

FY 14/15 Operating Budget & FY 15/16 Financial Plan

OUR MISSION

The City of Greenville's mission is to provide all citizens with high-quality services in an open, inclusive, professional manner, ensuring a community of excellence now and in the future.

OUR VALUES

INTEGRITY

We will be truthful, dependable, and fair in all actions.

RESPECT

We will value each person for their thoughts, opinions, and diversity.

PROFESSIONALISM

We will be professional and efficient in our work.

FAIRNESS AND EQUITY

We will practice fairness and equity in all decisions.

TEAMWORK

We will work together in a shared responsibility of service.

ACCOUNTABILITY

We will be accountable for our actions and decisions to all we serve.

COMMITMENT TO SERVICE AND EXCELLENCE

We will strive for excellence and be committed to providing high-quality services to our customers/citizens.

CITY OFFICIALS

Greenville has been governed by the council-manager governmental structure since 1953. Under this form of government, the City Council, which is elected by the people, is the final authority on policy matters relating to Greenville's government. The City Council employs a professional City Manager to handle the day-to-day management and operations of the City.

The Mayor and City Council are the governing body of the City. The Mayor acts as the official head of the government and spokesperson for the Council. The Mayor presides at all City Council meetings and signs all documents authorized by the Council. The Mayor Pro-Tem is selected by each newly-elected Council. This person assumes mayoral duties in the absence of the Mayor. The Mayor and City Council are responsible for establishing general policies for the operation of the City as well as appointing the City Manager, City Attorney, City Clerk, and members of the volunteer Boards and Commissions. The Council enacts ordinances, resolutions, and orders; adopts the annual budget; approves the financing of all City operations; and authorizes contracts on behalf of the City.



Mayor Allen Thomas



Mayor Pro-tem Calvin Mercer
Council Member at-Large



Council Member
Kandie Smith
District 1



Council Member
Rose Glover
District 2



Council Member
Marion Blackburn
District 3



Council Member
Rick Smiley
District 4



Council Member
Richard Croskery
District 5



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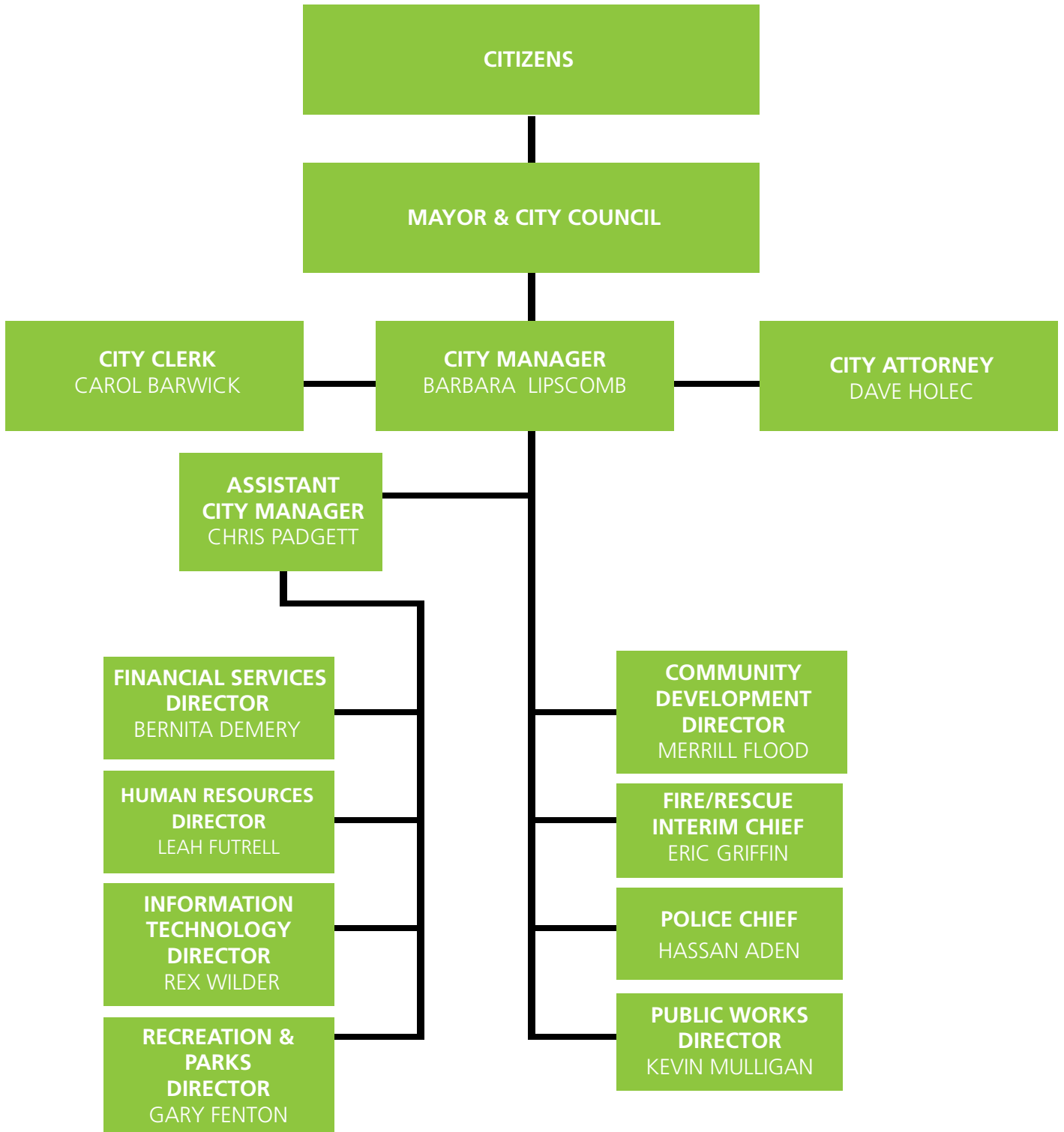
INTRODUCTION

FY 2014–2015 Budget & 2015–2016 Plan





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The Governmental Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Greenville, North Carolina for its biennial budget for the biennium beginning July 1, 2012.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two (2) years only. We believe that the City's current budget document continues to conform to the program requirements and the City is submitting it to GFOA to determine its eligibility for another award.



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CITY MANAGER'S MESSAGE

FY 2014–2015 Budget & 2015–2016 Plan



GREENVILLE CITY HALL

CITY OF GREENVILLE

Office of the City Manager

July 1, 2014

Honorable Mayor, Members of City Council, and Citizens of Greenville:

As approved by City Council on June 12, 2014, presented herein are the City of Greenville 2014–2015 (FY 15) budget and 2015–2016 (FY 16) financial plan. This balanced budget constitutes the City's revenue and expense authorization for FY 15, as required by North Carolina law. The approved financial plan will serve as the basis for the FY 16 budget to be adopted by ordinance next year.

The FY 15 budget and FY 16 financial plan include all City funds: General, Debt Service, Transit, Sanitation, Fleet, Stormwater, Community Development Housing, Health, Capital Reserve, Facilities Improvement, and Vehicle Replacement. The budget document also includes separate budgets and financial plans for the Greenville Utilities Commission, Convention and Visitors Authority, and Sheppard Memorial Library. The FY 15 City of Greenville total operating budget is \$123,756,092 and for FY 16 is \$122,460,982. The FY 15 budget for all City of Greenville funds, and independent commissions/authorities, is \$402,899,200 and \$409,202,230 for the FY 16 financial plan.

BUDGET COMPARISON FOR ALL FUNDS							
	FY 2012	FY 2013	FY 2014		FY 2015	%	FY 2016
	Actual	Actual	Original Budget	% Change	Original	Change	Plan
General Fund	\$ 74,729,490	\$ 70,306,852	\$ 84,803,595	-7.37%	\$ 78,550,087	-1.87%	\$ 77,079,328
Debt Service	8,975,194	24,337,758	4,503,760	11.58%	5,025,316	-2.48%	4,900,805
Capital Reserve	250,699	-	-	100.00%	25,000	100.00%	50,000
Housing	2,583,675	1,851,584	1,453,265	14.72%	1,667,227	3.39%	1,723,762
Health	25,762,095	11,999,539	13,387,670	-2.11%	13,105,469	7.11%	14,037,440
Vehicle Replacement	3,421,955	3,684,803	3,832,662	-24.11%	2,908,500	-2.10%	2,847,283
Fleet Maintenance	3,706,571	3,951,250	4,672,803	-4.01%	4,485,445	-0.63%	4,457,387
Facilities Improvement	-	-	-	100.00%	1,545,434	2.18%	1,579,180
Transit	1,369,459	1,894,713	3,731,188	-0.35%	3,718,297	-17.21%	3,078,461
Sanitation	5,863,677	6,789,906	7,976,336	-0.40%	7,944,814	-1.80%	7,801,578
Stormwater Utility	3,128,877	4,480,383	10,063,355	-52.50%	4,780,503	2.62%	4,905,758
City of Greenville Funds	129,791,692	129,296,788	134,424,634		123,756,092		122,460,982
Greenville Utilities Commission	262,751,686	264,837,567	281,225,218	-1.96%	275,714,552	2.80%	283,444,114
Convention & Visitors Authority	795,875	804,612	976,334	-4.77%	929,807	3.13%	958,910
Sheppard Memorial Library	2,269,821	2,247,019	2,503,830	-0.20%	2,498,749	-6.42%	2,338,224
Total All Funds	\$ 395,609,074	\$ 397,185,986	\$ 419,130,016		\$ 402,899,200		\$ 409,202,230

Due to the large number of construction projects and the extensive number of anticipated and approved programs, some of which are already in planning stages or just currently getting underway, the FY 15 budget and FY 16 financial plan have been designed to generally continue our current service and programmatic levels, while also addressing the goals adopted by City Council as part of the City of Greenville 2014–2015 Strategic Plan. This Plan, which includes a long-term vision and specific goals for the next five years, was developed earlier this year through a facilitated process with input from the staff, residents via a professional community survey, and the members of City Council. It represents the collective vision of the Council and includes the mission, vision, and values for the City organization. Goals, priorities, and action items will drive the City's work plan for now and the near future.

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The Strategic Plan goals, including a description of some of the activities to address them, are provided below:

GOAL 1: DYNAMIC AND INVITING COMMUNITY

The City of Greenville will be a dynamic and inviting community with an abundance of arts, cultural and recreational venues, parks and open spaces, greenways and other transportation alternatives, clean and attractive streetscapes, and well-designed public spaces and private developments.

At the core of being a *dynamic and inviting community* is having a community plan that reflects a shared vision for the community's future. The proposed budget directly addresses this need by funding a major update of Horizons: Greenville's Community Plan. Additionally, a review of the City's existing development standards (i.e. zoning ordinance and subdivision regulations) is scheduled to ensure that the existing plan is being appropriately implemented.

Several projects are slated for FY 15 that will enhance the City's arts, cultural, and recreational offerings including improvements at the Town Common, South Greenville Recreation Center design, updating the Comprehensive Recreation and Parks Master Plan, and finalizing the Tar River Legacy Plan. The Tar River Legacy Plan was initiated to determine specific opportunities to better utilize the seven miles of the Tar River located within the City for recreational uses and economic development, while respecting the importance of the ecological environment and the river as our major source of water supply. Scheduled projects related to providing transportation alternatives include completion of the Short-Range Transit Plan; West 5th Street Phase II Streetscape design; design, land acquisition, and initiation of construction on the Green Mill Run Greenway, Phase II; and similar activities associated with the South Tar Greenway, Phase III.

GOAL 2: ECONOMIC DEVELOPMENT

Provide a strong economic climate that supports entrepreneurialism, innovation, a diversity of businesses that provide a range of employment opportunities, and tax base growth that provides fiscal sustainability for the delivery of high-quality City services.

The City developed the Office of Economic Development in 2012, recognizing the importance of cultivating a business-friendly environment and actively pursuing target sector businesses. The proposed budget and financial plan provide resources needed to implement the City's adopted Economic Development Strategic Plan which focuses on talent development, business attraction and retention, product development, quality of life, urban revitalization, and marketing.

A major study of a large blighted area adjacent to the City's central core, the Dickinson Avenue Area Study, is currently underway. Staff is anticipating that the recommendations from the study will provide focus and direction in the development of our economic development activities for this area over the next two years and beyond. It is anticipated that the study will assist the City in forming the necessary public-public as well as public-private relations leading to the attraction of significant private development that will drive revitalization in this important area of the City.

GOAL 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

Provide a well-managed City government that utilizes its motivated, qualified and professional workforce to provide innovative and effective methods of service delivery in a forward-thinking and fiscally sustainable manner.

The City has numerous projects or initiatives scheduled to begin or continue in FY 15 that address organizational optimization, fiscal sustainability, and communication/collaboration. FY 15 will mark the second year in a multi-year plan to transition the City's sanitation services to a more efficient automated collection system. Also, multiple organizational and procedural changes are proposed in the Human Resources and Financial Services Departments as a result of efficiency studies conducted for those departments during FY 14. Further, recommendations related to a review of the Fire-Rescue Department are anticipated later this year.

Other projects scheduled for the upcoming fiscal year include a comprehensive update to the City's personnel policies, the development of a new performance evaluation system, and the development of a strategic plan for the City's health insurance benefits that ensures that these benefits are in line with market and are financially sustainable. A new and modern Enterprise Resource Planning software system, to address productivity related to the City's long-term financial and human resources requirements as well as other organizational needs, will demand significant staff capacity in the Financial Services, Human Resources, and Information Technology Departments for FY 15 and FY 16. Lastly, although a project of the FY 14 budget, City staff will continue current implementation of a multi-facility realignment of several departments and divisions to provide better working environments for staff and to provide better service delivery to our customers.

GOAL 4: INFRASTRUCTURE

Promote a sustainable and accessible City through quality, efficient, and well-maintained infrastructure.

A major structural modification being implemented in the budget and financial plan is the formal establishment of a new Facilities Improvement Fund. This internal service fund will be used to implement the Facilities Improvement Program, a multi-year program designed to address ongoing facility improvement needs associated with existing City buildings, parks, and other facilities. Other significant infrastructure needs being addressed in FY 15 include construction of the City's first parking deck in the City Center, a major expansion and renovation to the Greenville Convention Center, continued progress on the Greenville Transportation Activity Center, the finalization of the design and permitting and beginning of construction on the Town Creek Culvert stormwater project, as well as the oversight of engineering studies related to drainage and stormwater quality for all of the drainage basins of the city and surrounding Extraterritorial Jurisdiction (ETJ). This work will provide the basis for future improvements to the City's Stormwater Utility. Additionally, staff will also receive, review, and develop recommendations to City Council based on the Short-Range Transit Plan that is underway. Lastly, staff will continue upgrades to our existing street and sidewalk network throughout the city, a continuation of a major Council initiative during the FY 14 budget cycle.

GOAL 5: QUALITY NEIGHBORHOODS

The City of Greenville will provide an environment that produces and maintains high-quality neighborhoods that are attractive, well-designed, and sustainable providing citizens a variety of housing choices.

The adopted budget and financial plan support a number of programs and processes designed to improve existing neighborhoods and ensure that new neighborhoods are well-designed and sustainable. Some of these programs include the Neighborhood Improvement Grant, University Area and West Greenville Down Payment Assistance programs, and Historic Preservation Pilot Loan Program. Staff resources are also provided to support the work of the Neighborhood Advisory Board, to include hosting the annual neighborhood symposium, and to develop a neighborhood plan for the South Greenville neighborhood. Additionally, the City will continue to support housing programs administered through the Housing Division that focus on home ownership, such as improvements to the Lincoln Park area; housing rehabilitation; and neighborhood infrastructure improvements.

GOAL 6: SAFE COMMUNITY

The City of Greenville will collaborate with citizens, businesses, and visitors to provide a safe community.

The adopted budget and financial plan provide resources needed to implement the Police Department's Three-Year Strategic Plan which focuses on Community Engagement, Crime Reduction, Leadership and Ethics, Optimization of the Organizational Structure, Technology and Infrastructure, and Traffic Safety. To this end, the City has already seen positive results related to recently implemented programs and approaches that will be continued and enhanced in the coming years such as Crime Prevention through Environmental Design (CPTED), Crime Reduction Initiative Area (CRIA) also known as "Hot Spots Policing", and, where appropriate, enhanced street lighting and video cameras. The Police Department's new "Focused Deterrence" initiative, modeled after the High Point, NC, crime-reduction program that has proven to be a successful community crime-reduction strategy, will kick off this summer and is expected to become a substantial component of the City's crime-reduction plan over the next two budget years.

These projects, programs, and services, as detailed in this Budget Message and via associated funds in the FY 15 budget and FY 16 financial plan, will comprise the major work of the City's departments.

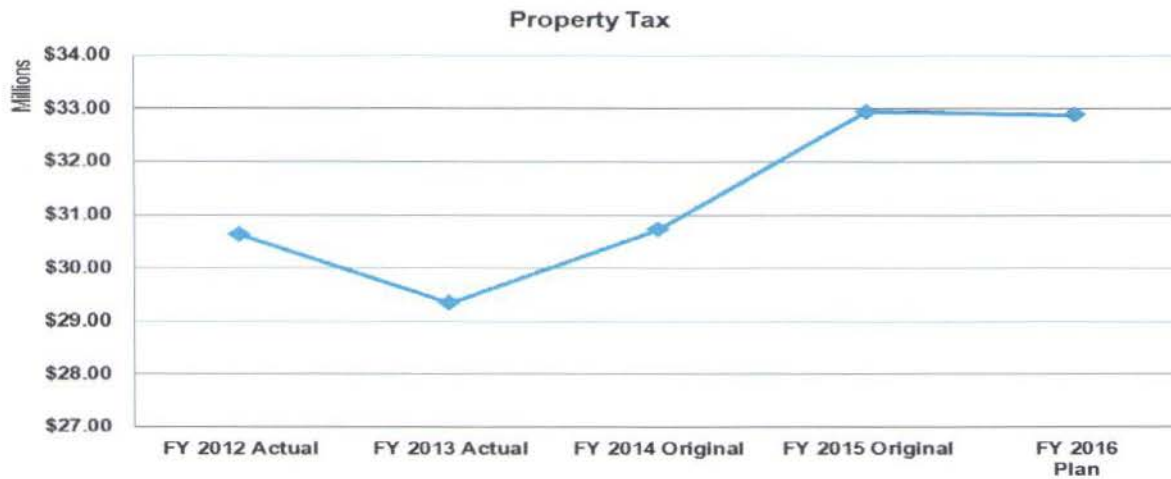
GENERAL FUND REVENUES

The proposed General Fund budget and financial plan were developed using the City’s anticipated revenues, including property tax revenues based on a tax rate of \$.54 per \$100 of property valuation. This rate is a \$.02 increase over the City’s current rate of \$.52, as City Council decided to address numerous ongoing facility needs by fully funding the newly created Facilities Improvement Fund. The General Fund is the City’s primary general government operating fund and is budgeted at \$78,550,087 for FY 15, which is 7.4% less than the prior year’s adopted amount of \$84,803,595, and \$77,079,328 for FY 16. It should be noted that the significant reduction in General Fund revenues from FY 14 to FY 15 is associated with the one-time appropriation of fund balance for additional investment in capital for a new Enterprise Resource Planning System, street improvements, and other multi-purpose facility improvements.

General Fund Revenue Summary								
	2012	2013	Inc/	2014	Inc/	2015	Inc/	2016
	Actual	Actual	(Dec)	Original	(Dec)	Original	(Dec)	Plan
Property Taxes	\$ 30,624,236	\$ 29,342,420	5%	\$ 30,725,377	7%	\$ 32,943,768	0%	\$ 32,885,747
Sales Tax	14,694,475	14,672,441	2%	14,910,654	2%	15,236,081	1%	15,388,440
Utilities Franchise Tax	5,488,817	5,441,125	4%	5,650,969	2%	5,763,988	2%	5,879,268
GUC Transfers In	5,763,630	5,761,460	13%	6,482,380	0%	6,485,183	-4%	6,210,609
Powell Bill - State Allocation	2,125,754	2,171,367	1%	2,190,005	1%	2,215,848	4%	2,305,369
Rescue Fees	2,875,125	3,237,867	-4%	3,109,570	-2%	3,055,250	1%	3,085,803
Investment Earnings	951,911	62,362	>100%	1,416,062	-61%	551,012	0%	553,765
Motor Vehicle Fee	943,082	933,412	2%	947,925	12%	1,065,237	2%	1,086,344
All Other Revenues	11,262,460	8,684,398	29%	11,237,908	-18%	9,269,299	-1%	9,210,398
Subtotal	\$ 74,729,490	\$ 70,306,852	9%	\$ 76,670,850	0%	\$ 76,585,666	0%	\$ 76,605,743
Appropriated Fund Balance								
General Fund	-	-		7,047,025		1,835,629		200,000
Powell Bill	-	-		1,085,720		128,792		273,585
Total	\$ 74,729,490	\$ 70,306,852	21%	\$ 84,803,595	-7%	\$ 78,550,087	-2%	\$ 77,079,328

PROPERTY TAX

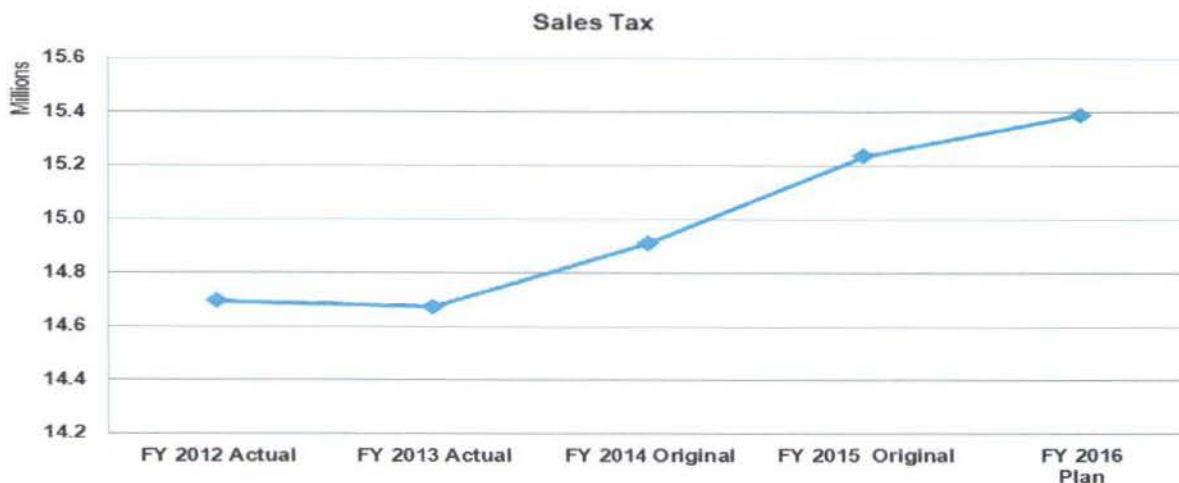
Prior to the 2008–2009 economic recession, property tax growth averaged six percent annually. As a result of the recession, growth slowed significantly from FY 2010–FY 2012, and the City realized a reduction in property tax revenue in FY 2013 as a result of a countywide property revaluation. In FY 2014, the assessed value for the City of Greenville is projected to be \$5.9 billion. In FY 2015, assessed values are projected to grow to \$6.1 billion, equating to two percent growth in projected revenue. The additional two cents added to the tax rate is anticipated to generate \$1,194,000, less a 1.5% collection fee, for a total of \$1,176,090. Total property tax collections for FY 2015, therefore, are anticipated to be \$32.9 million. This revenue source is projected to generate 42% of total General Fund revenues in FY 2015.



SALES TAX

This revenue source is projected to generate 20% of total General Fund revenues in FY 15. Sales Tax is historically difficult to project because it is a State-collected and distributed revenue. Changes in the distribution formula, distribution errors that required repayment, and variations in the timing of refunds and reallocations prevent prior years from being reliable indicators of future year distributions. Additionally, the 2013 Tax Reform Act broadens the tax base for applicable sales tax. Improvements in the economy will impact the sales tax revenue as well. For these reasons, 1% growth for both the FY 15 budget and the FY 16 financial plan are proposed.

The General Assembly passed a number of exchanges or swaps involving sales tax revenues during the 2013 legislative session. The State advises that these changes should not have a negative fiscal impact on municipalities, but without collection history, there remains some degree of uncertainty regarding their impact. Changes for sales tax beginning in late FY 14 and fully impacting FY 15 and beyond include sales taxes on service contracts for maintenance and repair of automobiles and goods; expansion of the sales tax to cover admissions to movies, live entertainment and museums; the elimination of the exemption from sales tax for nutritional supplements sold by chiropractors, food sold in public and private college dining rooms, and most newspaper sales. Legislation also eliminates the annual sales tax holiday, the Energy Star sales tax holiday, the exemption for bakery items sold in bakery thrift shops, and the exemption for certain items sold to farmers with gross receipts under \$10,000. The new legislation also swaps the currently received Franchise Taxes for sales tax on electricity and natural gas.



INTERGOVERNMENTAL REVENUE

Intergovernmental revenue sources, excluding sales tax, are revenues received from other government entities, such as Federal, State, other local governments, or grants from an agency of those governments. Intergovernmental Revenues represent 16% of General Fund revenues. The two largest sources of intergovernmental revenues, Utility Franchise Tax and Powell Bill receipts, comprise 7% and 3%, respectively.

The City’s share of the Utility Franchise Tax was primarily based on the actual receipts from electric service sold within the municipal boundaries (a small and declining portion comes from telephone service in the municipality). The electric component of this revenue source is highly sensitive to the weather. The revenue base for Utility Franchise Tax previously was a 3.2% tax. As previously stated, the 2013 Tax Reform law eliminates the State and local franchise taxes on electricity and natural gas and applies the combined general sales tax rate of 7% to the sale of both. The legislation provides municipalities with 44% of the State sales tax on electricity and 20% of the State sales tax on natural gas collected. Each municipality will get a quarterly distribution equal to the amount of electricity and natural gas franchise taxes it receives for the same quarter during FY 2014. After such distribution, any remaining funds would be divided among cities and towns based on a percentage of ad valorem value.

Over the past five years, Utility Franchise taxes have experienced a 3.65% increase. Some of the increases in the past five years have been driven by increases in rates. The City is projected to meet budgeted revenues for this source in FY 14, but recognizing that rate increases are not an annual event, projections for FY 15 and FY 16 are based on 2% growth each year.

Revenues from the State Powell Bill allocation are based upon collections on motor vehicle fuels and motor vehicle sales. The distribution to municipalities is based on a formula that uses population as 75% of the allocation and the number of city-maintained street miles as 25% of the calculation at July 1 of each fiscal year. The mileage rate and the per capita distribution rate change annually. These State-shared revenues are restricted to street and sidewalk construction and maintenance purposes and are tracked in a separate fund, Powell Bill. Fluctuations in state population and the size and number of streets drive this revenue. Revenues from this source are projected to be relatively flat in FY 15 and FY 16.

LICENSES, PERMITS & FEES

Revenue from Licenses, Permits, and Fees for the City comprises 6% of total General Fund revenue. On April 7, 2014, City Council adopted an ordinance to remove the \$2,000 maximum cap on the annual privilege license tax for business activity. Then, on May 29, 2014, changes in municipal authority to levy this tax were approved by the General Assembly. For FY 15, the revised authority limits municipalities to collecting privilege license revenue at the same level as has been collected during the previous year, and eliminates the authority to collect from businesses located outside of the city limits. These changes are effective July 1, 2014. As such, Privilege license fees will be calculated as follows:

Gross Receipts < \$25,000	Gross Receipts > \$25,000
\$50.00	\$50.00 + Additional \$.50 per \$1,000 Max Cap \$2,000

The license renewal year is July 1, 2014, through June 30, 2015. For FY 15, as a result of this modification, \$535,495 has been budgeted, which is a slight decrease from prior year's expected receipts. Effective FY 2016, the new legislation calls for the complete elimination of the privilege license; however, the Governor and various legislators have indicated a desire to provide an alternative or replacement revenue during the 2015 legislative session. The FY 16 financial plan does not yet include the elimination of this revenue stream as the City will await the final decision on an alternative revenue source from the State before amending the plan.

Recreation and Parks revenues are generated from general recreation and parks services, Bradford Creek Public Golf Course, and the Aquatics and Fitness Center. The five-year average for these revenues is flat at less than 1% growth. Revenues projected to year-end for FY 2014 remain flat when compared to prior year; however, this year's winter weather was unusually poor for recreational activities. Revenue projections for FY 15 depict a modest increase of 2% (\$1,935,900) and .50% (\$1,990,805) for the FY 16 financial plan.

Prior to the 2008 economic recession and the collapse of the housing market, the Inspections Division and related permits and fees experienced phenomenal growth. FY 09 saw a reduction in fees by more than 50%. In the years since 2009, growth has been uncertain, showing fluctuations up and down. Inspections revenue is projected at \$714,700 for FY 14. The revenue is expected to increase in FY 2015 to \$768,431, or 7.5%. The estimate is projected to be \$881,146 for the FY 16 financial plan. For this source, revenues would be near the FY12 level. The rising revenues, although modest, indicate that the local economy is slowly improving.

SALES & SERVICE FEES

Sales & Service Fees revenue for the City comprises 5% of total General Fund revenue. The largest source of revenue in this category is Rescue Transport Fees. Greenville is one of a few cities in North Carolina that provides emergency advanced life support (ALS) medical services and ambulance transportation. Medical rescue/transport revenue generates 4% of total General Fund revenue. Anticipated general growth is based on increases in the City's population. A projected growth rate of 1% is used for outlying years.

INTEREST ON INVESTMENTS

This revenue stream has been very volatile since the economic downturn in 2008. This category reflects all interest earned within the General Fund from coupon payments on investments to adjustments that are required based on the market rates as of the end of the fiscal year. Based on current investments and a new way of keeping investments in line with market throughout the year, it is estimated that current year investments will yield approximately \$500,000. Also impacting investment income is a reduction in the actual dollars available for investment. Until rates are more stabilized, projections include <1% for outlying years. Investment income projected for FY 2015 is \$551,000 and \$553,765 for FY 2016, or <1% increase over FY 15.

GUC TURNOVER

The turnover amount from GUC represents 8% of anticipated General Fund revenues in the approved budget for FY 2014. These transfers are made based on a formula outlined in the Commission’s charter. The transfer has two components: (1) the base amount based on net fixed assets of the electric and gas systems less bonded indebtedness and (2) reimbursement for City street and park lighting expenditures.

Based on current GUC projections, the amount of the transfer for the first component of the formula is anticipated to be \$5,754,275 for FY 2015, representing an increase of \$64,660 from the current year projected amount of \$5,689,615. Due to the planned timing for GUC issuing debt obligation or bonds, the projection for this component for FY 16 is \$5,457,774, representing a 5% decrease. The street and park lighting reimbursement for FY 15 is projected to be \$730,908 and for FY 16 \$752,835, which represents one-half of the anticipated annual expense for public lighting.

APPROPRIATED FUND BALANCE

A final revenue that should be noted is appropriated fund balance. This revenue source has several components that should be discussed individually. Of the \$1,964,421 of appropriated fund balance included in the FY 15 budget, \$150,000 is for contingency and \$1,814,421 represents re-appropriated funds to be used on projects that were not completed in FY 2014. The proposed FY 16 budget contains a total appropriated fund balance of \$200,000 for contingency, but this amount will likely increase in the final FY 16 budget as funds are carried-forward for incomplete projects in all City budgets.

GENERAL FUND EXPENSES

According to the North Carolina Local Government Budget and Fiscal Control Act, each local government must project an annual balanced budget, assuming all revenues will be used to pay for expenses on a one-to-one basis; therefore, revenues must equal expenses. Consequently, expenditures are expected to decrease 7% in FY 15 and decrease 2% in FY 16. As previously stated, the General Fund’s recommended FY 2015 budget reflects a reduction of \$6.2 million, or 8%, from the FY 2014 original budget. This reduction is due primarily to the one-time appropriation of fund balance for capital needs in the current fiscal year.

General Fund
Expense Summary

	2012 Actual	2013 Actual	2014 Original	% Change	2015 Original	% Change	2016 Plan
Personnel	\$ 45,986,035	\$ 46,549,997	\$ 48,989,572	3%	\$ 50,639,294	2%	\$ 51,706,835
Operating	13,694,372	13,465,386	16,417,234	-6%	15,501,952	2%	15,843,504
Transfers	7,364,595	6,863,989	13,283,400	-35%	8,598,467	-6%	8,049,832
Capital Improvements	3,938,711	4,042,132	6,113,389	-38%	3,810,374	-61%	1,479,157
Total Expenses	\$ 70,983,713	\$ 70,921,504	\$ 84,803,595	-7%	\$ 78,550,087	-2%	\$ 77,079,328

PERSONNEL

Salaries and benefits represent 64% of the total General Fund budget. This is not unusual, as the General Fund is primarily geared towards service delivery, which depends heavily on personnel. At \$50.6 million for FY 15, personnel expenses are projected to increase \$1.6 million over the FY 14 original budget. This increase is misleading, however, because the FY 14 original budget also included a \$738 thousand transfer from the General Fund for health insurance. Correcting for this transfer, the increase in personnel costs in FY 15 is just over \$911 thousand. This increase is primarily due to a proposed market pay adjustment (see below) and additional health insurance costs.

The FY 15 budget includes a 1.5% market pay adjustment and the FY 16 financial plan a 1.25% market pay adjustment. The Joint City-GUC Pay and Benefits Committee recommended a 2.5% market increase for FY 15; however, available resources did not allow the implementation of this recommendation. A merit-based increase was not considered, as the City is scheduled to revamp its performance evaluation system in FY 15 and it was not deemed appropriate to consider a merit-based increase until this process is complete.

There are no new positions proposed in the FY 15 budget or FY 16 financial plan. The budget does, however, include multiple reclassifications or position allocation modifications. Most of the reclassifications are a result of the efficiency studies conducted for the Human Resources and Financial Services Departments, while the others were requested by the department directors as a means of better meeting departmental needs. The net fiscal impact associated with these modifications is less than \$25 thousand. Additional changes may be initiated as departments shift responsibilities of the employees to meet and/or enhance service needs.

Department	Action
Information Tech.	Reclassify 1 Systems Analyst IV to 1 Support Services Manager
Information Tech.	Remove 1.5 Help Desk Technicians (Designated Part-Time) from the position allocation
Fire / Rescue	Reclassify 1 Battalion Chief to 1 Life Safety Educator
Fire / Rescue	Remove 1 vacant Grounds Maintenance Worker from the position allocation. (The department is using contracted services to address this need.)
Financial Services	Reclassify 1 Accounting Technician II to 1 Internal Auditor
Financial Services	Reclassify 1 Warehouse Technician II to 1 Staff Support Specialist III
Financial Services	Reclassify 1 Collections Technician to 1 Collections Officer
Financial Services	Reclassify 3 Accounting Technicians to 3 Accounting Generalists
Human Resources	Reclassify 1 Training Officer and 1 Benefits Manager to 2 HR Generalists
Human Resources	Reclassify 1 Staff Support Specialist I to 1 Staff Support Specialist III
Police	Reclassify 1 Code Enforcement Officer to 1 Senior Parking Control Officer
Police	Reclassify 1 HITS Coordinator to 1 Police Officer
Public Works	Remove multiple vacant positions resulting from the automation transition and associated early retirements as follows: 6 Refuse Collectors, 2 Sanitation Crew Leader II's, and 1 Sanitation Crew Leader I

OPERATIONS

Overall, the operating expenses for FY 15 are projected at \$15.5million, a decrease of \$915,000, or 6%, from the original FY 14 budget. This reduction was the result of significant work by management and the departments to identify areas for reduction that would not adversely impact service delivery. The specific reductions come from multiple areas within all departments including contracted services, equipment maintenance, fuel, printing, and advertising. It should be noted that fixed costs in several areas outside of the departments' control increased, thus making the reductions made by the departments even greater than the 6% provided above. Additionally, the General Fund has been able to recoup overhead costs from other funds.

TRANSFERS

Transfers from the General Fund to other funds are scheduled to reduce significantly in the FY 15 budget. The original budget amount of transfers in the FY 14 budget was \$13.3 million, and the amount in the FY 15 budget is \$8.6 million, a reduction of 35%. There is \$8 million included for transfers in the FY 16 financial plan. Most of this reduction is due to multiple transfers in FY 14 for one-time capital projects such as BANA-ERP, Street Improvements, Tar River Study, and the Dickinson Avenue Study. Included in the FY 15 transfer are typical items such as funding for the Debt Service Fund (\$4.2 million), Capital Reserve Fund (\$25,000), Public Transportation/Transit Fund (\$711,000), Sheppard Memorial Library (\$1.2 million), and the Housing Fund (\$458,000). New transfers proposed in FY 15 include funding for the local match for the Greenville Transportation Activity Center (\$178,000) and funding for the newly created Facilities Improvement Fund (\$1.6 million).

CAPITAL IMPROVEMENTS

Capital improvements are budgeted at \$3.8 million in FY 15 and \$1.5 million in the FY 16 financial plan. Included in FY 15 is funding for a new radio system and evidence storage building for the Police Department, data storage improvements for the Information Technology Department, streets and sidewalk improvements to be provided by the Public Works Department, Town Common improvements, and funding to develop a new comprehensive plan. This also includes those projects listed as carryover in the appropriated fund balance discussion for the General Fund. It should be noted that funding for projects in the newly created Facilities Improvement Fund are not included in this category.

CONTINGENCY

Contingency funds are used to address unanticipated expenditure items that arise during the year. The base contingency established using past experience is recommended to be \$150,000 for the first year and \$200,000 for the second year of the biennial budget. The FY 15 budget includes a contingency of \$155,869, and \$200,000 is provided in the FY 16 financial plan.

OTHER FUNDS

DEBT SERVICE FUND

The total debt service amount in the FY 15 budget is \$5,025,316 in FY 15 and in the FY 16 financial plan is \$4,900,805. The FY 15 budget amount is a \$521,566 increase over FY 14. This increase is due to the addition of the debt for the Uptown Parking Deck project. The City also anticipates issuing debt for the Convention Center Renovation and Expansion in November of 2014, which will be repaid with occupancy tax revenues. The City continues to appropriate funds to provide a reduction in overall debt principal owed on existing debt obligations. These reductions are offset by the new debt service for the Parking Deck. At this point, no additional debt has been considered for appropriation of principal and interest payments.

STORMWATER UTILITY FUND

The Stormwater Utility is an enterprise fund established to implement the City's Stormwater Management Program. Revenues are generated through a stormwater fee to support program efforts. In 2013, staff worked to develop a plan to address stormwater needs citywide. This approach included basin modeling which is currently underway, a significant investment in the Town Creek Culvert, and increasing the stormwater fees over multiple years to fund the numerous system needs. The plan, which was accepted by City Council, calls for a \$.50 per ERU per month rate increase in FY 15 and FY 16.

Proposed Stormwater Rates

FY 14 Current Rate (Per ERU per Month)	FY 15 Adopted Rate (Per ERU per Month)	FY 16 Plan Rate (Per ERU per Month)
\$3.35	\$3.85	\$4.35

The FY 15 budget for this fund totals \$4.8 million, and the FY 16 financial plan totals \$4.9 million.

PUBLIC TRANSPORTATION / TRANSIT FUND

The Transit Fund budget for FY 15 totals \$3,718,297 and the FY 16 plan \$3,078,461. The FY 15 budget represents a 13% decrease from the original FY 14 budget, which is explained by two new transit buses being purchased last year. The City does not anticipate using fund balance from the Transit Fund in FY 15, but will continue to focus on utilizing available grant funds. Some costs incurred by the General Fund in the past are rightfully absorbed in the Transit Fund and will provide an increase in direct and indirect costs reimbursements from federal funding. There is a Short-Range Transit Study underway to determine how to best manage the future of the services provided.

HOUSING FUND

Total funding of \$1,667,227 and \$1,723,762 for FY 15 and FY 16 respectively are 13% higher than the FY 14 budget. The Housing Fund is similar to the Transit Fund in that both are funded in large part by federal grants. The total federal funding anticipated for FY 15 from the Community Development Block Grant and HOME Grant is \$1,209,424. The federal funding represents 72% of the Housing Fund revenues. The remainder of the Housing Fund budget needed to match the federal grants and carry out community development and housing programs is provided by a transfer from the General Fund. The Housing Fund has received decreases over the past few years because of federal cuts; however, programming has remained relatively consistent by increasing the amount of transfers from the General Fund.

SANITATION FUND

The City provides sanitation service including garbage, recycling, and yard waste collection weekly. The Sanitation Fund is an enterprise fund that has required General Fund subsidies in recent years, primarily as a result of inefficient collection practices. To address this concern, in 2013 City Council adopted a multi-year plan that modernizes the City’s collection practices, including the elimination of backyard service on July 1, 2017, and proposes a rate structure to make this service provision fully self-supporting. The adopted plan calls for a \$1.25 per month rate increase in FY 15 and a \$.75 increase in FY 16.

Proposed Sanitation Rates

Service Type	FY 14 Current Rate (Per Month)	FY 15 Adopted Rate (Per Month)	FY 16 Plan Rate (Per Month)
Curbside (Basic)	\$13.25	\$14.50	\$15.25
Backyard (Premium)	\$42.30	\$43.55	\$44.30
Multi-Family	\$13.25	\$14.50	\$15.25

The FY 15 budget for this fund totals \$7.9 million, and the FY 16 financial plan totals \$7.8 million. The reduction in revenue in the second year is a result of fewer premium/backyard customers as they migrate to basic/curbside service.

HEALTH FUND

The Health Fund is an Internal Service Fund used to account for revenues and expenses associated with the provision of health and dental insurance for employees and retirees of the City and other entities that participate in the City’s health and dental self-insured program (i.e. Convention and Visitors Authority, Sheppard Memorial Library, Pitt-Greenville Airport Authority, and Greenville Housing Authority). The FY 15 budget for this fund totals \$13.1 million, and the FY 16 financial plan totals \$14.0 million.

VEHICLE REPLACEMENT FUND

The Vehicle Replacement Fund is an Internal Service Fund used to account for revenues and expenses associated with vehicles and other capital equipment purchased by the City’s General Fund, Sanitation Fund, Stormwater Fund, Fleet Fund, and Transit Fund. The FY 15 budget for this fund totals \$2.9 million, and the FY 16 financial plan totals \$2.9 million. It should be noted that the rate for vehicle rentals was reduced by approximately \$900,000 in this budget and financial plan recognizing that the fund has sufficient fund balance to address scheduled purchases.

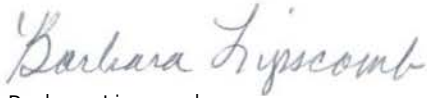
SUMMARY

The FY 15 budget and FY 16 financial plan balance revenues and expenses as required by State law. The budget and financial plan substantially address the goals and tactics established by the City Council and provide the financial resources necessary to continue providing City services at current service levels. This has been accomplished despite limited revenue growth in recent years, notwithstanding the \$.02 ad valorem tax rate increase provided in this budget. Although we still have a long “laundry list” of items to resolve, I am very grateful for the support that the City Council has provided to address existing facility and transportation improvements as well as new studies that will provide vision and direction to enhance the quality of life for the Greenville community.

I would like to thank the City department heads and staff for their dedication and commitment in the preparation of this document. Much was asked of them, and they responded with complete professionalism and effort. I would specifically like to recognize the contributions of Assistant City Manager Chris Padgett and the Financial Services Department.

I am confident that this budget and financial plan will support City Council, and the entire City organization, in fulfilling its mission to provide all citizens with high-quality services in an open, inclusive, professional, and transparent manner, ensuring a community of excellence now and in the future.

Respectfully submitted,



Barbara Lipscomb
City Manager



Find yourself in good company

An aerial photograph of a city street scene. In the foreground, a large building with a green metal roof and a sign that reads "GLOBE HARDWARE" is visible. The building has a white facade with arched windows and a red awning. To the left, there are other colorful buildings in shades of orange, yellow, and blue. In the background, a larger brick building with many windows is visible. The sky is blue with scattered white clouds. The image is framed by decorative geometric shapes in shades of green and teal.

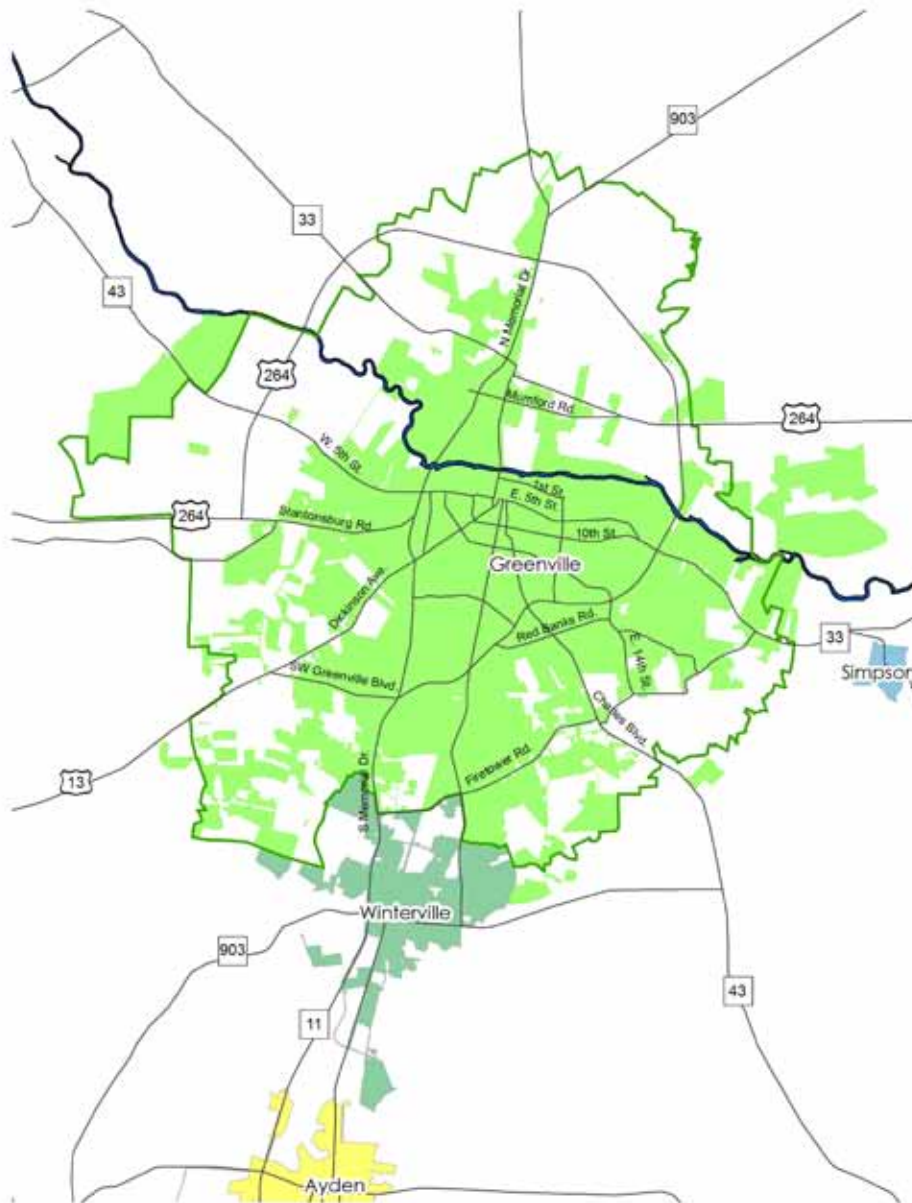
CITY OVERVIEW

FY 2014–2015 Budget & 2015–2016 Plan

GREENVILLE, NC

Some places have what it takes to help write the story of your life, to help you create and live your life to the fullest: opportunities, people and experiences that open minds and doors; activities that enrich and entertain. Places so welcoming that you feel you're in the presence of family and friends, and that everywhere you turn, you find yourself in good company.

As the capital of Eastern North Carolina, Greenville is that place. Located just inland off the North Carolina coast, East of I-95, over 29 parks grace the landscape of Greenville and Pitt County.





HISTORY

For over a century, Greenville was recognized for being an important tobacco market and the home of a small State-supported college. By the mid 1960's, a new image began to evolve. The small college, East Carolina Teachers College, had become the third largest State-supported college, and enrollment approached 8,000 students—twice the 1960 enrollment figure. In 1967, it became East Carolina University. The ECU Medical School admitted its first four-year class in 1977. At the turn of the century, enrollment at ECU topped the 18,000 mark and current enrollment is more than 27,000 students.

Greenville's current economic development began in 1968 when Burroughs Wellcome, a major pharmaceutical research and manufacturing firm, chose Greenville as its home. The site is now home to Patheon Pharmaceuticals and DSM Dyneema, which together employ approximately 1,250 people. The City and Pitt County have also become home to many other major industries and businesses including NACCO Materials Handling Group, Grady-White Boats, and ASMO. This has added to Greenville's population and economic growth. Today, Greenville is a major industrial and economic center for Eastern North Carolina—a center for education, industry, medicine, and culture. The City covers approximately 35 square miles and has a population of 89,130.

THE SEAL



H.H. Duncan, City Clerk, conceived the idea in 1952 that the City of Greenville should have a City Seal to represent the City of Greenville, North Carolina.

After studying the seals of several cities in the United States and the great Seal of North Carolina, he interviewed Mr. K. A. Conway, Designer, for the purpose of having him design a seal for the City of Greenville and explaining the representations he thought to be good to incorporate.

The Seal of the City of Greenville, North Carolina, was then designed to depict the influence of the Bright-Leaf Tobacco Industry on our city and Pitt County, which is represented on the seal by the hank of “Golden Leaf”.

The City of Greenville’s educational advantages—our good school system and East Carolina University, in which we take such great pride—are represented with a “Diploma Scroll” and a figure dressed in an “Academic Cap” and “Gown”. Since Greenville was established in 1774, this is the date used on the seal.

After Mr. Conway designed the seal, Mrs. R.B. Starling contributed to the completion of it. H. H. Duncan, City Clerk, had this seal made in 1957 for the approval of the Greenville City Council. The design was approved by the City Council on April 11, 1957.

PITT COUNTY



Pitt County got its name from William Pitt, Earl of Chatham. William Pitt was an English statesman and orator, born in London, England, UK. He studied at Oxford University and in 1731, Pitt joined the army. Pitt led the young “Patriot” Whigs and in 1756 became secretary of state, where he was a pro-freedom speaker in British Colonial government.

Pitt County was founded in 1760 under British Colonial government. Prior to 1760, there was one large county, Beaufort, which was split into five smaller counties, Pitt County being one of those smaller counties.

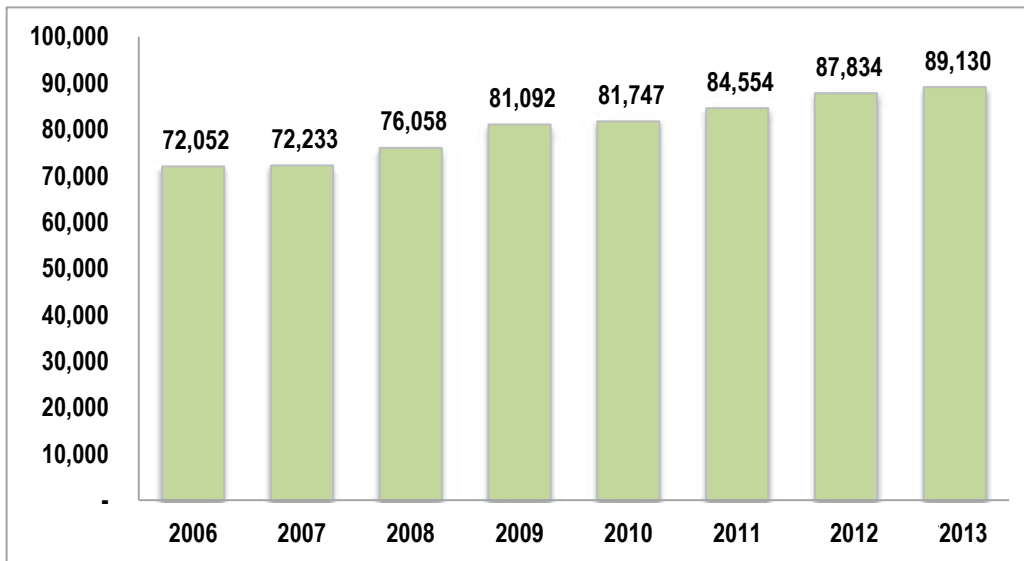
Since 1970, Pitt County has operated under County Manager government. The County is governed under the Commissioner-Manager form of government with nine members of the Board of Commissioners being elected from districts on a partisan basis for staggered, four-year terms.



Find yourself in good company

DEMOGRAPHICS

POPULATION

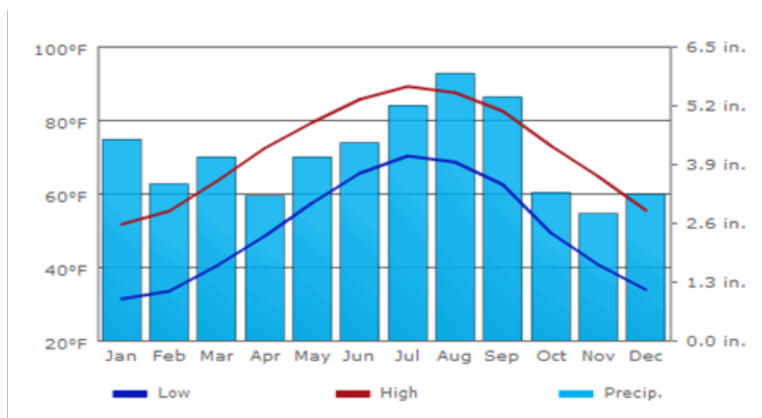


CLIMATE

Pitt County has a relatively mild climate and experiences all four seasons each year. Greenville’s climate is warm during summer and cold during winter. The warmest month of the year is July, while the coldest month of the year is January. Temperature variations between night and day tend to be fairly limited during summer and moderate during winter. Rainfall is fairly evenly distributed throughout the year, with the wettest month of the year being August.

	Jan	Feb	Mar	Apr	May	June
Average high in °F	52	55	63	72	79	86
Average low in °F	31	33	40	48	57	65
Average precipitation - inch	4.45	3.46	4.06	3.19	4.06	4.37

	Jul	Aug	Sep	Oct	Nov	Dec
Average high in °F	89	87	82	73	65	55
Average low in °F	70	69	62	49	41	34
Average precipitation - inch	5.20	5.91	5.39	3.27	2.80	3.23



Annual average high temperature **71.6 °F**
 Annual average low temperature **50.1 °F**
 Average temperature **60.9 °F**
 Average annual precipitation **49.4 in.**

STATISTICAL INFORMATION

Government

Date of incorporation	1774
Form of government	Council-manager
# of employees (excluding police/fire)	362

Population - by Fiscal Year

2008	76,058
2009	81,092
2010	81,747
2011 (US Census)	84,554
2012	87,834
2013	89,130

Population - by Age

< 18	15,832
18 & over	68,722
20 - 24	17,143
25 - 34	13,726
35 - 49	12,848
50 - 64	10,722
65 & over	7,037

Population - by Sex

Male	38,762
Female	45,792

Area Statistics

Streets (miles)	269.1
Streetlights	7,152
Traffic signals	33

Ethnicity

Hispanic or Lantino	3,183
Non Hispanic or Latino	81,371

Race

White	47,579
African American	31,272
Asian	2,025
American Indian and Alaska Native	303
Native Hawaiian and Pacific Islander	34
Other	1,489
Identified by two or more	1,852

City of Greenville Facilities and Services

Community centers	3
Parks	29
Park acreage	1,455
Golf courses	1
Swimming pools	2
Spray Ground	1
Tennis courts	24
Greenway—miles	3.1

Miscellaneous Statistics

Fire Protection

# of stations	6
# of fire personnel and officers	158
# of calls answered - Fire	5,753
# of calls answered - EMS	15,353

Police Protection

# of stations	3
# of personnel and officers	241
# of patrol units	202
Physical arrests	5,487
Traffic violations	11,979

Sewer System

Miles of sanitary sewers	471
# of treatment plants	1
# of service connections	28,640
Daily average treatment (gal)	9,593
Max daily capacity of plants (million gal)	17.5

Water System

Miles of water mains	627
# of service connections	34,959
# of fire hydrants	3,352
Daily average consumption (gal)	12,008
Max daily capacity of plant (million gal)	24.5

Source: Financial Services Department and Greenville Utilities Commission

Note 1: Population obtained from US Census Bureau 2010 Data.

LOCAL ECONOMY



Pitt County is a rapidly growing, well-diversified employment and service center for eastern North Carolina. As one of the fastest growing centers in the state, the population increased by 25.7% between 2000 (133,798) and 2010 (168,148). Pitt County is the 14th most populous county in North Carolina with a current population of 172,569 (July 2012). The Greenville MSA, which encompasses all of Pitt County, was the fourth fastest growing MSA in North Carolina during the 2000's.

New and expanded industrial investments for 2013 included: Penco Products, ASMO, Domtar (Attends), Coastal Beverage, and Natural Blend Vegetable Dehydration. These and other primary investments for 2013 total in excess of \$130 million and will provide over 400 new jobs. Pitt County retains its position as the number one retail trade center in the central and northern areas of eastern North Carolina. Taxable sales activity for fiscal year ending June 2013 (\$1.85 billion) shows Pitt County ranked at 11th in the state with a 1.5% increase over the previous fiscal year.

Employer	# of Employees
Vidant Health	6,895
Pitt County Schools	2,814
NACCO Materials Handling	1,000
County of Pitt	914
Physicians East	535

Employer	# of Employees
East Carolina University	5,564
Patheon Pharmaceuticals	900
Pitt Community College	953
City of Greenville	761
Greenville Utilities Commission	422

PITT COUNTY SCHOOLS

The Pitt County School System is accredited by AdvanceED as a Quality School System. This achievement recognizes the quality of education afforded the students in Pitt County Schools through the leadership of the superintendent and governing authority, the dedication and service of the professional staff, and the support of community stakeholders.

Pitt County Schools currently serves more than 23,500 students in 36 schools and is continuing to see annual growth in its student population.

Elementary Schools (K-5)			
Ayden Elementary	Falkland Elementary	Sam D. Bundy Elementary	Wintergreen Primary
Belvoir Elementary	H.B. Sugg Elementary	South Greenville Elementary	
Creekside Elementary	Lakeforest Elementary	W.H. Robinson Elementary	
Eastern Elementary	Northwest Elementary	Wahl-Coates Elementary	
Elmhurst Elementary	Ridgewood Elementary	Wintergreen Intermediate	
K-8 Schools			
Bethel School	G.R. Whitfield School	Pactolus School	
Chicod School	Grifton School	Stokes School	
Middle Schools (6-8)			
A.G. Cox Middle	C.M. Eppes Middle	Farmville Middle	Wellcome Middle
Ayden Middle	E.B. Aycok Middle	Hope Middle	
High Schools (9-12)			
Ayden-Grifton High	Farmville Central High	North Pitt High	
D.H. Conley High	J.H. Rose High	South Central High	
Other			
Pitt County Pre-Kindergarten	Hospital School		

CLASS OF 2014

The graduating class of 2014 was offered \$22,549,092 in scholarships which includes 232 NC Scholars along with East Carolina University Honors College Scholarships, a University of North Carolina-Chapel Hill Covenant Scholarship, a Salem College Sisters Scholarship, a University of Alabama Presidential Merit Scholarship, a Bridgewater President’s Merit Scholarship, a North Carolina State Goodnight Scholars Program Scholarship, a University of North Carolina-Chapel Hill Morehead Cain Scholars Program Scholarship, a Gates Millennium Scholarship, a Yale University Scholarship, a Boston University Grant and Presidential Scholarship, a Duke University Roy O. Rodwell Trinity Scholarship, a West Point Scholarship, and a United States Air Force Academy Scholarship. The total amount of money offered in scholarships was the most ever for the district.





EAST CAROLINA UNIVERSITY

Whether it's meeting the demand for more teachers and healthcare professionals or improving economic conditions and quality of life in the region, East Carolina University (ECU) has answered the call to serve for more than a century. Today, East Carolina's bold direction continues to define its region and legacy.

ECU's service mission and continual commitment to excellence have made the university one of the fastest-growing institutions in the nation. The university boasts a student population of more than 27,000, including more than 21,000 undergraduate students, about 6,000 graduate and doctoral students, and more than 300 medical students. Almost 61% of students are females and 39% are males. More than 20% of students are minorities, and 12% are from out of state.

The students' potential, combined with the promise of expanding services such as the East Carolina Heart Institute and the School of Dental Medicine, help ECU make an extraordinary difference in the region and beyond. Through dedication to research, teaching, service, and leadership, the university will continue to create a bright, bold future.

MILLER-MOTTE COLLEGE

In today's world, it makes more sense to spend less time in the classroom, and more time earning a salary. At Miller-Motte College Greenville, there are a number of programs that can get you started on the path to a new career in as little as 18-24 months.

Program	
CDL Training: Class A Tractor Trailer	Cosmetology
Massage Therapy	Medical Assisting
Medical Billing and Coding Specialist	Medical Office Assistant
Network Administration and Security	Nursing Assistant
Phlebotomy Technician	

PITT COMMUNITY COLLEGE



In March, 1961, Pitt Community College (PCC) was chartered and designated by the State Board of Education as an industrial education center. The College began its operation as Pitt Industrial Education Center during the same year. In 1964 the programs developed and expanded and the school was designated a technical institute by the State Board of Education. The name was changed to Pitt Technical Institute in July of that year. The Vernon E. White building was opened in September, with nine curricula and 96 students. By the summer of 1979 multiple additions had been added to the campus, which prompted the North Carolina General Assembly to enact a bill to change Pitt Technical Institute to Pitt Community College. This change brought about the addition of the two-year University Transfer programs.

Since that time, PCC has been awarded accreditation by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees. During the first five decades of the college's existence, enrollment and facilities have continued to grow to meet the local workforce development. The main campus, located in Winterville, North Carolina, now consists of 294 acres and 18 buildings with a total of 537,257 square feet. PCC currently offers over 60 curriculum programs, 44 Associate degree programs, 22 diploma programs and 18 University Transfer programs.

