GUC UPDATE

Mr. Cannon began his GUC Update presentation on major initiatives and reviewed in detail the budget and capital projects.

First, he stated that GUC has 109 years of service, being established in 1905. GUC is an independent agency owned by the citizens of Greenville, North Carolina and chartered by the North Carolina General Assembly with an initial investment of \$65,000. GUC is governed by an eight-member Board of Commissioners made up of local citizens representing the interest of all customers. GUC's strategic focus historically has always used measures to monitor outcomes. In 2004, GUC developed and implemented a strategic management system also known as the Balanced Scorecard. Mr. Cannon added that projects must fit with our strategies and initiatives as well as meet the goals of our mission statement. He reviewed the corporate strategy map and reviewed projects to show how they fit on the map. GUC uses a measuring tool called Key Performance Indicators (KPIs). The corporate KPIs have different categories, related to customers, financial, internal business processes, and employees and organization capacity.

Mr. Cannon next moved to updates on GUC's capital planning. He stated that GUC has a total asset value worth approximately \$477 million with almost \$360 million of it in capital assets. Historically capital spending is planned for 5 years. Determining which projects to include in the plan is an objective process, based on a specific set of criteria. The plan is subject to change, depending on a number of factors. One of the drivers for us on our Water Treatment Plant upgrade is system capacity. Once you meet 75% of your capacity it is important to plan for an upgrade. It is also noted that North Carolina Department of Environmental and Natural Resources (NCDENR) regulatory requirements are considered in plans.

Mr. Cannon reviewed in detail the 2015-2019 projects and capital planning for Electric, Water, Wastewater and Gas. He also included the 2015-2019 capital plan for Information Technology and the 2015-2019 capital plan for facilities and support. Mr. Cannon illustrated how all of the capital plans feed into the long term financial forecast and rate models.

CANCELLATION OF SCHEDULED APRIL 28, 2014 MEETING

Upon motion by Commissioner Little and seconded by Commissioner Minges, the GUC Board unanimously agreed to cancel the April 28, 2014 Joint Meeting.

Upon motion by Council Member Smith and seconded by Council Member Croskery, the Greenville City Council unanimously agreed to cancel the April 28, 2014 Joint Meeting.

NEXT STEPS

Council Member Blackburn has not seen or visited all of the GUC facilities and asked if other council members would be interested in a tour. The GUC staff will put together a tour if there is interest.

A joint meeting will be scheduled in the near future and a date will be determined based on the budget planning schedule.

CLOSED SESSION

Chair Hardy called upon Commission Attorney Dixon to state the grounds upon which the GUC Board and the City Council needed to enter Closed Session. Attorney Dixon recited it would be appropriate for the GUC Board and the City Council to entertain a motion to enter Closed Session pursuant to the provisions of Section 143-318.11(a)(1) of the General Statutes of North Carolina (1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State, or of the United States, or not considered of public record within the meaning of Chapter 132 of the General Statutes, to-wit: dealing with certain electric power

contracts to which a joint power agency may be a party concerning electric power under the provisions of Section 159B-38 of the General Statutes of North Carolina.”

Upon motion by Commissioner Little and seconded by Commissioner Flowers, the GUC Board unanimously agreed to enter Closed Session for the purpose stated at 7:57 p.m.

Upon motion by Council Member Smith and seconded by Council Member Croskery, the Greenville City Council unanimously agreed to enter Closed Session for the purpose stated at 7:57 p.m.

ADJOURNMENT

There being no further business to come before the GUC Board or the City Council in Joint Meeting, upon motion by Council Member Smiley, seconded by Council Member Glover, the City Council agreed to re-enter Open Session. Upon Motion by Commissioner Minges, seconded by Commissioner Flowers, the GUC Board agreed to re-enter Open Session at 9:01 p.m. Without objection, Mayor Thomas and Chair Hardy announced that the Joint Meeting would stand adjourned.

Respectfully submitted,

Amy Carson Quinn
Executive Secretary

APPROVED:

John Minges, Secretary

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

Thursday, June 12, 2014

The Board of Commissioners of the Greenville Utilities Commission met in the Greenville Utilities Board Room in regular session at 12:00 noon with the following members, and others present, and Chair Virginia Hardy presiding.

Commission Members Present:

Virginia Hardy, Chair	Phil Flowers
John Minges, Secretary	Don Mills
Barbara Lipscomb	Chip Little (via phone)

Commission Staff Present:

Tony Cannon, General Manager/CEO	Anthony Miller
Todd Rouse	Richie Shreves
Jeff McCauley	Amy Quinn
Roger Jones	Sue Hatch
Sandy Barnes	Kristen Slocum
Randy Emory	Kevin Keyzer
Lou Norris	Carl Smith
Tony Godwin	Blake Horton
Anthony Whitehead	

Others Present:

Phil Dixon, Commission Attorney; Richard Croskery, GUC Liaison; and Ginger Livingston, The Daily Reflector.

Commissioners Rebecca Blount and Stan Eakins had an excused absence.

Chair Hardy called the meeting to order and Secretary Minges ascertained that a quorum was present.

APPROVAL OF MINUTES (Agenda Item 1)

A motion was made by Mr. Minges, seconded by Mr. Flowers, to approve the May 15, 2014 Regular Meeting minutes as presented. The motion carried unanimously.

Acceptance of the Agenda

A motion was made by Mr. Flowers, seconded by Ms. Lipscomb, to accept the agenda as amended, adding an action item to approve negotiations with the Town of Robersonville water sales and an action item to approve Vidant Health and Brody School of Medicine support letter to the General Assembly regarding the impact on economic development. The motion carried unanimously.

Recognition of Service as Commissioner

Chair Hardy thanked Mr. Phil Flowers for his many years of service and presented him with a plaque in appreciation of his service as a GUC Commissioner for four years.

Recognition of GUC NC Department of Safety Awards

Mr. Cannon introduced Kevin Keyzer, GUC's Resource Exposure Manager. Mr. Keyzer provided an overview of the recent safety awards that GUC received during the Greenville-Pitt County Chamber of Commerce and the North Carolina Department of Labor Safety Awards Banquet that was held in May. Mr. Keyzer reported that employees are going home safe at the end of the day due to teamwork throughout the Commission. Mr. Keyzer recognized the Chair of the CSI Steering Committee, Carl Smith, and the Lighthouse Facilitator, Blake Horton, who were present to help represent GUC. Due to the many achievements, the Greenville-Pitt County Chamber of Commerce and the North Carolina Department of Labor recognized Greenville Utilities with fourteen safety awards at the banquet.

Dr. Hardy congratulated everyone for their achievements and commitment to these initiatives.

REVIEW OF MONTHLY FINANCIAL STATEMENT MAY 31, 2014 (Agenda Item 2)

Key financial metrics for the combined funds for the period ending May 31:

Operating Cash	78,048,985	Days of Cash on Hand	136
Less Current Liabilities	(\$22,471,317)		
Appropriations for FY 2014 Budget	<u>(\$4,000,000)</u>		
Fund Balance	\$16,299,971	Days of Cash on Hand After Liabilities	85

Fund Balance Available for Appropriation: 18.6%

Average Investment Yield: .30%

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$396,098	\$1,208,431	\$1,303,429	\$720,897	(\$524,006)	\$1,783,556
Water	(68,690)	293,245	321,401	197,323	157,991	695,611
Sewer	(89,705)	563,958	328,059	(26,577)	(50,568)	948,007
Gas	(112,112)	154,037	274,919	1,838,849	2,646,877	4,411,204
Combined	\$125,591	\$2,219,671	\$2,227,808	\$2,730,492	\$2,230,294	\$7,838,378

Mr. Jeff McCauley provided a presentation on the Financial Statement for May 2014.

Cooling Degree Days were 54% higher than in May 2013. The rainfall was approximately 2 inches which is 38% less than May 2013.

In summary, overall year to date results through the end of May are positive and the days of cash on hand and fund balance remain stable.

A motion was made by Mr. Minges, seconded by Mr. Mills, to accept the Financial Statement for May 31, 2014. The motion carried unanimously.

CONSIDERATION OF ADOPTION FY 2014-15 BUDGET (Agenda Item 3)

Over the past few months, the Board has reviewed GUC's proposed budget for FY 2014-2015. The budget message, ordinance, and other supplemental documentation for the proposed budget were provided to the Board.

Mr. Cannon reviewed the highlights of the budget and he reminded the Board that the public hearing was on Monday, June 9, and there were no concerns or comments on the Greenville Utilities budget. The City Council is scheduled to take final action on the budget this evening.

Key provisions in GUC's FY 2014-2015 preliminary budget include the following:

- No rate adjustment for the Gas Fund (other than purchased gas adjustments as needed)
- No rate adjustment for the Electric Fund
- No rate adjustment for the Water Fund
- No rate adjustment for the Sewer Fund
- Funding for the employee merit program at 1.5%
- Continuation of dual option self-insured health insurance plan
- Continuation of self-insured dental insurance plan
- Expanding the hours of provider care at the Occupational Health Clinic
- Positions have been reallocated and one temporary position has been added to appropriately respond to needs within the combined enterprise operation

- Prefunding for Other Post-Employment Benefits (OPEB) has been increased by \$50,000, bringing the total amount for prefunding to \$400,000
- Investment of \$6.9M for capital outlay in order to maintain system reliability and comply with regulatory requirements in the combined enterprise operation
- Annual turnover or transfer of \$6,485,183 to the City of Greenville in accordance with the Charter issued by the North Carolina General Assembly
- GUC continues to make investments in capital projects to maintain reliability, meet ongoing regulatory requirements, and remain strategically positioned to facilitate growth. To that end, GUC will be establishing \$21.7M in capital projects

A motion was made by Mr. Flowers, seconded by Mr. Minges, to adopt GUC's proposed FY 2014-2015 operating and capital projects budgets as shown, to adopt the Reimbursement Resolution for Capital Projects, to adopt the Reimbursement Resolution for Vehicle and Heavy Equipment and recommend City Council to take similar action and adopt GUC's budget and include it in the City's overall budget as well as adopt the City Ordinance and associated Reimbursement Resolutions. The motion carried unanimously.

**RESOLUTION RECOMMENDING TO THE CITY COUNCIL
ADOPTION OF A RESOLUTION PROVIDING FOR THE
REIMBURSEMENT TO THE GREENVILLE UTILITIES COMMISSION,
OF THE CITY OF GREENVILLE, NORTH CAROLINA, A BODY POLITIC
DULY CHARTERED BY THE STATE OF NORTH CAROLINA FROM THE
PROCEEDS OF ONE OR MORE TAX EXEMPT FINANCING FOR THE
EXPENDITURE OF FUNDS FOR CERTAIN CAPITAL IMPROVEMENTS TO THE
GREENVILLE UTILITIES SYSTEM**

WHEREAS, the Greenville Utilities Commission, of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, (the "Commission") has identified certain capital improvements to its electric, gas, sanitary sewer and water systems (collectively, the "System", all as more fully described in Exhibit A attached to the form of the resolution to be presented to the City Council of the City of Greenville, North Carolina) that have been and must be funded from available funds pending reimbursement from the proceeds of debt to be issued for such purposes (the "Debt"); now, therefore,

BE IT RESOLVED BY THE GREENVILLE UTILITIES COMMISSION as follows;

1. The City Council is hereby requested to give favorable consideration to and pass the proposed resolution, which resolution (the "Reimbursement Resolution") effectively would provide for the reimbursement to the Commission from the proceeds of Tax Exempt Financing (estimated to be \$21,699,000) for certain expenditures made not more than 60 days prior to the adoption of the Reimbursement Resolution, the Commission having determined that such adoption will be in the best interests of the System.

2. This resolution shall take effect immediately upon its passage, and a certified copy thereof shall be provided to the City Clerk for presentation to the City Council at its next regularly scheduled meeting.

Adopted this the 12th day of June, 2014.

/s/ Virginia Hardy, Chair

ATTEST:

/s/ John Minges
Secretary

APPROVED AS TO FORM:

/s/ Phillip R. Dixon
Commission Attorney

RESOLUTION NO. 14-__
RESOLUTION DECLARING THE INTENTION OF THE
CITY COUNCIL OF THE CITY OF GREENVILLE TO REIMBURSE THE
GREENVILLE UTILITIES COMMISSION, OF THE CITY OF GREENVILLE, NORTH
CAROLINA, A BODY POLITIC DULY CHARTERED BY THE STATE OF NORTH
CAROLINA, FROM THE PROCEEDS OF ONE OR MORE TAX EXEMPT
FINANCING FOR CERTAIN EXPENDITURES MADE AND TO BE MADE IN
CONNECTION WITH THE ACQUISITION AND CONSTRUCTION OF CERTAIN
CAPITAL IMPROVEMENTS

WHEREAS, the Greenville Utilities Commission of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, (the Commission) has determined to pay certain expenditures (the "Expenditures") incurred no more than 60 days prior to the date hereof and thereafter relating to the acquisition and construction of certain improvements (collectively, the "Project") more fully described in Exhibit A attached hereto, consisting of improvements to its electric, gas, sanitary sewer and water systems (collectively, the "System"); and

WHEREAS, the City Council of the City of Greenville, North Carolina (the "City Council") has determined that those moneys previously advanced by the Commission no more than 60 days prior to the date hereof to pay such Expenditures are available only on a temporary period and that it is necessary to reimburse the Commission for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the "Debt");

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City Council hereby declares concurrence with the Commission's intent to reimburse the Commission from the proceeds of the Debt for the Expenditures made with respect to the Project no more than 60 days prior to the date hereof and thereafter. The City Council reasonably expects on the date hereof that it will reimburse the Commission for the Expenditures from the proceeds of a like amount of the Debt.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is not customarily payable from current revenues of the System, or (d) a grant to a party that is not related to or an agent of the Commission or City of Greenville, North Carolina (the "City") so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission or City.

Section 3. The principal amount of the Tax Exempt Financing estimated to be issued to reimburse the Commission for Expenditures for the Improvements is estimated to be not more than \$21,699,000.

Section 4. The Commission and the City will make a reimbursement allocation, which is a written allocation by the Commission and the City that evidences the Commission's use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City Council recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. The resolution shall take effect immediately upon its passage.

Adopted this the 12th day of June, 2014.

/s/ Allen M. Thomas, Mayor

ATTEST:

/s/ Carol L. Barwick, City Clerk

EXHIBIT A

THE IMPROVEMENTS

The Improvements referenced in the resolution include, but are not limited to, all operating and capital expenditures associated with the purchase, design, and construction of:

New Operations Center	\$4,100,000
Water Treatment Plant Upgrade Phase I	1,900,000
Water Biofiltration Upgrade	1,600,000
Water Filter Backwash Pipe Repair & Filter Flow Bypassing to Clearwell	550,000
Water/Sewer Meter ERT/Low Lead Compliance Changeout	3,125,000
Sewer PLC Replacement for FS, GMR & IP Pump Stations	600,000
Sewer Biosolids Processing Upgrades	6,800,000
Sewer Harris Mill Interceptor	524,000
Natural Gas Vehicle Fueling Station	2,500,000
Total	<u>\$21,699,000</u>

**RESOLUTION RECOMMENDING TO THE CITY COUNCIL
ADOPTION OF A RESOLUTION PROVIDING FOR THE
REIMBURSEMENT TO THE GREENVILLE UTILITIES COMMISSION,
OF THE CITY OF GREENVILLE, NORTH CAROLINA, A BODY POLITIC
DULY CHARTERED BY THE STATE OF NORTH CAROLINA FROM THE
PROCEEDS OF ONE OR MORE TAX EXEMPT FINANCING FOR THE
EXPENDITURE OF FUNDS FOR CERTAIN CAPITAL IMPROVEMENTS TO THE
GREENVILLE UTILITIES SYSTEM**

WHEREAS, the Greenville Utilities Commission, of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, (the "Commission") has identified certain capital improvements to its electric, gas, sanitary sewer and water systems (collectively, the "System", all as more fully described in Exhibit A attached to the form of the resolution to be presented to the City Council of the City of Greenville, North Carolina) that have been and must be funded from available funds pending reimbursement from the proceeds of debt to be issued for such purposes (the "Debt"); now, therefore,

BE IT RESOLVED BY THE GREENVILLE UTILITIES COMMISSION as follows;

1. The City Council is hereby requested to give favorable consideration to and pass the proposed resolution, which resolution (the "Reimbursement Resolution") effectively would provide for the reimbursement to the Commission from the proceeds of Tax Exempt Financing (estimated to be \$1,233,900) for certain expenditures made not more than 60 days prior to the adoption of the Reimbursement Resolution, the Commission having determined that such adoption will be in the best interests of the System.

2. This resolution shall take effect immediately upon its passage, and a certified copy thereof shall be provided to the City Clerk for presentation to the City Council at its next regularly scheduled meeting.

Adopted this the 12th day of June, 2014.

/s/ Virginia Hardy, Chair

ATTEST:

/s/ John Minges
Secretary

APPROVED AS TO FORM:

/s/ Phillip R. Dixon
Commission Attorney

RESOLUTION NO. 14-__
RESOLUTION DECLARING THE INTENTION OF THE
CITY COUNCIL OF THE CITY OF GREENVILLE TO REIMBURSE THE
GREENVILLE UTILITIES COMMISSION, OF THE CITY OF GREENVILLE, NORTH
CAROLINA, A BODY POLITIC DULY CHARTERED BY THE STATE OF NORTH
CAROLINA, FROM THE PROCEEDS OF ONE OR MORE TAX EXEMPT
FINANCING FOR CERTAIN EXPENDITURES MADE AND TO BE MADE IN
CONNECTION WITH THE ACQUISITION AND CONSTRUCTION OF CERTAIN
CAPITAL IMPROVEMENTS

WHEREAS, the Greenville Utilities Commission of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, (the Commission) has determined to pay certain expenditures (the "Expenditures") incurred no more than 60 days prior to the date hereof and thereafter relating to the acquisition and construction of certain improvements (collectively, the "Project") more fully described in Exhibit A attached hereto, consisting of improvements to its electric, gas, sanitary sewer and water systems (collectively, the "System"); and

WHEREAS, the City Council of the City of Greenville, North Carolina (the "City Council") has determined that those moneys previously advanced by the Commission no more than 60 days prior to the date hereof to pay such Expenditures are available only on a temporary period and that it is necessary to reimburse the Commission for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the "Debt");

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City Council hereby declares concurrence with the Commission's intent to reimburse the Commission from the proceeds of the Debt for the Expenditures made with respect to the Project no more than 60 days prior to the date hereof and thereafter. The City Council reasonably expects on the date hereof that it will reimburse the Commission for the Expenditures from the proceeds of a like amount of the Debt.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is not customarily payable from current revenues of the System, or (d) a grant to a party that is not related to or an agent of the Commission or City of Greenville, North Carolina (the "City") so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission or City.

Section 3. The principal amount of the Tax Exempt Financing estimated to be issued to reimburse the Commission for Expenditures for the Improvements is estimated to be not more than \$1,233,900.

Section 4. The Commission and the City will make a reimbursement allocation, which is a written allocation by the Commission and the City that evidences the Commission's use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City Council recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. The resolution shall take effect immediately upon its passage.

Adopted this the ____ day of _____, 2014.

/s/ Allen M. Thomas, Mayor

ATTEST:

/s/ Carol L. Barwick, City Clerk

EXHIBIT A

THE IMPROVEMENTS

The Improvements referenced in the resolution include, but are not limited to, all operating and capital expenditures associated with the purchase of:

1- Compact Extended Cab	\$25,500
1-Line Truck	240,000
1- Flatbed Truck	83,000
3- 4x4 Crew Cab 1-Ton	150,000
1- Utility Truck	35,000
1- Mini Excavator w/Trailer	93,000
1-Plow/Backhoe	60,000
2-Replacement Compact Pickup, Ext Cab w/ Tool Box & Bed Mat	51,000
1-Replacement 3/4 Ton Pickup w/ Service Body	28,000
1- Mini Excavator	45,000
1- CC Sewer Main TV Inspection Unit	200,000
1- Extended Cab 4x4 Pick up -	28,000
1- 1.5 Ton Utility Truck	65,000
1- Backhoe/Front loader	70,000
1/2 Ton Crew Cab Truck	38,400
Total Vehicles & Heavy Equipment	\$1,211,900
Financing Costs	<u>\$22,000</u>
Total	<u>\$1,233,900</u>

RECOMMENDATION OF APPLICATION OF NORTH CAROLINA SALES TAX (Agenda Item 4)

Mr. McCauley reminded the Board of the North Carolina Tax Simplification and Reduction Act (House Bill 998), which became law in July 2013, contained many changes to the tax law. Adjustment to the sales tax rate for electricity and gas were one of the numerous adjustments addressed in the Bill.

He stated that beginning on July 1, 2014, the sales tax on electricity will increase and a new sales tax on natural gas will be implemented. These changes on sales taxes will affect all electric and natural gas customers in North Carolina.

As of July 1, the following changes will be implemented:

- Sales tax on retail sales of electricity will increase from 3% to 7%.
- Special rate of 2.83% on retail sales of electricity for laundries is repealed and replaced with the 7% tax.
- Qualifying industrial customers and farmers continue to be exempt from paying tax on electricity.
- A new 7% sales tax on natural gas will be imposed.
- Qualifying industrial customers and farmers may seek exemption from paying tax on natural gas.

These sales taxes will appear on GUC bills because Greenville Utilities is required to collect the tax in accordance with State law. The taxes on electricity and natural gas are imposed by the State, collected by GUC and remitted to the NC Department of Revenue.

As discussed at the previous Board meeting, GUC needs to update the terms and conditions for Electric and Natural Gas service in order to remain in compliance with State Law. The proposed recommended changes are listed in the following exhibits.

Exhibit One – Electric Terms and Conditions

From

31.0 APPLICATION OF NORTH CAROLINA SALES TAX

31.1 All fees and charges stated or implied in these regulations shall, when appropriate, be subject to a 3% sales tax in accordance with North Carolina General Statutes GS 105-116, as amended by H.R. 1513. Fees, generally less than \$25.00 shall include the 3% sales tax in the amount stated. Charges for special facilities, differential costs between underground and overhead service, multi-ganged meters and similar charges shall be subject to an additional 3% sales tax.

To

31.0 APPLICATION OF NORTH CAROLINA SALES TAX

31.1 To all stated or implied fees and charges in these regulations will be added any applicable North Carolina Sales Tax.

Exhibit Two – Gas Terms and Conditions

Add

19.0 APPLICATION OF NORTH CAROLINA SALES TAX

19.1 To all stated or implied fees and charges in these regulations will be added any applicable North Carolina Sales Tax.

A motion was made by Mr. Minges, seconded by Mr. Flowers to approve proposed updates to the terms and conditions for Electric and Natural Gas service in order to be in compliance with State Law regarding the application of North Carolina sales tax. The motion carried unanimously.

TOWN OF ROBERSONVILLE WATER SALES (Agenda Item 4A)

Mr. Randy Emory, Director of Water Resources, stated that he recently received a letter from the Town of Robersonville requesting the purchase of water from GUC to supplement the Town of Robersonville's future water supply needs. Mr. Emory indicated that he is already in contact with their engineer and that he does not see any concerns since GUC currently provides water to Bethel which is not too far away. Mr. Emory has sent a sample agreement to the Town of Robersonville. The Town of Robersonville would pay to have the lines run and for improvements necessary to get the water to them. This is the first request that has been received from the Town of Robersonville. Mr. Emory asked for consent from the Board of Commissioners to move forward with negotiations.

A motion was made by Mr. Minges, seconded by Mr. Flowers, for consent to move forward with the negotiations with the Town of Robersonville. The motion carried unanimously.

VIDANT AND BRODY SUPPORT LETTER TO GENERAL ASSEMBLY (Agenda Item 4B)

Chair Hardy informed the Board that Mr. Cannon attended a meeting in Raleigh last week with representatives of Vidant Health, ECU and other business leaders from eastern North Carolina. The meeting was with select members of the General Assembly, particularly from eastern North Carolina, to discuss the potential negative impact on economic development due to proposed changes in Medicaid funding as it affects The Brody School of Medicine and Vidant Health. Mr. Cannon asked for support from the GUC Board of Commissioners and asked them to consider signing a letter formally stating our concerns and how these proposed changes could have a negative impact on economic development in our region. The letter was sent to the Board of Commissioners for review prior to the meeting.

Mr. Phil Flowers also serves on the Vidant Health board and asked to be excused from the vote. There was a consensus with no objection to excuse Phil Flowers from the vote.

A motion was made by Mr. Minges, seconded by Ms. Lipscomb, to approve the support letter to be sent to members of the North Carolina General Assembly. The motion carried unanimously.

UPDATE ON PROPERTY COMMITTEE (Agenda Item 5)

Mr. Phil Flowers, member of the Property Committee, provided an update to the full Board from the May 19 and June 2 Property Committee meetings. Mr. Flowers stated that the advertisement and the request for proposals for the proposed sites for GUC's new Operation Center Relocation resulted in 10 sites being submitted.

The East Group, P.A. developed a system to rank the sites and made a recommendation to the Committee to further analyze and study the top four proposed sites. At the June 2 Property Committee meeting, the committee members took a tour of the four sites and determined that three of the sites may be suitable. Each of the sites would depend on acquiring adjacent parcels in order to provide for an entry/egress easement on one or more adjacent parcels. GUC staff is awaiting information on the availability.

It was discussed that Phil Flowers could remain on the Property Committee as a resource but not for voting purposes since his term will end June 30 as a Commissioner. There was no objection for keeping Mr. Flowers on the Property Committee as a resource. It was also noted that new Commissioners are eligible to be on the Committee.

UPDATE OF ANNUAL STATEMENT OF CONFLICT OF INTEREST POLICY, DISCLOSURE AND ETHICS BRIEFING (Agenda Item 6)

Phil Dixon, Commission Attorney, informed the Board that in 2009 N.C. General Assembly passed legislation requiring various local governing bodies to adopt a resolution or policy containing a code of ethics to guide board members in the performance of their duties as members of the governing board. While GUC is not covered by the State Ethics Act, Mr. Dixon previously recommended that the GUC Board consider the adoption of an ethics policy and the Commission did so.

In this regard, the League of Municipalities had developed a model code that Boards could use in developing their own code of ethics.

Mr. Dixon, in collaboration with Dave Holec as the City Attorney, developed a code of ethics that was adopted by the Commission and by the City Council of the City of Greenville.

Mr. Dixon distributed a packet of information related to this matter and a copy of the Conflict of Interest Policy and Disclosure form. Mr. Dixon recommends that the Board members consider executing the "Conflict of Interest Policy and Disclosure Form" annually to ensure that we avoid any conflict of interest issues. The form outlines what to do if a Commissioner thinks he or she has a potential conflict of interest over a matter coming before the Board. Each Commissioner will return their completed Conflict of Interest Policy and Disclosure form to Mr. Dixon for his records.

UPDATE-ACTIVITIES BY COMMISSION ATTORNEY (Agenda Item 7)

As requested by the Board, Commission Attorney Phil Dixon discussed the legal activities that he has been involved with on behalf of GUC over the past year, which is the last time the Board was provided with an update of legal activities. Mr. Dixon provided the Board with a memorandum and summary which outlined the types of cases handled by Dixon Law Group, PLLC. Mr. Dixon thanked the Commission for affording him the opportunity to serve as Commission Attorney.

GENERAL MANAGER'S REPORT (Agenda Item 8)

1. Informational Reading

Bids, Statistical Data Report, Sewer Spill Tracking Report, and Load Management Report were provided.

The following bids were awarded by the General Manager/CEO during the past month and were reported for information:

GREENVILLE UTILITIES COMMISSION
TABULATION OF BIDS RECEIVED

2014 GAS LEAK DETECTION AND ATMOSPHERIC CORROSION SURVEY SERVICES
APRIL 25, 2014

VENDORS	TOTALS
Southern Cross Corp	\$52,694.29*
Health Consultants, Inc.	\$53,360.00

*indicates recommended award based on the lowest responsible, responsible bid.

