



## Agenda

January 15, 2015  
7:00 PM  
City Council Chambers  
200 West Fifth Street

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Assistive listening devices are available upon request for meetings held in the Council Chambers. If an interpreter is needed for deaf or hearing impaired citizens, please call 252-329-4422 (voice) or 252-329-4060 (TDD) no later than two business days prior to the meeting.

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**I. Call Meeting To Order**

**II. Invocation - Mayor Pro-Tem Mercer**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Approval of Agenda**

**VI. Special Recognitions**

- Police Department's Awards for National Night Out Against Crime

**VII. Appointments**

1. Appointments to Boards and Commissions

**VIII. New Business**

**Public Hearings**

2. Ordinance to annex North Green Commercial Park, Lot 4, involving 12.490 acres located along the northern right-of-way of Staton House Road and 250+/- feet west of North Memorial Drive
3. Ordinance to amend the Zoning Ordinance by adding live performance theaters as an allowed land use within the CD (Downtown Commercial) zoning district, subject to an approved special use permit, and establishing specific criteria

4. Resolution to close a portion of Greenpark Drive
5. Resolution to close a portion of Lawrence Street

### **Public Comment Period**

- The Public Comment Period is a period reserved for comments by the public. Items that were or are scheduled to be the subject of public hearings conducted at the same meeting or another meeting during the same week shall not be discussed. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes. Individuals who registered with the City Clerk to speak will speak in the order registered until the allocated 30 minutes expires. If time remains after all persons who registered have spoken, individuals who did not register will have an opportunity to speak until the allocated 30 minutes expires.

### **Other Items of Business**

6. Resolutions Establishing 2015 State Legislative Initiatives
7. Update on the City of Greenville 2014-2015 Strategic Plan
8. Presentation on status of the fiscal year 2015 Facilities Improvement Ten-Year Plan Projects

## **IX. Comments from Mayor and City Council**

## **X. City Manager's Report**

## **XI. Closed Session**

- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, said law rendering the information as privileged or confidential being the Open Meetings Law
- To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee

## **XII. Adjournment**



# City of Greenville, North Carolina

Meeting Date: 1/15/2015  
Time: 7:00 PM

**Title of Item:** Appointments to Boards and Commissions

**Explanation:** **Abstract:** The City Council fills vacancies and makes reappointments to the City's boards and commissions. Appointments are scheduled to be made to nine of the boards and commissions.

**Explanation:** City Council appointments need to be made to the Affordable Housing Loan Committee, Board of Adjustment, Firefighters' Relief Fund Committee, Greenville Bicycle & Pedestrian Commission, Historic Preservation Commission, Human Relations Council, Police Community Relations Committee, Public Transportation and Parking Commission, and Youth Council.

**Fiscal Note:** No direct fiscal impact.

**Recommendation:** Make appointments to the Affordable Housing Loan Committee, Board of Adjustment, Firefighters' Relief Fund Committee, Greenville Bicycle & Pedestrian Commission, Historic Preservation Commission, Human Relations Council, Police Community Relations Committee, Public Transportation and Parking Commission, and Youth Council.

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 [Muni\\_Report\\_Appointments to Boards and Commissions\\_914698](#)

# Appointments to Boards and Commissions

January 2015

## Affordable Housing Loan Committee

**Council Liaison:** Council Member Marion Blackburn

| Name            | District # | Current Term | Reappointment Status | Expiration Date |
|-----------------|------------|--------------|----------------------|-----------------|
| William Kitchin | 5          | Unexpired    | Eligible             | January 2015    |

## Board of Adjustment

**Council Liaison:** Mayor Pro-Tem Calvin Mercer

| Name  | District # | Current Term | Reappointment Status | Expiration Date |
|---|------------|--------------|----------------------|-----------------|
| Michael Overton<br>( <i>Mayor Pro-Tem Calvin Mercer</i> ) | 5          | Unexpired    | Resigned             | June 2015       |

## Firefighters' Relief Fund Committee

**Council Liaison:** Not Applicable

| Name             | District # | Current Term | Reappointment Status | Expiration Date |
|------------------|------------|--------------|----------------------|-----------------|
| William Franklin | 4          | Third term   | Ineligible           | January 2015    |
| George Powell    | 5          | Third term   | Resigned             | January 2016    |

## Greenville Bicycle & Pedestrian Commission

**Council Liaison:** Council Member Rick Smiley

| Name             | District # | Current Term              | Reappointment Status | Expiration Date |
|------------------|------------|---------------------------|----------------------|-----------------|
| Ashley Breedlove | 2          | Unexpired term            | Eligible             | January 2015    |
| Kelly Dewald     | 5          | Filling an unexpired term | Eligible             | January 2015    |
| Patrick Harris   | 4          | First term                | Eligible             | January 2015    |

|                  |   |                        |          |              |
|------------------|---|------------------------|----------|--------------|
| Kathryn Kavanagh | 4 | Unexpired term         | Eligible | January 2015 |
| Anthony Little   | 5 | First term             | Eligible | January 2015 |
| Robert Turner    | 5 | Filling unexpired term | Eligible | January 2015 |

### Historic Preservation Commission

**Council Liaison:** Council Member Kandie Smith

| Name         | District # | Current Term   | Reappointment Status | Expiration Date |
|--------------|------------|----------------|----------------------|-----------------|
| Kerry Carlin | 1          | First term     | Eligible             | January 2015    |
| Charles Gee  | 3          | Unexpired term | Eligible             | January 2015    |
| David Hursh  | 3          | Unexpired term | Eligible             | January 2015    |
| Sara Larkin  | 3          | First term     | Resigned             | January 2015    |
| Richard Weir | 5          | First term     | Eligible             | January 2015    |

### Human Relations Council

**Council Liaison:** Council Member Rose Glover

| Name          | District # | Current Term           | Reappointment Status | Expiration Date |
|---------------|------------|------------------------|----------------------|-----------------|
| Robert Hudak  | 4          | Second term            | Ineligible           | Sept. 2014      |
| Terry Parrish | 4          | Filling unexpired term | Resigned             | Oct. 2015       |

### Police Community Relations Committee

**Council Liaison:** Council Member Rose Glover

| Name  | District # | Current Term   | Reappointment Status | Expiration Date |
|---|------------|----------------|----------------------|-----------------|
| Aaron Lucier<br>(Council Member Richard Croskery) | 2          | Unexpired term | Resigned             | October 2015    |

### Public Transportation and Parking Commission

**Council Liaison:** Council Member Richard Croskery

| <b>Name</b>   | <b>District #</b> | <b>Current Term</b> | <b>Reappointment Status</b> | <b>Expiration Date</b> |
|---------------|-------------------|---------------------|-----------------------------|------------------------|
| Charles Moore | 3                 | Unexpired term      | Eligible                    | January 2015           |
| Marsha Wyly   | 4                 | Second term         | Ineligible                  | January 2015           |

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**Youth Council**

**Council Liaison:** Mayor Pro-Tem Calvin Mercer

| <b>Name</b> | <b>District #</b> | <b>Current Term</b> | <b>Reappointment Status</b> | <b>Expiration Date</b> |
|-------------|-------------------|---------------------|-----------------------------|------------------------|
|-------------|-------------------|---------------------|-----------------------------|------------------------|

8 Available Spots

## Applicants for Affordable Housing Loan Committee

Godfrey Bell  
PO Box 91 – 300 Memorial Drive  
Greenville, NC 27835

**Application Date:** 6/20/2013

**District #:** 1

**Home Phone:** (252) 916-6381

**Business Phone:**

**Email:** gbellsr1@earthlink.net

Terri Williams  
PO Box 3109  
Greenville, NC 27836

**Application Date:** 1/04/2014

**District #:** 4

**Home Phone:** (252) 756-9346

**Business Phone:** (252) 756-3500

**Email:** twilliams110@suddenlink.net

## Applicants for Board of Adjustment

Sharon D. Gray  
3402 Governors Lane  
Greenville, NC 27858

**Application Date:** 5/29/2014

**District #:** 3

**Home Phone:** (252) 565-5757  
**Business Phone:**  
**Email:** graysdg@hotmail.com

Robert Kevin Howard  
2745 North Chatham Court  
Winterville, NC 28590

**Application Date:** 5/29/2014

**District #:** 2

**Home Phone:** (252) 258-7900  
**Business Phone:** (252) 227-4313  
**Email:** gvegasmagazine@hotmail.com

Dustin Mills  
504 Daventry Drive  
Greenville, NC 27858

**Application Date:** 10/01/2014

**District #:** 5

**Home Phone:** (919) 480-0791  
**Business Phone:** (252) 558-0207  
**Email:** dmills@pirhl.com

Tyrone O. Walston  
2706 Webb Street  
Greenville, NC 27834

**Application Date:** 6/6/2014

**District #:** 2

**Home Phone:** (252) 412-7351  
**Business Phone:** (252) 355-8736  
**Email:** walston.tyrone@gmail.com

Uriah Ward  
106 Osceola Drive  
Greenville, NC 27858

**Application Date:** 5/7/2013

**District #:** 3

**Home Phone:** (252) 565-2038  
**Business Phone:**  
**Email:** uriahward@yahoo.com

Herschel James "Jim" Watts  
506 Daventry Drive  
Greenville, NC 27858

**Application Date:** 5/8/2014

**District #:** 5

**Home Phone:** (252) 364-1000  
**Business Phone:** (252) 414-4187  
**Email:** hjameswatts@gmail.com



# Applicants for Firefighters' Relief Fund Committee

None.

# Applicants for Greenville Bicycle & Pedestrian Commission

Maribeth Wicoff  
2605 E. 10<sup>th</sup> Street Apt. 3  
Greenville, NC 27858

**Application Date:** 7/21/2014

**Home Phone:** (610) 390-4725

**Business Phone:**

**Email:** mwicoff@gmail.com

**District #:** 3

## Applicants for Historic Preservation Commission

Jamitress Bowden  
111 Brownlea Drive Apt. O  
Greenville, NC 27858

**District #:** 3

Dustin Mills  
504 Daventry Drive  
Greenville, NC 27858

**District #:** 5

Tyrone O. Walston  
2706 Webb Street  
Greenville, NC 27834

**District #:** 2

**Application Date:**

**Home Phone:**

**Business Phone:**

**Email:** jamitressbowden@gmail.com

**Application Date:** 4/9/2012

**Home Phone:** (919) 480-0791

**Business Phone:** (252) 558-0207

**Email:** dmills@pirhl.com

**Application Date:** 6/6/2014

**Home Phone:** (252) 412-7351

**Business Phone:** (252) 355-8736

**Email:** walston.tyrone@gmail.com

## Applicants for Human Relations Council

Scott H. Duke  
2223-C Locksley Drive  
Greenville, NC 27858

**District #:** 4

Bridget Moore  
4128A Bridge Court  
Winterville, NC 28590

**District #:** 5

Travis Williams  
3408 Evans Street Apt. E  
Greenville, NC 27834

**District #:** 5

**Application Date:** 4/15/2013

**Home Phone:** (252) 227-4240

**Business Phone:** (252) 328-2950

**Email:** aeleonor@suddenlink.net

**Application Date:** 8/28/2014

**Home Phone:** (252) 355-7377

**Business Phone:** (252) 355-0000

**Email:** bmoore2004@netzero.com

**Application Date:**

**Home Phone:** (252) 412-4584

**Business Phone:**

**Email:** taft1986@yahoo.com

# Applicants for Police Community Relations Committee

Sharon D. Gray  
3402 Governors Lane  
Greenville, NC 27858

**Application Date:** 5/29/2014

**Home Phone:** (252) 565-5757

**Business Phone:**

**Email:** [graysdg@hotmail.com](mailto:graysdg@hotmail.com)

**District #:** 3

# Applicants for Public Transportation and Parking Commission

Richard Malloy Barnes  
206 South Elm Street, Apt. N  
Greenville, NC 27858

**Application Date:** 12/10/2014

**District #:** 3

Kellie Gonzalez  
3936 Dunhagen Rd.  
Greenville, NC

**Application Date:** 9/12/2014

**District #:**

**Home Phone:** (252) 752-5278

**Business Phone:**

**Email:** kiltedmile@aol.com

**Home Phone:** (919) 791-5841

**Business Phone:**

**Email:**

# Applicants for Youth Council

None.



# City of Greenville, North Carolina

Meeting Date: 1/15/2015  
Time: 7:00 PM

**Title of Item:** Ordinance to annex North Green Commercial Park, Lot 4, involving 12.490 acres located along the northern right-of-way of Staton House Road and 250+/- feet west of North Memorial Drive

**Explanation:** **Abstract:** The City received a voluntary annexation petition to annex North Green Commercial Park, Lot 4, involving 12.490 acres located along the northern right-of-way of Staton House Road and 250+/- feet west of North Memorial Drive. The subject area is currently undeveloped and is anticipated to accommodate 162,000+/- square feet of commercial space.

## ANNEXATION PROFILE

### A. SCHEDULE

1. Advertising date: January 5, 2015
2. City Council public hearing date: January 15, 2015
3. Effective date: June 30, 2015

### B. CHARACTERISTICS

1. Relation to Primary City Limits: Contiguous
2. Relation to Recognized Industrial Area: Outside
3. Acreage: 12.490
4. Voting District: 1
5. Township: Belvoir
6. Vision Area: A



- 7. Zoning: CH (Heavy Commercial)
- 8. Land Use: Existing: Vacant  
Anticipated: 162,000+/- square feet of commercial space
- 9. Population:

|  | Formula | Number of People |
|--|---------|------------------|
| Total Current                          | -----   | 0                |
| Estimated at full development          | -----   | 0                |
| Current Minority                       | -----   | 0                |
| Estimated Minority at full development | -----   | 0                |
| Current White                          | -----   | 0                |
| Estimated White at full development    | -----   | 0                |

\* - 2.2 people per household in Greenville



- 10. Rural Fire Tax District: Staton House
- 11. Greenville Fire District: Station #4 (Distance of 1.0 miles)
- 12. Present Tax Value: \$843,075  
Estimated Future Tax Value: \$17,043,075

**Fiscal Note:** The total estimated tax value at full development is \$17,043,075.

**Recommendation:** Approve the attached ordinance to annex North Green Commercial Park, Lot 4.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

-  [Survey](#)
-  [Ordinance Annexation North Green Comm Park Lot 4 994026](#)

ORDINANCE NO. 15-  
AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF  
THE CITY OF GREENVILLE, NORTH CAROLINA

WHEREAS, the City Council of the City of Greenville has been petitioned under G.S. 160A-31, as amended, to annex the area described herein; and

WHEREAS, the City Council has directed the City Clerk to investigate the sufficiency of said petition; and

WHEREAS, the City Clerk has certified the sufficiency of said petition and a public hearing on the question of this annexation was held at City Hall at 7:00 p.m. on the 15th day of January, 2015, after due notice by publication in The Daily Reflector on the 5th day of January, 2015; and

WHEREAS, the City Council does hereby find as a fact that said petition meets the requirements of G. S. 160A-31, as amended.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section 1. That by virtue of the authority vested in the City Council of the City of Greenville, North Carolina, under G. S. 160A-31, as amended, the following described contiguous territory is annexed:

TO WIT:        Being all of that certain property as shown on the annexation map entitled “North Green Commercial Park Lot 4”, involving 12.490 acres as prepared by Bohler Engineering.

LOCATION: Lying and being situated in Belvoir Township, Pitt County, North Carolina, located along the northern right-of-way of Staton House Road and 250+/- feet west of North Memorial Drive.

GENERAL DESCRIPTION (Tract 1):

BEGINNING AT AN IRON PIPE FOUND MARKING THE INTERSECTION OF THE NORTHERLY RIGHT-OF-WAY LIMITS OF STATON HOUSE ROAD – N.C. RTE. 1417 (60' RIGHT-OF-WAY) WITH THE EASTERLY RIGHT-OF-WAY LIMITS OF GREENPARK DRIVE (60' RIGHT-OF-WAY), THENCE WITH SAID EASTERLY RIGHT-OF-WAY LIMITS, THE FOLLOWING THREE COURSES AND DISTANCES; 48.75 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 30.00 FEET, A CENTRAL ANGLE OF 93° 05' 54", AND A CHORD BEARING AND DISTANCE OF NORTH 50° 03' 22" WEST, 43.56 FEET TO AN IRON PIPE FOUND, THENCE; CONTINUING, NORTH 03° 30' 25" WEST, 555.44 FEET TO AN IRON PIPE FOUND, THENCE; CONTINUING, 124.82 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 315.00 FEET, A CENTRAL ANGLE OF 22° 42' 14", AND A CHORD BEARING AND DISTANCE OF NORTH 07° 50' 42" EAST, 124.01 FEET, THENCE DEPARTING SAID EASTERLY RIGHT-OF-WAY LIMITS AND WITH A LINE THROUGH PARCEL 03110, PART OF THE LANDS OF STOW MANAGEMENT, INC. (DEED BOOK 2039 PAGE 551-552), THE FOLLOWING FOUR COURSES AND DISTANCES; SOUTH 70° 49' 56" EAST, 112.47 FEET, THENCE; CONTINUING, SOUTH 77° 37' 43" EAST, 347.86 FEET, THENCE; CONTINUING, SOUTH 12° 22' 17" WEST, 301.87 FEET, THENCE; CONTINUING, SOUTH 05° 01' 55" WEST, 264.29 FEET TO A POINT ON THE SAID NORTHERLY RIGHT-OF-WAY LIMITS OF STATON HOUSE ROAD, THENCE WITH SAID NORTHERLY RIGHT-OF-WAY LIMITS; SOUTH 83° 23' 41" WEST, 309.77 FEET TO THE PLACE OF BEGINNING. CONTAINING 249,994 SQUARE FEET OR 5.739 ACRES

GENERAL DESCRIPTION (Tract 2):

BEGINNING AT THE INTERSECTION OF THE NORTHERLY RIGHT-OF-WAY LIMITS OF STATON HOUSE ROAD – N.C. RTE. 1417 (60' RIGHT-OF-WAY) WITH THE DIVISION LINE BETWEEN THE LANDS OF JOHN HENRY BAZZLE AND WIFE, GLENNIE KATHERINE NORRIS (DEED BOOK 2903 PAGE 819-820) ON THE WEST AND PARCEL 03110, PART OF THE LANDS OF STOW MANAGEMENT, INC (DEED BOOK 2039 PAGE 551-552) ON THE EAST, THENCE WITH SAID DIVISION LINE; NORTH 09° 11' 22" WEST, 550.06 FEET, THENCE DEPARTING SAID DIVISION LINE AND WITH A LINE THROUGH SAID PARCEL 03110; NORTH 84° 37' 05" EAST, 543.39 FEET TO AN IRON PIPE FOUND ON THE WESTERLY RIGHT-OF-WAY LIMITS OF GREENPARK DRIVE (60' RIGHT-OF-WAY), THENCE WITH SAID WESTERLY RIGHT-OF-WAY LIMITS, THE FOLLOWING TWO COURSES AND DISTANCES; SOUTH 03° 30' 25" EAST, 559.39 FEET TO AN IRON PIPE FOUND, THENCE; CONTINUING, 46.60 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 30.00 FEET, A CENTRAL ANGLE OF 89° 00' 21", AND A CHORD BEARING AND DISTANCE OF

SOUTH 40° 59' 46" WEST, 42.06 FEET, THENCE DEPARTING SAID WESTERLY RIGHT-OF-WAY LIMITS AND WITH THE SAID NORTHERLY RIGHT-OF-WAY LIMITS OF STATON HOUSE ROAD, THE FOLLOWING FIVE COURSES AND DISTANCES; CONTINUING, SOUTH 85° 29' 56" WEST, 22.85 FEET, THENCE; CONTINUING, SOUTH 88° 28' 20" WEST, 99.20 FEET, THENCE; CONTINUING, NORTH 89° 58' 54" WEST, 99.98 FEET, THENCE; CONTINUING, NORTH 89° 29' 52" WEST, 99.98 FEET, THENCE; CONTINUING, SOUTH 89° 51' 10" WEST, 137.88 FEET TO THE PLACE OF BEGINNING. CONTAINING 294,068 SQUARE FEET OR 6.751 ACRES

Section 2. Territory annexed to the City of Greenville by this ordinance shall, pursuant to the terms of G. S. 160A-23, be annexed into Greenville municipal election district one. The City Clerk, City Engineer, representatives of the Board of Elections, and any other person having responsibility or charge of official maps or documents shall amend those maps or documents to reflect the annexation of this territory into municipal election district one.

Section 3. The territory annexed and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the City of Greenville and shall be entitled to the same privileges and benefits as other territory now within the City of Greenville. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 4. The Mayor of the City of Greenville, North Carolina, shall cause a copy of the map of the territory annexed by this ordinance and a certified copy of this ordinance to be recorded in the office of the Register of Deeds of Pitt County and in the Office of the Secretary of State in Raleigh, North Carolina. Such a map shall also be delivered to the Pitt County Board of Elections as required by G.S. 163-288.1.

Section 5. This annexation shall take effect from and after the 30th day of June, 2015.

ADOPTED this 15th day of January, 2015.

\_\_\_\_\_  
Allen M. Thomas, Mayor

ATTEST:

\_\_\_\_\_  
Carol L. Barwick, City Clerk

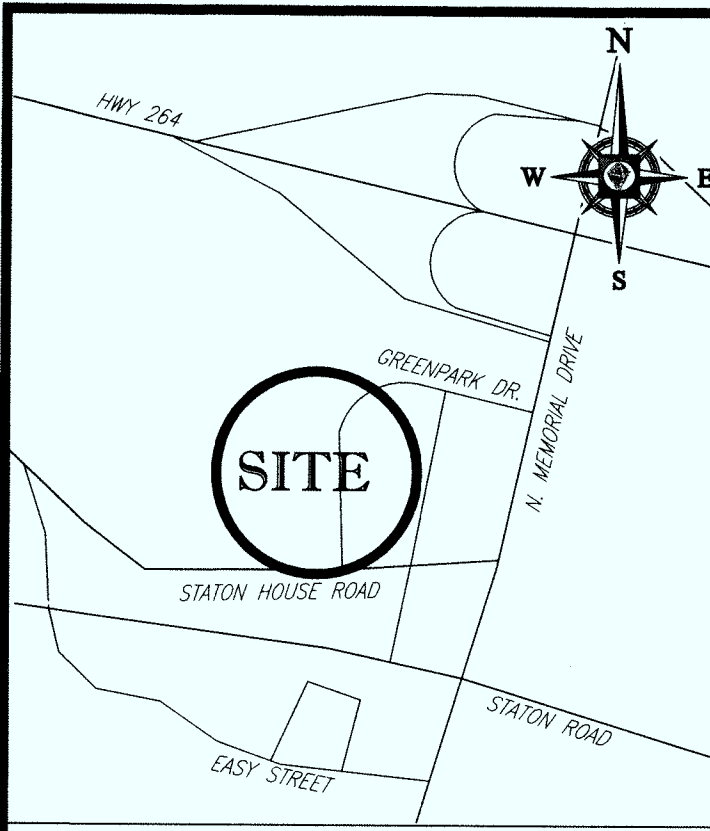
NORTH CAROLINA  
PITT COUNTY

I, \_\_\_\_\_, a Notary Public for said County and State, certify that Carol L. Barwick personally came before me this day and acknowledged that she is the City Clerk of the City of Greenville, a municipality, and that by authority duly given and as the act of the municipality, the foregoing instrument was signed in its name by its Mayor, sealed with the corporate seal, and attested by herself as its City Clerk.

WITNESS my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



**VICINITY MAP**  
SCALE: 1"=1,000'

| NEW GREENPARK ROW CURVE TABLE |         |         |               |         |            |         |
|-------------------------------|---------|---------|---------------|---------|------------|---------|
| CURVE                         | RADIUS  | LENGTH  | CHORD BEARING | CHORD   | DELTA      | TANGENT |
| C19                           | 315.00' | 124.82' | N07°50'42"E   | 124.01' | 022°42'14" | 63.24'  |
| C20                           | 30.00'  | 48.75'  | N50°03'22"W   | 43.56'  | 093°05'54" | 31.67'  |
| C21                           | 30.00'  | 46.60'  | S40°59'46"W   | 42.06'  | 089°00'21" | 29.48'  |

**NOTES**

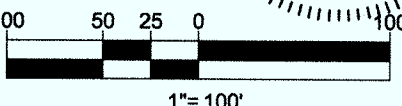
1. THIS PLAT REPRESENTS AN ANNEXATION SURVEY. NOT FOR CONVEYANCES OR SALES
2. ALL DISTANCES ARE HORIZONTAL GROUND MEASURED UNLESS SHOWN OTHERWISE.
3. AREA BY COORDINATES.
4. THE PROPERTY IS LOCATED IN OTHER AREAS ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) PER MAP ENTITLED "FIRM, FLOOD INSURANCE RATE MAP, NORTH CAROLINA, PANEL 4688", MAP NUMBER 3720466700, MAP EFFECTIVE DATE JANUARY 2, 2004.
5. PROPERTY SUBJECT TO ANY AND ALL EASEMENTS, RIGHTS-OF-WAY, RESTRICTIVE COVENANTS WHICH MAY BE OF RECORD.

**REFERENCES**

- D.B. 46 PG. 812
- D.B. 2125 PG. 703-705
- D.B. 2039 PG. 551-552
- D.B. 2906 PG. 834-836
- M.B. 70 PG. 68
- M.B. 69 PG. 162-163
- M.B. 53 PG. 29

LANDS N/F  
JOHN HENRY BAZZLE AND  
WIFE, GLENNIE KATHERINE NORRIS  
D.B. 2903 PG. 819-820  
PARCEL: 07787

SIGNED:  
ROBERT C. HARR, JR.  
PROFESSIONAL LAND SURVEYOR NO. 5011



BEING PART OF  
PARCEL NUMBER 03110

| No. | REVISION                  | R.T. | DATE     |
|-----|---------------------------|------|----------|
| 1   | REVISED PER CITY COMMENTS |      | 12-11-14 |

**NORTH GREEN COMM PK LT4**  
PARCEL 03110  
REFERENCE DEED BOOK 2039 PAGE 551-552  
OF THE PITT COUNTY REGISTRY  
BELVOIR TOWNSHIP, PITT COUNTY, NORTH CAROLINA

|   |   |                    |
|---|---|--------------------|
| <p><b>BOHLER ENGINEERING</b><br/>NORTH CAROLINA, PLLC</p> <p>4011 WESTCHASE BOULEVARD SUITE 200<br/>RALEIGH, N.C. 27607<br/>919.578.9000 - 919.703.2665 FAX<br/>www.bohlerengineering.com</p> | SURVEYED<br>J.Q.                              | APPROVED<br>R.C.H. |
|   | DRAWN<br>A.W.A.                               | DATE<br>12/01/2014 |
|   | CHECKED<br>J.J.B.                             | SCALE<br>1"=100'   |
|   | BOHLER ENGINEERING NC PLLC LICENSE NO. P-1132 |                    |

| MAP NO. | PLATS RECORDED | BOOK | PAGE |
|---------|----------------|------|------|
|         |                |      |      |
|         |                |      |      |
|         |                |      |      |

MAP SHOWING AREA ANNEXED BY  
THE CITY OF GREENVILLE, NC  
EFFECTIVE DATE \_\_\_\_\_; ORDINANCE NO. \_\_\_\_\_;  
AREA: 12.490 AC.  
BELVOIR TOWNSHIP, PITT COUNTY, NORTH CAROLINA

**SURVEYOR'S CERTIFICATION**

I, ROBERT C. HARR, JR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION FROM DEED DESCRIPTIONS RECORDED IN DEED BOOK 194 PAGE 186-188; THAT THE BOUNDARIES NOT SURVEYED CLEARLY INDICATED AS REFERENCED HEREON, THAT THE RATIO OR PRECISION IS 1:10,000 +; THAT THE GLOBAL POSITIONING SYSTEM (GPS) OBSERVATIONS WERE PERFORMED TO THE GEOSPATIAL POSITIONING ACCURACY STANDARDS PART 2 STANDARDS FOR GEODETIC NETWORKS AT THE CLASS "A" ACCURACY STANDARDS (95% CONFIDENCE) AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE GPS SURVEY:  
1) CLASS OF SURVEY: CLASS A  
2) POSITIONAL ACCURACY: DOES NOT EXCEED 0.06'  
3) TYPE OF GPS FIELD PROCEDURE: OPUS  
4) DATE OF SURVEY: 12-13-2013  
5) DATUM/EPOCH: NAD 83 (NSRS 2011)/NAVD 88  
6) PUBLISHED/FIXED CONTROL:  
NCGS CORS  
7) UNITS: U.S. SURVEY FOOT  
8) NCGS CORRS  
9) UNITS: U.S. SURVEY FOOT

THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.  
I FURTHER CERTIFY THAT THIS PLAT IS IN ACCORDANCE WITH THE SURVEYING ACT OF 1978, AS AMENDED, AND THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN A COUNTY OR MUNICIPALITY THAT HAS JURISDICTION OVER THE REGULATION OF LAND SURVEYING.  
WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS THE 12 DAY OF DECEMBER 2014.

