



Neighborhood Advisory Board MINUTES

Thurs. June 19, 2014 @ 6:30PM
City Hall Conf. Rm. 337

200 West Fifth Street
Greenville, NC 27835-7207

BOARD MEMBERS PRESENT:

Members present are denoted by an “*” and members absent are denoted by an “x”.

NAME	DISTRICT
Carolyn Glast *	1
Betty Hines x	2
Ann Maxwell *	3
Lisa Wilbourne x	4
Sharon Stang, Vice Chair *	5

NAME	DISTRICT
Kim Carney *	1
David Douglas *	2
Laura McKenna *	3
Caroline Doherty *	4
Brenda Diggs, Chair *	5

CITY STAFF PRESENT:

Community Development Department: Seth Laughlin, Gwen Turnage Sapna Varkey, and Nike Jones.

- 1) **Call to order** - Brenda Diggs, Chair
- 2) **Roll Call** - A quorum was established
- 3) **Approval of Agenda**

Motion: Caroline Doherty **Second:** Carolyn Glast
Motion Passed

- 4) **Approval of Minutes for April & May**

April 17, 2014

Motion: Caroline Doherty **Second:** Laura McKenna
Motion Passed

May 15, 2014

Motion: Sharon Stang **Second:** Ann Maxwell
Motion Passed

5) **Staff Introduction:**

Seth Laughlin introduced Sapna Varkey, Community Development Graduate Intern and explained that she would be assisting Tiana.

6) **Overview of Neighborhood Story Map Project**

Sapna explained the development process of the Story Map Project. City staff will be available to visit neighborhood groups to explain the process of the story map. The city will provide support to neighborhoods that are interested in creating a story map. A video of the West Greenville Story Map was shown. To view the video shown during the meeting tonight you should follow the link below

http://www.greenvillenc.gov/departments/community_development/information/default.aspx?id=1051 then click West Greenville Certified Redevelopment Area = Story Map.

7) **Housing Division Lead Based Paint Hazard Grant Support**

Niki Jones, Housing Administrator, requested support from the NAB with their efforts of obtaining a Lead Based Paint Hazard Grant. Niki explained that once the city receives the grant, the city is required to provide a 10% match of the amount awarded. To be eligible the following criteria must be met (1) Houses built prior to 1978 (2) low income household, and (3) a child living or visiting on a regular basis under the age of 6 years old.

Currently the city has a letter of support from Pitt Community College and East Carolina University. The City Manager will be contacted in September by HUD-OLHCHH (Office of Lead Hazard Control and Healthy Homes) informing them of the city's awarding status. The board expressed their support with a motion and a letter. A copy of the letter of support is attached to these minutes.

A motion for the NAB to write a letter supporting the Led Base Paint Hazard Grant initiated by the Housing Division within the Community Development Department:

Motion: Ann Maxwell **Second:** David Douglas

Motion Passed

8) Old Business -

A. Sustainability Committee Report – Ann Maxwell

The Sustainability Committee met with Don Rogers, former Housing Authority Director. Don provided a wealth of information which Ann will summarize for the board in a separate report and provide at the August NAB meeting.

B. Ripples of Hope Neighborhood Update (*a component of item #10 on the agenda*)

This item was discussed early to accommodate Ms. Teresa Ward from Ripples of Hope Neighborhood who could not stay for the entire NAB due to a prior engagement. Teresa explained that her neighborhood, Ripples of Hope, was a recipient for the neighborhood grant from the City of Greenville. Teresa explained that the grant funds were used to make business cards, brochures, banners and items to promote their neighborhood. These items are useful during block parties, and promoting safe neighborhoods. Ms. Bernadine Cox, owner of BVS (a business of various services) created the promotional items for Ripples of Hopes neighborhood association.

9) New Business

A. FY 2014-2015 Work Plan

Tiana Keith, Neighborhood Ombudsman created a draft 2014 workplan. In the absence of Tiana, Sapna Varkey, intern for Community Development spearheaded the FY 2014-2015 Work Plan discussion during the meeting. Board Member input was placed on a flipchart to be included in the final workplan which will be distributed at the August NAB meeting.

a. **Membership Outreach Committee Report** - Laura McKenna provided 2014-2015 workplan information.

1. Create Neighborhood/Home Owners Association maps
2. Work with city staff to create new Neighborhood Associations
3. Packet given out by Community Development Department that has grant information, markets, socials, and bylaws
4. Provide newsletter samples for different neighborhoods
5. Sharing best practices from survey

6. Target approach to continuation of services (surveys) – continuation from last year
7. Request council for mechanism for the extra-territorial jurisdiction territory
8. Hold a couple of meetings in different districts

10) Other

A. Member/Liaison Reports Announcements

- Sharon Stang wanted to know if any other neighborhoods received notification by email of current crime(s) happening in their neighborhood from Greenville Police Department (GPD). Sharon's neighborhood, district #5, had two incidents where GPD have contacted residents in her neighborhood of crime(s) in progress. This has proven to be an excellent form of contact for citizen's safety within her neighborhood.
- Some Neighborhood Associations have been contacting people by email.
- Margaret Hrushesky would like to have a neighborhood park built in the West Point neighborhood at the city's expense.
- Ann Maxwell informed Margaret Hrushesky from district #1 that each Greenville City Councilperson has appointed two people from each district to serve on a bond committee. Margaret should contact Councilmember Smith with her concerns to assure they are incorporated in the bond.
- Brenda Diggs received a letter from the president of Lynndale Neighborhood Association notifying her that homes for sale and foreclosures in the Englewood neighborhood were being broken into by means of entering the house through crawl spaces stealing appliances, copper, and other items. Residents should be on the lookout for suspicious activity and call the Greenville Police Department.
- Brenda Diggs reminded the board that in March 2014 Sgt. Friday spoke to the board about Focus Deterrent Initiative. This event will have its official kick off ceremony July 31, 2014. If you are interested in more information about this initiative contact Devinder Culver 329-4180.

Motion not to meet for the month of July 2014:

Motion: Carolyn Glast **Second:** Caroline Doherty

Motion Passed

B. Staff Report

Seth Laughlin announced that Tiana Keith, Neighborhood Liaison Ombudsman was attending a business trip, but should be present for the August NAB meeting.

11) Public Comments - Limit 3 minutes each

THREE (3) MINUTES ALLOTTED PER SPEAKER – **NO ONE SPOKE**

FIFTEEN (15) MINUTES ALLOTTED FOR THE PUBLIC COMMENT PERIOD

12) ADJOURN

MOTION TO ADJOURN

Motion: Sharon Stang **Second:** Laura McKenna

Having no further business, the meeting adjourned at 8:05PM.

Respectfully submitted,

Seth Laughlin - Planner II

SL/gt