HEALTHCARE

VIDANT MEDICAL CENTER

Vidant Medical Center is a hospital located in Greenville, North Carolina. It is the flagship teaching hospital for Vidant Health and is affiliated with the Brody School of Medicine at East Carolina University. Vidant Medical Center is the only trauma center east of Raleigh. Vidant Medical Center is licensed for 861 beds and had 39,360 admissions in fiscal year 2009. Of the 861 beds, 734 are general beds, 75 are rehab beds, and 52 are psychiatric beds. The hospital has 35 operating rooms: 26 rooms are Shared Inpatient/Ambulatory Surgery; four rooms are C-Section; three rooms are Other Inpatient; two rooms are Endoscopy. Vidant Medical Center is the largest employer in North Carolina east of Raleigh and 20th overall in the state.

BRODY SCHOOL OF MEDICINE

Brody School of Medicine (BSOM) is the medical school at East Carolina University, located in Greenville, North Carolina. It is the fourth oldest medical school in North Carolina. Brody School of Medicine was first appropriated funds from the General Assembly in 1974. Under the leadership of former Chancellor Dr. Leo W. Jenkins, the first class of 28 students enrolled in 1977. The school's primary mission is "to increase the supply of primary care physicians to serve the state, to enhance the access of minority and disadvantaged students in obtaining a medical education, and to improve health status of citizens in eastern North Carolina".

Today, Brody School of Medicine grants the M.D. and Doctor of Philosophy (Ph.D) degrees, as well as a Master of Public Health (MPH) degree. The school has a student body of about 470 students and around 450 faculty members and researchers. BSOM organizes research through over a dozen research centers and institutes, receiving around \$30 million in externally funded grants and contracts yearly. BSOM is ranked as a "top medical school" by U.S. News & World Report in primary care, rural medicine and family medicine.

EAST CAROLINA HEART INSTITUTE

The East Carolina Heart Institute is the first in North Carolina devoted exclusively to education, research, treatment, and prevention of cardiovascular diseases. The institute is associated with Vidant Medical Center and East Carolina University. The primary facilities that make up the Heart Institute are located on the campuses of Vidant Medical Center and ECU's Brody School of Medicine. Private practice physicians in Greenville and throughout the region are an integral part of the Heart Institute. Together, our skilled physicians and professional staff provide an array of high-quality cardiovascular services to adults and children. We use the most advanced equipment and techniques to manage both familiar and rare cardiovascular problems. Services range from prevention and management of risk factors to complex and innovative surgeries followed by rehabilitation and patient education.

TRANSPORTATION

GREENVILLE AREA TRANSIT

Greenville Area Transit (GREAT) is owned and operated by the City of Greenville as the Transit Division of the Public Works Department. GREAT invites you to ride our buses often. It's easy, convenient, and a bargain. Greenville Area Transit is committed to providing the best service to all types of riders. GREAT complies with both ADA regulations and State of North Carolina accessibility requirements. All Great Buses have features to aid persons with disabilities. Paratransit Service—persons with a disability that prevents them from using the GREAT buses may qualify for a paratransit service provided by GREAT through the Pitt Area Transit System (PATS). This is a special van curb-to-curb service that is available only to qualified disabled applicants. This service is provided during the same hours that the GREAT bus service is provided.

PITT-GREENVILLE AIRPORT

The Pitt County—City of Greenville Airport is located at 400 Airport Rd, Greenville, NC 27834. Their pride is in being a quiet and friendly local airport located just two miles from East Carolina University, three miles from Vidant Medical Center, and easily accessible from Interstates 40 and 95. The Pitt-Greenville Airport consists of two runways and covers just under 1,000 acres and is serviced commercially by US Airways Express, with a thriving general aviation sector, serving all our private customers.



RAIL FREIGHT SERVICE

Pitt County is served by two of the nation's largest and most financially sound railroad systems—CSX Transportation Inc. and Norfolk Southern Railway Company, as well as a local short line railroad, Carolina Coastal Railway which serves agricultural and industrial facilities in eastern North Carolina. The rail systems operate trains seven days a week and provide daily switching. Special switching arrangements can be made. CSXT bisects Pitt County, running north-south through Bethel, Greenville, Winterville, Ayden, and Grifton. CLNA runs east-west, serving Grimesland, Greenville, and Farmville. The two systems interconnect at Greenville.

SHOPPING

Located in the center of Eastern North Carolina, Greenville and Pitt County have emerged as a natural commercial hub for the region. Numerous retail options offer shoppers variety in price, selection, and style, and range from consignment shops to boutiques, malls to commercial strips, and galleries to showrooms. Greenville is also home to world-famous Hatteras Hammocks and Pawley's Island Hammocks as well as Overton's, the world's largest water sports dealer.

QUALITY RESTAURANTS

Greenville and Pitt County also have a diverse mixture of quality restaurants, with more than 350 eating establishments available for the choosing. This has created an eclectic selection to choose from for diners living in or visiting the area. Traditional American, regional Southern and ethnic and cultural cuisines that include Italian, Greek, Mexican, Indian, and various Asian influences all attract diners—not to overlook regionally famous Eastern North Carolina barbecue. Just about all tastes can be tempted by local restaurants.

ART & CULTURE

MUSEUM OF ART

Cultural activities abound. One need not look far to experience the numerous art galleries, museums, community and university theatres, as well as the countless music venues to choose from throughout the area. Greenville Museum of Art (GMA) features exhibits from its permanent collection of 19th and 20th Century American arts, as well as traveling regional and national exhibits. GMA also owns one of the largest public collections of NC Jugtown Pottery. Uptown Greenville has emerged as an arts and entertainment district offering an eclectic array of activities from live displays of local and regional artists in galleries to live music in unique dining and bar establishments.



PIRATE FEST

PirateFest began in 2007 and is a large outdoor celebration offering food, fun, and entertainment for pirates of all ages! Kick off the event with live music at the Buccaneer Bash on Friday evening. Events on Saturday include the International Festival, Uptown Arts Festival, Blackbeard's Marketplace, Buccaneer Bash Main Stage & Grog Garden, Little Pirates Pavilion, and the Pirate Encampment. Finish the night off with the headline band performance at the Buccaneer Bash Main Stage. PirateFest offers three live music stages, and historical bus tours.

Learn how to become a pirate at the school of piracy and be on the lookout for the roving pirate entertainers complete with sword fighting, black powder demonstrations, and more!

RECREATION & PARKS

Greenville Recreation and Parks' mission is to advance parks, recreation, and environmental conservation efforts that promote mental and physical health, serve as a deterrent to illegal or inappropriate behaviors, and enhance Greenville's quality of life.

The Recreation and Parks Department provides a variety of athletic, recreational, and arts and crafts activities for all ages and special populations. The department maintains over 36 parks and recreational facilities, including numerous gymnasiums, recreation and community centers, swimming pools, tennis courts, a soccer complex, softball and baseball fields, playgrounds, a greenway, as well as The Town Common and Greenville Toyota Amphitheater, River Park North, Bradford Creek Public Golf Course, the Aquatics and Fitness Center, the Extreme Park, The Sports Connection, and River Birch Tennis Center.



BOARDS & COMMISSIONS

Affordable Housing Loan Committee

To approve loans for first time homebuyer down payment assistance, home mortgages, and elderly homeowner rehabilitation loans; to make recommendations to City Council regarding the purchase of land to be used for affordable housing developments, creation and set up of loan pool mortgage agreements with other financial institutions and making changes in funding allocations by funding category.

Board of Adjustment

To hear and decide appeals concerning zoning issues, applications for special use permits, and requests for variances under the terms of the Zoning Ordinance.

Community Appearance Commission

To promote, encourage, inform, suggest, and solicit improved community appearance on public and private property.

Environmental Advisory Commission

To recommend matters of environmental concern and serve as technical advisor to the City Council.

Firefighters Relief Fund Commission

To administer state supplemental retirement funds for retired firemen.

Greenville Bicycle and Pedestrian Commission

To advance Greenville as a bicycle and pedestrian friendly community and to encourage bicycling and walking among its citizens and visitors. To provide advice and recommendations to the Greenville City Council on questions related to bicycle and pedestrian issues.

Greenville Utilities Commission

To supervise and control the management, operation, maintenance, improvement, and extension of public utilities.

Historic Preservation Commission

To recommend to City Council properties or districts for designation as historic properties or districts.

Housing Authority

To promote safe and sanitary public housing in the City.

Human Relations Council

To organize and implement programs dealing with problems of human relations and promote understanding, respect, good will, and equality of opportunity for all citizens.

Investment Advisory Committee

To assist in developing and evaluating investment strategies and options by the staff Investment Committee in compliance with the investment guidelines in the policy for the City of Greenville.

Neighborhood Advisory Board

Act as a bridge between neighborhood associations and local government to discuss common concerns and advocate for collective solutions.

Pitt-Greenville Airport Authority

To operate and maintain the jointly owned City and County Airport; to establish rules and regulations for the operation of the Airport, landing field and related facilities.

Pitt-Greenville Convention and Visitors Authority

To oversee the spending of the occupancy tax revenue; to advise and assist in the promotion of activities and programs aiding and encouraging travel, tourism, and conventions.

Planning and Zoning Commission

To act in an advisory capacity to conduct planning studies within the City and its extraterritorial areas and to prepare and adopt plans for achieving objectives for future development; to administer and enforce planning and zoning regulations.

Police Community Relations Committee

To serve as liaison between community and police over concerns. To serve as advocate for programs, ideas, and methods to improve relationships between the community and Police Department.

Public Transportation and Parking Commission

To investigate, review, and study the transit needs of the citizens of Greenville, on-street public parking policies throughout the city and the parking needs of the Uptown Area.

Recreation and Parks Commission

To promote recreation and develop parks for the citizens of the City.

Redevelopment Commission

To promote redevelopment of the blighted areas within the territorial limits of the City of Greenville in the interest of the public health, safety, morals or welfare of the residents of the City of Greenville.

Sheppard Memorial Library Board

To establish policies for the Library; to provide and maintain adequate library buildings, grounds, and equipment.

Youth Council

To make recommendations to City Council regarding issues affecting the City of Greenville, emphasizing those issues of particular interest to youth; to provide leadership and guidance in matters relating to the youth of the City of Greenville, to individuals, to public and private organizations and agencies; and to comment on requests made to the City Council related to the areas of particular interest to young people.

RELATED ORGANIZATIONS

Greenville Housing Authority

In 1937, the United States Congress passed the United States Housing Act to provide decent homes for low-income families. The Greenville Redevelopment Commission and City Council established the Housing Authority of the City of Greenville (HACG) in May of 1961. Its principal programs and its funding are through the United States Department of Housing and Urban Development (HUD). While the Mayor appoints the seven members of the HACG's Board of Commissioners, the HACG is a quasi-government agency and a state-chartered corporation.

The HACG is committed to providing quality lease and for-sale housing opportunities by educating, training and assisting families to become self-sufficient. Additionally, the Housing Authority strives to empower individuals and families, promote independence through recognition of personal responsibility, while reducing social problems and strengthen the quality of life of residents of HACG.

The Mayor appoints the seven-member board of the Greenville Housing Authority. The City's accountability does not extend beyond making these appointments.

JOINT VENTURES

Convention Center

The City is a participant with the County of Pitt in a joint venture to purchase and develop property to be used as a convention center. Upon dissolution, the assets would be shared in proportion to each sponsor's original contribution. The City's initial contribution totaled \$1,200,000, which represents three-fifths of the total contribution. In April 2002, the City issued \$6.8 million of Special Obligation Revenue Bonds for the construction of the Convention Center. This debt is being repaid through the collection of hotel and motel occupancy tax. The Convention Center opened in May 2002 and is operated by an independent management firm.

Pitt-Greenville Airport Authority

The City is a participant with the County of Pitt in a joint venture to operate Pitt-Greenville Airport Authority for the joint benefit of all co-sponsors. Upon dissolution of the Authority, the assets would be shared in proportion to each sponsor's original contribution. The City's initial contribution totaled \$3,250, which represents one-half of the total contribution. The Authority is governed by an eight-member board: four from the City and four from the County. All co-sponsors are obligated to contribute funds on an annual basis, as needed, to enable the Authority to operate the airport. The City made no contributions to the Authority during the fiscal year. The participating governments do not have any equity interest in the joint venture.

JOINTLY GOVERNED ORGANIZATIONS

Pitt-Greenville Convention and Visitors Authority

The City Council appoints five of the eleven-member board of the Pitt-Greenville Convention and Visitors Authority. The City's accountability is to approve the annual budget along with the County of Pitt. The City does not contribute funds to the Authority. The Authority's operating funds are derived from a hotel and motel occupancy tax levied by Pitt County. The City has no other fiscal responsibility for the Authority.

North Carolina Eastern Municipal Power Agency

The City, in conjunction with 32 other local governments, is a member of the North Carolina Eastern Municipal Power Agency ("Agency"). The Agency was formed to enable municipalities that own electric distribution systems to finance, construct, own, operate and maintain generation and transmission facilities. Each participating government appoints one commissioner to the Agency's governing board. The 32 members, who receive power from the Agency, have signed power sales agreements to purchase a specified share of the power generated by the Agency. Except for the power sales purchase requirements, no local government participant has any obligation, entitlement or residual interest.



BUDGET OVERVIEW

FY 2014–2015 Budget & 2015–2016 Plan



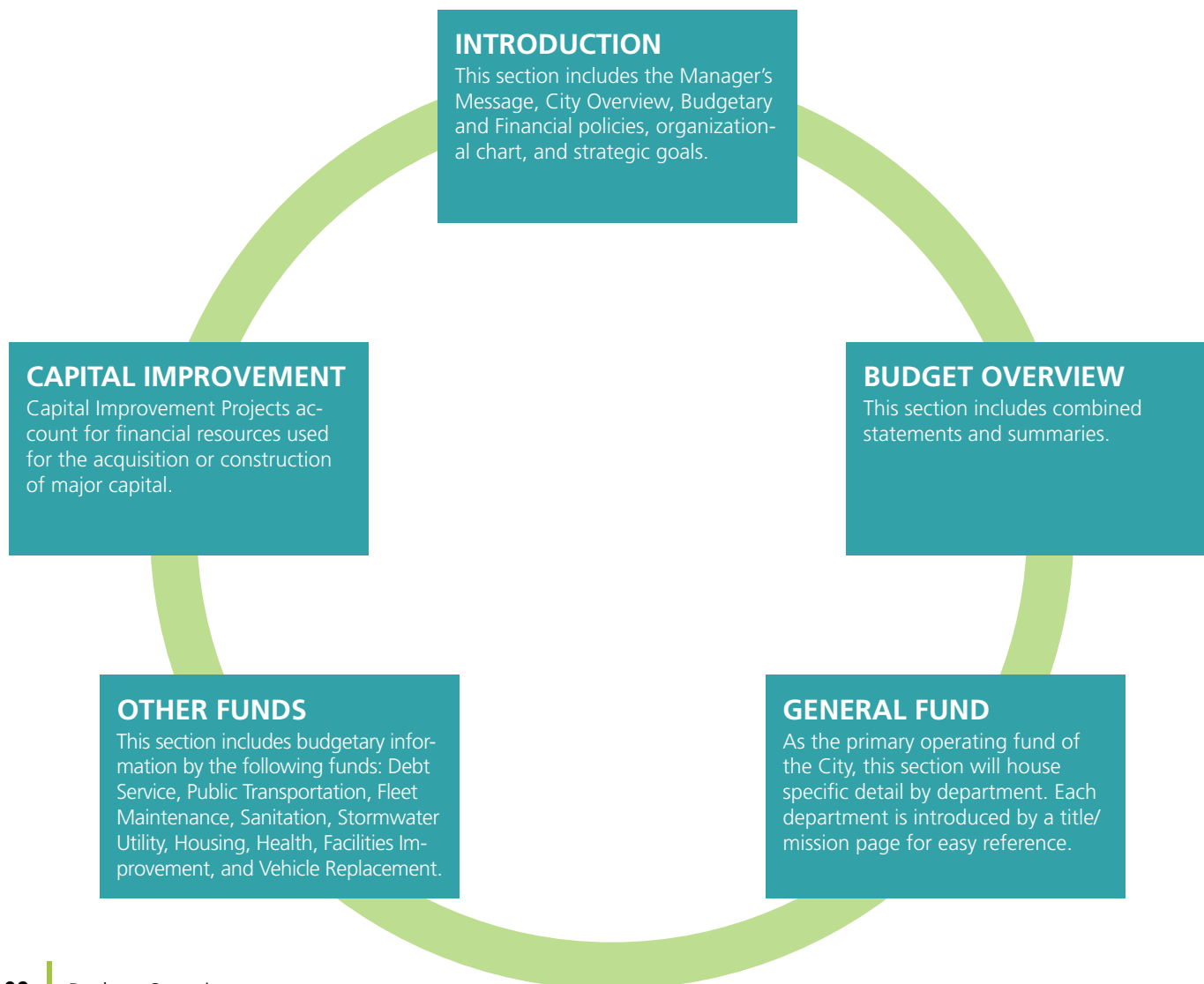
BUDGET GUIDE

This document is the biennial operating budget and financial plan for Fiscal Years 2014–2015 and 2015–2016. The first of the fiscal years is the operating year, while the second is the plan year. The City of Greenville’s fiscal year begins on July 1 and ends on June 30. This biennial document contains a wide variety of information about the financial aspects and the services of the City of Greenville. Its purpose is to explain how to review the budget and how it is organized to help the reader find the information that may be useful.

How is this document organized?

This document is organized and divided by tabs, which represent the different sections. The sections are as follows: Introduction, Budget Overview, General Fund, Other Funds, Capital Improvements, Pitt-Greenville Convention & Visitors Authority, Sheppard Memorial Library, Greenville Utilities Commission, and Supplemental Information (includes Glossary). The five main sections are summarized below.

The Convention & Visitors Authority, Sheppard Memorial Library, and Greenville Utilities Commission are entities that have additional and separate board authorities; therefore, have separate budget authorizations.



BUDGET IN BRIEF

Reporting Entity

The City of Greenville, North Carolina, is located in the coastal plains area of the State. As authorized by its charter, the City operates its own police and fire/rescue departments, provides sanitation and street maintenance services, manages a transit system and maintains public parks and recreation facilities among other services for the citizens. In addition, the City provides electric, water, sewer and gas utilities for the incorporated area through the Greenville Utilities Commission, which is not a separate legal entity, and operates as an enterprise fund for the City of Greenville.

The City of Greenville is a municipal corporation that is governed by an elected mayor and a six-member council. As required by accounting principles generally accepted in the United States of America, the City's financial statements include the operations of all funds, agencies, boards, commissions and authorities for which the City is financially accountable. The City has no component units.

Budget Process

The City of Greenville prepares and adopts an annual budget consisting of the Operating Budget and the Financial Plan. This document displays the services that the City will provide to the community and the funding that is necessary to perform these services.

The Biennial budget is an annual budget and a plan authorization which presents the services to be provided to the community and the funds necessary to perform these services. According to state law, the fiscal year for all North Carolina municipalities begins on July 1 and ends on June 30. The City has received the Distinguished Biennial Budget award from GFOA for its three biennial budgets, beginning in 2009, and plans to submit for recognition again this year.

Budgeting is approached by conservatively estimating revenues, subtracting "the above line" costs such as personnel and insurance costs, and allocating the balance to departments based on the percentage of budget the department received in the previous budget cycle. Departments wishing to increase their target allotment must submit an increment form justifying the increase. Departments submitting increment forms are required to submit decrement forms specifying what costs could be cut to support the requested increase.

Reporting

Monthly financial reports will be prepared by the Financial Services Department to enable other departments to manage their budgets and to enable management to ensure that all budget controls are being met. Periodic budgetary reports are presented to the City Council.

Budget Calendar

The annual operating budget and the first-year appropriations are adopted by ordinance according to state law (N.C.G.S. 159—Local Government Budget and Fiscal Control Act). This law requires that the City Council adopt a balanced budget in which estimated revenues and appropriated fund balances equal appropriations. The City Council must adopt the budget by no later than July 1 of each year. The City Manager submits a balanced budget proposal to the City Council no later than June 1. A formal public hearing is required as part of the process. The budgetary level of control is at the departmental level. The schedule of the process is illustrated below:

OPERATIONS BUDGET & CIP CALENDAR

Month	Operating Budget	CIP Budget
September	Budget orientation for department administrators and all budget forms available	Distribution of CIP Forms
October	Personnel Budget Preparation Worksheets verified and returned to HR New position and reclassification requests due to HR IT requests due to IT	CIP request forms due to Financial Services
November		Dept Head CIP budget meetings
December	Budget schedule presented to City Council	CIP schedule presented to City Council
January	Revenue forecast finalized	City Council Planning retreat and draft CIP presentation
February	Personnel Budget Preparation Worksheets submitted to Financial Services Dept Mission Statement & Goals due New position/reclassification due IT requests due	
March	Proposed CIP presented to City Council	
April	City Council preview of proposed budget	
May	Proposed budgets presented to City Council	
June	Public Hearing Consideration of adoption of budget	
July	Fiscal Year begins	

Budget Amendments

Each year, the budget takes full effect on July 1. Throughout the course of the year, adjustments may become necessary in order to satisfy necessary changes in budget. In accordance with North Carolina General Statute 159-15, the budget may be amended by submission of proposed changes to the City Council. The City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its next regular meeting and shall be entered in the minutes. Any revisions to transfer budgeted amounts over \$10,000 or that alter the total expenditures of any fund must be approved by the City Council before being recorded.

BASIS OF BUDGETARY ACCOUNTING

Budgetary accounting is used for management control of all funds of the City. Annual budget ordinances are adopted on the modified accrual basis of accounting at the fund level and amended as required for the operations of the General, Debt Service, certain Special Revenue, and Proprietary Funds.

Fund Type	Fund Accounting Summary		Budgetary Accounting
	Fund Category	Basis of Accounting	
General Fund	Governmental Fund	Modified Accrual	Modified Accrual
Special Revenue	Governmental Fund	Modified Accrual	Modified Accrual
Debt Service	Governmental Fund	Modified Accrual	Modified Accrual
Capital Projects	Governmental Fund	Modified Accrual	Modified Accrual
Enterprise	Proprietary Fund	Accrual	Modified Accrual
Internal Service	Proprietary Fund	Accrual	Modified Accrual
Fiduciary	Fiduciary Fund	Modified Accrual	Modified Accrual

In summary, the basis of accounting and the basis of budgetary accounting are only different for the City's Proprietary Funds, which use the accrual basis of accounting and the modified accrual basis for budgetary accounting.

Encumbrances

As required by North Carolina General Statutes, the City maintains encumbrance accounts under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in the governmental funds in order to reserve that portion of applicable appropriation. Encumbrances outstanding at year-end represent the estimated amounts for the expenditures ultimately to result if unperformed contracts in process at year-end are completed. Open encumbrances at the end of the year are reported as restrictions on fund balances. Encumbrances do not constitute expenditures or liabilities.

Budget by Fund

This section of the budget document contains the "official" statement of revenues and expenditures to be recognized and appropriated for every major fund group for the City of Greenville. The funds in this section are explained in more detail by department and organizational area under the "General Fund" and "Other Funds" sections for this document.

1. For each fund, five years of data are presented for information; the actual results for fiscal years 2012 and 2013, the original budget for fiscal year 2014, the adopted Original Budget for fiscal year 2015, and a Fiscal Year 2016 financial plan.
2. Capital expenditures funded with fiscal year 2015 and fiscal year 2016 dollars are summarized by Department in the "Capital Improvements" section. In addition, a list of all on-going projects that do not require an annual budget to be adopted, and may be excluded from the local budget ordinances according to the North Carolina General Statutes in the Local Government Budget and Fiscal Control Act, are also included in this section.

FUNDS

Local government activities are budgeted and accounted for in a number of separate fiscal entities known as “funds.” The funds established by the City of Greenville fall into three categories of funds: governmental, proprietary, and fiduciary. Governmental funds are generally used to account for activities supported by taxes. Proprietary funds are generally used to account for an organization whose fees and charges support activities. Fiduciary funds cannot be used to support general government activities because assets are held in trust. In the City of Greenville’s budget, funds have been set up to segregate activities or objectives in accordance with special regulations, restrictions, or limitations. This document includes the biennial budget, or budget summary for all funds that are presented within the audited financial statements, except for the Other Post-Employment Benefits (OPEB) Fund. This fiduciary fund is managed and housed within the State of North Carolina’s Trust Fund for OPEB. The annual funding for this fund is appropriated within the General Fund and is not described below as there is no budget associated with the fund. The capital project funds and some Special Revenue funds that are considered “ongoing” are presented at a summary level, within the Capital Improvements Section, as they are not required to have their appropriations adopted annually.

MAJOR GOVERNMENTAL FUNDS

Fund	Definition
General Fund	The General Fund is the general operating fund of the City. It is used to account for expenses and all financial resources for services to the public. The primary revenue sources are property taxes, sales taxes, intergovernmental revenues, and charges for services, except for those that are designated by state law or local ordinance to be recorded in another fund group. The primary expenditures are for police, fire, public works, parks and recreation, and general government services.
Special Revenue Funds	Special Revenue funds provide full budgetary accountability for restricted or limited resources (other than assessments and operating or capital grants to enterprise funds). Restrictions on resources may be federal, state, or local; a special revenue fund is established when required by legal mandate or sound financial management practices. These funds are as follows: <ul style="list-style-type: none"> - Housing Fund (Community Development Block Grant and Home Consortium) - Sheppard Memorial Library
Debt Service Funds	The Debt Service fund accounts for the accumulation of resources for the payment of interest and current maturities of general obligations, long-term obligations and related debt service for water and sewer, and other enterprise programs are recorded in their respective funds.
Capital Project Funds	The Capital Project funds provide budgetary accountability for financial resources used for the acquisition or construction of major capital improvements. Typically, projects are funded by General Obligation Bonds, Federal and State Capital funds, General Fund balance appropriations, and Capital Reserves. A listing of significant projects is located behind the Capital Improvements tab. A new capital project established this year is the Facilities Improvement Fund.

MAJOR PROPRIETARY FUNDS

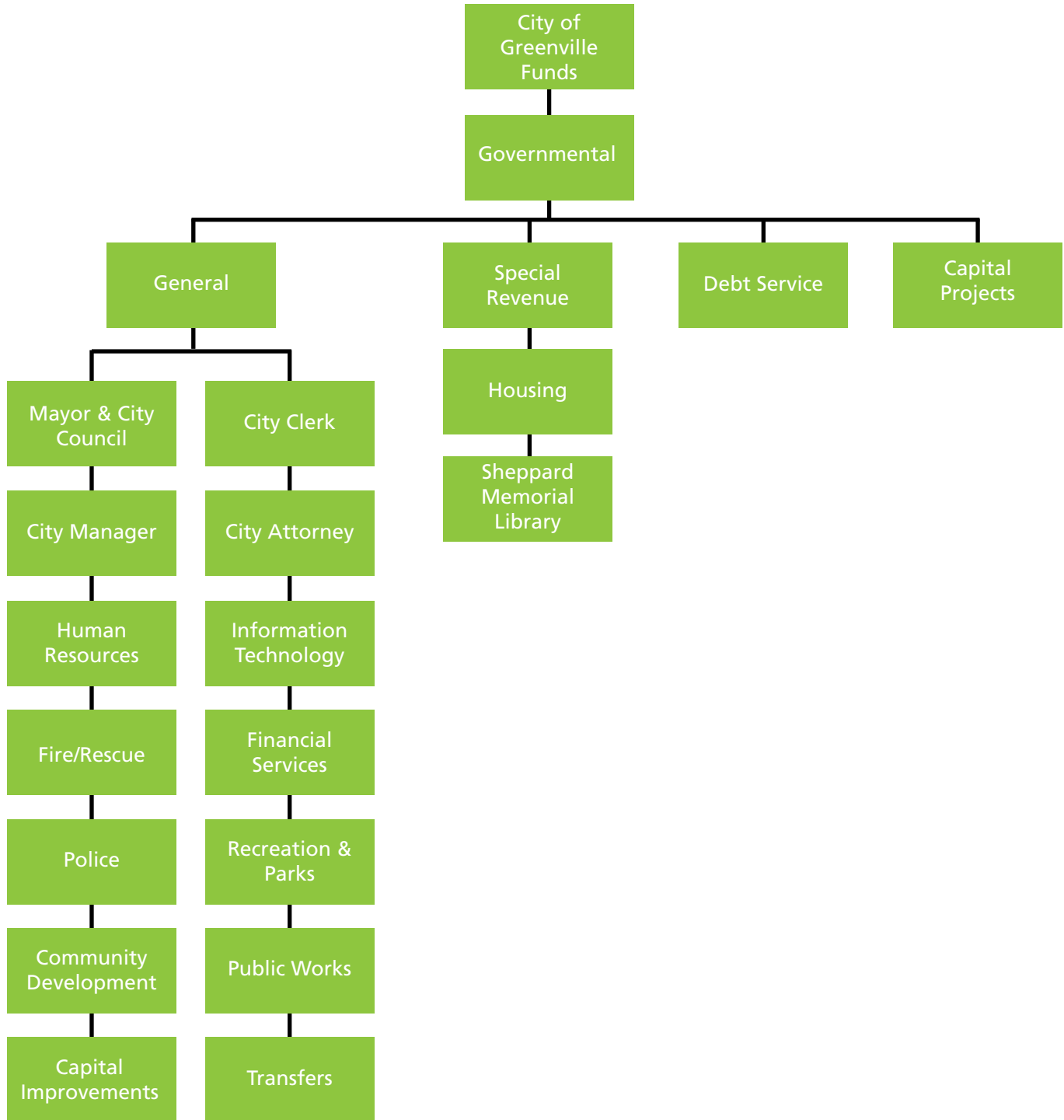
<u>Fund</u>	<u>Definition</u>
Enterprise Funds	These funds provide budgetary accountability for financial resources used for the acquisition or construction of major capital improvements for enterprise operations. The activity's costs of providing services, including capital costs are recovered with fees and charges, rather than with taxes or similar revenues. These funds are as follows: Electric, Water, Sewer, Gas, Public Transportation, Sanitation, and Stormwater Utility.
Internal Service Funds	Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. The City of Greenville includes, as part of the budget process, three internal service funds: the Health Fund, which is used to account for the financing of the City's health and dental insurance program, the Fleet Maintenance Fund, which is used to account for the maintenance and repair of all City vehicles, and the Vehicle Replacement Fund, which is used to fund the purchase of all City replacement vehicles.

FIDUCIARY FUNDS

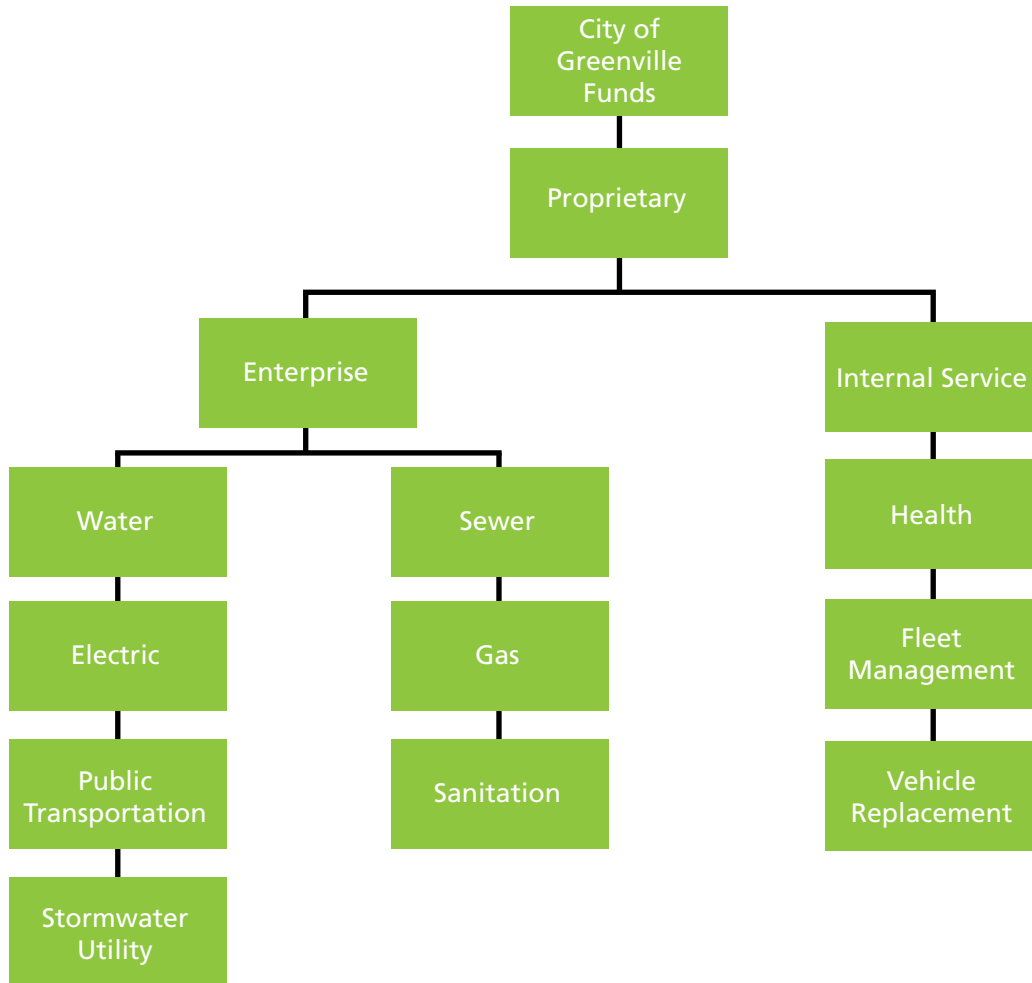
<u>Fund</u>	<u>Definition</u>
Fiduciary Funds	Fiduciary funds are used to account for assets held in trust by the government for the benefit of individuals or other entities. The other post employment benefit fund (OPEB), created by the State of North Carolina to provide retirement benefits for its employees, is an example of a fiduciary fund. Financial statements may further distinguish fiduciary funds as either trust or agency funds; a trust fund generally exists for a longer period of time than an agency fund.

The following charts illustrate all of the City of Greenville Funds and the hierarchy of how they are reported:

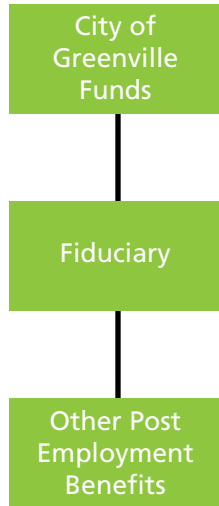
FUNCTIONAL UNIT & MAJOR FUND



FUNCTIONAL UNIT & MAJOR FUND



FUNCTIONAL UNIT & MAJOR FUND



POLICY GUIDELINES

The overall objective of the City's financial plan is to establish and maintain effective management of the City's financial resources. The following section will highlight budgeted items as identified within the overall strategic goals for the city and policies used to guide the preparation and management of the City's budget.

STRATEGIC GOALS AND MANAGEMENT

As a result of the current scrutiny that local governments are receiving due to the current atmosphere of economic challenges, it is practical for local governments to add strategic planning tools that identify and implement strategies to improve delivery, cost, or needed level of municipal services. The current Council has a vision beyond 12 months or any two-year term and has established a set of strategic goals to guide the City into an improved future. These goals will guide the city to achieve its desired results as it seeks to serve the citizens in the most efficient way, and serve as a tool to institute more useful ways to plan for its long-term needs.

The City Council adopted the following six strategic goals (in no particular order) during the 2014 Annual Planning Session. Listed below are the Council's current goals, and how each department has implemented these goals within their respective budgets. A detailed discussion on these strategic goals are within the "Manager's Message" and further discussion may be linked within the department sections.

1. Dynamic and Inviting Community
2. Economic Development
3. Well Managed and Fiscally Sustainable City Organization
4. Infrastructure
5. Quality Neighborhoods
6. Safe Community

City Council Strategic Goals						
Department	#1	#2	#3	#4	#5	#6
City Manager	x		x	x	x	x
City Clerk	x		x			
City Attorney			x	x	x	
Human Resources			x			
Information Technology			x	x	x	x
Fire/Rescue			x			x
Financial Services			x	x		
Police			x		x	x
Recreation and Parks	x		x			
Public Works	x		x	x		
Community Development	x	x	x		x	

NC BENCHMARKING PROJECT

In fiscal year 2009, the City of Greenville joined the North Carolina Benchmarking Project. The goals for this project are:

1. To develop and expand the use of performance measurement in local government
2. To produce reliable performance and cost data for comparison
3. To facilitate the use of performance and cost data for service improvement

The City of Greenville collects cost and performance data on the following activities: residential refuse collection, household recycling, yard waste/leaf collection, police services, emergency communications, asphalt maintenance and repair, fire services, building inspections, fleet maintenance, and human resources.

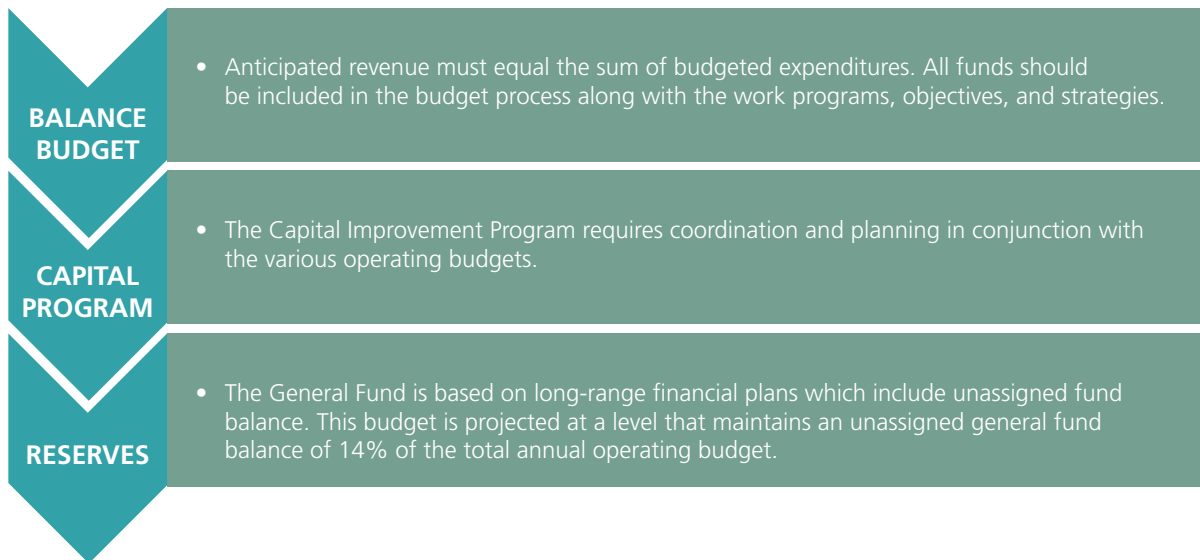
The performance measures collected include resource, workload, efficiency, and effectiveness measures. The City believes that participation in this project will provide valuable feedback that will enable the City to provide quality services at reasonable cost.

Upon receipt of the Benchmarking document from the School of Government, Greenville's Benchmarking team reviews the City's results, examines underlying causes, and determines actions to improve areas under our control.

The City's participation in this project will assist the City as it moves forward with the strategic planning process by helping to identify strengths and weaknesses in some of the most important City services.

BUDGET POLICY AND PROCEDURES

After the strategic goals are set for the year (January, annually), the development and preparation of the City's budget are guided by the following policies. A fiscal policy that is adopted, adhered to, and regularly reviewed is the cornerstone of sound financial management.



LONG-RANGE FINANCIAL PLANS/POLICIES

The accounting policies of the City of Greenville conform to accounting principles generally accepted in the United States of America as applicable to governmental units. Some of the key components of accounting policies are as follows:

1. The City will establish and maintain the accounting systems in accordance with the requirements of the North Carolina Local Budget and Fiscal Control Act.
2. An annual audit will be performed by an independent public accounting firm which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
3. Full disclosure will be provided in the financial statements and bond representations.
4. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis.
5. The City's annual financial report will be prepared according to the standards necessary to obtain the Certificate of Achievement for Excellence in Financial Reporting from GFOA and submitted each year for that recognition.
6. The City Financial Policy will be maintained as a central reference point and handbook for all activities which have a financial impact to the City and will serve as the City's authoritative source for fiscal procedure.

INVESTMENT POLICY

1. The City's investment policy will conform to the requirements for certification by the Association of Public Treasurers.
2. Public funds shall be invested to the greatest extent possible to reduce the need for property tax revenues.
3. Funds shall be invested with primary investment objectives of safety, liquidity, and yield.
4. All deposits and investments of City funds shall be in accordance with GASB Statement No. 31—Accounting and Financial Reporting for Certain Investments and External Investment Pools, implemented July 1, 1997, and GASB Statement No. 40 - Deposit and Investment Risk Disclosure, effective July 1, 2004.
5. To the greatest extent possible, the City of Greenville shall attempt to match the maturity of investments with anticipated cash flow requirements. Investments shall be limited to maturities not exceeding five years from the settlement date. However, with specific approval of the Investment Committee, for a specific reserve, project, etc. the maturity may extend beyond five years.
6. All securities purchased by the City of Greenville shall be held in third party safekeeping by the bank designated as the primary agent. A detailed receipt shall be issued by the primary agent (bank) for each security transaction, as well as, a monthly report detailing all securities held by the Trust Department of this bank.
7. All trades where applicable will be executed by delivery versus payment to ensure that securities are deposited in an eligible financial institution prior to the release of funds. A third-party custodian as evidenced by safekeeping receipts will hold securities.
8. In accordance with the Government Finance Officers Association Recommended Practices on the Collateralization of Public Deposits, and as required by state law, full collateralization will be required on checking accounts and non-negotiable certificates of deposit.
9. The investments shall be diversified by:
 - With the exception of United States Treasury securities and the North Carolina Capital Management Trust, no more than 40% of the City's total investment portfolio will be invested in a single security type or with a single financial institution.
 - The total investment in certificates of deposit (CD) shall not exceed 25% of the City's total investment portfolio and the investments in CD's with a single financial institution shall not exceed \$6,000,000.
 - Limiting investment in the securities that have higher credit risks while Investing in securities with varying maturities.
 - Continuously investing a portion of the portfolio in readily available funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.
 - The Financial Services Director is responsible for monitoring compliance with the above restrictions. If a violation occurs, in a timely manner, the Director shall report such violation to the Investment Committee along with a plan to address the violation.

CAPITAL IMPROVEMENT POLICY

1. The City will prioritize all capital improvements in accordance with an adopted capital improvement program (CIP).
2. The City will update and re-adopt a five-year capital improvement program biennially, which details each capital project, the estimated cost, description and funding source.
3. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
4. The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
5. Additional information on the CIP Program will be highlighted within the Capital Improvements section of this document.

VEHICLE REPLACEMENT POLICY

1. Biennially, a team consisting of the Director of Public Works, Operations Manager, and Fleet Superintendent will review all vehicles and place them into categories as described in the vehicle replacement guidelines. This list will be used to guide the purchase of vehicles/equipment as a part of the City's Vehicle Replacement Program ensuring that appropriate equipment is purchased in an efficient and timely manner.
2. Equipment is evaluated using four criteria: age, mileage, general overall condition, and maintenance cost. Each vehicle is scored on a point system to determine which units are eligible for replacement consideration. Point criteria includes: year of vehicle, mileage, general overall condition and maintenance costs. Any Vehicle that scores a score of 10 or greater will be eligible for replacement.
3. Replacement recommendations will be based on a replacement schedule (vehicles by type) created by the Public Work Department. Any changes to the recommended list must be submitted in writing to the City Manager.
4. City departments will pay monthly replacement rates to fund the vehicle replacement fund in preparation for future scheduled replacements.
5. The monthly rates are calculated based on the cost plus inflation rate of the vehicles on hand within the respective departments. The costs divided by the expected useful life will determine what is paid on a monthly basis to the replacement fund, in order to pay for future replacements. Because the city is forward-funding replacement cost for purchases of future vehicles, an inflation factor of 3–5% per year is included in estimates. The calculation of the monthly charged rates will be based on actual vehicle costs not a budget or estimate.
6. Due to the economic climate of this year's budget several vehicles' replacement cycles have been extended a year so that the timing of the replacements have been prolonged for additional savings.

DEBT SERVICE POLICY

1. When the City finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be calculated at least every two years and included in the review of financial trends.
2. Prior to the issuance of new General Obligation (GO) debt, consideration shall be given to forecasted tax rate requirements, ratio of net GO debt to assessed taxable value, net GO debt per capita, and debt service payments to General Fund operating budget.
3. Direct net debt as a percentage of total assessed value of taxable property should not exceed 2.5%. Direct net debt is defined as any and all debt that is tax-supported.
4. The ratio of direct debt service expenditures as a percent of total governmental fund expenditures will be targeted to remain at or below 10.0% but in any case should not exceed 12.0% with an aggregate direct debt ten-year principal payout ratio target of 60.0% or better.
5. The City will use fixed rate debt in most cases to finance its capital needs; however, the City may issue variable rate debt up to 20 percent of its total debt portfolio, when necessary.
6. The City will strive to achieve and maintain the highest credit rating awarded by the municipal bond rating agencies.
7. The Financial Services Director shall maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirements for the federal tax code.
8. Debt Service cost will be paid by tax increases and/or new revenue sources.

9. The City may undertake refinancing of outstanding debt:

- a) When such refinancing allows the City to realize significant debt service savings (net present value savings equal to at least 2.0 percent of the refunded par amount) without lengthening the term of refinanced debt and without increasing debt service in any subsequent year; or
- b) When the public policy benefits outweigh the costs associated with the issuance of new debt and any increase in annual debt service; or
- c) When a restrictive covenant is removed to the benefit of the City.

FUND BALANCE & RESERVE POLICY

Fund Balance is defined as the difference between a governmental fund's assets and liabilities. The policies listed below are the City's current fund balance and reserve policies. The following policies establish guidelines for preserving an adequate fund balance/reserve balance in order to sustain financial stability.

1. The City will establish and maintain an Insurance Loss Reserve to pay for needs caused by unforeseen emergencies. This reserve will be maintained at no less than \$2.0 million.
2. In preparation of the last budget ordinance amendment of any given year, the city will review budgeted insurance loss, deductibles and premium accounts. If insurance losses, deductibles, and premiums are less than budgeted for any fiscal year, these unspent monies may be transferred to the Insurance Loss Reserve Fund for future unexpected claims.
3. Unassigned Fund Balances will be funds that remain available for appropriation by the City Council after all commitments for future expenditures, required reserves defined by State statutes, and previous Council restrictions and assignments have been calculated. The City will define these remaining amounts as "available fund balances."
4. The City will strive to maintain an unassigned General Fund balance at the close of each fiscal year of at least 14.0% of the total annual operating budget.
5. The City Council may, from time-to-time, appropriate fund balances that will reduce unassigned fund balances below the 14.0% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of Greenville. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.
6. The excess unassigned fund balance may be used to fund one-time capital expenditures or other one-time costs, if it has not been transferred to the Capital Reserve Fund. In the event that expenditures exceed revenues within the General Fund during the previous fiscal year, transfers to Capital Reserve will be waived for the current fiscal year.

LONG-TERM DEBT

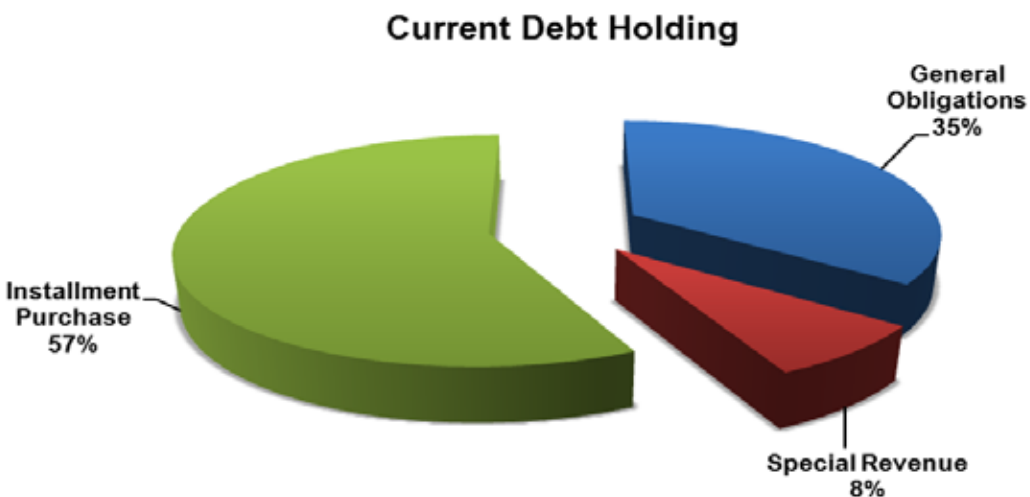
See below for a history of Long-Term Debt, Fund Balance and Capital Reserve Transfers from the Governmental Funds.

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds are direct obligations and pledge the full faith and credit of the government. These bonds generally are issued as 20-year serial bonds with equal amounts of principal maturing each year. The City has also issued revenue bonds and pledges the income derived from the acquired or constructed assets to pay debt service.

The City issues Certificates of Participation/Installment Agreements for the acquisition of land and/or to construct and equip various facilities. The average annual debt service related to these certificates is \$2.9M over the next two years. In fiscal year 2014, the City entered into an installment agreement to construct a parking lot in the amount of \$4,997,000.

The City is subject to the Municipal Finance Law of North Carolina, which limits the amount of net bonded debt the City may have outstanding to eight percent (8%) of the appraised value of property subject to taxation. Based on Pitt County Tax Assessor, the City of Greenville has an estimated assessed value of \$5,554,490,023 for fiscal year 2014. Based on this, the City's legal debt capacity is \$444 million. This capacity covers the debt that would be subject to property taxation.

The total amount of debt outstanding including general obligation bonds, revenue bonds, certificates of participation, installment agreements, and state revolving loans is approximately \$130 million (entity-wide), including all funds within the City. Approximately \$41.1 million is outstanding for the City, excluding the Greenville Utilities Commission. The breakout of debt instruments for the City of Greenville (excluding the Greenville Utilities Commission) is below:



LONG-TERM DEBT (CONTINUED)

By law, the Local Government Commission has to approve all debt issuance of all cities, counties, and any other governmental entities in the State of North Carolina.

Currently, the City has \$5 million in principal and interest repayments, on average, (excluding Greenville Utilities Commission (GUC) and will have, for fiscal year 2014–2015 and 2015–2016, \$5.1 million and \$5.0 million, respectively. This represents less than 10% of the City’s budget.

Below is an illustration of the principal and interest payments, for the City’s managed debt (excluding GUC) that are due over the next two years, and the remainder of the term of the instrument by fund.

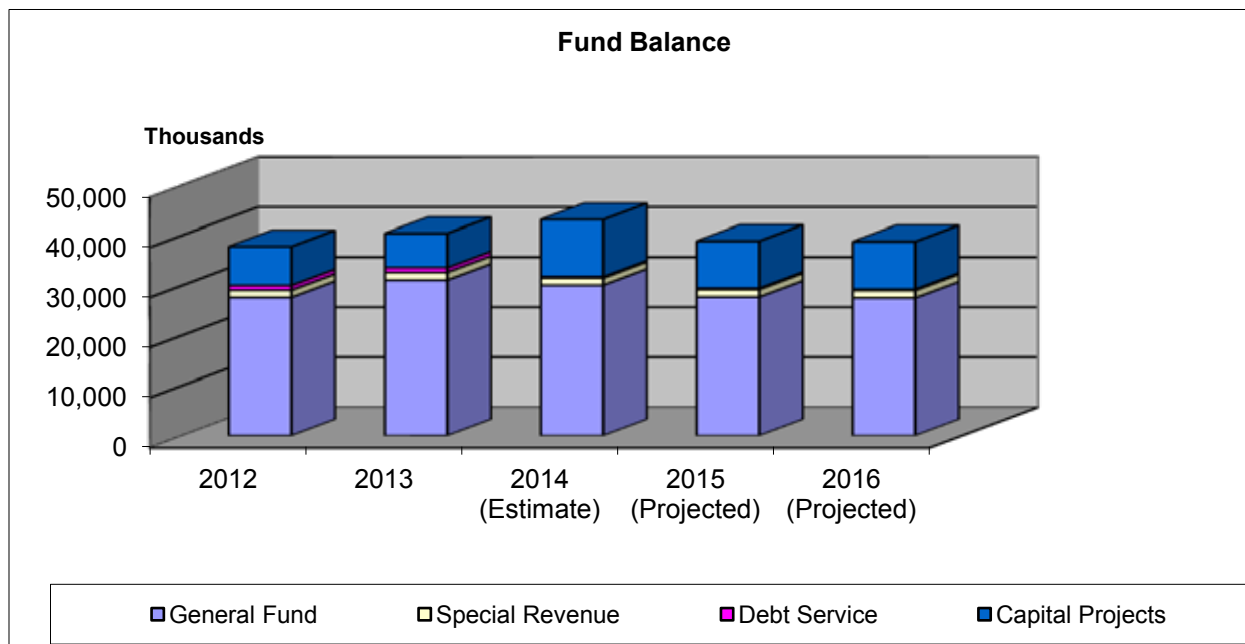
	2014-2015		2015-2016		2016-2017		2017-2018		2018-2019		Years Thereafter	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
Governmental	3,746,064	971,935	3,716,395	872,270	3,594,964	777,522	3,501,291	690,274	3,472,003	601,858	18,548,804	2,385,324
Enterprise	241,540	190,223	239,534	179,257	331,787	168,392	377,914	152,913	379,919	138,043	2,951,830	551,547
Total	3,987,604	1,162,158	3,955,929	1,051,527	3,926,751	945,914	3,879,205	843,187	3,851,922	739,901	21,500,634	2,936,871

CREDIT RATINGS

Currently, the City’s bond rating is AA by Standard and Poor’s and Aa2 by Moody’s with the exception of the Certificates of Participation issuance which has maintained a rating of A1. This achievement is a primary factor in keeping interest costs low on the City’s outstanding debt.

FUND BALANCE

	2012	2013	Change	2014 (Estimate)	Change	2015 (Projected)	Change	2016 (Projected)	Change
General Fund	\$ 27,607,344	\$ 31,067,209	13%	\$ 30,067,209	-3%	\$ 27,689,790	-8%	\$ 27,489,790	-1%
Special Revenue	1,434,854	1,553,794	8%	1,411,794	-9%	1,500,000	6%	1,500,000	0%
Debt Service	979,357	942,821	-4%	260,000	-72%	260,000	0%	260,000	0%
Capital Projects	7,727,782	6,821,921	-12%	11,400,691	67%	9,394,482	-18%	9,488,427	1%
Total	\$ 37,749,337	\$ 40,385,745	7%	\$ 43,139,694	7%	\$ 38,844,272	-10%	\$ 38,738,217	0%



Fluctuations are noted within the Capital Projects category, in particular in fiscal year 2014, is due to the current year's issuance of \$4,997,000 for the construction of the City's Uptown parking deck. It is anticipated that the majority of this will be paid out in 2015. The sharp decrease in the debt service fund balance is due to the continued payoff of debt over the projects life term. The changes in Special Revenue are projections based on historical patterns and the unknown of grant award status. There are no special events or considerations driving those changes.

Due to the recent economic downturn, the transfer to the Capital Reserve has decreased to zero during the past three years. The city was accustomed to transferring anything in excess of 14% of the unassigned fund balance to capital reserve for future projects. In recent years, the eligible transfer amounts remained in the General Fund as a hedge against the uncertain economy, especially volatile Sales Tax revenues discussed in the Budget Message. While monies may be eligible in fiscal years 2015 and 2016 for transfer to the Capital Reserve, it is unknown at this time if these transfers will take place in order to continue building fund balance to ensure the City is insulated from future economic/financial unknowns.

FISCAL YEAR POLICY

The total amount of the City of Greenville’s budget is \$402,899,200 and \$409,202,230 for fiscal years 2015 and 2016, respectively. All annually appropriated funds are as follows:

	<u>2014-2015 Original</u>	<u>2015-2016 Plan</u>
General Fund	\$ 78,550,087	\$ 77,079,328
Debt Service	5,025,316	4,900,805
Public Transportation	3,718,297	3,078,461
Fleet Maintenance	4,485,445	4,457,387
Sanitation	7,944,814	7,801,578
Stormwater Utility	4,780,503	4,905,758
Housing	1,667,227	1,723,762
Health	13,105,469	14,037,440
Capital Reserve	25,000	50,000
Facilities Improvement	1,545,434	1,579,180
Vehicle Replacement	2,908,500	2,847,283
Sheppard Memorial Library	2,498,749	2,338,224
Convention & Visitors Authority	929,807	958,910
Greenville Utilities Commission	275,714,552	283,444,114
Total	\$ 402,899,200	\$ 409,202,230

BUDGETARY CONSIDERATIONS AND ASSUMPTIONS

The fiscal year 2015 Budget reflects the increase in the property tax rate from .52 cents to .54 cents per \$100 dollars of assessed valuation. This increase is added to invest in the new building improvement fund and to replace the privilege license tax that was eliminated by the NC General Assembly effective July 1, 2015. The fiscal year 2016 Plan includes the already approved additional one cents for the continuation of the building improvements but it is expected that the NC General Assembly will develop an alternative revenue source to replace the privilege license tax that was eliminated at the end of the budget process, therefore, that tax rate has been included at the .53 cents per \$100 of assessed valuation level.

Over the course of the budget process, it became clear that while the downturn is easing, revenues would not recover significantly during this biennial budget cycle leading to modest budgetary increases of less than one percent in the General Fund for the “Plan” year. Fiscal year 2015 shows a significant decline from 2014 due to the timing of capital projects. While the cumulative impact of a tax decrease has affected the City from calendar year 2012, the City has been able to preserve the high quality of services and accommodate the growing population despite having fewer financial resources available to meet these needs. Where applicable, the discussion of influential factors, their perceived impact, and the off-setting course of action are discussed in the Budget Message or in the revenues and expenditures sections that follow.

REVENUES

MEASUREMENT FOCUS AND BASIS OF REVENUE

The City considers all material revenues available if they are collected within 60 days after year-end. At June 30, taxes receivable are materially past due and are not considered to be an available resource to finance the operations of the current year. However, an estimate based on the first month (July) of receipts received in the subsequent year is used as a base to accrue two months worth of receipts back into the previous year. Also, as of January 1, 1993, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, Pitt County is responsible for billing and collecting the property taxes on all registered motor vehicles on behalf of all municipalities and special tax districts in the County, including the City of Greenville. For those motor vehicles registered under the staggered system and for vehicles newly registered under the annual system, property taxes are due the first day of the fourth month after the vehicles are registered. The billed taxes are applicable to the fiscal year in which they become due. Therefore, taxes for vehicles registered from March 2013 through February 2014 apply to the fiscal year ended June 30, 2014. Uncollected taxes that were billed during this period are shown as a receivable on the financial statements. In addition, as of January 1, 2006, State law implemented a staggered expiration date system for annually registered vehicles as part of the conversion into the staggered registration.

SALES TAX

This revenue source is projected to generate 20% of total General Fund revenues in FY 15. Sales Tax is historically difficult to project because it is a State-collected and distributed revenue. Changes in the distribution formula, distribution errors that required repayment, and variations in the timing of refunds and reallocations prevent prior years from being reliable indicators of future year distributions. Additionally, the 2013 Tax Reform Act broadens the tax base for applicable sales tax. Improvements in the economy will impact the sales tax revenue as well. For these reasons, 1% growth for both the FY 15 budget and the FY 16 financial plan are proposed.

The General Assembly passed a number of exchanges or swaps involving sales tax revenues during the 2013 legislative session. The State advises that these changes should not have a negative fiscal impact on municipalities, but without collection history, there remains some degree of uncertainty regarding their impact. Changes for sales tax beginning in late FY 14 and fully impacting FY 15 and beyond include sales taxes on service contracts for maintenance and repair of automobiles and goods, expansion of the sales tax to cover admissions to movies, live entertainment and museums, the elimination of the exemption from sales tax for nutritional supplements sold by chiropractors, food sold in public and private college dining rooms, and most newspaper sales. Legislation also eliminates the annual sales tax holiday, the Energy Star sales tax holiday, the exemption for bakery items sold in bakery thrift shops, and the exemption for certain items sold to farmers with gross receipts under \$10,000. The new legislation also swaps the currently received Franchise Taxes for sales tax on electricity and natural gas.

REVENUE SOURCES

GOVERNMENTAL FUNDS

General—The major sources of revenues are: Property Tax, Sales Tax, Utilities Franchise Tax, Licenses, Permits and Fees, GUC Transfer-In, Rescue Fees, Investment Earnings, and Powell Bill—State Allocation.

Debt Service Fund—funded through transfers from the General Fund and any other fund whose debt resides in the Debt Service Fund.

Capital Project Funds—primarily funded by debt borrowings in the form of General Obligation Bonds, Certificates of Participation, and other debt instruments.

Capital Reserve Fund—funded through an annual transfer from the General Fund. The eligible amount is based on the General Fund's fiscal year-end results. If the unassigned fund balance for the General Fund is larger than 14% of the current year's budget, then that excess amount is eligible for transfer to the Capital Reserve to fund future capital projects.

SPECIAL REVENUE FUNDS

Sheppard Memorial Library—primarily funded through transfers from other governments, State Aid, and desk receipts.

Housing Funds—primary revenue sources are Community Block Grants and other grant funding to assist with economic development.

PROPRIETARY FUNDS

Greenville Utilities Commission—funded through utility rates, service fees and charges, and interest on temporary investments.

Public Transportation Fund—primary revenues are intergovernmental grant reimbursements and sales and service fees.

Fleet Maintenance Fund—funded by the fees charged to departments for maintenance needs.

Sanitation Fund—funded through sales and service fees.

Health Fund—funded by the fees charged to departments for premiums paid and employee premium amounts in order to pay claims through a self-insured program.