SIGNED:  
ROBERT C. HARR, JR.  
PROFESSIONAL LAND SURVEYOR LICENSE NO. L-5011



# City of Greenville, North Carolina

Meeting Date: 1/15/2015  
Time: 7:00 PM

**Title of Item:** Ordinance to amend the Zoning Ordinance by adding live performance theaters as an allowed land use within the CD (Downtown Commercial) zoning district, subject to an approved special use permit, and establishing specific criteria

**Explanation:** **Abstract:** On November 4, 2014, Office of Economic Development staff brought a discussion item to the Redevelopment Commission to seek their reaction and input for a text amendment that would permit live performance theaters to locate in the CD (Downtown Commercial) zoning district with a special use permit. The Redevelopment Commission unanimously voted to request that staff and the Planning and Zoning Commission initiate a text amendment.

**Explanation:** Currently, the Zoning Ordinance does not allow live performance theaters in the CD (Downtown Commercial) zoning district. This amendment would allow live performance theaters in the CD zoning district through a special use permit. This text amendment would also establish specific criteria for live performance theaters.

Planning Division staff contacted other North Carolina cities to research whether they have provisions to regulate live performance theaters. The research did not produce examples to incorporate into the proposed text amendment.

**Fiscal Note:** There is no anticipated fiscal impact.

**Recommendation:** In staff's opinion, the proposed Zoning Ordinance Text Amendment is in compliance with Horizons: Greenville's Community Plan, Implementation Section, Growth and Development Subsection, Implementation Strategy 2(t) which states, "Preserve historic warehouses and older buildings through renovation and adaptive reuse."

Implementation Section, Economic Development Subsection, Implementation

Strategy 2(b) states, "Encourage rehabilitation and reuse of commercial/industrial buildings."

Implementation Section, Vision Areas Subsection, Central, Management Action H5, states, "Develop the downtown as the cultural, recreational, and entertainment center of the City."

Center City West Greenville Revitalization Plan, Chapter 2, Market Feasibility–Housing, Retail and Entertainment Uses, V. Strategy Implications, Goal 2 states, "Reposition and revitalize downtown as a new and vibrant activity center for the city and the region."

On November 4, 2014, the Redevelopment Commission unanimously voted to request that staff and the Planning and Zoning Commission initiate a text amendment that would permit live performance theaters to locate in the CD (Downtown Commercial) zoning district with a special use permit (Refer to Exhibit A).

The Planning and Zoning Commission unanimously voted to recommend approval of the request at its December 16, 2014, meeting (Refer to Exhibit B).

If the City Council determines to approve the text amendment, a motion to adopt the attached ordinance will accomplish this. The ordinance includes the statutorily required statement describing whether the action taken is consistent with the comprehensive plan and explaining why Council considers the action taken to be reasonable and in the public interest.

If the City Council determines to deny the text amendment, in order to comply with statutory requirements, it is recommended that the motion be as follows:


"Motion to deny the requested text amendment, to make a finding and determination that the requested text amendment is inconsistent with the comprehensive plan or other applicable plans, including, but not limited to the following; Horizons: Greenville's Community Plan, Implementation Section, Growth and Development Subsection, Implementation Strategy 2(t) to preserve historic warehouses and older buildings through renovation and adaptive reuse, Implementation Section, Economic Development Subsection, Implementation Strategy 2(b) to encourage rehabilitation and reuse of commercial/industrial buildings, Implementation Section, Vision Areas Subsection, Central, Management Action H5 to develop the downtown as the cultural, recreational, and entertainment center of the City, Center City West Greenville Revitalization Plan, Chapter 2, Market Feasibility - Housing, Retail and Entertainment Uses, V. Strategy Implications, Goal 2 to reposition and revitalize downtown as a new and vibrant activity center for the city and the region and further that denial of the requested text amendment is reasonable and in the public interest due to encouraging preservation of older buildings and enhance downtown as a vibrant activity center."



Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

**Attachments / click to download**

 [Live Performance and Theater Text Amendment Version 2 992727](#)

 [Maps 1 3 RDC and P Z Meeting Minutes 994169](#)

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ORDINANCE NO. 15-  
AN ORDINANCE AMENDING THE ZONING ORDINANCE  
OF THE CITY OF GREENVILLE, NORTH CAROLINA

WHEREAS, the City Council of the City of Greenville, North Carolina, in accordance with Article 19, Chapter 160A, of the General Statutes of North Carolina, caused a public notice to be given and published once a week for two successive weeks in The Daily Reflector setting forth that the City Council would, on January 15, 2015, at 7:00 p.m., in the City Council Chambers of City Hall in the City of Greenville, NC, conduct a public hearing on the adoption of an ordinance amending the City Code; and

WHEREAS, in accordance with the provisions of North Carolina General Statute 160A-383, the City Council of the City of Greenville does hereby find and determine that the adoption of the ordinance involving the text amendment is consistent with the adopted comprehensive plan and other officially adopted plans that are applicable and that the adoption of the ordinance involving the text amendment is reasonable and in the public interest due to its consistency with the comprehensive plan and other officially adopted plans that are applicable and, as a result, its furtherance of the goals and objectives of the comprehensive plan and other officially adopted plans that are applicable;

WHEREAS, as a further description as to why the action taken is consistent with the comprehensive plan and other officially adopted plans that are applicable in compliance with the provisions of North Carolina General Statute 160A-383, the City Council of the City of Greenville does hereby find and determine that the adoption of this ordinance is consistent with provisions of the comprehensive plan including, but not limited to, Horizons: Greenville's Community Plan, 2009-2010 Update, Implementation Section, Growth and Development Subsection, Implementation Strategy 2(t) to preserve historic warehouses and older buildings through renovation and adaptive reuse, Implementation Section, Economic Development Subsection, Implementation Strategy 2(b) to encourage rehabilitation and reuse of commercial/industrial buildings, Implementation Section, Vision Areas Subsection, Central, Management Action H5 to develop the downtown as the cultural, recreational, and entertainment center of the City, Center City West Greenville Revitalization Plan, Chapter 2, Market Feasibility – Housing, Retail and Entertainment Uses, V. Strategy Implications, Goal 2 to reposition and revitalize downtown as a new and vibrant activity center for the city and the region;

WHEREAS, as a further explanation as to why the action taken is reasonable and in the public interest in compliance with the provisions of North Carolina General Statute 160A-383, the City Council of the City of Greenville does hereby find and determine that the adoption of this ordinance will, in addition to the furtherance of other goals and objectives, encourage preservation of older buildings and enhance downtown as a vibrant activity center;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES HEREBY ORDAIN:

Section 1: That Title 9, Chapter 4, Article B, Section 9-4-22 of the City Code is hereby amended by adding the following definitions for "*Live Performance Theater*":

*Live Performance Theater. A facility for holding live performances, motion pictures, plays, and live music through the sale of tickets and allows banquets as an accessory use. Such use is limited in its location, size and operation in accordance with the provisions of section 9-4-86.RR. (see also section 9-4-86.RR).*

Section 2: That Title 9, Chapter 4, Article D, Section 9-4-78 (Appendix A), of the City Code, is hereby amended by adding the following new land uses:

(10) gg. “*Live Performance Theater (see also section 9-4-86)*”; by allowing this land use with a special use permit in the CD (Downtown Commercial) zoning district; and by assigning a LUC 4 to the land use.

Section 3: That Title 9, Chapter 4, Article F, Section 9-4-86, of the City Code, is hereby amended by adding the following new subsections:

***SEC. 9-4-86 LISTED USES; SPECIFIC CRITERIA.***

RR. Live Performance Theater (see also section 9-4-22).

- (1) Events and/or banquets must be ticketed or free of charge to participants. No cover charges can be required for events.
- (2) The following ticketed events shall be permitted: Concerts, Plays, Motion Pictures Operas, Musicals, Ballets, Other Forms of Modern Dance.
- (3) As an accessory use the facility may host private banquets and meetings.
- (4) The following activities shall not be permitted at the theater: televised events, disc jockey-based events, dance parties, raves, house music-based events, outdoor events or outdoor amplified music.
- (5) May have as an ancillary or accessory use a full service bar which is only open to patrons of ticketed events, private banquets or meetings and is limited to operate only during the hours the above listed permitted ticketed events, private banquets or meetings are being held.
- (6) The facility shall not operate as a public or private club as defined by Title 9, Chapter 4, Article B, Section 9-4-22.
- (7) Minimum square footage of live performance theaters shall be 5,000 square feet.
- (8) Accessory retail sales shall be permitted for the sale of theater or event related items.
- (9) The portion of the building devoted to live performances may have open or fixed seating.

- (10) (a) A special use permit for a live performance theater is subject to revocation in accordance with the provisions of this subsection (10). Nothing herein shall prohibit or restrict the authority of the Board of Adjustment to rescind or revoke a special use permit for a live performance theater in accordance with the provisions of section 9-4-83.
- (b) An annual review shall be conducted by the Director of Community Development or his or her authorized representative of a live performance theater which has received a special use permit for the purpose of determining and ensuring compliance with applicable laws, codes and ordinances, including but not limited to noise regulations, litter control regulations, fire codes, building codes, nuisance and public safety regulations, and special use permit conditions of approval. The findings of the Director of Community Development or his or her authorized representative as a result of this annual review shall be compiled in a written staff report.
- (c) At a meeting of the Board of Adjustment, the Director of Community Development or his or her authorized representative shall present to the Board of Adjustment the staff report of a live performance theater for which the annual review includes a finding of one or more instances of noncompliance with applicable laws, codes and ordinances, including but not limited to noise regulations, litter control regulations, fire codes, building codes, nuisance and public safety regulations, and special use permit conditions of approval. The special use permit holder shall be provided notice of the meeting and a copy of the staff report.
- (d) Based on the staff report, the Board of Adjustment, by a majority vote, may either determine that a rehearing is not required for the special use permit or order a rehearing on the special use permit.
1. An order for a rehearing shall be based upon a determination by the Board of Adjustment that either:
    - a. The use of the property is inconsistent with the approved application;
    - b. The use is not in full compliance with all specific requirements set out in this chapter;
    - c. The use is not compliant with the specific criteria established for the issuance of a special use permit including conditions and specifications, health and safety, detriment to public welfare, existing uses detrimental, injury to properties or improvements, and nuisance or hazard; or
    - d. The use is not compliant with any additional conditions of approval established by the Board and set out in the order granting the permit.

2. The rehearing shall be in the nature of and in accordance with the requirements for a hearing upon a special use permit application. After the rehearing and in accordance with the provisions of section 9-4-81, the Board of Adjustment may grant a special use permit with conditions imposed pursuant to this subsection (RR) and section 9-4-82 or deny the special use permit. The grant or denial of the special use permit by the Board of Adjustment after the rehearing shall constitute a revocation of the previously granted special use permit for a live performance theater.
- (e) The requirements and standards set forth in this subsection (RR)(10) are in addition to other available remedies and nothing herein shall prohibit the enforcement of applicable codes, ordinances and regulations as provided by law.

Section 4. That any part or provision of this ordinance found by a court of competent jurisdiction to be in violation of the Constitution or laws of the United States or North Carolina is hereby deemed severable and shall not affect the validity of the remaining provisions of the ordinance.

Section 5. That this ordinance shall become effective immediately upon adoption.

Adopted this 15th day of January, 2015.

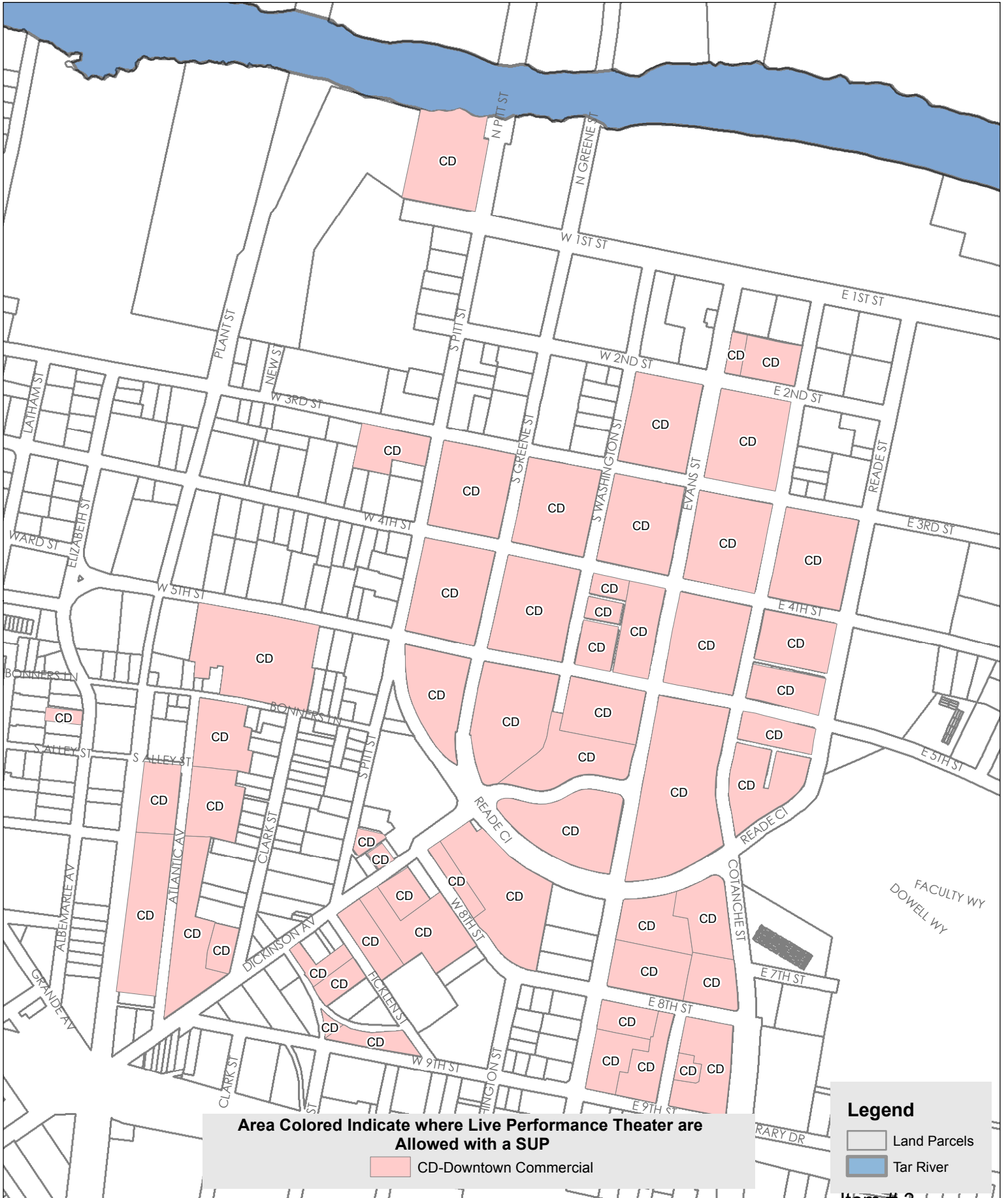
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Allen M. Thomas, Mayor

ATTEST:

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Carol L. Barwick, City Clerk



**Area Colored Indicate where Live Performance Theater are Allowed with a SUP**  
 CD-Downtown Commercial

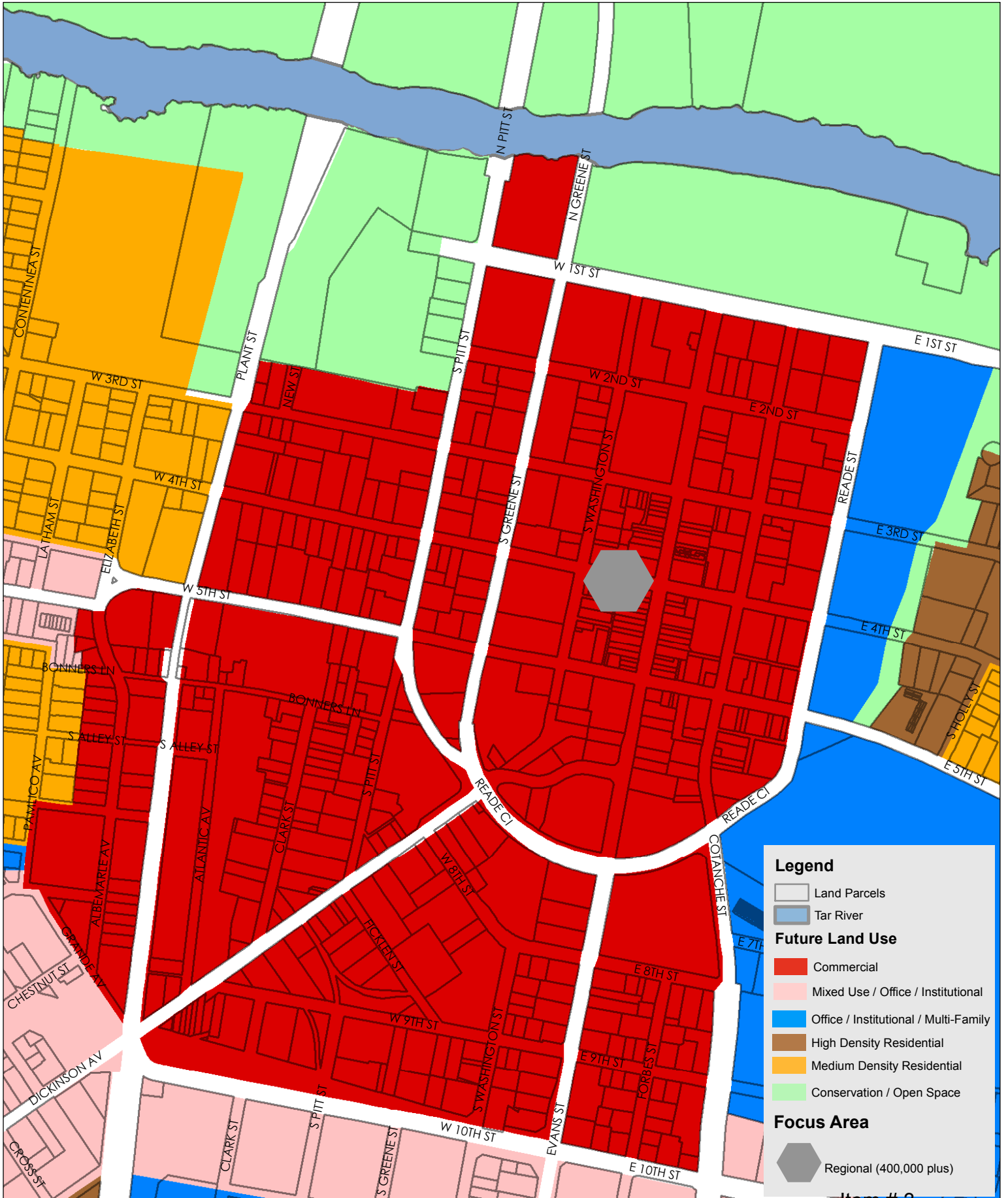
**Legend**  
 Land Parcels  
 Tar River

0 320 640 1,280 Feet



0 320 640 1,280 Feet

Item # 3



**Legend**

- Land Parcels
- Tar River

**Future Land Use**

- Commercial
- Mixed Use / Office / Institutional
- Office / Institutional / Multi-Family
- High Density Residential
- Medium Density Residential
- Conservation / Open Space

**Focus Area**

- Regional (400,000 plus)

Item # 3



**DRAFT OF MINUTES PROPOSED FOR ADOPTION**  
**NOT APPROVED BY THE REDEVELOPMENT COMMISSION**

**Meeting Minutes**  
**Tuesday, November 4, 2014**  
**Greenville, North Carolina**

**Present:**

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Angela Marshall | <input checked="" type="checkbox"/> Mark Woodson      | <input type="checkbox"/> Sharif Hatoum |
| <input checked="" type="checkbox"/> Jeremy King     | <input checked="" type="checkbox"/> Patricia Dunn     |  |
| <input type="checkbox"/> Judy Siguaw                | <input checked="" type="checkbox"/> Richard Patterson |  |

**Absent:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Angela Marshall        | <input type="checkbox"/> Mark Woodson      | <input checked="" type="checkbox"/> Sharif Hatoum |
| <input type="checkbox"/> Jeremy King            | <input type="checkbox"/> Patricia Dunn     |   |
| <input checked="" type="checkbox"/> Judy Siguaw | <input type="checkbox"/> Richard Patterson |   |

**Staff:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Merrill Flood                       | <input checked="" type="checkbox"/> Betty Moseley    |
| <input checked="" type="checkbox"/> Carl Rees                           | <input checked="" type="checkbox"/> Jonathan Edwards |
| <input checked="" type="checkbox"/> Kandie Smith (City Council Liaison) | <input checked="" type="checkbox"/> Tom Wisemiller   |

**I. Welcome**

**II. Roll Call**

**III. Approval of Minutes – October 7, 2014**

Motion was made by Ms. Dunn and seconded by Ms. Marshall to revise the meeting minutes from October 7, 2014 to include a copy of the financial report handout. Motion opposed by Mr. Patterson. Motion carried.

Motion was made by Mr. King and seconded by Ms. Marshall to amend the meeting agenda to add item V. Consideration of Alley Improvements. Motion carried unanimously.

**IV. Public Comment Period**

No comments were received.

**V. Consideration of Alley Improvements**

Mr. Rees stated that a series of alley improvements and plaza improvements have been taking place throughout the uptown district. Around the parking deck are alleyways that are both public and private. Thus far, all work to the area has been on the public areas.

Mr. Rees introduced Kevin Mulligan, Director of the Public Works Department.

Mr. Mulligan stated that the parking deck construction began in May or June and is looking fantastic. He delineated the alleyways on a map. The City is proposing to get a public access easement with the businesses surrounding the parking deck. If approved, the City will seamlessly pave the alleyways up

to the buildings. The Redevelopment Commission is currently funding the public alleyway pavement. The cost estimate is:

|                |           |
|----------------|-----------|
| Cost estimate: | \$116,000 |
| Design:        | \$8,000   |
| Total:         | \$124,000 |

If there is a difference in cost, then the City would talk with the property owners to see if they would share the cost.

Mr. King asked if the RDC was paying to acquire the property or just pave the alleyways up to the buildings.

Mr. Mulligan replied that they were just paving, no acquisition.

Ms. Dunn asked how much property is private and how much is public.

Mr. Mulligan delineated the areas on a map. The private areas are about 2,170 square feet.

Mr. Woodson asked if the walls and back entrances to the buildings across from the parking deck exit were unsightly.

Mr. Mulligan replied that as far as back entrances go, they were attractive enough. However; all of these improvements should spur additional improvements to the buildings if the owners wish to remain competitive.

Ms. Marshall asked at whose cost the additional improvements would take place.

Mr. Mulligan replied unless they get a grant, then the cost would be on the owners.

Ms. Dunn asked if the alleyways would remain their property.

Mr. Mulligan replied yes.

Ms. Dunn asked if this is an added cost to the parking deck.

Mr. Mulligan replied no.

Ms. Dunn asked if the alleyways would be paved if not for the parking deck.

Mr. Rees replied no, not to this extent. The \$110,000 for the Tenth and Evans Street Improvements have been folded into the overall budget for the Tenth Street connector project, therefore, freeing up \$110,000. Staff recommends this project.

Ms. Dunn asked if the proposed budget was the total cost with no over run on budget.

Mr. Rees replied that the \$124,000 estimate is on the high side. The property owners have agreed to pay additional cost.

Motion was made by Ms. Marshall and seconded by Mr. King to approve funding for additional alleyway improvements in aforementioned areas where permanent public access agreement was

granted in an amount not to exceed \$110,500 from designated Tenth Street Connector funds. Motion carried unanimously.

**VI. Update on Evans Street Gateway Public Art Project**

Mr. Rees stated that a couple of months ago there was a public forum calling for artist issued by the Pitt County Arts Council on our behalf. The Public Arts Committee reviewed a total of eleven submissions. The committee has narrowed down the selection to three finalists. The three finalists are Jim Galuchi, who did the whisper benches at five points, H&G Studios, and Beth Nybeck. They will be at the Emerge gallery on November 14<sup>th</sup> to answer questions. Two volunteers, Ms. Marshall and Ms. Dunn, will be serving on the selection committee. Finalist will be at the next meeting.

**VII. Consideration of Recommendation to Create a Zoning Category for Theatres and Live Performance Venues**

Mr. Flood stated that there is a lot of momentum concerning land uses and the uptown theater consideration. In addition, East Carolina University is considering a performing arts center in the future. Currently the zoning ordinance does not have provisions for allowing a theatre. We need to make some accommodations for use. Staff would like to create an amendment allowing special use permit. We are asking the RDC to sponsor and authorize staff to craft a zoning amendment to allow special use permit.

Ms. Dunn asked what area is being discussed.

Mr. Flood replied the uptown area and the Dickinson Avenue, Tenth Street, and Evans Street area.

Ms. Dunn asked if staff was proposing to take the CDF and include as a permitted use the theatre or drama.

Mr. Flood replied that staff would look at creating a separate use category or amend the current category to create a definition or to allow special use permits. We will evaluate what other similar cities are doing for special uses.

Mr. King asked if the performing arts area would be limited to the redevelopment area.

Mr. Flood replied perhaps. Staff would not want to do anything that affects reinvestment.

Motion was made by Mr. King and seconded by Ms. Marshall to request that staff investigate venues to create a zoning category for theatres and live performance. Motion carried unanimously.

**VIII. Consideration of Contract for Purchase of Real Property**

Mr. Wisemiller stated that staff is requesting authorization to purchase 604 Clark Street from Chris Darden for \$75,000 (twenty percent over the appraised value). The appraisal and review appraisal came in at \$67,500, which allowed staff to meet the owner's price.