ITEM I
(7) 150 KVA PADMOUNT TRANSFORMERS 120/208
GUC STOCK # 205220
MAY 1, 2014 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
Wesco Distribution, Inc.	8-10	\$5,665.00	\$10,518.40*	\$39,655.00
Richardson Associates of N.C., Inc. (alt.)	8-10	6,621.00	10,243.80	46,347.00
National Transformers Sales (Ermco)	8-10	5,023.00	10,626.60	35,161.00
HD Supply Power Solutions (GE)	9	5,975.00	10,794.50	41,825.00
Richardson Associates of N.C., Inc.	6-8	5,817.00	10,907.00	40,719.00
HD Supply Power Solutions (Cooper)	13-15	6,880.00	12,314.80	48,160.00
Stuart C. Irby Co.	12	8,773.00	14,142.10	61,411.00

* Indicates recommended award based on 3% evaluation.

ITEM II
(7) 25 KVA CONVENTIONAL POLE MOUNT TRANSFORMERS 277/480
GUC STOCK # 208140
MAY 1, 2014 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
Wesco Distribution, Inc.	7	\$673.00	\$1,767.70*	\$4,711.00
Richardson Associates of N.C., Inc. (alt.)	8-10	967.00	1,760.20	6,769.00
National Transformers Sales (Ermco)	8-10	753.00	1,794.00	5,271.00
HD Supply Power Solutions (GE)	18	863.00	1,859.00	6,041.00
Richardson Associates of N.C., Inc.	6-8	782.00	1,865.90	5,474.00
HD Supply Power Solutions (Cooper)	7-8	835.00	1,937.80	5,845.00
Stuart C. Irby Co.	8	932.00	2,087.30	6,524.00

* Indicates recommended award based on 3% evaluation.

ITEM III
(10) 50 KVA CONVENTIONAL POLE MOUNT TRANSFORMERS 120/240
GUC STOCK # 204930
MAY 1, 2014 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
National Transformers Sales (Ermco)	8-10	\$1,018.00	\$2,899.30*	\$10,180.00
Richardson Associates of N.C., Inc. (alt.)	8-10	1,432.00	2,854.00	14,320.00
Wesco Distribution, Inc.	5	1,185.00	2,961.00	11,850.00
HD Supply Power Solutions (GE)	18	1,261.00	2,988.40	12,610.00
Richardson Associates of N.C., Inc.	6-8	1,155.00	3,002.40	11,550.00
HD Supply Power Solutions (Cooper)	7-8	1,210.00	3,105.10	12,100.00
Stuart C. Irby Co.	8	1,213.00	3,161.20	12,130.00

* Indicates recommended award based on 3% evaluation.

ITEM IV
(10) 25 KVA PADMOUNT TRANSFORMERS 240/120
GUC STOCK # 207860
MAY 1, 2014 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
Richardson Associates of N.C., Inc. (alt.)	8-10	\$1,238.00	\$1,988.00*	\$12,380.00
Richardson Associates of N.C., Inc.	6-8	1,012.00	2,090.20	10,120.00
National Transformers Sales (Ermco)	8-10	1,108.00	2,147.50	11,080.00
HD Supply Power Solutions (GE)	14	1,185.00	2,259.00	11,850.00
Stuart C. Irby Co.	8	1,330.00	2,438.50	13,300.00
Wesco Distribution, Inc.	8-10	1,396.00	2,442.10	13,960.00
HD Supply Power Solutions (Cooper)	14-16	1,618.00	2,718.10	16,180.00

* Indicates recommended award based on the lowest total ownership cost.

50,000' OF 2/0 TRIPLEX CABLE "SHAW" AND 30,000' OF 4/0 UG TRIPLEX CABLE "SWEET BRIAR" AND 9,600 LBS. OF 1/0 AWG ACSR "RAVEN"
MAY 6, 2014 @ 2:00PM

VENDORS	PRICE	DEL.	PRICE	DEL.	PRICE	DEL.	TOTAL \$
	2/0 TRIPLEX CABLE "SHAW" #201250		4/0 UG TRIPLEX CABLE "SWEETBRIAR" #201260		1/0 AWG ACSR "Raven" #204570		
Wesco Distribution (MFG. CME)	\$48,800.00*	7-8 Weeks	\$36,450.00	2 Weeks	\$13,056.00*	Stock	\$98,306.00
Stuart C. Irby (MFG. Prysmian)	49,250.00	5-6 Weeks	35,850.00*	Stock	14,592.00	Stock	99,692.00
HD Supply Power Solutions (MFG. Southwire)	55,550.00	9-11 Weeks	37,035.00	Stock	14,690.12	Stock	107,071.40

*Indicates recommended award based on the lowest responsible, responsive bid.

Load Management Report

The Duke Energy Progress (DEP) monthly peak occurred on May 28, 2014, for the hour ending at 5:00 p.m. GUC's load management system was in full operation during this period. As a result, the estimated avoided demand costs amount to \$644,474.

2. Key Performance Indicators (KPIs)

The Board received a list of GUC's Tier 1 corporate Key Performance Indicators (KPIs).

The following KPIs highlighted for this month were provided in the dashboard format along with the corresponding scorecard:

- Duration of Electric Interruption - SAIDI
- Billing Process Accuracy
- Return on Asset
- Return on Equity

3. Commendations

The following are compliment records from customers:

Chris Rouse, Gas Systems Crew Leader I, received a compliment from customer Michelle Perkins. Ms. Perkins called to report that she had a great experience when calling GUC at 6:30 p.m. when she returned home after having her gas meter replaced that day. She said that Chris Rouse lit her hot water heater and was very mannerly and pleasant. She said dispatch was very thorough and also nice.

The following crew received a hand written thank you card from the 4-H Allstars: Electric Engineering Assistant II Jeff Oakley and J.C. Haddock, Systems Dispatcher II Russ Carson and Control Systems Supervisor Brian Dorman.

Ms. Helen Bassette was in distress on Memorial Drive when she could not move her car. She wrote a hand written thank you note that she was thinking of them and wanted to say thank you for their assistance. The crew included Overhead Construction Line Crew Leader Keith Gaskins, Overhead Lineworker First Class Casey Jones, James Forrest, Jr., and Mike McGowan.

Customer Contact Representative I Sandy Woodard received a compliment from customer Jarvis Mills. Mr. Mills called Sandy's supervisor to say that Sandy did an outstanding job helping him get his services connected. He said she provided excellent customer service.

Interim Customer Relations Director Scott Mullis received a letter from Rosie Wooten, Emergency Assistance Supervisor with Pitt County Department of Social Services. Ms. Wooten wrote to thank GUC for the monetary donation and the fans which provided assistance to citizens of Pitt County. The donation helped those who have difficulty in paying their utility bills during the winter months and the fans provided a cooling alternative for the summer months.

The ElectriCities Hometown Connections May 2014 Edition featured the following GUC accomplishments:

- GUC's lineman lassoed 2nd place in the Journeyman Hurt Man Rescue Event at the APPA's National Lineworkers Rodeo in Oklahoma City, OK.
- Mr. Dick Haddock, retired GUC Lineman/Overhead Electric Distribution Supervisor, was featured and recognized for his accomplishments. Mr. Haddock was inducted into the International Lineman's Hall of Fame. This induction took place during the APPA Lineworkers Rodeo Awards Banquet on April 5th in Oklahoma City, OK.

4. Other

- Mr. Cannon congratulated John Bullard, Communications Specialist. Mr. Bullard's photo was chosen as the cover photo for the Public Power Annual Directory and Statistical Report for APPA. GUC is proud of him and the work he has done. He is an excellent photographer.
- A news release was provided for information on the temporary conversion to chlorine.
- Mr. Cannon reminded the Board of the upcoming APGA in July.

BOARD CHAIR'S REMARKS/REPORT (Agenda Item 9)

Chair Hardy shared with the Board the approved Minutes from the Property Committee Meetings held on October 16, 2013 and May 19, 2014.

Chair Hardy reminded the Board of the following dates:

- GUC Regular Meeting, Thursday, July 17, 2014, 12:00 noon, Board Room

She announced the July 8 Workshop has been canceled.

CLOSED SESSION:

Upon motion by Mr. Minges, seconded by Mr. Flowers, the Greenville Utilities Board of Commissioners unanimously agreed to enter Closed Session at 12:43 p.m. pursuant to N.C.G.S. Section 143-318.11(a)(3): To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and to Section 143-318.11(a)(6): To Consider the Qualifications, Competence, Performance, Condition of Appointment of a Public Officer or Employee or Prospective Public Officer or Employee.

Upon motion by Mr. Flowers, seconded by Mr. Mills, the Board of Commissioners unanimously agreed to return to Open Session. Thereupon, Chair Hardy then announced without objection, the Board of Commissioners would stand adjourned at 1:12 p.m.

Respectfully submitted,

Amy Carson Quinn, Executive Secretary

APPROVED:

John Minges, Secretary

GREENVILLE UTILITIES COMMISSION

GREENVILLE, NORTH CAROLINA

SPECIAL MEETING
Wednesday, June 18, 2014

The Board of Commissioners of the Greenville Utilities Commission met in the Greenville Utilities Board Room in Special Session at 12:00 noon with the following members, and others present, and Chair Virginia Hardy presiding.

Commission Members Present:

Virginia Hardy, Chair	Phil Flowers
Stan Eakins, Vice-Chair	Don Mills
John Minges, Secretary (via telephone)	Chip Little (via telephone)
Rebecca Blount (via telephone beginning at 12:22 p.m.)	

Commission Staff Present:

Jeff McCauley (for presentation only)

Others Present:

Phil Dixon, Commission Attorney and Richard Croskery, GUC Liaison

Absent:

Commissioner Barbara Lipscomb

Chair Hardy called the meeting to order and Secretary Minges ascertained that a quorum was present.

Acceptance of the Agenda

A motion was made by Mr. Flowers, seconded by Mr. Mills, to accept the agenda as presented. The motion carried unanimously.

Closed Session:

Upon motion by Mr. Mills, seconded by Mr. Flowers, the Greenville Utilities Board of Commissioners unanimously agreed to enter Closed Session pursuant to N.C.G.S. Section 143-318.11(a)(6): To Consider the Qualifications, Competence, Performance, Condition of Appointment of a Public Officer or Employee or Prospective Public Officer or Employee.

Board of Commissioners returned to Open Session at 12:58 p.m.

Mr. Dixon thereupon announced that it was in order to consider the approval of the action discussed in Closed Session, in Open Session. Upon motion by Mr. Flowers, seconded by Mr. Minges, the Board of Commissioners voted unanimously to give a five (5%) merit pay increase to Mr. Cannon on the basis of his performance during the past year, which said monies would be taken out of the merit pay pool of monies set aside for such purposes beginning July 1, 2014. The motion carried unanimously.

Upon motion by Mr. Mills, seconded by Mr. Flowers, the Board of Commissioners voted to increase the severance pay period in the Contract of Employment between GUC and Mr. Cannon from six (6) months to twelve (12) months. The motion passed with one (1) descending vote from Commissioner Little.

Thereupon, Chair Hardy announced that without objection, the Board of Commissioners would stand adjourned at 1:00 p.m.

Respectfully submitted,

Phillip R. Dixon
Commission Attorney/Acting Secretary



Agenda Item # 2

Meeting Date: July 17, 2014

Item: Review of Monthly Financial Statement June 30, 2014 Preliminary

Contact: Jeff McCauley

Explanation: The Preliminary Financial Statement for June 2014 is attached.

Preliminary key financial metrics for the combined funds for the period ending June 30:

Operating Cash	\$75,135,467	Days of Cash on Hand	114
Less Current Liabilities	(\$22,908,450)		
Less Appropriations for FY 2014 Revised Budget	<u>(\$4,000,000)</u>		
Fund Balance	\$48,227,017	Days of Cash on Hand After Liabilities	79

Fund Balance Available for Appropriation: 17.4%

Average Investment Yield: 0.31%

	Current Month			Year to Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric	\$4,096	\$975,069	(\$1,368,583)	\$724,993	\$451,063	\$414,973
Water	(139,172)	(128,412)	(582,402)	58,151	29,579	113,209
Sewer	46,428	53,704	(647,775)	19,851	3,136	300,232
Gas	(1,208,900)	(1,985,900)	(4,056,332)	629,949	660,977	354,872
Combined	(\$1,297,548)	(\$1,085,539)	(\$6,655,092)	\$1,432,944	\$1,144,755	\$1,183,286

Previous Board Actions: N/A

Fiscal Note: Net Revenues

Recommended Action(s): Accept June 30, 2014 Preliminary Financial Statement.

GREENVILLE UTILITIES COMMISSION

Financial Report

June 30, 2014
Preliminary



Greenville
Utilities

GREENVILLE UTILITIES COMMISSION

June 30, 2014

Preliminary

I. Key Financial Highlights

	<u>June 2014</u>	<u>June 2013</u>	<u>June 2012</u>	
A. <u>Days Cash On Hand</u>				
Electric Fund	87	87	92	
Water Fund	138	141	195	
Sewer Fund	234	227	307	
Gas Fund	<u>230</u>	<u>321</u>	<u>342</u>	
Combined Funds	<u>114</u>	<u>121</u>	<u>132</u>	
B. <u>Fund Balance Available for Appropriation</u>				<u>Combined Funds</u>
Operating cash		\$4,759,555	\$4,129,344	\$19,282,532
Current liabilities		(\$18,778,368)	(\$1,471,133)	(\$1,834,747)
Appropriations for FY 2014 budget		(\$0)	(\$0)	(\$4,000,000)
Fund balance available for appropriation		\$25,981,187	\$2,658,211	\$13,447,785
Percentage of total budgeted expenditures		12.9%	16.1%	32.7%
Days unappropriated fund balance on hand		51	89	208
				79

	<u>Fiscal Year 2014</u>		<u>Fiscal Year 2013</u>		<u>Fiscal Year 2012</u>	
	<u>Interest Earnings</u>	<u>Yield</u>	<u>Interest Earnings</u>	<u>Yield</u>	<u>Interest Earnings</u>	<u>Yield</u>
C. <u>Portfolio Management</u>						
July	\$15,243	0.21%	\$24,926	0.33%	\$40,306	0.57%
August	\$14,596	0.20%	\$23,469	0.32%	\$39,594	0.47%
September	\$14,983	0.22%	\$21,780	0.30%	\$29,114	0.45%
October	\$15,179	0.23%	\$20,428	0.28%	\$26,026	0.41%
November	\$13,792	0.21%	\$19,240	0.27%	\$24,881	0.35%
December	\$15,379	0.24%	\$16,063	0.25%	\$24,874	0.33%
January	\$16,385	0.24%	\$19,874	0.24%	\$25,962	0.33%
February	\$15,705	0.23%	\$16,399	0.24%	\$23,535	0.31%
March	\$19,346	0.20%	\$16,219	0.23%	\$24,758	0.33%
April	\$15,376	0.26%	\$16,410	0.24%	\$25,041	0.34%
May	\$19,569	0.30%	\$16,350	0.23%	\$25,608	0.34%
June	\$21,573	0.31%	\$15,227	0.22%	\$25,175	0.33%

GREENVILLE UTILITIES COMMISSION

June 30, 2014

Preliminary

II. Fund Performance

Electric

	<u>June 2014</u>	<u>June 2013</u>	<u>June 2012</u>
Number of Accounts	64,673	64,362	63,789

- YTD volumes billed to customers are 28,180,146 kWh more than last year and 46,292,329 kWh more than budget.
- YTD revenues from retail rates and charges are \$4,301,684 more than last year and \$4,833,574 more than budget.
- YTD total revenues are \$3,344,955 more than last year and \$5,509,070 more than budget.
- YTD total expenditures are \$3,034,935 more than last year and \$5,235,140 more than budget primarily due to purchased power costs.
- YTD revenues exceed YTD expenditures by \$724,993 compared to excess revenues of \$414,973 for last year.

Water

	<u>June 2014</u>	<u>June 2013</u>	<u>June 2012</u>
Number of Accounts	34,959	34,742	34,514

- YTD volumes billed to customers are 64,028 kgallons more than last year and 153,785 kgallons more than budget.
- YTD revenues from retail rates and charges are \$227,575 more than last year but \$250,506 less than budget.
- YTD total revenues are \$45,810 more than last year but \$127,356 less than budget.
- YTD total expenditures are \$100,868 more than last year but \$155,928 less than budget.
- YTD revenues exceed YTD expenditures by \$58,151 compared to excess revenues of \$113,209 for last year.

Sewer

	<u>June 2014</u>	<u>June 2013</u>	<u>June 2012</u>
Number of Accounts	28,640	28,435	28,157

- YTD revenues from retail rates and charges are \$288,043 more than last year and \$165,566 more than budget.
- YTD total revenues are \$113,966 more than last year but \$1,734,086 less than budget.
- YTD total expenditures are \$394,347 more than last year but \$1,750,801 less than budget.
- YTD revenues exceed YTD expenditures by \$19,851 compared to excess revenues of \$300,232 for last year.

GREENVILLE UTILITIES COMMISSION

June 30, 2014

Preliminary

- | | <u>June 2014</u> | <u>June 2013</u> | <u>June 2012</u> |
|--|------------------|------------------|------------------|
| <u>Gas</u> | | | |
| Number of Accounts | 22,554 | 22,434 | 22,259 |
| • YTD total volumes billed to customers are 1,540,528 ccfs more than last year but 68,968 ccfs less than budget. | | | |
| • YTD revenues from retail rates and charges are \$4,142,708 more than last year but \$3,448,126 less than budget. | | | |
| • YTD total revenues are \$5,985,453 more than last year but \$10,545,094 less than budget. | | | |
| • YTD total expenditures are \$5,710,376 more than last year but \$10,514,066 less than budget. | | | |
| • YTD revenues exceed YTD expenditures by \$629,949 compared to excess revenues of \$354,872 for last year. | | | |

	<u>June 2014</u>	<u>June 2013</u>	<u>June 2012</u>	<u>YTD % Change</u>
<u>Volumes Billed</u>				
Electric (kwh)	155,660,521	150,217,131	146,045,083	1.7%
Water (kgal)	324,414	328,793	314,189	1.7%
Sewer (kgal)	240,905	233,453	225,239	0.5%
Gas (ccf)	516,857	528,726	492,543	9.1%
Firm	<u>1,510,371</u>	<u>1,481,537</u>	<u>1,456,615</u>	<u>0.5%</u>
Interruptible				
Total	2,027,228	2,010,263	1,949,158	4.9%
				<u>YTD % Change</u>
		<u>YTD FY 2013</u>	<u>YTD FY 2012</u>	
		1,656,666,740	1,632,865,592	3.2%
		3,857,562	3,785,625	3.6%
		2,729,493	2,746,715	-0.2%
		16,152,261	12,805,287	37.6%
		<u>15,267,893</u>	<u>15,440,944</u>	<u>-0.6%</u>
		31,420,154	28,246,231	16.7%

IV. Cooling Degree Day Information

	<u>Fiscal Year 2014</u>	<u>Fiscal Year 2013</u>	<u>% Change</u>	<u>6 Year Average</u>	<u>30 Year Average</u>
July	478.0	547.1	-12.6%	495.4	481.6
August	377.5	424.5	-11.1%	443.5	427.3
September	192.0	216.5	-11.3%	251.0	244.2
October	77.0	63.0	22.2%	59.0	64.3
November	9.5	0.0	0.0%	6.5	10.7
December	15.5	1.5	933.3%	4.8	3.2
January	0.0	5.5	-100%	0.9	1.6
February	0.0	0.0	0.0%	1.3	2.3
March	0.0	0.0	0.0%	12.1	13.8
April	48.5	58.5	-17.1%	64.9	64.4
May	231.5	150.5	53.8%	200.8	164.4
June	<u>379.5</u>	<u>362.0</u>	<u>4.8%</u>	<u>397.0</u>	<u>363.2</u>
YTD	1,809.0	1,829.1	-1.1%	1,937.2	1,841.0

GREENVILLE UTILITIES COMMISSION

June 30, 2014

Preliminary

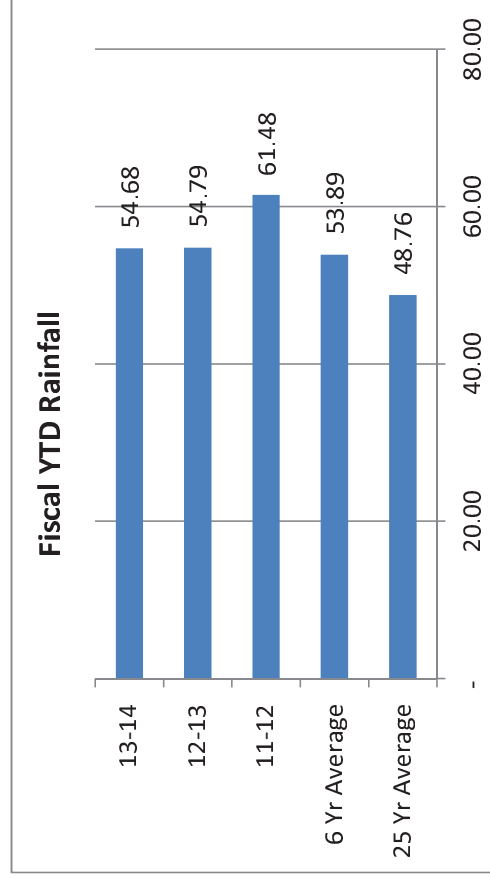
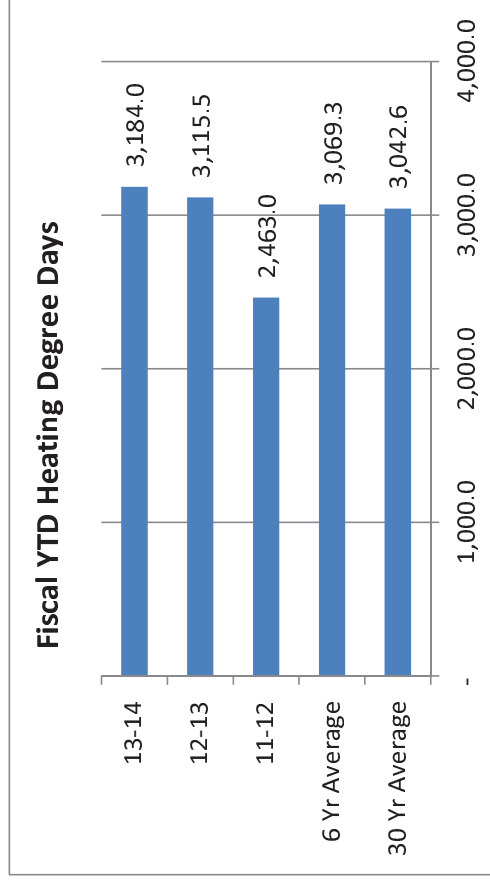
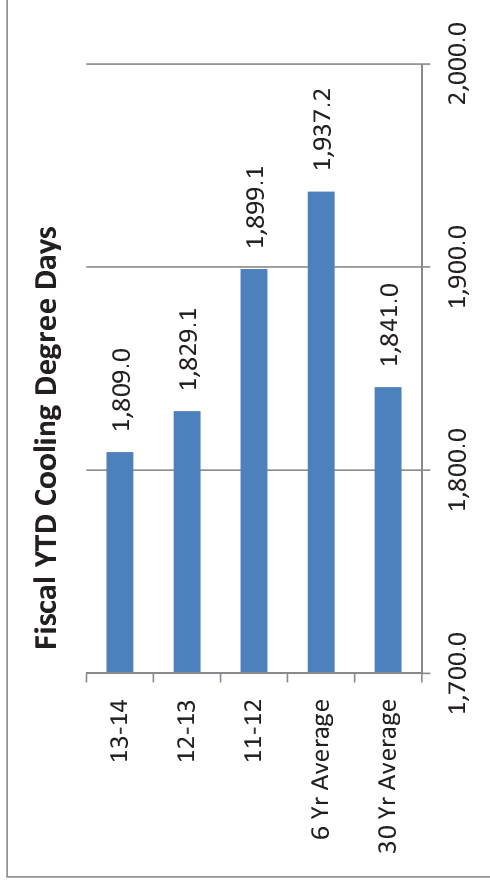
	<u>Heating Degree Day Information</u>	<u>Fiscal Year 2014</u>	<u>Fiscal Year 2013</u>	<u>% Change</u>	<u>6 Year Average</u>	<u>30 Year Average</u>
IV.	July	0.0	0.0	0.0%	0.0	0.0
	August	0.0	0.0	0.0%	0.0	0.1
	September	5.0	4.0	25.0%	4.1	10.3
	October	127.5	146.5	-13.0%	163.5	150.3
	November	444.0	526.0	-15.6%	398.3	373.0
	December	537.0	445.0	20.7%	597.8	631.2
	January	808.5	609.5	32.6%	730.1	702.1
	February	581.0	607.0	-4.3%	578.8	562.0
	March	524.0	564.0	-7.1%	417.6	404.1
	April	142.5	160.5	-11.2%	145.9	163.9
	May	14.5	53.0	-72.6%	33.1	44.0
	June	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.1</u>	<u>1.6</u>
	YTD	3,184.0	3,115.5	2.2%	3,069.3	3,042.6

Commissioners Executive Summary

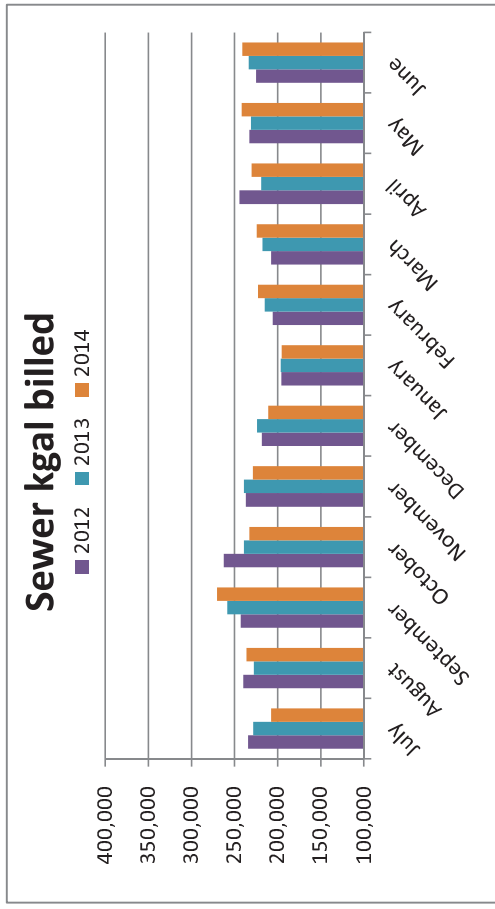
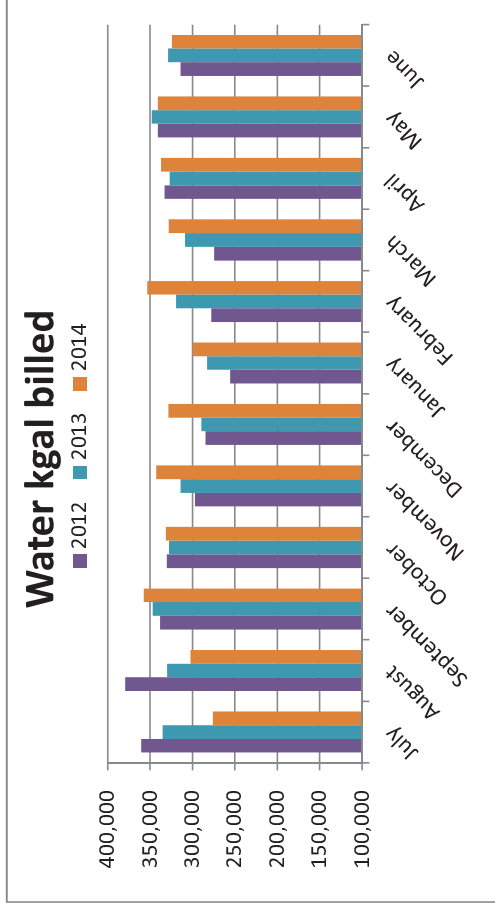
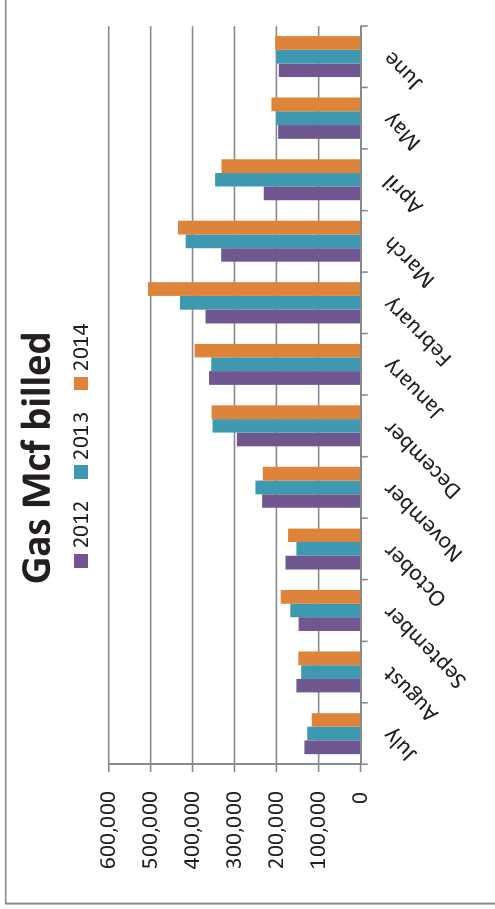
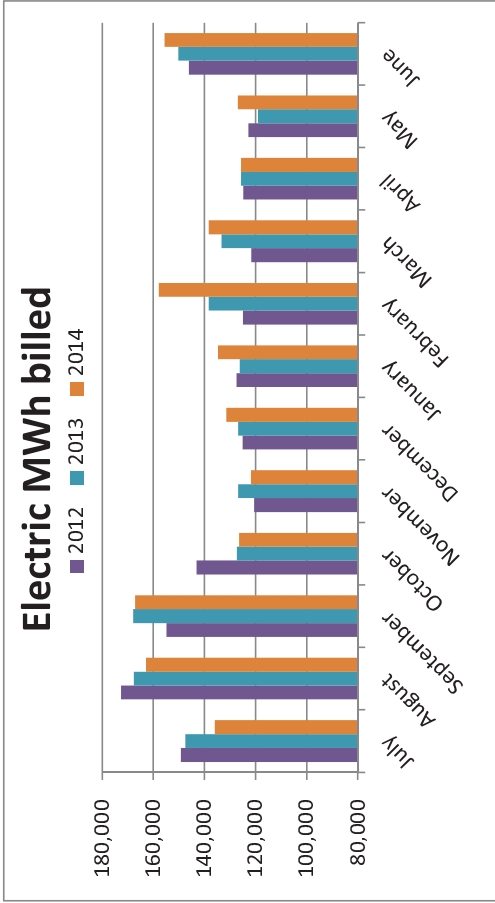
June 30, 2014