Stormwater Fund—funded through service fees. The Stormwater Utility is an enterprise fund established to implement the City's Stormwater Management Program. In 2013, staff worked to develop a plan to address stormwater needs citywide. This approach included basin modeling which is currently underway, a significant investment in the Town Creek Culvert, and increasing the stormwater fees over multiple years to fund the numerous needs. The plan, accepted by City Council, calls for a \$.50 per ERU per month rate increase in FY 15 and FY 16.

FIDUCIARY FUNDS

Other Post-Employment Benefit Fund—funded through appropriations from the General Fund.

EXPENDITURES

MEASUREMENT FOCUS AND BASIS OF EXPENDITURES

Expenses are recognized in the accounting period in which a fund liability is incurred, if measurable, except for interest on general long-term debt and non-concurrent portion of accrued vacation payable, which is recognized when due. Inventory decreases, capital expenditures, and payments of principal on long-term debt are considered to be expenditures. The methodology used to budget personnel, operations, and transfers is within the “Manager’s Message.” The starting basis for projection is based on a five-year average and adjusted for any known outliers.

CAPITAL OUTLAY

Capital Outlay expenditures are those valued between \$5,000 and \$35,000, which include real property (land, buildings including appurtenances, fixtures and fixed equipment, structures, etc.), including additions, replacements, major repairs, and renovations to real property which materially extend its useful life or materially improve or change its functional use. These types of expenditures are often the easiest to postpone. As a result, when departments were requested to cut their budgets, as mentioned above capital outlay items experienced some of those reductions. See the Capital Outlay Tab for a listing of equipment scheduled for fiscal years 2015 and 2016.

CAPITAL IMPROVEMENT

Capital Improvements are defined as equipment valued over \$35,000 with an expected useful life equal to or more than five years and projects valued over \$35,000 with an expected useful life of more than ten years. This type of expenditure is budgeted using the Capital Improvement planning process which seeks to identify and prioritize capital improvement needs over a five-year period. Addressing capital improvement needs in this manner helps to stabilize the impact of capital improvements on the City’s operating budget. It should be noted that funding for projects in the newly created Facilities Improvement Fund are not included in this category. See the Capital Improvements Tab for project listing. The City also publishes a separate Capital Improvements document, which illustrates and defines all projects under way.



Find yourself in good company

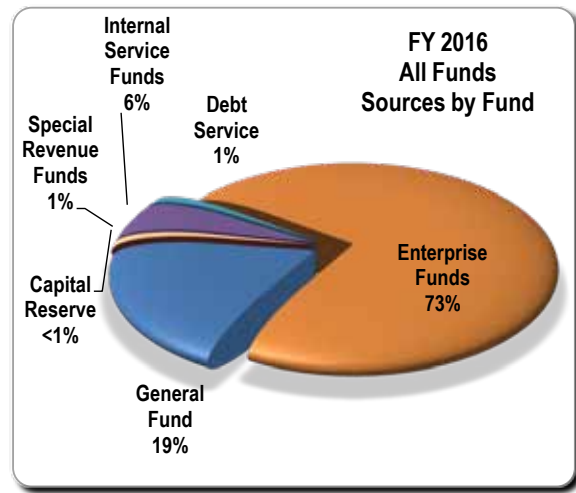
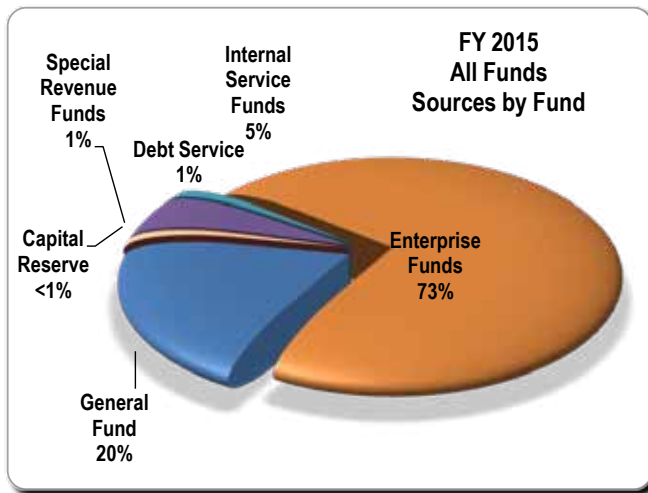
BUDGET SUMMARY

FY 2014–2015 Budget & 2015–2016 Plan

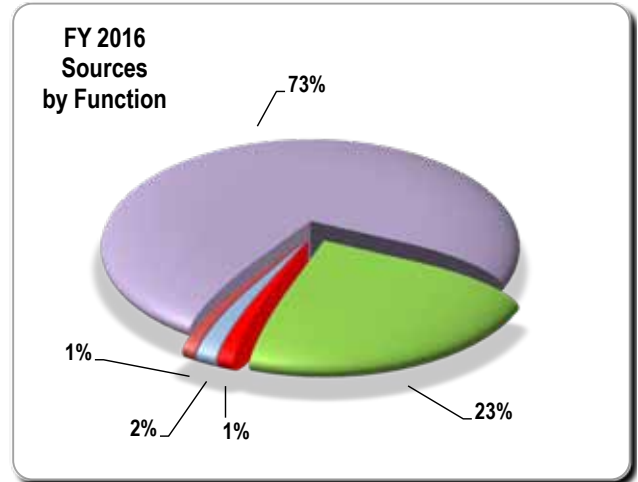
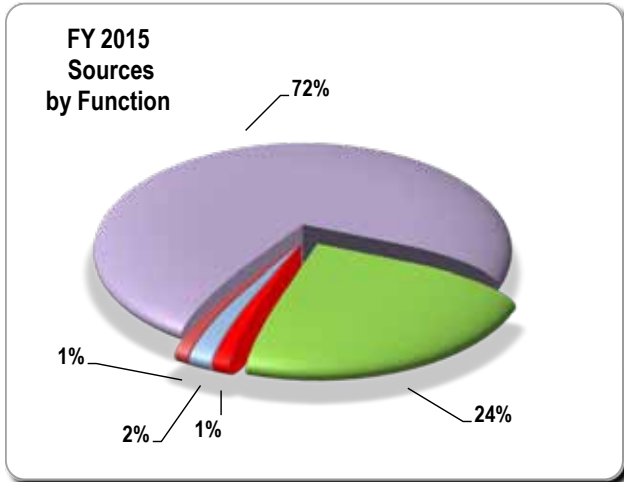


BUDGET COMPARISON FOR ALL FUNDS

Fund	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	FY 2015 Original	FY 2016 Plan	Amount of Change	% Change
General Fund	\$ 74,729,490	\$ 70,306,852	\$ 84,803,595	\$ 78,550,087	\$ 77,079,328	\$ (1,470,759)	-1.87%
Capital Reserve Fund	250,699	12,591	1,779,000	25,000	50,000	25,000	100.00%
Special Revenue Funds:							
Housing	2,583,675	1,851,584	1,453,265	1,667,227	1,723,762	56,535	3.39%
Sheppard Memorial Library	2,269,821	2,247,019	2,503,830	2,498,749	2,338,224	(160,525)	-6.42%
Internal Service Fund:							
Health	25,762,095	11,999,539	13,387,670	13,105,469	14,037,440	931,971	7.11%
Vehicle Replacement	3,421,955	3,684,803	3,832,662	2,908,500	2,847,283	(61,217)	-2.10%
Fleet Maintenance	3,706,571	3,951,250	4,672,803	4,485,445	4,457,387	(28,058)	-0.63%
Facilities Improvement	-	-	-	1,545,434	1,579,180	33,746	2.18%
Debt Service:	8,975,194	24,337,758	4,503,760	5,025,316	4,900,805	(124,511)	-2.48%
Enterprise:							
Transit	1,369,459	1,894,713	3,731,188	3,718,297	3,078,461	(639,836)	-17.21%
Sanitation	5,863,677	6,789,906	7,976,336	7,944,814	7,801,578	(143,236)	-1.80%
Stormwater Utility	3,128,877	4,480,383	10,063,355	4,780,503	4,905,758	125,255	2.62%
Greenville Utilities Commission (Water, Sewer, Gas, Electric)	262,751,686	264,837,567	281,225,218	275,714,552	283,444,114	7,729,562	2.80%
Gross Totals	\$ 394,813,199	\$ 396,393,965	\$ 419,932,682	\$ 401,969,393	\$ 408,243,320	\$ 6,273,927	3.00%
Less Interfund Transfers	\$ (12,058,728)	\$ (10,351,352)	\$ (12,837,817)	\$ (13,394,493)	\$ (14,297,233)	\$ (902,740)	6.74%
Net Totals	\$ 382,754,471	\$ 386,042,613	\$ 407,094,865	\$ 388,574,900	\$ 393,946,087	\$ 5,371,187	3.00%



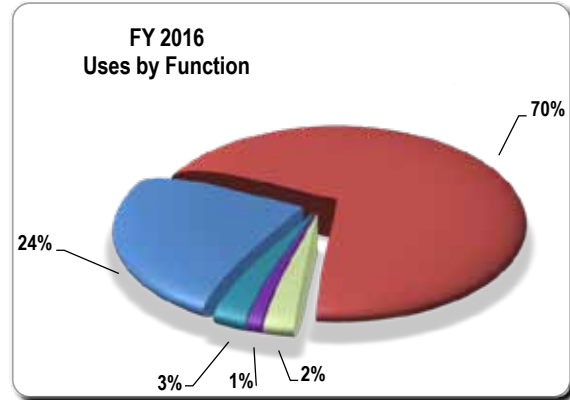
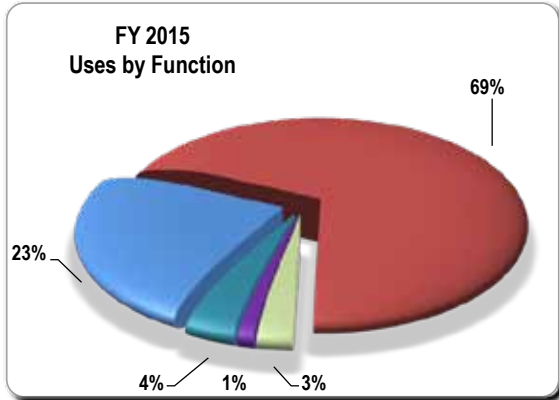
** information above excludes the joint-venture Convention and Visitors Authority

CITY OF GREENVILLE
 ALL FUNDS
 SOURCES BY FUNCTION


Function	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	% Change	FY 2015 Original	% Change	FY 2016 Plan
CULTURAL AND RECREATIONAL	4,504,927	4,340,169	4,598,380	-4%	4,434,649	-2%	4,329,029
ENVIRONMENTAL PROTECTION*	271,761,715	276,119,211	299,285,309	-4%	288,654,969	3%	296,373,050
GENERAL GOVERNMENT	109,054,281	105,768,080	104,023,128	-7%	96,724,224	-1%	96,142,053
PUBLIC SAFETY	5,635,048	5,735,070	5,306,616	-2%	5,194,702	-4%	4,992,575
TRANSPORTATION	3,857,228	4,431,435	6,719,249	4%	6,960,849	-8%	6,406,611
TOTAL	394,813,199	396,393,965	419,932,682		401,969,393		408,243,318

* Includes Electric, Gas, Water and Sewer

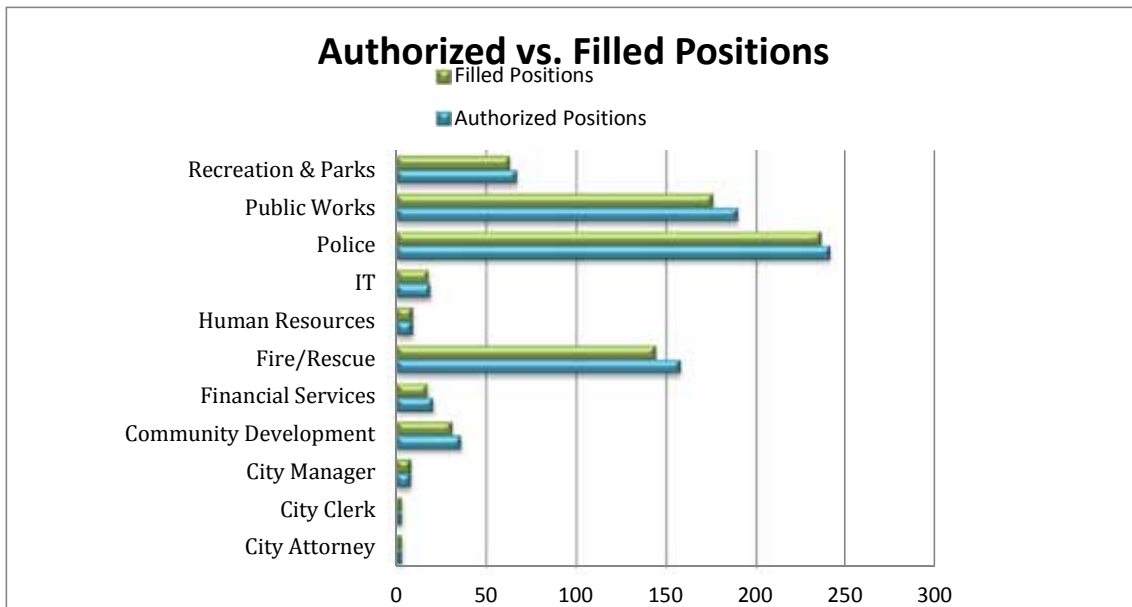
CITY OF GREENVILLE
ALL FUNDS
USES BY FUNCTION



Function	FY 2012 Actual	FY 2013 Actual	FY 2014 Original Budget	% Change	FY 2015 Original	% Change	FY 2016 Plan
PERSONNEL	89,003,073	89,676,547	92,985,238	2%	94,387,422	3%	97,653,727
OPERATING	266,737,212	257,396,566	281,704,837	-2%	276,379,316	3%	283,954,020
TRANSFERS	9,624,543	8,132,992	18,010,610	-41%	10,675,150	-4%	10,250,259
DEBT SERVICE	8,965,937	24,374,294	4,503,760	12%	5,025,316	-2%	4,900,805
CAPITAL IMPROVEMENTS	13,180,389	15,786,796	22,728,237	-32%	15,502,189	-26%	11,484,509
	387,511,154	395,367,195	419,932,682		401,969,393		408,243,320

* Information above excludes the joint-venture Convention and Visitors Authority

City of Greenville Full-Time Positions	2012	2013	2014	2015	2016
Department	Actual	Actual	Original	Original	Plan
Mayor and City Council	7.0	7.0	7.0	7.0	7.0
City Manager	7.5	7.5	8.0	8.0	8.0
City Clerk	3.0	3.0	3.0	3.0	3.0
City Attorney	3.0	3.0	3.0	3.0	3.0
Human Resources	9.0	9.0	9.0	9.0	9.0
Information Technology	19.0	19.0	19.0	19.0	19.0
Fire / Rescue	157.6	157.6	159.00	158.00	158.00
Financial Services	20.0	20.0	20.50	20.50	20.50
Police	237.0	237.0	241.00	241.00	241.00
Recreation and Parks	57.5	63.5	67.00	67.00	67.00
Bradford Creek Golf Course (Fund 36)	6.0	0.0	0.00	0.00	0.00
Public Works	69.2	69.2	69.90	69.90	69.90
Transit (Fund 30)	14.7	14.7	15.70	15.70	15.70
Fleet Management (Fund 31)	17.0	17.0	18.30	18.30	18.30
Sanitation (Fund 32)	73.0	73.0	62.45	62.45	62.45
Stormwater Management (Fund 37)	23.1	23.1	23.40	23.40	23.40
Community Development	27.0	27.0	27.00	28.00	28.00
Home (Fund 40)	8.0	8.0	8.00	8.00	8.00
Lead-Based Paint Grant (Fund 129)	1.0	1.0	1.00	0.00	0.00
Total Full-Time Personnel	759.60	759.60	762.25	761.25	761.25



ORDINANCE NO. 14-036

CITY OF GREENVILLE, NORTH CAROLINA
2014-2015 BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I: Estimated Revenue. It is estimated that the following revenues will be available for the City of Greenville during the fiscal year beginning July 1, 2014 and ending June 30, 2015:

GENERAL FUND

Unrestricted Intergovernmental Revenues:

Ad Valorem Taxes;

Current Year Taxes - Operations	\$ 32,901,988	
Prior Year's Taxes and Penalties	41,780	
Subtotal		\$ 32,943,768

Sales Tax	\$ 15,236,081	
Video Programming & Telecommunication Services Tax	904,000	
Rental Vehicle Gross Receipts	124,440	
Utilities Franchise Tax	5,763,988	
Motor Vehicle Tax	1,065,237	
Other Unrestricted Intergovernmental Revenues	777,245	
Subtotal		\$ 23,870,991

Restricted Intergovernmental Revenues:

Restricted Intergovernmental Revenues	\$ 1,649,591	
Powell Bill - State allocation payment	2,215,848	
Subtotal		\$ 3,865,439

Licenses, Permits, & Fees:

Privilege Licenses	\$ 535,485	
Other Licenses, Permits & Fees	4,227,205	
Subtotal		\$ 4,762,690

Sales and Services:

Rescue Service Transport	\$ 3,055,250	
Parking Violation Penalties, Leases, and Meters	430,650	
Other Sales and Services	372,577	
Subtotal		\$ 3,858,477

Other Revenues:

Other Revenue Sources	\$ 248,106	
Subtotal		\$ 248,106

Investment Earnings:

Interest on Investments	\$ 551,012	
Subtotal		\$ 551,012

Other Financing Sources:

Transfer from Greenville Utilities Commission	\$ 6,485,183	
Appropriated Fund Balance	1,964,421	
Other Transfers	-	
Subtotal		\$ 8,449,604

TOTAL GENERAL FUND REVENUES		\$ 78,550,087
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DEBT SERVICE FUND

Powell Bill Fund	\$	62,389	
Occupancy Tax		793,303	
Transfer from General Fund		4,169,624	
			<u>\$ 5,025,316</u>
TOTAL DEBT SERVICE FUND			<u><u>\$ 5,025,316</u></u>

PUBLIC TRANSPORTATION FUND

Operating Grant 2014-2015	\$	1,414,408	
Capital Grant 2014-2015		434,712	
Planning Grant 2014-2015		32,103	
State Maintenance Assistant Program		285,000	
Hammock Source		955	
Other Revenue		1,912	
Pitt Community College Bus Fare		9,553	
Bus Fares		244,187	
Bus Ticket Sales		107,234	
Pitt County Bus Service		4,776	
Transfer from General Fund		711,443	
Appropriated Fund Balance		472,014	
			<u>\$ 3,718,297</u>
TOTAL TRANSPORTATION FUND			<u><u>\$ 3,718,297</u></u>

FLEET MAINTENANCE FUND

Fuel Markup	\$	1,784,792	
Labor Fees		1,003,100	
Pool Car Rentals		13,500	
Other Revenue Sources		1,684,053	
			<u>\$ 4,485,445</u>
TOTAL FLEET MAINTENANCE FUND			<u><u>\$ 4,485,445</u></u>

SANITATION FUND

Refuse Fees	\$	7,219,314	
Extra Pickup		5,000	
Recycling Revenue		10,000	
Cart and Dumpster		140,000	
Solid Waste Tax		54,000	
Other Revenue		146,500	
Bond Proceeds		370,000	
			<u>\$ 7,944,814</u>
TOTAL SANITATION FUND			<u><u>\$ 7,944,814</u></u>

STORMWATER MANAGEMENT UTILITY FUND

Utility Fee	\$	4,301,401	
Recycling / Scrap Metal		2,000	
Appropriated Fund Balance		477,102	
			<u>\$ 4,780,503</u>
TOTAL STORMWATER MANAGEMENT UTILITY FUND			<u><u>\$ 4,780,503</u></u>

COMMUNITY DEVELOPMENT HOUSING FUND

Annual CDBG Grant Funding	\$	851,448	
HUD City of Greenville		357,976	
Transfer from General Fund		<u>457,803</u>	
TOTAL COMMUNITY DEVELOPMENT HOUSING FUND			<u>\$ 1,667,227</u>

HEALTH FUND

Employer Contributions - City of Greenville	\$	9,054,863	
Employee Contributions - City of Greenville		1,665,942	
Other Health Sources		<u>2,384,664</u>	
TOTAL HEALTH FUND			<u>\$ 13,105,469</u>

CAPITAL RESERVE

Transfer from General Fund	\$	<u>25,000</u>	
TOTAL CAPITAL RESERVE			<u>\$ 25,000</u>

FACILITIES IMPROVEMENT

Transfer from General Fund	\$	<u>1,545,434</u>	
TOTAL FACILITIES IMPROVEMENT			<u>\$ 1,545,434</u>

VEHICLE REPLACEMENT FUND

Transfer from Other Funds	\$	2,687,394	
Appropriated Fund Balance		<u>221,106</u>	
TOTAL VEHICLE REPLACEMENT FUND			<u>\$ 2,908,500</u>
TOTAL ESTIMATED CITY OF GREENVILLE REVENUES			<u>\$ 123,756,092</u>

SHEPPARD MEMORIAL LIBRARY FUND

City of Greenville	\$	1,140,440	
Pitt County		570,220	
Pitt County-Bethel/Winterville		6,229	
Town of Bethel		30,015	
Town of Winterville		171,423	
State Aid		184,113	
Desk/Copier Receipts		127,500	
Interest		1,000	
Miscellaneous Revenues		31,000	
Greenville Housing Authority		10,692	
Federal Grants		50,000	
Capital - City Funded		108,334	
Capital - County Funded		31,666	
Appropriated Fund Balance		<u>36,117</u>	
TOTAL SHEPPARD MEMORIAL LIBRARY FUND			<u>\$ 2,498,749</u>

PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY

Occupancy Tax (2%)	\$	830,000	
Interest on Checking		1,200	
Appropriated Fund Balance		<u>98,607</u>	
TOTAL PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY FUND			<u>\$ 929,807</u>

Section II: Appropriations. The following amounts are hereby appropriated for the operation of the City of Greenville and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

GENERAL FUND	
Mayor & City Council	\$ 319,837
City Manager	1,203,835
City Clerk	256,358
City Attorney	455,458
Human Resources	2,823,055
Information Technology	2,949,536
Fire/Rescue	13,503,707
Financial Services	2,583,953
Contingency	155,869
Other Post Employment Benefits	400,000
Police	23,676,250
Recreation & Parks	7,638,976
Public Works	8,934,835
Community Development	2,647,991
Capital Improvement	3,670,174
Transfers to Other Funds	8,598,467
Indirect Cost Reimbursement	(1,268,214)
TOTAL GENERAL FUND	<u>\$ 78,550,087</u>
DEBT SERVICE FUND	
Debt Service	\$ 5,025,316
PUBLIC TRANSPORTATION FUND	
Public Transportation	\$ 3,718,297
FLEET MAINTENANCE FUND	
Fleet	\$ 4,485,445
SANITATION FUND	
Sanitation Service	\$ 7,944,814

STORMWATER MANAGEMENT UTILITY FUND	
Stormwater Management Utility	\$ 4,780,503
COMMUNITY DEVELOPMENT HOUSING FUND	
Community Development Housing/CDBG	\$ 1,667,227
HEALTH FUND	
Health Fund	\$ 13,105,469
CAPITAL RESERVE	
Capital Reserve	\$ 25,000
FACILITIES IMPROVEMENT	
Facilities Improvement	\$ 1,545,434
VEHICLE REPLACEMENT FUND	
Vehicle Replacement Fund	\$ 2,908,500
TOTAL CITY OF GREENVILLE APPROPRIATIONS	<u>\$ 123,756,092</u>
SHEPPARD MEMORIAL LIBRARY FUND	
Sheppard Memorial Library	<u>\$ 2,498,749</u>
PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY	
Pitt-Greenville Convention and Visitors Authority	<u>\$ 929,807</u>

Section III: Encumbrances. Appropriations herein authorized and made shall have the amount of outstanding purchase orders as of June 30, 2014, added to each appropriation as it appears in order to account for the expenditures in the fiscal year in which it was paid.

Section IV: Taxes Levied. There is hereby levied a tax rate of 54 cents per one hundred dollars (\$100) valuation of taxable properties, as listed for taxes as of January 1, 2014, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Section V: Salaries.

(a) Salaries of Elected Officials. The annual salaries of the Mayor, Mayor Pro-Tem, and other members of the City Council shall be as follows:

Mayor	\$ 13,900
Mayor Pro-Tem	\$ 9,600
Council Members	\$ 8,700

(b) Salary Cap of Greenville Utilities Commission Members. Pursuant to Section 4 of the Charter of the Greenville Utilities Commission of the City of Greenville, the monthly salaries of members of the Greenville Utilities Commission shall not exceed the following caps:

Chair	\$ 350
Member	\$ 200

Section VI: Amendments.

(a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the City Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$10,000. Any such transfers shall be reported to the City Council at its regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the City Manager may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the City Council as soon as possible, and the appropriate budget amendments are submitted at the next regular meeting.

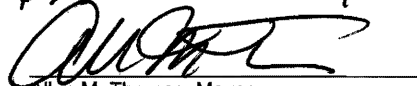
Section VII: The Manual of Fees, dated July 1, 2014, is adopted herein by reference.

Section VIII: Community Development. The City Council does hereby authorize grant project funds for the operation of FY 2014-2015 CDBG Entitlement and Community Development Home Consortium programs under the Community Development Block Grant Program and Home Consortium Program for the primary purpose of housing rehabilitation and other stated expenditures.

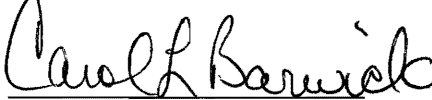
Section IX: Greenville Utilities Commission. The City Council adopts a separate ordinance for the budget of the Greenville Utilities Commission.

Section X: Distribution. Copies of this ordinance shall be furnished to the City Manager and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

ADOPTED this the 12th day of June, 2014.

By Vote of City Council

Allen M. Thomas, Mayor

ATTEST:


Carol L. Barwick, City Clerk



Find yourself in good company

GENERAL FUND

FY 2014–2015 Budget & 2015–2016 Plan

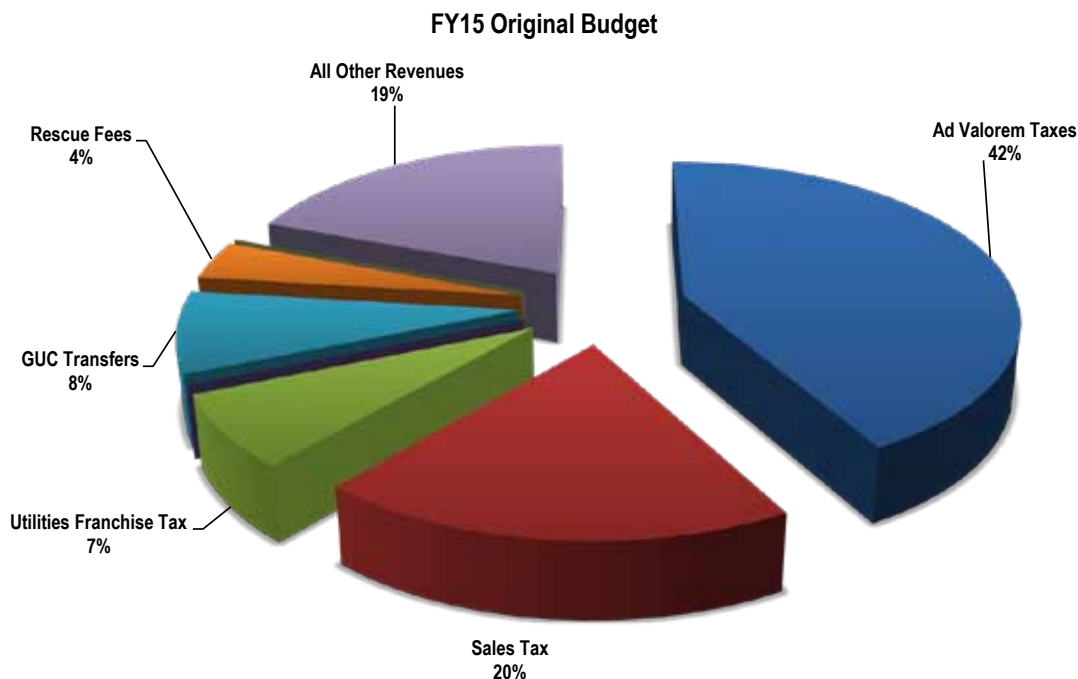


The General Fund is established to account for the revenues and expenditures in operating the general government functions of a nonproprietary nature. This fund receives ad valorem tax revenues, state shared revenues, licenses, permits and fees. The major operating activities include general government, police, fire, public works, recreation and parks, and other governmental service functions. The expenditures that will follow are in order by department:

- | | | |
|---------------------------------|---------------------------|-------------------------------|
| Mayor & City Council | City Clerk | City Manager |
| City Attorney | Human Resources | Information Technology |
| Fire/Rescue | Financial Services | Police |
| Recreation & Parks | Public Works | Community Development |

The following expenses include all administrative, operations, maintenance and capital outlay detail. Capital Improvement information is behind the Capital Improvements section.

	2012 Actual	2013 Actual	Inc/ (Dec)	2014 Original	Inc/ (Dec)	2015 Original	Inc/ (Dec)	2016 Plan
Property Taxes	\$ 30,624,236	\$ 29,342,420	5%	\$ 30,725,377	7%	\$ 32,943,768	0%	\$ 32,885,747
Sales Tax	14,694,475	14,672,441	2%	14,910,654	2%	15,236,081	1%	15,388,440
Utilities Franchise Tax	5,488,817	5,441,125	4%	5,650,969	2%	5,763,988	2%	5,879,268
GUC Transfers In	5,763,630	5,761,460	13%	6,482,380	0%	6,485,183	-4%	6,210,609
Powell Bill - State Allocation	2,125,754	2,171,367	1%	2,190,005	1%	2,215,848	4%	2,305,369
Rescue Fees	2,875,125	3,237,867	-4%	3,109,570	-2%	3,055,250	1%	3,085,803
Investment Earnings	951,911	62,362	>100%	1,416,062	-61%	551,012	0%	553,765
Motor Vehicle Fee	943,082	933,412	2%	947,925	12%	1,065,237	2%	1,086,344
All Other Revenues	11,262,460	8,684,398	29%	11,237,908	-18%	9,269,299	-1%	9,210,398
Subtotal	\$ 74,729,490	\$ 70,306,852	9%	\$ 76,670,850	0%	\$ 76,585,666	0%	\$ 76,605,743
Appropriated Fund Balance								
General Fund	-	-		7,047,025		1,835,629		200,000
Powell Bill	-	-		1,085,720		128,792		273,585
Total	\$ 74,729,490	\$ 70,306,852	21%	\$ 84,803,595	-7%	\$ 78,550,087	-2%	\$ 77,079,328

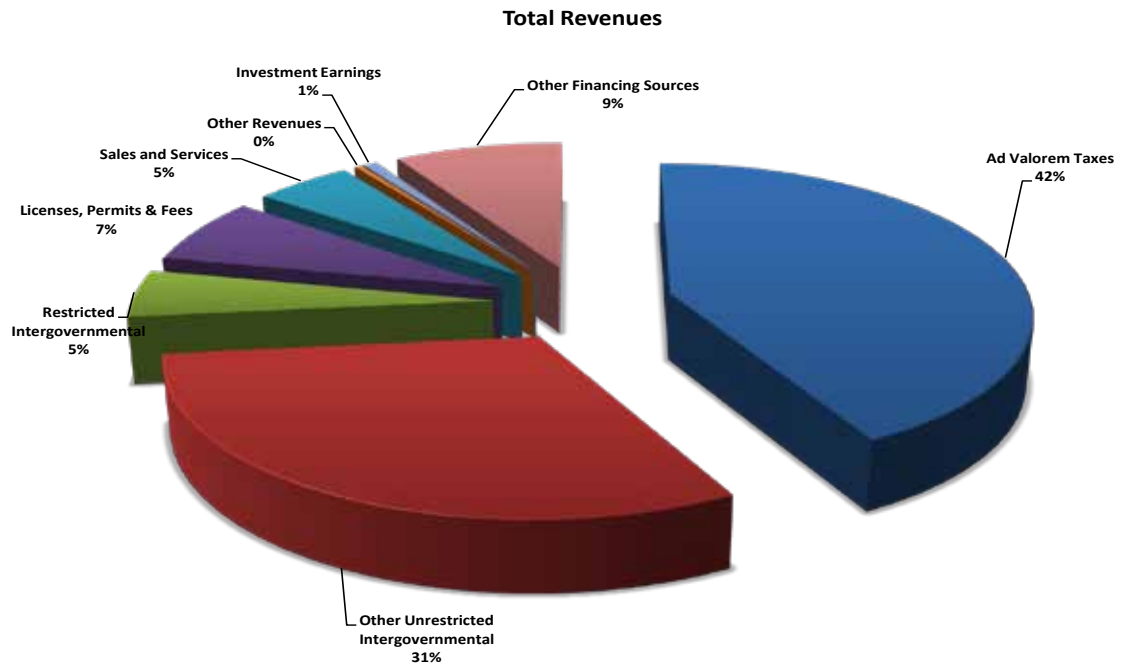


General Fund
 Detailed Revenue Summary

	2012 Actual	2013 Actual	2014 Original	2015 Original	2016 Plan
Unrestricted Intergovernmental					
Ad Valorem Taxes					
Current Year Taxes	\$ 30,425,540	\$ 29,258,868	\$ 30,625,127	\$ 30,487,782	\$ 30,406,821
DMV Property Tax Collections	-	-	-	2,414,206	2,438,348
Prior Years Taxes	519,143	444,458	468,250	386,325	390,188
Tax Penalties & Interest	185,311	184,568	144,000	180,000	180,180
Tax Discounts	(382,012)	(404,962)	(410,000)	(369,545)	(373,240)
Tax Refunds	(123,746)	(140,513)	(102,000)	(110,000)	(111,100)
NC Collections Fees	-	-	-	(45,000)	(45,450)
Subtotal	\$ 30,624,236	\$ 29,342,419	\$ 30,725,377	\$ 32,943,768	\$ 32,885,747
Other Unrestricted Intergovernmental					
Sales Tax	\$ 14,694,475	\$ 14,672,441	\$ 14,910,654	\$ 15,236,081	\$ 15,388,440
Rental Vehicle - Gross Receipts	121,759	118,679	124,554	124,440	126,929
Video Program & Supplemental Peg	953,187	919,187	988,360	904,000	904,000
Motor Vehicle Fee	943,082	933,412	947,925	1,065,237	1,086,344
Payment in Lieu of Taxes	-	91,335	15,000	15,000	15,000
State Fire Protection	395,352	396,706	395,352	395,000	397,200
Utilities Franchise Tax	5,488,817	5,441,125	5,650,969	5,763,988	5,879,268
Wine & Beer	368,940	343,423	363,609	367,245	370,917
Subtotal	\$ 22,965,612	\$ 22,916,308	\$ 23,396,423	\$ 23,870,991	\$ 24,168,098
Restricted Intergovernmental					
Traffic Control Lights Maintenance	\$ 249,327	\$ 345,686	\$ 180,000	\$ 274,716	\$ 183,500
Street Sweeper Agreement	25,035	25,035	25,035	25,035	25,035
Reimbursable Agreements	71,360	192,831	-	413,600	-
Federal Forfeiture Money	153,045	90,631	-	134,000	-
Powell Bill State Allocation	2,125,754	2,171,367	2,190,005	2,215,848	2,305,369
Special State/Federal/Local Grants	663,293	167,010	75,000	118,679	-
Controlled Substance Tax	47,297	65,322	-	325,000	84,000
Police Dept Grants	432,363	14,939	105,809	19,100	19,100
Task Force Overtime Reimbursement	101,217	35,310	-	-	-
Section 104F Planning Grant MPO	115,582	173,862	426,856	339,461	339,461
Fire/Rescue Safer Grant	268,794	155,288	93,600	-	-
Subtotal	\$ 4,253,067	\$ 3,437,281	\$ 3,096,305	\$ 3,865,439	\$ 2,956,465
Licenses, Permits & Fees					
Privilege Licenses	\$ 551,249	\$ 601,335	\$ 635,694	\$ 535,495	\$ 1,138,770
Inspection Division Permits	864,695	683,851	893,000	768,431	881,146
Planning Fees	111,002	82,388	122,405	110,000	140,248
Recreation Dept Activity Fees	2,181,639	2,032,002	2,094,550	1,935,900	1,990,805
Police Fees	803,884	951,183	1,133,050	1,200,914	1,216,458
Engineering Fees	12,338	9,955	14,200	10,400	11,900
Fire/Rescue Fees	184,983	195,170	184,700	201,550	203,305
Subtotal	\$ 4,709,790	\$ 4,555,884	\$ 5,077,599	\$ 4,762,690	\$ 5,582,632
Sales and Services					
Rescue Service Transport	\$ 2,875,125	\$ 3,237,867	\$ 3,109,570	\$ 3,055,250	\$ 3,085,803
Leased Parking & Meters	105,109	111,688	120,760	220,650	223,500
Parking Violation Penalty	174,679	192,902	200,000	210,000	212,100
Other Sales and Services	484,064	402,623	594,405	372,577	427,577
Subtotal	\$ 3,638,977	\$ 3,945,080	\$ 4,024,735	\$ 3,858,477	\$ 3,948,980
Other Revenues					
Donations	\$ 81,544	\$ 88,494	\$ -	\$ -	\$ -
GUC Joint Programs	34,210	27,984	38,917	38,917	39,112
Sale of Property	72,958	14,392	78,000	25,250	25,503
Other Revenue	228,992	(291,748)	290,049	183,939	184,832
Subtotal	\$ 417,704	\$ (160,878)	\$ 406,966	\$ 248,106	\$ 249,447
Investment Earnings					
Investments Earnings	\$ 951,911	\$ 62,362	\$ 1,416,062	\$ 551,012	\$ 553,765

**General Fund
Detailed Revenue Summary**

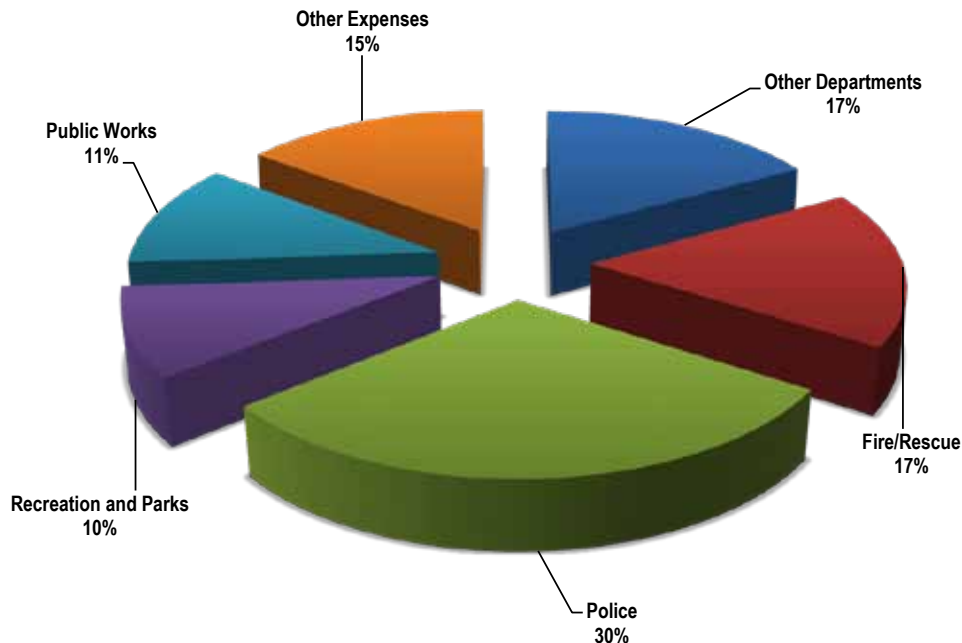
	2012 Actual	2013 Actual	2014 Original	2015 Original	2016 Plan
Other Financing Sources					
Transfer in GUC	\$ 5,729,419	\$ 5,733,476	\$ 6,443,463	\$ 6,485,183	\$ 6,210,609
Capital Reserve	394,129	70,000	1,779,000	-	50,000
Transfer from Public Safety	680,000	-	-	-	-
Transfer from Administrative Facility	12,701	-	-	-	-
Transfer from Sanitation	104,920	104,920	104,920	-	-
Transfer from General Fund	64,000	300,000	200,000	-	-
Other Transfers	183,024	-	-	-	-
Appropriated Fund Balance General Fund	-	-	7,047,025	1,835,629	200,000
Appropriated Fund Balance Powell Bill	-	-	1,085,720	128,792	273,585
Subtotal	\$ 7,168,193	\$ 6,208,396	\$ 16,660,128	\$ 8,449,604	\$ 6,734,194
Total Revenues not including Other Financing Sources	\$ 73,290,716	\$ 69,831,932	\$ 68,143,467	\$ 70,100,483	\$ 70,345,134
Total Revenues including Other Financing Sources	\$ 74,729,490	\$ 70,306,852	\$ 84,803,595	\$ 78,550,087	\$ 77,079,328



**General Fund
Expense Summary by Department**

	2012 Actual	2013 Actual	2014 Original	2015 Original	2016 Plan
Mayor & City Council	\$ 366,777	\$ 297,960	\$ 388,957	\$ 319,837	\$ 397,661
City Manager	1,004,025	1,003,757	1,305,183	1,203,835	1,193,946
City Clerk	230,830	232,301	273,769	256,358	259,960
City Attorney	431,687	444,252	453,843	455,458	468,251
Human Resources	2,153,506	2,147,256	2,629,432	2,823,055	2,934,647
Information Technology	2,758,250	2,781,371	2,904,800	2,949,536	3,011,197
Fire/Rescue	12,791,728	12,518,984	13,404,759	13,503,707	13,805,955
Financial Services	2,154,877	2,228,036	2,388,772	2,583,953	2,601,023
Police	21,649,549	22,226,337	22,912,155	23,676,250	24,096,652
Recreation and Parks	6,572,707	7,111,553	7,483,635	7,638,976	7,630,739
Public Works	8,562,137	8,380,468	9,970,627	8,934,835	9,178,816
Community Development	1,668,323	1,633,906	1,902,446	2,647,991	2,648,206
Total by Department	\$ 60,344,396	\$ 61,006,181	\$ 66,018,378	\$ 66,993,791	\$ 68,227,053
Indirect Cost Reimbursement	\$ (601,354)	\$ (1,014,572)	\$ (1,014,572)	\$ (1,268,214)	\$ (1,268,214)
Other Post Employment Benefits	250,000	300,000	350,000	400,000	450,000
Contingency	-	-	200,000	155,869	200,000
Total Expenses by Department	\$ 59,993,042	\$ 60,291,609	\$ 65,553,806	\$ 66,281,446	\$ 67,608,839
Transfers to Other Funds	\$ 7,364,595	\$ 6,863,989	\$ 13,283,400	\$ 8,598,467	\$ 8,049,832
Total Capital Improvements	3,626,076	3,765,906	5,966,389	3,670,174	1,420,657
Total General Fund	\$ 70,983,713	\$ 70,921,504	\$ 84,803,595	\$ 78,550,087	\$ 77,079,328

FY15 Original Budget

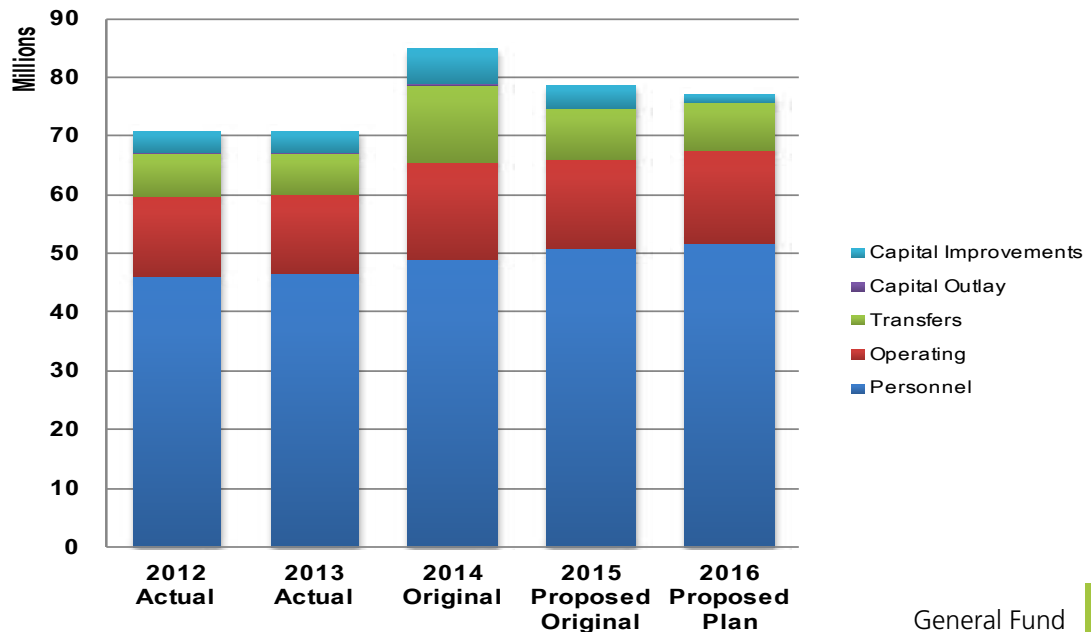


General Fund
Detailed Expense Summary

	2012 Actual	2013 Actual	2014 Original	2015 Original	2016 Plan
Personnel					
Salaries	\$ 32,721,551	\$ 32,848,238	\$ 34,000,912	\$ 34,443,770	\$ 34,857,592
Allowances	339,893	388,977	427,463	466,940	467,940
FICA	2,370,202	2,408,968	2,308,697	2,303,147	2,332,141
Group Life Insurance	77,591	88,049	84,420	149,191	148,940
Group Life Insurance Retirees	521	565	600	600	600
Retirement	2,160,568	2,127,340	2,316,182	2,295,961	2,324,216
Health Insurance	5,900,976	6,171,895	6,809,832	7,608,436	8,217,121
Retirees Supplemental BC/BS	180,399	215,372	244,668	351,402	379,515
Health Insurance - Retirees	519,360	597,640	821,806	801,549	865,612
401K Regular Employees	426,087	326,445	337,006	349,206	349,206
401K Police	489,951	501,725	461,138	471,832	471,832
Workers Comp Premium	86,453	76,814	141,823	184,474	184,474
Workers Comp Loss	484,235	580,135	718,761	718,500	606,000
ICMA	14,133	14,243	16,989	16,001	16,001
Unemployment Compensation	54,055	47,445	75,000	247,000	247,000
Employee Medical Services	89,580	80,641	140,175	147,185	154,545
Educational Assistance	12,700	9,122	17,100	17,100	17,100
Fees Paid to Elected Officials	57,780	66,383	67,000	67,000	67,000
Total Personnel	\$ 45,986,035	\$ 46,549,997	\$ 48,989,572	\$ 50,639,294	\$ 51,706,835
Operating					
Printing	\$ 76,059	\$ 63,797	\$ 113,850	\$ 91,983	\$ 81,027
Travel/Training	369,012	320,641	363,348	380,120	383,375
Equipment Maintenance	221,817	208,432	247,805	191,770	152,040
Vehicle Maintenance	524,023	553,824	575,927	692,500	712,688
Building Maintenance	259,302	298,449	305,346	308,900	324,635
Fleet/Commercial Labor	532,046	525,201	516,026	603,575	623,966
Fleet Service Cost-Fixed	1,087,981	1,073,089	1,074,204	966,141	967,040
Demolitions	107,525	87,956	165,000	175,000	175,500
Radio Maintenance	110,074	111,318	120,432	137,037	153,870
Copier Maintenance	57,090	52,960	62,622	61,730	61,730
Supplies & Materials	1,191,925	1,182,716	1,334,520	1,580,947	1,532,060
Computer Hardware & Software	329,100	507,764	516,093	827,998	774,952
Fire Fighting Gear	95,355	91,725	117,875	95,675	129,100
Traffic Signals Maintenance	64,841	105,969	88,172	83,000	101,000
Contracted Services	2,422,421	2,235,882	2,865,000	2,553,995	2,688,853
Commissions Pitt County	482,663	456,506	500,000	550,000	560,000
Economic Development	62,204	176,804	245,135	210,800	215,800
Dues & Subscriptions	152,287	176,872	204,062	189,513	191,638
Advertising	81,034	81,264	130,452	107,450	109,950
Postage	123,466	66,702	74,606	69,000	70,935
Telephone	327,282	316,732	339,567	305,732	309,374
Utilities	1,128,791	1,064,491	1,351,797	1,093,041	1,101,674
Street Lighting	1,289,067	1,414,354	1,476,990	1,524,530	1,536,660
Fuel	949,559	948,135	1,155,265	922,387	946,210
Insurance	425,925	456,257	740,632	745,000	745,000
Uniforms/Laundry & Dry Cleaning	208,641	170,611	311,874	318,973	326,927
Other Expenses	330,913	317,306	820,122	431,881	622,746
Property & Casualty Loss	403,182	437,104	310,693	406,000	322,000
Special Investigations & Drug Task Force	252,567	297,369	295,000	284,000	284,000
Special Programs	204,318	179,349	207,594	182,441	135,601
Grants & Donations	175,256	200,379	251,797	123,178	121,367
Total Operating	\$ 14,045,726	\$ 14,179,958	\$ 16,881,806	\$ 16,214,297	\$ 16,461,718
Indirect Cost Reimbursement	(601,354)	(1,014,572)	(1,014,572)	(1,268,214)	(1,268,214)
Other Post Employment Benefits	250,000	300,000	350,000	400,000	450,000
Contingency	-	-	200,000	155,869	200,000

	2012 Actual	2013 Actual	2014 Original	2015 Original	2016 Plan
Transfers					
Debt Service	4,131,344	3,795,422	3,995,586	4,232,013	4,116,382
Capital Reserve Fund	250,000	12,591	-	25,000	-
Public Transportation	-	84,804	214,889	711,443	677,740
Sanitation	284,021	139,163	252,598	-	-
Sheppard Memorial Library	1,200,006	1,110,181	1,178,914	1,248,774	1,162,192
Group Benefits	-	-	783,044	-	-
Housing Fund	168,590	219,937	211,369	457,803	514,338
Vehicle Replacement	-	-	-	-	-
Maintenance Fund	-	-	150,000	-	-
Emergency Operations Center	400,000	48,700	-	-	-
Economic Development Fund	-	-	-	-	-
Greenways	-	-	-	-	-
BANA - ERP	-	-	2,500,000	-	-
Wayfinding Signs	-	52,906	-	-	-
Public Safety FC	-	8,750	-	-	-
South Greenville Recreation Center	-	-	200,000	200,000	-
Dream Park Capital Project	-	534,841	-	-	-
Tar River Study	-	-	200,000	-	-
South Tar River Greenway	226,902	-	-	-	-
Unemployment Reserve Fund	-	-	172,000	-	-
Governor's Crime Commission	50,536	-	-	-	-
Dickinson Avenue Land use	-	-	150,000	-	-
Street Improvement Program	-	-	3,075,000	-	-
Green Mill Run Fund	343,600	-	-	-	-
Greene Street Parking Lot	74,696	-	-	-	-
King George Road	101,000	-	-	-	-
Greenways	-	68,790	-	-	-
Powell Bill	-	300,000	200,000	-	-
Health Insurance	-	467,904	-	-	-
Special Revenue Fund	-	20,000	-	-	-
Transfer to GTAC	-	-	-	178,000	-
Transfer to Facilities Improvement	-	-	-	1,545,434	1,579,180
Drew Steele Center	133,900	-	-	-	-
Total Transfers	\$ 7,364,595	\$ 6,863,989	\$ 13,283,400	\$ 8,598,467	\$ 8,049,832
Capital Outlay	\$ 312,635	\$ 276,226	\$ 147,000	\$ 140,200	\$ 58,500
Capital Improvements	\$ 3,626,076	\$ 3,765,906	\$ 5,966,389	\$ 3,670,174	\$ 1,420,657
Total General Fund Capital	\$ 3,938,711	\$ 4,042,132	\$ 6,113,389	\$ 3,810,374	\$ 1,479,157
Total Expenditures	\$ 70,983,713	\$ 70,921,504	\$ 84,803,595	\$ 78,550,087	\$ 77,079,328

Total Expenses



BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
CURRENT YEAR OPERATIONS	\$ 30,425,540	\$ 29,258,868	\$ 30,625,127	\$ 30,487,782	\$ 30,406,821
DMV PROPERTY TAX COLLECTI	-	-	-	2,414,206	2,438,348
PRIOR YEAR TAXES 2001	343	-	-	-	-
PRIOR YEAR TAXES 2002	904	121	-	-	-
PRIOR YEAR TAXES 2003	1,254	1,042	500	-	-
PRIOR YEAR TAXES 2004	1,270	1,019	650	808	-
PRIOR YEAR TAXES 2005	1,733	1,253	1,100	505	816
PRIOR YEAR TAXES 2006	4,372	3,996	1,200	1,010	510
PRIOR YEAR TAXES 2007	7,687	4,202	4,500	1,010	1,020
PRIOR YEAR TAXES 2008	19,457	9,400	8,300	2,222	1,020
PRIOR YEAR 2009	63,424	23,285	15,000	4,040	2,244
PRIOR YEAR 2010	418,265	60,108	20,000	8,080	4,080
PRIOR YEAR 2011	-	339,799	67,000	27,270	8,161
PRIOR YEAR 2012	-	-	350,000	62,620	27,543
PRIOR YEAR 2013	-	-	-	277,750	63,246
PRIOR YEAR TAXES 2014	-	-	-	-	280,528
AD VALOREM TAX 10 YRS OLD	434	234	-	1,010	1,020
INTEREST & PENALTIES	185,311	184,568	144,000	180,000	180,180
TAX DISCOUNTS	(382,012)	(404,962)	(410,000)	(369,545)	(373,240)
TAX REFUNDS	(123,746)	(140,513)	(102,000)	(110,000)	(111,100)
NC COLLECTION FEES	-	-	-	(45,000)	(45,450)
AD VALOREM TAXES	\$ 30,624,236	\$ 29,342,420	\$ 30,725,377	\$ 32,943,768	\$ 32,885,747
LOCAL OPTION SALES TAX	\$ 5,881,683	\$ 5,789,231	\$ 5,780,940	\$ 5,786,005	\$ 5,843,865
VIDEO PROGRAMMING FEES	887,032	855,515	936,360	852,000	852,000
SUPPLEMENTAL PEG	66,155	63,672	52,000	52,000	52,000
1983 1/2% SALES TAX	3,115,348	3,194,681	3,204,330	3,400,155	3,434,156
1986 1/2% SALES TAX	2,938,524	2,909,103	3,046,740	2,921,626	2,950,842
RENTAL VEHICLE-GROSS REC	121,759	118,679	124,554	124,440	126,929
HOLD HARMLESS-MEDICARE	2,758,919	2,779,426	2,878,644	3,128,293	3,159,576
OTHER TAXES	\$ 15,769,420	\$ 15,710,307	\$ 16,023,568	\$ 16,264,519	\$ 16,419,368
PAY IN LIEU-TAXES-HOUSING	\$ -	\$ 91,335	\$ 15,000	\$ 15,000	\$ 15,000
UTILITIES FRANCHISE TAX	5,488,817	5,441,125	5,650,969	5,763,988	5,879,268
BEER & WINE	368,940	343,423	363,609	367,245	370,917
SALES TAX REFD FOOD STAMP	-	760	-	-	-
UNRESTRICTED INTERGOVERNMENTAL	\$ 5,857,757	\$ 5,876,643	\$ 6,029,578	\$ 6,146,233	\$ 6,265,185
NC DOT TRAF SIGNALS	\$ 223,752	\$ 338,656	\$ 180,000	\$ 274,716	\$ 183,500
STREET SWEEPER AGREEMENT	25,035	25,035	25,035	25,035	25,035
RECREATION DONATIONS	53,467	61,148	-	-	-
STATE ALLOCATION PAYMENTS	2,125,754	2,171,367	2,190,005	2,215,848	2,305,369
REIMBURSEABLE AGREEMENTS	71,360	192,831	-	413,600	-
HOUSING AUTH POL.OFFICERS	127,952	111,088	120,000	64,000	64,000
FEDERAL FORFEITURE MONEY	153,045	90,631	-	134,000	-
TASK FORCE FORFEITURE	-	2,792	-	-	-
SPEC STATE/FED/LOC GRANTS	636,875	156,081	-	-	-
SPEC STATE/FED/LOC GRANTS	-	-	75,000	-	-
NCDOT GREENWAYS GRANT	-	-	-	107,500	-
CONTROLLED SUBSTANCE TAX	47,297	65,322	-	325,000	84,000
POLICE DRUG FUND	-	2,370	5,809	5,809	5,809
POLICE DEPARTMENT GRANTS	432,363	14,939	100,000	11,179	-
CTY OF GREENVILLE PL GT	115,582	173,862	426,856	339,461	339,461
PITT COUNTY-PLANNING GT	5,096	-	-	10,437	10,437
WINTERVILLE-PLANNING GT	655	-	-	2,854	2,854
FIRE/RESCUE SAFER GRANT	268,794	155,288	93,600	-	-
RESTRICTED INTERGOVERNMENTAL	\$ 4,287,027	\$ 3,561,410	\$ 3,216,305	\$ 3,929,439	\$ 3,020,465

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
PRIOR YR VEHICLE TAX	\$ -	\$ 53	\$ -	\$ -	\$ -
PRIVILEGE LICENSE	548,511	598,821	632,694	530,095	1,133,316
PRIVILEGE LIC. PENALTIES	2,738	2,514	3,000	5,400	5,454
MOTOR VEHICLE TAX	809,819	806,112	812,650	-	-
DMV TAG COLLECTIONS	-	-	-	958,800	977,976
PRIOR YR VEHICLE TAX 2001	310	-	-	-	-
PRIOR YR VEHICLE TAX 2002	455	140	-	-	-
PRIOR YR VEHICLE TAX 2003	657	312	100	-	-
PRIOR YR VEHICLE TAX 2004	867	560	100	300	-
PRIOR YR VEHICLE TAX 2005	918	458	175	500	303
PRIOR YR VEHICLE TAX 2006	1,729	1,590	200	500	505
PRIOR YR VEHICLE TAX 2007	2,321	1,567	500	500	505
PRIOR YR VEHICLE TAX 2008	3,351	2,481	700	1,000	505
PRIOR YEAR 2009	9,036	4,230	1,500	1,500	1,010
PRIOR YEAR 2010	113,345	11,268	5,500	2,200	1,515
PRIOR YEAR 2011	-	104,548	8,500	3,535	2,222
PRIOR YEAR - 2012	-	-	118,000	9,500	3,570
PRIOR YEAR - 2013	-	-	-	86,700	9,595
PRIOR YR VEHICLE TAX 2014	-	-	-	-	88,434
VEHICLE TAX 10 YEARS OLD	271	147	-	202	204
ANIMAL CONT CIVIL PENALTY	4,605	13,941	7,000	14,000	14,000
TREE REPLACEMENT FEES	720	1,400	1,000	2,000	2,000
BUILDING PERMITS	486,889	280,766	455,000	360,859	389,702
PLUMBING PERMITS	65,523	70,661	80,300	82,930	87,676
MECHANICAL PERMITS	107,675	113,625	141,000	110,669	173,573
DRIVEWAY PERMITS	6,150	7,605	6,500	8,624	9,055
RE-INSPECTION FEES	11,650	14,700	18,000	22,020	24,620
HOMEOWNERS RECOVERY FUND	382	349	1,100	396	416
PENALTIES/LATE FEES	3,500	4,000	3,600	4,536	4,763
CIVIL CITATIONS - LIENS	118,407	92,416	100,000	100,000	100,000
TEMPORARY UTILITIES	6,300	14,900	12,500	21,897	23,991
PITT.CO.SCHOOLS INSPECT.	1,444	1,463	10,000	1,500	1,500
ELECTRICAL INSPECTION FEE	175,182	175,782	165,000	155,000	165,850
STATE FIRE PROTECTION	395,352	396,706	395,352	395,000	397,200
COURT COST FEES & CHARGES	25,997	32,533	30,000	30,000	30,000
OTHER COURT/RESTITUTION	20,072	9,885	35,000	10,000	15,000
NON-RES. REC. USER FEES	21,214	22,351	25,000	-	-
PRELIMINARY PLATS	2,730	-	4,500	4,950	6,600
FINAL PLATS	3,522	6,940	6,250	7,590	7,590
REZONINGS	10,050	9,050	10,000	19,500	20,800
BOARD OF ADJUSTMENT CASES	10,385	13,155	9,500	6,000	6,000
SITE PLANS	40,350	20,640	40,000	49,720	76,588
PRELIM PLAT ALTERATIONS	5,550	990	6,500	1,980	2,310
FINAL PLAT ALTERATIONS	17,441	7,680	20,000	7,590	8,280
SITE PLAN ALTERATIONS	8,580	11,580	6,500	5,280	5,280
LANDSCAPE PLAN ALTERATION	-	-	450	495	495
LANDSCAPE PLANS INSPECT.	5,335	3,315	5,500	2,520	2,730
STREET NAME CHANGES	-	450	300	440	440
MISC PLANNING FEES	164	2,543	500	-	-
ANNEXATIONS	3,520	3,570	6,000	1,320	1,320
AMENDMENTS	3,375	2,475	3,500	1,485	1,485
P & Z SPECIAL USE PERMITS	-	-	880	880	80
ZONING CERT.LETTER	-	-	1,125	250	250
COA MAJOR WRKS.GEN.PUBLIC	-	-	300	-	-
COA MINOR WRKS.IN-HOUSE	-	-	600	-	-
ROSE HIGH FOOTBALL GAMES	658	-	1,000	1,000	1,000
COMPLAINT/ACCIDENT REPORT	13,345	12,920	-	1,000	-
FINGERPRINTING	17,003	18,397	13,500	15,000	15,000
MISCELLANEOUS POLICE FEES	52,117	59,146	60,000	60,000	60,000
PARADE PERMITS	2,200	2,969	2,500	3,000	3,000