Motion was made by Mr. King and seconded by Mr. Patterson to authorize the purchase of 604 Clark Street from Chris Darden for \$75,000. Motion carried unanimously.

Mr. Wisemiller stated that 650 Atlantic Avenue and 431 Bonners Lane are both owned by Charles Platter. This is guardianship property and there is a court approval process that may take a couple of months to get through. Purchase of these properties has already been approved.

**EXHIBIT B - Excerpt from DRAFT Planning and Zoning Commission Meeting Minutes, Dec. 16, 2014**

**TEXT AMENDMENTS**

**ORDINANCE TO AMEND THE ZONING ORDINANCE BY ADDLING LIVE PERFORMANCE THEATERS AS AN ALLOWED LAND USE WITHIN THE CD (DOWNTOWN COMMERCIAL) ZONING DISTRICT, SUBJECT TO AN APPROVED SPECIAL USE PERMIT, AND ESTABLISHING SPECIFIC CRITERIA. - APPROVED**

Mr. Merrill Flood, Director of Community Development, presented the text amendment. He stated the amendment was recommended by the Redevelopment Commission, who has actively been seeking a redevelopment partner to help redevelop White's Theater. There are plans that have been identified by community partners to establish a performing arts venue in the Uptown Area. This idea was first discussed during the adoption of the Revitalization Plan in 2006. In the early to mid 1990s, the idea of theaters or performance venues listed as a permitted use in the zoning ordinance was removed. It is no longer a permitted use or special use permitted use in the CD (downtown commercial) district. He stated as they seek to increase activities in the Uptown Area, it is important to have a live, work, play environment as referred to in the Center City Revitalization Plan. The amendment will create a land use category and classification of use for live performance theaters. He stated the Office of Economic Development staff brought a discussion item to the Redevelopment Commission to seek reaction and input regarding live performance theaters in the CD zoning district with a special use permit. The RDC unanimously voted to request staff and the Planning and Zoning Commission to initiate a text amendment.

Definition: A facility for holding live performances, motion pictures, plays, and live music through the sale of tickets and allows banquets as an accessory use. Such use is limited in its location, size, and operation in accordance with the provisions of section 9-4-86.RR.

Text amendment additions

1. Events and/or banquets must be ticketed or free of charge to participants. No cover charge.
2. Ticketed events permitted: concerts, plays, motion pictures, operas, musicals, ballets, other forms of modern dance.
3. Accessory uses: private banquets and meetings.
4. Activities not permitted: televised events, disc jockey-based events, dance parties, raves, house music-based events, outdoor events or outdoor amplified music.
5. May have as an accessory use a full service bar only open to patrons of ticketed events, private banquets or meetings and is limited to operate only during the hours the above listed permitted ticketed events, private banquets or meetings are held.
6. The facility shall not operate as a public or private club as defined by Title 9, Ch. 4, Art. B, Sec. 9-4-22.
7. Minimum square footage of live performance theaters shall be 5,000 square feet.
8. Accessory retail sales shall be permitted for the sale of theater or event related items.
9. The portion of the building devoted to live performances may have open or fixed seating.
10. A SUP (special use permit) is required and is revocable.

The proposed Zoning Ordinance Text Amendment is in compliance with Horizons: Greenville's Community Plan as follows:

Implementation Section, Growth and Development Subsection, Implementation Strategy 2(t) states, "Preserve historic warehouses and older buildings through renovation and adaptive reuse."

Implementation Section, Economic Development Subsection, Implementation Strategy 2(b) states, "Encourage rehabilitation and reuse of commercial/industrial buildings."

Implementation Section, Vision Areas Subsection, Central, Management Action H5, states, "Develop the downtown as the cultural, recreational, and entertainment center of the City."

Center City West Greenville Revitalization Plan, Chapter 2, Market Feasibility – Housing, Retail and Entertainment Uses, V. Strategy Implications, Goal 2 states, "Reposition and revitalize downtown as a new and vibrant activity center for the city and the region."

In staff's opinion, the request is in compliance with Horizons: Greenville's Community Plan and Center City West Greenville Revitalization Plan.

Ms. Bellis asked if it was previously a permitted use and if it no longer existed.

Mr. Flood stated yes. He stated sometime in the 1990s it was no longer a permitted use or special use permit in the downtown area.

Ms. Bellis asked if it covered as many uses as the proposed text amendment.

Mr. Flood stated it was less definitive. Since 1977 there have been about 19 amendments to the zoning ordinance related specifically to public/private clubs. He stated things change and the code has been amended to reflect the community's sentiment as to how public/private clubs should perform and operate in the community.

Chairwoman Basnight asked if the proposed meets the minimum requirements.

Mr. Flood stated yes.

Chairwoman Basnight opened the public hearing.

No one spoke in favor or in opposition of the request.

Chairwoman Basnight closed the public hearing and opened for board discussion.

No board discussion was made.

**Motion made by Mr. Schrade, seconded by Ms. Darden, to recommend approval of the proposed text amendment to advise that it is consistent with the Comprehensive Plan and other applicable plans and to adopt the staff report which addresses plan consistency and other matters. Motion passed unanimously.**



# City of Greenville, North Carolina

Meeting Date: 1/15/2015  
Time: 7:00 PM

**Title of Item:** Resolution to close a portion of Greenpark Drive

**Explanation:** **Abstract:** This item is to consider a resolution to close a portion of Greenpark Drive. Budgeted funds for street lights and maintenance will no longer be required, and the City will no longer receive Powell Bill Funds for this section of street.

**Explanation:** The City received a petition from Stow Management, Inc. requesting the closure of a portion of Greenpark Drive lying and being north of Staton House Road and west of Memorial Drive, as shown on the attached map. The petitioners are the owners of all of the property adjoining the street section requested to be closed.

**Prior City Council Action:** The City Council adopted a Resolution of Intent to Close a portion of Greenpark Drive during its December 8, 2014, meeting and also set the date for the public hearing on the regularly scheduled City Council meeting on January 15, 2015.

**The Planning and Zoning Commission** gave a favorable recommendation to the petition for closure during its December 16, 2014, meeting.

**Required Notices:** Pursuant to the provisions of G.S. 160A-299, the Resolution of Intent to Close was published in The Daily Reflector on four consecutive Mondays (December 22 and 29, 2014, and January 5 and 12, 2015), a copy thereof was sent by certified mail to all owners of property adjoining the street as shown on the Pitt County tax records, and a notice of the closing and public hearing has been prominently posted in two places along the street section to be closed.

**Staff Comments:** The petition has been reviewed by City staff and Greenville Utilities Commission with the following conditions:

1. Deposit with the City a certified check in an amount equal to the estimated

cost to construct the traffic circle at the terminus of Greenpark Drive and the cost to relocate, remove, or terminate any abandoned utilities in the closed section of Greenpark Drive.

2. The recordation of a final plat in accordance with the provisions of the Subdivision Regulations for Greenville, North Carolina, to recombine all of the properties owned by the petitioners which adjoin the closed street section and to dedicate the additional right-of-way for the construction of a traffic circle at the terminus of Greenpark Drive.
3. The placement of an easement over and upon the utilities that will remain in the closed street right-of-way. The easement is shown on the street closing map.

**Fiscal Note:**

Upon adoption of a Resolution to Close by City Council, budgeted funds for street lights and maintenance of this portion of Greenpark Drive will no longer be required. The City will no longer receive Powell Bill Funds for this street section.

**Recommendation:**

Hold a public hearing on the question of whether or not the closing would be detrimental to the public interest or the property rights of any individual. If it appears to the satisfaction of City Council after the hearing that closing the street or alley is not contrary to the public interest, and that no individual owning property in the vicinity of the street in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to their property, City Council may adopt the resolution to close a portion of Greenpark Drive.

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**Attachments / click to download**

 [Greenpark Drive Map](#)

 [CC 1 15 15 RES Close of Greenpark Drive portion 994474](#)

**RESOLUTION NO. \_\_\_\_\_**  
**AN ORDER OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA**  
**TO CLOSE A PORTION OF GREENPARK DRIVE**

WHEREAS, the City Council of the City of Greenville, at its December 8, 2014, meeting, adopted a resolution declaring its intent to close a portion of Greenpark Drive; and

WHEREAS, pursuant to the provisions of G.S. 160A-299, said resolution was published once a week for four (4) successive weeks in The Daily Reflector setting forth that a hearing will be held on the 15<sup>th</sup> day of January, 2015, on the question of the closing a portion of said street; and

WHEREAS, a copy of the resolution was sent by certified mail to all owners of the property adjoining the said street, as shown on the County tax records, and a notice of the closing and the public hearing was prominently posted in at least two (2) places along said street; and

WHEREAS, a hearing was conducted on the 15<sup>th</sup> day of January, 2015, at which time all persons interested were afforded an opportunity to be heard on the question of whether or not the closing will be detrimental to the public interest or the property rights of any individual; and

WHEREAS, it appears to the satisfaction of the City Council of the City of Greenville, North Carolina, after conduction of said hearing, that the closing of that a portion of Greenpark Drive is not contrary to the public interest, and that no individual owning property in the vicinity of said street or in the subdivision in which said street is located would thereby be deprived of reasonable means of ingress and egress to their property; and

IT IS NOW THEREFORE ORDERED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE that, upon the effective date of this Order, the property described below be and the same is closed, and all right, title and interest that may be vested in the public to said area for alleyway purposes is released in accordance with the provisions of G.S. 160A-299:

To Wit: Being a portion of the 60 foot wide right of way of Greenpark Drive as shown on that plat entitled "Street Closing Map For a Portion of Greenpark Drive", prepared by Bohler Engineering and dated November 5, 2014.

Location: Lying and being situated in the City of Greenville, Greenville Township, Pitt County, North Carolina, and being located on the north side of Staton House Road, and west of Memorial Drive.

Description: Beginning at the intersection of the northern right of way of Staton House Road (60 foot right of way), with the western right of way of Greenpark Drive (60 foot right of way), thence running along the curved western right of way of Greenpark Drive, being a curve to the left, having a radius of 30.00 feet, as measured along



the chord bearing and distance of N 40° 59'46"E - 42.06 feet the point of tangency of the curve; thence continuing along the western right of way of Greenpark Drive, N 03°30'25" W - 559.39 feet to the point of curvature of a curve; thence running along the curved western right of way, being a curve to the right, having a radius of 375.00 feet as measured along the chord bearing and distance of N05°17' 20" E - 114.68 Feet, to a point in a curve; thence leaving the curved western right of way of Greenpark Drive and running along a curved line, being a curve to the left, having a radius of 60.00 feet as measured along the chord bearing and distance S72°00'17" E - 60.17 feet to a point in a the curved eastern right of way of Greenpark Drive; thence running along the curved eastern right of way of Greenpark Drive, being a curve to the left, having a radius of 315.00 feet, as measured along the chord bearing and distance S 04°54'56" W - 92.28 feet to the point of tangency of the curve; thence continuing along the eastern right of way line of Greenpark Drive, S 03°30'25" E - 555.44 feet to the point of curvature of a curve, thence along the curve to the left, having a radius of 30.00 feet as measured along the chord bearing and distance of S 50°03'22" E - 43.56 feet to a point of intersection with the northern right of way line of Staton House Road, thence with said northerly right of way line of Staton House Road S84°36'25" W, 121.17 feet to the place of Beginning. Containing 41,536 Square Feet or 0.954 Acres.

IT IS FURTHER ORDERED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE that the City of Greenville does hereby reserve its right, title, and interest in any utility improvement or easement within the street closed pursuant to this order. Such reservation also extends, in accordance with the provisions of G.S. 160A-299(f), to utility improvements or easements owned by private utilities which at the time of the alley closing have a utility agreement or franchise with the City of Greenville.

IT IS FURTHER ORDERED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE that this Order shall become effective when both of the following conditions are met:

1. Deposit with the City a certified check in an amount equal to the estimated cost to construct the traffic circle at the terminus of Greenpark Drive and the cost to relocate, remove, or terminate any abandoned utilities in the closed section of Greenpark Drive; and,
2. The recordation of a final plat in accordance with the provisions of the Subdivision Regulations for Greenville, North Carolina, to recombine all of the properties owned by the petitioners which adjoin the closed street section and to dedicate the additional right of way for the construction of a traffic circle at the terminus of Greenpark Drive.

IT IS FURTHER ORDERED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE that, upon the effective date of this Order, the Mayor and City Clerk are authorized to execute quit-claim deeds or other legal documents to prove vesting of any right, title or interest to those persons owning lots or parcels adjacent to the street in accordance with

G.S. 160A-299(c), provided all costs shall be paid by any adjoining landowner requesting such action, all documents must be approved by the City Attorney and all documents, when appropriate, must reserve to the City any easements retained by the City. The intent of this paragraph is to authorize the execution of quit-claim deeds when requested by adjacent property owners; however, none are required and this paragraph is not intended to alter the vesting of title by operation of law as established by G.S. 160A-299(c).

IT IS FURTHER ORDERED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE that a copy of this Order shall be filed in the Office of the Register of Deeds of Pitt County after the effective date of this Order.

ADOPTED this the 15<sup>th</sup> day of January, 2015.

---

Allen M. Thomas, Mayor

ATTEST:

---

Carol L. Barwick, City Clerk

NORTH CAROLINA  
PITT COUNTY

I, Polly Jones, Notary Public for said County and State, do hereby certify that Carol L. Barwick personally appeared before me this day and acknowledged that she is the City Clerk of the City of Greenville, a municipality, and that by authority duly given and as an act of the municipality, the foregoing instrument was signed in its name by its Mayor, sealed with the corporate seal, and attested by herself as its City Clerk.

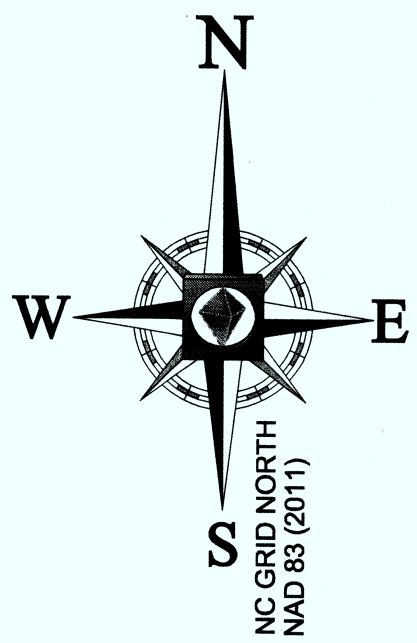
WITNESS my hand and official seal this 15<sup>th</sup> day of January, 2015.

---

Notary Public

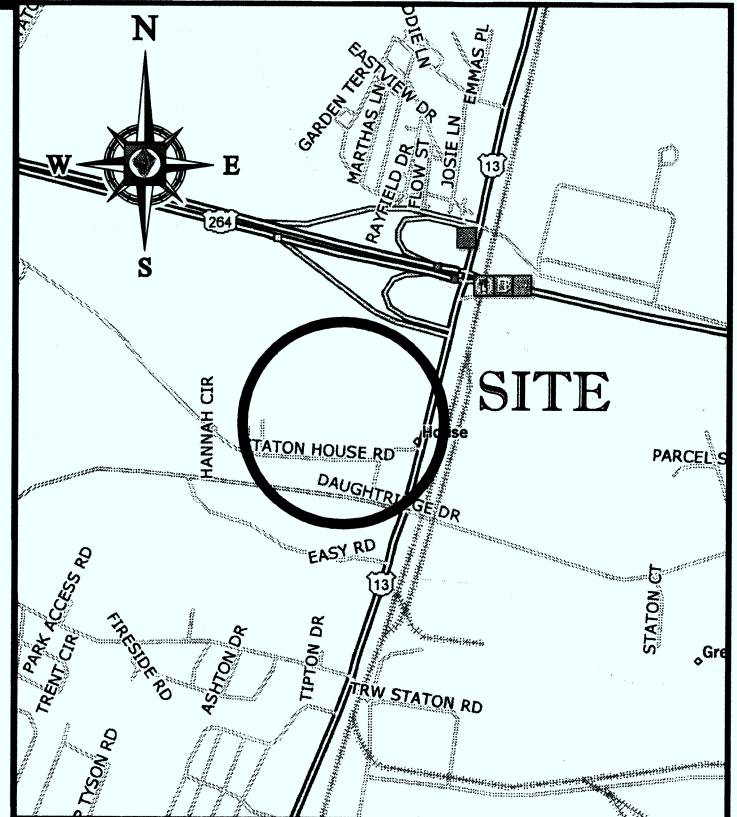
My Commission Expires: August 5, 2016

| CLOSED ROAD ROW CURVE TABLE |         |         |               |         |            |         |
|-----------------------------|---------|---------|---------------|---------|------------|---------|
| CURVE                       | RADIUS  | LENGTH  | CHORD BEARING | CHORD   | DELTA      | TANGENT |
| C9                          | 315.00' | 92.61'  | S04°54'56"W   | 92.28'  | 016°50'43" | 46.64'  |
| C10                         | 30.00'  | 48.75'  | S50°03'22"E   | 43.56'  | 093°05'54" | 31.67'  |
| C11                         | 30.00'  | 46.60'  | N40°59'46"E   | 42.06'  | 089°00'21" | 29.48'  |
| C12                         | 375.00' | 115.14' | N05°17'20"E   | 114.68' | 017°35'30" | 58.02'  |
| C13                         | 60.00'  | 63.02'  | S72°00'17"E   | 60.17'  | 060°11'02" | 34.77'  |



**NOTES**

1. ALL DISTANCES ARE HORIZONTAL GROUND MEASURED UNLESS SHOWN OTHERWISE.
2. THE PROPERTY IS LOCATED IN OTHER AREAS ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) PER MAP ENTITLED "FIRM, FLOOD INSURANCE RATE MAP, NORTH CAROLINA, PANEL 4688", MAP NUMBER 3720466700J, MAP EFFECTIVE DATE JANUARY 2, 2004.
3. PROPERTY SUBJECT TO ANY AND ALL EASEMENTS, RIGHTS-OF-WAY, RESTRICTIVE COVENANTS WHICH MAY BE OF RECORD.
4. BEARINGS ARE REFERENCED TO NCGS NAD 83/2011 BY GPS OBSERVATIONS USING CORS DATA. NO NCGS MONUMENTS WERE FOUND WITHIN 2000 FEET OF THE SITE.
5. UTILITIES ARE SHOWN PER FIELD LOCATION OF ABOVE GROUND STRUCTURES.



**VICINITY MAP**  
SCALE: 1"=2,000'

INDICATES PORTION OF STREET CLOSURE

I CERTIFY THAT THIS IS A STREET CLOSURE SURVEY AND IS AN EXCEPTION TO THE DEFINITION OF A SUBDIVISION IN THE CITY OF GREENVILLE

ROBERT C. HARR, JR.  
PROFESSIONAL LAND SURVEYOR  
L-5011, N.C. L-5011  
11-24-14

APPROVED;  
GREENVILLE SUBDIVISION ADMINISTRATOR

**MAYOR'S CERTIFICATE**

THIS IS TO CERTIFY THAT THE CITY COUNCIL OF THE CITY OF GREENVILLE HAS PASSED A RESOLUTION TO CLOSE A PORTION OF GREENPARK DRIVE.

RESOLUTION: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
MAYOR

SIGNED: \_\_\_\_\_  
CITY CLERK

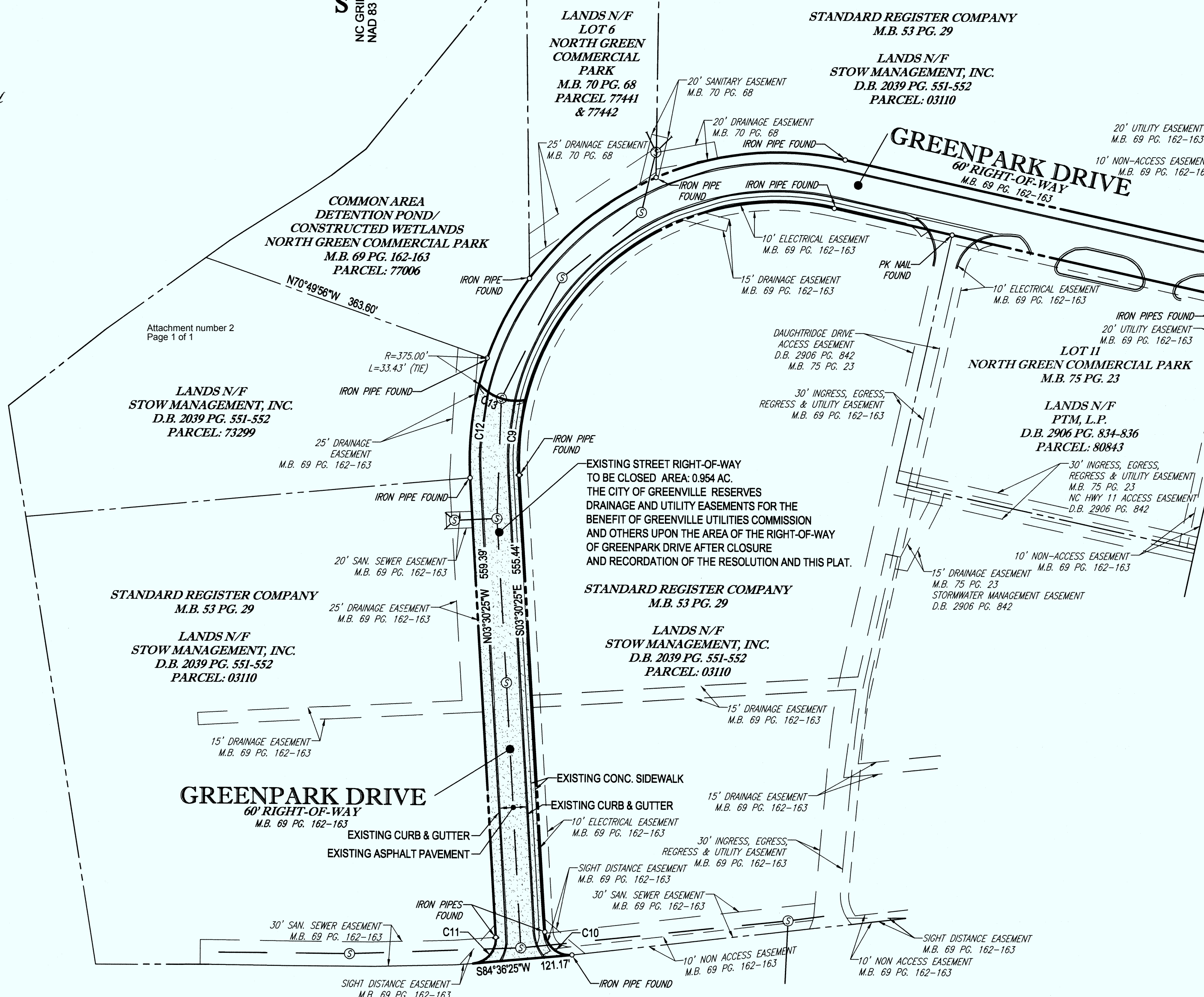
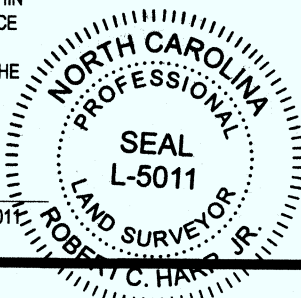
**SURVEYOR'S CERTIFICATION**

I, ROBERT C. HARR, JR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION FROM DEED DESCRIPTIONS RECORDED IN DEED BOOK 194 PAGE 186-188; THAT THE BOUNDARIES NOT SURVEYED CLEARLY INDICATED AS REFERENCED HEREON, THAT THE RATIO OR PRECISION IS 1:10,000; THAT THE GLOBAL POSITIONING SYSTEM (GPS) OBSERVATIONS WERE PERFORMED TO THE GEOSPATIAL POSITIONING ACCURACY STANDARDS PART 2-STANDARDS FOR GEODETIC NETWORKS AT THE CLASS "A" ACCURACY STANDARDS (95% CONFIDENCE) AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE GPS SURVEY:

- 1) CLASS OF SURVEY: CLASS A
- 2) POSITIONAL ACCURACY: DOES NOT EXCEED 0.06'
- 3) TYPE OF GPS FIELD PROCEDURE: OPUS
- 4) DATE OF SURVEY: 12-13-2013
- 5) DATUM/EPOCH: NAD 83 (NARS 2011)/NAVD 88
- 6) PUBLISHED/FIXED CONTROL: NCGS CORS
- 7) GEIOD MODEL: GEOID 12A
- 8) COMBINED GRID FACTOR: 0.99990066
- 9) UNITS: U.S. SURVEY FOOT

THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.  
I FURTHER CERTIFY PURSUANT TO G.S. 47-30(f) (11)(a), THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.  
WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS THE 24 DAY OF NOVEMBER, 2014.

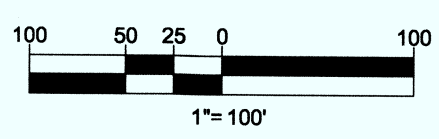
SIGNED: \_\_\_\_\_  
PROFESSIONAL LAND SURVEYOR LICENSE NO. L-5011



**STATON HOUSE ROAD-N.C. RTE. 1417**  
60' RIGHT-OF-WAY  
D.B. 336 PG. 477

**US HIGHWAY 13 & N.C. HIGHWAY 11**  
VARIABLE WIDTH RIGHT-OF-WAY  
D.B. 842 PG. 480

**LEGEND**  
⊙ SANITARY SEWER MANHOLE



**STREET CLOSING MAP**  
FOR A PORTION OF  
**GREENPARK DRIVE**  
GREENVILLE TOWNSHIP, PITT COUNTY, NORTH CAROLINA

|  |  |                       |                    |
|--|--|-----------------------|--------------------|
|  | 22638 DAVIS DRIVE, SUITE 250<br>STERLING, VIRGINIA 20164<br>703.709.9500 - 703.709.9501 FAX<br>www.bohlerengineering.com | SURVEYED<br>B.S./J.Q. | APPROVED<br>R.C.H. |
|  |  | DRAWN<br>C.E.P.       | DATE<br>11/05/14   |
|  |  | CHECKED<br>J.A.S.     | SCALE<br>1" = 100' |

NEW JERSEY PENNSYLVANIA NEW YORK VIRGINIA MASSACHUSETTS MARYLAND FLORIDA NORTH CAROLINA



# City of Greenville, North Carolina

Meeting Date: 1/15/2015  
Time: 7:00 PM

**Title of Item:** Resolution to close a portion of Lawrence Street

**Explanation:** **Abstract:** This item is to consider a resolution to close a portion of Lawrence Street. Budgeted funds for street lights and maintenance will not be required, and the City will no longer receive Powell Bill Funds for this street section.

**Explanation:** The City received a petition from the State of North Carolina on behalf of East Carolina University requesting the closure of a portion of Lawrence Street lying and being north of Tenth Street, as shown on the attached map. The petitioners are the owners of all of the property adjoining the street sections requested to be closed.

**Prior City Council Action:** City Council adopted a Resolution of Intent to Close a portion of Lawrence Street during its December 8, 2014, meeting and also set the date for the public hearing on the regularly scheduled City Council meeting on January 15, 2015.