	Current Month			Year To Date		
	Actual	Budget	Last Year	Actual	Budget	Last Year
Electric						
Revenues	18,787,028	18,961,264	18,047,405	202,086,056	196,576,986	198,741,101
Expenses	18,782,932	17,986,195	19,415,988	201,361,063	196,125,923	198,326,128
Net Revenues	4,096	975,069	(1,368,583)	724,993	451,063	414,973
Water						
Revenues	1,526,056	1,463,483	1,273,104	16,307,474	16,434,830	16,261,664
Expenses	1,665,228	1,591,895	1,855,506	16,249,323	16,405,251	16,148,455
Net Revenues	(139,172)	(128,412)	(582,402)	58,151	29,579	113,209
Sewer						
Revenues	1,671,420	2,939,980	1,457,487	17,931,423	19,665,509	17,817,457
Expenses	1,624,992	2,886,276	2,105,262	17,911,572	19,662,373	17,517,225
Net Revenues	46,428	53,704	(647,775)	19,851	3,136	300,232
Gas						
Revenues	4,093,402	11,723,715	1,790,487	38,002,798	48,547,892	32,017,345
Expenses	5,302,302	13,709,615	5,846,819	37,372,849	47,886,915	31,662,473
Net Revenues	(1,208,900)	(1,985,900)	(4,056,332)	629,949	660,977	354,872
Total Revenues	26,077,906	35,088,442	22,568,483	274,327,751	281,225,217	264,837,567
Total Expenses	27,375,454	36,173,981	29,223,575	272,894,807	280,080,462	263,654,281
Net Operating Revenues	(1,297,548)	(1,085,539)	(6,655,092)	1,432,944	1,144,755	1,183,286

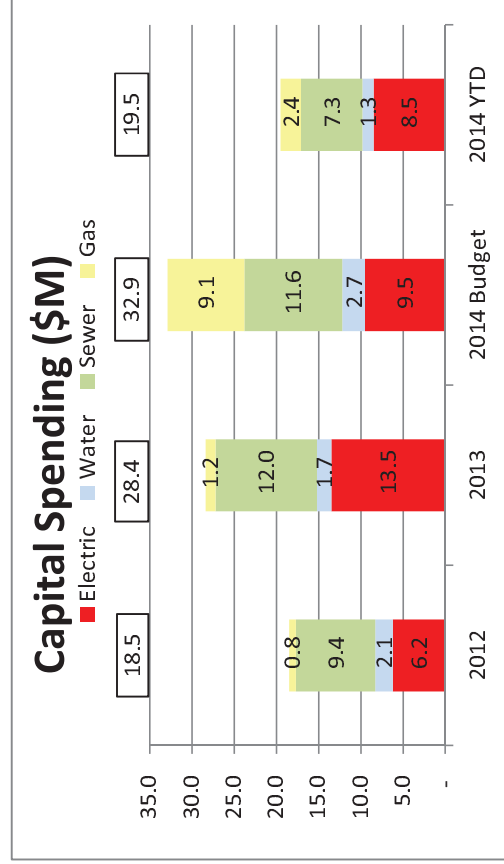
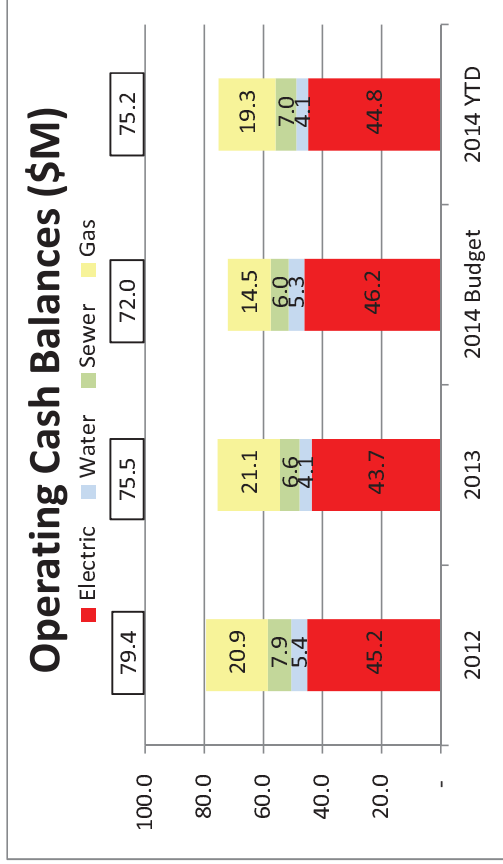
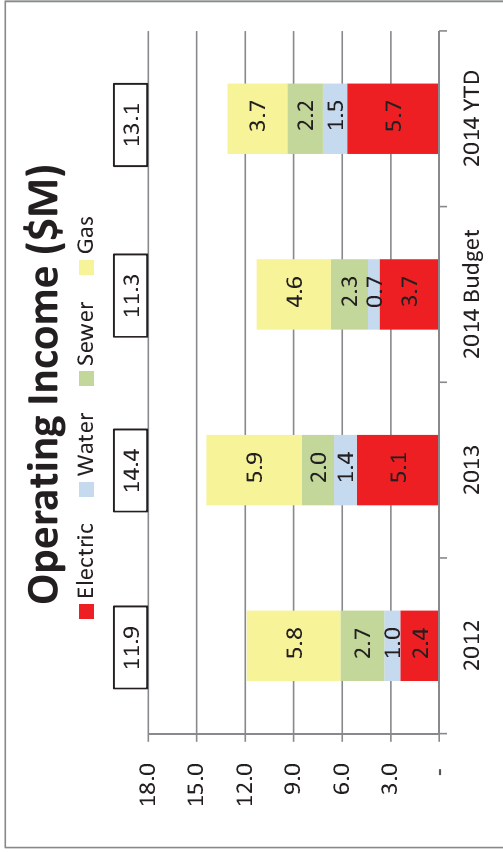
Weather



Customer Demand



Financial Trends



GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENSES - COMBINED
June 30, 2014

Line #	CURRENT FISCAL YEAR				PRIOR FISCAL YEAR								
	Current Month Actual	Current Month Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	Total Revised Budget	% of Revised Budget	Current Month Actual	YTD Actual	Change Prior YTD to Current YTD
REVENUE:													
1	\$23,243,764	\$24,455,966	(\$1,212,202)	\$267,248,696	\$265,516,566	\$1,732,130	\$265,516,566	100.7%	\$267,441,024	99.9%	\$22,618,960	\$258,156,030	\$9,092,666
2	174,760	140,788	33,972	1,994,054	1,689,500	304,554	1,689,500	118.0%	1,950,929	102.2%	162,963	2,013,724	(19,670)
3	12,795	7,913	4,882	106,910	95,000	11,910	95,000	112.5%	105,975	100.9%	7,130	102,255	4,655
4	624,732	97,179	527,553	2,724,089	1,166,159	1,557,930	1,166,159	233.6%	1,784,944	152.6%	(236,314)	2,975,819	(251,730)
5	21,855	20,649	1,206	202,975	247,843	(44,868)	247,843	81.9%	192,166	105.6%	15,744	230,341	(27,366)
6	-	-	-	51,027	-	51,027	-	n/a	51,027	100.0%	-	-	51,027
7	-	-	-	-	2,144,202	(2,144,202)	2,144,202	0.0%	2,144,202	0.0%	-	1,359,398	(1,359,398)
8	2,000,000	10,365,947	(8,365,947)	2,000,000	10,365,947	(8,365,947)	10,365,947	19.3%	4,000,000	50.0%	-	-	2,000,000
9	\$26,077,906	\$35,088,442	(\$9,010,536)	\$274,327,751	\$281,225,217	(\$6,897,466)	\$281,225,217	97.5%	\$277,670,267	98.8%	\$22,568,483	\$264,837,567	\$9,490,184
EXPENDITURES:													
10	\$4,280,229	\$4,319,132	\$38,903	\$51,288,927	\$51,829,529	\$540,602	\$51,829,529	99.0%	\$53,358,721	96.1%	\$4,665,075	\$48,937,484	\$2,351,443
11	15,847,534	16,790,414	942,880	188,216,528	185,903,097	(2,313,431)	185,903,097	101.2%	188,127,043	100.0%	15,656,655	179,140,595	9,075,933
12	776,187	645,800	(130,387)	6,160,351	7,749,677	1,589,326	7,749,677	79.5%	7,975,392	77.2%	1,384,998	9,263,046	(3,102,695)
13	1,261,224	1,267,003	5,779	15,134,721	15,204,102	69,381	15,204,102	99.5%	15,134,768	100.0%	549,171	13,779,680	1,355,041
14	466,297	474,141	7,844	5,359,687	5,689,615	329,928	5,689,615	94.2%	5,359,687	100.0%	412,878	5,037,771	321,916
15	63,983	61,544	(2,439)	780,593	738,495	(42,098)	738,495	105.7%	709,619	110.0%	54,798	695,705	84,888
16	-	-	-	350,000	350,000	-	350,000	100.0%	350,000	100.0%	-	300,000	50,000
17	4,680,000	12,615,947	(7,935,947)	5,604,000	12,615,947	7,011,947	12,615,947	44.4%	4,000,000	140.1%	6,500,000	6,500,000	(896,000)
18	\$27,375,454	\$36,173,981	\$862,580	\$272,894,807	\$280,080,462	\$7,185,655	\$280,080,462	97.4%	\$275,015,230	99.2%	\$29,223,575	\$263,654,281	\$9,240,526
19	(\$1,297,548)	(\$1,085,539)	(\$212,009)	\$1,432,944	\$1,144,755	\$288,189	\$1,144,755		\$2,655,037		(\$6,655,092)	\$1,183,286	\$249,658
Combined Equity/Deficit													

GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENSES - ELECTRIC FUND
June 30, 2014

Line #	CURRENT FISCAL YEAR				PRIOR FISCAL YEAR								
	Current Month Actual	Current Month Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	Total Revised Budget	% of Revised Budget	Current Month Actual	YTD Actual	Change Prior YTD to Current YTD
CUSTOMER DEMAND:													
1	64,673			1,741,098,341	1,686,354,887	(54,743,454)	1,686,354,887	103.2%	1,720,526,175	101.2%	64,362	1,704,824,372	36,273,969
2	157,620,221	148,736,501	(8,883,720)	1,684,846,886	1,638,554,557	46,292,329	1,638,554,557	102.8%	1,671,871,561	100.8%	151,577,827	1,656,666,740	28,180,146
3	155,660,521	144,520,511	11,140,010								150,217,131		
4	\$18,068,570	\$18,806,743	(\$738,173)	\$198,410,250	\$193,576,676	\$4,833,574	\$193,576,676	102.5%	\$197,669,271	100.4%	\$18,193,421	\$194,108,566	\$4,301,684
5	104,076	80,837	23,239	1,179,942	970,000	209,942	970,000	121.6%	1,171,752	100.7%	112,967	1,130,987	48,955
6	12,795	7,913	4,882	106,910	95,000	11,910	95,000	112.5%	105,975	100.9%	7,130	102,255	4,655
7	590,537	54,521	536,016	2,235,364	654,219	1,581,145	654,219	341.7%	1,310,574	170.6%	(273,573)	2,337,952	(102,588)
8	11,050	11,250	(200)	102,563	135,000	(32,437)	135,000	76.0%	97,056	105.7%	7,460	116,277	(13,714)
9	-	-	-	51,027	-	51,027	-	n/a	51,027	100.0%	-	-	51,027
10	-	-	-	1,146,091	1,146,091	(1,146,091)	1,146,091	0.0%	1,146,091	0.0%	-	945,064	(945,064)
11	\$18,787,028	\$18,961,264	(\$174,236)	\$202,086,056	\$196,576,986	\$5,509,070	\$196,576,986	102.8%	\$201,551,746	100.3%	\$18,047,405	\$198,741,101	\$3,344,955
EXPENDITURES:													
12	\$1,929,347	\$1,822,190	(\$107,157)	\$22,283,241	\$21,866,291	(\$416,950)	\$21,866,291	101.9%	\$22,639,281	98.4%	\$1,958,633	\$20,932,781	\$1,350,460
13	14,825,334	15,062,578	237,244	164,988,404	160,849,997	(4,138,407)	160,849,997	102.6%	164,013,943	100.6%	14,641,041	162,173,347	2,815,057
14	326,866	388,583	61,717	4,595,397	4,663,018	67,621	4,663,018	98.5%	4,968,566	92.5%	948,452	6,023,435	(1,428,038)
15	283,984	288,408	4,424	3,407,819	3,460,940	53,121	3,460,940	98.5%	3,407,819	100.0%	(9,316)	2,944,957	462,862
16	353,418	362,892	9,474	4,113,109	4,354,682	241,573	4,354,682	94.5%	4,113,109	100.0%	322,380	3,890,903	222,206
17	63,983	61,544	(2,439)	780,593	738,495	(42,098)	738,495	105.7%	709,619	110.0%	54,798	695,705	84,888
18	-	-	-	192,500	192,500	-	192,500	100.0%	192,500	100.0%	-	165,000	27,500
19	1,000,000	-	(1,000,000)	1,000,000	-	(1,000,000)	-	n/a	-	n/a	1,500,000	1,500,000	(500,000)
20	\$18,782,892	\$17,986,195	(\$796,737)	\$201,361,063	\$196,125,923	(\$5,235,140)	\$196,125,923	102.7%	\$200,044,837	100.7%	\$19,415,988	\$198,326,128	\$3,034,995
21	\$4,096	\$975,069	(\$970,973)	\$724,993	\$451,063	\$273,930	\$451,063		\$1,506,909		(\$1,368,583)	\$414,973	\$310,020

Note 1: kWh billed does not include volumes delivered in the current month and billed in the next month.

GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENSES - WATER FUND
 June 30, 2014

Line #	<<PRELIMINARY>>												
	CURRENT FISCAL YEAR					PRIOR FISCAL YEAR							
	Current Month Actual	Current Month Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	Total Revised Budget	% of Revised Budget	Current Month Actual	YTD Actual	Change Prior YTD to Current YTD
CUSTOMER DEMAND:													
1	34,959										34,742		
2	389,991	386,566	(3,425)	4,523,814	4,280,913	(242,901)	4,280,913	105.7%	4,427,533	102.2%	345,809	4,382,893	140,921
3	310,207	281,195	29,012	3,365,376	3,396,074	(30,698)	3,396,074	99.1%	3,342,835	100.7%	296,515	3,341,295	24,081
4	14,207	36,442	(22,235)	556,214	371,731	184,483	371,731	149.6%	554,017	100.4%	32,278	516,267	39,947
5	324,414	317,637	6,777	3,921,590	3,767,805	153,785	3,767,805	104.1%	3,896,852	100.6%	328,793	3,857,562	64,028
REVENUE:													
6	\$1,446,645	\$1,362,655	\$83,990	\$14,790,674	\$15,041,180	(\$250,506)	\$15,041,180	98.3%	\$14,771,987	100.1%	\$1,185,601	\$14,563,099	\$227,575
7	28,446	58,184	(29,738)	943,986	616,136	327,850	616,136	153.2%	914,507	103.2%	53,759	846,979	97,007
8	34,620	25,663	8,957	348,287	308,000	40,287	308,000	113.1%	328,551	106.0%	19,964	383,665	(35,378)
9	12,995	13,832	(837)	189,431	165,995	23,436	165,995	114.1%	177,716	106.6%	10,780	305,061	(115,630)
10	3,350	3,149	201	35,096	37,843	(2,747)	37,843	92.7%	34,023	103.2%	3,000	39,154	(4,058)
11	-	-	-	-	265,676	(265,676)	265,676	0.0%	265,676	0.0%	-	123,706	(123,706)
12	\$1,526,056	\$1,463,483	\$62,573	\$16,307,474	\$16,434,830	(\$127,356)	\$16,434,830	99.2%	\$16,492,460	98.9%	\$1,273,104	\$16,261,664	\$45,810
EXPENDITURES:													
13	\$880,359	\$947,226	\$66,867	\$10,892,978	\$11,366,679	\$473,701	\$11,366,679	95.8%	\$11,431,152	95.3%	\$977,865	\$10,474,282	\$418,696
14	97,734	59,567	38,167	454,192	714,848	260,656	714,848	63.5%	712,702	63.7%	170,068	1,067,936	(613,744)
15	337,135	335,102	(2,033)	4,045,653	4,021,224	(24,429)	4,021,224	100.6%	4,045,700	100.0%	207,573	4,061,237	(15,584)
16	-	-	-	52,500	52,500	-	52,500	100.0%	52,500	100.0%	-	45,000	7,500
17	350,000	250,000	(100,000)	804,000	250,000	(554,000)	250,000	321.6%	-	n/a	500,000	500,000	304,000
18	\$1,665,228	\$1,591,895	(\$73,333)	\$16,249,323	\$16,405,251	\$155,928	\$16,405,251	99.0%	\$16,242,054	100.0%	\$1,855,506	\$16,148,455	\$100,868
19	(\$139,172)	(\$128,412)	(\$10,760)	\$58,151	\$29,579	\$28,572	\$29,579	99.0%	\$250,406	98.9%	(\$582,402)	\$113,209	(\$55,058)

Note 1: Kgalions Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel, the Town of Farmville, Greene County, the Town of Winterville and Stokes Regional Water Corporation.

GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENSES - SEWER FUND
 June 30, 2014

<<PRELIMINARY>>													
CURRENT FISCAL YEAR										PRIOR FISCAL YEAR			
Line #	Current Month Actual	Current Month Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	Total Revised Budget	% of Revised Budget	Current Month Actual	YTD Actual	Change Prior YTD to Current YTD
CUSTOMER DEMAND:													
1	28,640			3,843,630	3,429,543	(414,087)	3,429,543	112.1%	3,805,448	101.0%	28,435	3,805,448	38,220
2	285,300	274,020	(11,280)	2,625,366	2,638,110	(12,744)	2,638,110	99.5%	2,497,343	105.1%	290,400	2,625,366	2,722
3	231,235	218,041	13,194	116,758	96,112	20,646	96,112	121.5%	116,089	100.6%	6,546	106,849	9,909
4	9,670	7,285	2,385	2,742,124	2,734,222	7,902	2,734,222	100.3%	2,613,432	104.9%	233,453	2,729,493	12,631
5	240,905	225,326	15,579										
6	\$1,578,671	\$1,491,707	\$86,964	\$16,805,846	\$16,640,280	\$165,566	\$16,640,280	101.0%	\$16,746,640	100.4%	\$1,384,655	\$16,517,803	\$288,043
7	54,153	39,938	14,215	641,998	538,226	103,772	538,226	119.3%	643,715	99.7%	44,754	606,349	35,649
8	26,565	23,163	3,402	329,446	278,000	51,446	278,000	118.5%	316,411	104.1%	20,812	363,627	(34,181)
9	10,202	17,475	(7,273)	136,229	209,689	(73,460)	209,689	65.0%	138,131	98.6%	6,056	161,607	(25,378)
10	1,829	1,750	79	17,904	21,000	(3,096)	21,000	85.3%	17,438	102.7%	1,210	20,694	(2,790)
11	-	-	-	-	612,367	(612,367)	612,367	0.0%	612,367	0.0%	-	147,377	(147,377)
12	-	1,365,947	(1,365,947)	-	1,365,947	(1,365,947)	1,365,947	0.0%	-	n/a	-	-	-
13	\$1,671,420	\$2,939,980	(\$1,268,560)	\$17,931,423	\$19,665,509	(\$1,734,086)	\$19,665,509	91.2%	\$18,474,702	97.1%	\$1,457,487	\$17,817,457	\$113,966
14	\$969,613	\$904,074	(\$65,539)	\$10,792,395	\$10,848,855	\$56,460	\$10,848,855	99.5%	\$11,029,359	97.9%	\$1,032,485	\$10,565,932	\$226,463
15	301,082	89,890	(211,192)	475,091	1,078,713	603,622	1,078,713	44.0%	1,062,177	44.7%	119,888	977,268	(502,177)
16	524,297	526,365	2,068	6,291,586	6,316,358	24,772	6,316,358	99.6%	6,291,586	100.0%	452,889	5,429,025	862,561
17	-	-	-	52,500	52,500	-	52,500	100.0%	52,500	100.0%	-	45,000	7,500
18	(170,000)	1,365,947	1,535,947	300,000	1,365,947	1,065,947	1,365,947	22.0%	-	n/a	500,000	500,000	(200,000)
19	\$1,624,992	\$2,886,276	\$1,261,284	\$17,911,572	\$19,662,373	\$1,750,801	\$19,662,373	91.1%	\$18,435,622	97.2%	\$2,105,262	\$17,517,225	\$394,347
20	\$46,428	\$53,704	(\$7,276)	\$19,851	\$3,136	\$16,715	\$3,136		\$39,080		(\$647,775)	\$300,232	(\$280,381)

Note 1: Kgalions Billed - Wholesale and Rates and Charges - Wholesale represents sales to the Town of Bethel and the Town of Grimesland.

GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENSES - GAS FUND
June 30, 2014

Line #	<<PRELIMINARY>>												
	CURRENT FISCAL YEAR					PRIOR FISCAL YEAR							
	Current Month Actual	Current Month Budget	Variance Favorable (Unfavorable)	YTD Actual	YTD Budget	Variance Favorable (Unfavorable)	Total Original Budget	% of Original Budget	Total Revised Budget	% of Revised Budget	Current Month Actual	YTD Actual	Change Prior YTD to Current YTD
CUSTOMER DEMAND:													
1	22,554										22,434		
2	1,523,156	2,009,510	486,354	33,956,478	35,489,041	1,532,563	35,489,041	95.7%	34,919,523	97.2%	1,569,500	32,367,960	1,588,518
3	1,469,929	1,950,832	480,903	32,727,206	34,452,761	1,725,555	34,452,761	95.0%	33,899,873	96.5%	1,453,741	31,155,338	1,571,868
4	516,857	589,958	(73,101)	17,616,209	17,110,140	506,069	17,110,140	103.0%	17,112,600	102.9%	528,726	16,152,261	1,463,948
5	1,510,371	1,280,293	230,078	15,344,473	15,919,510	(575,037)	15,919,510	96.4%	15,387,000	99.7%	1,481,537	15,267,893	76,580
6	2,027,228	1,870,251	156,977	32,960,682	33,029,650	(68,968)	33,029,650	99.8%	32,499,600	101.4%	2,010,263	31,420,154	1,540,528
REVENUE:													
7	\$2,067,279	\$2,696,739	(\$629,460)	\$35,655,942	\$39,104,068	(\$3,448,126)	\$39,104,068	91.2%	\$ 36,694,904	97.2%	\$1,756,770	\$31,513,234	\$4,142,708
8	9,499	11,125	(1,626)	136,379	133,500	2,879	133,500	102.2%	134,215	101.6%	9,220	135,445	934
9	10,998	11,351	(353)	163,065	136,256	26,809	136,256	119.7%	158,523	102.9%	20,423	171,199	(8,134)
10	5,626	4,500	1,126	47,412	54,000	(6,588)	54,000	87.8%	43,649	108.6%	4,074	54,216	(6,804)
11	-	-	-	-	120,068	(120,068)	120,068	0.0%	120,068	0.0%	-	143,251	(143,251)
12	2,000,000	9,000,000	(7,000,000)	2,000,000	9,000,000	(7,000,000)	9,000,000	22.2%	4,000,000	50.0%	-	-	2,000,000
13	\$4,093,402	\$11,723,715	(\$7,630,313)	\$38,002,798	\$48,547,892	(\$10,545,094)	\$48,547,892	78.3%	\$41,151,359	92.3%	\$1,790,487	\$32,017,345	\$5,985,453
EXPENDITURES:													
14	\$500,910	\$645,642	\$144,732	\$7,320,313	\$7,747,704	\$427,391	\$7,747,704	94.5%	8,258,929	88.6%	\$696,092	\$6,964,489	\$355,824
15	1,022,200	1,727,836	705,636	23,228,124	25,053,100	1,824,976	25,053,100	92.7%	24,113,100	96.3%	1,015,614	16,967,248	6,260,876
16	50,505	107,760	57,255	635,671	1,293,098	657,427	1,293,098	49.2%	1,231,947	51.6%	146,590	1,194,407	(58,736)
17	115,808	117,128	1,320	1,389,663	1,405,580	15,917	1,405,580	98.9%	1,389,663	100.0%	(101,975)	1,344,461	45,202
18	112,879	111,249	(1,630)	1,246,578	1,334,933	88,355	1,334,933	93.4%	1,246,578	100.0%	90,498	1,146,868	99,710
19	-	-	-	52,500	52,500	-	52,500	100.0%	52,500	100.0%	-	45,000	7,500
20	3,500,000	11,000,000	(7,500,000)	3,500,000	11,000,000	(7,500,000)	11,000,000	31.8%	4,000,000	n/a	4,000,000	4,000,000	(500,000)
21	\$5,302,302	\$13,709,615	\$8,407,313	\$37,372,849	\$47,886,915	\$10,514,066	\$47,886,915	78.0%	\$40,292,717	92.8%	\$5,846,819	\$31,662,473	\$5,710,376
22	(\$1,208,900)	(\$1,985,900)	\$777,000	\$629,949	\$660,977	(\$31,028)	\$660,977		\$858,642		(\$4,056,332)	\$354,872	\$275,077

GREENVILLE UTILITIES COMMISSION
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS
June 30, 2014