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SOLICITATION PERMITS	240	90	1,200	100	100
OUTDOOR AMP. SOUND PERMIT	3,500	4,550	3,250	5,000	5,000
ANNUAL TAXICAB & TOW INSP	1,560	880	1,000	1,000	1,000
TAXI LICENSE RENEWAL	323	266	600	600	600
TAXI LICENSE APPLICATION	19	-	100	50	100
TAXI LIC. INITIAL APPLIC.	1,140	1,350	1,000	1,200	1,000
PEDDLER LICENSE APPLY FEE	2,745	1,155	2,600	2,000	2,000
ITINERANT MERCHANT FEES	1,031	875	1,000	1,000	1,000
ALARM REGISTRATION FEE	30,169	33,831	32,000	32,000	32,000
FALSE ALARM CITATION	42,231	50,974	50,000	50,000	50,000
PRECIOUS METALS	989	550	1,000	1,000	1,000
CODE ENFORCE.ECU REIM.	36,083	55,023	49,228	49,228	49,228
TASK FORCE OT REIM.	101,217	35,310	-	-	-
EROSION CONTROL PLAN	11,205	7,580	13,000	7,500	9,000
STREET CLOSINGS	75	1,350	600	1,800	1,800
Right OF WAY ENCROACH	500	1,000	500	1,000	1,000
PRINTING/MAP FEES	558	25	100	100	100
FIRE/RESCUE PERMITS	6,654	3,456	1,000	4,000	2,750
FIRE/RESCUE MISC. FEES	210	550	200	550	600
ETJ BUSINESS INSPECTION	6,570	6,090	7,500	8,000	8,500
STATE REQUIRED INSP-LIC	14,020	16,290	18,000	18,000	18,500
FIRE PROTECTION INDUST PK	145,923	143,394	145,000	145,500	146,955
MISC.CIVIL CITATIONS	23,842	59,405	32,000	25,000	28,000
LICENSES, PERMITS & FEES	\$ 3,572,519	\$ 3,387,698	\$ 3,630,254	\$ 3,464,791	\$ 4,243,941
RESCUE SERVICE TRANSPORT	\$ 2,875,125	\$ 3,237,867	\$ 3,109,570	\$ 3,055,250	\$ 3,085,803
RECREATION DEPT. MISC REV	69,564	93,178	75,000	92,000	92,460
RIVER PARK NORTH	22,430	34,740	28,000	35,000	35,175
MEMBERSHIP-GAFC	291,365	306,862	285,000	355,000	356,775
GUEST FEES-GAFC	28,084	27,733	25,500	27,000	27,135
APPLICATION FEES-GAFC	5,610	5,328	5,500	5,000	5,025
CITY EMPLOYEE FEES-GAFC	21,431	23,849	22,000	23,500	23,618
GUC EMPLOYEE FEES-GAFC	5,408	6,332	6,500	6,000	6,030
GAFC BANK DRAFT FEES	128,523	114,987	127,000	-	-
PROGRAM-GAFC	89,973	93,569	72,000	90,000	90,450
ARTS & CRAFTS	31,013	27,514	32,000	35,000	35,175
CITY POOL	25,278	25,236	17,000	23,000	23,115
RIVERBERCH TENNIS CNTR	19,814	22,744	20,000	22,000	22,110
GAFC MEMBERSHIP-GUC	27,265	26,638	26,000	26,000	26,130
SENIOR PROGRAM FEES	95,941	21,922	39,000	22,000	22,110
G'VILLE-PITT ROAD RACE	2,960	241	3,000	-	-
GYM WELLNESS	-	-	550	-	-
UTILITY STREET CUTS	236,974	188,540	350,000	150,000	200,000
OTHER STREET CUTS	1,433	1,360	-	-	-
LOT SWEEPING / GUC	1,600	1,200	1,200	1,200	1,200
TRAFFIC SIGNAL REV	25,575	7,030	-	-	-
R&P FACILITY RENTAL	61,258	77,726	62,000	67,000	67,335
CONCESSIONS-GAFC VENDING	16,467	15,687	15,000	14,500	14,573
LOCK & TOWEL-GAFC	1,675	1,866	2,000	1,900	1,910
EQUIPMENT RENTAL-GAFC	-	90	-	-	-
CONCESSIONS-H.BOYD LEE PK	5,927	8,297	7,500	7,500	7,538
SINGLE POST METERS	3,745	3,735	5,000	3,750	3,750
E TAG PROGRAM	-	-	-	3,000	3,750
FIVE POINTS PLAZA RENTALS	-	375	1,000	500	500
PAY STATIONS REVENUE	18,077	16,016	30,000	19,000	18,000
LEASED PRK-LOT #1-MERCHAN	3,762	2,772	4,500	2,000	-
LEASED PRK LOT#3 MOSELEY	7,530	9,209	7,000	120,000	130,000
LEASED PRK LOT#4 COURTHOU	14,134	15,953	14,784	16,000	16,500
LEASED PRK #6 BLT HARVEY	5,994	5,904	5,190	2,400	-
LEASED PRK LOT#9 HOOKER	37,264	38,382	38,382	38,500	39,000

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
LEASED PRK-LOT#10 HARRIS	6,376	8,068	6,500	4,000	-
LEASED PARKING-GREENE ST EDWARDS	416	-	1,404	-	-
RENTAL INCOME FLOOD PROP.	7,812	11,274	7,000	11,500	12,000
ST.GABRIELS/LEASE RENTALS	57	187	10	10	10
SALE OF PROPERTY	8,333	16,666	25,000	25,000	25,000
SALE OF CEMETERY LOTS	72,958	14,392	78,000	25,250	25,503
GRAVE OPENINGS	90,100	81,934	90,000	84,700	84,700
CITY BUS REVENUE	100,265	88,360	95,000	90,000	90,000
MISCELLANEOUS REVENUE	8,720	6,800	7,000	-	-
MISCELLANEOUS REVENUE	80,165	(413,744)	92,970	50,505	51,007
BEAUTIFICATION FUND	25	(6)	-	-	-
SMOKE DETECTOR DONATIONS	-	-	300	-	-
GIFT SHOP REVENUE	-	5,207	-	-	-
SALES OF SIGNS	3,382	5,314	3,000	8,500	8,543
WELLNESS PROGRAM-GUC	1,847	727	1,500	1,000	1,000
CONTRACTED OFF-DUTY POLIC	26,848	29,493	35,000	29,000	29,145
DARE PROGRAM	277,655	388,628	265,000	300,000	300,000
CHILD SUPPORT FEE	4,500	4,775	4,500	4,500	4,500
CHILD SUPPORT FEE-LIBRARY	2,754	2,696	3,000	2,700	2,700
GREENVILLE FLAGS	-	-	68	68	68
LIBRARY PAYROLL SERVICES	-	177	148	177	177
AIRPORT PAYROLL SERVICES	5,167	5,478	-	-	-
CVA PAYROLL SERVICES	2,332	2,536	-	-	-
LANDFILL FEE REIMBURSE.	3,356	3,462	-	-	-
BMX 2011 FEST	35,324	27,512	20,257	30,000	35,000
10-11 PB SIDEWALK PROJECT	5,430	-	-	-	-
HISTORIC LOAN PILOT PROG.	250	-	-	-	-
WELLNESS PROGRAM-COG	20,667	5,767	-	-	-
HEART/STROKE PREVENTION	468	-	-	-	-
ETJ EXTENSION	1,000	-	-	-	-
POLICE DONATIONS	-	310	-	-	-
US MARSHALL FUEL REIM.	-	4,355	-	-	-
REPAY.GF FOR SANIT. TRANS	-	1,388	-	-	-
OTHER ENTITY PAYROLL	-	2,590	-	-	-
REC. DEPT. ATHLETIC PROG.	-	265	11,000	11,000	11,000
REC. DEPT. SUMMER PROGRAM	262,589	276,689	263,000	275,000	276,375
CONTRACT HOURS - NCDOT	57,127	51,405	65,000	52,000	52,260
INTERNATIONAL FESTIVAL	400	400	20,000	5,000	5,000
UNITED WAY	665	475	1,000	-	-
PITT COUNTY BOARD OF ED	10,726	5,327	-	1,500	1,500
EMS DEDICATED STANDBY	-	-	324,072	434,736	443,430
GREEN FEES	11,606	25,390	13,000	25,500	26,000
CART FEES	575,918	464,013	572,110	475,000	522,600
DRIVING RANGE	19,937	16,531	18,000	15,000	15,075
BCGC CONCESSIONS	101,181	96,334	100,525	100,000	100,500
PROGRAMS, CLINICS, LESSON	68,287	55,538	63,765	58,000	58,290
TOURNAMENTS	17,089	16,937	12,000	12,000	12,060
RENTALS	20,942	17,572	15,000	13,500	13,568
PRO SHOP SALES	4,290	5,791	5,000	8,000	8,040
VIP SALES	42,823	33,374	30,000	28,500	28,643
VIP / WELLNESS GREEN FEES	565	10,913	3,600	12,500	12,563
BCGC CARD SALES	6,297	8,239	7,000	8,500	8,543
BCGC DISCOUNTS REDEEMED	2,500	1,666	5,000	3,000	3,015
	-	(15,169)	-	(15,000)	(15,075)
SALES & SERVICES \$	6,150,348 \$	5,838,918 \$	6,701,905 \$	6,454,646 \$	6,607,907

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
INTEREST ON LEASE PURCH	\$ -	\$ 170	\$ -	\$ -	\$ -
INVESTMENT EARNINGS	949,614	92,782	1,413,146	549,819	552,568
INVESTMENT EARNINGS	817	445	1,488	1,495	1,503
INTEREST ON CHECKING	1,255	933	1,078	1,083	1,088
INTEREST ON CHECKING	12	-	-	-	-
INTEREST ON FED/FORE FUND	46	106	161	162	163
CONTROLLED SUBSTANCE TAX	171	271	189	219	220
INVEST. SELLS GAIN/LOSS	-	(7,908)	-	(1,768)	(1,781)
INVEST.BUYS GAIN/LOSS	-	(24,445)	-	-	-
INVESTMENT EARNINGS	\$ 951,915	\$ 62,354	\$ 1,416,062	\$ 551,010	\$ 553,761
RENT	\$ 1	\$ 3	\$ 1	\$ 1	\$ 1
RECYCLING / SCRAP METAL	-	-	-	12,000	12,000
CONTRACT HRS - LIBRARIES	4,416	-	5,200	5,000	5,000
RESIDENTIAL PARKING	1,989	1,630	2,800	3,500	3,500
FIRE/RESCUE DONATIONS	1,800	1,200	-	-	-
POLICE NNO DONATIONS	300	1,250	-	-	-
PARKING VIOLATION PENALTY	174,679	192,902	200,000	210,000	212,100
M/WBE SUPPORT RECEIPTS	9,035	2,140	3,500	909	918
COMMUNITY DEV.-DONATIONS	248	1,704	-	-	-
LOAN PAYMENT/CDBG INCOME	3,475	-	-	-	-
EMPLOYEE COMPUTER PROGRAM	117,922	89,893	150,000	75,750	76,129
OTHER INCOME	\$ 313,865	\$ 290,722	\$ 361,501	\$ 307,160	\$ 309,648
TRANSFER IN GUC	\$ 5,039,275	\$ 5,037,808	\$ 5,704,968	\$ 5,754,275	\$ 5,457,774
GUC JOINT PROGRAMS	34,210	27,984	38,917	38,917	39,112
YR-END DUE FROM GUC-LIGHT	690,144	695,668	738,495	730,908	752,835
TRAN FROM CAPITAL RESERVE	256,938	70,000	1,779,000	-	50,000
TRAN FROM CAPITAL RESERVE	137,191	-	-	-	-
TRANS FROM GEN FUND	64,000	300,000	200,000	-	-
TRANS.FROM SANITATION	104,920	104,920	104,920	-	-
TRANS FROM PUB.SAFE.PROJE	680,000	-	-	-	-
TRANS.FROM ADMIN.FACILITY	12,701	-	-	-	-
ARLINGTON BLVD SIDEWALK	547	-	-	-	-
TRANSFER FROM FEMA	182,477	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	1,085,720	-	273,585
APPROPRIATED F/B GENERAL	-	-	7,047,025	1,835,629	200,000
APPROPRIATED F/B GENERAL	-	-	-	128,792	-
OTHER FINANCING SOURCES	\$ 7,202,403	\$ 6,236,380	\$ 16,699,045	\$ 8,488,521	\$ 6,773,306
TOTAL GENERAL FUND REVENUE	\$ 74,729,490	\$ 70,306,852	\$ 84,803,595	\$ 78,550,087	\$ 77,079,328

CITY COUNCIL

MISSION STATEMENT

The City of Greenville's mission is to provide all citizens with high-quality services in an open, inclusive, professional manner, ensuring a community of excellence now and in the future.

VISION STATEMENT

The City of Greenville is a vibrant, innovative, and inclusive community with unique and sustainable neighborhoods; an abundance of first-class arts, cultural and recreational opportunities; well-maintained and cost-effective infrastructure; a diversity of transportation options; and a strong business climate supported by entrepreneurialism and top-quality educational institutions.

STRATEGIC PLANNING METHODOLOGY

• **Tactics**

The detail action steps that will be taken to achieve each of the goals set forth in our plan.

• **The Vision**

Articulates a long-term view of the ideal future for the City; our mission statement describes why the City exists and what it will do to help achieve its vision.

• **Goals**

Our goals for each of the strategic issues are positive and end-state oriented (i.e. it is a goal rather than a strategy).

• **Key Performance Measures**

Our measures provide an indication of how well the goals are being met.

Using the information obtained from the citizen survey and developed during the City Council Strategic Planning Retreat, staff developed an initial draft of the primary strategic plan elements for City Council's review and input. These elements included draft vision and mission statements, values, goals, performance measures and tactics. Some of the vision themes that came out of this exercise included:

- Culture, Open Spaces, Parks
- Forward Looking / Planning for Future
- Innovative / Entrepreneurship
- Safe / Welcoming
- Jobs for Everyone
- Quality Education System / Well Trained Workforce
- Healthy / Fun / Progressive

The City Council adopted the following value statements to guide its actions during the 2014 City Council Annual Planning Session:

- **Integrity**
We will be truthful, dependable, and fair in all actions.
- **Respect**
We will value each person for their thoughts, opinions, and diversity.
- **Professionalism**
We will be professional and efficient in our work.
- **Fairness and Equity**
We will practice fairness and equity in all decisions.
- **Teamwork**
We will work together in a shared responsibility of service.
- **Accountability**
We will be accountable for our actions and decisions to all we serve.
- **Commitment to Service and Excellence**
We will strive for excellence and be committed to providing high-quality services to our customers/citizens.

CITY COUNCIL (CONTINUED)

The staff presented these elements to City Council at their March 20, 2014, meeting. Upon incorporating the input received from City Council, the full draft of the plan was presented to, and approved by, City Council at their April 7, 2014, meeting. The City Council adopted a new strategic plan for 2014-2015. The strategic goals are organized in alphabetical order, not in order of priority.



FY2014-2015 Strategic Goals are as follows:

GOAL 1:	DYNAMIC AND INVITING COMMUNITY
GOAL 2:	ECONOMIC DEVELOPMENT
GOAL 3:	WELL- MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION
GOAL 4:	INFRASTRUCTURE
GOAL 5:	QUALITY NEIGHBORHOODS
GOAL 6:	SAFE COMMUNITY

To see the complete, detailed City Council strategic goals, objectives and action items, please refer to www.greenvillenc.gov.

Mayor & City Council - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Mayor	1.00	1.00	1.00	1.00	1.00
Mayor Pro-Term	1.00	1.00	1.00	1.00	1.00
Council Member	5.00	5.00	5.00	5.00	5.00
Total Elected Officials	7.00	7.00	7.00	7.00	7.00

	2012	2013	2014	2015	2016
SUMMARY OF EXPENSES BY CATEGORY	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 116,921	\$ 122,072	\$ 125,072	\$ 141,063	\$ 145,853
* OPERATING	314,828	186,575	263,885	178,774	251,808
*** MAYOR & CITY COUNCIL TOTAL	\$ 431,749	\$ 308,647	\$ 388,957	\$ 319,837	\$ 397,661

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
FEES PD TO ELECTED OFFIC.	\$ 57,780	\$ 66,383	\$ 67,000	\$ 67,000	\$ 67,000
CAR ALLOWANCE-GLOVER	1,200	1,214	1,200	1,200	1,200
CAR ALLOWANCE-DUNN	1,225	-	-	-	-
CAR ALLOWANCE-JOYNER	1,200	1,214	1,200	-	-
CAR ALLOWANCE-KITTRELL	600	-	-	-	-
CAR ALLOWANCE-MERCER	1,200	1,214	1,200	1,200	1,200
CAR ALLOWANCE-SMITH	1,200	1,214	1,200	1,200	1,200
CAR ALLOWANCE-BLACKBURN	1,200	1,214	1,200	1,200	1,200
CAR ALLOWANCE-THOMAS	700	1,214	1,200	1,200	1,200
CAR ALLOWANCE-MITCHELL	700	1,214	1,200	-	-
CAR ALLOWANCE-CROSKERY	-	-	-	1,200	1,200
CAR ALLOWANCE- SMILEY	-	-	-	1,200	1,200
FICA EXPENSES	4,411	4,662	4,346	5,125	5,125
GROUP LIFE INSURANCE	289	208	665	665	665
HEALTH INSURANCE	50,581	61,001	44,661	59,873	64,663
PERSONNEL	\$ 122,286	\$ 140,752	\$ 125,072	\$ 141,063	\$ 145,853
PRINTING	\$ 634	\$ 842	\$ 1,000	\$ 1,000	\$ 1,200
TRAVEL/TRAINING - GLOVER	6,865	8,185	3,000	3,000	3,000
TRAVEL/TRAINING - DUNN	539	-	-	-	-
TRAVEL/TRAINING - JOYNER	-	-	3,000	-	-
TRAVEL/TRAINING - MERCER	-	60	3,000	3,000	3,000
TRAVEL/TRAINING - SMITH	316	3,831	3,000	3,000	3,000
TRAVEL/TRAINING BLACKBURN	95	85	3,000	3,000	3,000
TRAVEL/TRAINING-THOMAS	649	2,465	3,000	3,000	3,000
TRAVEL/TRAINING-MITCHELL	503	1,107	3,000	-	-
TRAVEL/TRAINING-SMILEY	-	-	-	3,000	3,000
TRAVEL/TRAINING-CROSKERY	-	-	-	3,000	3,000
SUPPLIES & MATERIALS	967	340	900	1,000	1,000
COMPUTER HARDWARE	-	8,900	1,400	3,750	4,500
CONTRACTED SERVICES	50,937	307	6,500	-	-
DUES & SUBSCRIPTIONS	73,102	82,395	93,950	94,000	96,000
SPECIAL SERVICES	-	-	400	-	-
ELECTIONS	58,330	-	70,000	-	70,000
MEETINGS AND EVENTS	8,316	5,244	10,000	10,000	10,000
TELEPHONE/WIRELESS	-	2,102	4,104	3,024	3,108
GEN. INS. LIAB. PREMIUM	43,238	41,345	54,631	45,000	45,000
OPERATING	\$ 244,491	\$ 157,208	\$ 263,885	\$ 178,774	\$ 251,808
MAYOR & CITY COUNCIL TOTAL	\$ 366,777	\$ 297,960	\$ 388,957	\$ 319,837	\$ 397,661

CITY MANAGER

MISSION STATEMENT

The mission of the City Manager’s Office is to effectively coordinate and lead City departments in the administration of City affairs in an open, ethical, and fiscally responsible manner according to the City Code, Charter, ordinances, and City Council policies; to provide effective leadership by communicating to employees; and to leverage City resources by promoting and maintaining strong partnerships with public and appropriate private entities.

STRATEGIC PLANNING GOALS ASSIGNMENT

- Goal 1 DYNAMIC AND INVITING COMMUNITY
- Goal 3 WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION
- Goal 4 INFRASTRUCTURES
- Goal 5 QUALITY NEIGHBORHOODS
- Goal 6 SAFE COMMUNITY

DEPARTMENT GOALS AND OBJECTIVES:

Goal 1: DYNAMIC AND INVITING COMMUNITY

Objectives:

Arts Partnerships - Continue public arts partnerships with Pitt County Arts Council and Greenville Museum of Art.

Uptown Events - Continue to partner with Uptown Greenville and others to provide quality events and entertainment in the Uptown area.

Animal Welfare - Continue public information efforts related to animal welfare.

Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

Objectives:

Human Resources and Financial Services Modifications - Implement organizational and operational modifications in the Human Resources and Financial Services departments based upon the results of the operational evaluations conducted for those departments.

City Council Terms - Develop a report outlining the process and potential advantages and disadvantages of pursuing charter amendment to extend the length of City Council terms for Council’s consideration.

Health Insurance Benefits Strategic Plan - Collaborate with Greenville Utilities Company (GUC) to develop a strategic Plan for health insurance benefits that ensures that these benefits are in-line with market and financially sustainable.

City Website - Complete and launch redesign of City Website.

City Compass - Facilitate increased use of City Compass through education and promotion to streamline and enhance customer service for citizens.

Collaboration with Partners - Continue development of positive relationships with community partners and actively pursue opportunities for collaborations that will benefit the community.

CITY MANAGER (CONTINUED)**Goal 4: INFRASTRUCTURES****Objectives:**

Facility Maintenance Plan - Fully implement proposed plan.

Street and Sidewalk Improvement - Incrementally increase annual budget allocations for street and sidewalk improvements with the objective of achieving a 20-year resurfacing schedule in the next five (5)-years and continuing progress on identified sidewalk needs.

Convention Center Expansion - Complete land acquisition, design, financing and begin construction on proposed expansion and improvement project.

Southwest By-pass Highway Project – Continue due-diligence regarding alternative funding opportunity.

“Gig-City” Public/Private Partnership - Bring together public and private entities to discuss the feasibility of creating public / private partnership for the development of a metropolitan fiber optic backbone resulting in high speed (1,000Mb/sec or 1 gig) broadband speed internet services and potentially other services. This would be comparable to Google’s Gig City projects.

LED Street Lights – Collaborate with GUC to develop a cost effective process to transition to City’s street lights to LED and report outcomes to City Council.

Goal 5: QUALITY NEIGHBORHOODS**Objectives:**

Develop a strategy to transfer residential City-owned parcels that cannot legally or practically be developed (i.e. too small for a new house to be constructed) to adjacent homeowners.

Produce and air six “Neighborhood Spotlight” segments for GTV-9.

Ensure that appropriate staff resources are available to support various neighborhood improvement efforts.

Goal 6: SAFE COMMUNITY**Objectives:**

Fire / Rescue Department Assessment - Complete ICMA Fire / Rescue Department Assessment and begin implementation

City Manager - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Original	Budget	Plan
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Communications Manager/PIO	1.00	1.00	1.00	1.00	1.00
Communications Technician	1.00	1.00	2.00	2.00	2.00
Staff Support Specialist I	1.00	1.00	1.00	1.00	1.00
Communications Technician/DPT	0.50	0.50	0.00	0.00	0.00
Total Full-Time City Manager	7.50	7.50	8.00	8.00	8.00

	2012	2013	2014	2015	2016
SUMMARY OF EXPENSES BY CATEGORY	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 724,389	\$ 652,659	\$ 810,123	\$ 808,035	\$ 804,642
* OPERATING	279,636	351,098	495,060	395,800	389,304
*** CITY MANAGER TOTAL	\$ 1,004,025	\$ 1,003,757	\$ 1,305,183	\$ 1,203,835	\$ 1,193,946

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 412,599	\$ 350,991	\$ 440,841	\$ 403,270	\$ 408,262
SALARIES-OVERTIME	436	4,197	-	-	-
SALARIES PART-TIME	4,576	8,298	7,800	7,800	7,800
CAR ALLOWANCE	-	5,014	5,400	5,400	5,400
FICA EXPENSES	25,098	24,573	26,909	26,448	26,606
GROUP LIFE INSURANCE	680	689	856	1,866	1,889
RETIREMENT	28,411	22,750	31,454	28,915	29,272
HEALTH INSURANCE	35,576	31,663	39,412	50,645	54,696
WORKERS COMP. PREMIUM	66	69	73	200	200
ICMA	14,133	14,243	16,989	16,241	16,442
WORKERS COMP. LOSS	-	-	121	20,000	2,500
401K REGULAR EMPLOYEES	3,941	2,717	3,120	3,120	3,120
PERSONNEL	\$ 525,516	\$ 465,204	\$ 572,975	\$ 563,905	\$ 556,187
PRINTING	\$ 2,201	\$ 1,648	\$ 3,500	\$ 3,500	\$ 3,500
EMPLOYEE TRAVEL/TRAINING	8,520	9,452	12,510	17,570	17,570
VEHICLES	222	69	-	-	-
FLEET LABOR	495	150	-	-	-
SUPPLIES & MATERIALS	1,325	4,601	7,232	4,000	4,000
GENERAL OFFICE SUPPLIES	(25)	-	-	-	-
COMPUTER SOFTWARE	-	3,887	4,082	3,900	4,010
COMPUTER HARDWARE	-	-	-	7,500	1,944
CONTRACTED SERVICES	72,126	145,789	209,364	95,965	118,965
COPIER MAINT-CITYWIDE	1,650	1,599	1,650	1,200	1,200
DUES & SUBSCRIPTIONS	11,888	6,563	7,959	8,628	8,628
TELEPHONE/WIRELESS	1,024	1,194	1,284	1,824	1,860
FUEL	536	-	-	-	-
GEN. INS. LIAB. PREMIUM	1,900	2,280	2,394	3,000	3,000
POOL CAR RENTALS	251	4	-	-	-
FLEET SERVICE COST-FIXED	2,020	2,084	-	-	-
OPERATING	\$ 104,133	\$ 179,320	\$ 248,143	\$ 147,087	\$ 164,677
ADMINISTRATION	\$ 629,649	\$ 644,524	\$ 821,118	\$ 710,992	\$ 720,864
SALARIES-REGULAR	\$ 135,103	\$ 137,416	\$ 170,288	\$ 178,050	\$ 179,275
SALARIES-OVERTIME	2,917	369	-	-	-
SALARIES PART-TIME	10,073	2,065	-	-	-
FICA EXPENSES	10,988	10,356	12,666	13,217	13,385
GROUP LIFE INSURANCE	340	380	420	829	843
RETIREMENT	9,721	9,434	12,287	12,698	12,854
HEALTH INSURANCE	26,290	24,857	37,425	34,516	37,278
WORKERS COMP. PREMIUM	100	105	110	200	200
WORKERS COMP. LOSS	-	-	52	1,500	1,500
401K REGULAR EMPLOYEES	3,341	2,473	3,900	3,120	3,120
PERSONNEL	\$ 198,873	\$ 187,455	\$ 237,148	\$ 244,130	\$ 248,455

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
PRINTING	\$ 6,179	\$ 3,783	\$ 14,000	\$ 23,000	\$ 8,000
EMPLOYEE TRAVEL/TRAINING	2,622	3,066	4,000	3,700	3,700
VEHICLES	570	43	1,435	1,150	1,179
FLEET LABOR	255	270	306	500	512
SUPPLIES & MATERIALS	4,095	2,377	6,000	16,000	6,000
COMPUTER SOFTWARE	362	4,498	4,765	3,600	3,780
COMPUTER HARDWARE	-	-	-	3,440	4,144
CONTRACTED SERVICES	37,316	62,881	51,000	33,000	33,000
COPIER MAINT-CITYWIDE	7,765	7,317	8,790	7,704	7,704
DUES & SUBSCRIPTIONS	1,804	2,069	2,245	2,245	2,245
ADVERTISING	41,269	39,890	51,000	51,000	51,000
TELEPHONE/WIRELESS	646	1,043	696	636	648
FUEL	231	215	343	200	176
GEN. INS. LIAB. PREMIUM	2,322	2,786	2,926	3,000	3,000
POOL CAR RENTALS	8	-	-	-	-
CITIZENS ACADEMY	630	906	1,501	1,501	1,501
SUPPLIES GTV9	988	1,284	-	-	-
DUES&SUBSCRIPTIONS GTV9	150	162	150	170	170
CONTRACT OPER.(MTG) GTV9	180	400	-	-	-
MAINT. OF EQUIPMENT GTV9	2,932	-	2,000	2,000	2,000
SUPPLEMENTAL PEG	62,979	36,530	40,008	40,008	40,008
FLEET SERVICE COST-FIXED	2,200	2,258	2,252	2,359	2,360
BRANDING IMPLEMENTATION	-	-	53,500	53,500	53,500
OPERATING	\$ 175,503	\$ 171,778	\$ 246,917	\$ 248,713	\$ 224,627
CITY MANAGER PUBLIC INFORMATION	\$ 374,376	\$ 359,233	\$ 484,065	\$ 492,843	\$ 473,082
CITY MANAGER TOTAL	\$ 1,004,025	\$ 1,003,757	\$ 1,305,183	\$ 1,203,835	\$ 1,193,946

CITY CLERK**MISSION STATEMENT**

The City Clerk's Office is committed to maintaining and providing timely and accurate information to elected officials, staff, and citizens, and providing administrative support to the elected officials.

STRATEGIC PLANNING GOALS ASSIGNMENT**Goal 1 DYNAMIC AND INVITING COMMUNITY****Goal 3 WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION****DEPARTMENT GOALS AND OBJECTIVES:****Goal 1: DYNAMIC AND INVITING COMMUNITY**

Goal: *Enhance understanding and increase broader citizen participation in City Government.*

Objectives:

Continue increasing recruitment and promotion of the talent bank.

To receive and process applications for the 21 City boards and commissions within five working days of receipt.

To provide information to City Council on upcoming board and commission appointments within one month prior to appointments being made by City Council.

Goal: *Enhance diversity and promote inclusiveness.*

Objectives:

Continue efforts to make City government reflect the community we serve.

Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

Goal: *Keep City regulations up-to-date.*

Objectives:

Continue to maintain City regulations in an up-to-date and concise way.

Goal: *To record all official proceedings of the Greenville City Council.*

Objectives:

To produce minutes in a timely manner that are error free and that are approved by City Council without amendment within forty-five working days of the City Council meeting.

To make actions of City Council available to staff and public within one working day of the City Council meeting 95% of the time.

Goal: *To process and maintain official documents of the City of Greenville.*

Objectives:

To process all contracts, agreements, ordinances and resolutions for the City of Greenville within five days of being fully executed and received in the City Clerk's Office.

CITY CLERK (CONTINUED)

Goal: To respond to citizen requests for information in a timely and efficient manner.

Objectives:

To respond to routine requests for information within one working day of receipt of the request.

To respond to requests for information requiring extensive research within three working days of receipt of the request.

City Clerk - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Total Full-Time City Clerk	3.00	3.00	3.00	3.00	3.00

	2012	2013	2014	2015	2016
SUMMARY OF EXPENSES BY CATEGORY	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 249,996	\$ 213,406	\$ 215,592	\$ 211,801	\$ 215,282
* OPERATING	58,887	58,392	57,651	44,557	44,678
*** CITY CLERK TOTAL	\$ 308,883	\$ 271,798	\$ 273,243	\$ 256,358	\$ 259,960

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 138,387	\$ 163,055	\$ 163,055	\$ 162,507	\$ 163,925
FICA EXPENSES	10,144	11,948	12,012	12,011	12,166
GROUP LIFE INSURANCE	343	435	438	750	763
RETIREMENT	9,604	10,821	11,836	11,609	11,753
HEALTH INSURANCE	19,847	20,319	26,327	21,884	23,635
WORKERS COMP. PREMIUM	100	105	110	200	200
WORKERS COMP. LOSS	-	-	-	500	500
401K REGULAR EMPLOYEES	2,730	2,353	2,340	2,340	2,340
PERSONNEL	\$ 181,155	\$ 209,036	\$ 216,118	\$ 211,801	\$ 215,282
PRINTING	\$ 698	\$ 2,022	\$ 2,100	\$ 2,500	\$ 2,500
EMPLOYEE TRAVEL/TRAINING	4,837	5,421	7,050	7,500	8,500
SUPPLIES & MATERIALS	2,907	2,540	2,679	2,700	2,700
COMPUTER SOFTWARE	-	-	-	14,250	14,250
COMPUTER HARDWARE	533	775	1,100	935	4,144
CONTRACTED SERVICES	33,149	4,888	31,595	5,000	-
COPIER MAINT-CITYWIDE	1,650	1,573	2,121	1,200	1,200
DUES & SUBSCRIPTIONS	402	618	500	500	700
RECORDING FEES	2,635	1,773	6,780	5,000	5,500
TELEPHONE/WIRELESS	-	-	-	972	984
GEN. INS. LIAB. PREMIUM	2,556	3,067	3,220	3,500	3,500
POOL CAR RENTALS	308	588	506	500	700
OPERATING	\$ 49,675	\$ 23,265	\$ 57,651	\$ 44,557	\$ 44,678
CITY CLERK TOTAL	\$ 230,830	\$ 232,301	\$ 273,769	\$ 256,358	\$ 259,960

CITY ATTORNEY

MISSION STATEMENT

The City Attorney is committed to providing the City and its public officials and employees with legal services of the highest quality so that the City's business is conducted efficiently, effectively, and economically.

STRATEGIC PLANNING GOALS ASSIGNMENT

- Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION**
- Goal 4: INFRASTRUCTURES**
- Goal 5: QUALITY NEIGHBORHOODS**

DEPARTMENT GOALS AND OBJECTIVES:

Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

Objectives:

City Council Terms – Develop a report outlining the process and potential advantages and disadvantages of pursuing a charter amendment to extend the length of City Council terms for Council's consideration

Privilege License Cap Review – Develop a report outlining potential alternative modifications to the current privilege license cap for City Council's consideration.

Collaboration with Partners – Continue development of positive relationships with community partners and actively pursue opportunities for collaborations that will benefit the community. (All Departments)

Goal 4: INFRASTRUCTURES

Objectives:

Convention Center Expansion – Complete land acquisition, design, financing and begin construction on proposed expansion and improvement project.

Goal 5: QUALITY NEIGHBORHOODS

Objectives:

Develop a strategy to transfer residential City-owned parcels that cannot legally or practically be developed (i.e. too small for a new house to be constructed) to adjacent homeowners.

City Attorney - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Asst City Attorney	1.00	1.00	1.00	1.00	1.00
Senior Administrative Asst	1.00	1.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Total Full-Time City Attorney	3.00	3.00	3.00	3.00	3.00

Find yourself in good company

SUMMARY OF EXPENSES BY CATEGORY	2012	2013	2014	2015	2016
	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 393,228	\$ 397,795	\$ 400,740	\$ 405,436	\$ 412,540
* OPERATING	62,217	48,798	52,061	50,022	55,711
*** CITY ATTORNEY TOTAL	\$ 455,445	\$ 446,593	\$ 452,801	\$ 455,458	\$ 468,251

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 313,118	\$ 322,112	\$ 318,220	\$ 320,870	\$ 324,801
CAR ALLOWANCE	2,413	2,414	2,400	2,400	2,400
FICA EXPENSES	20,861	21,283	21,111	21,516	21,699
GROUP LIFE INSURANCE	631	692	689	1,488	1,506
RETIREMENT	21,730	21,732	23,116	22,985	23,267
HEALTH INSURANCE	31,289	32,095	33,790	33,637	36,327
WORKERS COMP. PREMIUM	105	110	116	200	200
WORKERS COMP. LOSS	-	26	-	-	-
401K REGULAR EMPLOYEES	3,176	2,383	2,340	2,340	2,340
PERSONNEL	\$ 393,323	\$ 402,847	\$ 401,782	\$ 405,436	\$ 412,540
PRINTING	\$ 485	\$ 429	\$ 400	\$ 400	\$ 400
EMPLOYEE TRAVEL/TRAINING	4,221	4,935	8,500	8,500	8,500
PROFESSIONAL SERVICES	13,949	15,893	20,000	19,402	20,007
SUPPLIES & MATERIALS	562	790	1,600	1,600	1,600
COMPUTER HARDWARE	431	-	800	-	5,048
COPIER MAINT-CITYWIDE	1,994	1,669	2,121	1,200	1,200
DUES & SUBSCRIPTIONS	14,127	15,522	15,055	15,055	15,055
TELEPHONE/WIRELESS	905	1,567	1,343	1,752	1,788
GEN. INS. LIAB. PREMIUM	1,690	600	2,129	2,000	2,000
POOL CAR RENTALS	-	-	113	113	113
OPERATING	\$ 38,364	\$ 41,405	\$ 52,061	\$ 50,022	\$ 55,711
CITY ATTORNEY TOTAL	\$ 431,687	\$ 444,252	\$ 453,843	\$ 455,458	\$ 468,251

HUMAN RESOURCES

MISSION STATEMENT

As a team of human resource professionals, we continuously strive to be more progressive, innovative, and customer service driven to effectively support the departments and customers we serve.

STRATEGIC PLANNING GOALS ASSIGNMENT:

Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

DEPARTMENT GOALS AND OBJECTIVES:

Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

Goal: *To provide responsive and comprehensive programs and services which maintain an effective, efficient, diverse, and motivated workforce committed to serving the citizens of Greenville.*

Objectives:

Update Personnel Policies – *Conduct a comprehensive review and re-write of the City’s personnel policies to ensure that they reflect best practices and current legal standards.*

Performance Evaluation System – *Develop a new performance evaluation system for City employees that is equitable and based on best practices. This system will be used as the foundation for a pay for performance (merit) program. Implement new on-line benefits enrollment software for improved service capabilities to our employees.*

Human Resources and Financial Services Modifications – *Implement organizational and operational modifications in the Human Resources and Financial Services departments based upon the results of the operational evaluations conducted for those departments.*

Health Insurance Benefits Strategic Plan – *Collaborate with GUC to develop a Strategic Plan for health insurance benefit that ensures that these benefits are in-line with market and financially sustainable. Prepare workforce for tomorrow’s needs through preparation of an employee development and training needs assessment and establishing minimum training requirements for position classifications.*

Collaboration with Partners – *Continue development of positive relationships with community partners and actively pursue opportunities for collaborations that will benefit the community.*

Human Resources - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Benefits Manager	1.00	1.00	1.00	0.00	0.00
Human Resources Manager	1.00	1.00	1.00	2.00	2.00
Safety/Risk Manager	1.00	1.00	1.00	1.00	1.00
Training Officer	1.00	1.00	1.00	0.00	0.00
HR Generalist	0.00	0.00	0.00	1.00	1.00
Safety Specialist	1.00	1.00	1.00	1.00	1.00
Hr Specialist II	1.00	1.00	1.00	1.00	1.00
Hr Specialist I	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist III	0.00	0.00	0.00	1.00	1.00
Staff Support Specialist I	1.00	1.00	1.00	0.00	0.00
Total Full-Time Human Resources	9.00	9.00	9.00	9.00	9.00

SUMMARY OF EXPENSES BY CATEGORY	2012	2013	2014	2015	2016
	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 2,031,287	\$ 2,106,547	\$ 2,151,560	\$ 2,368,915	\$ 2,483,347
* OPERATING	677,405	392,884	424,219	454,140	451,300
*** HUMAN RESOURCES TOTAL	\$ 2,708,692	\$ 2,499,431	\$ 2,575,779	\$ 2,823,055	\$ 2,934,647

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 624,771	\$ 584,467	\$ 638,167	\$ 597,847	\$ 604,552
SALARIES-OVERTIME	161	-	-	-	-
MERIT POOL	-	-	-	25,000	25,000
FICA EXPENSES	44,998	41,386	45,792	44,353	44,917
GROUP LIFE INSURANCE	782	2,703	1,608	2,795	2,827
RETIREMENT	43,370	39,420	45,919	42,819	43,346
HEALTH INSURANCE	74,555	73,164	80,439	88,345	95,413
GROUP LIFE RETIREES	521	565	600	600	600
RETIREE SUPPLEMENT BC/BS	180,399	215,372	244,668	351,402	379,515
HOSPITALIZATION RETIREE	519,360	597,640	821,806	801,549	865,612
WORKERS COMP. PREMIUM	-	2,331	2,448	8,000	8,000
EDUC/TRAIN ASSIST PROG	52	-	-	-	-
WORKERS COMP. LOSS	72,291	131,212	1,276	5,000	5,000
401K REGULAR EMPLOYEES	9,487	6,574	7,020	7,020	7,020
UNEMPLOYMENT COMP.	54,055	47,445	75,000	247,000	247,000
EMPLOYEE MEDICAL SERVICES	89,580	80,641	138,470	147,185	154,545
PERSONNEL	\$ 1,714,382	\$ 1,822,920	\$ 2,103,213	\$ 2,368,915	\$ 2,483,347
PRINTING	\$ 3,997	\$ 4,650	\$ 1,500	\$ 1,500	\$ 1,500
EMPLOYEE TRAVEL/TRAINING	4,740	2,834	11,830	11,000	11,000
TRAINING	32,272	22,148	25,100	35,050	36,050
PROFESSIONAL SERVICES	18,653	14,579	34,120	15,000	15,000
LIBRARY	112	297	-	-	-
CVB	26	73	-	-	-
EQUIPMENT	2,375	133	400	400	400
VEHICLES	174	950	356	1,200	1,230
FLEET LABOR	470	645	879	750	769
SUPPLIES & MATERIALS	6,886	5,871	9,500	8,000	8,500
COMPUTER SOFTWARE	14,345	6,345	14,995	26,564	26,904
COMPUTER HARDWARE	1,589	-	-	11,246	2,542
CONTRACTED SERVICES	53,159	66,297	172,830	103,000	103,000
COBRASERV	2,976	3,670	2,400	4,000	4,000
COPIER MAINT-CITYWIDE	2,300	2,101	2,496	4,032	4,032
DUES & SUBSCRIPTIONS	3,369	3,322	4,360	4,000	4,000
ADVERTISING	24,298	31,848	53,752	40,000	42,000
POSTAGE	123,466	66,702	74,606	69,000	70,935
TELEPHONE/WIRELESS	322	440	1,332	876	888
FUEL	-	-	161	150	145
GEN. INS. LIAB. PREMIUM	8,539	5,200	30,663	35,000	35,000
POOL CAR RENTALS	2,453	970	4,449	1,000	1,025
PROPERTY & CASUALTY LOSS	(3,043)	-	2,925	5,000	5,000
LEGAL SERVICES	-	-	2,925	-	-
FLEET SERVICE COST-FIXED	2,010	2,132	2,140	3,372	3,380
SPECIAL PROGRAMS	96,508	65,488	70,500	70,500	70,500
WELLNESS PROGRAM	16,838	550	-	-	-
RISK MANAGEMENT/SAFETY	1,279	2,460	2,000	2,000	2,000
UNITED WAY	13,141	6,392	-	1,500	1,500
BC/GYM'S WELLNESS	5,870	8,239	-	-	-
OPERATING	\$ 439,124	\$ 324,336	\$ 526,219	\$ 454,140	\$ 451,300
HUMAN RESOURCES TOTAL	\$ 2,153,506	\$ 2,147,256	\$ 2,629,432	\$ 2,823,055	\$ 2,934,647

INFORMATION TECHNOLOGY**MISSION STATEMENT**

To work with City Departments to provide technological capabilities that enhance their day-to-day responsibilities as well as providing, supporting, and maintaining a highly reliable infrastructure and technological environment. While internally focused on department's needs, the Information Technology Department strives to make available to the citizens tools by which they can conduct business with the City and gather pertinent information using the Internet.

STRATEGIC PLANNING GOALS ASSIGNMENT:**Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION****Goal 4: INFRASTRUCTURES****Goal 5: QUALITY NEIGHBORHOODS****Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION****Objectives:****City Website** – Complete and launch redesign of City Website.

Collaboration with Partners – Continue development of positive relationships with community partners and actively pursue opportunities for collaborations that will benefit the community. (All Departments)

Goal 4: INFRASTRUCTURES**Objectives:****ERP System Replacement** – Begin implementation process for new ERP system to include year-one project tasks.

“Gig-City” Public / Private Partnership - Bring together public and private entities to discuss the feasibility of creating a public /private partnership for the development of a metropolitan fiber optic backbone resulting in high-speed (1,000Mb/sec or 1 gig) broadband speed internet services and potentially other services. This would be comparable to Google’s Gig City projects.

Goal 5: QUALITY NEIGHBORHOODS**Objectives:**

Develop a neighborhoods page on the City’s website to include maps, pictures and neighborhood profiles.

DEPARTMENT GOALS AND OBJECTIVES:**Goal: Implement a New Financial System.****Objectives:**

Provide an IT staff person as the project manager of the Munis Financial project

Provide the hardware and install the Munis Financial software

Provide support staff through the implementation of the Munis Financial system and utilize their expertise to continue support after implementation

INFORMATION TECHNOLOGY (CONTINUED)

Goal: Implement a New Human Resources System.

Objectives:

Provide an IT staff person as the project manager of the Munis Human Resources project

Provide the hardware and install the Munis Human Resources software

Provide support staff through the implementation of the Munis Human Resources system and utilize their expertise to continue support after implementation

Goal: Implement a New Inspections and Permitting System.

Objectives:

Provide an IT staff person as the project manager of the EnerGov Inspections and Permitting project

Provide the hardware and install the EnerGov Inspections and Permitting software

Provide support staff through the implementation of the EnerGov Inspections and Permitting system and utilize their expertise to continue support after implementation

Goal: Maintain Existing Technology Infrastructure

Objectives:

Replace outdated networking hardware as funding allows

Replace outdated laptops, desktops, and workstations as funding allows

Analyze the usage and need for mobile data terminals in Public Safety Vehicles to provide a less expensive alternative replacement device as funding allows

Goal: “Gig-City” Public/Private Partnership

Objectives:

Investigate what local public agencies have available or are planning for high-speed broadband internet

Investigate what local private Internet/fiber optic providers have implemented or are planning for the future in the Greenville area

Bring together public and private entities to discuss the feasibility of creating a public/private partnership for the development of a metropolitan fiber optic backbone resulting in high-speed (1 gig or greater) broadband Internet services

Goal: Enhance Existing Technology Processes in Departments and Identify Other Processes that can be enhanced by IT Staff.

Objectives:

Analyze the technology tools (software and hardware) that departments use to ensure they are functional; meeting the user’s needs, and provide insight into better solutions/processes that will enhance the delivery of their daily responsibilities

Automate paper forms/workflow/processes

Implement automated reporting for daily/weekly/monthly data needs in the form of dashboards, charts, graphs, etc.

INFORMATION TECHNOLOGY (CONTINUED)

Information Technology (IT) - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Director of Info Technology	1.00	1.00	1.00	1.00	1.00
Applications Manager	1.00	1.00	1.00	1.00	1.00
IT Infrastructure Manager	1.00	1.00	1.00	1.00	1.00
Network Analyst III	1.00	1.00	1.00	1.00	1.00
Systems Analyst IV	5.00	5.00	5.00	4.00	4.00
Database Administrator	1.00	1.00	1.00	1.00	1.00
Server/Security Analyst	1.00	1.00	1.00	1.00	1.00
Telecommunications Analyst	1.00	1.00	1.00	1.00	1.00
Systems Analyst III	1.00	1.00	1.00	1.00	1.00
Network Analyst II	0.00	0.00	1.00	1.00	1.00
Systems Analyst II	2.00	2.00	1.00	1.00	1.00
Systems Analyst I	1.00	1.00	1.00	1.00	1.00
IT Support Specialist II	2.00	2.00	2.00	2.00	2.00
Support Services Manager	0.00	0.00	0.00	1.00	1.00
Senior Administrative Asst	1.00	1.00	1.00	1.00	1.00
Total Full-Time Information Technology	19.00	19.00	19.00	19.00	19.00

SUMMARY OF EXPENSES BY CATEGORY	2012	2013	2014	2015	2016
	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 1,872,266	\$ 1,921,082	\$ 1,938,155	\$ 1,994,348	\$ 2,064,400
* OPERATING	1,213,677	895,855	906,802	955,188	946,797
* CAPITAL OUTLAY	124,521	-	55,000	-	-
*** INFORMATION TECHNOLOGY TOTAL	\$ 3,210,464	\$ 2,816,937	\$ 2,899,957	\$ 2,949,536	\$ 3,011,197

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 1,243,547	\$ 1,481,949	\$ 1,480,426	\$ 1,484,546	\$ 1,532,508
SALARIES-OVERTIME	5,787	-	200	200	200
SALARIES PART-TIME	28,226	8,197	24,960	24,960	24,960
FICA EXPENSES	92,003	107,348	107,088	106,980	108,276
GROUP LIFE INSURANCE	2,880	3,883	3,859	6,929	6,998
RETIREMENT	86,703	99,712	107,308	106,206	107,515
HEALTH INSURANCE	164,831	195,592	198,295	242,707	262,123
WORKERS COMP. PREMIUM	2,656	2,789	2,928	3,000	3,000
EDUC/TRAIN ASSIST PROG	800	724	2,500	2,500	2,500
WORKERS COMP. LOSS	-	-	614	1,500	1,500
401K REGULAR EMPLOYEES	17,403	14,837	14,820	14,820	14,820
PERSONNEL	\$ 1,644,836	\$ 1,915,031	\$ 1,942,998	\$ 1,994,348	\$ 2,064,400
EMPLOYEE TRAVEL/TRAINING	\$ 28,156	\$ 18,808	\$ 19,100	\$ 17,000	\$ 17,200
TRAINING	-	-	-	500	-
EQUIPMENT	30,831	16,326	20,242	15,350	15,400
VEHICLES	442	529	1,003	950	974
FLEET LABOR	765	630	1,299	550	564
SUPPLIES & MATERIALS	12,262	9,712	10,157	9,234	9,600
COMPUTER SOFTWARE	33,629	38,960	17,700	13,609	-
COMPUTER HARDWARE	117,871	39,272	14,500	27,000	-
CONTRACTED SERVICES	684,791	620,897	704,323	694,230	728,718
RADIO MAINT. -CITYWIDE	1,300	-	-	-	-
COPIER MAINT-CITYWIDE	2,008	2,101	2,340	2,340	2,340
CAMERA MAINTENANCE	-	-	-	50,000	50,000
DUES & SUBSCRIPTIONS	1,161	966	1,150	725	725
LOCAL	64,326	44,614	56,050	60,550	57,750
LONG DISTANCE	19,108	15,724	18,200	18,200	18,200
TELEPHONE/WIRELESS	16,664	15,674	8,982	7,800	7,800
TELEPHONE EQUIPMENT	24,999	11,083	10,500	7,500	7,750
FUEL	1,065	845	644	720	733
GEN. INS. LIAB. PREMIUM	11,261	8,500	14,189	20,000	20,000
POOL CAR RENTALS	3,854	4,054	3,753	4,500	4,613
PROPERTY & CASUALTY LOSS	-	-	-	1,000	1,000
FLEET SERVICE COST-FIXED	2,480	2,665	2,670	3,430	3,430
OPERATING	\$ 1,056,973	\$ 851,360	\$ 906,802	\$ 955,188	\$ 946,797
EQUIPMENT	\$ 84,694	\$ 1,056	\$ 55,000	\$ -	\$ -
COMPUTER OTHER DEPARTMENT	-	13,924	-	-	-
CAPITAL	\$ 84,694	\$ 14,980	\$ 55,000	\$ -	\$ -
INFORMATION TECHNOLOGY TOTAL	\$ 2,786,503	\$ 2,781,371	\$ 2,904,800	\$ 2,949,536	\$ 3,011,197

FIRE/RESCUE**MISSION STATEMENT:**

Greenville Fire/Rescue is dedicated to protecting our community from fires, and other natural and man-made disasters through public education, mitigation and prevention efforts, and timely response to fires, rescue incidents, hazardous materials releases, and medical emergencies.

STRATEGIC PLANNING GOALS ASSIGNMENT:**Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION****Goal 6: SAFE COMMUNITY****Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION****Objectives:**

Collaboration with Partners – Continue development of positive relationships with community partners and actively pursue opportunities for collaborations that will benefit the community.

Goal 6: SAFE COMMUNITY**Objectives:**

Fire/Rescue Department Assessment—Complete ICMA Fire/Rescue Department Assessment and begin implementation.

Fire Inspection Program—Improve current fire inspection processes and increase efficiencies through the use of Geographic Information Systems.

Educational Programs—Enhance public safety through improved fire and life safety educational programs.

Education and Training—Provide CPR and AED training for the public and staff to improve opportunities for survival of patients in cardiac arrest.

Grant Funding—Actively pursue grant funding to support life safety programs.

Emergency Operations Plan—Review and coordinate the City's Emergency Operations Plan.

DEPARTMENT GOALS AND OBJECTIVES:**Goal: City Council's Strategic Goals for the Fire/ Rescue Department****Objectives:**

Fire/Rescue Department Assessment—Complete ICMA Fire/Rescue Department Assessment and begin implementation.

FIRE/RESCUE (CONTINUED)

Fire Inspection Program—Improve current fire inspection processes and increase efficiencies through the use of Geographic Information Systems.

Educational Programs—Enhance public safety through improved fire and life safety educational programs.

Objectives: (continued)

Education and Training—Provide CPR and AED training for the public and staff to improve opportunities for survival of patients in cardiac arrest.

Grant Funding—Actively pursue grant funding to support life safety programs.

Emergency Operations Plan—Review and coordinate the City’s Emergency Operations Plan.

Performance Measures

- Fire/EMS response time
- Fire inspections completed
- Fire property loss (\$)

Fire/Rescue (F/R) - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Battalion Chief	5.00	5.00	5.00	4.00	4.00
Deputy F/R Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Marshal	2.00	2.00	2.00	2.00	2.00
EMS Manager	1.00	1.00	1.00	1.00	1.00
EMS Specialist	48.00	48.00	48.00	48.00	48.00
F/R Admin Assistant	1.00	1.00	1.00	1.00	1.00
F/R Captain	10.00	10.00	10.00	10.00	10.00
F/R Chief	1.00	1.00	1.00	1.00	1.00
F/R Grounds Maintenance Worker	1.00	1.00	1.00	0.00	0.00
F/R Lieutenant	12.00	12.00	16.00	16.00	16.00
F/R Officer I	48.00	48.00	44.00	44.00	44.00
F/R Officer II	24.00	24.00	24.00	24.00	24.00
F/R Trainee II Sh)	0.60	0.60	2.00	2.00	2.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist II	1.00	1.00	1.00	1.00	1.00
Life Safety Educator	0.00	0.00	0.00	1.00	1.00
Total Full-time Fire/Rescue	157.60	157.60	159.00	158.00	158.00

Find yourself in good company

	2012	2013	2014	2015	2016
SUMMARY OF EXPENSES BY CATEGORY	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 11,576,235	\$ 11,989,524	\$ 12,352,918	\$ 12,012,558	\$ 12,284,478
* OPERATING	1,467,796	1,335,891	1,395,143	1,456,149	1,485,977
* CAPITAL OUTLAY	32,000	-	-	35,000	35,500
*** FIRE/RESCUE TOTAL	\$ 13,076,031	\$ 13,325,415	\$ 13,748,061	\$ 13,503,707	\$ 13,805,955

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 4,754,956	\$ 4,408,986	\$ 4,494,402	\$ 3,926,450	\$ 3,974,407
SALARIES-OVERTIME	251,317	252,522	320,000	320,000	320,000
FICA EXPENSE	366,328	340,499	321,718	285,675	289,279
GROUP LIFE	11,721	12,648	11,786	18,240	18,536
RETIREMENT	347,290	314,248	319,881	280,320	283,748
HEALTH INSURANCE	996,338	975,999	971,190	987,972	1,067,013
WORKERS COMPENSATION	18,027	17,415	45,158	40,000	40,000
EDUC/TRAIN ASSIST PROG	3,270	2,713	5,400	5,400	5,400
WORKER'S COMP. LOSS	10,204	-	35,930	35,000	35,000
401K REGULAR EMPLOYEES	103,603	73,252	68,172	63,570	63,570
PERSONNEL	\$ 6,863,054	\$ 6,398,282	\$ 6,593,637	\$ 5,962,627	\$ 6,096,953
PRINTING	\$ 1,969	\$ 563	\$ 1,649	\$ 1,440	\$ 1,890
TRAVEL/TRAINING	15,797	17,518	15,615	15,630	17,955
EQUIPMENT	32,240	17,413	51,612	70,212	46,344
VEHICLES	98,654	118,181	60,153	91,200	107,625
BUILDINGS	33,251	30,479	18,780	26,040	22,440
FLEET LABOR	62,264	47,865	44,479	65,000	58,425
COMMERCIAL LABOR	-	-	-	35,000	35,875
SUPPLIES & MATERIALS	19,738	13,998	25,936	26,111	26,801
SMALL TOOLS	5,640	6,086	7,340	8,028	10,665
FIRE FIGHTING GEAR	57,213	55,035	88,725	57,405	77,460
SMOKE DETECTOR PROGRAM	-	2,491	100	100	100
SPECIAL DONATIONS	6,568	1,874	60	60	60
DISASTER	2,028	-	5,500	5,500	3,000
COMPUTER SOFTWARE	13,731	16,361	30,752	13,767	20,967
COMPUTER HARDWARE	1,988	2,064	375	6,747	7,587
CONTRACTED SERVICES	32,309	32,968	32,603	34,170	34,650
GRANTS	66,450	47,824	-	-	-
RADIO MAINT. - CITYWIDE	5,884	6,103	6,543	6,980	7,224
COPIER MAINT. - CITYWIDE	1,375	1,375	1,498	2,419	2,419
DUES & SUBSCRIPTIONS	4,791	5,590	6,757	8,257	7,972
FIRE PREVENTION	8,383	5,383	4,160	7,660	6,285
WIRELESS	13,432	15,389	18,000	15,278	15,732
UTILITIES	47,185	42,822	54,617	52,800	52,800
FUEL	92,528	88,075	108,585	85,860	89,370
GENERAL INSURANCE LIAB.	30,493	35,850	38,421	40,000	40,000
UNIFORMS	44,346	20,082	36,683	32,259	37,031
PROPERTY & CASUALTY LOSS	320	-	1,864	25,000	8,000
FLEET SERVICE COST-FIXED	-	-	65,730	67,874	67,920
OPERATING	\$ 698,577	\$ 631,389	\$ 726,537	\$ 800,797	\$ 806,597
EQUIPMENT	\$ -	\$ 20,000	\$ -	\$ -	\$ -
CAPITAL	\$ -	\$ 20,000	\$ -	\$ -	\$ -
FIRE DIVISION TOTAL	\$ 7,561,631	\$ 7,049,671	\$ 7,320,174	\$ 6,763,424	\$ 6,903,550

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 3,257,829	\$ 3,443,551	\$ 3,673,170	\$ 4,090,695	\$ 4,140,482
SALARIES-OVERTIME	133,715	163,370	220,000	220,000	220,000
FICA EXPENSE	244,703	260,400	269,389	295,392	299,212
GROUP LIFE	7,809	8,429	9,987	19,200	19,386
RETIREMENT	235,210	243,104	270,199	292,450	296,060
HEALTH INSURANCE	695,744	710,503	861,287	1,002,364	1,082,555
WORKERS COMPENSATION	14,235	4,000	30,106	40,000	40,000
EDUC/TRAIN ASSIST PROG	841	1,488	3,600	3,600	3,600
WORKER'S COMP. LOSS	4,571	18,152	23,953	25,000	25,000
401K REGULAR EMPLOYEES	62,109	48,123	54,288	61,230	61,230
PERSONNEL	\$ 4,656,766	\$ 4,901,120	\$ 5,415,979	\$ 6,049,931	\$ 6,187,525
PRINTING	\$ 1,428	\$ 298	\$ 525	\$ 960	\$ 1,260
TRAVEL/TRAINING	10,552	11,823	8,985	10,420	11,970
EQUIPMENT	21,717	15,791	34,408	46,808	30,896
VEHICLES	25,456	26,617	40,102	60,800	48,175
BUILDINGS	16,525	9,925	12,520	17,360	14,960
FLEET LABOR	25,153	27,495	29,652	30,000	38,950
COMMERCIAL LABOR	-	-	-	2,000	2,050
SUPPLIES & MATERIALS	37,237	26,331	46,639	45,539	47,049
SMALL TOOLS	16,601	17,874	38,020	24,083	31,995
FIRE FIGHTING GEAR	38,142	36,690	59,150	38,270	51,640
SPECIAL DONATIONS	4,379	1,249	40	40	40
EMS SUPPLIES	54,912	52,988	65,675	61,069	64,674
COMPUTER SOFTWARE	9,160	10,907	20,502	9,178	13,978
COMPUTER HARDWARE	5,960	6,239	1,125	20,241	22,761
CONTRACTED SERVICES	13,052	14,882	21,735	22,780	23,100
RADIO MAINT. - CITYWIDE	17,652	18,308	19,629	20,941	21,674
COPIER MAINT. - CITYWIDE	917	917	998	1,613	1,613
DUES & SUBSCRIPTIONS	3,231	3,697	3,959	5,504	5,314
WIRELESS	8,955	10,260	12,000	10,186	10,488
UTILITIES	23,833	26,344	27,345	35,200	35,200
FUEL	57,965	65,062	82,303	65,854	68,905
GENERAL INSURANCE LIAB.	56,000	73,425	115,262	100,000	100,000
UNIFORMS	30,082	13,388	22,442	21,506	24,688
PROPERTY & CASUALTY LOSS	23,522	81	5,590	5,000	8,000
FLEET SERVICE COST-FIXED	70,900	65,679	-	-	-
OPERATING	\$ 573,331	\$ 536,270	\$ 668,606	\$ 655,352	\$ 679,380
EQUIPMENT	\$ -	\$ 31,923	\$ -	\$ 35,000	\$ 35,500
CAPITAL	\$ -	\$ 31,923	\$ -	\$ 35,000	\$ 35,500
EMS DIVISION TOTAL	\$ 5,230,097	\$ 5,469,313	\$ 6,084,585	\$ 6,740,283	\$ 6,902,405
FIRE/RESCUE TOTAL	\$ 12,791,728	\$ 12,518,984	\$ 13,404,759	\$ 13,503,707	\$ 13,805,955

FINANCIAL SERVICES

MISSION STATEMENT

The Financial Services Department is dedicated to providing reliable, relevant, and accurate financial services to both the Citizens of Greenville and the City Departments and to the conscientious management, administration, and oversight of the City of Greenville’s budget, audit, financial plan, debt portfolio, and Minority/Women Business Enterprise Program (M/WBE).