**The Planning and Zoning Commission** gave a favorable recommendation to the petition for closure during its December 16, 2014, meeting.

**Required Notices:** Pursuant to the provisions of G.S. 160A-299, the Resolution of Intent to Close was published in The Daily Reflector on four consecutive Mondays (December 22 and 29, 2014, and January 5 and 12, 2015), a copy thereof was sent by certified mail to all owners of property adjoining the street as shown on the Pitt County tax records, and a notice of the closing and public hearing has been prominently posted in two places along the street section to be closed.

**Staff Comments:** The petition has been reviewed by City staff and Greenville Utilities Commission with the following condition:

The placement of an easement over and upon the utilities that will remain in the closed street right-of-way. The easement is shown on the street closing map.

**Fiscal Note:**

Upon adoption of a resolution to close by City Council, budgeted funds for maintenance of this portion of Lawrence Street will no longer be required. The City will no longer receive Powell Bill Funds for this street section.

**Recommendation:**

Hold a public hearing on the question of whether or not the closing would be detrimental to the public interest or the property rights of any individual. If it appears to the satisfaction of City Council after the hearing that closing the street or alley is not contrary to the public interest, and that no individual owning property in the vicinity of the street in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to their property, City Council may adopt the resolution to close a portion of Lawrence Street.

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Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

**Attachments / click to download**

 [Lawrence Street Map](#)

 [CC 1 15 15 RES Close Lawrence St portion 994469](#)

---

**RESOLUTION NO. \_\_\_\_\_**  
**AN ORDER OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA**  
**TO CLOSE A PORTION OF LAWRENCE STREET**

WHEREAS, the City Council of the City of Greenville, at its December 08, 2014, meeting, adopted a resolution declaring its intent to close a portion of Lawrence Street; and Attachment number 1  
Page 1 of 2

WHEREAS, pursuant to the provisions of G.S. 160A-299, said resolution was published once a week for four (4) successive weeks in The Daily Reflector setting forth that a hearing will be held on the 15<sup>th</sup> day of January, 2015, on the question of the closing a portion of said street; and

WHEREAS, a copy of the resolution was sent by certified mail to all owners of the property adjoining the said street, as shown on the County tax records, and a notice of the closing and the public hearing was prominently posted in at least two (2) places along said street; and

WHEREAS, a hearing was conducted on the 15<sup>th</sup> day of January, 2015, at which time all persons interested were afforded an opportunity to be heard on the question of whether or not the closing will be detrimental to the public interest or the property rights of any individual; and

WHEREAS, it appears to the satisfaction of the City Council of the City of Greenville, North Carolina, after conduction of said hearing, that the closing of a portion of Lawrence Street is not contrary to the public interest, and that no individual owning property in the vicinity of said street or in the subdivision in which said street is located would thereby be deprived of reasonable means of ingress and egress to their property; and

IT IS NOW THEREFORE ORDERED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE that, upon the effective date of this Order, the property described below be and the same is closed, and all right, title and interest that may be vested in the public to said area for alleyway purposes is released in accordance with the provisions of G.S. 160A-299:

To Wit: The 50 foot wide right of way of the 900 block of Lawrence Street as shown on that plat entitled "Street Abandonment Map For a Portion of Lawrence", prepared by The East Group and dated October 13, 2014.

Location: Lying and being situated in the City of Greenville, Greenville Township, Pitt County, North Carolina, and being located on the north side of Tenth Street.

Description: Beginning at an existing right-of-way monument at the intersection of the eastern right-of-way of Lawrence Street and the northern right-of-way of Tenth Street, said point lying S66°00'29"W 1,900.90 feet from N.C.G.S.M. "Messick" having NAD 83-2011 grid coordinates N (Y) = 679,941.12 E (X) = 2,486,546.65; thence along the northern right-of-way of Tenth Street N78°20'17"W 69.92 feet to an existing iron pipe; thence leaving the northern right-of-way of Tenth Street along the western right-of-way of Lawrence Street N10°35'20"E 204.80 feet to an existing iron pipe at the termination of the western right-of-way of Lawrence Street; thence S78°25'23"E 50.01 feet to a point at the termination of the eastern right-of-way of Lawrence Street; thence along the eastern right-of-way of Lawrence Street S10°35'20"W 184.86 feet to a point; thence S33°43'40"E 28.49 feet to the point and place of beginning containing 10,441 square feet or 0.240 acres more or less.

IT IS FURTHER ORDERED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE that the City of Greenville does hereby reserve its right, title, and interest in any

utility improvement or easement within the street closed pursuant to this order. Such reservation also extends, in accordance with the provisions of G.S. 160A-299(f), to utility improvements or easements owned by private utilities which at the time of the alley closing have a utility agreement or franchise with the City of Greenville.

IT IS FURTHER ORDERED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE that this Order shall become effective when both of the following conditions are met:

1. The recordation of a final plat to recombine all of the properties owned by the petitioners which adjoin the closed alleyway in accordance with the provisions of the Subdivision Regulations for Greenville, North Carolina; and,
2. The completion of the improvements within the property closed by this Order, said improvements to include the improvements necessary for an elevator to serve property adjacent to the property closed.

Attachment number 1  
Page 2 of 2

IT IS FURTHER ORDERED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE that, upon the effective date of this Order, the Mayor and City Clerk are authorized to execute quit-claim deeds or other legal documents to prove vesting of any right, title or interest to those persons owning lots or parcels adjacent to the street in accordance with G.S. 160A-299(c), provided all costs shall be paid by any adjoining landowner requesting such action, all documents must be approved by the City Attorney and all documents, when appropriate, must reserve to the City any easements retained by the City. The intent of this paragraph is to authorize the execution of quit-claim deeds when requested by adjacent property owners; however, none are required and this paragraph is not intended to alter the vesting of title by operation of law as established by G.S. 160A-299(c).

IT IS FURTHER ORDERED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE that a copy of this Order shall be filed in the Office of the Register of Deeds of Pitt County after the effective date of this Order.

ADOPTED this the 15<sup>th</sup> day of January, 2015.

---

Allen M. Thomas, Mayor

ATTEST:

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Carol L. Barwick, City Clerk

NORTH CAROLINA  
PITT COUNTY

I, Polly Jones, Notary Public for said County and State, do hereby certify that Carol L. Barwick personally appeared before me this day and acknowledged that she is the City Clerk of the City of Greenville, a municipality, and that by authority duly given and as an act of the municipality, the foregoing instrument was signed in its name by its Mayor, sealed with the corporate seal, and attested by herself as its City Clerk.

WITNESS my hand and official seal this 15<sup>th</sup> day of January, 2015.

---

Notary Public

My Commission Expires: August 5, 2016

Item # 5

I, WILLIAM B. HILLIARD, PROFESSIONAL LAND SURVEYOR NO. L-4509, CERTIFY TO ONE OR MORE OF THE FOLLOWING AS INDICATED THUS,  A OR  B:

- A. THAT THIS PLAT IS OF A SURVEY THAT CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND;
- B. THAT THIS PLAT IS OF A SURVEY THAT IS LOCATED IN SUCH PORTION OF A COUNTY OR MUNICIPALITY THAT IS UNREGULATED AS TO AN ORDINANCE THAT REGULATES PARCELS OF LAND;
- C. ANY OF THE FOLLOWING:
  1. THAT THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET;
  2. THAT THE SURVEY IS OF AN EXISTING BUILDING OR OTHER STRUCTURE, OR NATURAL FEATURE, SUCH AS A WATERCOURSE; OR
  3. THAT THE SURVEY IS A CONTROL SURVEY.
- D. THAT THIS PLAT IS OF A SURVEY OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION;
- E. THAT THE INFORMATION AVAILABLE TO THIS SURVEYOR IS SUCH THAT I AM UNABLE TO MAKE A DETERMINATION TO THE BEST OF MY PROFESSIONAL ABILITY AS TO PROVISIONS CONTAINED IN (A) THROUGH (D) ABOVE.

*Will-B. Hilliard* 11/24/14  
 SURVEYOR DATE

NC GRID  
 NAD 83-2011

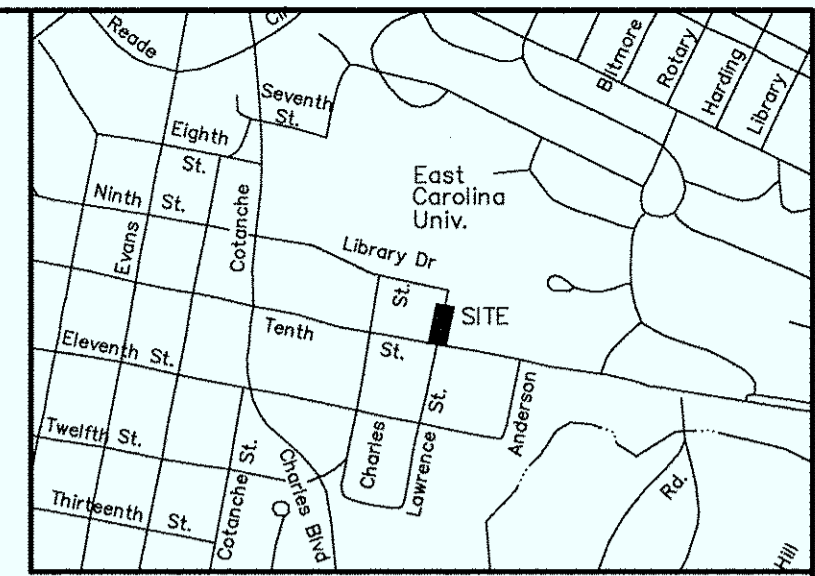
ECU CONTROL POINT #4  
 N = 679,553.841 FT. (NAD 83-1986)  
 E = 2,484,258.355 FT. (NAD 83-1986)  
 NGVD 1929 ELEV. = 57.95

ECU CONTROL POINT #5  
 N = 680,153.522 FT. (NAD 83-1986)  
 E = 2,484,362.216 FT. (NAD 83-1986)  
 NGVD 1929 ELEV. = 61.17

LEGEND

- CDW = CONCRETE DRIVEWAY
- CSW = CONCRETE SIDEWALK
- C&G = CURB & GUTTER
- EIP = EXISTING IRON PIPE
- GW = GUY WIRE
- PP = POWER POLE
- RWM = RIGHT-OF-WAY MONUMENT
- SSMH = SANITARY SEWER MANHOLE
- TC = TERRACOTTA
- WV = WATER VALVE
- E — = OVERHEAD ELECTRIC LINE
- SS — = SANITARY SEWER MANHOLE
- W — = WATER LINE

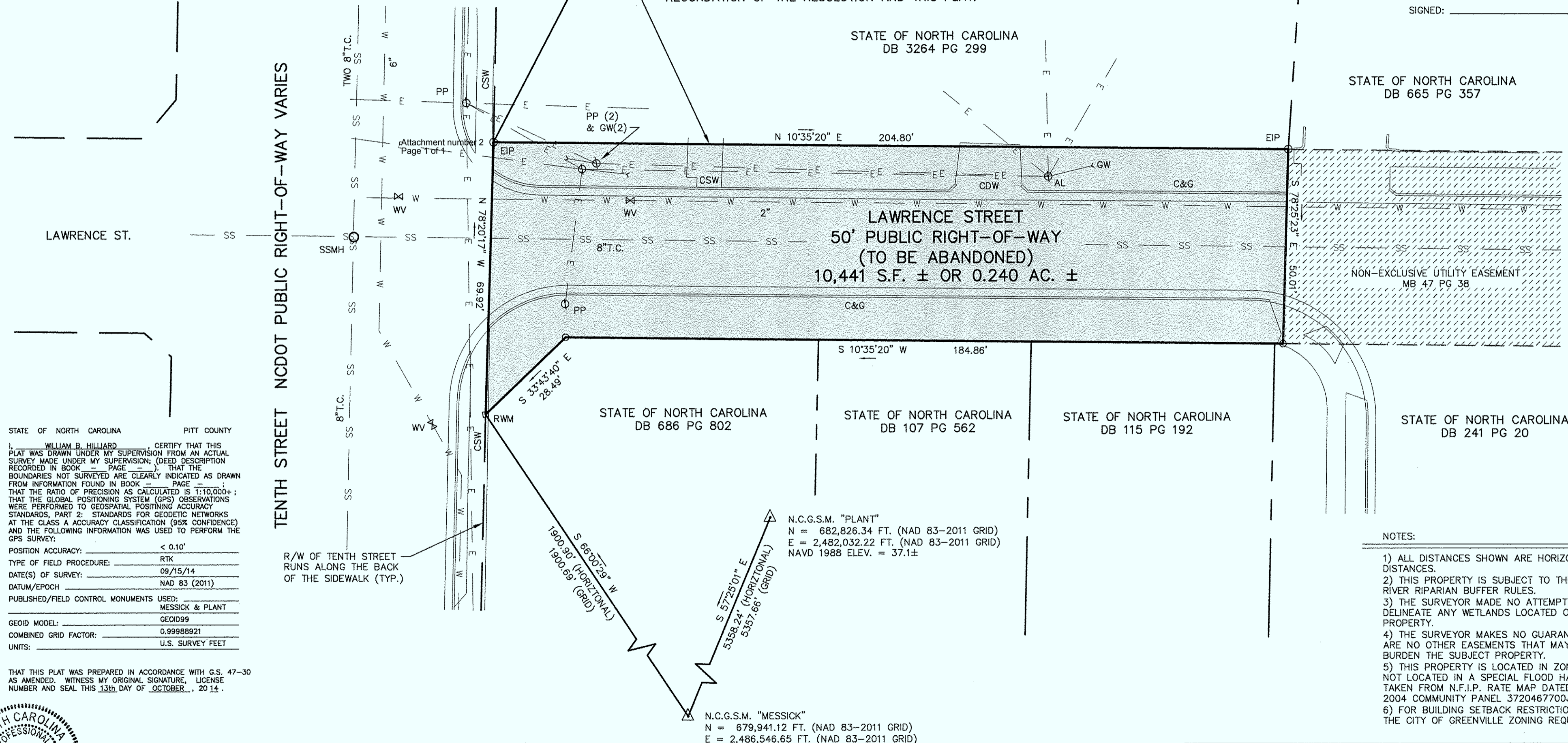
THE CITY OF GREENVILLE RESERVES DRAINAGE AND UTILITY EASEMENTS FOR THE BENEFIT OF GREENVILLE UTILITIES COMMISSION AND OTHERS UPON THE AREA OF THE RIGHT-OF-WAY OF LAWRENCE STREET AFTER CLOSURE AND RECORDATION OF THE RESOLUTION AND THIS PLAT.



THIS IS TO CERTIFY THAT THE CITY COUNCIL OF THE CITY OF GREENVILLE HAS PASSED A RESOLUTION TO CLOSE A PORTION OF LAWRENCE STREET.

RESOLUTION: \_\_\_\_\_  
 SIGNED: \_\_\_\_\_  
 SIGNED: \_\_\_\_\_

TENTH STREET NCDOT PUBLIC RIGHT-OF-WAY VARIES



STATE OF NORTH CAROLINA PITT COUNTY  
 I, WILLIAM B. HILLIARD, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION; (DEED DESCRIPTION RECORDED IN BOOK \_\_\_\_\_ PAGE \_\_\_\_\_) THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK \_\_\_\_\_ PAGE \_\_\_\_\_; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000+; THAT THE GLOBAL POSITIONING SYSTEM (GPS) OBSERVATIONS WERE PERFORMED TO GEOSPATIAL POSITIONING ACCURACY STANDARDS, PART 2: STANDARDS FOR GEODETIC NETWORKS AT THE CLASS A ACCURACY CLASSIFICATION (95% CONFIDENCE) AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE GPS SURVEY:  
 POSITION ACCURACY: < 0.10'  
 TYPE OF FIELD PROCEDURE: RTK  
 DATE(S) OF SURVEY: 09/15/14  
 DATUM/EPOCH: NAD 83 (2011)  
 PUBLISHED/FIELD CONTROL MONUMENTS USED: MESSICK & PLANT  
 GEOID MODEL: GEOID99  
 COMBINED GRID FACTOR: 0.99988921  
 UNITS: U.S. SURVEY FEET

THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 13th DAY OF OCTOBER, 2014.

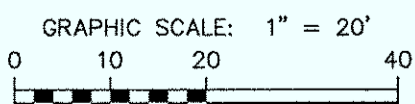


*Will-B. Hilliard* 11/24/14  
 L-4509

R/W OF TENTH STREET RUNS ALONG THE BACK OF THE SIDEWALK (TYP.)

STREET ABANDONMENT  
 MAP FOR A PORTION OF  
**LAWRENCE STREET**  
 FOR THE  
**STATE OF NORTH CAROLINA**  
 CITY OF GREENVILLE  
 PITT COUNTY  
 OCTOBER 13, 2014  
 NORTH CAROLINA

Item # 5



| REVISION                               | DATE     | INIT. |
|--|----------|-------|
| REVISED EASEMENT NOTE PER CoG COMMENTS | 11/24/14 | WBH   |
|  |          |       |
|  |          |       |
|  |          |       |

|                  |                              |
|------------------|------------------------------|
| DRAWN BY: WBH    | PROJECT NO.: 20130198        |
| SURVEYED BY: GDF | DATE: OCTOBER 13, 2014       |
| SCALE: 1" = 20'  | DRAWING NAME: street-abandon |

**THE EAST GROUP**  
 324 S. EVANS ST. GREENVILLE, NC 27834 (252) 758-3746  
 4325 LAKE BOONE TRAIL SUITE 311 RALEIGH, NC 27607 (919) 784-9330  
 CORPORATE LICENSE NO. C0206  
 Engineering • Architecture • Surveying • Technology

THIS DRAWING IS THE PROPERTY OF THE EAST GROUP, P.A. ANY USE, REUSE, REPRODUCTION, DISPLAY OR SALE OF THIS DRAWING WITHOUT WRITTEN CONSENT OF THE EAST GROUP, P.A. IS STRICTLY PROHIBITED.





# City of Greenville, North Carolina

Meeting Date: 1/15/2015  
Time: 7:00 PM

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**Title of Item:** Resolutions Establishing 2015 State Legislative Initiatives

**Explanation:** **Abstract:** At its Monday, January 12, 2015, meeting, City Council is scheduled to identify legislative initiatives to pursue with the local legislative delegation during the 2015 Session of the North Carolina General Assembly. Based upon this identification, resolutions were to be prepared and scheduled to be acted upon by City Council.

**Explanation:** Based upon the direction of City Council at its January 12, 2015, meeting, resolutions which establish the City's legislative initiatives for the 2015 Session of the North Carolina General Assembly will be prepared for City Council's consideration.

**Fiscal Note:** The development of the legislative initiatives will not have a fiscal impact.

**Recommendation:** Approval of the resolutions which establish the City's legislative initiatives.

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Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / [click to download](#)

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# City of Greenville, North Carolina

Meeting Date: 1/15/2015  
Time: 7:00 PM

**Title of Item:** Update on the City of Greenville 2014-2015 Strategic Plan

**Explanation:** **Abstract:** On April 7, 2014, City Council approved the 2014-2015 City of Greenville Strategic Plan. Staff will provide an update on the progress and status of the goals and related tactics.

**Explanation:** On January 24 and 25, 2014, City Council conducted a Strategic Planning Retreat. During this time, citizen and staff input was reviewed to begin developing the strategic plan elements. On March 20, 2014, the draft strategic plan was presented to City Council, and on April 7, 2014, City Council approved the 2014-2015 City of Greenville Strategic Plan.

Since that time, the Strategic Plan has acted as a blueprint, guiding decision making and resource allocation. An update on the status of the plan will be presented for City Council consideration.

**Fiscal Note:** N/A

**Recommendation:** Hear the report from staff providing updated information on the 2014-2015 Strategic Plan.

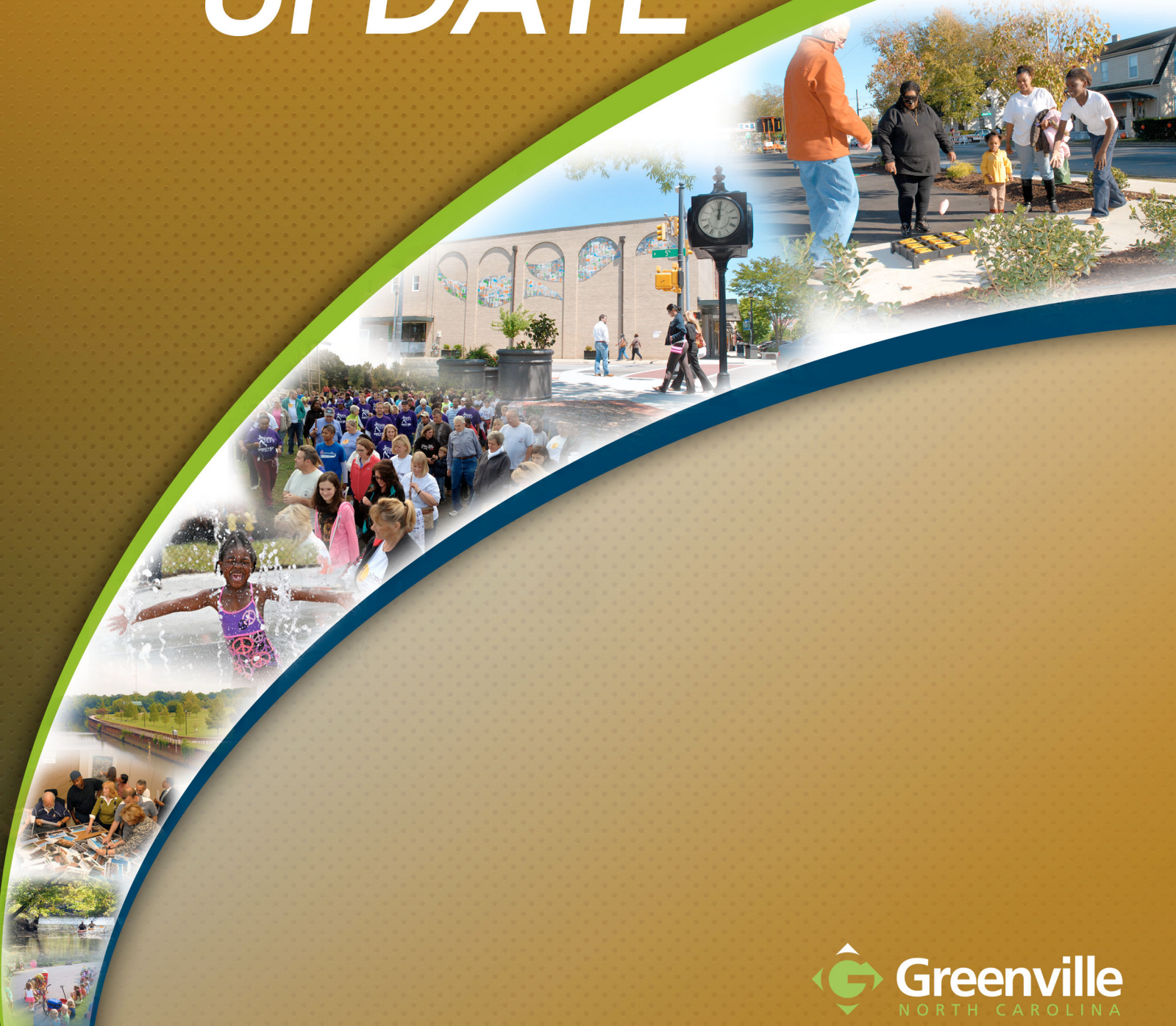
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City of Greenville  
**STRATEGIC PLAN**  
2014–2015  
**UPDATE**





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Item # 7

## GOAL 1 DYNAMIC AND INVITING COMMUNITY

### 1. Well-Planned City

- 1a. Development Standards—Review existing development standards (i.e. zoning ordinance and subdivision regulations) to identify substantive modifications that would result in better implementation of the vision, policies and objectives of *Horizon's: Greenville's Community Plan*.
- City Council adopted a zoning ordinance text amendment on February 13, 2014, that established standards for outdoor storage of automobile tires.
  - The Planning Division led the review of existing historic district and local landmark design guidelines and the development of revised Historic District and Local Landmark Design Guidelines, which the Historic Preservation Commission adopted on March 25, 2014. The guidelines are used to review Certificates of Appropriateness in the College View Historic District which are also applicable to individual Local Landmarks.
  - To help the City promote sustainable streets infrastructure, the Planning Division and Public Works prepared and the City Council adopted a text amendment on August 14, 2014 to require that private streets are constructed to city standards.
  - City Council adopted a zoning ordinance text amendment on November 13, 2014 that requires developers to construct sidewalks along major and minor thoroughfares and boulevards when non-residential development is constructed on existing lots.
  - Work continues on the development of new policies related to open space preservation, commercial design standards and a city-wide mixed use ordinance.
- 1b. Comprehensive Plan Update—Initiate a scheduled Major Update of *Horizon's: Greenville's Community Plan*.  
*A Request for Qualifications to solicit consultant interest to prepare a new comprehensive plan is anticipated to be issued for proposals in January, 2015.*

### 2. Arts, Culture, Recreation, & Parks

- 2a. Town Common Improvements—Finalize specific improvements for project phasing, identify funding source(s) for Phase 1 improvements, and develop construction plans for Phase 1 improvements.

City Council approved \$150,000 for Town Common improvements in the City's FY 15 budget. Recreation and Parks staff developed a menu of improvement options for review by City Council and the Recreation and Parks Commission. The final program recommended by the Recreation and Parks Commission, which was approved by City Council on November 10, 2014, included:

1. A walkway from parking lot to amphitheater
2. Ornamental benches
3. A floating fishing pier
4. Vinyl coated picnic tables
5. Dumpster relocation with pad and PVC screening
6. Recycling bin/trash can combinations
7. Water fountains with pet fountain
8. Decorative park entrances

Staff is currently developing specifications so that these improvements can be bid and/or designed.

- 2b. Comprehensive Recreation and Parks Master Plan—Initiate and complete scheduled 5-year update of the Comprehensive Recreation and Parks Master Plan.  
Staff is scheduled to begin in-house update of the Comprehensive Recreation and Parks Master Plan by March 2015. The update is expected to take approximately 6-months to complete.
- 2c. South Greenville Recreation Center Design—Continue to pursue a partnership with Pitt County Schools to jointly pursue a new South Greenville Recreation Center facility to begin with a design process.  
Staff has continued to engage Pitt County Schools in an effort to secure a financial commitment for this project, with the City Manager and Recreation and Parks Director making a presentation at a Pitt County School Board Property Committee meeting. These efforts resulted in the Superintendent and a School Board Member attending the November 13, 2014, City Council meeting and advising that Pitt County Schools has included \$600,000 in their capital request to the Pitt County Commissioners for this project.

## GOAL 1 DYNAMIC AND INVITING COMMUNITY (cont'd)

The total estimated cost of the project has been reduced from \$3.1M to \$2.8M, primarily by reducing the size of the proposed facility expansion. The remaining unbudgeted need for the project is approximately \$2M (\$2.8M less the tentative \$600,000 contribution from Pitt County Schools and the \$200,000 already budgeted by the City for design).

An RFQ for engineering and design services has been finalized and advertised. Staff plans to bring a design contract to City Council for approval in February, 2015 and estimates that the design process will take approximately 9-months.

2d. Tar River Legacy Plan—Complete the public input process and plan development associated with the Tar River Legacy Plan and present the final plan to City Council.