<<PRELIMINARY>>

Line Nos.		Major Funds				Total
		Electric Fund	Water Fund	Sewer Fund	Gas Fund	
1	OPERATING REVENUES:					
	Charges for services	\$ 18,185,441	\$ 1,509,710	\$ 1,659,389	\$ 2,076,778	\$ 23,431,318
2	Other operating revenues	83,570	8,747	8,721	7,816	108,854
3	Total operating revenues	18,269,011	1,518,457	1,668,110	2,084,594	23,540,172
4	OPERATING EXPENSES:					
	Administration and general	682,878	220,728	210,586	221,141	1,335,333
5	Operations and maintenance	1,246,468	659,628	759,029	279,990	2,945,115
6	Purchased power and gas	14,825,334	-	-	1,021,976	15,847,310
7	Depreciation	575,162	299,610	383,360	134,885	1,393,017
8	Total operating expenses	17,329,842	1,179,966	1,352,975	1,657,992	21,520,775
9	Operating income (Loss)	939,169	338,491	315,135	426,602	2,019,397
10	NONOPERATING REVENUES (EXPENSES):					
	Interest income	9,563	3,568	1,641	6,801	21,573
11	Debt interest expense and service charges	(61,991)	(100,773)	(141,641)	(21,024)	(325,429)
12	Other nonoperating revenues	506,967	23,409	36,358	3,182	569,916
13	Net nonoperating revenues	454,539	(73,796)	(103,642)	(11,041)	266,060
14	Income before contributions and transfers	1,393,708	264,695	211,493	415,561	2,285,457
15	CONTRIBUTIONS AND TRANSFERS:					
	Transfer to City of Greenville, General Fund	(353,418)	-	-	(112,879)	(466,297)
16	Transfer to City of Greenville, street light reimbursement	(63,983)	-	-	-	(63,983)
17	Total operating transfers	(417,401)	-	-	(112,879)	(530,280)
18	CHANGES IN NET ASSETS	976,307	264,695	211,493	302,682	1,755,177
19	NET ASSETS, BEGINNING OF MONTH	114,874,638	67,542,927	97,637,605	49,392,222	329,447,392
20	NET ASSETS, END OF MONTH	\$ 115,850,945	\$ 67,807,622	\$ 97,849,098	\$ 49,694,904	\$ 331,202,569

GREENVILLE UTILITIES COMMISSION
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS
FISCAL YEAR TO DATE
June 30, 2014

<<PRELIMINARY>>

Line Nos.		Major Funds				Total	Last Year
		Electric Fund	Water Fund	Sewer Fund	Gas Fund		
OPERATING REVENUES:							
1	Charges for services	\$ 199,697,102	\$ 16,082,946	\$ 17,777,290	\$ 35,792,321	\$ 269,349,659	\$ 260,272,010
2	Other operating revenues	699,404	98,063	101,204	97,094	995,765	773,079
3	Total operating revenues	200,396,506	16,181,009	17,878,494	35,889,415	270,345,424	261,045,089
OPERATING EXPENSES:							
4	Administration and general	8,573,893	2,975,188	2,925,851	2,982,595	17,457,527	15,915,652
5	Operations and maintenance	13,901,846	7,970,287	7,919,042	4,390,441	34,181,616	33,916,353
6	Purchased power and gas	164,988,404	-	-	23,227,900	188,216,304	179,140,595
7	Depreciation	7,240,507	3,707,399	4,836,237	1,627,699	17,411,842	17,565,372
8	Total operating expenses	194,704,650	14,652,874	15,681,130	32,228,635	257,267,289	246,537,972
9	Operating income (Loss)	5,691,856	1,528,135	2,197,364	3,660,780	13,078,135	14,507,117
NONOPERATING REVENUES (EXPENSES):							
10	Interest income	91,184	35,295	11,050	59,597	197,126	226,385
11	Debt interest expense and service charges	(743,936)	(1,209,276)	(1,699,736)	(252,321)	(3,905,269)	(4,091,118)
12	Other nonoperating revenues	1,587,031	260,093	248,082	65,985	2,161,191	3,032,779
13	Other nonoperating expenses	-	-	-	-	-	(311,435)
14	Net nonoperating revenues	934,279	(913,888)	(1,440,604)	(126,739)	(1,546,952)	(1,143,389)
15	Income before contributions and transfers	6,626,135	614,247	756,760	3,534,041	11,531,183	13,363,728
CONTRIBUTIONS AND TRANSFERS:							
16	Transfer to City of Greenville, General Fund	(4,113,109)	-	-	(1,246,578)	(5,359,687)	(5,037,771)
17	Transfer to City of Greenville, street light reimbursement	(780,593)	-	-	-	(780,593)	(695,705)
18	Total operating transfers	(4,893,702)	-	-	(1,246,578)	(6,140,280)	(5,733,476)
19	CHANGES IN NET ASSETS	1,732,433	614,247	756,760	2,287,463	5,390,903	7,630,252
20	BEGINNING NET ASSETS	114,118,512	67,193,375	97,092,338	47,407,441	325,811,666	318,181,414
21	ENDING NET ASSETS	\$ 115,850,945	\$ 67,807,622	\$ 97,849,098	\$ 49,694,904	\$ 331,202,569	\$ 325,811,666

GREENVILLE UTILITIES COMMISSION
STATEMENT OF CASH FLOWS
FISCAL YEAR TO DATE
June 30, 2014

<<PRELIMINARY>>

Line #	Electric	Water	Sewer	Gas	Total	Last Year
SOURCES						
1	\$ 5,691,856	\$ 1,528,135	\$ 2,197,364	\$ 3,660,780	\$ 13,078,135	\$ 14,507,117
2	7,240,507	3,707,399	4,836,237	1,627,699	17,411,842	17,565,372
3	1,386,715	46,406	381,645	(405,562)	1,409,204	(5,875,240)
4	102,564	35,096	17,905	47,411	202,976	230,342
5	51,027	-	-	-	51,027	-
6	-	-	-	-	-	21,007,097
7	14,472,669	5,317,036	7,433,151	4,930,328	32,153,184	47,434,688
USES						
8	(4,113,109)	-	-	(1,246,578)	(5,359,687)	(5,037,771)
9	(780,593)	-	-	-	(780,593)	(695,705)
10	(3,407,819)	(4,045,653)	(6,291,586)	(1,389,663)	(15,134,721)	(13,417,100)
11	-	-	-	-	-	(19,751,782)
12	-	-	-	-	-	(90,983)
13	-	-	-	-	-	(311,435)
14	(4,595,397)	(454,192)	(475,091)	(635,671)	(6,160,351)	(9,263,045)
15	(1,000,000)	(804,000)	(300,000)	(3,500,000)	(5,604,000)	(6,500,000)
16	(13,896,918)	(5,303,845)	(7,066,677)	(6,771,912)	(33,039,352)	(48,567,821)
17	575,751	13,191	366,474	(1,841,584)	(886,168)	(1,133,133)
NET INCREASE (DECREASE) - OPERATING CASH						
CAPITAL PROJECTS						
18	-	135,336	6,044,056	-	6,179,392	13,196,257
19	-	168,715	213,046	-	381,761	706,768
20	(11,380)	199	(6,855)	12,186	(5,850)	(3,957)
21	1,000,000	804,000	300,000	3,500,000	5,604,000	6,500,000
22	(28,138)	(3,682)	119,534	(32,579)	55,135	-
23	(3,879,072)	(868,695)	(7,640,169)	(1,707,284)	(14,095,220)	(19,436,368)
24	(2,918,590)	235,873	(970,388)	1,772,323	(1,880,782)	962,700
25	(2,342,839)	249,064	(603,914)	(69,261)	(2,766,950)	(170,433)
CASH AND INVESTMENT & REVENUE BOND PROCEEDS						
26	\$ 42,603,595	\$ 6,552,128	\$ 7,587,147	\$ 27,842,436	\$ 84,585,306	\$ 84,755,737
CASH AND INVESTMENT & REVENUE BOND PROCEEDS						
27	\$ 40,260,756	\$ 6,801,192	\$ 6,983,233	\$ 27,773,175	\$ 81,818,356	\$ 84,585,304
June 30, 2014						
28	39,332,848	4,835,438	5,797,129	27,245,983	77,211,398	79,287,882
29	927,908	1,965,754	1,186,104	527,192	4,606,958	5,297,422
30	40,260,756	6,801,192	6,983,233	27,773,175	81,818,356	84,585,304
June 30, 2013						
31	44,759,555	4,129,344	6,964,036	19,282,532	75,135,467	75,452,005
32	(5,426,707)	706,094	(1,166,907)	7,963,451	2,075,931	3,835,877
33	39,332,848	4,835,438	5,797,129	27,245,983	77,211,398	79,287,882

GREENVILLE UTILITIES COMMISSION
STATEMENT OF NET ASSETS
June 30, 2014

Line #	<<PRELIMINARY>>				Total
	Electric Fund	Water Fund	Sewer Fund	Gas Fund	
ASSETS					
CURRENT ASSETS:					
1	Cash and Investments - Operating Fund	\$4,129,344	\$	6,964,036	\$ 19,282,532
2	Cash and Investments - Capital Projects Fund ¹	(5,426,707)	(272,997)	(2,200,581)	7,963,451
3	Accounts receivable, net	22,063,207	1,794,503	1,944,770	2,296,767
4	Due from other governments	449,783	134,408	149,123	105,483
5	Due from City of Greenville	118,162	-	-	118,162
6	Inventories	4,689,502	619,913	191,036	606,282
7	Total current assets	66,653,502	6,405,171	7,048,384	30,254,515
NON CURRENT ASSETS:					
Restricted cash and cash equivalents:					
8	Bond funds	927,908	1,965,754	1,186,104	527,192
9	Capacity fees	-	979,091	1,033,674	-
10	Total restricted cash and cash equivalents	927,908	2,944,845	2,219,778	527,192
11	Notes receivable	-	446,072	-	446,072
Capital assets:					
12	Land, easements and construction in progress	16,584,334	10,889,706	32,778,456	4,106,669
13	Other capital assets, net of depreciation	76,108,032	80,267,284	112,322,372	25,758,177
14	Total capital assets	92,692,366	91,156,990	145,100,828	29,864,846
15	Total non-current assets	93,620,274	94,547,907	147,320,606	30,392,038
16	TOTAL ASSETS	160,273,776	100,953,078	154,368,990	60,646,553
LIABILITIES					
CURRENT LIABILITIES:					
17	Accounts payable and accrued expenses	15,647,548	554,847	381,060	1,453,413
18	Customer deposits	2,734,118	509,507	1,648	343,243
19	Accrued interest payable	166,351	287,047	287,984	66,272
20	Due to City of Greenville	236,090	-	-	-
21	Unearned revenue ²	-	120,181	186,180	306,361
22	Current portion of compensated absences	652,818	256,389	289,158	1,423,359
23	Current maturities of long-term debt	-	(6,767)	(627,551)	(634,318)
24	Total current liabilities	19,436,925	1,721,204	518,479	2,087,922
NON CURRENT LIABILITIES:					
25	Compensated absences	112,331	128,477	95,340	83,084
26	Long-term debt, excluding current portion	20,173,223	29,251,748	54,217,005	7,254,395
27	Other post-employment benefits	4,700,352	2,044,027	1,689,068	1,526,248
28	Total non current liabilities	24,985,906	31,424,252	56,001,413	8,863,727
29	TOTAL LIABILITIES	44,422,831	33,145,456	56,519,892	10,951,649
NET ASSETS					
30	Invested in Capital Assets, net of related debt	73,447,051	63,877,763	92,697,478	23,137,643
31	Unrestricted	42,403,894	3,929,859	5,151,620	26,557,261
32	TOTAL NET ASSETS	\$ 115,850,945	\$ 67,807,622	\$ 97,849,098	\$ 49,694,904

¹ Negative cash balances in the Capital Projects funds reflect reimbursements due from revenue bonds, SRF loans and grants.

² Unearned revenue includes prepaid water and sewer tap fees.

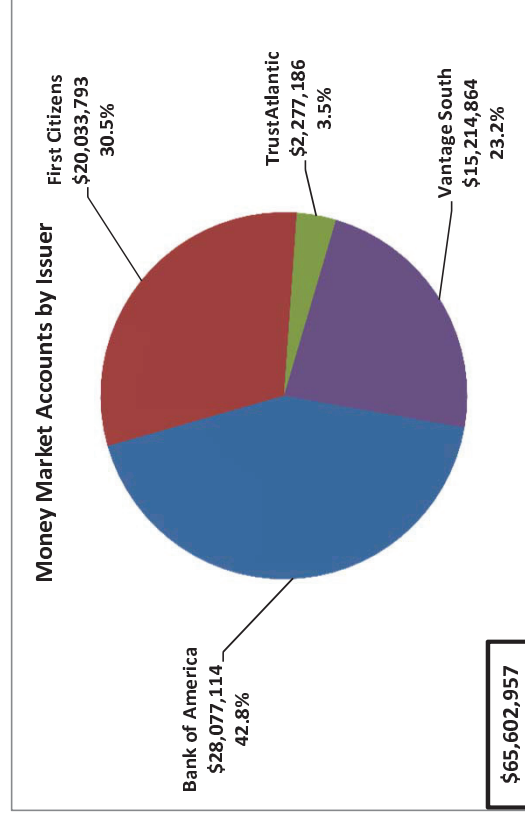
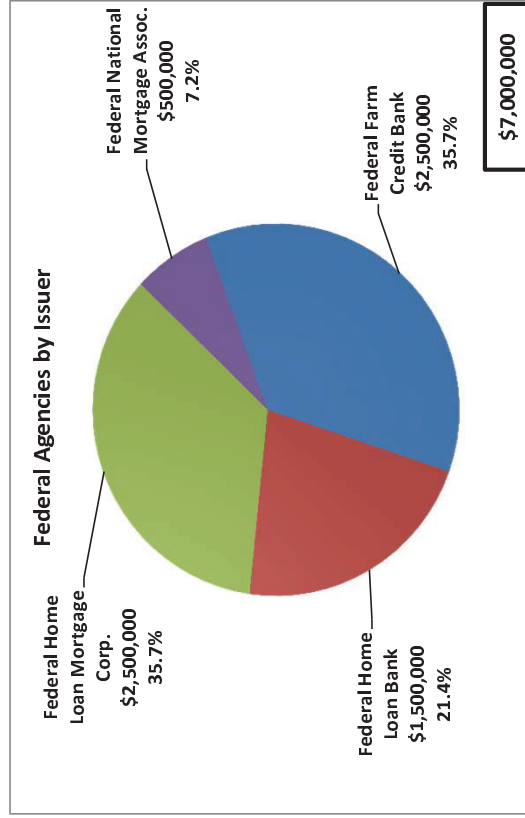
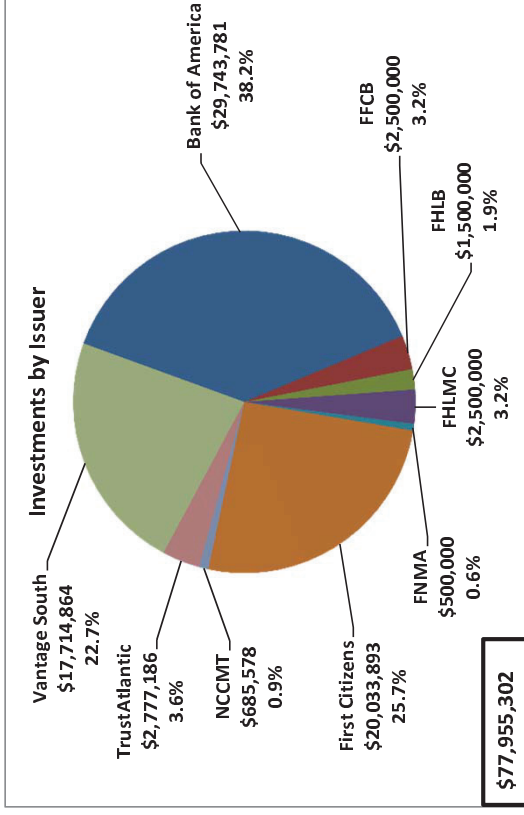
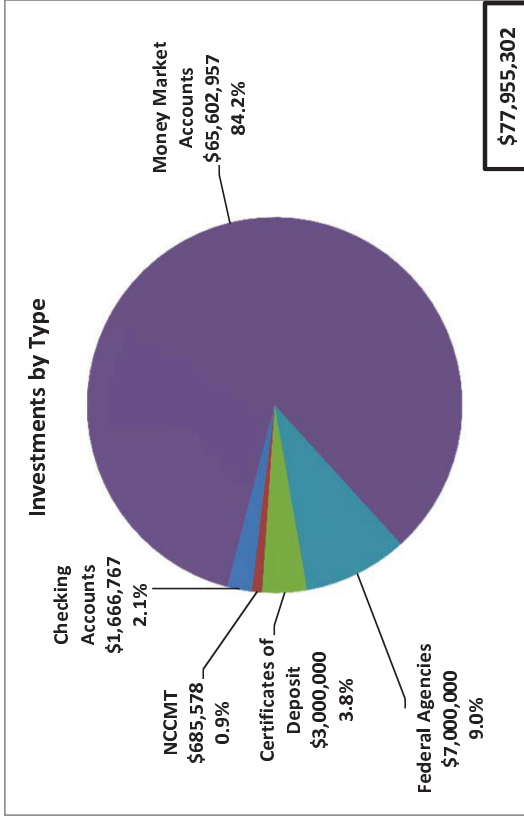
**Capital Projects Summary Report
June 30, 2014**

Project #	Project Name	Total Estimated Project Costs	Original Budget	Board Approval	Current Approved Budget	Month		Year To Date		Project		Estimated Completion Date
						To Date Expenditures	Expenditures	To Date Expenditures	Expenditures	To Date Expenditures	Expenditures	
ECP-128	Business Application Master Plan	15,900,000	244,732	11/18/2008	1,366,246	-	-	98,320	806,666	806,666	59.0%	9/30/2013
ECP-132	Substation Modernization	3,000,000	3,000,000	4/20/2010	3,000,000	211	211	19,220	2,686,238	2,686,238	89.5%	6/30/2015
ECP-133	Sugg Parkway Transmission Line	1,700,000	1,700,000	5/17/2011	1,700,000	-	-	-	-	-	0.0%	n/a
ECP-134	Sugg Parkway Substation	3,400,000	3,400,000	5/17/2011	3,400,000	-	-	-	-	-	0.0%	n/a
ECP-135	Frog Level Substation Improvements	1,500,000	1,500,000	6/7/2011	1,500,000	-	-	650,271	979,298	979,298	65.3%	Complete
ECP-136	OPTICS Phase 3A	11,272,000	11,272,000	5/17/2012	11,272,000	155,126	155,126	2,264,425	8,229,834	8,229,834	73.0%	6/30/2015
ECP-137	Generator EPA Carbon Monoxide Emission Reduction	450,000	450,000	8/16/2012	450,000	-	-	237,352	237,352	237,352	52.7%	4/1/2014
ECP-138	Greenville 230 KV South POD Substation	6,000,000	300,000	9/20/2012	300,000	7,588	7,588	7,588	106,274	106,274	35.4%	7/13/2015
ECP-139	Telephone System Replacement	550,000	550,000	12/20/2012	550,000	23,579	23,579	47,158	545,974	545,974	99.3%	2/28/2014
ECP-140	Outage Management Systems	400,000	400,000	3/21/2013	400,000	4,900	4,900	162,021	181,521	181,521	45.4%	6/30/2014
ECP-141	OPTICS Phase 3B	14,405,000	14,405,000	6/13/2013	14,405,000	304,191	304,191	2,526,785	2,526,785	2,526,785	17.5%	2/1/2016
ECP-142	Bells Fork-Hollywood Substation Upgrade	2,370,000	2,370,000	6/13/2013	2,370,000	10,030	10,030	199,502	199,502	199,502	8.4%	6/30/2015
ECP-143	Frog Level & MacGregor Downs Substation Feeder Expansions	700,000	700,000	10/17/2013	700,000	22,715	22,715	103,143	103,143	103,143	14.7%	1/31/2015
ECP-144	10th Street Connector Project	1,535,000	1,535,000	12/19/2013	1,535,000	-	-	-	-	-	0.0%	TBD by NCDOT
Total Electric Capital Projects		\$ 63,182,000	\$ 41,826,732		\$ 42,948,246	\$ 528,340	\$ 6,315,785	\$ 6,315,785	\$ 16,602,587	\$ 16,602,587	38.7%	
WCP-99	WTP Raw Water Pump Station Improvements	3,500,000	350,000	2/19/2008	4,844,577	-	-	2,724	4,697,583	4,697,583	97.0%	Complete
WCP-104	Tar River Available Water Supply	885,000	885,000	7/29/2008	1,270,000	-	-	56,064	1,242,636	1,242,636	97.8%	12/31/2013
WCP-105	Aquifer Storage & Recovery (ASR) Wellhead Facilities Project	1,572,000	1,572,000	9/16/2008	1,572,000	-	-	-	1,572,000	1,572,000	100.0%	Complete
WCP-113	NCDOT Hwy 43 Water Improvements Project - Phase II	352,000	352,000	7/20/2010	352,000	-	-	-	198,547	198,547	56.4%	TBD by NCDOT
WCP-115	WTP Impoundment Dredging	350,000	350,000	6/13/2013	350,000	-	-	-	-	-	0.0%	TBD
WCP-116	WTP Sedimentation Basin Upgrade	355,000	355,000	6/13/2013	355,000	18,860	18,860	79,885	79,885	79,885	22.5%	6/30/2015
Total Water Capital Projects		\$ 7,014,000	\$ 3,864,000		\$ 8,743,577	\$ 18,860	\$ 138,673	\$ 138,673	\$ 7,790,651	\$ 7,790,651	89.1%	
SCP-99	Sterling Pointe Pump Station and Force Main Project	11,693,599	1,034,000	3/25/2008	9,900,000	-	-	9,182,158	9,182,158	9,182,158	92.7%	1/31/2014
SCP-100	Westside Pump Station and Force Main Project	15,695,532	1,300,000	9/16/2008	15,287,369	-	-	14,054,171	14,054,171	14,054,171	91.9%	3/31/2014
SCP-111	WWTP Headworks Improvements Project	180,000	180,000	1/19/2010	1,980,000	-	-	1,938,439	1,938,439	1,938,439	97.9%	Complete
SCP-113	NCDOT Hwy 43 Sewer Improvements Project - Phase II	266,000	266,000	7/20/2010	266,000	-	-	198,221	198,221	198,221	74.5%	TBD by NCDOT
SCP-114	Chicod School Project	480,000	200,000	7/19/2011	480,000	-	-	5,680	5,680	5,680	1.2%	6/30/2014
SCP-115	Southwest Commercial Park Sewer Extension Project	300,000	300,000	11/17/2011	300,000	-	-	286,675	286,675	286,675	95.6%	1/31/2014
SCP-116	Sanitary Sewer Outfall Rehabilitation Project - Phase III	2,000,000	84,053	3/15/2012	1,950,000	-	-	1,883,207	1,883,207	1,883,207	96.6%	12/31/2013
SCP-117	WWTP Ultraviolet Disinfection Equip. Replacement	3,360,000	3,360,000	6/13/2013	3,360,000	-	-	181,768	181,768	181,768	5.4%	2/28/2016
SCP-118	Southside Pump Station Upgrade	3,450,000	3,450,000	6/13/2013	3,450,000	-	-	85	85	85	0.0%	6/30/2016
Total Sewer Capital Projects		\$ 37,425,131	\$ 10,174,053		\$ 36,973,369	\$ -	\$ 27,730,404	\$ 27,730,404	\$ 27,730,404	\$ 27,730,404	75.0%	
GCP-87	NC 33 Main Extension and Old River Road Main Replacement	1,300,000	1,300,000	10/20/2011	1,300,000	-	-	-	-	-	0.0%	12/31/2015
GCP-88	GUC-PNG Multiple Gas Facilities Upgrade Project	5,000,000	2,650,000	11/15/2012	2,650,000	172,380	172,380	210,874	210,874	210,874	8.0%	5/31/2014
GCP-89	Western Loop High Pressure Gas Main Extension	2,850,000	2,850,000	6/13/2013	2,850,000	37,265	37,265	37,265	37,265	37,265	1.3%	12/31/2015
GCP-90	LNG Plant Tank Additions	4,000,000	4,000,000	6/13/2013	4,000,000	50,716	50,716	517,295	517,295	517,295	12.9%	12/31/2014
Total Gas Capital Projects		\$ 13,150,000	\$ 10,800,000		\$ 10,800,000	\$ 260,361	\$ 765,434	\$ 765,434	\$ 765,434	\$ 765,434	7.1%	
Grand Total Capital Projects		\$ 120,771,131	\$ 66,664,785		\$ 99,465,192	\$ 807,561	\$ 34,950,296	\$ 34,950,296	\$ 52,889,076	\$ 52,889,076	53.2%	

*Capital Projects Funds
June 30, 2014*

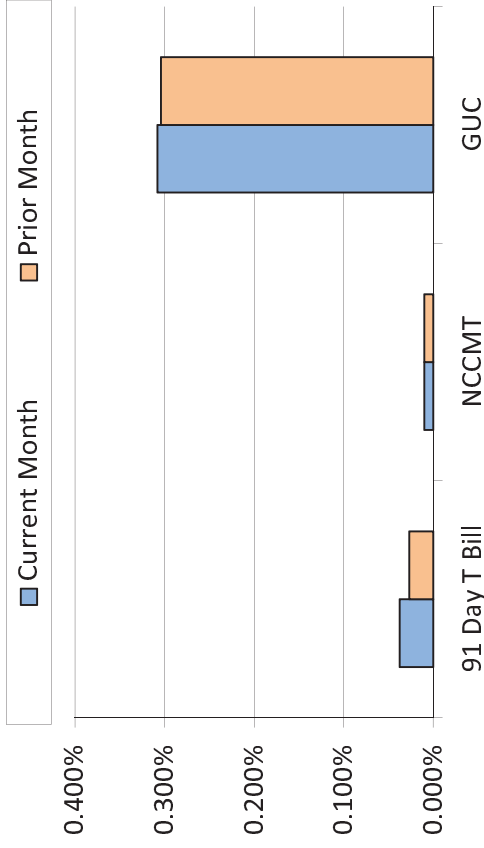
Electric Capital Projects			
Current Commitments	\$	211	211
2008B Revenue Bonds			
Future Commitments			
Fund Balance and Interest Income	2,259,557		
2007 Revenue Bonds	183		
2008A Revenue Bonds	-		<u>2,259,740</u>
Total funds for Electric Capital Projects	\$		<u>2,259,951</u>
Water Capital Projects			
Future Commitments			
Fund Balance and Interest Income	1,529,616		
Capacity Fees	979,081		
2008A Revenue Bonds	302,499		<u>2,811,196</u>
Total funds for Water Capital Projects	\$		<u>2,811,196</u>
Sewer Capital Projects			
Future Commitments			
Fund Balance and Interest Income	296,337		
Acreage Fees	737,126		
Capacity Fees	1,151,380		
2008A Revenue Bonds	47,043		<u>2,231,886</u>
Total funds for Sewer Capital Projects	\$		<u>2,231,886</u>
Gas Capital Projects			
Future Commitments			
Fund Balance and Interest Income	11,032,800		<u>11,032,800</u>
2007 Revenue Bonds	-		
2008A Revenue Bonds	1		<u>1</u>
Total funds for Gas Capital Projects	\$		<u>11,032,801</u>
Grand total funds for Capital Projects	\$		<u><u>18,335,834</u></u>