STRATEGIC PLANNING GOALS ASSIGNMENT:

Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

Goal 4: INFRASTRUCTURE

Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY

Objectives:

Financial Services Modifications- *Implement organizational and operational modifications in the Human Resources and Financial Services departments based upon the results of the operational evaluations conducted for those departments.*

Goal 4: INFRASTRUCTURE

Objectives:

Convention Center Expansion- *Complete land acquisition, design, and financing, and begin construction on proposed expansion and improvement project.*

ERP System Replacement- *Begin implementation process for new ERP system to include year-one project tasks.*

DEPARTMENT GOALS AND OBJECTIVES:

Goal: Continue the development of fiscally sustainable long-term forecasting for all Funds

Objectives:

Provide a well-managed City government that utilizes its motivated, workforce to provide innovative and effective methods of services delivery in a forward-thinking and fiscally sustainable manner.

Provide accurate revenue and expense forecasting.

Implementation of strategies for Capital Funding for the new Facilities Improvement Fund.

To maintain the highest bond rating possible for the City of Greenville. To provide financial information and analysis to City departments to effectively manage bond issuances.

Implement a new Financial ERP system for efficiency.

Goal: Develop the City’s Internal Audit Program to provide complete transparency for Citizens

Objectives:

Develop a formal Internal Audit Program that maintains a transparent financial environment free of fraud, waste & abuse.

Establish a City of Greenville Internal Auditor’s office

Implement new internal controls, policies and procedures.

Comply with the new single audit process no later than December 2014 and GASB 68 as of June 30, 2015.

FINANCIAL SERVICES (CONTINUED)**Goal: Economic Development - Enhancements to the Communities.****Objectives:**

Implementation first year of a Local Vendor Preference policy for City of Greenville

Assist with developing biennial budget and operating plan that includes the new strategic plan and economic development opportunity

Goal: Provide easily readable financial information for decision-makers.**Objectives:**

Complete the Comprehensive Annual Financial Report (CAFR) no later than November 30th after year end and submit for the Government Finance Officer's Association's (GFOA) CAFR award annually.

Publish the City of Greenville's Biennial Budget on a biennial basis no later than 90 days after adoption and submit to the Government Finance Officer's Association's (GFOA) budget award.

Publish Capital Improvement Program (CIP) documents on a biennial basis no later than 90 days after budget adoption, and provide financial guidance on funding alternatives in relation to Goal 4 with the City's new Facilities Improvement Fund.

Goal: Provide support of committees and authorities for the City of Greenville and other governing agencies.**Objectives:** *To support the following committees and advisories:***Audit Committee**

Duties: *Assist with the selection of third party auditors along with review of the annual audits for discussion and resolution of areas of high risk.*

Investment Advisory

Duties: *To assist in developing and evaluating investment strategies and options by the Staff Investment Committee in compliance with the investment guidelines in the policy for the City of Greenville.*

Bond Advisory Committee

Duties: *To advise the Council on the content, amount, timing, structure of an advocacy committee, and other relevant aspects of a voter bond referendum.*

Convention and Visitors Authority

Duties: *To oversee the spending of the occupancy tax revenue; to advise and assist in the promotion of activities and programs aiding and encouraging travel, tourism, and conventions.*

FINANCIAL SERVICES (CONTINUED)

Financial Services - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Accounting Specialist	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Accounting Technician I	2.00	2.00	0.00	0.00	0.00
Accounting Technician II	2.00	2.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Buyer I	1.00	1.00	1.00	1.00	1.00
Collections Clerk	1.00	1.00	1.00	1.00	1.00
Collections Clerk - Dpt	0.00	0.00	0.50	0.50	0.50
Collections Officer	2.00	2.00	2.00	2.00	2.00
Collections Supervisor	1.00	1.00	1.00	1.00	1.00
Collections Technician I	2.00	2.00	0.00	0.00	0.00
Collections Technician II Ms	0.00	0.00	2.00	2.00	2.00
Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00
MWBE Coordinator	1.00	1.00	1.00	1.00	1.00
Purchasing Manager	1.00	1.00	1.00	1.00	1.00
Senior Financial Services Mgr	1.00	1.00	1.00	1.00	1.00
Warehouse Technician II	1.00	1.00	0.00	0.00	0.00
Accounting Generalist	0.00	0.00	3.00	3.00	3.00
Internal Auditor	0.00	0.00	1.00	1.00	1.00
Staff Support Specialist III	0.00	0.00	1.00	1.00	1.00
Total Full-Time Financial Services	20.00	20.00	20.50	20.50	20.50

SUMMARY OF EXPENSES BY CATEGORY	2012	2013	2014	2015	2016
	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 1,453,105	\$ 1,475,714	\$ 1,491,547	\$ 1,595,650	\$ 1,626,544
* OPERATING	838,192	870,269	893,823	988,303	974,479
*** FINANCIAL SERVICES TOTAL	\$ 2,291,297	\$ 2,345,983	\$ 2,385,370	\$ 2,583,953	\$ 2,601,023

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 847,218	\$ 812,030	\$ 866,406	\$ 1,152,696	\$ 1,166,073
SALARIES-OVERTIME	472	388	-	8,100	8,100
SALARIES PART-TIME	10,121	2,912	25,700	25,700	25,700
CAR ALLOWANCE	1,508	1,509	1,500	1,500	1,500
FICA EXPENSES	61,389	57,733	62,137	82,095	83,062
GROUP LIFE INSURANCE	2,062	2,147	2,263	6,358	4,381
RETIREMENT	58,830	54,818	62,794	81,388	82,390
HEALTH INSURANCE	134,634	132,595	147,239	219,053	236,578
WORKERS COMP. PREMIUM	514	540	567	1,500	1,500
EDUC/TRAIN ASSIST PROG	-	800	2,400	4,000	4,000
401K REGULAR EMPLOYEES	16,683	11,554	12,480	13,260	13,260
PERSONNEL	\$ 1,133,431	\$ 1,077,026	\$ 1,183,486	\$ 1,595,650	\$ 1,626,544
PRINTING	\$ 14,792	\$ 10,910	\$ 32,984	\$ 8,833	\$ 9,427
EMPLOYEE TRAVEL/TRAINING	11,812	13,256	28,500	28,750	27,558
VEHICLES	-	-	-	200	205
FLEET LABOR	-	-	-	800	820
SUPPLIES & MATERIALS	16,257	20,082	36,000	27,250	23,150
SHORT/OVER OF INVENTORY	(228)	1,795	-	-	-
SHORT/OVER RECEIPTS	1	42	-	-	-
M/WBE PROGRAM	-	-	-	7,078	5,267
COMPUTER SOFTWARE	-	-	-	148,441	116,911
COMPUTER HARDWARE	4,582	-	-	809	2,848
CONTRACTED SERVICES	143,297	312,548	235,347	181,611	193,638
COMMISSIONS PITT COUNTY	482,663	456,506	500,000	550,000	560,000
COPIER MAINT-CITYWIDE	3,614	3,222	4,992	4,788	4,788
DUES & SUBSCRIPTIONS	3,148	3,541	4,668	5,548	5,548
RECORDING FEES	1,566	1,538	2,354	2,300	2,300
TELEPHONE/WIRELESS	1,440	2,096	1,572	2,016	2,064
FUEL	-	-	-	300	300
GEN. INS. LIAB. PREMIUM	10,000	8,224	12,600	15,000	15,000
POOL CAR RENTALS	3,713	2,780	4,548	3,000	3,075
FLEET SERVICE COST-FIXED	-	-	-	1,579	1,580
OPERATING	\$ 696,657	\$ 836,540	\$ 863,565	\$ 988,303	\$ 974,479
ADMINISTRATION TOTAL	\$ 1,830,088	\$ 1,913,566	\$ 2,047,051	\$ 2,583,953	\$ 2,601,023

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 215,418	\$ 222,360	\$ 219,764	\$ -	\$ -
SALARIES-OVERTIME	-	-	8,100	-	-
FICA EXPENSES	15,877	16,453	16,187	-	-
GROUP LIFE INSURANCE	529	591	578	-	-
RETIREMENT	14,950	15,002	15,952	-	-
HEALTH INSURANCE	42,668	38,889	46,021	-	-
WORKERS COMP. PREMIUM	128	134	141	-	-
EDUC/TRAIN ASSIST PROG	1,600	-	1,600	-	-
401K REGULAR EMPLOYEES	4,261	3,197	3,120	-	-
PERSONNEL	\$ 295,431	\$ 296,626	\$ 311,463	\$ -	\$ -
PRINTING	\$ 30	\$ 59	\$ 3,177	\$ -	\$ -
EMPLOYEE TRAVEL/TRAINING	5,935	2,643	3,108	-	-
VEHICLES	35	65	16	-	-
FLEET LABOR	555	775	878	-	-
SUPPLIES & MATERIALS	2,538	2,889	2,502	-	-
M/WBE PROGRAM	4,108	4,054	4,677	-	-
M/WBE DONATION	8,503	1,656	-	-	-
CONTRACTED SERVICES	1,866	-	8,903	-	-
DUES & SUBSCRIPTIONS	556	623	568	-	-
FUEL	367	316	572	-	-
GEN. INS. LIAB. PREMIUM	3,395	3,100	4,277	-	-
FLEET SERVICE COST-FIXED	1,470	1,579	1,580	-	-
FLAG INVENTORY	-	85	-	-	-
OPERATING	\$ 29,358	\$ 17,844	\$ 30,258	\$ -	\$ -
PURCHASING TOTAL	\$ 324,789	\$ 314,470	\$ 341,721	\$ -	\$ -
FINANCIAL SERVICES TOTAL	\$ 2,154,877	\$ 2,228,036	\$ 2,388,772	\$ 2,583,953	\$ 2,601,023

CONTINGENCY

	2012	2013	2014	2015	2016
SUMMARY OF EXPENSES BY CATEGORY	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>ORIGINAL</u>	<u>PLAN</u>
* OPERATING	\$ -	\$ -	\$ 200,000	\$ 155,869	\$ 200,000
*** CONTINGENCY TOTAL	\$ -	\$ -	\$ 200,000	\$ 155,869	\$ 200,000

OTHER POST-EMPLOYMENT BENEFITS (OPEB)

	2012	2013	2014	2015	2016
SUMMARY OF EXPENSES BY CATEGORY	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>ORIGINAL</u>	<u>PLAN</u>
* OPERATING	250,000	300,000	350,000	400,000	450,000
*** OTHER POST EMPLOYMENT BENEFITS TOTAL	250,000	300,000	350,000	400,000	450,000

POLICE

MISSION STATEMENT:

The mission of the Greenville Police Department focuses upon the protection of lives and property; the provision of programs and services that foster community crime prevention awareness and participation; the repression and reduction of criminal activity; the identification and apprehension of offenders; the maintenance of public order; and the protection of the constitutional rights of all people. We are dedicated to carrying out our mission in a professional manner and in so doing provide the highest caliber police services and protection possible for all City of Greenville citizens and visitors.

STRATEGIC PLANNING GOALS ASSIGNMENT

- Goal 1 DYNAMIC AND INVITING COMMUNITY**
- Goal 3 WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION**
- Goal 5 QUALITY NEIGHBORHOODS**
- Goal 6 SAFE COMMUNITY**

Goal 1: DYNAMIC AND INVITING COMMUNITY

Goal: Community Engagement

Objectives:

- Maximize use of social media to deliver information to citizens city-wide.*
- Create periodic Public Service Announcements in partnership with local media outlets.*
- Formalize the Adopt-A-School Program in order to assign officers to each school within the city limits.*

Goal3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

Objectives:

- Collaboration with Partners – Continue development of positive relationships with community partners and actively pursue opportunities for collaborations that will benefit the community.*

Goal5: QUALITY NEIGHBORHOODS

Objectives:

- Continue minimum housing and nuisance code enforcement efforts.*

Goal 6: SAFE COMMUNITY

Goal: Crime Reduction

Objectives:

- Adjust law enforcement strategies to address changing City dynamics.*
- Increase capacity to offer Crime Prevention Through Environmental Design (CPTED) assessments.*
- Utilize Crime Reduction Initiative Area (CRIIA) technique also known as Hot Spots Policing.*
- Increase bicycle patrol deployment.*
- Implement department-wide Data Driven Approach to Crime and Traffic Safety (DDACTS) program.*
- Continue efforts related to Focused Deterrence Program*

DEPARTMENT GOALS AND OBJECTIVES

Police Department Three-Year Strategic Plan fully implement the first year of the Police Department's Strategic Plan for 2014–2016. Current year tactics included in the Plan are provided below:

LEADERSHIP AND ETHICS

Objectives:

Develop and implement a Career Development Program.

Redevelop supervisor responsibilities and priorities through training and education.

Update Recruitment Plan.

OPTIMIZE ORGANIZATIONAL STRUCTURE

Objectives:

Review deployment structure. Civilianization of

applicable positions. Reorganization of Code

Enforcement Division. Access needs for current

and future substations.

TECHNOLOGY AND INFRASTRUCTURE

Objectives:

Increase License Plate Recognition System (LPR) infrastructure.

Increase use of fuel-efficient vehicles in specific assignments.

Expand the Police Department's rifle program.

Expand the Police Department's bicycle program.

TRAFFIC SAFETY

Objectives:

Implement department-wide Data Driven Approach to Crime and Traffic Safety (DDACTS) program.

Deploy Light Detection and Ranging (LIDAR) Speed Measuring Instruments and License Plate Recognition System (LPRs).

Host four DWI checkpoints per year.

Provide periodic Public Service Announcements and Public Awareness Campaigns.

POLICE (CONTINUED)

Police - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Animal Control Officer	4.00	4.00	4.00	4.00	4.00
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00
Chief of Police	1.00	1.00	1.00	1.00	1.00
Code Enforcement Coordinator	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	7.00	7.00	6.00	6.00	6.00
Community Projects Coordinator	0.00	0.00	1.00	1.00	1.00
Community Services Clerk	3.00	3.00	3.00	3.00	3.00
Community Services Supervisor	0.00	0.00	1.00	1.00	1.00
Crime Analyst II	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00	1.00	1.00
False Alarm Coordinator	1.00	1.00	1.00	1.00	1.00
Family Services Victims Advoca	1.00	1.00	1.00	1.00	1.00
Hits Coordinator	1.00	1.00	0.00	0.00	0.00
Lead Telecommunicator	4.00	4.00	4.00	4.00	4.00
Master Police Officer	11.00	11.00	11.00	11.00	11.00
Pal Supervisor / Dpt	0.00	0.00	1.00	1.00	1.00
Pal/Off-Duty Coordinator	1.00	1.00	1.00	1.00	1.00
Parking Control Officer	2.00	2.00	2.00	2.00	2.00
Police Accreditation Coord	0.00	0.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00	3.00
Police Corporal	24.00	24.00	23.00	23.00	23.00
Police Lieutenant	9.00	9.00	8.00	8.00	8.00
Police Officer	121.00	121.00	122.00	122.00	122.00
Police Officer Trainee	2.00	2.00	2.00	2.00	2.00
Police Public Information Offi	0.00	0.00	1.00	1.00	1.00
Police Research Specialist	0.00	0.00	1.00	1.00	1.00
Police Sergeant	14.00	14.00	13.00	13.00	13.00
Property & Evidence Custodian	1.00	1.00	1.00	1.00	1.00
Property & Evidence Technician	1.00	1.00	1.00	1.00	1.00
Public Safety Systems Admin	0.00	0.00	1.00	1.00	1.00
Senior Administrative Asst	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist I	4.00	4.00	4.00	4.00	4.00
Staff Support Specialist II	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist III	4.00	4.00	4.00	4.00	4.00
Telecommunicator	12.00	12.00	12.00	12.00	12.00
Senior Parking Control Officer	0.00	0.00	1.00	1.00	1.00
Total Full-Time Police	237.00	237.00	241.00	241.00	241.00

POLICE (CONTINUED)

	2012	2013	2014	2015	2016
SUMMARY OF EXPENSES BY CATEGORY	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 18,311,521	\$ 18,276,300	\$ 18,362,780	\$ 19,275,802	\$ 19,696,808
* OPERATING	4,558,718	4,213,420	4,421,949	4,369,448	4,385,844
* CAPITAL OUTLAY	413,402	66,173	26,000	31,000	14,000
*** POLICE TOTAL	\$ 23,283,641	\$ 22,555,893	\$ 22,810,729	\$ 23,676,250	\$ 24,096,652

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 452,873	\$ 540,349	\$ 492,406	\$ 566,128	\$ 572,395
SALARIES-OVERTIME	3,467	3,437	500	5,000	5,000
UNIFORM ALLOWANCE	800	1,350	670	670	670
FICA EXPENSE	32,899	38,429	35,310	39,146	39,564
GROUP LIFE	1,012	1,218	1,210	2,640	2,676
RETIREMENT	31,839	36,032	37,443	41,437	41,945
HEALTH INSURANCE	43,231	68,764	50,412	108,104	116,752
401K POLICE	10,098	12,817	11,491	21,260	21,521
WORKERS COMPENSATION	251	301	316	300	300
WORKER'S COMP. LOSS	214,352	307,337	433,225	300,000	300,000
401K REGULAR EMPLOYEES	4,250	3,500	3,120	2,340	2,340
PERSONNEL	\$ 795,072	\$ 1,013,534	\$ 1,066,103	\$ 1,087,025	\$ 1,103,163
PRINTING	\$ 398	\$ 51	\$ 500	\$ -	\$ -
SUPPLIES & MATERIALS	19,741	34,761	19,000	28,000	21,000
SPECIAL DONATIONS	-	11,634	-	-	-
FED.FORF.TREASURY/JUSTICE	-	17,369	-	-	-
DUES & SUBSCRIPTIONS	(380)	3,855	5,000	2,800	2,800
GENERAL INSURANCE LIAB.	105,000	86,500	218,977	200,000	200,000
PROPERTY & CASUALTY LOSS	184,650	261,770	174,705	200,000	175,000
FLEET SERVICE COST-FIXED	14,201	-	-	-	-
OPERATING	\$ 323,610	\$ 415,940	\$ 418,182	\$ 430,800	\$ 398,800
FEDERAL FORFEIT-JUSTICE	\$ 19,223	\$ 37,748	\$ -	\$ -	\$ -
CONTROLLED SUBSTANCE	29,058	45,562	-	-	-
CAPITAL	\$ 48,281	\$ 83,310	\$ -	\$ -	\$ -
CHIEF'S STAFF TOTAL	\$ 1,166,963	\$ 1,512,784	\$ 1,484,285	\$ 1,517,825	\$ 1,501,963

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 306,465	\$ 373,844	\$ 295,544	\$ 328,119	\$ 332,154
SALARIES-OVERTIME	6,473	17,650	10,000	20,000	20,000
FICA EXPENSE	23,014	28,495	21,699	23,248	23,556
GROUP LIFE	2	2	787	1,550	1,568
RETIREMENT	21,752	26,447	21,825	23,415	23,704
HEALTH INSURANCE	67,471	81,251	69,468	100,160	108,172
401K POLICE	1,564	4,010	-	-	-
WORKERS COMPENSATION	565	678	712	1,000	1,000
401K REGULAR EMPLOYEES	7,031	5,704	5,460	6,240	6,240
PERSONNEL	\$ 434,337	\$ 538,081	\$ 425,495	\$ 503,732	\$ 516,394
PRINTING	\$ 2,761	\$ 2,983	\$ 5,300	\$ -	\$ -
TRAVEL/TRAINING	-	6	-	-	-
GRASS MOWING / DEMOLITION	91,751	87,271	155,000	155,000	155,000
SUPPLIES & MATERIALS	12,399	15,939	22,000	28,000	20,000
CONTRACTED SERVICES	18,102	31,545	23,000	40,000	51,549
DUES & SUBSCRIPTIONS	1,810	972	3,500	1,000	1,000
ADVERTISING	3,181	1,179	1,500	1,000	1,000
FUEL	29	-	-	-	-
GRANTS	(748)	-	-	-	-
FLEET SERVICE COST-FIXED	35,503	8,333	8,350	-	-
SPRING CLEAN-UP	-	1,234	1,300	1,300	1,300
OPERATING	\$ 164,788	\$ 149,462	\$ 219,950	\$ 226,300	\$ 229,849
CODE ENFORCEMENT TOTAL	\$ 599,125	\$ 687,543	\$ 645,445	\$ 730,032	\$ 746,243

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 2,276,442	\$ 2,177,179	\$ 2,400,485	\$ 2,486,140	\$ 2,516,758
SALARIES-OVERTIME	82,654	42,086	48,500	60,000	60,000
SALARIES PART-TIME	5,221	-	40,770	-	-
OFF-DUTY	223,609	302,497	242,838	242,838	242,838
PAL PROGRAM	171,178	127,639	168,020	168,020	168,020
UNIFORM ALLOWANCE	4,250	3,750	4,290	4,290	4,290
SPECIAL SEPARATION ALLOW	292,163	335,396	374,983	415,000	416,000
FICA EXPENSE	206,856	193,649	177,615	183,869	186,280
GROUP LIFE	5,376	5,600	6,705	11,869	11,996
RETIREMENT	164,783	150,858	179,329	184,753	187,034
HEALTH INSURANCE	523,118	500,697	597,523	685,655	740,508
401K POLICE	50,973	45,994	51,721	41,257	41,763
WORKERS COMPENSATION	5,890	4,000	7,421	7,000	7,000
EDUC/TRAIN ASSIST PROG	904	-	-	-	-
401K REGULAR EMPLOYEES	37,232	27,004	29,640	34,320	34,320
PERSONNEL	\$ 4,050,649	\$ 3,916,349	\$ 4,329,840	\$ 4,525,011	\$ 4,616,807
PRINTING	\$ 4,279	\$ 2,701	\$ 6,000	\$ 15,300	\$ 15,300
TRAVEL/TRAINING	169,742	145,247	134,000	134,000	134,000
EQUIPMENT	13,304	6,866	35,000	20,000	20,000
VEHICLES	254,009	283,024	242,435	270,000	276,750
FLEET LABOR	231,983	242,348	220,175	230,000	235,750
SUPPLIES & MATERIALS	190,029	171,774	270,000	283,066	305,606
COMPUTER SOFTWARE	-	210,727	247,497	284,356	287,027
COMPUTER HARDWARE	27,586	108,547	91,818	152,455	128,610
CONTRACTED SERVICES	276,185	56,258	147,131	183,266	233,266
RADIO MAINT. - CITYWIDE	80,770	83,193	94,260	97,140	100,540
COPIER MAINT. - CITYWIDE	12,062	10,106	13,200	11,244	11,244
DUES & SUBSCRIPTIONS	1,193	4,868	4,000	3,200	3,200
WIRELESS	140,609	151,322	149,800	132,432	136,380
FUEL	554,193	522,260	628,006	526,076	535,457
UNIFORMS	95,731	89,504	220,000	220,000	220,000
PAL Program	16,670	48,876	58,000	58,000	58,000
POOL RENTAL	56	961	-	1,000	1,025
FLEET SERVICE COST-FIXED	78,106	658,188	658,995	550,634	551,040
OPERATING	\$ 2,146,507	\$ 2,796,770	\$ 3,220,317	\$ 3,172,169	\$ 3,253,195
EQUIPMENT	\$ -	\$ -	\$ -	\$ 17,000	\$ -
CAPITAL	\$ -	\$ -	\$ -	\$ 17,000	\$ -
ADMINISTRATIVE SERVICES BUREAU TOTAL	\$ 6,197,156	\$ 6,713,119	\$ 7,550,157	\$ 7,714,180	\$ 7,870,002

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

<u>ACCOUNT DESCRIPTION</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 ACTUAL</u>	<u>FY 2014 ORIGINAL</u>	<u>FY 2015 ORIGINAL</u>	<u>FY 2016 PLAN</u>
SALARIES-REGULAR	\$ 5,989,230	\$ 6,157,342	\$ 6,177,906	\$ 6,530,558	\$ 6,610,951
SALARIES-OVERTIME	264,802	344,581	352,800	351,800	351,800
POLICE RESERVE OFFICER	72,036	86,277	100,000	140,770	140,770
UNIFORM ALLOWANCE	9,250	9,300	660	660	660
FICA EXPENSE	473,876	496,953	460,987	464,317	470,400
GROUP LIFE	14,901	16,657	16,953	29,698	30,081
RETIREMENT	439,937	439,207	470,002	475,472	481,331
HEALTH INSURANCE	1,324,946	1,327,334	1,512,184	1,665,608	1,798,856
401K POLICE	310,585	321,905	301,016	322,134	326,109
WORKERS COMPENSATION	20,866	17,150	24,276	25,000	25,000
EDUC/TRAIN ASSIST PROG	3,850	1,600	-	-	-
401K REGULAR EMPLOYEES	1,045	784	1,560	1,560	1,560
PERSONNEL	\$ 8,925,324	\$ 9,219,090	\$ 9,418,344	\$ 10,007,577	\$ 10,237,518
PRINTING	\$ 735	\$ 1,120	\$ 1,000	\$ -	\$ -
SUPPLIES & MATERIALS	24,587	24,182	45,000	52,500	37,500
CONTRACTED SERVICES	12,675	30,951	35,000	20,000	20,000
DUES & SUBSCRIPTIONS	728	558	3,000	1,000	1,000
SPECIAL INVESTIGATIONS	10,000	20,000	25,000	25,000	25,000
FLEET SERVICE COST-FIXED	340,824	-	-	-	-
OPERATING	\$ 389,549	\$ 76,811	\$ 109,000	\$ 98,500	\$ 83,500
EQUIPMENT	\$ -	\$ 12,000	\$ 26,000	\$ 14,000	\$ 14,000
CAPITAL	\$ -	\$ 12,000	\$ 26,000	\$ 14,000	\$ 14,000
FIELD OPERATIONS TOTAL	\$ 9,314,873	\$ 9,307,901	\$ 9,553,344	\$ 10,120,077	\$ 10,335,018

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 2,341,775	\$ 2,371,071	\$ 2,102,689	\$ 2,066,187	\$ 2,091,605
SALARIES-OVERTIME	132,694	154,731	175,000	150,000	150,000
UNIFORM ALLOWANCE	15,075	17,225	23,760	23,760	23,760
FICA EXPENSE	183,094	186,261	151,659	148,258	150,202
GROUP LIFE	5,696	6,167	5,592	9,681	9,804
RETIREMENT	174,442	169,266	159,301	151,817	153,687
HEALTH INSURANCE	477,219	478,610	452,059	499,379	539,330
401K POLICE	116,706	116,999	96,910	94,255	95,418
WORKERS COMPENSATION	4,962	6,042	6,122	6,000	6,000
EDUC/TRAIN ASSIST PROG	-	800	-	-	-
401K REGULAR EMPLOYEES	3,809	2,413	2,340	3,120	3,120
PERSONNEL	\$ 3,455,472	\$ 3,509,585	\$ 3,175,432	\$ 3,152,457	\$ 3,222,926
PRINTING	\$ 472	\$ 1,538	\$ 2,500	\$ -	\$ -
TRAVEL/TRAINING	404	1,025	-	-	-
PROFESSIONAL SERVICES	-	1,329	2,000	2,000	2,000
SUPPLIES & MATERIALS	22,113	23,267	30,000	37,500	27,500
DARE PROGRAM	-	4,575	-	-	-
CONTRACTED SERVICES	96,489	100,913	148,000	130,000	130,000
DUES & SUBSCRIPTIONS	682	1,613	2,000	2,000	2,000
SPECIAL INVESTIGATIONS	162,567	178,879	190,000	184,000	184,000
DRUG TASK FORCE/FEDERAL	80,000	81,121	80,000	75,000	75,000
FLEET SERVICE COST-FIXED	241,417	-	-	-	-
OPERATING	\$ 604,144	\$ 394,260	\$ 454,500	\$ 430,500	\$ 420,500
EQUIPMENT	\$ 16,500	\$ 38,709	\$ -	\$ -	\$ -
CAPITAL	\$ 16,500	\$ 38,709	\$ -	\$ -	\$ -
INVESTIGATIONS TOTAL	\$ 4,076,116	\$ 3,942,554	\$ 3,629,932	\$ 3,582,957	\$ 3,643,426

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 1,359	\$ 929	\$ -	\$ -	\$ -
FICA EXPENSE	52	-	-	-	-
RETIREMENT	11	-	-	-	-
HEALTH INSURANCE	71	-	-	-	-
401K POLICE	25	-	-	-	-
401K REGULAR EMPLOYEES	(6)	-	-	-	-
PERSONNEL	\$ 1,512	\$ 929	\$ -	\$ -	\$ -
SUPPLIES & MATERIALS	\$ 93,530	\$ 12,126	\$ 10,616	\$ 11,179	\$ -
COMPUTER SOFTWARE	36,843	-	-	-	-
CONTRACTED SERVICES	47,346	-	-	-	-
CONTRACTED SERVICES	18,665	-	-	-	-
OPERATING	\$ 196,384	\$ 12,126	\$ 10,616	\$ 11,179	\$ -
EQUIPMENT	\$ 97,420	\$ 49,381	\$ 38,376	\$ -	\$ -
CAPITAL	\$ 97,420	\$ 49,381	\$ 38,376	\$ -	\$ -
DEPARTMENTAL GRANTS TOTAL	\$ 295,316	\$ 62,436	\$ 48,992	\$ 11,179	\$ -
POLICE TOTAL	\$ 21,649,549	\$ 22,226,337	\$ 22,912,155	\$ 23,676,250	\$ 24,096,652

RECREATION & PARKS

MISSION STATEMENT:

To advance recreation, parks, and environmental conservation efforts that promote mental and physical health, foster cultural harmony, serve as a deterrent to illegal or inappropriate behaviors, and enhance Greenville’s image and quality of life.

STRATEGIC PLANNING GOALS ASSIGNMENT:

- Goal 1 DYNAMIC AND INVITING COMMUNITY**
- Goal 3 WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION**
- Goal 4 INFRASTRUCTURES**

DEPARTMENT GOALS AND OBJECTIVES:

Goal 1: DYNAMIC AND INVITING COMMUNITY

Objectives:

Town Common Improvements – Finalize specific improvements for project phasing, identify funding source(s) for Phase 1 improvements, and develop construction plans for Phase 1 improvements.

Comprehensive Recreation and Parks Master Plan – Initiate and complete scheduled 5-year update of the Comprehensive Recreation and Parks Master Plan.

South Greenville Recreation Center Design – Continue to pursue a partnership with Pitt County Schools to jointly pursue a new South Greenville Recreation Center facility to begin with a design process.

Tar River Legacy Plan – Complete the public input process and plan development associated with the Tar River Legacy Plan and present the final plan to City Council.

Public Art – Identify opportunities for the inclusion of public art in public spaces and facilities.

Uptown Events – Continue to partner with Uptown Greenville and others to provide quality events and entertainment in the Uptown area.

Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION
Promote sustainability and livability of both old and new neighborhoods

Objectives:

Collaboration with Partners – Continue development of positive relationships with community partners and actively pursue opportunities for collaborations that will benefit the community.

Goal 4: INFRASTRUCTURES

Objectives:

Facility Maintenance Plan – Fully implement proposed plan.

RECREATION & PARKS (CONTINUED)

Recreation & Parks - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Aquatics Coordinator / Dpt	-	-	0.75	0.75	0.75
Asst Greens Supervisor	1.00	1.00	1.00	1.00	1.00
Building Facilities Tech I	2.00	2.00	2.00	2.00	2.00
Bus and Marketing Mngr DPT	-	-	0.50	0.50	0.50
Custodial Crew Leader	2.00	2.00	2.00	2.00	2.00
Custodian / Dpt	-	-	0.50	0.50	0.50
Custodian II	1.00	1.00	1.00	1.00	1.00
Director of Recreation & Parks	1.00	1.00	1.00	1.00	1.00
Facility Attendant/Dpt	-	-	0.50	0.50	0.50
Golf Operations Manager	1.00	1.00	1.00	1.00	1.00
Greens Supervisor	1.00	1.00	1.00	1.00	1.00
Gym Attendant / Dpt	0.50	0.50	0.50	0.50	0.50
Laborer	5.00	5.00	5.00	5.00	5.00
Laborer / Dpt	0.50	0.50	0.50	0.50	0.50
Membership Svcs Coord / Dpt	0.50	0.50	0.50	0.50	0.50
Master Mechanic	1.00	1.00	1.00	1.00	1.00
Park Ranger DPT	-	-	1.50	1.50	1.50
Park Ranger	2.00	2.00	1.00	1.00	1.00
Parks Coordinator	2.00	2.00	2.00	2.00	2.00
Parks Crew Leader	5.00	5.00	5.00	5.00	5.00
Parks Facilities Manager	1.00	1.00	1.00	1.00	1.00
Parks Facilities Supervisor I	1.00	1.00	1.00	1.00	1.00
Parks Facilities Supervisor II	2.00	2.00	2.00	2.00	2.00
Parks Maintenance Tech II	3.00	3.00	3.00	3.00	3.00
Parks Planner	1.00	1.00	1.00	1.00	1.00
Parks Program Assistant	2.00	2.00	2.00	2.00	2.00
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Pro Shop Associate	2.00	2.00	1.00	1.00	1.00
Receptionist(gafc) / Dpt	-	-	0.75	0.75	0.75
Recreation Assistant	6.00	6.00	6.00	6.00	6.00
Recreation Manager	3.00	3.00	3.00	3.00	3.00
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	12.00	12.00	12.00	12.00	12.00
Specialized Rec Asst / Dpt	-	-	0.50	0.50	0.50
Staff Support Specialist I	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist III	1.00	1.00	1.00	1.00	1.00
Tennis Inst/Fac Attend-Dpt	-	-	0.50	0.50	0.50
Total Full-Time Recreation & Parks	63.50	63.50	67.00	67.00	67.00

RECREATION & PARKS (CONTINUED)

SUMMARY OF EXPENSES BY CATEGORY	2012	2013	2014	2015	2016
	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 4,421,700	\$ 4,895,628	\$ 4,942,783	\$ 5,344,386	5,351,913
* OPERATING	2,066,557	2,344,160	2,448,431	2,291,090	\$ 2,274,826
* CAPITAL OUTLAY	16,260	15,000	24,000	3,500	4,000
*** RECREATION AND PARKS TOTAL	\$ 6,504,517	\$ 7,254,788	\$ 7,415,214	\$ 7,638,976	\$ 7,630,739

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-FULL TIME	\$ 1,144,988	\$ 1,170,221	\$ 1,145,162	\$ 1,222,397	\$ 1,229,458
SALARIES-OVERTIME	7,774	5,098	2,000	2,000	2,000
SALARIES PART-TIME	425,301	383,754	458,873	458,873	458,873
CAR ALLOWANCE	3,620	3,621	3,600	3,600	3,600
FICA EXPENSE	115,579	115,138	82,569	88,086	89,121
GROUP LIFE	2,648	2,842	2,925	5,365	5,406
RETIREMENT	78,299	78,781	81,841	86,132	87,181
HEALTH INSURANCE	205,173	211,329	212,862	223,982	241,901
WORKERS COMPENSATION	3,187	3,824	4,016	10,000	10,000
EDUC/TRAIN ASSIST PROG	1,383	-	1,600	1,600	1,600
WORKER'S COMP. LOSS	50,533	49,548	41,426	150,000	65,000
401K REGULAR EMPLOYEES	24,265	18,857	17,160	20,280	20,280
PERSONNEL	\$ 2,062,750	\$ 2,043,013	\$ 2,054,034	\$ 2,272,315	\$ 2,214,420
PRINTING	\$ 17,478	\$ 13,038	\$ 13,100	\$ 11,000	\$ 13,000
EMPLOYEE TRAVEL/TRAINING	17,251	1,865	12,000	12,000	9,867
EQUIPMENT	3,083	2,019	5,000	3,000	3,000
BUILDINGS	489	-	-	-	-
FLEET LABOR	-	668	-	-	-
SUPPLIES & MATERIALS	184,749	170,121	170,324	159,000	162,000
SPECIAL DONATIONS EXPENSE	41,588	41,702	-	-	-
OVER/SHORT RECEIPTS	-	10	-	-	-
COMPUTER SOFTWARE	-	1,961	20,302	9,155	9,425
COMPUTER HARDWARE	25,679	25,330	18,400	4,936	-
CONTRACTED SERVICES	153,470	58,491	100,150	60,000	60,000
SUNDAY IN THE PARK	18,734	16,996	16,000	15,000	16,000
COPIER MAINT. - CITYWIDE	9,336	8,492	10,044	11,772	11,772
G'VILLE-PITT ROAD RACE	10,818	354	2,000	-	-
DUES & SUBSCRIPTIONS	19,000	15,185	24,000	13,000	13,500
ADVERTISING	3,535	2,976	7,500	3,000	3,500
WIRELESS	12,982	15,202	18,600	19,128	19,512
FUEL	-	32	-	-	-
CONCESSIONS	6,111	5,303	6,500	6,000	6,500
GENERAL INSURANCE LIAB.	25,447	31,921	35,179	66,305	66,305
UNIFORMS	5,838	1,947	6,000	3,000	3,000
PROPERTY & CASUALTY LOSS	129,436	13,921	51,644	100,000	50,000
INTERNATIONAL FESTIVAL	4,175	4,413	5,000	4,000	4,200
FLEET SERVICE COST-FIXED	117,670	-	-	-	-
REGION BASKETBALL TOURNAM	(35)	35	-	-	-
TEEN/YOUNG ADULT BASKETBALL	-	250	20,000	12,000	12,000
OPERATING	\$ 806,834	\$ 432,232	\$ 541,743	\$ 512,296	\$ 463,581
EQUIPMENT	\$ 15,604	\$ 4,677	\$ 6,000	\$ 3,000	\$ 3,500
CAPITAL	\$ 15,604	\$ 4,677	\$ 6,000	\$ 3,000	\$ 3,500
RECREATION TOTAL	\$ 2,885,188	\$ 2,479,922	\$ 2,601,777	\$ 2,787,611	\$ 2,681,501

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-FULL TIME	\$ 1,249,400	\$ 1,268,752	\$ 1,309,910	\$ 1,236,963	\$ 1,252,027
SALARIES-OVERTIME	29,391	3,233	5,000	5,000	5,000
SALARIES PART-TIME	139,741	96,238	100,903	179,483	179,985
FICA EXPENSE	104,326	99,863	95,541	88,084	89,241
GROUP LIFE	5,731	6,414	3,455	5,765	5,824
RETIREMENT	88,585	85,391	94,978	88,134	89,218
HEALTH INSURANCE	282,693	295,375	314,725	347,686	375,502
WORKERS COMPENSATION	2,811	3,373	3,542	10,000	10,000
401K REGULAR EMPLOYEES	31,116	23,164	24,180	22,620	22,620
PERSONNEL	\$ 1,933,794	\$ 1,881,803	\$ 1,952,234	\$ 1,983,735	\$ 2,029,417
PRINTING	\$ 581	\$ -	\$ 500	\$ 1,000	\$ 1,000
EMPLOYEE TRAVEL/TRAINING	8,315	3,250	2,500	2,500	2,500
EQUIPMENT	26,912	49,926	25,000	25,000	25,000
VEHICLES	29,124	23,608	57,201	59,000	60,475
BUILDINGS	70,002	162,573	155,000	141,000	156,000
DAMAGES REIMBURSED BY INS	96	83	-	-	-
FLEET LABOR	50,076	52,991	50,046	48,975	49,000
COMMERICAL LABOR	-	-	-	4,000	4,100
SUPPLIES & MATERIALS	167,327	110,648	149,489	181,903	181,903
SMALL TOOLS	692	3,169	2,500	-	-
SPECIAL DONATIONS EXPENSE	-	1,911	-	-	-
GIFT SHOP	3,519	3,436	4,100	4,100	4,100
SHORT/OVER MISCELLANEOUS	188	1	-	-	-
CONTRACTED SERVICES	140,150	123,492	109,782	107,000	115,299
MAINTENANCE - GREEN MILL	20,941	19,855	39,000	-	-
UTILITIES	377,637	345,945	403,000	337,153	336,725
FUEL	83,079	70,115	88,851	38,000	39,590
LAUNDRY & DRY CLEANING	2,806	3,272	500	500	500
GENERAL INSURANCE LIAB.	23,573	22,825	34,233	34,233	34,233
UNIFORMS	10,969	12,598	12,000	12,000	12,000
PRKS.STRWTR.UTIL.FEE	-	-	36,000	36,000	36,000
FLEET SERVICE COST-FIXED	-	137,876	138,100	125,290	125,490
OPERATING	\$ 1,015,987	\$ 1,147,574	\$ 1,307,802	\$ 1,157,654	\$ 1,183,915
PARKS TOTAL	\$ 2,949,781	\$ 3,029,377	\$ 3,260,036	\$ 3,141,389	\$ 3,213,332

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-FULL TIME	\$ 199,422	\$ 235,674	\$ 204,019	\$ 286,403	\$ 289,876
SALARIES-OVERTIME	286	78	-	-	-
SALARIES PART-TIME	187,319	167,568	160,512	160,512	160,512
FICA EXPENSE	28,837	29,954	16,668	20,735	21,001
GROUP LIFE	2,419	2,761	547	1,047	1,056
RETIREMENT	14,995	15,835	16,553	18,930	19,161
HEALTH INSURANCE	44,280	51,186	48,876	78,006	84,247
WORKERS COMPENSATION	175	210	221	1,000	1,000
EDUC/TRAIN ASSIST PROG	-	327	-	-	-
401K REGULAR EMPLOYEES	5,121	4,406	3,900	5,460	5,460
PERSONNEL	\$ 482,854	\$ 507,999	\$ 451,296	\$ 572,093	\$ 582,313
PRINTING	\$ 1,107	\$ 807	\$ 1,000	\$ 500	\$ 500
EMPLOYEE TRAVEL/TRAINING	2,324	1,090	1,500	1,000	1,000
EQUIPMENT	3,465	3,324	4,500	3,000	3,000
VEHICLES	755	-	-	1,000	1,025
BUILDINGS	39,453	39,967	35,000	36,500	38,500
FLEET LABOR	555	-	-	1,000	1,025
SUPPLIES & MATERIALS	44,517	46,998	45,000	41,710	42,500
CONTRACTED SERVICES	36,215	46,518	55,000	45,000	45,000
COPIER MAINT. - CITYWIDE	2,370	1,968	-	-	-
DUES & SUBSCRIPTIONS	688	1,093	550	550	550
ADVERTISING	2,607	2,193	2,200	1,200	1,200
UTILITIES	105,101	79,360	121,955	78,987	80,587
FUEL	146	-	-	600	615
CONCESSIONS	8,063	6,983	9,000	7,000	7,000
GENERAL INSURANCE LIAB.	6,667	6,667	8,000	8,000	8,000
UNIFORMS	386	118	1,300	500	500
FLEET SERVICE COST-FIXED	1,530	-	-	-	-
OPERATING	\$ 255,949	\$ 237,086	\$ 285,005	\$ 226,547	\$ 231,002
EQUIPMENT	\$ -	\$ -	\$ 18,000	\$ 500	\$ 500
CAPITAL	\$ -	\$ -	\$ 18,000	\$ 500	\$ 500
AQUATICS & FITNESS CENTER TOTAL	\$ 738,803	\$ 745,085	\$ 754,301	\$ 799,140	\$ 813,815

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-FULL TIME	\$ -	\$ 124,789	\$ 138,239	\$ 142,869	\$ 144,637
SALARIES PART-TIME	-	30,053	34,100	70,250	70,250
FICA EXPENSE	-	12,603	13,249	10,232	10,367
GROUP LIFE	(27)	335	383	492	501
RETIREMENT	-	9,765	9,856	7,472	7,564
HEALTH INSURANCE	-	27,906	27,139	26,581	28,708
401K REGULAR EMPLOYEES	-	2,349	2,340	1,560	1,560
PERSONNEL	\$ (27)	\$ 207,800	\$ 225,306	\$ 259,456	\$ 263,587
PRINTING	\$ -	\$ -	\$ 500	\$ 500	\$ 500
EMPLOYEE TRAVEL/TRAINING	-	-	500	500	500
EQUIPMENT	-	475	1,825	-	-
BUILDINGS	-	3,620	2,500	-	-
SUPPLIES & MATERIALS	-	14,245	15,148	15,000	15,000
COPIER MAINT. - CITYWIDE	-	1,090	1,320	1,320	1,320
DUES & SUBSCRIPTIONS	(436)	6,410	900	900	900
ADVERTISING	-	820	2,000	5,000	5,000
CONCESSIONS	-	35,353	28,500	28,500	28,500
PRO SHOP	-	32,158	23,500	23,500	23,500
GENERAL INSURANCE LIAB.	-	41,038	31,462	31,462	31,462
CONCESSIONS	-	61	-	-	-
OPERATING	\$ (436)	\$ 135,270	\$ 108,155	\$ 106,682	\$ 106,682
PROGRAMMING & OPERATIONS TOTAL	\$ (463)	\$ 343,070	\$ 333,461	\$ 366,138	\$ 370,269

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-FULL TIME	\$ -	\$ 139,385	\$ 137,194	\$ 139,930	\$ 141,936
SALARIES PART-TIME	-	42,709	50,398	53,938	53,938
FICA EXPENSE	-	13,367	14,447	10,087	10,218
GROUP LIFE	(31)	382	375	656	665
RETIREMENT	-	9,404	9,784	10,012	10,134
HEALTH INSURANCE	-	32,380	31,846	39,024	42,145
WORKERS COMPENSATION	-	1,600	800	800	800
401K REGULAR EMPLOYEES	-	2,353	2,340	2,340	2,340
PERSONNEL	\$ (31)	\$ 241,580	\$ 247,184	\$ 256,787	\$ 262,176
EQUIPMENT	\$ -	\$ 8,886	\$ 8,478	\$ 8,000	\$ 8,000
BUILDINGS	-	912	1,500	-	1,735
SUPPLIES & MATERIALS	-	85,007	82,705	90,000	90,000
CONTRACTED SERVICES	(571)	116,828	119,932	127,000	127,000
DUES & SUBSCRIPTIONS	-	110	-	-	-
UTILITIES	-	25,402	43,000	31,650	31,650
FUEL	-	29,302	28,000	28,000	28,000
LAUNDRY & DRY CLEANING	-	6,074	-	-	-
UNIFORMS	-	-	3,261	3,261	3,261
OPERATING	\$ (571)	\$ 272,521	\$ 286,876	\$ 287,911	\$ 289,646
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -
GOLF COURSE MAINTENANCE TOTAL	\$ (602)	\$ 514,101	\$ 534,060	\$ 544,698	\$ 551,822
RECREATION & PARKS TOTAL	\$ 6,572,707	\$ 7,111,553	\$ 7,483,635	\$ 7,638,976	\$ 7,630,739

PUBLIC WORKS

MISSION STATEMENT:

The Public Works Department provides building inspection services, public transit, sanitation, City building and street maintenance services and City fleet management services; and traffic engineering and engineering services to include public infrastructure improvements, review of private development plans, and storm water management. The Department's focus is to maintain, repair, and improve Greenville's public infrastructure to help provide a safe and high quality environment for citizens and visitors. The Department performs its mission through the use of current best management practices to efficiently and effectively perform its tasks as a steward of citizens' taxes.

STRATEGIC PLANNING GOALS ASSIGNED:

- Goal 1 DYNAMIC AND INVITING COMMUNITY**
- Goal 3 WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION**
- Goal 4 INFRASTRUCTURES**

Goal 1: DYNAMIC AND INVITING COMMUNITY

Objectives:

Public Art – Identify opportunities for the inclusion of public art in public spaces and facilities.

Short-Range Transit Plan – Complete plan and present to City Council.

West 5th Street Phase II Streetscape - Complete design work associated with the West 5th Street Phase II Streetscape improvements project.

Green Mill Run Greenway, Phase 2 (Sections 2-3) – Complete r-o-w and easement acquisition, contract award and begin construction (construction to be completed November 2015).

South Tar Greenway, Phase 3 – Complete design and r-o-w / easement acquisition.

East 10th Street Traffic Management and Pedestrian Safety Initiative – Actively participate in East 10th Street Traffic Management and Pedestrian Safety Initiative being conducted by NCDOT.

Pavement Condition Rating (PCR) and Asset Inventory – Complete City roadway assessment & asset inventory and develop 5-year plan for road resurfacing

Street Trees – Partner with ReLeaf to plant new street trees along primary corridors and/or in neighborhoods.

Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

Objectives:

Sanitation Automation Plan – Continue to implement sanitation automation plan.

Collaboration with Partners – Continue development of positive relationships with community partners and actively pursue opportunities for collaborations that will benefit the community.

PUBLIC WORKS (CONTINUED)**Goal 4: INFRASTRUCTURES****Objectives:**

Facility Maintenance Plan – Fully implement proposed plan.

Town Creek Culvert Project – Complete design, obtain required permit approvals and begin construction.

Street and Sidewalk Improvements – Incrementally increase annual budget allocations for street and sidewalk improvements with the objective of achieving a 20-year resurfacing schedule in the next 5-years and continuing progress on identified sidewalk needs.

Traffic signal timing – Coordinate with NCDOT to initiate optimization of traffic signal timing along Greenville Boulevard between Memorial Drive and 10th Street.

Uptown Parking Deck – Complete design and construction

Greenville Transportation Activity Center – Complete environmental permitting, obtain additional project funding through FTA / NCDOT and begin property acquisition and final design.

Convention Center Expansion – Complete land acquisition, design, financing and begin construction on proposed expansion and improvement project.

Southwest By-Pass Highway Project – Continue due-diligence regarding alternative funding opportunity.

LED Street Lights – Collaborate with GUC to develop a cost effective process to transition the City's street lights to LED and report outcomes to City Council.

Stormwater Basin Modeling and Inventory – Develop hydraulic modeling of the City's watersheds and inventory of stormwater infrastructure to determine required system improvements.

DEPARTMENT GOALS AND OBJECTIVES

Goal: Promote a safe community.

Objectives:

Participate in the Bright and Safe Initiative.

Goal: Promote sustainability and livability of both old and new neighborhoods.

Objectives:

Continue to create walkable and bikeable communities.

Continue to expand the greenway system.

Review and re-evaluate garbage/trash collection.

Explore ways to improve quality of rental properties in neighborhoods (rental task force).

PUBLIC WORKS (CONTINUED)

Goal: Develop progress and comprehensive transportation initiatives.

Objectives:

Continue to upgrade Greenville Boulevard and other State-maintained streets within the City (safety and more attractive).

Accelerate the improvement of pedestrian mobility

Improve public transit.

Complete the relocation of the CSX railroad switching yard.

Continue working with railroad companies to better maintain railroad properties and street crossings.

Initiate passenger rail service out of Greenville.

Goal: Promote sound environmental policies.

Objectives:

Involve all citizens in recycling.

Monitor air quality situation.

Continue to implement the US Mayors' Climate Protection Agreement.

Work with East Carolina University to address environmental issues.

Enhance energy efficiency and reduce energy consumption.

Initiate a Climate Protection Plan that includes, but is not limited to, energy reduction goals and a holistic sustainability element.

Goal: To implement an interim work order management system.

Goal: To respond to all work requests in a timely and efficient manner while remaining within budgetary constraints.

Objectives:

Complete 98% of life and health safety (priority 1) work requests in 24 hours.

Complete 90% of work requests that may develop into life and health safety (prior 2) in 30 days.

Complete 75% of routine funded (prior 3) work requests within 90 days subject to the availability of funding.

Fleet Maintenance achieves a return for repair rate of less than 5%.

Fleet Maintenance achieves an operational ready rate of 90% for all emergency response vehicles.

Fleet Maintenance prepares all vehicles for disposal within 30 days of department head release.

Fleet Maintenance prepares new vehicles for operations within 30 days of receipt.

Ensure funeral preparations are completed 100% on time.

Mow priority 1 areas weekly.

Achieve a call-back rate for valid missed pick-up of less than 5% a year.

Deliver all dumpsters for multi-family residential units within two days of request.

PUBLIC WORKS (CONTINUED)

Complete final street acceptance inspections within 15 working days of receipt of a letter from Developer's consultant certifying completion and compliance of project and requesting a final inspection.

Complete analysis of traffic calming requests within 7 days of receipt of collecting traffic data.

Goal: To complete building plan review of all residential projects within 5 days and all commercial within 14 days (except for highly complex projects).

Objectives:

Complete 98% of scheduled building inspections on-time.

Resolve 80% of building condemnation proceedings within 90 days.

Goal: To develop and begin implementation of a street maintenance plan that establishes 80% of City-maintained-roads (by lane-miles) as a pavement management rating of "Good."

Goal: To perform preventative maintenance on the City's storm water infrastructure to minimize customer complaints.

Objectives:

Clear all City-maintained ditches of debris a minimum of twice per year.

Clean 100% of the City-owned storm water catch basins per year.

Public Works - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Administrative Assistant	1.10	1.10	1.30	1.30	1.30
Administrative Svcs Specialist	1.00	1.00	1.00	1.00	1.00
Asst Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Building & Grounds Crew Leader	1.00	1.00	1.00	1.00	1.00
Building & Grounds Superint	1.00	1.00	1.00	1.00	1.00
Building & Grounds Supervisor	1.00	1.00	1.00	1.00	1.00
Building Facilities Coordinato	-	-	1.00	1.00	1.00
Building Facilities Tech II	3.00	3.00	2.00	2.00	2.00
Cemetery Supervisor	1.00	1.00	1.00	1.00	1.00
City Engineer	0.80	0.80	0.80	0.80	0.80
Civil Engineer I	1.65	1.65	1.95	1.95	1.95
Civil Engineer II	1.75	1.75	1.35	1.35	1.35
Civil Engineer III	0.50	0.50	0.40	0.40	0.40
Concrete Technician	1.00	2.00	0.00	0.00	0.00
Custodian I	-	-	1.00	1.00	1.00
Custodian II	3.00	3.00	3.00	3.00	3.00
Director of Public Works	0.50	0.50	0.45	0.45	0.45
Engineering Assistant I	0.00	0.00	0.30	0.30	0.30
Engineering Assistant II	0.60	0.60	0.75	0.75	0.75
Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Equipment Operator III	2.00	2.00	1.00	1.00	1.00

Public Works - General Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Original	Original	Plan
Administrative Assistant	1.10	1.10	1.30	1.30	1.30
Administrative Svcs Specialist	1.00	1.00	1.00	1.00	1.00
Asst Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Building & Grounds Crew Leader	1.00	1.00	1.00	1.00	1.00
Building & Grounds Superintendent	1.00	1.00	1.00	1.00	1.00
Building & Grounds Supervisor	1.00	1.00	1.00	1.00	1.00
Building Facilities Coordinator	0.00	0.00	1.00	1.00	1.00
Building Facilities Tech II	3.00	3.00	2.00	2.00	2.00
Cemetery Supervisor	1.00	1.00	1.00	1.00	1.00
City Engineer	0.80	0.80	0.80	0.80	0.80
Civil Engineer I	1.65	1.65	1.95	1.95	1.95
Civil Engineer II	1.75	1.75	1.35	1.35	1.35
Civil Engineer III	0.50	0.50	0.40	0.40	0.40
Concrete Technician	1.00	1.00	0.00	0.00	0.00
Custodian I	1.00	1.00	1.00	1.00	1.00
Custodian II	3.00	3.00	3.00	3.00	3.00
Director of Public Works	0.50	0.50	0.45	0.45	0.45
Engineering Assistant I	0.00	0.00	0.30	0.30	0.30
Engineering Assistant II	0.60	0.60	0.75	0.75	0.75
Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Equipment Operator III	2.00	2.00	1.00	1.00	1.00
Equipment Operator IV	2.00	2.00	2.00	2.00	2.00
Equipment Operator V	0.00	0.00	1.00	1.00	1.00
Facilities Maint Supervisor	1.00	1.00	1.00	1.00	1.00
GIS Technician II	0.90	0.90	0.90	0.90	0.90
Grounds Maintenance Tech I	2.00	2.00	2.00	2.00	2.00
Grounds Maintenance Tech II	2.00	2.00	2.00	2.00	2.00
Grounds Maintenance Tech III	2.00	2.00	2.00	2.00	2.00
Grounds Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Laborer	14.00	14.00	13.40	13.40	13.40
Public Works Coordinator	1.00	1.00	1.00	1.00	1.00
Public Works Operations Mgr	0.90	0.90	0.40	0.40	0.40
Quality Control Technician	0.00	0.00	1.00	1.00	1.00
Row Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Sanitation Oper Supervisor	0.60	0.60	0.00	0.00	0.00
Sanitation Superintendent	0.00	0.00	0.00	0.00	0.00
Senior Construction Worker	0.00	0.00	2.00	2.00	2.00
Staff Support Specialist I	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist II	1.50	1.50	1.50	1.50	1.50
Streets Coordinator	0.00	0.00	1.00	1.00	1.00
Streets Superintendent	0.65	0.65	0.65	0.65	0.65
Streets Supervisor	2.00	2.00	1.00	1.00	1.00
Surveyor/Floodplain Coord	0.75	0.75	0.75	0.75	0.75
Traffic Control Crew Leader	1.00	1.00	1.00	1.00	1.00
Traffic Control Worker	3.00	3.00	3.00	3.00	3.00
Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Traffic Services Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Signal Technician I	2.00	2.00	2.00	2.00	2.00
Traffic Signal Technician II	1.00	1.00	1.00	1.00	1.00
Transportation Planner	2.00	2.00	2.00	2.00	2.00
Total Full-Time Public Works - General Fund	69.20	69.20	69.90	69.90	69.90

SUMMARY OF EXPENSES BY CATEGORY	2012	2013	2014	2015
	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL
* PERSONNEL	\$ 4,613,166	\$ 4,375,329	\$ 5,149,495	\$ 4,455,204
* OPERATING	3,895,326	3,983,893	4,779,132	4,408,931
* CAPITAL OUTLAY	50,136	21,246	42,000	70,700
*** PUBLIC WORKS GENERAL FUND TOTAL	\$ 8,558,628	\$ 8,380,468	\$ 9,970,627	\$ 8,934,835

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 296,324	\$ 260,373	\$ 346,834	\$ 269,392	\$ 272,677
SALARIES-OVERTIME	3,265	-	-	-	-
SALARIES PART-TIME	10,210	-	-	-	-
CHARTER - CITY BUS	5,848	2,055	3,000	-	-
CAR ALLOWANCE	1,589	900	1,800	1,260	1,260
FICA EXPENSE	21,655	18,339	24,181	18,835	19,049
GROUP LIFE	824	866	865	1,264	1,278
RETIREMENT	20,791	17,198	24,923	19,242	19,478
HEALTH INSURANCE	53,013	55,934	66,419	68,144	73,596
WORKERS COMP PREMIUM	1,188	713	748	1,000	1,000
WORKER'S COMP. LOSS	132,284	73,860	180,664	180,000	170,000
401K REGULAR EMPLOYEES	5,381	3,901	4,446	3,978	3,978
PERSONNEL	\$ 552,372	\$ 434,139	\$ 653,880	\$ 563,115	\$ 562,316
PRINTING	\$ 598	\$ 30	\$ 450	\$ 450	\$ 450
TRAVEL	344	606	1,200	2,000	2,000
EQUIPMENT	-	-	100	-	-
VEHICLES	-	-	611	-	-
BUILDINGS	46,400	14,157	25,000	25,000	28,000
CHARTER - CITY BUS	2,085	1,349	3,236	-	-
FLEET LABOR	2,595	765	4,241	-	-
SUPPLIES & MATERIALS	11,305	6,992	10,000	9,000	10,000
SHORT/OVER RECEIPTS	33	(10)	-	-	-
COMPUTER HARDWARE	22,448	-	-	-	1,296
CONTRACTED SERVICES	26,722	17,746	23,000	26,000	26,000
RADIO MAINT. - CITYWIDE	4,468	3,714	-	2,760	6,000
COPIER MAINT. - CITYWIDE	3,677	782	1,348	1,238	1,238
DUES & SUBSCRIPTIONS	10	282	100	556	456
WIRELESS	16,246	23,097	27,564	9,672	9,768
UTILITIES	117,261	116,811	127,130	100,806	102,564
CHARTER - CITY BUS	2,011	1,469	1,700	-	-
GENERAL INSURANCE LIAB.	4,617	3,300	5,817	15,000	15,000
PROPERTY & CASUALTY LOSS	68,297	161,332	60,535	70,000	75,000
FLEET SERVICE COST-FIXED	-	7,890	7,890	-	-
OPERATING	\$ 329,117	\$ 360,312	\$ 299,922	\$ 262,482	\$ 277,772
ADMINISTRATION TOTAL	\$ 881,489	\$ 794,451	\$ 953,802	\$ 825,597	\$ 840,088

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
EMPLOYEE TRAVEL/TRAINING	\$ -	\$ 65	\$ -	\$ -	\$ -
VEHICLES	-	64	-	-	-
OPERATING	\$ -	\$ 129	\$ -	\$ -	\$ -
FLEET MAINTENANCE TOTAL	\$ -	\$ 129	\$ -	\$ -	\$ -

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
BUILDINGS	\$ 14,464	\$ 3,438	\$ 3,000	\$ 3,000	\$ 3,000
SUPPLIES & MATERIALS	159	1,146	3,000	3,000	3,000
CONTRACTED SERVICES	11,791	6,179	20,000	20,000	20,000
ELECTRIC & WATER	2,592	2,953	4,000	4,000	4,000
OPERATING	\$ 29,006	\$ 13,716	\$ 30,000	\$ 30,000	\$ 30,000
INTERGENERATIONAL CENTER TOTAL	\$ 29,006	\$ 13,716	\$ 30,000	\$ 30,000	\$ 30,000