Three public input meetings were held as follows:

- March 15, 2014: 1st Public Meeting – Willis Building
- April 26, 2014: 2nd Public Meeting – City Hall Gallery
- July 7, 2014: 3rd Public Meeting – 3rd Street Community Center

Materials and information were compiled and draft report created by Rhodeside and Harwell during the Fall. The consultant presented and City Council accepted the Plan on November 10, 2014. Efforts are currently underway to begin implementing those recommendations not requiring significant funding. Staff will investigate funding possibilities for other Legacy Plan initiatives.

2e. Arts Partnerships—Continue public arts partnerships with Pitt County Arts Council and Greenville Museum of Art.

The City continues public arts partnerships with Pitt County Arts Council and Greenville Museum of Art as follows:

- The Community Development Department has issued calls for an artist for the Live United Park, and the Evans and Tenth Street gateway.
- Work continues with the Arts Council and Pitt Community College for classes for Pitt County artists.
- The Recreation and Parks Director currently serves on the Pitt County Arts Council Board of Directors.
- The City has continued its contract with the Greenville Museum of Art to display art in City Hall.

2f. Public Art—Identify opportunities for the inclusion of public art in public spaces and facilities.

- Completion, installation & unveiling of two public art projects at Dream Park occurred on June 6, 2014.
- The Community Development Department continues to partner with the Pitt County Arts Council for the addition of public art through calls for artist for the Live United Park, and Evans and Tenth Street gateway.
- Opportunities for the display of public art are being evaluated in the planning of the Dickinson Avenue streetscape improvements as well as plaza adjacent to the 4th Street parking deck.

### 3. Transportation Alternatives

3a. Short-Range Transit Plan—Complete plan and present to City Council.

The Short-Range Transit Plan was presented to the Public Transportation and Parking Commission in August, 2014 and was accepted by City Council on September 11, 2014.

3b. West 5th Street Phase II Streetscape—Complete design work associated with the West 5th Street Phase II Streetscape improvements project.

The preliminary design is complete and was shared with City Council in October, 2014. Final design will be completed in early 2015.

3c. Green Mill Run Greenway, Phase 2 (Sections 2–3)—Complete right-of-way and easement acquisition, contract award and begin construction (construction to be completed November 2015).

Projects bids were received on December 17, 2014. Award of the contract is expected in March 2015 with construction to begin immediately thereafter. Project completion is expected by the end of the year.

3d. South Tar Greenway, Phase 3—Complete design and right-of-way/easement acquisition.

Design plans are approximately 80% complete. The City received ROW Authorization from FHWA in November, 2014. Preparation of easement documents and subsequent owner contact has been initiated and acquisition is anticipated to take approximately 8 months.

## GOAL 1 DYNAMIC AND INVITING COMMUNITY (cont'd)

3e. East 10th Street Traffic Management and Pedestrian Safety Initiative—Actively participate in East 10th Street Traffic Management and Pedestrian Safety Initiative being conducted by NCDOT.

The NCDOT consultant has been selected, and a kick-off meeting has been conducted. The project is currently in the critical data gathering stage. Once collected, the Consultant will start their review of the data and ultimately prepare a summary of data driven goals for the project. The data and goals will be presented at the first public workshop that will be scheduled to engage users and stakeholders in and adjacent to the corridor.

### 4. Inviting Community

4a. Uptown Events—Continue to partner with Uptown Greenville and others to provide quality events and entertainment in the Uptown area.

- The City continued to partner with Uptown Greenville on various events including PirateFest; Umbrella Market; Sunday in the Park; Freeboot Fridays in accordance with the active contract between the two entities.
- The City provided a variety of support services associated with the Greenville Gives Holiday Kickoff and other events.
- The City sponsored and coordinated the Greenville Grooves concert, Fall Festival and co-sponsored the BMX festival in 2014; all in the Uptown area.

4b. Street Trees—Partner with ReLeaf to plant new street trees along primary corridors and/or in neighborhoods.

- The City partnered with ReLeaf of Greenville to plant 219 trees within the City rights-of-way during the Community Tree Day Activity on November 8, 2014. ReLeaf donated \$ 10,413 for the purchase of these trees that were planted in the area between 1st Street to 5th Street, and Holly Street to Elm Street. The Community Tree Day is an annual tree planting event.
- A representative of ReLeaf made a presentation to City Council on May 8, 2014, outlining the history of the organization and its benefit to the community.

4c. Animal Welfare—Continue public information efforts related to animal welfare.

The Animal Control Unit has undergone a name change and is now the Animal Protective Services Unit. Welfare of animals and enforcement of applicable ordinances and statutes is the main objective of the unit. Efforts to provide education to the public continue with a new Lost and Found Pets page added to the City's Website and Facebook page, and three CityScene segments produced this year related to this topic.

## GOAL 2 ECONOMIC DEVELOPMENT

### 1. Economic Development Strategic Plan—

Fully implement the current year's initiatives associated with the Economic Development Strategic Plan.

Current year activities include:

1a. Talent Development

- Continue support of Operation Re-Entry veteran training initiative.
- Develop a career fair to link underserved populations with employers and resources.
- Continue partnerships with PCC, United Way and other agencies to ensure that the local workforce is ready to fill technology-based 21st Century jobs.
- As part of the Economic Development Strategy, work continues with partners at ECU to reach out to service members exiting the armed forces. In the fall of 2014, the City co-hosted, along with ECU, speed interviews and a career day for exiting military members.
- Career fair initial discussions with partners have taken place and activities for this project will ramp up in early 2015.
- City Economic Development staff now serve on the workforce advisory committee of the United Way that distributes workforce dollars to local partners. Staff also worked with PCC and the Arts Council to develop training modules for local art entrepreneurs.

## GOAL 2 ECONOMIC DEVELOPMENT (cont'd)

### 1b. Business Attraction and Retention

- Continue implementation of Business Retention and Expansion (BRE) program to include North Greenville business survey.
  - Continue recruitment of target sector businesses.
  - Continue support for SEED and other entrepreneurial initiatives.
  - Launch Uptown Retail Challenge grant.
  - Continue funding for Small Business Plan Competition.
  - Develop fund that allows for required match to state incentives.
- Completed site visits with 41 local businesses during FY 14 and staff is on pace to complete a similar number of visits in FY 15 in the BRE efforts.
  - Staff has marketed Greenville in a wide range of venues to include national retail conventions, regional life science and food service trade shows, as well as at North Carolina-based tech and entrepreneurship events. The City currently has projects in development in target sectors including life science, retail, advanced manufacturing, food and beverage, and hospitality.
  - Working with the Chamber of Commerce and other partners to include GUC, SEED has been moved to a larger location and additional office and cubicle space has been added. Partnerships for programming and staffing are being discussed with ECU and other not-for-profit entrepreneurship organizations.
  - Working with Uptown Greenville as lead partner, the City sought and was awarded grant funding from ElectriCities for funding of the first round of applications for the Retail Challenge Grant program. Uptown Greenville anticipates making the initial award in February 2015.
  - The Small Business Grant program had been funded until the current fiscal year through the 2004 GO bond issue for Center City and West Greenville revitalization. With those funds exhausted, funding for this program is a greater challenge although some HUD and economic development program funds are currently being used to continue the program. Absent additional earmarks for the program, the grants will need to be scaled back or eliminated. In 2014, 7 small business competition grants were approved.
  - City Council earmarked \$50,000 in a reserve fund for FY 15 to cover potential matches to state incentives. Staff recommends adding an additional \$25,000 to the fund over the next two fiscal years in order to develop a mature fund of \$100,000 per year.

### 1c. Product Development

- Complete study phase and begin implementation phase of Dickinson Market Study elements related to urban technology park and tech transfer facility partnership with ECU to include opportunities for broadband advantages.
  - Continue discussions with private sector developers regarding creation of office and retail space.
  - Continue discussions with PGV on business recruitment opportunities at the airport.
  - Work with partners to identify opportunities for the development of culinary and arts incubators.
- The Dickinson Market study has been completed and was adopted by City Council on December 8, 2014. Phase "0" and Phase "1" action items should be commenced in early 2015.
  - Discussions with private sector developers continue for office projects in the urban core and industrial projects in the limited industrial areas within the City limits. City Council also signed off on initial funding for the Site Ready Program that will provide low interest loans for predevelopment activities ultimately creating more developable sites and available buildings.
  - The City worked with PGV and Pitt County on a new hanger opportunity that could generate additional property tax revenue.
  - The City has engaged PCC as a partner and is actively exploring the redevelopment of a building on W. 5th Street as a culinary training and incubation facility.

### 1d. Quality of Life

- Continue discussions with partners to redevelop Uptown Theatre and with ECU to develop a performing arts center in Uptown Greenville.
  - Continue work with CVB, Chamber, and other partners on sports attraction and development including BMX.
  - Work with regional partners to explore opportunities to attract retirees.
  - Continue partnership with Go-Science to open science museum and education center in Uptown Greenville.
- Uptown Greenville issued a RFI on behalf of the City seeking private sector partners to redevelop the Uptown Theatre as a live performance venue. The City is currently exploring such an opportunity with a private sector partner with hopes of bringing a development proposal to the City Council in early 2015.



## GOAL 2 ECONOMIC DEVELOPMENT (cont'd)

- Working in partnership with the CVB, a Sports Development Committee has been formed that includes representation of City and County recreation agencies. In November 2014, the City Council appointed Bond Committee recommended development of a new sports complex. The Sports Development Committee will assist in refining the sports complex concept as needed and as requested by the City.
- Preliminary discussions have taken place on potential partnerships with the City of Washington, Beaufort County as well as other Pitt County towns. As a concrete next step in the process, the partners have discussed bringing Pat Mason of Carolina Living, a noted expert in the field of Tourism and Retiree Attraction to Greenville for a discussion on the topic. Such a meeting could take place in the second quarter of 2015.
- The Redevelopment Commission provided a \$1 per year lease and \$200,000 of tenant improvements to prepare a portion of a building on Dickinson Avenue for occupancy by Go Science. It is expected that Go Science will occupy the building during the first quarter of 2015.

### 1e. Urban Revitalization

- Complete implementation of the priority and carry-over projects in the Redevelopment Commission's work plan.
- Develop recommendations to City Council on priority projects and funding sources to carry Redevelopment Plan forward.
- Continue assessment and clean-up work through EPA Brownfield program.
- Implement items in City's Annual Action Plan for HUD-funded activities.
- The Redevelopment Commission is on pace to complete all projects outlined in their FY 15 work plan.
- The Redevelopment Commission plans to initiate discussion and develop recommendations for next generation projects and programs at their January 2015 meeting. This information is planned to be forwarded City Council.
- EPA funded work has led to development and redevelopment projects including Nathaniel Village, Go-Science, Federal Courts expansion, Superblock and other smaller projects. The City, in partnership with the City of Wilson, was awarded a \$1 million grant for the EPA in the summer of 2014 to create a revolving loan fund for clean-up of Brownfield sites.
- Implementation is proceeding in accordance with the approved annual action plan.

### 1f. Marketing

- Continue development and distribution of sector-specific marketing collateral for target sectors.
- Promote Greenville at target sector trade shows.
- Co-promote Greenville MSA with Department of Commerce, ElectriCities, Pitt County Development Commission and NC East Alliance at trade shows and site selector events.
- Work with regional partners to host periodic site selector tours of the Greenville MSA.
- Marketing and promotional materials have been developed and are distributed at trade shows and during site visits by business and industry.
- Staff has marketed Greenville in a wide range of venues to include national retail conventions, regional life science and food service trade shows, as well as at North Carolina-based tech and entrepreneurship events.
- The City has worked with the Chamber of Commerce to promote retail development at a national retail event hosted by the International Council of Shopping Centers. The City has also been represented by the NC East Alliance and ElectriCities at a food and beverage trade show in the spring of 2014.
- The City, along with Pitt and Beaufort counties, hosted a site selector tour during the summer of 2014. Plans are underway with the NC East Alliance to host a larger site selector visit in the spring of 2015. City staff will also join staff from GUC, the Chamber of Commerce, and ElectriCities to promote the Greenville MSA at a site selector event in the spring of 2015.



## GOAL 3 WELL-MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION

### 1. Organizational Optimization

- 1a. Update Personnel Policies—Conduct a comprehensive review and re-write of the City's personnel policies to ensure that they reflect best practices and current legal standards.

The City has engaged the services of a consultant to assist with the comprehensive review and re-write. The Human Resources Director and consultant have met with an employee group with representation from each department to discuss how the existing policies can be improved and the consultant has provided staff with an initial draft for review. It is anticipated that a final draft will be ready for City Council presentation in the late winter – early spring of 2015.

- 1b. Performance Evaluation System—Develop a new performance evaluation system for City employees that is equitable and based on best practices. This system will be used as the foundation for a pay for performance (merit) program.

In December 2014, a RFP was issued for the selection of a consultant to develop and implement a turn-key performance management system. The anticipated contract start date is February 2015 and the process is expected to take approximately four months to complete.

- 1c. Human Resources and Financial Services Modifications—Implement organizational and operational modifications in the Human Resources and Financial Services Departments based upon the results of the operational evaluations conducted for those departments.

Staff provided City Council with a copy of the consultant report that resulted from the operational reviews conducted for the Human Resources and Financial Services Departments on May 7, 2014.

Changes that have been implemented in the Financial Services Department include:

- (1) Training Officer and Benefits Manager have been transitioned to HR Generalists.
- (2) HR Generalists have received additional training related to compliance and other aspects of new job responsibilities.

Changes that have been implemented in the Human Resources Department include:

- (1) Phased out the central store and moved to a just-in-time ordering system.
- (2) Transitioned an Accounting Tech II position to an Internal Auditor to facilitate improved internal controls. It is expected that this position will be filled in early 2015.
- (3) Expanded the number of months in which departments can purchase items.
- (4) The Purchasing Division has been relocated to the Municipal Building so it is now located closer to other Financial Services functions.
- (5) Transitioned three Accounting Technicians to Accounting Generalists.

- 1d. City Council Terms—Develop a report outlining the process and potential advantages and disadvantages of pursuing a charter amendment to extend the length of City Council terms for Council's consideration.

A memo was provided to City Council in the August 27, 2014, Notes to Council, which addressed the process for amending the terms of office of City Council. Further discussions related to this topic are scheduled for City Council's upcoming Annual Planning Session scheduled for January 23 – 24, 2015.

### 2. Fiscal Sustainability

- 2a. Health Insurance Benefits Strategic Plan—Collaborate with GUC to develop a Strategic Plan for health insurance benefits that ensures that these benefits are in line with market and financially sustainable.

2014 Meetings include:

3/17 and 4/15: Joint Pay & Benefits Committee meetings

4/21: Joint City/GUC meeting

8/19: Joint Pay & Benefits Committee meetings

9/22: Joint City/GUC meeting – adopted 3 year strategic plan

## GOAL 3 WELL-MANAGED AND FISCALLY SUSTAINABLE CITY ORGANIZATION (cont'd)

### 2b. Local Vendor Preference Policy Implementation—Implement first year of policy.

The Local Preference Policy was adopted by Resolution of City Council on November 7, 2013 and became effective on February 1, 2014. Procedures for implementing the policy were developed by the Purchasing Division and a total of 10 training sessions were held with City Staff related to the implementation procedures. Staff plans to provide City Council with a report on the policy's first year results in early spring of 2015.

### 2c. Privilege License Cap Review—Develop a report outlining potential alternative modifications to the current privilege license cap for City Council's consideration.

Staff presented a report on the City's Privilege License Fee structure, including alternative fee structure approaches and comparative information from other communities, at the March 17, 2014 City Council meeting. City Council then adopted an ordinance amending the privilege license fees on April, 7, 2014.

In May of 2014, the General Assembly approved legislation that limited the City's authority related to collecting privilege license fees in FY 15 and eliminated the authority altogether in FY 16. In response to these changes in authority, City Council adopted an ordinance on June 9, 2014, which reversed the actions taken on April 7, 2014.

### 2d. Sanitation Automation Plan—Continue to implement sanitation automation plan.

The Sanitation Division of the Public Works Department has continued to implement the sanitation automation plan over the past year. Significant milestones accomplished during that period included:

- March, 2014: Memo regarding refuse status sent in NTC.
- May, 2014: Four new automated trucks were received.
- August, 2014: 2nd phase of curbside recycling implemented.
- September, 2014: 6,000 residential recycling carts distributed.
- November, 2014: 5-Year Plan Update presented to City Council.
- December, 2014: Approximately 60% of the City is currently receiving automated service.

## 3. Communication and Collaboration

### 3a. City Website—Complete and launch redesign of City Website.

Work on the website began in early spring with the new site going live on September 23, 2014. The site is now more professional looking, user-friendly and easily used on mobile devices.

### 3b. City Compass—Facilitate increased use of City Compass through education and promotion to streamline and enhance customer service for citizens.

Staff provided a presentation to City Council on the City Compass on February 10, 2014, and the program went-live on the City Website that same week. Use of the City compass has been strong. There has been a 3% increase in use of the app and a 27% increase in the web-based system in the last five months.

### 3c. Collaboration with Partners—Continue development of positive relationships with community partners and actively pursue opportunities for collaborations that will benefit the community.

All City departments strive to develop positive relationships and mutually beneficial collaborations with various community partners. Some of the community partners the City works with regularly include:

Greenville – Pitt Chamber of Commerce  
Greenville Museum of Art  
Greenville Housing Authority  
Pitt-Greenville Airport  
Convention and Visitors Bureau  
Go-Science  
Uptown Greenville  
United Way of Pitt County  
ReLeaf  
Pitt Community College  
East Carolina University

Vidant Medical Center  
Greenville Utilities Commission  
Pitt County Government (multiple components)  
NCDOT  
Habitat for Humanity  
Lucille Gorham Intergenerational Center  
Neighborhood Associations and various HOAs  
Friends of the Greenville Greenways (FROGGS)  
Pitt County Schools  
Chamber of Commerce  
Magnolia Arts Center

## GOAL 4 INFRASTRUCTURE

### 1. Maintenance and/or Improvement of Existing Infrastructure

#### 1a. Facility Maintenance Plan—Fully implement proposed plan.

The Facilities Improvement Plan (FIP) was presented to City Council during the January 2014 Planning Session. The FIP projects were included within the FY15 Budget and FY16 Financial Plan, and approximately \$1.6M was budgeted to fund these projects each year.

A staff committee consisting of representatives of the Public Works Department, Recreation and Parks Department, Financial Services Department and City Manager's Office has been meeting regularly since June, 2014 to ensure that all funded improvements are moving forward as planned. Staff is scheduled to provide City Council with a detailed report on the current year's progress on the FIP in January, 2015.

#### 1b. Town Creek Culvert Project—Complete design, obtain required permit approvals and begin construction.

- A Public Meeting to collect citizen input on the project and potential design was conducted in February, 2014.
- An engineering report was submitted to and approved by NC Division of Water Infrastructure in June / July, 2014.
- The 0%-interest loan amount was increased to just under \$10M in October, 2014.
- The final design contract was approved by City Council in October, 2014
- 30% design plans were submitted for review in November, 2014.
- The consultant is currently preparing 60% plans which include identifying utility relocation work. These are being coordinated with GUC and scheduled to be complete in February 2015.

#### 1c. Street and Sidewalk Improvements—Incrementally increase annual budget allocations for street and sidewalk improvements with the objective of achieving a 20-year resurfacing schedule in the next 5 years and continuing progress on identified sidewalk needs.

On October 6, 2014, City Council approved a resurfacing contract in the amount of \$1,978,650 for the 2014 Street Resurfacing program with the goal of letting another resurfacing project in 2015. This contract will utilize the remaining allocated funds approved for use by City Council. Included with the resurfacing will be ADA improvements, subgrade repairs, storm drainage repairs, and striping. Also, on October 6, 2014, City Council approved an agreement with NCDOT for a Safe Routes to School grant for \$503,000 to construct sidewalks from:

- North side of east 5th St. from 10th St. to Beech St.;
- East side of Memorial Drive from Millbrook St. to Arlington Blvd.;
- North side of Norris St. to east side of South Skinner St.

#### 1d. Traffic Signal Timing—Coordinate with NCDOT to initiate optimization of traffic signal timing along Greenville Boulevard between Memorial Drive and 10th Street.

The City is currently working with the NCDOT to finalize a scope for the project. The project will consist of collecting new traffic data at 14 signalized locations with a goal to coordinate and optimize peak time-of-day signal plans throughout the corridor. The final product will provide new signal timings that will optimize signal progression through two distinct signal systems within the project limits. Data collection is anticipated to commence in early 2015.

### 2. New Infrastructure

#### 2a. Uptown Parking Deck—Complete design, financing, and construction.

The 4th Street Parking Garage is nearing completion with work underway on the exterior improvements to the surrounding sidewalks and plaza areas. Contractor is completing the interior improvements such as lighting, elevator, and signage. Recently, the City expanded the scope of the plaza work, which will push completion to early 2015.

#### 2b. Greenville Transportation Activity Center—Complete environmental permitting, obtain additional project funding through FTA/NCDOT and begin property acquisition and final design.

Staff is reviewing submittals received by eight firms responding to a revised Request for Qualifications. The approval of the selected firm is anticipated to be in February 2015. Design should be completed in May 2015 with construction complete by August 2016.

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## GOAL 4 INFRASTRUCTURE (cont'd)

- 2c. Convention Center Expansion—Complete land acquisition, design, and financing and begin construction on proposed expansion and improvement project.
- Land acquisition was completed in May, 2014 with City Council's acceptance of a property gift.
  - On October 6, 2014, City Council approved a budget amendment allowing financing in the amount of \$4.6M
  - A groundbreaking ceremony was conducted on November 18, 2014.
  - The convention center renovations and expansion is currently underway with the improvements scheduled for completion in June 2015.
- 2d. ERP System Replacement—Begin implementation process for new ERP system to include year-one project tasks.
- Phase 1 implementation for this project is progressing on schedule. Meetings have been conducted with the ERP team to gather insight into the new system and begin system configuration. Tyler Technologies has conducted several weeks of training sessions with Financial Services staff, IT staff, and other City staff. The project is scheduled for a July 2015 "go-live".

### 3. Policy and Planning

- 3a. Southwest Bypass Highway Project—Continue due diligence regarding alternative funding opportunity.
- The City received a letter from the Local Government Commission on May 2, 2014, advising that they would not be supportive of the alternative funding solution the City had previously suggested.
  - The Draft State Transportation Improvement Program was released in December 2014 depicting the project as fully funded.
- 3b. "Gig-City" Public/Private Partnership—Bring together public and private entities to discuss the feasibility of creating a public /private partnership for the development of a metropolitan fiber optic backbone resulting in high-speed (1,000Mb/sec or 1 gig) broadband speed internet services and potentially other services. This would be comparable to Google's Gig City projects.
- In November 2014 representatives of the City Manager's Office, Information Technology Department, and Economic Development Office met with SuddenLink representatives to discuss the high speed broadband services that they provide. SuddenLink advised that broadband gig internet speeds are currently available in Greenville and are being utilized by some SuddenLink customers. In 2015, gig internet speeds will be available to all SuddenLink customers in Greenville.
- 3c. LED Street Lights—Collaborate with GUC to develop a cost effective process to transition the City's street lights to LED and report outcomes to City Council.
- A LED lighting rate schedule has been completed and all new street light installations will be LED. Nearly 50 LED street lights have been installed to date.
- 3d. Stormwater Basin Modeling and Inventory—Develop hydraulic modeling of the City's watersheds and inventory of stormwater infrastructure to determine required system improvements.
- In August 2014 an inventory of stormwater infrastructure was initiated, the project website was developed, and the citizen survey finalized. The past four months have focused on an extensive public input process including seven public input meetings, attendance at a Neighborhood Advisory Board Meeting, and attendance at two "Sundays in the Park" events and two "Freeboot Fridays." The inventory is scheduled to be complete in February 2015. Work will continue on water quality monitoring and modeling throughout the summer with submittal of the final master plan in December 2015.

## GOAL 5 QUALITY NEIGHBORHOODS

### 1. Neighborhood Plans

- 1a. Review Existing Plans—Review all adopted neighborhood plans and develop a report outlining the status of implementation activities.

The Planning Division consolidated multi-departmental review comments of the status of neighborhood plans' implementation activities into one report and presented it to City Council on December 8, 2014.

- 1b. Develop a New Plan—Initiate and complete the South Greenville Neighborhood Plan

The Planning Division held the first South Greenville neighborhood meeting on July 8, 2014, which was attended by multi-departmental representatives. A neighborhood plan has been drafted. A second meeting will be scheduled in early 2015 with the neighborhood to share the plan. The city's neighborhood ombudsman has participated in the planning process.

### 2. Neighborhood Associations

- 2a. Provide staff support and expertise to facilitate the establishment of two new neighborhood associations.

Initiated outreach to three unorganized neighborhoods for new potential associations. The neighborhoods that were identified (Paladin Drive area and South Greenville area) are in the early stages of association formation.

- 2b. Support Neighborhood Advisory Board efforts related to hosting an annual neighborhood symposium.

Organized symposium planning committee that has completed the agenda and is finalizing the plans for the 2015 symposium.

### 3. Housing Programs

- 3a. Implementation of the adopted Housing Annual Plan (includes efforts related to the down payment assistance program, owner-occupied home rehabilitation, and infrastructure improvements).

Every year the City provides the community, City Council, and HUD with a CAPER (Consolidated Performance and Evaluation Report). The CAPER is an annual report on how the City administered CDBG, HOME and local funds throughout the program year. In addition the Annual Plan for the 2014-15 CDBG and HOME program was approved in May of 2014. For the program year 2013-2014, the following accomplishments were submitted to HUD:

- Three (3) Small Business Competition deferred loans were administered
- Seventeen (17) owner-occupied home rehabs completed
- Five (5) homes were cleared of Lead-Based Paint Hazards
- Five (5) public services grants awarded to public service agencies serving low income clients
- Nine (9) substandard properties were acquired
- Six (6) substandard units were demolished and removed
- One (1) displaced tenant was relocated
- One (1) public facility improvement was completed
- One (1) new single-family home was sold
- Three (3) down payment assistance (deferred loans) were administered

- 3b. Expand the University Area Homebuyer Assistance program to West Greenville.

Staff has made the necessary changes to the program to allow homebuyer assistance in West Greenville. Staff is currently marketing the program via the City website, related public meetings, City sponsored homebuyer workshop presentations, and at the Municipal Building. In 2014, three loans were processed, two closed and one loan is pending closing.

- 3c. Continue the Historic Preservation Pilot Loan program.

The Planning Division continues to administer the Historic Preservation Pilot Loan program within the College View Historic District and among Local Landmarks. In 2014, one loan has been completed in the program.

- 3d. Develop a strategy to transfer residential City-owned parcels that cannot legally or practically be developed (i.e. too small for a new house to be constructed) to adjacent homeowners.

City Council approved, as one of its 2014 Legislative Initiatives, seeking a local act which authorizes the City to dispose of lots in residential areas which are nonconforming due to the size of the lot being less than the minimum requirement by private sale to an adjacent property's owner. The local act was ratified by the North Carolina General Assembly on June 26, 2014.

## GOAL 5 QUALITY NEIGHBORHOODS (cont'd)

- 3e. Continue efforts to develop new housing in the Lincoln Park neighborhood by partnering with third parties that agree to construct housing on City-owned properties.