Investment Portfolio Diversification June 30, 2014

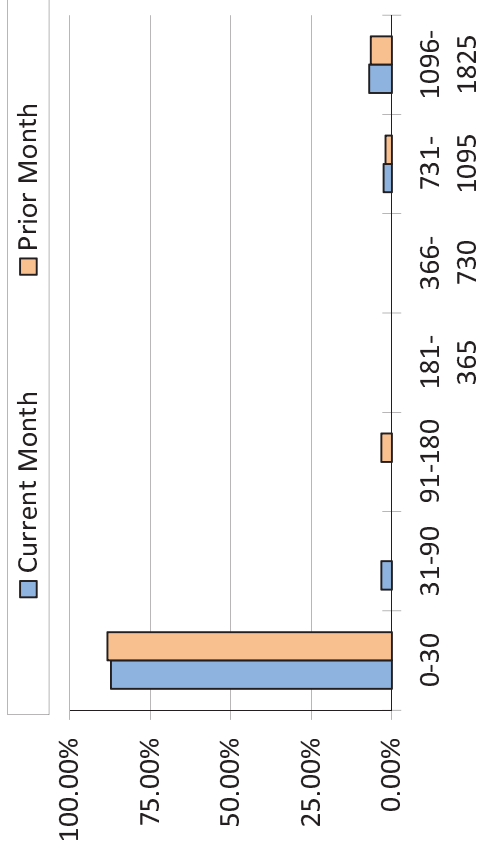


Cash and Investment Report
June 30, 2014

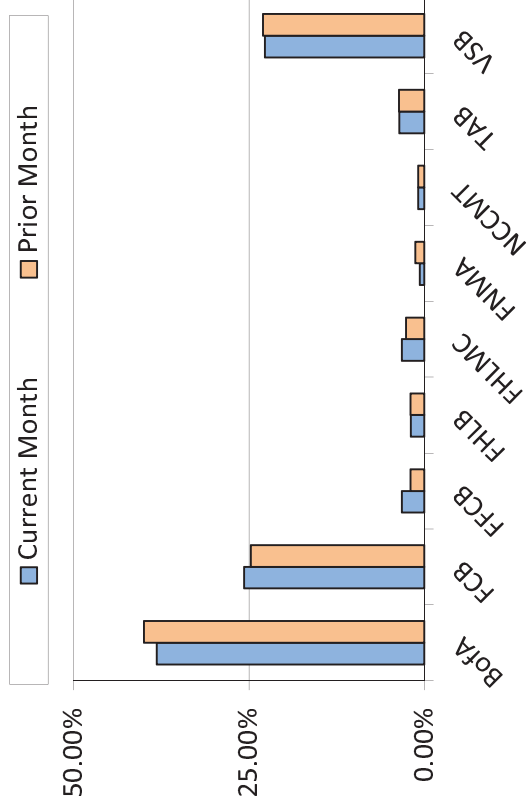
Yield Comparison



Days to Maturity
Percent of Portfolio



Portfolio by Issuer



GUC Investments Summary by Issuer June 30, 2014

Issuer	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Bank of America	2	29,743,780.43	29,743,780.43	38.15	0.189	1
First Citizens Bank	2	20,033,893.35	20,033,893.35	25.70	0.050	1
Federal Farm Credit Bank	4	2,500,000.00	2,511,366.00	3.22	1.752	1,681
Federal Home Loan Bank	3	1,500,000.00	1,499,939.50	1.92	1.188	1,535
Federal Home Loan Mort Corp	4	2,500,000.00	2,501,979.50	3.21	1.308	1,294
Federal National Mort Assoc	1	500,000.00	498,407.00	0.64	0.750	902
N C Capital Management Trust	2	685,577.85	685,577.85	0.88	0.022	1
Trust/Atlantic Bank	2	2,777,186.16	2,777,186.16	3.56	0.354	318
Vantage South Bank	2	17,714,863.92	17,714,863.92	22.72	0.371	13
Total and Average	22	77,955,301.71	77,966,993.71	100.00	0.308	146

GUC Investments
Portfolio Management
Portfolio Details - Investments
June 30, 2014

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
SYS762	762	TrustAtlantic Bank		04/28/2014	500,000.00	500,000.00	500,000.00	1.650	1.627	1.650	1,762	04/28/2019
SYS754	754	Vantage South Bank		09/25/2013	2,500,000.00	2,500,000.00	2,500,000.00	0.500	0.493	0.500	86	09/25/2014
		Subtotal and Average	3,000,000.00		3,000,000.00	3,000,000.00	3,000,000.00	0.682	0.682	0.692	365	
NC Capital Management Trust												
SYS33	33	N C Capital Management Trust			585,380.93	585,380.93	585,380.93	0.010	0.010	0.010	1	
SYS745	745	N C Capital Management Trust			100,196.92	100,196.92	100,196.92	0.090	0.089	0.090	1	
		Subtotal and Average	682,477.38		685,577.85	685,577.85	685,577.85	0.021	0.021	0.022	1	
Passbook/Checking Accounts												
SYS735	735	Bank of America			1,666,666.73	1,666,666.73	1,666,666.73	0.001	0.001	0.001	1	
SYS706	706	First Citizens Bank		07/01/2013	100.00	100.00	100.00	0.001	0.001	0.001	1	
		Subtotal and Average	1,226,897.68		1,666,766.73	1,666,766.73	1,666,766.73	0.001	0.001	0.001	1	
Money Market Accounts												
SYS733	733	Bank of America			28,077,113.70	28,077,113.70	28,077,113.70	0.200	0.197	0.200	1	
SYS704	704	First Citizens Bank			20,033,793.35	20,033,793.35	20,033,793.35	0.050	0.049	0.050	1	
SYS705	705	TrustAtlantic Bank			2,277,186.16	2,277,186.16	2,277,186.16	0.070	0.069	0.070	1	
SYS703	703	Vantage South Bank			15,214,863.92	15,214,863.92	15,214,863.92	0.350	0.345	0.350	1	
		Subtotal and Average	66,336,185.95		65,602,957.13	65,602,957.13	65,602,957.13	0.182	0.182	0.184	1	
Federal Agency Coupon Securities												
3133EDB50	755	Federal Farm Credit Bank		12/04/2013	500,000.00	501,667.00	500,000.00	1.200	1.184	1.200	1,252	12/04/2017
3133EDKR2	763	Federal Farm Credit Bank		04/30/2014	1,000,000.00	1,007,135.00	1,000,000.00	1.870	1.844	1.870	1,764	04/30/2019
3133ED181	766	Federal Farm Credit Bank		06/12/2014	500,000.00	501,331.50	500,000.00	1.850	1.825	1.850	1,807	06/12/2019
3133EDP48	771	Federal Farm Credit Bank		06/24/2014	500,000.00	501,232.50	500,000.00	1.970	1.943	1.970	1,819	06/24/2019
313383VM0	758	Federal Home Loan Bank		12/03/2013	500,000.00	501,181.50	500,820.00	1.800	1.739	1.764	1,519	08/28/2018
3130A25V4	767	Federal Home Loan Bank		06/18/2014	500,000.00	499,454.00	500,000.00	0.500	0.493	0.500	1,813	06/18/2019
3130A2D78	768	Federal Home Loan Bank		06/26/2014	500,000.00	499,304.00	500,000.00	1.300	1.282	1.300	1,274	12/26/2017
3134G4NJ3	756	Federal Home Loan Mort Corp		12/20/2013	500,000.00	499,303.00	500,000.00	0.720	0.710	0.720	903	12/20/2016
3134G4NJ3	757	Federal Home Loan Mort Corp		12/20/2013	500,000.00	499,303.00	500,000.00	0.720	0.710	0.720	903	12/20/2016
3134G53D5	765	Federal Home Loan Mort Corp		05/21/2014	1,000,000.00	1,002,481.00	1,000,000.00	2.000	1.973	2.000	1,785	05/21/2019
3134G5AG0	772	Federal Home Loan Mort Corp		06/30/2014	500,000.00	500,892.50	500,000.00	1.100	1.085	1.100	1,095	06/30/2017
3136G1Y94	759	Federal National Mort Assoc		12/19/2013	500,000.00	498,407.00	500,000.00	0.750	0.740	0.750	902	12/19/2016
		Subtotal and Average	6,084,153.33		7,000,000.00	7,011,692.00	7,000,820.00	1.382	1.382	1.401	1,456	

GUC Investments
Portfolio Management
Portfolio Details - Investments
June 30, 2014

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity
Total and Average			77,329,714.34		77,955,301.71	77,966,993.71	77,956,121.71		0.304	0.308	146

Financial Report

June 30, 2014

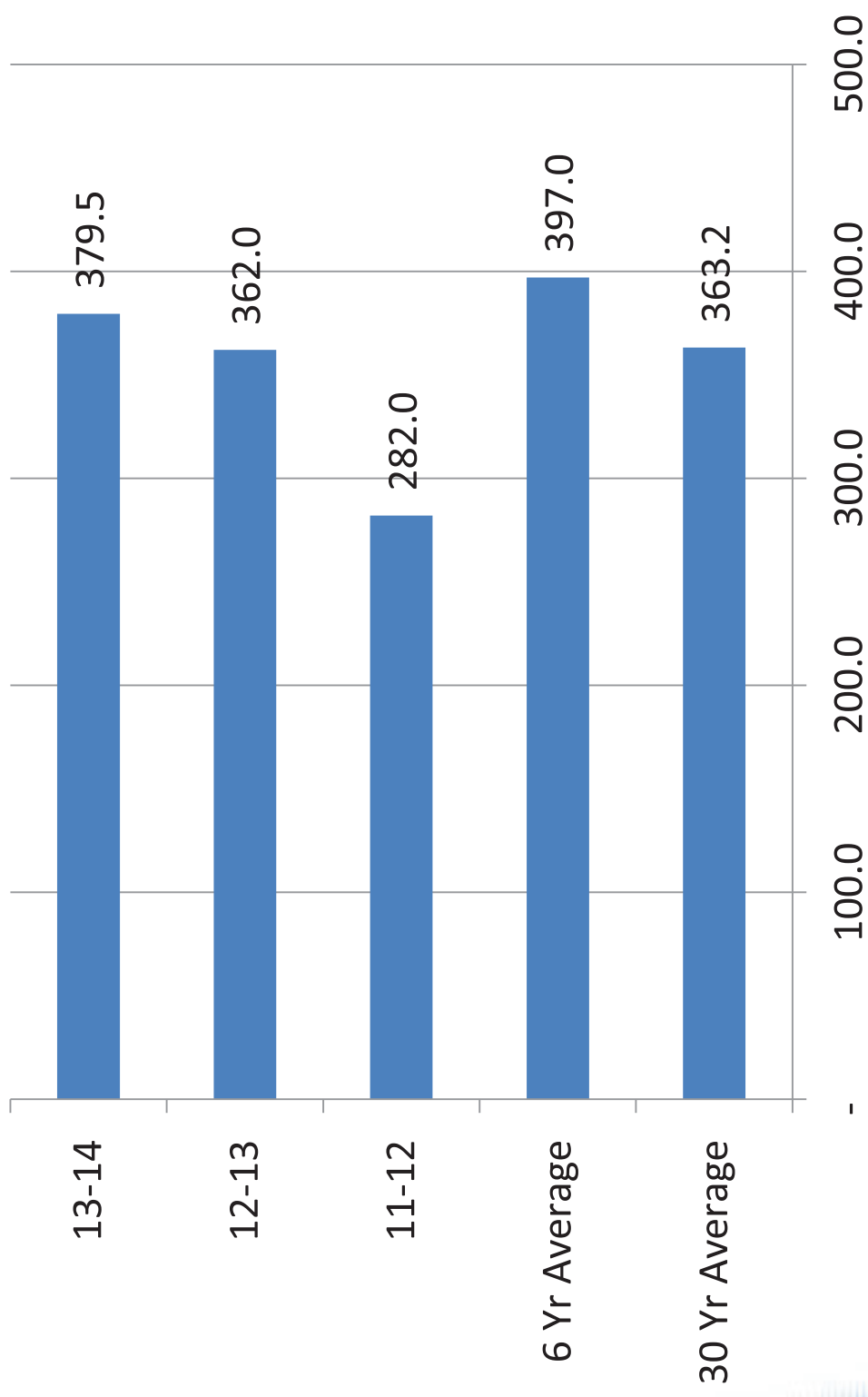
Preliminary



Greenville
Utilities

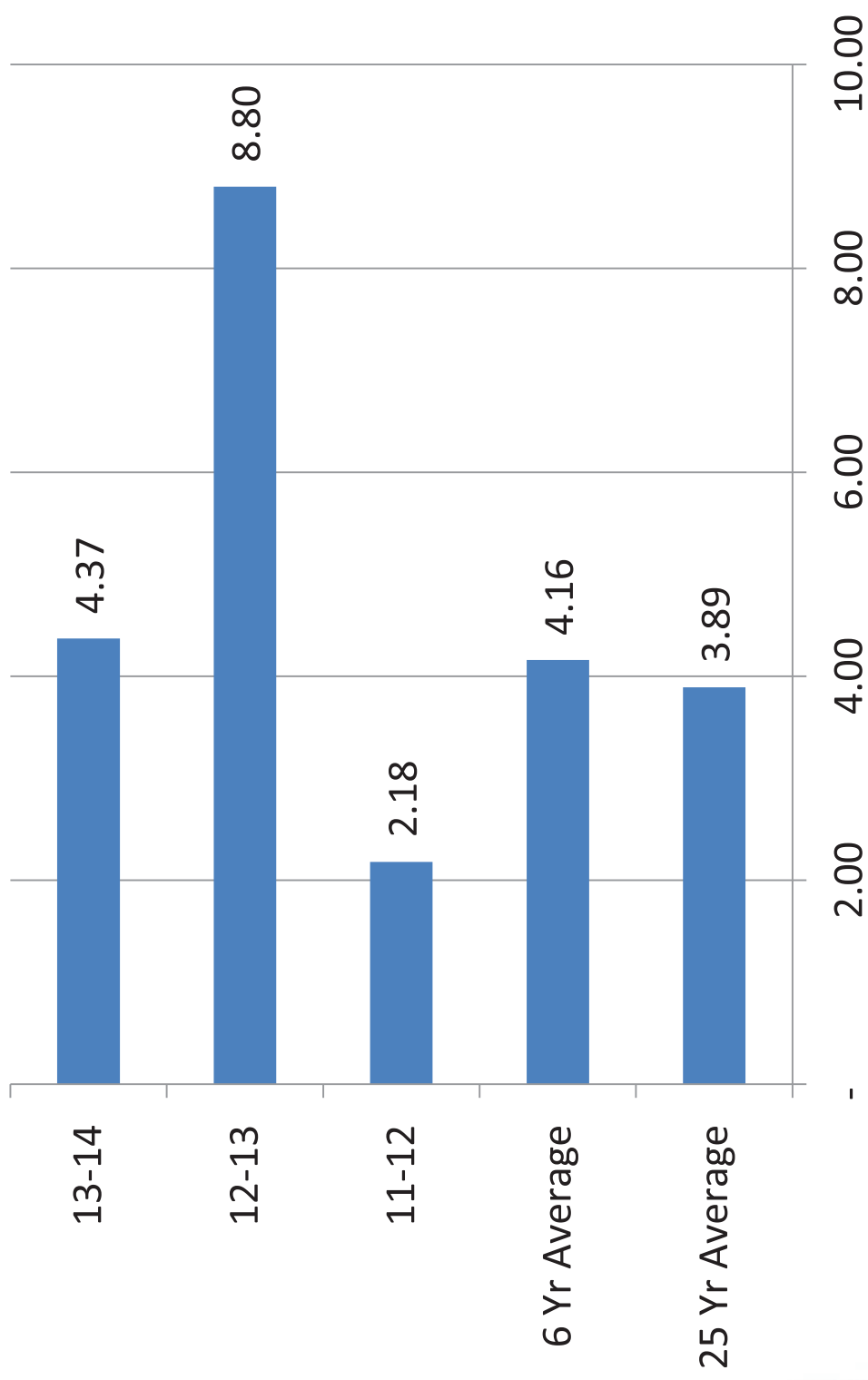
Weather Impact

June cooling degree days



Weather Impact (cont.)

June rainfall



Growth (June 2013 – June 2014)

Customer Connections

■ Electric:	0.48%	311 accounts
■ Water:	0.62%	217 accounts
■ Sewer:	0.72%	205 accounts
■ Gas:	0.53%	120 accounts

Growth (June 2013 – June 2014)

Consumption (Volumes Billed)

Fund	June 2014	June 2013	% Chg
Electric kWh	155,660,521	150,217,131	3.6%
Water Kgal	324,414	328,793	-1.3%
Sewer kgal	240,905	233,453	3.2%
Gas Ccf	2,027,228	2,010,263	0.8%

Growth (June 2013 – June 2014)

Consumption (Volumes Billed)

Fund	YTD June 2014	YTD June 2013	% Chg
Electric kWh	1,684,846,886	1,656,666,740	1.7%
Water Kgal	3,921,590	3,857,562	1.7%
Sewer kgal	2,742,124	2,729,493	0.5%
Gas Ccf	32,960,682	31,420,154	4.9%

Key Performance Indicators

<i>June 2014</i>				
Fund	Operating Cash Balance	Days Cash on Hand	Fund Balance	
Electric	\$44,759,555	87	12.9%	
Water	\$4,129,344	138	16.1%	
Sewer	\$6,964,036	234	33.2%	
Gas	\$19,282,532	230	32.7%	
Combined	\$75,135,467	114	17.4%	
Current Liabilities	(\$22,908,450)			
Appropriations for FY 2014 Budget	(\$4,000,000)			
Fund Balance Available for Appropriation	\$48,227,017	79		

Fund Equity/Deficit

<i>June 2014</i>	Actual	Budget	Prior Year	Change Prior Year to Actual
Electric	\$4,096	\$975,069	(\$1,368,583)	\$1,372,679
Water	(\$139,172)	(\$128,412)	(\$582,402)	\$443,230
Sewer	\$46,428	\$53,704	(\$647,775)	\$694,203
Gas	(\$1,208,900)	(\$1,985,900)	(\$4,056,332)	\$2,847,432
Combined	(\$1,297,548)	(\$1,085,539)	(\$6,655,092)	\$5,357,544

YTD Fund Equity/Deficit

<i>June 2014</i>	Actual	Budget	Prior Year	Change Prior Year to Actual
Electric	\$724,993	\$451,063	\$414,973	\$310,020
Water	\$58,151	\$29,579	\$113,209	(\$55,058)
Sewer	\$19,851	\$3,136	\$300,232	(\$280,381)
Gas	\$629,949	\$660,977	\$354,872	\$275,077
Combined	\$1,432,944	\$1,144,755	\$1,183,286	\$249,658

Portfolio Management

	June 2014	June 2013	June 2012
Interest Earnings	\$21,573	\$15,227	\$25,175
Yield	0.31%	0.22%	0.33%

Summary

- Overall positive YTD results - \$1,432,944
- Electric Fund – \$724,993
- Water Fund – \$58,151
- Sewer Fund – \$19,851
- Gas Fund – \$629,949
- Days of cash on hand and fund balance remain stable

The background is a dark blue gradient with various financial and data-related elements. On the left, there is a curved line representing a line graph. In the center and right, there are faint, semi-transparent line graphs and data points. The overall aesthetic is professional and technical, typical of a corporate financial report cover.

Greenville Utilities

Financial Report

June 30, 2014

Preliminary



Agenda Item # 3

Meeting Date: July 17, 2014

Item:	Consideration of Reimbursement Resolution for Capital Projects
Contact:	Jeff McCauley
Explanation:	<p>A Reimbursement Resolution is necessary to allow funding for the projects listed below to be included in future debt financing.</p> <ul style="list-style-type: none">• Greenville 230 kV South POD Substation• Electric Bells Fork to Hollywood Substation Upgrade Project• Water Treatment Plant Sedimentation Basin Upgrade Project
Previous Board Actions:	<p>September 20, 2012 – Board authorized the adoption of a capital project budget for ECP-138 Greenville 230 kV South POD Substation. June 13, 2013 – Board authorized the adoption of the FY 2013-2014 Budget which included budgets for capital projects that would begin during fiscal year 2013-2014. May 15, 2014 -The board approved amending the Capital projects budgets.</p>
Fiscal Note:	N/A
Recommended Action(s):	Adopt the attached Reimbursement Resolution and recommend similar action by the City Council.

**RESOLUTION RECOMMENDING TO THE CITY COUNCIL
ADOPTION OF A RESOLUTION PROVIDING FOR THE
REIMBURSEMENT OF THE CITY FROM THE PROCEEDS OF A DEBT
FINANCING FOR THE EXPENDITURE OF FUNDS FOR CERTAIN CAPITAL
IMPROVEMENTS TO THE GREENVILLE UTILITIES SYSTEM**

WHEREAS, the Greenville Utilities Commission (the "Commission") has identified certain capital improvements to the City of Greenville electric, gas, sanitary sewer and water systems (collectively, the "System", all as more fully described in Exhibit A attached to the form of the resolution to be presented to the City Council of the City of Greenville, North Carolina) that have been and must be funded from available funds pending reimbursement from the proceeds of debt to be issued for such purposes (the "Debt"); now, therefore,

BE IT RESOLVED BY THE GREENVILLE UTILITIES COMMISSION as follows;

1. The City Council is hereby requested to give favorable consideration to and pass the proposed resolution, which resolution (the "Reimbursement Resolution") effectively would provide for the reimbursement to the City from the proceeds of the Debt (estimated to be \$9,340,000) for certain expenditures made not more than 60 days prior to the adoption of the Reimbursement Resolution, the Commission having determined that such adoption will be in the best interests of the System.

2. This resolution shall take effect immediately upon its passage, and a certified copy thereof shall be provided to the City Clerk for presentation to the City Council at its next regularly scheduled meeting.

Adopted this the 17th day of July, 2014.

Chair

ATTEST:

Secretary

APPROVED AS TO FORM:

Phillip R. Dixon
Commission Attorney

RESOLUTION NO. 14-__
RESOLUTION DECLARING THE INTENTION OF THE
CITY COUNCIL OF THE CITY OF GREENVILLE
TO REIMBURSE THE CITY FROM THE PROCEEDS
OF A DEBT FINANCING FOR CERTAIN EXPENDITURES
MADE AND TO BE MADE IN CONNECTION WITH THE ACQUISITION
AND CONSTRUCTION OF CERTAIN CAPITAL IMPROVEMENTS

WHEREAS, the City of Greenville, North Carolina (the "City") has paid, beginning, July 17, 2014, which date is no more than 60 days prior to the date hereof, certain expenditures in connection with the acquisition and construction of certain improvements (the "Improvements") more fully described in Exhibit A attached hereto, consisting of improvements to its electric, gas, sanitary sewer and water systems (collectively, the "System"); and

WHEREAS, the City Council of the City (the "City Council") has determined that those moneys previously advanced no more than 60 days prior to the date hereof to pay such expenditures in connection with the acquisition and construction of the Improvements (the "Expenditures") are available only on a temporary period and that it is necessary to reimburse the City for the Expenditures from the proceeds of an issue of debt (the "Debt");

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City Council hereby declares its intent to reimburse the City from the proceeds of the Debt for the Expenditures made on and after July 17, 2014 which date is no more than 60 days prior to the date hereof. The City Council reasonably expects on the date hereof that it will reimburse the City for the Expenditures from the proceeds of a like amount of the Debt.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is not customarily payable from current revenues of the System, or (d) a grant to a party that is not related to or an agent of the City so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the City.

Section 3. The principal amount of the Bonds estimated to be issued to reimburse the City for Expenditures for the Improvements is estimated to be \$9,340,000.

Section 4. The City will make a reimbursement allocation, which is a written allocation by the City that evidences the City's use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Improvements are placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. The resolution shall take effect immediately upon its passage.

Adopted this the ____ day of _____, 2014.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk

EXHIBIT A**THE IMPROVEMENTS**

The Improvements referenced in the resolution include, but are not limited to, all operating and capital expenditures associated with the purchase, design, and construction of:

Greenville 230 kV South POD Substation	\$4,500,000
Electric Bells Fork to Hollywood Substation Upgrade Project	4,240,000
WTP Sedimentation Basin Upgrade Project	600,000
Total	<u>\$9,340,000</u>



Agenda Item # 4

Meeting Date: July 17, 2014

Item:	Election of Officers																					
Contact:	Tony Cannon																					
Explanation:	<p>Elections need to be held for the offices of Chair, Vice-Chair and Secretary. Below is a listing of the current Commission members and the date their term will end.</p> <table><tr><td>Virginia Hardy</td><td>June 30, 2015</td><td>(current Chair)</td></tr><tr><td>John Minges</td><td>June 30, 2016</td><td>(current Secretary)</td></tr><tr><td>Chip Little</td><td>June 30, 2015 *</td><td></td></tr><tr><td>Don Mills</td><td>June 30, 2016 *</td><td></td></tr><tr><td>Rebecca Blount</td><td>June 30, 2016 *</td><td></td></tr><tr><td>Joel Butler</td><td>June 30, 2017 *</td><td></td></tr><tr><td>Dennis Mitchell</td><td>June 30, 2017 *</td><td></td></tr></table> <p>* Serving first 3-year term</p> <p>Traditionally, the Board appoints 2 staff members to serve as Executive Secretary and Assistant Executive Secretary. Amy Quinn currently serves as Executive Secretary and Keith Jones as Assistant Executive Secretary.</p>	Virginia Hardy	June 30, 2015	(current Chair)	John Minges	June 30, 2016	(current Secretary)	Chip Little	June 30, 2015 *		Don Mills	June 30, 2016 *		Rebecca Blount	June 30, 2016 *		Joel Butler	June 30, 2017 *		Dennis Mitchell	June 30, 2017 *	
Virginia Hardy	June 30, 2015	(current Chair)																				
John Minges	June 30, 2016	(current Secretary)																				
Chip Little	June 30, 2015 *																					
Don Mills	June 30, 2016 *																					
Rebecca Blount	June 30, 2016 *																					
Joel Butler	June 30, 2017 *																					
Dennis Mitchell	June 30, 2017 *																					
Previous Board Actions:	N/A																					
Fiscal Note:	N/A																					
Recommended Action(s):	<p>Elect Chair, Vice-Chair and Secretary</p> <p>Reappoint Executive Secretary and Assistant Executive Secretary</p>																					



Agenda Item # 5

Meeting Date: July 17, 2014

Item:	Consideration of Granting of Access Easements on the Wastewater Treatment Plant Property to Piedmont Natural Gas
Contact:	Randy Emory
Explanation:	<p>Piedmont Natural Gas (PNG) is replacing the main gas line between Greenville and Washington. PNG has requested an easement across the WWTP property which will give them access to the portion of the new pipeline which will be installed on WWTP property.</p> <p>There is already a pipeline easement across the WWTP property which accommodates the natural gas line that already exists.</p> <p>The area of the access easement being requested includes a portion of the entrance road to the WWTP and an existing farm path.</p> <p>PNG has offered a total of \$12,440 for the access easement. GUC's appraiser has reviewed this offer and determined that the offer price is within a reasonable range based upon other prices paid in the area.</p>
Previous Board Actions:	None.
Fiscal Note:	Offer price for easement is \$12,440.
Recommended Action(s):	Recommend approval of granting of access easements to PNG for a price of \$12,440 and recommend similar action by City Council.



Entrance Road

Farm Path

Existing Gas Easement

Proposed PNG Gas Easement





Agenda Item # 6

Meeting Date: July 17, 2014

Item:	Consideration of Amendment to the Agreement with Cellco Partnership d/b/a Verizon Wireless - East Side Elevated Water Tank Cell Antenna
Contact:	Randy Emory
Explanation:	<p>Greenville Utilities and Cellco Partnership, (d.b.a. Verizon Wireless) entered into a licensing agreement in August 2006 to allow installation of telecommunication equipment on GUC's East Side Elevated Water Tank.</p> <p>Cellco Partnership has requested an amendment to the existing agreement as well as Exhibit C of the existing agreement. The agreement describes the terms and fee of the lease and Exhibit C particularly describes the equipment which is allowed to be installed.</p> <p>Cellco Partnership desires to amend the terms of the annual fee adjustment and also install three (3) additional antennas, for a total of nine (9) antennas.</p> <p>The licensing fee is based on the number of antennas and linear feet of cable installed on the elevated tank. The current agreement adjusts the annual fee based on the CPI-U (Consumer Price Index for Urban Consumers). The finance department has completed an analysis which indicates the average CPI-U increase since the original agreement was signed has been 2.28%. The proposed amendment will modify the annual adjustment to a fixed 3.00% increase per year.</p> <p>With the addition of the 3 new antennas, Cellco Partnership's fee payment to GUC will increase from \$26,378.20 to \$40,754.28 for the first year, with an increase of 3% each year.</p>
Previous Board Actions:	Approved original License Agreement between Greenville Utilities and Cellco Partnership in 2006.
Fiscal Note:	<p>The original fee assessed by Cellco Partnership was \$ 21,600 for the first year. Subsequent annual CIP-U adjustments have increased the annual fee for the current year to \$26,378.20 for Cellco Partnership.</p> <p>Since 2006, the Water Fund has received a total of \$203,414 in non-water sales revenues as a result of licensing agreements with Cellco Partnership</p>

and \$178,037 in non-water sales revenues as a result of licensing agreements with US Cellular. The total non-water sales revenues from cellular licensing agreements are \$381,451.

**Recommended
Action(s):**

Approve the First Amendment to the License Agreement between Cellco Partnership and the Greenville Utilities Commission and recommend similar action by the City Council.