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 79,996	\$ 64,736	\$ 217,974	\$ 307,591	\$ 311,307
SALARIES-REGULAR	321,751	263,011	319,531	311,840	315,655
SALARIES-OVERTIME	4,045	460	400	400	400
SALARIES-OVERTIME	7,474	3,599	1,600	1,600	1,600
FICA EXPENSE	6,281	4,814	16,100	26,344	26,675
FICA EXPENSE	23,810	19,035	23,708	22,904	23,195
GROUP LIFE	2,913	3,030	606	1,325	1,341
GROUP LIFE	1	2	890	1,494	1,509
RETIREMENT	5,877	4,424	15,782	25,270	25,581
RETIREMENT	22,371	17,549	23,122	22,359	22,633
HEALTH INSURANCE	29,391	16,845	58,047	75,570	81,616
HEALTH INSURANCE	65,841	67,611	87,024	90,245	97,465
WORKERS COMP PREMIUM	1,515	1,818	1,909	10,000	10,000
WORKERS COMP PREMIUM	1,442	1,514	1,590	1,590	1,590
401K REGULAR EMPLOYEES	1,930	1,359	4,914	8,658	8,658
401K REGULAR EMPLOYEES	8,318	5,521	7,293	6,981	6,981
PERSONNEL	\$ 582,956	\$ 475,328	\$ 780,490	\$ 914,171	\$ 936,206
PRINTING	\$ 170	\$ 108	\$ 300	\$ 300	\$ 300
TRAVEL	531	1,003	2,000	3,000	3,000
EQUIPMENT	29,792	39,442	18,900	-	-
EQUIPMENT	2,283	5,832	10,500	-	-
VEHICLES	44,751	44,366	43,987	80,000	80,125
VEHICLES	5,758	4,093	53,472	10,000	15,000
BUILDINGS	21	-	-	-	-
FLEET LABOR	59,773	59,923	46,278	60,000	61,500
FLEET LABOR	12,503	9,925	38,694	15,000	20,000
COMMERCIAL LABOR	-	-	-	5,000	7,000
SUPPLIES & MATERIALS	85,516	86,670	85,000	45,000	45,000
SUPPLIES & MATERIALS	110,543	114,228	135,169	135,169	135,169
SMALL TOOLS	764	491	750	750	750
SMALL TOOLS	136	337	1,200	1,200	1,200
COMPUTER SOFTWARE	-	-	539	-	-
CONTRACTED SERVICES	900	916	900	900	900
CONTRACTED SERVICES	-	-	-	20,000	20,000
RADIO MAINT. - CITYWIDE	-	-	-	2,280	4,560
COPIER MAINT. - CITYWIDE	-	-	-	320	320
DUES & SUBSCRIPTIONS	263	295	500	500	500
WIRELESS	-	-	-	432	456
FUEL	43,861	61,526	77,436	64,915	68,205
FUEL	21,858	19,417	33,813	19,000	19,475
LAUNDRY & DRY CLEANING	-	-	1,900	1,900	1,900
GENERAL INSURANCE LIAB.	22,625	17,325	33,063	30,000	30,000
UNIFORMS	4,154	1,619	2,500	2,500	2,500
EQUIPMENT	4,360	1,087	5,000	-	-
FLEET SERVICE COST-FIXED	24,556	23,487	23,526	34,867	34,919
FLEET SERVICE COST-FIXED	33,866	26,312	26,356	48,150	48,221
OPERATING	\$ 508,984	\$ 518,402	\$ 641,783	\$ 581,183	\$ 601,000
EQUIPMENT	\$ 41,736	\$ -	\$ -	\$ 20,000	\$ -
CAPITAL	\$ 41,736	\$ -	\$ -	\$ 20,000	\$ -
STREET MAINTENANCE TOTAL	\$ 1,133,676	\$ 993,730	\$ 1,422,273	\$ 1,515,354	\$ 1,537,206

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 811,544	\$ 801,017	\$ 779,304	\$ 802,668	\$ 812,751
SALARIES-REGULAR	147,770	147,822	160,481	103,652	104,919
SALARIES-OVERTIME	21,742	17,607	1,538	1,538	1,538
SALARIES-OVERTIME	1,704	761	942	942	942
SALARIES PART-TIME	9,901	10,818	-	-	-
FICA EXPENSE	62,075	60,517	61,972	63,032	63,850
FICA EXPENSE	10,349	10,104	11,507	7,272	7,369
GROUP LIFE	2,352	2,680	2,335	4,141	4,192
GROUP LIFE	1	1	449	493	500
RETIREMENT	58,211	55,107	60,960	62,301	63,068
RETIREMENT	9,856	9,372	11,469	7,432	7,523
HEALTH INSURANCE	193,863	172,411	214,466	244,473	264,032
HEALTH INSURANCE	39,911	40,610	55,146	40,537	43,780
WORKERS COMP PREMIUM	968	1,162	1,220	10,000	10,000
WORKERS COMP PREMIUM	118	124	130	130	130
401K REGULAR EMPLOYEES	21,204	20,055	16,504	17,573	17,573
401K REGULAR EMPLOYEES	3,864	4,368	3,666	2,239	2,239
PERSONNEL	\$ 1,395,433	\$ 1,354,536	\$ 1,382,089	\$ 1,368,423	\$ 1,404,406
PRINTING	\$ 341	\$ 788	\$ 250	\$ 500	\$ 500
TRAVEL	775	1,328	1,450	4,700	4,700
TRAVEL	-	-	200	200	205
EQUIPMENT	43,989	33,228	25,000	-	-
EQUIPMENT	5,497	5,477	3,590	-	-
VEHICLES	30,416	24,542	28,000	58,000	59,450
VEHICLES	2,040	1,975	21,096	20,000	20,500
BUILDINGS	38,697	33,378	52,046	60,000	60,000
CITY OWNED(PUBLIC) PK LOT	3,711	3,043	3,000	3,000	3,000
CEMETERY MAINTENANCE	1,148	10,066	6,000	10,000	10,250
LANDFILL FEES	13,663	13,886	15,000	15,000	15,000
DEMOLITIONS	15,774	685	10,000	20,000	20,500
FLEET LABOR	52,118	53,557	41,154	60,000	61,500
FLEET LABOR	8,195	11,243	13,718	10,000	10,250
COMMERCIAL LABOR	-	-	-	7,000	7,175
SUPPLIES & MATERIALS	39,798	30,283	26,000	26,000	26,000
SUPPLIES & MATERIALS	-	52	14,698	14,000	14,000
SMALL TOOLS	24,622	11,905	11,600	13,000	11,890
SMALL TOOLS	540	2,043	2,300	2,300	2,358
TREE REPLACE/LANDSCAPING	24,017	34,983	10,000	15,000	15,000
SPEC STATE/FED/LOC GRANTS	5,000	11,700	-	-	-
COMPUTER SOFTWARE	-	-	417	-	5,445
COMPUTER HARDWARE	-	-	-	1,398	-
CONTRACTED SERVICES	302,737	276,989	392,327	425,000	430,000
CONTRACTED SERVICES	-	-	39,377	39,377	40,361
RADIO MAINT. - CITYWIDE	-	-	-	3,720	7,440
DUES & SUBSCRIPTIONS	312	2,682	500	3,000	3,000
WIRELESS	-	-	2,160	-	-
UTILITIES	346,705	313,804	375,000	286,945	282,623
ELECTRIC & WATER	996	1,333	1,000	1,000	1,025
FUEL	48,487	43,905	52,958	42,066	43,130
FUEL	14,202	17,628	17,653	18,000	18,450
CONCESSIONS	6,023	8,425	8,000	10,000	10,000
LAUNDRY & DRY CLEANING	8,005	12,609	7,000	8,000	8,000
GENERAL INSURANCE LIAB.	33,047	28,325	50,838	30,000	30,000
UNIFORMS	1,645	3,471	3,388	3,500	3,500
CONCESSIONS	360	495	700	700	700
UTILITY TAXES	61,856	63,012	63,500	63,500	63,500

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

<u>ACCOUNT DESCRIPTION</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 ACTUAL</u>	<u>FY 2014 ORIGINAL</u>	<u>FY 2015 ORIGINAL</u>	<u>FY 2016 PLAN</u>
POOL CAR RENTALS	222	4	-	-	-
HOLIDAY DECORATIONS	5,107	3,684	4,050	5,000	5,000
FLEET SERVICE COST-FIXED	54,729	56,300	56,355	56,355	56,400
FLEET SERVICE COST-FIXED	13,946	18,767	18,767	13,621	13,640
OPERATING \$	1,208,720	1,135,595	1,379,092	1,349,882	1,364,492
EQUIPMENT	\$ -	\$ -	\$ -	25,700	\$ -
CAPITAL IMPROVEMENTS	-	-	-	5,000	5,000
CAPITAL \$	-	-	-	30,700	5,000
BUILDING & GROUNDS TOTAL \$	2,604,153	2,490,131	2,761,181	2,749,005	2,773,898

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 287,270	\$ 292,645	\$ 410,434	\$ 381,581	\$ 386,327
SALARIES-REGULAR	115,339	93,510	122,105	119,532	121,000
SALARIES-OVERTIME	4,927	-	1,041	1,041	1,041
SALARIES-OVERTIME	1,429	-	124	124	124
SALARIES PART-TIME	-	-	3,431	3,431	3,431
SALARIES PART-TIME	-	-	1,972	1,972	1,972
FICA EXPENSES	21,092	20,646	29,823	32,113	32,523
FICA EXPENSES	8,325	6,672	8,795	8,618	8,731
GROUP LIFE INSURANCE	1,967	2,206	1,088	2,048	2,077
GROUP LIFE INSURANCE	-	-	328	557	564
RETIREMENT	20,275	19,599	29,822	31,470	31,854
RETIREMENT	8,103	6,308	8,871	8,570	8,676
HEALTH INSURANCE	59,280	50,878	77,628	87,828	94,854
HEALTH INSURANCE	23,323	17,939	25,847	26,936	29,091
WORKERS COMP. PREMIUM	946	1,363	1,192	2,000	2,000
WORKERS COMP. PREMIUM	127	133	140	140	140
401K REGULAR EMPLOYEES	4,164	3,217	4,680	4,992	4,992
401K REGULAR EMPLOYEES	1,865	1,050	1,443	1,365	1,365
PERSONNEL	\$ 558,432	\$ 516,166	\$ 728,764	\$ 714,318	\$ 730,762
PRINTING	\$ 278	\$ 1,354	\$ 2,000	\$ 2,000	\$ 2,000
EMPLOYEE TRAVEL/TRAINING	1,314	3,988	3,500	4,000	4,000
EQUIPMENT	85	124	750	-	-
VEHICLES	6,080	4,892	5,165	6,000	6,150
VEHICLES	876	152	1,364	4,000	4,100
BRIDGE INSPECTIONS	-	-	-	5,000	5,000
RAILROAD CROSSING	32,019	15,747	33,000	28,000	29,000
FLEET LABOR	5,215	2,239	6,057	5,000	5,125
FLEET LABOR	626	42	1,599	2,000	2,050
COMMERCIAL LABOR	-	-	-	2,000	2,050
SUPPLIES & MATERIALS	66	156	500	1,700	1,700
SMALL TOOLS	-	233	-	200	200
SURVEYING	41	151	300	300	300
DRAFTING SUPPLIES	540	115	1,000	-	-
GENERAL OFFICE SUPPLIES	4,252	3,828	3,900	3,900	3,900
SIGNS	(805)	-	-	-	-
SIGNS	(513)	-	-	-	-
TRAFFIC SIGNALS MAINT SUP	(17,317)	6,994	-	-	-
BARRICADES	7	23	-	-	-
COMPUTER SOFTWARE	4,255	9,468	9,620	6,242	6,367
COMPUTER HARDWARE	-	-	-	4,550	2,998
CONTRACTED SERVICES	20,666	25,010	4,000	5,000	5,000
CONTRACTED SERVICES	1,508	-	9,980	10,000	10,000
RADIO MAINT. -CITYWIDE	-	-	-	936	1,872
COPIER MAINT-CITYWIDE	576	650	1,416	1,020	1,020
DUES & SUBSCRIPTIONS	1,565	1,766	2,000	3,300	3,300
ADVERTISING	2,013	117	2,500	1,500	1,500
TRAFFIC SIGNAL LIGHTS	1,596	-	-	-	-
STREET LIGHTING	1,289,067	1,414,354	1,476,990	1,506,530	1,536,660
FUEL	3,498	3,634	4,341	1,660	1,658
FUEL	1,339	171	1,146	1,000	1,025

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
LAUNDRY & DRY CLEANING	661	943	274	350	350
GEN. INS. LIAB. PREMIUM	8,475	9,000	10,750	15,000	15,000
UNIFORMS	563	140	800	250	250
POOL CAR RENTALS	-	-	-	650	666
COG PROP STRMWTR UTIL FEE	45,625	46,709	70,250	65,000	75,000
FLEET SERVICE COST-FIXED	3,926	12,061	10,750	7,881	7,889
FLEET SERVICE COST-FIXED	2,977	2,834	2,838	5,945	5,951
OPERATING	\$ 1,421,074	\$ 1,566,895	\$ 1,666,790	\$ 1,700,914	\$ 1,742,081
EQUIPMENT	\$ -	\$ -	\$ 8,000	\$ -	\$ -
CAPITAL	\$ -	\$ -	\$ 8,000	\$ -	\$ -
ENGINEERING TOTAL	\$ 1,979,506	\$ 2,083,061	\$ 2,403,554	\$ 2,415,232	\$ 2,472,843

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 515,078	\$ 523,853	\$ 531,984	\$ -	\$ -
SALARIES-OVERTIME	8,531	538	5,000	-	-
ICA EXPENSES	38,036	38,083	38,660	-	-
GROUP LIFE INSURANCE	1,286	1,447	1,299	-	-
RETIREMENT	36,338	35,359	38,461	-	-
HEALTH INSURANCE	101,751	98,748	105,923	-	-
WORKERS COMP. PREMIUM	1,653	1,984	2,083	-	-
101K REGULAR EMPLOYEES	10,367	7,620	7,800	-	-
PERSONNEL	\$ 713,040	\$ 707,632	\$ 731,210	\$ -	\$ -
PRINTING	\$ 739	\$ 484	\$ 800	\$ -	\$ -
EMPLOYEE TRAVEL/TRAINING	7,024	3,833	9,600	-	-
EQUIPMENT	109	-	100	-	-
VEHICLES	4,629	2,826	2,000	-	-
LEET LABOR	5,686	3,240	7,500	-	-
SUPPLIES & MATERIALS	10,757	3,649	5,200	-	-
COMPUTER SOFTWARE	-	9,301	10,133	-	-
CONTRACTED SERVICES	15,385	8,146	10,000	-	-
COPIER MAINT-CITYWIDE	-	1,776	1,776	-	-
FEES & SUBSCRIPTIONS	994	1,313	1,205	-	-
TEL	6,763	6,529	7,787	-	-
AUNDRY AND DRY CLEANING	-	-	1,500	-	-
GEN. INS. LIAB. PREMIUM	7,658	7,269	9,649	-	-
UNIFORMS	1,005	1,336	2,600	-	-
LEET SERVICE COST-FIXED	20,330	19,480	19,480	-	-
OPERATING	\$ 81,079	\$ 69,182	\$ 89,330	\$ -	\$ -
INSPECTIONS TOTAL	\$ 794,119	\$ 776,814	\$ 820,540	\$ -	\$ -

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 143,634	\$ 139,710	\$ 116,211	\$ 112,817	\$ 114,220
SALARIES-REGULAR	337,749	360,619	377,397	374,818	379,489
SALARIES-OVERTIME	3,779	2,180	199	199	199
SALARIES-OVERTIME	15,107	10,883	636	636	636
SALARIES PART-TIME	-	-	569	569	569
FICA EXPENSES	11,137	10,699	8,593	8,302	8,409
FICA EXPENSES	25,748	27,107	27,892	27,440	27,797
GROUP LIFE INSURANCE	-	-	310	532	539
GROUP LIFE INSURANCE	2	2	1,011	1,757	1,782
RETIREMENT	10,314	9,650	8,385	8,089	8,190
RETIREMENT	24,405	24,987	27,333	26,875	27,209
HEALTH INSURANCE	18,577	20,560	24,940	27,577	29,783
HEALTH INSURANCE	71,526	77,694	78,304	92,692	100,108
WORKERS COMP. PREMIUM	190	-	239	1,000	1,000
WORKERS COMP. PREMIUM	648	680	714	714	714
401K REGULAR EMPLOYEES	2,453	1,891	1,872	1,872	1,872
401K REGULAR EMPLOYEES	7,599	5,862	5,928	5,928	5,928
PERSONNEL	\$ 672,868	\$ 692,524	\$ 680,533	\$ 691,817	\$ 708,444
PRINTING	\$ 100	\$ 774	\$ 200	\$ 200	\$ 200
EMPLOYEE TRAVEL/TRAINING	110	1,796	2,500	2,000	2,000
EQUIPMENT	182	240	400	-	-
EQUIPMENT	1,593	1,843	2,000	-	-
VEHICLES	14,658	10,386	3,384	10,000	10,250
VEHICLES	5,327	7,265	13,147	10,000	10,250
FLEET LABOR	6,045	4,659	1,423	5,000	5,125
FLEET LABOR	5,265	5,541	6,945	6,500	6,663
SUPPLIES & MATERIALS	2,692	4,478	4,650	5,000	5,000
SUPPLIES & MATERIALS	9,209	1,974	12,774	9,000	9,000
SMALL TOOLS	2,871	2,103	2,860	3,000	3,000
SMALL TOOLS	9,960	9,321	11,000	11,000	11,000
GENERAL OFFICE SUPPLIES	1,311	1,342	1,500	1,500	1,500
SIGNS	19,551	21,945	38,172	25,000	25,000
SIGNS	33,569	33,066	50,000	40,000	40,000
PAVEMENT MARKINGS	2,820	-	3,500	2,500	2,500
PAVEMENT MARKINGS	23,466	12,604	35,000	35,000	35,000
SIGN LAB	968	2,248	1,500	2,250	2,250
SIGN LAB	1,545	1,386	2,000	2,000	2,000
SIGNAL LAB	2,987	2,942	2,800	3,000	3,000
TRAFFIC SIGNALS MAINT SUP	62,458	79,270	60,000	80,000	80,000
BARRICADES	-	4,075	1,000	1,000	1,000
BARRICADES	140	18,709	13,000	20,000	20,000
COMPUTER SOFTWARE	-	6	123	-	-
COMPUTER HARDWARE	-	1,995	-	550	648
COMPUTER HARDWARE	-	-	-	4,144	648
CONTRACTED SERVICES	2,879	1,112	5,000	4,000	4,000
CONTRACTED SERVICES	23,467	6,213	35,000	35,000	35,000
RADIO MAINT. -CITYWIDE	-	-	-	912	1,824
RADIO MAINT. -CITYWIDE	-	-	-	1,368	2,736
COPIER MAINT-CITYWIDE	-	-	716	640	640
DUES & SUBSCRIPTIONS	1,337	1,500	860	1,200	1,200
TELEPHONE/WIRELESS	-	-	-	3,494	3,950
TRAFFIC SIGNAL LIGHTS	15,117	16,763	25,000	18,000	18,000
FUEL	1,981	3,644	9,883	6,926	7,367
FUEL	17,005	15,012	10,960	15,100	15,478
LAUNDRY & DRY CLEANING	1,947	3,033	3,000	4,647	4,647
GEN. INS. LIAB. PREMIUM	6,137	5,200	7,733	15,000	15,000

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
UNIFORMS		503	477	900	700
FLEET SERVICE COST-FIXED		4,602	3,977	5,784	2,675
FLEET SERVICE COST-FIXED		13,748	15,905	17,351	8,025
OPERATING \$	\$ 295,550	\$ 302,804	\$ 392,065	\$ 396,320	\$ 397,276
EQUIPMENT	\$ 8,400	\$ 1,500	\$ -	\$ -	-
EQUIPMENT	-	19,746	34,000	20,000	-
CAPITAL \$	\$ 8,400	\$ 21,246	\$ 34,000	\$ 20,000	\$ -
TRAFFIC SERVICES TOTAL \$	\$ 976,818	\$ 1,016,574	\$ 1,106,598	\$ 1,108,137	\$ 1,105,720

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 104,892	\$ 150,953	\$ 144,656	\$ 153,284	\$ 155,498
FICA EXPENSES	7,653	11,151	10,689	11,273	11,419
GROUP LIFE INSURANCE	-	-	391	709	718
RETIREMENT	7,279	10,185	10,531	10,969	11,106
HEALTH INSURANCE	16,796	21,146	24,702	25,565	27,610
401K REGULAR EMPLOYEES	1,445	1,569	1,560	1,560	1,560
PERSONNEL	\$ 138,065	\$ 195,004	\$ 192,529	\$ 203,360	\$ 207,911
PRINTING	\$ -	\$ -	\$ 650	\$ 650	\$ 650
EMPLOYEE TRAVEL/TRAINING	1,013	2,669	2,000	4,000	4,000
SUPPLIES & MATERIALS	-	826	16,000	20,000	20,000
GENERAL OFFICE SUPPLIES	138	103	500	500	500
COMPUTER HARDWARE	1,715	-	-	-	-
CONTRACTED SERVICES	-	-	15,000	15,000	15,000
SPECIAL STUDY REIMBURSEME	15,564	10,000	242,000	42,000	165,000
DUES & SUBSCRIPTIONS	985	1,572	2,000	2,000	2,000
ADVERTISING	2,381	1,688	2,000	4,000	4,000
OPERATING	\$ 21,796	\$ 16,858	\$ 280,150	\$ 88,150	\$ 211,150
MPO	\$ 159,861	\$ 211,862	\$ 472,679	\$ 291,510	\$ 419,061
PUBLIC WORKS TOTAL	\$ 8,558,628	\$ 8,380,468	\$ 9,970,627	\$ 8,934,835	\$ 9,178,816

COMMUNITY DEVELOPMENT

MISSION STATEMENT:

The mission of the Community Development Department is to administer and implement the programs, policies and services as authorized by the City Council. The Community Development Department reflects the community's vision of the City for today and the future. The department is comprised of 5 divisions that work to shape the physical environment and provide services to the Citizens of Greenville in a professional manner.

STRATEGIC PLANNING GOALS ASSIGNMENT:

- Goal 1 DYNAMIC AND INVITING COMMUNITY**
- Goal 2 ECONOMIC DEVELOPMENT**
- Goal 3 WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION**
- Goal 5 QUALITY NEIGHBORHOODS**

Goal 1: DYNAMIC AND INVITING COMMUNITY

Objectives:

Development Standards – Review existing development standards (i.e. zoning ordinance and subdivision regulations) to identify substantive modifications that would result in better implementation of the vision, policies and objectives of Horizon's: Greenville's Comprehensive Plan.

Comprehensive Plan Update – Initiate a scheduled Major Update of Horizon's: Greenville's Comprehensive Plan

Arts Partnerships - Continue public arts partnerships with Pitt County Arts Council and Greenville Museum of Art.

Public Art – Identify opportunities for the inclusion of public art in public spaces and facilities.

West 5th Street Phase II Streetscape - Complete design work associated with the West 5th Street Phase II Streetscape improvements project.

Uptown Events – Continue to partner with Uptown Greenville and others to provide quality events and entertainment in the Uptown area.

Street Trees – Partner with ReLeaf to plant new street trees along primary corridors and/or in neighborhoods.

Goal 2: ECONOMIC DEVELOPMENT

Objectives:

Talent Development:

Continue support of Operation Re-Entry veteran training initiative.

Develop a career fair to link underserved populations with employers and resources.

Continue partnerships with PCC, United Way and other agencies to ensure that the local workforce is ready to fill technology based 21st Century jobs.

Business Attraction and Retention:

Continue implementation of Business Retention and Expansion (BRE) program to include North Greenville business survey.

Continue recruitment of target sector businesses.

COMMUNITY DEVELOPMENT (CONTINUED)

Continue support for SEED and other entrepreneurial initiatives.
Launch Uptown Retail Challenge grant.
Continue funding for Small Business Plan Competition.
Develop fund that allows for required match to state incentives.

Product development:

Complete study phase and begin implementation phase of Dickinson Market Study elements related to urban technology park and tech transfer facility partnership with ECU to include opportunities for broadband advantages.
Continue discussions with private sector developers regarding creation of office and retail space.
Continue discussions with PGV on business recruitment opportunities at the airport.
Work with partners to identify opportunities for the development of culinary and arts incubators.

Quality of Life:

Continue discussions with partners to redevelop Uptown Theatre and with ECU to develop a performing arts center in Uptown Greenville.
Continue work with CVB, Chamber, and other partners on sports attraction and development including BMX.
Work with regional partners to explore opportunities to attract retirees.
Continue partnership with Go-Science to open science museum and education center in Uptown Greenville.

Urban Revitalization:

Complete implementation of the priority and carry-over projects in the Redevelopment Commission's work plan.
Develop recommendations to City Council on priority projects and funding sources to carry Redevelopment Plan forward.
Continue assessment and clean-up work through EPA Brownfield program.
Implement items in City's Annual Action Plan for HUD funded activities.

Marketing:

Continue development and distribution of sector-specific marketing collateral for target sectors.
Promote Greenville at target sector trade shows.
Co-promote Greenville MSA with Department of Commerce, ElectriCities, Pitt County Dev. Commission and NC East Alliance at trade shows and site selector events.
Work with regional partners to host periodic site selector tours of the Greenville MSA.

Goal 3: WELL MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION**Objectives:**

Collaboration with Partners – Continue development of positive relationships with community partners and actively pursue opportunities for collaborations that will benefit the community.

Goal 5: QUALITY NEIGHBORHOODS**Objectives:**

Review Existing Plans - Review all adopted neighborhood plans and develop a report outlining status of implementation activities.

Develop a New Plan - Initiate and complete the South Greenville Neighborhood Plan.

Provide staff support and expertise to facilitate the establishment of two new neighborhood associations.

COMMUNITY DEVELOPMENT (CONTINUED)

Support NAB efforts related to hosting an annual neighborhood symposium.

Implementation of the adopted Housing Annual Plan (includes efforts related to the down payment assistance program, owner-occupied home rehabilitation, and infrastructure improvements).

Continue the University Area Homebuyer Assistance program.

Objectives:

Continue the Historic Preservation Pilot Loan program.

Develop a strategy to transfer residential City-owned parcels that cannot legally or practically be developed (i.e. too small for a new house to be constructed) to adjacent homeowners.

Continue efforts to develop new housing in the Lincoln Park neighborhood by partnering with third parties that agree to construct housing on City-owned properties.

Continue support for the Neighborhood Improvement Grant program overseen by the Community Appearance Commission.

Develop a neighborhoods page on the City's website to include maps, pictures and neighborhood profiles.

Ensure that appropriate staff resources are available to support various neighborhood improvement efforts.

DEPARTMENT GOALS AND OBJECTIVES:

Goal: Economic Development - Provide a strong economic climate that supports entrepreneurialism, innovation, a diversity of businesses that provide a range of employment opportunities, and tax base growth that provides fiscal sustainability for the delivery of high-quality City services.

Objectives: (Performance Measures)

Tax base (total valuation)

Taxable tax base (total valuation subject to ad valorem taxes)

Total business licenses issued

Taxable sales per capita

Value of new construction (building permit value)

Average hotel occupancy rate

Unemployment rate

COMMUNITY DEVELOPMENT (CONTINUED)

Goal: Quality neighborhoods - The City of Greenville will provide an environment that produces and maintains high-quality neighborhoods that are attractive, well-designed, and sustainable providing citizens a variety of housing choices.

Objectives: (Performance Measures)

Number of active neighborhood associations.

Households represented by a neighborhood association.

Number of homes rehabilitated using City programs.

Number of substandard homes demolished and removed by the City.

Number of affordable dwelling units created using City programs.

Community Development - General Fund		11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector	6.00	6.00	6.00	6.00	6.00	6.00
Chief Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Chief Planner	1.00	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00	1.00
Director of Community Dev	1.00	1.00	1.00	1.00	1.00	1.00
Economic Dev & Revit Mgr	-	-	1.00	1.00	1.00	1.00
GIS Technician I	1.00	1.00	1.00	1.00	1.00	1.00
GIS Technician II	1.00	1.00	1.00	1.00	1.00	1.00
Housing Rehab Specialist	-	-	-	-	-	-
Lead Planner	1.00	1.00	1.00	1.00	1.00	1.00
Loan Administrator	-	-	-	-	-	-
Neighborhood Liaison/Comm Ombu	1.00	1.00	1.00	1.00	1.00	1.00
Permit Officer	1.00	1.00	1.00	1.00	1.00	1.00
Planner I	0.00	-	2.00	2.00	2.00	2.00
Planner II	6.00	6.00	5.00	5.00	5.00	5.00
Senior Planner	1.00	1.00	-	-	-	-
Staff Support Specialist I	1.00	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist II	2.00	2.00	2.00	2.00	2.00	2.00
Staff Support Specialist III	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Community Development - GF	27.00	27.00	28.00	28.00	28.00	28.00

	2012	2013	2014	2015	2016
SUMMARY OF EXPENSES BY CATEGORY	ACTUAL	ACTUAL	ORIGINAL	ORIGINAL	PLAN
* PERSONNEL	\$ 1,366,765	\$ 1,278,606	\$ 1,391,206	\$ 2,026,096	\$ 2,070,983
* OPERATING	302,058	355,300	511,240	621,895	577,223
*** COMMUNITY DEVELOPMENT TOTAL	\$ 1,668,823	\$ 1,633,906	\$ 1,902,446	\$ 2,647,991	\$ 2,648,206

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 263,321	\$ 236,068	\$ 234,315	\$ 235,841	\$ 239,471
SALARIES-OVERTIME	158	559	-	-	-
FICA EXPENSES	18,914	16,625	16,626	16,632	16,759
GROUP LIFE INSURANCE	555	572	615	1,094	1,107
RETIREMENT	18,286	15,966	17,018	16,859	17,067
HEALTH INSURANCE	39,465	36,688	38,176	44,359	47,908
WORKERS COMP. PREMIUM	1,188	624	655	1,000	1,000
401K REGULAR EMPLOYEES	3,897	2,383	2,340	2,340	2,340
PERSONNEL	\$ 345,784	\$ 309,485	\$ 309,745	\$ 318,125	\$ 325,652
PRINTING	\$ 1,654	\$ 3,161	\$ 6,000	\$ 5,000	\$ 5,500
EMPLOYEE TRAVEL/TRAINING	5,126	5,773	11,800	9,000	10,000
VEHICLES	47	177	1,000	1,000	1,025
FLEET LABOR	1,454	230	703	1,500	1,538
SUPPLIES & MATERIALS	6,732	6,819	7,850	7,000	7,000
COMPUTER SOFTWARE	-	1,809	2,198	66,739	67,882
COMPUTER HARDWARE	6,393	412	2,950	3,496	8,288
DONATIONS	463	2,014	-	-	-
CONTRACTED SERVICES	31,723	3,993	10,000	20,000	22,000
GRANTS	14,615	61,160	26,500	56,500	56,500
COPIER MAINT-CITYWIDE	5,796	6,222	5,796	7,680	7,680
DUES & SUBSCRIPTIONS	1,612	539	2,565	2,545	2,545
ADVERTISING	858	35	-	-	-
TELEPHONE/WIRELESS	5,624	5,925	7,380	9,960	10,248
FUEL	343	447	123	1,800	1,743
GEN. INS. LIAB. PREMIUM	2,655	12,510	14,219	25,000	25,000
POOL CAR RENTALS	613	202	347	1,100	1,128
SPECIAL EVENTS	14,800	9,500	14,750	14,000	13,000
2011 BMX EVENT	500	-	-	-	-
FLEET SERVICE COST-FIXED	4,970	5,282	5,290	11,642	11,660
OPERATING	\$ 105,978	\$ 126,210	\$ 119,471	\$ 243,962	\$ 252,737
ADMINISTRATION TOTAL	\$ 451,762	\$ 435,695	\$ 429,216	\$ 562,087	\$ 578,389

**BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016**

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 565,646	\$ 524,470	\$ 582,164	\$ 473,313	\$ 479,247
FICA EXPENSES	41,633	38,997	42,175	40,699	41,227
GROUP LIFE INSURANCE	1,421	1,449	1,574	2,628	2,655
RETIREMENT	39,509	35,855	42,139	39,940	40,435
HEALTH INSURANCE	93,191	82,627	110,637	117,525	126,927
WORKERS COMP. PREMIUM	1,167	1,225	1,287	1,000	1,000
EDUC/TRAIN ASSIST PROG	-	670	-	-	-
401K REGULAR EMPLOYEES	10,292	6,994	7,800	7,800	7,800
PERSONNEL	\$ 752,859	\$ 692,287	\$ 787,776	\$ 682,905	\$ 699,291
PRINTING	\$ 7,885	\$ 6,362	\$ 8,000	\$ 7,500	\$ 7,500
EMPLOYEE TRAVEL/TRAINING	4,763	6,881	7,900	12,000	12,000
VEHICLES	-	-	-	5,000	5,125
FLEET LABOR	-	-	-	1,000	1,025
SUPPLIES & MATERIALS	7,421	13,652	14,100	10,000	10,000
CONTRACTED SERVICES	277	2,885	5,100	5,100	5,100
DUES & SUBSCRIPTIONS	1,855	3,685	4,240	3,945	3,945
NEIGH.PLANS IMPLEMENTATIO	-	-	75,000	-	-
FUEL	83	-	-	400	498
GEN. INS. LIAB. PREMIUM	6,639	-	-	-	-
POOL CAR RENTALS	-	-	-	300	308
OPERATING	\$ 28,923	\$ 33,465	\$ 114,340	\$ 45,245	\$ 45,501
PLANNING TOTAL	\$ 781,782	\$ 725,752	\$ 902,116	\$ 728,150	\$ 744,792

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 192,556	\$ 201,027	\$ 218,041	\$ 216,144	\$ 218,067
SALARIES PART-TIME	5,057	-	-	-	-
FICA EXPENSES	14,491	14,640	16,112	15,953	16,156
GROUP LIFE INSURANCE	471	611	578	1,014	1,023
RETIREMENT	13,364	13,573	15,708	15,446	15,635
HEALTH INSURANCE	37,902	40,238	39,393	46,406	50,119
WORKERS COMP. PREMIUM	665	698	733	500	500
401K REGULAR EMPLOYEES	3,616	2,619	3,120	3,120	3,120
PERSONNEL	\$ 268,122	\$ 273,406	\$ 293,685	\$ 298,583	\$ 304,620
PRINTING	\$ 4,070	\$ 3,294	\$ 3,600	\$ 3,000	\$ 3,000
EMPLOYEE TRAVEL/TRAINING	5,012	9,309	5,700	4,500	4,500
PAY STATION MAINTENANCE	7,943	3,122	4,300	4,300	4,300
SUPPLIES & MATERIALS	4,029	3,516	3,600	3,200	3,200
CONTRACTED SERVICES	110,984	24,769	27,000	29,000	14,000
ECONOMIC DEV. FUNDS	-	122,452	125,000	121,000	125,000
DUES & SUBSCRIPTIONS	2,340	3,226	5,821	2,400	2,400
ADVERTISING	892	518	8,000	750	750
GEN. INS. LIAB. PREMIUM	1,991	-	-	-	-
FACADE GRANT AWARDS	15,297	11,263	56,008	67,040	20,000
PAY STATION	14,599	14,156	13,400	13,400	13,400
CAPITAL INVEST.GRANT	-	-	25,000	-	-
OPERATING	\$ 167,157	\$ 195,625	\$ 277,429	\$ 248,590	\$ 190,550
ECONOMIC DEVELOPMENT TOTAL	\$ 435,279	\$ 469,031	\$ 571,114	\$ 547,173	\$ 495,170

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ -	\$ 2,535	\$ -	\$ 536,782	\$ 542,384
SALARIES-OVERTIME	-	30	-	5,000	5,000
FICA EXPENSES	-	186	-	34,856	35,305
GROUP LIFE INSURANCE	-	-	-	2,252	2,284
RETIREMENT	-	181	-	34,175	34,597
HEALTH INSURANCE	-	457	-	105,398	113,830
WORKERS COMP. PREMIUM	-	-	-	1,000	1,000
401K REGULAR EMPLOYEES	-	39	-	7,020	7,020
PERSONNEL	\$ -	\$ 3,428	\$ -	\$ 726,483	\$ 741,420
PRINTING	\$ -	\$ -	\$ -	\$ 950	\$ 950
EMPLOYEE TRAVEL/TRAINING	-	-	-	8,100	8,100
EQUIPMENT	-	-	-	-	-
VEHICLES	-	-	-	3,000	3,075
FLEET LABOR	-	-	-	5,000	5,125
SUPPLIES & MATERIALS	-	-	-	5,250	9,250
COMPUTER SOFTWARE	-	-	-	-	-
CONTRACTED SERVICES	-	-	-	20,000	20,000
COPIER MAINT-CITYWIDE	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	-	-	985	985
FUEL	-	-	-	5,760	5,890
LAUNDRY & DRY CLEANING	-	-	-	1,500	1,500
GEN. INS. LIAB. PREMIUM	-	-	-	8,500	8,500
UNIFORMS	-	-	-	2,600	2,600
FLEET SERVICE COST-FIXED	-	-	-	22,453	22,460
OPERATING	\$ -	\$ -	\$ -	\$ 84,098	\$ 88,435
INSPECTIONS TOTAL	\$ -	\$ 3,428	\$ -	\$ 810,581	\$ 829,855
COMMUNITY DEVELOPMENT TOTAL	\$ 1,668,823	\$ 1,633,906	\$ 1,902,446	\$ 2,647,991	\$ 2,648,206

TRANSFERS

Funds transferred to Debt Service, Public Transportation, Library Services, Housing, and Stormwater Utilities for payment of debt or support of services.

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
TRANSF TO DEBT SERVICE	\$ 4,066,158	\$ 3,731,398	\$ 3,931,578	\$ 4,169,624	\$ 4,055,942
TRANSF TO DEBT SERVICE	65,186	64,024	64,008	62,389	60,440
TRANSFER TO TRANSIT FUND	-	84,804	214,889	711,443	677,740
TRANSFER TO CAPITAL RESER	250,000	12,591	-	25,000	-
TRANSFER TO GREENWAYS	-	68,790	-	-	-
TRANSFER TO SHEPPARD MEM.	1,200,006	1,110,181	1,178,914	1,248,774	1,162,192
TRANSFER TO POWELL BILL	-	300,000	200,000	-	-
TRANSFER TO SPEC.REV.GRAN	-	20,000	-	-	-
TRANS.TO SELF-INS.HEALTH	-	467,904	783,044	-	-
TRANSFER TO BANA - ERP	-	-	2,500,000	-	-
WAY FINDING SIGNS	-	52,906	-	-	-
TRANSFER TO PBL SAFETY FC	-	8,750	-	-	-
TRANSFER TO HOME DIVISION	168,590	219,937	209,905	457,803	514,338
TRANSFER TO SG'VILLE REC.CTR	-	-	200,000	200,000	-
DREAM PRK.CAPITAL PROJECT	-	534,841	-	-	-
TRANS TO TAR RIVER STUDY	-	-	200,000	-	-
TRANS TO UNEMP.RESERVE FD	-	-	172,000	-	-
TRANSFER TO BCGC	64,000	785,844	-	-	-
TRANSFER TO DICK. AVE. LANDUSE	-	-	150,000	-	-
TRANSFER TO KING GEORGE RD	101,000	-	-	-	-
TRANSFER TO ST.IMPROV.PROG	-	-	2,325,000	-	-
TRANSFER TO ST.IMPROV.PROG	-	-	750,000	-	-
TRANSFER TO GREEN MILL RUN FUND	343,600	-	-	-	-
EMERGENCY OPER.CENTER	400,000	48,700	-	-	-
TO GREENE ST. PARK.LOT	74,696	-	-	-	-
TRANS.TO INTER.TRANSPORT.	-	-	-	178,000	-
TRANS.TO DREW STEELE	133,900	-	-	-	-
TRANS.TO CDBG FUND 040	-	-	1,464	-	-
TRANS.TO SANITATION FUND	284,021	139,163	252,598	-	-
TO MAINTENANCE FUND	-	-	150,000	-	-
TRANSFER TO SOUTH TAR	226,902	-	-	-	-
TRNFR TO FACILITIES IMPRO	-	-	-	1,545,434	1,579,180
GOVERNOR'S CRIME COMM.	50,536	-	-	-	-
TRANSFERS	\$ 7,428,595	\$ 7,649,833	\$ 13,283,400	\$ 8,598,467	\$ 8,049,832
TRANSFERS	\$ 7,428,595	\$ 7,649,833	\$ 13,283,400	\$ 8,598,467	\$ 8,049,832

BUDGET PREPARATION WORKSHEET
 FY 2014 - 2015 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
REIM.FOR INDIRECT COST	\$ (601,354)	\$ 1,014,572	\$ (1,014,572)	\$ (1,268,214)	\$ (1,268,214)
INDIRECT COST	\$ (601,354)	\$ 1,014,572	\$ (1,014,572)	\$ (1,268,214)	\$ (1,268,214)
INDIRECT COST TOTAL	\$ (601,354)	\$ 1,014,572	\$ (1,014,572)	\$ (1,268,214)	\$ (1,268,214)
GENERAL FUND TOTAL	\$ 70,983,713	\$ 70,921,504	\$ 84,803,595	\$ 78,550,087	\$ 77,079,328



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OTHER FUNDS

FY 2014–2015 Budget & 2015–2016 Plan



This section will include the expenditures/expenses from the following funds:

Debt Service	Public Works Transit	Fleet Maintenance	Sanitation	Stormwater Utility
Housing	Capital Reserve	Health	Facilities Improvement	Vehicle Replacement

The following expenditures/expenses include all administrative, operations, maintenance, and capital outlay detail. City-wide "Capital Improvements" detail is located behind the Capital Improvements tab.



DEBT SERVICE

The Debt Service Fund accounts for the payment of the City's debt. When payments are due, the General Fund transfers the needed funds into this fund for payment.

BUDGET PREPARATION WORKSHEET FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
OCCUPANCY TAX	\$ 550,372	\$ 591,792	\$ 508,173	\$ 793,303	\$ 784,423
CVA BOND REFINANCE	4,292,944	19,950,000	-	-	-
INVESTMENT EARNINGS	528	543	-	-	-
INTEREST ON CHECKING	6	-	-	-	-
TRANS.FROM POWELL BILL	65,186	64,025	64,008	62,389	60,440
TRANS FROM GEN FUND	4,066,158	3,731,398	3,931,579	4,169,624	4,055,942
DEBT SERVICE FUND TOTAL REVENUE	\$ 8,975,194	\$ 24,337,758	\$ 4,503,760	\$ 5,025,316	\$ 4,900,805

CITY PUBLIC IMPROVEMENT	\$ 260,000	\$ 255,000	\$ -	\$ -	\$ -
CITY PUBLIC IMPROV 1998	225,000	225,000	300,000	300,000	300,000
CONVENTION CENTER BONDS	4,534,844	397,944	405,000	420,000	425,000
2002-03 2/3RDS GO	70,000	70,000	70,000	70,000	70,000
2004-2005 COPS	815,000	-	-	-	-
2006-2007 GO ISSUANCE	248,544	215,010	293,461	293,461	290,467
2008-2009 INSTALLMENT AGR	991,251	9,016,019	-	-	-
2011 GO BOND	165,000	165,000	165,000	165,000	165,000
2012 REFIN.04 & 09 OBLIG.	-	2,270,000	2,080,000	2,040,000	2,000,000
GESC EQUIPMENT LEASE	-	9,750,000	63,772	124,434	132,760
2014 ST.IMPROVE.INSTALL.	-	-	200,000	-	-
INSTALL. 2014 PARKING DEC	-	-	-	353,333	353,333
CVA EXP.SPEC.REV.	-	-	-	205,000	205,000
CITY PUBLIC IMPROVEMENT	17,765	8,925	-	-	-
CITY PUBLIC IMPROV 1998	65,625	55,725	45,825	32,625	19,124
CONVENTION CENTER BONDS	185,491	111,645	103,173	91,469	79,331
2002-03 2/3RDS GO	27,748	25,298	22,760	20,135	17,422
2004-2005 COPS	466,384	-	-	-	-
2006-2007 GO ISSUANCE	309,171	332,763	286,802	272,129	257,456
2008-2009 INSTALLMENT AGR	376,547	-	-	-	-
2011 GO BOND	89,400	93,640	90,340	87,040	83,740
GOVERNMENTAL ENTRY	26,811	-	-	-	-
2012 REFIN.04 & 09 OBLIG.	-	193,636	272,844	239,931	207,712
GESC EQUIPMENT LEASE	-	-	28,323	61,675	58,601
2014 ST.IMPROVE.INSTALL.	-	-	76,460	-	-
INSTALL. 2014 PARKING DEC	-	-	-	172,250	160,767
CVA EXP.SPEC.REV.	-	-	-	76,834	75,092
CITY BOND ISSUE COST REF.	-	1,134,103	-	-	-
REFINANCING FEES	83,100	45,709	-	-	-
OPERATING/COLLECTION FEE	8,256	8,877	-	-	-
OPERATING	\$ 8,965,937	\$ 24,374,294	\$ 4,503,760	\$ 5,025,316	\$ 4,900,805
BONDS/LEASE AGREEMENTS	\$ 8,965,937	\$ 24,374,294	\$ 4,503,760	\$ 5,025,316	\$ 4,900,805
DEBT SERVICE FUND TOTAL EXPENSE	\$ 8,965,937	\$ 24,374,294	\$ 4,503,760	\$ 5,025,316	\$ 4,900,805

PUBLIC TRANSPORTATION

Planning activities remain approximately the same and are reimbursable at 90% (80% Federal and 10% State). Federal operating funding remains at one-half the net deficit. Continuation of state operating support is anticipated. Capital items and ADA service and preventative maintenance items requested are reimbursable at 80% Federal share.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund section.

Transit - Public Transportation Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Original	Original	Plan
Director of Public Works	0.10	0.10	0.15	0.15	0.15
Public Works Operations Mgr	0.10	0.10	0.30	0.30	0.30
Transit Manager	1.00	1.00	1.00	1.00	1.00
Lead Transit Driver	-	-	2.00	2.00	2.00
Transit Driver	13.00	13.00	11.00	11.00	11.00
Staff Support Specialist II	0.50	0.50	0.50	0.50	0.50
Transit Coordinator/Dpt	0.00	0.00	0.75	0.75	0.75
Total Transportation Fund Full-Time Transit	14.70	14.70	15.70	15.70	15.70

BUDGET PREPARATION WORKSHEET
 FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
2009-2010 OPERATING GRANT	\$ 146,237	\$ -	\$ -	\$ -	\$ -
2011-2012 OPERATING GRANT	361,308	13,933	-	-	-
2012-2013 OPERATING GRANT	-	396,735	-	146,699	-
2013-2014 OPERATING GRANT	-	-	1,184,913	-	-
2014-2015 OPERATING GRANT	-	-	-	1,267,709	-
2015-2016 OPERATING GRANT	-	-	-	-	1,280,972
CAPITAL GRANT	1,380	(35)	-	-	-
2009-2010 CAPITAL GRANT	308,468	7,816	-	-	-
2012-2013 CAPITAL GRANT	-	523,463	-	-	-
2013-2014 CAPITAL GRANT	-	-	425,611	-	-
2014-2015 CAPITAL GRANT	-	-	-	434,712	-
2015-2016 CAPITAL GRANT	-	-	-	-	425,934
RECOVERY ACT OF 2009-GRAN	-	131,791	-	-	-
2012-2013 PLANNING GRANT	-	62,955	-	-	-
2013-2014 PLANNING GRANT	-	-	32,103	-	-
2014-2015 PLANNING GRANT	-	-	-	32,103	-
2015-2016 PLANNING GRANT	-	-	-	-	32,103
STATE MAIN. ASSIST. PGRM.	191,727	284,565	285,000	285,000	285,000
MISCELLANEOUS REVENUE	917	31,767	225	238	238
PITT COMM COLL BUS FARES	9,077	9,040	9,021	9,553	9,553
OTHER ENTITY PAYROLL	1,773	1,630	930	1,674	1,674
BUS FARES	217,299	236,247	195,000	244,187	250,292
BUS TICKET SALES	75,367	74,108	69,000	107,234	109,224
PITT CO.BUS SERVICE	4,669	4,975	5,022	4,776	4,776
HAMMOCK SOURCE	921	919	1,023	955	955
INTEREST ON CHECKING	8	-	-	-	-
TRANS FROM GEN FUND	-	84,804	214,889	711,443	677,740
TRANSIT CAPITAL PROJECT	50,308	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	347,152	472,014	-
PUBLIC TRANSPORT. FUND TOTAL REVENUES	\$ 1,369,459	\$ 1,864,713	\$ 2,769,889	\$ 3,718,297	\$ 3,078,461

BUDGET PREPARATION WORKSHEET
 FY 2012 - 2014 AND 2015 - 2016

PRINTING	\$ 4,618	\$ 8,817	\$ 8,000	\$ 9,200	\$ 9,200
OFFICE SUPPLIES	4,360	4,842	4,500	6,000	6,000
DATA PROCESSING	-	16	-	-	-
COMPUTER HARDWARE	-	-	-	1,296	-
CONTRACTED SERVICES	-	918	17,415	18,075	18,075
RADIO MAINT. - CITYWIDE	1,051	-	-	2,280	4,560
COPIER MAINT. - CITYWIDE	1,400	350	374	527	527
DUES & SUBSCRIPTIONS	600	600	1,000	1,000	1,000
MARKETING	3,800	5,515	7,752	7,200	7,200
WIRELESS	-	-	-	1,116	1,152
GENERAL INSURANCE LIAB.	16,038	19,246	20,208	30,000	30,000
PROPERTY & CASUALTY LOSS	-	-	-	50,000	25,000
MONEY COUNTY	-	-	-	14,356	14,356
RENTAL SPACE	-	-	-	11,432	11,432
ADMINISTRATIVE HOURS	-	-	-	138,801	138,801
OPERATING	\$ 31,867	\$ 40,304	\$ 59,249	\$ 291,283	\$ 267,303
ADA SERVICES	\$ -	\$ 172,413	\$ 190,047	\$ 190,047	\$ 190,047
CAPITAL	\$ -	\$ 172,413	\$ 190,047	\$ 190,047	\$ 190,047
TRANSIT ADMINISTRATIVE	\$ 31,867	\$ 212,717	\$ 249,296	\$ 481,330	\$ 457,350
SALARIES-REGULAR	\$ 611,018	\$ 689,864	\$ 635,655	\$ 634,562	\$ 642,347
SALARIES-OVERTIME	3,931	5,055	5,000	5,000	5,000

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES PART-TIME	61,604	56,389	47,739	104,330	104,330
CAR ALLOWANCE	227	197	360	360	360
FICA EXPENSE	50,624	53,305	46,948	46,454	47,039
GROUP LIFE	1,406	1,485	1,735	2,907	2,947
RETIREMENT	43,521	141,799	46,295	45,498	46,056
HEALTH INSURANCE	133,229	138,648	149,902	150,952	163,029
WORKERS COMP PREMIUM	1,488	1,786	1,875	1,875	1,875
WORKER'S COMP. LOSS	-	-	-	40,000	20,000
401K REGULAR EMPLOYEES	15,254	12,014	11,466	11,622	11,622
UNEMPLOYMENT COMPENSATION	-	-	8,665	8,665	8,665
PERSONNEL	\$ 922,302	\$ 1,100,542	\$ 955,640	\$ 1,052,225	\$ 1,053,270
TRAVEL	\$ 921	\$ 1,585	\$ 1,500	\$ 2,800	\$ 2,800
PARTS	469	-	-	-	-
BUILDINGS & GROUNDS MAINT	4,061	-	-	-	-
SUPPLIES & MATERIALS	4,302	2,734	-	25,636	26,277
FUEL	274,617	271,035	369,112	331,254	339,535
LAUNDRY & DRY CLEANING	4,094	4,913	4,000	4,000	4,000
UNIFORMS	648	736	1,500	1,500	1,500
POOL CAR RENTALS	-	55	-	-	-
DEPRECIATION EXPENSE	392,498	391,734	-	-	-
FLEET SERVICE COST-FIXED	70,310	34,711	34,711	60,191	74,564
OPERATING	\$ 751,920	\$ 707,503	\$ 410,823	\$ 425,381	\$ 448,676
TRANSIT OPERATING	\$ 1,674,222	\$ 1,808,045	\$ 1,366,463	\$ 1,477,606	\$ 1,501,946
BUILDINGS & GROUNDS MAINT	\$ -	\$ 10	\$ 25,000	\$ 40,000	\$ 40,000
FLEET LABOR	134,069	113,903	250,000	216,500	216,500
COMMERCIAL LABOR	-	-	-	33,500	33,500
SUPPLIES & MATERIALS	-	376	41,976	12,000	12,300
CONTRACTED SERVICES	-	5,777	5,000	30,000	50,750
RADIO MAINT. - CITYWIDE	-	570	-	-	-
OPERATING	\$ 134,069	\$ 120,636	\$ 321,976	\$ 332,000	\$ 353,050
EQUIPMENT	\$ 6,446	\$ (85,828)	\$ 19,550	\$ -	\$ -
VEH.SPARE PARTS-PREV MAIN	99,483	224,568	260,590	204,583	209,698
ADA SERVICES	175,215	-	-	-	-
BUS SHELTER/OTH PREV MAIN	6,801	15,361	20,000	24,000	24,000
ARRA FUNDS-SHELTERS	-	65,700	-	-	-
ARRA FUNDS-MISC.SUP.EQUIP	-	66,091	-	-	-
CAPITAL	\$ 287,945	\$ 285,892	\$ 300,140	\$ 228,583	\$ 233,698
TRANSIT CAPITAL	\$ 422,014	\$ 406,528	\$ 622,116	\$ 560,583	\$ 586,748
CAPITAL IMPROVEMENTS	\$ -	\$ 72,145	\$ 532,014	\$ 1,198,778	\$ 532,417
CAPITAL	\$ -	\$ 72,145	\$ 532,014	\$ 1,198,778	\$ 532,417
CAPITAL IMPROVEMENTS	\$ -	\$ 72,145	\$ 532,014	\$ 1,198,778	\$ 532,417
PUBLIC TRANSPORT. FUND TOTAL EXPENSES	\$ 2,128,103	\$ 2,499,435	\$ 2,769,889	\$ 3,718,297	\$ 3,078,461

FLEET MAINTENANCE

The Fleet Maintenance Fund has been established as an internal service fund to account for charge backs to the respective departments of the City for labor, fuel, and parts for items needed to maintain city vehicles. The creation of this fund will assist the City in more accurately reflecting the true costs of the vehicle maintenance by department.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund tab.

Fleet Maintenance - Fleet Maintenance Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Public Works Operations Mgr	-	-	0.30	0.30	0.30
Fleet Superintendent	1.00	1.00	1.00	1.00	1.00
Mechanic Supervisor	2.00	2.00	2.00	2.00	2.00
Master Mechanic	9.00	9.00	10.00	10.00	10.00
Paint/Body Technician	1.00	1.00	1.00	1.00	1.00
Parts Manager	1.00	1.00	1.00	1.00	1.00
Welder	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist II	1.00	1.00	1.00	1.00	1.00
Auto Service Worker	1.00	1.00	1.00	1.00	1.00
Total Fleet Fund Full-Time Fleet	17.00	17.00	18.30	18.30	18.30

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

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ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
HOUSING AUTHORITY FUEL	\$ 74,214	\$ 49,842	\$ 65,856	\$ 53,500	\$ 53,500
MISCELLANEOUS REVENUE	-	24	-	-	-
CONVERGYS CORP.	1,666,913	1,598,027	1,965,015	1,731,292	1,783,697
LABOR FEES	883,291	851,235	949,699	1,003,100	1,026,765
POOL CAR RENTALS	14,587	12,425	13,716	13,500	13,500
PARTS MARK UP	206,702	229,294	213,500	418,283	460,365
PARTS	12,080	4,417	8,000	-	-
COMM.LABOR & MARKUP	225,503	290,186	265,000	259,800	113,590
INVENTORY REVENUE	619,771	739,866	1,000,000	1,000,000	1,000,000
LIBRARY FUEL	2	-	1,200	-	-
LIBRARY FLEET PARTS	235	(244)	1,770	860	860
LIBRARY FLEET LABOR	(480)	(740)	2,300	2,610	2,610
SALE OF USED FLEET OIL	3,753	1,385	6,000	900	900
AIRPORT FUEL	-	-	-	1,000	1,000
RECYCLING / SCRAP METAL	-	533	-	600	600
TRANSFER FROM VEH.REPLACE	-	175,000	-	-	-
APPROPRIATED FUND BALANCE	-	-	175,000	-	-
FLEET MAINTENANCE FUND TOTAL REVENUES	\$ 3,706,571	\$ 3,951,250	\$ 4,667,056	\$ 4,485,445	\$ 4,457,387

SALARIES-REGULAR	\$ 808,635	\$ 826,546	\$ 903,353	\$ 931,366	\$ 942,760
SALARIES-OVERTIME	7,741	7,239	5,000	5,000	5,000
TOOL ALLOWANCES	11,400	11,400	11,800	11,800	11,800
FICA EXPENSES	59,788	60,679	65,884	66,898	67,771
GROUP LIFE INSURANCE	3	186	2,444	4,396	4,440
RETIREMENT	56,511	56,124	65,759	66,779	67,596
HEALTH INSURANCE	212,314	193,714	218,881	258,354	279,022
WORKERS COMP. PREMIUM	1,657	1,988	3,987	3,987	3,987
EDUC/TRAIN ASSIST PROG	-	-	1,000	1,000	1,000
401K REGULAR EMPLOYEES	16,944	12,604	14,040	14,274	14,274
PERSONNEL	\$ 1,174,993	\$ 1,170,480	\$ 1,292,148	\$ 1,363,854	\$ 1,397,650

PRINTING	\$ 256	\$ 95	\$ 400	\$ 400	\$ 400
EMPLOYEE TRAVEL/TRAINING	3,258	3,799	4,800	5,000	5,000
EQUIPMENT	9,815	9,814	9,500	-	-
VEHICLES	6,005	3,381	8,000	18,000	18,450
BUILDINGS	12,525	11,513	13,565	12,500	12,500
MAINT/REPAIR BUS	399	-	-	-	-
UNDERGROUND STORAGE TANK	5,577	9,781	7,500	9,000	9,000
FLEET LABOR	24,358	9,375	5,500	9,500	9,738
COMMERCIAL LABOR	-	-	-	500	513
SUPPLIES & MATERIALS	14,261	13,901	19,245	17,000	17,000
SMALL TOOLS	8,536	9,357	9,000	9,000	9,000
SHORT/OVER OF INVENTORY	12,315	(4,742)	-	-	-
FLEET MANAGEMENT	1,278	18,065	-	-	-
COMPUTER SOFTWARE	(6,027)	6,027	181,914	11,500	11,500
COMPUTER HARDWARE	-	-	-	3,496	1,296
INVENTORY EXPENSE	889,964	1,017,553	841,000	954,582	954,582
CONTRACTED SERVICES	12,906	7,472	19,366	20,000	20,000
RADIO MAINT. -CITYWIDE	788	757	-	2,400	4,800
COPIER MAINT-CITYWIDE	-	2,100	2,100	2,100	2,100
DUES & SUBSCRIPTIONS	2,215	2,966	8,350	9,500	9,500
TELEPHONE/WIRELESS	-	-	-	1,080	1,128
FUEL	1,582,109	1,542,051	1,834,129	1,600,000	1,640,000
HOUSING AUTHORITY FUEL	66,800	53,439	61,500	57,674	59,116
AIRPORT	-	30	-	1,000	1,025
LAUNDRY & DRY CLEANING	5,874	6,534	6,565	7,000	7,175
GEN. INS. LIAB. PREMIUM	14,167	15,000	17,850	20,000	20,000
UNIFORMS	1,063	613	3,600	4,000	4,000

BUDGET PREPARATION WORKSHEET
 FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
POOL CAR RENTALS	-	-	-	700	718
FLEET SERVICE COST-FIXED	19,940	20,266	20,266	25,486	25,520
CONTINGENCIES	-	-	280,758	308,173	200,676
FLEET OPERATING	\$ 2,688,382	\$ 2,759,147	\$ 3,354,908	\$ 3,109,591	\$ 3,044,737
EQUIPMENT	\$ 17,200	\$ 11,711	\$ 20,000	\$ 12,000	\$ 15,000
FLEET CAPITAL	\$ 17,200	\$ 11,711	\$ 20,000	\$ 12,000	\$ 15,000
FLEET MAINTENANCE FUND TOTAL EXPENSE	\$ 3,880,575	\$ 3,941,338	\$ 4,667,056	\$ 4,485,445	\$ 4,457,387

SANITATION

The Sanitation Fund is established to account for the user charges, fees, and all operating costs associated with the operation of the Sanitation Division operated through the Public Works Department of the City. The Sanitation Division offers comprehensive solid waste services such as garbage, recyclable, bulky trash, leaf collection, as well as mosquito and rodent control. Annexations and growth within the city continues to challenge the division to maintain the level of service our citizens expect. The Sanitation Division will continue to strive to uphold the quality service our citizens are accustomed to while looking for additional means to provide efficient and effective service in order to manage the future cost of service within our growing city.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund section.