Staff is working with the Greenville Housing Development Corporation to construct two (2) homes along Bancroft Avenue. Furthermore, staff is working on a second Request for Bids to construct additional single-family homes along Bancroft Avenue with HOME funds. Habitat for Humanity has completed and sold a new home in the area in November 2014.

### 4. Neighborhood Aesthetics

- 4a. Continue minimum housing and nuisance code enforcement efforts.

Code Enforcement continues to proactively patrol neighborhoods to seek out nuisance and other code violations for remediation or mitigation. Additionally, the Division actively seeks to obtain compliance with minimum housing standards for deficient properties. Properties that are severely neglected and cost-prohibitive to repair and/or renovate are being brought to City Council for demolition.

- 4b. Continue support for the Neighborhood Improvement Grant program overseen by the Community Appearance Commission.

Six neighborhood improvement grants were approved during 2014 for neighborhood improvements. Grants were approved for the Brentwood, Cambridge, Cherry Oaks North, Colonial Heights, Treetops and Windsor Downs neighborhoods. In addition, the Community Appearance Commission presented awards as part of its Biennial Beautification Awards recognition program. Awards to area businesses and locations were made to the following entities:

1. Winslow's (patio garden)
2. Jonathan Bowling (metal sculptures)
3. Elmhurst Elementary School Outdoor Classroom
4. Drew Steele Center
5. WITN
6. Mellow Mushroom
7. Wasabi 88
8. Oakwood School

### 5. Neighborhood Marketing

- 5a. Develop a neighborhoods page on the City's website to include maps, pictures and neighborhood profiles.

Staff developed a comprehensive "neighborhood dashboard" which was presented to City Council on December 11, 2014, and will go-live in early 2015.

- 5b. Produce and air six "Neighborhood Spotlight" segments for GTV-9.

To date staff has produced and aired five segments for Greenville Heights, Lincoln Park, Englewood, Williamsburg Manor / Sedgefield, and Greenfield Terrace. Additional segments will be produced and aired during the first quarter of 2015.

### 6. Staff Resources

- 6a. Ensure that appropriate staff resources are available to support various neighborhood improvement efforts.

The City filled the vacant Neighborhood Ombudsman position in April 2014. Additional Community Development staff resources are tasked with neighborhood issues as needed, such as the development of neighborhood plans and improvement initiatives.



## GOAL 6 SAFE COMMUNITY

### 1. Police Department Three-Year Strategic Plan—Fully implement the first year of the Police Department's Strategic Plan 2014–2016. Current year tactics included in the Plan are provided below:

#### 1a. Community Engagement

- Maximize use of social media to deliver information to citizens city-wide.
- Create periodic Public Service Announcements in partnership with local media outlets.
- Formalize the Adopt-A-School Program in order to assign officers to each school within the city limits.
- Provide multiple aspects of Community Education (i.e. Citizen's Police Academy and Youth Citizen's Police Academy).
- Develop a civic liaison program.

The Police Department PIO has used social media to reach out to the public with great success. Twitter, Facebook and Snapchat are used heavily by the department.

Media outlets have hosted members of the department for various public service announcements and have utilized the mass distribution of press release information to circulate the department's message.

The Adopt-a-School program is formalized and is now well known and utilized.

Two Citizen Police Academy sessions occur each year. The Youth Citizens Academy was changed to a summer program lasting one full week.

Community education efforts have included informational checkpoints conducted by the Traffic Safety Unit and topics of concern that have been shared with establishments open 24-hours a day as well as those that deliver food.

The Civic Liaison Program is thriving. Community members are more familiar now than ever before with the officers assigned to their specific residential areas and work closely with those officers on a monthly basis.

#### 1b. Crime Reduction

- Adjust law enforcement strategies to address changing City dynamics.
  - Increase capacity to offer Crime Prevention Through Environmental Design (CPTED) assessments.
  - Utilize Crime Reduction Initiative Area (CRIA) technique also known as Hot Spots Policing.
  - Increase bicycle patrol deployment.
  - Implement department-wide Data Driven Approach to Crime and Traffic Safety (DDACTS) program.
  - Continue efforts related to Focused Deterrence Program
- The Police Department implemented new Geographic Deployment strategies on May 3, 2014. The department is the first in the country to employ this concept in full and completely eliminate traditional police "beats." This change created a focused approach where supervisors in the three zones, West, East and South, work with the officers assigned to the zone to address crime causes as determined through various data sets.
  - Since its inception CPTED has offered citizens a new approach to target hardening. The original officers trained in CPTED have now received advanced training and additional officers have been trained in the basic principles.
  - The CRIA concept has proven extremely beneficial in combating root causes of crime within the city limits. Officers are now better aware of the specific areas that require attention and are able to focus enforcement efforts more effectively.
  - Cpl. Ben Quick received certification from the International Police Mountain Bike Association [IPMBA] to certify other officers in bicycle patrol techniques. This allowed for increases in the number of officers trained and certified to operate the police bicycles while on duty.
  - DDACTS has been successfully implemented. Initial results of using the model to reduce crashes resulted in a 5 percent reduction in crashes in 2013 as compared to 2012.
  - The initial phase of Focused Deterrence, with eight initial participants, is well under way. Only two of the original selectees are no longer in the program due to poor choices. The others are taking advantage of the assistance that has been offered to them in some form. Plans are already underway for the second phase of the program as research into appropriate offenders is currently in process.

#### 1c. Leadership and Ethics

- Develop and implement a Career Development Program.
- Redevelop supervisor responsibilities and priorities through training and education.
- Update Recruitment Plan.

Item # 7



## GOAL 6 SAFE COMMUNITY (cont'd)

- Supervisors attend the City's STAR program and utilize training all over the country to bring our department's employees up to speed on nationally accepted best practices in law enforcement.
- The rank of Corporal is being eliminated. As part of the geographic deployment strategy, four Lieutenants were converted to Watch Commanders. In May 2014, the department initiated our geographic deployment strategy. This strategy divided the city into three geographical zones and our Center City. As such, each zone now has a Zone Commander who is responsible for police operations and the implementation of crime reduction strategies in the zone.
- The Recruitment Plan is updated annually in January. It was last updated in January 2014 as required by CALEA and department policy. It includes provisions for recruitment of applicants that work to assist our department in mirroring our community.

### 1d. Optimize Organizational Structure

- Review deployment structure.
  - Civilianization of applicable positions.
  - Reorganization of Code Enforcement Division.
  - Access needs for current and future substations.
- Numerous changes have taken place within the structure of the police department. Additional positions have been added to the supervisory hierarchy of the Field Operations Bureau to ensure proper span of control in each of the three newly created zones. Each of the three zones were created using data to determine the appropriate physical size. Officers were then assigned accordingly. Additionally, units were redesigned to ensure the correct numbers of personnel are assigned as needed.
  - The Gang Unit was moved into the Field Operations Bureau, the School Resource Officers were moved into the Administrative Services Bureau and the Warrant Unit was moved into the Criminal Investigations Bureau. All of these reallocations were made to ensure proper supervision is in place and that unit responsibilities match unit assignment.
  - Three positions were converted from sworn to civilian. These changes were made to provide more efficient and professional services to the residents of Greenville.
  - The Accreditation Manager's position was converted from a sworn position to civilian as was the Public Information Officer and the Code Enforcement Coordinator. Each of these positions are now filled by a professional trained in the specifics of the assignment.
  - The Code Enforcement Coordinator position was changed from a sworn police lieutenant to a non-sworn director in December 2013. The assignment of Code Enforcement officers was changed to mirror the geographic zones of the police geographic deployment plan with the exception of the code officer that works as part of the City of Greenville/East Carolina University agreement. The Department is currently continuing reorganization efforts by implementing a new Senior Code Enforcement Officer position which will be a first line supervisor position in the unit.
  - The West 5th St. Substation was formerly only serving as a satellite location. During 2014, and as a direct result of the Geographic Deployment Plan, it became the official West Zone Substation with all personnel assigned to that area working from that location. When the GTAC center is complete, the Center City Unit will move into the included office space and utilize that space as an official substation for that particular unit. Lastly, the addition of an East Zone Substation began in 2014 and is expected to be in full operation in early 2015. All officers assigned to the East Zone will work from this location.

### 1e. Technology and Infrastructure

- Increase License Plate Recognition System (LPR) infrastructure.
  - Increase use of fuel-efficient vehicles in specific assignments.
  - Expand the Police Department's rifle program.
  - Expand the Police Department's bicycle program.
- Three LPRs are currently in use by the department. These units are costly and require a significant infrastructure. A recent evaluation has sustained that three LPRs are sufficient.
  - The Department has transitioned from the old 8-cylinder police vehicles to the new, more fuel efficient, 6-cylinder police vehicles. This transition is well underway. Several fuel efficient hybrid vehicles have been assigned to Code Enforcement and Parking Enforcement. Parking Enforcement has recently acquired a new fully electric vehicle. The Department also utilizes an electric motorcycle for uptown and Greenway patrols.

## GOAL 6 SAFE COMMUNITY (cont'd)

- 70 additional patrol rifles were added to the department complement and put in service during 2014. Originally, the department purchased 20 rifles and have now increased the complement to 90.
- In 2013, 30 new police bicycles were purchased and officers were trained through the International Police Mountain Bike Association. The bicycles are personally assigned to the certified officers and are utilized in hotspots, in the Center City area, and in other neighborhoods throughout the city as needed.

### 1f. Traffic Safety

- Implement department-wide Data Driven Approach to Crime and Traffic Safety (DDACTS) program.
- Deploy Light Detection and Ranging (LIDAR) Speed Measuring Instruments and License Plate Recognition System (LPRs).
- Host four DWI checkpoints per year.
- Provide periodic Public Service Announcements and Public Awareness Campaigns.
- DDACTS has been successfully implemented. Initial results of using the model to reduce crashes resulted in a 5% reduction in crashes in 2013 as compared to 2012. On June 1, 2014, East Tenth Street and Southeast Greenville Boulevard, as well as South Memorial Drive and Southwest Greenville Boulevard, were identified as areas where vehicle crashes and crimes overlaid. High visibility patrols and enforcement activity closely matches the DDACTS overlay and reductions in criminal activity and crashes have been observed in these specific locations since implementation.
- Two LIDAR's are in use by the Traffic Safety Unit as well as one LPR. Two additional LPR's are in use by officers in the Field Operations Bureau.
- The Traffic Safety Unit has either hosted or provided mutual aid assistance in more than four checkpoints during 2014.
- The Traffic Safety Unit has completed this action item through delivery of the "Watch-For-Me-N.C." campaign which is a pedestrian crosswalk safety initiative. During all Traffic Safety checkpoints, public service announcements are made via media coverage both before and during the event. Additionally, the GHSP campaigns to include the "Click-it-or-Ticket," "Booze-it-or-Looze-It," "Motorcycle Safety Month," and "Child Passenger Safety Week" have been publicized and participated in by the department as a whole.

## 2. Fire/Rescue Services

- 2a. Fire/Rescue Department Assessment—Complete ICMA Fire/Rescue Department Assessment and begin implementation.

An ICMA representative presented the final report to City Council in October 2014. Implementation of recommendations has begun.

- 2b. Fire Inspection Program—Improve current fire inspection processes and increase efficiencies through the use of Geographic Information Systems.

Staff has worked to refine a master address list that identifies all of the locations that require a fire inspection.

- 2c. Educational Programs—Enhance public safety through improved fire and life safety educational programs.

Between January – October, 2014, F/R staff has attended 140 life safety education events where fire and life safety education programs were presented to 11,083 people.

- 2d. Education and Training—Provide CPR and AED training for the public and staff to improve opportunities for survival of patients in cardiac arrest.

Staff has taught hands-on CPR in the community 13 times to a total of 861 attendees.

- 2e. Grant Funding—Actively pursue grant funding to support life safety programs.

To date, F/R has received \$26,868 in donations consisting of smoke alarms, community CPR kits, and batteries.

- 2f. Emergency Operations Plan—Review and coordinate the City's Emergency Operations Plan.

On May 6 – 7, 2014, the City's Management Team participated in an Emergency Operations Center activation exercise.



# City of Greenville, North Carolina

Meeting Date: 1/15/2015  
Time: 7:00 PM

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**Title of Item:** Presentation on status of the fiscal year 2015 Facilities Improvement Ten-Year Plan Projects

**Explanation:** **Abstract:** The Public Works and Recreation and Parks Departments developed a Facilities Improvement Ten Year Plan (FIP) for which City Council approved funding of \$1,545,434 in the FY 2015 budget. Additional Capital Improvement funds of \$140,000 were included in the Sheppard Memorial Library budget for building improvement projects. A presentation will be given to update City Council on the status of the approved FIP projects for FY 2015.

**Explanation:** The Public Works Department and Recreation and Parks Department developed a Facilities Improvement Ten Year Plan (FIP) that is intended to provide timely maintenance and repair of all City facilities. The continued implementation of this plan will allow for reduced cost of repair in the future and will maintain attractive and professional appearance of facilities. City Council established funding of \$1,545,434 in the FY 2015 budget for the Facilities Improvement Fund and an additional \$140,000 of building maintenance funds in the Sheppard Memorial Library Capital Improvement Fund. The Public Works and Recreation and Parks Departments have developed timelines for completion of the FY 2015 projects. During this presentation, City Council will be updated on the progress of the FY 2015 FIP projects.

**Fiscal Note:** This is a status report only of the FIP.

**Recommendation:** Staff is presenting an update of the FY 2015 FIP to City Council. No action is required.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Facility Improvement Plan FIP Update 995034](#)


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# **City of Greenville Monthly Facility Projects Report December 2014**

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| Recreation and Parks Projects             | 13 |

# PUBLIC WORKS PROJECTS

| <b>Project No. :</b> FIP- PW- 1- IGC School Roof Replacement  | <b>Date Revised:</b><br>12/16/2014   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
|---|--|----|----------------------------|-----|----|---|---|--|---|---|--|--|---|--|--|--|--|
| <b>Description:</b> This project includes replacement of the existing roof of the school building, and repair of the roof boxing/soffit. The roof boxing/soffit will require some wood rot replacement and installation of vinyl/aluminum siding as needed.   |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| <b>Funding:</b> Facilities Improvement Fund (FIP) 166-7077-463.74-00 PWEX15 \$ 175,000  |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| <b>Expenditures:</b>  | Design In house<br>Construction \$ 0   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| <b>Project Schedule:</b>  | Develop Specifications July/August 2014<br>Bid Project September/October 2014<br>Begin Construction January 2015<br>Complete Construction April 2015   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| <b>Project Manager:</b>   | Mike Watson- B&G Division of PWD   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| <b>Project Status:</b>  | Bids were received on Tuesday, October 14, 2014 at 2:00 pm. The total purchase order for this project is \$143,753.00. Staff has an approved contract with roofing contractor and a pre-construction meeting will be scheduled for the first of January. |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| <b>Adjoining Projects:</b>  | None   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b> Advertised for bids / Received bids/<br>Awarded contract   |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b><br>During the next quarter the project will be in progress.   |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b> None  |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Overall Status at a Glance</th> <th style="width: 15%;">Yes</th> <th style="width: 15%;">No</th> </tr> </thead> <tbody> <tr> <td>Will the project be completed on Approved Schedule?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Will the project be completed within Approved Budget?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Are Project Issues being addressed successfully?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> </tbody> </table> |  |    | Overall Status at a Glance | Yes | No | Will the project be completed on Approved Schedule? | X |  | Will the project be completed within Approved Budget? | X |  | Are Project Issues being addressed successfully? | X |  |  |  |  |
| Overall Status at a Glance  | Yes  | No |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| Will the project be completed within Approved Budget?   | X  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| Are Project Issues being addressed successfully?  | X  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
|   |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| Explanation of Items checked "No" above:  |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
| Current Photo of Project Area:  |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |
|   |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |



**BID TABULATION FORM**


|                          |  |  |                          |                                     |  |
|--------------------------|--|--|--------------------------|-------------------------------------|--|
| <b>Project Name:</b>     | Intergenerational Center School Roof Replacement - 1101 Ward Street        |  | <b>Project No.</b>       | BFC-0032                            |  |
| <b>Opening Location:</b> | Public Works Building & Grounds Office, 1500 Beatty Street, Greenville, NC |  | <b>Bid Opening Date:</b> | Tuesday, October 14, 2014 @ 2:00 PM |  |

| Bidder Company Name          | Addn. | Contractor Ref. Form | Data Form | MWBE | E-Verify Form | Base Bid     | Alternate No. 1<br>Install gutters in lieu of roof drains & downspouts | Total        |
|------------------------------|-------|----------------------|-----------|------|---------------|--------------|--|--------------|
| C J Deans Roofing Inc.       | ✓     | ✓                    | ✓         | ✓    | ✓             | \$153,200.00 | Add \$10,200.00  | \$163,400.00 |
| Curtis & Curtis Inc.         | ✓     | ✓                    | ✓         | ✓    | ✓             | \$152,440.00 | Add \$7,000.00   | \$159,440.00 |
| Etheridge Roofing Inc.       | ✓     | ✓                    | ✓         | ✓    | ✓             | \$207,165.00 | Deduct \$7,870.00  | \$199,295.00 |
| Curtis Construction Co. Inc. | ✓     | ✓                    | ✓         | ✓    | ✓             | \$155,340.00 | Deduct \$11,587.00   | \$143,753.00 |
| Owens Roofing Inc.           | ✓     | ✓                    | ✓         | ✓    | ✓             | \$144,858.00 | Add \$2,100.00   | \$146,958.00 |
|                              |       |                      |           |      |               |              |  |              |
|                              |       |                      |           |      |               |              |  |              |
|                              |       |                      |           |      |               |              |  |              |

Certified by: \_\_\_\_\_

Mike Watson, Building Facilities Coordinator

COG 978062 v31

| <b>Project No. #: FIP-PW-2 -Clean Exterior of City Hall and Police Fire/Rescue Headquarters Building and Caulk Exterior Masonry or Concrete Joints</b>  | <b>Date Revised</b><br>12/16/14   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
|---|---|----------------------------|-----------|------|---|----------|------|---|----------|------|--|-------|------|--|--|--|--|--|--|--|--|--|
| <b>Description:</b> The exterior of these two buildings will be thoroughly cleaned to remove rust stains, mildew, and accumulated debris. Once this process is complete, touch up painting of any surface disturbed by cleaning and exterior window cleaning will be completed. All exterior masonry joints that need to be sealed by re-caulking will be completed during this project.  |   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| <b>Funding/Budget:</b>  | FIP- 166-7077-463.74. 00 PWEX15 \$ 50,000   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| <b>Expenditures:</b>  | \$0   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| <b>Project Schedule:</b>  | <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Develop Specifications</td> <td style="width: 20%;">September</td> <td style="width: 20%;">2014</td> </tr> <tr> <td>Bid Project</td> <td>November</td> <td>2014</td> </tr> <tr> <td>Begin Project</td> <td>December</td> <td>2014</td> </tr> <tr> <td>End Construction</td> <td>March</td> <td>2015</td> </tr> </table> | Develop Specifications     | September | 2014 | Bid Project   | November | 2014 | Begin Project   | December | 2014 | End Construction                                 | March | 2015 |  |  |  |  |  |  |  |  |  |
| Develop Specifications  | September   | 2014                       |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| Bid Project   | November  | 2014                       |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| Begin Project   | December  | 2014                       |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| End Construction  | March   | 2015                       |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| <b>Project Status:</b>  | Project started in December   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| <b>Adjoining Projects:</b>  | None  |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| <b>Project Manager:</b>   | Mike Watson, Building and Grounds Division of PWD   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b>  | Scope of Project was bid and awarded. The project award was \$ 49,401.00.   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b>   | Project will be completed during the next quarter.  |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b>   | None  |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
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| Overall Status at a Glance  | Yes   | No                         |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?   | X   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?  | X   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
|   |   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
|   |   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
|   |   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| Explanation of Items Checked "No" above:  |   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
| Current Photo of Project Areas:   |   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |
|   |   |                            |           |      |   |          |      |   |          |      |  |       |      |  |  |  |  |  |  |  |  |  |





**BID TABULATION FORM**

**Project Name:** Clean & Caulk Exterior Buildings - City Hall & P/FR Headquarters

**Project No.:** BFC-0118

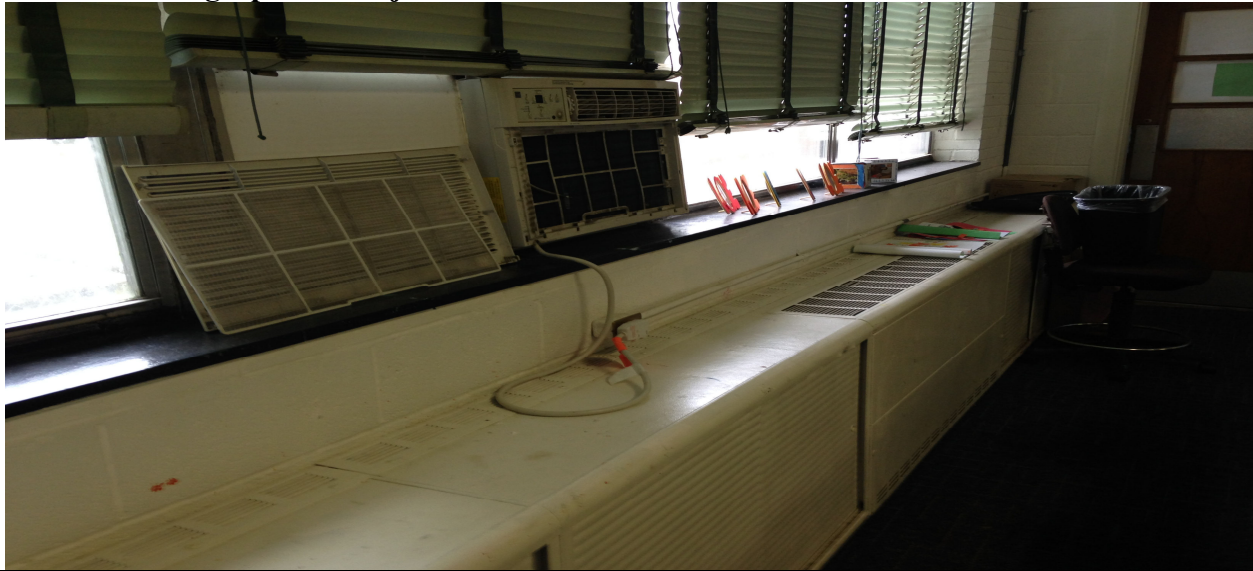
**Opening Location:** Public Works Building & Grounds Office, 1500 Beatty Street, Greenville, NC


**Bid Opening Date:** Tuesday, November 18, 2014 @ 2:00 PM

| Bidder Company Name | Contractor Ref. Form | Data Form | Base Bid              | Alternate #1 Clean Windows & Doors | Total       | Unit Price per LF Expansion Joint Caulk | Unit Price per LF Window Caulk |
|---------------------|----------------------|-----------|-----------------------|------------------------------------|-------------|---|--------------------------------|
| McCord Painting     |                      |           | Did not submit a bid. |                                    |             |   |                                |
| Blue Wave Inc.      | ✓                    | ✓         | \$45,901.00           | \$3,500.00                         | \$49,401.00 | \$1.90                                  | \$1.90                         |
|                     |                      |           |                       |                                    |             |   |                                |
|                     |                      |           |                       |                                    |             |   |                                |
|                     |                      |           |                       |                                    |             |   |                                |
|                     |                      |           |                       |                                    |             |   |                                |
|                     |                      |           |                       |                                    |             |   |                                |
|                     |                      |           |                       |                                    |             |   |                                |
|                     |                      |           |                       |                                    |             |   |                                |
|                     |                      |           |                       |                                    |             |   |                                |

Certified by: \_\_\_\_\_  
Mike Watson, Building Facilities Coordinator

COG 978062 V36

|  |   |                                  |           |
|--|---|----------------------------------|-----------|
| <b>Project No. #: FIP-PW- 4- Upgrade Electrical System serving the HVAC Units at the IGC School Building</b> |   | <b>Date Revised<br/>12/16/14</b> |           |
| Description:   | The window HVAC Units in the classrooms of the IGC School shut off due to insufficient sized wiring to the units. This project will upgrade the electrical wiring and electrical sub-panel to ensure the units do not shut off for this reason. |                                  |           |
| Funding/Budget:  | FIP 166-7077-463.74-00 PWHV15   | \$10,000                         |           |
| Expenditures:  |   | \$0                              |           |
| Project Schedule:  | Develop Specifications and Bid  | January                          | 2015      |
|  | Begin Construction  | February                         | 2015      |
|  | End Construction  | February                         | 2015      |
| Project Manager:   | Devin Thompson-Building and Grounds Division of PWD   |                                  |           |
| Project Status:  | Project will begin in January of 2015   |                                  |           |
| Adjoining Projects:  | None  |                                  |           |
| Significant Accomplishments during last period: None   |   |                                  |           |
| Significant Accomplishments planned for next period: Specifications will be developed and project bid.       |   |                                  |           |
| Major Issues, Change Orders, or Scope Changes: None  |   |                                  |           |
| <b>Overall Status at a Glance</b>  |   | <b>Yes</b>                       | <b>No</b> |
| Will the project be completed on Approved Schedule?  |   | X                                |           |
| Will the project be completed within Approved Budget?  |   | X                                |           |
| Are Project Issues being addressed successfully?   |   | X                                |           |
|  |   |                                  |           |
|  |   |                                  |           |
| Explanation of Items Checked "No" above:   |   |                                  |           |
| <b>Current Photographs of Project Area:</b>  |   |                                  |           |
|                          |   |                                  |           |

|  |   |                                  |  |
|--|---|----------------------------------|--|
| <b>Project No. : FIP-PW-6 Drainage Repair behind IGC School Building</b>             |   | <b>Date Revised<br/>12/16/14</b> |  |
| Description:   | This project will provide adequate drainage in the alley behind the IGC School building. Presently, there is only one drop inlet in the alleyway. |                                  |  |
| Funding/Budget:  | FIP 166-7077-463.74-00 PWWR15   | \$10,000.00                      |  |
| Expenditures:  | \$ 0  |                                  |  |
| Project Schedule:  | Design and Specifications Complete  | March 2015                       |  |
|  | ROW Complete  | March 2015                       |  |
|  | Complete Construction   | April 2015                       |  |
| Project Manager:   | Kevin Heifferon, Building and Grounds Division of PWD   |                                  |  |
| Project Status:  | The project will start in March of 2015   |                                  |  |
| Adjoining Projects:  | None  |                                  |  |
| Significant Accomplishment During Last Period:                                       | None  |                                  |  |
| Significant accomplishments planned for Next period:                                 | Staff will investigate existing conditions to determine scope of work to bid out in early 2015.   |                                  |  |
| Major Issues, Change Orders, or Scope Changes:                                       | None  |                                  |  |
| <b>Overall Status at a Glance</b>  | <b>Yes</b>  | <b>No</b>                        |  |
| Will the project be completed on Approved Schedule?                                  | X   |                                  |  |
| Will the project be completed within Approved Budget?                                | X   |                                  |  |
| Are Project Issues being addressed successfully?                                     | X   |                                  |  |
|  |   |                                  |  |
|  |   |                                  |  |
|  |   |                                  |  |
| Explanation of Items Checked "No" above:   |   |                                  |  |
| <b>Current Picture of Project Area:</b>  |   |                                  |  |
|  |   |                                  |  |

|   |   |                                   |
|---|---|-----------------------------------|
| <b>Project No. #: FIP-PW- 8a and FIP-PW- 8b- Paint Interior and Exterior of IGC School Building and Caulk exterior expansion joints</b> |   | <b>Date Revised:<br/>12/16/14</b> |
| Description:  | This project's scope is to paint interior rooms as needed at IGC School building and paint exterior of building after the roof project is completed. Exterior expansion joints will be caulked as needed. |                                   |
| Funding/Budget:   | FIP 166-7077-463.74-00 PWEX15   | \$ 20,000                         |
| Expenditures:   |   | \$ 0                              |
| Project Schedule:   | Develop specifications and Bid Project<br>Complete project  | May of 2015<br>June of 2015       |