Agenda Item # 7

Meeting Date: July 17, 2014

Item:	Notice of Intent to Amend GUC Bylaws
Contact:	Phil Dixon
Explanation:	<p>Article IX of our Bylaws provides that the Bylaws may be amended from time to time. The procedure for amending the Bylaws is for notice to be provided at a regularly scheduled Board meeting, with the amendments being considered at the next regularly scheduled Board meeting. The amendments must be approved by the majority of the Board.</p> <p>In this day and age of substantial advances in technology, it is essential that public bodies use technology in order to ensure that the business of the public can be conducted in a timely manner with input from as many members of the Board of Commissioners as possible. The law recognizes that a public body may conduct “electronic” meetings, which has been the common custom and practice of the Commission.</p> <p>Additionally, in order to educate new Commissioners, it is recommended that the orientation sessions delivered by the General Manager/CEO and key staff be required of each Commissioner. The last key amendments to the GUC Bylaws are to replace the office of Vice-Chair with Chair-elect and to include the Past-Chair (when continuing to serve on the Board) as a member of the Executive Committee.</p> <p>The proposed amendments to GUC’s Bylaws are attached for your consideration and serve as notice to the Board. No action will be requested at this time to allow sufficient review of the proposed amendments. The Board will be asked to take action to amend the Bylaws at the August regular meeting.</p>
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	N/A

BYLAWS OF THE GREENVILLE UTILITIES COMMISSION

These Bylaws are adopted by the Greenville Utilities Commission to implement its Charter and to establish basic rules of organization, process and procedure and to provide for the efficient and effective conduct of public business for the benefit of the ratepayers.

To The Extent The Terms & Conditions Of These Bylaws Conflict With the Terms & Conditions of The Charter, The Charter Shall Govern.

- I. Name: The name of the Commission shall be: The Greenville Utilities Commission, hereinafter also referred to as the "Board".
- II. Individual Responsibility: Commission members have responsibility over utilities' affairs when acting as a body appropriately called to session. To request additional information concerning the functions of the Greenville Utilities Commission, Board members should contact the General Manager.
- III. Board Membership
 - A. Number of Members: The Greenville Utilities Commission shall consist of eight (8) members, all appointed by the Greenville City Council. Two of these appointees are nominated by Pitt County Board of Commissioners.
 - B. Commission Seats: Of the eight (8) members, six (6) members shall be bona fide residents of the City of whom one shall be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, who shall be customers of the Greenville Utilities Commission.
 - C. Vacancies on the Commission: In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, at any regular or special meeting of the City Council, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term.
 - D. New members to the Board are ~~encouraged~~ required to participate in orientation and training sessions as scheduled by the General Manager. Orientation shall include such activities as:

1. Workshops for new Board members conducted by the American Public Power Association.
2. Discussions and visits with the General Manager, Commission Attorney, and other members of the staff.
3. Provision of printed and audiovisual materials on Greenville Utilities Commission and copies of administrative policies and procedures.

IV. Organization

- A. The Greenville Utilities Commission each year shall elect its officers on the first regularly scheduled meeting of the Commission on or after July 1 at which a quorum is present. Meetings are scheduled for the third Thursday in each month at 12:00 noon.
- B. The officers of the Commission shall be a Chair, a ~~Vice-Chair~~ Chair-elect and a Secretary, elected in that order for a term of one (1) year. The General Manager shall preside while a new Chair is being elected.
- C. Vacancies in the office of Chair, ~~Vice-Chair-elect~~ or Secretary occurring during the year shall be filled by the Commission at its discretion.

V. Powers and Duties of the Board

The Powers and Duties of the Board shall include but not be limited to the following:

- A. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered; provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality (Reference Charter Section 5).
- B. The Board shall discharge its duties and responsibilities as required by its Charter or otherwise imposed by law.
- C. The Board shall employ a General Manager whose duties shall be to supervise and manage the operations of the Greenville Utilities

Commission, subject to the approval of the Board of Commissioners of the Greenville Utilities Commission, as provided in Section 6 of the Charter.

- D. The Board shall annually evaluate the performance of the General Manager as its Chief Executive Officer.
- E. The Board shall employ, in consultation with the General Manager, an attorney to give counsel on matters of legal concern to the Greenville Utilities Commission. The attorney shall represent the Commission on most matters, except that the Commission may hire other expertise as warranted on a case by case basis. The Board shall annually review the performance and services of the attorney with the General Manager during the General Manager's annual performance review.
- F. The Board shall annually review its performance. An annual review may consist of a written review and/or survey by Board members and/or a review with or by the General Manager.

VI. Duties of Officers

- A. The Chair shall preside at Board meetings. The Chair, in consultation with the Secretary and General Manager, shall review the draft agenda of regular and special meetings of the Board.
- B. The Chair shall appoint committees and designate the chairs unless otherwise directed by majority vote of the Board in session.
- C. The Chair, subject to the approval of the Commission, shall have the authority to execute any official document for and on behalf of the Commission.
- D. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie.
- E. The Chair shall be the official spokesperson for the Board and will make, either in person or through the General Manager, every effort to communicate the Board's decision to the community through the media and any other means available.
- F. In the absence of the Chair, it shall be the duty of the ~~Vice-Chair~~ Chair-elect to preside at meetings of the Board and assume authority of the Chair.

- G. The Secretary shall record minutes of meetings and hearings and distribute minutes in advance for review and approval.
- H. It shall be the responsibility of the Secretary to maintain official minutes and records of Board proceedings and actions. Minutes may be examined by any interested citizen under the supervision of the Secretary or the Secretary's designee. Consistent with the purpose of Closed Sessions, minutes of these meetings shall be separately maintained by the Secretary. Minutes of Closed Sessions may not be examined by interested citizens except as provided by law.
- I. The Secretary shall be responsible for the proper maintenance of official documents including but not limited to Board bylaws, Board policies, and Board decisions.
- J. The Secretary shall discharge any other duties or responsibilities required by law or otherwise imposed upon the Secretary by the Board.
- K. In the absence of the Secretary, it shall be the duty of the ~~Vice-Chair~~ Chair-elect to assume duties of the Secretary.

VII. Committees & Appointments

- A. An Executive Committee composed of the Board Chair, ~~Vice-Chair~~ Chair-elect, Past-Chair (when continuing to serve on the Board) and Secretary will work with the GUC staff on policy issues, represent GUC in joint discussions on potential growth and regionalization and provide for continuity of knowledge for the chair position.
- B. On an annual basis, the Chair shall appoint two members to a Compensation Sub-Committee to meet jointly with a City Council Sub-committee to make recommendations for employee benefits and compensation issues for the upcoming fiscal year. These two members should include at least one member (if available) that served the previous year.
- C. On an annual basis, the Chair shall appoint 2 - 3 members to serve in conjunction with the Board Chair, on a Finance Committee to provide "policymaker" input to staff on the enhancement or implementation of financial procedures or issues.
- D. Ad hoc committees shall be appointed by the Chair, as needed, and shall function until such time as their purpose has been accomplished.

- E. The Chair shall appoint an Executive Secretary and Assistant Executive Secretary from the staff. These positions are normally held by the Executive Assistant to the General Manager and Director of Financial Services and Accounting, respectively.

VIII. Methods of Operation

- A. Board Meetings: The Board shall regularly meet on the third Thursday of each month to consider its business. Notice of the meeting and its agenda shall be made available to the media as provided by law. Other meetings, including special sessions, emergency sessions or workshop sessions may be held as needed and must follow notification provisions as described by law.
- B. Agendas: Before actions by the Board are requested or recommended, the Board should be provided with documentation to assist members in reaching decisions consistent with established goals and policies. To request additional information, Board members shall contact the General Manager. The Agenda for regular monthly meetings shall be as follows:
 - 1. Call to order and ascertain the presence of a quorum
 - 2. Approval of the minutes for the previous month's meetings
 - 3. Any additions or deletions and acceptance of the (revised) agenda
 - 4. Presentations of awards and recognition of outstanding achievement
 - 5. Acceptance of the financial statement for the previous month
 - 6. Award of Bids
 - 7. Other items requiring action by the Board
 - 8. Informational Items
 - 9. General Manager's Report - This portion of the meeting is set aside for the General Manager's reports on any item of information which he wishes to present to the Board.
 - 10. Board Chair Remarks

11. Board Members' Remarks
 12. Closed Session, if required
 13. Notice of next regular or special meeting
 14. Adjournment
- C. Quorum: The Greenville Utilities Commission may only conduct business in a regular emergency or special meeting attended by a quorum of the Board. A quorum shall consist of five (5) Board members, who are either physically present or able to participate by telephone or video-conference or other electronic means.
- D. Conduct of Meetings: Meetings shall be conducted in accordance with the Board's Bylaws and otherwise by the most recent edition of Robert's Rules of Order.
- E. Voting: The Chair of the Board shall determine the vote on any motion by asking each member to respond by voice vote or if necessary, a show of hands may be required.
1. Each member of the Board, except the Chair, shall have one vote on any recommendation, motion, proposal, or any other action item coming before the Board.
 2. Each member, other than the Chair, must vote unless excused by the remaining members. A member who wishes to be excused from voting shall so inform the Chair who shall take a deciding vote of the remaining members present. No member shall be excused from voting except on matters involving his/her own financial interest or official conduct. In other cases, a failure to vote by a member who is physically present or has withdrawn without being excused by a majority vote of the remaining members present, shall be recorded as an affirmative vote.
- F. Closed Sessions: Closed Sessions may be called upon a motion made and adopted at an open session for any of those permitted purposes described in Section 143-318 of the General Statutes of N.C., commonly known as the "Open Meetings Law", as amended from time to time. The motion shall state the purpose of the Closed Session and must be approved by the vote of a majority of those members present.
- G. Board Members' Compensation and Reimbursement: Members of the

Greenville Utilities Commission shall receive compensation for performance of official utility business at the rate of \$200 per month. The Chair shall receive \$350 per month. The City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation. The City Manager shall receive no compensation as a member of the Greenville Utilities Commission.

H. Public Hearings: The Greenville Utilities Commission believes that from time to time additional public opinion is necessary. This opinion is generally sought through the use of a public hearing. When such hearings are scheduled, the Greenville Utilities Commission will ensure that the date, time, and location are properly advertised well in advance of the hearing date. The Commission will receive comments and information at public hearings but not take any formal action during the public hearing. The Commission will take under advisement comments offered at the public hearing and normally consider these comments for future action.

I. Public Expression: Upon motion of any Commissioner, and approval by a majority of the Board, any ratepayer may be allowed to address the Board within the time restrictions (and upon such other conditions) as may be set by the Chair.

IX. Change in Bylaws: These Bylaws may be amended from time to time. The procedure for amendment is by giving notice of the proposed amendments at a regularly scheduled Board meeting. The amendments will be considered at the next regularly scheduled Board meeting and must be approved by the vote of a majority of the members.

Adopted May 14, 1996
Revised June 11, 1996
Revised November 18, 1997
Revised June 9, 1998
Revised October 11, 1999
Revised July 18, 2000
Revised October 16, 2007
Revised November 18, 2008
Revised September 15, 2011
Revised August 21, 2014



Agenda Item # 8

Meeting Date: July 17, 2014

Item:	Annual Statement of Compliance with Investment Policy
Contact:	Jeff McCauley
Explanation:	<p>In accordance with Section XIII, Reporting Requirements of Greenville Utilities' Investment Policy (copy attached), an annual written statement is submitted to the Board.</p> <p>The signed statement is attached for review.</p>
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	No action required, informational only.

Annual Statement of Compliance with Investment Policy

During the fiscal year beginning July 1, 2013 and ending June 30, 2014, all aspects of the Greenville Utilities Investment policy were complied with except during the months of September, October and November when the percent of investments in any one Bank was greater than 50% of the total deposits. In September 2013 Bank of America was 50.77% of all deposits. In October the percentage of Bank of America was 50.26% of all deposits. In November the percentage of Bank of America was 52.63% of all deposits. The aforementioned exceptions were reported to Board in a timely manner and appropriate action was taken to cure the exception and mitigate the issue from recurring in the future.



Keith Jones, Director of Financial Services

GREENVILLE UTILITIES COMMISSION

INVESTMENT POLICY

I. POLICY

It is the policy of Greenville Utilities Commission to invest public funds in a manner which will provide the highest return with the maximum security while meeting the daily cash flow demands of Greenville Utilities Commission and conforming to all state and local statutes governing the investment of public funds.

II. SCOPE

These investment policies apply to all cash-related assets included within the scope of the Commission's audited financial statements and held directly by the Commission.

Funds of the Commission will be invested in compliance with the provision of North Carolina General Statutes 159-30.

Deposits into trustee held funds including proceeds from debt financings and investments into the Other Post Employment Benefits Trust Fund (OPEB) are excluded from the scope of this policy.

III. OBJECTIVES

The Commission's investment objectives, in priority order are:

Safety: Safety of principal is the foremost objective of the investment program. Investments of the Greenville Utilities Commission shall be undertaken in a manner that seeks to ensure the preservation of capital in the total portfolio.

Liquidity: The Director of Financial Services shall assure that funds are constantly available to meet immediate payment requirements including payroll, accounts payable and debt service.

Yield: The investment portfolio shall be designed with the objective of regularly exceeding the average return on 90 day U.S. Treasury Bills.

*The 90 day T bill is considered a benchmark for risk-free investment transactions and therefore represents a minimum standard for the portfolio's rate of return.

IV. PRUDENCE

Investments shall be made with judgement and care under circumstances then prevailing which persons of prudence, discretion and intelligence exercise, in the management of their own affairs, not for speculation, considering safety of capital as well as the probable income to be received.

The standard of prudence to be used by investment officials shall be the “prudent person” described above, and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security’s performance provided that deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

*This is a realistic standard of knowledge and professional expertise to expect from a reasonably well informed person who will be responsible for managing the Commission’s investments.

V. RESPONSIBILITY

The authority for investing the funds of Greenville Utilities Commission lies with the Chief Financial Officer and the Director of Financial Services. The primary authority is the Chief Financial Officer. The Director of Financial Services is charged with the day-to-day operations of the Commission’s investment portfolio, including the placement of purchase and sell orders with dealers and financial institutions and the preparation of reports as required.

The Director of Financial Services is the Investment Officer for the Commission and prepares cash flow forecasts and budgets as needed to assist in the decision making process for the placement of the Commission’s funds to achieve the best yields while meeting the cash flow requirements of the Commission.

VI. INVESTMENT DIVERSIFICATION

Diversification to avoid undue risk is achieved by varying the type of investment to ensure liquidity, purchasing from sound and different financial institutions and brokers to reduce the chance of loss, and varying maturity length to ensure availability of funds to meet cash needs.

The funds of the Commission may be invested in the instruments, as allowed by North Carolina General Statutes 159-30, in the following percentages listed in table 1. If applicable, the table also defines other restrictions to reduce risk in the Commission’s portfolio.

Table 1

INSTRUMENT	MAXIMUM % OF PORTFOLIO	Other Restrictions
U.S. TREASURY OBLIGATIONS (BILLS, NOTES, BONDS)	100%	No restrictions
U.S. GOVERNMENT AGENCY SECURITIES ALLOWED BY STATE STATUTES	100%	No more than 50% of the Commission's total portfolio may be invested in any one agency
NORTH CAROLINA CAPITAL MANAGEMENT TRUST (LOCAL GOVERNMENT POOL)	100%	No restrictions
MONEY MARKET ACCOUNTS	100%	No more than 50% of the Commission's total portfolio may be invested in any one financial institution
CERTIFICATES OF DEPOSIT (BANKS AND SAVINGS AND LOAN ASSOCIATIONS)	70%	No more than 50% of Commission's total portfolio may be invested in any one financial institution
BANKER'S ACCEPTANCES (BA'S)	45%	No more than 25% of the Commission's total portfolio may be invested in any one entity
COMMERCIAL PAPER (CP)	50%	No more than 25% of the Commission's total portfolio may be invested in any one entity
STATE OF NORTH CAROLINA AND LOCAL GOVERNMENT SECURITIES WITH AAA RATING OR BETTER	20%	No restrictions

With respect to those instruments that are allowed under the state statutes the following have been omitted from this list and will not be purchased unless this investment policy is amended to include those instruments. They are:

- Repurchase agreements
- Commingled investment pool established by G.S. 160-A-464
- Participating shares in a mutual fund for local government
- Evidences of ownership of future interest and principal payments of direct obligations of the U.S. government

Relative safety and liquidity of each investment type determine the appropriate percentage of the portfolio. Investments are arranged approximately by level of risk, with the safest investments first. State and local government securities with a AAA rating are low risk but also low interest.

VII. DIVERSIFICATION BY MATURITY

Recognizing the Commission's need for funds is not constant, the Director of Financial Services shall schedule investments in coordination with all funds such that there is as little idle cash as practical. Investments shall be limited to maturities not exceeding five years. Maturities should be selected in consideration of the Commission's cash flow requirements.

Investments in Treasuries, Agencies and Instrumentalities may be purchased with maturities exceeding 3 years. All others (with maturities greater than 3 years) are prohibited without the expressed approval of the Commission Board.

Length of Maturity is calculated to be the number of days from the date of the purchase of the investment to the maturity date of the investment.

VIII. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS

Before the Commission invests any surplus funds in secondary market investments, competitive bids shall be obtained. Records will be kept of the bids offered, the bids accepted, and a brief explanation of the decision made.

IX. QUALIFIED INSTITUTIONS

The Commission shall maintain a listing of all authorized dealers and financial institutions which are approved for investment purposes. Written procedures and criteria for selection of financial institutions will be established by the Director of Financial Services. Any firm is eligible to apply to provide investment services to the Commission and will be added to the list if the selection criteria are met. Additions or deletions to the list will be made by the Director of Financial Services. Firms performing investment services for the Commission shall provide their most recent financial statements upon request.

X. INVESTMENT POOLS / MUTUAL FUNDS

A thorough investigation of the pool/fund is required prior to investing, and on a continual basis. The following information should be available to the Investment Officer.

- A description of eligible investment securities, and a written statement of investment policy and objectives.
- A description of interest calculations and how it is distributed, and how gains and losses are treated.
- A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
- A fee schedule, and when and how is it assessed.
- Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

XI. SAFEKEEPING AND COLLATERALIZATION

Investment securities purchased by the Commission shall be delivered by either book entry or physical delivery, and held in third party safekeeping by a bank designated as primary agent. The trust department of the bank designated as primary agent may be considered to be a third party for the purposes of safekeeping of securities purchased from that bank. The purchase and sale of all securities will be on a payment versus delivery basis. The primary agent shall issue a safekeeping receipt to the Investment Officer listing the specific instrument, rate, maturity, and other pertinent information.

Deposit-type securities (i.e. certificates of deposit, money market accounts, and checking accounts) shall be 100% collateralized as required by North Carolina General Statutes.

XII. ACCOUNTING METHOD

Investments will be recorded at cost. Realized gains or losses from investments will be credited or charged to interest income at the time of maturity or sale. For instruments purchased at a price greater than par or less than par and not sold, the purchase price premium or discount will be amortized over the life of the investment and charged or credited to interest income on a monthly basis. Investments will be reported annually at a value determined according to generally accepted accounting principles (GAAP).

XIII. REPORTING REQUIREMENTS

The Chief Financial Officer and/or the Director of Financial Services shall submit an Annual Statement of Investment Policy to the Commission, noting compliance with Commission policies. This statement shall be filed by no later than August 31 of each year.

The General Manager\CEO and appropriate Finance Department staff will review the Investment Policy with the Finance Committee annually by no later than October 31 of each year.

The Chief Financial Officer and/or the Director of Financial Services shall provide the Commission with a monthly investment report, which will provide, at a minimum, the following information.

- CUSIP Number
- Issuer or Broker/Dealer (Financial Institution)
- Type of Investment
- Effective Yield
- Purchase Date
- Maturity Date
- Cost
- Par Value
- Where Held (Safekeeping)

The monthly investment report shall include all investments held in the Commission's portfolio as of the end of the month, and shall be issued with the monthly financial report. Market values shall be reported semi-annually.

Any investment that does not meet policy guidelines due to Board adopted changes will be temporarily exempted for a period not to exceed six months. Investments must come in conformance with the policy within six months of the policy's adoption or the Board must be presented with a plan through which investments will come into conformance.

If a violation does occur, the Chief Financial Officer and/or the Director of Financial Services shall report such violation in a timely manner to the General Manager\CEO along with a plan to address the violation. The violation and plan will then be reported to the Board.

XIV. INTERNAL CONTROLS

The Director of Financial Services shall maintain a system of written internal controls, which shall be reviewed by the independent auditor. The controls shall be designed to prevent loss of public funds due to fraud, error, misrepresentation or imprudent actions.

XV. ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the General Manager\CEO any material financial interests in financial institutions that conduct business within their jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the Commission. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public.

XVI. POLICY REVIEW AND ADOPTION

This investment policy may be reviewed by the Board of Commissioners of Greenville Utilities Commission at their pleasure and amended and adopted at any time.

Last Reviewed: November 15, 2012

GLOSSARY

AGENCIES: Federal agency securities and/or Government-sponsored enterprises.

ASKED: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per deposit.

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored wholesale banks (currently 12 regional banks) which lend funds and provide correspondent banking

services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5700 commercial banks that are members of the system.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are back by the FHA, VA or FmHA mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have

the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to ten years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage. (a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security. (b) **NET YIELD** or **YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.



Agenda Item # 9

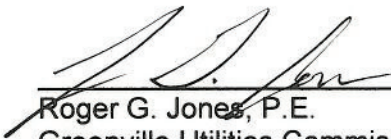
Meeting Date: July 17, 2014

Item:	Annual Review of the Combined Enterprise System as Required by Section 504 of the Revenue Bond Order
Contact:	Keith Jones
Explanation:	<p>Section 504 of the Revenue Bond Order, titled “Annual Review of Combined Enterprise System” requires that every 5 years a professional engineer, who is registered with the State (can be an employee) make a review of the Combined Enterprise System and submit to the Commission a report setting forth his or her findings as to whether the Combined Enterprise System has been maintained in good repair, working order and condition. Such report must also contain the recommendations of such professional engineer as to the following:</p> <ol style="list-style-type: none">1. The proper maintenance, repair and operation of the Combined Enterprise System during the ensuing five Fiscal Years and an estimate of the amount of money necessary for such purposes,2. The additions, improvements, renewals and replacements which should be made during the ensuing five Fiscal Years and an estimate of the amount of moneys necessary for such purposes,3. Any necessary or advisable revisions of the rates, fees and charges referred to in Section 501 of this Article or as the same may have been previously revised. <p>Section 501 requires us to send this report to the Trustee (Bank of New York) and any bondholder who has indicated that they want such report (none at this time). If the report of the engineer reports that the Commission has not maintained the Combined Enterprise System, it will be required of the Commission to promptly cause needed repairs with all expedition practicable.</p> <p>The Systems Review was performed by the following professional engineers: Electric Department, Roger Jones; Water Resources Department Randall Emory and Gas Department Jonathan Britt. All Systems were found to be in good shape for ongoing projects.</p>
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	Accept Annual Review of Combined Enterprise System as Required by Section 504 of the Revenue Bond Order



**ANNUAL REVIEW OF THE COMBINED ENTERPRISE SYSTEM
AS REQUIRED BY SECTION 504 OF THE REVENUE BOND ORDER**

I, Roger G. Jones, am a duly registered engineer, in good standing, in the State of North Carolina, license #12994. I have reviewed the Commission's policies, practices, operating and capital improvement plans as of May 9, 2014. It is my professional opinion that the Commission has in place and duly approved the necessary operating and capital improvement plans, with associated rates and charges to effect the proper maintenance, repair and operation of the Electric System of the Combined Enterprise System. The Commission's adopted annual operating budget represents an acceptable level of activity to ensure the proper maintenance, repair and operation of the Combined Enterprise System. The exact budgetary amounts and activities authorized thereby will be more exactly specified for each year just prior to the beginning of that year. The attached Five Year Plan represents a reasonable plan of additions, improvements, renewals and replacements for the coming live year period, as requirements are understood today. The costs of these improvements are noted in the Plan document.



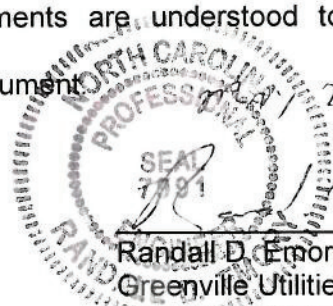
Roger G. Jones, P.E.
Greenville Utilities Commission
Director of Electric Systems
N. C. Professional Engineering No. 12994





**ANNUAL REVIEW OF THE COMBINED ENTERPRISE SYSTEM
AS REQUIRED BY SECTION 504 OF THE REVENUE BOND ORDER**

I, Randall D. Emory, am a duly registered engineer, in good standing, in the State of North Carolina, license #007991. I have reviewed the Commission's policies, practices, operating and capital improvement plans as of May 23, 2014. It is my professional opinion that the Commission has in place and duly approved the necessary operating and capital improvement plans, with associated rates and charges to effect the proper maintenance, repair and operation of the Water Resources System of the Combined Enterprise System. The Commission's adopted annual operating budget represents an acceptable level of activity to ensure the proper maintenance, repair and operation of the Combined Enterprise System. The exact budgetary amounts and activities authorized thereby will be more exactly specified for each year just prior to the beginning of that year. The attached Five Year Plan represents a reasonable plan of additions, improvements, renewals and replacements for the coming five year period, as requirements are understood today. The costs of these improvements are noted in the Plan document.


May 23, 2014

Randall D. Emory, P.E.
Greenville Utilities Commission
Director of Water Resources
N. C. Professional Engineering No. 007991



**ANNUAL REVIEW OF THE COMBINED ENTERPRISE SYSTEM
AS REQUIRED BY SECTION 504 OF THE REVENUE BOND ORDER**

I, Jonathan N. Britt, am a duly registered engineer, in good standing, in the State of North Carolina, license #33189. I have reviewed the Commission's policies, practices, operating and capital improvement plans as of May 9, 2014. It is my professional opinion that the Commission has in place and duly approved the necessary operating and capital improvement plans, with associated rates and charges to effect the proper maintenance, repair and operation of the Gas System of the Combined Enterprise System. The Commission's adopted annual operating budget represents an acceptable level of activity to ensure the proper maintenance, repair and operation of the Combined Enterprise System. The exact budgetary amounts and activities authorized thereby will be more exactly specified for each year just prior to the beginning of that year. The attached Five Year Plan represents a reasonable plan of additions, improvements, renewals and replacements for the coming live year period, as requirements are understood today. The costs of these improvements are noted in the Plan document.




Jonathan N. Britt, P.E.
Greenville Utilities Commission
Director of Electric Systems
N. C. Professional Engineering No. 33189



Agenda Item # 10

Meeting Date: July 17, 2014

Item:	General Manager's Report
Contact:	Tony Cannon
Explanation:	<p>1. Informational Reading</p> <p>Bids, Statistical Data Report, Sewer Spill Tracking Report, and Load Management Report are attached.</p> <p>Also included for your review are the following updates:</p> <ul style="list-style-type: none">a. Semi-Annual Report on Disposal of Surplus Propertyb. Report of Purchase of Fans for Distribution to Customersc. Employee Computer Purchase Program Participant Report <p>The Management Team will be available at the meeting to answer any questions regarding work activities.</p> <p>2. Key Performance Indicators (KPIs)</p> <p>Attached is a list of GUC's Tier 1 corporate Key Performance Indicators (KPIs). We have the following KPIs in the dashboard format for your review as well as the corresponding scorecard:</p> <ul style="list-style-type: none">• Capital Spending Ratio• Response Time to Water Leaks/Breaks• Frequency of Interruptions in Electric Service – SAIFI• Customer Satisfaction <p>3. Commendations</p> <p>4. Other</p>
Previous Board Actions:	N/A
Fiscal Note:	N/A
Recommended Action(s):	No Action Required

GREENVILLE UTILITIES COMMISSION
TABULATION OF PROPOSALS RECEIVED

FOR COPIER

NOVEMBER 26, 2013 @ 2:00 PM

VENDOR PROPOSAL RATING
Coeco Office Systems*
Systel Business Equipment
Canon Solutions America, Inc.
Xerox
Toshiba Business Solutions

*Indicates recommended award based on the vendor's submitted proposal and qualifications.