Sanitation - Sanitation Fund		11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan	
Director of Public Works	0.20	0.20	0.20	0.20	0.20	0.20
Sanitation Superintendent	1.00	1.00	0.00	0.00	0.00	0.00
Sanitation Manager	-	-	1.00	1.00	1.00	1.00
Sanitation Route Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Recycling Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Sanitation Oper Supervisor	0.40	0.40	1.00	1.00	1.00	1.00
Sanitation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.40	0.40	0.25	0.25	0.25	0.25
Pesticide Control Officer	1.00	1.00	1.00	1.00	1.00	1.00
Sanitation Crew Leader II	7.00	7.00	5.00	5.00	5.00	5.00
Sanitation Crew Leader I	18.00	18.00	16.00	16.00	16.00	16.00
Refuse Collector	42.00	42.00	35.00	35.00	35.00	35.00
Total Sanitation Fund Full-Time Sanitation	73.00	73.00	62.45	62.45	62.45	62.45

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
NC MOSQUITO CONTROL	\$ 4,911	\$ -	\$ -	\$ 7,000	\$ 7,000
SPEC STATE/FED/LOC GRANTS	-	20,287	-	5,000	5,000
REFUSE FEES	5,216,407	6,289,347	6,911,561	7,219,314	7,116,078
EXTRA PICKUP	348	3,206	5,307	5,000	5,000
MISCELLANEOUS REVENUE	1,706	96,699	-	134,500	134,500
CART AND DUMPSTER	133,147	177,476	155,000	140,000	140,000
INTEREST ON CHECKING	6	-	-	-	-
RECYCLING / SCRAP METAL	17,099	10,219	13,748	10,000	10,000
SOLID WASTE TAX	57,874	53,509	56,997	54,000	54,000
TRANS FROM GEN FUND	284,021	139,163	252,597	-	-
TRANSFER FROM FEMA	148,158	-	-	-	-
BOND PROCEEDS	-	-	-	370,000	330,000
SANITATION FUND TOTAL REVENUES	\$ 5,863,677	\$ 6,789,906	\$ 7,395,210	\$ 7,944,814	\$ 7,801,578

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALARIES-REGULAR	\$ 2,471,721	\$ 2,446,765	\$ 2,152,009	\$ 1,958,072	\$ 1,982,127
SALARIES-OVERTIME	39,126	26,745	15,000	15,000	15,000
SALARIES-PART-TIME	28,080	25,395	18,000	18,000	18,000
CAR ALLOWANCE	227	540	720	1,260	1,260
FICA EXPENSE	185,483	174,674	154,022	139,673	141,475
GROUP LIFE	6,886	6,588	6,017	9,369	9,442
RETIREMENT	175,460	203,201	157,796	140,394	142,118
HOSPITALIZATION	697,311	733,900	742,330	735,355	794,185
WORKERS COMPENSATION	21,365	17,150	26,920	26,920	26,920
WORKER'S COMP. LOSS	171,839	92,007	77,850	60,000	60,000
401K REGULAR EMPLOYEES	74,588	54,031	47,247	43,368	43,368
PERSONNEL	\$ 3,872,086	\$ 3,780,996	\$ 3,397,911	\$ 3,147,411	\$ 3,233,895
PRINTING	\$ 1,153	\$ 1,519	\$ 4,500	\$ 6,000	\$ 6,000
TRAVEL	3,381	3,024	4,000	4,500	4,500
EQUIPMENT	132,133	146,323	207,981	-	-
VEHICLES	277,452	312,280	263,455	451,000	462,275
BUILDINGS	205	326	1,750	10,000	10,000
FLEET LABOR	163,621	155,865	185,136	180,000	184,500
DUMPSTERS	-	-	-	44,000	44,000
ROLLOUT CARTS	-	-	-	33,000	33,000
SUPPLIES & MATERIALS	27,411	18,740	54,086	60,000	60,000
SMALLS TOOLS	7,111	4,929	5,000	5,000	5,000
RECYCLING	29,883	20,460	40,000	20,000	20,000
COMPUTER SOFTWARE	-	-	1,103	9,780	9,780
COMPUTER HARDWARE	-	-	-	220	1,296
CONTRACTED SERVICES	190,019	203,136	240,000	250,000	250,000
RADIO MAINT. - CITYWIDE	4,467	1,290	-	5,160	10,320
COPIER MAINT. - CITYWIDE	3,015	720	774	527	527
DUES & SUBSCRIPTIONS	418	545	1,000	1,000	1,000
TELEPHONE WIRELESS	-	-	8,640	5,292	5,364
FUEL	317,456	303,826	385,040	353,043	370,290
LAUNDRY & DRY CLEANING	22,498	37,622	22,780	49,000	49,000
GENERAL INSURANCE LIAB.	67,377	70,629	84,896	70,000	70,000
UNIFORMS	11,743	12,641	12,500	12,500	12,500
POOL CAR RENTALS	-	-	-	600	615
PROPERTY & CASUALTY LOSS	20,172	8,456	14,653	20,000	20,000
DEPRECIATION	79,494	-	-	-	-

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

<u>ACCOUNT DESCRIPTION</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 ACTUAL</u>	<u>FY 2014 ORIGINAL</u>	<u>FY 2015 ORIGINAL</u>	<u>FY 2016 PLAN</u>
FLEET SERVICE COST-FIXED	719,560	852,566	1,291,089	1,065,945	1,066,190
COMPOSTING SITE	-	-	-	3,000	3,000
OPERATING	\$ 2,078,569	\$ 2,154,897	\$ 2,828,383	\$ 2,659,567	\$ 2,699,157
CONTINGENCIES	\$ -	\$ -	\$ -	\$ 527,223	\$ 391,082
OPERATING	\$ -	\$ -	\$ -	\$ 527,223	\$ 391,082
CONTINGENCIES	\$ -	\$ -	\$ -	\$ 527,223	\$ 391,082
EQUIPMENT	\$ 8,000	\$ 9,872	\$ -	\$ -	\$ -
CAPITAL	\$ 8,000	\$ 9,872	\$ -	\$ -	\$ -
SANITATION	\$ 5,958,655	\$ 5,945,765	\$ 6,226,294	\$ 6,334,201	\$ 6,324,134
EQUIPMENT	\$ -	\$ 938	\$ 150,000	\$ 155,000	\$ 160,000
MULTI-FAM.RECYCLE.CTR	184,593	45,477	-	540,000	300,000
POLLUTION PREVENTION	-	-	-	-	50,000
CAPITAL	\$ 184,593	\$ 46,415	\$ 150,000	\$ 695,000	\$ 510,000
CAPITAL IMPROVEMENTS	\$ 184,593	\$ 46,415	\$ 150,000	\$ 695,000	\$ 510,000
PRINCIPAL DEBT PAYMENT	\$ -	\$ -	\$ 164,955	\$ 53,456	\$ 105,287
TRANSFER TO GENERAL FUND	104,920	104,920	104,920	-	-
TRANSFER TO VEHICLE REPLA	121,766	-	-	-	-
OPERATING	\$ 226,686	\$ 104,920	\$ 269,875	\$ 53,456	\$ 105,287
SANITATION TRANSFERS OUT	\$ 226,686	\$ 104,920	\$ 269,875	\$ 53,456	\$ 105,287
REIM.FOR INDIRECT COST	\$ 335,823	\$ 749,041	\$ 749,041	\$ 862,157	\$ 862,157
INDIRECT COST	\$ 335,823	\$ 749,041	\$ 749,041	\$ 862,157	\$ 862,157
SANITATION INDIRECT COST	\$ 335,823	\$ 749,041	\$ 749,041	\$ 862,157	\$ 862,157
SANITATION FUND TOTAL EXPENSES	\$ 6,705,757	\$ 6,846,141	\$ 7,395,210	\$ 7,944,814	\$ 7,801,578

STORMWATER UTILITY

The Stormwater Utility is an enterprise fund established to implement the City's Stormwater Management Program. Revenue for this program is generated through a Stormwater fee paid by citizens owning improved property with buildings, parking lots, driveways, etc. The Stormwater Management Program is implemented through the Public Works Department's Engineering and Street Maintenance Divisions. It is directed at compliance with federal and state environmental regulations through the implementation of local development regulations, capital improvements and storm drain maintenance.

The goals and objectives of this fund are incorporated within the overall Public Works department goals outlined behind the General Fund section.

Public Works - Stormwater Utility Fund	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Original	Original	Plan
Administrative Assistant	0.40	0.40	0.40	0.40	0.40
Administrative Assistant	0.10	0.10	0.05	0.05	0.05
Asst Street Superintendent	1.00	1.00	1.00	1.00	1.00
City Engineer	0.20	0.20	0.20	0.20	0.20
Civil Engineer I	0.35	0.35	0.05	0.05	0.05
Civil Engineer II	1.25	1.25	1.65	1.65	1.65
Civil Engineer III	0.50	0.50	0.60	0.60	0.60
Concrete Technician	1.00	1.00	0.00	0.00	0.00
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Engineering Assistant I	1.00	1.00	0.70	0.70	0.70
Engineering Assistant II	1.40	1.40	1.25	1.25	1.25
Equipment Operator III	2.00	2.00	3.00	3.00	3.00
Equipment Operator IV	4.00	4.00	4.00	4.00	4.00
Equipment Operator V	2.00	2.00	1.00	1.00	1.00
GIS Technician II	0.10	0.10	0.10	0.10	0.10
Laborer	3.00	3.00	5.60	5.60	5.60
Streets Superintendent	0.35	0.35	0.35	0.35	0.35
Streets Supervisor	3.00	3.00	2.00	2.00	2.00
Surveyor/Floodplain Coord	0.25	0.25	0.25	0.25	0.25
Equipment Operator I	1.00	1.00	1.00	1.00	1.00
Total Public Works Stormwater Fund	23.10	23.10	23.40	23.40	23.40

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
STORMWATER UTILITY FEE	\$ 3,113,557	\$ 3,112,661	\$ 3,710,491	\$ 4,301,401	\$ 4,903,758
INTEREST ON CHECKING	23	-	-	-	-
RECYCLING / SCRAP METAL	-	4,508	-	2,000	2,000
FROM SW DRAIN.MAINT.FUND	-	1,363,214	976,000	-	-
PW YARD / BEATTY ST	15,297	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	76,864	477,102	-
BOND PROCEEDS	-	-	5,300,000	-	-
STORMWATER FUND TOTAL REVENUES	\$ 3,128,877	\$ 4,480,383	\$ 10,063,355	\$ 4,780,503	\$ 4,905,758

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
CONTINGENCIES	\$ -	\$ -	\$ -	\$ 757,105	\$ 1,571,369
OPERATING	\$ -	\$ -	\$ -	\$ 757,105	\$ 1,571,369
CONTINGENCIES	\$ -	\$ -	\$ -	\$ 757,105	\$ 1,571,369
SALARIES-REGULAR	\$ 47,771	\$ 43,480	\$ 80,205	\$ 47,043	\$ 47,624
SALARIES-OVERTIME	574	-	-	-	-
CAR ALLOWANCE	227	334	720	720	720
FICA EXPENSE	2,943	2,695	2,689	2,971	2,995
GROUP LIFE	-	-	98	220	224
RETIREMENT	3,355	2,876	3,188	3,373	3,415
HEALTH INSURANCE	11,664	10,174	6,666	10,253	11,073
401K REGULAR EMPLOYEES	1,113	705	468	546	546
PERSONNEL	\$ 67,647	\$ 60,264	\$ 94,034	\$ 65,126	\$ 66,597
GOVERNMENTAL ENTRY	\$ (1,712)	\$ (33,400)	\$ -	\$ -	\$ -
OPERATING	\$ (1,712)	\$ (33,400)	\$ -	\$ -	\$ -
STORMWATER ADMINISTRATION	\$ 65,935	\$ 26,864	\$ 94,034	\$ 65,126	\$ 66,597
SALARIES-REGULAR	\$ 817,296	\$ 770,894	\$ 954,222	\$ 597,405	\$ 604,710
SALARIES-OVERTIME	30,019	10,868	4,000	4,000	4,000
FICA EXPENSE	61,635	57,810	52,524	43,590	44,148
GROUP LIFE	6	5	1,932	2,829	2,857
RETIREMENT	58,310	100,372	51,723	42,834	43,357
HEALTH INSURANCE	187,476	183,440	181,847	170,965	184,643
WORKERS COMP PREMIUM	4,255	4,468	4,691	4,691	4,691
EDUC/TRAIN ASSIST PROG	-	987	-	-	-
WORKER'S COMP. LOSS	-	-	-	5,000	5,000
401K REGULAR EMPLOYEES	21,637	15,804	12,753	11,661	11,661
PERSONNEL	\$ 1,180,634	\$ 1,144,648	\$ 1,263,692	\$ 882,975	\$ 905,067
TRAVEL	\$ 157	\$ -	\$ 1,000	\$ 1,500	\$ 1,500
EQUIPMENT	7,952	7,605	13,000	-	-
VEHICLES	52,470	22,682	63,000	50,000	55,000
FLEET LABOR	53,550	38,722	55,991	45,000	45,500
SUPPLIES & MATERIALS	55,273	54,386	60,000	155,403	155,403
SMALL TOOLS	1,884	1,545	5,800	5,800	5,800
COMPUTER HARDWARE	-	-	-	-	1,296
CONTRACTED SERVICES	-	12,132	28,500	28,500	28,500
RADIO MAINT. - CITYWIDE	657	1,140	-	2,280	4,560
COPIER MAINT. - CITYWIDE	-	630	716	320	320
WIRELESS	-	-	-	1,836	1,896

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FUEL	51,412	54,191	47,214	55,000	56,375
LAUNDRY & DRY CLEANING	8,034	8,244	8,500	8,500	8,500
GENERAL INSURANCE LIAB.	3,334	4,001	4,201	4,000	4,000
UNIFORMS	2,805	1,064	5,000	5,000	5,000
EQUIPMENT	1,265	16,776	15,000	15,000	15,000
WORKERS COMP.LOSS	-	(48,799)	-	-	-
FLEET SERVICE COST-FIXED	14,368	32,332	32,378	46,217	46,240
OPERATING	\$ 253,161	\$ 206,651	\$ 340,300	\$ 424,356	\$ 434,890

EQUIPMENT	\$ -	\$ -	\$ 145,500	\$ 25,000	\$ -
CAPITAL	\$ -	\$ -	\$ 145,500	\$ 25,000	\$ -

STORMWATER STREET MAINTENANCE \$ 1,433,795 \$ 1,351,299 \$ 1,749,492 \$ 1,332,331 \$ 1,339,957

SALARIES-REGULAR	\$ 598	\$ -	\$ -	\$ -	\$ -
FICA EXPENSE	43	-	-	-	-
RETIREMENT	41	-	-	-	-
HEALTH INSURANCE	145	270	-	-	-
401K REGULAR EMPLOYEES	14	-	-	-	-
PERSONNEL	\$ 841	\$ 270	\$ -	\$ -	\$ -

CONTRACTED SERVICES	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
FLEET SERVICE COST-FIXED	1,055	-	-	-	-
OPERATING	\$ 1,055	\$ -	\$ -	\$ 15,000	\$ 15,000

STORMWATER BUILDING & GROUNDS \$ 1,896 \$ 270 \$ - \$ 15,000 \$ 15,000

SALARIES-REGULAR	\$ 414,612	\$ 436,001	\$ 405,500	\$ 289,472	\$ 293,039
SALARIES-OVERTIME	3,174	68	1,000	1,000	1,000
SALARIES PART-TIME	-	-	2,000	2,000	2,000
FICA EXPENSES	30,253	31,343	21,469	20,811	21,085
GROUP LIFE INSURANCE	1	2	806	1,358	1,381
RETIREMENT	28,999	29,389	21,653	20,755	21,011
HEALTH INSURANCE	79,405	85,383	66,755	71,968	77,726
WORKERS COMP. PREMIUM	672	706	741	741	741
401K REGULAR EMPLOYEES	7,438	5,614	4,017	3,783	3,783
PERSONNEL	\$ 564,554	\$ 588,506	\$ 523,941	\$ 411,888	\$ 421,766

PRINTING	\$ 685	\$ 208	\$ 1,000	\$ 1,000	\$ 1,000
EMPLOYEE TRAVEL/TRAINING	2,308	4,742	4,000	5,500	5,500
EQUIPMENT	208	4,705	700	-	-
VEHICLES	2,529	462	3,000	3,000	3,075
FLEET LABOR	3,414	944	4,458	3,500	3,588
SUPPLIES & MATERIALS	1,215	1,568	5,000	8,000	7,500
SMALL TOOLS	-	330	300	300	300
SURVEYING	-	177	500	500	500
DRAFTING SUPPLIES	-	-	1,000	-	-
GENERAL OFFICE SUPPLIES	1,887	1,942	1,500	2,000	2,000
COMPUTER SOFTWARE	-	2,640	-	-	-
COMPUTER HARDWARE	-	-	-	6,900	2,350
CONTRACTED SERVICES	158,161	117,790	150,000	125,000	125,000
RADIO MAINT. -CITYWIDE	-	-	-	624	1,248
COPIER MAINT-CITYWIDE	-	636	716	320	320
DUES & SUBSCRIPTIONS	185	115	500	300	300
ADVERTISING	-	-	500	500	500
TELEPHONE/WIRELESS	-	-	-	3,852	3,984
FUEL	4,084	3,068	3,195	3,100	3,178
LAUNDRY & DRY CLEANING	-	-	458	350	350
GEN. INS. LIAB. PREMIUM	1,604	1,500	2,021	2,000	2,000
UNIFORMS	19	-	194,060	300	300
PUBLIC EDUCATION	5,567	5,597	5,000	10,000	10,000
FLEET SERVICE COST-FIXED	11,127	7,901	7,912	6,056	6,060
OPERATING	\$ 192,993	\$ 154,325	\$ 192,060	\$ 183,102	\$ 179,053

Other Funds

	CAPITAL	\$	-	\$	6,100	\$	12,463	\$	-	\$	-
	STORMWATER ENGINEERING	\$	757,547	\$	748,931	\$	728,464	\$	594,990	\$	600,819
EASTWOOD/LAKEWOOD CONST.	\$	-	\$	-	\$	2,500,000	\$	-	\$	-	-
REEDY/FORNES BRNCH.REHAB.		-		-		318,780		318,780		-	-
STORM DRAIN.MAINT.IMPROVE		29,912		541,607		496,397		-		-	-
WATERSHED MASTER PLANS		236,382		80,410		1,119,000		-		-	-
KENT RD./NICHOLS DRIVE		104,832		27,566		-		-		-	-
STORM DRAINAGE IMPROVEMTS		-		-		-		604,000		339,000	-
SW EMERGENCY REPAIRS		-		-		158,322		258,322		100,000	-
POLLUTION PREVENTION		-		-		-		-		-	100,000
COVERED VEH.WASH		-		-		-		50,000		-	-
	CAPITAL	\$	371,126	\$	649,583	\$	4,592,499	\$	1,231,102	\$	539,000
STORMWATER CAPITAL IMPROVEMENTS	\$	371,126	\$	649,583	\$	4,592,499	\$	1,231,102	\$	539,000	
PRINCIPAL DEBT PAYMENT	\$	166,457	\$	(1)	\$	1,089,539	\$	196,540	\$	194,534	
INTEREST DEBT PAYMENT		207,060		200,402		543,796		182,253		172,426	
TRANS.TO TOWN CRK.CULVERT		-		-		1,000,000		-		-	
TRANSFER TO STORMWATER MG		692,000		-		-		-		-	
EASTWOOD/LAKEWOOD		36,000		-		-		-		-	
THOMAS LANGSTON ROAD		80,170		-		-		-		-	
WATERSHED MASTERPLAN		-		-		-		-		-	
TRANS TO STRM DRAINAGE PR		-		-		-		-		-	
	OPERATING	\$	1,181,687	\$	200,401	\$	2,633,335	\$	378,793	\$	366,960
STORMWATER TRANSFERS OUT	\$	1,181,687	\$	200,401	\$	2,633,335	\$	378,793	\$	366,960	
PUBLIC WORKS-STREETS	\$	(103,050)	\$	(509,625)	\$	-	\$	-	\$	-	
	CAPITAL	\$	(103,050)	\$	(509,625)	\$	-	\$	-	\$	-
REIM.FOR INDIRECT COST	\$	265,531	\$	265,531	\$	265,531	\$	406,056	\$	406,056	
INDIRECT COST	\$	265,531	\$	265,531	\$	265,531	\$	406,056	\$	406,056	
STORMWATER INDIRECT COST	\$	265,531	\$	265,531	\$	265,531	\$	406,056	\$	406,056	
STORMWATER FUND TOTAL EXPENSES	\$	3,974,467	\$	2,733,254	\$	10,063,355	\$	4,780,503	\$	4,905,758	

HOUSING

The Housing Division will administer US Department of Housing and Urban Development Community Development Block Grant Funds and Local Bond Funds. The funds are used to develop programs to serve low and moderate-income households. To this end, this fund is responsible for monitoring programs for compliance with local, state, and federal program standards. This fund also provides: housing rehabilitation assistance to owner occupants, assistance to nonprofit agencies property, down-payment assistance to homebuyers, acquisition and demolition of substandard structures and program administrative funding.

Community Development Housing	11-12	12-13	13-14	14-15	15-16
Class Title	Actual	Actual	Budget	Original	Plan
Senior Planner	1.00	1.00	1.00	1.00	1.00
Planner II	1.00	1.00	1.00	1.00	1.00
Housing Rehab Specialist	1.40	1.40	1.00	1.00	1.00
Planner I	0.70	0.70	0.70	0.70	0.70
Loan Administrator	1.00	1.00	1.00	1.00	1.00
Staff Support Specialist II	1.00	1.00	1.00	1.00	1.00
Planner II	1.00	1.00	1.00	1.00	1.00
Housing Rehab Specialist	0.60	0.60	1.00	1.00	1.00
Planner I	1.30	1.30	0.30	0.30	0.30
Total Full-Time CDBG Fund 40	9.00	9.00	8.00	8.00	8.00

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
ANNUAL CDBG GRANT FUNDING	\$ 1,162,929	\$ 1,605,381	\$ 781,037	\$ 851,448	\$ 851,448
HUD-CITY OF GREENVILLE	1,145,010	2,406,741	387,237	357,976	357,976
MISCELLANEOUS REVENUE	330	15,245	-	-	-
INTEREST ON CHECKING	25	25	-	-	-
SALE OF ACQUIRED PROPERTY	-	248,915	-	-	-
LOAN PAYMENT/CDBG INCOME	18,904	74,735	-	-	-
HOME PROGRAM PRINCIPAL	87,887	93,513	-	-	-
TRANS FROM GEN FUND	168,590	388,528	211,369	457,803	514,338
SMALL BUSINESS LOAN	-	71,029	73,622	-	-
COMMUNITY DEVELOPMENT HOUSING TOTAL REVENUES	\$ 2,583,675	\$ 4,904,112	\$ 1,453,265	\$ 1,667,227	\$ 1,723,762

SALARIES-REGULAR	\$ 152,799	\$ 345,188	\$ 267,974	\$ 209,622	\$ 253,857
FICA EXPENSE	13,879	28,126	19,877	15,540	15,732
GROUP LIFE	1	106	703	945	958
RETIREMENT	13,230	26,174	18,487	15,030	15,209
HEALTH INSURANCE	35,190	62,473	37,183	32,099	34,667
WORKERS COMP PREMIUM	-	-	9,321	9,321	9,321
401K REGULAR EMPLOYEES	3,908	6,895	3,900	3,120	3,120
PERSONNEL	\$ 219,007	\$ 468,962	\$ 357,445	\$ 285,677	\$ 332,864

PRINTING	\$ 1,225	\$ 3,184	\$ 2,750	\$ 2,000	\$ 2,000
EMPLOYEE TRAVEL/TRAINING	14,062	17,409	6,500	4,000	4,000
CONSTRUCTION	-	-	-	-	-
FRINGE BENEFITS/FICA EXPE	6,509	12,638	7,232	6,185	6,265
FRINGE BENEFITS/GROUP LIF	1	1	286	409	414
FRINGE BENEFITS/RETIREMEN	6,298	12,063	7,021	6,185	6,260
FRINGE BENEFITS/HEALTH IN	20,999	40,582	27,546	22,313	24,098
FRINGE BENEFITS/401K REG.	1,934	3,268	2,184	1,326	1,326
EQUIPMENT	-	-	800	600	600
VEHICLES	2,243	2,647	-	-	-
FLEET LABOR	2,781	3,876	7,600	7,600	7,600
SUPPLIES & MATERIALS	2,647	4,123	23,593	4,000	4,000
RELOCATION	21,162	34,478	15,000	15,000	15,000
CONTRACTED SERVICES	-	125	30,000	10,000	3,000
DUES & SUBSCRIPTIONS	640	969	2,800	2,150	2,150
FUEL	1,860	3,635	2,000	1,000	1,000
GEN. INS. LIAB. PREMIUM	-	-	15,960	15,960	15,960
CONVERSION PROGRAM ACCT.	-	-	-	-	-
PUBLIC SERVICE	98,030	227,021	90,000	100,000	100,000
PUBLIC FACILITY	-	-	80,000	100,000	100,000
HOUSING REHAB	515,488	701,589	200,000	250,000	250,000
SCATTERED SITE	-	-	-	-	-
OWNER OCCUPIED REHAB	115,118	115,118	-	-	-
PROGRAM ADMINISTRATION	3,000	10,860	-	-	-
SEWER-OAKGROVE ESTATES	-	-	-	-	-
ACQUISITION	101,224	107,866	70,000	50,000	70,000
CODE ENFORCEMENT	-	-	-	-	-
REHAB-RENTAL	-	-	-	-	-
ECON DV STUDY-WGRN/MDWBRK	-	-	-	-	-
SM AREA REVITALIZATION PR	-	-	-	-	-
DEMOLITION	-	-	-	15,000	15,000
NEIGHBORHOOD INPUT GRANTS	-	-	-	-	-
FLEET SERVICE COST-FIXED	6,330	2,000	2,000	1,000	1,000
DOWNPAYMENT ASSISTANCE	-	(5,064)	-	-	-
DEMOLITION SERVICES	-	17,970	15,000	15,000	15,000

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
CONCENTRATED NEEDS	-	-	-	-	-
ECONOMIC DEVELOP. ACT	178,424	178,549	-	160,000	150,000
AQUISITION / DEMOLITION	-	905	-	-	-
OPERATING	\$ 1,099,975	\$ 1,495,812	\$ 608,272	\$ 789,728	\$ 794,673
CDBG PROGRAM	\$ 1,318,982	\$ 1,964,774	\$ 965,717	\$ 1,075,405	\$ 1,127,537
SALARIES-REGULAR	\$ 417	\$ 795	\$ 58,952	\$ 58,952	\$ 58,952
FICA EXPENSE	-	-	4,510	4,510	4,510
GROUP LIFE	-	-	1	1	1
RETIREMENT	-	-	4,538	4,971	4,971
HEALTH INSURANCE	557	557	10,576	10,576	10,576
401K REGULAR EMPLOYEES	-	-	780	780	780
PERSONNEL	\$ 974	\$ 1,352	\$ 79,357	\$ 79,790	\$ 79,790
PRINTING	\$ 568	\$ 1,881	\$ 1,500	\$ 2,000	\$ 2,000
EMPLOYEE TRAVEL/TRAINING	3,026	3,888	5,000	4,000	4,000
FRINGE BENEFITS/FICA EXPE	9,004	20,620	10,483	8,690	8,803
FRINGE BENEFITS/GROUP LIF	-	1	413	567	575
FRINGE BENEFITS/RETIREMEN	8,718	19,772	10,181	8,675	8,781
FRINGE BENEFITS/HEALTH IN	28,445	68,624	39,798	27,397	29,589
FRINGE BENEFITS/401K REG.	2,542	5,006	3,016	1,794	1,794
EQUIPMENT	-	-	-	-	-
VEHICLES	478	478	-	-	-
FLEET LABOR	450	945	602	-	87
SUPPLIES & MATERIALS	1,286	1,286	10,198	4,000	4,000
CONTRACTED SERVICES	-	-	-	3,000	3,000
DUES & SUBSCRIPTIONS	1,492	1,492	-	-	1,200
FUEL	165	165	2,000	1,000	1,000
HOUSING REHAB	49,916	176,654	-	150,000	150,000
SCATTERED SITE	292,141	524,846	140,000	-	-
OWNER OCCUPIED REHAB	221	221	-	-	-
PROGRAM ADMINISTRATION	79,190	184,388	-	56,909	57,606
ACQUISITION	853	853	-	-	-
DOWNPAYMENT ASSISTANCE	4,072	42,767	40,000	70,000	70,000
NEW CONSTRUCTION	1,000	1,000	100,000	75,000	75,000
MULTIFAM.RENTAL HOUSING D	427,500	427,500	-	-	-
OPERATING	\$ 911,067	\$ 1,482,387	\$ 363,191	\$ 413,032	\$ 417,435
HOME CONSORTIUM PROGRAM	\$ 912,041	\$ 1,483,739	\$ 442,548	\$ 492,822	\$ 497,225
COMMUNITY DEVELOPMENT PROGRAM	\$ 2,231,023	\$ 3,448,513	\$ 1,408,265	\$ 1,568,227	\$ 1,624,762
CONSORTIUM ACTIVITIES	\$ 457,446	\$ 1,101,128	\$ -	\$ 54,000	\$ 54,000
CHDO	-	-	45,000	45,000	45,000
OPERATING	\$ 457,446	\$ 1,101,128	\$ 45,000	\$ 99,000	\$ 99,000
TRANSFERS	\$ 457,446	\$ 1,101,128	\$ 45,000	\$ 99,000	\$ 99,000
COMMUNITY DEVELOPMENT HOUSING TOTAL EXPENSES	\$ 2,688,469	\$ 4,549,641	\$ 1,453,265	\$ 1,667,227	\$ 1,723,762

CAPITAL RESERVE

The Capital Reserve fund is used to accumulate funds to be used for future capital improvements. These improvements consist of construction and other capital projects. Funds are transferred into this fund annually based on the prior year's results from operations.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
INVESTMENT EARNINGS	\$ 691	\$ 168	\$ -	\$ -	\$ -
INTEREST ON CHECKING	8	-	-	-	-
TRANS FROM GEN FUND	250,000	12,591	-	25,000	-
APPROPRIATED FUND BALANCE	-	-	1,779,000	-	50,000
CAPITAL RESERVE FUND TOTAL REVENUES	\$ 250,699	\$ 12,759	\$ 1,779,000	\$ 25,000	\$ 50,000
TRANSFER TO GENERAL FUND	\$ 256,938	\$ 70,000	\$ 1,779,000	\$ -	\$ 50,000
INCREASE IN RESERVE	-	-	-	25,000	-
TRANSFER TO POWELL BILL	137,191	-	-	-	-
DREAM PRK.CAPITAL PROJECT	-	250,000	-	-	-
OPERATING	\$ 394,129	\$ 320,000	\$ 1,779,000	\$ 25,000	\$ 50,000
CAPITAL RESERVE FUND TOTAL EXPENSES	\$ 394,129	\$ 320,000	\$ 1,779,000	\$ 25,000	\$ 50,000

HEALTH

The Health fund is an internal service fund, which accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the self-funded City, on a cost-reimbursement basis. This fund is used to account for the administration of the City's health insurance program.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

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ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
MISCELLANEOUS REVENUE	\$ 93	\$ (35,303)	\$ -	\$ -	\$ -
HEART/STROKE PREVENTION	-	1,000	-	-	-
INTEREST ON CHECKING	1,112	-	-	-	-
EMPLOYER CONTRIBUTION	16,873,886	7,338,561	7,988,329	8,730,624	9,429,073
EMPLOYEE CONTRIBUTIONS	4,176,434	1,549,464	1,909,595	1,471,861	1,530,735
CVA CONTRI.-EMPLOYEE CONT	16,197	7,163	3,633	5,758	5,989
CVA CONTRIB.-EMPLOYER CON	137,559	71,188	25,010	48,781	52,684
LIBRARY EMPLOYEE CONT.	64,096	26,179	40,796	61,011	63,452
LIBRARY EMPLOYER CONT.	608,791	152,395	348,121	98,926	106,841
AIRPORT EMPLOYEE CONT.	33,542	16,909	19,444	49,536	51,517
AIRPORT-EMPLOYER CONT.	370,622	118,308	122,383	79,132	85,463
HOUSING AUTH.EMPLOYEE CON	178,563	77,795	40,679	66,152	68,798
HOUSING AUTH.EMPLOYER CON	970,365	482,280	293,341	397,466	429,263
EMPLOYEE CONT. RETIREE	535,380	329,461	189,068	413,009	429,529
EMPLOYER RETIREE CONTRI.	1,196,976	597,640	684,208	801,549	865,673
EMPLOYER CONT. - DENTAL	-	304,919	367,125	324,239	350,178
EMPLOYEE CONT. - DENTAL	-	194,871	114,444	194,081	201,844
CVA EMPLOYEE - DENTAL	-	935	7,072	955	993
CVA EMPLOYER - DENTAL	-	3,424	20,743	3,799	4,102
LIBRARY EMPLOYEE-DENTAL	-	3,855	28,750	2,857	2,971
LIBRARY EMPLOYER-DENTAL	-	6,387	69,486	5,391	5,822
AIRPORT EMPLOYEE-DENTAL	-	2,244	14,243	2,442	2,540
AIRPORT EMPLOYER-DENTAL	-	4,647	29,671	4,949	5,345
H/A EMPLOYEE - DENTAL	1,408	12,053	38,250	9,782	10,174
H/A EMPLOYER - DENTAL	2,247	19,040	50,235	16,061	17,346
CITY SPOUSAL SURCHARGE	-	55,842	-	91,869	91,869
LIBRARY SPOUSAL SURCHARGE	-	692	-	62	62
CVA SPOUSAL SURCHARGE	-	600	-	1,107	1,107
H/A SPOUSAL SURCHARGE	-	600	-	923	923
CITY TOBACCO SURCHARGE	-	-	-	32,312	32,312
LIBRARY TOBACCO SURCHARGE	-	-	-	585	585
H/A TOBACCO SURCHARGE	-	-	-	2,031	2,031
GUC CONTRI. MERCER FEES	157,873	-	-	-	-
INS. CO. REFUND / REIM.	361,951	188,486	200,000	188,000	188,000
LIBRARY - PSORI - REIMB.	-	-	-	47	47
CVA - PCORI - REIMB.	-	-	-	13	13
AIRPORT - PCORI - REIMB.	-	-	-	28	28
H/A - PCORI - REIMBURSEME	-	-	-	131	131
TRANS FROM GEN FUND	-	-	783,044	-	-
MERCER FEES	75,000	467,904	-	-	-
HEALTH FUND TOTAL REVENUES	\$ 25,762,095	\$ 11,999,539	\$ 13,387,670	\$ 13,105,469	\$ 14,037,440

CONTINGENCIES	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING	\$ -	\$ -	\$ -	\$ -	\$ -
CONTINGENCIES	\$ -	\$ -	\$ -	\$ -	\$ -

CONTRACTED SERVICES	\$ 356,775	\$ 70,200	\$ 67,500	\$ 67,500	\$ 67,500
ADMINISTRATIVE EXPENSE-CY	1,026,231	351,835	358,150	467,261	542,432
LIBRARY ADMIN. EXPENSE	26,147	9,426	9,815	11,289	13,106
CVA ADMIN. EXPENSE	5,405	1,936	1,956	2,639	3,063
HOUSING AUTH.ADMIN.EXPENS	61,864	22,232	22,605	28,356	32,917
AIRPORT ADMIN.EXPENSE	17,005	6,443	6,666	7,843	9,105
STOP LOSS-AIRPORT	9,285	5,938	6,313	7,121	8,267
CITY STOP LOSS	519,797	315,678	329,257	421,996	489,886
LIBRARY STOP LOSS	14,163	8,465	9,029	10,194	11,834
CVA STOP LOSS	2,570	1,486	1,536	2,175	2,525
HOUS.AUTH.STOP LOSS	34,274	20,052	20,942	25,657	29,785

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
CITY TRANS.TO CLAIMS ACCT	18,138,937	9,213,637	10,107,021	9,526,550	9,908,776
LIB.TRANS.TO CLAIMS ACCT.	358,082	185,881	211,056	151,600	175,989
CVA TRANS.TO CLAIMS ACCT	80,389	43,339	46,935	42,429	49,254
AIRP.TRANS.TO CLAIMS ACCT	212,676	132,489	150,110	120,419	139,791
H/A TRANS.TO CLAIMS ACCT	1,018,912	414,625	447,350	498,877	579,135
CIGNA EMPLOYER RETIREE	1,676,566	740,237	762,443	890,652	1,033,938
RETIREE STOP LOSS	91,870	58,789	60,450	87,133	101,151
RETIREE ADMIN. COSTS	109,791	64,819	64,964	95,383	110,731
ANNUAL IBNR	-	(500,244)	-	-	-
CITY DENTAL CLAIM TRANS	-	518,242	352,945	493,921	573,381
CITY/DEPEND. DENTAL	-	-	211,168	-	-
LIBRARY DENTAL CLAIMS TRA	-	10,641	11,912	7,808	9,064
CVA DENTAL CLAIMS TRANS.	-	3,054	3,319	2,956	3,432
AIRPORT DENTAL CLAIMS TRA	-	7,135	7,903	7,060	8,195
CITY ADMIN.FEES-DENTAL	-	23,324	23,723	31,272	36,303
LIBRARY ADMIN. FEES-DENTA	-	525	537	546	634
CVA ADMIN.FEES - DENTAL	-	135	136	184	213
H/A ADMIN. FEES - DENTAL	-	1,442	1,464	1,846	2,143
AIRPORT ADMIN. FEES-DENTA	-	450	465	546	634
CITY-PCORI	-	-	-	3,928	3,928
LIBRARY - PCORI	-	-	-	70	70
CVA - PCORI	-	-	-	20	20
AIRPORT - PCORI	-	-	-	42	42
H/A - PCORI	-	-	-	196	196
WELLNESS PROGRAM	9,380	57,354	90,000	90,000	90,000
GAFC WELLNESS PROGRAM	-	12,351	-	-	-
OPERATING	\$ 23,770,119	\$ 11,801,916	\$ 13,387,670	\$ 13,105,469	\$ 14,037,440
HEALTH FUND TOTAL EXPENSES	\$ 23,770,119	\$ 11,801,916	\$ 13,387,670	\$ 13,105,469	\$ 14,037,440

FACILITIES IMPROVEMENT

This fund was established with the fiscal year 2015 budget to develop a ten (10)-year plan for major maintenance, renovation, and repair needs for City of Greenville maintained buildings, facilities, and structures. The majority of maintenance needs or projects are associated with the need for safety, asset protection, and life-cycle assurance. For the first two years of this program, funding is provided by the General Fund.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

<u>ACCOUNT DESCRIPTION</u>	<u>FY 2012 ACTUAL</u>	<u>FY 2013 ACTUAL</u>	<u>FY 2014 ORIGINAL</u>	<u>FY 2015 ORIGINAL</u>	<u>FY 2016 PLAN</u>
TRANS FROM GEN FUND	\$ -	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180
FACILITIES IMPROVEMENT TOTAL REVENUE	\$ -	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180
CAPITAL	\$ -	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180
BUILDING & GROUNDS	\$ -	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180
FACILITIES IMPROVEMENT TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 1,545,434	\$ 1,579,180

VEHICLE REPLACEMENT

The Vehicle Replacement fund is an internal service fund, which accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost-reimbursement basis. This replacement fund accounts for monies to fund the City's capital budget, for the replacement of vehicles. All vehicles/equipment that are maintained by the Fleet Maintenance Division of the Public Works Department are considered under this fund. This fund minimizes fluctuations in the annual budget vehicle expenditures and establishes manageable replacement cycles.

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
SALE OF PROPERTY	\$ 34,087	\$ 389,224	\$ -	\$ -	\$ -
MISCELLANEOUS REVENUE	-	10,000	-	-	-
INTEREST ON CHECKING	51	-	-	-	-
OTHER ENTITIES - FIRE TRK	178,024	134,071	-	-	-
CITY MANAGER	2,020	2,084	4,330	2,359	2,360
HUMAN RESOURCES	2,010	2,132	2,140	3,371	3,380
INFORMATION TECHNOLOGY	2,480	2,665	2,670	3,430	3,430
FIRE & RESCUE	958,590	756,090	1,082,330	328,442	328,517
FINANCIAL SERVICES	1,470	1,579	1,580	1,579	1,580
COMMUNITY DEVELOPMENT	46,803	952	12,890	11,692	11,660
POLICE	692,508	864,144	958,372	676,725	677,145
REC & PARKS	122,550	145,486	149,310	138,783	138,975
ACQUATICS AND FITNESS	1,530	-	-	-	-
PUBLIC WORKS	1,165,616	1,319,141	581,827	316,874	317,160
TRANSIT	70,310	26,033	68,740	60,191	74,564
SANITATION	-	-	875,000	1,066,190	1,066,190
FLEET MANAGEMENT	19,940	28,944	33,760	25,486	25,520
PUBLIC INFORMATION	2,200	2,258	-	-	-
STORMWATER	-	-	-	52,272	52,300
TRANS.FROM SANITATION	121,766	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	59,713	221,106	144,502
VEHICLE REPLACEMENT FUND TOTAL REVENUES	\$ 3,421,955	\$ 3,684,803	\$ 3,832,662	\$ 2,908,500	\$ 2,847,283
INCREASE IN RESERVE	\$ -	\$ -	\$ 336,949	\$ -	\$ -
DEPRECIATION	895,969	695,554	-	-	-
OPERATING	\$ 895,969	\$ 695,554	\$ 336,949	\$ -	\$ -
CAPITAL EQUIPMENT	\$ 2,639,820	\$ 3,019,129	\$ 3,495,713	\$ 2,908,500	\$ 2,847,283
PUBLIC WORKS-STREETS	-	-	-	-	-
CAPITAL	\$ 2,639,820	\$ 3,019,129	\$ 3,495,713	\$ 2,908,500	\$ 2,847,283
VEHICLE REPLACEMENT	\$ 3,535,789	\$ 3,714,683	\$ 3,832,662	\$ 2,908,500	\$ 2,847,283
TRANSFER TO FLEET FUND	\$ -	\$ 175,000	\$ -	\$ -	\$ -
TRANSFERS OUT	\$ -	\$ 175,000	\$ -	\$ -	\$ -
VEHICLE REPLACEMENT TRANSFER OUT	\$ -	\$ 175,000	\$ -	\$ -	\$ -
PUBLIC WORKS-STREETS	\$ (2,144,448)	\$ (2,796,080)	\$ -	\$ -	\$ -
CAPITAL	\$ (2,144,448)	\$ (2,796,080)	\$ -	\$ -	\$ -
CONTRACONSTRUCTION COSTS	\$ (2,144,448)	\$ (2,796,080)	\$ -	\$ -	\$ -
GAAP	\$ (2,144,448)	\$ (2,796,080)	\$ -	\$ -	\$ -
VEHICLE REPLACEMENT FUND TOTAL EXPENSES	\$ 1,391,341	\$ 918,603	\$ 3,832,662	\$ 2,908,500	\$ 2,847,283



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CAPITAL OUTLAY

FY 2014–2015 Budget & 2015–2016 Plan

CAPITAL OUTLAY

The appropriations within this category represent a compilation of departmental needs/requests defined as equipment expenses valued between \$5,000 and \$35,000.

* All new vehicles are considered Capital Outlay.

CAPITAL OUTLAY

Quantity Approved	Description of Item	Unit Cost	FY 2015 Original	FY 2016 Plan
Fire and Rescue - 3060				
1	X-Series Manual Monitor/Defibrillator	35,000	\$ 35,000	\$ -
1	X-Series Manual Monitor/Defibrillator	35,500	-	35,500
	Total Capital Outlay for Fire and Rescue		<u>\$ 35,000</u>	<u>\$ 35,500</u>
Police/Administrative Services - 5054				
19	Replace Cubicles for Records	895	\$ 17,000	\$ -
	Subtotal		<u>\$ 17,000</u>	<u>\$ -</u>
Police/Field Operations - 5055				
1	Canine Replacement	14,000	\$ 14,000	\$ 14,000
	Subtotal		<u>14,000</u>	<u>14,000</u>
	Total Capital Outlay for Police		<u>\$ 31,000</u>	<u>\$ 14,000</u>
Recreation and Parks - 6062				
1	Fencing at Perkins Park	3,000	\$ 3,000	\$ -
1	Fencing at Perkins Park	3,500	-	3,500
	Subtotal		<u>\$ 3,000</u>	<u>\$ 3,500</u>
Aquatics & Fitness Center - 6065				
1	Lat Pull Weight Machine	500	\$ 500	\$ 500
	Subtotal		<u>\$ 500</u>	<u>\$ 500</u>
	Total Capital Outlay for Recreation & Parks		<u>\$ 3,500</u>	<u>\$ 4,000</u>
Public Works/Building & Grounds - 7077				
1	Parking Meter Replacement	25,700	\$ 25,700	\$ -
1	CADD/Public Stuff / Munis Implementation	5,000	5,000	5,000
	Subtotal		<u>\$ 30,700</u>	<u>\$ 5,000</u>
Public Works /Street Maintenance -7076				
1	Trailer Mounted Attenuator - Traffic Control Device	20,000	\$ 20,000	\$ -
	Subtotal		<u>\$ 20,000</u>	<u>\$ -</u>
Public Works /Traffic -7087				
1	Graco Linelazer -Thermo Plastic Pavement Marking Machine	20,000	\$ 20,000	\$ -
	Subtotal		<u>\$ 20,000</u>	<u>\$ -</u>
Public Works /Fleet				
1	Post Covers	7,000	\$ 7,000	\$ -
1	Motorcycle Lift	5,000	5,000	-
1	New Lift on Light Section	15,000	-	15,000
	Subtotal		<u>\$ 12,000</u>	<u>\$ 15,000</u>
	Total Capital Outlay for Public Works		<u>\$ 82,700</u>	<u>\$ 20,000</u>
	General Fund		\$ 140,200	\$ 58,500
	Fleet		\$ 12,000	\$ 15,000
	TOTAL		<u>\$ 152,200</u>	<u>\$ 73,500</u>



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CAPITAL IMPROVEMENT

FY 2014–2015 Budget & 2015–2016 Plan

CAPITAL IMPROVEMENTS

The City of Greenville’s Capital Improvement Program (CIP) is a strategic plan, covering fiscal years 2015 through 2019. This plan will describe the Capital Improvement Program, its process, schedule, and funding sources. The following plan analysis will include commentary on total project requests, total project funding allocations, analysis comparing the plan years, and a brief discussion of how funding is allocated among the departments. The main portion of this plan includes summary schedules of the projects for the next five years and detailed project descriptions. The summary schedules note which projects are funded and how they are funded. Particular attention is given to the first two years, FY2014–2015 Operating Budget and FY 2015–2016 Financial Plan, approved on June 12, 2014. This plan will be updated in detail biennially.

CAPITAL IMPROVEMENT PROGRAM

This program oversees the projects and purchases considered “capital.” Projects are considered capital if they cost \$10,000 or more and have a useful life of 10 years or more. Equipment is considered capital if it costs more than \$35,000 and has a useful life of at least five (5) years or more.

There is an exception to this program as it pertains to the Facilities Improvement Fund items. These items may have a scope of more than \$35,000; however, it is capitalized on top of base asset for full costs.

PROCESS

The Capital Improvement Program is a continual process that begins with an assessment of community needs presented within departmental requests. All project requests are included in the program in order to identify all current and future capital project needs. Funding decisions are made by the Capital Improvement Committee, which reviews all requests before meeting with departments. The committee consists of the City Manager, Assistant City Manager, Director of Financial Services, and Senior Financial Services Manager. The committee’s recommended plan is submitted to the City Council for inclusion in the biennial budget and annual operating plan. City Council may adjust funding levels during the budget process.



SCHEDULE

The Capital Improvement Schedule for Fiscal Year(s) 2015–2019:

October 17, 2013	CIP requests due to Financial Services
November 12, 2013	CIP Committee meetings with departments
December 12, 2013	CIP Schedule submitted to City Council
March 10, 2014	Proposed CIP Plan presented to City Council
June 9, 2014	Public Hearing on Fiscal Year 2014 Budget and 2015 Plan
June 12, 2014	Adoption of CIP Plan in conjunction with the Fiscal Year 2015 Budget and 2016 Plan

STRATEGIC PLAN

During fiscal year 2014, the City Council had the vision to look beyond the current fiscal year or any two-year term of office and establish a set of strategic goals to guide the City into an improved future.

These goals will serve as a tool to plan for the City's long-term needs and institute more efficient, cost-effective ways for the City's management and staff to achieve desired results.

As this strategic plan is implemented, the CIP will become a more effective planning tool. Rather than including every suggested capital project, an objective rating system will be implemented and projects will be evaluated using standardized criteria, which will determine a project's suitability for inclusion in the CIP. As a supplemental document readers may refer to the Budget and Plan document to see how strategic goals line up with this plan.

CAPITAL IMPROVEMENT POLICY

1. The City will prioritize all capital improvements in accordance with an adopted Capital Improvement Program.
2. The City will update and re-adopt a five-year Capital Improvement Program biennially, which details each capital project, the estimated cost, description, and funding source.
3. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
4. The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

FUNDING

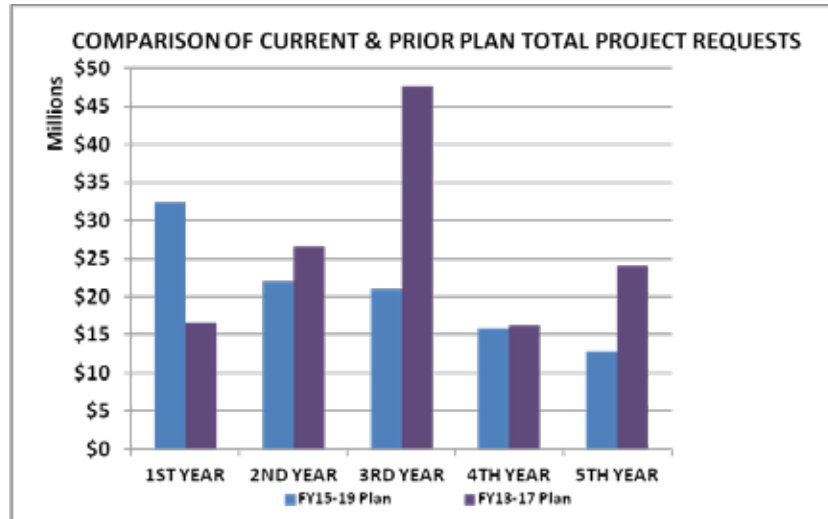
Funding capital improvements is a balancing act. The City must weigh the need to expand and maintain infrastructure and facilities against increasingly limited resources.

The City must study the cost of financing when contemplating bond issuances or capital leases and the impact to long-term financial strength when considering the use of fund balance. The City must also be concerned about the impact of associated operating costs to future budgets.

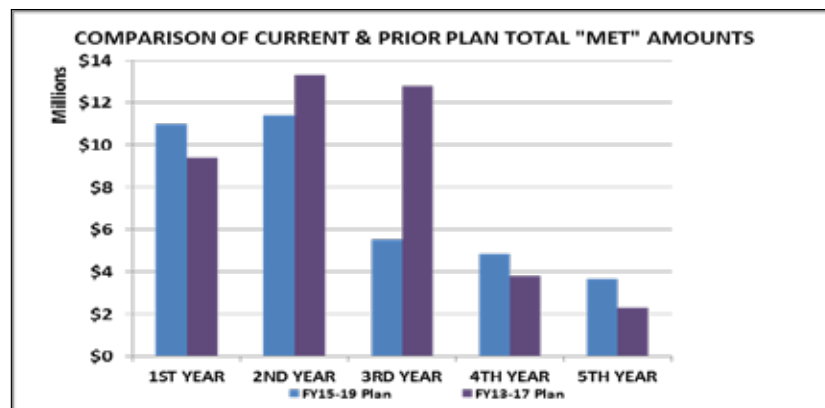
Due to the challenge the current economy poses, the City has maximized all available funding resources to meet as many of the needs identified in this CIP as possible. Below is a list of funding sources used in this CIP.

FUNDING SOURCE		DEFINITION
GENERAL FUND	GF	The General Fund is established to account for the revenues and expenses used while operating the general government functions of the City. This fund receives property tax revenues, state shared revenues, licenses, permits, and fees. It includes the expenses for most personnel, operating, and capital functions.
POWELL BILL	PB	State shared revenues allocated specifically for the purpose of maintaining streets and thoroughfares. This fund is funded through the gasoline tax and is reported inside the General Fund.
SANITATION FUND	SF	Enterprise fund for the City's sanitation management program. This fund is funded through user fees.
STORMWATER FUND	SWF	Enterprise fund used to manage the stormwater program. This fund is funded through user fees.
PUBLIC TRANSPORTATION FUND	TF	Enterprise fund used to manage the public transportation system. This fund is funded through user fees (fares) and grant reimbursements.
VEHICLE REPLACEMENT FUND	VRF	This fund is used to accumulate funds, from departments, for the purchase of replacement vehicles. This fund is funded by user allocations.
BONDS	B	This category includes funds obtained by borrowing through General Obligation Bonds, Certificates of Participation (COPS) and other debt instruments, which are used to fund the larger, more costly projects.
CAPITAL RESERVE	CR	This fund is used to accumulate funds to be used for future capital improvements. This fund is funded through transfers of unassigned fund balance from the General Fund.
GRANTS / NCDOT / OTHER	G	Other funds provided to the City through grants such as North Carolina Department of Transportation (NCDOT), the federal government, local donations, and occupancy tax proceeds.
FACILITIES IMPROVEMENT PLAN	FIP	This fund is used to fund the major maintenance, renovation and repair needs for City of Greenville maintained buildings, facilities, and structures.

This analysis will compare the current five-year plan, spanning fiscal years 2015–2019, to the previous five-year plan, which was for fiscal years 2013–2017. Particular emphasis is given to the first two years, since the 2014–2015 Budget and the 2015–2016 Plan, which were approved on June 12, 2014.



Total project requests in the 2015–2019 (current) Capital Improvement Program amount to \$103,960,473, which is \$26,838,913, or 21% less than the (\$130,799,386) 2013–2017 previous five-year plan. Overall, 35% of current plan’s requested funding was recommended to be “met”, whereas 32% were in the previous plan. The difference in percentage “met” is due to managements’ decision to fund as much as possible for the Facilities Improvements to catch up on



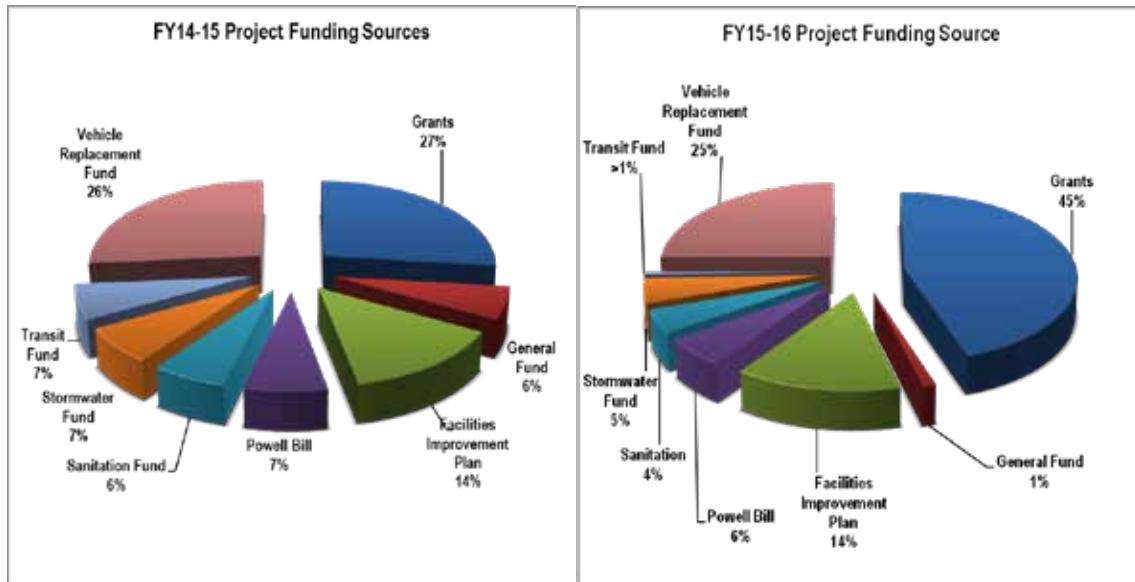
Total project requests increased \$11,267,918, or 26% during the first two years. The “met” funding for the first two years of the five-year plan decreased \$269,609, or 1%. Although this variance is relatively flat, this difference in the “met” amount is due to a decrease in the availability of all funding sources (except the Vehicle Replacement Fund), especially the FIP, and an additional tax, to fund those requests.

Typically, there is an emphasis on funding those projects occurring in the years of the two-year proposed budget and annual operating plan. During the FY 2015 budget process, a Bond Advisory Committee was established by City Council to make recommendations regarding future projects.

Identifying future needs is also essential so that the priorities for the limited City of Greenville resources can be thoughtfully considered and alternative funding sources such as bonds and grants can be thoroughly researched.

The total project requests during the first plan year, 2014–2015, increased \$15,918,481 or 96% with the amount of “met” funding increasing \$1,626,528 or 17%. In the second plan year, 2015–2016, total requested funding decreased \$4,650,563, or 17%, with the amount of “met” funding decreasing \$1,923,137 or 14%. The variance in project requests during the plan years, and compared to the prior plan, is due to a combination of the timing of new requests, especially those that are potentially bond-funded projects, and the readiness of existing projects for significant work. There are several reasons for the fluctuations in funding levels.

Adopted in 2014 by City Council, the Facilities Improvement Fund was established to fund the major maintenance, renovation and repair needs for City of Greenville maintained buildings, facilities and structures.



The largest deviation, when reviewing the above charts, as compared to the prior capital plan is the omission of bond funding. Staff is currently conducting meetings to identify those projects that could be bond eligible in the future. Additionally, with the implementation of the Facilities Improvement Fund, a shift in interest has been given to the first two years to minimize the City’s deferred maintenance levels.

The availability of funding from different revenues will vary depending on the funding source.

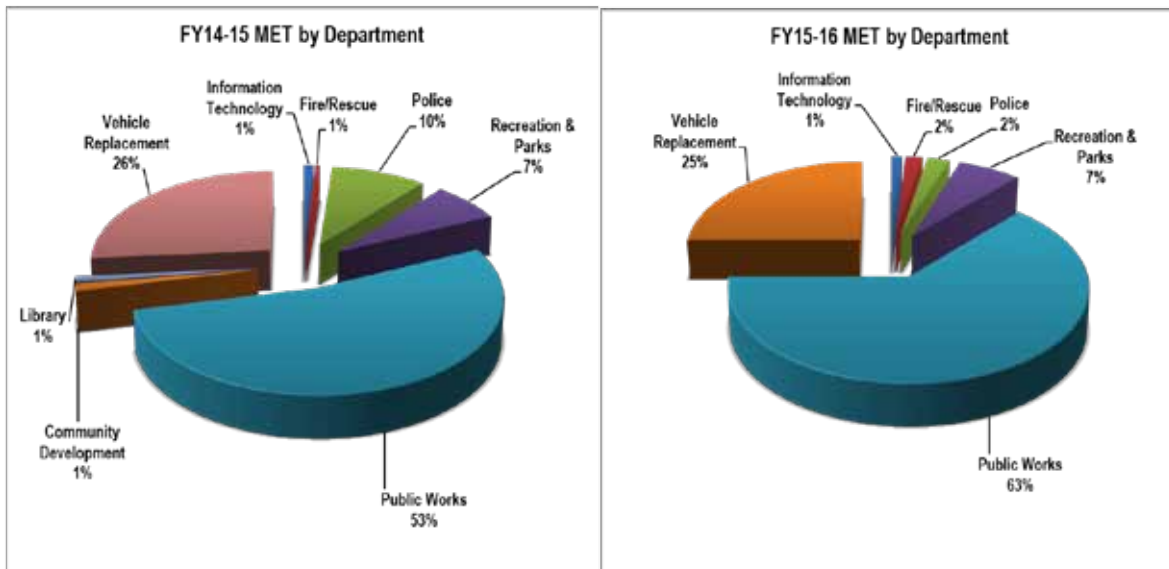
- Separate funds such as Powell Bill, Sanitation, and Stormwater Utility capital project funding are dependent on their accumulated fund balance.
- Bonds are approved for a set amount and can only be replenished by issuing new bonds.
- The Capital Reserve can be replenished after the audit is complete at the end of each fiscal year. If the unassigned fund balance is larger than 14% of the current year’s budget, then that excess amount is eligible for transfer to the Capital Reserve. These funds are not transferred if the previous year’s expenses were greater than the revenues. When these funds are transferred, they are usually designated toward an identified current or future project need. These funds are allowed to accumulate until there are sufficient funds to begin the project. Therefore, Capital Reserve use will fluctuate widely as designated projects come on-line.
- Grant/NCDOT/Other/CVA funding will fluctuate with project eligibility. NCDOT funding will fluctuate as reimbursable projects commence. Funding for transportation projects generally includes a combination of federal, state and local funds with the percentage of contribution by each source varying by project. CVA can allocate a portion of estimated occupancy tax receipts towards capital projects as needed.

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Public Works project requests are generally large due to the nature of the projects, but also tend to be funded by non-General Fund funding sources, such as Grants, NCDOT, Powell Bill and Stormwater Funds.

There are eight (8) departments/funds with capital improvement projects:

CD	Community Development
F/R	Fire / Rescue
IT	Information Technology
GPD	Police
PW	Public Works
R & P	Recreation & Parks
SML	Sheppard Memorial Library
VRF	Vehicle Replacement Fund



CAPITAL IMPROVEMENT PROJECTS

Greenville Transportation Activity Center (GTAC)

This project funds the design, land acquisition, and construction of the Greenville Transportation Activity Center, an intermodal transportation center serving all public transportation needs. This project will address public transportation concerns in that all modes such as intercity buses, taxi service, PATS, and ECU Transit will be more accessible and convenient to local GREAT riders, as well as, visitors to our area. It is envisioned that all modes of public transportation will come together at one location, allowing for smooth and seamless transportation opportunities for the public. Existing and anticipated funding for this request is 80% Federal, 10% State, and 10% Local.

Police Evidence Storage

The Police Department requests approval of this Capital Improvement Plan/Project to build a new facility for the storage of property and evidence held. This need has been brought about by the loss of the storage facility the Police Department presently uses at Hooker Road. That building will be taken over by Public Works and no space has been allotted for the Police to store property or evidence.

Storage Area Network System (SAN)

This project would provide replacement for the Storage Area Network (SAN) located at both the primary Data Center and secondary Data Center. As technology continues to evolve, the new system will offer expanded storage capabilities and additional features. Unified storage features will allow the system to offer SAN and NAS features that will allow us to manage our data needs in a unified, architected solution providing efficiency while maintaining security and integrity of the data. We will plan a series of upgrades once the system has been installed and a replacement schedule beginning in 2018 when the system would have reached its product life cycle and/or capacity.