Project Manager: Devin Thompson, Building and Grounds Division of PWD

Project Status: Project will begin in May of 2015

Adjoining Projects: None

Major Accomplishments During the Last Period: None

Major Accomplishments Planned for Next Period: None

Major Issues, Change Orders, or Scope Changes: None

| <b>Overall Status at a Glance</b>                     | <b>Yes</b> | <b>No</b> |
|---|------------|-----------|
| Will the project be completed on Approved Schedule?   | X          |           |
| Will the project be completed within Approved Budget? | X          |           |
| Are Project Issues being addressed successfully?      | X          |           |
|   |            |           |
|   |            |           |


Explanation of Items Checked "No" above:


**Current Photograph of Project Area:**



# Fire/Rescue and Police Department Projects


(Completed by Public Works Department)


|   |  |                     |           |
|---|--|---------------------|-----------|
| <b>Project No. #: FIP-PW-3 Police Fire/Rescue Headquarters</b>  |  | <b>Date Revised</b> |           |
| <b>Generator Replacement</b>  |  | <b>12/16/14</b>     |           |
| Description:  | The emergency generator will be replaced along with the Automated Transfer switch for this unit. |                     |           |
| Funding/Budget:   | FIP 166-7077-463.74-00 PWHV15  | \$ 600,000          |           |
| Expenditures:   | Design   | \$ 0                |           |
|   | Installation   | \$ 0                |           |
| Project Schedule:   | Develop Specifications   | Sept-Nov. 2014      |           |
|   | Design Contract Award  | November 2014       |           |
|   | Final Design   | January 2015        |           |
|   | Bid Construction   | February 2015       |           |
|   | Construction Award   | March 2015          |           |
|   | Construction Begins  | March/April 2015    |           |
|   | Construction Complete  | June/July 2015      |           |
| Project Manager:  | Mike Watson, Buildings and Grounds Division of PWD   |                     |           |
| Project Status:   | Plans are to begin project design and specification preparation in January                       |                     |           |
| Adjoining Projects:   | None   |                     |           |
| Significant Projects for Previous Period: Contract has been prepared and being routed for signatures  |  |                     |           |
| Significant Accomplishments Planned for Next Period: Work with On-Call Architect and Engineer to Develop Plans for this project during the next month. During the next quarter we will bid, award, and begin the process of the replacement of the generator. |  |                     |           |
| Major Issues, Change Orders, or Scope Changes: None   |  |                     |           |
| <b>Overall Status at a Glance</b>   |  | <b>Yes</b>          | <b>No</b> |
| Will the project be completed on Approved Schedule?   |  | X                   |           |
| Will the project be completed within Approved Budget?   |  | X                   |           |
| Are Project Issues being addressed successfully?  |  | X                   |           |
|   |  |                     |           |
|   |  |                     |           |
| Explanation of Items Checked "No" above:  |  |                     |           |
| <b>Current Photograph of Project Area or Equipment:</b>   |  |                     |           |
|    |  |                     |           |

|  |   |                                  |        |
|--|---|----------------------------------|--------|
| <b>Project No. #: FIP-PW-5 Fire/Rescue Station # 3 and #4 Roll Up Door Replacement</b> |   | <b>Date Revised<br/>12/16/14</b> |        |
| Description:   | The emergency bay roll up doors will be replaced at both fire stations. |                                  |        |
| Funding/Budget:  | FIP 166-7077-463.74-00 PWEX15   | \$                               | 50,000 |
| Expenditures:  | \$0   |                                  |        |
| Project Schedule:  | Develop Specifications and Bid  | January 2015                     |        |
|  | Installation Begins   | January/February 2015            |        |
|  | Installation Complete   | February/ March 2015             |        |
| Project Manager:   | Mike Watson, Buildings and Grounds Division of PWD                      |                                  |        |
| Project Status:  | Pre-bid has been completed and the bid deadline is December 23, 2014.   |                                  |        |
| Adjoining Projects:  | None  |                                  |        |
| Significant Accomplishments During Previous Period:                                    | None  |                                  |        |
| Significant Accomplishments Planned for Next Period:                                   | Bid out installation of roll up doors and award the contract.           |                                  |        |
| Major Issues, Change Orders, or Scope Changes:   | None  |                                  |        |
| <b>Overall Status at a Glance</b>  | <b>Yes</b>  | <b>No</b>                        |        |
| Will the project be completed on Approved Schedule?                                    | X   |                                  |        |
| Will the project be completed within Approved Budget?                                  | X   |                                  |        |
| Are Project Issues being addressed successfully?                                       | X   |                                  |        |
|  |   |                                  |        |
|  |   |                                  |        |
|  |   |                                  |        |
| Explanation of Items Checked "No" above:   |   |                                  |        |
| <b>Current Photograph of Project Area:</b>   |   |                                  |        |
|    |   |                                  |        |

# Sheppard Memorial Library System Projects


## Completed by Public Works Department

|  |  |  |           |
|--|--|--|-----------|
| <b>Project Number:</b>   | <b>FIP-PW-7 Paint Exterior and Selected Interior Locations at Sheppard Memorial Library</b>  | <b>Date Revised</b><br><b>12/16/14</b> |           |
| Description:   | Project involves repairing exterior boxing/windows, replacing rotten wood, repairing select interior wall/ceiling locations and painting of interior/exterior of Sheppard Memorial Library |  |           |
| Funding/Budget:  | Sheppard Memorial Library CIP Funds  | \$ 95,000                              |           |
| Expenditures:  | Project Cost   | \$ 0                                   |           |
| Project Schedule:  | Develop Specifications   | February                               | 2015      |
|  | Contract Award   | March                                  | 2015      |
|  | Begin Construction   | April                                  | 2015      |
|  | End Construction   | May                                    | 2015      |
| Project Manager:   | Mike Watson, Building and Grounds of PWD   |  |           |
| Project Status:  | Project Development will begin in February of 2015   |  |           |
| Adjoining Projects:  | None   |  |           |
| Significant Accomplishments During Previous Period: None   |  |  |           |
| Significant Accomplishments Planned for Next Period: Complete specifications and prepare to bid the project in February. |  |  |           |
| Major Issues, Change Orders, or Scope Changes: None  |  |  |           |
| <b>Overall Status at a Glance</b>  |  | <b>Yes</b>                             | <b>No</b> |
| Will the project be completed on Approved Schedule?  |  | X                                      |           |
| Will the project be completed within Approved Budget?  |  | X                                      |           |
| Are Project Issues being addressed successfully?   |  | X                                      |           |
|  |  |  |           |
|  |  |  |           |
| Explanation of Items Checked "No" above  |  |  |           |
| <b>Current Photograph of Project Area:</b>   |  |  |           |
|                                       |  |  |           |

|  |  |                                  |           |
|--|--|----------------------------------|-----------|
| <b>Project No. : FIP-PW-9 Carver Library Carpet Replacement</b>                      |  | <b>Date Revised<br/>12/16/14</b> |           |
| Description:   | Project involves replacement of all Carpet at Carver Library |                                  |           |
| Funding/Budget:  | Sheppard Memorial Library System CIP                         | \$ 45,000                        |           |
| Expenditures:  | \$ 0   |                                  |           |
| Project Schedule:  | Develop Specifications and Bid                               | March                            | 2015      |
|  | Contract Award   | March                            | 2015      |
|  | Begin Construction   | April                            | 2015      |
|  | End Construction   | April                            | 2015      |
| Project Manager:   | Mike Watson- Buildings and Grounds Division of PWD           |                                  |           |
| Project Status:  | The project will begin in April of 2015                      |                                  |           |
| Adjoining Projects:  | None   |                                  |           |
| Significant Accomplishments During Last Period:                                      | Develop specifications for project.                          |                                  |           |
| Significant Accomplishments Planned for Next Period:                                 | Bidding of the project will occur in March of 2015           |                                  |           |
| Major Issues, Change Orders, Scope Changes: None                                     |  |                                  |           |
| <b>Overall Status at a Glance</b>  |  | <b>Yes</b>                       | <b>No</b> |
| Will the project be completed on Approved Schedule?                                  |  | X                                |           |
| Will the project be completed within Approved Budget?                                |  | X                                |           |
| Are Project Issues being addressed successfully?                                     |  | X                                |           |
|  |  |                                  |           |
|  |  |                                  |           |
| Explanation of Items Checked "No" above:   |  |                                  |           |
| <b>Current Photograph of Project Area:</b>   |  |                                  |           |
|  |  |                                  |           |



## RECREATION AND PARKS PROJECTS

|  |  |                        |            |             |           |                    |           |                       |           |
|--|--|------------------------|------------|-------------|-----------|--------------------|-----------|-----------------------|-----------|
| <b>Project No. : FIP-RP-1</b>  | <b>12/9/14</b>   |                        |            |             |           |                    |           |                       |           |
| <b>Description:</b> 9 HVAC Unit replacements will occur at 5 locations; Boyd Lee (1), Bradford Creek (2), Elm St. Center (1), Jaycee Park (4), River Birch Tennis (1). This effort implements a program to systematically replace HVAC units before they fail due to age.                          |  |                        |            |             |           |                    |           |                       |           |
| <b>Funding/Budget:</b>   | 166-7077-463.74.00; RHV15 <span style="float: right;">\$77,500</span>  |                        |            |             |           |                    |           |                       |           |
| <b>Expenditures:</b>   | \$56,194   |                        |            |             |           |                    |           |                       |           |
| <b>Project Schedule:</b>   | <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Develop Specifications</td> <td style="text-align: right;">July, 2014</td> </tr> <tr> <td>Bid Project</td> <td style="text-align: right;">Aug. 2014</td> </tr> <tr> <td>Begin Construction</td> <td style="text-align: right;">Oct. 2014</td> </tr> <tr> <td>Complete Construction</td> <td style="text-align: right;">Oct. 2014</td> </tr> </table> | Develop Specifications | July, 2014 | Bid Project | Aug. 2014 | Begin Construction | Oct. 2014 | Complete Construction | Oct. 2014 |
| Develop Specifications   | July, 2014   |                        |            |             |           |                    |           |                       |           |
| Bid Project  | Aug. 2014  |                        |            |             |           |                    |           |                       |           |
| Begin Construction   | Oct. 2014  |                        |            |             |           |                    |           |                       |           |
| Complete Construction  | Oct. 2014  |                        |            |             |           |                    |           |                       |           |
| <b>Project Manager:</b> Steve Warner   |  |                        |            |             |           |                    |           |                       |           |
| <b>Project Status:</b> Work is complete.   |  |                        |            |             |           |                    |           |                       |           |
| <b>Adjoining Projects:</b> None  |  |                        |            |             |           |                    |           |                       |           |
| <b>Significant Accomplishments during the last period:</b> Installation is complete at all locations.  |  |                        |            |             |           |                    |           |                       |           |
| <b>Significant Accomplishments planned for next period:</b> Complete.  |  |                        |            |             |           |                    |           |                       |           |
| <b>Major Issues, Change Orders, or Scope Changes:</b> Very positive bid results. By bidding & ordering 9 units at once an estimated \$21,000 was saved as opposed to replacing these on an emergency basis. \$77,500 was budgeted, which represents our cost experience with emergency purchasing. |  |                        |            |             |           |                    |           |                       |           |
| <b>Overall Status at a Glance</b>  |  |                        |            |             |           |                    |           |                       |           |
|  | <b>Yes</b>   | <b>No</b>              |            |             |           |                    |           |                       |           |
| Will the project be completed on Approved Schedule?  | X  |                        |            |             |           |                    |           |                       |           |
| Will the project be completed within Approved Budget?  | X  |                        |            |             |           |                    |           |                       |           |
| Are Project Issues being addressed successfully?   | X  |                        |            |             |           |                    |           |                       |           |
|  |  |                        |            |             |           |                    |           |                       |           |
| Explanation of Items checked "No" above:   |  |                        |            |             |           |                    |           |                       |           |
| <b>Current Photo of Project Area:</b>  |  |                        |            |             |           |                    |           |                       |           |
|    |  |                        |            |             |           |                    |           |                       |           |

**BID TABULATION SHEET****City of Greenville, North Carolina  
Recreation and Parks Department****Description: HVAC Replacement****Informal Bid: August 29, 2014 @ 1:00 pm**

| <b>Contractor</b>                   | <b>Address</b>   | <b>Addendum<br/>#1 &amp; #2</b> | <b>Base Bid</b>                                 | <b>Add<br/>Alternates</b> | <b>Total Bid<br/>w/Alternates</b> |
|-------------------------------------|--|---------------------------------|---|---------------------------|-----------------------------------|
| <b>Danco Builders</b>               | <b>Hunt Ct.<br/>Rocky<br/>Mount NC</b>                 | ✓                               | <b>No Bid</b>                                   |                           |                                   |
| <b>Pitt Electric</b>                | <b>1028<br/>Brompton<br/>Ln<br/>Greenville<br/>NC</b>  | ✓                               | <b>\$ 53,694.00</b>                             | <b>\$ 2,500.00</b>        | <b>\$ 56,194.00</b>               |
| <b>Central Heating<br/>and Air</b>  | <b>1100 S.<br/>Evans<br/>Greenville<br/>NC</b>         | ✓                               | <b>\$ 55,600.00</b>                             | <b>\$ 4,700.00</b>        | <b>\$ 60,300.00</b>               |
| <b>Comfortmaster<br/>Mechanical</b> | <b>1734 Union<br/>St Greenville<br/>NC</b>             | ✓                               | <b>\$ 59,700.00</b>                             | <b>\$ 3,500.00</b>        | <b>\$ 63,200.00</b>               |
| <b>Pemberton, Inc</b>               | <b>277 NE Main<br/>St Rocky<br/>Mount NC</b>           | ✓                               | <b>No Bid</b>                                   |                           |                                   |
| <b>Hemco HVAC</b>                   | <b>39328 Holly<br/>Ridge Rd<br/>New<br/>Landson NC</b> | ✓                               | <b>Non<br/>Responsive<br/>emailed<br/>quote</b> |                           |                                   |


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**Stephen L. Warner, Parks Facility Manager**

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**08/29/2014**

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| <b>Project No. : FIP-RP-2</b>   |  | <b>12/9/14</b> |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|---|--|----------------|----------------------------|-----|----|---|---|--|---|---|--|--|---|--|--|--|--|--|--|--|
| <b>Description:</b>   | Door replacements; Replacement of worn out doors at River Birch Tennis Center, and Boyd Lee Center |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Funding/Budget:</b>  | 166-7077-463.74.00; RRD15  | \$16,000       |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Expenditures:</b>  | \$ 7,643   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Schedule:</b>  | Develop Specifications   | July 2014      |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   | Bid Project  | Aug. 2014      |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   | Begin Construction   | Sept. 2014     |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   | Complete Construction  | Oct. 2014      |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Manager:</b>   | Steve Warner   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Status:</b>  | Doors have been installed  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Adjoining Projects:</b>  | None   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b>  | Work completed   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b>   | Complete   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b>   | None   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Overall Status at a Glance</th> <th style="text-align: center;">Yes</th> <th style="text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td>Will the project be completed on Approved Schedule?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Will the project be completed within Approved Budget?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Are Project Issues being addressed successfully?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> </tbody> </table> |  |                | Overall Status at a Glance | Yes | No | Will the project be completed on Approved Schedule? | X |  | Will the project be completed within Approved Budget? | X |  | Are Project Issues being addressed successfully? | X |  |  |  |  |  |  |  |
| Overall Status at a Glance  | Yes  | No             |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?   | X  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?  | X  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   |  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   |  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Explanation of Items checked "No" above:  |  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Current Photo of Project Area:</b>   |  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|    |  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |

**BID TABULATION SHEET**  
**City of Greenville, North Carolina**  
**Recreation and Parks Department**


**Description: Door Replacement**

**Informal Bid: August 27, 2014 @ 8:00 pm**

| <b>Contractor</b>      | <b>Address</b>                    | <b>Addendum</b> | <b>Base Bid</b> | <b>Add Alternates</b> | <b>Total Bid w/Alternates</b> |
|------------------------|-----------------------------------|-----------------|-----------------|-----------------------|-------------------------------|
| CH Edwards             | PO Box 30110<br>Greenville NC     | -               | \$ 7043.30      | n/a                   | \$ 7043.30                    |
| Hardware Specialties   | 1823 Progress Rd<br>Greenville NC | -               | No bid          | n/a                   | -                             |
| CHE Mid-Atlantic, Inc. | 1412 Evans St<br>Greenville NC    | -               | No bid          | n/a                   | -                             |

\_\_\_\_\_  
Stephen L. Warner, Parks Facility Manager

8/27/2014  
Date

|  |   |           |
|--|---|-----------|
| <b>Project No. : FIP-RP-3</b>  | <b>12/9/14</b>  |           |
| <b>Description:</b> Tennis Court Resurfacing at Elm St. Park & T. Foreman Park. This program resurfaces tennis courts in order to protect them for deterioration and provide quality tennis facilities to the users.   |   |           |
| <b>Funding/Budget:</b>   | 166-7077-463.74.00; RTN15 \$36,000  |           |
| <b>Expenditures:</b>   | \$35,490  |           |
| <b>Project Schedule:</b>   | Develop Specifications July, 2014<br>Bid Project July, 2014<br>Begin Construction Sept. 2014<br>Complete Construction Oct. 2014 |           |
| <b>Project Manager:</b> Dean Foy   |   |           |
| <b>Project Status:</b> All work is complete  |   |           |
| <b>Adjoining Projects:</b> None  |   |           |
| <b>Significant Accomplishments during the last period:</b> All work has been completed.  |   |           |
| <b>Significant Accomplishments planned for next period:</b> Complete   |   |           |
| <b>Major Issues, Change Orders, or Scope Changes:</b> The tennis courts at Evans will require complete rebuilding, and those costs far exceeded the budget, so the funds for Evans were shifted to resurfacing the T. Foreman courts. Evans work will be performed in an out year. |   |           |
| <b>Overall Status at a Glance</b>  |   |           |
|  | <b>Yes</b>  | <b>No</b> |
| Will the project be completed on Approved Schedule?  | X   |           |
| Will the project be completed within Approved Budget?  | X   |           |
| Are Project Issues being addressed successfully?   | X   |           |
|  |   |           |
|  |   |           |
| Explanation of Items checked "No" above:   |   |           |
| <b>Current Photo of Project Area:</b>  |   |           |
|   |   |           |

#983623

**BID TABULATION SHEET**  
**City of Greenville, North Carolina**  
**Recreation and Parks Department**

**Description: Tennis Court Resurfacing – Elm St. Park**

**Informal Bid: July 25, 2014**

| <b>Contractor</b>               | <b>Address</b>                                 | <b>Bid Bond</b> | <b>Base Bid</b> | <b>Add Alternates</b> | <b>Total Bid w/Alternates</b> |
|---------------------------------|--|-----------------|-----------------|-----------------------|-------------------------------|
| North State Resurfacing, Co.    | P.O. Box 387<br>Wendell, NC<br>27591           | N/A             | \$22,250.00     | \$4,490.00            | \$26,740.00                   |
| Outer Banks Tennis Contractors  | P.O. Box 363<br>Enfield, NC<br>27823           | N/A             | \$27,793.32     | \$6,340.00            | \$34,133.32                   |
| Court One                       | 59 Craftsman Dr.<br>Youngsville, NC            | N/A             | \$34,092.00     | \$5,360.00            | \$39,452.00                   |
| Advantage Sports Surfaces, Inc. | 3709 West Hedrick Dr.<br>Morehead, NC<br>28557 | N/A             | No Bid          | No Bid                | No Bid                        |
|                                 |  |                 |                 |                       |                               |
|                                 |  |                 |                 |                       |                               |
|                                 |  |                 |                 |                       |                               |

\_\_\_\_\_  
E. Dean Foy, Parks Coordinator

07/28/2014  
Date  
**crack repair system\*\*\***  
**painted with Quick Start lines**

**\*\*\*Add alternate is for 260' of**

**Add alternate is for 6 courts**

Doc. #984975

**BID TABULATION SHEET**  
**City of Greenville, North Carolina**  
**Recreation and Parks Department**


**Description: Tennis Court Resurfacing – Thomas Foreman Park**

**Informal Bid: August 8, 2014**

| <b>Contractor</b>              | <b>Address</b>                       | <b>Bid Bond</b> | <b>Base Bid</b> | <b>Add Alternates</b> | <b>Total Bid w/Alternates</b> |
|--------------------------------|--------------------------------------|-----------------|-----------------|-----------------------|-------------------------------|
| North State Resurfacing, Co.   | P.O. Box 387<br>Wendell, NC<br>27591 | N/A             | \$8,750.00      | None                  | \$8,750.00                    |
| Outer Banks Tennis Contractors | P.O. Box 363<br>Enfield, NC<br>27823 | N/A             | No Bid          | None                  | No Bid                        |
| Court One                      | 59 Craftsman Dr.<br>Youngsville, NC  | N/A             | \$11,628.00     | None                  | \$11,628.00                   |
|                                |                                      |                 |                 |                       |                               |
|                                |                                      |                 |                 |                       |                               |
|                                |                                      |                 |                 |                       |                               |
|                                |                                      |                 |                 |                       |                               |

\_\_\_\_\_  
E. Dean Foy, Parks Coordinator

08/11/2014  
\_\_\_\_\_  
Date  
#985908

| <b>Project No. : FIP-RP-4</b>   | <b>12/9/14</b>  |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
|---|---|----------------------------|-----------|-------------|---|--------------------|-----------|---|-----------|--|--|---|--|--|--|--|--|--|--|
| <b>Description:</b>   | Road improvements at T. Foreman, River Park North. T. Foreman work provides a gate controlled rear entrance/exit to the ball field area & RPN work paves the park entrance section to eliminate the constant pothole problem.   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <b>Funding/Budget:</b>  | 166-7077-463.74.00; RSR15 \$35,500  |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <b>Expenditures:</b>  | \$ 9,241  |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <b>Project Schedule:</b>  | <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Develop Specifications</td> <td style="text-align: right;">Nov. 2014</td> </tr> <tr> <td>Bid Project</td> <td style="text-align: right;">Dec. 2014</td> </tr> <tr> <td>Begin Construction</td> <td style="text-align: right;">Jan. 2014</td> </tr> <tr> <td>Complete Construction</td> <td style="text-align: right;">Mar. 2014</td> </tr> </table> | Develop Specifications     | Nov. 2014 | Bid Project | Dec. 2014   | Begin Construction | Jan. 2014 | Complete Construction                                 | Mar. 2014 |  |  |   |  |  |  |  |  |  |  |
| Develop Specifications  | Nov. 2014   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| Bid Project   | Dec. 2014   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| Begin Construction  | Jan. 2014   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| Complete Construction   | Mar. 2014   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <b>Project Manager:</b>   | Steve Warner  |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <b>Project Status:</b>  | RPN bid, PO submitted. T. Foreman options investigated, specifications are being developed.   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <b>Adjoining Projects:</b>  | None  |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b>  | RPN paving bid. Investigation underway for T. Foreman.  |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b>   | Initiate/complete work at RPN, weather permitting. At T. Foreman, specification development will be completed, bid process underway.  |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b>   | River Park North will need to be closed during construction so scheduling must ensure impact to users is minimized.   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Overall Status at a Glance</th> <th style="width: 15%;">Yes</th> <th style="width: 15%;">No</th> </tr> </thead> <tbody> <tr> <td>Will the project be completed on Approved Schedule?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Will the project be completed within Approved Budget?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Are Project Issues being addressed successfully?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> </tbody> </table> |   | Overall Status at a Glance | Yes       | No          | Will the project be completed on Approved Schedule? | X                  |           | Will the project be completed within Approved Budget? | X         |  | Are Project Issues being addressed successfully? | X |  |  |  |  |  |  |  |
| Overall Status at a Glance  | Yes   | No                         |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?   | X   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?  | X   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
|   |   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
|   |   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| Explanation of Items checked "No" above:  |   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
| <b>Current Photo of Project Area:</b>   |   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |
|    |   |                            |           |             |   |                    |           |   |           |  |  |   |  |  |  |  |  |  |  |



**BID TABULATION SHEET**  
**City of Greenville, North Carolina**  
**Recreation and Parks Department**

**Description: Road Improvements RPN**

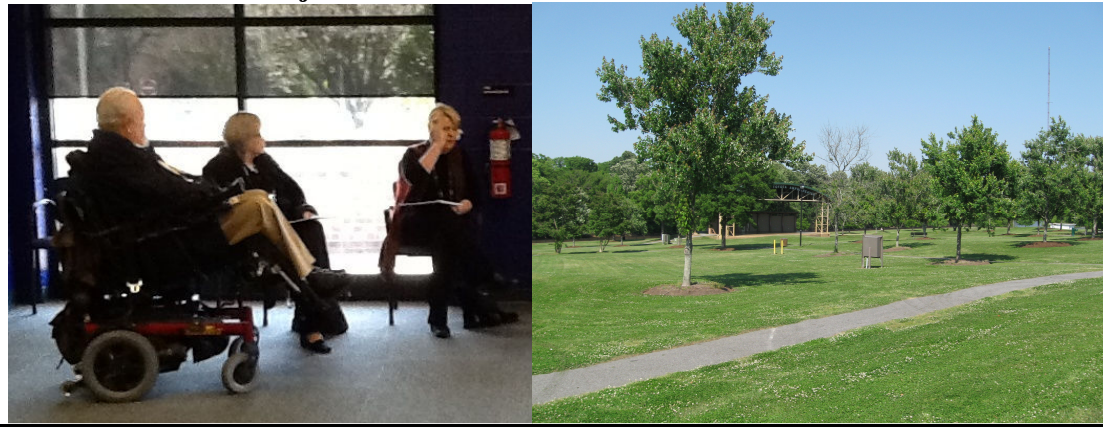
**Informal Bid: December 8, 2014 @ 3:00 pm**

| <b>Contractor</b>                       | <b>Phone Number</b> | <b>Base Bid</b>      | <b>Add Alternates</b> | <b>Total Bid w/Alternates</b> |
|---|---------------------|----------------------|-----------------------|-------------------------------|
| <b>Moses Paving</b>                     | <b>327-6102</b>     | <b>\$ 12,000</b>     | <b>N/A</b>            | <b>\$ 12,000</b>              |
| <b>East Coast Grading and Utilities</b> | <b>531-7494</b>     | <b>No Bid</b>        | <b>N/A</b>            | <b>No Bid</b>                 |
| <b>Garris Grading and Paving</b>        | <b>749-1101</b>     | <b>\$ 9,240.75</b>   | <b>N/A</b>            | <b>\$ 9240.75</b>             |
| <b>Carolina Earth Movers</b>            | <b>757-3042</b>     | <b>\$ 15, 784.20</b> | <b>N/A</b>            | <b>\$ 15, 784.20</b>          |
|   |                     |                      |                       |                               |
|   |                     |                      |                       |                               |