Recommended for Award

 6-11-14
Teresa Wall, Administrative Assistant HR Date

 6/11/14
Richie Shreves, Director of Human Resources Date

 6/11/14
Jeff McCauley, Chief Financial Officer Date

 6-13-14
George Reel, Interim Chief Administrative Officer Date

Approved for Award

 6-13-14
Anthony C. Cannon, General Manager/CEO Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

AMR WATER METERS

MAY 28, 2014

VENDORS	DELIVERY TIME	TOTAL ITEMS I-V
Carolina Meter and Supply	4 Weeks	\$72,600.00*
Water Works, Inc.	4-6 Weeks	117,745.25
Miller Supply Company		Letter of No Bid

*Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award



Jason Hardee, Meter Superintendent

6-4-14
Date



Roger Jones, Director of Electric Systems

6-5-14
Date



Jeff W. McCauley, Chief Financial Officer

6-6-14
Date



George Reel, Interim Chief Administrative Officer

6-9-14
Date

Approved for Award



Anthony C. Cannon, General Manager/CEO

6-9-14
Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

FOR 41,600 LBS. OF MCM ACSR "MERLIN" (GUC STK # 204580)

AND 99,000' OF 1/0 UG PRIMARY CABLE (GUC STK # 201360)

JUNE 12, 2014


2:00 PM (EDST)

VENDORS	336.4 MCM ACSR "MERLIN" CABLE	DELIVERY WEEKS	PRICE	1/0 UG PRIMARY CABLE	DELIVERY WEEKS	PRICE
Wesco Distribution Inc.		7-8	*\$62,608.00		7-8	*\$184,239.00
HD Supply Power Solutions		6	63,564.80		7-10 days	187,209.00
Shealy Electrical Wholesalers		4-5	76,313.00		8	220,770.00
Stuart C. Irby		7-9	65,312.00		8-10	223,740.00

*Indicates recommended award based on the lowest responsible, responsive bid.

Recommended for Award:

 6/18/14
 John Worrell, Electric Planning Engineer Date

 6/18/14
 Roger Jones, Director of Electric Systems Date

 6/18/14
 Jeff W. McCauley, Chief Financial Officer Date

 6-18-14
 George Reel, Interim Chief Administrative Officer Date

Approved for Award:

 6-20-14
 Anthony C. Cannon, General Manager/CEO Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

ITEM I: (25) 50 KVA PADMOUNT TRANSFORMERS 240/120

GUC STOCK # 205140

JUNE 12, 2014 @ 2:00 PM

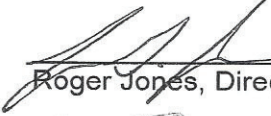
VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
HD Supply Power Solutions (GE)	14	\$1,231.00	\$2,365.00*	\$30,775.00
Richardson Associates of N.C., Inc.(Amorph)	10	1,686.00	3,011.10	42,150.00
National Transformers Sales (Ermco)	10	1,371.00	3,129.00	34,275.00
Richardson Associates of N.C., Inc.	8	1,375.00	3,202.00	34,375.00
Wesco Distribution, Inc.	10	1,770.00	3,377.10	44,250.00
Stuart C. Irby Co.	10	1,584.00	3,502.50	39,600.00
HD Supply Power Solutions (Cooper)	11	1,866.00	3,652.50	46,650.00
Shealy Electrical Wholesalers	10	1,740.00	3,658.50	43,500.00

* Indicates recommended award based on the lowest total ownership cost.

Recommended for Award


John Worrell, Planning Engineer


Date


Roger Jones, Director of Electric Systems


Date


Jeff W. McCauley, Chief Financial Officer


Date


George Reel, Interim Chief Administrative Officer


Date

Approved for Award


Anthony C. Cannon, General Manager/CEO


Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

ITEM II: (25) 50 KVA CSP DISTRIBUTION TRANSFORMERS 120/240

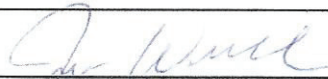
GUC STOCK # 205050

JUNE 12, 2014 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
HD Supply Power Solutions (GE)	18	\$953.00	\$2,027.90*	\$23,825.00
National Transformers Sales (Ermco)	10	1,165.00	3,007.00	29,125.00
Richardson Associates of N.C., Inc.(Amorph)	10	1,710.00	3,088.20	42,750.00
Richardson Associates of N.C., Inc.	8	1,323.00	3,220.50	33,075.00
HD Supply Power Solutions (Cooper)	8	1,394.00	3,231.20	34,850.00
Wesco Distribution, Inc.	8	1,259.00	3,240.80	31,475.00
Stuart C. Irby Co.	8	1,382.00	3,364.70	34,550.00
Shealy Electrical Wholesalers	8	1,525.00	3,507.70	38,125.00

* Indicates recommended award based on the lowest total ownership cost.

Recommended for Award




 John Worrell, Planning Engineer



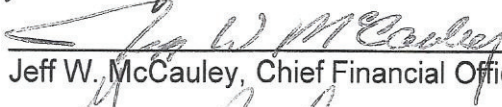
 Date



 Roger Jones, Director of Electric Systems



 Date



 Jeff W. McCauley, Chief Financial Officer



 Date



 George Reel, Interim Chief Administrative Officer



 Date

Approved for Award



 Anthony C. Cannon, General Manager/CEO



 Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

ITEM III: (10) 75 KVA THREE-PHASE PADMOUNT TRANSFORMERS 120/208

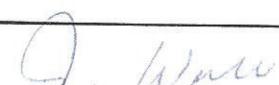
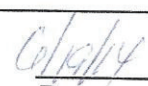
GUC STOCK # 205160


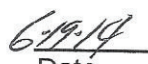
JUNE 12, 2014 @ 2:00 PM

VENDORS	DELIVERY TIME (WKS)	UNIT PRICE	OWNERSHIP COST/UNIT	TOTAL
National Transformers Sales (Ermco)	10	\$4,189.00	\$7,467.10	\$41,890.00*
Richardson Associates of N.C., Inc. (Amorph)	10	4,769.00	7,383.20	47,690.00
Shealy Electrical Wholesales	8	4,447.00	7,441.00	44,470.00
Stuart C. Irby Co.	9	4,539.00	7,533.00	45,390.00
Richardson Associates of N.C., Inc.	8	4,253.00	7,614.20	42,530.00
HD Supply Power Solutions (GE)	12	4,335.00	7,670.10	43,350.00
Wesco Distribution, Inc.	11	5,040.00	7,923.00	50,400.00
HD Supply Power Solutions (Cooper)	11	7,934.00	11,447.90	79,340.00

* Indicates recommended award based on 3% evaluation.

Recommended for Award

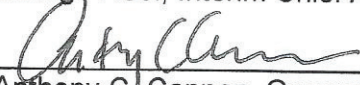
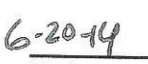

John Worrell, Planning Engineer 
Date


Roger Jones, Director of Electric Systems 
Date


Jeff W. McCauley, Chief Financial Officer 
Date


George Reel, Interim Chief Administrative Officer 
Date

Approved for Award


Anthony C. Cannon, General Manager/CEO 
Date

GREENVILLE UTILITIES COMMISSION

TABULATION OF BIDS RECEIVED

FOR 9,200' OF 750 MCM UG PRIMARY CABLE (GUC STK # 201350)

JUNE 25, 2014

VENDORS	MFG.	DELIVERY	UNIT PRICE	TOTAL
Wesco Distribution, Inc.	CME	6-8 weeks	\$5.49	\$50,508.00*
HD Supply Power Solutions	Okonite	1-2 weeks	5.828	53,617.60
Stuart C. Irby	Prysmiani	18-20 weeks	6.019	55,374.80
Shealy Electrical Wholesalers	Kerite	8 weeks	6.57	60,444.00

*Indicates recommended award based on the lowest responsible, responsive bid.

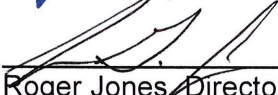
Recommended for Award:



John Worrell, Electric Planning Engineer

6/30/14

Date



Roger Jones, Director of Electric Systems

6-30-14

Date



Jeff W. McCauley, Chief Financial Officer

6-30-14

Date



George Reel, Interim Chief Administrative Officer

7-1-14

Date

Approved for Award:



Anthony C. Cannon, General Manager/CEO

7-1-14

Date

GREENVILLE UTILITIES COMMISSION

STATISTICAL DATA

June 2014

	This Month	Same Month Last Year	% Change	Total To Date Past 12 Months	Total To Date Prior Past 12 Months	% Change
ENVIRONMENT						
High Temperature, F	95	97				
Low Temperature, F	48	59				
Degree Days Heating	0.0	0.0		3,184.0	3,115.4	
Degree Days Cooling	379.5	362.0		1,809.0	1,829.1	
Rainfall, Inches	4.37	8.80		54.68	54.79	
River Level-Mean Sea Level						
High, FT	4.4	14.7				
Low, FT	2.0	1.1				
Average, FT	3.0	6.5				
ELECTRIC						
Peak Demand, KW	293,037	302,922				
Demand Reduction, KW	59,970	53,080				
KWH Purchased (x1000)	158,018	151,578	4.2%	1,741,501	1,704,820	2.2%
KWH Billed (x1000)	155,661	150,217	3.6%	1,684,847	1,656,665	1.7%
System Losses, Percent				3.25%	2.82%	
Average Cost/KWH	\$0.0941	\$0.0988				
NATURAL GAS						
MCF Purchased	149,933	148,282	1.1%	3,263,567	3,138,340	4.0%
MCF Billed	202,723	201,026	0.8%	3,296,068	3,142,015	4.9%
System Losses, Percent				-1.00%	-0.12%	
Average Cost/MCF	7.58	7.03				
WATER						
Peak Day, MG	15.520	13.192				
Average Day, MG	13.000	11.527				
Total Pumped, MG	390.0	345.8	12.8%	4,522.2	4,394.6	2.9%
Total Billed, MG	324.4	328.8	-1.3%	3,922.6	3,857.7	1.7%
System Losses, Percent				13.26%	12.22%	
WASTEWATER						
Peak Day, MG	10.67	13.81				
Average Day, MG	9.51	9.68				
Total Flow, MG	285.30	290.40	-1.8%	3,843.63	3,815.41	0.7%
CUSTOMER ACCOUNTS						
Active Services E/W/G	122,186	121,538	0.5%			
Req Meter Connects	2,211	2,103	5.1%	21,953	23,247	-5.6%
Req Meter Disconnects	1,419	1,278	11.0%	12,575	12,614	-0.3%
Meters Repaired	285	302	-5.6%	4,231	5,576	-24.1%

KW = Kilowatts
KWH = Kilowatthours

MCF = Thousand Cubic Feet
MG = Million Gallons



Water Resources Department
Sewer Spill Tracking Report
July 2013-June 2014

No.	Date of Spill	Report Date	Location	Manholes		Volume Gallons	Surface Water	If yes, where?		Reportable Yes/No	News Release Req'd.	Notice of Discharge Issued	Cause of Spill	Corrective Action
				Upstream	Downstream			Name	Volume Gallons					
1	07/31/13	07/31/13	On Frontgate Drive from MH 5E-004	5E-004	5E-004	50	No		No	No	No		Debris in line	2c
2	10/17/13	10/21/13	Between MH 10K-110 and MH 104	10K-110	10K-110	450	Yes	Green Mill Run	450	Yes	No		Debris in line	2c
3	01/15/14	01/16/14	Intersection of Clarendon St. and Granville Rd	MH 8G-059	8G-059	20	Yes	Fork Swamp	20	Yes	No		Debris in line	2c
4	01/26/14	01/27/14	East 10th St. near East Wright Road	MH 10K-048	10K-048	4823	Yes	Green Mill Run	4823	Yes	Yes		Grease	2a
5	03/29/14	04/02/14	508 West 6th Street near Elizabeth St	MH 7M-137	7M-137	1520	Yes	Tar River	1520	Yes	Yes		Debris in line	2c
6	05/11/14	05/13/14	MH 4M-014 near 808 B's BBQ Rd.	4M-014	4M-014	100	Yes	Tar River	100	Yes	No		Grease	2a

Note: No spills in August, September, November, December, February, April and June

Summary

Total Number of Spills = 6(5 Reportable; 1 Non-Reportable)
Total Spill Volume = 6,963 gals or 0.0002% of Total Wastewater Flow

Spill Analysis

<u>Cause</u>	<u>Number of Each</u>	<u>Volume (gals.)</u>
a. Grease	2	4,923
b. Contractor Damage/Error	0	0
c. Debris	4	2,040
d. Roots	0	0
e. Pipe Failure	0	0
f. Other	0	0

Corrective Action Code

1. Permanent Repair
2. Cleared Blockage & Priority Cleaning Scheduled

GREENVILLE UTILITIES COMMISSION

LOAD MANAGEMENT REPORT

June, 2014

The DEP monthly peak occurred on June 19, 2014 for the hour ending at 4:00 P.M. Our load management system was in full operation during this period with the following estimated reductions observed:

	Estimated KW Load Reduction	Estimated Avoided Demand Costs
<u>Direct Load Control:</u>		
Voltage Adjustment @ Stage 3 (4.6%)	8,900.0	\$111,784
Air Conditioning Demand Reduction	5,300.0	\$66,568
Water Heater Demand Reduction	8,600.0	\$108,016
Heat Pump/Heat Strip Demand Reduction	0.0	\$0
GUC Generator Reduction:	9,729.0	\$122,196
<u>Commercial Load Control:</u>		
Commercial Customer Coincident Peak Load Reduction (Estimated):	145.0	\$1,821
<u>Interruptible Load Control:</u>		
Industrial Customer Generators	18,774.0	\$235,801
Other Industrial Customer Curtailments	8,526.5	\$107,093
<u>Total Load Control:</u>		
	59,974.5	\$753,280
<u>NCEMPA Shifted Peak Credit:</u>		
Power Agency Policy Credit for Contribution to Shifted Peak	0.0	\$0
<u>Total Load Reduction and Avoided Costs:</u>		
	59,974.5	\$753,280

Additional Notes and Comments:

- | | |
|--|----------------|
| 1) Duke Energy Progress (DEP) System Peak: | 11,940 MW |
| 2) GUC Coincident Peak (Less Winterville Demand): | 293,037 KW |
| 3) Local Temperature at Coincident Peak, per PGV: | 95 Degrees F |
| 4) Local "Feels Like" Temperature at Coincident Peak, per PGV: | 103 Degrees F |
| 5) Applicable NCEMPA Demand Rate Charge: | \$12.56 Per KW |

Greenville Utilities Commission, NC
Semi-Annual Report on Disposal of Surplus Property
Date range: 01/01/2014 - 06/30/2014

Since 2008, Greenville Utilities has utilized GovDeals, which is an internet based government surplus sales auction web site to dispose of surplus property.

In accordance with G.S. 160A-268 (c), the property disposed of between January 1, 2014 and June 30, 2014 is listed below.

No action is required by the Board.

Number of Items Sold	ID	Inventory ID	Description	Category	Starting Bid	Sold Amount	Number of Bids Received
0	0		No Items Sold				
			Total			\$0.00	

Revenue generated by utilizing GovDeals for the sale of surplus property is listed below:

Calendar Year	Revenue Received
Year 2008	\$ 85,972.26
Year 2009	\$ 90,001.15
Year 2010	\$ 83,292.38
Year 2011	\$ 106,297.20
Year 2012	\$ 106,881.46
Year 2013	\$ 84,360.99
Year 2014	\$ -
Gov Deals Total	\$ 556,805.44
 Sold to Greenville Pitt Airport 2012	 \$ 6,500.00
	\$ 563,305.44



June 24, 2014

MEDIA ADVISORY

FOR IMMEDIATE RELEASE

Contact: Emily Barnes
Public Information Specialist
252-329-2175
barneses@guc.com

GUC to Donate Fans

Greenville Utilities is helping take the heat off some local residents by purchasing fans for those in need. The fans are being delivered to the Council on Aging* and the Department of Social Services on June 26. For 21 years, GUC has provided fans to be distributed to the elderly, handicapped and qualifying families with small children.

"The heat and humidity of eastern North Carolina summers can create a real hardship for many families who suffer because of lack of air conditioning or fans," said Tony Cannon, General Manager/CEO of Greenville Utilities. "Fans are an economical way to get some relief from the heat, and we are pleased to provide them as a gesture of community support."

###

**GUC Energy Services employees will deliver half of the fans to the Council on Aging, located at 4551 County Home Road, at 9:30 a.m. on June 26. The remaining 50 fans will be delivered to the Department of Social Services later in the day.*

Council on Aging contact: Christal Curran, 752-1717 ext. 2, cdecurran@pittcoa.com
DSS contact: Rosie Wooten, 902-1150, rosie.wooten@pittcountync.gov

Employee Computer Purchase Program Participant Report



# of Outstanding Computer Loans for 2013-2014:	Outstanding Balance (Total)
10	\$3,006.72

Tier 1: Corporate Key Performance Indicators (KPI)

CUSTOMER

- Customer Satisfaction
 - Billing Process Accuracy
 - Installation of New Services
 - Duration of Electric Interruptions (CAIDI)
 - Duration of Electric Interruptions (SAIDI)
 - Frequency of Interruptions in Service – Electric (SAIFI)
 - Response Time to Unplanned Electric Outages
 - Response Time to Cut Gas Lines/Leaks
 - Response Time to Water Leaks/Breaks
 - Typical Monthly Bill Comparisons
-

FINANCIAL

- Overtime Costs
 - Bond Rating
 - Days Operating Cash On Hand
 - Debt Service Coverage
 - Fund Balance (available for appropriation)
 - Net Margin
 - Return on Assets
 - Return on Equity
-

INTERNAL BUSINESS PROCESSES

















- Connections Per Employee
 - Operating Cost Per Customer
 - System Losses – Electric
 - System Losses – Gas
 - System Losses – Water
 - Disruption of Service – Water
 - Preventable Vehicle Accident Rate
-

EMPLOYEES & ORGANIZATIONAL CAPACITY









- Hours Worked Without a Lost Workday Injury
- Restricted Workday Injuries Per 200,000 Hours Worked
- Capital Spending Ratio
- Degree of Asset Depreciation

Corporate KPIs








Customer

Indicator	Goal/Caution	Value	Status
Customer Satisfaction	75.00%	86.00%	
Billing Process Accuracy	99.800%	99.991%	
Install New Service (Electric)	3.00	1.00	
Install New Service (Gas)	14	11	
Install New Service (Water/Sewer)	6	5	
Duration of Interruptions - Electric (CAIDI)	82.00	37.21	
Duration of Interruptions - Electric (SAIDI)	65.00	43.76	
Interruptions in Service - Electric (SAIFI)	0.79	1.18	
Response Time to Unplanned Outages	30.00	13.36	
Response Time to Cut Gas Lines/Leaks	0:30:00	0:22:11	
Response Time to Water Leaks	1:00	0:50	
Typical Bill Comparison - Residential Electric Winter	\$132	\$116	
Typical Bill Comparison - Residential Electric Summer	\$132	\$127	
Typical Bill Comparison - Residential Gas	\$70	\$69	
Typical Bill Comparison - Residential Water	\$32	\$27	
Typical Bill Comparison - Residential Sewer	\$37	\$35	





Financial

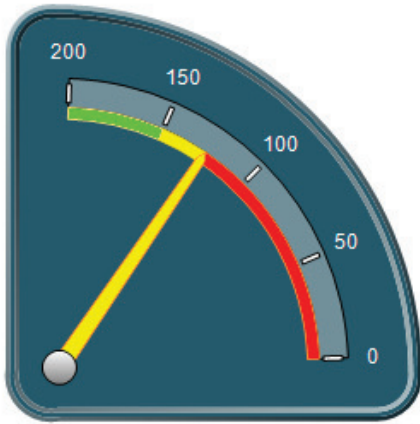
Indicator	Goal/Caution	Value	Status
Overtime Costs	3%	5%	
Bond Rating	75	80	
Days Operating Cash on Hand	97	114	
Debt Service Coverage	1.75	2.62	
Fund Balance (Available for Appropriation)	16.0%	17.4%	
Net Margin	2.75%	2.92%	
Return on Assets	1.60%	1.60%	
Return on Equity	2.50%	2.40%	

Internal Business Processes

Indicator	Goal/Caution	Value	Status
Connections per Employee	337	345	
Operating Cost per Customer	\$350	\$332	
System Losses - Electric	3.00%	3.16%	
System Losses - Gas	1.50%	0.99%	
System Losses - Water (less than 13.5%)	13.5%	11.7%	
Disruption of Service- Water	6:00	1:30	
Miles Driven Without Preventable Vehicle Incident	1,000,000	566,481	

Employee & Organizational Capacity

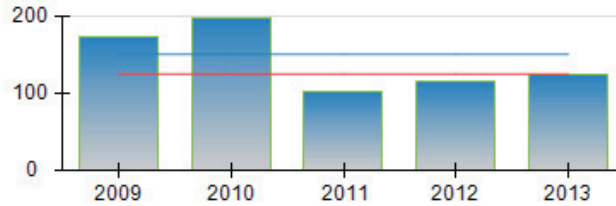
Indicator	Goal/Caution	Value	Status
Million Hour	3,000,000	1,553,386	
OSHA Recordable Incident Rate	1.00	1.79	
Capital Spending Ratio	150%	125%	
Degree of Asset Depreciation	50%	46%	



Capital Spending Ratio

This KPI monitors the sufficiency of annual capital spending for aging infrastructure assets. It is the ratio of the total capital infrastructure expenditures, including new infrastructure plus existing asset renewal and replacement over the annual asset depreciation.

Value: 125% **Caution:** 150% **Warning:** 125%



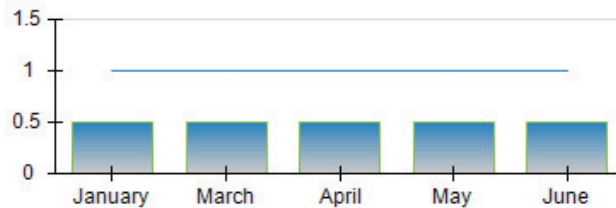
Caution
Warning



Response Time To Water Leaks

This KPI monitors the average response time to water leaks (tracked from call to response).

Value: 30 minutes **Caution:** 1 Hour **Warning:** 1 Hour



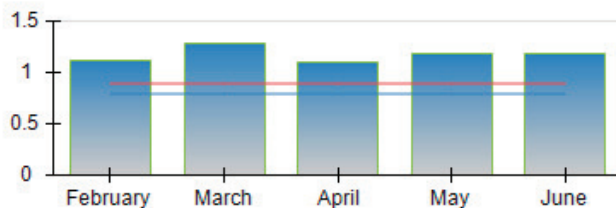
Caution
Warning



Interruptions In Service: Electric (SAIFI)

The average number of service interruptions system-wide over a 12-month period

Value: 1.18 **Caution:** .79 **Warning:** .89

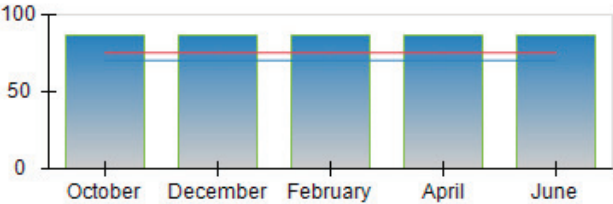
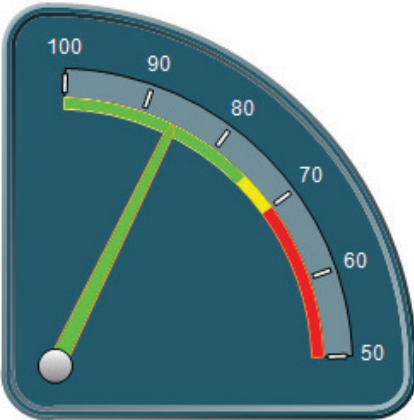


Warning
Caution

Customer Satisfaction

This KPI tracks customers' overall satisfaction with Greenville Utilities.

Value: 86% **Caution:** 70% **Warning:** 75%



Warning
Caution

GUC PERFORMANCE MEASURES

Performance Management Scorecard		Employee & Organizational Capacity
Corporate Objective 2	Improve Master Planning and Long-Term Needs Assessment	
Measure	Capital Spending Ratio	
Tier	1	Rationale: Used to evaluate the sufficiency of annual infrastructure capital investments
Accountability: Finance	Frequency: Annual	
DESCRIPTION:		
The Capital Spending Ratio is used to monitor the sufficiency of annual capital spending for aging infrastructure assets. It is the ratio of the total capital infrastructure expenditures, including new infrastructure plus existing asset renewal and replacement compared to the annual infrastructure asset depreciation.		
NUMERATOR:	Total Infrastructure Capital Spending (includes capital outlay and capital projects, i.e. new, renewal and replacement)	
DENOMINATOR:	Annual Infrastructure Depreciation	
TARGET:	150%	DATA SOURCE(S): Annual financial report

GUC PERFORMANCE MEASURES

Performance Management Scorecard		Customer
Corporate Objective 16	Improve Customer Satisfaction	
Measure	Response Time to Water Leaks/Breaks	
Tier	1	Rationale: Measures the timeliness of Water Resource's response to unplanned water utility outages.
Accountability: Water Resources		Frequency: Monthly
DESCRIPTION:		
Response Time is the measure of time to respond to unplanned customer outages or water main breaks. Water Resources tracks the time from receiving the customer call to the actual response to the site. Water Resources records a Trouble Log in Access. Target response time is less than 90 minutes.		
NUMERATOR:	Number of unplanned events with response times meeting target.	
DENOMINATOR:	Total number of unplanned events.	
TARGET:	≥ 90% minutes	DATA SOURCE(S): Water Main Report

GUC PERFORMANCE MEASURES

Performance Management Scorecard		Internal Business Processes
Corporate Objective 10	Ensure Efficiency, Safety and Reliability of Services	
Measure	Interruptions in Service – Electric (SAIFI)	
Tier	1	Rationale: Measures the average number of sustained interruptions experienced by each customer.
Accountability: Electric	Frequency: Annual	
DESCRIPTION:		
An interruption in Service – Electric is typically measured by the System Average Interruption Frequency Index (SAIFI) which measures the average number of sustained interruptions experienced by each customer.		
NUMERATOR:	Total number of customer interruptions during one year * 100	
DENOMINATOR:	Total number of customers	
TARGET:	0.60	DATA SOURCE(S): Outage Database

GUC PERFORMANCE MEASURES

Performance Management Scorecard		Customer
Corporate Objective 1	Improve Understanding of Customers and Customer Service Trends	
Measure	Customer Satisfaction	
Tier	1	Rationale: Measures the overall satisfaction of GUC's customers
Accountability: Customer Relations		Frequency: Bi-Annual
DESCRIPTION:		
A comprehensive and repeatable customer satisfaction survey is an objective way to measure customer satisfaction for GUC's ratepayers and stakeholders. Favorable scores are counted as those at a score of 3 out of 5 or better.		
NUMERATOR:	Total number of Favorable Scores	
DENOMINATOR:	Total number of Surveys Completed	
TARGET:	85% or greater	DATA SOURCE(S): Surveys



Bless Your Heart: Wednesday, June 25

Bless your heart to the GUC linemen. During the recent storm, my lights flashed so much that I felt like I was having my souvenir picture taken at the end of a roller coaster ride at Busch Gardens. Bless those GUC workers who braved the storm and got the lights back on for the folks on Staton House Road. You are appreciated.