Ethernet Routing Switches Upgrade and Expansion

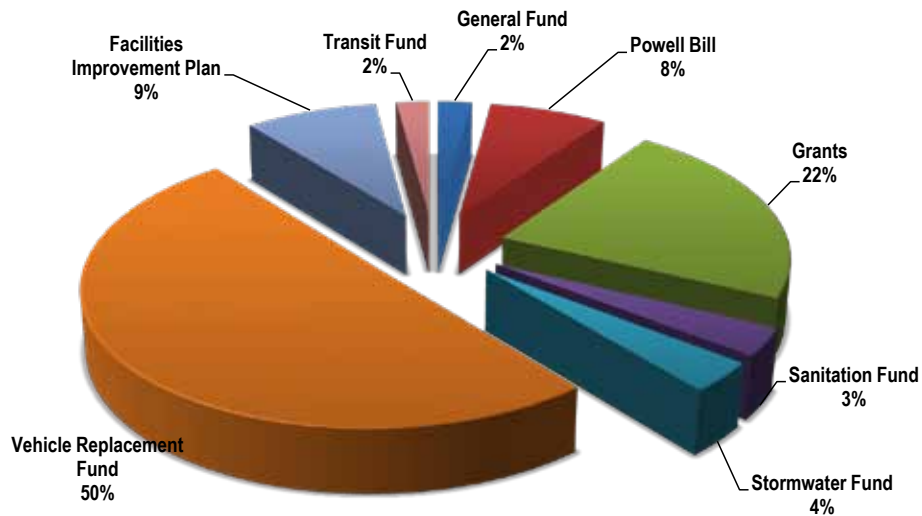
This project will enhance efforts to continue to make data available to citizens while securing these application so as to not open up our network to threats. Although not all of our current network installations are not at the end of life, many of them will be within the next budget cycle. It is our desire to place network equipment on a seven-year replacement cycle to keep up with emerging technologies. We are setting a goal of replacing 1/3 of our edge switches each year for the next three fiscal years. In addition, we see a number of facility moves and new acquisition each year. Continued functionality of the core switching and routing is expected to be met by routine upgrades through 2016; however, in FY 16–17 our core network equipment will be in need of replacement.

Sanitation Vehicles—(2) Knuckle Booms

The City of Greenville utilizes seven knuckle boom trucks for yard waste collection. The weekly collection of yard waste requires seven knuckle booms to be in service each day. When break-downs occur, crews have to revert to manual collection yard waste by using seed forks and hand tools. The City is converting to automated collection in bulk items. The use of automated side loaders will require bulky item collection to be performed by another truck. A knuckle boom is preferred to reduce manual labor.

TOTAL AVAILABLE FUNDS SUMMARY

FUNDING SOURCE	BUDGET YEAR	PLAN YEAR	FUTURE CIP YEARS			TOTAL
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	
General Fund	\$ 681,334	\$ 124,000	\$ -	\$ -	\$ -	805,334
Powell Bill	765,000	625,000	540,000	425,000	415,000	2,770,000
Grants	2,951,564	5,118,108	85,880	-	-	8,155,552
Sanitation Fund	695,000	350,000	-	-	-	1,045,000
Stormwater Fund	754,000	539,000	-	-	-	1,293,000
Vehicle Replacement Fund	2,908,500	2,847,283	4,896,384	4,435,795	3,254,440	18,342,402
Facilities Improvement Plan	1,545,434	1,579,180	-	-	-	3,124,614
Transit Fund	726,764	532,417	-	-	-	1,259,181
TOTAL AVAILABLE FUNDS	\$ 11,027,596	\$ 11,714,988	\$ 5,522,264	\$ 4,860,795	\$ 3,669,440	\$ 36,795,083

FY2015-2019 FUNDING SOURCES


The following summary includes capital that has been approved for fiscal years 2015 and 2016. This detail does not include any carryovers from previous year(s).

SUMMARY OF FUNDED PROJECTS BY DEPARTMENT

GENERAL FUND

DEPARTMENT / PROJECT TITLE	2014-2015 ORIGINAL	2015-2016 PLAN
INFORMATION TECHNOLOGY		
Storage Area Network System (SAN)	\$ 105,000	\$ -
Ethernet Routing Switches Upgrades and Expansion	-	124,000
SUBTOTAL	\$ 105,000	\$ 124,000
RECREATION/PARKS		
Town Common Redevelopment	\$ 150,000	\$ -
SUBTOTAL	\$ 150,000	\$ -
PUBLIC WORKS		
Greenville Transportation Activity Center (GTAC)	\$ 178,000	\$ -
SUBTOTAL	\$ 178,000	\$ -
COMMUNITY DEVELOPMENT		
City of Greenville Comprehensive Plan	\$ 140,000	\$ -
SUBTOTAL	\$ 140,000	\$ -
LIBRARY		
Carver Library Carpet	\$ 45,000	\$ -
Main Library Building Envelope, Exterior Paint, and Interior Paint	63,334	-
SUBTOTAL	\$ 108,334	\$ -
TOTAL GENERAL FUND	\$ 681,334	\$ 124,000

POWELL BILL

DEPARTMENT / PROJECT TITLE	2014-2015 ORIGINAL	2015-2016 PLAN
PUBLIC WORKS		
Traffic Calming	\$ 15,000	\$ -
Replacement of Mast Arm Poles & Mast Arms in Central Business District	-	100,000
Sidewalk Construction Project	150,000	-
Street Resurfacing	600,000	525,000
SUBTOTAL	\$ 765,000	\$ 625,000
TOTAL POWELL BILL	\$ 765,000	\$ 625,000

GRANTS

DEPARTMENT / PROJECT TITLE	2014-2015 ORIGINAL	2015-2016 PLAN
POLICE		
VIPER System Upgrade	\$ 125,194	\$ -
Annual Firearm Replacement	85,880	-
Police Rescue Vehicle	-	85,880
Evidence Storage	250,000	-
SUBTOTAL	\$ 461,074	\$ 85,880
PUBLIC WORKS		
Greenville Transportation Activity Center	\$ 2,490,490	\$ 5,032,228
SUBTOTAL	\$ 2,490,490	\$ 5,032,228
TOTAL	\$ 2,951,564	\$ 5,118,108

SANITATION FUND

DEPARTMENT / PROJECT TITLE	2014-2015 ORIGINAL	2015-2016 PLAN
PUBLIC WORKS		
Stormwater Pollution Prevention Plan	\$ -	\$ 50,000
Sanitation Vehicles - (2) Knuckle Booms	155,000	-
Construction of Multi-Family Recycling Centers	200,000	-
Residential Recycling Cart for Curbside Collection	340,000	300,000
SUBTOTAL	\$ 695,000	\$ 350,000
TOTAL SANITATION FUND	\$ 695,000	\$ 350,000

STORMWATER FUND

DEPARTMENT / PROJECT TITLE	2014-2015 ORIGINAL	2015-2016 PLAN
PUBLIC WORKS		
Covered Vehicle Wash Facility	\$ 50,000	\$ -
Storm Drainage Emergency Repairs	100,000	100,000
Storm Drainage Maintenance Improvements - Major	300,000	-
Storm Drainage Maintenance Improvements - Minor	304,000	339,000
Stormwater Pollution Prevention Plan	-	100,000
SUBTOTAL	\$ 754,000	\$ 539,000
TOTAL STORMWATER FUND		
	\$ 754,000	\$ 539,000

VEHICLE REPLACEMENT FUND

DEPARTMENT / PROJECT TITLE	2014-2015 ORIGINAL	2015-2016 PLAN
VEHICLE REPLACEMENT FUND (VRF)		
Purchases	\$ 2,908,500	\$ 2,847,283
SUBTOTAL	\$ 2,908,500	\$ 2,847,283
TOTAL VEHICLE REPLACEMENT FUND		
	\$ 2,908,500	\$ 2,847,283

PUBLIC TRANSPORTATION FUND

DEPARTMENT / PROJECT TITLE	2014-2015 ORIGINAL	2015-2016 PLAN
PUBLIC WORKS		
Shelter Installation	32,000	-
Bus Stop Signs	30,000	-
Engine and Transmission Re-build	150,000	-
Misc Bus Purchase/Maintenance	514,764	532,417
SUBTOTAL	\$ 726,764	\$ 532,417
TOTAL PUBLIC TRANSPORTATION FUND		
	\$ 726,764	\$ 532,417

FACILITIES IMPROVEMENT PLAN

DEPARTMENT / PROJECT TITLE	2014-2015 ORIGINAL	2015-2016 PLAN
FIRE/RESCUE		
Pressure Wash and Paint Exterior of Stations 2-6	\$ -	\$ 50,000
Fire Station #3 and #4 Roll Up Door Replacement	50,000	-
Fire Station #1 Roll Up Door Replacement	\$ -	\$ 150,000
SUBTOTAL	\$ 50,000	\$ 200,000
POLICE		
Police-Fire/Rescue Headquarters Generator Replacement	\$ 600,000	\$ -
Police-Fire/Rescue Headquarters Roof Replacement	-	180,000
SUBTOTAL	\$ 600,000	\$ 180,000
RECREATION/PARKS		
HVAC Equipment Replacement	\$ 77,500	\$ 45,000
Roof Replacement	131,434	508,045
Tennis Court Resurfacing	36,000	9,000
ADA Renovation Projects	40,000	-
Aquatic Center Renovations	35,000	-
Boyd Lee Renovations	70,000	14,000
Bradford Creek Public Golf Course	-	15,000
EPPEP Recreation Center Renovations	-	5,000
River Park North Renovations	69,500	33,000
Elm Street Park Renovations	85,000	-
Greenmill Run Greenway	-	85,000
General Facility Renovations & Repairs	86,000	34,000
SUBTOTAL	\$ 630,434	\$ 748,045
PUBLIC WORKS		
IGC School Building Roof Replacement	\$ 175,000	\$ -
Public Works Roof Repairs at Buildings B, C, D, and E	-	100,000
Fleet CNG Shop / Parts Room Expansion	-	351,135
General Facility Renovations & Repairs	90,000	-
SUBTOTAL	\$ 265,000	\$ 451,135
TOTAL FACILITIES IMPROVEMENT PLAN		
	\$ 1,545,434	\$ 1,579,180

**CAPITAL AND GRANT PROJECT ORDINANCES—FISCAL YEAR 2014–2015
OPERATING PLAN 2015–2016**

The following is a list of Capital Project funds, which were created when capital projects could not be completed within twelve months. These funds do not close at the end of each fiscal year:

<u>Project</u>	<u>Revenue & Expenditure Appropriation</u>
CDBG Entitlement and Home Consortium Programs (Grant) (Cumulative through Plan year 2012)	\$26,810,320
Small Business Loan Program	874,758
Pre-1994 Entitlement Program (Grant)	1,307,390
NCHFA Affordable Housing (Grant)	150,000
Affordable Housing Project	3,903,600
West Greenville Revitalization	6,024,895
Center City Revitalization	5,330,417
Stantonsburg Rd/10 th Street Connector	6,022,000
South Tar River Greenway	1,481,000
Wayfinding Community Development	271,142
Thomas Langston Road Extension	3,980,847
Intermodal Transportation Center	1,685,618
New Technology for Public Safety	2,804,000
Energy Efficiency Rec. Grant & Rev. Loan Fund	1,621,180
Special Rev. Grant Fund	1,153,446
Emergency Operations Center	1,048,700
King George Bridge Capital	504,999
Green Mill Run Greenways	2,971,301
Energy Savings Equipment Project	2,591,373
Bana/ERP	2,500,000
Town Creek Culvert	9,262,500
Uptown Parking Deck Project	4,997,547
Convention Center Exp. Phase III	4,480,000
Watershed Master Plan Project	3,200,000
Facilities Improvement Fund	1,545,434

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
IT CITY COUNCIL ACT.ITEMS	\$ -	\$ -	\$ 159,500	\$ -	\$ -
S.GREENVILLE REC.CENTER	-	-	-	-	-
PLANNING COMPRE & REVIEW	-	-	-	140,000	-
ECONOMIC DEV GRANT	-	-	-	50,000	50,000
CAPITAL INVESTMENT GRANT	-	-	-	-	100,000
ETHERNET ROUTING	-	-	-	-	124,000
VIPER SYSTEM	-	-	-	125,194	-
STORAGE AREA NETWORK	-	-	-	105,000	-
EVIDENCE STORAGE	-	-	-	250,000	-
FINANCIAL MGMT. SYSTEM	20,700	42,300	72,475	-	-
PW EXP.&PURCH.RELOCATION	-	-	735,000	695,367	-
GYMNASIUM HVAC SYSTEM	21,709	1,827	-	-	-
EPPE CENTER IMPROVEMENTS	-	146,962	25,874	-	-
GUY SMITH STADIUM/PRK LOT	7,256	91,925	-	-	-
PW ASSEMBLY RM BATH REN	-	-	50,000	-	-
FLEET MAINT BLDG PAINT	-	-	65,000	-	-
BROWNLEA DR EXT, PHS 2&3	11,328	-	-	-	-
GREEN MILL RUN GREENWAY	119,084	117,575	-	-	-
IGC-LESSIE BASS BUIL.	18,279	-	-	-	-
F/R #3 EMER. GENERATOR	-	-	70,000	-	-
F/R #3 PARKING LOT IMPROV	-	-	100,000	139,551	-
F/R TRAFFIC SIGNAL	-	-	100,000	-	-
PARK MAINT SHOP IMPROV	-	1,316	144,755	144,755	-
R&P DOOR & KEY STANDARD	-	-	35,000	-	-
AS-400 COMPUTER EXPANSION	11,971	-	-	-	-
VIDEO SURVEILLANCE	37,971	129,180	150,000	-	-
IT CITYWIDE WIRELESS	-	-	40,000	-	-
IT SAN PROJECT	35,040	35,998	40,000	-	-
TAR RIVER STUDY	-	-	-	-	-
GIS/FM CITY WIDE	19,290	-	-	-	-
TOWN COMMON IMPROVEMENTS	-	-	-	150,000	-
BLEACHER REPLACEMENT	57,631	44,968	-	-	-
EVANS PRK.DRAIN.IMPROVE.	90,397	13,135	-	-	-
KRISTEN RD.PLAYG./REC.CTR	62,170	-	-	-	-
ADA IMPROVEMENTS	6,168	38,749	38,750	27,000	-
CHAIN LINK FENCE REPLACE.	57,962	-	-	-	-
COUNTRYSIDE PRK.DEVELOP.	-	400	-	-	-
GREENFIELD TERRACE IMP.	47,127	-	-	-	-
CITY WIDE NOVELL NETWORK	29,157	49,620	-	-	-
HISTORIC LOAN PILOT PROJ.	20,000	10,000	70,000	70,000	-
LAN TELEPHONY	29,999	48,476	24,950	-	-
SOUTH TAR RIVER GREENWAY	41,302	-	-	-	-
GREENWOOD CEM. ROAD	13,796	-	-	-	-
UNDERGR.STOR.TANK REN.	30,003	-	-	-	-
CITY HALL ROOF REPLACE.	16,037	-	127,789	127,789	-
MUNICIPAL BLDG.ROOF REPLA	10,049	6,250	257,760	64,440	-
MUNICIPAL BLDG.WATERPROOF	635	-	187,947	45,714	-
INTERGEN.CENTER BOILER	65,700	-	-	-	-
NORF.SOUTH.RR BRIDGE PAIN	2,614	173,675	11,342	-	-
PIGEON CONTROL FENCING	20,754	-	-	-	-
FLEET:SHOP PIGEON CONTROL	69,996	-	-	-	-
TRAFFIC SERV.BLDG.IMPROVE	40,382	20,940	74,411	74,411	-
BUILD.REUSE RESTOR.GRANT	-	250,000	250,000	-	-
DREAMPARK	3,442	-	80,867	-	-
ANDREW BEST FREEDOM PARK	1,152	-	-	-	-
WAREHOUSE ACQ/STORAGE	185	-	-	-	-
ROUTING & SWITCHING IMP.	30,380	-	38,000	-	-
EMPLOYEE COMPUTER PURCHASE	131,554	84,555	150,000	-	-
e-GOVERNMENT ONLINE TECH	-	8,020	-	-	-
DATA BACKUP & RECOVERY	28,343	3,650	80,500	-	-
FIRE/RESCUE TECHNOLOGY	-	47,949	-	-	-
PW YARD FENCE	-	20,996	49,004	-	-
PW ROOF REPAIRS/REPLACE	-	-	50,000	-	-
RENOVATION GAFC	68,950	105,656	2,694	-	-
BRADFORD CREEK SOCCER	-	250	-	-	-
POLICE/FR BUIL.MAINTENAN	31,880	-	-	-	-
STREET LIGHTING IMPROV	-	-	100,000	-	-
PERSIMMONS RD. IMP.PROJ.	13,632	-	-	-	-

BUDGET PREPARATION WORKSHEET
FY 2014 - 2015 AND 2015 - 2016

CITY HALL UPGRADE	-	-	49,562	49,562	-
700MHZ RADIO SYSTEM	-	653,235	-	-	-
CAPITAL	\$ 1,324,025	\$ 2,147,607	\$ 3,431,180	\$ 2,258,783	\$ 274,000
CAPITAL IMPROVEMENTS TOTAL	\$ 1,324,025	\$ 2,147,607	\$ 3,431,180	\$ 2,258,783	\$ 274,000
FIRE/RESCUE	\$ 887,690	\$ 690,411	\$ 690,275	\$ 256,568	\$ 260,597
POLICE	17,960	197,623	197,620	126,091	126,105
REC AND PARKS	4,880	7,610	7,613	13,483	13,485
PW STREETS	180,100	177,999	177,988	121,457	121,470
PW BUILDING AND GROUNDS	42,160	35,674	35,669	-	-
PW ENGINEERING	24,566	25,657	25,663	-	-
CAPITAL	\$ 1,157,356	\$ 1,134,974	\$ 1,134,828	\$ 517,599	\$ 521,657
VEHICLE REPLACEMENT TOTAL	\$ 1,157,356	\$ 1,134,974	\$ 1,134,828	\$ 517,599	\$ 521,657
RR XING SIGNAL IMPROV.	\$ -	\$ -	\$ 100,000	\$ 83,341	\$ -
RAILROAD CROSSING SIGNALS	9,017	58,139	-	-	-
TRAFFIC LIGHT SOFTWARE	-	-	150,000	23,511	-
9TH STREET REHABILITATION	-	-	115,000	-	-
SIDEWALK CONST. PROGRAM	397,425	147,978	40,630	171,940	-
RED BANKS SIDEWALK CONST.	194,288	-	-	-	-
TRAFFIC CALMING	3,509	-	15,000	15,000	-
STREET RESURFACING	302,702	206,112	979,751	600,000	525,000
MAST ARM POLES	-	-	-	-	100,000
W.DUDLEY ST.RR	421	-	-	-	-
KING GEORGE RD REPLACEMENT	78,951	71,096	-	-	-
MELODY LANE PROJECT	161,891	-	-	-	-
CAPITAL	\$ 1,148,204	\$ 483,325	\$ 1,400,381	\$ 893,792	\$ 625,000
STREET MAINTENANCE TOTAL	\$ 1,148,204	\$ 483,325	\$ 1,400,381	\$ 893,792	\$ 625,000
CAPITAL IMPROVEMENTS TOTAL	\$ 3,629,585	\$ 3,765,906	\$ 5,966,389	\$ 3,670,174	\$ 1,420,657

CONVENTION & VISITORS AUTHORITY

FY 2014–2015 Budget & 2015–2016 Plan



BOARD OF COMMISSIONERS

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April 22, 2014

Dear Mayor, Mayor Pro-Tem and Members of City Council:

The Convention & Visitors Authority, in conjunction with its hospitality partners, continues to strive to make Greenville a competitive hospitality destination throughout the state of North Carolina. Over the past several years a great deal of progress has been made toward this goal as Pitt County now ranks 22nd among North Carolina's 100 counties in tourism related expenditures and economic impact. The CVA board and its staff are working hard to implement new strategies to continue to move our destination forward.

Looking to the future, the CVA marketing efforts, while staying aggressive, will become a bit more diversified than in past years. The CVA will continue to actively market Greenville as a convention, meeting and event destination but will begin an effort to create a true leisure market as well. All CVA staff will take a role in developing Greenville and Pitt County as a community that has all of the necessary tourism components to become a top tier destination in North Carolina. Staff will also be looking to utilize new technologies to make this happen.

The proposed budget includes the upgrade of our current part-time communications assistant to full-time status. This position has been paramount to the bureau's increasing success in marketing and promoting Greenville via social media outlets, implementing our new brand, advertising and working with local, statewide and regional media. The full-time status of a communications assistant will also allow for full attention to be given to duties such as re-designing the bureau's website, issuing press releases, initiating regular e-blast campaigns as well as other public relations functions. The budget has also been adjusted to prepare for the CVB's relocation to the Uptown Greenville District.

The proposed budget also shows decreases in the areas of advertising and projects as compared to the last fiscal year. These two line items were adjusted higher during fiscal year 2013-2014 to meet the demands of rebranding. Funds in these line items can be reduced to more normal levels now that one time fees such as ad creation with the new brand and the shared cost of rebranding itself have been realized.

This proposed budget has been approved by our CVA executive committee, our full CVA board and is ready for consideration by the Greenville City Council. Deputy Finance Director Bernita Demery and CVA liaison Councilmember Rose Glover have been part of our budget process.

The CVA appreciates the continual support of Council and looks forward to working with each member to make Greenville a preferred destination for events and leisure.

Sincerely,



Andrew D. Schmidt, CHME, MPA
Interim Executive Director

PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY

Mission Statement:

The Pitt-Greenville Convention and Visitors Authority is a quasi-governmental, not-for-profit umbrella organization that represents Greenville and Pitt County in the solicitation and service of all types of travelers to the area. The Authority is the single entity that brings together the interests of city government, county government, trade and civic associations, and individual “travel industry suppliers”—hotels, motels, restaurants, travel agencies, attractions, and local transportation—in generating convention and visitor business to the Greenville-Pitt County area. The Authority is the City and County’s liaison between potential visitors to the area and businesses that will host them during their stay. The Authority serves as an information clearinghouse, a convention management consultant, and an economic development promotion agency for the area.

Goals and Objectives:

- 1. Goal: To add a part-time communications position in the coming fiscal year**
- 2. Goal: To construct a building for an office facility in Uptown**
- 3. Goal: To explore possible partnerships among community organization to embark on a rebranding initiative for the community.**

BUDGET PREPARATION WORKSHEET
FY 2012 - 2014 AND 2015 - 2016

ACCOUNT DESCRIPTION	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ORIGINAL	FY 2015 ORIGINAL	FY 2016 PLAN
OCCUPANCY TAX	\$ 513,598	\$ 537,889	\$ 810,000	\$ 556,100	\$ 566,150
1% OCCUPANCY TAX	278,912	266,724	-	273,900	278,850
MISCELLANEOUS REVENUE	-	(65)	-	-	-
INVESTMENT EARNINGS	3,316	-	100	1,200	1,200
INTEREST ON CHECKING	49	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	166,234	98,607	112,710
CONVENTION & VISITORS' AUTHORITY TOTAL REVENUES	\$ 795,875	\$ 804,548	\$ 976,334	\$ 929,807	\$ 958,910
SALARIES-FULL TIME	\$ 225,032	\$ 263,951	\$ 238,001	\$ 256,971	\$ 262,112
SALARIES PART-TIME	3,356	13,339	30,000	-	-
CAR ALLOWANCE	3,770	3,750	3,600	3,600	3,600
FICA EXPENSE	16,924	17,992	17,568	20,570	22,070
GROUP LIFE	622	582	1,535	701	750
RETIREMENT	15,482	15,463	16,189	17,989	18,349
HEALTH INSURANCE	34,569	37,896	42,957	48,781	52,684
WORKERS COMPENSATION	190	-	211	5,135	5,135
401K REGULAR EMPLOYEES	4,181	4,160	16,939	4,160	4,160
PERSONNEL	\$ 304,126	\$ 357,133	\$ 367,000	\$ 357,907	\$ 368,860
PRINTING	\$ 9,562	\$ 10,690	\$ 35,000	\$ 28,000	\$ 25,000
EMPLOYEE TRAVEL/TRAINING	23,145	21,428	30,000	30,000	30,000
MAINTENANCE & REPAIR	1,975	1,492	3,000	3,000	3,000
SUPPLIES & MATERIALS	8,055	4,607	9,000	9,000	9,000
CONTRACTED SERVICES	20,109	23,820	29,000	30,000	31,000
COST OF COLLECTION	10,580	9,883	12,600	12,800	13,000
DUES & SUBSCRIPTIONS	4,227	3,769	7,200	7,500	7,500
ADVERTISING	70,775	84,918	100,000	82,000	82,000
POSTAGE	1,816	3,252	3,500	4,000	4,000
TELEPHONE	4,534	3,569	3,800	4,000	4,000
UTILITIES	5,060	6,162	30,000	35,000	50,000
GENERAL INSURANCE LIAB.	-	1,200	3,345	1,200	1,200
DIR./OFFICERS LIAB.INS.	1,200	-	1,500	1,500	1,500
CONTINGENCY	-	-	4,089	4,000	4,000
CONVENTION CTR MARKETING	242,546	266,790	267,300	273,900	278,850
TOURISM DEVELOP. PROJECTS	-	-	50,000	30,000	30,000
CONVENTION PROJECTS	-	-	10,000	8,000	8,000
OPERATING	\$ 403,584	\$ 441,580	\$ 599,334	\$ 563,900	\$ 582,050
EQUIPMENT	\$ 2,097	\$ -	\$ 10,000	\$ 8,000	\$ 8,000
CAPITAL	\$ 2,097	\$ -	\$ 10,000	\$ 8,000	\$ 8,000
CONVENTION & VISITORS' AUTHORITY TOTAL EXPENSES	\$ 709,807	\$ 798,713	\$ 976,334	\$ 929,807	\$ 958,910



SHEPPARD MEMORIAL LIBRARY

FY 2014–2015 Budget & 2015–2016 Plan

BOARD OF TRUSTEES

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April 16, 2014

To: Barbara Lipscomb, City Manager
 Bernita Demery, Director of Financial Services

From: Greg Needham, Director of Libraries

RE: Proposed 2014-2015 Sheppard Memorial Library Budget
 Proposed 2015-2-16 Sheppard Memorial Library Financial Plan

Attached is the 2014-2015 budget request to the City of Greenville for the public library system.

Sheppard Memorial Library 2/3 City Appropriation:	\$1,140,440
Capital Funds for the Main Library Building Exterior:	\$63,334
Capital Expense for Carver Library Carpet:	<u>\$45,000</u>
Total requested from the City of Greenville:	\$1,248,774

This budget represents the operating costs for the main library, four branch libraries, and the Pitt County Bookmobile for the upcoming fiscal year, and was developed using the City-provided targets and the City’s inclusion of market adjustments for the next two fiscal years. The amounts from the City and the County are in the same proportion (two-parts City and one-part County) that have been used to divide costs over the years.

Anticipated revenue from State Aid is set at the level recommended by the state of North Carolina.

The amount of funding needed to operate the Bethel and Winterville branch libraries is reflected in the revenues requested from each municipality, plus a request from Pitt County.

This request includes capital funds totaling \$108,334 from the City of Greenville, from which the Carver Library has been targeted for \$45,000 to replace buckling carpet that cannot be glued again, and the City Public Works Department ten-year building maintenance plan targeted \$95,000 for the main library building envelope. We have made a request to Pitt County to pay \$31,667 of the main library capital costs, which is one-third of the \$95,000 projected for the main library building envelope.

We have applied and budgeted for a \$50,000 federal Library Services and Technology Act (LSTA) Grant for FY 2014-2015. The proposed project would replace all of the public computers and printers in the main library's technology center, and instructors from our project partner, the Literacy Volunteers of Pitt County would provide formal computer classes in the updated technology center. If the State awards this grant to our library system, the Friends of the Sheppard Memorial Library will provide \$12,500 in matching funds. The project would therefore require no local government funding.

We continue to seek cost saving measures in every way possible. One example is in utilities savings. Funds were taken out of our library savings to upgrade the HVAC controls at the main and Carver libraries. We project savings of \$10,000 in utilities costs in fiscal 2014-2015 as a result.

During the economic recession, with retirement of long-time staff, significant staff restructuring and downsizing occurred, such that the library's full-time staff had been reduced from 17 to 12 over a three-year period. This budget cycle includes promotion of three three-quarter designated part-time employees to entry level full-time positions. This budget also includes an increase in health insurance costs, and 1% of gross wages exceeding \$21,400 for unemployment insurance, a new requirement. A 1.5% market adjustment is included in the fiscal 2014-2015 budget request, and a 1.25% market adjustment is included in the fiscal 2015-2016 financial plan, as per the City's plan.

We have also requested that Pitt County appropriate and reserve \$100,000 before fiscal 2016-2017 toward replacing the Pitt County Bookmobile.

The 2015-2016 financial plan requests \$1,162,192 from the City of Greenville.

I appreciate the opportunity to submit the 2014-2015 budget and 2015-2016 financial plan request to the City of Greenville, and I will be glad to answer any budget related questions.

THE SHEPPARD MEMORIAL LIBRARY SYSTEM

The Sheppard Memorial Library system is recognized by the State of North Carolina as the countywide library system in Pitt County. The library system consists of the main library, the Pitt County Bookmobile, and four branch facilities. The main library and two of the branches are located in the City of Greenville, one branch is in the Town of Winterville, and another branch is located in the Town of Bethel. Operating funds for the libraries in Greenville and the Pitt County Bookmobile are provided on a 2/3 City to 1/3 County ratio. Pitt County pays for replacement of the bookmobile. Operating costs and capital improvements for libraries in Winterville and Bethel are paid for by those towns and by revenues generated from the operation of these facilities. The library system receives the Pitt County appropriation of State public library funding because it is recognized as the County library system for Pitt County.

MISSION STATEMENT & GOALS FOR 2014–2015

The Sheppard Memorial Library system promotes the joys of reading, life-long learning, creativity, and economic growth. It collects and maintains diverse, comprehensive knowledge resources which nourish enlightenment, critical thinking, literacy, and understanding throughout the region.

In an era of consistent change, Sheppard Memorial Library offers stability and reliability to its community.

The library's primary mission is to provide high-interest material in a variety of formats and locations thereby allowing access and use of its collections and resources by as many individuals as possible.

The library supports both formal and informal education endeavors of persons in the community. It particularly supports reading and learning for preschool children and assisting students in meeting objectives established during formal courses of study.

The library aggressively seeks to add to the knowledge infrastructure of its service area in order to support the vitality of the knowledge-based economy. In this way, and by providing a complete array of first-rate job-seeking tools and assistance, the library contributes to the economic development of individuals and of the community.

The library's staff is comprised of highly effective information specialists who assist library users in locating authoritative, timely, non-biased information among the myriad of possible sources. They aid persons in finding answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.

Recognizing the need to remain current with the times, Sheppard Memorial Library regularly reviews its mission to ensure that the library system is providing maximum benefit to its service area.

Goals and Objectives

1. **Goal:** The library system will provide welcoming physical public spaces that foster a sense of community, encourage the free flow of ideas, increase the availability of resources, and add to the information infrastructure of Greenville and Pitt County.
2. **Goal:** The library system will provide welcoming virtual public spaces that foster a sense of community, and enrich the information base of the service area by offering access to resources not readily available through Internet sites.
3. **Goal:** The Library system will offer its service community a rich array of programs and resources that foster intellectual activity, promote the joys of reading, encourage life-long learning and creativity, and support economic recovery and growth. These resources include a full array of job-seeking tools and assistance that make the library a key part of the solution to the economic downturn and a vital partner in support of economic prosperity for individuals and the community.
4. **Goal:** The library will offer comprehensive knowledge resources which nourish enlightenment, critical thinking, literacy, and understanding throughout the region. The library's collections provide a variety of high interest material in a variety of formats and locations thereby allowing access and use of its collections and resources by as many individuals as possible.
5. **Goal:** The library will effectively assist library users in locating authoritative, timely, non-biased information among a myriad of possible sources. They will aid persons in finding answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.
6. **Goal:** Quality library service is not free; the Library will actively seek sources of revenue to fulfill its mission. These sources of revenue will include public and private sources.
7. **Goal:** Sheppard Memorial Library will reach out to the other public and institutional libraries in the community to enhance the service for all library users in Greenville and Pitt County.
8. **Goal:** Recognizing the vital role of technology in today's library world, Sheppard Memorial Library will provide adequate supplies of current state-of-the art means of information delivery.
9. **Goal:** Recognizing the vital role of communications in alerting the public to services and resources, the Library will reach out through the media and other means to inform the public about its offerings.

Sheppard Memorial Library
FY14-15 Operating Budget & FY15-16 Financial Plan

	2012 Actual	2013 Actual	2014 Budget	2015 Original	2016 Plan
Revenues					
City of Greenville	\$ 1,087,366	\$ 1,060,182	\$ 1,086,686	\$ 1,140,440	\$ 1,162,192
County of Pitt	543,683	535,681	543,343	570,220	581,096
County of Pitt - B/W	5,733	5,704	6,000	6,229	6,291
Town of Bethel	28,520	29,000	29,000	30,015	30,315
Town of Winterville	139,437	157,437	161,620	171,423	177,423
State Aid	192,156	183,039	184,113	184,113	184,113
Desk Receipts	112,465	126,066	121,008	127,500	128,775
Interest Income	7,512	1,322	1,000	1,000	1,000
Miscellaneous Income	41,777	42,897	32,500	31,000	31,620
G'ville Housing Authority	10,692	10,692	10,692	10,692	10,692
Federal Grants	25,000	45,000	100,000	50,000	-
Capital - City Funded	50,320	49,999	62,800	108,334	-
Capital - County Funded	25,160	-	-	31,666	-
Fund Balance Used	-	-	165,068	36,117	24,707
Total Revenues	\$ 2,269,821	\$ 2,247,019	\$ 2,503,830	\$ 2,498,749	\$ 2,338,224
Expenses					
Personnel	\$ 1,417,398	\$ 1,385,901	\$ 1,452,658	\$ 1,481,811	\$ 1,497,518
Operations	745,195	702,186	835,148	816,246	830,014
G'ville Housing Authority	10,959	10,307	10,692	10,692	10,692
Capital Expense	991	208,065	105,332	140,000	-
Grant Project	25,000	45,000	100,000	50,000	-
Total Expense	\$ 2,199,543	\$ 2,351,459	\$ 2,503,830	\$ 2,498,749	\$ 2,338,224



GREENVILLE UTILITIES COMMISSION

FY 2014–2015 Budget & 2015–2016 Plan

BOARD OF COMMISSIONERS

John Minges, Chairperson

Anthony Cannon, General Manager/CEO

Don Mills, Secretary

Rebecca Blount

Dennis Mitchell

Chip Little, Vice-Chairperson

Barbara Lipscomb, City Manager

Virginia Hardy, Ph.D., LPC

Joel Butler



Greenville Utilities Commission
Greenville City Council
Customers of Greenville Utilities

Ladies and Gentlemen:

The FY 2014-15 Budget reflects the combined efforts of the Management Team, employees, and the guidance of the Board of Commissioners. All budgetary requests have been reviewed with a focus on sound business practices, customer expectations, and system reliability. In balancing the budget, key areas such as infrastructure needs, rising operational costs, staffing requirements and long-term sustainability with fiscal responsibility were also taken into consideration.

Using GUC’s strategic plan as a guide, this budget has been prepared to ensure the long-term success of our mission to provide safe and reliable utility services at the lowest reasonable costs, with exceptional customer service.

GUC’s financial budget goals focus on several key metrics including end-of-year performance, debt service coverages, and fund balances. The long-term sustainability of each fund is also taken into consideration to ensure that GUC is poised to continue to meet its mission and future financial challenges.

Guiding all budgetary decisions is GUC’s commitment to provide exceptional service while maintaining a viable financial position. In monitoring our strategic plan, GUC utilizes Key Performance Indicators at the corporate level on a consistent and routine basis. To that end, GUC’s budget goals are designed to achieve the following:

- Meet customer needs
- Provide reliable utility services at the lowest reasonable cost
- Position GUC to achieve greater efficiencies
- Continue to meet and/or exceed regulatory requirements
- Preserve bond ratings
- Minimize rate increases
- Avoid future rate shock
- Ensure financial viability of each fund
- Prepare for emergency situations
- Prepare for regional opportunities

GUC is dealing with rising costs for fuel, energy, materials and supplies, and insurance, making it necessary to closely manage expenses, work for greater efficiencies, and take a more conservative approach to staffing and work practices.

PO Box 1847
Greenville, NC
27835-1847
252 752-7166
www.guc.com

*Your Local
Advantage*

The balancing process for the budget addressed several areas, including the review and analysis of the following:

- All four funds will be self-supporting in order to meet future financial challenges as individual funds on a sustained basis
- Continued investment in infrastructure
- Additional debt service requirements
- Appropriate timing of expenditures for capital projects
- Revenues
- Personnel and staffing
- Cost saving opportunities
- Updating financial models while being cognizant of any rate adjustments that were proposed last year for the upcoming fiscal year

Highlights of the FY 2014-15 operating budget are listed below:

- No rate adjustment for the Gas Fund (other than purchased gas adjustments as needed)
- No rate adjustment for the Electric Fund
- A 7.0% rate adjustment for the Water Fund implemented May 1, 2014
- An 8.8% rate adjustment for the Sewer Fund implemented May 1, 2014
- Funding for the employee market adjustment at 2%
- Funding for the employee merit program at 1.5%
- Continuation of dual option self-insured health insurance plan
- Continuation of self-insured dental insurance plan
- Expanding the hours of provider care at the Occupational Health Clinic
- Positions have been reallocated and one temporary position has been added to appropriately respond to needs within the combined enterprise operation
- Prefunding for Other Post-Employment Benefits (OPEB) has been increased by \$50,000, bringing the total amount for prefunding to \$400,000
- Investment of \$6.9M for capital outlay in order to maintain system reliability and comply with regulatory requirements in the combined enterprise operation
- Annual turnover or transfer of \$6,485,183 to the City of Greenville in accordance with the Charter issued by the North Carolina General Assembly

Highlights of the FY 2014-15 capital budget are listed below:

- GUC continues to make investments in capital projects to maintain reliability, meet ongoing regulatory requirements, and remain strategically positioned to facilitate growth. To that end, GUC will be establishing \$21.7M in capital projects.

SUMMARY

The FY 2014-15 balanced budget was developed with the staff's best effort to control costs while continuing to provide the high level of service GUC's customers expect. Not only is the budget balanced for the near term, but it also includes key components to position GUC for long-term sustainability and realizing its vision of being the regional provider of choice. Focusing on these fundamentals will provide the foundation for providing safe and reliable service to GUC's customers for the future.



Anthony C. Cannon
General Manager/CEO

ORDINANCE NO. 14-037
CITY OF GREENVILLE, NORTH CAROLINA
2014-15 GREENVILLE UTILITIES COMMISSION BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and fund balances will be available during the fiscal year beginning July 1, 2014 and ending June 30, 2015 to meet the subsequent expenditures, according to the following schedules:

<u>Revenues</u>		<u>Budget</u>
A. <u>Electric Fund</u>		
Rates & Charges	\$195,673,311	
Fees & Charges	970,000	
U.G. & Temp. Service Charges	95,000	
Miscellaneous	806,781	
Interest on Investments	<u>100,000</u>	
Total Electric Fund Revenue		\$197,645,092
B. <u>Water Fund</u>		
Rates & Charges	\$16,613,519	
Fees & Charges	308,000	
Miscellaneous	176,083	
Interest on Investments	<u>34,000</u>	
Total Water Fund Revenue		\$17,131,602
C. <u>Sewer Fund</u>		
Rates & Charges	\$18,666,526	
Fees & Charges	310,000	
Miscellaneous	125,281	
Interest on Investments	<u>15,000</u>	
Total Sewer Fund Revenue		\$19,116,807
D. <u>Gas Fund</u>		
Rates & Charges	\$41,483,862	
Fees & Charges	136,000	
Miscellaneous	151,189	
Interest on Investments	<u>50,000</u>	
Total Gas Fund Revenue		<u>\$41,821,051</u>
Total Revenues		<u><u>\$275,714,552</u></u>

Section II. Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for managing, operating, improving, maintaining, and extending electric, water, sewer and gas utilities during the fiscal year beginning July 1, 2014 and ending on June 30, 2015, according to the following schedules:

<u>Expenditures</u>		<u>Budget</u>
Electric Fund	\$197,645,092	
Water Fund	17,131,602	
Sewer Fund	19,116,807	
Gas Fund	<u>41,821,051</u>	
 Total Expenditures		 <u>\$275,714,552</u>

Section III. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and long term debt proceeds will be available to fund capital project expenditures that will begin in the fiscal year beginning July 1, 2014:

<u>Capital Projects Revenues</u>		<u>Budget</u>
Electric Fund - Long Term Debt Proceeds	\$2,255,000	
Water Fund - Long Term Debt Proceeds	6,890,000	
Sewer Fund - Long Term Debt Proceeds	9,439,000	
Gas Fund - Long Term Debt Proceeds	2,115,000	
Gas Fund - Capital Projects Fund Balance	<u>1,000,000</u>	
 TOTAL CAPITAL PROJECT REVENUE		 <u>\$21,699,000</u>

Section IV. Capital Project Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission capital projects budgets that will begin during the fiscal year beginning July 1, 2014:

<u>Capital Projects Expenditures</u>		<u>Budget</u>
New Operations Center	\$4,100,000	
Water Treatment Plant Upgrade Phase I	1,900,000	
Water Biofiltration Upgrade	1,600,000	
Water Filter Backwash Pipe Repair & Filter Flow Bypassing to Clearwell	550,000	
Water/Sewer Meter ERT/Low Lead Compliance Changeout	3,125,000	
Sewer PLC Replacement for FS, GMR & IP Pump Stations	600,000	
Sewer Biosolids Processing Upgrades	6,800,000	
Sewer Harris Mill Interceptor	524,000	
Natural Gas Vehicle Fueling Station	<u>2,500,000</u>	
 Total Capital Projects Expenditures		 <u>\$21,699,000</u>

Section V: Amendments. (a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

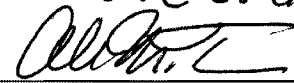
(b) Notwithstanding Subsection (a) above, the General Manager/CEO of Greenville Utilities Commission is authorized to transfer funds from one appropriation to another in an amount not to exceed \$100,000. Any such transfers shall be reported to the Greenville Utilities Commission and the City Council at their next regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the General Manager/CEO may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the Greenville Utilities Commission as soon as possible, and appropriate budget amendments are submitted to the City Council, if necessary, at its next regular meeting.

Section VI: Appropriation. The capital project revenue and expenditure authorizations shall extend from year to year until each project is completed.

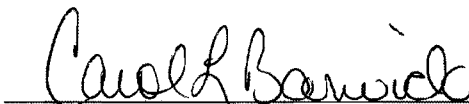
Section VII: Distribution. Copies of this ordinance shall be furnished to the General Manager/CEO and the Chief Financial Officer of the Greenville Utilities Commission, and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 12th day of June, 2014.

BY VOTE OF City Council


Allen M. Thomas, Mayor

Attest:



Carol L. Barwick, City Clerk



**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
ALL FUNDS**

	<u>2012-13 Actual</u>	<u>2013-14 Budget</u>	<u>2013-14 Projected</u>	<u>2014-15 Budget</u>	<u>2015-16 Plan</u>
REVENUE:					
Rates & Charges	\$ 258,156,030	\$ 265,516,567	\$ 261,791,990	\$ 272,437,218	\$ 280,105,212
Fees & Charges	2,013,724	1,689,500	1,876,743	1,724,000	1,758,480
U. G. & Temp. Ser. Chgs.	102,255	95,000	100,043	95,000	96,900
Miscellaneous	2,975,819	1,166,159	1,423,133	1,259,334	1,284,522
Interest on Investments	230,341	247,843	181,730	199,000	199,000
FEMA Reimbursement	-	-	-	-	-
Installment Purchase	1,359,398	2,144,202	2,144,202	-	-
Appropriated Fund Balance	-	10,365,947	4,000,000	-	-
	<u>\$ 264,837,567</u>	<u>\$ 281,225,218</u>	<u>\$ 271,517,841</u>	<u>\$ 275,714,552</u>	<u>\$ 283,444,114</u>
EXPENDITURES:					
Operations	\$ 48,937,487	\$ 51,830,107	\$ 53,267,432	\$ 55,268,716	\$ 56,037,103
Purchased Power	162,173,347	160,849,998	162,214,388	159,980,862	163,085,964
Purchased Gas	16,967,248	25,053,100	21,158,700	27,372,700	27,486,400
Capital Outlay	9,263,046	7,749,099	7,975,392	6,929,154	7,032,254
Debt Service	13,779,680	15,204,101	15,134,768	16,873,335	19,118,564
City Turnover - General	5,037,771	5,689,615	5,359,687	5,754,275	5,457,774
Street Light Reimbursement	695,705	738,495	709,619	730,908	752,835
Transfer to OPEB Trust	300,000	350,000	350,000	400,000	450,000
Transfer to Capital Projects	6,500,000	12,615,947	4,000,000	-	1,070,243
Transfer to Designated Reserve	-	-	-	200,000	1,100,000
Operating Contingencies	-	1,144,756	1,347,855	2,204,602	1,852,977
	<u>\$ 263,654,284</u>	<u>\$ 281,225,218</u>	<u>\$ 271,517,841</u>	<u>\$ 275,714,552</u>	<u>\$ 283,444,114</u>

GREENVILLE UTILITIES COMMISSION
Budget by Department
Budget - 2014-2015

<u>Department</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Total</u>
Governing Body Department	697,165	686,488	685,926	683,116	2,752,694
Finance Department	9,158,425	5,520,923	7,941,309	3,060,843	25,681,500
Human Resources Department	981,492	526,654	502,715	383,021	2,393,883
IT Department	2,974,987	887,698	772,698	1,022,279	5,657,662
Customer Relations Department	3,160,660	197,541	197,541	395,083	3,950,825
Electric Department	179,023,008				179,023,008
Meter Department	1,443,891	393,788	393,788	393,788	2,625,256
Shared Resources	79,910	14,910	14,910	14,910	124,640
Water Department		8,778,044			8,778,044
Sewer Department			8,482,365		8,482,365
Gas Department				35,742,456	35,742,456
Utility Locating Service	125,555	125,555	125,555	125,555	502,219
Grand Total:	197,645,092	17,131,602	19,116,807	41,821,051	275,714,552

Budget - 2013-2014

<u>Department</u>	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Gas</u>	<u>Total</u>
Governing Body Department	547,679	547,679	547,679	547,679	2,190,718
Finance Department	8,125,167	5,235,929	7,509,829	2,620,467	23,491,393
Human Resources Department	881,976	471,959	450,695	344,775	2,149,404
IT Department	2,445,313	750,343	634,637	839,930	4,670,222
Customer Relations Department	3,244,414	202,776	87,776	405,552	3,940,518
Electric Department	179,866,271				179,866,271
Meter Department	1,344,559	366,698	366,698	366,698	2,444,653
Water Department		8,737,839			8,737,839
Sewer Department			9,946,589		9,946,589
Gas Department				43,301,185	43,301,185
Utility Locating Service	121,607	121,607	121,607	121,607	486,427
Grand Total:	196,576,986	16,434,830	19,665,510	48,547,892	281,225,218

**GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY DEPARTMENT**

Department	2013 - 2014 Budget	2014 - 2014 YE Projection	2014-15 Budget	2015-16 Plan
Governing Body & Administration	2,190,718	2,755,156	2,752,694	2,812,536
Finance	23,491,393	23,406,476	25,681,500	28,031,974
Human Resources	2,149,404	2,149,404	2,393,883	2,459,521
Information Technology	4,670,222	5,408,111	5,657,662	6,004,075
Customer Relations	3,940,518	3,868,249	3,950,825	4,020,622
Electric	179,866,271	181,094,924	179,023,008	182,414,722
Meter	2,444,653	2,437,243	2,625,256	2,648,182
Shared Resources	-	124,640	124,640	124,640
Water	8,737,839	8,446,706	8,778,044	9,820,726
Sewer	9,946,589	8,461,773	8,482,365	9,650,914
Gas	43,301,185	32,872,882	35,742,456	34,943,248
Utility Locating Services	486,427	492,277	502,219	512,953
Grand Total	281,225,218	271,517,841	275,714,552	283,444,114

	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-15 Budget	2015-16 Plan
REVENUE:					
Rates & Charges	\$ 258,156,030	\$ 265,516,567	\$ 261,791,990	\$ 272,437,218	\$ 280,105,212
Fees & Charges	2,013,724	1,689,500	1,876,743	1,724,000	1,758,480
U. G. & Temp. Ser. Chgs.	102,255	95,000	100,043	95,000	96,900
Miscellaneous	2,975,819	1,166,159	1,423,133	1,259,334	1,284,522
Interest on Investments	230,341	247,843	181,730	199,000	199,000
FEMA Reimbursement	-	-	-	-	-
Installment Purchase	1,359,398	2,144,202	2,144,202	-	-
Appropriated Fund Balance	-	10,365,947	4,000,000	-	-
	\$ 264,837,567	\$ 281,225,218	\$ 271,517,841	\$ 275,714,552	\$ 283,444,114

EXPENDITURES:					
Operations	\$ 48,937,487	\$ 51,830,107	\$ 53,267,432	\$ 55,268,716	\$ 56,037,103
Purchased Power	162,173,347	160,849,998	162,214,388	159,980,862	163,085,964
Purchased Gas	16,967,248	25,053,100	21,158,700	27,372,700	27,486,400
Capital Outlay	9,263,046	7,749,099	7,975,392	6,929,154	7,032,254
Debt Service	13,779,680	15,204,101	15,134,768	16,873,335	19,118,564
City Turnover - General	5,037,771	5,689,615	5,359,687	5,754,275	5,457,774
Street Light Reimbursement	695,705	738,495	709,619	730,908	752,835
Transfer to OPEB Trust	300,000	350,000	350,000	400,000	450,000
Transfer to Capital Projects	6,500,000	12,615,947	4,000,000	-	1,070,243
Transfer to Designated Reserve	-	-	-	200,000	1,100,000
Operating Contingencies	-	1,144,756	1,347,855	2,204,602	1,852,977
	\$ 263,654,284	\$ 281,225,218	\$ 271,517,841	\$ 275,714,552	\$ 283,444,114

GREENVILLE UTILITIES COMMISSION
 REVENUE AND EXPENDITURES
 ELECTRIC FUND

	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-15 Budget	2015-16 Plan
REVENUE:					
Typical Residential Bill Increase					2.0%
Rates & Charges	\$ 194,108,566	\$ 193,576,676	\$ 194,890,940	\$ 195,673,311	\$ 200,321,601
Fees & Charges	1,130,987	970,000	1,047,197	970,000	989,400
U. G. & Temp. Ser. Chgs.	102,255	95,000	100,043	95,000	96,900
Miscellaneous	2,337,952	654,219	959,978	806,781	822,917
Interest on Investments	116,277	135,000	90,000	100,000	100,000
Installment Purchase	945,064	1,146,091	1,146,091	-	-
	<u>\$ 198,741,101</u>	<u>\$ 196,576,986</u>	<u>\$ 198,234,249</u>	<u>\$ 197,645,092</u>	<u>\$ 202,330,818</u>
EXPENDITURES:					
Operations	\$ 20,932,781	\$ 21,866,291	\$ 22,511,637	\$ 23,177,001	\$ 23,551,658
Purchased Power	162,173,347	160,849,998	162,214,388	159,980,862	163,085,964
Capital Outlay	6,023,435	4,663,018	4,968,566	4,224,437	4,038,767
Debt Service	2,944,957	3,460,939	3,407,819	4,257,201	5,294,124
City Turnover - General	3,890,903	4,354,682	4,113,109	4,445,241	3,789,743
Street Light Reimbursement	695,705	738,495	709,619	730,908	752,835
Transfer to OPEB Trust	165,000	192,500	192,500	220,000	247,500
Transfer to Capital Projects	1,500,000	-	-	-	-
Operating Contingencies	-	451,063	116,611	609,442	1,570,227
	<u>\$ 198,326,128</u>	<u>\$ 196,576,986</u>	<u>\$ 198,234,249</u>	<u>\$ 197,645,092</u>	<u>\$ 202,330,818</u>

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
WATER FUND**

	<u>2012-13 Actual</u>	<u>2013-14 Budget</u>	<u>2013-14 Projected</u>	<u>2014-15 Budget</u>	<u>2015-16 Plan</u>
REVENUE:					
Typical Residential Bill Increase				7.0% *	7.5%
Rates & Charges	\$ 15,410,078	\$ 15,657,316	\$ 15,590,358	\$ 16,613,519	\$ 17,867,635
Fees & Charges	383,665	308,000	353,926	308,000	314,160
Miscellaneous	305,061	165,995	176,871	176,083	179,605
Interest on Investments	39,154	37,843	33,832	34,000	34,000
Installment Purchase	123,706	265,676	265,676	-	-
	<u>\$ 16,261,664</u>	<u>\$ 16,434,830</u>	<u>\$ 16,420,663</u>	<u>\$ 17,131,602</u>	<u>\$ 18,395,400</u>
EXPENDITURES:					
Operations	\$ 10,474,283	\$ 11,367,257	\$ 11,430,927	\$ 11,982,426	\$ 11,853,611
Capital Outlay	1,067,936	714,270	712,702	514,369	697,179
Debt Service	4,061,237	4,021,224	4,045,700	4,200,009	4,280,883
Transfer to OPEB Trust	45,000	52,500	52,500	60,000	67,500
Transfer to Capital Projects	500,000	250,000	-	-	870,243
Transfer to Designated Reserve	-	-	-	200,000	500,000
Operating Contingencies	-	29,579	178,834	174,798	125,984
	<u>\$ 16,148,456</u>	<u>\$ 16,434,830</u>	<u>\$ 16,420,663</u>	<u>\$ 17,131,602</u>	<u>\$ 18,395,400</u>

* Implemented May 1, 2014

**GREENVILLE UTILITIES COMMISSION
 REVENUE AND EXPENDITURES
 SEWER FUND**

	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-15 Budget	2015-16 Plan
REVENUE:					
Typical Residential Bill Increase				8.8% *	8.5%
Rates & Charges	\$ 17,124,152	\$ 17,178,507	\$ 17,412,417	\$ 18,666,526	\$ 20,257,349
Fees & Charges	363,627	278,000	345,802	310,000	316,200
Miscellaneous	161,607	209,689	133,828	125,281	127,787
Interest on Investments	20,694	21,000	15,173	15,000	15,000
Installment Purchase	147,377	612,367	612,367	-	-
Appropriated Fund Balance	-	1,365,947	-	-	-
	<u>\$ 17,817,457</u>	<u>\$ 19,665,510</u>	<u>\$ 18,519,587</u>	<u>\$ 19,116,807</u>	<u>\$ 20,716,336</u>
EXPENDITURES:					
Operations	\$ 10,565,934	\$ 10,848,855	\$ 11,029,135	\$ 11,674,854	\$ 11,930,279
Capital Outlay	977,268	1,078,713	1,062,177	678,169	849,099
Debt Service	5,429,025	6,316,358	6,291,586	6,645,055	6,937,199
Transfer to OPEB Trust	45,000	52,500	52,500	60,000	67,500
Transfer to Capital Projects	500,000	1,365,947	-	-	200,000
Transfer to Designated Reserve	-	-	-	-	600,000
Operating Contingencies	-	3,137	84,189	58,729	132,259
	<u>\$ 17,517,227</u>	<u>\$ 19,665,510</u>	<u>\$ 18,519,587</u>	<u>\$ 19,116,807</u>	<u>\$ 20,716,336</u>

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
GAS FUND**

	2012-13 Actual	2013-14 Budget	2013-14 Projected	2014-15 Budget	2015-16 Plan
REVENUE:					
Rates & Charges	\$ 31,513,234	\$ 39,104,068	\$ 33,898,275	\$ 41,483,862	\$ 41,658,627
Fees & Charges	135,445	133,500	129,818	136,000	138,720
Miscellaneous	171,199	136,256	152,456	151,189	154,213
Interest on Investments	54,216	54,000	42,725	50,000	50,000
Installment Purchase	143,251	120,068	120,068	-	-
Appropriated Fund Balance	-	9,000,000	4,000,000	-	-
	<u>\$ 32,017,345</u>	<u>\$ 48,547,892</u>	<u>\$ 38,343,342</u>	<u>\$ 41,821,051</u>	<u>\$ 42,001,560</u>
EXPENDITURES:					
Operations	\$ 6,964,489	\$ 7,747,704	\$ 8,295,733	\$ 8,434,435	\$ 8,701,555
Purchased Gas	16,967,248	25,053,100	21,158,700	27,372,700	27,486,400
Capital Outlay	1,194,407	1,293,098	1,231,947	1,512,179	1,447,209
Debt Service	1,344,461	1,405,580	1,389,663	1,771,070	2,606,358
City Turnover	1,146,868	1,334,933	1,246,578	1,309,034	1,668,031
Transfer to OPEB Trust	45,000	52,500	52,500	60,000	67,500
Transfer to Capital Projects	4,000,000	11,000,000	4,000,000	-	-
Operating Contingencies	-	660,977	968,221	1,361,633	24,507
	<u>\$ 31,662,473</u>	<u>\$ 48,547,892</u>	<u>\$ 38,343,342</u>	<u>\$ 41,821,051</u>	<u>\$ 42,001,560</u>



GLOSSARY

FY 2014–2015 Budget & 2015–2016 Plan



Accrual	Adjusting journal entries designed to ensure that assets and liabilities that are created or discharged because of operating activities of the current period are recognized as revenues and expenses in that period.
Activity	An activity is a set of or grouping of similar processes or tasks that converts inputs to outputs. An activity is a service provided under a program budget.
Ad Valorem Tax	Property taxes on the assessed value of a property. Ad valorem is Latin for “according to value.”
Amendment	Any change to the revenue/expenditure of a previously adopted budget. Amendments may be recommended by the Mayor or City Council.
Appropriation	Money set apart for a special use authorized by City Council to expend funds for certain purposes within a specific time frame.
Biennial Budget	A budget applicable for two years.
Budget	A plan of financial operation with an estimate of proposed expenditures and the means of financing them for a given period of time. An estimate of (statement of probable) revenues and expenditures by the government in the ensuing year, with financial proposals in connection therewith, such as measures for meeting a deficiency or measures for disposing of a surplus.
Budget Allocation	Determined using Revenue and Personnel Costs (Revenue-Personnel Cost)
Budget Message	A general discussion of the proposed budget presented in writing by the City Manager as a part of the proposed budget document. The budget message explains principal budget issues against the background of financial experience of recent years and presents recommendation made by the Mayor and City Council.
Capital Equipment	Capital purchases of major equipment items, which are not permanently attached to a public facility. Useful life is greater than or equal to 5 years and cost is greater or equal to \$35,000.
Capital Outlay	Expenditures, which result in the acquisition of, or addition to, short-lived general fixed assets; includes all equipment greater than or equal to \$5,000.

Community Development Block Grant (CDBG)	A fund, which accounts for federal entitlement funds received under Title 1 of the Housing and Community Development Act of 1974. These funds support public improvements and redevelopment and conservation activities within targeted neighborhoods.
Debt Services	The City's obligation to pay principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.
Department	The basic organizational unit of government, which is functionally unique in its delivery, service. Its components are hierarchically arranged.
Encumbrances	To encumber funds means to set aside or commit funds for future expenditures through purchase orders, contracts or requisitions.
Enterprise Funds	A separate fund used to account for operations that are financed and operated in a manner similar to private business enterprises and where it is the intent that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
Expenditures	Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered. Decreases in net financial resources.
Expenses	Decreases in net total assets. Expenses represent charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.
Facilities Improvement Plan	A fund used to fund the major maintenance, renovation and repair needs for City of Greenville maintained buildings, facilities, and structures.
Fixed Assets	Assets of a long-term character, which are intended to continue to be held or used; land, buildings, improvements other than buildings, and machinery and equipment.
Fund	An independent fiscal and accounting entity with a self-basing set of accounts recording its assets, liabilities, fund balances, retained earnings, revenues and expenditures.
General Fund	The primary operating fund, which accounts for all revenues and expenditures that are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the City.

General Obligation Bonds	Bonds sold by the City to private investors to provide long-term financing for Capital Project needs. The City pledges its full faith and credit to the repayment of these bonds.
Goal	Goals are broad statements determined at the highest level of government of what the City would like to accomplish over an extended length of time.
Government Finance Officers Association	A professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906.
Greenville Utilities Commission (GUC)	A City owned operated utility system that provides: electric, water, solid waste and gas.
Income	A term used in proprietary fund type accounting to represent (1) revenues, or; (2) the excess of revenues over expenses.
Internal Service Fund	A proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. The City includes three internal service funds as part of the budget process; the Fleet Maintenance Fund to account for the maintenance of all City vehicles, the Vehicle Replacement Fund to fund the purchase of all City vehicles, and the Facilities Improvement Fund to fund the major maintenance, renovation, and repair needs of City-maintained buildings, facilities, and structures.
Investments	Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments.
Non-operating Expenses	Fund expenses that are not directly related to the fund's primary service activities.
Objective	A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.
Obligations	Amounts that a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Operating Expenses	Fund expenses that are directly related to the fund's primary service activities.
Operating and Financial Plan	A budgetary plan developed as a tool for planning, management, and control. As a planning tool, it is used to establish programmatic and financial goals and objectives. As a management tool, the plan is to direct organizational units toward established objectives for service delivery. Finally, as a control tool - the traditional use of budgeting - the plan is used for financial accountability.
Ordinance	A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.
Organization	A responsibility area within a department of the City.
Proposed Budget	The budget formally submitted by the City Manager to the Mayor and City Council for its consideration. Recommended budget documents are also available to the public.
Proprietary Funds	Funds that are established to be self-funded through charges for services. The City of Greenville proprietary funds include the four operating funds of Greenville Utilities (electric, water, sewer, gas), Sanitation, Public Transportation (Transit), and Stormwater Utility.
Reserve for Contingencies	A budgetary account set aside for use by the City Council in dealing with emergencies or unforeseen expenditures.
Revenues	(1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under GASB pronouncements, general long-term proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other expense refunds, capital contributions, and residual equity transfers. Under GASB pronouncements, operating transfers-in are classified separately from revenues.
Vehicle Replacement Fund	Monies to fund the City's capital budget, for the replacement of vehicles, and certain capital equipment greater than or equal to \$5,000.



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