\_\_\_\_\_  
Stephen L. Warner, Parks Facility Manager

12/8/2014

Date

| <b>Project No. :</b>   | <b>FIP-RP-5</b>  | <b>12/9/14</b> |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|--|--|----------------|-----------------------------------|------------|-----------|---|---|--|---|---|--|--|---|--|--|--|--|--|--|--|
| <b>Description:</b>  | ADA Consultant evaluation of Park Facilities; this project employs a consultant to provide a comprehensive evaluation of the city's parks for areas of ADA non-compliance. Park buildings were evaluated in FY11-12 and this work completes the evaluation process by evaluating park areas. |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Funding/Budget:</b>   | 166-7077-463.74.00; RAD15  | \$40,000       |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Expenditures:</b>   |  | \$29,796       |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Schedule:</b>   | Develop Specifications   | July, 2014     |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|  | Project RFQ  | July, 2014     |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|  | Begin Evaluation   | Oct. 2014      |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|  | Complete Evaluation  | March, 2015    |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Manager:</b>  | Mark Gillespie   |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Status:</b>   | The Consultant has begun his site surveys.   |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Adjoining Projects:</b>   | None   |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b>   | Site review is complete, analysis underway.  |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b>  | Report analysis & preparation is underway.   |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b>  | None   |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <table border="1"> <thead> <tr> <th><b>Overall Status at a Glance</b></th> <th><b>Yes</b></th> <th><b>No</b></th> </tr> </thead> <tbody> <tr> <td>Will the project be completed on Approved Schedule?</td> <td>X</td> <td></td> </tr> <tr> <td>Will the project be completed within Approved Budget?</td> <td>X</td> <td></td> </tr> <tr> <td>Are Project Issues being addressed successfully?</td> <td>X</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> |  |                | <b>Overall Status at a Glance</b> | <b>Yes</b> | <b>No</b> | Will the project be completed on Approved Schedule? | X |  | Will the project be completed within Approved Budget? | X |  | Are Project Issues being addressed successfully? | X |  |  |  |  |  |  |  |
| <b>Overall Status at a Glance</b>  | <b>Yes</b>   | <b>No</b>      |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?  | X  |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?  | X  |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?   | X  |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|  |  |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|  |  |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Explanation of Items checked "No" above:   |  |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Current Photo of Project Area:</b>  |  |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|    |  |                |                                   |            |           |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |

| <b>Project No. :</b>  | <b>FIP-RP-6</b>   | <b>12/9/14</b> |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
|---|---|----------------|----------------------------|-----|----|---|---|--|---|--|--|--|--|--|--|--|--|--|--|--|
| <b>Description:</b>   | Aquatic/Fitness Center Interior Plumbing Renovation. The Aquatic Center's interior plumbing is original and has reached the end of its anticipated life. This has resulted in spontaneous plumbing line breaks that can cause secondary damage. This project replaces building interior water supply lines. |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Funding/Budget:</b>  | 166-7077-463.74.00; RAQ15   | \$35,000       |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Expenditures:</b>  | \$0   |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Project Schedule:</b>  | Develop Specifications  | Nov. 2014      |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
|   | Bid Project   | Dec. 2014      |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
|   | Begin Construction  | Jan. 2014      |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
|   | Complete Construction   | March 2014     |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Project Manager:</b>   | Steve Warner/Lamarco Morrison   |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Project Status:</b>  | Specification Development   |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Adjoining Projects:</b>  | None  |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b>  | Project & on-site staff met at the facility for initial site evaluation.  |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b>   | Researching existing conditions, specification development of project.  |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b>   | This project will be deceptively complex. Work may necessitate a brief closing of the Aquatic facility at some point and this may impact ECVC as it is likely that some water lines feed into their section of the building.  |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <table border="1"> <thead> <tr> <th>Overall Status at a Glance</th> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr> <td>Will the project be completed on Approved Schedule?</td> <td>X</td> <td></td> </tr> <tr> <td>Will the project be completed within Approved Budget?</td> <td></td> <td></td> </tr> <tr> <td>Are Project Issues being addressed successfully?</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> |   |                | Overall Status at a Glance | Yes | No | Will the project be completed on Approved Schedule? | X |  | Will the project be completed within Approved Budget? |  |  | Are Project Issues being addressed successfully? |  |  |  |  |  |  |  |  |
| Overall Status at a Glance  | Yes   | No             |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X   |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?   |   |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?  |   |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
|   |   |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
|   |   |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| Explanation of Items checked "No" above:  |   |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |
| <b>Current Photo of Project Area:</b>   | N/A   |                |                            |     |    |   |   |  |   |  |  |  |  |  |  |  |  |  |  |  |

#983623

| <b>Project No. : FIP-RP-7</b>   |  | <b>12/9/14</b>                 |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
|---|--|--------------------------------|-----------------------------------|------------|-----------|---|---|--|---|--|---|--|--|---|--|--|--|--|--|--|
| <b>Description:</b>   | Boyd Lee; Reconstruct park entrance road, Reconstruct Plaza/drainage. The entrance road to Boyd Lee was originally designed for traffic calming but poor design resulted in excessive, sharp turns. As a result, delivery trucks cannot enter the facility. The Plaza has extremely poor drainage, resulting in undermined pavers. This corrects these deficiencies                      |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <b>Funding/Budget:</b>  | 166-7077-463.74.00; RBL15  | \$18,000 + \$44,000 = \$62,000 |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <b>Expenditures:</b>  | \$0  |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <b>Project Schedule:</b>  | Develop Specifications   | Dec. 2014                      |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
|   | Bid Project  | Jan. 2014                      |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
|   | Begin Construction   | Feb. 2014                      |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
|   | Complete Construction  | April. 2015                    |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <b>Project Manager:</b>   | Lamarco Morrison   |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <b>Project Status:</b>  | Staff  |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <b>Adjoining Projects:</b>  | None   |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b>  | Entrance road work continues.  |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b>   | Employ an engineering firm to perform design work on the Boyd Lee Plaza. Entrance road will be bid.  |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b>   | It has been determined that needed work on the plaza likely exceeds the available budget, plus engineering is needed for design and a total cost estimate for work. Jaycee park roof bid exceeded available funds so some plaza renovation monies will be transferred to that account to make the Jaycee roof project whole. The entrance road renovation will continue to move forward. |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <table border="1"> <thead> <tr> <th><b>Overall Status at a Glance</b></th> <th><b>Yes</b></th> <th><b>No</b></th> </tr> </thead> <tbody> <tr> <td>Will the project be completed on Approved Schedule?</td> <td align="center">X</td> <td></td> </tr> <tr> <td>Will the project be completed within Approved Budget?</td> <td></td> <td align="center">X</td> </tr> <tr> <td>Are Project Issues being addressed successfully?</td> <td></td> <td align="center">X</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> |  |                                | <b>Overall Status at a Glance</b> | <b>Yes</b> | <b>No</b> | Will the project be completed on Approved Schedule? | X |  | Will the project be completed within Approved Budget? |  | X | Are Project Issues being addressed successfully? |  | X |  |  |  |  |  |  |
| <b>Overall Status at a Glance</b>   | <b>Yes</b>   | <b>No</b>                      |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X  |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?   |  | X                              |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?  |  | X                              |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
|   |  |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
|   |  |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <p>Explanation of Items checked "No" above: Entrance road is fine but plaza work will require engineering design. Plaza work moved to an out year of the FIP.</p>   |  |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
| <b>Current Photo of Project Area:</b>   |  |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |
|   |  |                                |                                   |            |           |   |   |  |   |  |   |  |  |   |  |  |  |  |  |  |

| <b>Project No. :</b> FIP-RP-8   | <b>12/9/14</b>  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|---|---|----|----------------------------|-----|----|---|---|--|---|---|--|--|---|--|--|--|--|--|--|--|
| <b>Description:</b> Community Pool Water Line replacement. The primary water supply line for the community pool is in very poor condition. In order to prevent line rupture during use this supply line will be replaced.   |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Funding/Budget:</b>  | 166-7077-463.74.00; RWR15 \$8,000   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Expenditures:</b>  | \$13,005  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Schedule:</b>  | Develop Specifications Sept. 2014<br>Bid Project Oct. 2014<br>Begin Construction Nov. 2014<br>Complete Construction Dec. 2015 |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Manager:</b> Dean Foy  |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Status:</b> Project bids have been received.   |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Adjoining Projects:</b> None   |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b> Work was bid, contract signed.   |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b> Work is completed.  |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b> Due to issues with antiquated valves discovered during project analysis, alternates were added to the project. This pushed the cost over the original estimate but that expense is covered within the overall FIP budget.   |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Overall Status at a Glance</th> <th style="width: 15%;">Yes</th> <th style="width: 15%;">No</th> </tr> </thead> <tbody> <tr> <td>Will the project be completed on Approved Schedule?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Will the project be completed within Approved Budget?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Are Project Issues being addressed successfully?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> </tbody> </table> |   |    | Overall Status at a Glance | Yes | No | Will the project be completed on Approved Schedule? | X |  | Will the project be completed within Approved Budget? | X |  | Are Project Issues being addressed successfully? | X |  |  |  |  |  |  |  |
| Overall Status at a Glance  | Yes   | No |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?   | X   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?  | X   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Explanation of Items checked "No" above:  |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Current Photo of Project Area:</b>   |   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |

**BID TABULATION SHEET**  
**City of Greenville, North Carolina**  
**Recreation and Parks Department**

**Description: Primary Water Line Replacement – Community Pool**

**Informal Bid: October 31, 2014**

| <b>Contractor</b>           | <b>Address</b>   | <b>Bid Bond</b> | <b>Base Bid</b> | <b>Add Alternates</b> | <b>Total Bid w/Alternates</b> |
|-----------------------------|--|-----------------|-----------------|-----------------------|-------------------------------|
| Eastern Plumbing, Inc.      | 4736 Hwy. 43<br>South<br>Greenville, NC<br>27858       | N/A             | \$9,194.00      | \$3,811.00            | \$13,005.00                   |
| Conger Plumbing, Inc.       | 4735-J Reedy<br>Branch Rd.<br>Winterville, NC<br>28590 | N/A             | \$10,300.00     | \$2,960.00            | \$13,260.00                   |
| CL Wartens, Inc.            | 4585 U.S. 13<br>Greenville, NC<br>27834                | N/A             | No Bid          | No Bid                | No Bid                        |
| Sam Pollard & Son, Inc.     | 400 W. 10 <sup>th</sup> St.<br>Greenville, NC<br>27834 | N/A             | No Bid          | No Bid                | No Bid                        |
| Bill Bradley Plumbing, Inc. | 2020 B Stokes<br>Rd.<br>Greenville, NC<br>27858        | N/A             | No Bid          | No Bid                | No Bid                        |
|                             |  |                 |                 |                       |                               |
|                             |  |                 |                 |                       |                               |

|                          |  |                |
|--------------------------|--|----------------|
| <b>Project No. :</b>     | <b>FIP-RP-9</b>  | <b>12/9/14</b> |
| <b>Description:</b>      | Elm St. Center restroom renovation; This project is designed to make Elm St. Center restrooms ADA compliant while providing a much needed modernization of the facility. |                |
| <b>Funding/Budget:</b>   | 166-7077-463.74.00; REM15 \$85,000 from FY14-15 FIP Program combined with \$27,000 from FY13-14 ADA funds for total funding of \$112,000.                                |                |
| <b>Expenditures:</b>     | \$112,000  |                |
| <b>Project Schedule:</b> | Develop Specifications   | Complete       |
|                          | Bid Project  | July 2014      |
|                          | Begin Construction   | Aug. 2014      |
|                          | Complete Construction  | Dec. 2014      |

|   |   |
|---|---|
| <b>Project Manager:</b>                                     | Lamarco Morrison  |
| <b>Project Status:</b>                                      | A contract for \$103,745 was awarded to Hudson Brothers; Notice to proceed issued 8/18/14   |
| <b>Adjoining Projects:</b>                                  | None  |
| <b>Significant Accomplishments during the last period:</b>  | Work is Substantially Complete.   |
| <b>Significant Accomplishments planned for next period:</b> | Complete punch list items, final out job.   |
| <b>Major Issues, Change Orders, or Scope Changes:</b>       | Ramp construction was initially deleted from the job as original bid was higher than allotted funds but this has been added back into the project due to savings from other projects. To date, a \$ 2,034 CO was added to move hidden conduit, and a CO was added for a maximum of \$ 2,000 for construction management. Lamarco will add ramp work as change order for \$ 24, 245. Total job is now \$132,024, with \$ 20,024 transferred from other jobs. |

| <b>Overall Status at a Glance</b>                     | <b>Yes</b> | <b>No</b> |
|---|------------|-----------|
| Will the project be completed on Approved Schedule?   | X          |           |
| Will the project be completed within Approved Budget? | X          |           |
| Are Project Issues being addressed successfully?      | X          |           |
|   |            |           |
|   |            |           |

Explanation of Items checked "No" above:

**Current Photo of Project Area:**





**ELM ST. ADA IMPROVEMENTS**

City of Greenville Recreation & Parks Department

BID TABULATION (SINGLE PRIME BIDS ONLY)

BID DATE: Tuesday July 29, 2014  
 BID TIME: 2:00 PM  
 BID LOCATION: City of Greenville Recreation & Parks  
 2000 Cedar Lane  
 Greenville, NC

| BIDDER (GENERAL CONTRACTOR)         | LICENSE NO. | MBE/MWBE | Acknowledgement of Addendum (s) | BASE BID  | ALT G-1  |
|-------------------------------------|-------------|----------|---------------------------------|-----------|----------|
| CA Lewis, Inc.                      | 19294       | Yes      | Yes                             | \$168,820 | \$24,300 |
| Hudson Brothers                     | 34590       | Yes      | Yes                             | \$127,990 | \$10,500 |
| Carolina Earth Movers, Inc.         |             |          |                                 |           |          |
| East Coast Grading & Utilities, LLC |             |          |                                 |           |          |

**BID ALTERNATES SCOPE OF WORK:**

G-1 Shall be the amount added to the Base Bid to provide all demolition and new construction associated with the new stair, including but not limited to rails, curbs, grading and partial sidewalks as indicated in drawing A-001 and as detailed in drawing A-303:


**Bid Tabulation By:** Bradley Williams  
Lamarco M. Morrison  
**Date:** July 29, 2014

**Bid Tabulation Witnessed By:**  
**Date:** July 29, 2014

BW Architecture, PLCC  
and Parks

City of Greenville Recreation



|  |   |           |
|--|---|-----------|
| <b>Project No. :</b> FIP-RP-10   | <b>12/9/14</b>  |           |
| <b>Description:</b> Eppes Center; During extreme weather events water has been blown through the old brick mortar and some flashing on the roof. This project repoints the brick (replaces the mortar) and seals all flashing to prevent water infiltration. |   |           |
| <b>Funding/Budget:</b>   | 166-7077-463.74.00; REP15 \$20,000  |           |
| <b>Expenditures:</b>   | \$ 6,387  |           |
| <b>Project Schedule:</b>   | Develop Specifications Sept. 2014<br>Bid Project Oct. 2014<br>Begin Construction Nov. 2014<br>Complete Construction Nov. 2014 |           |
| <b>Project Manager:</b> Lamarco Morrison   |   |           |
| <b>Project Status:</b> Work has been completed by DBS Construction   |   |           |
| <b>Adjoining Projects:</b> None  |   |           |
| <b>Significant Accomplishments during the last period:</b> Work was initiated.   |   |           |
| <b>Significant Accomplishments planned for next period:</b> Work is complete.  |   |           |
| <b>Major Issues, Change Orders, or Scope Changes:</b> None   |   |           |
| <b>Overall Status at a Glance</b>  |   |           |
|  | <b>Yes</b>  | <b>No</b> |
| Will the project be completed on Approved Schedule?  | X   |           |
| Will the project be completed within Approved Budget?  | X   |           |
| Are Project Issues being addressed successfully?   | X   |           |
|  |   |           |
|  |   |           |
| Explanation of Items checked "No" above:   |   |           |
| <b>Current Photo of Project Area:</b>  |   |           |
|   |   |           |

**BID TABULATION SHEET**  
**Recreation and Parks Department**

**Description: Eppes Parapet Wall Repairs (Masonry)**  
**Parks Division Administration Offices**  
**Bid Opening: Informal Bid Closing October 10, 2014**

|                             |  |                       | <b>Itemized Prices</b>    |              |
|-----------------------------|--|-----------------------|---------------------------|--------------|
| <b>Contractor</b>           | <b>Address</b>                                     | <b>Material Cost</b>  | <b>Installation</b>       | <b>TOTAL</b> |
| Davis Quality Masonry, Inc. | P.O. Box 1505,<br>Williamston, NC 27892            | \$17,820.00           | Included in material cost | \$17,820.00  |
| DBS Construction, LLC       | 6798 US Hwy 264 East,<br>Greenville, NC 27834-5815 | \$6,387.44            | Included in material cost | \$6,387.44   |
| Manning Masonry, Inc.       | 160 Factory Street,<br>Williamston, NC 27893       | Did not submit a bid. |                           | \$0.00       |




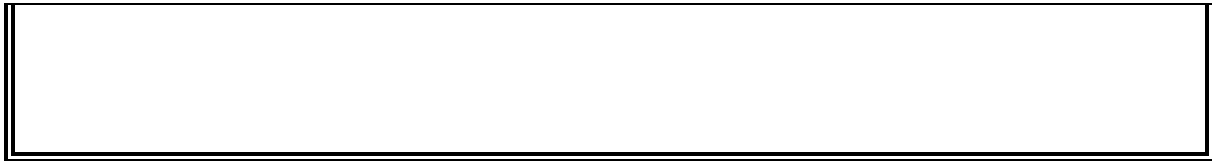

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Lamarco M. Morrison, Parks Planner

16-Oct-14

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| <b>Project No. : FIP-RP-11</b>  | <b>12/9/14</b>  |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
|---|---|----------------------------|---------------|-------------|---|--------------------|-----------|---|-----------|---|--|---|--|--|--|--|--|--|--|
| <b>Description:</b>   | Jaycee Park; In 2011 RTD consulting evaluated roofs at 4 Rec/Park facilities to determine existing condition & expected replacement time lines for facility roofs. It was recommended that Jaycee park be replaced as soon as possible. This replacement implements those recommendations.  |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <b>Funding/Budget:</b>  | 166-7077-463.74.00; RJC15 <span style="float: right;">\$131,434</span>  |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <b>Expenditures:</b>  | \$7,500   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <b>Project Schedule:</b>  | <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Develop Specifications</td> <td style="text-align: right;">July-Nov 2014</td> </tr> <tr> <td>Bid Project</td> <td style="text-align: right;">Nov. 2014</td> </tr> <tr> <td>Begin Construction</td> <td style="text-align: right;">Dec. 2014</td> </tr> <tr> <td>Complete Construction</td> <td style="text-align: right;">Feb. 2014</td> </tr> </table>   | Develop Specifications     | July-Nov 2014 | Bid Project | Nov. 2014   | Begin Construction | Dec. 2014 | Complete Construction                                 | Feb. 2014 |   |  |   |  |  |  |  |  |  |  |
| Develop Specifications  | July-Nov 2014   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| Bid Project   | Nov. 2014   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| Begin Construction  | Dec. 2014   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| Complete Construction   | Feb. 2014   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <b>Project Manager:</b>   | Mark Gillespie  |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <b>Project Status:</b>  | BW Architecture is actively developing bid documents.   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <b>Adjoining Projects:</b>  | None  |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b>  | BW Architecture under contract for specification development. Roof core samples were taken and it was determined there are two roofs; the original built up roof and a membrane roof on top of it. Both roofs will need to be removed which complicates the project. Project was bid and bids came in much higher than RTD's 2011 estimate of \$102,150. Funds were moved from surplus FIP funds (\$24,504) & Boyd Lee plaza (\$29,683) to cover the low bid cost of \$172,775. |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b>   | Enter into a contract with the low bidder.  |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b>   | Per above. Work is a priority as the roof should have been replaced 3 years ago. Delay will cause increased roof deterioration with the potential for 2ndary building damage which will cause additional repair costs.  |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 65%;">Overall Status at a Glance</th> <th style="width: 15%;">Yes</th> <th style="width: 20%;">No</th> </tr> </thead> <tbody> <tr> <td>Will the project be completed on Approved Schedule?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Will the project be completed within Approved Budget?</td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>Are Project Issues being addressed successfully?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> </tbody> </table> |   | Overall Status at a Glance | Yes           | No          | Will the project be completed on Approved Schedule? | X                  |           | Will the project be completed within Approved Budget? |           | X | Are Project Issues being addressed successfully? | X |  |  |  |  |  |  |  |
| Overall Status at a Glance  | Yes   | No                         |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?   |   | X                          |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?  | X   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
|   |   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
|   |   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| Explanation of Items checked "No" above: Per above  |   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
| <b>Current Photo of Project Area:</b>   |   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |
|    |   |                            |               |             |   |                    |           |   |           |   |  |   |  |  |  |  |  |  |  |



100A Oakmont Dr. / Greenville, NC 27858

# Jaycee Park Roof Replacement

## City of Greenville Recreation & Parks

BID DATE/TIME:

BID TIME:

2:30 PM

BID LOCATION:

LICENSE NO.

MBE/MWBE

Acknowledgement of  
Addendum(s)

BASE BID

ALT G-1

|                     |       |   |   |                 |             |
|---------------------|-------|---|---|-----------------|-------------|
| Baker Roofing       | 5812  | Y | Y | \$221,116.00    | \$3,245.00  |
| Curtis Construction | 3529  | Y | Y | \$172,775.00    | \$12,959.00 |
| Owens Roofing       | 24442 | Y | Y | \$181,889       | \$7,917     |
| Service Roofing     | 7183  | Y | Y | \$295,000       | \$10,126    |
| Triangle Roofing    |       |   |   | declined to bid |             |

BID ALTERNATES SCOPE OF WORK:

1


Bid Tabulation By: \_\_\_\_\_


Date: 12.2.14

Bid Tabulation Witnessed By: \_\_\_\_\_

Date: \_\_\_\_\_

| <b>Project No. : FIP-RP-12</b>  |  | <b>12/9/14</b> |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|---|--|----------------|----------------------------|-----|----|---|---|--|---|---|--|--|---|--|--|--|--|--|--|--|
| <b>Description:</b>   | Sports Connection; The pitching machines have obsolete controllers that can no longer be repaired as parts are not available. This project replaces those controllers & does some required rewiring. |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Funding/Budget:</b>  | 166-7077-463.74.00; RSC15  | \$14,000       |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Expenditures:</b>  |  | \$14,595       |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Schedule:</b>  | Develop Specifications   | N/A            |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   | Bid Project  | Aug. 2014      |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   | Begin Construction   | Oct. 2014      |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   | Complete Construction  | Oct. 2014      |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Manager:</b>   | Dean Foy   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Status:</b>  | N/A  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Adjoining Projects:</b>  | None   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b>  | Work completed   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b>   | Work was completed in October.   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b>   | This project replaces existing proprietary equipment with updated equipment from the same company. Specs are not required.   |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Overall Status at a Glance</th> <th style="text-align: center;">Yes</th> <th style="text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td>Will the project be completed on Approved Schedule?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Will the project be completed within Approved Budget?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Are Project Issues being addressed successfully?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> </tbody> </table> |  |                | Overall Status at a Glance | Yes | No | Will the project be completed on Approved Schedule? | X |  | Will the project be completed within Approved Budget? | X |  | Are Project Issues being addressed successfully? | X |  |  |  |  |  |  |  |
| Overall Status at a Glance  | Yes  | No             |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?   | X  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?  | X  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   |  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   |  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Explanation of Items checked "No" above:  |  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Current Photo of Project Area:</b>   |  |                |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |

| <b>Project No. : FIP-RP-13</b>  | <b>12/9/14</b>  |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|---|---|----------------------------|-----|----|---|---|--|---|---|--|--|---|--|--|--|--|--|--|--|
| <b>Description:</b>   | River Park North; the paddleboat access is not accessible to the disabled. Renovation of the site is not practical due to steep slopes. The Paddleboat operation will be relocated to a more suitable site and the necessary boat docking will be put in place to support that operation. |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Funding/Budget:</b>  | 166-7077-463.74.00; RRP15 \$45,000  |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Expenditures:</b>  | \$0   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Schedule:</b>  | Develop Specifications Nov. 2014<br>Bid Project Dec. 2014<br>Begin Construction Jan. 2014<br>Complete Construction April 2015   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Manager:</b>   | Chris Horrigan/Lamarco Morrison   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Status:</b>  | A scoping meeting was held on site and a strategy for implementing the work has been developed.   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Adjoining Projects:</b>  | None  |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b>  | A scoping meeting was held on site and a strategy for implementing the work has been developed.   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b>   | The Park Manager will issue a RFP for a design/bid project.   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b> None  |   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Overall Status at a Glance</th> <th style="width: 15%;">Yes</th> <th style="width: 15%;">No</th> </tr> </thead> <tbody> <tr> <td>Will the project be completed on Approved Schedule?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Will the project be completed within Approved Budget?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Are Project Issues being addressed successfully?</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> </tbody> </table> |   | Overall Status at a Glance | Yes | No | Will the project be completed on Approved Schedule? | X |  | Will the project be completed within Approved Budget? | X |  | Are Project Issues being addressed successfully? | X |  |  |  |  |  |  |  |
| Overall Status at a Glance  | Yes   | No                         |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?   | X   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?  | X   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   |   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   |   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Explanation of Items checked "No" above:  |   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Current Photo of Project Area:</b>   |   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|    |   |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |

| <b>Project No. : FIP-RP-14</b>  | <b>12/9/14</b>   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|---|--|----|----------------------------|-----|----|---|---|--|---|---|--|--|---|--|--|--|--|--|--|--|
| <b>Description:</b>   | Door/key standardization completion. Last FY, implementing a new key system was begun in an effort to standardize the locks/keys in the park system. This project completes that effort. |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Funding/Budget:</b>  | 166-7077-463.74.00; RKY15 \$25,000   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Expenditures:</b>  | \$0  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Schedule:</b>  | Develop Specifications Oct. 2014<br>Bid Project Dec. 2014<br>Begin Construction Dec. 2014<br>Complete Construction March 2015  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Manager:</b>   | Dean Foy   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Project Status:</b>  | Build on current system rehabilitation   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Adjoining Projects:</b>  | None   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments during the last period:</b>  | Beginning specification development  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Significant Accomplishments planned for next period:</b>   | Initiate bids in December.   |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Major Issues, Change Orders, or Scope Changes:</b>   | Project is not complicated but is very detailed and time consuming. Also installation contractors are slow due to delay in securing door hardware. Anticipate starting work in December. |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
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| Overall Status at a Glance  | Yes  | No |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed on Approved Schedule?   | X  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Will the project be completed within Approved Budget?   | X  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Are Project Issues being addressed successfully?  | X  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|   |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| Explanation of Items checked "No" above:  |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
| <b>Current Photo of Project Area:</b>   |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |
|    |  |    |                            |     |    |   |   |  |   |   |  |  |   |  |  |  |  |  |  |  |