GUC Employees: Ken Wade, Allen Nethercutt, Mark Windham, Steve Turner, David Guy, Larry Chambliss, Stacy McCarter, Earl Harris, David Bunch, Jeffrey Williams, Robert Carter, Kevin Willoughby, James Forrest, Tracy Elks, Brian Baker, Lee Earwood and Russ Carson

**COMPLIMENT
RECORD**

Date: June 9, 2014

Received By: Juliet Telfair

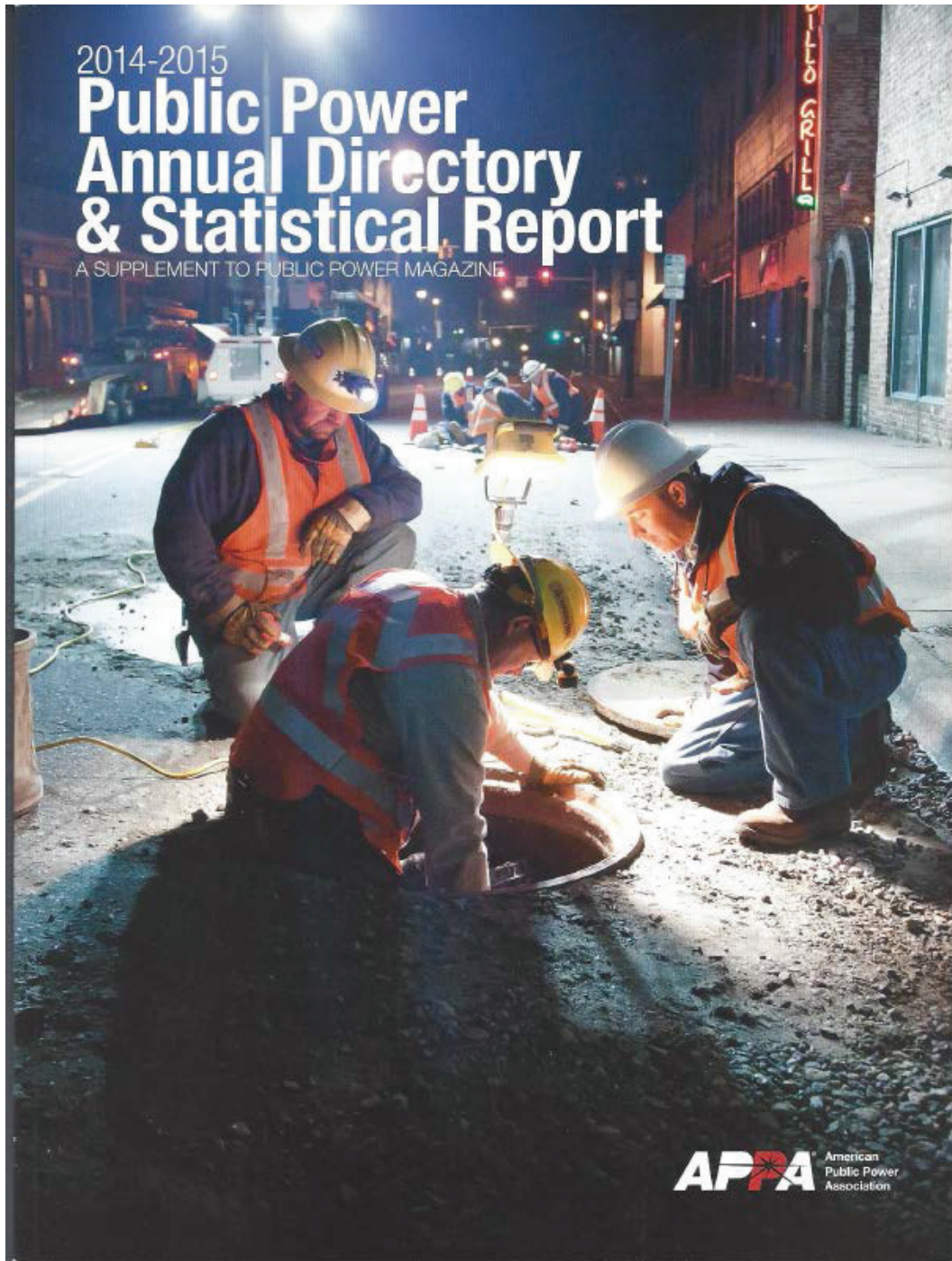
Customer's Name: Ms. Theresa Poffenberger

Remarks: Ms. Poffenberger said Lee Eakes, Customer Contact Representative I, was very nice to talk with. She has worked at ECU for the past 17 years in Customer Service, so she recognizes good customer services representatives. Ms. Theresa said that Lee explained her bill. She was afraid her water/sewer bill was going to be outrageous, but after talking with Lee, he made her day. He explained to her that her GUC bill was for her electric only and that her Landlord is responsible for the water/sewer. He also went in depth with her about her electric use for her heating and cooling.

Employee Name: Lee Eakes, Customer Contact Representative I

Daily Reflector – June 21

LAURELS — To John Bullard, Greenville Utilities Communications Specialist, and his photo of local crews working in the dead of night on a downtown Greenville project. The striking picture was chosen for the cover of the American Public Power Association’s 2014-2015 Annual Directory and Statistical Report. The group, representing utilities that serve more than 47 million Americans, said the photo was chosen because it “really shows how challenging utility work can be.”



From: Parke, David Lee
Date: Thursday, June 12, 2014
To: info@guc.com

Subject: Prompt and courteous service

A great big thanks and a tip of the hat to the gas service people. I was away from home when my gas meter was replaced. When I returned I noticed I had no hot water but had forgotten about the letter from GUC telling me they would be replacing the meter. I eventually located the blue door hangar (it had blown off) and called for service. Within 20 minutes a young man was at my door to turn on the service and reset the burner on the hot water heater. It was outstanding service and greatly appreciated.

David L Parke

Employee was Chris Rouse, Gas Systems Crew Leader I.

From: lynn mccord
Sent: Monday, June 30, 2014
To: Dan Oglesby

Subject: Re: cost estimates

Thank you so much for taking the time to explain the different options that I could use to replace the unit. Sorry I haven't replied sooner but I got busy with other things that needed my attention and the a/c is still cooling right now. So I think I will wait to see if it will make it through the summer. I'm keeping my fingers crossed. If it does go, I will just replace the a/c with 2 ton with a 13 or 14 seer, I think would be my best option for now. Thank you so much for your help. It was nice to meet you. Hope you are staying cool in this hot weather we have been having lately!

To, LEANNE

...With
Sincere
Appreciation

∴

From
SAM ← 10
Dang Inn of
Greenville

Leanne Wetherington, Main Office Receptionist

From: Stanley, Jennifer
Date: Thursday, June 05, 2014
To: <info@guc.com>

Subject: Thank You!

Thank you to the GUC crew who came out tonight to restore our power after an afternoon storm. We greatly appreciate it! They did an outstanding job and were very courteous. Great customer service. Our boys loved watching them work!!

Mark Howery
Brian Baker
Tracy Elks
Nick Gibson
Shawn Adams
Timmy Pollard

Thank you!!!

Jennifer Stanley

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 1991
RATIFIED BILL

CHAPTER 861
SENATE BILL 1069

AN ACT TO AMEND AND RESTATE THE CHARTER OF THE GREENVILLE
UTILITIES COMMISSION OF THE CITY OF GREENVILLE.

The General Assembly of North Carolina enacts:

Section 1. For the proper management of the public utilities of the City of Greenville, both within the corporate limits of the City and outside the said corporate limits, a commission to be designated and known as the "Greenville Utilities Commission", is hereby created and established.

Sec. 2. The Greenville Utilities Commission shall consist of eight members, six of whom shall be bona fide residents of the City of whom one shall at all times be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, and all of whom shall be customers of the Greenville Utilities Commission. Each Greenville Utilities Commissioner shall hold office for an initial term of three years and, except as set forth herein, will be automatically reappointed to a single additional term of three years, with each term of three years expiring June 30 at the end of the designated term or until reappointed or replaced by the City Council. The first appointees shall hold their offices as follows: the Greenville City Council shall appoint an individual to serve until June 30, 1995; John W. Hughes, Sr. is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995, and shall not be eligible for a second term; Bernard E. Kane is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1995; R. Richard Miller is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1994, and shall not be eligible for a second term; and the Greenville City Council shall appoint an individual to serve until June 30, 1993; all of whom are bona fide residents of the City. William G. Blount is hereby appointed a Greenville Utilities Commissioner to serve until June 30, 1993, and shall not be eligible for a second term; and the Pitt County Board of Commissioners shall nominate an individual under the procedure established in Section 3 of this act, to be appointed by the Greenville City Council to serve until June 30, 1994; both of whom are Greenville Utilities Commission customers and bona fide residents of Pitt County residing outside the Greenville city limits.

Sec. 3. The Greenville Utilities Commissioners otherwise than as herein provided shall be appointed by the City Council at their regularly monthly meeting in June of each year. It is the intention of this charter that the City Council shall appoint Greenville Utilities Commission members who have utilities expertise. Representation should include some members with financial, engineering, environmental, technical, or development backgrounds. The two members of the Greenville Utilities Commission residing outside the city limits shall be nominated by the Pitt County Board of Commissioners and appointed by the City Council. The

City Council has the right to reject any nominee(s) from the Pitt County Board of Commissioners and to request additional nominees. If the Pitt County Board of Commissioners fails to recommend a nominee to the City Council within 60 days of the original date requested by the City Council, then the City Council may appoint any individual meeting the residency requirement. No person shall be eligible for appointment to the Greenville Utilities Commission who is an officer or employee of the City or Pitt County except that the City Manager of the City of Greenville shall at all times be a full member of the Greenville Utilities Commission. In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term at any regular or special meeting of the City Council. Any Greenville Utilities Commissioner filling an unexpired term shall be deemed to have filled said term for the full three-year term. Except as otherwise permitted herein, no Greenville Utilities Commissioner shall serve more than two three-year terms. Greenville Utilities Commissioners filling the first three-year term will automatically fill a second three-year term unless the City Council initiates the replacement process.

Sec. 4. The Greenville Utilities Commissioners shall organize by electing one of their members Chair, whose term of office as Chair shall be for one year unless the Chair's term on the Greenville Utilities Commission shall expire earlier, in which event his or her term as Chair shall expire with the Chair's term on the Greenville Utilities Commission. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie. The members of the Greenville Utilities Commission are authorized to fix their own salaries provided, however, that said salaries shall not exceed one hundred fifty dollars (\$150.00) per month for the members and two hundred fifty dollars (\$250.00) per month for the Chair provided, however, the City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation, and provided, however, the City Manager shall receive no pay as a member of the Greenville Utilities Commission other than his or her salary as City Manager. The Greenville Utilities Commission shall meet at least once each month at a designated time and place unless the Chair designates some other meeting time and so notifies the other members of the Greenville Utilities Commission. The Greenville Utilities Commission and the Greenville City Council shall meet at least once each year to discuss mutual interests of the City of Greenville and the Greenville Utilities Commission. Minutes shall be kept for all regular meetings of the Greenville Utilities Commission.

Sec. 5. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered; provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality.

Sec. 6. The Greenville Utilities Commission shall employ a competent and qualified General Manager whose duties shall be to supervise and manage the said public utilities, subject to the approval of the Greenville Utilities Commission. The General Manager, under the direction of and subject to the approval of the Greenville Utilities Commission, shall cause the said utilities to be orderly and properly conducted; the General Manager shall provide for the operation,

maintenance, and improvement of utilities; the General Manager shall provide for the extension of all utilities, except sewer extensions made beyond the area regulated by the City of Greenville are subject to the approval of the City Council, and shall furnish, on application, proper connections and service to all citizens and inhabitants who make proper application for the same, and shall in all respects provide adequate service for the said utilities to the customers thereof; the General Manager shall attend to all complaints as to defective service and shall cause the same to be remedied, and otherwise manage and control said utilities for the best interests of the City of Greenville and the customers receiving service, and shall provide for the prompt collection of all rentals and charges for service to customers and shall promptly and faithfully cause said rentals and charges to be collected and received, all under such rules and regulations as the Greenville Utilities Commission shall, from time to time, adopt and in accordance with the ordinances of the City of Greenville in such case made and provided.

Sec. 7. All monies accruing from the charges or rentals of said utilities shall be deposited into the appropriate enterprise fund of the Greenville Utilities Commission and the Greenville Utilities Commission's Director of Finance shall keep an account of the same. The Greenville Utilities Commission shall at the end of each month make a report to the City Council of its receipts and disbursements; the Greenville Utilities Commission shall pay out of its receipts the cost and expense incurred in managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; provided, however, that should the funds arising from the charges and rentals of said utilities be insufficient at any time to pay the necessary expenses for managing, operating, improving, and extending said utilities, then and in that event only, the City Council of the City of Greenville shall provide and pay into the appropriate enterprise fund of the Greenville Utilities Commission a sum sufficient, when added to the funds that have accrued from the rents and charges, to pay the costs and expenses of managing, operating, improving, maintaining, extending, and planning for future improvements and expansions of said utilities; the Greenville Utilities Commission shall pay the principal on all such funds provided by the City Council with interest thereon; provided, further, that the Greenville Utilities Commission shall annually transfer to the City, unless reduced by the City Council, an amount equal to six percent (6%) of the difference between the electric and natural gas system's net fixed assets and total bonded indebtedness plus annually transfer an amount equal to fifty percent (50%) of the Greenville Utilities Commission's retail cost of service for the City of Greenville's public lighting. Public lighting is defined herein to mean City of Greenville street lights and City of Greenville Parks and Recreation Department recreational outdoor lighting. The preparation of a joint financial audit of the City of Greenville and the Greenville Utilities Commission operations by a single auditing firm is intended under the provisions of this charter and existing North Carolina statutes.

Sec. 8. In compliance with the time requirements of Chapter 159 of the General Statutes, the Greenville Utilities Commission shall prepare and submit to the City Council, for approval, a budget for the coming year showing its estimated revenue, expenses, capital expenditures, debt service, and turnover to the City of Greenville. In addition, the budget ordinance must identify construction projects of the Greenville Utilities Commission which include individual contracts in excess of one-half of one percent ($\frac{1}{2}\%$) of the Greenville Utilities Commission's annual budget. City Council approval of the Greenville Utilities Commission's budget will constitute approval of projects so identified and the contracts contained therein. Contracts in excess of one-half of one percent ($\frac{1}{2}\%$) of the Greenville Utilities Commission's annual budget not so identified and approved in the budget ordinance will require separate City Council approval.

Sec. 9. The Greenville Utilities Commission shall approve the employment and remuneration of all officers, agents, independent contractors, and employees necessary and requisite to manage, operate, maintain, improve, and extend the service of said utilities. It is, however, the intention of this Charter that the Greenville Utilities Commission and the City of Greenville will implement and maintain mutual pay plans, personnel policies, and benefits for their respective employees. The Greenville Utilities Commission may require bond in such sum as it may deem necessary, which shall be approved by the City Council, of all officers, agents, and employees having authority to receive money for the Greenville Utilities Commission. The Greenville Utilities Commission shall have the authority to name and designate a person in its employ as secretary of the Greenville Utilities Commission.

Sec. 10. The Greenville Utilities Commission shall have authority at all times to discharge and remove any officer, agent, independent contractor, or employee of the Greenville Utilities Commission.

Sec. 11. All laws and clauses of laws in conflict with this act are hereby repealed, expressly including Chapter 146 of the Public-Local Laws of 1941, entitled "AN ACT TO PROVIDE A PERMANENT UTILITIES COMMISSION FOR THE CITY OF GREENVILLE, IN PITT COUNTY, AND TO REPEAL CHAPTER TWO HUNDRED AND ELEVEN OF THE PRIVATE LAWS OF ONE THOUSAND NINE HUNDRED AND FIVE, AND AMENDMENTS THERETO, RELATING TO THE WATER AND LIGHT COMMISSION OF THE CITY OF GREENVILLE.", except that this act does not revive any act repealed by that act.

The purpose of this act is to revise the charter of the Greenville Utilities Commission and to consolidate herein certain acts concerning the Greenville Utilities Commission. It is intended to continue without interruption those provisions of prior acts which are consolidated into this act so that all rights and liabilities that have accrued are preserved and may be enforced. This act shall not be deemed to repeal, modify, or in any manner affect any act validating, confirming, approving, or legalizing official proceedings, actions, contracts, or obligations of any kind.

No provision of this act is intended nor shall be construed to affect in any way any rights or interest, whether public or private:

- (1) Now vested or accrued in whole or in part, the validity of which might be sustained or preserved by reference to law to any provisions of law repealed by this act.
- (2) Derived from or which might be sustained or preserved in reliance upon action heretofore taken pursuant to or within the scope of any provisions of law repealed by this act.

All existing ordinances of the City of Greenville and all existing rules and regulations of the Greenville Utilities Commission not inconsistent with provisions of this act shall continue in full force and effect until repealed, modified, or amended.

No action or proceeding of any nature, whether civil or criminal, judicial or administrative, or otherwise pending at the effective date of this act by or against the City of Greenville or the Greenville Utilities Commission shall be abated or otherwise affected by the adoption of this act. If any provisions of this act or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared to be severable.

Sec. 12. This act is effective upon ratification.
In the General Assembly read three times and ratified this the 7th day of
July, 1992.

JAMES C. GARDNER

James C. Gardner
President of the Senate

DANIEL BLUE, JR.

Daniel Blue, Jr.
Speaker of the House of Representatives

BYLAWS OF THE GREENVILLE UTILITIES COMMISSION

These Bylaws are adopted by the Greenville Utilities Commission to implement its Charter and to establish basic rules of organization, process and procedure and to provide for the efficient and effective conduct of public business for the benefit of the ratepayers.

To The Extent The Terms & Conditions Of These Bylaws Conflict With the Terms & Conditions of The Charter, The Charter Shall Govern.

- I. Name: The name of the Commission shall be: The Greenville Utilities Commission, hereinafter also referred to as the "Board".
- II. Individual Responsibility: Commission members have responsibility over utilities affairs when acting as a body appropriately called to session. To request additional information concerning the functions of the Greenville Utilities Commission, Board members should contact the General Manager.
- III. Board Membership
 - A. Number of Members: The Greenville Utilities Commission shall consist of eight (8) members, all appointed by the Greenville City Council. Two of these appointees are nominated by Pitt County.
 - B. Commission Seats: Of the eight (8) members, six (6) members shall be bona fide residents of the City of whom one shall be the City Manager of Greenville, and two of whom shall be bona fide residents of Pitt County but residing outside the city limits of Greenville, who shall be customers of the Greenville Utilities Commission.
 - C. Vacancies on the Commission: In the event a Greenville Utilities Commissioner resigns, dies, or otherwise becomes incapable of performing his or her duties, at any regular or special meeting of the City Council, the City Council shall appoint, according to the same process described herein for regular appointments, a Greenville Utilities Commissioner to fill the unexpired term.
 - D. New members to the Board are encouraged to participate in orientation and training sessions as scheduled by the General Manager. Orientation shall include such activities as:

1. Workshops for new Board members conducted by the American Public Power Association.
2. Discussions and visits with the General Manager, Commission Attorney, and other members of the staff.
3. Provision of printed and audiovisual materials on Greenville Utilities Commission and copies of administrative policies and procedures.

IV. Organization

- A. The Greenville Utilities Commission each year shall elect its officers on the first regularly scheduled meeting of the Commission on or after July 1 at which a quorum is present. Meetings are scheduled for the third Thursday in each month at 12:00 noon.
- B. The officers of the Commission shall be a Chair, a Vice-Chair and a Secretary, elected in that order for a term of one (1) year. The General Manager shall preside while a new Chair is being elected.
- C. Vacancies in the office of Chair, Vice-Chair or Secretary occurring during the year shall be filled by the Commission at its discretion.

V. Powers and Duties of the Board

The Powers and Duties of the Board shall include but not be limited to the following:

- A. The Greenville Utilities Commission shall have entire supervision and control of the management, operation, maintenance, improvement, and extension of the public utilities of the City, which public utilities shall include electric, natural gas, water, and sewer services, and shall fix uniform rates for all services rendered; provided, however, that any person affected by said rates may appeal from the decision of the Greenville Utilities Commission as to rates to the City Council. With approval by the City Council, the Greenville Utilities Commission may undertake any additional public enterprise service which may lawfully be operated by a municipality (Reference Charter Section 5).
- B. The Board shall discharge its duties and responsibilities as required by its Charter or otherwise imposed by law.
- C. The Board shall employ a General Manager whose duties shall be to supervise and manage the operations of the Greenville Utilities

Commission, subject to the approval of the Board of Commissioners of the Greenville Utilities Commission, as provided in Section 6 of the Charter.

- D. The Board shall annually evaluate the performance of the General Manager as its Chief Executive Officer.
- E. The Board shall employ, in consultation with the General Manager, an attorney to give counsel on matters of legal concern to the Greenville Utilities Commission. The attorney shall represent the Commission on most matters, except that the Commission may hire other expertise as warranted on a case by case basis. The Board shall annually review the performance and services of the attorney with the General Manager during the General Manager's annual performance review.
- F. The Board shall annually review its performance. An annual review may consist of a written review and/or survey by Board members and/or a review with or by the General Manager.

VI. Duties of Officers

- A. The Chair shall preside at Board meetings. The Chair, in consultation with the Secretary and General Manager, shall review the draft agenda of regular and special meetings of the Board.
- B. The Chair shall appoint committees and designate the chairs unless otherwise directed by majority vote of the Board in session.
- C. The Chair, subject to the approval of the Commission, shall have the authority to execute any official document for and on behalf of the Commission.
- D. The Chair shall not be entitled to vote on any proposition before the Greenville Utilities Commission except in case of a tie vote and only for the purpose of breaking the tie.
- E. The Chair shall be the official spokesperson for the Board and will make, either in person or through the General Manager, every effort to communicate the Board's decision to the community through the media and any other means available.
- F. In the absence of the Chair, it shall be the duty of the Vice-Chair to preside at meetings of the Board and assume authority of the Chair.

- G. The Secretary shall record minutes of meetings and hearings and distribute minutes in advance for review and approval.
- H. It shall be the responsibility of the Secretary to maintain official minutes and records of Board proceedings and actions. Minutes may be examined by any interested citizen under the supervision of the Secretary or the Secretary's designee. Consistent with the purpose of Closed Sessions, minutes of these meetings shall be separately maintained by the Secretary. Minutes of Closed Sessions may not be examined by interested citizens except as provided by law.
- I. The Secretary shall be responsible for the proper maintenance of official documents including but not limited to Board bylaws, Board policies, and Board decisions.
- J. The Secretary shall discharge any other duties or responsibilities required by law or otherwise imposed upon the Secretary by the Board.
- K. In the absence of the Secretary, it shall be the duty of the Vice-Chair to assume duties of the Secretary.

VII. Committees & Appointments

- A. An Executive Committee composed of the Board Chair, Vice Chair and Secretary will work with the GUC staff on policy issues, represent GUC in joint discussions on potential growth and regionalization and provide for continuity of knowledge for the chair position.
- B. On an annual basis, the Chair shall appoint two members to a Compensation Sub-Committee to meet jointly with a City Council Sub-committee to make recommendations for employee benefits and compensation issues for the upcoming fiscal year. These two members should include at least one member (if available) that served the previous year.
- C. On an annual basis, the Chair shall appoint 2 - 3 members to serve in conjunction with the Board Chair, on a Finance Committee to provide "policymaker" input to staff on the enhancement or implementation of financial procedures or issues.
- D. Ad hoc committees shall be appointed by the Chair, as needed, and shall function until such time as their purpose has been accomplished.
- E. The Chair shall appoint an Executive Secretary and Assistant Executive

Secretary from the staff. These positions are normally held by the Executive Assistant to the General Manager and Director of Financial Services and Accounting, respectively.

VIII. Methods of Operation

- A. Board Meetings: The Board shall regularly meet on the third Thursday of each month to consider its business. Notice of the meeting and its agenda shall be made available to the media as provided by law. Other meetings, including special sessions, emergency sessions or workshop sessions may be held as needed and must follow notification provisions as described by law.

- B. Agendas: Before actions by the Board are requested or recommended, the Board should be provided with documentation to assist members in reaching decisions consistent with established goals and policies. To request additional information, Board members shall contact the General Manager. The Agenda for regular monthly meetings shall be as follows:
 - 1. Call to order and ascertain the presence of a quorum
 - 2. Approval of the minutes for the previous month's meetings
 - 3. Any additions or deletions and acceptance of the (revised) agenda
 - 4. Presentations of awards and recognition of outstanding achievement
 - 5. Acceptance of the financial statement for the previous month
 - 6. Award of Bids
 - 7. Other items requiring action by the Board
 - 8. Informational Items
 - 9. General Manager's Report - This portion of the meeting is set aside for the General Manager's reports on any item of information which he wishes to present to the Board.
 - 10. Board Chair Remarks
 - 11. Board Members' Remarks

12. Closed Session, if required
 13. Notice of next regular or special meeting
 14. Adjournment
- C. Quorum: The Greenville Utilities Commission may only conduct business in a regular or special meeting attended by a quorum of the Board. A quorum shall consist of five (5) Board members.
- D. Conduct of Meetings: Meetings shall be conducted in accordance with the Board's Bylaws and otherwise by the most recent edition of Robert's Rules of Order.
- E. Voting: The Chair of the Board shall determine the vote on any motion by asking each member to respond by voice vote or if necessary, a show of hands may be required.
1. Each member of the Board, except the Chair, shall have one vote on any recommendation, motion, proposal, or any other action item coming before the Board.
 2. Each member, other than the Chair, must vote unless excused by the remaining members. A member who wishes to be excused from voting shall so inform the Chair who shall take a deciding vote of the remaining members present. No member shall be excused from voting except on matters involving his/her own financial interest or official conduct. In other cases, a failure to vote by a member who is physically present or has withdrawn without being excused by a majority vote of the remaining members present, shall be recorded as an affirmative vote.
- F. Closed Sessions: Closed Sessions may be called upon a motion made and adopted at an open session for any of those permitted purposes described in Section 143-318 of the General Statutes of N.C., commonly known as the "Open Meetings Law", as amended from time to time. The motion shall state the purpose of the Closed Session and must be approved by the vote of a majority of those members present.
- G. Board Members' Compensation and Reimbursement: Members of the Greenville Utilities Commission shall receive compensation for performance of official utility business at the rate of \$200 per month. The Chair shall receive \$350 per month. The City Council may, at its own discretion, increase these caps from time to time as is appropriate to reflect inflation.

The City Manager shall receive no compensation as a member of the Greenville Utilities Commission.

- H. Public Hearings: The Greenville Utilities Commission believes that from time to time additional public opinion is necessary. This opinion is generally sought through the use of a public hearing. When such hearings are scheduled, the Greenville Utilities Commission will ensure that the date, time, and location are properly advertised well in advance of the hearing date. The Commission will receive comments and information at public hearings but not take any formal action during the public hearing. The Commission will take under advisement comments offered at the public hearing and normally consider these comments for future action.
 - I. Public Expression: Upon motion of any Commissioner, and approval by a majority of the Board, any ratepayer may be allowed to address the Board within the time restrictions (and upon such other conditions) as may be set by the Chair.
- IX. Change in Bylaws: These Bylaws may be amended from time to time. The procedure for amendment is by giving notice of the proposed amendments at a regularly scheduled Board meeting. The amendments will be considered at the next regularly scheduled Board meeting and must be approved by the vote of a majority of the members.

Adopted May 14, 1996
Revised June 11, 1996
Revised November 18, 1997
Revised June 9, 1998
Revised October 11, 1999
Revised July 18, 2000
Revised October 16, 2007
Revised November 18, 2008
Revised September 15, 2011

Motion To Go Into Closed Session

I move that we go into closed session to:

[Specify one or more of the following permitted reasons for closed sessions]

- prevent the disclosure of privileged information
 - under _____ of the North Carolina General Statutes or regulations.
 - under _____ of the regulations or laws of United States.[N.C.G.S. § 143-318.11(a)(1)]

- prevent the premature disclosure of an honorary award or scholarship.
[N.C.G.S. § 143-318.11(a)(2)]

- consult with our attorney
 - to protect the attorney-client privilege.
 - to consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action.
 - to consider and give instructions concerning a judicial action titled _____
v. _____.[N.C.G.S. § 143-318.11(a)(3)]

- discuss matters relating to the location or expansion of business in the area served by this body.
[N.C.G.S. § 143-318.11(a)(4)]

- establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property.
[N.C.G.S. § 143-318.11(a)(5)]

- establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract.
[N.C.G.S. § 143-318.11(a)(5)]

- consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.
[N.C.G.S. § 143-318.11(a)(6)]

- hear or investigate a complaint, charge, or grievance by or against a public officer or employee.
[N.C.G.S. § 143-318.11(a)(6)]

- plan, conduct, or hear reports concerning investigations of alleged criminal conduct.
[N.C.G.S. § 143-318.11(a)(7)]

MEMORANDUM

To: Members of the Board of Commissioners

From: _____, Commissioner/Board Member

Concerning: Statement of Reasons for Abstention from Board Action pursuant to N.C. Gen. Stat. § 138A-36(b)

Date: _____

Matter before the Board: _____

Briefly summarize reasons for abstention below:

(Signature of Board Member)