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## **Community Development Department Request for Qualifications (RFQ)**

Addendum #1 Issue Date: *January 15, 2015*

### **Addendum #1 For Comprehensive Plan**

All of the foregoing documents are hereby made a part of and incorporated herein by reference by the City of Greenville in soliciting Requests for Qualifications, issue dated December 19, 2014, from planning firms to prepare a new Comprehensive Plan for the City of Greenville, NC.

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**ADDENDUM #1 TO REQUEST FOR QUALIFICATIONS**  
**Addendum #1 Issue Date: January 15, 2015**

**CITY OF GREENVILLE, NORTH CAROLINA**  
**COMPREHENSIVE PLAN**

The City of Greenville, North Carolina has created this Addendum #1 in order to address questions received before the deadline of January 23, 2015 as stated in the RFQ issued on December 19, 2014, section 11.0, Questions.

Additional questions submitted before the January 23, 2015 deadline for questions will be addressed through subsequent addendums and posted on the City of Greenville's website referenced in Section 11.0 of the RFQ.

*Q1. What is the expectation for the new Comprehensive Plan? Is it more of an update to the existing Plan? Or will it be a complete overhaul of the existing Plan including a different approach from the current direction? If so, what do you envision?*

A1. The project is expected to be a complete overhaul of the existing Plan rather than an update, however the approach is envisioned to follow the current direction and format as the original document entitled 2004 Horizons, Greenville's Community Plan\*, with the exception noted as follows.

The RFQ, Section 1.0, third paragraph, lists the same outline of elements as the 2004 Plan, with the exception that Section 1.0 also notes that "The Urban Form and Land Use Element will include an additional focus on small area plans and recommendations for developmental regulatory reforms in the creation of mixed use zoning districts."

\*The document, referenced above, entitled 2004 Horizons, Greenville's Community Plan, is posted at the following website address under the heading "2004 Horizons Comprehensive Plan."

<http://www.greenvillenc.gov/government/community-development/plans-maps-and-applications/-folder-607>

*Q2. What level of detail is expected for the small area plan component?*

A2. The detail of the small area plan component should be comprehensive enough to serve as a sound basis for later formulation (independent of the comprehensive plan project scope) of land development regulations and standards for the small areas.

*Q3. How many "small area plans" are expected to be developed?*

- A3. Assume that the project will include minimum of four small area plans.
- Q4. Which “small areas” will this portion of the work include? Will it include Uptown?*
- A4. The locations for small areas will be ascertained during the Plan preparation.
- Q5. How much/which portions of the Plan development process will be led by the City versus the consultant?*
- A5. The consultant will lead the large majority of the data collection, project approach and policy formulation. The City will provide ESRI created GIS maps of existing land uses, existing zoning and acreage of the currently adopted Future Land Use Plan Map. The consultant will be expected to provide all new maps in the Plan and conduct GIS and mapping research and queries for the new Plan. Therefore, the City will provide base mapping/GIS information, but the consultant should include a GIS discipline as part of the consulting team. Other more specific distribution of tasks between the City and the consultant will be decided during contract negotiation.